

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
MARCH 4, 2008

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., March 4, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present H. Ronald Feaver, President
Phillip J. Forhan, Vice President
William J. Smith, Secretary (arrived at 4:50 p.m.)
Isabel Barreras
Patrick E. Patterson
Dorothy Smith
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College

Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCC

Introduction of Guests Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCC
Don Larson, Chair, Citizens' Bond Oversight Committee
Ron Nishinaka, RC Academic Senate President
Rick Santos, FCC Academic Senate President
Zwi Reznik, SCFT President
Jason Meyers, CSEA President
Renee Dauer, RC Classified Senate President
Rick Christl, Dean of Applied Technology, FCC
Kim Perry, Vice President of Instruction, RC
Charles Francis, Director of the Training Institute, FCC
Jim Chin, Dean of Instruction, NC
Deborah Ikeda, Vice President – Instruction and Educational Services, NC
Diane Clerou, District Dean of Human Resources, SCCC
Natalie Culver-Dockins, Dean of Instruction – Workforce Development, FCC
Ed Eng, Director of Finance, SCCC

Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCCD

Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCCD

Kevin Dale, Interim General Counsel, SCCCCD

Michele Cantwell-Copher, Executive Director, SCCCCF

Cris Bremer, Director – Marketing and Communications, FCC

Marilyn Behringer, Dean of Instruction – Business, FCC

Julian Delgado, FCC Classified Senate President

Randy Vogt, Director of Purchasing

Approval of Minutes

The minutes of the Board meeting of February 5, 2008, were presented for approval. A motion was made by Mr. Thonesen and seconded by Ms. Barreras to approve the minutes of the February 5, 2008, meeting, as corrected. The motion carried unanimously.

Delegations, Petitions, and Communications

None

Chancellor's Report

Dr. Crow reported the following:

Vocational Education Meetings and Bus Tour – Last week, Dr. Azari, Dr. Patterson and Dr. Crow met with the campuses to review progress on some of the suggestions made during the SCCCCD Career and Technical Education Summit in Fall 2006. The meetings were very enlightening, and he is pleased to report that since the summit, a number of changes have been made in order to make the District's career and technical education programs more relevant and “employer and student friendly.” Later in the meeting Dr. Azari would be presenting a status report on the career and technical education offerings. The Workforce Investment Board and Fresno County Economic Development Commission also received this report. Dr. Crow extended an invitation for the Board to participate in the SCCCCD career and technical education bus tour scheduled for March 27. The responses for this year's tour have been extremely positive. Participants will be touring various programs throughout the District. Due to popular demand, the allied health programs at Fresno City College will be included in the tour this year. There will be a comprehensive review of the occupational programs at the Board Retreat.

Disaster Training – Last month Dr. Crow reported to the Board that the District's management and administrative leaders attended a mandatory two-hour disaster training workshop. This Thursday, campus CEO's, PIO's and other key personnel will participate in a six-hour mandatory training designed to provide more in-depth training on disaster preparedness. Campus safety

Chancellor's Report
(continued)

is a top priority for many campuses around the United States, and SCCC is no exception.

Classified Professionals Mega Conference – Dr. Crow extended a personal invitation to the Board to attend the conference on March 18. Every year the conference gets bigger and better, and Dr. Crow thanked the classified professionals for their hard work to make this event such a success.

Trustee Thonesen's Prize – Dr. Crow congratulated Mr. Thonesen for winning a new Kawasaki 250 Quad at the 2008 Ag Expo in Tulare, and commented that Les was thrilled to win the Quad since the model he was using is over 20 years old.

