

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
**Willow International Community College Center**  
**10309 N. Willow Avenue, Room 150**  
**Fresno, CA 93730**  
4:30 p.m., August 7, 2007  
\*\*\* See Special Notice - Page 3 \*\*\*

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of July 3, 2007
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
  - A. Swearing in of New Student Trustees Tom Crow
- VI. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    - 1. Chancellor's Report Tom Crow
    - 2. Campus Reports Terry Kershaw, NC  
Ned Doffoney, FCC  
Barbara Hioco, RC
    - 3. Academic Senate Report Bill Turini, RC  
NC Faculty Representative
    - 4. Classified Senate Report Carrie Baize, FCC
    - 5. Special Presentation Isabel Barreras  
Fresno County First Five Terry Kershaw
  - B. CONSIDERATION OF CONSENT AGENDA [07-31HR through 07-40HR]  
[07-78G through 07-94G]
  - C. HUMAN RESOURCES

D. GENERAL

1. Public Hearing and Consideration to Adopt Resolution Certifying the Final Environmental Impact Report for the Historic Old Administration Building Renovation Project and, Subject to Conditions, Approving the Project, Fresno City College [07-63] Doug Brinkley
2. Consideration to Adopt Resolution Authorizing District Participation in the California School Boards Association GASB 45 Solutions Program [07-64] Doug Brinkley
3. Consideration to Authorize Agreement for Construction Inspection Services, Old Administration Building, Fresno City College [07-65] Doug Brinkley
4. Consideration to Authorize Agreement for The Purchase of a Dell Storage Area Network, District Office [07-66] Doug Brinkley
5. Consideration of Bids, Ag Mechanics Canopy, Reedley College [07-67] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957

1. Dean of Instruction, Math, Science and Engineering, Fresno City College
2. Interim Dean of Students, Workforce Development and Welfare Reform, Fresno City College

XI. Closed Session (continued)

C. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION,  
Pursuant to Government Code Section 54956.9(a)

Name of Case: Golden Bear, Inc. v. American Property Holdings and  
State Center Community College District;  
Fresno County Superior Court Case Number 04CECG0179SJK

XII. Open Session

- A. Consideration to Appoint Dean of Instruction, Math, Science and Engineering, Fresno City College [07-68]  
B. Consideration to Appoint Interim Dean of Students, Workforce Development and Welfare Reform, Fresno City College [07-69]

XIII. Adjournment

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The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

**SPECIAL NOTICE**

**The Board of Trustees will meet at Willow International Community College Center at 10309 N. Willow Avenue, Room 150, Fresno, CA 93730, for a tour of the Center at 3:30 p.m.**

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
August 7, 2007

HUMAN RESOURCES

1. Employment, Change of Status, Retirement, Resignation, Academic Personnel [07-31HR]
2. Employment, Change of Status, Transfer, Resignation Classified Personnel [07-32HR]
3. Employment of Part-time Faculty on Adjunct Faculty Salary Schedule, Summer 2007, Fresno City College, Reedley College, and North Centers [07-33HR]
4. Consideration to Approve Two New Early Childhood Education Specialist Positions, Willow International Center [07-34HR]
5. Consideration to Approve Increasing Department Secretary Position #2068 from 11 Months to 12 Months, Fresno City College [07-35HR]
6. Consideration to Approve Reduction of Early Childhood Education Specialist Position #2417 from 12 Months to 11 Months, Fresno City College [07-36HR]
7. Consideration to Approve Increasing Early Childhood Education Specialist Position #2229 from 11 Months to 12 Months, Fresno City College [07-37HR]
8. Consideration to Approve Reorganization of Position #2431 to Eliminate Vacant Administrative Aide Position and Create Office Assistant III Position, Fresno City College [07-38HR]
9. Consideration to Approve Revision of Accounting Series Job Duties [07-39HR]
10. Consideration to Approve Revision of Instructional Technician Series Job Duties [07-40HR]

GENERAL

11. Consideration of District Membership in Educational Organizations [07-78G]
12. Consideration to Adopt 2008-2009 and 2009-2010 Instructional Calendars for Fresno City College, Reedley College and North Centers [07-79G]
13. Review of District Warrants and Checks [07-80G]

14. Consideration to Accept Construction Project, Practice Gym, Fresno City College [07-81G]
15. Consideration to Accept Construction Project, Seismic Renovations, Clovis Center [07-82G]
16. Consideration of District Bank Accounts [07-83G]
17. Consideration to Adopt a Resolution Authorizing Agreement with the California Department of Education for School-Age Child Care Resource Program, Fresno City College [07-84G]
18. Consideration to Adopt a Resolution Authorizing Agreement with the California Department of Education for the Infant and Toddler Child Care Resource Program, Fresno City College [07-85G]
19. Consideration to Authorize Agreement with the United States Department of Education for Talent Search Grant, Fresno City College [07-86G]
20. Consideration to Authorize Agreement with Noel-Levitz, Inc., for the EnableMath Retention Grant Program, Fresno City College [07-87G]
21. Consideration to Authorize Agreement with the Clovis Community Development Agency for Construction of 2007-08 Project House, Fresno City College [07-88G]
22. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for LVN to RN Step-Up Program Development, Madera Center and Reedley College [07-89G]
23. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for VTEA Statewide Advisory Committee for Agriculture and Natural Resources, Reedley College [07-90G]
24. Consideration to Authorize Agreement with Clovis Unified School District for Construction of a Walkway, Willow/International Center [07-91G]
25. Consideration of Bids, Security Camera Infrastructure, Fresno City College [07-92G]
26. Consideration of Bids, Custodial Equipment and Supplies, Districtwide [07-93G]
27. Consideration to Authorize Agreement with Sporting News Radio for Radio Broadcasting Services, Fresno City College [07-94G]

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
JULY 3, 2007

- Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., July 3, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present                Isabel Barreras, President  
Dorothy Smith, Vice President (arrived at 4:50 p.m.)  
William J. Smith, Secretary  
H. Ronald Feaver  
Phillip J. Forhan  
Patrick E. Patterson  
Leslie W. Thonesen
- Also present were:  
Tom Crow, Chancellor, SCCC  
Doug Brinkley, Vice Chancellor – Finance and Administration,  
   SCCC  
Ned Doffoney, President, Fresno City College  
Barbara Hioco, President, Reedley College  
Terry Kershaw, Vice Chancellor – North Centers  
Randy Rowe, Associate Vice Chancellor – Human Resources,  
   SCCC
- Introduction of Guests        Among the others present, the following signed the guest list:  
Jan Krueger, Executive Secretary to the Chancellor, SCCC  
Gene Blackwelder, Vice President, Administrative Services, RC  
John Cummings, VP–District Admissions & Records, SCCC  
Brian Speece, Associate Vice Chancellor – Business and  
   Operations, SCCC  
Eileen O’Hare, General Counsel, SCCC  
Teresa Patterson, Executive Director – Public and Legislative  
   Relations, SCCC  
Michele Copher, Executive Director, State Center Community  
   College Foundation  
Don Lopez, Director of Technology, FCC  
Carrie Baize, Classified Senate and Staff, FCC  
Diane Clerou, Associate Dean – Human Resources  
Gary Sakaguchi, Director of Technology, RC, NC  
Ed Eng, Director of Finance, SCCC  
John Bengtson, Director–Information Systems, SCCC  
Zwi Reznik, President–SCFT and Faculty, FCC  
Bill Turini, President–RC Academic Senate and Faculty, RC  
Rick Santos, President–FCC Academic Senate and Faculty, FCC

Introduction of Guests  
(continued)

Renee Dauer, President–RC Classified Senate and Staff, RC  
Lisa Maciel, President–CSEA and Staff, RC  
Randy Vogt, Director of Purchasing, SCCCCD

Approval of Minutes

The minutes of the Board meeting of June 5, 2007, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Smith to approve the minutes of the June 5, 2007, meeting, as presented. The motion carried unanimously.

Delegations, Petitions,  
and Communications

Lisa Maciel, CSEA Chapter 379 President, presented President Barreras and the Board of Trustees with a plaque in appreciation of State Center Community College District's participation in CSEA's first-ever Appreciating Classified Employees Program, May 2007. She thanked Randy Rowe and his staff for putting the activities together. In this collaborative program, classified employees were job shadowed by administrators in the District.

Chancellor's Report

Dr. Crow reported the following:

- Career Advancement Academy - State Center Community College District is leading a six-college partnership, including Reedley College, Fresno City College, the North Centers, West Hills Coalinga, West Hills Lemoore, and Merced College, to form the Central Valley Career Advancement Academy. This project is funded by a \$1.6 million grant from the State Chancellor's Office to support workforce development. The partner colleges will develop basic skills coursework for specific industries. Cohorts of students in the contextualized basic skills classes will receive counseling and social support to help them complete basic skills and vocational coursework and be hired in entry-level positions. On August 2, SCCCCD will host a reception for its college partners, WIBs, key members of the business community, including representatives from the Regional Jobs Initiative industry clusters, and adult schools in the service area, to introduce the Central Valley Career Advancement Academy to these key partners. The keynote speaker will be Ashley Swearingin, Lead Executive for the California Partnership for the San Joaquin Valley.
- CVHEC College Place at Manchester Center - As part of the ongoing effort to create a "college-going culture" in the Central Valley, the Central Valley Higher Education Consortium received a seed grant from the California Partnership to establish a college-access center at Manchester Mall in Fresno. Through "College Place," the name for the new center, students will benefit from counseling services aimed at supplementing what is currently being offered at the high schools and colleges in the area. Supplemental college advising is critical to meeting the needs of Fresno students, particularly those who are academically capable yet lack

Chancellor's Report  
(continued)

access to college-going information. The first counselor hired is one of our adjunct counselors at Manchester. The location will be upstairs in Manchester, which is near the District's Manchester operation and the WIB office. The goal of the Central Valley Higher Education Consortium's "College Place" is to collaborate with higher educational institutions, including SCCCD, to provide students and parents with college advising in an atmosphere that is welcoming and accessible to them. A special open house and media event will be held at Manchester Center on August 6 at 4 p.m.

Campus Reports

Dr. Doffoney reported on the following topics for Fresno City College. Copies were provided for the Board and attendees.

- Two OAB, "A Legacy Renewed" capital campaign fund raisers were held in June, as follows:
  1. Reception for business associates, June 20
  2. "Gathering of Friends" at Dr. Doffoney's home, June 21
- Extreme Registration is July 16-20. Five radio stations are holding live remotes promoting fall semester registration.
- The Police Academy held two graduation ceremonies on June 28 (51 cadets) and June 29 (38 cadets). Two new \$1,000 scholarships were awarded to Theresa Aguilera (Brian Nieto Scholarship) and Donald Vang (Larry Vietty Memorial Scholarship).
- FCC librarian Donna Chandler is directing all royalties from her self-published book *Fifty* to Bethel Lutheran Church in Biloxi, Mississippi, for victims of Hurricane Katrina.

Dr. Hioco reported on the following topics from Reedley College. Report copies were provided for the Board and attendees.

- Former Women's Basketball standout Bailey Amundsen has been nominated as a Central Valley ESPY Award finalist for Female Athlete of the Year by 1430 ESPN Radio.
- RC Instructor Bud West was named the Outstanding Agriculture Teacher and the Agriculture, Natural Resources, and Manufacturing Department received the Outstanding Community College Program in California Award from the California Agriculture Teachers Association.
- RC "Extreme Registration," July 16-20, 4-8 p.m., is a one-stop shop for registration, services, and financial aid for the fall semester.
- Upward Bound Annual Summer Awards Banquet is July 13.
- Reedley College received notification from the Accrediting Commission that the progress report was accepted. A mid-term report will be submitted in 2008.

Campus Reports  
(continued)

Dr. Kershaw reported on the following for the North Centers. Report copies were provided for the Board and attendees.

- The Willow International Community College Center opened for summer classes on June 25. Open house dates are July 14 and August 11. The Child Development Center is near completion.
- The Madera Center Fitness Center will open Fall 2007.
- Educational Advisor Dan Rivera was named 2007 Educator of the Year by the Madera Chapter of the Association of Mexican American Educators.
- Madera Center received a grant for \$2,500, from Castle & Cooke to help fund a "Professional Development for Business Education" seminar.
- Fall duty day will be held on August 9 at the Willow International Center at 8:30 a.m.
- Adjunct faculty orientation is the evening of August 9.

Consent Agenda  
Action

President Barreras announced that Item 07-27HR, Academic Personnel, has been amended. Mr. Forhan requested that Item 07-72G, Consideration to Authorize Legislative Advocacy Agreement with McCallum Group, Inc., be withdrawn for discussion. It was moved by Mr. Forhan and seconded by Mr. Thonesen that the Board of Trustees approve Consent Agenda Items 07-27HR through 07-30HR, as amended, and 07-64G through 07-71G and 07-73G through 07-77G, as presented. The motion carried unanimously.

Employment,  
Retirement,  
Resignation, Change of  
Status, Academic  
Personnel  
[07-27HR]  
Action

approve the academic personnel recommendations, Items A through D, as amended (Lists A through D are herewith made a part of these minutes as Appendix I, 07-27HR)

Employment,  
Promotion, Change of  
Status, Leave of  
Absence, Resignation,  
Retirement, Classified  
Personnel  
[07-28HR]  
Action

approve classified personnel recommendations, Items A through H, as presented (Lists A through H are herewith made a part of these minutes as Appendix II, 07-28HR)

Consideration to  
Approve Additional  
Positions: One  
Bookstore Sales Clerk  
III, Two Part-Time  
Seasonal Sales Clerk I,  
North Centers  
[07-29HR]  
Action

approve one full-time Bookstore Sales Clerk III position, and two part-time seasonal Sales Clerk I positions, North Centers, effective July 5, 2007

Consideration to  
Approve Two Limited  
Term College Center  
Assistant Positions,  
Fresno City College  
[07-30HR]  
Action

approve two limited term College Center Assistant positions, Fresno City College, effective July 5, 2007

Review of District  
Warrants and Checks  
[07-64G]  
Action

review and sign the warrants register for the period May 25, 2007, to June 21, 2007, in the amount of \$10,661,450.34; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period May 17, 2007, to June 20, 2007, in the amount of \$674,290.42

Consideration to  
Accept Construction  
Project, Health/Fitness  
Center, Fresno City  
College  
[07-65G]  
Action

- a) accept the project for the Health/Fitness Center, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Water Feature,  
Reedley College  
[07-66G]  
Action

- a) accept the project for the Water Feature, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Fitness Center  
Remodel, Madera  
Center  
[07-67G]  
Action

- a) accept the project for the Fitness Center Remodel, Madera Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Replace  
Evaporative Coolers,  
Career and Technology  
Center  
[07-68G]  
Action

- a) accept the project to Replace Evaporative Coolers, Career and Technology Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Accept Construction  
Project, Server Room  
HVAC, District Office  
[07-69G]  
Action

- a) accept the project for the Server Room HVAC, District Office; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to Adopt  
Resolution Establishing  
2007-08 Appropriations  
Limit  
[07-70G]  
Action

adopt the Resolution in the Matter of the Establishment of an Appropriations Limit for the 2007-08 fiscal year, which sets the 2007-08 appropriations limit for the District at \$194,967,586

Consideration to  
Authorize Sale of  
Surplus Property,  
Reedley College  
[07-71G]  
Action

authorize disposal of District surplus property by auction

Consideration to  
Authorize Legislative  
Advocacy Agreement  
with McCallum Group,  
Inc.  
[07-72G]  
Action

Mr. Forhan requested that Item 07-72G be removed from the consent agenda and stated that he thinks that School Services of California would be a more effective legislative advocate for SCCCD than the McCallum Group, which has a strong focus on Southern California. He spoke in the support of School Services, the current provider, based on their qualifications and service to the District. Mr. Smith asked if the District could continue with Schools Services of California for a year, after which an effectiveness analysis could be done. Mr. Brinkley said that staff would check the agreement, but that he thought that they have authorization to continue with School Services of California. If so, the District would sign the agreement with School Services of California for another year. The Board agreed to removed Item 07-72G from consideration.

Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child Care and Development Block Grant, Fresno City College  
[07-73G]  
Action

- a) adopt a resolution authorizing the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education in the maximum amount of \$168,133 for the 2007-08 Child Care and Development Block Grant;
- b) authorize renewal of the agreement under similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Accept Grants from the U.S. Department of Education for the Upward Bound Program, Fresno City College  
[07-74G]  
Action

- a) authorize the District, on behalf of Fresno City College, to accept the two Upward Bound grants from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,391,336 (\$347,834 per year) to continue program services and \$1,000,000 (\$250,000 per year) to provide new program services;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Accept Grants from the U.S. Department of Education for the Upward Bound Program, Reedley College  
[07-75G]  
Action

- a) authorize the District, on behalf of Reedley College, to accept the two Upward Bound grants from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,391,336 (\$347,834 per year) to continue program services and \$1,000,000 (\$250,000 per year) to provide new program services;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Accept Grant from the U.S. Department of Education for the Upward Bound Program, North Centers  
[07-76G]  
Action

- a) authorize the District, on behalf of the North Centers, to accept the Upward Bound grant from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,000,000 (\$250,000 per year);
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to  
Authorize Agreement  
with SEIU-United  
Healthcare Workers-  
West and Joint  
Employer Education  
Fund for Employee  
Education and Training,  
North Centers  
[07-77G]  
Action

- a) authorize the District to enter into an agreement with the SEIU-United Healthcare Workers-West and Joint Employer Education Fund for employee education and training;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Approve Resolution on  
Supplemental  
Compensation for  
Employees Called Up  
in Response to the War  
on Terrorism  
[07-56]  
Action

Mr. Randy Rowe introduced Item 07-56 and responded to questions and concerns from the Board members. Ms. Smith stated her objection to the use of the words, "War on Terrorism." Mr. Patterson expressed his opinion about the long-term cost and financial risk for the District. A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve the resolution, but to change the wording for "War on Terrorism." The motion passed by the following vote:

Ayes	-	6
Noes	-	1 (Patterson)
Absent	-	0

Consideration to  
Appoint Committee  
Members to the  
Measure E Citizens'  
Bond Oversight  
Committee  
[07-57]  
Action

Mr. Brinkley introduced this item. A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees appoint Jeff Reid, Carrie Bowen, Don Larson, Carol Martens and Greta Hennesay to the Citizens' Bond Oversight Committee for two-year terms commencing July 1, 2007, through June 30, 2009. The motion carried unanimously.

Recognition was given to the members who are leaving the committee after serving two, two-year terms. They are Anne Lopez Gaston, Lorenzo Lee, Jr., Nick Pavlovich, and Terry Stone; and to member Scott Hacker, Reedley College student, who served for one year.

Ms. Smith commented that the committee members should represent all elements of our overall community. She is interested in knowing who is on the committee and who and what they represent and how they reflect the composition of the State Center Community College District. Mr. Brinkley responded that the information would be provided. He said that the minimum for the committee is seven members and there is no cap on the number who can serve on the committee. If there are members of the

Consideration to  
Appoint Committee  
Members to the  
Measure E Citizens'  
Bond Oversight  
Committee  
[07-57]  
Action  
(continued)

community that Board members want to recommend to the Bond Oversight Committee, let him know so that application packets can be sent to those individuals.

Mr. Forhan asked to formalize the process by annually sending out an email to the Board regarding the committee membership status so the Board is aware that this item is coming up and can make their recommendations at that time. Mr. Brinkley said that this could be done each spring.

Consideration of Bids,  
Distance  
Learning/Video  
Conferencing  
Equipment,  
Willow/International  
Center  
[07-58]  
Action

Mr. Brinkley introduced Item 07-58 and responded to questions from the Board members. A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees award Bid #0607-30 in the amount of \$161,356.00 to PicturePhone Direct, the lowest responsible bidder for distance learning/video conferencing equipment at the Willow/International Center, and authorize purchase orders to be issued against this bid. The motion carried unanimously.

Mr. Smith asked about the possibility of contracting out videoconference rooms to the public for a cost and to evaluate this service as a prospect. Mr. Forhan added he was skeptical of offering it to the community at this time because a track record for reliability has not been established. He noted the complexity of the technology and specialized equipment, as well as the maintenance and personnel required.

Consideration to  
Authorize Agreement  
for Website and  
Content Management  
Solution, Districtwide  
[07-59]  
Action

Mr. Brinkley introduced Item 07-59, and Mr. Don Lopez, Director of Technology at Fresno City College. Mr. Lopez gave an overview of the districtwide website redesign and content management system. He stressed the importance of targeting the website toward the students, parents, and community. Changes are being made to the website to assure that it is uniform throughout the District, and that information can be managed by those responsible for it.

Mr. Forhan asked if there is a way to quantify the value received by the District from the website after it has been implemented. He also asked about the cost of updating the website at some point in the future. Mr. Lopez stated that part of the redesign will include the statistics capability that is currently lacking. In regard to updating the website, Mr. Lopez explained that this software and system will allow changes to be made in-house because it is based on the components and software that the District uses and with which the staff are familiar. The vendor is also willing to work with staff in making modifications that cannot be done internally.

Consideration to  
Authorize Agreement  
for Website and  
Content Management  
Solution, Districtwide  
[07-59] (continued)  
Action

Ms. Smith asked if student consultants are being used. Mr. Lopez said that student focus groups will be used as part of the redesign process. A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees authorize an agreement with Vision Internet for website and content management solution, districtwide, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried unanimously.

Review of the Use of  
Outside Legal Counsel  
[07-60]  
No Action

This item was provided as requested by a member of the Board. No action required. Mr. Smith had a question regarding the system the District uses to ensure competition, rotation, and fairness in the use of legal firms that are approved by the Board.

Mr. Forhan stated it would be helpful, on an annual basis, to look at the cases handled by the firms, as well as the cost. Any questions could be addressed at that time. Dr. Crow said that the information can be provided, and they will do their best to provide rotation of firms.

President Barreras stated that staff comments would also be helpful because they work with the firms on a one-on-one basis.

Reports of Board  
Members

Ms. Barreras reported that she attended the Madera County Office of Education Trustees quarterly meeting. It was an opportunity to receive insight on the K-12 budget and see people from the different areas.

President Barreras announced that possible dates for the Board's Spring 2008 retreat were sent out to the trustees for consideration. The Board members will be contacted to determine the best date for all Board members to attend.

Old Business

Mr. Smith thanked Mr. Patterson for his foresight in predicting the recent train derailment and emergency at Fresno City College. He said we should learn from every emergency that we have, and asked for a report about what happened, what we learned, and how that will help us in the next emergency. Dr. Crow said that a post-review has been done and a report will be provided.

Ms. Smith commented that she was just leaving the District Office when the train derailment occurred, and was aware that it could have been really dangerous.

Mr. Smith said he heard that there had been some difficulty with the railroad people responding to the District's concerns, and he would like to know what can be done to give them some motivation to make changes.

Old Business (continued)	Mr. Patterson said that the railroads have stated that they cannot separate hazardous materials because it is scheduled through the computer and the freight companies. He added that there have been discussions about moving the freight trains to tracks on a consolidated line away from the central city. He thought we should get behind that to try to stimulate that move.
Future Agenda Items	None.
Delegations, Petitions, and Communications	None.
Closed Session	Ms. Barreras stated that in closed session the Board would be discussing:  PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957  PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957 1. Title: Dean of Instruction, Reedley College  PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Title: Chancellor  Ms. Barreras called a recess at 6:56 p.m.
Open Session	The Board moved into open session at 7:51 p.m.
Report of Closed Session	Ms. Barreras reported that the Board took no action in closed session.
Consideration to Appoint Dean of Instruction, Reedley College [07-61] <u>Action</u>	A motion was made by Mr. Forhan and seconded by Ms. Smith to appoint Mr. Thomas West as Dean of Instruction for Reedley College, with placement on the management salary schedule at Range 62, Step 1, at \$8,401.75 per month, effective July 5, 2007.
Consideration to Appoint Dean of Instruction, Fresno City College [07-62] <u>Action</u>	Item 07-62, Consideration to Appoint Dean of Instruction, Fresno City College, was removed from the agenda. No action was taken.

Adjournment

President Barreras adjourned the meeting at 7:52 p.m.

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William J. Smith  
Secretary, Board of Trustees  
State Center Community College District

jk

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Employment, Change of Status, Retirement,  
Resignation, Academic Personnel

ITEM NO. 07-31HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A and F, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range &amp; Step</u>	<u>Salary</u>	<u>Position</u>
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Nasalroad, Ralph E.	RC	IV, 4	\$65,699	Business Instructor
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(Current Adjunct Faculty)  
 (Second Contract – August 9, 2007 through May 16, 2008)

Stratman, Thomas A.	RC	II, 4	\$59,859	Chemistry Instructor
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(Current Adjunct Faculty)  
 (One-Year Temporary Contract – August 9, 2007 through May 16, 2008)

B. Recommendation to extend the interim assignment for the following person:

<u>Name</u>	<u>Campus</u>	<u>Range &amp; Step</u>	<u>Salary</u>	<u>Position</u>
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Mossette, Mary Beth	FCC	59, 1	\$7,915.17	Interim Director of CalWORKs
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(Current Classified Employee)  
 (Extend temporary management contract from August 8, 2007 through December 31, 2007)

C. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
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Kaser, Paul W.	RC	January 2, 2008	English Instructor
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Beck, Allen C.	FCC	May 17, 2008	Anthropology Instructor
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Saddler, James	FCC	May 16, 2008	English Instructor
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D. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
O'Hare, Eileen M.	DO	August 25, 2007	Legal Counsel

E. Recommendation to approve the change in contractual duty days for the following person:

Name	Campus	From	To	Effective Date	Position
Clark, David	RC	177	216	August 8, 2007	Mechanized Agriculture Instructor

F. Recommendation to employ the following persons as Training Institute Trainers:

Name	Campus	Classification	Hourly Rate	Date
Yates, David L.	FCC	Trainer IV	\$44.69	June 23, 2007
McGrew, Laura L.	FCC	Trainer IV	\$44.69	July 3, 2007

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Nasalroad, Ralph E.	RC	IV, 4	\$65,699	Business Instructor

(Currently Adjunct Faculty)  
(Second Contract – August 9, 2007 through May 16, 2008)

B. Recommendation to extend the interim assignment for the following person:

Name	Campus	Range & Step	Salary	Position
Mossette, Mary Beth	FCC	62, 1	\$8,401.75	Interim Director of CalWORKs

(Current Classified Employee)  
(Extend temporary management contract from August 8, 2007 through December 31, 2007)

C. Recommendation to accept resignation for the purpose of retirement from the following persons:

Name	Campus	Effective Date	Position
Kaser, Paul W.	RC	January 2, 2008	English Instructor
Beck, Allen C.	FCC	May 17, 2008	Anthropology Instructor
Saddler, James	FCC	May 16, 2008	English Instructor

D. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
O'Hare, Eileen M.	DO	August 25, 2007	Legal Counsel

E. Recommendation to approve the change in contractual duty days for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Position</u>
Clark, David	RC	177	216	August 8, 2007	Mechanized Agriculture Instructor

F. Recommendation to employ the following persons as Training Institute Trainers:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Yates, David L.	FCC	Trainer IV	\$44.69	June 23, 2007
McGrew, Laura L.	FCC	Trainer IV	\$44.69	July 3, 2007

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Employment, Change of Status, Transfer,  
Resignation, Classified Personnel

ITEM NO. 07-32HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Flanders, Veronica	FCC	Department Secretary Position No. 2028	44-A \$2,704.42	07/02/2007
McLelland, Anna	FCC	Instructional Aide-PPT Position No. 2270	32-A \$11.32/hr.	07/02/2007
Reich, Bryan	RC	College Trainer Position No. 3127	60-B \$4,197.00	07/02/2007
Aldape, LuAnn	RC	Office Assistant III Position No. 3017	48-A \$2,987.75	07/10/2007
Buck-Friis, William	DO	Groundskeeper II Position No. 1142	46-B \$2,987.75	07/16/2007
Estes, Steven	CC	Custodian Position No. 5019	41-A \$2,697.00	07/24/2007
Antonio, Estefana	MC	Early Childhood Education Specialist Position No. 4007	53-A \$3,368.75	07/30/2007

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Bisvano, Cynthia	FCC	Office Assistant I Position No. 2144	38-A \$13.47/hr.	06/25/2007
Estes, Elizabeth	DO	Administrative Aide – PPT Position No. 1144	53-A \$19.44/hr.	06/26/2007
Newsome, Calvin	CC	Custodian Position No. 5019	41-A \$14.47/hr.	06/29/2007 thru 07/03/2007
Calad, Cari	FCC	Reg-To-Go Assistant Position No. 8062	41-A \$14.47/hr.	07/02/2007

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (continued):

Name	Location	Classification	Hourly Rate	Date
Jones, Evan	RC	Custodian Position No. 3062	41-A \$14.47/hr.	07/24/2007
Magos, Ricardo	DO	Accounting Clerk III Position No. 1140	48-A \$17.24/hr.	07/30/2007
Potts, Janet	FCC	Registration Assistant I Position No. 8058	33-A \$11.89/hr.	08/06/2007

- C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Gaines, Richard	DO	Police Officer Position No. 1118	57-A \$21.44/hr.	07/16/2007

(Limited term assignment while permanent employee is on military leave)

- D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Hobson, Jason	FCC	Playground Assistant I	\$10.00/hr.	06/01/2007 thru 06/30/2007
Brookter, Dionjay	FCC	Playground Assistant I	\$10.00/hr.	06/20/2007 thru 06/30/2007
Lowe, Morgan	FCC	Playground Assistant I	\$10.00/hr.	07/02/2007 thru 08/31/2007
Ortega, Rochelle	FCC	Playground Assistant II	\$12.00/hr.	07/02/2007 thru 08/31/2007
Willingham, Bryce	FCC	Playground Assistant I	\$10.00/hr.	07/02/2007 thru 08/31/2007

E. Recommendation to employ the following person as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Harvey, Suzanne	OC	Department Secretary Position No. 6002	44-E \$18.98/hr.	07/12/2007

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Dix, Tiffany	RC	Administrative Assistant Position No. 3012 to Administrative Aide Position No. 3146	55-A \$3,540.16 to 53-B \$3,540.16	05/01/2007

(Return to regular assignment)

Nunez, Frank	DO	Administrative Secretary Position No. 2461 to Program Development Assistant Position No. 1143	48-A \$2,987.75 to 60-A \$4,000.08	07/01/2007
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(Additional compensation for "working out of class" per Article 33, Section 8)

Hutchinson, Kelli	DO	Accounting Technician I Position No. 1064 to Accounting Technician II Position No. 1013	55-E (confidential) \$4,805.00 to 59-E (confidential) \$5,286.83	07/23/2007 thru 08/03/2007
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(Additional compensation for "working out of class" per Personnel Commission rule 3-15)

G. Recommendation to approve the lateral transfer of the following employee (regular):

Name	Location	Classification	Range/Step	Date
McSwain, Thomas	RC	Custodian Position No. 3062 to	41-C \$3,050.25 to	07/05/2007
	CC	Custodian Position No. 5021	41-C \$2,980.91	

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Caldwell, Pamela	FCC	Piano Accompanist – PPT Position No. 2442	06/19/2007
Traje, Janice	FCC	Educational Advisor – PPT Position No. 2500	06/28/2007

H. Recommendation to accept the resignation of the following regular employees (continued):

Name	Location	Classification	Date
Gough, Christine	FCC	Faculty Sign Language Interpreter – PPT Position No. 2439	06/30/2007
Alvarez, David	FCC	Instructional Technician – Automotive Position No. 2133	07/13/2007
Samuel, Dwight	RC	Custodian Position No. 3060	07/25/2007
Rains-Heisdorf, Carol	CTC	Administrative Aide Position No. 2431	07/27/2007

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Employment of Part-Time Faculty on Adjunct  
Faculty Salary Schedule, Summer 2007,  
Fresno City College, Reedley College,  
and North Centers

ITEM NO. 07-33HR

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EXHIBIT: Listings of Adjunct Faculty

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Background:

Board Policy 4120 authorizes the administration to assign part-time faculty on the Adjunct Faculty Salary Schedule and calls for submittal to the Board of names of the individuals so assigned. Enclosed for Board approval are assignment rosters from Fresno City College, Reedley College, and North Centers for Summer 2007.

