

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
NOVEMBER 4, 2008

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ronald Feaver at 4:30 p.m., November 4, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present H. Ronald Feaver, President
Phillip J. Forhan, Vice President
William J. Smith, Secretary (arrived 4:50 p.m.)
Isabel Barreras
Patrick E. Patterson
Dorothy Smith (arrived 4:34 p.m.)
Leslie W. Thonesen
Natalie Nelson, Student Trustee, Fresno City College
Tiffany Lowe, Student Trustee, Reedley College

Also present were:

Tom Crow, Chancellor, SCCC

Doug Brinkley, Vice Chancellor – Finance and Administration,
SCCC

Guy Lease, Interim President, Fresno City College

Barbara Hioco, President, Reedley College

Terry Kershaw, Vice Chancellor – North Centers

Cynthia Azari, Vice Chancellor – Workforce Development and
Educational Services

Randy Rowe, Associate Vice Chancellor – Human Resources,
SCCC

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC

Robert Fox, Vice President, Student Services, FCC

Scott Thomason, Vice President, Administrative Services, RC

Michael Guerra, Vice President, Administrative Services, FCC

Lucy Ruiz, Interim Public Information Officer, RC

Cris M. Bremer, Director, Marketing and Communications, FCC

Martin Rey, Police Officer, FCC

Randall Marks, Police Officer, FCC

Gregory Taylor, General Counsel, SCCC

Linda DeKruif, Academic Senate, FCC

Brian Speece, Associate Vice Chancellor, Business and
Operations, SCCC

Michael Caress, CVCAA Project Director, SCCC

Vicki Pontius, Director of Career Advancement, FCC

Diane Clerou, District Dean of Human Resources, SCCC

Zwi Reznik, SCFT President, FCC
Rick Santos, Academic Senate President, FCC
Ron Nishinaka, Academic Senate President, RC
Mary Helen Garcia, Classified Senate President, RC
Teresa Patterson, Executive Director, Public and Legislative
Relations, SCCCCD
Frances Rogers, Liebert, Cassidy, Whitmore
Ed Eng, Director of Finance, SCCCCD
Ashok Naimpally, Dean of Instruction, FCC

Approval of Minutes

The minutes of the Board meeting of October 7, 2008, were presented for approval. A motion was made Mr. Forhan and seconded by Mr. Thonesen to approve the minutes of the October 7, 2008, meeting, as presented. The motion carried unanimously.

Delegations, Petitions,
and Communications

None.

Chancellor's Report

Dr. Crow reported the following:
Workforce Development Forum – On October 14, SCCCCD will host a Workforce Development Forum titled, “Energizing the Valley’s Economy: Putting Great Ideas into Action.” The response from business, community and education leaders has been extremely positive. The event is close to capacity and registrations are still coming in daily. The speakers are Senator Jack Scott and political columnist, Dan Walters. A professionally produced video will be shown, highlighting workforce training programs throughout the SCCCCD. It promises to be a very productive, informative event and all are encouraged to attend.

Old Administration Building – Just prior to the Board meeting, members of the Board of Trustees toured the OAB in order to get an update on the progress of the renovations. The community continues to provide excellent support for this important project. This past week, the SCCC Foundation collected over \$50,000 in new gifts for the OAB. There are still seats available for sponsorship and Dr. Crow encourages everyone to make their gifts or pledges now to assure a part in this historic endeavor.

Trustee Quarterly Article – Dr. Crow called attention to a recent article in ACCT’s *Trustee Quarterly* magazine featuring Trustee Dorothy Smith. He noted Ms. Smith’s participation in the Governance Leadership Institute on Diversity. Ms. Smith’s willingness to participate and serve is deeply appreciated and we are proud to have her represent SCCCCD.

Campus Reports

Dr. Lease reported the following from Fresno City College:

- The Veterans Ceremony is November 7 at FCC Veterans' Peace Memorial
- Extreme Registration dates are November 12-15.
- FCC is participated in a live satellite broadcast of the 2008 Women's Conference hosted by California's first lady Maria Shriver and State Chancellor Diane Woodruff. Speakers included Governor Schwarzenegger, Warren Buffet, Madeleine Albright and Condoleezza Rice.
- FCC Student Trustee Natalie Nelson attended the 2008 Student Trustee Workshop last August in San Francisco. Natalie and the student trustee group attending were featured in the League's periodical this month.

Dr. Hioco reported on the following topics from Reedley College.

