

MINUTES OF THE RETREAT OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
JANUARY 14, 2009

Call to Order	A retreat of the Board of Trustees of the State Center Community College District was called to order by Board President William J. Smith at 11:00 a.m., January 14, 2009, at Piccadilly Inn Airport, 5115 E. McKinley, Zinfandel Room, Fresno, California.
Trustees Present	William J. Smith, President Patrick E. Patterson, Vice President Isabel Barreras Richard M. Caglia H. Ronald Feaver Leslie W. Thonesen
Trustee Absent	Dorothy Smith, Secretary
Others Present	Tom Crow, Chancellor, SCCCCD Doug Brinkley, Vice Chancellor, Finance and Administration, SCCCCD Cynthia Azari, President, FCC Barbara Hioco, President, RC Terry Kershaw, Vice Chancellor, NC Michael Quinn, Interim Vice Chancellor, Workforce Development and Educational Services, SCCCCD Brian Speece, Associate Vice Chancellor, Business and Operations, SCCCCD Randy Rowe, Associate Vice Chancellor, Human Resources, SCCCCD Jan Krueger, Executive Secretary to the Chancellor
Delegations, Petitions, and Communications	None.
Open Session	After the call to order by Board President Smith, Chancellor Crow opened up the meeting for dialogue on the topics on the agenda, as specified by the Board, stating that this is the Board's opportunity to have their questions addressed, and for the District to receive the Board's input and direction.

Open Session  
(continued)

A. Electronic Board Agendas

*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Randy Rowe, Jan Krueger)*

Doug Brinkley provided a demonstration of a web-based delivery system for an electronic board agenda developed by the District using a PDF Adobe Reader format. Following the demonstration and discussion, Dr. Crow said the District would do a trial run with the Board members for two or three months prior to start-up, after which, if agreed upon by all Board members, the electronic board agenda delivery system would be implemented with the July 2009 Board agenda.

B. Classification Study

*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Randy Rowe, Jan Krueger)*

Randy Rowe provided information and discussed elements of conducting a classified employee classification study. In addition, the Board members asked questions concerning the reclassification process for classified staff.

Delegations, Petitions,  
and Communications

None.

Mr. Smith called a recess of open session at 12:15 p.m.

Open Session

Mr. Smith called open session to order at 12:50 p.m.

C. Budget

*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Brian Speece, Michael Quinn, Jan Krueger)*

Doug Brinkley presented a budget update, giving an overview of the governor's and legislature's budget proposals and the State's revenue options. He presented what the District is doing to prepare for budget reductions. The Board will be receiving a proposal for funding supplies and materials for 2009-10.

Open Session  
(continued)

- D. Educational Master Planning and Career-Technical Education  
*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Michael Quinn, Barbara Hioco, Cynthia Azari, Terry Kershaw, Brian Speece, Jan Krueger)*

Barbara Hioco provided a presentation on the educational master plan that the campuses will be developing to meet planning needs and accreditation requirements. She also explained the difference between the existing strategic plan and an educational master plan and why both are needed.

Michael Quinn, Cynthia Azari, Barbara Hioco, and Terry Kershaw provided presentations on current program changes and future career and technical education programs for Fresno City College, Reedley College and the North Centers. Two points from the discussion were to investigate waste management technology with an emphasis on studying alternative ways to use waste to create energy, and to have students involved in finding ways to save money in the budget through green technology.

- E. Facilities Planning and Future Bond  
*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Brian Speece, Jan Krueger)*

Doug Brinkley provided a presentation on districtwide planning for facilities and future bond measures. The overview and discussion included the status of Measure E projects, status of statewide bond funding, review of OAB funding, planning for the Clovis Center facilities, planning for a future local bond, coordination of local and statewide bonds, identifying potential capital bond projects, and energy and sustainability community college policy.

- F. Chancellor's Report  
*(Present: Willie Smith, Pat Patterson, Isabel Barreras, Richard Caglia, Ron Feaver, Les Thonesen, Tom Crow, Doug Brinkley, Jan Krueger)*

Dr. Crow provided Board-requested information on the following:

A non-mandatory, two-hour online course in NIMS disaster preparation training is being developed. Board members will

Open Session  
(continued)

be notified and provided the opportunity to take the course when it becomes available. Board members also expressed their interest in participating in trainings offered within the District, such as Leadership State Center and technology trainings through the Training Institute.

The Board members received information and discussed the current policy and administrative regulations for travel and conference. A comparison of meal and lodging allowances from state and local government agencies and community colleges was provided. The board policy and administrative regulation review process was discussed.

Adjournment

The Board retreat was adjourned at 3:35 p.m. by the unanimous consent of the Board.

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Dorothy Smith  
Secretary, Board of Trustees  
State Center Community College District

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