

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue  
Fresno, CA 93704  
4:30 p.m., November 3, 2009

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Special Meeting of September 30, 2009, and Regular Meeting of October 6, 2009
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff

A. PRESENTATIONS

- 1. Chancellor's Report Tom Crow
- 2. Campus Reports Cynthia Azari, FCC  
Barbara Hioco, RC  
Terry Kershaw, NC
- 3. Academic Senate Report Linda DeKruif, FCC
- 4. Classified Senate Report Melanie Highfill, RC
- 5. Entrepreneurship Marianne Dunklin, FCC  
Eric Nasalroad, RC
- 6. Veterans Services Michael White, RC  
Amber Fowler, RC  
Chris Villa, FCC  
Mary Alfieris, FCC

- B. CONSIDERATION OF CONSENT AGENDA [09-29HR through 09-30HR]  
[09-107G through 09-116]

C. HUMAN RESOURCES

D. GENERAL

1. Budget Update [09-60] Doug Brinkley
2. Acknowledgment of Quarterly Financial Status Report, [09-61] Doug Brinkley  
General Fund

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to  
Government Code Section 54957

B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to  
Government Code Section 54957

Title: Associate Vice Chancellor, Workforce Development and Educational  
Services, SCCC

C. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining  
Unit; SCFT Part-Time Bargaining Unit and California School Employees  
Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code  
Section 54957.6

D. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957,  
Chancellor Search

XII. Open Session

- A. Consideration to Appoint Associate Vice Chancellor, [09- 62]  
Workforce Development and Educational Services, SCCC

XIII. Adjournment

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
November 3, 2009

HUMAN RESOURCES

1. Employment, Change of Status, Resignation, Academic Personnel [09-29HR]
2. Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [09-30HR]

GENERAL

3. Consideration to Adopt Resolution Scheduling Date and Time for Organizational Meeting of the Board of Trustees [09-107G]
4. Consideration to Approve SCCC Foundation Fundraising Event [09-108G]
5. Review of District Warrants and Checks [09-109G]
6. Consideration to Accept Construction Project, HVAC Replacement, District Office [09-110G]
7. Financial Analysis of Enterprise and Special Revenue Operations [09-111G]
8. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [09-112G]
9. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College [09-113G]
10. Consideration to Adopt Resolution Authorizing Agreement with State of California Department of Rehabilitation for the American Recovery and Reinvestment Act (ARRA) Case Service Contract, Reedley College [09-114G]
11. Consideration to Accept Grant Augmentation from the U.S. Department of Education for a Science Technology Engineering Math (STEM) Improvement Project, Reedley College [09-115G]
12. Consideration to Approve Out-of-State Travel for Theatre Arts Students, Fresno City College [09-116G]

**DRAFT PRESENTED FOR APPROVAL**  
MINUTES OF SPECIAL MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
September 30, 2009

Call to Order	A special meeting of the Board of Trustees of the State Center Community College District was called to order by President William J. Smith at 7:31 a.m., September 30, 2009, in the District Office Conference Room, State Center Community College District, 1525 E. Weldon, Fresno, California.
Trustees Present	William J. Smith, President Patrick E. Patterson, Vice President Isabel Barreras Richard Caglia H. Ronald Feaver Leslie W. Thonesen
Trustee Absent	Dorothy Smith, Secretary  Also present for open session was Jan Krueger, Executive Secretary to the Chancellor; and Dr. Pamila Fisher, Search Consultant, Association of Community College Trustees
Delegations, Petitions, and Communications	None.
Closed Session	At 7:33 a.m. Mr. Smith called a recess of open session, and the Board moved into closed session to discuss PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search.
Open Session	The Board moved into open session at 8:58 a.m.
Report of Closed Session	Mr. Smith reported that in closed session the Board gave direction to the search consultant Dr. Pamila Fisher, Association of Community College Trustees, for the position of Chancellor, State Center Community College District. No action was taken.
Adjournment	The meeting was adjourned at 8:59 a.m.

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Dorothy Smith  
Secretary, Board of Trustees  
State Center Community College District

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**DRAFT SUBMITTED FOR APPROVAL**  
MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
October 6, 2009

- Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William J. Smith at 4:30 p.m., October 6, 2009, at the Madera Center, 30277 Avenue 12, Assembly Room 120, Madera, California.
- Trustees Present                William J. Smith, President  
Patrick E. Patterson, Vice President (arrived at 4:55 p.m.)  
Dorothy Smith, Secretary (arrived at 4:40 p.m.)  
Isabel Barreras (Left at 6:30 p.m.)  
Richard Caglia  
H. Ronald Feaver  
Leslie W. Thonesen  
Erika Gutierrez, Student Trustee, Fresno City College  
Alexandria Morales, Student Trustee, Reedley College
- Also present were:  
Tom Crow, Chancellor, SCCC  
Doug Brinkley, Vice Chancellor, Finance and Administration, SCCC  
Cynthia Azari, President, Fresno City College  
Barbara Hioco, President, Reedley College  
Terry Kershaw, Vice Chancellor, North Centers  
Randy Rowe, Associate Vice Chancellor, Human Resources, SCCC
- Introduction of Guests        Trustee Isabel Barreras introduced and recognized the following special guests:
- Debi Bray, CEO/President, Madera Chamber of Commerce  
Dr. Sally Frazier, Superintendent, Madera County Office of Education  
Michael Westley, President, MUSD Board of Trustees  
Jill and Steve Cholewa, Madera Center Supporters  
Ron Manfredi, Chairman, SCCC Personnel Commission  
Robert Poythress, Madera City Council  
Ronald Manfredo, Madera County Board of Education  
Elaine Craig, Executive Director, WIB, Workforce Development  
Al Galvez, Governmental Relations Manager, Pacific Gas & Electric, and Commissioner on the Madera Unified Personnel Commission  
Mary Diebert, Account Representative, Madera Pacific Gas & Electric

Dr. Kershaw thanked the community members and elected officials present for their continued support of the Madera Center.

Among the others present, the following signed the guest list or were noted as present:

Jan Krueger, Executive Secretary to the Chancellor, SCCC  
Gregory Taylor, General Counsel, SCCC  
Janell Mendoza, Associate Business Manager, NC  
Linda Little, Secretary to the Vice Chancellor, NC  
Peggy Marks, Accounting Technician I, Madera Center  
Tom Mester, Academic Senate President, RC/NC  
David Richardson, President, North Centers Faculty Association  
Linda DeKruif, Academic Senate President, FCC  
Ernie Garcia, Classified Senate President, FCC  
Melanie Highfill, Classified Senate President, RC/NC  
Zwi Reznik, SCFT President  
Kasey Oliver, CSEA Vice President  
Gary Sakaguchi, Director of Technology, RC/NC  
Jim Chin, Dean of Instruction, MC  
Monica Cuevas, Dean of Students, MC  
Nicola Visveshwara, LVN Coordinator, MC  
Carol Fernandez, Nursing Instructor, MC  
Martha Varian, Student, MC  
Tanea Peterson, Student, MC  
Joseph McMillan, Student, MC  
Lori Levine, Instructor, RC  
Eileen Apperson, Instructor, RC  
Jackie Morales, RC  
David Clark, Dean of Instruction, RC  
Lucy Ruiz, Public Information Officer, RC  
Ernie Garcia, Classified Senate President, FCC  
Dennis Byrns, Instructor, FCC  
Ron Nishinaka, Tree Fresno, Faculty Emeritus, RC  
Deb Everson Borofka  
Deborah Qualle  
Teresa Patterson, Executive Director, Public and Legislative Relations, SCCC  
Deborah Ikeda, Vice President of Instruction and Student Services, NC  
Randall Vogt, Director of Purchasing, SCCC  
Scott Thomason, Vice President, Administrative Services. RC  
Nathan Saari, RC  
Michael White, Vice President, Student Services, RC  
Bill Turini, Instructor, RC

Approval of Minutes

The minutes of the Board meeting of September 1, 2009, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Thonesen to approve the minutes of the September 1, 2009, meeting, as presented. The motion carried as follows:

6 – Yes

0 – No

1 – Absent (Patterson)

Delegations, Petitions,  
and Communications

PG&E Presentation

Dr. Kershaw introduced Mr. Al Galvez, Governmental Relations Manager for PG&E. Utilizing the grant process, PG&E has donated \$5,000 annually over the past four years to the Madera Center. With the global emphasis on energy sustainability, this year's grants monies will be used to highlight green technology, alternative and energy efficient programs, and future careers in green industries. One venue for this educational program will be the Madera Center's April 2010 Spring Extravaganza for local high school, college students, and community members.

Mr. Galvez attended the 2009 Spring Extravaganza and hopes more people will become involved this year to see the new energy environments coming out, and the new green jobs that are helping with the initiatives they have.

Mr. Galvez introduced Ms. Mary Diebert, Account Representative for Madera Pacific Gas & Electric, stating she has been entrenched with this community for many years. He recognized Ms. Diebert for her work, noting she finds good programs to partner with PG&E.

