

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue  
Fresno, CA 93704  
4:30 p.m., December 7, 2010

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Resolution Seating Board Members: [10-64] Pat Patterson  
Trustees for Areas I and V
- V. Swearing in of Board Members: Deborah G. Blue  
Isabel Barreras (Area I), Ronald Nishinaka (Area  
IV), Dorothy Smith (Area V)
- VI. Approval of Minutes, Meeting of November 2, 2010
- VII. Delegations, Petitions, and Communications [see footnote, Page 4]
  - A. Special Recognition – Fresno City College Student Deborah G. Blue  
Candice Maynard and Art Instructor Craig  
Polanowski
- VIII. Organization of Board
  - A. Election of Officers and Representatives, and [10-65] Pat Patterson  
Adoption of Board Calendar
  - B. Special Presentation
- IX. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    - 1. Campus Reports Cynthia Azari, FCC  
Barbara Hioco, RC  
Terry Kershaw, NC
    - 2. Chancellor’s Report Deborah G. Blue

3. Academic Senate Report Bill Turini, RC
  4. Classified Senate Report Ernie Garcia, FCC
  5. Student Learning Outcomes Maggie Taylor, FCC  
Eileen Apperson-Williams,  
RC/NC
- B. CONSIDERATION OF CONSENT AGENDA [10-37HR through 10-39HR]  
[10-123G through 10-136G]
- C. HUMAN RESOURCES
- D. GENERAL
1. Consideration to Accept 2009-10 Audit Report [10-66] Doug Brinkley
  2. 2010-11 Budget Update [10-67] Doug Brinkley
  3. Consideration to Approve Lease Assignment and Extension of Ten Acre Parcel from Douglas and Amanda Stuckey to Moonlight Packing Corporation and Wawona Packing Company, Reedley College [10-68] Doug Brinkley
  4. Consideration of Bids, Replaster Two Pools, Fresno City College [10-69] Brian Speece
  5. Consideration to Accept Construction Project, Masonry, Old Administration Building, Fresno City College [10-70] Brian Speece
  6. Consideration to Accept Construction Project, Fire Protection, Old Administration Building, Fresno City College [10-71] Brian Speece
  7. Consideration to Accept Construction Project, Metal Framing, Drywall, Plaster, Insulation, Old Administration Building, Fresno City College [10-72] Brian Speece

8. Consideration to Accept Construction [10-73] Brian Speece  
Project, Site Concrete, Building Concrete,  
Reinforcing Steel, Rough Carpentry,  
Structural Demolition, Old Administration  
Building, Fresno City College
9. Consideration to Accept Construction [10-74] Brian Speece  
Project, Structural Steel, Miscellaneous Iron,  
Old Administration Building, Fresno City  
College
- X. Reports of Board Members
- XI. Old Business
- XII. Future Agenda Items
- XIII. Delegations, Petitions, and Communications [see footnote, Page 4]
- XIV. Closed Session
  - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to  
Government Code Section, 54957
  - B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining  
Unit: SCFT Part-Time Bargaining Unit, California School Employees Association  
Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant  
to Government Code Section 54957.6
- XV. Open Session
- XVI. Adjournment

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
December 7, 2010

HUMAN RESOURCES

1. Employment, Retirement, Change of Status, Academic Personnel [10-37HR]
2. Employment, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [10-38HR]
3. Appointment of California School Employee Association Nominee to the State Center Community College District's Personnel Commission [10-39HR]

GENERAL

4. Review of District Warrants and Checks [10-123G]
5. Consideration of Report of Investments [10-124G]
6. Consideration to Authorize Agreement with California Community Colleges Chancellor's Office for Economic and Workforce Development Industry Driven Regional Collaborative Solar Photovoltaic Grant, Fresno City College Training Institute [10-125G]
7. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Economic and Workforce Development, California Food and Agricultural Trade Assistance Program Hub [10-126G]
8. Consideration to Approve Agreement for Digital Production Copiers, Reedley College [10-127G]
9. Consideration to Appoint Director and Alternate Director, Valley Insurance Program Joint Powers Authority [10-128G]
10. Consideration to Appoint District Representative, Fresno Area Self-Insurance Benefits Organization [10-129G]
11. Consideration of Approve Changes to Class Materials Fees Schedule, Fresno City College and Reedley College [10-130G]
12. Consideration of Bids, Music Building Door Replacement, Fresno City College [10-131G]

Consent Agenda (continued)  
December 7, 2010

13. Consideration to Accept Construction Project, Life Science Workroom Remodel, Reedley College [10-132G]
14. Consideration to Acknowledge Student Representation Fee, Reedley College [10-133G]
15. Consideration to Approve Curriculum Proposals, Effective Spring 2011 through Fall 2011, Fresno City College and Reedley College [10-134G]
16. Consideration to Approve Study Abroad Program, London, England, Summer 2012 [10-135G]
17. Consideration to Approve Study Abroad Program, Iceland, Summer 2012 [10-136G]



Introduction of Guests  
(continued)

Cris Monahan Bremer, Director, Marketing and  
Communications, FCC  
Lucy Ruiz, Public Information Officer, RC  
Deborah Bristol, SCCC Foundation  
Marilyn Behringer, Vice President, Instruction, RC  
Michael White, Vice President, Student Services, RC  
Christopher Villa, Vice President, Student Services, FCC  
Jan Dekker, Dean of Instruction, RC  
Dr. Tim Woods, Dean of Instruction, FCC  
Kelly Fowler, Dean of Instruction, WI  
David Clark, Dean of Instruction, RC  
Jean Kulbeth, Dental Hygiene, FCC  
Paul S. Cheney, Dental Consultant  
Judith A. Cheney, Dental Hygiene, FCC  
Claudia Habib, Academic Senate, FCC  
Diane Clerou, District Dean of Human Resources, SCCC  
Larry Dickson, AAF&S, FCC  
Monica Cuevas, Dean of Students, MC  
Gary Nicholes, Financial Assistant II, FCC  
Scott Thomason, Vice President, Administrative Services, RC  
Randall Vogt, Director of Purchasing, SCCC  
Ed Eng, Director of Finance, SCCC  
Monta Denver, Dental Hygiene, FCC  
Stephanie Robinson, Nursing Director, FCC  
Diane Day, Respiratory Therapy, FCC  
Joseph Shultz, Radiologic Technology, FCC  
Greg Taylor, General Counsel, SCCC  
Greg Becker, SCCC Police Department  
Nick Hernandez, SCCC Police Officers Association

Approval of Minutes

The minutes of the regular meeting of October 6, 2010, were presented for approval. Trustee Barreras noted the title of Ms. Lacy Barnes was incorrectly noted on the October minutes.

A motion was made by Ms. Smith and seconded by Ms. Barreras to approve the minutes of the regular Board meeting of October 5, as amended. The motion carried unanimously.

Delegations, Petitions, and  
Communications

Campus Reports

Dr. Azari reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- On October 21, 2010, the California Legislative Analyst Office met with FCC's Financial Aid Office to learn more

Campus Reports  
(continued)

about their best practices and successful procedures. FCC processes almost double the number of FAFSAs than the average community college.

- The Applied Technology Department staffed the Economic Development Corporation annual meeting, which focused on High Speed Rail. The hands-on 3D, interactive display booth, featuring CAM and CASS programs help to demonstrate that FCC is prepared to develop and provide training needed for High Speed Rail and the maintenance facility.
- FCC received two new nursing scholarships. The first donation is over \$94,000 from the estate of Ruth Elizabeth Batt. The second donation is \$30,000 from the estate of Loren Steitz.
- FCC's Disabled Students Programs and Services received the City of Fresno's Disability Advisory Commission award, which will be presented at the November 4, 2010 City Council meeting.
- FCC held a community Halloween carnival in conjunction with homecoming on October 30, 2010. Over 1300 adults and children attended the festivities.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- RC continues to be involved in many community events, including the Reedley Fiesta Parade and the Big Fresno Fair. The Early Childhood Education Club, international students, and residence hall placed in the parade competition. The animal science students had many individual and team winners in the Collegiate Livestock Show at the Big Fresno Fair.
- Accreditation Self study preparation continues with the October 15<sup>th</sup>, 2010 release of the second edition of the accreditation newsletter. Standard teams continue to meet and will submit the second self study draft on November 8, 2010. The October 19<sup>th</sup> Town Hall highlighted accreditation standards IIA (Instruction) and IIC (Library and Learning Resources). The second in a series of budget workshops took place on October 7, 2010.
- The new online version of the student newspaper *The Chant*, is up and running, at <http://thechantonline.blogspot.com>,
- Reedley College will host the annual Veterans Day service at noon on November 10, 2010. Following the service, there will be an open house at the new Veterans Resource Center, which is located on the second floor of the student services

Campus Reports  
(continued)

building.

- Reedley College held a celebration to recognize the work and success of many college employees participating in various projects including the successful grant applications, and the improvement made to the Arboretum. Celebration Tailgate also recognized homecoming week.
- Dr. Hioco recognized Bill Turini for his appearance on Channel 26 as a political analyst covering the election.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- Work on Accreditation continues at the North Centers.
- The annual High School Counselors Conference was held at Willow International on October 7, 2010. Sixty counselors representing thirty-six high schools throughout the State Center service area attended. The conference is held on a rotating basis by Fresno City College, Reedley College, and the North Centers.
- The entrepreneurship program has recently begun at the North Centers. Madera's full time business instructor Tamara Epperson and Willow International part time instructor Janel Carrigan attended the National Association for Community College Entrepreneurship annual conference in Florida. Ms. Epperson and Ms. Carrigan are Coleman Scholars. They are part of the Community College Entrepreneurial Pathway project that unites community colleges with the Lyles Center for Innovation and Entrepreneurship at CSU, Fresno. One of the duties of a Coleman Scholar is to found Collegiate Entrepreneur's Organization (CEO) chapters on their campuses. Janel and Tamara, along with a Madera Center student, will be traveling to Chicago November 4<sup>th</sup> to attend the annual national CEO conference.
- A reception in honor of the donors to the North Centers scholarships, and to congratulate the recipients of those scholarships, was held on October 21<sup>st</sup> at the Madera Center. The donors and recipients were able to meet and the students were able to thank the donors in person. The donors heard how their generous donations have helped these students obtain their educational goals. The reception was hosted by the State Center Community College Foundation and the North Centers.
- A Veterans Day recognition event will be held on Tuesday, November 9<sup>th</sup> at the Willow International Center and on Wednesday, November 10<sup>th</sup> at the Madera Center. Both

Campus Reports  
(continued)

events will begin at 10:15 a.m. Each campus program will include various tributes to our nation's veterans. A veteran's resource fair will be held following the recognition ceremonies.

Chancellor's Report

Dr. Blue reported the following:

- ACCT 41<sup>ST</sup> ANNUAL LEADERSHIP CONGRESS IN TORONTO, CANADA - The theme of the Leadership Congress was "Community Colleges are Indispensable to Reinvigorating the Economy." Dr. Blue stated the presentation given by Fresno City College, "Celebrating on a Shoestring," was stellar. She thanked President Azari for submitting the proposal to ACCT, Trustee Dottie Smith for introducing them and the presenters: Cris Monahan Bremer, Michael Guerra, and Sean Henderson. The Congress provided an opportunity to gain updates on recent legislative actions, hear about best practices at other colleges, make new connections and renewed connections with presidents and chancellors across the country, and learn with and from our trustees. Dr. Blue identified the awards ACCT presents to acknowledge faculty and the Equity Award that is presented to individuals and colleges. She attended a presentation on Saturday morning to learn about the criteria and process for submitting award nominations, and looks forward to SCCCD participating in the process next year. Trustee Les Thonesen was acknowledged as a lifetime member of the Association of Community College Trustees for having more than 29 years of service as a community college trustee, at the Gala Awards Ceremony.
- CCLC - As a reminder, the Community College League of California Annual Conference will be convened in Pasadena, November 18-20<sup>th</sup>. On Friday, November 19<sup>th</sup>, Dr. Christine Johnson McPhail will be recognized as one of the Distinguished California Community College Alumni from Fresno City College.
- HIGH SPEED RAIL MEETING - Federal Rail Administration chief Joseph Szabo was among the speakers last Thursday for the Fresno County Economic Development Corporation's annual meeting program on the future of high-speed rail in California. The program also included presentations by Roelof van Ark, CEO of the California High-Speed Rail Authority; Oliver Hauck, president of Siemens U.S. Mobility Division; Rod Didiron, Sr., director of the Mineta Transportation Institute and a member of the State Authority Board; and William Schroeer, research and policy director for Smart Growth America. The event

Chancellor's Report  
(continued)

highlighted California high-speed rail and the positive impact it will have on our economy. Dr. Blue and Trustee Richard Caglia, attended pre- and post-luncheon VIP sessions with the speakers. State Center Community College District will play a major role in providing much-needed training for the workforce required for the maintenance center. At least three counties are finalists for the location of the center, with Fresno being one of the front runners. Both Fresno City and Reedley College staff and faculty were on hand for the event, and each campus assembled impressive booths highlighting their career and technical offerings.

- WHITE HOUSE SUMMIT MEETING - On October 5, 2010, the White House hosted the first-ever Summit on Community Colleges. Invited guests included students, college officials, philanthropists, government and business leaders, and policymakers. George Boggs, CEO of the American Association of Community Colleges, spoke about the relevance of events and the need for AACC and community colleges to be more assertive in response to President Obama's call for action on degree attainment and the need for an additional 500,000 more grads per year over the next 10 years. Community college students, some currently enrolled and others who have transferred and/or graduated, spoke about their experiences. President Obama spoke about investing in community colleges as a way to reach our economic potential while increasing degree completion rates and transfers to four-year institutions, and forging new industry/business partnerships. He also introduced some of his Administration's new initiatives and announced private partnerships and investments. The timing of the summit was perfect as we here in Central California recently held our own degree completion summit along with our partners from the Central Valley Higher Education Consortium.
- TRUSTEE THONSEN – Dr. Blue thanked Trustee Thonesen for his service to the District for the past 29 years.

Academic Senate Report

Linda DeKruif, FCC, Academic Senate President reported the following:

- Staff attended the Degree Completion Summit at Tenaya Lodge, October 17-19, regarding SB 1440. Faculty will be taking the lead in this and have to get involved with what those transfer degrees will look like.
- Plenary is November 11-13 for the Academic Senate. SB1440 will be one of the main topics of discussion.

Academic Senate Report  
(continued)

- The staff development funds are available for faculty to apply for funding for some conferences. The Travel and Conference Committee has been reinstated this semester and have already dispersed some funds.
- The District Free Speech Committee met on October 15, 2010. Dr. Teresa Patterson is preparing a rough draft of the free speech guidelines, which will be distributed to the committee members.
- The 2010-2012 Fresno City College Strategic Plan, Goals, and Objectives were approved by the Strategic Planning Council.
- The Academic Senate continues to work on accreditation. Faculty is involved with the various standards.

Classified Senate Report

Melanie Highfill, RC, Classified Senate President, reported the following:

- Classified Senate held elections during the October meeting. Melanie Highfill was re-elected president; Brian Shamp; Vice President; Corinna Lemos; Secretary/Treasurer and Mary Helen Garcia as past President.
- A few vacant positions still exist in the Senate, but all campus committee appointments are filled.
- The revised mission statement and core values for Reedley College have been approved,
- The Senate's Blackboard site is up and running. All meetings and agendas are posted.
- Flex Day is November 11, 2010. There will be morning and afternoon sessions to accommodate everyone's schedule.
- The next Classified Senate meeting will be held on December, 9, 2010, at 2:00 p.m.

Allied Health –  
Districtwide

Tony Cantu, Vice President , Instruction, FCC introduced Paul S. Cheney, Dental Consultant; Judith A. Cheney, Dental Hygiene; Monta Denver, Dental Hygiene; Stephanie Robinson, Nursing Director; Diane Day, Respiratory Therapy; Joseph Shultz, Radiologic Technology, and Jean Kulbeth, Dental Hygiene.

Jean Kulbeth presented information on the Allied Health program for Fresno City College. There are six programs offered, including Dental Hygiene, Health Information Technology, Medical Assistant Technician-Clinician, Radiologic Technology, Respiratory Care Practitioner and Surgical Technology. She provided statistics on retention rates, percentages of graduates working in their fields, and salary ranges.

Allied Health –  
Districtwide  
(continued)

Dr. Marilyn Behringer, Vice President, Instruction at Reedley College introduced David Clark and Jan Dekker, Deans of Instruction at Reedley College. Mr. Dekker presented information on the four Allied Health programs at Reedley College. He provided statistics on retention rates, percentages of graduates working in their fields, and salary ranges.

Ms. Barreras asked if the colleges offered job placement assistance. Mr. Dekker stated when the students begin their clinically hours of the process, the top students are usually offered positions. The job placement rate is 85 percent for these programs.

Ms. Smith asked what the average age of the students in the programs. Mr. Dekker stated that average is 25-30, although that number has risen over the last few years.

Ms. Barreras asked what languages were offered for the health care interpreter position. Mr. Dekker stated Spanish is offered, and the college is exploring the possibility of Hmong.

Consent Agenda  
Action

Before proceeding with the consideration of the Consent Agenda, President Patterson recognized Ms. Barreras for a procedural matter. Ms. Barreras requested Consent Agenda Items 2 and 3 (10-35HR and 10-36HR) be removed from the Consent Agenda and considered separately.

Mr. Patterson acknowledged Ms. Barreras' request and stated that Consent Agenda Items 2 and 3 would be considered separately. Mr. Patterson asked for a motion to approve the Consent Agenda as amended, excluding Items 2 and 3.

It was moved by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees approve Consent Agenda Items 10-34HR, and 10-109G through 10-122G, as presented. The motion carried unanimously.

Ms. Barreras stated that since she has recently completed a temporary internship with CSEA, the exclusive bargaining representative for the classified employees of the District, she must recuse herself from consideration of these matters as they may involve CSEA's representation of classified employees. She also noted that later on the agenda there are closed session items for conference with the labor negotiator regarding the District's ongoing labor negotiations with CSEA and the faculty bargaining unit. She recuses herself from the portion of closed

Consent Agenda  
Action  
(continued)

session Item B concerning the CSEA contract and from the salary and medical benefits provisions of the faculty contract, and will not participate in those deliberations. She does this to comply with the requirements of the Political Reform Act and to prevent the appearance of conflict, on the advice of the District’s counsel.

Mr. Patterson stated that the Board would now consider Consent Agenda Items 2 and 3 (10-35HR and 10-36HR).

It was moved by Ms. Smith and seconded by Mr. Smith to approve Consent Items 10-35HR and 10-36HR, as presented. The motion passed as follows:

Ayes - 6  
Noes - 0  
Absent - 0  
Recused - 1 (Trustee Barreras)

Employment, Academic  
Personnel  
[10-34HR]  
Action

approve academic personnel recommendations, Item A, as presented

Employment, Change of  
Status, Resignation,  
Classified Personnel  
[10-35HR]  
Action

approve classified personnel recommendations, Items A through E, as presented

Consideration to Approve  
New Classification  
Specification Duties for  
Curriculum Analyst,  
Fresno City College and  
Reedley College  
[10-36HR]  
Action

approve the new Curriculum Analyst classification specification duties

Consideration to Adopt  
Resolution Scheduling  
Date and Time for  
Organizational Meeting of  
the Board of Trustees  
[10-109G]  
Action

adopt the proposed resolution No. 2010-25, selecting December 7, 2010, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected

Consideration to Approve SCCC Foundation Fundraising Events [10-110G] approve the State Center Community College Foundation Board’s recommendations to host the listed events, including the serving of wine and beer

<u>Action</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>
	January 6, 2011	Donor Recognition Reception for the OAB	OAB
	March 12, 2011	Renaissance Feast for Scholars	FCC Library

Review of District Warrants and Checks [10-111G] review and sign the warrants register for the following accounts:

<u>Action</u>	<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
	District	\$ 14,937,396.69	September 18, 2010 to October 14, 2010
	Fresno City College Bookstore	\$ 282,496.29	September 21, 2010 to October 13, 2010
	Reedley College Bookstore	\$ 163,647.55	September 21, 2010 to October 13, 2010
	Fresno City College Co-Curricular	\$ 55,596.86	September 18, 2010 to October 12, 2010
	Reedley College Co-Curricular	\$ 61,906.51	September 16, 2010 to October 13, 2010
	Total	\$ 15, 501,043.90	

Financial Analysis of Enterprise and Special Revenue Operations [10-112G] financial analyses for the enterprise and special revenue operations for the quarter ended September 30, 2010, provided for Board information only

No Action

Consideration to Approve Quarterly Budget Transfers and Adjustments Report [10-113G] approve the September 30, 2010, Budget Transfers and Adjustments Report

Action

Consideration of Bids, Site Improvements at Child Development Center, Fresno City College [10-114G] award Bid #1011-07 in the amount of \$35,300 to GC Builders, the lowest responsible bidder for Site Improvements at the Child Development Center, Fresno City College, and authorize the chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District

Action

Consideration to Accept Grant from the U.S. Department of Education for Title V Hispanic-Serving Institutions Program, Fresno City College  
[10-115G]  
Action

- a) authorize the District, on behalf of Fresno City College, to accept the Title V Hispanic-Serving Institutions Program Grant from the U.S. Department of Education for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,800;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Accept Grant from the U.S. Department of Education for Title V Hispanic-Serving Institutions Program, Reedley College  
[10-116G]  
Action

- a) authorize the District, on behalf of Fresno City College, to accept the Title V Hispanic-Serving Institutions Program Grant from the U.S. Department of Education for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Authorize Sub-Agreement with Los Rios Community College District for Information Technology Professionals in Health Care Program, Fresno City College  
[10-117G]  
Action

- a) authorize the District, on behalf of Fresno City College, to enter into a sub-agreement with Los Rios Community College District for an Information Technology Professionals in Health Care Program for the period April 2, 2011, through April 1, 2012, with funding in the amount of \$339,164 for the first twelve-month period;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Authorize Subcontract Agreement with the California State University, Fresno Foundation for an Entrepreneurship Center, Reedley College  
[10-118G]  
Action

- a) authorize the District, on behalf of Reedley College, to enter into a subcontract agreement with the California State University, Fresno Foundation for an Entrepreneurship Center (E-Center) grant for the period November 1, 2010, through December 31, 2011, with total funding in the amount of \$35,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorized the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to Authorize Agreement with California Department of Food and Agriculture for a Specialty Crop Block Grant for Commodity Research, Center for International Trade Development  
[10-119G]  
Action

- a) authorize the District, on behalf of the Center for International Trade Development, to enter into an agreement with the California Department of Food and Agriculture for a Specialty Crop Block Grant for commodity research, with total funding in the amount of \$132,950 for the period October 1, 2010, through September 30, 2011;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorized the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to Adopt Resolution Authorizing General Liability with Alliance of Schools for Cooperative Programs Coverage for District Volunteers  
[10-120G]  
Action

adopt Resolution No. 2010-23 authorizing extension of coverage to official volunteers of the District, all individuals who directly volunteer to provide services to the District, and whose volunteer services are accepted in accordance with District regulations and policy and shall be covered by the District's liability insurance program

Consideration to Adopt Resolution Authorizing Workers' Compensation Coverage for Volunteer Personnel with Alliance of Schools for Cooperative Programs  
[10-121G]  
Action

adopt Resolution No. 2010-24 authorizing workers' compensation benefits for official volunteers of the District, all individuals who directly volunteer to provide services in the District, and whose volunteer services are accepted in accordance with District regulations and policies

Consideration to Adopt Resolution Authorizing Application for State Center Community College District Certificate of Consent to Self Insure Workers' Compensation with Alliance of Schools for Cooperative Programs  
[10-122G]  
Action

adopt Resolution No. 2010-22 authorizing application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the State Center Community College District and to execute any and all documents required for such application

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Public Hearing on Initial  
Bargaining Proposal  
Presented by the State  
Center Community  
College District Peace  
Officers' Association  
[10-60]  
No Action

Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposal of the employee group and those of the Board. The State Center Community College District Peace Officers' Association initial proposal has been made available for public review since the posting of the agenda on October 27, 2010. The Peace Officers' Association initial proposals are as follows:

INITIAL BARGAINING PROPOSAL FROM THE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
PEACE OFFICERS' ASSOCIATION TO THE STATE  
CENTER COMMUNITY COLLEGE DISTRICT

October 5, 2010

The State Center Community College District Peace Officers' Association submits the following proposal for a collective bargaining agreement covering the full-time sworn officers in the rank of officer and/or sergeant.

1. Except as specifically described below, include all applicable terms and conditions of employment as described in the most recent agreement between the State Center Community College District and the California Schools Employees Association, Chapter No. 379.
2. Change pension coverage to PERS public safety plan.
3. Compensation for P.O.S.T. certificates: monthly stipend of \$100 for bargaining unit employees with an intermediate P.O.S.T. certificate and \$150 for bargaining unit employees with an advanced P.O.S.T. certificate.
4. COLA plus 1%.
5. Special assignment stipend of 5% for all hours spent serving as an assigned FTO or assigned as Rangemaster.
6. Hours of Work: 3 x 12 shift schedule or, in the alternative, 4 x 10.
7. Adjustments to contract and department policies to reflect mandates under Public Safety Officers Procedural Bill of Rights Act (Cal. Gov. Code §§3300 et seq.)

Public Hearing

The Board opened the meeting for public comment on the State Center Community College District Peace Officers' Association initial proposals. Following the open comment, no action was necessary on the part of the Board. There were no comments from the public, and the open session was closed.

Acknowledgment of  
Quarterly Financial Status  
Report, General Fund  
[10-61]

The Board acknowledged the report by unanimously consent.

2010-11 Budget Update  
[10-62]  
No Action

Doug Brinkley provided available updated information on the 2010-11 State budget and its commitment to the community college system and State Center Community College District. Included in his presentation were updated cash flow projections for the District.

Consideration to Adopt  
Resolution Honoring  
Trustee Leslie W.  
Thonesen  
[10-63]  
Action

A motion was made by Mr. Feaver and seconded by Ms. Smith that the Board of Trustees adopt Resolution No. 2010-26 honoring Leslie W. Thonesen and extending the heartfelt gratitude of the entire State Center Community College District for his exemplary service and leadership on the State Center Community College Board of Trustees, and wish him well in his future endeavors.

The motion carried unanimously.

Reports of Board  
Members

Reedley College Student Trustee Kayla Urbano reported the following activities:

- Homecoming festivities concluded with the crowning of the king and queen from residence hall, Orlando Tejada and Jasmine Walters.
- KSEE anchor Stephanie Booroojian was a guest speaker, as a part of breast cancer awareness to promote the buddy check program.
- October 22-24, Ms. Urbano attended the California Community College Student Affairs Association leadership conference in Costa Mesa, CA.
- Battle for the Pump will take place on November 13, 2010 at Fresno City College
- November 15-19 there will be a campus wide scavenger hunt.
- November 23, 2010 Reedley will host a pie eating contest.

Fresno City College Student Trustee Tony Capetillo reported the

Reports of Board  
Members  
(continued)

following activities:

- October 16<sup>th</sup>, 2010, Alpha Gamma Sigma club members distributed blankets and other winter clothing to the Fresno homeless residing outside the Poverello House.
- FCC History Instructor Paul Gilmore gave a lecture on October 19, 2010 entitled *What is an American?*, where he discussed the changing definition of an American over the years.
- Mr. Capetillo extended an invitation to the Board to attend the Veteran's Day celebration held in the free speech area on Friday, November 5, 2010 at noon.
- On October 26, 2010, the Sustainable Action Club held "Take back the Tap" campaign, which was designed to reveal the myths about the billion dollar bottled water industry.
- A Homecoming Spirit Rally was held on October 28, 2010, to promote the October 30, 2010 homecoming game. Prior to the game, seven of the 100 Stars for 100 Years, associated with the football program brought out the game ball.
- On October 29, 2010 the Hmong American Student Association held a talent show and the Science and Engineering club presented their Halloween Science show.

Mr. Smith stated State Center Community College needs to take up the mantle to ensure High Speed Rail comes to Fresno. He stated it is our duty to participate.

Mr. Feaver recognized Fresno City College staff for their presentation at the Leadership Congress. He congratulated Ms. Smith on her re-election to the ACCT Board and Ms. Barreras on her election to the ACCT Diversity Committee.

Mr. Caglia stated there are several business leaders, elected officials and community members who are very involved in the high speed rail project. Mr. Caglia stated he will work with these people to keep the District informed on the progress.

Ms. Barreras acknowledged Fresno City College on their presentation at The Leadership Congress. She thanked the District and the Board for their support, and a special thanks to Dr. Teresa Patterson and Barbara Martin for their work on the campaign flyers.

Ms. Smith thanked Dr. Patterson and Barbara Martin for their work flyers. She also thanked Dr. Blue for attending all of the caucuses during the Leadership Congress in support of her

Reports of Board Members (continued)	campaign, and the Board of Trustees for their support. She recognized Fresno City College for their presentation. Mr. Patterson stated the one theme he took away from the Leadership Congress is the shift from access to completion. The Bill and Melinda Gates Foundation is supporting this effort .The District must focus on completion and look at things differently.
Old Business	None
Future Agenda Items	None
Delegations, Petitions, and Communications	None
Closed Session	Mr. Patterson stated that in closed session the Board would be discussing: <p style="text-align: center;">Government Code Section 54957</p> <p>CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6</p> Mr. Patterson called a recess at 6:15 p.m.
Open Session	The Board moved into open session at 7:58 p.m.
Report of Closed Session	Mr. Patterson asked that the minutes reflect that Trustee Barreras was not present during the discussion of the portion of Item B pertaining to the conference with labor negotiator regarding the District’s ongoing labor negotiations with CSEA or the discussion of the salary and medical benefits provisions of the faculty contract.  Mr. Patterson stated there was no action to report from closed session.
Adjournment	The meeting was adjourned at 8:00 p.m. by the unanimous consent of the Board.

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Isabel Barreras  
Secretary, Board of Trustees  
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

---

SUBJECT: Resolution Seating Board Members,  
Trustees for Areas I and V

ITEM NO. 10-64

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EXHIBIT: Resolution No. 2010-27 and Certification

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Background:

Since incumbent Trustees Isabel Barreras (Area I) and Dorothy Smith (Area V) were unopposed in their bid for reelection and there were no petitions filed in accordance with the provisions of Education Code Section 5328, no election was held for these trustee positions.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2010-27 In the Matter of Insufficient Nominations of Governing Board Elections and appoint thereto, as presented, and file copies of said resolution with the Office of the County Superintendent of Schools, thereby notifying that office that Isabel Barreras and Dorothy Smith have been seated as Trustees for Areas I and V, respectively, in accordance with the provisions of Education Code Section 5328.

Resolution 2010-27

BEFORE THE GOVERNING BOARD OF THE  
**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
OF FRESNO COUNTY, CALIFORNIA

In the Matter of Insufficient )  
Nominations of Governing Board ) RESOLUTION  
Elections; No Election; Seating at )  
Annual Organizational Meeting )

WHEREAS, no governing board member election was held and conducted in the above-named district on the last governing board member election date due to an insufficient number of persons nominated to fill the positions or board member terms expiring on the first Friday in December, and no petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, in the district or trustee area if elected by trustee area, was filed with the Elections Department of Fresno, California, at least 83 days prior to the last governing board member election date requesting an election; and

WHEREAS, Section 5328 of the California Education Code requires that those persons nominated to run in the election shall be seated at the organizational meeting of the board, or if no person has been nominated or if an insufficient number is nominated, the governing board shall appoint a qualified person or persons, as the case may be, at a meeting prior to the day fixed for the election, and such appointee or appointees shall be seated at the organizational meeting of the board as if elected at a board member election.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the above-named district hereby submits that the following are seated either by operation of law because they ran unopposed for the office or by appointment of the governing board:

1. Trustee Area/Seat   I    
Name                   Isabel Barreras                    
Address                   2548 Foxglove Way                    
City, State Zip           Madera, CA 93637            
Telephone                   559-479-8533                    
Ran Unopposed   X   (or) Appointed by Board on \_\_\_\_\_ (date)
  
2. Trustee Area/Seat   V    
Name                   Dorothy Smith                    
Address                   5262 N. El Sol                    
City, State Zip           Fresno, CA 93722            
Telephone                   559-276-2066                    
Ran Unopposed   X   (or) Appointed by Board on \_\_\_\_\_ (date)

The foregoing RESOLUTION was adopted this 7th day of December 2010, at a duly called meeting of the governing board hereof by the following vote, to-wit:

AYES:  
NOES:  
ABSENT:

Dated: \_\_\_\_\_

\_\_\_\_\_  
President or Secretary of the Board (Signature)

\_\_\_\_\_  
(Printed Name)



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Election of Officers and Representatives,  
and Adoption of Board Calendar

ITEM NO. 10-65

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EXHIBIT: None

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Background:

At its meeting on November 2, 2010, the Board established the December 7, 2010, meeting as the date for the Annual Organizational Meeting required by the Education Code.

**ELECTION OF OFFICERS AND REPRESENTATIVES**

The following officers are elected for a one-year term, and representatives are to be elected to serve for one year, unless otherwise indicated:

- 1. President**
- 2. Vice President**
- 3. Secretary**
- 4. Board Voting Representative, Fresno County Committee on School District Organization Election.**

Voting representative participates in electing persons to the Fresno County Committee on School District Organization in fall 2011.  
(2010 representative is Trustee Richard Caglia.)

- 5. Alternate Board Voting Representative, Fresno County Committee on School District Organization Election.**

The Fresno County Office of Education is also asking that an alternate voting representative be named.  
(2010 alternate is Trustee Dorothy Smith.)

Item No. 10-65 (continued)

**6. Board Representative, Executive Board of the Madera County School Boards Association.**

Representative represents the District, as a voting member, at meetings called three to four times each year by the Madera County School Boards Association.  
(2010 representative is Trustee Isabel Barreras.)

**7. Legislative Representative**

Representative works with a countywide trustee network, established at the request of the Fresno County School Trustees Association, for the purpose of more effective cooperation with the legislature on behalf of public school needs.  
(2010 representative is Trustee Dorothy Smith.)

**8. Fresno Area Self-Insured Benefits Organization (FASBO, also known as ED CARE)**

Representative attends monthly meetings on the third or fourth Tuesday at Barthuli & Associates in Fresno. This board reviews the administrator's reports, broker's reports, and financial status; authorizes expenditures, establishes policy, and hears appeals. The term is for two years from 2011 through 2012.  
(2010 representative is Trustee William Smith.)

**9. Two Board Representatives for the State Center Community College Foundation Board**

Representatives attend quarterly meetings, an annual meeting, and a few special events. The term is for two years from 2011 through 2012.  
(2010 representatives are Trustees Pat Patterson and Dorothy Smith.)

**10. Director, Valley Insurance Program JPA**

The Board of Directors of the Valley Insurance Program Joint Powers Agency consists of three appointees from each member district: One Board member and the Vice Chancellor-Finance and Administration, with the Director of Finance serving as alternate director. There are quarterly full board meetings (February, April, June and November) and a two-day strategic planning meeting in April. The term for the Board's representative is for two years from 2011 through 2012.  
(2010 representative is Trustee Pat Patterson.)

**11. Board Representative, State Center Community College District Retirement Board**

The Retirement Board consists of the Vice Chancellor-Finance and Administration, the Director of Finance, and one Board member, who shall be selected by the Board at its annual organizational meeting. The members of the Retirement Board meet periodically,

Item No. 10-65 (continued)

but not less than every six months to review the investments held in the Trust, transact other business, and make decisions as required by the Retirement Board.  
(2010 representative is Trustee Les Thonesen.)

### 2011 BOARD CALENDAR

The Board should also adopt a calendar of meetings for the next year. The regular meetings of the Board of Trustees shall be on the first Tuesday of each month, with the recommended exceptions of January and December 2011. The proposed calendar is as follows with the starting time recommended to remain at 4:30 p.m.

<b>DATE</b>	<b>MEETING</b>	<b>LOCATION</b>
January 11, 2011	Regular Meeting	SCCCD
February 1, 2011	Regular Meeting	SCCCD
March 1, 2011	Regular Meeting	Reedley College
March 25 & 26, 2011	Board Retreat	The Pines, Bass Lake
April 5, 2011	Regular Meeting	Oakhurst Center
May 3, 2011	Regular Meeting	SCCCD
June 7, 2011	Regular Meeting, Tentative Budget	SCCCD
July 5, 2011	Regular Meeting	SCCCD
August 2, 2011	Regular Meeting	Willow International Center
September 6, 2011	Regular Meeting, Public Hearing, Budget Adoption	SCCCD
October 4, 2011	Regular Meeting	Madera Center
November 1, 2011	Regular Meeting	SCCCD
December 6, 2011	Organizational Meeting and Regular Meeting	SCCCD

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT:    Employment, Retirement, Change of Status,  
                 Academic Personnel

ITEM NO. 10-37HR

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EXHIBIT:    Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through D, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

Name	Campus	Class & Step	Salary	Position
Silva, Cheryl A.	FCC	II, 2	\$42,787	Child Nutrition Education Specialist

(Current Adjunct Faculty)  
(Categorically Funded Contract – December 8, 2010 through June 30, 2011)

B. Recommendation to accept resignation for the purpose of retirement for the following persons:

Name	Campus	Effective Date	Position
Adkins, Dennis	FCC	October 29, 2010	Learning Assistance Coordinator
Ramon, Frank	FCC	December 23, 2010	Director, Financial Aid
Amaro, Arturo	FCC	May 20, 2011	Chicano/Latino Studies Instructor
Baber, Roberta	FCC	May 20, 2011	Computer Information Technology Instructor
Hostetler, Robin	FCC	May 20, 2011	Geography Instructor
Solwazi, Kehinde	FCC	May 20, 2011	African American Studies Instructor
Tognazzini, Eugene	FCC	May 20, 2011	Mathematics Instructor

- C. Recommendation to change the contractual duty days effective December 8, 2010 for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Tuttrup, Richard	FCC	202	177	Business & Technology Instructor
Hunter, Timothy D.	FCC	177	194	Automotive Technology Instructor

- D. Recommendation to employ the following persons as Training Institute Trainers:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Navarro, Diana	FCC	Trainer V	\$50.28	September 1, 2010
Slater, Gerald	FCC	Trainer IV	\$44.69	November 5, 2010
Brotsis, William	FCC	Trainer VI	\$55.86	November 10, 2010
Edwards, Sarah	FCC	Trainer VI	\$55.86	November 10, 2010
Lakela, Rick	FCC	Trainer IV	\$44.69	November 10, 2010

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Employment, Change of Status, Transfer,  
Leave of Absence, Resignation, Retirement,  
Classified Personnel

ITEM NO. 10-38HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Betz, Krystal	RC	Baker Position No. 3070	43-A \$16.19/hr.	11/08/2010
Vang, Maiku	RC	Office Assistant I Position No. 3102	38-A \$2,481.58	11/22/2010

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave.