- Journalism student Erick Arriaga won honorable mention for his newspaper page layout at the Journalism Association of Community Colleges NorCal Conference in October.
- RC student Clover Field will receive the Society of American Foresters Diversity Scholarship, one of 10 in the nation to receive the award, and the only community college student.
- Instructors Amie Mazzoni and Bethany Bush are starting a Green Club at RC.
- Victor Galino from Georgetown University CIED was at RC for a program review. He met with CASS students, host families and faculty, and toured Ruiz Foods and the USDA Ag Research Station.
- The 1st Wednesday at One Series will host Poet Christopher Buckley on November 6.
- Veterans' Day celebration is November 10 at Veterans' Park.

Dr. Kershaw reported on the following topics from the North Centers.

- The North Centers' Monica Cuevas and Ralph Munoz participated at the Latino Student Success Conference at Clovis High School on October 28.
- A 2+2 articulation dinner and workshop was held at the Madera Center on October 30.
- Veteran Recognition Day activities are on November 10 at the Madera Center and the Willow International Center.
- The 2008 Madera Business Conference will be hosted by the Madera Center on November 14.
- Dean of Student Services Renee Harris of the Willow International Center will be presenting on the transfer process at the 2008 African American Student Recruitment Conference at Fresno State on December 13.

Academic Senate
Report

Mr. Rick Santos, Fresno City College Academic Senate President, reported the following:

- Academic Senate minutes are on the FCC Blackboard site.
- Continuing to work on operating agreements.
- The Academic Senate is asking the Facilities Committee to look at finding a suitable location for offices for the DSP&S group. Their current office is not accessible for some of the students.
- Continuing to work on the process for documenting academic dishonesty prior to a student being referred to the vice president of student services. There has been some inconsistency regarding what the instructors should be doing prior to taking the next step of referring the student to the vice president.
- Working on a program discontinuance policy. The first draft will be submitted November 5.
- Participated on a telephone conference during the State Academic Senate Area A meeting.
- Resolutions being discussed for the fall plenary are the add/drop deadlines, which are different throughout the state. The discussions are about arriving at an agreement that would make for a more uniform add/drop practice and timeline.
- Resolutions are being developed because of the concern about the use of SLO assessments as evaluations.
- Another resolution addresses issues related to student verification practices for distance education courses.
- Academic Senate meetings have been restructured to have a once-a-month report out in order to open up meetings and have time for fuller discussions and to bring in guests. Trustee Forhan has attended for discussion, and also Dr. Lease attended last week regarding the budget and other items of concern to the Senate. Doris Griffin has attended regarding the new Title 5 regulation on the maximum repeat allowance for substandard grades. In the near future someone from the state senate will attend regarding the SLOs and assessment, and the open resources online library.
- The Board members are invited to attend the Academic Senate meetings.

Classified Senate
Report

Ms. Mary Helen Garcia, Reedley College Classified Senate President, reported the following:

- Annual staff development/flex day activities – November 11. The theme is “Show Up for Game Day – We're All on the Same Team.”
- Madera Center's classified staff is sponsoring a Gold Canyon candle sale fundraiser in November.
- Reedley College Classified Senate is sponsoring a See's Christmas boxes candy sale in December.

Classified Senate
Report (continued)

- Planning the annual adopt-a-family for Christmas, and gifts-for-children projects.
- The Board of Trustees is invited to the Classified Professionals Leadership Class graduation on December 5.

Career Advancement
Academy

Michael Caress, CVCAA Project Director, provided a presentation on the Central Valley Career Advancement Academies, a college-based enhancement to the regional workforce system. CVCAA is a regional project hosted by State Center Community College District, with a grant funded by SB70 from the California Community College Chancellor's Office. Three community college districts are participating with nine sites and over 30 regional partnerships.

Ms. Barreras extended her congratulations on this premier program and asked about how students are recruited.

Ms. Smith asked if outreach is just to students within our educational facilities or whether it is extended to the community. She also asked if the program will meet the needs of people whose employment has been affected by business downsizing.

Construction Update

Brian Speece provided a districtwide construction project update and slide presentation covering the Old Administration Building renovation, Phase 2 and parking lot addition at the Willow International Community College Center, Madera Center vocational labs, Reedley College Residence Hall, and Reedley College modernization project.

Mr. Patterson asked about installation of tankless water heaters wherever it is feasible.

Ms. Smith asked about precautions being taken for worker safety in construction and renovation zones.

Consent Agenda
Action

It was moved by Ms. Smith and seconded by Mr. Smith that the Board of Trustees approve Consent Agenda Items 08-35HR through 08-37HR and 08-135G through 08-147G, as presented. The motion carried unanimously.

