

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
JANUARY 8, 2008

- Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:33 p.m., January 8, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Isabel Barreras, President
Dorothy Smith, Vice President
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson (Arrived 4:37 p.m.)
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College
- Trustee Absent William J. Smith, Secretary
- Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services, SCCC
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCC
- Introduction of Guests Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCC
Tony Cantu, Vice President – Instruction, FCC
Michael Guerra, Vice President – Administrative Services, FCC
Bill Williams, Vavrinek, Trine, Day & Co., LLP
Brian Speece, Associate Vice Chancellor – Business and Operations, SCCC
Thea Van Loggerenberg, PMSM Architects
Fred L. Sweeney, PMSM Architects
Kevin Dale, Interim General Counsel, SCCC
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCC
Michele Copher, Executive Director, SCCC
Ed Eng, Director of Finance, SCCC
Cris Monahan Bremer, Director – Marketing and Communications, FCC

Ron Nishinaka, Academic Senate President, RC
Rick Santos, Academic Senate President, FCC
Linda Nies, Classified Staff, RC
Renee Dauer, Classified Senate President, RC
Julian Delgado, Classified Senate President, FCC
Zwi Reznik, SCFT President, FCC
Lisa Maciel, CSEA and Classified Staff, RC
Gurdeep Sihota, Director of College Activities, FCC
Diane Clerou, Associate Dean – Human Resources, SCCC

Approval of Minutes

The minutes of the Board meeting of December 11, 2007, were presented for approval. A motion was made by Mr. Feaver and seconded by Ms. Smith to approve the minutes of the December 11, 2007, meeting, as presented. The motion carried unanimously, absent Trustees Patterson and W. Smith.

Delegations, Petitions,
and Communications

None.

Election of Officers
and Representatives
[08-01]

[The election of officers and representatives was tabled at the December 11, 2007, organizational meeting. At that meeting Mr. Feaver and Ms. Smith were nominated for the office of president. The roll call vote resulted in a tie with each candidate receiving three votes, with one Board member absent.]

Ms. Barreras announced the item for election of officers and representatives. Ms. Smith said she would defer her vote for herself at the December meeting to Mr. Feaver. After discussion and clarification, Mr. Forhan moved to table the election of officers to the February 5, 2008, meeting so that all Board members could be present. Mr. Feaver seconded the motion. The motion passed by the following vote:

Yes - 4
No - 1 (Thonesen)
Absent - 2 (Patterson, Smith)

Chancellor's Report

Dr. Crow reported the following:

Governor's Budget – The Governor's budget proposal will be out later in the week. The state's financial situation is very serious. Revenues are far short of what was expected, creating a gap in the budget that will no doubt result in some mid-year cuts. The campuses are being informed to expect the worst and, more than ever before, financial prudence and restraint is in order. Due to the Board's wise oversight of District funds, we will be able to continue to operate and avoid layoffs. Budget tightening is needed in all areas, and it is especially true for the categorical programs. The Board will continue to be informed as more information is received on the budget cuts.

Chancellor's Report
(continued)

Disaster Preparedness Training – Before the winter break, approximately 200 members of SCCC management and administrative personnel completed four hours of the state-mandated disaster preparedness training and certification. The training provided an overview of the emergency management systems, including response protocol and the incident command system. More in-depth training will be held in the near future with members of the command management team, which includes CEOs, PIOs and safety personnel.

March Bus Tour – Due to the overwhelming response from last year's career and technical education bus tour, another tour has been scheduled for March 27, 2008. The bus tour gives business, industry, community and educational leaders the opportunity to get an up-close, interactive look at the wide range of career and technical education programs throughout SCCC. Comments are still being received from individuals who participated in the March 2007 tour. Because of the anticipation for another tour, SCCC has scheduled two buses for the half-day whirlwind event. Board members are invited to join the group on March 27.