Mr. Galvez and Ms. Diebert presented the check for \$6,000, with \$1,000 going to the State Center Foundation, to Board President Smith who accepted it on behalf of the Board, Madera Center, SCCC, and SCCC, expressing his appreciation and thanking PG&E for their much appreciated support.

Announcement: Zwi Reznik made an announcement on behalf of Lacy Barnes, and he also personally took pleasure in announcing, that she completed her doctoral thesis defense last week. She was not able to attend the Board meeting but expresses her thanks and appreciation to the Board and district faculty and staff for the substantial encouragement she received as she progressed toward her goal.

Delegations, Petitions,  
and Communications  
(continued)

Request to Address the Board

Dr. Deb Everson Borofka requested to address the Board and had previously requested that her remarks, also provided to the Board in writing, be recorded into the minutes.

Members of the SCCC Board of Trustees,

The shortest distance between two points is a straight line, so I will be brief, and I will trust that you have had a chance to review the packet of information I sent you last month regarding my experience with the Reedley College Equivalency Committee and the Reedley College Academic Senate. Here's the straight line of my situation:

I have a Ph.D. in Mythology, granted by Pacifica Graduate Institute in 2005. Mythology is the study of ancient world literatures. I currently teach on-line for UCLA Extension's Writers' Program and serve as a Dissertation Reader for Pacifica Graduate Institute.

In early April of 2009 I completed a petition for an equivalency to teach English for Reedley College and the North Centers. In May my original petition was denied by the Equivalency Committee; I filed an appeal within the specified five-day time frame, and in September I was informed that my appeal was likewise denied by the Executive Council of the Senate.

Here are the areas where I believe these two committees have been remiss in following their own policies:

1. The decisions were not timely. Neither committee responded in the time frame specified by the Equivalency process. If I hadn't e-mailed Dr. Mester in September, I might still be waiting for an answer.
2. The communication of those decisions was not full or transparent: I had no communication from Michael van Wyhe, the chair of the Equivalency Committee, regarding the denial of my petition or any deficits in my qualifications. Instead he left that unpleasant task to an interim dean who was not part of the committee nor was he party to its deliberations. As a result, I received nothing in writing—nothing with specific reasons for the decision or supporting details—prior to completing the appeal packet in the prescribed five-day window of time. In response to my packet of information filed in appeal, I received an email with an attached letter on September 3<sup>rd</sup> stating that the Reedley College Academic Senate Executive Council, "could not discern how your work in Mythological Studies equated to the body of work required for a Master's in English from your selected example of California State University Fresno." This is what I received in response to a 60-page packet of information, three months after the fact. This is not a reason, only a conclusion, and have yet to find out what areas of deficit this conclusion might be based on.
3. The opinions of experts within the discipline were not apparently considered. I had the signature of the chair of the department as well as the signature of four other full-time English instructors. That support was either ignored or discounted, again for reasons

Delegations, Petitions,  
and Communications  
(continued)

unspecified. In my appeal packet I also included letters of support from two members of the English faculty, and again that support was seemingly not accorded any weight.

4. Subsequent validation of my credentials/qualification by Dr. C. Hales, a discipline expert at the comparative institution (CSU Fresno), has yet to be taken into consideration.
5. Senate Executive Council has made no attempt to ask for further clarity even after the appeal packet and letters of support were included for their consideration.
6. I was not offered any kind of meeting until I emailed a letter to the Board of Trustees. Even after this face-to-face meeting of three weeks ago, Dr. Mester and Mr. van Wyhe could not provide a list of deficits in the coursework submitted for equivalency, only a copy of a memo from Mr. van Wyhe to Dean Tom West with my name placed in the memo line. Once again, this document offered general conclusions, but no specific course work deficits.

Thank you for your time. I am compelled to share this information with you all as this whole episode has been extremely frustrating and does not reflect well upon the district. I understand that this area falls under the purview of the Reedley College Academic Senate, but the various committees' conduct in this matter has not been professional or collegial, and I hope to seek some resolution.

Mr. Smith thanked Dr. Borofka, stating the Board has heard what she said and would not respond at this time. He added that there would be a presentation later on the agenda regarding the equivalency process.

Chancellor's Report

Dr. Crow reported the following for SCCCD:

CAM Open House – Prior to the meeting, some of the Board members toured the new Center for Advanced Manufacturing (CAM). This state-of-the-art, 8000 square foot center will prepare students to enter the workforce with skills utilizing the latest technology in welding, machine mechanics and electrical. The CAM is part of the SCCCD's larger efforts to focus on economic and workforce development throughout the Valley.

Nursing Endowment -The SCCC Foundation has received a \$100,000 gift to establish a scholarship endowment for nursing students at Fresno City College. The donor, Mrs. Rinko Yoshioka, a retired RN, made the generous gift in order to provide financial assistance to students in need. Nurses are on the front lines of patient care, and now, more than ever before, more qualified, highly skilled nursing professionals are needed. On behalf of the Board of Trustees and SCCCD, Dr. Crow thanked Mrs. Yoshioka for her generosity, nursing students will benefit for years to come because of this endowment.

Front & Center Story – Dr. Crow called attention to a recent story posted in the online SCCCD newsletter, *Front & Center*. There has been discussion over the last few months of how

Chancellor's Report  
(continued)

difficult it is for students to find courses during this high enrollment period. One student, Nicole Margulis, tells her story in the most recent issue of *Front & Center* of how she has met scheduling challenges. Ms. Margulis is a wonderful example of how students are creatively putting together full schedules by attending different campuses. Currently, Nicole takes courses at Fresno City College, the Willow International Center and the Madera Center. The story of her determination and dedication to completing her education is inspiring, to say the least. The story can be found at [www.frontandcenter.cc](http://www.frontandcenter.cc), plus other stories about the wonderful people and programs that make up SCCC.

Campus Reports

Dr. Kershaw reported the following for the North Centers:

- FTES –The Madera Center has grown 8.2% from last fall. The center has over 3,000 students currently enrolled and has for the first time reached its full-time equivalent students.
- NAEYC – The Madera Child Development Center is awaiting the decision on their accreditation reaffirmation from the National Association for the Education of Young Children (NAEYC). A site visit was completed on September 28.
- WIB –The Madera County Workforce Investment Board (WIB), through the Madera Center, offered a Medical Administrative Assistant Certificate program through ARRA. Twenty students enrolled in the 21-unit program this summer. A certificate ceremony was held September 28. Dr. Kershaw thanked Elaine Craig, the Madera WIB and staff for their work in the development of this partnership.
- Scholarships – Scholarship support has been awarded to 30 Madera Center students thanks to the generosity of 17 donors (individuals, local businesses and service clubs).
- Activities – Rocktoberfest is October 7 at the Madera Center and October 13 at Willow International. The Willow community choir will be performing in the CSU college invitational festival. Veterans' Day recognition is November 9 at Madera and Willow International Centers. Career Fairs are November 17 at WI and November 18 at MC. The International Day Holiday Festival is December 10 at WI. The LVN pinning ceremony is December 17.

Dr. Azari reported on the following from Fresno City College:

- Centennial Honorees – Fresno City College is preparing for their 100<sup>th</sup> anniversary celebration in 2010. The search is on to find "100 Stars for 100 Years" – people who have made a lasting impact on the community and the college. The centennial honorees will be recognized throughout the year of celebrations with the first 100 announced at the Centennial Ball on December 31, 2009. Tickets are on sale now.

Campus Reports  
(continued)

- McLane Great Granddaughter – The great granddaughter of FCC Founder C. L. McLane visited FCC on October 5. Fresno Bee reporter Paula Lloyd helped locate Mrs. Beverly Brock of Sanger through her weekly column "Ask Paula."
- Recognition – Dr. Carolyn Drake was recognized for excellence in outstanding contribution to the health and well being of the Fresno community by the Fresno San Joaquin Valley Chapter of Black Women Organized for Political Action. She was honored at the annual Salute to Sisterhood.
- Extreme Tour – The Collegiate Entrepreneurship Organization (CEO club) is hosting the Extreme Entrepreneurship tour at FCC on October 29.
- Eurydice – The FCC Theatre Department is presenting a contemporary adaptation of the Greek myth Eurydice, October 9-17. Chuck Erven is directing. Guest award-winning scenic designer Matt Scarpino has been lending his vision to the set design.