Campus Reports

Dr. Doffoney reported the following from Fresno City College:

- Congratulations were extended to the FCC men's and women's basketball teams; both are seeded #2 in the NorCal rankings, and both won their first round games in the playoffs. Player Lena Gipson is this year's Northern California Player of the Year, and she was also named state Co-MVP by the California Community College Coaches Association.
- The Governor's Office and Fresno Mayor Autry will be at the Manchester Education Resource Center during a series of workshops on the Reconnect Fresno event on March 5. The Governor will have a press conference at 3 p.m. to talk about One Stop and the services available in the Fresno area.
- The fourth annual Renaissance Feast for Scholars is Saturday, March 8 at the Fresno City College Library.
- The 2008 Spring Job Fair will be held March 12.
- Ms. Natalie Culver-Dockins was introduced by President Doffoney. She is the new Dean of Instruction of Workforce Development.

Dr. Hioco reported the following from Reedley College:

- Reedley College and the Cooperative Association of States for Scholarship (CASS) were visited by dignitaries from El Salvador, Guatemala, and Honduras and were hosted by Manual Cunha, Jr., president of the Nisei Farmers League.
- Art instructor Garrett Masterson's work "Human Torso" was exhibited at the Fig Tree Gallery in Fresno during ArtHop.
- Counseling Chair Mario Gonzales and Assessment Center Coordinator Steve Jones, along with counselors from Fresno City College and Willow International Center, will be presenting "SCCC Online Counseling: FAQ, Live Help, and Online Orientation," on March 2 at the Innovation Conference in Denver.

Campus Reports
(continued)

- The Reedley College Automotive Department will participate in the Tune In, Tune up event in Parlier on March 29. Students and instructors will help in testing more than 200 cars for free. The department will receive \$8,000 in equipment from Valleycan.org.
- The Pre-Professional Health Club is holding its second annual Health Career Conference on March 29 at Reedley College.
- Congratulations were extended to the RC men's basketball team, ranked #11, who earned a spot in the playoffs against San Joaquin Delta College, #6, on February 29, and advanced to the second round of playoffs against #3 Yuba College.

Academic Senate
Report

Mr. Rick Santos, Fresno City College Academic Senate President, reported the following:

- Approved operating agreements for Health and Safety, and College-wide Governance Council.
- Maintaining focus on items that are within the purview of the Academic Senate to address so that the Academic Senate can develop goals and objectives that are going to help further the strategic planning goals of the FCC and SCCC.
- The Basic Skills Committee, subcommittee of the Senate, has held a workshop on assessment that was well attended by over 40 instructors. Discussion centered on keeping students on track day-to-day.
- A conference is planned for the end of April.
- Reading and writing across the curriculum is on Thursday; the Board members are invited to attend.

Classified Senate
Report

Ms. Renee Dauer, Reedley College Classified Senate President, reported the following:

- Discussions are taking place regarding the recommendations from the Committee on Committees.
- Holding a See's Candy Easter fundraiser for the four scholarships given in the fall semester each year and renewable in the spring.
- Partnering with Reedley College's student services team for the Relay for Life held April 26 and 27.
- Classified Professionals are putting the finishing touches on the annual Mega Conference scheduled for March 18. The Pride of SCCC is going to be a great event with outstanding presenters and speakers. The classified professional of the year will be announced at lunch. The keynote speaker will be Fresno High School coach and teacher Ray Reyes. The Board members were extended invitations to attend.
- Nominations are being accepted for the Leadership State Center Class VIII.
- This month's technology training on PowerPoint advanced functions is scheduled for March 27.

Workforce
Development

Presenting the update on the SCCCDCD workforce development efforts were Vice Chancellor of Workforce Development and Educational Services Cynthia Azari, Dean of Applied Technology Rick Christl, Director of the Training Institute Charles Francis, RC Vice President of Instruction Kim Perry, and NC Dean of Instruction Jim Chin. Included in the update were the findings from the Fresno County Workforce Investment Board's industry survey in the areas of healthcare, construction/trades, manufacturing, logistics/distribution, automotive technology and information services. The data presented included overall employment numbers and the highest growth occupations. SCCCDCD faculty and staff have responded to employers' workforce demands by developing partnerships with industries and continually upgrading classes, building capacity, changing programs, and adding new programs. This is an exciting time as the colleges and centers are contributing in pivotal ways toward delivering a trained workforce to Fresno area employers.