Campus Reports

Dr. Doffoney reported the following from Fresno City College:

- Extreme Registration activities of January 3-5 provided services for nearly 2,000 students.
- Rams women's basketball team is 20-2, and ranked #1 in Northern California and #2 in the state. Conference play starts January 16 against Taft College.
- Rams men's basketball team is 18-5 and is ranked #4 in Northern California and #8 in the state. Conference play starts January 9 against Columbia College.
- The first home baseball game is January 25 against Marin.
- Recently, Fresno City College employees Jewell Riversmith, Amy Vincent, and Gurdeep Sihota have been featured in news articles in *The Fresno Bee*. A project with Virginia Tech involving the College Activities staff was also highlighted.
- Student art work will be showcased at the Art Space Gallery during the Annual Student Exhibition January 22 to February 22 with a reception and awards ceremony on January 24.

Dr. Hioco reported the following from Reedley College:

- The 2008 National Institute of Staff and Organization Development Excellence Award winners are Ruben Delgado (reading), John Heathcote (engineering), David Nippoldt (ESL) and Tom West (administration).
- Reedley College is one of seven colleges selected to participate in the Transfer Leadership Center project, a statewide study of community colleges with higher-than-

Campus Reports
(continued)

expected transfer rates. The college will be visited by researchers this spring who will conduct interviews about transfer strategies and practices over the last six years.

- Instructor Eric Nasalroad's Marketing 10 class presented a marketing plan designed for Streetlight of Reedley to the non-profit organization's board of directors.
- New Student Orientation, conducted in English and Spanish, was held on January 3 for new students and their families.

Dr. Kershaw reported the following from the North Centers:

- The Annual International Holiday Festival was held at Willow International Center, December 13. Performing were Fresno State Trombone Choir, Roosevelt School of Fresno Performing Arts singers, Grand Opera solo guest artists, and WI students with readings in French, German, and Spanish.
- Ready-Set-Go Program students completed the 18-week training program in computer skills held at the Madera Workforce Investment Board.
- Madera Center College Advantage Program (MCCAP) spring orientations were held at the Madera Center, January 2.
- The Spring 2008 Duty Day for North Centers' faculty and staff was held on January 3. A new adjunct faculty orientation was held at Willow International Center.
- Extreme Registration took place at Madera and Willow International Centers on January 3 and 4.
- On January 30, Lynette Woodard (former Olympic basketball team member and CEO of her own company) will be a guest speaker for Black History Month. This is a shared event with Fresno City College and Reedley College.

Academic Senate
Report

Mr. Rick Santos, Fresno City College Academic Senate President, reported the following:

- A new committee has been formed to review the cheating policy and procedures. Reedley College has been asked to join the ad hoc committees for a districtwide review.
- On January 7, the Basic Skills Committee will present a workshop entitled, "Retaining Our Students: You Got 'Em; Now, How Are You Going to Keep 'Em?" This is a first in a once-a-month series. The February 21 topic will be on-going assessment. Reading, writing and math across the curriculum is scheduled for March 15. A mini conference is being planned for April 25 and 26.
- The FCC Academic Senate will meet on January 9. Dr. Azari will be addressing the District's Strategic Plan, and Chief Joseph Callahan will discuss safety.
- Mr. Santos reported that Spring 2008 will be his last semester as FCC Academic Senate President.

Classified Senate Report

Ms. Renee Dauer, Reedley College Classified Senate President, reported the following:

- A technology training on introduction to digital photography is scheduled for January 24.
- The Classified Professionals Mega Conference, "Pride of SCCCDC," is set for March 18 at Pardini's.
- The February brown bag lunch session is being planned.
- The Classified Senate will meet on January 17.

Capital Campaign Update

Dr. Michele Cantwell-Copher, Executive Director of the State Center Community College Foundation, provided a slide presentation and a progress report on the Old Administration Building "A Legacy Renewed" Capital Campaign. The report included the financial status, campaign review, measurements of progress, lessons learned, next steps, and future plans. In sixteen months \$2,333,079 has been pledged. Construction began in November 2007.

Southeast Site Update

The Board of Trustees received a progress report on the SCCCDC Southeast Center. The Board and constituencies were provided copies of the slide presentation.