Dr. Hioco reported the following from Reedley College:

- Scholarships – The annual scholarship awards will be held October 7. The RC Foundation and the SCCC Foundation awards are presented at this joint event. Approximately 120 students will receive \$60,000 in awards.
- Facilities – Good progress is being made on the residence hall and student activities center, both of which are within 30 days of completion. The formal dedications and open house will be scheduled for late November or early December.
- ACCT – Student Services VP Michael White, Interim Athletic Director Javier Renteria and President Barbara Hioco will be presenting at the ACCT conference on October 9.
- Media – ESL instructor Felicia Meter appeared on Univision and Telefutera. Math instructor Maria Kelly was interviewed on Channel 30 for Fresno College Night. The Forestry Department was featured on Channel 47. *The Business Journal* featured Kathy Rudy's learning skills class. English instructor Eileen Apperson is featured in *Writing in Real*, an online magazine. Interim Head Football Coach Randy Whitehead was interviewed on Channel 47. Dr. Hioco thanked Lucy Ruiz for her publicity work for RC's programs.
- Fresno Fair – RC agriculture students will be competing in the livestock show at the Fresno Fair livestock show.
- Student Activities – The October leadership workshop is titled "Developing Your Inner Leader."
- Student Success Committee – This committee sponsors many professional development activities for faculty. The most recent was a free two-day event on successful strategies for retention, classroom management and participation. Lori Levine was thanked for bringing this activity to RC.

Mr. Patterson arrived at the meeting at 4:55 p.m.

North Centers Faculty  
Association Report

David Richardson, President of the North Centers Faculty Association, and history instructor at the Madera Center, welcomed the Board of Trustees and attendees to the Madera Center. Traditionally, when the Board of Trustees meets at the Madera Center, the North Centers Faculty Association gives the report on behalf of the RC/NC Academic Senate, with emphasis on the activities of the North Centers. He reported the following:

Introductions – North Centers Faculty Association Executive Committee for 2009-10 are Cynthia Elliott, immediate past president; Dr. Mark Harmon, president-elect; Russell Hickey, treasurer; and Nicola Visveshwara, secretary.

Budget – The budget situation is difficult, and at the North Centers, it is a particular challenge since the vast majority of the budget is devoted to staff. Despite the potential for tension in a situation like this, the faculty and staff of the North Centers work very closely with administration to make sure that budgetary limits are met while still providing students access to as many classes as possible.

Student Activities – The Faculty Association of the North Centers is committed to student activities and opportunities for creating the total college experience. The faculty is actively involved in student activities as club advisors, organizing the activities and celebrating the rich cultural heritage and diversity of our centers. Hundreds of students attended a series of Banned Book Readings at the Madera Center library. Students were exposed to literature from a wide variety of cultural and historical sources. Recent activities were Mexican Independence Day, Constitution Day and a series of readings celebrating Hispanic Heritage Month.

Faculty and Staff Activities – The faculty is also concerned with maintaining employee morale and camaraderie. In years past, the faculty had gotten together at the end of the semester to get a chance to meet, talk and socialize outside of school. As the North Centers have grown, some of these traditions have fallen by the wayside. The Faculty Association is planning to revive this tradition. There will also be more opportunities to recognize our own for their outstanding contributions to the North Centers.

Self Study – The North Centers faculty is excited by the possibility of becoming part of the newest addition to the colleges of the State Center Community College District. The faculty and staff are working to make sure that everything is in place to begin their self study for becoming an independent college. Faculty is trying to make sure that all educational requirements for that eventuality are being met. One particular area of focus has been on creating SLO's (Student Learning Outcomes) at the course, program and college levels. Virtually all of the disciplines at the

North Centers Faculty  
Association Report  
(continued)

North Centers are now tracking SLO's which they created in their classes, analyzing the data gathered and using that data to improve classroom instruction. North Centers faculty are helping on the accreditation self study for Reedley College and are looking forward to using those experiences for their self study.

Classified Senate  
Report

Ernie Garcia, FCC Classified Senate President, reported the following:

- Classified Senate approved operating agreements for some campus committees, and the members are staying active on as many of the shared governance committees as they can.
- Carwash tickets will be sold as a fundraiser to help foot the bill for staff development day on November 11. The Board members are invited. An email invitation will be sent to the members and others to attend.
- The next FCC Classified Senate meeting is October 21.
- FCC's Centennial Ball tickets are available; everyone is encouraged to purchase a ticket and join the opening celebration on New Year's Eve, December 31.

North Centers LVN  
Program

Dr. Jim Chin, Madera Center Dean of Instruction, introduced LVN Coordinator Nicola Visveshwara and Carol Fernandez, full-time faculty member for the nursing program.

Ms. Nicola Visveshwara provided a slide presentation on the origination of LVN program at the Madera Center through an Economic Development Industrial Driven Regional Collaborative Grant used to develop the program and skills lab. The first class was admitted in Spring 2003, and to date five classes have graduated. A traditional cohort of 30 students is admitted every 18 months. Information was provided on grant funding, program expansion, enrollments, graduates, and number of students who have passed the NCLEX, ethnicity, age, gender, GPA, retention and success rates. The May 2008 class was the first group of WIB-funded LVNs to graduate. Equipment funds for nursing and allied health programs were provided through a grant sponsored by the Economic Development and Workforce Preparation Division. These funds were used to furnish a skills lab and simulation lab. Another grant is an LVN to RN Step Up Development Grant, which provides funding for curriculum development for a proposed LVN to RN program, feasibility study (approved in March 2008) and self study required by the board of Registered Nursing, submitted in May 2009. There will be a site visit at the end of November, and they anticipate the approval being placed on the first agenda of the Board of Registered Nursing's Education and Licensing Committee in 2010.

North Centers LVN Program (continued)

Because of the demand for nurses in the Madera area, it is important for LVNs to continue up the career pathway. The proposed associate degree in science, LVN to RN program, is the career pathway for licensed vocational nurses to become associate degree registered nurses. Upon successful completion of this program and passing the NCLEX RN, students can continue the career pathway to complete their bachelor's degree in nursing. Three students were introduced and spoke about their experiences in the program: Martha Varian, a graduate of the first class; Tanea Peterson, a student due to graduate in December and a WIB-funded student; and Joseph McMillan, a second-semester student who is scheduled to graduate in May 2010.

Policy and Procedure for Determining Degree Equivalencies for the Purpose of Faculty Hiring

Dr. Crow introduced the presentation on the policy and procedures for determining degree equivalencies for the purpose of faculty hiring. The Board was provided copies of the presentation, which included the following:

Information of AB1725 legislation; agenda for the January 10, 1989, Special Board Workshop on AB1725; Board Item 90-102 from June 5, 1990 (agreement with faculty senates and/or the Federation regarding AB1725); minutes of June 5, 1990, Board meeting regarding Board Item 90-102; Title 5, 53430-equivalencies; Summary of regulatory scheme for equivalencies; and FCC and RC Equivalency Committee procedures (preparation of the petition, signature process, review process, notification process, appeal process).

Dr. Crow said it is appropriate to review some policies periodically, especially because of some questions that have recently arisen. He provided a brief history of AB1725 legislation of 1988, and the Board's action at their June 5, 1990, meeting to enter into an agreement between the Board and the faculty senates and/or the federation regarding provisions of AB1725 in five areas of employment policies, and for the purpose of this presentation, the area of degree equivalencies for the purpose of faculty hiring. In the agreement it was proposed that the Academic Senate at each campus establish within their structure a standing committee for the expressed purpose of determining the validity of the equivalency claim. The minutes of the meeting record the approval of the five areas upon a motion by Dr. Kessler and a second by Mr. Patterson that the Board approve the agreement, which included the procedures for handling the equivalencies. In other words, equivalencies are the purview of the faculty senate for which they would determine a process and that the Board would rely primarily upon the advice of the faculty senates to determine equivalencies.

General Counsel Greg Taylor presented an overview of the statutory and regulatory landscape that was left by AB1725 for

Policy and Procedure  
for Determining Degree  
Equivalencies for the  
Purpose of Faculty  
Hiring (continued)

determining equivalencies. The Education Code requires the Board of Governors to set minimum qualifications in the individual fields, and Title 5 adopts and tracks very closely that education code language. It does permit hiring outside of the minimum qualifications on the presentation of qualifications that are at least equivalent to the minimum qualifications. If a district is going to hire on the basis of equivalency, the process, criteria and standards must be developed and agreed upon jointly by the board and the academic senates. That process must, at a minimum, require that the board rely primarily upon the advice and judgment of the academic senate. As Dr. Crow pointed out, the Board did reach such an agreement with the Academic Senate. If there were no agreement in place, there would be no equivalency hiring in the district, and the district would be bound by the minimum qualifications set out by the Board of Governors. In summary, the process, standards and criteria must be established jointly between the Board and the Academic Senates. That process must provide that the board rely primarily upon the advice and judgment of the senate. If there is no agreement, there is no equivalency hiring. So consistent with that scheme, the district adopted ARs consistent with the Ed Code and Title V, and with the agreement reached between the Board and Academic Senates, the senates have adopted procedures consistent with the Ed Code, and Title V.

Mr. Patterson and Mr. Taylor discussed the Board's responsibility with respect to the outcome of the equivalency process and the Board's opportunity, obligation and statutory authority to overrule a determination of nonequivalency. Mr. Taylor responded that nothing in the equivalency petition process, as adopted by the Academic Senates, replaces the Board's function in hiring faculty. The Board hires, but the Board has through an agreement with the Academic Senate, left the determination of equivalency to the Academic Senate with the agreed upon criteria and standards. The hiring decision always comes to the Board, who could ask if the candidate has the equivalent experience.