Name	Location	Classification	Range/Step/Salary	Date
Aviles, Frank	FCC	Custodian Position No. 2180	41-A \$15.38/hr.	10/19/2010
Peters, Regina	FCC	Instructional Aide Position No. 2270	32-A \$12.35/hr.	10/21/2010
Minas, Natalie	FCC	Office Assistant I Position No. 2233	38-A \$14.32/hr.	10/26/2010
DiQuirico, Shawna	RC	Cashier Position No. 3129	44-A \$16.58/hr.	11/08/2010
Hughes, Peggy	FCC	Office Assistant I Position No. 2144	38-A \$14.32/hr.	11/08/2010

C. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Range/Step/Salary	Date
Harris, Elizabeth	DO	Administrative Assistant Position No. 1065	55-E \$29.31/hr.	11/01/2010

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Buck, Stephen	DO	Building Generalist Position No. 1097 to Building Generalist/Lead Person Position No. 1098	63-E \$5,553.08 to 69-C \$5,831.17	07/02/2010

(Additional compensation for working out of class per Article 33, Section 8)

D. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Lorenzano, Adelfa	RC	College Center Assistant Position No. 3086 to College Relations Specialist Position No. 3086	57-E \$4,876.50 to 69-A \$5,364.75	10/01/2010 thru 10/27/2010
(Additional compensation for working out of class per Article 33, Section 8)				
Fischer, Judi	FCC	Bookstore Sales Clerk II Position No. 2083 to Bookstore Sales Clerk III Position No. 2055	40-E \$3,413.75 to 43-E \$3,669.17	10/19/2010
(Additional compensation for working out of class per Article 33, Section 8)				
Schreiner, Roland	FCC	Micro-Computer Resource Technician Position No. 2093 to Network Coordinator Position No. 2093	63-E \$5,553.08 to 74-A \$5,983.75	10/25/2010
(Additional compensation for working out of class per Article 33, Section 8)				
DeFore, Elizabeth	RC	Department Secretary Position No. 3014 to College Center Assistant Position No. 3086	44-E \$3,535.83 to 57-A \$4,345.67	11/01/2010 thru 02/01/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Klimek, Anastascia	RC	OASIS Assistant Position No. 3152 to Director of EOP&S Position No. 3612	54-D \$4,251.50 to 54-D + 15% \$4,889.25	11/15/2010
(Additional compensation for working out of class per Article 33, Section 8)				

E. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Quesada, Kim	DO	Secretary to the Vice Chancellor Position No. 1065 to	58-E (Confidential) \$5,557.17 to	11/15/2010
	FCC	Secretary to College President Position No. 2211	58-E (Confidential) \$5,557.17	
(Lateral transfer per PC rule 11-2)				

F. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Washington, Kim	FCC	Library/Learning Resource Assistant II Position No. 2092	10/20/2010 thru 12/18/2010
(Unpaid Health Leave of Absence per Article 14 of the CSEA contract)			
Lorenzano, Adelfa	RC	College Center Assistant Position No. 3086	11/01/2010
(Unpaid Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)			

G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Ponce, Samantha	FCC	Instructional Laboratory Technician – Biological Science Position No. 2114	11/30/2010

H. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Greenwood, Phyllis	FCC	Department Secretary Position No. 2460	12/23/2010
Roe, Franklin	FCC	Job Developer Position No. 2157	12/23/2010

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Appointment of California School Employee Association Nominee to the State Center Community College District's Personnel Commission

ITEM NO. 10-39HR

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EXHIBIT: None

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Background:

The term of the California School Employee Association's appointed Commissioner, John Veen, ended November 30, 2010. CSEA has selected Tim Liermann to be his replacement. Mr. Liermann is currently a Senior Field Representative for CSEA. According to Education Code Section 88066 stated in pertinent part:

In the case of the nominees of the classified employees, the board shall appoint the nominee, unless the classified employees voluntarily withdraw the name of the nominee and submit the name of a new nominee. In the latter case, the board shall then appoint the new nominee.

Recommendation:

It is recommended that Board of Trustees appoint Mr. Tim Liermann as the CSEA appointee to the Personnel Commission to serve a three year term beginning December 14, 2010, on the State Center Community College District Personnel Commission.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 10-123G

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EXHIBIT: None

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Recommendation:

It is recommended the Board of Trustees review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 16,273,558.03	October 15, 2010 to November 18, 2010
Fresno City College Bookstore	\$ 258,213.64	October 14, 2010 to November 17, 2010
Reedley College Bookstore	\$ 125,714.66	October 14, 2010 to November 17, 2010
Fresno City College Co-Curricular	\$ 117,294.80	October 13, 2010 to November 16, 2010
Reedley College Co-Curricular	\$ <u>85,349.67</u>	October 14, 2010 to November 17, 2010
Total:	\$ 16,860,130.80	

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration of Report of Investments

ITEM NO. 10-124G

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EXHIBIT: Quarterly Performance Review

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Background:

Attached is the quarterly investment report from the Fresno County Treasurer's Office for the period ending September 30, 2010. Review of the quarterly investment report is recommended by Government Code Section 53646. Investments in the County Treasury are in conformance with the District's investment policy statement.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending September 30, 2010.

# County of Fresno Treasury Investment Pool

As of September 30, 2010

## Portfolio Statistics

	September 2010	June 2010	March 2010	December 2009	September 2009
<b>Market Value</b> \$(000)	1,941,662	2,005,424	2,183,875	2,398,577	1,975,508
<b>Cost Value</b> \$(000)	1,925,152	1,993,793	2,174,108	2,394,423	1,961,934
<b>Unrealized Gain/Loss</b> % on cost value	0.86	0.58	0.45	0.17	0.69
<b>Yield</b> weighted on cost value	2.11	2.23	2.34	2.23	2.32
<b>Days to Maturity</b> weighted on cost value	871	708	742	757	689

## COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE AND COUNTY INVESTMENT POLICY

The County's Investment Portfolio is in compliance with California Government Codes 53601 & 53635. The County's Treasury Investment Pool Statement of Investment Policy is more stringent than the California Government Codes. As of 9/30/10, the Treasurer's Investment Pool portfolio complied with its Statement of Investment Policy.

## SUMMARY OF PORTFOLIO

Holdings in the County's Treasury Pool represent a portfolio of assets with a high degree of quality. As of 9/30/10, the portfolio had a market value of \$1.9 billion with an average dollar-weighted quality of "AAA." Approximately 91% of the portfolio's assets are invested in securities with virtually no credit risk (i.e. U.S. Treasury, U.S. Agencies, Government-backed Corporates, Collateral-backed Money Markets, and Cash). The dollar weighted average life of the pool is 871 days, 12.2% of the portfolio at cost matures within 30 days, 14.2% matures within 90 days, and 19.6% within 180 days.

**THE COUNTY OF FRESNO TREASURY INVESTMENT POOL HAS AN AVERAGE  
DOLLAR-WEIGHTED QUALITY RATING OF "AAA."**

# County of Fresno Treasury Investment Pool

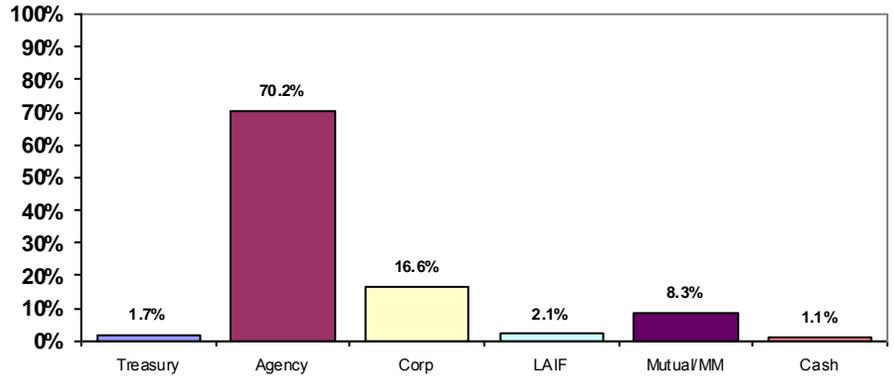
As of September 30, 2010

## Portfolio Holdings Breakdown

Breakdown of Portfolio by Type  
(Valued at Cost)

	\$(000)	%
8.1 US Treasury (b)	32,303	1.7
8.2 US Agency (f)	1,352,883	70.2
8.8 Corporate Note (k)	318,768	16.6
8.9 LAIF	40,000	2.1
8.10 Mutual and Money Market(l)	160,004	8.3
Cash	21,194	1.1
	<b>1,925,152</b>	<b>100.0</b>

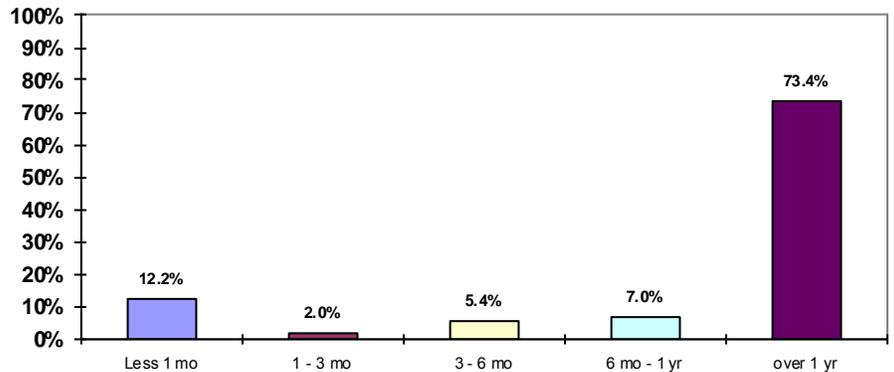
Portfolio Type



Breakdown of Portfolio by Maturity  
(Valued at Cost)

	\$(000)	%
Less than 1 month	234,623	12.2
1 – 3 months	38,505	2.0
3 – 6 months	104,116	5.4
6 months – 1 year	134,462	7.0
Over 1 year	1,413,446	73.4
	<b>1,925,152</b>	<b>100.0</b>

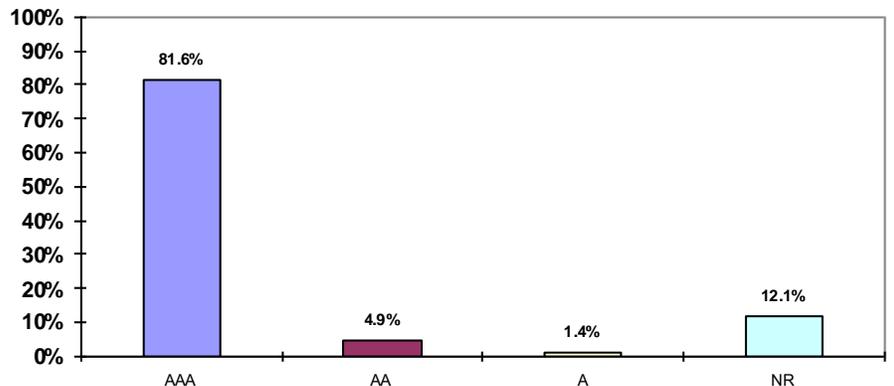
Portfolio Maturity



Breakdown of Portfolio by Quality  
(Valued at Cost)

	\$(000)	%
S&P AAA	1,571,414	81.6
S&P AA	95,117	4.9
S&P A	26,064	1.4
Not Rated & Cash	232,557	12.1
	<b>1,925,152</b>	<b>100.0</b>

Portfolio Quality



# County of Fresno Treasury Investment Pool

as of September 30, 2010

## Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodvs/ Bauer Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>8.1 US Treasury (b)</b>														
912828LF5	UNITED STATES TREASURY	06/30/11	1.13%	800	AAA	100.66	805	0.0%	803	0.0%	2	0.3%	0.92%	Wells
912828KA7	US TREAS NTS	12/15/11	1.13%	850	AAA	100.97	858	0.0%	851	0.0%	8	0.9%	1.09%	Smith
912828MQ0	UNITED STATES TREASURY	02/29/12	0.88%	1,000	AAA	100.76	1,008	0.1%	998	0.1%	9	0.9%	0.95%	Wells
912828MU1	UNITED STATES TREASURY	03/31/12	1.00%	75	AAA	100.99	76	0.0%	75	0.0%	1	1.0%	1.02%	Wells
912828MU1	UNITED STATES TREASURY	03/31/12	1.00%	175	AAA	100.99	177	0.0%	175	0.0%	2	1.0%	1.02%	Wells
912828NS5	UNITED STATES TREASURY	06/30/12	0.63%	1,000	AAA	100.41	1,004	0.1%	1,001	0.1%	3	0.3%	0.58%	Wells
912828NS5	UNITED STATES TREASURY	06/30/12	0.63%	2,000	AAA	100.41	2,008	0.1%	2,000	0.1%	9	0.4%	0.64%	Wells
912828MB3	UNITED STATES TREASURY	12/15/12	1.13%	2,500	AAA	101.41	2,535	0.1%	2,471	0.1%	64	2.6%	1.53%	Wells
912828MN7	UNITED STATES TREASURY	02/15/13	1.38%	650	AAA	102.01	663	0.0%	651	0.0%	12	1.9%	1.34%	Wells
912828MX5	UNITED STATES TREASURY	04/15/13	1.75%	1,000	AAA	103.02	1,030	0.1%	1,006	0.1%	24	2.4%	1.55%	Wells
912828NU0	UNITED STATES TREASURY	08/15/13	0.75%	1,000	AAA	100.38	1,004	0.1%	1,000	0.1%	4	0.4%	0.75%	Wells
912828NU0	UNITED STATES TREASURY	08/15/13	0.75%	1,300	AAA	100.38	1,305	0.1%	1,300	0.1%	5	0.4%	0.75%	Wells
912828JZ4	US TREAS NTS	01/31/14	1.75%	10,000	AAA	103.27	10,327	0.5%	9,891	0.5%	436	4.4%	2.03%	Fresno
912828KV1	US TREAS NTS	05/31/14	2.25%	10,000	AAA	105.08	10,508	0.5%	10,083	0.5%	425	4.2%	2.05%	Fresno
		<b>09/06/13</b>	<b>1.61%</b>	<b>32,350</b>	<b>AAA</b>	<b>102.96</b>	<b>33,307</b>	<b>1.7%</b>	<b>32,303</b>	<b>1.7%</b>	<b>1,004</b>	<b>3.1%</b>	<b>1.66%</b>	
<b>8.2 US Agency (f)</b>														
3134A4VE1	FHLMC NTS	10/18/10	4.13%	1,000	AAA	100.19	1,002	0.1%	979	0.1%	23	2.4%	4.78%	Smith
3134A4VE1	FHLMC	10/18/10	4.13%	1,000	AAA	100.18	1,002	0.1%	1,037	0.1%	-35	-3.4%	2.70%	Wells
3134A4VE1	FHLMC	10/18/10	4.13%	2,000	AAA	100.18	2,004	0.1%	2,018	0.1%	-14	-0.7%	3.79%	Wells
3133XSC3	FHLB	10/20/10	3.38%	1,250	AAA	100.17	1,252	0.1%	1,259	0.1%	-7	-0.5%	3.01%	Wells
313397P62	FHLMC DISC NTS	11/16/10	NA	1,000	AAA	99.98	1,000	0.1%	998	0.1%	2	0.2%	0.29%	Smith
3133XDTA9	FHLB BDS	12/10/10	4.75%	10,000	AAA	100.88	10,088	0.5%	10,610	0.6%	-523	-4.9%	1.42%	Fresno
31359MZL0	FNMA BDS	12/15/10	4.75%	750	AAA	100.97	757	0.0%	746	0.0%	11	1.5%	4.91%	Smith
31331GYJ6	FFCB BDS	01/12/11	1.60%	9,000	AAA	100.38	9,034	0.5%	9,017	0.5%	17	0.2%	1.50%	Fresno
307692AA1	FARMER MAC GTD NTS	01/14/11	4.88%	10,000	NR	101.34	10,134	0.5%	10,277	0.5%	-143	-1.4%	3.68%	Fresno
3134A4VJ0	FHLMC NTS	01/18/11	4.75%	750	AAA	101.34	760	0.0%	784	0.0%	-24	-3.0%	3.02%	Smith
880591DN9	TENNESSEE VALLEY AUTHORITY	01/18/11	5.63%	2,400	AAA	101.60	2,438	0.0%	2,577	0.1%	-139	-5.4%	1.46%	Wells
31331XNE8	FFCB BDS	02/01/11	5.05%	10,000	AAA	101.63	10,163	0.5%	10,617	0.6%	-454	-4.3%	1.11%	Fresno
31331VSK3	FFCB BDS	02/18/11	4.88%	10,000	AAA	101.78	10,178	0.5%	10,721	0.6%	-543	-5.1%	1.43%	Fresno
3133XECU1	FHLB BDS	02/18/11	4.63%	500	AAA	101.69	508	0.0%	513	0.0%	-5	-1.0%	3.71%	Smith
3128X2ZQ1	FHLMC NTS	02/24/11	4.13%	10,000	AAA	101.53	10,153	0.5%	10,425	0.5%	-272	-2.6%	2.12%	Fresno
31359MHK2	FNMA NTS	03/15/11	5.50%	750	AAA	102.41	768	0.0%	799	0.0%	-31	-3.8%	3.14%	Smith
31398APG1	FNMA	04/11/11	2.75%	100	AAA	101.31	101	0.0%	102	0.0%	-1	-1.1%	1.60%	Wells
31398APG1	FNMA	04/11/11	2.75%	1,000	AAA	101.31	1,013	0.1%	995	0.1%	18	1.8%	2.92%	Wells
3137EAAAB5	FHLMC NTS	04/18/11	5.13%	1,000	AAA	102.66	1,027	0.1%	1,043	0.1%	-17	-1.6%	3.72%	Smith
3137EAAAB5	FHLMC	04/18/11	5.13%	1,500	AAA	102.65	1,540	0.1%	1,594	0.1%	-54	-3.4%	2.94%	Wells
3137EABZ1	FHLMC	04/26/11	1.63%	500	AAA	100.76	504	0.0%	500	0.0%	4	0.8%	1.65%	Wells
31398AWQ1	FNMA	04/28/11	1.38%	2,500	AAA	100.63	2,516	0.1%	2,511	0.1%	5	0.2%	1.14%	Wells
3128X7MN1	FHLMC NTS	05/05/11	3.50%	10,000	AAA	101.90	10,190	0.5%	10,095	0.5%	95	0.9%	3.03%	Fresno
3128X7MN1	FHLMC NTS	05/05/11	3.50%	20,000	AAA	101.90	20,380	1.0%	20,227	1.1%	153	0.8%	2.93%	Fresno
3133XQQQ8	FHLB BDS	05/20/11	2.63%	900	AAA	101.47	913	0.0%	889	0.0%	24	2.7%	3.03%	Smith
3133XQQQ8	FHLB BDS	05/20/11	2.63%	10,000	AAA	101.47	10,147	0.5%	10,211	0.5%	-64	-0.6%	1.69%	Fresno
3133XFJY3	FHLB BDS	06/10/11	5.25%	10,000	AAA	103.28	10,328	0.5%	10,240	0.5%	89	0.9%	4.19%	Fresno
3133XFJY3	FHLB BDS	06/10/11	5.25%	10,000	AAA	103.28	10,328	0.5%	10,223	0.5%	105	1.0%	4.19%	Fresno
3133XR4U1	FHLB BDS	06/10/11	3.13%	10,000	AAA	101.75	10,175	0.5%	10,316	0.5%	-141	-1.4%	1.50%	Fresno
3134A4FM1	FHLMC NTS	06/15/11	6.00%	10,000	AAA	104.06	10,406	0.5%	11,032	0.6%	-625	-5.7%	1.60%	Fresno
3133XRCW8	FHLB BDS	06/24/11	3.38%	850	AAA	102.09	868	0.0%	846	0.0%	21	2.5%	3.52%	Smith
3133XRRU6	FHLB BDS	07/01/11	3.63%	10,000	AAA	102.53	10,253	0.5%	10,138	0.5%	115	1.1%	3.05%	Fresno
3133XRRU6	FHLB BDS	07/01/11	3.63%	10,000	AAA	102.53	10,253	0.5%	10,151	0.5%	103	1.0%	3.00%	Fresno
3137EAAF6	FHLMC NTS	07/18/11	5.25%	850	AAA	103.97	884	0.0%	895	0.0%	-12	-1.3%	3.45%	Smith
3133XGDD3	FHLB BDS	08/19/11	5.38%	850	AAA	104.44	888	0.0%	900	0.0%	-12	-1.4%	3.44%	Smith
3133XF5T9	FHLB BDS	09/09/11	5.00%	15,000	AAA	104.25	15,638	0.8%	16,088	0.8%	-450	-2.8%	1.96%	Fresno
3134A4HF4	FHLMC	09/15/11	5.50%	850	AAA	104.94	892	0.0%	899	0.0%	-7	-0.8%	3.63%	Smith
31331Y3P3	FFCB BDS	10/03/11	3.50%	10,000	AAA	103.16	10,316	0.5%	10,306	0.5%	9	0.1%	2.37%	Fresno
31331GDC0	FFCB BDS	10/14/11	3.60%	10,000	AAA	103.34	10,334	0.5%	9,944	0.5%	390	3.9%	3.80%	Fresno
31359MZ30	FNMA NTS	10/15/11	5.00%	850	AAA	104.81	891	0.0%	898	0.0%	-7	-0.8%	3.29%	Smith
3133XHPH9	FHLB BDS	11/18/11	4.88%	850	AAA	105.03	893	0.0%	873	0.0%	20	2.3%	4.00%	Smith
3133XSSF6	FHLB BDS	12/29/11	2.00%	10,000	AAA	100.41	10,041	0.5%	10,000	0.5%	41	0.4%	2.00%	Fresno
3134A4JT2	FHLMC NTS	01/15/12	5.75%	850	AAA	106.75	907	0.0%	902	0.0%	6	0.6%	3.93%	Smith
31331GKY4	FFCB	01/17/12	2.00%	1,500	AAA	102.03	1,530	0.1%	1,500	0.1%	30	2.0%	1.99%	Wells
31315PJH3	FEDL AGRIC MTG CORP	01/23/12	4.95%	5,588	NR	105.91	5,918	0.3%	6,022	0.3%	-104	-1.7%	2.33%	Fresno
3133XSWM6	FHLB BDS	01/23/12	2.10%	10,000	AAA	102.16	10,216	0.5%	10,000	0.5%	216	2.2%	2.10%	Fresno
3128X9TY6	FHLMC	01/26/12	1.25%	1,250	AAA	100.23	1,253	0.1%	1,251	0.1%	1	0.1%	1.19%	Wells
31359MH2	FNMA NTS	02/16/12	5.00%	850	AAA	106.22	903	0.0%	871	0.0%	32	3.7%	4.26%	Smith
3137EAAAR0	FHLMC NTS	03/05/12	4.75%	850	AAA	106.16	902	0.0%	874	0.0%	29	3.3%	3.94%	Smith
31398AH54	FNMA	04/04/12	1.00%	3,000	AAA	100.82	3,025	0.2%	3,000	0.2%	24	0.8%	0.99%	Wells
31398ABX9	FNMA NTS	05/18/12	4.88%	850	AAA	107.13	911	0.0%	873	0.0%	38	4.3%	4.10%	Smith
3133XBT39	FHLB BDS	06/08/12	4.38%	10,000	AAA	105.81	10,581	0.5%	10,748	0.6%	-167	-1.6%	1.92%	Fresno
3133XLEA7	FHLB BDS	06/08/12	5.38%	10,000	AAA	108.19	10,819	0.6%	11,067	0.6%	-248	-2.2%	2.09%	Fresno
3137EACC1	FHLMC	06/15/12	1.75%	1,000	AAA	102.15	1,022	0.1%	999	0.1%	23	2.3%	1.78%	Wells
31331GYP8	FFCB BDS	06/18/12	2.13%	10,000	AAA	102.69	10,269	0.5%	9,973	0.5%	296	3.0%	2.22%	Fresno
3133XTS49	FHLB	06/20/12	1.88%	1,500	AAA	102.35	1,535	0.1%	1,499	0.1%	37	2.4%	1.90%	Wells
3128X8DF6	FHLMC NTS	06/29/12	2.20%	10,000	AAA	100.40	10,040	0.5%	10,000	0.5%	40	0.4%	2.20%	Fresno
3136F92M4	FNMA NTS	06/29/12	2.15%	7,305	AAA	100.38	7,333	0.4%	7,305	0.4%	28	0.4%	2.15%	Fresno
3136F92M4	FNMA NTS	06/29/12	2.15%	10,000	AAA	100.38	10,038	0.5%	10,000	0.5%	38	0.4%	2.15%	Fresno
3134A4QD9	FHLMC NTS	07/15/12	5.13%	850	AAA	108.19	920	0.0%	901	0.0%	19	2.1%	3.37%	Smith
31331GZ36	FEDERAL FARM CR BKS	07/19/												

# County of Fresno Treasury Investment Pool

as of September 30, 2010

## Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/Moodys/Bauer Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>8.2 US Agency (f) continued</b>														
3128X9JR2	FHLMC MTN	02/05/13	2.00%	10,000	AAA	100.14	10,014	0.5%	9,997	0.5%	17	0.2%	2.01%	Fresno
31359MQV8	FNMA	02/21/13	4.75%	10,000	AAA	109.50	10,950	0.6%	10,586	0.5%	364	3.4%	3.02%	Fresno
31359MQV8	FNMA	02/21/13	4.75%	10,000	AAA	109.50	10,950	0.6%	10,608	0.6%	342	3.2%	2.95%	Fresno
31359MQV8	FNMA	02/21/13	4.75%	10,000	AAA	109.50	10,950	0.6%	10,570	0.5%	380	3.6%	3.02%	Fresno
3133XP2W3	FHLB BDS	02/27/13	3.38%	850	AAA	106.44	905	0.0%	883	0.0%	22	2.5%	2.35%	Smith
31359MRG0	FNMA BDS	03/15/13	4.38%	850	AAA	108.88	925	0.0%	919	0.0%	6	0.7%	2.27%	Smith
31398AMW9	FNMA NTS	04/09/13	3.25%	725	AAA	106.44	772	0.0%	751	0.0%	21	2.8%	2.35%	Smith
31331G2N8	FFCB BDS	04/29/13	2.04%	20,000	AAA	100.13	20,025	1.0%	20,000	1.0%	25	0.1%	2.04%	Fresno
3136F9JB0	FNMA NTS	05/07/13	4.00%	4,700	AAA	108.34	5,092	0.3%	5,002	0.3%	90	1.8%	2.22%	Fresno
31339X2M5	FHLB	06/14/13	3.88%	850	AAA	108.34	921	0.0%	904	0.0%	17	1.8%	2.25%	Smith
3136FJYU9	FNMA NTS	06/24/13	2.13%	15,000	AAA	100.34	15,052	0.8%	14,997	0.8%	55	0.4%	2.13%	Fresno
3133XTX9	FHLB BDS	06/28/13	3.05%	10,000	AAA	105.78	10,578	0.5%	10,171	0.5%	407	4.0%	2.59%	Fresno
3133XTX9	FHLB BDS	06/28/13	3.05%	10,000	AAA	105.78	10,578	0.5%	10,164	0.5%	414	4.1%	2.61%	Fresno
3133XTX9	FHLB BDS	06/28/13	3.05%	17,775	AAA	105.78	18,802	1.0%	18,127	0.9%	675	3.7%	2.52%	Fresno
3136FJF22	FNMA NTS	07/08/13	2.10%	26,500	AAA	101.22	26,823	1.4%	26,500	1.4%	323	1.2%	2.10%	Fresno
3134A4T27	FHLMC	07/15/13	4.50%	750	AAA	110.31	827	0.0%	809	0.0%	18	2.2%	2.39%	Smith
3133XUEV1	FHLB BDS	07/26/13	2.40%	20,000	AAA	100.63	20,125	1.0%	19,998	1.0%	127	0.6%	2.40%	Fresno
31331GE47	FFCB BDS	07/29/13	2.25%	10,000	AAA	103.97	10,397	0.5%	9,994	0.5%	403	4.0%	2.27%	Fresno
313370NC8	FHLB BDS	08/27/13	1.10%	20,000	AAA	100.03	20,006	1.0%	20,000	1.0%	6	0.0%	1.10%	Fresno
3133XR88	FHLB BDS	09/06/13	4.00%	750	AAA	109.09	818	0.0%	799	0.0%	19	2.4%	2.44%	Smith
3133XS3V8	FHLB BDS	09/27/13	4.11%	10,000	AAA	109.69	10,969	0.6%	10,636	0.6%	333	3.1%	2.51%	Fresno
31331GX46	FFCB BDS	10/07/13	2.60%	10,000	AAA	100.03	10,003	0.5%	10,000	0.5%	3	0.0%	2.60%	Fresno
3133XSAE8	FHLB BDS	10/18/13	3.63%	750	AAA	108.53	814	0.0%	791	0.0%	23	2.9%	1.98%	Smith
3134A4UK8	FHLMC NTS	11/15/13	4.88%	750	AAA	112.38	843	0.0%	823	0.0%	20	2.4%	2.24%	Smith
31398AUJ9	FNMA NTS	12/11/13	2.88%	750	AAA	106.19	796	0.0%	777	0.0%	20	2.6%	1.95%	Smith
3133XSP93	FHLB BDS	12/13/13	3.13%	10,000	AAA	106.78	10,678	0.5%	10,239	0.5%	439	4.3%	2.55%	Fresno
31331G6Z7	FFCB GLBL BDS	12/16/13	2.25%	8,455	AAA	100.34	8,484	0.4%	8,404	0.4%	80	0.9%	2.41%	Fresno
31331G6Z7	FFCB GLBL BDS	12/16/13	2.25%	10,000	AAA	100.34	10,034	0.5%	9,944	0.5%	90	0.9%	2.40%	Fresno
31331G6Z7	FFCB GLBL BDS	12/16/13	2.25%	20,000	AAA	100.34	20,068	1.0%	19,944	1.0%	124	0.6%	2.32%	Fresno
3134A4UM4	FHLMC NTS	01/15/14	4.50%	750	AAA	111.41	836	0.0%	813	0.0%	23	2.8%	2.14%	Smith
31331JBS1	FFCB BDS	01/21/14	2.62%	20,000	AAA	100.69	20,138	1.0%	20,000	1.0%	138	0.7%	2.62%	Fresno
31398AVD1	FNMA NTS	02/05/14	2.75%	700	AAA	105.81	741	0.0%	716	0.0%	25	3.5%	2.13%	Smith
31398AVZ2	FNMA NTS	03/13/14	2.75%	700	AAA	105.91	741	0.0%	739	0.0%	2	0.3%	1.15%	Smith
3137EACB3	FHLMC NTS	04/23/14	2.50%	675	AAA	105.12	710	0.0%	700	0.0%	10	1.4%	1.49%	Smith
31398AXJ6	FNMA NTS	05/15/14	2.50%	700	AAA	104.94	735	0.0%	733	0.0%	2	0.3%	1.21%	Smith
31331JZC0	FFCB BDS	05/23/14	1.33%	29,350	AAA	100.16	29,396	1.5%	29,284	1.5%	112	0.4%	1.39%	Fresno
31331JA29	FFCB BDS	06/03/14	1.30%	30,000	AAA	100.13	30,038	1.5%	29,956	1.6%	82	0.3%	1.34%	Fresno
31331JA29	FFCB BDS	06/03/14	1.30%	30,000	AAA	100.13	30,038	1.5%	29,945	1.6%	93	0.3%	1.35%	Fresno
31331JRS4	FFCB BDS	06/16/14	2.13%	30,000	AAA	101.22	30,366	1.6%	30,077	1.6%	289	1.0%	2.06%	Fresno
31331JVB6	FFCB BDS	07/08/14	1.77%	30,000	AAA	100.75	30,225	1.6%	29,963	1.6%	263	0.9%	1.80%	Fresno
3133XYZZ1	FHLB BDS	07/14/14	2.00%	30,000	AAA	100.47	30,141	1.6%	30,000	1.6%	141	0.5%	2.00%	Fresno
3136FMZ98	FNMA NTS	07/14/14	1.79%	30,000	AAA	100.44	30,131	1.6%	30,000	1.6%	131	0.4%	1.78%	Fresno
313370NG9	FHLB BDS	09/02/14	1.45%	7,955	AAA	100.00	7,955	0.4%	7,935	0.4%	20	0.3%	1.51%	Fresno
3136FMQ23	FNMA NTS	09/29/14	2.00%	30,000	AAA	101.13	30,338	1.6%	29,993	1.6%	345	1.1%	2.01%	Fresno
3136FMQ23	FNMA NTS	09/29/14	2.00%	30,000	AAA	101.13	30,338	1.6%	29,994	1.6%	343	1.1%	2.00%	Fresno
31331G4A4	FFCB BDS	11/19/14	2.94%	15,295	AAA	100.38	15,352	0.8%	15,261	0.8%	92	0.6%	2.99%	Fresno
31331G7L7	FFCB BDS	12/22/14	2.82%	20,000	AAA	102.38	20,475	1.1%	20,000	1.0%	475	2.4%	2.82%	Fresno
3136FMS21	FNMA NTS	01/13/15	2.00%	30,000	AAA	101.19	30,356	1.6%	30,000	1.6%	356	1.2%	2.00%	Fresno
3136FMU36	FNMA NTS	01/13/15	2.05%	30,000	AAA	101.22	30,366	1.6%	30,000	1.6%	366	1.2%	2.05%	Fresno
3136FMT95	FNMA NTS	01/20/15	2.13%	30,335	AAA	100.53	30,496	1.6%	30,365	1.6%	131	0.4%	2.10%	Fresno
3136FM6M1	FNMA NTS	02/04/15	1.90%	19,800	AAA	101.19	20,036	1.0%	19,781	1.0%	255	1.3%	1.92%	Fresno
3136FM6M1	FNMA NTS	02/04/15	1.90%	30,000	AAA	101.19	30,357	1.6%	29,983	1.6%	374	1.2%	1.91%	Fresno
3136FM3U6	FNMA NTS	05/05/15	2.00%	30,000	AAA	100.84	30,253	1.6%	30,000	1.6%	253	0.8%	2.00%	Fresno
3133XWNB1	FHLB BDS	06/12/15	2.88%	20,000	AAA	105.81	21,163	1.1%	20,692	1.1%	471	2.3%	2.14%	Fresno
3133XWNB1	FHLB BDS	06/12/15	2.88%	20,000	AAA	105.81	21,163	1.1%	20,739	1.1%	423	2.0%	2.08%	Fresno
3134G1GS7	FHLMC NTS	06/22/15	2.50%	30,000	AAA	101.37	30,412	1.6%	30,098	1.6%	314	1.0%	2.43%	Fresno
3133703G1	FHLB BDS	07/13/15	2.45%	20,000	AAA	100.06	20,013	1.0%	20,013	1.0%	0	0.0%	2.44%	Fresno
3136FMR63	FNMA NOTE	07/15/15	2.30%	29,295	AAA	101.22	29,652	1.5%	29,295	1.5%	357	1.2%	2.30%	Fresno
3134G1LN2	FHLMC MTN	07/20/15	2.38%	12,003	AAA	100.52	12,065	0.6%	11,997	0.6%	68	0.6%	2.39%	Fresno
3136FM5L4	FNMA NTS	08/05/15	2.00%	22,400	AAA	101.09	22,645	1.2%	22,308	1.2%	337	1.5%	2.09%	Fresno
31398A2A9	FNMA NTS	08/05/15	2.13%	26,405	AAA	101.19	26,719	1.4%	26,350	1.4%	369	1.4%	2.17%	Fresno
		<b>10/06/13</b>	<b>2.63%</b>	<b>1,336,711</b>	<b>AAA</b>	<b>101.95</b>	<b>1,362,739</b>	<b>70.2%</b>	<b>1,352,883</b>	<b>70.3%</b>	<b>9,856</b>	<b>0.7%</b>	<b>2.17%</b>	

## 8.8 Corporate Notes (k)

36962GS62	GECC NTS	10/21/10	4.88%	8,000	AA+	100.20	8,016	0.4%	8,132	0.4%	-116	-1.4%	4.25%	Fresno
481247AD6	JP MORGAN CHASE & CO	12/01/10	2.63%	10,000	AAA	100.41	10,041	0.5%	9,998	0.5%	43	0.4%	2.64%	Fresno
61757UAA8	MORGAN STANLEY BDS	12/01/10	2.90%	10,000	AAA	100.43	10,043	0.5%	10,042	0.5%	1	0.0%	2.68%	Fresno
084664AF8	BERKSHIRE HATHAWAY	12/15/10	4.20%	5,000	AA+	100.80	5,040	0.3%	5,111	0.3%	-71	-1.4%	3.31%	Fresno
06052AA9	BANK OF AMERICA CORP 1. FDIC	12/23/10	1.70%	1,000	AAA	100.35	1,003	0.1%	1,000	0.1%	3	0.3%	1.70%	Wells
40429CCX8	HSBC FINANCE CORP	01/14/11	5.25%	5,000	A	101.20	5,060	0.3%	5,044	0.3%	16	0.3%	4.89%	Fresno
46625HDD9	JPMORGAN CHASE & CO	01/17/11	4.60%	5,000	A+	101.19	5,060	0.3%	5,062	0.3%	-2	0.0%	4.10%	Fresno
949748AF4	WELLS FARGO BK N A	02/01/11	6.45%	5,000	AA-	101.87	5,093	0.3%	5,308	0.3%	-214	-4.0%	4.00%	Fresno
931142BV4	WAL-MART STORES INC	02/15/11	4.13%	10,000	AA	101.37	10,137	0.5%	9,996	0.5%	140	1.4%	4.14%	Fresno
931142BV4	WAL-MART STORES INC	02/15/11	4.13%	10,000	AA	101.37	10,137	0.5%	10,006	0.5%	130	1.3%	4.10%	Fresno
17275RAB8	CISCO SYSTEMS INC	02/22/11	5.25%	500	A+	101.83	509	0.0%	530	0.0%	-21	-4.0%	1.61%	Smith
17275RAB8	CISCO SYSTEMS INC	02/22/11	5.25%	900	A+	101.83	916	0.0%	953	0.0%				