Recommendation:

It is recommended that the Board of Trustees approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Summer 2007, as presented.



**Fresno City College  
Adjunct Instructors  
Summer 2007**

<b>Instructor Name</b>	<b>Section</b>
Ailanjian, Landon	History
Andrade, Gustavo S	Spanish
Armstrong, Craig W	English
Arredondo, John R	Physical Education
Avery, Douglas D	Mathematics
Avila-Emerson, Michele	Nursing, Registered
Ayers, Willard	Business & Technology
Babcock, Bruce A	French
Baber, Roberta L	Computer Information Technology
Baker, Judy M	English As A Second Language
Banuelos, Fernando	Computer Information Technology
Barnes, April M	Biology
Barnes, Ethan M.	Biology
Bartels, Fred W	Physical Education
Bartram, James K	Speech
Bartram, Shana	English
Beatty, Jeffrey R	Accounting
Begley, Polly A	Speech
Bigham, Craig	Mathematics
Bithell, Karen Theresa	Dance
Blasingame, Marianne E	English
Bligh, Andrew R	English
Bolles-Parmentier, Susan	Art
Bologna, Fred	Theatre Arts
Boyd, Sean P	Geography
Boydstun, Susan	Psychology
Brown, Gennean G	English
Burnett, Lynn B	Health Science
Caetano, Heidi L	Dental Hygiene
Caeton, Daniel A	English
Calkins, Julie A	Mathematics
Carden, Allen	History
Carr, Sally A	Linguistics
Carter, Gary L	Real Estate

Caviglia, Anthony	Physical Education
	Recreation
Cerkueira, Ronald	Special Studies
Cha, Tua	Hmong
Cheney, Judith A	Dental Hygiene
Chicconi, Michael James	Automotive Technology
Christl, Janine R	Theatre Arts
Cisneros, Rene	Spanish
Clark, Julie Marlene	Mathematics
Clement, Ralph N	History
Clift, Renee T	Womens Studies
Colbert, Bryan G	Child Development
Collier, Aaron M	Applied Technology
Collins, Thomas J	Computer Information Technology
Consolatti, Allen J	English
Crooks, Elizabeth H	Business & Technology
Curtis, Carol A	Mathematics
Dana, Julie R	Music
Dana, Michael E	Music
Davis, Lasonya	Nursing, Registered
Davis, Theophilus	Welding Technology
Day, Elizabeth	Nursing, Registered
De Klotz, Karl	Business Administration
De Soto, Sylvia	Business & Technology
Deeter, Gary N	Music
Demanett, Paula E.	Library Technology
Demichillie, Robert W	Physical Education
Denver, Monta J	Dental Hygiene
Dorn, Lawrence S	Mathematics
Dorn, Shelly M	Business & Technology
Dose, Kenneth D	Physical Education
Dowis, Hawkins J	Biology
Duong, Hung Q	Computer Information Technology
Dustin, Ronald A	Accounting
Echeverria-Bis, Olivia D	English
Eichmann, Kelly K	Foods & Nutrition
Encizo, Denise L	Nursing, Registered
Engstrom, Dale W	Music
Erven, Chuck	Theatre Arts
Espinosa, Rosemary C	English
Espinoza, James	English
Estacio, Joseph C	Physical Education
Evans, Darcie J	Sociology
Ewing, James M	English
Ewing, Mary C	Dental Hygiene
Fitzer, John K	Linguistics
Flay, Robert B	Chemistry
Fletcher, Eric P	Speech

Flores, Rachel A	Guidance Studies
Forestiere, Marc C	Computer Information Technology
Freeman, Charles A	Radiologic Technology
	Special Studies
Fritz, Erik K	English
Fritzchle, Tamara D	English
Fry, Martha E	Business & Technology
Garcia, Ruby	Chicano-Latino Studies
Garcia, Susana	Guidance Studies
Garza, Ricardo R	English
Garza, Yolanda G	Spanish
Gelegan, Gail A	English
Germond, Oliver	Physical Education
Godfrey, Lonnie L	Mathematics
Gonzales, Janine V	Guidance Studies
Gonzales, Kelly A	Business & Technology
Gonzales, Paul N	Radiologic Technology
Good, David R	English
Greene, Barbara G	Nursing, Registered
Griffiths, Kularb P	English As A Second Language
Guglielmana, Susan K	Dental Hygiene
Guglielmino, John L	Graphic Communications
Gutierrez, Israel	Biology
Gutierrez-Osborne, Virginia	Biology
Haber, Judith A	Biology
Halderman, Douglas	Computer Aided Drafting & Design
Haleblian, Lisa M	English
Hamp, David Marc	Speech
Haney, Michael E	Applied Technology
	Automotive Technology
Hardcastle, Amy E	Sociology
Harp, Marjorie H	Nursing, Registered
Haskell, Marc	Accounting
	Business & Technology
Haug, Paula	Speech
Henry, Amanda L	Chemistry
Hentzler, Jerry C	Development Services
Hessler, Susan B	Child Development
Hester, Staci	Guidance Studies
Heyne, Bridget	Nursing, Registered
	Special Studies
Hodges, Melvin Paul	Construction
	Electrical Systems Technology
Hoff, Anunciacion	Special Studies
Holland, Dolores A	Nursing, Registered
Holmes, Wendy J	Biology
Hood, Brett A	Radiologic Technology
Hopkins, Michael D	Accounting

	Business & Technology
Hord, John S	Music
Howard, Jeanice C	Dental Hygiene
Hubert, Angelina	Nursing, Registered
Hughes, Larry C	Psychology
Hunter, Susan F	Nursing, Registered
Hyde, Grant P	English
Ingram, Donovan T	English
Jackson, Shawn M	Mathematics
Jenkins, Ruste Marie	Biology
Jensen, Daniel A	Mathematics
Jimenez, Michael	Chicano-Latino Studies
Johal, Sarbjit S	Political Science
Johansson, Carl A	Biology
Johnston, H. Bruce	Biology
Jones, Sarah E	Computer Information Technology
Jordan, Lynette F	English
Kamimoto, Martin S	Automotive Technology
Kane, Saben M	Biology
Karimbakas, Spiros K	Mathematics
Kato-Gee, Jacquelyn	Nursing, Registered
Kawagoe, Kirk T	Chemistry
Kehoe, Julie O	Mathematics
Kelley, Monique S	Accounting
Key, Roger A	Physical Science
Keysaw, Paul B	Physical Education
	Recreation
Kimball, Robert	Business & Technology
Kirby, James V	Human Services
Knaapen, Beatrice A	Business & Technology
Koch, Michael V	Building Safety & Code Administraion
Kranzler, Jessica J	English
Kuiper, Harold Peter	Speech
Kulbeth, Jean L	Dental Hygiene
Kumano, Ralph F	Biology
Linder, Colby J	Biology
Lindsey, Laura L	Art
Loftis, Darlene E	Development Services
Lopez, Bradley W	Health Science
Lopez, Rachel	English
Lotspeich, Roy	Mathematics
Lozano, Kathleen	Nursing, Registered
Luna, Cynthia A	Speech
Madec, Edward G	Physical Education
Magnia, Martha A	Child Development
Maki-Dearsan, Nanete J	Art
Malakar-Kuenen, Raksha D	Biology
Malekzadeh, Behrouz	Mathematics

Mann, Judy A	Dental Hygiene
Marinovich, Branko B	Political Science
Marsh, Robert R	Mathematics
Martin, David W	Mathematics
Martin, Sheila J	Business & Technology
Martinez, Jesus G	Spanish
Martinez, Renato T	Spanish
Martinez, W. Lawrence	Business & Technology
Mata, Carmen L	Spanish
McCabe, Gail M	English
McClure-Baker, Sheri L	English
McClurg, Michael James	Physical Education
McLaughlin, Linda T	American Sign Language
Megerdichian, Edward G	Mathematics
Mendez, Vincent L	Art
Menyhay, Pamela S	Nursing, Registered
Meyer, Sarah M	Physical Education
Miko, Kristina E	English
Milford, Leighann L	Criminology
Milhorn, Richard L	Photography
Miller, Darryl	Construction
Miller, Nancy L	English
Minnis, Dorrick S	Criminology
Mizner, Keith B	Accounting
Mohle, Dennis H	Computer Information Technology
Monreal, Salina R	Speech
Morisson, Fernando O	Electrical Systems Technology
Moua, Chai C	Mathematics
Mullaly, Patricia	Business & Technology
Musick, William D	Physical Education
Nance, Steven H	Music
Nelson, Cheryl Lynn	Business & Technology
Nelson, Rebecca L	Business & Technology
	Clerical Training, CTC
Nelson, Thomas A	English
Newcomb, Joan	Sociology
Nicholson, Bill G	Physical Education
Odom, Janell	Physical Education
Oeser, Jeffrey A	Economics
Ohanian, Gregory	Physical Science
Okin, Isaac A	African-American Studies
Ollila, Mary A	Art
O'Neil, Terrence J	Criminology
Orozco, Elma B	Spanish
Ostrander, Theodore E	Mathematics
Pacheco, Joanne M	Dental Hygiene
Pagel, Kent A	Physical Education
Palacio, Diane R	Nursing, Registered

Partoviamin, Soheil	Computer Information Technology
Pavic, Ivana	Physical Science
Perez Hernandez, Jennifer	Child Development
Perry, Adam L	Speech
Peterson-Mitchell, Ginger	Nursing, Registered
Pierce, Nancy A	Nursing, Registered
Pires, Michael J	Applied Technology
Ponce-Jimenez, Ana	Spanish
Pontius, David L	Computer Information Technology
Prelip, Angela N	Speech
Quinn, Robert George	Guidance Studies
	Physical Education
Rai, Rupinder K	Guidance Studies
Ramirez, Gregory D	English
Ramos, Linda O	English
Ramos, Loretta M	Speech
Ratkus, Anthony	Business & Technology
Razee, Alan D	Speech
Reyes-Geitner, Derek F	Philosophy
Rhodes, Agnes	Mathematics
Richmond, Linda A	Art
Riesenman, John F	Economics
Riley-Ruiz, Kristine L	Criminology
Robbins, James Theodore	English
Robinson, Stepanie	Special Studies
Robison, Michael T	Criminology
Rodriguez, Raquel	Spanish
Rogers, Gary William	Linguistics
Rogers, Kyla	Business & Technology
Rowan-Ono, Ellen B	English
Rutishauser, Brian J	History
Saiz, Sallie P	English
Samora, Lawrence R	Chemistry
Sands, Jeffery L	English
Satterthwaite, Brianna C	Psychology
Scheidt, Richard R	Health Science
	Recreation
Schellack, Cherie L	Biology
Schmalle, Robert C	Business Administration
Schneider, Dennis W	Business Administration
Schulte, Tracy D	Physical Education
Scott, Daniel J	Speech
Scroggins, Carol L	English As A Second Language
Scroggins, Jason C	English
Sears, Michael E	Computer Information Technology
Shapazian, Debra P	Theatre Arts
Shirey, Melinda R	Business & Technology
Shoemaker, David M	Guidance Studies

Shultz, Joseph J	Radiologic Technology
Siroky, Allen J	History
Skaret, Wayne E	Business & Technology
	Clerical Training, CTC
Sloan, Larry D	Industrial Training, CTC
Smith, Ernest Zane	Photography
Smith, Roderick L	Physical Education
Snowden, Patrick R	Art
Solberg, Eric	Physical Education
Solwazi, Kehinde	African-American Studies
Sosa, Susana Lucia	Art
Sousa, Daniel J	Electrical Systems Technology
Spriggs, Kathleen M	Guidance Studies
Staebler, Diane	Biology
Stark, Scott M	Physical Education
Starr, Rebecca Ion	English
Staten, Patrick M	Mathematics
Steele, Deborah	Nursing, Registered
Stephenson, Wendell J	Philosophy
Stevens, Mark W	Physical Education
Stewart, Richard J	Biology
Sutterfield, Mark R	Mathematics
Sutton, Jeremy S	Computer Information Technology
Swanson, Michael D.	Theatre Arts
Taber, Kurt	Special Studies
Tatum, Cecilia N	Business & Technology
Taus, Kay V	Child Development
Temple, Donald L	Decision Science
Thiesen, Lorraine J	Speech
Thornburgh, James Glenn	Computer Information Technology
Ting, Rosemary S	Computer Information Technology
Tognazzini, Eugene A	Mathematics
Vaca, Jesus M	Accounting
Valdez, Kathaleen	Accounting
Valencia, Christina V	Guidance Studies
Van Dusen Trippel, Cynthia	Business Administration
Vang, Alee	Asian-American Studies
Vang, Linda M	Human Services
Vannasone, Isaac K	Mathematics
Vellandi, Christian	Chemistry
Verdian, Maria	English
Vidinoff, John M	Mathematics
Villalba, Tabitha R	English
Vinicor, Melinda C	Sociology
Vivian, Ronald E	Human Services
Wagman, Elizabeth B	Child Development
Walker, William F	Computer Information Technology
	Decision Science