Mr. Brinkley provided a project history and the actions taken by the Board since November 2002 when Measure E was approved by the electorate. Dr. Doffoney spoke about programming activities and meetings with the impacted programs, as well as academic staff and constituencies groups at Fresno City College. Mr. Fred Sweeney, principal architect with PSMS Architects, gave a review and update on the Site Master Plan, Phase 1 Site Plan, and offsite improvements. Ms. Thea Van Loggerenberg, PSMS architect, provided the schedule and budget overview. Recognizing the Board's interest in a sustainable campus she discussed how the campus is designed and planned for the future.

Ms. Smith asked about items from the report including water irrigation, building systems, and alternative transportation.

Ms. Van Loggerenberg explained the landscaping, irrigation systems and the efficiency controls. She indicated that the building systems are to be discussed, but added that a sensor water faucet is an example of a building system. Regarding alternative transportation, she explained a twofold approach. They are working with the City of Fresno to establish bus service to and from the campus and they are also developing plans for energy efficient transportation on campus.

Southeast Site Update
(continued)

Mr. Feaver asked about location of the main entrance to the campus and his concerns about the need for traffic signals with consideration for traffic flow and the housing developments in the area.

Mr. Sweeney said in the initial phase there would be an entrance from North Avenue and a secondary entrance from Minnewawa. He also mentioned some of the ongoing discussion with the City of Fresno regarding roadway improvements and ultimately having entries from Clovis and North Avenues as the main entries. The detailed traffic study for the full development of this site still needs to be done and will be part of the EIR process, and part of that has to dovetail with what the City of Fresno has to say about how the whole southeast sector is going to be developed.

Mr. Patterson stated that he is interested in the knowing what the plan is for the full southeast campus when it is complete. He has concerns that the programs that were initially meant to be relocated to the Southeast Site would not be able to reach their full potential and capacity because of other curriculum being planned for this campus. He specifically mentioned the Career Technology Center, Policy Academy and Fire Academy, but also expressed concerns about other potential vocational and technology programs he thought had been intended for the southeast site. He wants to be sure that the Board members will be presented a total plan and will have discussed and agreed upon the full program plan for the Southeast Site.

President Barreras announced that the Southeast Site would be an item for the Board Retreat.

Mr. Thonesen addressed questions to Mr. Sweeney in regard to the Phase 1 plan development.

Mr. Sweeney explained the meetings and discussions that have taken place with the CTC, police and fire groups. They have talked about the dollars available from the State for this phase, and are constantly considering what they are doing now with anticipation of the next available funding. They are working on an academic educational program document with Dr. Doffoney and the larger committee. At some point that document would be brought to the Board for review. It will cover all those academic and vocational program areas that the committee has been telling us they would like to ultimately have as the campus moves to completion.

Ms. Smith confirmed with Mr. Sweeney that the Board would be presented with a document for their review and input.

Consent Agenda
Action

Ms. Barreras announced that Consent Agenda Item 08-01HR, Academic Personnel, has been amended. Copies of the amended item were distributed. It was moved by Mr. Thonesen and seconded by Ms. Smith that the Board of Trustees approve Item 08-01HR, as amended, and Items 08-02HR through 08-04HR and 08-01G through 08-09G, as presented. The motion carried unanimously, absent Mr. Smith.

Regarding Item 08-01G, Ms. Smith asked if the FCC Bridging the Gap (to agricultural professions) program could be showcased for the Board. Dr. Doffoney answered that they would be glad to provide the information on this program.

Ms. Smith asked about Item 08-04G (construction project for Fresno City College security camera infrastructure). Mr. Brinkley answered that the security cameras would be placed in the open quad area so that the police department can have a visual of this large and congested area of the campus.