# County of Fresno Treasury Investment Pool

as of September 30, 2010

## Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moody's/ Bauer Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>8.8 Corporate Notes (k) continued</b>														
949744AA4	WELLS FARGO SR NTS	12/09/11	3.00%	5,000	AAA	103.00	5,150	0.3%	4,994	0.3%	156	3.1%	3.04%	Fresno
38141GBU7	GOLDMAN SACHS GROUP INC	01/15/12	6.60%	900	A	106.58	959	0.0%	983	0.1%	-24	-2.4%	1.81%	Wells
98157VAB2	WOLS 2009-A A2	01/16/12	1.02%	360	AAA	100.16	361	0.0%	360	0.0%	1	0.2%	1.02%	Smith
36962GXS8	GENERAL ELEC CAP CORP	02/15/12	5.88%	1,415	AA+	106.58	1,508	0.1%	1,527	0.1%	-19	-1.2%	1.66%	Wells
172967BJ9	CITIGROUP NT	02/21/12	6.00%	10,000	A	106.07	10,607	0.5%	10,502	0.5%	105	1.0%	2.87%	Fresno
25468PBX3	DISNEY WALT CO	03/01/12	6.38%	450	A	107.91	486	0.0%	488	0.0%	-3	-0.6%	1.25%	Smith
166751AK3	CHEVRON CORP SR NT	03/03/12	3.45%	250	AA	103.84	260	0.0%	259	0.0%	1	0.4%	1.69%	Smith
166751AK3	CHEVRONTEXACO CORP	03/03/12	3.45%	340	AA	103.84	353	0.0%	357	0.0%	-4	-1.1%	1.04%	Wells
166751AK3	CHEVRON CORP SR NT	03/03/12	3.45%	500	AA	103.84	519	0.0%	500	0.0%	19	3.8%	3.43%	Smith
46625HAN0	JP MORGAN CHASE & CO	03/15/12	6.63%	900	A	107.55	968	0.0%	973	0.1%	-5	-0.5%	1.30%	Wells
36962G2L7	GECC MTN	04/10/12	5.00%	5,000	AA+	105.83	5,292	0.3%	5,038	0.3%	253	5.0%	4.80%	Fresno
36962G2L7	GECC MTN	04/10/12	5.00%	7,098	AA+	105.83	7,512	0.4%	7,152	0.4%	360	5.0%	4.80%	Fresno
084670AS7	BERKSHIRE HATHWY NT	05/15/12	4.75%	4,800	AA+	106.22	5,098	0.3%	4,835	0.3%	263	5.4%	4.52%	Fresno
36967HAH0	GEN ELEC CAP NTS	06/08/12	2.20%	10,000	AAA	102.80	10,280	0.5%	10,039	0.5%	242	2.4%	2.07%	Fresno
36967HAH0	GEN ELEC CAP NTS	06/08/12	2.20%	10,000	AAA	102.80	10,280	0.5%	10,019	0.5%	262	2.6%	2.14%	Fresno
06050BAA9	BK OF AMERICA BDS	06/15/12	3.13%	10,000	AAA	104.20	10,420	0.5%	10,014	0.5%	406	4.1%	3.08%	Fresno
06050BAA9	BK OF AMERICA BDS	06/15/12	3.13%	10,000	AAA	104.20	10,420	0.5%	10,184	0.5%	236	2.3%	2.57%	Fresno
06050BAA9	BK OF AMERICA BDS	06/15/12	3.13%	10,000	AAA	104.20	10,420	0.5%	10,181	0.5%	239	2.4%	2.53%	Fresno
36962GYY4	GECC NTS	06/15/12	6.00%	250	AA+	107.92	270	0.0%	267	0.0%	3	1.2%	2.84%	Smith
36962GYY4	GECC NTS	06/15/12	6.00%	500	AA+	107.92	540	0.0%	527	0.0%	13	2.5%	3.85%	Smith
36962GYY4	GECC NTS	06/15/12	6.00%	10,000	AA+	107.92	10,792	0.6%	10,658	0.6%	134	1.3%	4.27%	Fresno
38146FAA9	GOLDMAN SACHS GR BDS	06/15/12	3.25%	10,000	AAA	104.55	10,455	0.5%	10,038	0.5%	417	4.1%	3.13%	Fresno
38146FAA9	GOLDMAN SACHS GR BDS	06/15/12	3.25%	10,000	AAA	104.55	10,455	0.5%	10,206	0.5%	249	2.4%	2.62%	Fresno
24424DAA7	JOHN DEERE CPTL BD	06/19/12	2.88%	5,000	AAA	103.94	5,197	0.3%	5,072	0.3%	125	2.5%	2.44%	Fresno
24424DAA7	JOHN DEERE CPTL BD	06/19/12	2.88%	10,000	AAA	103.94	10,394	0.5%	10,133	0.5%	261	2.6%	2.47%	Fresno
481247AE4	JPMORGAN CHASE & CO	06/22/12	2.13%	10,000	AAA	102.78	10,278	0.5%	10,000	0.5%	278	2.8%	2.12%	Fresno
481247AE4	JPMORGAN CHASE & CO	06/22/12	2.13%	10,000	AAA	102.78	10,278	0.5%	10,013	0.5%	266	2.7%	2.09%	Fresno
742718DR7	PROCTER & GAMBLE NT	08/01/12	1.38%	750	AA-	101.35	760	0.0%	749	0.0%	11	1.4%	1.41%	Smith
36962G3K8	G E CAP CORP MTN	10/19/12	5.25%	10,000	AA+	107.67	10,767	0.6%	10,698	0.6%	68	0.6%	2.14%	Fresno
17313YAL5	CITIGROUP FDG NTS	10/22/12	1.88%	215	AAA	102.55	220	0.0%	215	0.0%	6	2.7%	1.93%	Smith
17313YAL5	CITIGROUP FDG NTS	10/22/12	1.88%	285	AAA	102.55	292	0.0%	284	0.0%	8	2.8%	1.96%	Smith
36185JAA7	GMAC LLC	10/30/12	1.75%	5,000	AAA	102.32	5,116	0.3%	5,000	0.3%	116	2.3%	1.75%	Fresno
17313YAN1	CITIGROUP FDG INC GT	11/15/12	1.88%	10,000	AAA	102.53	10,253	0.5%	10,013	0.5%	240	2.4%	1.83%	Fresno
911312AG1	UPS SR NTS	01/15/13	4.50%	700	AA-	108.21	757	0.0%	754	0.0%	3	0.4%	1.68%	Smith
084670AU2	BERKSHIRE HATHAWAY	02/11/13	2.13%	750	AA+	103.05	773	0.0%	750	0.0%	23	3.1%	2.14%	Smith
06406HBJ7	BANK NEW YORK INC MED TERM NOT	04/01/13	4.50%	1,000	AA-	108.56	1,086	0.1%	1,086	0.1%	0	0.0%	1.05%	Wells
98385XAC0	XTO ENERGY INC NT	04/15/13	6.25%	700	AAA	113.10	792	0.0%	792	0.0%	-1	-0.1%	1.12%	Smith
161571CW2	CHAIT 2008-A9 A9	05/15/13	4.26%	200	AAA	102.36	205	0.0%	206	0.0%	-1	-0.6%	3.21%	Smith
161571CW2	CHAIT 2008-A9 A9	05/15/13	4.26%	500	AAA	102.36	512	0.0%	517	0.0%	-5	-1.0%	3.16%	Smith
43812WAC1	HAROT 2009-3 A3	05/15/13	2.31%	700	AAA*	101.50	710	0.0%	713	0.0%	-2	-0.3%	1.72%	Smith
44921AAC5	HART 2009-A A3	08/15/13	2.03%	110	AAA	101.49	112	0.0%	112	0.0%	0	-0.2%	1.45%	Smith
44921AAC5	HART 2009-A A3	08/15/13	2.03%	650	AAA	101.49	660	0.0%	658	0.0%	2	0.3%	1.66%	Smith
594918AF1	MICROSOFT CO NTS	09/27/13	0.88%	300	AAA	100.14	300	0.0%	300	0.0%	1	0.3%	0.93%	Smith
34529GAF2	FORDO 2009-D A3	10/15/13	2.17%	100	AAA	101.45	101	0.0%	101	0.0%	0	0.1%	1.78%	Smith
34529GAF2	FORDO 2009-D A3	10/15/13	2.17%	260	AAA	101.45	264	0.0%	262	0.0%	2	0.8%	2.00%	Smith
34529GAF2	FORDO 2009-D A3	10/15/13	2.17%	400	AAA	101.45	406	0.0%	405	0.0%	1	0.3%	1.81%	Smith
92869AAC8	VALET 2010-1 A3	01/20/14	1.31%	200	AAA	100.86	202	0.0%	200	0.0%	1	0.6%	1.24%	Smith
15200DAB3	CNP 2005-A A2	08/01/14	4.97%	279	AAA	104.07	290	0.0%	292	0.0%	-2	-0.6%	3.88%	Smith
36159JBQ3	GEMNT 2009-3 A	09/15/14	2.54%	200	AAA*	101.79	204	0.0%	202	0.0%	1	0.7%	2.26%	Smith
36159JBQ3	GEMNT 2009-3 A	09/15/14	2.54%	500	AAA*	101.79	509	0.0%	502	0.0%	7	1.5%	2.47%	Smith
		<b>01/11/12</b>	<b>3.64%</b>	<b>313,908</b>	<b>AA+</b>	<b>103.35</b>	<b>324,417</b>	<b>16.7%</b>	<b>318,768</b>	<b>16.6%</b>	<b>5,650</b>	<b>1.8%</b>	<b>2.99%</b>	
<b>8.9 LAIF</b>														
	LAIF	10/01/10	0.50%	40,000	NR	100.00	40,000	2.1%	40,000	2.1%	0	0.0%	0.50%	Fresno
<b>8.10 Mutual and Money Market Funds (I)</b>														
316175108	FIDELITY 057	10/01/10	0.06%	4,000	AAAm	100.00	4,000	0.2%	4,000	0.2%	0	0.0%	0.06%	Fresno
09248U718	BLACKROCK T-FUND MM INSTL #60	10/01/10	0.03%	1	AAAm	100.00	1	0.0%	1	0.0%	0	0.0%	0.03%	Fresno
09248U718	BLACKROCK T-FUND MM INSTL #60	10/01/10	0.03%	940	AAAm	100.00	940	0.0%	940	0.0%	0	0.0%	0.03%	Smith
	RABOBANK	10/01/10	0.67%	155,064	NR	100.00	155,064	8.0%	155,064	8.1%	0	0.0%	0.67%	Fresno
		<b>10/01/10</b>	<b>0.65%</b>	<b>160,004</b>		<b>100.00</b>	<b>160,004</b>	<b>8.2%</b>	<b>160,004</b>	<b>8.3%</b>	<b>0</b>	<b>0.0%</b>	<b>0.65%</b>	
<b>Cash</b>														
99999Y944	SECURED MARKET	10/01/10	0.07%	1,228	NR	100.00	1,228	0.1%	1,228	0.1%	0	0.0%	0.07%	Wells
	VAULT	10/01/10	0.00%	12,395	NR	100.00	12,395	0.6%	12,395	0.6%	0	0.0%	0.00%	Fresno
	BANK OF THE WEST	10/01/10	0.59%	7,571	NR	100.00	7,571	0.4%	7,571	0.4%	0	0.0%	0.58%	Fresno
		<b>10/01/10</b>	<b>0.21%</b>	<b>21,194</b>	<b>NR</b>	<b>100.00</b>	<b>21,194</b>	<b>1.1%</b>	<b>21,194</b>	<b>1.1%</b>	<b>0</b>	<b>0.0%</b>	<b>0.21%</b>	
<b>Total</b>		<b>02/16/13</b>	<b>2.55%</b>	<b>1,904,167</b>		<b>101.97</b>	<b>1,941,662</b>	<b>100.0%</b>	<b>1,925,152</b>	<b>100.0%</b>	<b>16,510</b>	<b>0.9%</b>	<b>2.11%</b>	

\*Moody's

# County of Fresno Treasury Investment Pool

As of September 30, 2010

## California Government Code and County Investment Policy Authorized Investments

Investment Type	Fresno's Policy				Government Code				Fresno's Holding		
	Maximum Maturity	Authorized % Limit	Quality	Code 53601	Maximum Maturity	Authorized % Limit	Quality	Maturity	Holdings %	Quality	
US Treasury	8.1	5 years	85% combined 8.1 and 8.2	NA	B	5 years	No Limit	NA	2.9 years	1.7%	AAA
US Agency	8.2	5 years	85% combined 8.1 and 8.2	NA	F	5 years	No Limit	NA	3.0 years	70.2%	AAA
Bankers Acceptance	8.3	180 days	40%	Top 150 Banks CP: Prime	G	180 days	40%	NA	---	---	---
Commercial Paper	8.4	270 days	40%	P-1, A-1+	H and GC53635	270 days	40%	Prime	---	---	---
Negotiable CD	8.5	13 months	30% combined 8.5 and 8.6.1	P-1, A-1+ or Bauer 4 star	I	5 years	30% combined 8.5 and 8.6.1	NA	---	---	---
Non-Negotiable Secured CD	8.6	13 months	50%	P-1, A-1+ or Bauer 4 star	N	5 years	No Limit	NA	---	---	---
Non-Negotiable Placement CD	8.6.1		15%; 30% combined 8.5 and 8.6.1	NA	GC 53635.8	5 years	30% combined 8.5 and 8.6.1	NA	---	---	---
Repurchase Agreement	8.7	Overnight; Overweekend	15%	NA	J	1 year	No Limit	NA	---	---	---
Corporate Note	8.8	see below	30%	see below	K	5 years	30%	A	1.3 years	16.6%	AA+
		5 years		AAA					1.5 years	10.3%	AAA
		3 years		AA					1.0 years	4.9%	AA
		2 years		A					0.9 years	1.4%	A
LAIF	8.9	5 years	\$40 mil	NA	16429.1(B)	5 years	No Limit	NA	1 day	2.1%	NA
Mutual Fund and Money Market Fund	8.10	5 years	20%	Highest by 2 firms	L		20%	Highest by 2 firms	1 day	8.3%	Aaa, AAAM, NR
Mutual Fund Assets		Per Code		Per Code		5 years		Per Code	Prospectus Checked	---	Prospectus Checked
PassThrough/MtgBack	8.11	5 years	10%	AA	O	5 years	20%	AA	---	---	---
Money Held from Pledged Assets	8.12	Per Code or Provision	No Limit	NA	M	Per Code or Provision	No Limit	NA	---	---	---
External Managers	8.13	Per Code		Per Code					Within Code	Included	Within Code
Registered Warrants	8.14	NA	No Limit	NA	C	5 years	No Limit	NA	---	---	---
Cash									1 day	1.1%	NA

Notes: Fresno Investment Policy dated December 1, 2009. Other Code and Policy investment restrictions may apply.

## Projection of Future Cash Flows (\$ millions)

Month	Monthly Receipts (1)	Monthly Disbursements (1)	Difference	Required Investment Maturities	Balance	Actual Investment Maturities (3)	Available To Invest > 6 Months (4)
<b>Beginning Balance (2)</b>					206.6		
10/10	254.5	330.3	-75.8	0.0	130.8	8.0	
11/10	470.3	369.8	100.5	0.0	231.3	0.0	
12/10	674.5	316.7	357.8	0.0	589.1	35.0	
01/11	294.9	395.1	-100.2	0.0	488.9	29.0	
02/11	262.0	399.6	-137.6	0.0	351.3	65.0	
03/11	341.2	365.5	-24.3	0.0	327.0	0.0	
<b>Sum</b>	<b>2,297.4</b>	<b>2,177.0</b>	<b>120.4</b>	<b>0.0</b>		<b>137.0</b>	<b>137.0</b>
				<b>0%</b>		<b>100%</b>	<b>100%</b>

- Notes:
1. Monthly Receipts and Disbursements amounts are estimates based upon historical cash flows and may change as actual cash flow information becomes available. Provided by Fresno.
  2. Beginning balance is taken from Fidelity Govt Fund 057 and Treasury Fund 695; Blackrock Fed Fund; LAIF; the Bear Stearns, UBS Financial Services, and Citigroup repo accounts; Rabobank, and cash in the service bank Bank of the West.
  3. Actual Investment Maturities exclude vault cash, Wells Capital, Smith Graham, and Blackrock T Fund.
  4. Available to Invest > 6 Months is calculated as Actual Investment Maturities less Required Investment Maturities.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Economic and Workforce Development, California Food and Agricultural Trade Assistance Program Hub, Center for International Trade Development

ITEM NO. 10-126G

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EXHIBIT: None

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Background:

The District has been awarded an Economic and Workforce Development Program Grant administered through the California Community Colleges Chancellor's Office to host a California Food and Agricultural Trade Assistance Program (CFATAP) Hub. The purpose of the CFATAP Hub is to enhance strategic alliances with other service providers to serve additional food and agricultural exporters as well as increase international trade. The Grant Agreement is for the period July 14, 2010, through June 30, 2011, with funding in the amount of \$60,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the Center for International Trade Development, to enter into an Economic and Workforce Development Program grant agreement with the California Community Colleges Chancellor's Office to host a California Food and Agricultural Trade Assistance Program Hub for the period July 14, 2010, through June 30, 2011, with funding in the amount of \$60,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Approve Agreement  
For Digital Production Copiers,  
Reedley College

ITEM NO. 10-127G

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EXHIBIT: None

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Background:

Reedley College currently holds a lease for two production copiers located in the Print Services Department set to expire in June 2011. In anticipation of this event, and in an effort to reduce general fund expenditures, the printing services and administration staff at Reedley College have been working with purchasing staff to evaluate digital copiers of current technology to replace those coming off lease. Competing vendors were invited to submit proposals for production copier systems. Important features identified in the evaluation were speed, reliability, digital and network capability, and a system for delivering standard and color copies at a reduced rate.

After evaluation of the equipment and proposals, the Ricoh Pro 1107EX and 550EX copiers were selected on the basis of performance, features, and pricing as the best replacement for the current production copiers. These Ricoh copiers are offered and available through IKON Office Solutions, Inc., under Western States Contracting Alliance (WSCA) Master Price Agreement 7-09-36-07. This multifunction copier agreement was competitively bid and awarded by the State of California with bid pricing available to all state and local agencies.

Lease costs for these digital production copiers will be on a monthly basis and include all maintenance and supplies except for paper and staples. Monthly costs are projected to be \$3,509.00 based upon current copy volume and a five-year lease commitment. This is an estimated cost savings of over \$1,000.00 per month compared to the current production copiers and represents an increase in capacity and features. Funding will be provided by General Fund monies at Reedley College.

Fiscal Impact:

\$3,509.00/month – Reedley College General Fund

ITEM NO. 10-127G - Continued  
Page 2

Recommendation:

It is recommended that the Board of Trustees approve participation in the Western States Contracting Alliance Master Price Agreement 7-09-36-07 with IKON Office Solutions, Inc., for the lease of digital production copiers at the Reedley College Production Services Department, and authorize purchase orders to be issued against this agreement.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Appoint Director and  
Alternate Director, Valley Insurance Program  
Joint Powers Authority

ITEM NO. 10-128G

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EXHIBIT: None

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Background:

The Board of Directors of the Valley Insurance Program Joint Powers Agency (VIP) is made up of one Board and one management appointee from each member district. Pat Patterson was appointed to a two-year term in 2009. Doug Brinkley is the current management Director with Ed Eng acting as Alternate Director. The two-year terms are staggered, providing continuity on the Board. It is recommended Ed Eng serve as Director commencing January 31, 2011. Further, it is recommended Darren Cousineau, director of environmental health and safety, who attends VIP meetings regularly and serves as the Chairperson of the VIP Safety Committee, as the Alternate Director commencing January 31, 2011. With these two appointments, the District will continue to have full representation, including alternate, on the VIP Board of Directors. It is further anticipated the Board of Trustees will wish to reappoint representative to the VIP Board of Directors when a new Vice Chancellor is employed.

Recommendation:

It is recommended the Board of Trustees appoint Ed Eng to the Valley Insurance Program JPA Board of Directors as Director commencing January 31, 2011, and Darren Cousineau as Alternate Director commencing January 31, 2011.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Appoint District Representative, ITEM NO. 10-129G  
Fresno Area Self-Insurance Benefits Organization

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EXHIBIT: None

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Background:

The Fresno Area Self-Insurance Benefits Organization (FASBO) is established as a joint powers agency with three member districts. Each member district has three representatives and one alternate representative on FASBO appointed by their respective boards. The representatives include a member appointed from the Board of Trustees of each district. William Smith is the current SCCC Board member with Doug Brinkley and Alaina Holt serving as representatives of the Board of Trustees and Ed Eng serving as the alternate. With Doug Brinkley's retirement from the District, it is recommended Randy Rowe, Associate Vice Chancellor of Human Resources, be appointed as a District representative to the FASBO Board. With this appointment, the District will continue to have full representation, including an alternate, on the FASBO Board. The Board of Trustees may wish to appoint new representatives to the FASBO Board when a new Vice Chancellor is employed.

Recommendation:

It is recommended the Board of Trustees appoint Randy Rowe to the Fresno Area Self-Insurance Benefits Organization Board effective January 31, 2011.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Approve Changes to  
Class Materials Fees Schedule, Fresno City  
College

ITEM NO. 10-130G

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EXHIBIT: Fresno City College Class Materials Fees Schedule

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Background:

Title 5 of the California Code of Regulations allows districts to charge instructional materials fees for materials of continuing value to the students outside of the classroom setting, including, but not limited to, textbooks, tools, equipment, clothing, and those materials necessary for a student's vocational training and employment.

Many of the non-credit courses and various credit courses provide programs appropriate for assessment of an instructional materials fee. These programs include such items as woodworking, flower arranging, ceramics, and welding projects. Because these materials are of continuing value to the students, and in most cases are retained by the students, it is appropriate to charge a materials fee. It should be noted the fee cannot exceed the actual cost of the materials provided and cannot be a prerequisite to taking the available class. In order to provide courses of this nature, the District must rely upon the students paying the expenses for the value of the personal items. Materials Fee Schedules are currently in place for Fresno City College and Reedley College. Fresno City College has requested changes in fees for courses detailed in the exhibit. Reedley College has determined there is no need to increase its fees at this time. It is recommended the Board of Trustees adopt changes to the Fresno City College Class Materials Fees Schedule for the 2011-12 school year as requested. All other fees will remain unchanged at each of the colleges.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees adopt changes to the Fresno City College Materials Fees Schedule beginning in 2011-12, as presented, with all other current materials remaining unchanged.



FRESNO CITY COLLEGE  
 CLASS MATERIALS FEES CHANGES



2011-12

MATERIAL FEE CHANGES

Course ID	Title	Prior Fee	New Fee	Reason for Change
		Amount	Amount	
AJ 204	Presentation Skills	\$25	\$10	
AJ 219	Basic Course Recertification	\$126	\$125	
AJ 270A	Basic Pol Acad 1	\$25	\$25	Change made to correspond to new course numbering
AJ 286	Juvenile Counselor Core	\$30	\$20	
AJ 295	Traffic, Basic Investigation	\$24	\$15	
AUTOT 161A	Clean Air Car II	\$30 - 50	\$30 - 50	Change made to correspond to new course numbering
AUTOT 161B	Clean Air Car II	\$30 - 50	\$30 - 50	Change made to correspond to new course numbering
CADD 16	3D Solid Mod I		\$30-\$50	Added Curriculum
CADD 26A	3D Solid Mod II	\$30-\$50	\$30-\$50	Change made to correspond to new course numbering
CADD 28	Rapid Prototyping I		\$30-\$50	Added Curriculum
CADD 36A	3D Solid Mod III	\$30 - 75	\$30 - 75	Change made to correspond to new course numbering
CADD 40	Civil Draft Apps		\$30-\$50	Added Curriculum
CAM 1A	Cam & Cabnt Op I	\$30 - 50	\$30 - 50	Change made to correspond to new course numbering
CAM 1B	Mill & Lathe Op II	\$30 - 50	\$30 - 50	Change made to correspond to new course numbering

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration of Bids, Music Building  
Door Replacement, Fresno City College

ITEM NO. 10-131G

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EXHIBIT: None

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Background:

Bid #1011-10 provides for the work necessary to replace existing exterior doors and door hardware at the music building on the Fresno City College campus. The work of this project consists of the selective demolition of four sets of exterior doors and door hardware and the installation of new doors, door hardware, painting, and finishes at the same location. This project was necessitated by the need to provide accessible entrances to the music building at Fresno City College.

Funding for this project will be provided by the Capital Projects Fund. Bids were received from five (5) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Santana Construction and Management</b>	<b>\$27,400.00</b>
George Toste Construction	\$27,500.00
BMV Construction Group, Inc.	\$27,779.00
Hilly Howl, Inc.	\$28,828.00
Davis Moreno Construction, Inc.	\$33,900.00

Fiscal Impact:

\$27,400.00 – Locally Funded Capital Projects Fund

Recommendation:

It is recommended that the Board of Trustees award Bid #1011-10 in the amount of \$27,400.00 to Santana Construction and Management, the lowest responsible bidder, for the music building door replacement at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT:    Consideration to Accept Construction Project,       ITEM NO. 10-132G  
              Life Science Workroom Remodel, Reedley  
              College

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EXHIBIT:    None

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Background:

The project for the Life Science Workroom Remodel, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a)    accept the project for Life Science Workroom Remodel, Reedley College; and
- b)    authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Acknowledge Student  
Representation Fee, Reedley College

ITEM NO. 10-133G

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EXHIBIT: None

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Background:

California Education Code Section 76060.5 provides for the following:

If a student body association has been established at a community college, as authorized by Section 76060, the governing body of the association may order an election be held for the purpose of establishing a student representation fee of one dollar (\$1.00) per semester. The election shall be held in compliance with the regulations of the Board of Governors of the California Community Colleges and shall be open to all regularly enrolled students of the community college. The affirmative vote of two-thirds of the students voting in the election shall not be sufficient to establish the fee unless the number of students who vote in the election equals or exceeds the average of the number of students who voted in the previous three student body association elections.

During the 2009-2010 school year, the Reedley College Associated Student Body leaders determined a need to establish a \$1.00 student representation fee and held an election in the spring of 2010. The election was conducted in accordance with the regulations of the Board of Governors of the California Community Colleges and met the requirement of sufficiency, as prescribed by Education Code Section 76060.5. Specifically, in the spring of 2010 an election was held with 181 votes cast. The number of votes cast exceeded the average number of votes cast in the three previous elections of 134. The number of "yes" votes supporting the \$1.00 student representation fee was 160, which represents more than a two-thirds vote of those voting in the election.

The student representation fee is a voluntary fee and a student may refuse to pay for moral, political, financial, or religious reasons. A description of the fee, as well as the refusal process, will be published in all future Reedley College catalogues, as well as the schedule of courses. Information will also be available in the Associated Student Body Office and the College Activities Office. The student may obtain a "Refusal Form" by downloading the form from the college website or from the Student Activities Office and submit it at the time they pay their fees.

No refunds or reimbursements will be given once the fee is collected. The monies collected will be deposited into an Associated Student Body account.

The student representation fee will be waived for any student who, at the time of enrollment, is a recipient of benefits under the Temporary Assistance to Needy Families Program (TANF), the Supplemental Security Income (SSI)/State Supplementary Program (SSP), a general assistance program or has demonstrated financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid. The college also will waive the student representation fee for any student who demonstrates eligibility according to income standards established by the Board of Governors and contained in Section 58620 of Title 5 of the California Code of Regulations.

(AR 5530)

The revenue generated is directly dependent on the number of students attending the College each semester and the number of students who choose to pay the fee. If the average enrollment per semester is 7,000 and an average of 35% of the student body are not exempted or chooses to pay the fee, the revenue would be \$4900 per year. The administration, by statute, will retain 7% of the revenue for administrative costs and various other costs associated with collection; therefore, the net revenue per semester would be \$4,557.

According to the Legal Opinion provided by Ralph M. Black, General Counsel, published by the California Student Association of Community Colleges (CalSACC), the monies generated can be used for the following reasons:

1. student attendance at conferences and meetings sponsored by CalSACC or other non-partisan student organizations;
2. organizational dues and/or special donations to CalSACC or any other recognized student lobbying association;
3. purchase of equipment used for lobbying and/or advocacy, such as computers, printers, modems, fares, and software;
4. subscriptions to newsletters and/or magazines, such as the Chronicle of Higher Education or the California Journal;
5. advertisements in either local or campus newspapers consisting of information about legislative issues of interest to the student body;
6. travel expenses for lobbying and/or advocacy for students;

7. the cost of attending conferences for the purposes of legislative training, legislative awareness, disbursement of legislative information, or the election of officers of a recognized student lobbying organization; and
8. the cost of hosting conferences on legislative issues for either the general student body, the state organization, or one of the recognized caucuses within the state organization.

Fresno City College Associated Student Government voted the student representation fee into effect for the 2003-04 school year and each year thereafter. The Associated Student Governments representing the Madera Center, Oakhurst Center, and Willow International Center took similar votes at that time but did not approve student representation fees for their campuses. Since the North Centers have Associated Student Governments separate and apart from the Reedley College Associated Student Government with their own decision making authority under this statute, they will not be assessed such a fee.

Fiscal Impact:

ASG is estimating to earn \$4557 per year. The District will collect a 7% administrative fee, thus earning \$343 per year.

Recommendation:

It is recommended that the Board of Trustees acknowledge the student representation fee for Reedley College for implementation in the fall semester of 2011 and each semester thereafter.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
 1525 E. Weldon  
 Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

SUBJECT: Consideration to Approve Curriculum Proposals, ITEM NO. 10-134G  
 Effective Spring 2011 through Fall 2011,  
 Fresno City College and Reedley College

EXHIBIT: Curriculum Proposals for Fresno City College and Reedley College

Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by each of the applicable curriculum committees as part of the curriculum process. They have also been reviewed and approved for presentation to the Board by the District Educational Coordination and Planning Committee. The following are hereby submitted:

FRESNO CITY COLLEGE			REEDLEY COLLEGE		
Voc	Non-Voc		Voc	Non-Voc	
2	0	New Programs	0	3	New Program
44	0	Revised Programs	3	3	Revised Programs
5	1	Deleted Program	0	0	Deleted Programs
13	9	New Courses	1	8	New Courses
102	16	Revised Courses	28	90	Revised Courses
10	8	Deleted Courses	5	3	Deleted Courses
1	0	Special Studies Courses	0	0	Special Studies Courses
0	3	Distance Learning Courses	1	0	Distance Learning Course
0	3	New/Renewed Articulation Agreements	0	0	New/Renewed Articulation Agreements

Recommendation:

It is recommended that the Board of Trustees approve the Fresno City College and Reedley College curriculum proposals as attached.

# Fresno City College

Office of Instruction

## PROPOSED REVISED PROGRAMS

Effective Spring 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

Program outcomes added to all programs listed below.

1. **ARCHITECTURE #6810 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Courses, deleted (from program only)**  
Architecture 44, Architecture Computer Rendering and Portfolio  
Computer Aided Drafting and Design 14, 2D CAD I
2. **BUILDING SAFETY AND CODE ADMINISTRATION #8220 (voc)**  
*Associate in Science*  
**Course, deleted (from program only)**  
Drafting 160, Mathematics of Drafting
3. **BUILDING SAFETY AND CODE ADMINISTRATION #8220 (voc)**  
*Certificate of Achievement*  
**Course existing, added**  
Applied Technology 130, Industrial Mathematics  
**Course, deleted (from program only)**  
Drafting 160, Mathematics of Drafting
4. **ENGLISH #5300**  
*Associate in Arts*  
**Courses existing, added**  
African-American Studies 17, African-American Literature  
Asian-American Studies 20, Asian-American Literature  
English 1BH, Honors Introduction to the Study of Literature  
English 3H, Honors Critical Reading & Writing  
Theatre Arts 15C, Creative Writing: Playwriting
5. **PHOTOGRAPHY, PROFESSIONAL PHOTOGRAPHY #5221 (voc)**  
*Certificate of Achievement*  
**Courses existing, added**  
Photography 5, Introduction to Photography  
Photography 17, Classic Black and White Photography  
**Courses, deleted (from program only)**  
Photography 6, Digital Camera Fundamentals  
Photography 7, Applied Camera Fundamentals
6. **REAL ESTATE, BROKER/SALES OPTION #2190 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Course existing, added**  
Business Administration 5, Workplace Communication  
**Courses, revised**  
Business Administration 18, Business and the Legal Environment  
Business Administration 33, Human Relation in the Workplace  
**Courses, deleted (from program only)**  
Decision Science 117, Business Mathematics  
Real Estate 47, Real Estate Appraisal II

7. **REAL ESTATE, ESCROW OPTION #2310 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Course existing, added**  
 Business Administration 5, Workplace Communication  
**Courses, revised**  
 Business Administration 18, Business and the Legal Environment  
 Business Administration 33, Human Relation in the Workplace  
**Courses, deleted (from program only)**  
 Business & Technology 1, Typing/Document Processing I  
 Decision Science 117, Business Mathematics
8. **REAL ESTATE, HOUSING MANAGEMENT OPTION #2340 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Courses, revised**  
 Business Administration 5, Workplace Communication  
 Business Administration 18, Business and the Legal Environment  
 Business Administration 33, Human Relation in the Workplace  
**Courses, deleted (from program only)**  
 Decision Science 117, Business Mathematics
9. **WELDING TECHNOLOGY, PIPE AND STRUCTURAL STEEL CERTIFICATION OPTION #8372(voc)**  
*Associate in Science*  
**Course existing, added**  
 Computer Aided Drafting and Design 14, 2D CAD I  
**Courses, revised**  
 Welding 2A, Introduction to Welding Technology  
 Welding 2B, Advanced Multi-Process Welding  
 Welding 4A, Heavy Plate, Structural Steel and Welding Certification  
 Welding 4B, Pipe, Tube Welding and Certification  
 Welding 56, Blueprint Reading for Welders  
**Courses, deleted (from curriculum)**  
 Welding 19, Work Experience (Cooperative), Occupational
10. **WELDING TECHNOLOGY, PIPE AND STRUCTURAL STEEL CERTIFICATION OPTION #8372(voc)**  
*Certificate of Achievement*  
**Course existing, added**  
 Computer Aided Drafting and Design 14, 2D CAD I  
 Drafting 12, Drafting Practices  
**Courses, revised**  
 Welding 4A, Heavy Plate, Structural Steel and Welding Certification  
 Welding 4B, Pipe, Tube Welding and Certification  
 Welding 56, Blueprint Reading for Welders  
**Courses, deleted (from program only)**  
 Applied Technology 21, Occupational Safety and Health  
 Applied Technology 40, Preparing for Employment Opportunities  
 Computer Aided Drafting and Design 16, Solid Modeling I  
 Welding 2B, Advanced Multi-Process Welding  
 Welding 56, Blueprint Reading for Welders  
**Courses, deleted (from curriculum)**  
 Welding 19, Work Experience (Cooperative), Occupational

**Added Student Learning Outcomes to the following degrees and certificates (no other changes were made to the programs):**

1. Air Conditioning #8030, Associate Degree
2. Air Conditioning #8030, Certificate of Achievement
3. Air Conditioning, Air Conditioning Technology Overview #8033, Certificate of Achievement
4. Air Conditioning, Commercial Air Conditioning, Heating, and Duct Systems #8031, Certificate of Achievement
5. Air Conditioning, Digital Air Conditioning Controls #8034, Certificate of Achievement

6. Air Conditioning, Industrial Refrigeration – CARO/EP – Section 608 Certificate #8231, Certificate
7. Air Conditioning, Mechanical and Electrical #8032, Certificate of Achievement
8. Fire Technology #883A, Associate Degree
9. Fire Technology #883A, Certificate of Achievement
10. Paralegal #2550, Associate Degree
11. Paralegal #2550, Certificate of Achievement
12. Photography, Commercial Photography #5222, Certificate of Achievement
13. Photography, Digital Photography #5223, Certificate of Achievement
14. Photography, Fine Art Photography #5224, Certificate of Achievement
15. Photography, Photojournalism #5225, Certificate of Achievement

# ***Fresno City College***

Office of Instruction

**PROPOSED DELETED PROGRAMS**  
Effective Spring 2011  
Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

1. **CALL CENTER TELEMARKETING #2115 (voc)**  
*Certificate of Achievement*  
Program no longer needed.
2. **CUSTOMER RELATIONS SPECIALIST ASSOCIATE OPTION #2612 (voc)**  
*Associate in Science and Certificate of Achievement*  
Program no longer needed.