Chancellor Crow commended the campuses and departments for their hard work and the aggressive nature they have taken in scouting out, writing and successfully securing a large number of grants. They are working very closely with the Workforce Investment Board by partnering with them, as well as working with the State Chancellor's Office, and the Governor's Office in securing funding. He said that this is a real turnaround for SCCCDCD and that the Summit and advisory committees have been instrumental in communicating to us what it takes to get people employed. The presentation is a snapshot of how well faculty and staff have responded.

The presentation was followed with questions from the Board members and discussion.

Consent Agenda
Action

It was moved by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees approve Consent Agenda Items 08-07HR through 08-11HR and 08-26G through 08-32G, as presented. The motion carried unanimously.

Employment, Transfer,
Retirement, Academic
Personnel
[08-07HR]
Action

approve the academic personnel recommendations, Items A through C, as presented (Lists A through C are herewith made a part of these minutes as Appendix I, 08-07HR)

Employment, Change
of Status, Transfer,
Resignation, Classified
Personnel
[08-08HR]
Action

approve classified personnel recommendations, Items A through F, as presented (Lists A through F are herewith made a part of these minutes as Appendix II, 08-08HR)

Employment of Part-
Time Faculty on
Adjunct Faculty Salary
Schedule, Spring 2008,
Fresno City College,
Reedley College, and
North Centers
[08-09HR]
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Spring 2008, as presented

Consideration to
Approve Academic
Personnel Teaching in
Secondary Subject
Area
[08-10HR]
Action

adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Administrative Code, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this District during the 2008-2009 college year;

NOW, THEREFORE, BE IT RESOLVED that whenever the college Presidents and the Chancellor believe it is necessary and in the best interest of the District's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

- (1) before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and
- (2) after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor

Consideration to
Approve 2008-2009
Contract Status of
Academic Personnel
[08-11HR]
Action

pursuant to Education Code Sections 87605, 87608, and 87609, approve the list of academic personnel for re-employment for the 2008-2009 academic year, as indicated, subject to assignment by the Chancellor and salary placement, as adopted by the Board of Trustees. (List of Academic Personnel is herewith made a part of these minutes as Appendix III, 08-11HR)

Consideration to
Approve Thailand
Teacher Exchange,
May-October 2008,
Fresno City College
[08-26G]
Action

approve Dr. Margaret Hiebert, Fresno City College, to participate in the faculty exchange program at Chulalongkorn University Language Institute in Bangkok, Thailand from May-October 2008

Review of District
Warrants and Checks
[08-27G]
Action

review and sign the warrants register for the period January 26, 2008, to February 22, 2008, in the amount of \$13,691,255.82; and review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period January 25, 2008, to February 22, 2008, in the amount of \$1,019,100.60

Consideration of
Report of Investments
[08-28G]
Action

accept the Quarterly Performance review, as provided by the County of Fresno, for the quarter ending December 31, 2007

Consideration to
Authorize
Memorandum of
Understanding with
Central Valley
Children's Services
Network, Reedley
College
[08-29G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into a Memorandum of Understanding with the Central Valley Children's Services Network (CSN) to provide funding to Reedley College to hire a tenure track faculty instructor/coordinator for the Child Development Lab, for the period January 15, 2008, through June 30, 2009, with funding in the amount of \$76,000;
- b) authorize renewal of the Memorandum of Understanding with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Memorandum of Understanding on behalf of the District

Consideration to
Authorize Agreement
with the Employment
Development
Department for PG&E
– Veterans Training
Employment Program,
Fresno City College
[08-30G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the Employment Development Department to create a training and employment pathway for recently separated veterans for a twenty-four month period anticipated to begin in March of 2008, with total funding in the amount of \$500,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration of Bids,
Field House Cooler
Replacement, Fresno
City College
[08-31G]
Action

award Bid #0708-24 in the amount of \$49,267.00 to Patton Air Conditioning, the lowest responsible bidder for Field House Cooler Replacement at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District