FCC Equivalency Committee member Dennis Bryns and RC/NC Academic Senate President Tom Mester presented how the Academic Senates implemented the equivalency agreement at their campuses and the equivalency committee processes for review and approval/denial of equivalency petitions. Each has implemented their own set of procedures.

Questions from Mr. Patterson, Ms. Smith, Ms. Barreras and Mr. Smith were addressed by Mr. Bryns and Dr. Mester and administration. The questions pertained to notification timelines for approval or denial of equivalency, who notifies the petitioner, adjunct and full-time equivalency processes, applications for

employment and equivalency petitions, routing of equivalency petitions and committee membership.

Consent Agenda  
Action

President Smith announced that Consent Item 09-25HR has been amended and the Board has been provided with copies of the change. It was moved by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees approve Consent Agenda Items 09-25HR, as amended, and Items 09-26HR through 09-28HR and 09-97G through 09-106G, as presented. The motion carried unanimously with seven Board members present.

Employment,  
Reassignment,  
Resignation,  
Retirement, Academic  
Personnel  
[09-25HR]  
Action

approve the academic personnel recommendations, Items A through D, as amended

Employment, Change  
of Status, Resignation,  
Retirement, Classified  
Personnel  
[09-26HR]  
Action

approve classified personnel recommendations, Items A through F, as presented

Consideration to  
Approve Reduction of  
Vacant Office Assistant  
III Position #2477 from  
12 Months to 10  
Months, Fresno City  
College  
[09-27HR]  
Action

approve the reduction of the vacant Office Assistant III, position #2477, Fresno City College from 12 months to 10 months, effective October 7, 2009

Consideration to  
Approve Employment  
of Part-Time Faculty,  
Fall 2009, Fresno City  
College, Reedley  
College and North  
Centers  
[09-28HR]  
Action

approve employment of part-time faculty for Fresno City College, Reedley College, and North Centers for Fall 2009, as presented

Consideration to Adopt  
2010-2011 and 2011-  
2012 Instructional  
Calendars for Fresno  
City College, Reedley  
College and North  
Centers  
[09-97G]  
Action

adopt the 2010-2011 and 2011-2012 instructional calendars for Fresno City College, Reedley College and North Centers, as presented

Review of District  
Warrants and Checks  
[09-98G]  
Action

review and sign the warrants register for the period August 22, 2009, to September 24, 2009, in the amount of \$18,118,388.36; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period August 20, 2009, to September 23, 2009, in the amount of \$1,010,960.98

Consideration to  
Accept Construction  
Project, Boiler  
Replacement, Physical  
Education and  
Humanities Building,  
Reedley College  
[09-99G]  
Action

- a) accept the project for Boiler Replacement, Physical Education and Humanities Buildings, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Weight Room  
Rubber Floor  
Installation, Reedley  
College  
[09-100G]  
Action

- a) accept the project for Weight Room Rubber Floor Installation, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Life Science  
Building Reroofing  
Project, Reedley  
College  
[09-101G]  
Action

- a) accept the project for Life Science Building Reroofing Project, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Approve Resolution to  
Renew Application for  
Federal Surplus  
Property Program,  
Districtwide  
[09-102G]  
Action

adopt a Resolution naming the following staff members to sign warehouse issue sheets for acquisition of federal surplus property from the California State Agency for Surplus Property:

District Office	Douglas R. Brinkley Vice Chancellor Finance and Administration
District Operations	Brian Speece Associate Vice Chancellor Business & Operations
Fresno City College	Michael Guerra Vice President Administrative Services
Reedley College	Scott Thomason Vice President Administrative Services
North Centers	Janell Mendoza Associate College Business Manager

Consideration to  
Accept Resolution  
Authorizing Agreement  
with the California  
Department of  
Education for Child  
and Adult Care Food  
Program (CACFP)  
Elective Online  
Training, Fresno City  
College  
[09-103G]  
Action

- a) adopt Resolution No. 2009-16 authorizing the agreement between the California Department of Education, Nutrition Services Division, and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for elective online training for the period October 1, 2009, to September 30, 2010, with funding in the amount of \$60,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Adopt  
a Grant from the U.S.  
Department of  
Agriculture for a  
Hispanic-Serving  
Institutions (HSI)  
Education Grant for  
Partners in Agricultural  
Leadership, Reedley  
College  
[09-104G]  
Action

- a) authorize the district, on behalf of Reedley College, to accept the Hispanic-Serving Institutions (HSI) Education Grant for Partners in Agricultural Leadership from the U.S. Department of Agriculture for the two-year period September 1, 2009, through August 31, 2011, with total funding in the amount of \$300,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to  
Authorize Agreement  
with the Foundation for  
California Community  
Colleges for the Career  
Ladders Project,  
Central Valley Career  
Advancement  
Academy  
[09-105G]  
Action

- a) authorize the district, on behalf of the Central Valley Career Advancement Academy to enter into an agreement with the Foundation for California Community Colleges to provide funding for the Career Ladders Project in the amount of \$20,000 for the period August 25, 2009, through September 30, 2010;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration of  
District Membership in  
Educational  
Organization  
[09-106G]  
Action

approve membership in the American Association of Community Colleges (AACC) for January through December 2010 in the amount of \$26,770

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Budget Update  
[09-54]  
No Action

Doug Brinkley provided an update on the status of the State of California budget. The state Chancellor's Office has not released funding allocations for 2009-10 including apportionment workload reduction and categorical cuts. The state Chancellor's Office is consolidating some local, statewide and regional grants in Economic and Workforce Development (notification is not expected until October 15). Other grant cuts and consolidation may be forthcoming. Detail on federal stimulus allocation and clarifications of some regulations have not been provided, but we do know funding is down to \$35 million from \$37 million and seems to be general purpose funding, per the federal government.

- Assessed Valuation (AV) statewide drops 2.4% or \$107 billion from 2008-09 to 2009-10 (State Board of Equalization)
- The state overall spending plan, enacted in July with budget revision, reflects a 2.2% increase in property tax
- Too early to tell effect of difference on community colleges
- 1% shortfall in AV = \$154 million in Proposition 98 guarantee with K-12 receiving state general fund backfill for loss, but not community college system
- Department of Finance reports fiscal year revenues down \$144 million through August and \$1.1 billion down when including prior four month (May through August)
- State has \$3 billion in unallocated revenue reductions in revised 2009-10 state budget

There are still questions to be answered, of which one is about the 50% rule as it relates to federal stimulus money.

Consideration of Bids,  
Lease of District-  
Owned Property,  
Reedley College Farm  
[09-55]  
Action

Ms. Smith moved and Mr. Patterson seconded that the Board of Trustees award a lease agreement to Moonlight Packing Corporation and Wawona Packing Company for the farming, maintenance and development of Parcels 0, 4, 5, 6, 7, 10, 22, 23, 24, 25, 26, 27, 32 & 35, totaling 132 acres at the Reedley College Farm, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the district.

In discussion Mr. Thonesen stated his support for this type of lease agreement, as compared to the previous percentage of profit agreement, because the farming industry is experiencing so much fluctuation. This way the district is assured of a certain amount of money. His only concern is how the farm is operated. Mr. Patterson also stated that this lease agreement is financially better for the district.

The motion carried unanimously.

Consideration to  
Review Contracted  
Legal Services  
[09-56]  
Action

Dr. Crow introduced the carryover item from the October 6, 2009, meeting, to do a Request for Proposal for outside council in designated areas. Staff has provided the Board with information based on the last three years and has asked the Board for input on the categories. The categories have been land acquisition, collective bargaining, employment law and general business. Based on input from Board members and staff, it is suggested to change land acquisition to real estate law, which would include land acquisition and development, and add the category of environmental law. Administration is asking for permission to distribute an RFP, and to identify trustee representative(s) that would serve on the interview panel. The RFP mailing will be widespread, and the Board members are asked to provide any recommendations of firms to receive RFPs.

A motion was made by Mr. Caglia and seconded by Ms. Barreras that the Board of Trustees approve categories for the contracted legal services of real estate, collective bargaining, employment law, general business, and environmental law, and authorize the administration to advertise for the Request for Proposal. The motion carried unanimously.

Dr. Crow asked if the Board wished to designate a Board member for the panel, or if the trustees wanted to notify administration of their interest. After inquiry by Mr. Smith, it was decided that Board members should contact Dr. Crow, or Mr. Taylor, to indicate interest in serving on the interview panel.

Reports of Board  
Members

Ms. Barreras left the meeting at 6:30 p.m.