# Fresno City College

Office of Instruction

## PROPOSED NEW COURSES

Effective Spring 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### CREDIT, DEGREE APPLICABLE

**Fire Technology 14, Principles of Fire & Emergency Services Safety & Survival, 3 units, 8.4 lecture hours, (7 weeks). Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.**

Basic concepts of occupational health and safety as it relates to emergency services organizations; risk evaluation and control procedures for emergency and non-emergency situations. **(voc) (unique)**

### CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

**1. Fire Technology 150L, Training Instructor 1A, 2 units, 8.4 lecture hours, (5 weeks). Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.**

Methods and techniques for training in accordance with the latest concepts in career education; selecting adapting, organizing, and using instructional materials appropriate for teaching cognitive lessons; criteria and methods to evaluate teaching and learning through teaching demonstrations. Student instructor teaching demonstrations required. This course is one of the California Fire Service Training and Education System classes needed for Fire Officer certification and is the first of a three course series. **(voc) (unique)**

**2. Fire Technology 150M, Training Instructor 1B, 2 units, 8.4 lecture hours, (5 weeks). Prerequisite: Fire Technology 150L with a minimum grade of 80%.**

Methods and techniques for training in accordance with the latest concepts in career education; selecting, adapting, organizing, and using instructional materials appropriate for teaching psycho-motor lessons; criteria and methods to evaluate teaching and learning efficiency; apply major principles of learning through teaching demonstrations. Student teaching demonstrations required. This course is one of the California Fire Service Training and Education System classes needed for Fire Officer certification and is the second of a three course series. **(voc) (unique)**

**3. Fire Technology 150N, Training Instructor 1C, 2 units, 8.4 lecture hours, (5 weeks). Prerequisite: Fire Technology 150M with a minimum grade of 80%.**

Methods and techniques for developing lesson plans, ancillary components, and tests in accordance with the latest concepts in career education; opportunity to develop, receive feedback, and finalize instructional materials; deliver a teaching demonstration. This course is one of the California Fire Service Training and Education System classes needed for Fire Officer certification and is the third of a three course series. **(voc) (unique)**

**4. Water Treatment and Distribution 102, Advanced Water Treatment, 3 units, 3 lecture hours, (Repeats = 3). Corequisite: Water Treatment and Distribution 101.**

Concepts of various scientific disciplines to the science of water treatment, and preparation for taking the California Department of Public Health (CDPH) test for "Water Treatment Operator Grade T3" (or higher). **(voc) (unique)**

**5. Water Treatment and Distribution 106, Basic Wastewater Treatment, 3 units, 3 lecture hours, (Repeats = 3). Prerequisite: None.**

Knowledge and skills required to effectively operate and maintain wastewater treatment facilities; prepares students to take the State Water Resources Control Board (SWRCB) Grade II Certificate Exam. **(voc) (unique)**

- 6. Water Treatment and Distribution 112, Basic Water Distribution, 3 units, 3 lecture hours, (Repeats = 3). Prerequisite: None.**  
Explores the field of water distribution, including the configuration, operation and maintenance of a water distribution system, and the Expected Range of Knowledge (ERK) required for California Department of Public Health (CDPH) water distribution exam at D1 & D2 levels. Successful completion fulfills the requirements for specialized training covering fundamentals of water supply principles required to apply for CDPH D2 examination. **(voc) (unique)**
- 7. Water Treatment and Distribution 114, Water Mathematics, 3 units, 3 lecture hours. Prerequisite: None.**  
Recommended for current enrollees in water technology course(s); Covers math required to solve problems commonly encountered in water technology, including Water Treatment, Water Distribution, and Wastewater. The Water Treatment Operator and Water Distribution Operator Certification Tests are weighted heavily with water math. **(voc) (unique)**

# Fresno City College

Office of Instruction

## PROPOSED REVISED COURSES

Effective Spring 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Computer Aided Drafting and Design 40, Civil Drafting Applications, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Drafting 30).** Revised prerequisite to read: **Prerequisite: Drafting 160 and Computer Aided Drafting and Design 14.** Revised course methods of evaluation. Updated SLOs. **(voc) (unique)**
2. **Photography 5, Introduction to Photography, 3 units, 3 lecture hours.** Revised advisory to read: **Advisory: Eligibility for English 125 and 126.** Revised course description and texts. Updated SLOs. **(voc) (In lieu of RC's PHOTO 1)**
3. **Photography 6, Digital Camera Fundamentals, 1.5 units, 3 lecture hours, (9 weeks).** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 and English as a Second Language 67 and 68 recommended.** Revised course description and content. Updated SLOs. **(voc) (unique)**
4. **Photography 7, Applied Camera Fundamentals, 1.5 units, 3 lecture hours, (9 weeks).** Revised course description. Updated SLOs. **(voc) (unique)**
5. **Photography 12, Photoshop 1: Photoshop for Photographers, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Photography 22).** Revised advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.** Revised course texts and methods of evaluation. Updated SLOs. **(voc) (unique)**
6. **Photography 15, Photography and Visual Literacy, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course corequisite to read: **Corequisite: Photography 5 or equivalent or Photography 17 or equivalent.** Revised course texts. Updated SLOs. **(voc) (unique)**
7. **Photography 17, Classic Black and White Photography, 3 units, 2 lecture hours, 3 lab hours.** Revised course description, texts, and content. Updated SLOs. **(voc) (unique)**
8. **Photography 18, Digital Black and White Photography, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Photography 20).** Revised course advisory to read: **Advisory: None.** Revised course description and content. Updated SLOs. **(voc) (unique)**
9. **Photography 23, Photoshop 2: Digital Darkroom, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course texts. Updated SLOs. **(voc) (unique)**
10. **Photography 26, Lighting Principles, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Photography 24 and 35).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Revised course advisory to read: **Advisory: Photography 12.** Revised course objectives and texts. Updates SLOs. **(voc) (unique)**
11. **Photography 27, Alternative Photographic Processes, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Photography 30, 33, and 40).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Revised course description. Updated SLOs. **(voc) (unique)**
12. **Photography 30, Editorial Photography, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Revised course advisory to read: **Advisory: Photography 12 and 15 or equivalent.** Revised course description. Updated SLOs. **(voc) (unique)**

13. **Photography 32, Commercial Portraiture, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Photography 23 and 25).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Revised course texts. Update SLOs. **(voc) (unique)**
14. **Photography 37, Editorial Portraiture, 3 units, 2 lecture hours, 3 lab hour, (Repeats = 3).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Updated SLOs. **(voc) (unique)**
15. **Photography 40, Professional Photographic Practices, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course prerequisite to read: **Prerequisite: Photography 5 or equivalent.** Revised course description and content. Updated SLOs. **(voc) (unique)**
16. **Photography 45, Advanced Projects, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course prerequisite to read: **Prerequisite: Photography 18, or 23, or 26, or 27, or 30, or 37, or 47.** Updated SLOs. **(voc) (unique)**
17. **Photography 47, Book/Video Publishing, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course prerequisite to read: **Prerequisite: Photography 5.** Revised course description and content. Update SLOs. **(voc) (unique)**

#### **CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE**

**Business & Technology 112, Business English, 3 units, 3 lecture hours, (Formerly Business Secretarial Science 61 and Business General Office 61 and Business & Technology 16).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction and student learning outcomes. **(voc) (unique)**

# **Fresno City College**

Office of Instruction

## **PROPOSED DELETED COURSES**

Effective Spring 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### **CREDIT, DEGREE APPLICABLE, TRANSFERABLE**

**Fire Technology 6, Hazardous Material, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 4). (voc) (unique)**

This course is no longer needed. CHEM 3A will be added as an elective to the program.

### **CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE**

1. **Fire Technology 150A, Fire Instructor 1A, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50A). (voc) (unique)**

This course has been replaced by a new series of courses developed by California State Fire Training for the Fire Officer certification program.

2. **Fire Technology 150B, Fire Instructor 1B, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50B). (voc) (unique)**

This course has been replaced by a new series of courses developed by California State Fire Training for the Fire Officer certification program

# Fresno City College

Office of Instruction

## PROPOSED NEW PROGRAM

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

1. **AMERICAN SIGN LANGUAGE STUDIES (voc)**

*Associate in Arts*

**Courses added, exiting**

American Sign Language 3, Intermediate American Sign Language  
American Sign Language 4, High-Intermediate American Sign Language  
American Sign Language 5, Deaf Culture  
American Sign Language 6, Structure of American Sign Language  
American Sign Language 7, Deaf History  
American Sign Language 8, American Sign Language Literature/Folklore  
Anthropology 2, Cultural Anthropology  
Child Development 30, Child, Family and Community  
Communication 1, Introduction to Public Speaking  
Linguistics 10, Introduction to Language

2. **SCHOOL TO WORK, CLERICAL (voc)**

*Certificate*

**Courses added, exiting**

Developmental Services 262, Group Interaction for Students with Disabilities  
Developmental Services 272, Consumer Skills  
Developmental Services 273, Individual Living Skills for DSP&S Students  
Developmental Services 277, Adapted Computer Literacy  
Developmental Services 278, Modified Word Processing  
Developmental Services 279, Modified Computer Applications  
Developmental Services 291, Strategies for Academic Success  
Developmental Services 292, College Awareness Survival Skills  
English 277, Reading Skills  
English 278, Reading Comprehension  
English 281, Grammar and Sentence Writing  
English 282, Paragraph Writing  
Mathematics 277, Arithmetic for the Learning Disabled

# Fresno City College

Office of Instruction

## PROPOSED REVISED PROGRAMS

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

Program outcomes added to all programs listed below.

1. **ADVERTISING #2113 (voc)**

*Certificate*

**Courses revised**

Business Administration 33, Human Relations in the Workplace

Marketing 10, Principles of Marketing

Marketing 12, Advertising and Promotion

2. **ANTHROPOLOGY #7100**

*Associate in Arts*

**Courses added, existing**

African-American Studies 41, The African-American Woman

American Indian Studies 33, Indians of the San Joaquin Valley and Adjacent Foothill Areas

American Indian Studies 34, The American Indian in Contemporary Society

American Sign Language 5, Deaf Culture

American Studies 10, American Pluralism: A Search for Common Ground in a Multicultural Society

Asian-American Studies 15, Introduction to Asian-Americans

Asian-American Studies 25, Asian-American Social Issues

Asian-American Studies Asian-American Women

Biology 5, Human Biology

Biology 20, Human Anatomy

Chicano-Latino Studies 11, Introduction to Chicano-Latino Studies

Chicano-Latino Studies 22, Pre-Columbian Art

Chicano-Latino Studies 24, La Chicana and Latina

Child Development 30, Child, Family and Community

English 14, Folklore

English 36, Women in Literature

Film 3, Film and Culture

Film 5, Digital Filmmaking

History 3, History of Ancient Rome

History 18, History of Ancient Greece

History 30, California History

Human Services 10, Introduction to Aging Studies

Human Services 30, Group and Community Social Services

Journalism 16, Race, Gender and the Media

Paralegal 16, Environmental Law

Philosophy 1D, World Religion

Psychology 5, Social Psychology

Psychology 15, Psychology of Religion

Psychology 36, Biological Psychology

Psychology 42, Statistics for the Behavioral Sciences

Sociology 1B, Global Social Problems

Women's Studies 10, Changing Roles of Women

Women's Studies 47, Introduction to Lesbian and Gay Studies

**Courses revised**

Anthropology 1, Biological Anthropology

Anthropology 2, Cultural Anthropology

Anthropology 3, Archaeology and World Prehistory  
Anthropology 4, Introduction to Archaeology  
Anthropology 4L, Archaeological Field Methods  
Anthropology 5, Archaeological Laboratory Methods  
Anthropology 6, Field Archaeology  
Anthropology 13, Anthropology of Magic, Witchcraft, and Religion  
Anthropology 20, Native Peoples of California  
Anthropology 28, Ancient Mexico  
Anthropology 30, Topics in Anthropology

3. **ANTHROPOLOGY, ARCHAEOLOGY ARCHAEOLOGICAL TECHNICIAN #7120**

*Certificate of Achievement*

**Courses added, existing**

Anthropology 30, Topics in Anthropology  
History 3, History of Ancient Rome  
History 18, History of Ancient Greece  
History 30, California History

**Courses revised**

Anthropology 1, Biological Anthropology  
Anthropology 2, Cultural Anthropology  
Anthropology 3, Archaeology and World Prehistory  
Anthropology 4, Introduction to Archaeology  
Anthropology 4L, Archaeological Field Methods  
Anthropology 5, Archaeological Laboratory Methods  
Anthropology 6, Field Archaeology  
Anthropology 20, Native Peoples of California  
Anthropology 28, Ancient Mexico  
Anthropology 30, Topics in Anthropology

4. **APPRENTICESHIP AUTOMOTIVE AND HEAVY-DUTY ELECTRICAL #9020 (voc)**

*Certificate*

**Courses added, existing**

Applied Technology 10, Technical Computer Applications  
Automotive Technology 281A, Automotive Power Trains I  
Automotive Technology 281B, Automotive Power Trains II  
Automotive Technology 282A, Suspension and Wheel Alignment  
Automotive Technology 282B, Braking Systems

**Courses revised**

Apprenticeship 19, Work Experience (Cooperative), Occupational  
Apprenticeship 260, Apprenticeship – First Aid

**Courses deleted, (From program only)**

Automotive Technology 284, Automotive Air Conditioning  
Communication 2, Interpersonal Communication  
Drafting 12, Drafting Practices

5. **APPRENTICESHIP AUTOMOTIVE MECHANIC #9040 (voc)**

*Certificate*

**Courses added, existing**

Applied Technology 130, Industrial Mathematics  
Automotive Technology 51, Principles of Engine Theory and Service  
Automotive Technology 51L, Automotive Engine Laboratory

**Course revised**

Apprenticeship 260, Apprenticeship – First Aid

6. **APPRENTICESHIP BODY AND FENDER #9080 (voc)**

*Certificate*

**Course revised**

Apprenticeship 260, Apprenticeship – First Aid

**Course deleted, (From program only)**

Applied Technology 130, Industrial Mathematics

7. **APPRENTICESHIP DIESEL AND HEAVY-DUTY MECHANIC #9100 (voc)**  
*Certificate*  
**Courses added, existing**  
 Mechanized Agriculture 201, Diesel Electrical Troubleshooting  
 Mechanized Agriculture 202, Diesel Engines  
 Mechanized Agriculture 203, Transmissions and Torque Converters  
 Mechanized Agriculture 204, Hydraulics  
**Courses revised**  
 Apprenticeship 19, Work Experience (Cooperative), Occupational  
 Apprenticeship 260, Apprenticeship – First Aid  
**Courses deleted, (From program only)**  
 Automotive Technology 282A, Suspension and Wheel Alignment  
 Automotive Technology 282B, Automotive Braking Systems  
 Automotive Technology 284, Automotive Air Conditioning  
 Welding 1, Exploring Welding/Metals  
**Course deleted, (From curriculum)**  
 Apprenticeship 361/3B, Diesel & Heavy-Duty Mechanics
8. **APPRENTICESHIP MACHINE SHOP #9200 (voc)**  
*Certificate*  
**Courses revised**  
 Apprenticeship 19, Work Experience (Cooperative), Occupational  
 Apprenticeship 260, Apprenticeship – First Aid
9. **APPRENTICESHIP PARTS CLERK #9260 (voc)**  
*Certificate*  
**Course revised**  
 Apprenticeship 260, Apprenticeship – First Aid
10. **APPRENTICESHIP ROOFING #9300 (voc)**  
*Certificate of Completion*  
**Courses revised**  
 Apprenticeship 19, Work Experience (Cooperative), Occupational  
 Apprenticeship 361/7J, Apprenticeship Roofing
11. **APPRENTICESHIP STATIONARY ENGINEERS #9360 (voc)**  
*Certificate*  
**Course revised**  
 Apprenticeship 19, Work Experience (Cooperative), Occupational
12. **APPRENTICESHIP WELDING #9380 (voc)**  
*Certificate*  
**Courses added, existing**  
 Applied Technology 10, Technical Computer Applications  
 Electrical Systems Technology 51, Direct Current Fundamentals of Electronics  
 Electrical Systems Technology 58, Programmable Logic Controllers  
 Electrical Systems Technology 59, Instrumentation Systems  
 Manufacturing Technology 37A, Machine Shop (Turning)  
 Manufacturing Technology 37B, Machine Shop (Milling)  
 Welding 1, Exploring Welding/Metals  
**Course revised**  
 Apprenticeship 19, Work Experience (Cooperative), Occupational
13. **BASIC POLICE ACADEMY #8920 (voc)**  
*Certificate of Achievement*  
**Courses added, existing**  
 Administration of Justice 272, Regular Basic Course – Modular Format – Module III  
 Administration of Justice 273, Regular Basic Course – Modular Format – Module II  
 Administration of Justice 274, Regular Basic Course – Modular Format – Module I

14. **BUSINESS ADMINISTRATION #2050 (voc)**  
*Associate in Art*  
**Course added, existing**  
 Business Administration 30, Personal Finance  
**Courses revised**  
 Business Administration 10, Introduction to Business  
 Business Administration 10H, Honors Introduction to Business  
 Business Administration 18, Business and the Legal Environment  
 Business Administration 20, Law and the Legal System  
**Course deleted, (From program only)**  
 Decision Science 21, Finite Mathematics
15. **BUSINESS ADMINISTRATION, MANAGEMENT #2181 (voc)**  
*Associate in Science*  
**Courses added, existing**  
 Business Administration 10H, Honors Introduction to Business  
 Business Administration 52, Introduction to Entrepreneurship  
**Courses revised**  
 Business Administration 5, Workplace Communication  
 Business Administration 10, Introduction to Business  
 Business Administration 18, Business and the Legal Environment  
 Business Administration 28, E-Law and Ethics  
 Business Administration 30, Personal Finance  
 Business Administration 31, Human Resource Management  
 Business Administration 33, Human Relations in the Workplace  
 Business Administration 34, Fundamentals of Investing  
 Business Administration 35, Entrepreneurial and Small Business Financial Management  
 Business Administration 38, Operation of the Small Business  
 Business Administration 40, Supervision and Leadership  
 Business Administration 43, Principles of Management  
 Business & Technology 5, Workplace Communication  
 Marketing 10, Principles of Marketing  
 Marketing 12, Advertising and Promotion  
**Courses deleted, (From program only)**  
 Business Administration 20, Law and the Legal System  
 Business Administration 51, Business Planning and New Venture Launch
16. **BUSINESS ADMINISTRATION, MANAGEMENT #2181 (voc)**  
*Certificate of Achievement*  
**Courses added, existing**  
 Accounting 4AH, Honors Financial Accounting  
 Business Administration 10H, Honors Introduction to Business  
**Courses revised**  
 Business Administration 5, Workplace Communication  
 Business Administration 10, Introduction to Business  
 Business Administration 18, Business and the Legal Environment  
 Business Administration 20, Law and the Legal System  
 Business Administration 28, E-Law and Ethics  
 Business Administration 30, Personal Finance  
 Business Administration 31, Human Resource Management  
 Business Administration 33, Human Relations in the Workplace  
 Business Administration 34, Fundamentals of Investing  
 Business Administration 35, Entrepreneurial and Small Business Financial Management  
 Business Administration 38, Operation of the Small Business  
 Business Administration 40, Supervision and Leadership  
 Business Administration 43, Principles of Management  
 Business Administration 51, Business Planning and New Venture Launch  
 Business & Technology 5, Workplace Communication  
 Marketing 10, Principles of Marketing

Marketing 12, Advertising and Promotion

17. **BUSINESS FINANCE AND ACCOUNTING #2031 (voc)**  
*Certificate*  
**Course revised**  
Business Administration 35, Entrepreneurial and Small Business Financial Management
18. **BUSINESS FINANCE AND INVESTMENTS #2271 (voc)**  
*Certificate*  
**Courses revised**  
Business Administration 34, Fundamentals of Investing  
Business Administration 35, Entrepreneurial and Small Business Financial Management
19. **COMPUTER AIDED MANUFACTURING #8271 (voc)**  
*Associate in Science*  
**Courses deleted, (From program only)**  
Applied Technology 130, Industrial Mathematics  
Mathematics 101, Elementary Algebra
20. **ENTREPRENEURIAL VENTURES #2041 (voc)**  
*Certificate*  
**Courses revised**  
Business Administration 50, Business Concepts  
Business Administration 51, Business Planning and New Venture Launch  
Business Administration 52, Introduction to Entrepreneurship
21. **HUMAN RELATIONS AND COMMUNICATIONS #2510 (voc)**  
*Certificate*  
**Courses revised**  
Business Administration 5, Workplace Communication  
Business Administration 33, Human Relations in the Workplace  
Business & Technology 5, Workplace Communication
22. **HUMAN RESOURCE MANAGEMENT ASSISTANT #2052 (voc)**  
*Certificate*  
**Courses revised**  
Business Administration 31, Human Resource Management  
Business Administration 33, Human Relations in the Workplace
23. **HUMAN RESOURCE MANAGEMENT AND HUMAN RELATIONS #2520 (voc)**  
*Certificate*  
**Courses revised**  
Business Administration 31, Human Resource Management  
Business Administration 33, Human Relations in the Workplace
24. **JOURNALISM #5351 (voc)**  
*Associate in Arts*  
**Courses revised**  
Journalism 1, Introduction to Mass Communication  
Journalism 2, Interpreting Current Events  
Journalism 3, Newswriting  
Journalism 4, Writing for the College Newspaper  
Journalism 5, Newspaper Production  
Journalism 6, Magazine Production  
Journalism 9, Feature Writing  
Journalism 15, Basic Editing for Journalism  
Journalism 16, Race, Gender and the Media  
Journalism 19, Work Experience (Cooperative), Occupational

25. **LIBERAL STUDIES #588**

*Associate in Arts*

**Courses added, existing**

African-American Studies 17, African-American Literature  
Art 7, Beginning Drawing  
Art 9, Beginning Painting: Oil/Acrylic  
Art 10, Beginning Ceramics  
Art 13, Beginning Watercolor Painting  
Asian-American Studies 20, Asian-American Literature  
Biology 1, Principles of Biology  
Biology 1H, Honors Principles of Biology  
Biology 3H, Honor Introduction to Life Science  
Biology 5, Human Biology  
Chicano-Latino Studies 21, Chicano Literature  
Child Development 38, Lifespan Development  
Communication 8, Group Communication  
English 15A, Creative Writing: Poetry  
English 15B, Creative Writing: Fiction  
English 17, African-American Literature  
English 44A, World Literature to the Renaissance  
English 44B, World Literature since the Renaissance  
English 46A, English Literature to 1800  
English 46B, English Literature from 1800 to the Present  
English 48A, Introduction to American Literature to World War I  
English 48B, Introduction to American Literature World War I to the Present  
Health Science 1, Contemporary Health Issues  
Mathematics 4B, Pre-Calculus  
Mathematics 5A, Mathematical Analysis I  
Mathematics 5B, Mathematical Analysis II  
Mathematics 11, Elementary Statistics  
Mathematics 21, Finite Mathematics  
Mathematics 45, Contemporary Mathematics  
Music 16, Jazz History and Appreciation  
Psychology 38, Lifespan Development  
Theatre Arts 12, Fundamentals of Interpretation  
Theatre Arts 41, Beginning Acting  
**Courses deleted, (From program only)**  
Computer Information Technology 12, Computer Literacy  
Computer Information Technology 15, Computer Concepts  
English 1A, Reading and Composition  
English 1AH, Honors Reading and Composition  
Geography 4A, World Geography  
Geography 4B, World Geography  
Geology 9, Introduction to Earth Science  
Linguistics 11, Introduction to Language for Educators  
Natural Science 1A, Integrated Science: Physics and Chemistry  
Political Science 13, Legal and Judicial Reasoning

26. **LIBRARY TECHNOLOGY #5171 (voc)**

*Associate in Science and Certificate of Achievement*

**Course added, new**

Library Technology 52B, Collection Management

**Course, revised**

Library Technology 52A, Organization of Information

**Courses deleted, (From program only)**

Business & Technology 23, Job Search and Workplace Skills  
Work Experience 19, Work Experience (Cooperative), General

27. **LOGISTICS AND DISTRIBUTION MANAGEMENT #2054 (voc)**  
*Certificate of Achievement*  
**Course added, existing**  
 Business & Technology 5, Workplace Communication  
**Courses revised**  
 Business Administration 5, Workplace Communication  
 Business Administration 33, Human Relations in the Workplace  
 Business Administration 40, Supervision and Leadership  
 Business Administration 55, Introduction to Logistics  
 Business Administration 56, Inventory Control Management  
 Business Administration 57, Security and Loss Prevention  
 Business Administration 58, Business Morality and Ethics
28. **MANAGEMENT AND SUPERVISION #2182 (voc)**  
*Certificate*  
**Courses revised**  
 Business Administration 40, Supervision and Leadership  
 Business Administration 43, Principles of Management
29. **MARKETING #2110 (voc)**  
*Associate in Science*  
**Courses revised**  
 Marketing 10, Principles of Marketing  
 Marketing 12, Advertising and Promotion  
 Marketing 17, Visual Merchandising  
 Marketing 19, Work Experience (Cooperative), Occupational
30. **MARKETING #2110 (voc)**  
*Certificate of Achievement*  
**Course added, existing**  
 Business & Technology 23, Job Search and Workplace Skills  
**Courses revised**  
 Marketing 10, Principles of Marketing  
 Marketing 12, Advertising and Promotion  
 Marketing 17, Visual Merchandising  
 Marketing 19, Work Experience (Cooperative), Occupational  
**Courses deleted, (From program only)**  
 Business & Technology 20, Resume/Interview  
 Business & Technology 21, Working Relationships
31. **MARKETING, FASHION MERCHANDISING #2151 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Course added, existing**  
 Theatre Arts 34, Costume Practicum  
**Courses revised**  
 Marketing 10, Principles of Marketing  
 Marketing 12, Advertising and Promotion  
 Marketing 17, Visual Merchandising  
 Marketing 19, Work Experience (Cooperative), Occupational  
**Courses deleted, (From program only)**  
 Fashion Merchandising 10, Principles of Marketing  
 Fashion Merchandising 14, Retailing  
 Fashion Merchandising 19, Work Experience (Cooperative), Occupational  
 Fashion Merchandising 21, Salesmanship  
 Fashion Merchandising 28, Visual Merchandising  
 Fashion and Textiles Studies 24, Beginning Sewing  
 Fashion and Textiles Studies 26, Intermediate Sewing

32. **MARKETING, RETAIL MANAGEMENT #2051 (voc)**  
*Associate in Science and Certificate of Achievement*  
**Courses added, existing**  
 Business Administration 10H, Honors Introduction to Business  
 Marketing 11, Salesmanship  
**Courses revised**  
 Business Administration 5, Workplace Communication  
 Business Administration 10, Introduction to Business  
 Business Administration 33, Human Relations in the Workplace  
 Marketing 10, Principles of Marketing  
 Marketing 12, Advertising and Promotion  
**Courses deleted, (From program only)**  
 Fashion Merchandising 10, Principles of Marketing  
 Fashion Merchandising 14, Retailing
33. **PERSONAL FINANCE AND INVESTMENTS #2032**  
*Certificate*  
**Courses revised**  
 Business Administration 30, Personal Finance  
 Business Administration 34, Fundamentals of Investing
34. **PERSONAL SALES #2114 (voc)**  
*Certificate*  
**Course revised**  
 Marketing 10, Principles of Marketing
35. **RETAILING #2116 (voc)**  
*Certificate*  
**Course revised**  
 Marketing 10, Principles of Marketing
36. **SCHOOL TO WORK, WORKABILITY #7001 (voc)**  
*Certificate*  
**Courses added, existing**  
 Developmental Services 250, Workability Assessment and Career Awareness  
 Developmental Services 251, Workability Preparation and Job Placement  
 Developmental Services 252, Workability Strategies and Job Maintenance  
 Developmental Services 255, Workability Experience  
**Course deleted, (From program only)**  
 Developmental Services 281, Professional Preparation for Students with Disabilities
37. **SMALL BUSINESS MANAGEMENT #2030 (voc)**  
*Certificate*  
**Courses revised**  
 Business Administration 38, Operation of the Small Business  
 Business Administration 51, Business Planning and New Venture Launch

***Added Student Learning Outcomes to the following degrees and certificates (no other changes were made to the programs):***

1. Adaptive Ornamental Horticulture Skills, Certificate
2. Commercial Music, Certificate of Achievement
3. Computer Aided Manufacturing, Certificate of Achievement
4. Instrumental Music, Associate Degree
5. Manufacturing Mechanic, Certificate of Completion
6. Music, Guitar, Associate Degree
7. Music, Piano, Associate Degree
8. Music, Vocal, Associate Degree
9. Students Understanding College, Careers, Employment, Support and Success (SUCCESS), Certificate

# **Fresno City College**

Office of Instruction

## **PROPOSED DELETED PROGRAMS**

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

1. **APPRENTICESHIP COOK #9085 (voc)**  
*Certificate*  
Program no longer has a sponsor.
2. **APPRENTICESHIP ELECTRONICS #9140 (voc)**  
*Certificate*  
Program no longer has a sponsor.
3. **BUSINESS LAW #2053**  
*Certificate*  
Program is being deleted as part of five year curriculum review.
4. **LEGAL ASSISTANT – CLERK #2552 (voc)**  
*Certificate of Achievement*  
Program hasn't been pursued by students that have completed basic office occupational programs.

# Fresno City College

Office of Instruction

## PROPOSED NEW COURSES

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Biology 3H, Honors Introduction to Life Science, 4 units, 3 lecture hours, 2 lab hours. Advisory: Meet the qualifications for consideration for acceptance in the Honor Program recommended. See Honors Program listing in the college catalog.**  
Introductory course exploring biological concepts as they relate to organismal structure and function, inheritance, ecology, and evolution. Recommended for non-biological science majors and liberal studies majors. Field trips, guest speakers, literature and scientific research, use of technology and student presentations are included in this honors level course. **(In lieu of RC's BIOL 3)**
- 2. Biology 21A, Human Anatomy and Physiology I, 4 units, 3 lecture hours, 3 lab hours. Prerequisite: Biology 1, 5, or 11A and Chemistry 3A with a grade of "C" or better.**  
The first class in a two semester human anatomy and physiology sequence. Biology 21A and 21B are designed to prepare students planning careers in healthcare including nursing. **(unique)**
- 3. Biology 21B, Human Anatomy and Physiology II, 5 units, 4 lecture hours, 3 lab hours. Prerequisite: Biology 21A with a grade of "C" or better.**  
The second class in the two semester anatomy and physiology sequence. Biology 21A and 21B are designed to prepare students planning careers in healthcare, including nursing. **(unique)**
- 4. Geology 1H, Honors Physical Geology, 4 units, 3 lecture hours, 2 lab hours. Advisory: Meet the qualifications for consideration for acceptance into the Honors Program recommended. See Honors Program listing in the college catalog.**  
Introduction to the principles and unifying concepts of earth science including geologic time, formation and internal structure of the Earth, plate tectonics, rock and mineral identification, weathering processes, landforms, earthquakes, volcanic activity, flooding, and groundwater resources. Laboratory exercises will include rock and mineral identification, and interpretation of topographic and geologic maps. Field trips to classic geologic locations, guest lectures, and student presentations are included in this honors course. **(In lieu of RC's GEOL 1)**
- 5. Geology 7, Natural History of Dinosaurs, 3 units, 3 lecture hours. Prerequisite: Biology 3.**  
Introduction to dinosaurs using the concepts of plate tectonics, evolution, and physiology. Emphasis will be given to fossil morphologies, origin, types, relatives and relationships, modes of life, temporal and spatial distributions, environments, and extinctions. Optional field trips may be offered. **(unique)**
- 6. Geology 8, Geology of Moons and Planets, 3 units, 3 lecture hours. Corequisite: Physics 2A.**  
Introduction to the planets and moons of the solar system using the concepts of geology and physics. Emphasis will be given to planet and moon formation, physical characteristics, chemical composition, and orbital features. Optional field trips to planetariums or museums may be offered. **(unique)**
- 7. Geology 11, International Geology Field Studies, 1-3 units, 1-3 lecture hours, (Repeats = 3). Prerequisite: None.**  
Geologic field studies of an international location, such as Costa Rica, Galapagos Islands, Iceland, etc. Required field trips. Additional costs for travel abroad. **(unique)**

8. **Library Technology 52B, Collection Management, 1 unit, 1 lecture hour. Advisory: Library Technology 51 and 52A.**  
Library technical services, cataloging of materials, Library of Congress and Dewey classification systems, indexing, abstracting and integrated library systems. **(unique)**
9. **Marketing 21, Social Marketing, 3 units, 3 lecture hours. Advisory: Business Administration 10 and Marketing 10.**  
Examines social media as a marketing tool. Special focus is placed on social networks, blogs, shared video/photos, SMS, Twitter, podcasts, and wikis. **(voc) (unique)**

**CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE**

1. **Water Treatment and Distribution 107, Advanced Wastewater Treatment, 3 units, 3 lecture hours, (Repeats = 3). Prerequisite: Water Treatment and Distribution 106 or equivalent.**  
Knowledge and skills required to effectively operate and maintain wastewater treatment facilities; prepares students to take the State Water Resources Control Board (SWRCB) Grade III Certificate Exam. **(voc) (unique)**
2. **Water Treatment and Distribution 113, Advanced Water Distribution, 3 units, 3 lecture hours, (Repeats = 3). Prerequisite: Water Treatment and Distribution 112 or equivalent.**  
Intermediate level; preparing for apprentice or journey person positions in the field of water distribution; the Expected Range of Knowledge (ERK) required to pass California Department of Public Health (CDPH) water distribution examination at D3 level. Successful completion fulfills the requirements for specialized training covering the fundamentals of water supply principles required to apply for CDPH D3 examination. **(voc) (unique)**

**CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE**

- Nursing, Registered 204, Introduction to the Nursing Profession, 1.5 units, 3 lecture hours, (9 weeks). Prerequisite: Acceptance into the Registered Nursing program or acceptance of application into the Fresno City College RN program.**  
Introduction to the Registered Nursing program and the Registered Nursing profession for the pre-nursing student. **(unique)**

**NONCREDIT**

1. **Administration of Justice 369A, Advanced Officer Topics, 0.1-2 units, 1-84 lecture hours, 1-84 lab hours, (Pass/No Pass), (Unlimited Repeats). Prerequisite: Administration of Justice 270B or currently employed by a Public Safety Agency.**  
Satisfies mandatory yearly requirements of the California Commission on Peace Officer Standards and Training (POST) or Standards for Training in Corrections (STC) for advanced officer training. May be offered in seminar, lecture, and/or laboratory format. Examination of topics, current trends, and/or issues as mandated by POST or STC and not covered by regular catalog offerings. Course content to be determined by POST or STC. **(voc) (unique)**
2. **Business & Technology 370B, Office Assistant Applications, 5 lecture hours, 10 lab hours, (20 weeks), (Repeats = 3). Corequisite: Business & Technology 370A.**  
Develop and improve skills for those desiring office employment. Emphasis on human relations, career document preparation, resume and interview and professional appearance. Must be taken concurrently with BT 370A. **(voc) (unique)**

# Fresno City College

Office of Instruction

## PROPOSED REVISED COURSES

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Anthropology 1, Biological Anthropology, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(common)**
2. **Anthropology 2, Cultural Anthropology, 3 units, 3 lecture hours.** Revise course advisory to read: **Advisory: Eligibility for English 1A.** Revised course description, objectives, texts, content, and methods of evaluation. Updated SLOs. **(common)**
3. **Anthropology 2H, Honors Cultural Anthropology, 3 units, 3 lecture hours, (Formerly Honors 2A).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(In lieu of RC'S ANTHRO 2)**
4. **Anthropology 3, Introduction to Archaeology and Prehistory, 3 units, 3 lecture hours.** Revised title to **Archaeology and World Prehistory.** Revised course advisory to read: **Advisory: Eligibility for English 1A.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(common)**
5. **Anthropology 4, Introduction to Archaeology: Methods and Theory, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Mathematics 102 and 250 and eligibility for English 1A.** Revised course description, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
6. **Anthropology 5, Analytical Methods in Archaeology, 4 units, 3 lecture hours, 3 lab hours, (Repeats = 1).** Revised course title to **Archaeological Laboratory Methods.** Revised course repeats to **2.** Revised course advisory to read: **Advisory: Mathematics 102 and 250 and eligibility for English 1A.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
7. **Anthropology 6, Field Archaeology, 1-2 units, 1 or 2 lecture hours, 3 or 6 lab hours, (9 weeks), (Repeats = 3).** Revised course units to **1-3 units.** Revised course hours to **1-2 lecture hours, 3 lab hours.** Revised course weeks to **18.** Revised course advisory to read: **Advisory: Mathematics 102 and 250 and eligibility for English 1A.** Revised course objectives, repeat statement, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
8. **Anthropology 13, Anthropology of Magic, Witchcraft, and Religion, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
9. **Anthropology 20, Native Peoples of California, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
10. **Anthropology 27, Archaeological Reconnaissance, 1 unit, 2 lecture hours, 4 lab hours, (6 weeks), (Repeats = 3).** Revised course number to **4L.** Revised course title to **Archaeological Field Methods.** Revised course hours to **3 lab hours.** Revised course weeks to **18.** Revised course corequisite to read: **Corequisite: Anthropology 4.** Revised course advisory to read: **Advisory: Mathematics 102 and 250 and eligibility for**

- English 1A.** Revised course description, objectives, repeat statement, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
11. **Anthropology 28, Ancient Mexico: An Introduction to Meso-American Civilization and Cultures, 3 units, 3 lecture hours, (See also Chicano-Latino Studies 28).** Revised course title to **Ancient Mexico**. Revised course advisory to read: **Advisory: Eligibility for English 1A**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
  12. **Anthropology 30, Topics in Anthropology, 1-4 units, 1-3 lecture hours, 0-9 lab hours, (Repeats = 3).** Revised course advisory to read: **Advisory: Eligibility for English 1A**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
  13. **Apprenticeship 19, Work Experience (Cooperative), Occupational, 1-8 units, (Repeats = 2).** Revised course methods of evaluation and methods of instruction. **(voc) (unique)**
  14. **Business Administration 5, Business Communications, 3 units, 3 lecture hours, (See also Business & Technology 5).** Revised course title to **Workplace Communication**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (common)**
  15. **Business Administration 10, Introduction to Business, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, and methods of instruction. Updated SLOs. **(voc) (common)**
  16. **Business Administration 10H, Honors Introduction to Business, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, and methods of instruction. Updated SLOs. **(voc) (In lieu of RC's BA 10)**
  17. **Business Administration 11, Introduction to the Hospitality Management, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (In lieu of RC's BA 12)**
  18. **Business Administration 13, Managing Quality Organizations – An Introduction, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation and methods of instruction. Updated SLOs. **(voc) (unique)**
  19. **Business Administration 14, Managing Quality Organizations – The Teams, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Business Administration 13 and eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.** Revised course objectives, texts, out-of-class assignments, and methods of instruction. Updated SLOs. **(voc) (unique)**
  20. **Business Administration 18, Business and the Legal Environment, 4 units, 4 lecture hours, (Formerly Business Administration 18A).** Revised course objectives, texts, out-of-class assignments, and content. Updated SLOs. **(voc) (common)**
  21. **Business Administration 20, Law and the Legal System, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, and methods of instruction. Updated SLOs. **(voc) (unique)**
  22. **Business Administration 21, Business Law, 3 units, 3 lecture hours, (Formerly Business Administration 18B).** Revised course objectives, texts, and out-of-class assignments. Updated SLOs. **(voc) (unique)**
  23. **Business Administration 22, Consumer Rights, 3 units, 3 lecture hours.** Revised course objectives, texts, and out-of-class assignments. Updated SLOs. **(voc) (unique)**
  24. **Business Administration 25, International Business – An Introduction, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  25. **Business Administration 27, Students in Free Enterprise SIFE/Collegiate Entrepreneurs Organization CEO, 1-3 units, 1 unit, 1 lecture hour, 1 lab hour; 2 units, 1 lecture hour, 3 lab hours; 3 units, 1 lecture hour, 6 lab hours, (Repeats = 3).** Revised course title to **Collegiate Entrepreneurs Organization**

- (CEO)/Students in Free Enterprise (SIFE).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (In lieu with RC's BA 27)**
26. **Business Administration 28, E-Law and Ethics, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and content. Updated SLOs. **(voc) (unique)**
27. **Business Administration 30, Personal Finance, 3 units, 3 lecture hours.** Revised course units to 4. Revised course hours to 4 **lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
28. **Business Administration 31, Human Resource Management, 3 units, 3 lecture hours.** Revised course units to 4. Revised course hours to 4 **lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
29. **Business Administration 32, Labor Relations, 3 units, 3 lecture hours.** Revised advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.** Revised course objectives, texts, and out-of-class assignments. Updated SLOs. **(voc) (unique)**
30. **Business Administration 33, Human Relations in Business, 3 units, 3 lecture hours.** Revised course title to **Human Relations in the Workplace.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (common)**
31. **Business Administration 34, Fundamentals of Investing, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (common)**
32. **Business Administration 35, Business Financial Management, 3 units, 3 lecture hours.** Revised course title to **Financial Management for Entrepreneurs and Small Business.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
33. **Business Administration 37, Franchising, 3 units, 3 lecture hours.** Revised course objectives, texts, and out-of-class assignments. Updated SLOs. **(voc) (unique)**
34. **Business Administration 38, Operation of the Small Business, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (common)**
35. **Business Administration 40, Supervision and Leadership, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Update SLOs. **(voc) (In lieu of RC's BA 15)**
36. **Business Administration 43, Principles of Management, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
37. **Business Administration 44, Women in Management, 3 units, 3 lecture hours, (See also Women's Studies 44).** Revised course description, objectives, texts, out-of-class assignments, and methods of instructions. Updated SLOs. **(voc) (unique)**
38. **Business Administration 48, E-Business, 3 units, 3 lecture hours, (Formerly eCommerce 1).** Revised course objectives, texts, out-of-class assignments, and methods of instruction. Updated SLOs. **(voc) (unique)**
39. **Business Administration 50, Business Concepts, 1.5 units, 1.5 lecture hours, (Formerly Business Administration 9).** Revised course description, objectives, texts, out-of-class assignments, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
40. **Business Administration 51, Survey of Entrepreneurship, 1.5 units, 1.5 lecture hours, (Repeats = 1).** Revised course title to **Business Planning and New Venture Launch.** Revised course description, objectives,

- texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
41. **Business Administration 52, Introduction to Entrepreneurship, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. Updated SLOs. **(voc) (common)**
  42. **Business Administration 55, Introduction to Logistics, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (common)**
  43. **Business Administration 56, Inventory Control Management, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  44. **Business Administration 57, Security and Loss Prevention, 1.5 units, 1.5 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
  45. **Business Administration 58, Business Morality and Ethics, 1.5 units, 1.5 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  46. **Business & Technology 5, Business Communications, 3 units, 3 lecture hours, (See also Business Administration 5), (Formerly Business Secretarial Science 5 and Business General Office 5).** Revised course title to **Workplace Communication**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (In lieu of RC'S BA 5)**
  47. **Chicano Latino Studies 28, Ancient Mexico: An Introduction to Meso-American Civilization and Cultures, 3 units, 3 lecture hours, (See also Anthropology 28).** Revised course title to **Ancient Mexico**. Revised course advisory to read: **Advisory: Eligibility for English 1A**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(unique)**
  48. **Fire Technology 1, Fire Protection Organization, 3 units, 8.4 lecture hours, (7 weeks), (Formerly Fire Science 1).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
  49. **Fire Technology 2, Fire Prevention Technology, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 6).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
  50. **Fire Technology 3, Fire Protection Equipment and Systems, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 7).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  51. **Fire Technology 4, Building Construction for Fire Protection, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 5).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  52. **Fire Technology 5, Fire Behavior and Combustion, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 3).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  53. **Fire Technology 8, Fire Hydraulics, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 8).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
  54. **Fire Technology 9, Fire Fighting Practices, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 9).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**

55. **Fire Technology 13, Arson and Fire Investigation Technology, 3 units, 8.4 lecture hours, (7 weeks), (Spring), (Formerly Fire Science 13).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
56. **Individual Studies 49, (COURSE TITLE TO BE SELECTED), 1-3 units, minimum of 54 hours required per unit, (Repeats = 3).** Revised course objectives, out-of-class assignments, and methods of evaluation. Added SLOs. **(unique)**
57. **Journalism 1, Introduction to Mass Communication, 3 units, 3 lecture hours.** Revised course description, texts, and out-of-class assignments. Updated SLOs. **(voc) (common)**
58. **Journalism 2, Interpreting Current Events, 3 units, 3 lecture hours.** Revised course out-of-class assignments and methods of evaluation. Updated SLOs. **(voc) (unique)**
59. **Journalism 3, Newswriting, 3 units, 2 lecture hours, 3 lab hours.** Revised course description, texts, out-of-class assignments, methods of evaluation, and content. Updated SLOs. **(voc) (common)**
60. **Journalism 4, Writing for the College Paper, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course texts, out-of-class assignments, methods of evaluation, and content. Updates SLOs. **(voc) (unique)**
61. **Journalism 5, Newspaper Production, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3).** Revised course objectives, texts, out-of-class assignments, and content. Updated SLOs. **(voc) (unique)**
62. **Journalism 6, Magazine Production, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 1).** Revised repeats to 3. Revised course objectives, texts, out-of-class assignments, methods of evaluation, and content. Updated SLOs. **(voc) (unique)**
63. **Journalism 9, Feature Writing, 3 units, 2 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and content. Updated SLOs. **(voc) (unique)**
64. **Journalism 15, Basic Editing for Journalists, 2 units, 2 lecture hours.** Revised course objectives, texts, out-of-class assignments, and methods of evaluation. Updated SLOs. **(voc) (unique)**
65. **Journalism 16, Race, Gender and the Media, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, and methods of evaluation. Updated SLOs. **(voc) (unique)**
66. **Journalism 19, Work Experience (Cooperative), Occupational, 1-8 units, (Repeats = 2).** Revised course corequisite to read: **Corequisite: Journalism 4. Fall and Spring Semesters: Must be enrolled in at least one other course, including occupational work experience. Summer Session: Enrollment in another course is optional. Supervised employment directly related to the student's major. Offered under specific majors.** **(voc) (In lieu of RC's JOURN 19V)**
67. **Library Technology 52, Library Technical Services, 3 units, 3 lecture hours.** Revised course number to **52A.** Revised course title to **Organization of Information.** Revised course description, objectives, texts, out-of-class assignments, content, methods of instruction, and SLOs. **(voc) (unique)**
68. **Marketing 10, Principles of Marketing, 3 units, 3 lecture hours.** Revised course objectives and content. **(voc) (common)**
69. **Marketing 12, Advertising and Promotion, 3 units, 3 lecture hours.** Revised course content. **(voc) (common)**
70. **Marketing 17, Visual Merchandising, 3 units, 2 lecture hours, 2 lab hours, (See also Fashion Merchandising 28).** Revised course texts. **(voc) (unique)**
71. **Marketing 19, Work Experience (Cooperative), Occupational, 1-8 units, (Repeats = 2).** Revised course out-of-class assignments. **(voc) (unique)**

72. **Women's Studies 44, Women in Management, 3 units, 3 lecture hours, (See also Business Administration 44).** Revised course description, objectives, texts, out-of-class assignments, and content. Updated SLOs. **(voc) (unique)**

**CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE**

1. **Fire Technology 130, Basic Fire Academy, 27 units, 10.38 lecture hours, 15.56 lab hours, (31 weeks), (Formerly Fire Science and Fire Technology 30).** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
2. **Fire Technology 131, Emergency Medical Technician I, 8 units, 8 lecture hours, 4 lab hours, 24 additional lab hours arranged, (Formerly Fire Science and Fire Technology 31).** Revised course units to **10**. Revised course hours to **8 lecture hours, 5.33 lab hours**. Revised course description, texts, out-of-class assignments, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
3. **Fire Technology 133, Emergency Medical Technician – Paramedic – Didactic, 22 units, 12.5 lecture hours, 11.5 lab hours, (24 weeks).** Revised course out-of-class assignments and methods of instruction. Updated SLOs. **(voc) (unique)**
4. **Fire Technology 134, Emergency Medical Technician – Paramedic – Clinical, 4 units, 1.5 lecture hours, 11.5 lab hours, (15 weeks).** Revised course out-of-class assignments and methods of instruction. Updated SLOs. **(voc) (unique)**
5. **Fire Technology 135, Emergency Medical Technician – Paramedic – Field Internship, 9 units, 32 lab hours, (15 weeks).** Revised course methods of instruction. Updated SLOs. **(voc) (unique)**
6. **Fire Technology 150C, Fire Management, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50C).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
7. **Fire Technology 150D, Fire Command 1A, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50D).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
8. **Fire Technology 150E, Fire Command 1B, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50E).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
9. **Fire Technology 150F, Fire Investigation 1A, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50F).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
10. **Fire Technology 150G, Fire Prevention 1A, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50G).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
11. **Fire Technology 150H, Fire Prevention 1B, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Science and Fire Technology 50H).** Revised course prerequisite to read: **Prerequisite: Fire Technology 150G**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
12. **Fire Technology 150J, Fire Investigation 1B, 2 units, 8.4 lecture hours, (5 weeks), (Formerly Fire Technology 50J).** Revised course prerequisite to read: **Prerequisite: Fire Technology 150F**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. Updated SLOs. **(voc) (unique)**
13. **Fire Technology 150K, Fire Command 1C, 2 units, 8.4 lecture hours, (5 weeks).** Revised course prerequisite to read: **Prerequisite: Fire Technology 150D**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**

14. **Laboratory Assistant 159, Laboratory Assistant, 1 unit, 3 lab hours, (Repeats = 3).** Revised course description, out-of-class assignments, and methods of evaluation. Added SLOs. **(unique)**

#### **CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE**

1. **Fire Technology 261, Emergency Medical Technician 1 Refresher, 1 unit, 1.33 lecture hours, (Repeats = 3), (Open Entry/Open Exit), (Formerly Fire Science 61 and Fire Technology 61).** Revised repeats to **Unlimited.** Revised course methods of evaluation. Updated SLOs. **(voc) (unique)**
2. **Fire Technology 265, I-300, Intermediate ICS, 1 unit, 3 lecture hours, (7 weeks).** Revised course description, texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
3. **Fire Technology 269, Advanced Firefighter Topics, 0.1-2 units, 1-40 lecture hours, 1-60 lab hours, (1-18 weeks), (Pass/No Pass), (Unlimited Repeats), (Open Entry/Open Exit).** Revised course prerequisite to read: **Prerequisite: Currently employed by a Fire Agency.** Revised course description, out-of-class assignment, and methods of instruction. Updated SLOs. **(voc) (unique)**

#### **NONCREDIT**

1. **Apprenticeship 360, Apprenticeship – First Aid, 6 lecture hours, 2 lab hours, (1 week), (Repeats = 1).** Revised course number to **260.** Revised course units to **.5 unit.** Revised course credit classification to **credit non-degree applicable.** Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. Updated SLOs. **(voc) (unique)**
2. **Apprenticeship 361/6J, Apprenticeship Roofing, 4 lecture hours, (Open Entry/Open Exit), (Formerly Apprenticeship Training 61/66J).** Revised course number to **361/7J.** Revised course hours to **3 lecture hours, 1 lab hour.** Revised course out-of-class assignments, methods of evaluation, content and methods of instruction. Updated SLOs. **(voc) (unique)**
3. **Business & Technology 370, Office Assistant Applications, 10 lecture hours, 20 lab hours, (20 weeks), (600 total hours), (Repeats = 3), (Formerly Clerical Training VTC 70 and Clerical Training CTC 370).** Revised course number to **370A.** Revised course hours to **5 lecture hours, 10 lab hours.** Revised total hours to **300.** Revised course corequisite to read: **Corequisite: Business & Technology 370B.** Revised course description, objectives, texts, evaluation of methods, content, methods of instruction, and SLOs. **(voc) (unique)**

# Fresno City College

Office of Instruction

## PROPOSED DELETED COURSES

Effective Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Anthropology 19, Work Experience (Cooperative), Occupational, 1-8 units, (Repeats = 2). (voc) (unique)**  
Course has not been offered in the last 5 years.
2. **Anthropology 29, Study Abroad, 1-3 units, 1-3 lecture hours, (Repeats = 3). (voc) (unique)**  
Course has never been taught.
3. **Business Administration 7, Business Attitudes, 3 units, 3 lecture hours. (voc) (unique)**  
Course has not been taught in the last 5 years.
4. **Business Administration 16, Business and Technical Report Writing, 3 units 3 lecture hours. (voc) (unique)**  
Course has not been taught in the last 5 years.
5. **Business Administration 23, Legal Concepts and Terminology, 3 units, 3 lecture hours. (voc) (unique)**  
Course has never been taught.
6. **Marketing 20, Market Research, 3 units, 3 lecture hours. (voc) (unique)**  
Course has never been offered.

### CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE

1. **Administration of Justice 271, Basic Reserve Academy, Level III, Part 1, P.C. 832, 3 units, 2.75 lecture hours, 1 lab hour, (Repeats = 3), (Formerly Administration of Justice 71).**  
Course has been divided up by POST (Governing body) and now placed in AJ 271A, AJ 271B and AJ 272. POST has now deleted the AJ 271 style course.
2. **Marketing 250, Computerized Marketing, 1 unit, 2 lecture hours, 1 lab hour, (9 weeks), (Repeats = 1), (Formerly Marketing 50). (voc) (unique)**  
Course has never been offered.
3. **Marketing 251, Introduction to Sales and Marketing, 1 unit, 1 lecture hour, (Formerly Marketing 51). (voc) (unique)**  
Course has not been offered in the last 5 years.
4. **Marketing 252, Customer Service, 1 unit, 1 lecture hour, (Formerly Marketing 52). (voc) (unique)**  
Course has not been offered in the last 5 years.
5. **Marketing 253, Personal Development, 1 unit, 1 lecture hour, (Formerly Marketing 53). (voc) (unique)**  
Course has not been offered in the last 5 years.
6. **Marketing 254, Business Presentation, 1 unit, 1 lecture hour, (Formerly Marketing 54). (voc) (unique)**  
Course has not been offered in the last 5 years.
7. **Marketing 255, Telemarketing, 1 unit, 1 lecture hour, (Formerly Marketing 55). (voc) (unique)**  
Course has not been offered in the last 5 years.

8. **Marketing 256, Call Center Telemarketing, 1 unit, 1 lecture hour.**  
Course has not been offered in the last 5 years.

**NONCREDIT**

**Apprenticeship 361/3B, Apprenticeship Diesel & Heavy-Duty Mechanics, 4 lecture hours. (voc) (unique)**  
No longer applicable to program.

# **Fresno City College**

Office of Instruction

## **2+2 ARTICULATION AGREEMENTS** Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### **NEW AND RENEWAL AGREEMENTS**

#### ***Effective Spring 2011***

- a. Business Division  
Kerman High School  
Small Business Management (3403F) – Business Administration 10, Introduction to Business and Business Administration 38, Operation of the Small Business
  
- b. Health Sciences Division  
Central Adult School  
Medical Terminology (3409F) – Health Information Technology 10, Medical Terminology
  
- c. Social Sciences Division
  - 1) Clovis East High School  
Criminal Justice (3709F) – Criminology 1, Introduction to Criminology
  - 2) Duncan Polytechnical High School  
Child Development and Education (3724F) – Child Development 19, Work Experience (Cooperative), Occupational, and Child Development 150, Basic Child Growth and Development
  - 3) Kerman High School  
Criminal Investigation (3616F) – Criminology 1, Introduction to Criminology
  - 4) Sierra High School  
Careers in Education (3725F) – Education 30, Survey of American Education

# **Fresno City College**

Office of Instruction

## **SPECIAL STUDIES 277 TOPICS**

Effective Spring Fall 2010

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

### **CREDIT, NONDEGREE APPLICABLE (*Special Studies 277*)**

Applied Technology Division

*Effective Fall 2010*

**Transitional Training, .2 units, 2 lecture hours, 8.4 lab hours, (1 week). Prerequisite: Administration of Justice 270B.**

Designed to reinforce proper use of force factors involving law enforcement and the community as it relates to firearms. A new handgun will be transitioned into during the course that has the capabilities to configure itself to different sized hand-grips of officers. Driver awareness will be hands-on at medium to high speeds to reinforce basic driver safety rules and principles. **(voc)**

# Fresno City College

Office of Instruction

## PROPOSED DISTANCE EDUCATION

Effective Spring 2011 and Fall 2011

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

1. **Internet-based (100%), new**

a. *Effective Spring 2011*

- 1) Child Development 1, Principles and Practices of Teaching Young Children
- 2) Child Development 6, Health, Safety and Nutrition in Early Childhood Education

b. *Effective Fall 2011*

- 1) Anthropology 1, Biological Anthropology
- 2) Anthropology 2, Cultural Anthropology
- 3) Anthropology 3, Archaeology and World Prehistory
- 4) Business Administration 37, Franchising
- 5) Business Administration 50, Business Concepts
- 6) Library Technology 52A, Organization of Information
- 7) Library Technology 52B, Collection Management
- 8) Marketing 17, Visual Marketing
- 9) Marketing 21, Social Marketing

2. **Internet and Face-To-Face, new**

*Effective Fall 2011*

- a. Business Administration/Business & Technology 5, Workplace Communication (25% Internet, 75% Face-to-face)
- b. Business Administration 10H, Honors Introduction to Business (30% Internet, 70% Face-to-face)
- c. Business Administration 25, International Business – An Introduction (25% Internet, 75% Face-to-face)
- d. Business Administration 30, Personal Finance (25% Internet, 75% Face-to-face)
- e. Business Administration 34, Fundamentals of Investing (25% Internet, 75% Face-to-face)
- f. Business Administration 35, Entrepreneurial and Small Business Financial Management (25% Internet, 75% Face-to-face)
- g. Business Administration 38, Operation of the Small Business (20% Internet, 80% Face-to-face)
- h. Business Administration 52, Introduction to Entrepreneurship (25% Internet, 75% Face-to-face)
- i. Marketing 17, Visual Marketing (25% Internet, 75% Face-to-Face)
- j. Marketing 21, Social Marketing (45% Internet, 55% Face-to-Face)

# **Fresno City College**

Office of Instruction

## **FIVE-YEAR CURRICULUM REVIEW**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

*(Course listed under discipline had revisions to texts and SLO's only or no revision.)*

1. **Anthropology**
2. **Apprenticeship**
3. **Business Administration**  
Business Administration 19, Work Experience (Cooperative), Occupational
4. **Fire Technology**
5. **Journalism**
6. **Marketing**
  - a. Marketing 11, Salesmanship
  - b. Marketing 14, Retailing

# ***Fresno City College***

Office of Instruction

## **PROGRAM REVIEW Fall 2010**

To ECPC November 9, 2010

### **INSTUCTIONAL PROGRAMS**

1. Auto Collision Repair Technology
2. Automotive Technology
3. Automotive Technology GMC
4. Child Development
5. Communication
6. Education
7. Educational Aide
8. English
9. English as a Second Language
10. Graphic Communication
11. Health Science
12. Linguistics
13. Nursing, Registered
14. Paraeducator
15. Physical Education

### **NON-INSTRUCTIONAL PROGRAMS**

1. Admissions & Records
2. Associate Student Government
3. College Relations
4. Counseling
5. Police Academy
6. Transfer Center

**PROPOSED COURSE DELETIONS  
EFFECTIVE SPRING 2011**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

**CREDIT, DEGREE APPLICABLE**

- 1. Mathematics 20 Scientific and Technical Calculations, 1 unit, 1 lecture hour.** This class has not been offered for many years. It is not part of any associate's degree program. It was designed as a support class for students in science classes. Much of that support can now be provided by the Math Study Center. **(unique)**
- 2. Office Technology 4 Machine Transcription.** Course no longer offered. **(voc) (unique)**
- 3. Office Technology 8 Practicum in Customer Relations.** Course no longer offered. **(voc) (unique)**
- 4. Office Technology 11B Corel WordPerfect Essentials.** Course no longer offered. **(voc) (unique)**
- 5. Office Technology 27 Medical Transcription.** Course no longer offered. **(voc) (unique)**
- 6. Office Technology 122 Keyboarding Improvement.** Course no longer offered. **(voc) (unique)**

**CREDIT, NON-DEGREE APPLICABLE**

- 1. Mathematics 257 Integrated Arithmetic and Algebra, 6 units, 6 lecture hours.** This class has not been offered for many years. It was designed to be a combination of Math 250 and 256. However, the combination of a 9-week Math 250 and a 9-week Math 256 each semester has proven to be a successful way for students to achieve the same goal of completing these subjects in one semester. **(unique)**
- 2. Mathematics 260B Arithmetic Review: Fractions, 1 unit, 1 lecture hour.** This class has not been offered for many years. It was designed as a special supplemental course to practice fractions. This type of supplemental assistance can now be provided by the Math Study Center. **(common)**

**PROPOSED COURSE MODIFICATIONS  
EFFECTIVE SPRING 2011**

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

**CREDIT, NON-DEGREE APPLICABLE**

1. **Developmental Services 212 Health Management, 2 units, 2 lecture hours.** Revised catalog description, student learning outcomes, and objectives. **(unique)**
2. **Developmental Services 213 Communication and Advocacy, 2 units, 2 lecture hours.** Revised catalog description, student learning outcomes, objectives, and textbook. **(unique)**
3. **Developmental Services 214 Government Basics, 2 units, 2 lecture hours.** Revised catalog description, student learning outcomes, objectives, and added multicultural statement. **(unique)**
4. **Developmental Services 240 Transition to College for Students with Disabilities, 1 unit, 1 lecture hour.** Revised catalog description, student learning outcomes, and objectives. **(in-lieu FCC's DEVSER 264)**
5. **Developmental Services 241 Bridge to College Arithmetic, 2 units, 1 lecture hour, 4 lab hours.** Revised catalog description, student learning outcomes, objectives, textbooks, and added lab content outline. **(unique)**
6. **Developmental Services 242 Bridge to College Reading, 3 units, 2 lecture hours, 3 lab hours.** Revised student learning outcomes, methods to measure student achievement, and added lab content outline. **(unique)**
7. **Developmental Services 250 Workability Assessment and Career Awareness, 3 units, 2 lecture hours, 3 lab hours.** Revised catalog description, student learning outcomes, objectives, lecture content outline, textbooks, grading scale, and added lab content outline. **(common)**
8. **Developmental Services 251 Workability Preparation and Job Placement, 3 units, 2 lecture hours.** Revised catalog description, student learning outcomes, objectives, lecture content outline, textbooks, grading scale, and added lab content outline. **(common)**
9. **Developmental Services 252 Workability Strategies and Job Maintenance, 2 units, 2 lecture hours.** Revised catalog description, student learning outcomes, objectives, content outline, textbooks, and grading scale. **(common)**
10. **Developmental Services 255 Workability Experience, 1-4 units.** Revised prerequisites to *none*, catalog description, student learning outcomes, objectives, and textbook. **(common)**

11. **Developmental Services 259 Strategies Intervention** 2 units, 2 lecture hours. Revised catalog description, student learning outcomes, and textbooks. **(unique)**
12. **Developmental Services 262 Group Interaction for Students with Disabilities**, 2 units, 2 lecture hours. Revised grading basis to *pass/no pass only*, repeatability to 3, catalog description, student learning outcomes, and objectives. **(common)**
13. **Developmental Services 263 Group Dynamics-Peer Mentoring**, 2 units, 2 lecture hours. Revised grading basis to *pass/no pass only*, repeatability to 3, catalog description, student learning outcomes, objectives, content outline, textbook, methods to measure student achievement, and grading scale. **(unique)**
14. **Developmental Services 272 Consumer Skills**, 2 units, 1 lecture hour, 4 lab hours. Revised advisories to *Developmental Services 270*, catalog description, student learning outcomes, objectives, lecture content outline, methods to measure student achievement, and added lab content outline. **(common)**
15. **Developmental Services 273 Independent Living Skills for DSP&S Students**, 2 units, 1 lecture hour, 4 lab hours. Revised title to *Independent Living Skills*, advisories to *Developmental Services 271*, catalog description, student learning outcomes, objectives, lecture content outline, methods to measure student achievement, and added lab content outline. **(common)**
16. **Developmental Services 275 Horticulture Skills I**, 2 units, 6 lab hours. Revised repeatability to 3, catalog description, student learning outcomes, objectives, content outline, methods to measure student achievement, and added grading scale. **(voc) (common)**
17. **Developmental Services 276 Horticulture Skills II**, 2 units, 6 lab hours. Revised repeats to 3, catalog description, student learning outcomes, objectives, content outline, methods to measure student achievement, and added grading scale. **(unique)**
18. **Developmental Services 277 Adapted Computer Literacy**, 2 units, 1 lecture hours, 3 lab hours. Revised catalog description, student learning outcomes, objectives, lecture content outline, instructional materials, methods to measure student achievement, grading scale, and added lab content outline. **(common)**
19. **Developmental Services 283 Developmental Services: Computer Applications of Software to Reading and Writing**, 3 units, 2 lecture hours, 2 lab hours. Revised repeats to 3, catalog description, student learning outcomes, lecture content outline, textbook, methods to measure student achievement, and added lab content outline. **(unique)**

**NEW COURSE PROPOSALS  
EFFECTIVE SPRING 2011**

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

**CREDIT, DEGREE APPLICABLE**

**Information Systems 50B Intermediate Game Programming, 3 units, 3 lecture hours, 1 lab hour, graded only, 3 repeats. Prerequisites: Information Systems 50A. Advisories: Eligibility for English 125 or 126, and Mathematics 101. Program: Information Systems Associate in Science Degree and Certificate of Achievement.** This course is designed to continue student's game programming development utilizing Adobe Flash application. Students will plan, design, implement and maintain games focused on game framework design for stand-alone computer systems or on the Internet. **(voc) (unique)**

**CREDIT, NON-DEGREE APPLICABLE**

- 1. Developmental Services 270 Money Skills, 2 units, 1 lecture hour, 4 lab hours, pass/no pass only, 3 repeats. No advisories/prerequisites.** This course focuses on developing basic skills and terminology associated with using money. Topics covered include coin/currency identification, coin/currency value determination, counting coins/currency and choosing the appropriate coin(s)/currency to pay for a purchase. This course is designed for the developmentally delayed learner in preparation for Devser 272: Consumer Skills. **(unique)**
- 2. Developmental Services 271 Life Skills, 2 units, 1 lecture hour, 4 lab hours, pass/no pass only, 3 repeats. No advisories/prerequisites.** This course focuses on developing basic life skills to complete daily necessary tasks to care for individual needs. It is designed for the developmentally delayed learner in preparation for Devser 273: Independent Living Skills. **(unique)**

**PROPOSED PROGRAM MODIFICATIONS  
EFFECTIVE SPRING 2011**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

- 1. Information Systems Associate in Science Degree.** Add new course Information Systems 50B and program outcomes. (voc)
- 2. Information Systems Certificate of Achievement.** Add new course Information Systems 50B and program outcomes. (voc)
- 3. Programming for the Web Certificate of Achievement.** Add new course Information Systems 50B and program outcomes. (voc)

**PROPOSED NEW PROGRAM  
EFFECTIVE SPRING 2011**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

**Certificate in Developmental Services Certificate in Life Skills**

The purpose of this certificate is to prepare students with a range of disabilities for greater independence and participation in their community. The student will learn the practical skills necessary for increasing their independence, ability to integrate more fully and take an active role within their community.

<b>Core Courses</b> .....	<b>10</b>
DEVSER 212 Health Management .....	2
DEVSER 213 Communication and Advocacy .....	2
DEVSER 214 Government Basics .....	2
DEVSER 262 Group Interaction for Students with Disabilities .....	2
DEVSER 277 Adapted Computer Literacy .....	2

**Community Emphasis Certificate**

Upon Completing this certificate the student will be able to:

- Articulate awareness about their rights and responsibilities in being a contributing citizen within their community.
- Demonstrate appropriate interaction skills in social settings.
- Demonstrate awareness of their individual health and life management needs.

**Community Emphasis - choose a minimum of 6 units** ..... **6**

DEVSER 240 Transition to College for Students with Disabilities ....	1
DEVSER 270 Money Skills .....	2
DEVSER 271 Life Skills .....	2
DEVSER 272 Consumer Skills .....	2
DEVSER 273 Independent Living Skills .....	2

**Workability Emphasis**

Upon completing this certificate the student will be able to:

- Complete employment applications, cover letters and resumes specific to identified open positions they choose to apply for.
- Demonstrate work readiness skills in time management, social interactions, attitude and personal presentation.
- Actively participate in completing the necessary steps to obtain employment.

**Workability Emphasis - choose a minimum of 6 units** ..... **6**

DEVSER 250 Workability Assessment and Career Awareness .....	3
DEVSER 251 Workability Preparation and Job Placement .....	3
DEVSER 252 Workability Strategies and Job Maintenance .....	2
DEVSER 255 Workability Experience .....	1 - 3

**PROPOSED COURSE MODIFICATION  
EFFECTIVE FALL 2011**

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

**CREDIT, DEGREE APPLICABLE**

- 1. Biology 11A Biology for Science Majors I, 5 units, 3 lecture hours, 6 lab hours.** Revised prerequisites to *none*, student learning outcomes, and textbooks. (**common**)
- 2. Biology 11B Biology for Science Majors II, 5 units, 3 lecture hours, 6 lab hours.** Revised advisories to *eligibility for English 1A*, student learning outcomes, textbooks, methods to measure student achievement, grading scale, and added the multicultural statement. (**common**)
- 3. Chemistry 1A General Chemistry, 5 units, 3 lecture hours, 6 lab hours.** Revised advisories to *English 1A*, catalog description, student learning outcomes, objectives, textbooks, and grading scale. (**common**)
- 4. Chemistry 1B General Chemistry and Qualitative Analysis 5 units, 3 lecture hours, 6 lab hours.** Revised advisories to *English 1A*, student learning outcomes, objectives, content outline, and texts. (**common**)
- 5. Chemistry 3A Introductory General Chemistry 4 units, 3 lecture hours, 3 lab hours.** Revised advisories to *English 1A* and Chemistry 10 or high school chemistry, student learning outcomes, texts, and methods of grading. (**common**)
- 6. Chemistry 3B Introductory Organic and Biological Chemistry, 3 units, 2 lecture hours, 3 lab hours.** Revised advisories to *English 1A*, catalog description, student learning outcomes, textbooks, and grading scale.
- 7. Chemistry 9 Elementary Organic Chemistry Laboratory 3 units, 1 lecture, 6 lab hours.** Revised advisories to *English 1A*, catalog description, student learning outcomes, objectives, content outline, texts, and methods of grading. Added to RC General Education Area A. (**unique**)
- 8. Chemistry 10 Elementary Chemistry, 4 units, 3 lecture hours, 3 lab hours.** Revised advisories to *English 1A* and Mathematics 103, and student learning outcomes. (**unique**)
- 9. Chemistry 28A Organic Chemistry 3 units, 3 lecture hours.** Revised title to *Organic Chemistry I*, advisories to *English 1A*, catalog description, student learning outcomes, objectives, content outline, texts, and methods of grading. (**common**)

10. **Chemistry 28B Organic Chemistry 3 units, 3 lecture hours.** Revised title to *Organic Chemistry II*, advisories to *English IA* catalog description, student learning outcomes, objectives, texts, and methods of grading. **(common)**
11. **Chemistry 29A Organic Chemistry Laboratory 2 units, 6 lab hours.** Revised advisories to *English IA*, title to *Organic Chemistry Laboratory I*, catalog description, student learning outcomes, objectives, content outline, texts, and methods of grading. **(common)**
12. **Chemistry 29B Organic Chemistry Laboratory 2 units, 6 lab hours.** Revised title to *Organic Chemistry Laboratory II*, advisories to *English IA*, catalog description, student learning outcomes, content outline, texts, and methods of grading. **(common)**
13. **Computer Science 1 Introduction to Computer Science 3 units, 2 lecture hours, 2 lab hours.** Revised grading basis to *pass/no pass option*, catalog description, content outline, texts, and methods of grading. **(voc) (unique)**
14. **Computer Science 5 Java Programming 3 units, 2 lecture hours, 3 lab hours.** Revised catalog description, content outline, texts, and methods of grading. **(voc) (unique)**
15. **Computer Science 15 Introduction to UNIX 3 units, 2 lecture hours, 2 lab hours.** Revised grading basis to *pass/no pass option*, student learning outcomes, objectives, texts, and methods of grading. **(voc) (unique)**
16. **Computer Science 26 Discrete Mathematics for Computer Science 4 units, 3 lecture hours, 2 lab hours.** Revised texts and methods of grading. **(voc) (common)**
17. **Computer Science 40 Programming Concepts and Methodology I 4 units, 3 lecture hours, 2 lab hours.** Revised content outline, texts, and methods of grading. **(voc) (common)**
18. **Computer Science 41 Programming Concepts and Methodology II 4 units, 3 lecture hours, 2 lab hours.** Revised content outline, texts, and methods of grading. **(voc) (common)**
19. **Computer Science 45 Computer Organization and Assembly Language Programming 4 units, 3 lecture hours, 2 lab hours.** Revised texts and methods of grading. **(unique)**
20. **Criminology 1 Introduction to Criminology, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, textbook, methods to measure student achievement, and grading scale. **(voc) (common)**
21. **Criminology 2 Traffic Control, 3 units, 3 lecture hours.** Revised textbooks and grading scale. **(voc) (unique)**
22. **Criminology 3 Legal Aspects of Evidence, 3 units, 3 lecture hours.** Revised catalog description, textbooks, and grading scale. **(voc) (Common)**

23. **Criminology 4 Principles & Procedures of the Justice System, 3 units, 3 lecture hours.** Revised catalog description, textbooks, methods to measure student achievement, and grading scale. **(voc) (common)**
24. **Criminology 5 Community Relations, 3 units, 3 lecture hours.** Revised catalog description, textbooks, grading scale, and added multicultural/global statement. **(voc) (common)**
25. **Criminology 6A Criminal Law, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, textbook, methods to measure student achievement, and grading scale. **(voc) (in-lieu FCC's CRIM 6)**
26. **Criminology 6B Criminal Law, 3 units, 3 lecture hours.** Revised textbooks and grading scale. **(voc) (unique)**
27. **Criminology 7A Police Operations and Procedures, 3 units, 3 lecture hours.** Revised catalog description, textbooks, methods to measure student achievement, grading scale, and added multicultural/global statement. **(voc) (in-lieu FCC's CRIM 7)**
28. **Criminology 7B Police Operations and Procedures. 3 units, 3 lecture hours.** Revised catalog description, textbooks, methods to measure student achievement, and grading scale. **(voc) (unique)**
29. **Criminology 8 Criminal Investigation, 3 units, 3 lecture hours.** Revised catalog description, textbooks, methods to measure student achievement, and grading scale. **(common)**
30. **Criminology 10 Vice Control, 3 units, 3 lecture hours.** Revised student learning outcomes, objectives, textbooks, methods to measure student achievement, grading scale, and added multicultural statement. **(voc) (unique)**
31. **Criminology 11 Juvenile Delinquency, 3 units, 3 lecture hours.** Revised textbooks, methods to measure student achievement, and grading scale. **(voc) (common)**
32. **Criminology 12 Criminal Justice Communications, 3 units, 3 lecture hours.** Revised student learning outcomes, textbooks, methods to measure student achievement, and grading scale. **(voc) (common)**
33. **Criminology 14 Multi-Cultural Issues within Public Safety, 3 units, 3 lecture hours.** Revised title to *Multicultural Issues within Public Safety*, catalog description, student learning outcomes, objectives, textbook, global/multicultural statement, methods to measure student achievement, and grading scale. **(voc) (unique)**
34. **Criminology 19V Cooperative Work Experience, Criminal Justice, 1-8 units, 60 hours/unit volunteer, 75 hours/unit paid.** Revised methods to measure student

achievement. (voc) (in-lieu FCC's CRIM 19)

35. **Criminology 20 Introduction to Corrections, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, objectives, textbooks, and grading scale. (voc) (common)
36. **Criminology 28 Probation and Parole, 3 units, 3 lecture hours.** Revised textbooks, methods to measure student achievement, and grading scale. (unique)
37. **Engineering 1 The Engineering Profession 1 unit, 1 lecture hour.** Revised student learning outcomes, objectives, content outline, texts, and methods of grading. (voc) (unique)
38. **Engineering 2 Graphics 4 units, 2 lecture hours, 6 lab hours.** Revised title to *Engineering Graphics*, advisories to Eligibility for *English 125 or 126, and Mathematics 4A*, catalog description, student learning outcomes, objectives, content outline, texts, and methods of grading. (voc) (common)
39. **Engineering 4 Engineering Materials 3 units, 3 lecture hours.** Revised catalog description, prerequisites to *Chemistry 1A*, student learning outcomes, objectives, content outline, texts, and methods of grading. (voc) (common)
40. **Engineering 6 Circuits with Lab 4 units, 3 lecture hours, 3 lab hours.** Revised title to *Electric Circuit Analysis with Lab*, catalog description, course objectives, content outline, texts, and methods of grading. (voc) (common)
41. **Engineering 8 Statics 3 units, 3 lecture hours.** Revised student learning outcomes, objectives, content outline, texts, and methods of grading. (voc) (common)
42. **Engineering 10 Introduction to Engineering 2 units, 2 lecture hours.** Revised student learning outcomes, content outline, texts, and methods of grading. (common)
43. **Engineering 40 Programming for Scientists and Engineers, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 or 126*, lab content, texts, and methods of grading. (voc) (in-lieu FCC's CSCI 40)
44. **English 1AH Honors Reading and Composition, 4 units, 4 lecture hours, 0 repeats.** Revised student learning outcomes, objectives, content outline, texts, and multicultural statement. (common)
45. **French 1 Beginning French, 4 units, 3 lecture hours, 2 lab hours.** Revised lecture hours to 4, lab hours to 1, student learning outcomes, objectives, lecture and lab content outline, textbooks, methods to measure student achievement, and grading scale. (common)
46. **French 2 High-Beginning French, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to 4, lab hours to 1,

student learning outcomes, objectives, lecture and lab content outline, textbooks, methods to measure student achievement, and grading scale. **(common)**

47. **French 3 Intermediate French, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, methods to measure student achievement, and grading scale. **(common)**
48. **French 4 High-Intermediate French, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, global/multicultural statement, methods to measure student achievement, and grading scale. **(common)**
49. **Geography 5 Physical Geography: Environmental Conditions, 3 units, 3 lecture hours.** Revised student learning outcomes, textbooks, and grading scale. **(unique)**
50. **Geography 9 Physical Geography: Land Formation, 3 units, 2 lecture hours, 2 lab hours.** Revised student learning outcomes, objectives, textbooks, methods to measure student achievement, and grading scale. **(unique)**
51. **German 1 Beginning German, 4 units, 3 lecture hours, 2 lab hours.** Revised lecture hours to **4**, lab hours to **1**, catalog description, student learning outcomes, objectives, lecture and lab content outline, textbooks, methods to measure student achievement, and grading scale. **(common)**
52. **German 2 High-Beginning German, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, methods to measure student achievement, and grading scale. **(common)**
53. **German 3 Intermediate German, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, methods to measure student achievement, and grading scale. **(common)**
54. **German 4 High-Intermediate German, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, methods to measure student achievement, and grading scale. **(common)**
55. **Health 1 Contemporary Health Issues, 3 units, 3 lecture hours.** Revised content outline, texts, global statement, and methods of grading. **(common)**