Wall, Connie Lynn	English As A Second Language
Waller, Tammie L	Computer Information Technology
Wasemiller, Peter M	Business Administration
Watson, Matthew E	Chicano-Latino Studies
Weaver, Louis H	Geography
Weesner, Eric	Mathematics
Welch, Thomas L	History
Wengerd, Bethany D	Anthropology
	Womens Studies
Williams, Forrest C	Psychology
Williams, Rhonda A	Recreation
Wilson, Terrie	Nursing, Registered
Wimer, Garrett A	Astronomy
Winslow, Lora M	Speech
Winther-Saxe, Lenna A	Photography
Woolsey, Denise M	Business Administration
Yates, Susan E	Recreation



**Fresno City College  
Adjunct Instructors  
Fire Academy  
Summer 2007**

Baker, Earle  
Banta, Donald  
Barrera Jr., Luis  
Baxter, Geary  
Binaski, John  
Brothers, Jon  
Brotsis, William  
Brown, Jonathan  
Bump, Christopher  
Byrns, Dennis  
Cabral, Richard  
Cadigan, Richard  
Cope, Thomas  
Damico, James  
Davis, James  
Despain, Michael  
Diebert, Richard  
Ekk, Christopher  
French, Lawrence  
Garfield Jr., David  
Garza, Hector  
Gerking, Christopher  
Gilman, Kenneth  
Guice, Daniel  
Harold, Kirk  
Henry, Steven  
Herzog, Marilyn  
Hicks, H.  
Iverson, Loren  
Kraft, Brian  
Krippner, Virginia  
Kron, William  
Leigh Jr., John  
Long, Cameron  
Macalpine, Donald  
Marquez III, Peter  
Martinez, Mark  
Moore, Justin

Nelson, John  
Nunn, Derek  
Ockey, Donald  
O'Meara, Daniel  
Pearson, Douglas  
Pogue, Richard  
Ramsey, Leslie  
Reid, James  
Robinson, Antonio  
Rogers, Edward  
Rowe, Deborah  
San Agustin, Michael  
Shubert, David  
Slater, Gerald  
Stach, Roger  
Starkey, Gerard  
Stemler, James  
Sulenta, David  
Sutton, Donald  
Torosian, Brian  
Vasconcellos, Anthony  
Watson, John  
Young, Jeffrey



**Fresno City College  
Adjunct Instructors  
Police Academy  
Summer 2007**

Adler, Paul  
Agnew, Michael  
Alberda, Thomas  
Alexander, Matthew  
Alva, Elizabeth  
Anderson, Gregory  
Anderson, Paul  
Arendt, James  
Avila, Edward  
Baker, Earle  
Bandy, Beth  
Bawcom, John  
Baxter, Geary  
Bennink, Hendrikus  
Bessinger, Drew  
Biane, Gerald  
Bissett, Brian  
Blaha, Lynda  
Boland, Eugene  
Bradford, David  
Brand, Michael  
Bray Jr, Mark  
Burks, Troy  
Burnett, Lynn  
Button, Lynn  
Cambria, Barbara  
Caporale, Philip  
Carrasco, Lydia  
Carrillo, Rudy  
Castro, Nate  
Cavazos, Javier  
Cervantes, Daniel  
Cervantez, Henry  
Cesario, Michael  
Cheney, Scot  
Copher, John  
Cotter, Lee  
Craig, Rodney

Cruise, Harold  
Cruz, Rayann  
Dadian, Neil  
Daniels, Stevie  
Davenport, Dennis  
Davis, Terry  
Decuir, Brian  
Dennis, Jo  
Desmond, Christopher  
Dewall, Anthony  
Dooley III, William  
Dooley, Ricki  
Douglass, John  
Downing, Clifford  
Downing, Craig  
Doyle, Michael  
Dryden, William  
Dunn, Jeffrey  
Duran, Louis A  
Erwin, Shawn  
Esmay, William  
Fief, Gary  
Field Jr, Frederick  
Fleischmann Jr., Nicholas  
Flores, Sherree  
Frascona, Vincent  
Freitas, Steven  
Frost, Thomas  
Fuller, Zebedee  
Gaad, Allen  
Gaines, Richard  
Gamoian, Lisa  
Garcia, Edwin  
Garner, Robert  
Garrett, Gregory  
Garza, Jose  
Gentry, James  
Gines, Ramon

Gomez, Joseph  
Graves, Manuel  
Green, Daryl  
Greening, Roger  
Grove, Lori  
Grove, William  
Gularte, Gregory  
Haupt, Harold  
Haynes, Lorine  
Henkle, Charles  
Herber, Michael  
Herrera, Cruz  
Herring III, Jesse  
Herzog, Marilyn  
Herzog, Timothy  
Hickman, Katherine  
Hickman, Kevin  
House, Gloria  
Jacobso Jr., Henry  
Jimenez, Jimmy  
Johnson, Darrol  
Johnson, Dwayne  
Johnson, Fredrick  
Johnson, Susan  
Jones, David  
Jones, Frederica  
Jones, Scott  
Joseph, Mary  
Kader, Philip  
Katz, Kenneth  
Kaundart, Earl  
Keeney, Mark  
Kennedy, Rodney  
Kevorkian, David  
King, Melvin  
Kirkhart, Larry  
Klose, Thomas  
Koch, Michael

Kurtze, David	Reese, Douglas
Lamm, Daniel	Rippetoe, Harlen
Landau, Elana	Roberts, Melissa
La-Ponte Kirkorian, Shiela	Robinson, Jeffery
Law, Timothy	Rogers, Edward
Lean, Thomas	Rowe, Thomas
Lee, Brian	Royal, Randy
Levers, Douglas	Schmidt, Eric
Lopez, Danielle	Scroggins, Brett
Louviere, Richard	Selecky, David
Lusk, James	Sellai, Diana
Maier, John	Sepeda, Lorraine
Martin, Gary	Sherman, Leonard
Martinez, Robert	Shuler, Charles
Matsuzaki, Kent	Shumate, Harold
Mayo, Edward	Silva, Manuel
McAnulty, Laurie	Skiles, Jonathan
McComas, Stephen	Sloan, Michalanne
McFadden, Matthew	Smith, David
McKinney, Rosanna	Smith, Joseph
Mechem, Timothy	Smith, Michael
Merithew, Clinton	Spigelmyre, Melanie
Minnis, Dorrick	Sponhaltz, Candace
Mitchell, Marla	Stalker, Brent
Montoya, Laurel	Stark, Linda
Montoya, Michael	Stumpf, Judith
Moore, Robert	Taylor, Gary
Moore, Scott	Taylor, James
Morgan, Bryan	Tilley, John
Moses, Christina	Torosian, Marvin
Mosier, Michael	Torres, Christopher
Moster, Kelly	Tostado, Edward
Motoyasu, Jeffrey	Tracy Jr, Vernon
Nitschke, Steven	Tucker, Judith
Oki, Gayle	Tushnet, Geoffery
Owen, Richard	Valentine, Sharyl
Parenti, Jeana	Van Houwelingen, Timothy
Patchell, Alan	Varela, Patricia
Pendley, Kevin	Villemin, Douglas
Pepper, Tracy	Watson, James
Perez, Gilbert	Watson, John
Perry, Dwight	Wegner, Mikel
Peyret, Melinda	Weldon, Marilyn
Pino, Jon	West, Marty
Planas, Edward	White, Debra
Pulido, Jose	Wilkins, Stephen
Quesada, Jaimy	Williams, Diane
Ramolete Jr, Valeriano	Wong, Mervin
Ramos, Michelle	
Ratliff, Rick	

**Fresno City College  
Student Services Division**

**Adjunct Faculty  
Summer 2007**

Banuelos, Michele  
Bayer, Pat  
Boney, Cheryl  
Contreras-Vasquez, Evelia  
Duarte, Adrienne  
Finley, Brian  
Flores, Rachel  
Friesen, Tiffany  
Gallardo, Araceli  
Gonzales, Janine V.  
Her, Mymee  
Hernandez, Lily  
Hester, Stacie  
Huxley, Deborah  
Kennedy, Keri  
Kincheloe, Carolyn  
Kostin, Nadezhda  
Leon, Judy  
Lupian, Sonia  
Lynes, Julie  
Manock, Doris  
Munshower, Donald  
Natal, Lori

Newman, Ilene  
Nolasco, Monica  
Norman, Deborah  
Pardue, Mary Ellen  
Pavich, Peter ("Mike")  
Radtke, Roger  
Rai, Rupinder K.  
Reposo, Mario L.  
Richards-Murray, Paulette  
Schwartz, Lesa  
Shoemaker, David  
Silva, Sonny  
Spriggs, Kathy  
Stock, Rosemarie  
Story, Lynn  
Taylor, Shuntay S.  
Thepphavong, Kami  
Ueland, Andrew  
Valencia, Christina  
Vang, May  
Yang, Shoua  
Zubiri-Rosalez, Manuel

**Adjunct Nurse** – Bailey, Lavada I.  
Murguia, Kelly

**Psychological Interns** – Bates, Robert  
Cattolico, Victor  
Carter, John  
Merrin, Jason

**REEDLEY COLLEGE  
SUMMER 2007  
ADJUNCT FACULTY**

**REEDLEY COLLEGE**

Abela, Brian	CHEM
Arechiga, Margaret	POLSCI
Arzola, Juan	POLSCI
Avakian, Alan	FN
Baldwin, Theresa	ART
Basiletti, Sarah	MUS
Brand, Stacy	ENGL
Carvalho, Linda	SPEECH
Chavez, Helen	SPEECH
Cisneros, Amparo	SPAN
Clark, David	AGNR / MAG
Clark, Elizabeth	PSY
Clifton, Jennifer	MATH
Cornel, Veronica	CHEM
Cummings, Tasha	GS
Devoe Peterson, Robert	IS
Dominguez, David	ENGL
Dorn, Shelly	BA
Dunbar, Jennifer	ENGL
Eddy, Amy	HLTH / PE
Elberg, Steven	POLSCI
Festejo, Shirley	PE
Fonseca, Brian	PE
Fourchy, Kate	ENGL
Gillespie, Jennifer	GEOG
Guzman, Rudy	AUTOT
Hartmann, Margaret	NAT
Hickey, Russell	MATH
Hirsh, Darra	PSY
Iraheta, Rene	SPAN
Jackson, Rashad	PE
Jefferies, Shannon	PE
Jurevich, Gayla	OT
Kaur, Rajwant	MATH
Kelly, Maria	MATH
Kinney, Kent	NR
Klinder, Marcia	MUS
LaSalle, Ryan	ENGL
Lawrence, James	ASL
Lillyman, George	ENGL
Lopes, David	AG
Lopez, Rene	PE
Luna, Frank	HIST
Main, Terri	SPEECH
McLenithan, Susan	ENGL

Medina-Gross, Katherine	GS
Meter, Felisa	ESL
Miller, Randall	HIST
Monk, Irene	PE
Montanez, Sheryl	IS
Morgan, Chris	ART
Morris, Stephanie	FN
Nasalroad, Ralph	BA / COTR
Nielsen Jr, Willard	SOC
Nishinaka, Ronald	EH
Novatne, Lauren	SCI
Obeid, Lina	MATH
Pankratz, Aaron	ECON
Parento, Lois	DA
Perez, Conrad	MATH
Perez Hernandez, Jennifer	CHDEV
Phengsiri, Jessica	CHDEV
Pinkerton, Jason	NR
Prelip, Angela	SPEECH
Regier, Thomas	SPST
Reimer, Ronald	MATH
Reindl, Michelle	MATH
Renteria, Sergio	MATH
Retamoza Vasquez, Julia	SPAN
Romero-Torres, Lori	BIOL
Row, Kelly	ENGL
Rudy, Kathleen	GS
Sandoval, Everett	IS / STAT
Scarborough, Poppy	ART
Smith, Samuel	POLSCI
Smith, Teresa	OT
Snyder, Colleen	MUS
Snyder, Rebecca	ENGL
Sorensen, Shelly	DA
Spicci, Bryon	BIOL
Stephens, Sean	IS
Stewart, Mary	ENGL
Taintor, Amanda	CHDEV
Tayar, Walid	MATH
Tikkanen, David	MFGT
Tomlin, Camille	HIST
Unruh, Jean	BIOL
Valdez, Rosalva	GS
Wade, Eric	MFGT
Waller, Tammie	IS
Wenter, Gary	MAG
West, Thomas	ENGL
White, Lois	ENGL
Xiong, Judy	BIOL

**REEDLEY COLLEGE  
SUMMER 2007  
ADJUNCT FACULTY**

**SOUTH CENTERS**

**DINUBA**

Romero-Torres, Lori  
Snyder, Rebecca

BIOL  
ENGL

**SANGER**

Blid, James  
Clifton, Jennifer  
Krause, Edward  
McLenithan, Susan  
Orozco-Molina, Jose  
Patterson, Marc

MATH  
MATH  
GEOG  
ENGL  
SPAN  
ART

**SELMA**

Lillyman, George

ENGL

REEDLEY COLLEGE  
SUMMER 2007  
ADJUNCT FACULTY

NORTH CENTERS

CLOVIS

Allen, Becky	HLTH
Allen, William	MATH
Anderson, Tammy	PE
Arnold, Craig	IS
Atencio, David	IS
Austin, Ruth	SOC
Banks, Stephanie	MATH
Bjerke, Joy	MATH
Boyer, Nathan	HIST
Brooks, Johnathan	SPEECH
Brown, Lee	POLSCI
Bryan, James	MATH
Bundli, Lisbeth	ACCTG
Burke, Laura	ENGL
Clegg, Robert	HLTH
Clements, Dennis	HIST
Collins Hester, Leslie	SPEECH
Da Costa, Laura	PSY
Daher, Brandon	ENGL
Dhillon, Navdeep	ENGL
Driggers, Dennis	HIST / POLSCI
Ehrlich, Elizabeth	CHDEV
Elberg, Steven	POLSCI
Fiorentino, Janet	BA / POLSCI
Gillespie, Velda	HLTH
Glaves, Christopher	MATH
Gong, Douglas	MATH
Hallaway, David	PHOTO
Hitchcock, Roger	MATH
Horn, Colleen	FN
Humphrey, Patrick	SPEECH
Hunter, Patricia	ART
Klinder, Marcia	MUS
Lawrence, Gerald	ENGL
Luera, Kristina	CHDEV
Macias Sanchez, Dora	SPAN
Matthews, Teri	PSY
Musselman, Robert	MATH
Nabors, Brent	EDUC
Pattanumotana, Master	ECON
Petrillose, Charles	STAT
Pfeiffer-Turpen, Sallie	CHDEV
Piper, Victoria	IS
Raines, William	ART

Renwick, Jon	MATH
Schwartz Casey, Jenifer	ENGL
Stannard, Michael	PHIL
Sutterfield, Mark	MATH
Taylor, Bradford	STAT
Tjahjadi, Ray	IS
Tofan, Antonina	MATH
Varner, Dudley	ANTHRO
Wall, Josie	MATH
Weatherly, Michael	MATH
Welk, Randy	BA
Ybarra, Kerry	PHIL