Ms. Erika Gutierrez, Student Trustee for Fresno City College, reported the following for the Associated Student Government:

- September 16 was the kick off for Hispanic Heritage Month. ASG hosted the annual Mexican Independence Day celebration. Club Rush also took place on this day as well as other activities. On Constitution Day, ASG handed out Constitution booklets hosted a trivia game. If students answered five questions correctly they were able to receive a book and a meal ticket to the cafeteria.
- The Veterans BBQ fundraiser was very successful with \$600 in profit. This event closed with the sale of hot dogs for \$1. Recently ASG allocated money to help fund a group of students from the Business Department to take a trip to witness a live trial. Many of those students are looking at careers as lawyers.
- October is Breast Cancer Awareness Month. October 7 is the kick off at a club rush with a giveaway of pink ribbons to staff, faculty and students. On October 20 the Susan G. Komen organization will visit the campus and give a workshop on prevention of breast cancer. ASG is also going to have a panel discussion with various women who have survived breast cancer. Homecoming theme is “Rams Race to the 100.”
- The Fall Carnival will be on October 31, and ASG is reaching out to the community for candy donations.

Ms. Alexandria Morales, Student Trustee for Reedley College, reported the following for the Associated Student Body:

- The ASB has been preparing for 2009 Homecoming game against College of the Sequoias on October 17, at the Reedley High School field.
- Hispanic Heritage month kicked off on September 15 until October 15. The ASB has put on numerous activities around campus in honor of Hispanic Heritage month such as trivia games, guest speakers, food giveaways, and with more activities to come in the near future.
- On October 2, the SEED students performed dances from their native countries. There was a great response from students and staff who came to watch the students perform.
- Reedley College's Club Social will be held at the RC Memorial Park on October 16.
- Students are looking forward to the opening of the student center some time in November.
- The new dorms are looking great and students are excited about moving in when the facility opens.

Old Business	None.
Future Agenda Items	None.
Delegations, Petitions, and Communications	None.
Closed Session	<p>William Smith stated that in closed session the Board would not be discussing PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL /RELEASE, Pursuant to Government Code Section 54957</p> <p>William Smith stated that in closed session the Board would be discussing CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6 ; and PUBLIC EMPLOYEE APPOINTMENT/ EMPLOYMENT, Pursuant to Government Code Section 54957: Title: Vice President of Instruction, Reedley College, Title: Dean of Student Services, North Centers, and Title: Executive Director, SCCC Foundation</p> <p>Mr. Smith called a recess at 6:55 p.m.</p>
Open Session	The Board moved into open session at 7:10 p.m.
Report of Closed Session	Mr. Smith reported the Board took no action in closed session.
Consideration to Appoint Vice President of Instruction, Reedley College [09-57] <u>Action</u>	A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board of Trustees appoint Dr. Marilyn Meyer-Behringer to the position of Vice President of Instruction, Reedley College, with placement on the management salary schedule at Range 66, Step 8, at a monthly salary of \$12, 178.00, effective January 4, 2010. The motion carried by a vote of Yes (6), No (0), Absent (1) Barreras.
Consideration to Appoint Dean of Student Services, North Centers [09-58] <u>Action</u>	A motion was made by Ms. Smith and seconded by Mr. Caglia that the Board of Trustees appoint Ms. Doris Griffin to the position of Dean of Student Services, North Centers, with placement on the management salary schedule at Range 62, Step 1 at a monthly salary of \$8,930.00, effective January 4, 2010. The motion carried by a vote of Yes (6), No (0), Absent (1) Barreras.

Consideration to  
Appoint Executive  
Director, SCCC  
Foundation  
[09-59]  
Action

A motion was made by Mr. Thonesen and seconded by Ms. Smith that the Board of Trustees appoint Ms. Gurdeep Sihota-He'Bert to the position of Executive Director, SCCC Foundation with placement on the management salary schedule at Range 59, Step 8 at a monthly salary of \$10,601.00 effective October 7, 2009. The motion carried by a vote of Yes (6), No (0), Absent (1) Barreras.

Adjournment

The meeting was adjourned at 7:15 p.m. by the unanimous consent of the Board.

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Dorothy Smith  
Secretary, Board of Trustees  
State Center Community College District

jk

*Draft*

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Employment, Change of Status, Resignation,  
Academic Personnel

ITEM NO. 09-29HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Item A through D, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to employ for following persons:

Name	Campus	Class & Step	Salary	Position
Florence, Christine A.	FCC	IV, 4	\$46,947	Nursing Instructor

(Current Adjunct Instructor)  
(First Contract – November 4, 2009 through May 21, 2010)

Nelson, Gretchen A.	FCC	V, 6	\$52,626	Nursing Instructor
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(Current Categorically Funded Full-time Instructor)  
(First Contract – November 4, 2009 through May 21, 2010)

- B. Recommendation to change the contractual duty days effective October 1, 2009 for the following person:

Name	Campus	From	To	Position
Renteria, Javier	RC	190	205	Athletic Director/Counselor

- C. Recommendation to accept resignation for the following person:

Name	Campus	Effective Date	Position
Murphy, Joan C.	NC	October 31, 2009	Licensed Vocational Nursing Instructor

- D. Recommendation to employ the following person as a Training Institute Trainer:

Name	Campus	Classification	Hourly Rate	Date
Rogers, Gary	FCC	Trainer IV	\$44.69	October 8, 2009

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Employment, Promotion, Change of Status,  
Leave of Absence, Resignation, Retirement,  
Classified Personnel

ITEM NO. 09-30HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through I, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Garcia, Guadalupe	MC	Upward Bound Assistant - PPT Position No. 4037	52-A \$20.17/hr.	10/01/2009
Benson, Perry	FCC	Upward Bound Assistant Position No. 2258	52-A \$3,496.83	10/12/2009

B. Recommendation to re-employ the following person as permanent employees from the 39-month rehire list:

Name	Location	Classification	Range/Step/Salary	Date
Martinez, Rita	DO	Office Assistant III Position No. 1156	48-B \$3,333.42	10/19/2009

C. Recommendation to employ the following person as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Torres, Sergio	RC	Instructional Technician - Microcomputer Lab Position No. 3091	50-A \$19.23/hr.	10/02/2009

D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Cuadros- Gomez, Yesica	FCC	Trainer Assistant II	\$17.30/hr.	09/21/2009 thru 11/13/2009
Conner, John	FCC	Art Model	\$8.64/hr.	09/25/2009 thru 06/30/2010

E. Recommendation to approve the promotion of the following regular employee:

Name	Location	Classification	Range/Step/Salary	Date
Vargas Arredondo, Diana	RC	Bookstore Sales Clerk I Position No. 3081 to Bookstore Sales Clerk II Position No. 3081	37-B \$2,542.25 to 40-B \$2,738.08	09/01/2009

(Alternate series promotion)

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Campbell, Samerah	DO	Human Resources Assistant	57-C (Confidential)	08/29/2009
		Position No. 1046 to Human Resources Analyst	\$4,675.42 to 64-B	thru 09/21/2009
		Position No. 1046	\$4,921.25	
(Additional compensation for "working out of class" per PC rule 3-15)				
Unruh, Leah	RC	Public Information Officer	68-A	10/05/2009
		Position No. 3039 to Publications Specialist	\$5,238.00 to 54-E	
		Position No. 3045	\$4,535.75	
(Return to regular assignment)				
Peek, Cynthia	FCC	Instructional Aide	32-E	10/20/2009
		Position No. 2415 to Tutorial Assistant	\$2,609.92 to 50-A	
		Position No. 2415	\$3,333.42	
(Reclassified by the Personnel Commission at the October 19, 2009 meeting per PC rule 3-19)				
Shimer, Carolina	FCC	Instructional Aide	32-E	10/20/2009
		Position No. 2204 to Office Assistant II	\$2,609.92 to 41-B	
		Position No. 2204	\$2,805.50	
(Reclassified by the Personnel Commission at the October 19, 2009 meeting per PC rule 3-19)				

G. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Klimek, Anastascia	RC	Oasis Assistant	01/18/2010
		Position No. 3152	thru 05/31/2010
(Unpaid personal leave of absence per Article 13, Section 2 of the CSEA contract)			

H. Recommendation to accept the resignation of the following regular employee:

Name	Location	Classification	Date
Copp, Margaret	WI	Piano Accompanist Position No. 5033	09/24/2009

I. Recommendation to accept the resignation for the purpose of retirement for the following regular employee:

Name	Location	Classification	Date
Caldwell, Michael	MC	General Utility Worker Position No. 4004	10/18/2009

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Consideration to Adopt Resolution  
Scheduling Date and Time for Organizational  
Meeting of the Board of Trustees

ITEM NO. 09-107G

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EXHIBIT: Resolution

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Background:

Section 72000 (c) (2) (A) of the California Education Code requires the governing board of each community college district to select a public meeting date for their annual organizational meeting. The date selected must fall within a 15-day period commencing on the day new member's term begins, and in non-election years during the same 15-day period on the calendar. Board member terms begin on the first Friday in December in accordance with Section 72027 (b) of the Education Code. Therefore, the annual organizational meeting date for the 2009-2010 school year must fall sometime during the period of December 4, 2009, and December 19, 2009. The Board's regular meeting this year will be held on December 8, 2009, which falls within the prescribed 15-day period.