Retirement,
Resignation, Academic
Personnel
[08-35HR]
Action

approve the academic personnel recommendations, Items A and B, as presented (Lists A through B are herewith made a part of these minutes as Appendix I, 08-35HR)

Employment,
Promotion, Change of
Status, Lateral
Transfer, Resignation,
Retirement, Classified
Personnel
[08-36HR]
Action

approve classified personnel recommendations, Items A through I, as presented (Lists A through I are herewith made a part of these minutes as Appendix II, 08-36HR)

Consideration to
Approve Additional
Police Officer Position,
North Centers
[08-37HR]
Action

approve an additional full-time Police Officer position at the North Centers effective November 10, 2008

Consideration to Adopt
Resolution Scheduling
Date and Time for
Organizational Meeting
of the Board of
Trustees
[08-135G]
No Action

adopt, as presented, the proposed Resolution No. 2008-17 selecting December 9, 2008, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected

Consideration of
District Membership in
Educational
Organizations
[08-136G]
Action

approve membership in the American Association of Community Colleges (AACC) for 2008-09 in the amount of \$22,440

Consideration to
Approve Out-of-State
Travel, Model United
Nations, Fresno City
College
[08-137G]
Action

approve out-of-state travel for several Fresno City College political science students to attend the American West Model United Nations Conference in Las Vegas, Nevada, on November 22-25, 2008, with the understanding that the trip will be financed without requiring expenditures of District funds

Consideration to
Approve Out-of-State
Travel, Writing Center
Tutors, Reedley
College
[08-138G]
Action

approve out-of-state travel for approximately ten Reedley College Writing Center tutors to attend the International Writing Centers Association Conference in Las Vegas, Nevada, on October 29 – November 1, 2008, with the understanding that the trip will be financed without requiring expenditures of District funds

Review of District
Warrants and Checks
[08-139G]

Action

review and sign the warrants register for the period
September 26, 2008, to October 23, 2008, in the amount of
\$8,485,315.99; and

review and sign the check registers for the Fresno City College
and Reedley College co-curricular accounts and the Fresno City
College and Reedley College bookstore accounts for the period
September 18, 2008, to October 24, 2008, in the amount of
\$1,507,726.15

Financial Analyses of
Enterprise and Special
Revenue Operations
[08-140G]

No Action

provided for Board information; no action required

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[08-141G]

Action

approve the September 30, 2008, Budget Transfers and
Adjustments Report

Consideration to
Authorize Procurement
Agreement with Fresno
County Department of
Children and Family
Services, Fresno City
College

[08-142G]

Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with Fresno County's Department of Children and Family Services for funding to offset the costs of additional materials and resources for the Tradition of Caring and Foster Pride classes for relative caregivers for the period July 1, 2008, through June 30, 2009, with funding in the amount of \$10,000;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Accept Grant from the
U.S. Department of
Education for a Science
Technology
Engineering Math
Improvement Project,
Fresno City College

[08-143G]

Action

- a) authorize the District, on behalf of Fresno City College, to accept the Science Technology Engineering Math (STEM) Improvement Project grant from the U.S. Department of Education for the two-year period October 1, 2008, through September 30, 2010, with total funding in the amount of \$1,433,953;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from the
U.S. Department of
Education for a Science
Technology
Engineering Math
Improvement Project,
Reedley College
[08-144G]
Action

- a) authorize the District, on behalf of Reedley College, to accept the Science Technology Engineering Math (STEM) Improvement Project grant from the U.S. Department of Education for the two-year period October 1, 2008, through September 30, 2010, with total funding in the amount of \$1,700,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office for
California High School
Exit Exam Preparation
Program, Reedley
College
[08-145G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into a grant agreement with the California Community Colleges Chancellor's Office for the California High School Exit Exam Preparation Program for the period November 1, 2008, through October 31, 2009, with funding in the amount of \$175,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with the County of
Tulare, Health and
Human Services
Agency, for Work
Study Program,
Reedley College
[08-146G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with the county of Tulare, Health and Human Services Agency to provide a work study program for TulareWORKs students attending Reedley College for the current period through June 30, 2009, with funds available in the amount of \$25,433;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Approve Out-of-State
Travel, Lambda Alpha
Epsilon, Fresno City
College
[08-147G]
Action

approve out-of-state travel for approximately 21 students from the FCC Lambda Alpha Epsilon Chi Chi Rho chapter of the American Criminal Justice Association to attend the regional Division 1 conference in Boise, Idaho, between the dates of November 6-9, 2008, with the understanding that the trip will be financed without requiring expenditures of District funds

*****End of Consent Agenda*****

Acknowledgement of
Quarterly Financial
Status Report, General
Fund
[08-77]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented. The motion carried unanimously.