Consideration of Bids,
Sewer Improvements,
Reedley College
[08-32G]
Action

award Bid #0708-23 in the amount of \$22,000.00 to Todd Engineering, the lowest responsible bidder for Sewer Improvements at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to
Accept the Citizens'
Bond Oversight
Committee's Annual
Report and Summary
of Proceedings for
2006-07
[08-13]
Action

Mr. Brinkley introduced Mr. Don Larson, Chair of the Citizens' Bond Oversight Committee, stating that when the Measure E bond was passed, a bond oversight committee was established. It has been operational since 2003, and it has been a pleasure working with approximately 23 community members during this time.

Mr. Larson addressed the Board to present the Citizens' Bond Oversight Committee's Annual Report and Summary of Proceedings. He pointed out that Measure E bond proceeds were expended only for the purposes set forth in the bond measure; and no bond proceeds were used for any teacher or administrative salaries or other operational expenses.

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees acknowledge receipt of the Annual Measure E Compliance and Performance Report and Summary of the Citizens' Bond Oversight Committee's proceedings for 2006-07. The motion carried unanimously.

Consideration of Bids,
Fume Hood
Replacement, MS240,
Fresno City College
[08-14]
Action

A motion was made by Mr. Thonesen and seconded by Ms. Smith that the Board of Trustees award Bid #0708-19 in the amount of \$209,000.00 to American Incorporated, the lowest responsible bidder for the fume hood replacement, M/S 240, at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

Consideration of Bids,
Reroof and HVAC
Modernization, Media
Center, Fresno City
College
[08-15]
Action

A motion was made by Mr. Forhan and seconded by Mr. Smith that the Board of Trustees award Bid #0708-22 in the amount of \$264,300.00 to C.D.A. Construction, the lowest responsible bidder for the Reroof and HVAC Modernization, Media Center, at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

Public Hearing and
Consideration to Adopt
Resolution Dedicating
Street Right-of-Way
Easement to the City of
Fresno, Willow
International Center
[08-16]
Action

Mr. Feaver opened the public hearing at 5:25 p.m. Receiving no comment from the public, the hearing was closed at 5:26 p.m.

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve, by roll call vote and by at least a 2/3 majority, resolution #2008-3 authorizing dedication of the necessary street right-of-way easement to the City of Fresno for improvements to International and Chestnut Avenues adjacent to the Willow International Center and authorize the Chancellor or Vice Chancellor, Finance and Administration, to execute the necessary Deed of Easement on behalf of the District.

The motion passed by the following roll call vote:

Ms. Barreras	-	Yes
Mr. Forhan	-	Yes
Mr. Patterson	-	Yes
Ms. Smith	-	Yes
Mr. Smith	-	Yes
Mr. Thonesen	-	Yes
Mr. Feaver	-	Yes

Assignment of Board
Representatives for
Graduation Ceremonies
[08-17]
Action

Board members agreed to participate in the May 18, 2008, graduation ceremonies as follows:

- Fresno City College: Dorothy Smith, William J. Smith
- Reedley College: Phillip J. Forhan, Patrick E. Patterson
Leslie W. Thonesen
- Madera Center: Isabel Barreras, H. Ronald Feaver

Reports of Board
Members

Jennifer Fielden, RC Student Trustee, reported the following:

- February 20, RC students heard a motivational presentation for Black History Month by Rick Jennings, 1977 Super Bowl champion and Oakland Raider, who was a speaker. He is a Sacramento City Unified School District board member and chief executive officer for the Center for Fathers and Families.
- March 7 ASB is having a pamper yourself day featuring vendors and activities.
- March 11 ASB will be selling newspapers for the Kids' Day annual Fresno Bee fundraiser for Children's Hospital Central California.
- March 27 ASB will be playing the Bowlathon at Fresno State for Big Brothers, Big Sisters.
- April 3 is the Reedley College open house, Kaleidoscope, and ASB and campus student clubs are planning for this event.