Recommendation:

It is recommended that the Board of Trustees adopt, as presented, the proposed Resolution No. 2009-17, selecting December 8, 2009, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.



CERTIFICATION

STATE OF CALIFORNIA )  
 )  
COUNTY OF FRESNO, KINGS,  
MADERA, and TULARE )

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution setting the date of the annual organizational meeting of the STATE CENTER COMMUNITY COLLEGE DISTRICT governing board adopted on the 3rd day of November 2009, at a regular meeting of the board, and that such resolution appears in the official minutes of the governing board under that date.

Dated: November 3, 2009.

\_\_\_\_\_  
President or Clerk of the Board (Signature)

\_\_\_\_\_  
(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 09-109G

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EXHIBIT: None

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Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period September 25, 2009, to October 23, 2009, in the amount of \$15,183,187.50.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period September 16, 2009, to October 21, 2009, in the amount of \$565,212.14.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Consideration to Accept Construction Project,  
HVAC Replacement, District Office

ITEM NO. 09-110G

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EXHIBIT: None

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Background:

The project for HVAC Replacement, District Office, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for HVAC Replacement, District Office; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 200

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SUBJECT: Financial Analyses of Enterprise  
and Special Revenue Operations

ITEM NO. 09-111G

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EXHIBIT: Financial Analyses

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Background:

The financial reports for the Enterprise and Special Revenue operations for the quarter ended September 30, 2009, are enclosed. The reports consist of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise operations, which consist of the Bookstores at Fresno City College and Reedley College, and the Special Revenue operations, which consist of the Reedley College Cafeteria and Residence Hall.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
BALANCE SHEET  
As of SEPTEMBER 30, 2009**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
<b>ASSETS</b>						
Cash in County Treasury				\$ 143,162	\$ 324,189	\$ 467,351
Cash in Bank	\$ 2,761,567	\$ 268,559	\$ 3,030,126	21,141	32,819	53,960
Revolving Cash Fund	20,200	26,000	46,200	10,000		10,000
Accounts Receivable	473,242	217,721	690,963	25,562	97,797	123,359
Due from Other Funds	150,000		150,000	646	42,064	42,710
Prepaid Expenses	15,232	9,631	24,863			0
Inventory	1,803,532	1,539,022	3,342,554	46,898		46,898
Total Current Assets	\$ 5,223,773	\$ 2,060,933	\$ 7,284,706	\$ 247,409	\$ 496,869	\$ 744,278
Fixed Assets (Net)	470,781	150,393	621,174			
<b>TOTAL ASSETS</b>	<b>\$ 5,694,554</b>	<b>\$ 2,211,326</b>	<b>\$ 7,905,880</b>	<b>\$ 247,409</b>	<b>\$ 496,869</b>	<b>\$ 744,278</b>
<b>LIABILITIES &amp; FUND BALANCE</b>						
Accounts Payable	\$ 48,533	\$ (25,859)	\$ 22,674			
Due to Other Funds	153,151	271,289	424,440	\$ 172,720	\$ 1,144	\$ 173,864
Warrants Payable				9,515		9,515
Total Current Liabilities	\$ 201,684	\$ 245,430	\$ 447,114	\$ 182,235	\$ 1,144	\$ 183,379
Unreserved Fund Balance	3,669,138	400,874	4,070,012	8,276	495,725	504,001
Reserved Fund Balance	1,823,732	1,565,022	3,388,754	56,898		56,898
Total Fund Balance	\$ 5,492,870	\$ 1,965,896	\$ 7,458,766	\$ 65,174	\$ 495,725	\$ 560,899
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 5,694,554</b>	<b>\$ 2,211,326</b>	<b>\$ 7,905,880</b>	<b>\$ 247,409</b>	<b>\$ 496,869</b>	<b>\$ 744,278</b>

\* Does Not Include All Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
STATEMENT OF REVENUE & EXPENDITURES  
Period Ending SEPTEMBER 30, 2009**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE	RC BOOKSTORE	TOTAL	RC CAFETERIA	RC RESIDENCE HALL	TOTAL
<b>TOTAL SALES</b>	\$ 3,497,107	\$ 2,310,721	\$ 5,807,828	\$ 184,313	\$ 219,864	\$ 404,177
<b>LESS COST OF GOODS SOLD</b>						
Beginning Inventory	\$ 1,399,508	\$ 1,381,893	\$ 2,781,401	\$ 56,724		\$ 56,724
Purchases	2,946,458	1,872,248	4,818,706	92,268		92,268
Sub-Total	4,345,966	3,254,141	7,600,107	148,992		148,992
Ending Inventory	1,803,531	1,539,022	3,342,553	46,898		46,898
Cost of Sales	2,542,435	1,715,119	4,257,554	102,094		102,094
<b>GROSS PROFIT ON SALES</b>	\$ 954,672	\$ 595,602	\$ 1,550,274	\$ 82,219	\$ 219,864	\$ 302,083
<b>OPERATING EXPENDITURES</b>						
Salaries	\$ 229,477	\$ 176,842	\$ 406,319	\$ 61,139	\$ 44,182	\$ 105,321
Benefits	67,028	58,929	125,957	32,610	16,043	48,653
Depreciation	23,690	2,745	26,435			
Supplies	8,732	2,626	11,358	607	342	949
Utilities & Housekeeping	8,308	7,887	16,195		23,953	23,953
Rents, Leases & Repairs	4,703	4,826	9,529	713	1,084	1,797
Other Operating	71,901	56,934	128,835	1,538	815	2,353
<b>TOTAL OPERATING EXPENDITURES</b>	\$ 413,839	\$ 310,789	\$ 724,628	\$ 96,607	\$ 86,419	\$ 183,026
<b>NET OPERATING REVENUE (LOSS)</b>	\$ 540,833	\$ 284,813	\$ 825,646	\$ (14,388)	\$ 133,445	\$ 119,057
<b>OTHER REVENUE</b>						
Vending				\$ 891	\$ 464	\$ 1,355
Interest		\$ 68	\$ 68	556	1,472	2,028
Other	\$ 20,150	11,047	31,197		824	824
<b>OTHER EXPENSES</b>						
Transfer to Co-Curricular	78,000	27,500	105,500			
Capital Outlay						
<b>NET REVENUE (LOSS)</b>	<u>\$ 482,983</u>	<u>\$ 268,428</u>	<u>\$ 751,411</u>	<u>\$ (12,941) *</u>	<u>\$ 136,205</u>	<u>\$ 123,264</u>

\* For the quarter ended Sept. 30, 2009, the food services operation at Reedley College was under construction.

UNAUDITED

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

---

SUBJECT: Consideration to Approve Quarterly  
Budget Transfers and Adjustments Report