**MADERA**

Arnold, Craig	IS
Atencio, David	IS
Atwal, Kabeljit	CHDEV
Barile, Stephen	ENGL
Bitter, Cindy	PE
Brown, Nikolle	BIOL
Durbin, Randy	HLTH
Friedland, Steven	POLSCI
Garcia, Maria Dolores	SPAN
Hurst, Matthew	BIOL
Johnson III, Arthur	BIOL
Kandarian, Todd	MATH
Keoppel, Teresa	ENGL
Luera, Kristina	CHDEV
Luna, Frank	HIST
Medina, Gloria	OT
Munoz, Sharon	BIOL
Nabors, Brent	EDUC
Ray, Michael	CHEM
Reitan, Ann	PSY
Rosenthal, Aviva	ENGL
Schlotthauer, Kay	MATH
Scott, Judith	SPEECH
Spadafore, Gail	GS / OT
Stannard, Michael	ENGL / PHIL

**OAKHURST**

Arnold, Craig	IS
Becker, Genevieve	CHDEV / PSY
Larsen, Daniel	IS
Nabors, Brent	EDUC
Pfeiffer-Turpen, Sallie	CHDEV
Piper, Victoria	IS
Rich, George	MATH

**WILLOW INTERNATIONAL**

Mazzoni, Amie  
Mohan, Archana  
Strasilipka, Josef

BIOL  
BIOL  
CHEM

**Reedley College  
Student Services Division**

**Adjunct Faculty  
Summer 2007**

<b><u>Name</u></b>	<b><u>Assignment</u></b>
Beltran, Adrian	Phone Banks
Cummings, Tasha	Guidance Studies
Hermosillo, Sandie	Counseling/Workforce Connection
Hodges, Kristine	Counseling/Guidance Studies
Jackson, Rashad	SARP Study Hall Monitor/Tutor
Kaprielian, Sharon	Nurse (Part-time)
Lee, Yer	Counseling – EOP&S
Marin-Duran, Ruby	Counseling/Guidance Studies
Medina-Gross, Katherine	Guidance Studies
Mendez, AnnMarie	Phone Banks
Rudy, Kathleen	Counseling/Guidance Studies
Spomer, Chris	Counseling/Guidance Studies
Valdez, Rosalva	Counseling/Guidance Studies

**North Centers  
Adjunct Counselors  
Summer 2007**

Colleen Brannon  
Courtney Sparrow  
Augie Caldera  
Ashley Calhoun (Sasai)  
Maria Ensminger  
Donna Fujioka-Hatfield  
Dennis Gregory  
Vickiey Martinez  
Stacy McArron  
Toni O. Miller  
Rachel Moring (Garcia)  
Lupe Ramirez  
Brooke Shoemaker  
Tracy Tingey-Loper

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Two New Early  
Childhood Education Specialist Positions,  
Willow International Center

ITEM NO. 07-34HR

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EXHIBIT: None

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Background:

The Willow International Center is in need of two new Early Childhood Education Specialist positions. The Willow International Center has a Child Development Center with two laboratory classrooms. In order to be licensed to accept children into the facility, the Center needs two additional Early Childhood Education Specialist positions. The positions have been included in the 2007-08 North Centers budget.

Examples of Duties:

Performs a variety of duties related to the running of classes in the Child Development Center, including planning, preparing, and conducting activities with young children, including those with special needs; coordinating and utilizing an assessment instrument for the children enrolled in the program; communicating with parents in person, by phone, and in writing regarding their child's progress or particular needs; assisting in the preparation for and feeding of children; demonstrating techniques and assisting in the preparation for and feeding of children; and demonstrating techniques and assisting students in the learning of appropriate methods to use in working with young children. May perform other related duties as needed.

Recommendation:

It is recommended the Board of Trustees approve two new Early Childhood Education Specialist positions at the Willow International Center, effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT:    Consideration to Approve Increasing Department    ITEM NO. 07-35HR  
                 Secretary Position #2068 from 11 Months to  
                 12 Months, Fresno City College

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EXHIBIT:    None

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Background:

Currently the Fresno City College Applied Technology Division has an 11-month Department Secretary position #2068. The Applied Technology Division is open year-round, offering classes in the summer as well as preparing for the upcoming school year. Fresno City College administration is requesting an increase in the work year for position #2068 from 11 months to 12 months. The additional one month's salary is included in the 2007-2008 budget.

Recommendation:

It is recommended that the Board of Trustees approve the increase of the Department Secretary position #2068, Fresno City College, from 11 months to 12 months, effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Reduction of Early  
Childhood Education Specialist Position #2417  
from 12 Months to 11 Months, Fresno City College

ITEM NO. 07-36HR

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EXHIBIT: None

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Background:

There are two Early Childhood Education Specialists positions at the Fresno City College Child Care Center position #2417 is a 12-month assignment and position #2229 is an 11-month assignment. The two employees in these positions have requested to switch work-year assignments. In order to accommodate the request of the employees, Fresno City College administration is requesting a reduction of one month for position #2417 from 12 months to 11 months. In accordance with the CSEA/SCCCD Collective Bargaining Unit Agreement Article 34, Section 1, CSEA has been notified of this recommended reduction in work-year assignment.

Recommendation:

It is recommended that the Board of Trustees approve the reduction of the Early Childhood Education Specialist Position #2417, Fresno City College from 12 months to 11 months, effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Increasing Early  
Childhood Education Specialist Position #2229  
from 11 Months to 12 Months, Fresno City College

ITEM NO. 07-37HR

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EXHIBIT: None

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Background:

There are two Early Childhood Education Specialists positions at the Fresno City College Child Care Center, position #2229 is an 11-month assignment and position #2417 is a 12-month assignment. The two employees in these positions have requested to switch work-year assignments. In order to accommodate the request of the employees, Fresno City College administration is requesting an increase of one month for position #2229 from 11 months to 12 months.

Recommendation:

It is recommended that the Board of Trustees approve the increase of the Early Childhood Education Specialist Position #2229, Fresno City College from 11 months to 12 months, effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Reorganization of  
Position #2431 to Eliminate Vacant Administrative  
Aide Position and Create Office Assistant III  
Position, Fresno City College

ITEM NO. 07-38HR

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EXHIBIT: None

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Background:

Fresno City College Career and Technology Center currently has a vacant Administrative Aide position #2431. Fresno City College administration is recommending the elimination of the vacant Administrative Aide position and creation of an Office Assistant III position. The duties and responsibilities of an Office Assistant III position are more appropriately aligned to the needs of the Career and Technology Center.

Example of Duties:

Performs a wide variety of clerical work, including typing, filing, records maintenance, use of computer to input and retrieve data to produce reports; scheduling and canceling appointments and meetings; composing correspondence; maintaining supplies inventory; providing information to other staff and public; operates a variety of office machines including copier, calculator, switchboard, folding machine, etc.; assists in the development of forms, office procedures and promotional brochures; and assigns and reviews the work of other employees and students assigned to the department.

Recommendation:

It is recommended that the Board of Trustees approve the reorganization of position #2431 to eliminate the vacant Administrative Aide position and create an Office Assistant III position, Fresno City College Career and Technology Center, effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Revision of  
Accounting Series Job Duties

ITEM NO. 07-39HR

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EXHIBIT: None

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Background:

The Personnel Commission and District have been reviewing job specifications within the Accounting series. It was determined that the job specifications needed to be updated to more accurately reflect the actual duties being performed within each classification. The last review and update of the Accounting series was completed by the Personnel Commission in 1991.

According to Education Code Section 88009, "the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service." Following the Board of Trustees' approval of the revised duties, the Director of Classified Personnel will update the minimum qualifications, knowledge and abilities. Those revisions will then be forwarded to the Personnel Commission for their approval according to Education Code Section 88095. If the Personnel Commission approves the recommended minimum qualifications, knowledge and abilities, then the District will meet with CSEA to review the salary ranges as required by the education code.

The "Example of Duties" language is provided below.

Example of Duties:

Accounting Clerk I

Performs a variety of entry-level accounting work, including but not limited to: accounts payable; accounts receivable; cashiering; verifying and recording information from general business documents; verifying and preparing invoices, checks, and correspondence from standard form letters, and statistical information; proof-reading; filing; preparing mailings; duplicating materials; and entering and retrieving data from computer system in appropriate format. May perform other related duties as needed.

Accounting Clerk II

Performs a variety of general accounting work, including but not limited to: accounts payable; accounts receivable; cashiering; verifying and recording information from general business documents; verifying and preparing invoices, checks, correspondence from standard form letters, and statistical information; proof-reading; filing; preparing mailings; duplicating materials; and entering and retrieving data from computer system in appropriate format. May perform other related duties as needed.

Accounting Clerk III

Performs a wide variety of duties, including but not limited to: increasingly complex accounting work; verifying, balancing and posting/recording accounting information; verifying and preparing invoices, checks, correspondence, and statistical information; proof-reading; filing; calculating, preparing and reconciling various financial reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.

Cashier

Performs cash management duties, including but not limited to: receipt, deposit, recap and disbursement of funds; balance daily transactions; disburse financial aid checks, payroll warrants, expense checks, reimbursement warrants; recording information from general business documents or general instructions on records; verifying and preparing invoices, correspondence, and statistical information; proof-reading; filing; assigning and reviewing the work of other employees and students; and entering and retrieving data from computer system in appropriate format. May perform other duties as needed.

Accounting Clerk III – Payroll

Performs a wide variety of duties, including but not limited to: increasingly complex accounting work; verifying, balancing and posting/recording accounting information; verifying and preparing invoices, checks, correspondence, and statistical information; proof-reading; filing; calculating, preparing and reconciling various financial reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.

Accounting Technician I

Performs a wide variety of duties, including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits, other reports, and bank deposits; calculating, preparing, reviewing and distributing checks, receipts, and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.

Accounting Technician I – Payroll

Performs a wide variety of duties, including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits, other reports, and bank deposits; calculating, preparing, reviewing and distributing checks, receipts, and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.

Accounting Technician II

Performs a wide variety of duties, including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits and other reports, and bank deposits; developing, maintaining, and using systems for recording, interpreting, and communicating financial data; reviewing, calculating, preparing and distributing checks, receipts and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. Performs other duties as needed.

Accounting Technician II – Payroll

Performs a wide variety of duties, including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits and other reports, and bank deposits; developing, maintaining, and using systems for recording, interpreting, and communicating financial data; reviewing, calculating, preparing and distributing checks, receipts and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. Performs other duties as needed.

Accountant/Auditor

Performs a wide variety of duties, including but not limited to: highly complex accounting work; preparing periodic financial reports, cost analysis reports, and budget development data, including salaries and benefit figures; works with campus and District offices to ensure timely and accurate budget reports; planning and conducting internal audits; developing, maintaining, and using systems for recording, interpreting, and communicating financial data; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. Performs other duties as needed.

Accounting Supervisor

Performs a wide variety of duties, including but not limited to: planning, organizing, and managing accounting functions; auditing and analyzing general ledger accounts; maintaining accounting records for various campus funds; training employees in the maintenance of approved accounting systems; establishing, maintaining and monitoring internal cash and expenditure controls; accounting of monies receipted including federal funds; coordinating the activities of the business office with related activities of other departments, including information systems; developing, improving and supporting accounting services utilizing current technologies; assisting in the preparation of budgets; insuring that federal funds are disbursed and accounted for, following federal regulations; and conducting internal audits of revenue generating areas. Performs other duties as needed.

Accounting Manager

Performs a wide variety of duties, including but not limited to: assisting in the oversight of financial and accounting matters for the District; preparing the annual budget for the District; analyzing attendance accounting reports; directing the external audit; leading the internal audit function; improving and managing the accounting functions of accounts payable, accounts receivable, payroll, general accounting, and grant and categorical program accounting; and motivating, training and building a cohesive accounting department. Performs other duties as needed.

Recommendation:

It is recommended that the Board of Trustees approve the revisions to the Accounting series job duties.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Approve Revision of  
Instructional Technician Series Job Duties

ITEM NO. 07-40HR

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EXHIBIT: None

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Background:

The Personnel Commission and District have been reviewing job specifications within the Instructional Technician series. It was determined that the job specifications needed to be updated to more accurately reflect the actual duties being performed within each classification. The last review and update of the Instructional Technician series was completed by the Personnel Commission in 1991.

According to Education Code Section 88009, "the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service." Following the Board of Trustees' approval of the revised duties, the Director of Classified Personnel will update the minimum qualifications, knowledge and abilities. Those revisions will then be forwarded to the Personnel Commission for their approval according to Education Code Section 88095. If the Personnel Commission approves the recommended minimum qualifications, knowledge and abilities, then the District will meet with CSEA to review the salary ranges as required by the Education Code.

The "Example of Duties" language is provided below.

Example of Duties:

Instructional Technician - Aeronautics

Performs a variety of duties related to the aeronautics program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inventorying and maintaining aeronautics parts, training aids, and instructional equipment; inspecting the operation of engines and student repair work; ordering parts and processing orders upon delivery; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in

accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician – Agricultural Mechanics

Performs a variety of duties related to the agricultural mechanics program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inventorying and maintaining parts and equipment; inspecting engines and student repair work; ordering parts and processing orders upon delivery; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines, and ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws. Screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician - Art

Performs a variety of duties related to the art program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; assembling supplies and equipment for use in classroom activities; performing preventative maintenance on art equipment; maintaining records inventory and controlling distribution of art equipment; maintaining clean and safe studio environments; maintaining and operating kilns, clay mixers, and papermaking equipment; formulating and mixing glazes, clays, and paper pulps; adjusting, operating, and maintaining a wide variety of tools including welders, bronze casting equipment, woodshop tools, jewelry making tools, textile and printing equipment; ordering and receiving supplies; maintaining lab and stockroom area in a clean, safe, and orderly condition; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician – Automotive (Body & Fender)

Performs a variety of duties related to the automotive program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inventorying and maintaining automotive parts, materials and equipment; inspecting all phases of auto collision repair work; ordering parts, paints, and

supplies and processing orders upon delivery; preparing and maintaining a variety of records and reports including student attendance; maintaining the shop in an organized manner; preparing work orders; maintaining customer waiting list; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

#### Instructional Technician - Automotive

Performs a variety of duties related to the automotive program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; utilizing a variety of auto service equipment, materials and supplies; assisting with development, explanation and demonstration of learning exercises and instructional materials; monitoring students in class and shop situations; ordering, receiving and storing supplies, materials, and equipment; maintaining records and preparing reports; maintaining timely and accurate records of vehicles used by students in meeting class objectives; maintaining shop and equipment in a clean, orderly manner; operating district vehicles; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws. Screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

#### Instructional Laboratory Technician – Biological Science

Performs a variety of duties related to the biology program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inventorying and maintaining supplies and equipment; inspecting experiments and student work; preparing a variety of reagents and solutions for classroom and laboratory demonstrations and experiments; preparing, maintaining, and disposing of live biological cultures; maintaining stock rooms, laboratories, and other assigned areas in a clean and orderly condition; operating a variety of equipment; requisitioning, receiving, cataloging, organizing, storing, issuing and maintaining laboratory equipment, instruments, tools, solutions, supplies and materials; inventorying lab equipment and supplies; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; implements chemical hygiene, hazard communication and blood borne pathogen exposure programs, and ensuring and enforcing security and safety of the lab according to established procedures,

policies, and laws. Screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Laboratory Technician – Chemistry/Physical Science

Performs a variety of duties related to the chemistry/physical science program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; ordering, receiving, and inspecting chemicals and equipment; inventorying and maintaining supplies, chemicals and equipment, inspecting experiments and student work; maintaining stock rooms, laboratories, and other assigned areas in a clean and orderly condition; preparing, labeling, and maintaining stock solutions and reagents; preparing chemical solutions and unknowns for laboratory demonstrations, practical examinations and general instruction; implementing chemical hygiene and hazard communication programs; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and law. Screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician – Clerical Office Training

Performs a variety of duties related to the clerical skills program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inventorying; attendance recording; maintaining supplies and equipment; assisting with review of student work; proctoring placement and performance tests; maintaining student progress files and class records; ordering supplies; processing orders upon delivery; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician – Farm Laboratory

Performs a variety of duties related to the farm lab including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; maintaining farm crops and fields; preparing soil for planting, discing, plowing, fertilizing, cultivating and irrigating; observing crops and soil; implementing schedule for cultivating, fertilizing and irrigating; planting crops and harvesting field crops; providing for the care and feeding of farm livestock; observing livestock for illness and unusual behavior; feeding and watering livestock; contracting farm labor services and monitoring the work of laborers; purchasing supplies for the farm; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in

accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

#### Instructional Laboratory Technician – General Science

Performs a variety of duties related to the maintenance and operation of a multidisciplinary teaching laboratory (biology, chemistry, physics, and geology), including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; inspecting and/or testing safety equipment and supplies; ordering and maintaining supplies and equipment; maintaining material safety data sheets; conducting minor repairs on equipment; preparing reagents, solutions, media, cultures, slide mounts, and specimens; arranging the set-up and clean-up of laboratory exercises; coordinating the use of laboratories and equipment; receiving shipments and verifying contents; assembling, testing, and installing new equipment; maintaining lab and stockroom area in a clean, safe and orderly condition; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers. Performing other duties as needed.