56. **Health 2 First Aid and Safety 2 units, 2 lecture hours.** Revised advisories to *Eligibility for English 125 or 126*, catalog description, student learning outcomes, objectives, content outline, texts, and methods of grading. **(common)**
57. **Mathematics 4A Trigonometry, 4 units, 4 lecture hours.** Revised catalog description, student learning outcomes, and textbooks. **(common)**
58. **Mathematics 4B Precalculus, 4 units, 4 lecture hours.** Revised student learning outcomes, objectives, content outline, and textbooks. **(common)**
59. **Mathematics 4C Trigonometry/Precalculus, 6 units, 6 lecture hours.** Revised catalog description, student learning outcomes, objectives, content outline, and textbooks. **(unique)**
60. **Mathematics 5B Math Analysis II, 4 units, 4 lecture hours.** Revised catalog description, student learning outcomes, textbooks, methods to measure student achievement, and grading scale. **(common)**
61. **Mathematics 6 Math Analysis III, 4 units, 4 lecture hours.** Revised catalog description, student learning outcomes, and textbook. **(common)**
62. **Mathematics 7 Introduction to Differential Equations, 4 units, 4 lecture hours.** Revised title to *Differential Equations and Linear Algebra*, catalog description, student learning outcomes, objectives, content outline, and textbooks. **(common)**
63. **Mathematics 10A Structure and Concepts in Mathematics I, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, and textbook. **(common)**
64. **Mathematics 10B Structure and Concepts in Mathematics II, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, and textbook. **(common)**
65. **Mathematics 11 Elementary Statistics, 4 units, 4 lecture hours.** Revised catalog description, student learning outcomes, and textbooks. **(common)**
66. **Mathematics 11H Honors Elementary Statistics, 4 units 4 lecture hours.** Revised student learning outcomes, and textbooks. **(in-lieu FCC's MATH 11)**
67. **Mathematics 22 Applied Calculus for the Managerial, Life and Social Sciences, 4 units, 4 lecture hours.** Revised student learning outcomes and textbook. **(unique)**
68. **Mathematics 26 Elementary Linear Algebra, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, and textbook. **(common)**
69. **Mathematics 45 Contemporary Mathematics, 3 units, 3 lecture hours.** Revised student learning outcomes and textbooks. **(common)**

70. **Mathematics 101 Elementary Algebra, 5 units, 5 lecture hours.** Revised prerequisites to *Mathematics 250*, textbooks, methods to measure student achievement, and grading scale. **(common)**
71. **Mathematics 102 Plane Geometry, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, objectives, content outline, and textbooks. **(common)**
72. **Mathematics 103 Intermediate Algebra, 5 units, 5 lecture hours.** Revised student learning outcomes, objectives, content outline, and textbooks. **(common)**
73. **Physical Education 15 Weight Training 1 unit, 2 lab hours.** Revised student learning outcomes, content outline, texts, and methods of grading. **(unique)**
74. **Physics 2A General Physics I, 4 units, 4 lecture hours, 2 lab hours.** Revised student learning outcomes, objectives, textbooks, methods to measure student achievement, and grading scale. **(common)**
75. **Physics 2B General Physics II, 4 units, 4 lecture hours, 2 lab hours.** Revised student learning outcomes, textbooks, and methods to measure student achievement. **(common)**
76. **Physics 4A Physics for Scientists and Engineers, 4 units, 4 lecture hours, 3 lab hours.** Revised catalog description, student learning outcomes, textbooks, methods to measure student achievement, and grading scale. **(common)**
77. **Physics 4B Physics for Scientists and Engineers, 4 units, 4 lecture hours, 2 lab hours.** Revised catalog description, student learning outcomes, textbooks, methods to measure student achievement, and grading scale. **(common)**
78. **Physics 10 Conceptual Physics, 4 units, 3 lecture hours, 2 lab hours.** Revised grading basis to *grading scale only*, student learning outcomes, objectives, textbooks, methods to measure student achievement, and grading scale. **(unique)**
79. **Science 1A Introductory Chemical and Physical Science, 4 units, 3 lecture hours, 2 lab hours.** Revised textbooks. **(in-lieu FCC's NATSCI 1A)**
80. **Sociology 1A Introduction to Sociology, 3 units, 3 lecture hours.** Revised student learning outcomes, objectives, methods to measure student achievement, and grading scale. **(common)**
81. **Sociology 2 American Minority Groups, 3 units, 3 lecture hours.** Revised student learning outcomes, objectives, textbooks, and grading scale. **(common)**
82. **Spanish 1 Beginning Spanish, 4 units, 3 lecture hours, 2 lab hours.** Revised lecture hours to **4**, lab hours to **1**, student learning outcomes, objectives, lecture and lab content outline, textbooks, and methods to measure student achievement. **(common)**

- 83. Spanish 2 High-Beginning Spanish, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **I**, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, and methods to measure student achievement. **(common)**
- 84. Spanish 3 Intermediate Spanish, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **I**, catalog description, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, and methods to measure student achievement. **(common)**
- 85. Spanish 3NS Spanish for Spanish Speakers, 4 units, 4 lecture hours.** Revised, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, methods to measure student achievement, and grading scale. **(common)**
- 86. Spanish 4 High-Intermediate Spanish, 4 units, 3 lecture hours, 2 lab hours.** Revised advisories to *Eligibility for English 125 and 126*, lecture hours to **4**, lab hours to **I**, student learning outcomes, objectives, lecture and lab content outline, and textbooks. **(common)**
- 87. Spanish 4NS Spanish for Spanish Speakers, 4 units, 4 lecture hours.** Revised catalog description, student learning outcomes, objectives, lecture and lab content outline, textbooks, multicultural/global statement, methods to measure student achievement, and grading scale. **(common)**

### CREDIT, NON-DEGREE APPLICABLE

1. **Mathematics 250 College Arithmetic, 3 units, 3 lecture hours.** Revised catalog description, student learning outcomes, objectives, and textbook. **(common)**
2. **Mathematics 256 Topics before Algebra, 3 units, 3 lecture hours.** Revised advisories to *none*, student learning outcomes, objectives, content outline, textbook, and methods to measure student achievement. **(common)**
3. **Mathematics 260 Arithmetic Review, 4 units, 3 lecture hours, 2 lab hours.** Revised catalog description, objectives, and textbook. **(unique)**
4. **Mathematics 272 Assistance in College Mathematics, .5-1 unit, 1.33-2.67 lab hours.** Revised student learning outcomes. **(unique)**
5. **Spanish 251 Practical Spanish for the Professions, 3 units, 3 lecture hours.** Revised, student learning outcomes, content outline, textbooks, and methods to measure student achievement. **(unique)**

### NON-CREDIT

1. **Music 380A Community Band, 0 units, 1 lecture hour, 1 lab hour.** Revised catalog description, student learning outcomes, objectives, and content outline. **(unique)**
2. **Music 381A Community Jazz Ensemble, 0 units, 1 lecture hour, 1 lab hour.** Revised catalog description, student learning outcomes, objectives, and content outline. **(unique)**
3. **Music 382A Community Instrumental Ensemble, 0 units, 1 lecture hour, 1 lab hour.** Revised catalog description, student learning outcomes, objectives, and content outline. **(unique)**
4. **Music 383A Community Piano, 0 units, 1 lecture hour, 1 lab hour.** Revised catalog description, student learning outcomes, objectives, and content outline. **(unique)**
5. **Music 385A Community Orchestra, 0 units, .5 lecture hours, .5 lab hours.** Revised hours to *1 lecture hour, 1 lab hour*, catalog description, student learning outcomes, objectives, and content outline. **(unique)**

**PROPOSED NEW COURSES  
EFFECTIVE FALL 2011**

Approved and Recommended by the Curriculum Committee

To ECPC November 9, 2010

**CREDIT, DEGREE APPLICABLE**

- 1. Chinese 1 Beginning Chinese, 4 units, 4 lecture hours, 1 lab hour, pass/no pass option. Advisories: Eligibility for English 125 and 126. Reedley College General Education Area C.** Beginning course in conversational and written Chinese for non-native speakers; intended for students without previous exposure to Chinese. Introduction to pronunciation, vocabulary, idioms, grammar, and exploration of Chinese culture and Chinese-American culture. **(common)**
- 2. Chinese 2 High-Beginning Chinese, 4 units, 4 lecture hours, 1 lab hour, pass/no pass option. Prerequisites: Chinese 1. Reedley College General Education Area C.** Second-semester course in conversational and written Chinese for non-native speakers. Development of grammatical structures and expansion of vocabulary. Further study of Chinese and Chinese-American cultures. **(common)**
- 3. Dance 10 Modern Dance, 1 unit, 3 lab hours, pass/no pass option, 3 repeats. Major: Physical Education. Meets the Physical Education Degree Requirement. Advisories: Eligibility for English 125 and 126.** This course is designed to teach modern dance exercises and improvisations involving body movement, rhythm, design, dynamics, technique, and expression. Students will learn body conditioning exercises for posture, strength, and flexibility. **(common)**
- 4. Dance 14 Beginning Jazz Dance, 1 unit, 3 lab hours, pass/no pass option 3 repeats. Meets the Physical Education Degree Requirement. Advisories: Eligibility for English 125 and 126.** This course is a study of contemporary dance style, modified from ballet and modern dance. Students will utilize basic steps and isolated body parts; conditioning exercises for strength, flexibility, balance, and alignment done in a rhythmic form to jazz and other contemporary music. **(common)**
- 5. Geography 40A World Regional Geography A, 3 units, 3 lecture hours, pass/no pass option, 0 repeats. Advisories: Eligibility for English 125 or 126. RC General Education Area B2.** This course covers Europe, the post-Soviet Region, the Middle East, and Africa: a study of the physical settings, population patterns, natural resources, and economic and political status of these regions. Geography 40A and 40B together are equivalent to the Fresno City College courses Geography 4A and 4B together. **(unique)**

6. **Geography 40B World Regional Geography B, 3 units, 3 lecture hours, pass/no pass option, 0 repeats. Advisories: Eligibility for English 125 or 126. RC General Education Area B2.** This course covers Asia, the Americas, Australia, New Zealand, and the Pacific Islands: a study of the physical settings, population patterns, natural resources, and economic and political status of these regions. Geography 40A and 40B together are equivalent to the Fresno City College courses Geography 4A and 4B together. **(unique)**

**PROPOSED PROGRAM MODIFICATIONS  
EFFECTIVE FALL 2011**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

- 1. Foreign Language Associate in Arts Degree.** Add Chinese 1 and 2.
- 2. Liberal Arts & Sciences – American Studies, Associate in Arts Degree.** Add English 43A and 43B.
- 3. Physical Education Associate in Arts Degree.** Add new courses Dance 10 and 14.

**PROPOSED DISTANCE EDUCATION MODIFICATION  
EFFECTIVE FALL 2011**

Approved and Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

**Online with optional face-to-face meetings**

**Economics 1A Introduction to Macroeconomics – 0-99% on-campus meetings (voc)**

## **FIVE-YEAR PROGRAM REVIEW**

**To ECPC November 9, 2010**

- 1. Aeronautics**
- 2. Agriculture Business**
- 3. Animal Science**
- 4. Automotive**
- 5. SEED Program**
- 6. Criminology**
- 7. Dental Assisting**
- 8. Environmental Horticulture**
- 9. Forestry/Natural Resources**
- 10. Manufacturing Technology**
- 11. Mechanized Agriculture**
- 12. Plant Science**

**2+2 Articulation**

Recommended by the Curriculum Committee

**To ECPC November 9, 2010**

**HIGH SCHOOL COURSE**

**REEDLEY COLLEGE COURSE**

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**Sanger**

Health 1

Health 1 Contemporary Health Issues, 3 units

**Kingsburg**

VROP First Aid & Safety

Health 2 First Aid and Safety, 2 units

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2012

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SUBJECT: Consideration to Approve Study Abroad  
Program, London, England, Summer 2012

ITEM NO. 10-135G

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EXHIBIT: None

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Background:

The District is offering a summer program to London, England. Participants can choose to study Art Appreciation or Critical Thinking about Themes in Literature and can earn up to 3 units of transferable credit.

The instructors who have been selected, pending Board approval, are Susana Sosa and Rosemarie Guglielmino, both from Fresno City College.

Travel arrangements, housing, school facilities, and general promotion will be handled by a third-party provider. The instructors will organize their respective academic programs, promote them districtwide, and teach and administer them in London.

Program implementation will be in accordance with current District policies, regulations and college procedures.

Recommendation:

It is recommended that the Board of Trustees approve the offering of the summer 2012 program in London, England and approve Susana Sosa and Rosemarie Guglielmino as instructors for this program.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2012

---

SUBJECT: Consideration to Approve Study Abroad  
Program, Iceland, Summer 2012

ITEM NO. 10-136G

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EXHIBIT: None

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Background:

As part of its commitment to expand international education in the District, a new program is planned for summer 2012. This one-week program, based in Iceland, will focus on the geology and physical science of this island country, which is noted for geothermal energy, volcanoes and much more. Participants will study geology or physical science and can earn two transferable credits.

The instructors who have developed this program are Brandy Anglen and David Balogh, both from Fresno City College. They will organize, promote and teach this academic program.

Travel arrangements, accommodations and general promotion for this one-week program will be handled by a third-party provider. Program implementation will be in accordance with current District policies, regulations and college procedures.

Recommendation:

It is recommended that the Board of Trustees approve the offering of this summer 2012 program to Iceland and approve Brandy Anglen and David Balogh as instructors for the program.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT:    Consideration to Accept 2009-10 Audit Report      ITEM NO. 10-66

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EXHIBIT:    Audit Report

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Background:

Title 5 requires community college districts to conduct an annual independent audit of the District's financial records and compliance issues. The 2009-2010 District audit was recently completed by the audit firm of Perry-Smith, LLP. A representative of the audit firm will be present at the Board meeting to review the report and respond to questions from Board members.

Recommendation:

It is recommended that the Board of Trustees accept the 2009-2010 audit report as submitted by the firm of Perry-Smith, LLP.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**COUNTY OF FRESNO**

**FRESNO, CALIFORNIA**

**FINANCIAL STATEMENTS**

**WITH SUPPLEMENTAL INFORMATION**

**FOR THE YEAR ENDED JUNE 30, 2010**

**AND**

**INDEPENDENT AUDITOR'S REPORT**

STATE CENTER COMMUNITY COLLEGE DISTRICT

FINANCIAL STATEMENTS  
WITH SUPPLEMENTAL INFORMATION

For the Year Ended June 30, 2010

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**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**FINANCIAL STATEMENTS  
WITH SUPPLEMENTAL INFORMATION**

**For the Year Ended June 30, 2010**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
State Center Community College District  
Fresno, California

We have audited the accompanying financial statements of the business-type activities of State Center Community College District (the "District") as of and for the year ended June 30, 2010, which comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit. We did not audit the financial statements of State Center Community College Foundation, a discretely presented component unit. Those statements were audited by other auditors whose report dated October 29, 2010 has been furnished to us, and our opinion, insofar as it relates to the amounts included for State Center Community College Foundation, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit and the report of the other auditors, the basic financial statements listed in the aforementioned table of contents present fairly, in all material respects, the net assets of the business-type activities and the discretely presented component unit of State Center Community College District as of June 30, 2010, and the results of its operations, changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 29, 2010, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

**INDEPENDENT AUDITOR'S REPORT**

(Continued)

Management's Discussion and Analysis (MD&A) and the Required Supplementary Information, such as the Schedule of Other Postemployment Benefits Funding Progress, are not required parts of the financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards, which is required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Perry - Smith LLP*

Sacramento, California  
November 29, 2010



## **MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2010**

The Management's Discussion and Analysis section of the audit provides management the opportunity to review the overall financial condition and activities of the District and discuss important fiscal issues. All information presented in this report will be in a two-year comparative format. Responsibility for the completeness and fairness of this information rests with the District.

### **USING THIS ANNUAL REPORT**

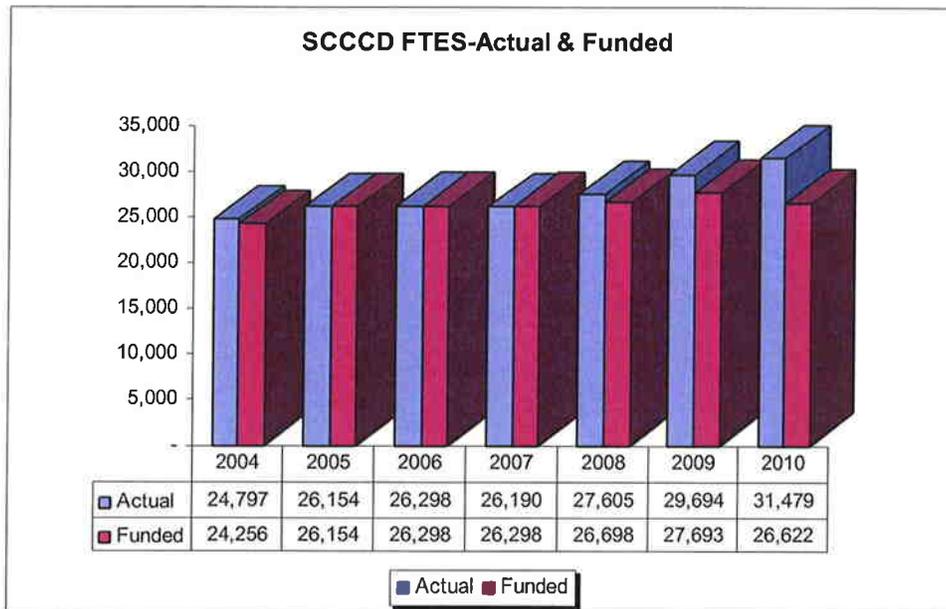
As required by the Governmental Accounting Standards Board (GASB) Codification Section (Cod. Sec.) 2200.101 and GASB Cod. Sec. Co5.101 the annual report consists of three basic financial statements that provide information on the District's activities as a whole: the Statement of Net Assets; the Statement of Revenues, Expenses, and Change in Net Assets; and the Statement of Cash Flows. These statements are prepared using the Business Type Activity (BTA) model, which is in compliance with the California Community College Chancellor's Office recommendation to report in a manner consistent with other California community college districts.

The focus of the Statement of Net Assets is designed to be similar to bottom-line results for the District. This statement combines and consolidates current financial resources (net short-term spendable resources) with capital assets and long-term obligations. The Statement of Revenues, Expenses, and Change in Net Assets focus on the costs of the District's operational activities, which are supported mainly by student tuition and fees and grants/contracts. Non-operating revenues like property taxes and State apportionment make up the primary revenue sources of the District. This approach is intended to summarize and simplify the user's analysis of the sources and costs of various District services to students and the community. The Statement of Cash Flows provides an analysis of the sources and uses of cash within the operations of the District.

### **FINANCIAL HIGHLIGHTS**

The District's primary funding source is based upon apportionment revenue received from the State of California. The key component of apportionment is the calculation of Full-Time Equivalent Students (FTES). Based on the Revised Annual CCFS 320 report, SCCC resident FTES reported for the 2009-10 fiscal year was 31,479—a 6% increase over the prior year. As illustrated by the following chart, the District has historically done quite well in attracting students. New to the apportionment calculation this year was the reduction in funding to the system of \$192 million or a 3.4% reduction in funded FTES from the prior year. Lack of funds at the State level required each district to take a proportionate reduction in workload FTES for the current year. State Center's share was 1,022 FTES or \$4.6 million. With the current high unemployment rate in the State and Nation, as well as tuition fees increasing at the UC and CSU level, enrollments for the District and the System have resulted in unfunded FTES of approximately 5,600 and 93,000 respectively at the second principal apportionment (P2). With limited funding, community colleges in California are scrutinizing curriculum offerings and beginning to focus on the three core instructional areas of basic skills, transfer, and workforce training.

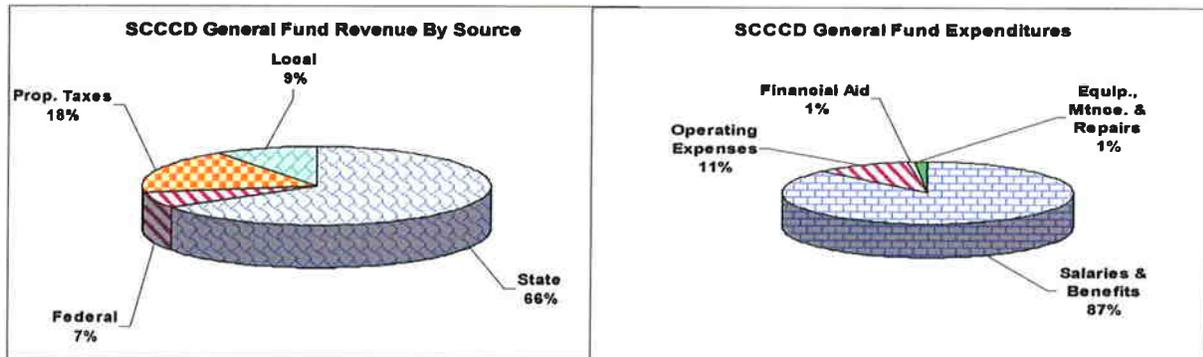
Even though the District generated 31,479 FTES in 2009-10, the District was paid for only 26,622 FTES due to lack of State funds to pay Districts for all earned FTES in 2009-10. Further complicating this issue, the State deficit funded the District approximately \$300,000. In total for 2009-10, the District was underpaid approximately \$22.5 million in apportionment funding (\$22.2 million unfunded FTES and \$0.3 million funding deficit) based on the second principal apportionment (P2) and the Annual CCFS 320. The graph below demonstrates the historical differences between earned and funded FTES for State Center Community College District.



The 2009-10 State budget includes a recurring \$200 million June deferral to the next year's Proposition 98 guarantee, plus an additional \$503 million deferral from the months of January (\$115 million), February (\$115 million), March (\$55 million), April (\$136.5 million), and May (\$81.5 million) for a grand total of \$703 million deferred to fiscal year 2010-11. Additionally, two new intra-fiscal year deferrals of \$300 million were established for the 2009-10 year. The first deferred \$200 million from July to October and the second deferral of \$100 million from March to May. Due to the deterioration of State revenues and the State's poor credit rating, the State deferred these payments to the Community College System to balance their cash-flow problems. The District's share of this system-wide inter-year deferral was approximately \$19.8 million and is included in the District's accounts receivable balance at year end.

The District and the System both received no Cost of Living Adjustment (COLA) or growth funding for the 2009-10 fiscal year. Historically, money is budgeted for at least one of these factors, but due to the weakness in the state economy, no funds were allocated for either. Combined with the workload reduction of 3.4%, the 2009-10 Budget for community colleges saw reductions when typically additional resources would have been provided.

Since the District relies heavily on Federal Grants, State apportionment, categorical programs, and property taxes. It is important to understand the sources and uses of these funds. The following two graphs depict the District's major revenue sources and expenditure use categories.



## Statement of Net Assets

The Statement of Net Assets presents the assets, liabilities, and net assets of the District as of the end of the fiscal year using the accrual basis of accounting, which is comparable to the basis of accounting used by most private sector institutions. Net assets—the difference between assets and liabilities—is one way to measure the financial health of the District. This data allows readers to determine the assets available to continue the operations of the District. The net assets consist of three major categories: 1.) Invested in capital assets—The District's equity in property, plant, and equipment; 2.) Restricted net assets – restricted net assets are restricted by use constraints placed by outside parties such as through agreements, laws, regulations of creditors or other governments, or imposed by law through constitutional provisions or enabling legislation; and 3.) Unrestricted net assets – The District can use these for any lawful purpose. Although unrestricted, the District's governing board may place internal restrictions on these net assets, but it retains the power to change, remove, or modify these restrictions.

Condensed financial information is as follows:

	As of June 30th (in thousands)	
	2010	2009
<b>CURRENT ASSETS</b>		
Cash, Investments, and Short-Term Receivables	70,129	74,569
Inventory and Pre-Paid Expenditures	2,288	3,098
<b>TOTAL CURRENT ASSETS</b>	72,417	77,667
<b>NON-CURRENT ASSETS</b>		
Restricted Cash	37,795	40,510
Net Plan Assets-OPEB	-	1,574
Capital Assets, Net of Depreciation	288,029	261,737
<b>TOTAL NON-CURRENT ASSETS</b>	325,824	303,821
<b>TOTAL ASSETS</b>	398,241	381,488
<b>CURRENT LIABILITIES</b>		
Accounts Payable and Accrued Liabilities	16,616	19,880
Deferred Revenue	8,301	7,600
Amount Held in Trust on Behalf of Others	935	772
Compensated Absences Payable	3,441	3,376
Long Term Liabilities-Current Portion	2,897	1,211
<b>TOTAL CURRENT LIABILITIES</b>	32,190	32,839
<b>NON-CURRENT LIABILITIES</b>		
Long-Term Liabilities-Non-Current Portion	111,771	94,191
<b>TOTAL LIABILITIES</b>	143,961	127,030
<b>NET ASSETS (Fund Bal)</b>		
Investment in Capital Assets, Net of Related Debt	196,263	192,924
Restricted for Expendable Purposes	22,142	29,079
Unrestricted	35,875	32,455
<b>TOTAL NET ASSETS</b>	254,280	254,458
<b>TOTAL LIABILITIES AND NET ASSETS</b>	398,241	381,488

This schedule has been prepared from the District's Statement of Net Assets (page 10). Cash and short-term investments consist primarily of funds held in the Fresno County Treasury. Overall changes in the cash position are explained in the Statement of Cash Flows (pages 14-15). The Statement of Net Assets increased by approximately \$16.8 million. Highlights of the major changes include an \$11.0 million decrease in receivables in the Capital Projects Fund as the State reimbursed the District for construction costs and an increase in the General Fund receivables of \$4.1 million as deferred state apportionments increased over the prior year. Capital Assets net of depreciation increased by \$26.3 million as construction projects were completed and available for use. And lastly, overall debt increased by \$19.3 million primarily due to the issuance of the \$20 million General Obligation Bonds coupled with the payment of debt.

In November 2002, the District passed a \$161 million (Proposition 39) General Obligation Bond to fund capital construction projects over the next 12 years. These funds, when combined with State Educational Capital Bond funds, will provide the District with funds to renovate existing facilities and construct new facilities to meet the enrollment and technology demands of our stakeholders. The District has issued four Series of these bonds totaling \$131 million to date, leaving \$30 million in General Obligation Bonds authorized, but unissued. The remaining \$30 million in local bond funds is to be leveraged with a future State Bond (40% local/60% State) for the Southeast Site. Approximately \$128.4 million of the four Series totaling \$131 million has been expended as of June 30, 2010. The sale of the last Series of General Obligation Bonds was for \$20 million and was consummated in early July 2009.

### Statement of Revenues, Expenses, and Change in Net Assets

The Statement of Revenues, Expenses, and Change in Net Assets presents the operating results of the District. The purpose of the statement is to present the revenues received by the District, both operating and non-operating, and the expenses paid by the District, operating and non-operating, and any other revenues, expenses, gains and losses, received or spent by the District. State general apportionment funds, while budgeted for operations, are considered non-operating revenues according to generally accepted accounting principles.

Changes in total net assets on the Statement of Net Assets are based on the activity presented in the Statement of Revenues, Expenses, and Change in Net Assets. Generally speaking, operating revenues are received for providing goods and services to the various customers and constituencies of the District. Operating expenses are those expenses paid to acquire goods and services to our students and stakeholders and to carry out the mission of the District.

Condensed financial information is as follows:

	For the years Ended June 30th (in thousands)	
	2010	2009
<b>OPERATING REVENUES</b>		
Tuition & Fees	11,464	10,583
Grants & Contracts, Non-Capital	96,879	79,868
Auxiliary Enterprises & Other Operating Revenues	5,186	6,547
<b>TOTAL OPERATING REVENUES</b>	<u>113,529</u>	<u>96,998</u>
<b>OPERATING EXPENDITURES</b>		
Salaries and Benefits	143,944	145,886
Supplies, Maintenance & Other Operating Expenses	28,151	26,928
Financial Aid	72,001	52,986
Depreciation	5,926	5,031
<b>TOTAL OPERATING EXPENDITURES</b>	<u>250,022</u>	<u>230,831</u>
<b>OPERATING INCOME (LOSS)</b>	<u>(136,493)</u>	<u>(133,833)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>		
State Apportionment	94,875	101,870
Property Taxes	37,972	31,153
State Revenues	4,093	3,816
Net Interest/Investment Income	(3,885)	(334)
Other Nonoperating Revenue	1,005	206
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<u>134,060</u>	<u>136,711</u>
<b>INCOME/(LOSS) BEFORE OTHER REV AND EXP</b>	<u>(2,433)</u>	<u>2,878</u>
<b>CAPITAL REVENUE</b>		
Federal, State and Local Capital Income	2,255	18,379
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<u>(178)</u>	<u>21,257</u>
<b>NET ASSETS, BEGINNING</b>	<u>254,458</u>	<u>233,201</u>
<b>NET ASSETS, ENDING</b>	<u>254,280</u>	<u>254,458</u>

This schedule has been prepared from the Statement of Revenues, Expenses, and Change in Net Assets presented on page 12. The Statement of Revenues, Expenses and Change in Net Assets saw a decrease of Net Assets of approximately \$.2 million. Highlights of the significant changes include an increase in non-capital Federal grants of \$20.1 million of which \$18.0 million is from Pell financial aid awards. The increased number of students attending the District, coupled with the increase in the maximum Pell awards of \$619, results in a significant increase in Pell Grants awarded. Various State Grants alternatively decreased by \$3.9 million, probably the result of the shrinking State budget. Overall, total financial aid disbursed increased by approximately \$19 million. State capital projects money decreased by almost \$17 million as the last State Bond project (Willow International Academic Building 2) was substantially completed in fiscal year 2008-09.

**Statement of Cash Flows**

The Statement of Cash Flows provides additional information about the District's financial results by reporting its major sources and uses of cash. This information assists readers in assessing the District's ability to generate revenue, meet its obligations as they come due, and evaluate its need for external financing. The statement is divided into several parts. The first portion is operating cash flows and shows the sources and uses of the operating activities of the institution. The second section reflects cash flows from non-capital financing activities and shows the sources and uses of those funds. The third section is cash flows from capital and related financing activities. This section addresses the cash used for the acquisition and construction of capital related items. The fourth section reflects cash flows from investing activities; the cash received and spent for short-term investments along with any interest paid or received on those investments.

Condensed financial information is as follows:

	<b>For the years Ended June 30th</b>	
	(in thousands)	
	<b>2010</b>	<b>2009</b>
Cash provided by (used in)		
Operating activities	\$ (131,189)	\$ (122,588)
Non-capital financing activities	135,473	128,043
Capital financing activities	(4,407)	(68,268)
Investing activities	918	2,203
Net increase/(decrease) in cash	795	(60,610)
Cash, Beginning of Year	78,918	139,528
Cash, End of Year	<u>\$ 79,713</u>	<u>\$ 78,918</u>

Community College Districts in California rely heavily on State General Apportionment and local property taxes to support their programs and services. GASB accounting standards require these sources of revenues be shown as non-operating since they are not derived directly from our primary users of the colleges' programs and services (students), but rather taxpayers and homeowners.

Cash Receipts from operating activities consist primarily of federal, state, and local grants and contracts. Cash outlays were primarily payments to suppliers and payments to or on behalf of employees.

General apportionment and property taxes are the primary sources of non-capital financing activities.

The purchase and construction of capital assets is the main use of cash for capital and related financing activities.

Investment activities relate primarily to interest earned on balances in the county treasury.

## **Economic and Financial Factors Affecting the Future of State Center Community College District**

The late passage of the 2010-11 State Budget by the Legislature and the Governor of California, hit an all-time record of 100 days. With the weak State economy, higher than national unemployment rate, and coupled with a dismal housing economy, the State of California's General Fund revenue has been hit quite hard. Legislating in these difficult times has left both parties trying to placate their constituency groups with little compromising coming from either party. This environment will be tested further as the State economy continues with projected weak growth and the recent election results of two propositions. Proposition 22, which limits the State's ability to borrow money from other funds, and Proposition 26, which requires certain state and local fees to be approved by two-thirds vote, will place additional constraints on the Legislature. According to the nonpartisan Legislative Analyst's Office, these two propositions will cost the General Fund approximately \$1.0 billion annually. The only good news is the impact will not hit the General Fund until 2012-13. The other potentially positive news is that the voters of California have given the Legislature more leeway in passing a budget by now only requiring a simple majority vote (Proposition 25) instead of two-thirds. How all this plays out in next year's budget is hard to tell. One thing is clear; the economy is too weak to provide additional revenue to the State.

The 2010-11 State Budget provides \$126 million for growth funds to the community college system to partially restore the prior year Workload FTES cut. At the same time, it will increase inter-year deferrals by \$129 million. The interesting details of the growth funds are that payment is tied to the inclusion of the \$129 million in the 2011-12 State Budget. There is no guarantee that if a district expends the growth funds in 2010-11, the legislature will approve these funds in the following year's budget. This is difficult to bank-on when the UCLA and Legislative Analyst Office's forecast for the State paints a less than rosy economic picture for 2011-12.

Another area of concern is the retirement pension costs of the two pension systems impacting California Community Colleges: CalPERS (California Public Employees' Retirement System) and CalSTRS (California State Teachers' Retirement System). The two systems each lost approximately \$25 billion two years ago. Although they have had favorable low double digit returns for the past year, both systems will need increased contribution rates to meet their future obligation costs.

The CalPERS system recently revised their employer contribution rates upwards with the following rates for the following years: 9.709% for 2009-10; 10.707% for 2010-11; 11.6% for 2011-12; 13.7% for 2012-13; and 14% for 2013-14.

The CalSTRS system cannot unilaterally increase employer and employee contribution rates; this requires legislative action. To date, the employer contribution rate for 2010-11 has not changed and remains at 8.25%; however, moving forward it appears the CalSTRS Retirement Program will need to revise their rates for both employees and employers. It is a very political issue, but without increased contribution rates or changes to the plan, the retirement system will have a difficult time meeting its obligations to retirees.

The real question will be whether both retirement systems place the financial burden solely on the employers, or will the burden be shared with increased contribution rates by employees as well. Just recently, there has been considerable discussion of creating a new tier of benefits (lower retiree benefits) for newly hired State employees as well as other adjustments to the pension plans of California public employees as the call for pension reform gains momentum.

Cost increases in employee health benefits continue to be a major concern for the District. The District is part of the Fresno Area Self-Insurance Benefits Organization (FASBO), a self-insured Joint Powers Authority (JPA) with two local K-12 partners for health-related benefits of medical, dental, and vision. Employees also choose between two other medical providers—Health Net and Kaiser. Over the past few years, industry medical premium increases have been in the double digits due in a large part to escalating prescription costs. The dental and vision premiums have remained stable for several years with no contribution increases. The medical premiums, as described, could have seen increases in costs had the District and employee groups not negotiated to increase co-pays and deductibles in an effort to maintain the medical premium below the negotiated District maximum contribution.

The Budget outlook for the next few years looks to be more challenging than the past year. Although economists are stating the recession has ended, the State of California is predicted to be one of the last states to experience recovery. This is due in a large part to the Legislature's unwillingness to address the real crux of the problem; California continues to spend more money than it generates in revenue. For several years, the legislative solution has been to inflate revenue projections, underestimate expenditure projections, defer payments, and decrease funding allocations to education at a time when education is most needed to retrain an unemployed workforce and educate the workforce of the future.

As Governor-elect Brown enters the first year of his term, the State's General Fund has a \$25.4 billion two-year deficit projected by the Legislative Analyst Office. This two-year deficit is comprised of a current year projected funding shortfall of \$6.1 billion and a \$19.3 billion gap between projected revenues and spending for 2011-12.