ITEM NO. 09-112G

---

EXHIBIT: Report

---

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending September 30, 2009. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended that the Board of Trustees approve the September 30, 2009, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 09/30/09**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 6,443,852	\$ (29,668)	\$ 6,414,184
81300	1,417,815	125,000	1,542,815
81400	373,642	10,146	383,788
81500	117,848	4,735	122,583
81600	-	4,029	4,029
81700	2,303,868	1,000	2,304,868
81990	2,932,664	(44,450)	2,888,214
Total	<u>13,589,689</u>	<u>70,792</u>	<u>13,660,481</u>
86000	STATE REVENUES		
86100	94,894,705	-	94,894,705
86200	7,722,648	(39,389)	7,683,259
86500	4,316,712	76,304	4,393,016
86700	500,000	-	500,000
86800	3,000,000	-	3,000,000
86900	-	-	-
Total	<u>110,434,065</u>	<u>36,915</u>	<u>110,470,980</u>
88000	LOCAL REVENUES		
88100	29,418,000	-	29,418,000
88200	-	-	-
88300	462,422	300,069	762,491
88400	67,533	-	67,533
88500	50,000	-	50,000
88600	990,200	-	990,200
88700	8,766,000	-	8,766,000
88800	2,486,500	-	2,486,500
88900	1,147,243	79,491	1,226,734
Total	<u>43,387,898</u>	<u>379,560</u>	<u>43,767,458</u>
Total General Fund Revenues	<u>\$ 167,411,652</u>	<u>\$ 487,267</u>	<u>\$ 167,898,919</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 09/30/09**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	591,768	-	591,768
Total Other Financing Sources	<u>\$ 591,768</u>	<u>-</u>	<u>\$ 591,768</u>
Total District Revenues	<u><u>\$ 168,003,420</u></u>	<u><u>\$ 487,267</u></u>	<u><u>\$ 168,490,687</u></u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 09/30/09**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 37,565,982	\$ 72,659	\$ 37,638,641
91200	18,102,746	91,077	18,193,823
91300	14,585,798	100,489	14,686,287
91400	4,528,064	494,758	5,022,822
	<u>74,782,590</u>	<u>758,983</u>	<u>75,541,573</u>
92000	CLASSIFIED SALARIES		
92100	28,222,140	(31,162)	28,190,978
92200	1,533,471	(4,000)	1,529,471
92300	3,522,760	(32,751)	3,490,009
92400	1,395,687	23,308	1,418,995
	<u>34,674,058</u>	<u>(44,605)</u>	<u>34,629,453</u>
93000	BENEFITS		
93100	5,867,685	7,242	5,874,927
93200	3,101,159	(1,357)	3,099,802
93300	3,478,827	(4,037)	3,474,790
93400	15,882,394	7,833	15,890,227
93500	335,670	614	336,284
93600	2,110,603	2,708	2,113,311
93700	131,071	433	131,504
93900	22,500	32,402	54,902
	<u>30,929,909</u>	<u>45,838</u>	<u>30,975,747</u>
94000	SUPPLIES & MATERIALS		
94200	90,194	(1,500)	88,694
94300	1,943,228	203,205	2,146,433
94400	2,650,718	67,914	2,718,632
94500	35,549	(47)	35,502
	<u>4,719,689</u>	<u>269,572</u>	<u>4,989,261</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 09/30/09**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000	OTHER OPER EXPENSES		
95100	4,280,083	355	4,280,438
95200	2,239,954	(25,164)	2,214,790
95300	1,620,180	33,692	1,653,872
95400	246,277	-	246,277
95500	4,041,296	60	4,041,356
95600	1,140,071	200	1,140,271
95700	1,325,864	22,958	1,348,822
95900	1,241,239	51,368	1,292,607
	Total	16,134,964	83,469
			16,218,433
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	10,000	-	10,000
96400	377,133	-	377,133
96500	2,398,980	(13,367)	2,385,613
96800	288,273	(24,504)	263,769
	Total	3,074,386	(37,871)
			3,036,515
	Total General Fund Expenditures	\$ 164,315,596	\$ 1,075,386
			\$ 165,390,982
97000	OTHER OUTGO		
97100	177,461	-	177,461
97200	375,768	-	375,768
97300	1,162,421	-	1,162,421
97500	-	-	-
97600	1,254,936	6,621	1,261,557
97900	704,137	-	704,137
	Total Other Outgo	\$ 3,674,723	\$ 6,621
			\$ 3,681,344
	Total District Expenditures	\$ 167,990,319	\$ 1,082,007
			\$ 169,072,326

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT:      Consideration to Adopt Resolution Authorizing      ITEM NO. 09-113G  
                 Agreement with California Department of  
                 Education for Child and Adult Care Food Program  
                 Promoting Integrity Now, Fresno City College

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EXHIBIT:      Resolution

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Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College is one of three universities/colleges in the state that develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. The Cal-Pro-NET Center at Fresno City College will continue to work with the California Department of Education, Nutrition Services Division, to implement the Child and Adult Care Food Program Promoting Integrity Now instructional program. Promoting Integrity Now (PIN) is a competency-based and comprehensive training program for Child and Adult Care Food Program sponsors. The term of this Agreement is from October 1, 2009, through September 30, 2010, with funding in the amount of \$150,000.

Recommendation:

It is recommended that the Board of Trustees:

- a)      adopt Resolution No. 2009-18 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2009, through September 30, 2010, with funding in the amount of \$150,000;
- b)      authorize renewal of the Agreement with similar terms and conditions; and
- c)      authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

**RESOLUTION NO. 2009-18**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child and Adult Care Food Program Promoting Integrity Now and to authorize the designated personnel to sign contract documents for the period October 1, 2009, through September 30, 2010.

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**RESOLUTION**

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CN090216 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3<sup>rd</sup> day of November, 2009, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

11/3/09

\_\_\_\_\_  
(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT:      Consideration to Adopt Resolution Authorizing      ITEM NO. 09-114G  
                 Agreement with State of California Department  
                 of Rehabilitation for the American Recovery and  
                 Reinvestment Act (ARRA) Case Service  
                 Contract, Reedley College

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EXHIBIT:      Resolution

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Background:

Reedley College has been recently notified by the State of California Department of Rehabilitation of having been awarded an American Recovery and Reinvestment Act (ARRA) Case Service Contract. This contract is designed to provide enhanced services to the existing Reedley College Workability III Cooperative Program. The intent of these services is to prepare and assist the individuals served to obtain and maintain meaningful employment. The Agreement is for the period January 1, 2010, through September 30, 2010, with funding in the amount of \$40,673.

Recommendation:

It is recommended that the Board of Trustees:

- a)      adopt Resolution No. 2009-19 authorizing an Agreement with the State of California Department of Rehabilitation for an American Recovery and Reinvestment Act (ARRA) Case Service Contract for the period January 1, 2010, through September 30, 2010, with funding in the amount of \$40,673;
- b)      authorize renewal of the Agreement with similar terms and conditions; and
- c)      authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

Original

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FULL Name of Corporation or Public Agency

State Center Community College District

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

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Name/Position of Person Authorized to Sign Agreement

Thomas A. Crow, Chancellor, or Douglas R. Brinkley, Vice Chanc., Finance and Admin.

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of contracts and/or amendments except to increase the financial liability of said corporation or public agency. This authorization shall remain in effect until the expiration of the contract and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

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**CERTIFICATION**

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

---

Address Where Board Meeting Held

1525 East Weldon Avenue, Fresno, CA 93704

Date of Board Meeting	Signature of Recording Secretary	Date Signed
11/3/09		11/3/09

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

---

SUBJECT: Consideration to Accept Grant Augmentation  
from the U.S. Department of Education for a  
Science Technology Engineering Math (STEM)  
Improvement Project, Reedley College

ITEM NO. 09-115G

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EXHIBIT: None

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Background:

The District has recently been notified by the U.S. Department of Education that Reedley College has been awarded an \$801,073 augmentation to the \$700,000 original Science Technology Engineering Mathematics (STEM) Improvement Project Grant for the second-year period. The STEM project was developed to encourage Hispanic, low-income, and potential first-generation college students to major in and earn degrees in STEM-related fields. The augmentation will allow for additional equipment and software purchases, student support services, staff development, and classroom improvements. The grant award funding for the second-year period (October 1, 2009, through September 30, 2010), including the augmentation, is \$1,501,073.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to accept an \$801,073 augmentation to the Science Technology Engineering Math (STEM) Improvement Project grant from the U.S. Department of Education for the second-year period (October 1, 2009, through September 30, 2011) with total augmented funding in the amount of \$1,501,073;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

---

SUBJECT: Consideration to Approve Out-of-State  
Travel for Theatre Arts Students,  
Fresno City College

ITEM NO. 09-116G

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EXHIBIT: None

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Background:

Fresno City College is requesting Board approval for out-of-state travel for approximately 10-15 Theatre Arts students to travel to Reno, Nevada, to participate in the American College Theatre Festival (ACTF) from February 15-22, 2010. FCC has been involved with ACTF for over 20 years and last year FCC students advanced to the final rounds of competition. The advisor accompanying the students will be Janine Christl. The students will be traveling at no cost to the district.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately 10-15 Fresno City College Theatre Arts students to travel to Reno, Nevada, to participate in the American College Theatre Festival from February 15-22, 2010, with the understanding that the trip will be financed without requiring expenditure of district funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

---

SUBJECT: Budget Update

ITEM NO. 09-60

---

EXHIBIT: None

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Background:

The administration will present an update on the State Budget.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2009

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SUBJECT: Acknowledgment of Quarterly Financial  
Status Report, General Fund

ITEM NO. 09-61

---

EXHIBIT: Report

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Background:

Enclosed is the September 30, 2009, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2009-10 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget, as amended for additional grants, new programs, etc. The revenues and expenditures, when compared to the budget, are 20.1% and 23.8%, respectively.

The 2009-10 budget was developed with no projected funded growth FTES because the District ended last year with 3,280 Unfunded FTES based on the 2008-09 simulated recalculation information released on October 20, 2009.