#### Instructional Technician - Graphics

Performs a variety of duties related to the graphics program, including but not limited to: assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; preparing labs for students and instructors; assisting students with course assignments; maintaining inventory of equipment and supplies; requisitions parts for repairs; performing preventative and corrective maintenance on software and computers using graphics software, scanners, and desktop output devices; maintaining a traditional photographic facility including a black and white print processor; chemical mixing and disposal; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws. Screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

#### Instructional Technician – Machine Shop

Performs a variety of duties related to the machine shop program, including but not limited to:

assisting with demonstration of proper techniques and use of tools and equipment for students during laboratory classes; fabricating and building various models to demonstrate electrical systems; assembling and testing newly designed equipment; inventorying and maintaining machine shop equipment; setting up specialized instruments and equipment; making repairs or modifications to training models; monitoring and recording tasks; ordering parts, instructional materials, and processing orders upon delivery; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Instructional Technician – Microcomputer Lab

Performs a variety of duties related to instructional computer labs, including but not limited to: assisting with demonstration of proper techniques and use of tools, equipment, software, hardware, and networks for students during laboratory classes; assisting with review of student work; simple troubleshooting computer maintenance issues; inventorying and maintaining lab parts and equipment; maintaining lab area in a safe, clean, and orderly condition; preparing and maintaining records and reports; recording attendance; ordering parts, supplies, and processing orders upon delivery; collecting, storing, and coordinating the disposal of hazardous chemicals and materials; assisting with managing and record keeping of toxic waste in accordance with regulations and other guidelines; ensuring and enforcing security and safety of the lab according to established procedures, policies, and laws; screening, selecting, training, evaluating, and providing work direction for student workers, and performing other duties as needed.

Recommendation:

It is recommended that the Board of Trustees approve the revisions to the Instructional Technician series job duties.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration of District Membership in  
Educational Organizations

ITEM NO. 07-78G

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EXHIBIT: None

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Background:

The 2007-08 dues invoice for the District's institutional membership in the Association of Community College Trustees (ACCT) has been received. The ACCT dues of \$3,881.00 have increased by \$542.00 from last year.

The 2007-08 dues invoice for the District's institutional membership in the Community College League of California (CCLC) has been received. The CCLC dues of \$28,471.00 have increased by \$2,065.00 from last year.

Recommendation:

It is recommended that the Board of Trustees approve membership in the Association of Community College Trustees (ACCT) for 2007-2008 in the amount of \$3,881.00, and membership in the Community College League of California for 2007-2008 in the amount of \$28,471.00.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

---

SUBJECT: Consideration to Adopt 2008-2009 and  
2009-2010 Instructional Calendars for Fresno  
City College, Reedley College and North Centers

ITEM NO. 07-79G

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EXHIBIT: Proposed 2008-2009 and 2009-2010 Calendars

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Background:

The proposed 2008-2009 and 2009-2010 instructional calendars have been developed with identical schedules for the colleges and centers for the fall and spring semesters and summer sessions, as has been done in the past.

In accordance with current District/Federation contracts, the calendars provide for one flex day per semester.

Recommendation:

It is recommended that the Board of Trustees adopt the 2008-2009 and 2009-2010 instructional calendars for Fresno City College, Reedley College and North Centers.



## Instructional Calendar 2008-2009

**FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS**

### Fall 2008 Semester

August 14	(Th)	Faculty duty day [no classes held]
August 15	(F)	Flex Day
August 18	(M)	Instruction begins
September 1	(M)	Labor Day
November 11	(T)	Veterans Day
November 27 & 28	(Th, F)	Thanksgiving holidays
December 19	(F)	End of fall semester
Break: December 22 – January 7		

### Spring 2009 Semester

January 8	(Th)	Faculty duty day [no classes held]
January 9	(F)	Flex Day
January 12	(M)	Instruction begins
January 19	(M)	Martin Luther King, Jr. Day
February 13	(F)	Lincoln Day (observed)
February 16	(M)	Washington Day
April 6-10	(M-F)	Spring recess [classes reconvene April 13]
May 22	(F)	End of spring semester/commencement



STATE CENTER COMMUNITY  
COLLEGE DISTRICT

## Instructional Calendar

**FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS**

### Summer Session 2009

May 25	(M)	Memorial Day
June 1	(M)	Start of 4-week and 10-week sessions
June 15	(M)	Start of 8-week session
June 26	(F)	End of 4-week session
June 29	(M)	Start of 6-week session
July 3	(F)	Independence Day observed
August 7	(F)	End of 6-, 8- and 10-week sessions



## Classified and Management \* Holiday Calendar 2008-2009

July 4, 2008	(W)	Independence Day
September 1, 2008	(M)	Labor Day
November 27, 2008	(Th)	Thanksgiving Day
November 28, 2008*	(F)	In lieu holiday
December 25, 2008	(Th)	Christmas
December 26, 29 and 30, 2007**	(F,M,T)	Negotiated holidays
December 31, 2008*	(W)	In lieu holiday
January 1, 2009	(Th)	New Year's Day
January 19, 2009	(M)	Martin Luther King, Jr. Day
February 13, 2009	(F)	Lincoln Day
February 16, 2009	(M)	Washington Day
April 10, 2009**	(F)	Spring holiday
May 25, 2009	(M)	Memorial Day

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Total: 15 holidays

\* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

\*\* New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).



## Instructional Calendar 2009-2010

FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS

### Fall 2009 Semester

August 13	(Th)	Faculty duty day [no classes held]
August 14	(F)	Flex Day
August 17	(M)	Instruction begins
September 7	(M)	Labor Day
November 11	(W)	Veterans Day
November 26 & 27	(Th, F)	Thanksgiving holidays
December 18	(F)	End of fall semester

Break: December 21 – January 6

### Spring 2010 Semester

January 7	(Th)	Faculty duty day [no classes held]
January 8	(F)	Flex Day
January 11	(M)	Instruction begins
January 18	(M)	Martin Luther King, Jr. Day observed
February 12	(F)	Lincoln Day
February 15	(M)	Washington Day observed
March 29 – April 2	(M-F)	Spring recess [classes reconvene April 5]
May 21	(F)	End of spring semester/commencement



STATE CENTER COMMUNITY  
COLLEGE DISTRICT

## Instructional Calendar

FRESNO CITY COLLEGE • REEDLEY COLLEGE • NORTH CENTERS

### Summer Session 2010

May 31	(M)	Memorial Day
June 1	(T)	Start of 4-week and 10-week sessions
June 14	(M)	Start of 8-week session
June 25	(F)	End of 4-week session
June 28	(M)	Start of 6-week session
July 5	(M)	Independence Day observed
August 6	(F)	End of 6-, 8- and 10-week sessions



## Classified and Management \* Holiday Calendar 2009-2010

July 3, 2009	(F)	Independence Day
September 7, 2009	(M)	Labor Day
November 26, 2009	(Th)	Thanksgiving Day
November 27, 2009*	(F)	In lieu holiday
December 25, 2009	(F)	Christmas
December 28, 29 and 30, 2009**	(M,T,W)	Negotiated holidays
December 31, 2009*	(Th)	In lieu holiday
January 1, 2010	(F)	New Year's Day
January 18, 2010	(M)	Martin Luther King, Jr. Day observed
February 12, 2010	(F)	Lincoln Day
February 15, 2010	(M)	Washington Day observed
April 2, 2010**	(F)	Spring holiday
May 31, 2010	(M)	Memorial Day

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Total: 15 holidays

\* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

\*\* New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 07-80G

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EXHIBIT: None

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Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period June 22, 2007, to July 26, 2007, in the amount of \$20,318,808.88.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period June 16, 2007, to July 26, 2007, in the amount of \$710,215.03.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Accept Construction Project,  
Practice Gym, Fresno City College

ITEM NO. 07-81G

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EXHIBIT: None

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Background:

The project for the Practice Gym, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for the Practice Gym, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Accept Construction Project,  
Seismic Renovations, Clovis Center

ITEM NO. 07-82G

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EXHIBIT: None

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Background:

The project for Seismic Renovations, Clovis Center, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Seismic Renovations, Clovis Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration of District Bank Accounts

ITEM NO. 07-83G

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EXHIBIT: List of Bank Accounts

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Background:

Annually, the District reviews for continuing need and updates the list of bank accounts used throughout the District. Accounts which have been established or have required a change in the signatories are presented on the enclosed list of District bank accounts.

Recommendation:

It is recommended that the Board of Trustees approve the enclosed list of District bank accounts and the authorized signatories as submitted (Appendix, 07-83G).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
BANK ACCOUNTS  
By Location

District-Controlled Bank Accounts

Bank of America  
5292 North Palm  
Fresno, CA 93704

Payroll Clearing Account  
Account # [REDACTED] 1371

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Traffic Fines Clearing Account  
Account # [REDACTED] 1427

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

FCC Clearing Account  
Account # [REDACTED] 1553

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

SCCCD North Centers Account  
Account # [REDACTED] 0007

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

SCCCD Federal/State/EFT  
Account # [REDACTED] 0018

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

SCCCD Electronic Payment  
Processing  
Account # [REDACTED] 4413

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Bank of America  
Calwa Branch  
2611 South Cedar  
Fresno, CA 93725

CTC Clearing Account  
Account # [REDACTED] 0059  
Bank #90-1957-1211

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Rabobank, N.A.  
1003 "I" Street  
Reedley, CA 93654

Reedley College Clearing Account  
Account # [REDACTED] 5920

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Reedley College Food Service  
Clearing Account  
Account # [REDACTED] 5044

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Reedley College Dorm  
Clearing Account  
Account # [REDACTED] 5052

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Wells Fargo  
Fashion Fair Office  
715 E. Shaw  
Fresno, CA 93710

Revolving Fund  
Account # [REDACTED] 5829

Douglas R. Brinkley  
Edwin Eng

Wells Fargo  
Fresno Regional Commercial  
Banking Office  
1206 Van Ness Avenue  
Fresno, CA 93721

Letter of Credit Account  
Account # [REDACTED] 4741

Thomas A. Crow  
Douglas R. Brinkley  
Randy Rowe  
Edwin Eng

Marketing One Securities, Inc.  
Sanwa Bank California  
601 South Figueroa, Suite W9-7  
Los Angeles, CA 90017

Franklin U.S. Government  
Securities Fund

Douglas R. Brinkley  
Edwin Eng

Fresno City College-Controlled Bank Accounts

Bank of America  
Tower Branch  
1264 North Wishon  
Fresno, CA 93728

Associated Student Body  
Account # [REDACTED] 0181

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Co-Curricular Activity  
Account # [REDACTED] 0183

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Federal Financial Asst.  
Account # [REDACTED] 0185

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Scholarship & Loan  
Account # [REDACTED] 0187

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Bookstore--Checking  
Account # [REDACTED] 0177

Douglas R. Brinkley  
Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra

Bookstore--NaBanco VISA/-  
MasterCard  
Account # [REDACTED] 2050

Douglas R. Brinkley  
Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra

Federal Aid Interest  
Bearing Account  
Account # [REDACTED] 1650

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

State Cal Grant Interest  
Bearing Account

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Rabobank, N.A.  
1003 "I" Street  
Reedley, CA 93654

Campus Co-Curricular  
Activities Account  
(26 Accounts)

Ned Doffoney  
Anthony D. Cantu  
Michael J. Guerra  
Cheryl Sullivan

Reedley College-Controlled Bank Accounts

Rabobank, N.A.  
1003 "I" Street  
Reedley, CA 93654

Federal Direct Student  
Financial Aid Account  
Account # [REDACTED] 2347

Barbara A. Hioco  
Ruben M. Fernandez  
Linda J. Nies

State of California Direct  
Student Financial Aid  
Account # [REDACTED] 5372

Barbara A. Hioco  
Ruben M. Fernandez  
Linda J. Nies

Scholarship & Loan  
Account # [REDACTED] 1321

Barbara A. Hioco  
Ruben M. Fernandez  
Linda J. Nies

Co-Curricular  
Account # [REDACTED] 5904

Barbara A. Hioco  
Ruben M. Fernandez  
Kimberly Perry  
Linda J. Nies

Associated Student Body  
Account # [REDACTED] 5912

Barbara A. Hioco  
Ruben M. Fernandez  
Linda J. Nies

Associated Student Body  
Certificate of Deposit  
Account # [REDACTED] 4665

Barbara A. Hioco  
Linda J. Nies  
Daniel Kilbert

Bookstore--Checking  
Account # [REDACTED] 9303

Douglas R. Brinkley  
Linda J. Nies  
Michael Guerra

Campus Co-Curricular  
Activities Account  
(10 Accounts)

Barbara A. Hioco  
Ruben M. Fernandez  
Linda J. Nies

Reedley College ATM Account  
Account # [REDACTED] 5389  
(1 signature per Susette)

Barbara A. Hioco  
Linda J. Nies  
Dan Harrell

Bank of America  
P. O. Box 30746  
Los Angeles, CA

Bookstore Checking Account  
Account # [REDACTED] 7311

Douglas R. Brinkley  
Linda J. Nies  
Michael Guerra

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT:    Consideration to Adopt a Resolution Authorizing    ITEM NO. 07-84G  
              Agreement with the California Department of  
              Education for the School-Age Child Care Resource  
              Program, Fresno City College

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EXHIBIT:    Resolution

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Background:

The District has been awarded a School-Age Child Care Resource Program grant from the California Department of Education in the amount of \$2,000 for the period July 1, 2007, through June 30, 2008. The Fresno City College Child Development Center may use the funds for age-appropriate materials and equipment, staff training, or other activities that enhance the quality of the program and environment for school-age children ages five through twelve years.

