

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
JANUARY 13, 2009

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William J. Smith at 4:30 p.m., January 13, 2009, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William J. Smith, President
Patrick E. Patterson, Vice President
Dorothy Smith, Secretary
Isabel Barreras
Richard Caglia
H. Ronald Feaver
Leslie W. Thonesen
Natalie Nelson, Student Trustee, Fresno City College
Tiffany Lowe, Student Trustee, Reedley College

Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor, Finance and Administration, SCCC
Cynthia Azari, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Michael Quinn, Interim Vice Chancellor, Workforce Development and Educational Services, SCCC
Randy Rowe, Associate Vice Chancellor, Human Resources, SCCC

Introduction of Guests Mr. Rowe introduced the following:
Dr. Tom Mester, the new Reedley College/North Center Academic Senate President
Ms. Linda DeKruif, the new Fresno City College Academic Senate President.

Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCC
Mary Helen Garcia, Classified Senate President, RC
Jason Meyers, CSEA President, RC
Zwi Reznik, SCFT President, FCC
Larry Corum, Vavrinek, Trine, Day & Co, Auditors
Cris M. Bremer, Director, Marketing and Communications, FCC
Lucy Ruiz, Interim Public Information Officer, RC
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCC
Gregory Taylor, General Counsel, SCCC

Wil Schofield, Accounting Manager, SCCC
Andrew Crider, Director, CTC
Brian Speece, Associate Vice Chancellor, Business and
Operations, SCCC
Rick Christl, Dean of Applied Technology, FCC
Ed Eng, Director of Finance, SCCC
Randall Vogt, Director of Purchasing, SCCC
Michael Guerra, Vice President, Administrative Services, FCC
Scott Thomason, Vice President, Administrative Services, RC
Stephanie Robinson, Nursing Education, FCC
Shelly Connor, Director, Grants and External Funding, SCCC

Approval of Minutes

The minutes of the Board meetings of December 9, 2008, were presented for approval. A motion was made by Ms. Smith and seconded by Ms. Barreras to approve the minutes of the December 9, 2008, meeting, as presented. The motion carried unanimously.

Delegations, Petitions,
and Communications

None.

Chancellor's Report

Dr. Crow reported the following:

Budget – The State of California is still without a budget, but the lack of firm numbers, however, has not stopped the District from planning for reductions. In the last couple of weeks, the campuses have been re-evaluating budget priorities by conducting a thorough internal budget audit. The State's mid-year cuts never occurred, but the District is focusing on slowing down spending this year and planning for cuts in the 2009-10 budget.

Dr. Crow commended the faculty, staff and administration at the campuses for their willingness to look closely at expenditures and make difficult choices about where to cut spending, while protecting the services and programs that directly impact students. The campuses have been able to maintain a full schedule of course offerings this semester, and are committed to retaining permanent faculty and staff.

Enrollment Update – Dr. Crow said that it's no secret that when the economy goes down, community college enrollments go up, and at SCCC that is also the case. District headcount is up over 14% (32,000 enrolled) from last spring semester, which means more students on all of the campuses and sites--a very rapid growth in a very short period of time. It is a testament to the faculty and staff at the campuses who are accommodating the students and helping to change lives. Dr. Crow added that he is very pleased that students have chosen to attend here.

Bus Tour – The Career and Technology Education bus tour will again be offered this year on Thursday, March 26. Last year two large District buses filled with business, education, and community leaders throughout the Valley participated. The five-hour tour takes participants through many of the signature career and technology education programs. The tour begins and ends at the Manchester Center. The Summit from two years ago provided important input from business and industry. From that input, the instructors have done a good job in changing the way they structure their classes to assure that students are prepared for the workforce. Dr. Crow extended an invitation for the tour, and he also provided the Board with a DVD/video on career and technology education shown at the recent workforce forum.

Campus Reports

Dr. Azari reported on the following from Fresno City College.

- Dr. Marilyn Behringer and Sean Henderson will co-chair the Fresno City College Centennial Celebration Committee for the 100th year anniversary in 2010. The committee will include community members.
- Art instructor Kathy Wosika's "Paper or Plastic" artwork will be on exhibit at Gallery 25 through February 1.
- The Rampage staff won several awards at the Northern California Conference of the Journalism Association of Community Colleges. They won awards in general excellence, print and online publication, as well as a meritorious award for in-depth reporting for the "green" issue published Spring 2008.
- Students are invited to watch Inauguration Day events at designated locations on campus.
- Enrollment at Fresno City College is up considerably and every effort is been made to accommodate students.

Dr. Hioco reported the following from Reedley College:

- Eric Nasalroad, Instructor and a Pullman scholar, was selected by the State Center Entrepreneurial team to make a presentation at the Community College Entrepreneurial Conference. The Pullman Foundation will use the State Center program as a model for implementation with selected groups around the country. Eric is in the process of developing an entrepreneurial center on the Reedley College campus with a goal of creating an active business incubator.
- Aero student Natasha Pelham is a Pratt and Whitney Maintenance Scholarship recipient. Natasha is one of six students in the nation to receive the scholarship.
- On January 7, the faculty and staff were welcomed back during the annual Open Day Conference, featuring speaker Fran Solomon of PLAYFAIR, Inc.