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2009-2010

Quarter Ended: (Q1) Sep 30, 2009

District: (570) STATE CENTER

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2006-07	Actual 2007-08	Actual 2008-09	Projected 2009-2010
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	140,150,835	138,338,006	147,561,722	138,888,496
A.2	Other Financing Sources (Object 8900)	291,390	258,514	232,898	581,000
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>140,442,225</b>	<b>138,596,520</b>	<b>147,794,620</b>	<b>139,469,496</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	128,352,821	136,326,044	138,872,293	137,631,348
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,530,014	11,585,219	3,963,874	1,715,650
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>132,882,835</b>	<b>147,911,263</b>	<b>142,836,167</b>	<b>139,346,998</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>7,559,390</b>	<b>-9,314,743</b>	<b>4,958,453</b>	<b>122,498</b>
D.	<b>Fund Balance, Beginning</b>	<b>28,025,777</b>	<b>35,933,481</b>	<b>26,270,668</b>	<b>30,977,050</b>
D.1	Prior Year Adjustments + (-)	348,314	-434,363	-252,071	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>28,374,091</b>	<b>35,499,098</b>	<b>26,018,597</b>	<b>30,977,050</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>35,933,481</b>	<b>26,184,355</b>	<b>30,977,050</b>	<b>31,099,548</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	<b>27%</b>	<b>17.7%</b>	<b>21.7%</b>	<b>22.3%</b>

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	26,190	27,605	30,558	<b>30,558</b>
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

Line	Description	As of the specified quarter ended for each fiscal year			
		2006-07	2007-08	2008-09	2009-2010
H.1	Cash, excluding borrowed funds			4,105,818	30,064,160
H.2	Cash, borrowed funds only			0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>35,334,931</b>		<b>4,105,818</b>	<b>30,064,160</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	138,888,496	138,888,496	27,818,232	20%
I.2	Other Financing Sources (Object 8900)	581,000	581,000	223,562	38.5%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>139,469,496</b>	<b>139,469,496</b>	<b>28,041,794</b>	<b>20.1%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	137,036,608	137,631,348	32,992,673	24%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,715,650	1,715,650	190,501	11.1%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>138,752,258</b>	<b>139,346,998</b>	<b>33,183,174</b>	<b>23.8%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>717,238</b>	<b>122,498</b>	<b>-5,141,380</b>	
L	Adjusted Fund Balance, Beginning	30,977,050	30,977,050	30,977,050	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>31,694,288</b>	<b>31,099,548</b>	<b>25,835,670</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	<b>22.8%</b>	<b>22.3%</b>		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%

a. SALARIES:	Year 1:				
	Year 2:				
	Year 3:				
b. BENEFITS:	Year 1:				
	Year 2:				
	Year 3:				

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES  
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

2009-10 State revenues and the economy for California are still in a downward trend. Housing foreclosures and related property tax revenues, as well as unemployment, still continue to be on the forefront in the news both locally and in the state. With State revenues still in a state of flux, the District is uncertain as to what our State apportionment will be for the current year. Additionally, unemployment is trending upward and the other two Systems of higher education are limiting student enrollment due to poor state economy. This causes our enrollment to be significantly higher, but the District has insufficient funds to handle these new students.

2010-11 The continued deterioration of the state economy combined with the increased number of students attending Community Colleges places a burden on the District, especially when the District is receiving funding for far fewer students than it is serving. It may be necessary for the District to consider not offering and closing class sections at a time when demand is at an all-time high due to the lack of State apportionment and categorical funding. ARRA funding from the Federal government is one-time money provided in 2009-10 only. These funds are general purpose dollars provided to the Community College System to assist in the dramatic cuts in the 2009-10 budget.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA**

**CHANGE THE PERIOD**

**Fiscal Year: 2009-2010**

**Quarter Ended: (Q1) Sep 30, 2009**

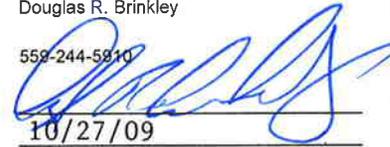
District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

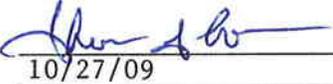
**CBO Name:** Douglas R. Brinkley

**CBO Phone:** 559-244-5810

**CBO Signature:** 

**Date Signed:** 10/27/09

**Chief Executive Officer Name:** Dr. Thomas A. Crow

**CEO Signature:** 

**Date Signed:** 10/27/09

**Electronic Cert Date:** 10/27/2009

**District Contact Person**

**Name:** Ed Eng

**Title:** Director of Finance

**Telephone:** 559-244-5920

**Fax:** 559-221-1524

**E-Mail:** ed.eng@scccd.edu

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511

Send questions to:

Christine Atalig (916)327-5772 [atalig@cccco.edu](mailto:atalig@cccco.edu) or Glen Campora (916)323-6899 [gcampora@cccco.edu](mailto:gcampora@cccco.edu)

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10-14-09

State Center Community College District  
Annual Budget Report Ending 09/30/2009  
Options - All Statuses

Page: 1

Fiscal Year: 2010

LOC.GRP: 1 - District Office

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ:91 - Academic Salaries	0.00	139,556.90	946,863.69	2,742,931.00	1,796,067.31	65.48
MAJ.OBJ:92 - Classified Salaries	0.00	698,627.00	2,118,036.85	8,583,597.00	6,465,560.15	75.32
MAJ.OBJ:93 - Employee Benefits	0.00	407,887.71	1,198,947.80	3,865,663.00	2,666,715.20	68.98
MAJ.OBJ:94 - Supplies & Materials	492,204.04	44,489.49	122,813.86	869,658.00	254,640.10	29.28
MAJ.OBJ:95 - Other Oper Exp & Service	1,073,743.99	444,800.25	2,242,549.81	8,517,945.00	5,201,651.20	61.07
MAJ.OBJ:96 - Capital Outlay	43,976.42	5,702.97	36,514.88	244,217.00	163,725.70	67.04
MAJ.OBJ:97 - Other Outgo	0.00	0.94	0.94	1,871,975.00	1,871,974.06	100.00
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LOC.GRP: 1 - District Office	1,609,924.45	1,741,065.26	6,665,727.83	26,695,986.00	18,420,333.72	69.00

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LOC.GRP: 2 - Fresno City College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	4,382,283.50	10,660,380.74	45,338,822.00	34,678,441.26	76.49
MAJ.OBJ: 92 - Classified Salaries	0.00	1,324,131.37	3,895,652.08	16,616,559.00	12,720,906.92	76.56
MAJ.OBJ: 93 - Employee Benefits	0.00	1,384,655.43	3,959,125.17	17,121,357.00	13,162,231.83	76.88
MAJ.OBJ: 94 - Supplies & Materials	444,181.21	105,309.99	280,513.66	2,635,228.00	1,910,533.13	72.50
MAJ.OBJ: 95 - Other Oper Exp & Service	1,211,790.92	489,511.47	1,031,028.19	5,021,342.00	2,778,522.89	55.33
MAJ.OBJ: 96 - Capital Outlay	177,049.69	118,877.49	164,189.02	1,772,251.00	1,431,012.29	80.75
MAJ.OBJ: 97 - Other Outgo	304,819.47	211,619.56	221,361.27	948,392.00	422,211.26	44.52
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LOC.GRP: 2 - Fresno City College	2,137,841.29	8,016,388.81	20,212,250.13	89,453,951.00	67,103,859.58	75.01

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LOC.GRP: 3 - Reedley College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,560,451.80	3,733,024.58	16,475,752.00	12,742,727.42	77.34
MAJ.OBJ: 92 - Classified Salaries	8,583.32	545,086.27	1,596,798.94	6,716,324.00	5,110,941.74	76.10
MAJ.OBJ: 93 - Employee Benefits	0.00	522,207.26	1,486,553.32	6,422,000.00	4,935,446.68	76.85
MAJ.OBJ: 94 - Supplies & Materials	257,623.76	67,162.56	176,173.39	1,109,230.00	675,432.85	60.89
MAJ.OBJ: 95 - Other Oper Exp & Service	273,702.94	131,353.98	348,781.85	2,022,906.00	1,400,421.21	69.23
MAJ.OBJ: 96 - Capital Outlay	388,899.34	56,523.47	109,160.40	745,528.00	247,468.26	33.19
MAJ.OBJ: 97 - Other Outgo	142,218.62	28,102.34	142,445.55	838,108.00	553,443.83	66.03
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LOC.GRP: 3 - Reedley College	1,071,027.98	2,910,887.68	7,592,938.03	34,329,848.00	25,665,881.99	74.76

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LOC.GRP: 4 - North Centers

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,144,926.27	2,633,642.72	10,984,068.00	8,350,425.28	76.02
MAJ.OBJ: 92 - Classified Salaries	0.00	214,825.92	632,776.06	2,712,973.00	2,080,196.94	76.68
MAJ.OBJ: 93 - Employee Benefits	0.00	297,741.31	834,457.73	3,566,727.00	2,732,269.27	76.60
MAJ.OBJ: 94 - Supplies & Materials	110,146.26	43,106.11	68,305.92	375,145.00	196,692.82	52.43
MAJ.OBJ: 95 - Other Oper Exp & Service	104,521.57	22,839.50	108,511.99	656,240.00	443,206.44	67.54
MAJ.OBJ: 96 - Capital Outlay	38,418.11	0.00	26,677.27	274,519.00	209,423.62	76.29
MAJ.OBJ: 97 - Other Outgo	6,531.02	385.75	3,019.25	22,869.00	13,318.73	58.24
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LOC.GRP: 4 - North Centers	259,616.96	1,723,824.86	4,307,390.94	18,592,541.00	14,025,533.10	75.44