Employment,
Academic Personnel
[08-01HR] (amended)
Action

approve the academic personnel recommendations, Items A through C, as amended (Lists A through C are herewith made a part of these minutes as Appendix I, 08-01HR)

Employment,
Promotion, Transfer,
Resignation, Classified
Personnel
[08-02HR]
Action

approve classified personnel recommendations, Items A through E, as presented (Lists A through E are herewith made a part of these minutes as Appendix II, 08-02HR)

Consideration of
Applications for 2008-
09 Sabbatical Leaves,
Fresno City College
and Reedley
College/North Centers
[08-03HR]
Action

pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers, grant sabbatical leaves to Fresno City College and Reedley College/North Centers staff members during the 2008-09 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

Fresno City College

Donna Chandler, Fall 2008

Stevie Daniels, Fall 2008

Jiandong He, Fall 2008

Sarbjit Johal, Fall 2008

Dan Owens, Fall 2008

Kristine Colbert, Fall 2008

Lorence Honda, Spring 2009

Debbie Ockey, Spring 2009

Dympna Ugwu Oju (alternate), Fall 2008 or Spring 2009

Consideration of
Applications for 2008-
09 Sabbatical Leaves,
Fresno City College
and Reedley
College/North Centers
[08-03HR] (continued)
Action

Reedley College
Stephanie Curry, Spring 2009
Karen Hammer, Spring 2009
Mark Harmon, Fall 2008
Bill Turini, Fall 2008 – Spring 2009
Lesa Schwartz (alternate), Spring 2009

Consideration to
Approve Two New
College Center
Assistant Positions,
Fresno City College
[08-04HR]
Action

approve two new College Center Assistant positions, Fresno City College, effective January 9, 2008

Consideration to
Approve Out-of-State
Travel to Washington,
DC, Fresno City
College Bridging the
Gap Students
[08-01G]
Action

approve out-of-state travel for two Fresno City College students to attend the Tenth Annual Food and Agricultural Science and Education Exhibition and Capitol Hill Reception in Washington, DC, on March 3 – 8, 2008, with the understanding that the trip will be financed without requiring expenditure of District funds

Review of District
Warrants and Checks
[08-02G]
Action

review and sign the warrants register for the period December 1, 2007, to December 21, 2007, in the amount of \$13,826,370.02; and

review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period November 29, 2007, to December 19, 2007, in the amount of \$1,273,153.32

Consideration to
Accept Construction
Project, Fume Hood
Replacement, Fresno
City College
[08-03G]
Action

- a) accept the project for Fume Hood Replacement, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Security
Camera Infrastructure,
Fresno City College
[08-04G]
Action

- a) accept the project for Security Camera Infrastructure, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Gym HVAC,
Reedley College
[08-05G]
Action

- a) accept the project for Gym HVAC, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, LAN/WAN
5B, Emergency
Generator, Fresno City
College
[08-06G]
Action

- a) accept the project for LAN/WAN 5B, Emergency Generator, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Approve 2008-09
Tuition Rate, Out-of-
State and Nonresident
Students
[08-07G]
Action

- a) establish the 2008-09 out-of-state tuition rate at \$181 for each unit enrolled; and
- b) establish the 2008-09 nonresident tuition rate at \$204 (including \$23 for capital outlay) for each unit enrolled

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department
of Education for Child
Development Center
Instructional Materials
and Supplies, Fresno
City College
[08-08G]
Action

- a) adopt Resolution No. 2008-1 authorizing the District to enter into an agreement with the California Department of Education in the amount of \$609 for the period July 1, 2007, through June 30, 2008, to purchase instructional materials and supplies for the Child Development Centers at Fresno City College;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with Kings County Job
Training Office,
Reedley College
[08-09G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with the Kings County Job Training Office to provide occupational skills training to eligible Workforce Investment Act clients in exchange for the reimbursement of student training and tuition costs for the period July 1, 2007, through June 30, 2010
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Approval of SCCC
2008 Strategic Plan
[08-02]
Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees approve State Center Community College District 2008 Strategic Plan. The motion carried unanimously, absent Mr. Smith.

Consideration to
Accept 2006-07 Audit
Report
[08-03]
Action

Mr. Doug Brinkley and Mr. Bill Williams with Vavrinek, Trine, and Day addressed the Board regarding the audit presented for the Board approval.