Campus Reports
(continued)

- RC football player Terrance Montgomery signed with the University of Oregon. Dontae Smith is on the 2008 All-American team and was chosen for the All-California team along with Terrance Montgomery, Roberto Davis and Eric Johnson. Head football coach Michael White was recognized at the American Community College Football Coaches Association's national convention as the first elected president of the recently combined organization.

Dr. Kershaw reported on the following from the North Centers.

- The Spring 2009 duty day was held at the Madera Center on January 8.
- MCCAP Spring 2009 orientations were held January 5 and 9 at the Madera Center. The program is currently recruiting for Fall 2009. On January 15 approximately 120 high school juniors will take a field trip tour of the Madera Center. On January 21 and 28, the Madera Center will hold an orientation for students and parents highlighted by the current MCCAP students sharing their experiences and answering questions. Computerized placement testing is also scheduled.
- The Madera County Office of Education will hold the MCOE Academic Decathlon at the Madera Center on January 30.

Academic Senate
Report

Ms. Linda DeKruif, Fresno City College Academic Senate President, reported the following:

- The Fresno City College Hayward Award nominee is Teresa Tarazi, instructor in the Humanities Division. Her name will be forwarded to the state level.
- Two issues the Academic Senate is involved with are learning outcomes and assessment, and the budget. They are listening to presentations regarding both course and program learning outcomes, and are working not only on implementing it, but also how to assess them. Regarding the budget, Ms. DeKruif said all constituents are important and that lines of communication need to stay open so everyone stays involved.

Classified Senate
Report

Ms. Mary Helen Garcia, Reedley College Classified Senate President, reported the following:

- The RC Classified Senate represents Reedley College and the North Centers (Madera and Willow International Centers)
- At the Classified Senate's upcoming meetings, they will be deciding on what types of scholarship fundraisers they will be sponsoring. Four recipients of the Fall 2008 semester have received their renewable awards for Spring 2009.
- The deadline for the Classified Professional of the Year nominations is January 31.
- The MEGA Conference is Tuesday, April 7 and this year's theme is "You Are the Star!"

PG&E Power Pathways

Michael Quinn, Interim Vice Chancellor of Workforce Development and Educational Services, introduced Mr. Andy Crider, Director of the Career and Technology Center, who gave a presentation on the Power Pathways Program. The program is a joint venture between PG&E, Fresno City College, Workforce Connection and State Center Community College District. The objective of the program is to provide qualified entry-level employees who could pass the PG&E entry test battery, communicate in a technical environment, have soft skills for the workplace, and are physically ready for the demands of the job. The first class started in May 2008 with 26 students. All 26 students passed the PG&E entry test; 18 of the students became employed by PG&E.

Responding to questions from Board members, Mr. Crider said there were 1100 applicants for the program. The WIB used an assessment tool, interviews and drug tests to screen applicants. The minimum age for admission was 18 years of age. The demographics of the class represented the community.

The next class begins in January 2009 and is strictly for recently discharged veterans.

Mr. Smith and the Board members thanked Mr. Crider for the presentation and applauded the success and contributions of the Power Pathways program.

Consent Agenda
Action

President Smith announced that the consent agenda was amended and copies were provided. It was moved by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees approve Consent Agenda Item 09-01HR, as amended, and approve Items 09-02HR and 09-01G through 09-10G, as presented. The motion carried unanimously.

Employment,
Retirement, Academic
Personnel
[09-01HR]
Action

approve the academic personnel recommendations, Items A through C, as amended (Lists A through C are herewith made a part of these minutes as Appendix I, 09-01HR)

Employment, Change
of Status, Lateral
Transfer, Leave of
Absence, Resignation,
Retirement, Classified
Personnel
[09-02HR]
Action

approve classified personnel recommendations, Items A through I, as presented (Lists A through H are herewith made a part of these minutes as Appendix II, 09-02HR)

Consideration to
Approve Study Abroad
Program, Galapagos
Islands, Summer 2010
[09-01G]
Action

approve the offering of this Summer 2010 program to the Galapagos Islands and approve Brandy Anglen and Rodney Olsen as instructors for the program

Consideration to
Approve Study Abroad
Program, China,
Summer 2010
[09-02G]
Action

approve the offering of the Summer 2010 program in China and approve Debbie Ockey and Jimmy Hao as instructors for this program

Consideration to
Approve Study Abroad
Program, Florence,
Italy, Summer 2010
[09-03G]
Action

approve the offering of the Summer 2010 program in Florence, Italy and approve Ann Scheid and Susana Sosa as instructors for the program

Consideration to
Approve Study Abroad
Program, Semester in
England, Spring 2010
[09-04G]
Action

approve the offering of the Semester in England program in London for the 2010 spring semester and approve Loretta Ramos and Teresa Tarazi as instructors for the program