In closing, the economy of California lags behind the nation, revenue projections continue to fall below budget estimates, and expenditures continue to outpace the budgeted allocation. This will continue for the next few years and, as a result, the revenue stream to the District from the State will shrink at a time when services are most needed. The District will need to sharpen its pencil and look critically at what level of service it can provide, or what services it needs to provide, to an increased population of students. The Board of Trustees and management have weathered these financial storms in the past and, as always, prudent fiscal management practices will remain in place to ensure the District has adequate reserves to sustain operations during these difficult budget times.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**STATEMENT OF NET ASSETS**

**June 30, 2010**

**ASSETS**

Current assets:	
Cash and cash equivalents (Note 2)	\$ 41,917,945
Investments (Note 2)	28,931
Accounts receivable, net (Note 3)	28,181,767
Prepaid expenses	439,951
Stores inventories	<u>1,848,627</u>
Total current assets	<u>72,417,221</u>
Noncurrent assets:	
Restricted cash and cash equivalents (Note 2)	37,794,616
Capital assets, net (Notes 4)	<u>288,029,262</u>
Total noncurrent assets	<u>325,823,878</u>
Total assets	<u>\$ 398,241,099</u>

**LIABILITIES**

Current liabilities:	
Accounts payable	\$ 16,615,323
Deferred revenue (Note 5)	8,301,226
Amounts held in trust	935,198
Compensated absences payable - current portion (Note 6)	3,441,019
Long-term debt - current portion (Note 6)	<u>2,897,424</u>
Total current liabilities	<u>32,190,190</u>
Noncurrent liabilities:	
Long-term debt - noncurrent portion (Note 6)	<u>111,770,432</u>
Total liabilities	<u>143,960,622</u>
Commitments and contingencies (Note 11)	

**NET ASSETS**

Invested in capital assets, net of related debt	196,263,297
Restricted for:	
Debt service	18,444
Capital projects	9,922,615
Educational programs	1,394,600
Self insurance	10,321,919
Other activities	484,127
Unrestricted	<u>35,875,475</u>
Total net assets	<u>254,280,477</u>
Total liabilities and net assets	<u>\$ 398,241,099</u>

The accompanying notes are an integral part of these financial statements.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**DISCRETELY PRESENTED COMPONENT UNIT -**  
**STATE CENTER COMMUNITY COLLEGE FOUNDATION**  
**(A Nonprofit Organization)**

**STATEMENT OF NET ASSETS**

**June 30, 2010**

**ASSETS**

Current assets:	
Cash and cash equivalents (Note 2)	\$ 138,566
Accounts receivable (Note 3)	17,991
Pledges receivable, net (Note 3)	90,764
Short term investments (Note 2)	<u>739,706</u>
 Total current assets	 <u>987,027</u>
Noncurrent assets:	
Pledges receivable, net of current portion (Note 3)	27,672
Investments (Note 2)	<u>10,643,321</u>
 Total noncurrent assets	 <u>10,670,993</u>
 Total assets	 <u>\$ 11,658,020</u>

**LIABILITIES**

Accounts payable and accrued liabilities	\$ 62,443
Annuity agreement liabilities	<u>2,518</u>
 Total liabilities	 <u>64,961</u>

**NET ASSETS**

Net assets:	
Unrestricted	267,920
Temporarily restricted	6,105,224
Permanently restricted	<u>5,219,915</u>
 Total net assets	 <u>11,593,059</u>
 Total liabilities and net assets	 <u>\$ 11,658,020</u>

The accompanying notes are an integral part of these financial statements.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET ASSETS**

**June 30, 2010**

Operating revenues:	
Tuition and fees	\$ 24,806,544
Less: scholarship discounts and allowances	<u>(13,342,531)</u>
Net tuition and fees	<u>11,464,013</u>
Grants and contracts, non-capital:	
Federal	77,658,011
State	16,489,268
Local	2,731,916
Auxiliary enterprise sales and charges:	
Bookstore	3,122,977
Cafeteria	664,482
Other operating local revenues	<u>1,398,576</u>
Total operating revenues	<u>113,529,243</u>
Operating expenses (Note 13):	
Salaries	111,451,921
Employee benefits (Notes 8 and 9)	32,492,092
Supplies, materials, and other operating expenses and services	25,645,416
Equipment, maintenance and repairs	2,504,906
Student financial aid	72,001,212
Depreciation (Note 4)	<u>5,926,150</u>
Total operating expenses	<u>250,021,697</u>
Loss from operations	<u>(136,492,454)</u>
Non-operating revenues (expenses):	
State apportionment, non-capital	94,875,306
Local property taxes (Note 7)	37,971,820
State taxes and other revenues	4,093,082
Investment income, net	939,500
Interest expense on capital asset-related debt	(5,742,707)
Interest income on capital related debt	917,845
Other non-operating revenues, net	<u>1,004,871</u>
Total non-operating revenues (expenses)	<u>134,059,717</u>
Loss before capital revenues	<u>(2,432,737)</u>
Capital revenues:	
State revenue, capital	1,149,936
Local revenues, capital	<u>1,105,172</u>
Total capital revenues	<u>2,255,108</u>
Decrease in net assets	(177,629)
Net assets, beginning of year, as previously stated	<u>255,203,494</u>
Restatement (Note 14)	<u>(745,388)</u>
Net assets, beginning of year, as restated	<u>254,458,106</u>
Net assets, June 30, 2010	<u>\$ 254,280,477</u>

The accompanying notes are an integral  
part of these financial statements.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**DISCRETELY PRESENTED COMPONENT -**  
**STATE CENTER COMMUNITY COLLEGE FOUNDATION**  
**(A Nonprofit Organization)**

**STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET ASSETS**

**For the Year Ended June 30, 2010**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenues:				
Contributions	\$ 136,839	\$ 1,841,586	\$ 160,019	\$ 2,138,444
Interest and dividend income	11,530	98,680	104,961	215,171
Realized gain (loss) on investments	759	(42,958)	20,784	(21,415)
Unrealized gain on investments	24,443	465,464	395,334	885,241
Net assets released from restrictions:				
Satisfaction of program restrictions	2,765,058	(2,765,058)		
Income reallocations		106,194	(106,194)	
	<u>2,938,629</u>	<u>(296,092)</u>	<u>574,904</u>	<u>3,217,441</u>
Total revenues				
Expenses:				
Program services:				
Educational activities	2,447,800			2,447,800
Scholarships and awards	363,161			363,161
Management and general	74,760			74,760
Fundraising	66,871			66,871
	<u>2,952,592</u>			<u>2,952,592</u>
Total expenses				
Change in net assets	<u>(13,963)</u>	<u>(296,092)</u>	<u>574,904</u>	<u>264,849</u>
Net assets, July 1, 2009	<u>281,883</u>	<u>6,401,316</u>	<u>4,645,011</u>	<u>11,328,210</u>
Net assets, June 30, 2010	<u>\$ 267,920</u>	<u>\$ 6,105,224</u>	<u>\$ 5,219,915</u>	<u>\$ 11,593,059</u>

The accompanying notes are an integral  
part of these financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2010

Cash flows from operating activities:	
Tuition and fees	\$ 11,469,311
Grants and contracts	96,806,691
Payments of scholarships and grants	(71,621,221)
Payments to suppliers and vendors	(30,393,206)
Payments to and on behalf of employees	(141,828,700)
Auxiliary enterprises sales and charges	<u>4,377,903</u>
Net cash used in operating activities	<u>(131,189,222)</u>
Cash flows from noncapital financing activities:	
State appropriations	90,826,393
Local property taxes	37,971,820
State taxes and other revenues	4,133,693
Other non-operating revenues	<u>2,541,077</u>
Net cash provided by noncapital financing activities	<u>135,472,983</u>
Cash flows from capital and related financing activities:	
State apportionments for capital purposes	12,331,210
Capital grants received	1,105,172
Purchase of capital assets	(32,296,557)
Proceeds from capital debt	20,000,000
Principal paid on capital debt and leases	(1,210,968)
Interest paid on capital debt, and leases, net	<u>(4,335,763)</u>
Net cash used in capital and related financing activities	<u>(4,406,906)</u>
Cash flows from investing activities:	
Investment income	912,241
Purchase of investments	<u>5,819</u>
Net cash provided by investing activities	<u>918,060</u>
Net increase in cash and cash equivalents	794,915
Cash balance, beginning of year	<u>78,917,646</u>
Cash balance, end of year	<u>\$ 79,712,561</u>

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF CASH FLOWS  
(Continued)  
For the Year Ended June 30, 2010

Reconciliation of loss from operations to net cash used in operating activities:	
Loss from operations	\$ (136,492,454)
Adjustments to reconcile loss from operations to net cash used in operating activities:	
Depreciation expense	5,926,150
Changes in assets and liabilities:	
Receivables, net	(495,347)
Prepaid expenses	(180,085)
Inventories	989,498
Accounts payable and accrued liabilities	(3,753,962)
Deferred revenue	701,665
Other postemployment benefits and compensated absences	<u>2,115,313</u>
Net cash used in operating activities	<u>\$ (131,189,222)</u>

The accompanying notes are an integral part of these financial statements.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**DISCRETELY PRESENTED COMPONENT UNIT -**  
**STATE CENTER COMMUNITY COLLEGE FOUNDATION**  
**(A Nonprofit Organization)**

**STATEMENT OF CASH FLOWS**

**For the Year Ended June 30, 2010**

Cash flows from operating activities:	
Change in net assets	\$ 264,849
Adjustments to reconcile change in net assets to net cash used in operating activities:	
Realized loss on investments	21,415
Unrealized gain on investments	(885,241)
Contributions for long-term investments	(160,019)
Changes in assets and liabilities:	
Accounts receivable	(17,500)
Pledges receivable	333,638
Accounts payable and accrued liabilities	<u>31,146</u>
Net cash used in operating activities	<u>(411,712)</u>
Cash flows from investing activities:	
Purchase of investments	(8,880,320)
Proceeds from sale of investments	<u>8,465,660</u>
Net cash used in investing activities	<u>(414,660)</u>
Cash flows from financing activities:	
Payments on annuity obligations	(8,749)
Contributions restricted for long-term investment	<u>160,019</u>
Net cash provided by financing activities	<u>151,270</u>
Net decrease in cash and cash equivalents	(675,102)
Cash and cash equivalents - beginning of year	<u>813,668</u>
Cash and cash equivalents - end of year	<u>\$ 138,566</u>

The accompanying notes are an integral  
part of these financial statements.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### Reporting Entity

State Center Community College District (the "District") is a political subdivision of the State of California and provides educational services to the local residents of the surrounding area. While the District is a political subdivision of the State, it is not a component unit of the State in accordance with the provisions of Governmental Accounting Standards Board (GASB) Codification Section (Cod. Sec.) 2100.101. The District is classified as a state instrumentality under Internal Revenue Code Section 115.

The decision to include potential component units in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP) and GASB Cod. Sec. 2100.101 as amended by GASB Cod. Sec. 2100.138. The three criteria for requiring a legally separate, tax-exempt organization to be presented as a component unit are the "direct benefit" criterion, the "entitlement/ability to access" criterion, and the "significance" criterion. The District identified the State Center Community College Foundation (the "Foundation") as its potential component units.

The Foundation is a nonprofit, tax-exempt organization dedicated to providing financial benefits generated from fundraising efforts and investments earnings to the District. The funds contributed by the Foundation to the District are significant to the District's financial statements. The District applied the criteria for identifying component units in accordance with GASB Cod. Sec. 2100.138 and therefore, the District has classified the Foundation as a component unit that will be discretely presented in the District's financial statements.

##### Basis of Presentation

GASB released Cod. Sec. 2200.101 in June 1999, which established a new reporting format for annual financial statements. In November 1999, GASB released Cod. Sec. Co5.101 which applies the new reporting standards of GASB Cod. Sec. 2200.190-.191 to public colleges and universities. The GASB then amended those statements in June 2001 with the issuance of GASB Cod. Sec. 2200 and 2300. The District adopted and applied these new standards beginning in 2001-02 as required. In May 2002, the GASB released Cod. Sec. 2100.138 which amends GASB Cod. Sec. 2100.119-.140, to provide guidance for determining and reporting whether certain organizations are component units. The District adopted and applied this standard for the 2003-04 fiscal year as required. The District now follows the financial statement presentation required by the aforementioned provisions. This presentation provides a comprehensive, entity-wide perspective of the District's assets, cash flows, and replaces the fund-group perspective previously required.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Basis of Accounting

For financial reporting purposes, the District is considered a special-purpose government engaged only in business-type activities. Under this model, the District's financial statements provide a comprehensive one-line look at its financial activities. Accordingly, the District's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. All significant intra-agency transactions have been eliminated.

The Foundation's financial statements are prepared on the accrual basis of accounting. Recognition of contributions is dependent upon whether the contribution is restricted or unrestricted. Net assets are classified on the Statement of Net Assets as unrestricted, temporarily restricted or permanently restricted net assets based on the absence or existence of donor-imposed restrictions.

The District records revenues when earned and expenses when a liability is incurred regardless of the timing of the related cash flow. The budgetary and financial accounts of the District are recorded and maintained in accordance with the Chancellor's Office's *Budget and Accounting Manual*.

The District has the option to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless FASB conflicts with GASB. The District has elected to not apply FASB pronouncements issued after that date.

##### Cash and Cash Equivalents

For the purposes of the financial statements, cash equivalents are defined as financial instruments with an original maturity of three months or less. Funds invested in the Fresno County Treasury are considered cash equivalents.

##### Restricted Cash and Cash Equivalents

Cash that is externally restricted to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital or other noncurrent assets, is classified as non current assets in the statement of net assets.

##### Fair Value of Investments

The District records its investment in Fresno County Treasury at fair value. Changes in fair value are reported as revenue in the Statement of Revenues, Expenses and Change in Net Assets. The fair value of investments, including the Fresno County Treasury external investment pool, at June 30, 2010 approximated their carrying value.

The Foundation's investments are valued at fair market value based upon quoted market prices, when available, or estimates of fair value in the Statement of Net Assets and unrealized and realized gains and losses are included in the Statement of Revenues, Support, Expenses and Change in Net Assets.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Accounts Receivable

Accounts receivable consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty and staff. Accounts receivable also include amounts due from the federal government, state and local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grants and contracts. The District provides for an allowance for uncollectible accounts as an estimation of amounts that may not be received. The allowance is based upon management's estimates and analysis. The allowance was estimated at \$1,001,977 for the year ended June 30, 2010.

##### Pledges Receivable

Pledges receivable consist of unconditional promises to give. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. An allowance for uncollectible pledges receivable is established based upon estimated losses related to specific amounts and is recorded through a provision for bad debt which is charged to expense. The allowance for uncollectible pledges receivable totaled \$56,456 at June 30, 2010. Unconditional promises to give that are expected to be collected with future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable in the years in which those promises are received. As of June 30, 2010, the Foundation has applied a discount rate of 7.0% to all contributions expected to be received in future years greater than one year.

##### Inventory

Inventory consists of stores supplies, cafeteria food, textbooks and educational supplies. Except for bookstore inventories, which are valued using the retail method, inventories are stated at the lower of cost (first-in, first-out method) or market.

##### Capital Assets

Capital assets are recorded at cost at the date of acquisition or, if donated, at fair market value at the date of donation. For equipment, the District's capitalization policy included all items with a unit cost of \$10,000 or more and \$49,000 for buildings and improvements. Renovations to buildings, infrastructure, and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Routine repairs and maintenance are charged to operating expense in the year in which the expense was incurred.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 – 50 years depending on asset type.

The District evaluates capital assets for financial impairment as events or changes in circumstances indicate that the carrying amounts of such assets may not be fully recoverable.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Compensated Absences

Compensated absence costs are accrued when earned by employees. Accumulated unpaid employee vacation benefits are recognized at year end as liabilities of the District.

##### Accumulated Sick Leave

Sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure or expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits for certain STRS and PERS employees, when the employee retires.

##### Deferred Revenue

Revenues from Federal, State and local special projects and programs is recognized when qualified expenditures have been incurred. Tuition, fees and other support received but not earned are recorded as deferred revenue until earned.

##### Net Assets

The District's net assets are classified as follows:

*Invested in capital assets, net of related debt:* This represents the District's total investment in capital assets, net of associated outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component invested in capital assets, net of related debt.

*Restricted net assets - expendable:* Restricted expendable net assets include resources in which the District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

*Unrestricted net assets:* Unrestricted net assets represent resources derived from student tuition and fees, State apportionments, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the District, and may be used at the discretion of the governing board to meet current expenses for any purpose.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the District typically first applies the expense toward restricted resources, then to unrestricted resources.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Net Assets (Continued)

The Foundation's net assets are classified as follows:

*Unrestricted:* Unrestricted net assets consist of all resources of the Foundation, which have not been specifically restricted by a donor.

*Temporarily restricted:* Temporarily restricted net assets consist of cash and other assets received with donor stipulations that limit the use of the donated assets. When a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Revenues, Support, Expenses, and Change in Net Assets as net assets released from restriction.

*Permanently restricted:* Permanently restricted net assets are nonexpendable net assets consisting of endowment and similar type funds in which the donor has stipulated as condition of the gift, that the principal be maintained in perpetuity.

The Foundation's endowment assets consist of individual funds established for the purpose to provide financial support to the Foundation in perpetuity. The endowment assets include donor-restricted endowment funds. Net assets associated with endowment funds, are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Foundation has interpreted Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard prudence prescribed by UPMIFA.

The Foundation has adopted an investment policy that attempts to maximize total return consistent with an acceptable level of risk. Endowment assets are invested in a well diversified asset mix, which includes premium investment grade mutual bond funds and equity securities, that is intended to result in a consistent inflation-protected rate of return. Accordingly, the Foundation expects its endowment assets, over time, to produce an average rate of return of approximately 4.5% annually. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Net Assets (Continued)

The Foundation uses a method based upon the total return on assets to determine the amounts appropriated for expenditures for endowments under which the organization is the income beneficiary in conformity with UPMIFA. To satisfy its long-term rate-of-return objectives, the Foundation seeks investment returns through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that includes equity and debt investments to achieve its long-term return objectives within prudent risk constraints.

##### State Apportionments

Certain current year apportionments from the state are based on various financial and statistical information of the previous year. Prior year corrections due to the recalculation in February 2010 will be recorded in the year completed by the state.

##### On-Behalf Payments

GASB Cod. Sec. 2200.190-.191 requires that direct on-behalf payments for benefits and salaries made by one entity to a third party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers and Public Employees Retirement Systems on behalf of all Community Colleges in California. However, a fiscal advisory issued by the California Department of Education instructed districts not to record revenue and expenditures for these on-behalf payments.

##### Classification of Revenue

The District has classified its revenues as either operating or nonoperating revenues. Certain significant revenue streams relied upon for operations are recorded as nonoperating revenues, as defined by GASB Cod. Sec. Co5.101 including State appropriations, local property taxes, and investment income. Nearly all the District's expenses are from exchange transactions. Revenues and expenses are classified according to the following criteria:

*Operating revenues:* Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship discounts and allowances, (2) sales and services of auxiliary enterprises, and (3) most Federal, State and local grants and contracts and Federal appropriations.

*Nonoperating revenues:* Nonoperating revenues include activities that have the characteristics of nonexchange transactions, such as gifts and contributions, and other revenue sources described in GASB Cod. Sec. Co5.101, such as State appropriations and investment income.

## STATE CENTER COMMUNITY COLLEGE DISTRICT

### NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

##### Scholarship Discounts and Allowances

Student tuition and fee revenue are reported net of scholarship discounts and allowances in the statement of revenues, expenses and change in net assets. Scholarship discounts and allowances represent the difference between stated charges for goods and services provided by the District and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants and other federal, state and nongovernmental programs, are recorded as operating revenues in the District's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the District has recorded a scholarship discount and allowance.

##### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

##### New Financial Accounting Pronouncements

###### *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*

In March 2009, the GASB issued Governmental Accounting Standards Board Codification Section (GASB Cod. Sec.) 1000, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments (GASB Cod. Sec. 1000). This Statement is intended to incorporate the hierarchy of generally accepted accounting principles (GAAP) for state and local governments into the Governmental Accounting Standard's Board (GASB) authoritative literature. The "GAAP hierarchy" consists of the sources of accounting principles used in the preparation of financial statements of state and local governmental entities that are presented in conformity with GAAP, and the framework for selecting those principles. The adoption of this update did not have a material impact on the District's net assets, change in net assets and cash flows.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Financial Accounting Pronouncements (Continued)

*Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards*

In March 2009, the GASB issued GASB Cod. Sec. 2250, Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards (GASB Cod. Sec. 2250). The objective of this Statement is to incorporate into the GASB authoritative literature certain accounting and financial reporting guidance presented in the American Institute of Certified Public Accountants' Statement on Auditing Standards. This Statement addresses three issues not included in the authoritative literature that establishes accounting principles – related party transactions, going concern considerations, and subsequent events. The presentation of principles used in the preparation of financial statements is more appropriately included in accounting and financial reporting standards rather than in the auditing literature. This Statement does not establish new accounting standards but rather incorporates the existing guidance (to the extent appropriate in a governmental environment) in the GASB standards. The adoption of this Statement did not have a material impact on the District's net assets, change in net assets and cash flows.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash, cash equivalents and investments at June 30, 2010, consisted of the following:

Pooled Funds:	
Cash in County Treasury	\$ 31,889,782
Deposits:	
Cash on hand and in banks	10,698,821
Cash held by Fiscal Agent	<u>37,123,958</u>
Total cash and cash equivalents	<u>79,712,561</u>
Less: restricted cash and cash equivalents:	
Cash held by Fiscal Agent	37,123,958
Cash held in trust	<u>670,658</u>
Total restricted cash and cash equivalents	<u>37,794,616</u>
Net cash and cash equivalents	<u>\$ 41,917,945</u>

Foundation cash and cash equivalents at June 30, 2010, totaled \$138,566.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Cash in County Treasury

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the Fresno County Treasury. The County pools and invests the cash. Those pooled funds are carried at fair value, which approximates cost.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial risk classifications is required.

The District's deposits in the fund are considered to be highly liquid. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The Fresno County Treasurer has indicated that there are no derivatives in the pool as of June 30, 2010.

District investments at June 30, 2010 consisted of the following:

Certificates of deposit	\$ 21,973
Mutual funds	<u>6,958</u>
Total investments	<u>\$ 28,931</u>

Cash with Fiscal Agent

Cash with Fiscal Agent of \$37,123,958 is held by a trustee for the improvement of campus facilities and debt service.

Cash Held in Trust

Cash held in trust of \$670,658 relates to agency funds held by the District on behalf of others.

Custodial Credit Risk

The California Government Code requires California banks and savings and loan associations to secure the District's deposits by pledging government securities as collateral. The market value of pledged securities must equal 110 percent of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150 percent of an agency's total deposits and collateral is considered to be held in the name of the District. All cash held by financial institutions is entirely insured or collateralized.

Cash balances held in banks are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). At June 30, 2010, the carrying amount of the District's cash on hand and in banks was \$10,698,821 and the bank balance was \$10,758,489. The bank balance amount insured by the FDIC was \$304,139.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

Custodial Credit Risk (Continued)

The Foundation maintains substantially all of its cash in banks and are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2010, the bank balance of the Foundation's cash in banks was \$315,109 of which \$250,000 was insured by the FDIC.

Credit Risk

The table below identifies the investment types authorized for the District by the California Government Code Section 53601. This table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentrations of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Investment in One Issuer</u>
Local Agency Bonds or Notes	5 years	None	None
Registered State Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20%	None
Medium-Term Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Funds (LAIF)	N/A	None	None
Joint Power Authority Pools	N/A	None	None

Interest Rate Risk

The District and Foundation's investment policies do not limit cash and investment maturities as a means of managing their exposure to fair value losses arising from increasing interest rates. At June 30, 2010, the District and Foundation had no significant interest rate risk related to cash and investments held.

Concentration of Credit Risk

The District and Foundation do not place limits on the amount they may invest in any one issuer. At June 30, 2010, the District and Foundation had no concentration of credit risk.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

Foundation Investments

Foundation investments at June 30, 2010 consisted of the following:

California Local Agency Investment Fund	\$ 739,706
American Funds	227,169
YCM Net Advisors	10,413,634
Other investments	<u>2,518</u>
Total	11,383,027
Less: short term investments	<u>(739,706)</u>
Noncurrent investments	<u>\$ 10,643,321</u>

Foundation investment income consisted of the following:

Interest and dividend income	\$ 215,171
Realized loss on investments	(21,415)
Unrealized gain on investments	<u>885,241</u>
Total	<u>\$ 1,078,997</u>

Interest and dividends (net of management fees) and realized losses earned on permanently restricted endowments, governed by U.S. Department of Education Title III Regulations, is credited one-half to permanently restricted net assets and the other half is credited to temporarily restricted net assets and available for funding scholarship or student activity needs of the campuses.

The following presents information about the Foundation's assets and liabilities measured at fair value on a recurring basis as of June 30, 2010, and indicates the fair value hierarchy of the valuation techniques utilized by the Foundation to determine such fair value based on the hierarchy:

Level 1 - Quoted market prices or identical instruments traded in active exchange markets.

Level 2 - Significant other observable inputs such as quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable or can be corroborated by observable market data.

Level 3 - Significant unobservable inputs that reflect a reporting entity's own assumptions about the methods that market participants would use in pricing an asset or liability.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)**

Foundation Investments (Continued)

The Foundation is required or permitted to record the following assets at fair value on a recurring basis:

<u>Description</u>	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investment:				
California Local Agency Investment Fund	\$ 739,706	\$ 739,706		
American Funds	227,169	227,169		
YCM Net Advisors	10,413,634	10,413,634		
Other investments	2,518	2,518		
Pledges receivable	<u>118,436</u>			\$ 118,436
Total	<u>\$11,501,463</u>	<u>\$11,383,027</u>	<u>\$ -</u>	<u>\$ 118,436</u>

Certain investments were classified as Level 3 due to the use of unobservable inputs and assumptions in fair value measurements. A summary of changes in fair value of the Foundation's Level 3 assets for the year ended June 30, 2010 is as follows:

Pledges receivable, July 1, 2009	<u>\$ 452,074</u>
Additions to pledges receivable	27,240
Payments on pledges receivable	<u>(360,878)</u>
Pledges receivable, June 30, 2010	<u>\$ 118,436</u>

The Foundation had no non recurring assets and no liabilities at June 30, 2010, which were required to be disclosed using the fair value hierarchy.

**3. ACCOUNTS AND PLEDGES RECEIVABLE**

Accounts Receivable

District accounts receivable at June 30, 2010 are summarized as follows:

Federal	\$ 2,636,249
State	23,252,304
Local and other	<u>3,295,191</u>
	29,183,744
Less allowance for doubtful accounts	<u>(1,001,977)</u>
	<u>\$ 28,181,767</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**3. ACCOUNTS AND PLEDGES RECEIVABLE (Continued)**

Accounts Receivable (Continued)

At June 30, 2010 the Foundation had \$17,991 in accounts receivable due from local sources.

Pledges Receivable

Pledges receivable with the Foundation as of June 30, 2010 consist of the following:

Pledges receivable	\$ 177,172
Less: Discount	(2,280)
Less: Allowance for uncollectible pledges	<u>(56,456)</u>
 Total	 118,436
 Less: short term pledges receivable	 <u>(90,764)</u>
 Pledges receivable, net of current portion	 <u><u>\$ 27,672</u></u>

**4. CAPITAL ASSETS**

Capital asset activity consists of the following:

	<u>Balance July 1, 2009</u>	<u>Additions and Transfers</u>	<u>Deductions and Transfers</u>	<u>Balance June 30, 2010</u>
Non-depreciable:				
Land	\$ 31,646,516			\$ 31,646,516
Construction in progress	78,436,865	\$ 32,591,286	\$ (57,880,742)	53,147,409
Depreciable:				
Land improvements	20,181,370			20,181,370
Buildings and improvements	174,455,695	56,514,291	(877,059)	230,092,927
Furniture and equipment	9,925,519	1,071,722	(93,600)	10,903,641
Vehicles	<u>2,103,424</u>	<u></u>	<u>(27,000)</u>	<u>2,076,424</u>
 Total	 <u>316,749,389</u>	 <u>90,177,299</u>	 <u>(58,878,401)</u>	 <u>348,048,287</u>
Less accumulated depreciation:				
Land improvements	1,116,604			1,116,604
Buildings and improvements	45,672,579	5,209,606	(799,098)	50,083,087
Furniture and equipment	6,652,060	595,484	(93,600)	7,153,944
Vehicles	<u>1,571,330</u>	<u>121,060</u>	<u>(27,000)</u>	<u>1,665,390</u>
 Total	 <u>55,012,573</u>	 <u>5,926,150</u>	 <u>(919,698)</u>	 <u>60,019,025</u>
 Capital assets, net	 <u><u>\$ 261,736,816</u></u>	 <u><u>\$ 84,251,149</u></u>	 <u><u>\$ (57,958,703)</u></u>	 <u><u>\$ 288,029,262</u></u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**5. DEFERRED REVENUE**

Deferred revenue for the District consisted of the following:

Deferred Federal and State revenue	\$ 2,414,345
Deferred tuition and student fees	4,730,270
Deferred local grant revenue and other	<u>1,156,611</u>
Total deferred revenue	<u>\$ 8,301,226</u>

**6. LONG-TERM LIABILITIES**

General Obligation Bonds

In November 2002, the constituents of the District approved Measure E authorizing the District to issue \$161,000,000 in general obligation bonds. As of June 30, 2010, the District has issued \$131,000,000 of Measure E bonds.

During May 2003, the District issued the 2002 General Obligation Bonds, Series 2003A in the amount of \$20,000,000. The bonds mature beginning on August 1, 2004 through August 1, 2027, with interest yields ranging from 2.00 to 5.00 percent. At June 30, 2010, the principal outstanding was \$13,610,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2003A outstanding as of June 30, 2010, are as follows:

Year Ending June 30,	Principal	Interest	Total
2011	\$ 500,000	\$ 615,263	\$ 1,115,263
2012	525,000	589,638	1,114,638
2013	550,000	562,763	1,112,763
2014	575,000	534,638	1,109,638
2015	605,000	505,138	1,110,138
2016-2020	3,495,000	2,060,938	5,555,938
2021-2025	4,290,000	1,248,369	5,538,369
2026-2028	<u>3,070,000</u>	<u>235,250</u>	<u>3,305,250</u>
	<u>\$ 13,610,000</u>	<u>\$ 6,351,997</u>	<u>\$ 19,961,997</u>

During June 2004, the District issued the 2002 General Obligation Bonds, Series 2004A in the amount of \$25,000,000. The bonds mature beginning on August 1, 2005 through August 1, 2028, with interest yields ranging from 3.00 to 5.25 percent. At June 30, 2010, the principal outstanding was \$16,465,000 and unamortized premium was \$616,055. Premiums are amortized over the life of the bonds as a component of interest expense on the bonds.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**6. LONG-TERM LIABILITIES (Continued)**

General Obligation Bonds (Continued)

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2004A outstanding as of June 30, 2010, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 555,000	\$ 822,575	\$ 1,377,575
2012	575,000	799,975	1,374,975
2013	600,000	776,475	1,376,475
2014	625,000	751,975	1,376,975
2015	650,000	726,475	1,376,475
2016-2020	3,750,000	3,095,400	6,845,400
2021-2025	4,840,000	1,977,544	6,817,544
2026-2029	<u>4,870,000</u>	<u>551,619</u>	<u>5,421,619</u>
	<u>\$ 16,465,000</u>	<u>\$ 9,502,038</u>	<u>\$ 25,967,038</u>

During June 2007, the District issued the 2002 General Obligation Bonds, Series 2007A in the amount of \$66,000,000. The bonds mature beginning on August 1, 2008 through August 1, 2031, with interest yields ranging from 4.00 to 5.00 percent. At June 30, 2010, the principal outstanding was \$63,500,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2007A outstanding as of June 30, 2010, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 105,000	\$ 3,106,025	\$ 3,211,025
2012	340,000	3,097,125	3,437,125
2013	475,000	3,080,825	3,555,825
2014	620,000	3,058,925	3,678,925
2015	775,000	3,031,025	3,806,025
2016-2020	6,680,000	14,472,363	21,152,363
2021-2025	13,095,000	12,144,625	25,239,625
2026-2030	25,340,000	7,657,000	32,997,000
2031-2032	<u>16,070,000</u>	<u>813,250</u>	<u>16,883,250</u>
	<u>\$ 63,500,000</u>	<u>\$ 50,461,163</u>	<u>\$113,961,163</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**6. LONG-TERM LIABILITIES (Continued)**

General Obligation Bonds (Continued)

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009A in the amount of \$10,000,000. The bonds mature beginning on August 1, 2010 through August 1, 2025, with interest yields ranging from 3.00 to 5.25 percent. At June 30, 2010, the principal outstanding was \$10,000,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2009A outstanding as of June 30, 2010, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 1,705,000	\$ 395,863	\$ 2,100,863
2012	1,820,000	342,613	2,162,613
2013	210,000	311,788	521,788
2014	240,000	302,638	542,638
2015	275,000	292,513	567,513
2016-2020	1,900,000	1,237,581	3,137,581
2021-2025	3,060,000	632,975	3,692,975
2026	<u>790,000</u>	<u>20,738</u>	<u>810,738</u>
	<u>\$ 10,000,000</u>	<u>\$ 3,536,709</u>	<u>\$ 13,536,709</u>

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009B in the amount of \$10,000,000. The Series 2009B bonds are designated "Build America Bonds" for purposes of the American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). Pursuant to the Recovery Act, the District expects to receive a cash subsidy payment from the U.S. Treasury equal to 35% of the interest payable on the Series 2009B Bonds on or about each interest payment date. The bonds mature beginning on August 1, 2026 through August 1, 2033, with an interest yield of 8.00 percent. At June 30, 2010, the principal outstanding was \$10,000,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2009 B outstanding as of June 30, 2010, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011		\$ 800,000	\$ 800,000
2012		800,000	800,000
2013		800,000	800,000
2014		800,000	800,000
2015		800,000	800,000
2016-2020		4,000,000	4,000,000
2021-2025		4,000,000	4,000,000
2026-2030	\$ 4,275,000	3,347,800	7,622,800
2031-2034	<u>5,725,000</u>	<u>956,600</u>	<u>6,681,600</u>
	<u>\$ 10,000,000</u>	<u>\$ 16,304,400</u>	<u>\$ 26,304,400</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**6. LONG-TERM LIABILITIES (Continued)**

Energy Loans

On December 28, 2001, the District completed an energy conservation project utilizing a low-interest loan through the California Energy Commission. The loan interest rate was 3.00 percent and semi-annual payments were due in June and December. The loan was repaid in June 2010.

Changes in Long-Term Debt

A schedule of changes in long-term debt for the year ended June 30, 2010 is as follows:

	Balance July 1, 2009	Additions	Deductions	Balance June 30, 2010	Amounts Due Within One Year
General Obligation Bonds	\$ 94,580,000	\$ 20,000,000	\$ 1,005,000	\$ 113,575,000	\$ 2,865,000
Premium on General Obligation Bonds	648,479		32,424	616,055	32,424
Energy loans	173,544		173,544		
Other postemployment benefits (Note 9)		476,801		476,801	
Compensated absences	3,376,547	64,472		3,441,019	3,441,019
	<u>\$ 98,778,570</u>	<u>\$ 20,541,273</u>	<u>\$ 1,210,968</u>	<u>\$ 118,108,875</u>	<u>\$ 6,338,443</u>

**7. PROPERTY TAXES**

All property taxes are levied and collected by the Tax Assessors of the Counties of Fresno, Madera, Tulare and Kings and paid upon collection to the various taxing entities including the District. Secured taxes are levied on July 1 and are due in two installments on November 1 and February 1, and become delinquent on December 10 and April 10, respectively. The lien date for secured and unsecured property taxes is March 1 of the preceding fiscal year.

**8. EMPLOYEE RETIREMENT SYSTEMS**

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System, and classified employees are members of the Public Employees' Retirement System.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

8. EMPLOYEE RETIREMENT SYSTEMS (Continued)

State Teachers' Retirement System (STRS)

Plan Description

All certificated employees and those employees meeting minimum standards adopted by the Board of Governors of the California Community Colleges and employed 50 percent or more of a full-time equivalent position participate in the Defined Benefit Plan (DB Plan). Part-time educators hired under a contract of less than 50 percent or on an hourly or daily basis without contract may elect membership in the Cash Balance Benefit Program (CB Benefit Program). The State Teachers' Retirement Law (Part 13 of the *California Education Code*, Section 22000 et seq.) established benefit provisions for STRS. Copies of the STRS annual financial report may be obtained from the STRS Executive Office, 100 Waterfront Place, West Sacramento, CA 95605.

The State Teachers' Retirement Plan (STRP), a defined benefit pension plan, provides retirement, disability, and death benefits, and depending on which component of the STRP the employee is in, postretirement cost-of-living adjustments may also be offered. Employees in the DB Plan attaining the age of 60 with five years of credited California service (service) are eligible for "normal" retirement and are entitled to a monthly benefit of two percent of their final compensation for each year of service. Final compensation is generally defined as the average salary earnable for the highest three consecutive years of service. The plan permits early retirement options at age 55 or as early as age 50 with at least 30 years of service. Disability benefits of up to 90 percent of final compensation to members with five years of service. After five years of credited service, members become 100 percent vested in retirement benefits earned to date. If a member's employment is terminated, the accumulated member contributions are refundable. The features of the CB Benefit Program include immediate vesting, variable contribution rates that can be bargained, guaranteed interest rates, and flexible retirement options. Participation in the CB benefit plan is optional; however, if the employee selects the CB benefit plan and their basis of employment changes to half time or more, the member will automatically become a member of the DB Plan.

Funding Policy

Active members of the DB Plan are required to contribute 8.0% of their salary while the district is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2009-2010 was 8.25% of annual payroll. The contribution requirements of the plan members are established by State statute. The CB Benefit Program is an alternative STRS contribution plan for instructors. Instructors who choose not to sign up for the DB Plan or FICA may participate in the CB Benefit Program. The District contribution rate for the CB Benefit Program is always a minimum of 4% with the sum of the district and employee contribution always being equal or greater than 8%.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

8. EMPLOYEE RETIREMENT SYSTEMS (Continued)

State Teachers' Retirement System (STRS) (Continued)

Annual Pension Cost

The District's total contributions to STRS for the fiscal years ended June 30, 2010, 2009, and 2008 were \$5,511,817, \$5,554,809 and \$5,362,066, respectively, and equals 100% of the required contributions for each year. The State of California may make additional direct payments for retirement benefits to the STRS on behalf of all community colleges in the State. The revenue and expenditures associated with these payments, if any, have not been included in these financial statements. In their most recent actuarial valuation of the DB Plan as of June 30, 2008, the independent actuaries for STRS determined that, at June 30, 2008, the actuarial value of the DB program's actuarial accrued liabilities exceeded the program's actuarial value of assets by \$22.5 billion. Based on this valuation, the current statutory contributions are sufficient to fund normal cost and amortize the actuarial unfunded obligation of \$22.5 billion by 2030. However, future estimates of the actuarial unfunded obligation may change due to market performance, legislative actions and other membership related factors. In their most recent actuarial valuation of the CB Plan as of June 30, 2008, the independent actuaries for STRS determined that, at June 30, 2008, the actuarial value of the CB program's actuarial value of assets exceeded the program's accrued liabilities by \$861,000. The STRS management is continually evaluating the impact of market fluctuations on the assets of the CB program. However, future estimates of the actuarial unfunded obligation may change due to market performance, legislative actions and other membership related factors.

California Public Employees' Retirement System (CalPERS)

Plan Description

All full-time classified employees participate in CalPERS, a multiple employer contributory public employee retirement system that acts as a common investment and administrative agent for participating public entities within the State of California. Employees are eligible for retirement as early as age 50 with five years of service. At age 55, the employee is entitled to a monthly benefit of 2.0 percent of final compensation for each year of service credit. Retirement compensation is less if the plan is coordinated with Social Security. Retirement after age 55 increases the monthly benefit percentage rate to a maximum of 2.5 percent at age 63. The plan also provides death and disability benefits. Retirement benefits fully vest after five years of credited service. Upon separation from the Fund, members' accumulated contributions are refundable with interest credited through the date of separation. The Public Employees' Retirement Law (Part 3 of the *California Government Code*, Section 20000 et seq.) establishes benefit provisions for CalPERS. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**8. EMPLOYEE RETIREMENT SYSTEMS (Continued)**

California Public Employees' Retirement System (CalPERS) (Continued)

Funding Policy

Active plan members are required to contribute 7.0% of their salary and the district is required to contribute an actuarially determined rate. The District's contribution rate to CalPERS for fiscal year 2002-03 was 2.894% beginning with the first pay period ending July 2002; CalPERS then lowered the rate to 2.771% beginning with the first pay period ending in February 2003. On May 16, 2003, CalPERS approved a school employer contribution rate of 10.42% beginning with the first pay period that ended in July 2003. The required employer contribution rate for fiscal year 2009-2010 was 9.709% of annual payroll.

Annual Pension Cost

The District's contributions to CalPERS for the fiscal years ending June 30, 2010, 2009, 2008 were \$3,089,719, \$3,012,166 and \$2,961,719, respectively, and equaled 100 percent of the required contributions for each year. The actuarial assumptions used as part of the June 30, 2001, actuarial valuation (the most recent actuarial information available) included (a) an 8.25% investment rate of return (net of administrative expense); (b) an overall growth in payroll of 3.75% annually; and (c) an inflation component of 3.5% compounded annually that is a component of assumed wage growth, and assumed future post-retirement cost of living increases. The actuarial value of pension fund assets was determined by using a technique to smooth the effect of short-term volatility in the market value of investments.