Ms. Smith left the meeting room at 5:55 p.m.

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees accept the 2006-07 audit report as submitted by the firm of Vavrinek, Trine, Day and Co., LLP. The motion passed by the following vote:

Yes	-	5
No	-	0
Absent	-	2 (Mr. Smith, Ms. Smith)

Consideration of Bids,
Relocatable Buildings,
Reedley College
[08-04] (amended)
Action

Mr. Brinkley addressed the Board regarding Item 08-04, which was amended to include the results of the bid opening and the recommended bid award.

Ms. Smith returned to the meeting at 6:00 p.m.

A motion was made by Mr. Forhan and seconded by Mr. Patterson that the Board of Trustees award Bid #0708-17 in the amount of \$408,900.00 to D L Construction, the lowest responsible bidder for the Relocatable Buildings at Reedley College. The motion carried unanimously, absent Mr. Smith.

Reports of Board
Members

Student Trustee Jennifer Fielden reported on the beginning of the Reedley College spring semester activities and opportunities for students to become involved.

- Welcome Week activities included a free hot chocolate, classic rock radio, and free pizza
- Ultimate Road Trip sponsored by Monster.com will be on campus January 14
- Club Rush will be January 30
- Mardi Gras event will be February 5
- Community Services projects in which ASB is participating will be Kids Day, Bowlathon on March 27 at CSUF for Big Brothers/Big Sisters, and Relay for Life at the RC track on April 26 and 27.

Student Trustee Larissa Childers reported on the opening of the semester student activities at Fresno City College.

- Participated in the Welcome Week activities, the First Year Experience Program, and Extreme Registration.
- Spring semester events will include International Week, Ram Doggie Round-up, cultural programs, and the annual Faculty and Staff Appreciation Banquet.
- Student leaders are working hard to ensure that students are provided with the best services and opportunities while at Fresno City College and will work closely with staff, faculty, and administration through the shared governance process.

Mr. Patterson reported that he purchased a 1944 or 1946 Reedley College yearbook on eBay. He asked if the college has those kinds of historical documents. Dr. Hioco replied that the Reedley College library does have a collection.

Ms. Smith mentioned the excellent article about College Activities Director Gurdeep Sihota in the *The Fresno Bee* on Monday, January 7. She also mentioned the financial aid workshops that are available for students during January.

Old Business

Mr. Thonesen requested a review of the Reedley College vineyard project for the Board Retreat. Mr. Patterson added that he is interested in a review of the RC farm program.

Ms. Smith asked about organizing an alumni association at each college. She recently read an article in *Community College Times* and is interested in knowing what needs to be done to establish alumni associations in the District.

- Future Agenda Items Mr. Forhan asked for information on the Willow International program plan as a full campus, the fiscal analysis of the impact of a full campus as opposed to a center, and if there would be a negative impact on Reedley, Madera and Fresno campuses. Dr. Crow confirmed that this information will be part of the Willow International Center report for the Board Retreat and will also include plans for the Clovis Center.
- Delegations, Petitions, and Communications None.
- Closed Session Ms. Barreras stated that in closed session the Board would be discussing PUBLIC EMPLOYEE APPOINTMENT/ EMPLOYMENT, Pursuant to Government Code Section 54957 Title: Vice President Administrative Services, Reedley College
- Ms. Barreras called a recess at 6:13 p.m.
- Open Session The Board moved into open session at 6:26 p.m.
- Report of Closed Session Ms. Barreras reported that in closed session the Board discussed the appointment of the Vice President of Administrative Services for Reedley College. No action was taken.
- Consideration to Appoint Vice President, Administrative Services, Reedley College [08-05] Action A motion was made by Ms. Smith and seconded by Mr. Thonesen that the Board of Trustees appoint Mr. Scotty Thomason as Vice President of Administrative Services, Reedley College, with placement on the management salary schedule at Range 66, Step 8 at \$11,977 per month, effective January 14, 2008. The motion carried unanimously, absent Mr. Smith.
- Adjournment The meeting was adjourned at 6:28 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

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