Consideration to Adopt
Resolution Approving
403(b) Third Party
Administration
Services, Districtwide
[08-78]
Action

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees:

- a) adopt Resolution No. 2008-18, authorizing the District to enter into an agreement with the California State Teachers Retirement System (CalSTRS) to provide 403(b) third party administration services on behalf of the District, effective January 1 2009; and
- b) authorize the Chancellor or his designee to sign the agreement on behalf of the District.

The motion carried unanimously.

Consideration to
Accept Donated Real
Property
[08-79]
Action

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees accept the donation of real property located at 290 North Kingswood Parkway in Reedley (APN 368-410-02), as approved by the State Center Community College Foundation. The motion carried unanimously.

Reports of Board
Members

Reedley College Student Trustee Tiffany Lowe reported the following from the Associated Student Body:

- Homecoming is November 1. Activities are being held daily during homecoming week. About 140 students participated in homecoming elections. Sammie Greene (women's basketball player and Erwin Xicol (CASS international student) were elected queen and king.
- ASB is partnering with Mainstreet Café in Reedley for the annual food drive. Proceeds will be used to purchase gift certificates for families to redeem for a complete Thanksgiving dinner.
- Five students from the Business Department will be attending the Collegiate Entrepreneurship Conference in Chicago. Fresno City College's ASG is also participating.
- A Veterans Memorial Service will be held on November 10 at the Reedley College Veterans Park.
- A P.E.E.R.S simulator will be provided November 12. Students participating will experience the effects of drunk driving.
- The Battle of the Pump game between RC Tigers and FCC Rams is November 15, 7 pm. at FCC.

Reports of Board
Members (continued)

Fresno City College Student Trustee Natalie Nelson reported the following for the Associated Student Government:

- ASG participated in the homecoming float competition themed "Going for the Gold." This year's king and queen are William Spain and Cleschay Battle.
- The annual Ramburger Roundup was held October 22, and 800 students were served free lunches to thank them for purchasing student body cards.
- The Fall Carnival was held October 31 at Ratcliff Stadium. The ASG partnered with clubs, activities team, faculty and staff to provide a safe environment for the community.
- The ASG held a Passionately Pink booth to support breast cancer awareness. Donations went to the Susan G. Komen Foundation.
- FCC is gearing up for the Battle of the Pump game with RC on November 15.

Ms. Barreras reported participating in the October California Latina School Board Association (CLSBA) Conference in Visalia. She spoke at their Saturday luncheon on community colleges and the importance of building partnerships with the K12 system, specifically in building a college-going culture and including classes for concurrent enrollment. She was part of the group leadership workshop that was held during that conference.

Ms. Smith noted that Ron Nishinaka will enter retirement at the end of the fall semester. She wished him well and thanked him for his work and dedication to State Center and Reedley College in particular. Ms. Smith extended congratulations to Rick Santos for being nominated for the ACCT faculty award. She added that she is glad that SCCCD is being recognized and that we should continue to nominate people in every category so they can represent us for awards on the national and state levels.

Old Business

Ms. Smith said she will continue to bring up senior classes and life-long learning. She would like to see what other colleges are doing in the state and nationally because every conference she attends, she finds there are workshops on this topic. She understands we have adult schools, but we need to look and see what some of the colleges around the nation and state do for their seniors. She said she hoped that administration could have a report, if not at the next meeting then maybe it could be discussed at the Board's retreat.

Future Agenda Items

None.

Delegations, Petitions,
and Communications

None.

Closed Session President Feaver stated that in closed session the Board would be discussing:

CONFERENCE WITH LABOR NEGOTIATOR, Management Employees: Tom Crow, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, President, Fresno City College Search Process

Consideration of Student Discipline (Suspension/Expulsion/Other Action), Pursuant to Education Code Section 72122 and District Administrative Regulation 5410

1. Student #1

Mr. Feaver called a recess at 5:42 p.m.

Open Session The Board moved into open session at 6:36 p.m.

Report of Closed Session Mr. Feaver reported the Board took no action in closed session.

Consideration of Student Discipline Action Board President Feaver resumed the matter of "Consideration of Student Discipline (Suspension/Expulsion/Other Action) of Student #0065857," and reported that the Board heard discussion in closed session, and has deliberated. He called for a motion regarding the matter. Mr. Smith made the motion with a second by Mr. Patterson that Student #0065857 be expelled from all colleges, campuses and centers of the State Center Community College District. The motion carried with seven board members voting yes, none absent, and none opposed.

Consideration of Salary and Benefit Adjustment for Unrepresented Employees, Management Action A motion was made by Ms. Barreras and seconded by Mr. Forhan that the Board of Trustees approve an adjustment to the salary and benefits for unrepresented employees (management) to the same extent as all other employee groups, effective July 1, 2008, through June 30, 2009. The motion carried unanimously.

Adjournment The meeting was adjourned at 6:38 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District