**9. OTHER POSTEMPLOYMENT BENEFITS**

In addition to the pension benefits described in Note 8, the District provides medical, dental, and vision insurance coverage, as prescribed in the various employee union contracts, to retirees meeting plan eligibility requirements. Eligible employees retiring from the District may become eligible for these benefits when the requirements are met. The eligibility requirement for employees participating in CalPERS is a minimum age of 50 and a minimum ten years of continuous service with the District. Benefits are paid until age 65 for retirees with 10-14 years of service, are paid till age 70 for retirees with 15-19 years of service and for life if they have 20 or more years of service. The District has an annual cap on their obligations totaling \$2,400 a year for retirees under age 65. Retirees over age 65 are capped at \$1,600 per year, increasing two percent per year from 2000. An amount totaling \$800 per year is paid to retirees in groups CSEA 1979-84 and CSEA 1984-87. Additional age and service criteria may be required. The eligibility requirement for employees participating in CalSTRS is a minimum age of 55 with ten years of service with the District. Benefits are paid until age 65 for retirees with 10-14 years of service and are paid for the retiree's lifetime if they have 15 or more years of service. The District has an annual cap on their obligations totaling \$2,400 a year for retirees under age 65. Retirees over age 65 are capped at \$1,500 per year, increasing two percent per year from 1987. For the bargaining unit group AFT 1983-84 ERI, the full cost of benefits are paid. An amount totaling \$800 per year is paid to retirees in groups AFT 1981-83 and AFT 1978-79. Additional age and service criteria may be required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**9. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

The District's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Cod. Sec. P50.108-.109. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed, and changes in the District's net OPEB obligation:

Annual required contribution	\$ 3,076,964
Interest on net OPEB obligation	-
Adjustment to annual required contribution	<u>-</u>
Annual OPEB cost (expense)	3,076,964
Contributions made	<u>1,026,123</u>
Increase in net OPEB obligation	2,050,841
Net OPEB asset - beginning of year, as previously stated	<u>(395,610)</u>
Restatement (Note 14)	<u>(1,178,430)</u>
Net OPEB (asset) - beginning of year, as restated	<u>(1,574,040)</u>
Net OPEB liability - end of year	<u>\$ 476,801</u>

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for 2010 and the preceding year was as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
June 30, 2008	\$ 2,928,179	225.3%	\$ (3,670,375)
June 30, 2009	\$ 3,076,964	31.9%	\$ (1,574,040)
June 30, 2010	\$ 3,076,964	33.3%	\$ 476,801

As of July 1, 2008, the most recent actuarial valuation date, the plan was unfunded. The actuarial accrued liability for benefits was \$31.0 million, and the actuarial value of assets was \$5.8 million, resulting in an unfunded actuarial accrued liability (UAAL) of \$25.2 million. The covered payroll (annual payroll of active employees covered by the Plan) was \$81.7 million, and the ratio of the UAAL to the covered payroll was 30.8 percent.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**9. OTHER POSTEMPLOYMENT BENEFITS (Continued)**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, shown above, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2008, actuarial valuation, the unprojected unit credit method was used. The actuarial assumptions included a 5.0 percent investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan on the valuation date, and an annual healthcare cost trend rate of 6.0 percent. Both rates include a 2.0 percent salary increase assumption. The actuarial value of assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a fifteen-year period. The UAAL is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2010, was 28 years.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

10. ENDOWMENT NET ASSETS - FOUNDATION

Changes in endowment net assets for the fiscal year ended June 30, 2010, consisted of the following:

Permanently restricted endowment net assets, beginning of year	<u>\$ 4,645,011</u>
Investment return:	
Interest and dividends, net of expenses	104,961
Realized gain on sale of investments	20,784
Unrealized gain on investments	<u>395,334</u>
Net investment return	<u>521,079</u>
Contributions	160,019
Release of endowment earnings for program purposes	<u>(106,194)</u>
Permanently restricted endowment net assets, end of year	<u>\$ 5,219,915</u>

11. COMMITMENTS AND CONTINGENCIES

Contingent Liabilities

The District is subject to legal proceedings and claims which arise in the ordinary course of business. In the opinion of management, the amount of ultimate liability with respect to these actions will not materially affect the financial position or results of operations of the District.

The District has received Federal and State funds for specific purposes that are subject to review or audit by the grantor agencies. Although such audits could result in expenditure disallowances under terms of the grants, it is management's opinion that any required reimbursements or future revenue offsets subsequently determined will not have a material effect on the District's financial position.

Construction Commitments

As of June 30, 2010, the District has approximately \$4.3 million in outstanding commitments on construction contracts.

12. JOINT POWERS AGREEMENTS

State Center Community College District participates in Joint Power Agreements (JPAs), with Valley Insurance Program (VIP) and Fresno Area Self-Insured Benefit Organization (FASBO). The relationship between State Center Community College District and the JPAs is such that the JPAs are not component units of State Center Community College District for financial reporting purposes.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

12. JOINT POWERS AGREEMENTS (Continued)

The JPAs are governed by boards consisting of a representative from each member district. The boards control the operations of the JPAs, including the selection of management and approval of operating budgets, independent of any influence by the member district beyond their representation on the governing board. VIP provides workers' compensation insurance and FASBO provides employee medical benefits. State Center Community College District pays a premium commensurate with the level of coverage requested.

Member districts share surpluses and deficits proportionate to their participation in the JPAs. The JPAs are independently accountable for their fiscal matters and maintain their own accounting records. Budgets are not subject to any approval other than that of the governing board.

Condensed financial information of the JPAs for the most recent year available is as follows:

	<u>VIP</u> <u>June 30, 2009</u>	<u>FASBO</u> <u>June 30, 2009</u>
Total assets	\$ 23,541,821	\$ 7,136,321
Total liabilities	\$ 12,835,314	\$ 2,609,568
Net assets	\$ 10,706,507	\$ 4,526,753
Total revenues	\$ 6,317,932	\$ 17,061,262
Total expenses	\$ 5,806,121	\$ 16,752,528
Change in net asset	\$ 511,811	\$ 308,734

**STATE CENTER COMMUNITY COLLEGE DISTRICT**

**NOTES TO BASIC FINANCIAL STATEMENTS**

(Continued)

**13. OPERATING EXPENSES**

The following schedule details the functional classifications of the operating expenses reported in the statement of revenues, expenses and changes in net assets for the year ended June 30, 2010.

<u>Functional Classifications</u>	<u>Salaries</u>	<u>Employee Benefits</u>	<u>Supplies, Materials, and Other Operating Expenses and Services</u>	<u>Equipment Maintenance, and Repairs</u>	<u>Financial Aid</u>	<u>Depreciation</u>	<u>Total</u>
Instruction	\$ 58,154,439	\$ 14,125,894	\$ 3,960,727	\$ 297,651			\$ 76,538,711
Academic Support	13,085,004	3,990,535	2,537,643	945,397			20,558,579
Student Services	18,486,573	5,692,992	2,825,804	145,067			27,150,436
Operations and Maintenance of Plant	4,726,503	2,292,415	6,269,437	97,827			13,386,182
Institution Support	10,899,884	4,269,743	5,099,168	917,187			21,185,982
Community Support	1,059,570	291,967	1,037,294	9,433			2,398,264
Ancillary Services	5,039,948	1,828,546	3,913,701	92,344		\$ 105,743	10,980,282
Student Aid			1,642		\$ 72,001,212		72,002,854
Depreciation						<u>5,820,407</u>	<u>5,820,407</u>
	<u>\$ 111,451,921</u>	<u>\$ 32,492,092</u>	<u>\$ 25,645,416</u>	<u>\$ 2,504,906</u>	<u>\$ 72,001,212</u>	<u>\$ 5,926,150</u>	<u>\$ 250,021,697</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

14. RESTATEMENT

Other Postemployment Benefits

It was determined that losses on investments related to the irrevocable trust fund for other postemployment benefits was incorrectly applied to the District's Statement of Activities for fiscal years June 30, 2009 and 2008. In addition, premiums paid for fiscal year 2009 were not reflected in the Statement of Activities for the year ended June 30, 2009.

General Obligation Bonds

It was also determined that accrued interest payable on General Obligation Bonds as of July 1, 2009 was understated by \$1,923,818 resulting in an overstatement of the District's July 1, 2009 net assets.

Net assets as of July 1, 2009 have been adjusted for the following:

Premiums paid for fiscal year June 30, 2009	\$ 743,063
Investment loss for fiscal year June 30, 2009	414,917
Investment loss for fiscal year June 30, 2008	<u>20,450</u>
Total restatement for other postemployment benefits	<u>1,178,430</u>
Interest expense related to previous fiscal years	<u>(1,923,818)</u>
Total restatement	<u>\$ (745,388)</u>

15. SUBSEQUENT EVENTS

The District has reviewed all events occurring from June 30, 2010 through November 29, 2010, the date the financial statements were issued. No subsequent events occurred requiring accrual or disclosure.

**REQUIRED SUPPLEMENTARY INFORMATION**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB)**  
**FUNDING PROGRESS**

For the Year Ended June 30, 2010

<b>Schedule of Funding Progress</b>							
<b>Fiscal Year Ended</b>	<b>Actuarial Valuation Date</b>	<b>Actuarial Value of Assets</b>	<b>Actuarial Accrued Liability (AAL)</b>	<b>Unfunded Actuarial Accrued Liability (UAAL)</b>	<b>Funded Ratio</b>	<b>Covered Payroll</b>	<b>UAAL as a Percentage of Covered Payroll</b>
6/30/2008	July 2, 1007	\$ 5,629,227	\$ 31,908,838	\$ 26,279,611	17.6%	\$ 80,961,508	32%
6/30/2009	July 1, 2008	\$ 5,579,224	\$ 31,882,317	\$ 26,303,093	17.5%	\$ 83,646,615	31%
6/30/2010	July 1, 2008	\$ 5,579,224	\$ 31,882,317	\$ 26,303,093	17.5%	\$ 83,790,635	31%

The accompanying notes are an integral part of these financial statements.

## **SUPPLEMENTAL INFORMATION**

**INDEPENDENT AUDITOR'S REPORT ON  
SUPPLEMENTAL INFORMATION**

Board of Trustees  
State Center Community College District  
Fresno, California

We have audited the basic financial statements of State Center Community College District as of and for the year ended June 30, 2010, and have issued our report thereon dated November 29, 2010. These basic financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial and compliance audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and the *California Community Colleges Contracted District Audit Manual*, presented by the Chancellor's office. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental financial and statistical information including the Schedule of Expenditures of Federal Awards and the reports listed below, is presented for purposes of additional analysis as required by the *U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements of State Center Community College District and includes the following schedules:

- Organization
- Schedule of Expenditures of Federal Awards
- Schedule of State Financial Awards
- Schedule of Workload Measures for State General Apportionment
- Reconciliation of Annual Financial and Budget Report (CCFS-311) with Audited Basic Financial Statements
- Notes to Supplemental Information

The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Sacramento, California  
November 29, 2010



# STATE CENTER COMMUNITY COLLEGE DISTRICT

## ORGANIZATION

June 30, 2010

State Center Community College District was established on July 1, 1964, and is comprised of 5,580 square miles located in parts of Fresno, Madera, Tulare, and Kings Counties. There were no changes in the boundaries of the District during the current year. The District operates two colleges, Fresno City College and Reedley College as well as three community centers, Willow North Center, Madera Center and Oakhurst Center. The District's two main colleges are each accredited by the Western Association of Schools and Junior Colleges.

The Governing Board and District Administration for the fiscal year ended June 30, 2010 were composed of the following members:

### BOARD OF TRUSTEES

<u>Members</u>	<u>Office</u>	<u>Term Expires</u>
Patrick E. Patterson	President	2012
Dorothy Smith	Vice President	2010
Isabel Barreras	Secretary	2010
Richard M. Caglia	Member	2012
H. Ronald Feaver	Member	2012
William J. Smith	Member	2012
Leslie W. Thonesen	Member	2010

### DISTRICT ADMINISTRATION

Dr. Thomas A. Crow\*  
Chancellor

Dr. Cynthia E. Azari  
President - Fresno City College

Dr. Barbara A. Hioco  
President - Reedley College

Dr. Terral W. Kershaw  
Vice Chancellor - North Centers

Mr. Douglas R. Brinkley  
Vice Chancellor - Finance and Administration

Mr. Randy Rowe  
Associate Vice Chancellor - Human Resources

Mr. Don Lopez  
Interim Associate Vice Chancellor - Workforce Development and Educational Services

\* Effective July 1, 2010, Dr. Deborah G. Blue, Chancellor

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For the Year Ended June 30, 2010**

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Education</u>		
Direct Programs:		
Student Financial Aid Cluster:		
Federal Supplemental Educational Opportunity Program (FSEOG)	84.007	\$ 831,789
Federal Family Education Loans	84.032	167,839
Federal Work Study (FWS)	84.033	1,043,937
Federal Pell Grants (PELL)	84.063	57,480,141
Financial Aid Admin Allowance	84.063	143,943
Federal Direct Student Loans	84.042	7,139,276
Academic Competitiveness Grant	84.375	<u>257,212</u>
Subtotal Financial Aid Cluster		<u>67,064,137</u>
Direct Programs:		
TRIO Cluster:		
Student Support Services	84.042	551,734
Talent Search	84.044	228,831
Upward Bound	84.047	<u>1,572,222</u>
Subtotal TRIO Cluster		<u>2,352,787</u>
Passed through California Community College Chancellor's Office:		
Career and Technical Education, Title IB	84.048	336,048
Career and Technical Education, Title IC	84.048	1,575,580
Vocational and Applied Technology Education Act - Tech Prep	84.243	126,380
Passed through California Department of Education:		
Vocational and Applied Technology Education Act - Distribution Points	84.243	207,184
Passed through California Department of Rehabilitation:		
Rehabilitation Services - Workability	84.126	170,760
ARRA Rehabilitation Services	84.390	13,918
Passed through University of California, Berkeley:		
Asian Studies Curriculum and Activity Grant	84.015	1,929
Direct Programs:		
Higher Education Institutional Aid - Science, Technology, Engineering, Math Improvement Projects	84.031C	1,777,256
Higher Education Institutional Aid, Title V - COOP	84.031	85,272
Child Care Access Means Parent in School	84.335	<u>37,874</u>
Total U.S. Department of Education		<u>73,749,125</u>

(Continued)

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
(Continued)  
**For the Year Ended June 30, 2010**

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Labor</u>		
Passed through California Employment Development Department:		
WIA Adult Program - Rural Nursing Distance Education	17.258	\$ 92,687
WIA Adult Program, Veteran Employment - Related Assistance Program	17.258	101,533
WIA Dislocated Workers, Veteran Employment - Related Assistance Program	17.260	101,532
Passed through Fresno Workforce Development Board:		
Welfare to Work Grants - Foster Bridge	17.253	100,675
Passed through Merced County Department of Workforce Investment:		
Community Based Job Training - LVN Nursing Training Grant	17.269	105,379
Passed through West Hills Community College District:		
Community Based Job Training - Ensuring Agriculture Tomorrow	17.269	187,167
Passed through California Community College Chancellor's Office:		
WIA Adult Program - Radiological Technology Program	17.258	36,727
WIA Adult Program - Paramedic to RN Bridge Program	17.258	40,707
WIA Adult Program - Dental Assisting Program	17.258	<u>50,719</u>
Total U.S. Department of Labor		<u>817,126</u>
<u>U.S. Department of Health and Human Services</u>		
Passed through California Department of Education:		
Child Care Development Fund Cluster:		
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	168,256
Child Care and Development Block Grant - Instructional Materials	93.575	500
Child Care and Development Block Grant - Training Consortium	93.575	29,990
Child Care and Development Block Grant - Early Child Mentor Program	93.575	3,010
Child Care and Development Block Grant - Supplemental Support for Early Child Mentor Program	93.575	<u>999</u>
Subtotal Child Care Development Fund Cluster		<u>202,755</u>

(Continued)

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
(Continued)  
**For the Year Ended June 30, 2010**

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Health and Human Services (Continued)</u>		
Passed through California Community College Chancellor's Office:		
Temporary Assistance for Needy Families - CalWORKs	93.558	\$ 256,157
Temporary Assistance for Needy Families - Supplemental Work-study Fund	93.558	70,683
Passed through Madera County Dept. of Social Services:		
Temporary Assistance for Needy Families - Vocational Training	93.558	104,985
Passed through Tulare County Health & Human Services:		
Temporary Assistance for Needy Families - Tulare CalWORKs Work Study Program	93.558	13,746
Passed through Fresno County Health & Human Services:		
Temporary Assistance for Needy Families - CalWORKs Employment & Temporary Assistance	93.558	599,067
Chafee Foster Care Independence Program - Independent Living Training/Education	93.674	81,106
Passed through Foundation for California Community Colleges:		
Child Care Mandatory and Matching Funds of the Child Care and Development Fund - Career Program	93.596	150,412
Chafee Foster Care Independence Program - Youth Empowerment Strategies for Success	93.674	27,498
Direct Program:		
Head Start	93.600	<u>347,560</u>
Total U.S. Department of Health and Human Services		<u>1,651,214</u>
<u>U.S. Department of Agriculture</u>		
Passed through California Department of Education:		
Child and Adult Care Food Program - Child Care Food Services	10.558	27,512
Child and Adult Care Food Program - Promoting Integrity NOW (PIN)	10.558	153,936
Child and Adult Care Food Program - Spanish Translation	10.558	88,827
Child and Adult Care Food Program - Mandatory Training	10.558	156,704
Child and Adult Care Food Program - On-line Trainings	10.558	43,401
Child and Adult Care Food Program - Healthy & Active Preschoolers	10.558	86,404
Summer Food Service Program for Children	10.559	10,682
Passed through California Department of Food and Agriculture:		
Specialty Crop Block Grant Program Statewide Agriculture Market Development	10.169	10,000
Specialty Crop Block Grant - Farm Bill	10.170	42,642
Direct Program:		
CSREES- Partnership in Agriculture	10.223	<u>114,752</u>
Total U.S. Department of Agriculture		<u>734,860</u>

(Continued)

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
(Continued)  
**For the Year Ended June 30, 2010**

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Agency for International Development</u>		
Passed through Georgetown University:		
CASS (Cycle 06)	98.012	\$ 37,815
SEED (Cycle 09)	98.012	<u>252,354</u>
Total U.S. Agency for International Development		<u>290,169</u>
<u>U.S. Department of Housing and Urban Development</u>		
Direct Program:		
Community Outreach Partnership Center (COPC)	14.511	<u>21,742</u>
<u>U.S. National Science Foundation</u>		
Direct Programs:		
Biological Sciences - Survey of the Tardigrades at the LT Environmental Sites	47.074	35,743
Passed through Foundation for California State University, Fresno: Trans-NSF Recovery Act Research Support - METRO	47.082	<u>12,089</u>
Total U.S. National Science Foundation		<u>47,832</u>
<u>U.S. Corporation for National and Community Service</u>		
Passed through Foundation for California Community Colleges: Americorps - ELSRAP		
	94.006	<u>1,828</u>
<u>U.S. Department of State Bureau of Educational and Cultural Affairs</u>		
Passed through Kirkwood Community College: Academic Exchange Programs - CCI Egypt		
	19.009	<u>136,609</u>
<u>U.S. Department of Veteran Affairs</u>		
Direct Program:		
Veterans Information and Assistance - Reporting Fees	64.115	<u>4,751</u>
Total Federal Programs		<u>\$ 77,658,011</u>

See accompanying notes to  
supplemental information.

STATE CENTER COMMUNITY COLLEGE DISTRICT

SCHEDULE OF STATE FINANCIAL AWARDS

For the Year Ended June 30, 2010

	Program Entitlements			Program Revenues			Program Expenditures	
	Prior Year Carry-forward	Current Entitlement	Total Entitlement	Cash Received	Accounts Receivable	Deferred Revenue/Accounts Payable		Total
Alternative Transportation Technology Initiative (ATTI)		\$ 101,670	\$ 101,670	\$ 85,403	\$ 16,267		\$ 101,670	\$ 101,670
Allied Health and Nursing Grant	\$ 17,395		17,395	16,016			16,016	16,016
Asian Fest		2,300	2,300	1,586			1,586	1,586
Baby City		5,000	5,000	4,994			4,994	4,994
Basic Skills	821,134	338,391	1,159,525	1,159,525		\$ 677,107	482,418	482,418
BFAP	30,606	1,406,202	1,436,808	1,436,808		111,304	1,325,504	1,325,504
CARE	1,435	197,026	198,461	198,462		72	198,390	198,390
Cal Grants		4,303,739	4,303,739	4,395,042	482	91,785	4,303,739	4,303,739
California High School Exit Exam (CAHSEE)	201,435		201,435	66,435	82,655		149,090	149,090
CalWORKs	846,853		846,853	846,853		19,808	827,045	827,045
Career Advancement Academy Implementation Grant	601,718	1,379,310	1,981,028	1,138,553	277,031		1,415,584	1,415,584
Center for Applied Competitive Technologies (CACT)		101,670	101,670	85,403	16,267		101,670	101,670
Center for International Trade (CITD)	93,640	101,670	195,310	179,043		53,124	125,919	125,919
Community Collaborative Projects	530,336	310,000	840,336	840,336		326,112	514,224	514,224
Disabled Students Services (DSPS)	298,344	1,317,620	1,615,964	1,615,964		132,258	1,483,706	1,483,706
Economic Opportunity Programs and Services (EOPS)	87,792	1,716,678	1,804,470	1,804,470		23,438	1,781,032	1,781,032
Enrollment Growth - Associate Degree Nursing Program	332,367	466,375	798,742	724,122		36,244	687,878	687,878
Entrepreneurship Career Pathway (ECP)	50,000	35,000	85,000	85,000		35,000	50,000	50,000
Equal Employment Opportunity Fund		11,253	11,253	11,253			11,253	11,253
Foster Care Education		191,443	191,443	95,722	93,933		189,655	189,655
HUB - CITD		60,010	60,010	50,408		24,335	26,073	26,073
IDRC - CITD	122,273	135,995	258,268	236,508		22,157	214,351	214,351
IDRC - Welding	71,949	124,114	196,063	176,204	14,113		190,317	190,317
Instructional Equipment/Scheduled Maintenance - On Going	238,066		238,066	238,066			238,066	238,066

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT

SCHEDULE OF STATE FINANCIAL AWARDS

(Continued)

For the Year Ended June 30, 2010

	Program Entitlements			Program Revenues			Program Expenditures	
	Prior Year Carry-forward	Current Entitlement	Total Entitlement	Cash Received	Accounts Receivable	Deferred Revenue/Accounts Payable		Total
Link Afterschool Employment to Career Pathway	\$ 123,988	\$ 163,714	\$ 287,702	\$ 195,713	\$ 77,878	\$ 9,337	\$ 264,254	\$ 264,254
LVN to RN Step-up Program	123,774		123,774	123,774		10,455	113,319	113,319
Math and Science Teach Initiative Fund (MSTI)	9,000		9,000	9,000		9,000		
Matriculation	42,824	799,889	842,713	842,713		19,405	823,308	823,308
Noncredit Matriculation		10,266	10,266	10,266			10,266	10,266
Peace Officer Standards and Training (POST)		90,707	90,707		70,019		70,019	70,019
Refurbishment of CD Center Portable Building		2,975	2,975	2,975			2,975	2,975
Song Brown		170,000	170,000	127,466	42,535		170,001	170,001
Supplemental Funding for CD Training Consortium		14,000	14,000	5,998	8,000		13,998	13,998
Supplemental Funding for Foster Care Classes		10,000	10,000	6,863	1,996		8,859	8,859
Technical Assistance Center								
Telecom Tech (TTIP)	19,196		19,196	19,196			19,196	19,196
Transfer and Articulation	2,617		2,617	2,617		1,004	1,613	1,613
<b>Total State Programs</b>	<b>\$ 4,666,742</b>	<b>\$ 13,567,017</b>	<b>\$ 18,233,759</b>	<b>\$ 16,838,757</b>	<b>\$ 701,176</b>	<b>\$ 1,601,945</b>	<b>\$ 15,937,988</b>	<b>\$ 15,937,988</b>

See accompany notes to supplemental information.

STATE CENTER COMMUNITY COLLEGE DISTRICT

SCHEDULE OF WORKLOAD MEASURES FOR  
STATE GENERAL APPORTIONMENT

Annual Attendance as of June 30, 2010

Categories	Reported Data	Audit Adjustments	Revised Data
A. Summer Intersession (Summer 2009 only)			
1. Noncredit	44		44
2. Credit	3,905		3,905
B. Summer Intersession (Summer 2009 - Prior to July 1, 2010)			
1. Noncredit	-		-
2. Credit	186		186
C. Primary Terms (Exclusive of Summer Intersession)			
1. Census Procedure Courses			
a. Weekly Census Contact Hours	22,788		22,788
b. Daily Census Contact Hours	2,444		2,444
2. Actual Hours of Attendance Procedure Courses			
a. Noncredit	329		329
b. Credit	918		918
3. Independent Study/Work Experience			
a. Weekly Census Contact Hours	1,357		1,357
b. Daily Census Contact Hours	144		144
c. Noncredit Independent Study/ Distance Education Courses	-		-
D. Total FTES	32,115	-	32,115
Supplemental Information:			
E. In-Service Training Courses (FTES)	704		704
H. Basic Skills Courses and Immigrant Education			
a. Noncredit	157		157
b. Credit	2,081		2,081
<u>CCFS 320 Addendum</u>			
CDCP	-		-
Centers FTES			
a. Noncredit	-		-
b. Credit	-		-

See accompanying notes to  
supplemental information.

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT**  
**(CCFS-311) WITH AUDITED FINANCIAL STATEMENTS**

**For the Year Ended June 30, 2010**

	<u><b>Other Trust Fund</b></u>
June 30, 2010 Annual Financial and Budget Report (CCFS-311) Fund Balance	\$ 6,051,685
Adjustment to reverse funds held in irrevocable trust for other postemployment benefits	<u>(6,051,685)</u>
June 30, 2010 Audit Fund Balance	<u>\$ -</u>
	<u><b>Student Financial Aid Trust Funds</b></u>
June 30, 2010 Annual Financial and Budget Report (CCFS-311) Fund Balance	\$ -
Adjustment to record an allowance on student receivables	<u>(576,596)</u>
June 30, 2010 Audit Fund Balance	<u>\$ (576,596)</u>

There were no adjustments proposed to any other funds of the District.

See accompanying notes to  
supplemental information.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO SUPPLEMENTAL INFORMATION

1. PURPOSE OF SCHEDULES

A - Schedule of Expenditures of Federal Awards

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

B - Schedule of State Financial Awards

The accompanying Schedule of Expenditures of State Awards includes State grant activity of the District and is presented on the modified accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The information in this schedule is presented to comply with reporting requirements of the California State System's Office.

C - Schedule of Workload Measures for State General Apportionment

Full-time equivalent students is a measurement of the number of students attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to community college districts. This schedule provides information regarding the attendance of students based on various methods of accumulating attendance data.

D - Reconciliation of Annual Financial and Budget Report (CCFS-311) with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the CCFS-311 to the audited financial statements.

**INDEPENDENT AUDITOR'S REPORT  
ON STATE COMPLIANCE REQUIREMENTS**

Board of Trustees  
State Center Community College District  
Fresno, California

We have audited the basic financial statements of State Center Community College District for the year ended June 30, 2010, and have issued our report thereon dated November 29, 2010.

Our audit was made in accordance with auditing standards generally accepted in the United States of America and the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In connection with our audit referred to above, we selected and tested transactions and records to determine the District's compliance with the following State laws and regulations in accordance with Section 400 of the *Chancellor's Office's California Community Colleges Contracted District Audit Manual (CDAM)*:

**General Directives**

Management Information System Implementation – State General Apportionment  
Required Data Elements

**Administration**

Apportionments – Apportionment for Instructional Service Agreements/Contracts  
Apportionments – Residency Determination for Credit Courses  
Apportionments – Concurrent Enrollment of K-12 Students in Community College  
Credit Courses  
Apportionments – Enrollment Fee  
Apportionments – Students Actively Enrolled  
Fiscal Operations – Salaries of Classroom Instructors: 50 Percent Law  
Fiscal Operations – Gann Limit Calculation  
Open Enrollment  
Student Fees – Instructional Materials and Health Fees

**Student Services**

Uses of Matriculation Funds  
CalWORKs – Use of State and Federal TANF Funding

**Facilities**

Scheduled Maintenance Program

**INDEPENDENT AUDITOR'S REPORT  
ON STATE COMPLIANCE REQUIREMENTS**  
(Continued)

Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the State Center Community College District complied, in all material respects with the aforementioned requirements for the year ended June 30, 2010, except as described in the Schedule of Audit Findings and Questioned Costs section of this report.

State Center Community College District's response to the finding identified in our audit is included in the accompanying Schedule of Audit Findings and Questioned Costs. We did not audit the District's response and, accordingly, express no opinion on it.

This report is intended solely for the information and use of the Board of Trustees, District management, and the Federal and State awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Perry-Smith LLP*

Sacramento, California  
November 29, 2010



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF BASIC FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

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Board of Trustees  
State Center Community College District  
Fresno, California

We have audited the basic financial statements of State Center Community College District as of and for the year ended June 30, 2010, and have issued our report thereon dated November 29, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered State Center Community College District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of State Center Community College District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of State Center Community College District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF BASIC FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

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(Continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether State Center Community College District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

State Center Community College District's response to the finding identified in our audit is included in the accompanying Schedule of Audit Findings and Questioned Costs. We did not audit the District's response and, accordingly, express no opinion on it.

This report is intended for the information of the Board of Trustees, District management, and the Federal and State awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties

*Perry-Smith LLP*

Sacramento, California  
November 29, 2010



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

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Board of Trustees  
State Center Community College District  
Fresno, California

Compliance

We have audited the compliance of State Center Community College District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major Federal programs for the year ended June 30, 2010. State Center Community College District's major Federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Audit Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major Federal programs is the responsibility of State Center Community College District's management. Our responsibility is to express an opinion on State Center Community College District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits obtained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about State Center Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on State Center Community College District's compliance with those requirements.

In our opinion, State Center Community College District complied, in all material respects, with the requirements referred to above that are applicable to each of its major Federal programs for the year ended June 30, 2010.

Internal Control Over Compliance

The management of State Center Community College District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to Federal programs. In planning and performing our audit, we considered State Center Community College District's internal control over compliance with requirements that could have a direct and material effect on a major Federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing our opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of State Center Community College District's internal control over compliance.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

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(Continued)

Internal Control Over Compliance (Continued)

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended for the information of District management, the Board of Trustees, and the federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*Perry-Smith LLP*

Sacramento, California  
November 29, 2010



## **FINDINGS AND RECOMMENDATIONS**

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS**  
**Year Ended June 30, 2010**

**FINANCIAL STATEMENTS**

Type of auditor's report issued: Unqualified

Internal control over financial reporting:  
 Material weakness(es) identified?  Yes  No  
 Significant deficiency(ies) identified not considered to be material weakness(es)?  Yes  None reported

Noncompliance material to financial statements noted?  Yes  No

**FEDERAL AWARDS**

Internal control over major programs:  
 Material weakness(es) identified?  Yes  No  
 Significant deficiency(ies) identified not considered to be material weakness(es)?  Yes  None reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)?  Yes  No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.007, 84.032, 84.033, 84.063, 84.042, 84.375 84.042, 84.044, 84.047	Student Financial Aid Cluster TRIO Cluster

Dollar threshold used to distinguish between Type A and Type B programs: \$ 2,329,740

Auditee qualified as low-risk auditee?  Yes  No

**STATE AWARDS**

Internal control over state programs:  
 Material weakness(es) identified?  Yes  No  
 Significant deficiency(ies) identified not considered to be material weaknesses?  Yes  None reported

Type of auditor's report issued on compliance for state programs: Qualified

**STATE CENTER COMMUNITY COLLEGE DISTRICT**  
**SUMMARY OF FINDINGS AND RECOMMENDATIONS**  
**Year Ended June 30, 2010**

**STATE COMPLIANCE**

**1. CONCURRENT ENROLLMENT OF K-12 STUDENTS IN COMMUNITY CREDIT COURSES**

Criteria

Education Code Sections 48800(a), 48800.5, 76300 and 7600(d):

Community colleges may claim FTES and, accordingly, State funding, for the attendance of K-12 pupils who take classes offered provided the District has obtained verification from the K-12 school district that the student can benefit from advanced scholastic or vocational work.

Condition

The District did not receive verification from the K-12 district that the student can benefit from advanced scholastic education, for six students.

Effect

The District was not in compliance with State requirements related to Concurrent Enrollment of K-12 Students in Community College Credit Courses.

Cause

The District did not have established procedures to ensure the proper verification is received for special admit students.

Fiscal Impact

The fiscal impact of the finding is 1.46 FTES; however, overall there is no fiscal impact to the District as the District has already exceeded the funding cap for FTES.

Recommendation

The District should implement a process to ensure verification is received for all special admit students.

Corrective Action Plan

The District has modified its procedures to ensure that all verifications for special admit students are received.

## **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
Year Ended June 30, 2010**

<b>Finding/Recommendation</b>	<b>Current Status</b>	<b>District Explanation If Not Fully Implemented</b>
No matters were reported.		

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: 2010-11 Budget Update

ITEM NO. 10-67

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EXHIBIT: None

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Background:

The 2010-11 State Budget was passed by the Legislature and signed by the Governor in October 2010. Most implementation legislation and guidelines for the 2010-11 budget have been finalized. Furthermore, the Legislature and Governor acknowledged the adopted budget would have a revenue shortfall over the next two years of between \$10 billion and \$12 billion.

The State Chancellor's Office held a budget workshop on November 5. On November 10, 2010, the Legislative Analyst Office (LOA) published its analysis of the adopted State budget identifying \$6.1 billion in current year revenue shortfall and an additional \$19.3 billion shortfall for fiscal year 2011-12. Governor Schwarzenegger has called a special session of the Legislature for December 6 to address the \$6.1 billion budget issue. According to the media, Democrats in the legislature seem unwilling to address the 2010-11 shortfalls until Governor-elect Brown presents his solution to the \$25.4 billion revenue shortfall on January 10, 2011. It seems realistic that any budget solution coming from the Legislature will be delayed until then. As a result, the community college system is again left without a clear understanding of its funding allocation to districts for the current fiscal year. District administration will provide information on the adopted 2010-11 State budget.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT:      Consideration to Approve Lease Assignment and      ITEM NO. 10- 68  
                 Extension of Ten Acre Parcel from Douglas and  
                 Amanda Stuckey to Moonlight Packing Corporation  
                 and Wawona Packing Company, Reedley College

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EXHIBIT:      None

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Background:

On March 7, 2006, the Board of Trustees approved the lease assignment of Parcel F of the Reedley College Farm to Douglas and Amanda Stuckey. This parcel encompasses ten acres of Ruby Seedless Grapes. The current agreement for this 10 acres is for a term of ten years with certain renewal considerations and is set to expire on October 31, 2011. The terms of the agreement provide that the lessee may not unilaterally assign or sublet any premises, rights, or privileges without the written consent of the District.

Recently, the District has received a request from Douglas and Amanda Stuckey to assign the lease of these ten acres to Moonlight Packing Corporation and Wawona Packing Company. Moonlight/Wawona has consented to accept this lease assignment. Reasons given for the assignment request include the age, variety, and decreased profitability of the vineyard.

On October 6, 2009, the Board of Trustees approved a ten-year lease of 132 acres at the Reedley College Farm to Moonlight Packing Corporation and Wawona Packing Company for the farming, maintenance, and development of the balance of the Reedley farm land. Assignment of the ten acres currently leased to the Stuckeys would effectively place all 142 acres of the Reedley College Farm under control of the Moonlight/Wawona partnership. This assignment, if approved, would be structured in such a way as to incorporate this ten acre parcel under the current terms and conditions of the Moonlight/Wawona lease.

Fiscal Impact:

Rent due to the District of \$201.00 annually per acre for undeveloped parcels and \$401.00 annually for developed parcels, as per terms of the lease with Moonlight Packing Corporation and Wawona Packing Company.

Recommendation:

It is recommended that the Board of Trustees approve the assignment of the Douglas and Amanda Stuckey lease of ten acres of the Reedley College Farm to Moonlight Packing Corporation and Wawona Packing Company, with the continuance of terms and conditions under the current 132 acre farm lease agreement; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the assignment of lease on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration of Bids, Replaster Two Pools,  
Fresno City College

ITEM NO. 10-69

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EXHIBIT: None

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Background:

Bid #1011-11 provides for the labor, materials, and equipment necessary for replastering of the competition and dive pools on the Fresno City College campus. The Fresno City College pools were last replastered 18 years ago in 1992 and the deteriorated condition of the pools necessitates this project.

The work of this project consists, in general, of the removal and replacement of the swimming pool finishes and includes the disposal of existing finishes, tiles and coping stones; the installation of new plaster finishes, new tiles including waterline, lane and wall target tiles, new coping stones, drain grates, skimmers and safety markings; and other related items required to provide a completely operational aquatic facility. Also included is the contractor obtained final acceptance from the health department for continued operation of the two pools. This project was necessitated by the deteriorated condition of the existing pools at Fresno City College.

Funding for this project will be provided by the Capital Projects Fund. Bids were received from two contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
<b>Burketts Pool Plastering, Inc.</b>	<b>\$123,151.00</b>
New Image Pool Interiors, Inc.	\$143,000.00

Fiscal Impact:

\$123,151.00 – Capital Projects Fund

Recommendation:

It is recommended that the Board of Trustees award Bid #1011-11 in the amount of \$123,151.00 to Burketts Pool Plastering, Inc., the lowest responsible bidder for the replaster of two pools at Fresno City College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Masonry, Old Administration Building,  
Fresno City College

ITEM NO. 10-70

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EXHIBIT: None

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Background:

The project for Masonry, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Masonry, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Fire Protection, Old Administration Building,  
Fresno City College

ITEM NO. 10-71

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EXHIBIT: None

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Background:

The project for Fire Protection, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Fire Protection, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Metal Framing, Drywall, Plaster, Insulation,  
Old Administration Building, Fresno City College

ITEM NO. 10-72

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EXHIBIT: None

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Background:

The project for Metal Framing, Drywall, Plaster, and Insulation, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Metal Framing, Drywall, Plaster, and Insulation, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Site Concrete, Building Concrete, Reinforcing  
Steel, Rough Carpentry, Structural Demolition,  
Old Administration Building, Fresno City College

ITEM NO. 10-73

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EXHIBIT: None

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Background:

The project for Site Concrete, Building Concrete, Reinforcing Steel, Rough Carpentry, Structural Demolition, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Site Concrete, Building Concrete, Reinforcing Steel, Rough Carpentry, Structural Demolition, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 7, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Structural Steel, Miscellaneous Iron, Old  
Administration Building, Fresno City College

ITEM NO. 10-74

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EXHIBIT: None

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Background:

The project for Structural Steel, Miscellaneous Iron, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Structural Steel, Miscellaneous Iron, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.