Review of District
Warrants and Checks
[09-05G]
Action

review and sign the warrants register for the period November 26, 2008, to December 24, 2008, in the amount of \$21,439,091.42; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period November 22, 2008, to December 19, 2008, in the amount of \$571,063.91

Consideration to
Accept Construction
Project, Energy
Management System,
Reedley College
[09-06G]
Action

- a) accept the project for the Energy Management System, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Security
System Installation,
Willow International
Center
[09-07G]
Action

- a) accept the project for the Security System Installation, Willow International Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Authorize Agreement
with Kaiser Permanente
Community Benefit
Program for the Future
Nurses Project, Fresno
City College
[09-08G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into a grant agreement with the Kaiser Permanente Fresno Area Community Benefit Program in support of the Future Nurses Project for the period September 24, 2008, through September 24, 2009, with funding in the amount of \$60,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office,
Economic and
Workforce
Development Program
for Linking Afterschool
Employment to Career
Pathways, Districtwide
[09-09G]
Action

- a) authorize the District to enter into the grant agreement with the California Community Colleges Chancellor's Office, Economic and Workforce Development Program for Linking Afterschool Employment to Career Pathways for the period September 9, 2008, through June 30, 2010, with total funding in the amount of \$300,000 (\$260,000 for 2008-09 and \$50,000 for 2009-10);
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Approve 2009-10
Tuition Rate, Out-of-
State and Nonresident
Students
[09-10G]
Action

- a) establish the 2009-10 out-of-state tuition rate at \$189 for each unit enrolled; and
- b) establish the 2009-10 nonresident tuition rate at \$210 (including \$21 for capital outlay) for each unit enrolled

*****End of Consent Agenda*****

Consideration to
Accept 2007-08 Audit
Report
[09-01]
Action

Mr. Brinkley introduced Mr. Larry Corum, CPA and manager of Vavrinek, Trine, Day, & Co. LLP office in Fresno, who spoke to the Board regarding the audit report. The two findings related to the 50 percent law compliance and the concurrent enrollment of K-12 students in community college credit courses.

A motion was made by Ms. Smith and seconded by Mr. Thonesen that the Board of Trustees accept the 2007-08 audit report as submitted by the firm of Vavrinek, Trine, Day & Co., LLP. The motion carried unanimously.

Mr. Patterson asked for a report back on the two audit items. Mr. Brinkley said that effective monitoring and corrective actions are being taken and administration will report back to the Board on the two findings.

Consideration to
Extend Agreement with
Kitchell for Program
Management Services,
Capital Projects,
Districtwide
[09-02]
Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees:

- a) authorize extending the agreement with Kitchell through completion of the current Measure E construction projects, estimated as Summer 2010, to provide program/construction management services and labor compliance administration for the District's capital projects program; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

The motion carried unanimously.

Reports of Board
Members

Reedley College Student Trustee Tiffany Lowe reported the following:

- The ASB class for spring has 17 new and 10 returning students, and everyone is excited about the class.
- For Welcome Week, the ASB held daily activities for students and provided pizza and hot chocolate.
- Three ASB students will attend College Day at Orange Cove High School as panelists.
- Televisions will be set up in two locations for students to watch the Inauguration Day events.
- Chinese New Year activities include an information booth.
- A one-day club rush will be held to provide another opportunity to recruit students to join.
- A Monster.com representative will be making a presentation – Ultimate Road Trip.
- On January 30, the ASB is hosting Super Bowl activities with a video game tournament and football toss competition.
- Black History Month activities will include the attendance of Tyrone Smith, former San Francisco 49er, who founded Team

Reports of Board
Members (continued)

First and Goal, a nonprofit organization that encourages youth to attend college. He will speak at Reedley College on February 18 and the North Centers on February 19.

Fresno City College Student Trustee Ms. Natalie Nelson reported the following:

- ASG will be participating in the "March in March," in Sacramento on March 16, organized by the Student Senate for California Community Colleges.
- ASB and College Activities have teamed up for Welcome Week to aid students in finding their way around campus and to their classrooms.
- Over 30 clubs will participate in the first club rush of the semester. The clubs cater to the diverse interests of students and provide educational learning opportunities outside the classroom environment.
- The Spring Volunteer Fair will be held on January 21. Students have a variety of organizations from which to make their volunteer choices, such as Habitat for Humanity and Big Brothers and Big Sisters.

Mr. Smith said there has been discussion about SCCC having a more eco-friendly presentation to the community and other community colleges. He and Chancellor Crow have discussed the possibility of adding student participation through a contest for students to submit practical ideas on how we can save energy and money. Perhaps this could be talked about at one of the Board retreats.

Old Business

None.

Future Agenda Items

None.

Delegations, Petitions,
and Communications

None.

Closed Session

There were no items for closed session.

Adjournment

The meeting was adjourned at 5:31 p.m. by the unanimous consent of the Board.

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District

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