Dr. Doffoney announced that Ms. Larissa Childers has been awarded a University of California Regents' Scholarship. She is one of three hundred students in California who will transfer to the University of California with a Regents' Scholarship.

Larissa Childers, FCC Student Trustee, reported the following:

- The FCC International Festival began March 4 with a flag march and an international music festival.
- March 11, ASG and various FCC organizations will be participating in the Fresno Bee Kids' Day 2008 to raise money for Children's Hospital Central California.
- The ASG is hosting a discussion panel on March 13 for Women's History Month. The topic is "Women's Changing Roles in Society Throughout the Decades."
- As part of ASG's pledge to keep FCC clean, they are hosting a three-day event, March 24-27, with organic shirts, recyclable pens, information booths, promotional materials by Don't Trash California, campus clean up, and a lecture and musical presentation by environmental activist Jonny Dubowsky.
- FCC will be celebrating Cesar Chavez Day with a presentation by Artist Paul Flores, a spoken word artist, who is also a published poet, playwright, and award-winning novelist.
- Asian American month celebrations will start March 31 with opening ceremonies at noon in the FCC theatre.

Ms. Barreras reported on the ACCT conference she attended in Washington D.C. in February. Ms. Smith and Mr. Patterson also attended. They were able to lobby legislators regarding the budget and other community college issues. She also recently visited with Assemblymember Villines regarding consideration of the community college budget and its impact on SCCC students.

Reports of Board
Members (continued)

Ms. Smith reported that the annual Wall of Honor, sponsored by SCCCD, and held at the African Museum on February 28 was very successful. She thanked SCCCD's Teresa Patterson and Barbara Martin for their efforts in making this wonderful event possible. The 2008 inductees are Walter Brooks, Jean Kennedy and Donald Slade.

Ms. Smith reported that she attended the ACCT in Washington DC and lobbied local representatives.

Ms. Smith attended the full board meeting of the State Center Community College Foundation where she had an opportunity to hear from many of the worthy students who received awards through the Foundation. They have had to overcome obstacles and are accomplishing their educational goals.

Ms. Smith reported that DeWolf High School will hold their annual Career Fair on March 14. SCCCD will be represented. She extended an invitation to attend.

Mr. Patterson reported on his attendance at the ACCT conference in Washington DC and his visits to the Capitol. He reported visiting with staff from legislators' offices, such as that of Devin Nunes. He found the staff to be very knowledgeable and supportive of legislation that ACCT was advocating. He noted that Congressman Devin Nunes' area of representation is within SCCCD and encourages more contact with him.

Mr. Feaver announced that Chancellor Tom Crow will be presented the prestigious Harold Haak Educational Leadership Award at the Fresno Compact's annual Business Partnership Luncheon on March 5. He and the Board congratulated Dr. Crow as most deserving of this high honor, which recognizes outstanding leadership in education.

President Feaver asked for two Board members to serve on the interview panel for the General Counsel position. The interviews will be held in March 2008. Trustees Isabel Barreras and Willie Smith agreed to serve.

Old Business

Ms. Smith stated she wants to see people and programs within SCCCD nominated for recognition at the national Association of Community College Trustees (ACCT) conferences. She asked for continuous efforts in submitting nominations because SCCCD has outstanding individuals and programs that are worthy of nominations and recognition at the national level.

Ms. Barreras asked for an update on the redesign of the SCCCD website.

Future Agenda Items	None.
Delegations, Petitions, and Communications	None.
Closed Session	Mr. Feaver announced that there were no items for closed session.
Adjournment	The meeting was adjourned at 5:45 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

jk