Recommendation:

It is recommended that the Board of Trustees:

- a)    adopt Resolution No. 2007-19, on behalf of Fresno City College, authorizing an Agreement with the California Department of Education in the amount of \$2,000 for the period July 1, 2007, through June 30, 2008, for the School-Age Child Care Resource Program;
- b)    authorize renewal of the Agreement with similar terms and conditions; and
- c)    authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

**RESOLUTION NO. 2007-19**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College School-Age Child Care Resource Program grant and to authorize the designated personnel to sign contract documents for the period July 1, 2007, through June 30, 2008.

**RESOLUTION**

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CSCC-7044 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 7th day of August, 2007, by the Governing Board of the State Center Community College District of Fresno County, California.

I, William J. Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

8/7/07

\_\_\_\_\_  
(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

---

SUBJECT:      Consideration to Adopt a Resolution Authorizing      ITEM NO. 07-85G  
                 Agreement with the California Department  
                 of Education for the Infant and Toddler Child  
                 Care Resource Program, Fresno City College

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EXHIBIT:      Resolution

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Background:

The District has been awarded an Infant and Toddler Child Care Resource Program grant from the California Department of Education in the amount of \$2,122 for the period July 1, 2007, through June 30, 2008. The Fresno City College Child Development Center may use the funds to purchase equipment and materials, expand recruitment and outreach efforts to enroll additional infant and toddler children, train staff to work with infant and toddler children, and make minor renovations and repairs to the infant and toddler service areas.

Recommendation:

It is recommended that the Board of Trustees:

- a)      adopt Resolution No. 2007-20, on behalf of Fresno City College, authorizing an Agreement with the California Department of Education in the amount of \$2,122 for the period July 1, 2007, through June 30, 2008, for the Infant and Toddler Child Care Resource Program;
- b)      authorize renewal of the Agreement with similar terms and conditions; and
- c)      authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

**RESOLUTION NO. 2007-20**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Infant and Toddler Child Care Resource Program grant and to authorize the designated personnel to sign contract documents for the period July 1, 2007, through June 30, 2008.

**RESOLUTION**

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CCAP-7062 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 7th day of August, 2007, by the Governing Board of the State Center Community College District of Fresno County, California.

I, William J. Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

8/7/07

\_\_\_\_\_  
(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement with  
the United States Department of Education for  
Talent Search Grant, Fresno City College

ITEM NO. 07-86G

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EXHIBIT: None

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Background:

The District has recently been notified of receipt of a Talent Search grant for Fresno City College through the United States Department of Education. Fresno City College has operated the Talent Search program since 2002 and is in its fifth year. Talent Search is a pre-college program designed to assist low-income, first-generation students to transition from high school to college. The program anticipates serving 600 high school students annually by providing assistance in acquiring the academic skills and motivation to succeed. Funding in the amount of \$906,400 (\$226,600 annually) will be provided over the four-year period September 1, 2007, through August 31, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the United States Department of Education for the Talent Search grant in the amount of \$226,600 annually for the four-year period September 1, 2007, through August 31, 2011;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or his designee to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement  
with Noel-Levitz, Inc., for the EnableMath  
Retention Grant Program, Fresno City College

ITEM NO. 07-87G

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EXHIBIT: None

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Background:

The District has received a grant from Noel-Levitz, Inc., to defray the implementation and administrative costs of the EnableMath Retention Program. The program is intended to improve the retention and success of developmental mathematics students. The Grant Agreement is for the period August 13, 2007, through July 31, 2009, with funding in the amount of \$20,000 over the two-year period.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into a Grant Agreement with Noel-Levitz, Inc., to defray the implementation and administrative costs of the EnableMath Retention Program for the period August 13, 2007, through July 31, 2009, with funding in the amount of \$20,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement  
with Clovis Community Development Agency  
for Construction of 2007-08 Project House,  
Fresno City College

ITEM NO. 07-88G

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EXHIBIT: None

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Background:

On December 10, 1996, the Board of Trustees approved entering into an Agreement with the Clovis Community Development Agency (CCDA) for the construction of the 1997-98 project house. The program arrangement has continued each year since that time.

The terms and conditions of the Agreement require the CCDA's acquisition of the parcel and funding of all expenses for the construction of the project house. The Fresno City College Construction Program provides all administration, labor, and instruction for completion of the project. All costs are reimbursed by the CCDA, which results in no financial outlay by the District, and upon completion the City of Clovis is responsible for the sale of the facility. In addition, the District receives reimbursement for student FTES generated by the instructional and labor time involved in the construction of the project. Because the program has worked very well for the past ten years with no financial exposure to the District, it is recommended that the District renew the program for 2007-08.

The 2007-08 project house is to be located at 1476 Fourth Street, Clovis, and shall consist of a single-family residence with construction costs in the approximate amount of \$118,000. The project will commence in the fall term and will be completed by the end of the 2007-08 school year.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize an Agreement with the Clovis Community Development Agency (CCDA) for the construction of the 2007-08 project house located at 1476 Fourth Street, Clovis, with property and materials in the approximate amount of \$118,000 fully funded by the CCDA; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement with  
the California Community Colleges Chancellor's  
Office for LVN to RN Step-Up Program  
Development, Madera Center and Reedley  
College

ITEM NO. 07-89G

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EXHIBIT: None

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Background:

The District's Madera Center and Reedley College have been awarded a grant from the California Community Colleges Chancellor's Office to develop LVN to RN Step-Up Programs that will result in two cohorts of 12 students per year completing the educational requirements to become registered nurses. The Step-Up Programs will help meet the health care needs of Madera County and southern Fresno County for registered nurses. The Grant Agreement is for the period June 1, 2007, through June 30, 2009, with funding in the amount of \$500,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the Madera Center and Reedley College, to enter into a Grant Agreement with the California Community Colleges Chancellor's Office for LVN to RN Step-Up Program Development funding for the period June 1, 2007, through August 31, 2009, with funding in the amount of \$500,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement with  
the California Community Colleges Chancellor's  
Office for VTEA Statewide Advisory Committee  
for Agriculture and Natural Resources, Reedley  
College

ITEM NO. 07-90G

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EXHIBIT: None

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Background:

The District has recently received notice from the California Community Colleges Chancellor's Office of an award of funding for the renewal of the Agriculture and Natural Resources Statewide Advisory Committee through the Vocational and Technical Education Act (VTEA). Funding in the amount of \$38,000 for the period July 1, 2007, through June 30, 2008, will be used for meeting expenses, as well as support staff, to continue the Statewide Advisory Committee to act as a platform for developing policy recommendations that will aid in the formulation of the VTEA State Plan. The emphasis of the advisory committee shall be in the areas of agriculture and natural resources, identifying collaborative working relationships and activities, which will serve to enhance the relevance of these vocational education programs to the workplace.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to enter into an Agreement with the California Community Colleges Chancellor's Office to coordinate and participate in the VTEA-funded Agriculture and Natural Resources Statewide Advisory Committee with funding in the amount of \$38,000 for the period July 1, 2007, through June 30, 2008;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement with  
Clovis Unified School District for Construction  
of a Walkway, Willow/International Center

ITEM NO. 07-91G

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EXHIBIT: None

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Background:

As part of the Willow/International project, Chestnut Avenue on the west side of the Center property was developed into a two-lane roadway with bike lanes to provide a more complete traffic and pedestrian circulation pattern. Chestnut is master planned by the City of Fresno for ultimate build-out to a four-lane road; hence, no curb, gutter or sidewalk was constructed along the District property line. The District and Clovis Unified School District have reached agreement to construct an asphalt walkway on District property along Chestnut to better serve the students of both Districts who might choose to walk to school along Chestnut. Clovis Unified has agreed to construct the asphalt path at its expense and to indemnify the State Center Community College District for its use in exchange for the right to place the path on the Willow/International property. The administration recommends approval of the Agreement with Clovis Unified School District for the construction of a walkway along Chestnut Avenue.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with Clovis Unified School District (CUSD) to allow CUSD to construct a four-foot-wide asphalt walkway on District property along Chestnut Avenue adjacent to the Willow/International Center; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration of Bids, Security Camera  
Infrastructure, Fresno City College

ITEM NO. 07-92G

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EXHIBIT: None

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Background:

Bid #0708-04 is for the electrical, cabling, and mounting hardware required to provide the backbone infrastructure for a security camera system at Fresno City College that allows for video monitoring through the District network. The work of this project includes conduit and cabling runs, power supplies, pull boxes and rough-ins for camera locations at the Media Center, Bookstore and Art/Home Economics buildings at Fresno City College. Not included in this project are the security cameras and camera installation which will be done by separate contract. Funding for this project will be provided by 2007-08 Decision Package Funds. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Sierra Tel Business Systems	\$14,880.00
Tim R. Trull Electric, Inc.	\$22,400.00
A-C Electric Company	\$23,806.00

Fiscal Impact:

\$14,880.00 – 2007-08 Decision Package Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-04 in the amount of \$14,880.00 to Sierra Tel Business Systems, the lowest responsible bidder for the Security Camera Infrastructure at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration of Bids, Custodial  
Equipment and Supplies, Districtwide

ITEM NO. 07-93G

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EXHIBIT: None

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Background:

Bid #0708-03 is for the purchase of custodial equipment and supplies for use throughout the District. It is the practice of the District to specify custodial equipment and supplies that provide superior quality, consistency and value. All recommendations for award are to the lowest responsible bidder meeting these specifications. This bid will allow for our annual custodial needs while taking deliveries on a staggered and as-needed basis to conserve storage space in the District warehouse facilities. Funding for these purchases will be provided by 2007-08 General Fund monies as identified for custodial needs.

Bids were received from six (6) vendors. It is recommended that the bids be awarded to the following vendors in the amounts specified below:

<u>Bidder</u>	<u>Award Amount</u>
EnviroClean Sanitation Supply	\$42,071.00
Central Sanitary Supply Company	\$29,864.00
Elk Horn Trading Company	\$23,024.00
Unisource	\$19,264.00
Zep Manufacturing Company	\$ 1,410.00

Fiscal Impact:

\$115,633.00 – General Fund

Recommendation:

It is recommended that the Board of Trustees:

- a) award Bid #0708-03 to the lowest responsible bidders meeting bid specifications for the Purchase of Custodial Supplies and Equipment, Districtwide, as follows:

<u>Bidder</u>	<u>Award Amount</u>
EnviroClean Sanitation Supply	\$42,071.00
Central Sanitary Supply Company	\$29,864.00
Elk Horn Trading Company	\$23,024.00
Unisource	\$19,264.00
Zep Manufacturing Company	\$ 1,410.00

- b) authorize purchase orders to be issued against this bid.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement with  
Sporting News Radio for Radio Broadcasting  
Services, Fresno City College

ITEM NO. 07-94G

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EXHIBIT: None

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Background:

Fresno City College has negotiated an Agreement with Sporting News Radio to provide radio broadcasting services for Fresno City College athletic events and public sports ceremonies. Included in this Agreement is a commitment from Sporting News Radio to broadcast a minimum of 35 regular-season athletic contests and additional postseason events as available. Sporting News Radio will also provide daily in-season Ram updates and sports schedules, as well as airtime for various interview segments with coaches and the athletic director. Also included in the Agreement is airtime to broadcast District and/or Fresno City College radio commercials during each live broadcast.

Fiscal Impact:

Fresno City College will receive 50% of the net of its secured sponsorship packages for all broadcasts. Revenue will be determined at the end of each sports season.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District to enter into an Agreement with Sporting News Radio for Radio Broadcasting Services at Fresno City College, for a one-year period beginning with the fall 2007 sports season;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

---

SUBJECT: Public Hearing and Consideration to Adopt Resolution Certifying the Final Environmental Impact Report for the Historic Old Administration Building Renovation Project and, Subject to Conditions, Approving the Project, Fresno City College

ITEM NO. 07-63

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EXHIBIT: Resolution

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Background:

The State Center Community College District is proposing to undertake the Historic Old Administration Building Renovation Project (project). This Board item and report have been prepared for the public hearing which the State Center Community College District Board of Trustees (Board) is holding August 7, 2007, to take public testimony on the project and on the certification of the Final Environmental Impact Report (Final EIR) for the project. Following the public hearing, the Board of Trustees may act to certify the Final EIR and approve the project.

Pursuant to the California Environmental Quality Act (CEQA) (Public Resources Code Section 21000 et seq.) and the State CEQA Guidelines (California Code of Regulations, Title 14, Section 15000 et seq.), prior to approving the project, the Board must certify the Final EIR for the project. In order to certify the Final EIR, the Board must find that: (a) the Final EIR was completed in compliance with CEQA and the State CEQA Guidelines; (b) the Final EIR was presented to the Board, which reviewed and considered the information contained in it prior to approving the project; and (c) the Final EIR represents the Board's independent judgment and analysis.

CEQA and the State CEQA Guidelines also require that the Board adopt a Mitigation Monitoring and Reporting Program for the project and make findings and adopt a Statement of Overriding Considerations, as necessary.

A notice of the public hearing was published in The Fresno Bee and mailed to residents and owners of property located near the Fresno City College campus. The notice was also mailed to agencies and individuals that received previous notices on the project and it was posted on the District web site at <http://measuree.sccd.edu/>.

## **SUPPORTING INFORMATION**

### **Revised Project Location and Description**

The Historic Old Administration Building (OAB) is located on the Fresno City College (FCC) Campus in the City of Fresno, California. The FCC Campus is in south-central Fresno, along the east and west sides of Blackstone Avenue, generally between McKinley and Clinton Avenues. The OAB is west of Blackstone Avenue, in the northwest quarter of the FCC Campus.

The historically significant OAB has been closed since the 1970s. The District is proposing to renovate the building and return it to its original uses. The building will undergo a seismic retrofit; structural, mechanical, and electrical upgrades; and fire, life safety, and access code compliance improvements. The renovated building will include administration, faculty, and campus organization offices; classrooms; an auditorium; a library; a music/choral room; staff workrooms; and restrooms.

When fully renovated and operational, the OAB, except the auditorium, will have capacity for a total of approximately 2,324 students, faculty, and administrators. The auditorium will seat approximately 700 after renovation.

The project location and description were revised as follows in the Final EIR in response to comments received on the Draft EIR:

- The central plant will be constructed at the southwest corner of the cafeteria instead of at the northwest corner. The trash compactor will be near the south end of the existing trash compactor, and the emergency generator and electrical transformer will be at the south end of the central plant.
- A solid wall approximately 10 feet in height will be constructed along the north side of the trash compactor for acoustic and visual screening purposes.
- The emergency generator and the electrical transformer will be within an area bounded by the central plant on the north and a solid wall approximately 8 feet in height on the south, east, and west.
- The Draft EIR, in Chapter 2, Project Description, pages 2-10, contains a section on "Campus and Community Relations." This section has been replaced by a mitigation measure under which the District will appoint an ombudsman to provide an informal avenue of communications between the District and nearby property owners and residents regarding OAB construction activities.

## CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE

### General

The project is subject to the requirements of CEQA and the State CEQA Guidelines. Pursuant to these requirements, the *Final Environmental Impact Report for the Fresno City College Historic Old Administration Building Renovation Project* (July 16, 2007) has been prepared and processed for the project. The Final EIR consists of one document with two parts:

1. Part One, Comments and Responses, contains (a) a summary of project and EIR changes, (b) a description of the Draft EIR public review process and a copy of the comments received in response to the Draft EIR, (c) the District's responses to the comments, (d) a copy of technical document used to prepare the responses to comments, and (e) the names of the EIR authors; and
2. Part Two, Annotated Draft EIR, contains an annotated copy of the *Draft Environmental Impact Report for the Fresno City College Historic Old Administration Building Renovation Project* (February 26, 2007) (SCH No. 20060210005). The Draft EIR includes marginal notes, or annotations, to show where information has been revised in response to comments received on the document.

The Final EIR has been provided to the Board and to the agencies and individuals that commented on the Draft EIR. A copy is on file at the Fresno County Library in downtown Fresno, at the Fresno City College Library, and has been posted on the District web site at <http://measuree.scccd.edu/>.

### Certification of Final EIR

Pursuant to CEQA and the State CEQA Guidelines, prior to approving the project, the Board must certify as follows:

1. The Final EIR has been completed in compliance with CEQA and the State CEQA Guidelines;
2. The Board has reviewed and considered the information contained in the Final EIR prior to approving the project; and
3. The Final EIR reflects the independent judgment and analysis of the District.

Based upon a comprehensive review of the Final EIR, the District Administration recommends that the above certifications can be made.

### Additional CEQA Requirements

CEQA and the State CEQA Guidelines require that the Board take several additional actions in conjunction with deciding whether or how to approve the project. These actions are listed below, together with references to documents detailing the action or providing background information for the action.

1. The Board must incorporate in the project all mitigation measures from the Final EIR and approve and authorize the implementation of a Mitigation Monitoring and Reporting Program for the project. The mitigation measures are listed in the Final EIR and the Mitigation Monitoring and Reporting Program is presented in an attachment to the enclosed Resolution entitled, *Attachment to: Resolution No. 2007-18 Before the Board of Trustees, State Center Community College District – In the Matter of Certifying the Final Environmental Impact Report for the Historic Old Administration Building Renovation Project and, Subject to Conditions, Approving the Project.* Based upon a review of the Final EIR and the attachment, the District Administration recommends that the mitigation measures should be incorporated into the project and that the Mitigation Monitoring and Reporting Program should be approved.
2. The Board must make the findings required by Section 15091 of the CEQA Guidelines for each significant environmental impact identified in the EIR. Said findings are presented in the attachment to the enclosed Resolution. Based upon the information in the attachment, the District Administration recommends that the required findings can be made.
3. A significant unavoidable adverse environmental effect resulting from the implementation of the project has been identified in the Final EIR. This effect involves inadequate on-campus parking. CEQA and the State CEQA Guidelines require the Board to balance the benefits of the project against its unavoidable adverse impacts in determining whether to approve the project. In order to approve the project, the Board must find that the benefits of the project outweigh the unavoidable environmental effect. Based upon the information in the attachment, the District Administration recommends that the Board adopt the Statement of Overriding Considerations stating that the benefits of the project outweigh the significant unavoidable environmental effect.

### **Project Approvals**

Based upon the information in the Final EIR, the District Administration recommends that the project be approved. This recommendation incorporates the revised project description and mitigation measures contained in the Final EIR and the following conditions: (1) design approval, as required, from the Division of State Architect, and (2) the availability of state and/or local funding for development and construction of the Project.

### **Recommendation:**

It is recommended that the Board of Trustees adopt Resolution No. 2007-18 which incorporates the following actions: (a) certification of the Final EIR for the project, (b) incorporation into the project of all mitigation measures set forth in the Final EIR, (c) adoption of a Mitigation Monitoring and Reporting Program for the project, (d) adoption of findings required by State CEQA Guidelines Section 15091, (e) adoption of a Statement of Overriding Considerations pursuant to State CEQA Guidelines Section 15093, and (f) approval of the project subject to conditions.

**RESOLUTION NO. 2007-18**

**BEFORE THE BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

**IN THE MATTER OF CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT FOR  
THE HISTORIC OLD ADMINISTRATION BUILDING RENOVATION PROJECT AND, SUBJECT  
TO CONDITIONS, APPROVING THE PROJECT**

**WHEREAS**, the State Center Community College District ("District"), is proposing to undertake the Historic Old Administration Building Renovation Project ("Project"), which consists of the renovation and operation of the Old Administration Building located on the Fresno City College Campus in the City of Fresno, County of Fresno, California; and

**WHEREAS**, the District has determined that the Project is needed to restore the historically significant Old Administration Building and to provide adequate space for educational and related functions on the Fresno City College Campus; and

**WHEREAS**, the District determined that an Environmental Impact Report (EIR) was necessary for the project under the California Environmental Quality Act (CEQA; Public Resources Code Section 21000 et seq.); and

**WHEREAS**, as the Lead Agency for the project, the District has caused a Draft Environmental Impact Report ("Draft EIR") to be prepared for the Project to analyze and evaluate the environmental effects of the Project as required by CEQA and the State CEQA Guidelines; and

**WHEREAS**, the Draft EIR was made available for public review and comment in conformance with CEQA and the State CEQA Guidelines and was received by the California State Clearinghouse on March 9, 2007; and

**WHEREAS**, written comments were received on the Draft EIR during the public review period; and

**WHEREAS**, on March 27, 2007, the District Administration conducted a public hearing on the Draft EIR, the purpose of which was to take testimony on the Draft EIR; and

**WHEREAS**, responses to those comments have been prepared and presented to this Board for its consideration as a part of the Final Environmental Impact Report ("Final EIR") for the Project; and

**WHEREAS**, the Final EIR consists of one document containing two parts: Part One, Comments and Responses, and Part Two, Annotated Draft EIR: and

**WHEREAS**, on August 7, 2007, this Board conducted a public hearing for the Project, the purposes of which were to take testimony on the project and the Final EIR; and

**WHEREAS**, at the public hearing, all interested persons expressing a desire to comment on the Final EIR or the Project, or object thereto, were given the opportunity to do so; and

**WHEREAS**, pursuant to State CEQA Guidelines Section 15090, prior to approving the Project, the Board must certify the Final EIR; and

**WHEREAS**, pursuant to State CEQA Guidelines Sections 15091, 15092, and 15093, because the Final EIR identified that the Project will have significant environmental effects, in approving the Project, the Board must make certain findings regarding those effects, adopt a Mitigation Monitoring and Reporting Program to ensure that mitigation measures incorporated in the Project are implemented, and adopt a Statement of Overriding Considerations for significant environmental effects that cannot be avoided; and

**WHEREAS**, this Resolution sets forth the basis for certifying the Final EIR for the Project, for adopting a Mitigation Monitoring and Reporting Program for the Project, for making the required findings, for adopting a Statement of Overriding Considerations, and for approving the Project; and

**WHEREAS**, this Resolution incorporates by reference the Board Item No. 07-63 entitled, "Public Hearing and Consideration to Adopt Resolution Certifying the Final Environmental Impact Report for the Historic Old Administration Building Renovation Project and, Subject to Conditions, Approving the Project, Fresno City College" ("Board Item No. 07-63) and the attachment to this Resolution entitled, "Attachment to: Resolution No. 2007-18 Before the Board of Trustees, State Center Community College District – In the Matter of Certifying the Final Environmental Impact Report for the Historic Old Administration Building Renovation Project and, Subject to Conditions, Approving the Project" ("Attachment"); and

**WHEREAS**, changes and alterations have been incorporated into the project or will be required as conditions of approval that will avoid or substantially lessen significant impacts identified in the Final EIR as described in the staff report and attachment to this resolution; and

**WHEREAS**, it is in the best interests of the District to proceed with approval of the Project; and

**WHEREAS**, upon approval of this Resolution, the District shall be authorized to proceed with the Project in accordance with the substantive provisions set forth herein.

**NOW, THEREFORE, IT IS RESOLVED, DETERMINED, AND ORDERED** by the Board of Trustees of the State Center Community College District as follows:

**Section 1.** The Board of Trustees of the District finds and determines that the foregoing recitals are true and correct.

**Section 2.** The Board of Trustees hereby certifies that:

- (A) The Final EIR has been completed in compliance with CEQA and the State CEQA Guidelines; and
- (B) The Final EIR was presented to this Board and the Board has reviewed and considered the information contained in the Final EIR prior to approving the Project; and
- (C) The Final EIR reflects the District's and this Board's independent judgment and analysis.

**Section 3.** The Board hereby incorporates into the Project all mitigation measures set forth in the Final EIR and authorizes their implementation. The Mitigation Monitoring and Reporting Program for the Project, prepared in compliance with the State CEQA Guidelines and presented in the Attachment to this Resolution, is hereby approved and adopted.

**Section 4.** The Board hereby makes the findings required by State CEQA Guidelines Section 15091. Said findings are presented in the Attachment to this Resolution and incorporated herein by this reference.

**Section 5.** The Board hereby finds that certain significant unavoidable adverse environmental effects resulting from the implementation of the Project have been identified in the Final EIR. CEQA and the State CEQA Guidelines require the Board to balance the benefits of the Project against its unavoidable adverse impacts in determining whether to approve the Project. The Board hereby finds that the benefits of the Project outweigh the unavoidable environmental effects for the reasons presented in the Attachment to this Resolution and adopts a Statement of Overriding Considerations for the Project as required by State CEQA Guidelines Section 15093.

**Section 6.** The proposed Historic Old Administration Building Renovation Project is approved, subject to conditions set forth below, and District staff is authorized and directed to take all steps necessary or convenient to carry out the Project in accordance with the Final EIR, the Mitigation Monitoring and Reporting Program, and the findings in the Attachment to this Resolution. Conditions to Project approval are: (1) design approval, as required, by the Division of State Architect; and (2) the availability of state and/or local funding for development and construction of the Project.

**Section 7.** The District Chancellor, or his designee, is authorized and directed to file a Notice of Determination for the Project in accordance with CEQA and the State CEQA Guidelines.

**Section 8.** The Vice Chancellor, Finance and Administration, is hereby designated as the custodian of the public record with respect to the Project (Address: District Administration Office, 1525 E. Weldon Ave., Fresno, CA 93704).

**Section 9.** The Resolution shall take effect immediately upon its adoption.

\* \* \* \* \*

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the State Center Community College District at a meeting of the Board held on August 7, 2007:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Isabel Barreras, President  
Board of Trustees  
State Center Community College District

Certified as a true and correct copy:

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William J. Smith, Secretary  
Board of Trustees  
State Center Community College District

**Attachment to:**

**RESOLUTION NO. 2007-18**

**BEFORE THE BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT**

**In the Matter of Certifying the Final Environmental Impact Report for  
the Historic Old Administration Building Renovation Project and,  
Subject to Conditions, Approving the Project**

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# 1. Introduction

## 1.1 Purpose

This Attachment contains the findings, Mitigation Monitoring and Reporting Program, and Statement of Overriding Considerations adopted by the Board of Trustees (“Board”) of the State Center Community College District (“District”) for the Historic Old Administration Renovation Project (“project”). The requirements for findings, mitigation monitoring and reporting programs, and statements of overriding considerations are contained in the California Environmental Quality Act (“CEQA”) and in Title 14, California Code of Regulations, Chapter 3, Guidelines for Implementation of the California Environmental Quality Act (“State CEQA Guidelines”). Pertinent sections from the State CEQA Guidelines are as follows:<sup>1</sup>

## 1.2. Findings

State CEQA Guidelines Section 15091(a):

(a) No public agency shall approve or carry out a project for which an EIR has been certified which identifies one or more significant environmental effects of the project unless the public agency makes one or more written findings for each of those significant effects, accompanied by a brief explanation of the rationale for each finding. The possible findings are:

(1) Changes or alterations have been required in, or incorporated into, the project which avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

(2) Such changes or alterations are within the responsibility and jurisdiction of another public agency and not the agency making the finding. Such changes have been adopted by such other agency or can and should be adopted by such other agency.

(3) Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives identified in the Final EIR.

## 1.3. Mitigation Monitoring and Reporting

State CEQA Guidelines Section 15091(d):

(d) When making the findings required in subsection (a)(1), the agency shall also adopt a program for reporting on or monitoring the changes which it has either required in the project or made a condition of approval to avoid or substantially lessen significant environmental effects. These

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<sup>1</sup> All documents and other material that constitute the record of the proceedings upon which this document is based are available for public review at the Office of the Vice Chancellor, Finance and Administration, State Center Community College District, 1525 East Weldon Avenue, Fresno, CA 93704.

measures must be fully enforceable through permit conditions, agreement, or other measures.

State CEQA Guidelines Section 15097(a) and (d):

(a) This section applies when a public agency has made the findings required under paragraph (1) of subdivision (a) of Section 15091 relative to an EIR or adopted a mitigated negative declaration in conjunction with approving a project. In order to ensure that the mitigation measures and project revisions identified in the EIR or negative declaration are implemented, the public agency shall adopt a program for monitoring or reporting on the revisions which it has required in the project and the measures it has imposed to mitigate or avoid significant environmental effects. A public agency may delegate reporting or monitoring responsibilities to another public agency or to a private entity which accepts the delegation; however, until mitigation measures have been completed the lead agency remains responsible for ensuring that implementation of the mitigation measures occurs in accordance with the program.

(d) Lead and responsible agencies should coordinate their mitigation monitoring or reporting programs where possible. Generally, lead and responsible agencies for a given project will adopt separate and different monitoring or reporting programs. This occurs because of any of the following reasons: the agencies have adopted and are responsible for reporting on or monitoring different mitigation measures; the agencies are deciding on the project at different times; each agency has the discretion to choose its own approach to monitoring or reporting; and each agency has its own special expertise.

#### **1.4. Statement of Overriding Considerations**

State CEQA Guidelines Sections 15093(a) and (b):

(a) CEQA requires the decision-making agency to balance, as applicable, the economic, legal, social, technological, or other benefits of a proposed project against its unavoidable environmental risks when determining whether to approve the project. If the specific economic, legal, social, technological, or other benefits of a proposed project outweigh the unavoidable adverse effects, the adverse environmental effects may be considered "acceptable."

(b) When the lead agency approves a project which will result in the occurrence of significant effects which are identified in the Final EIR but are not avoided or substantially lessened, the agency shall state in writing the specific reasons to support its action based on the Final EIR and/or other information in the record. The Statement of Overriding Considerations shall be supported by substantial evidence in the record.

## **2. Mitigation Monitoring and Reporting Program**

### **2.1. Purpose**

This Mitigation Monitoring and Reporting Program has been prepared in accordance with State CEQA Guidelines Section 15091(d) and Sections 15097(a) and (d). The purpose for the Mitigation Monitoring and Reporting Program is to ensure that the mitigation measures and project revisions identified in the Historic Old Administration Building Renovation Project Final Environmental Impact Report ("Final EIR") are implemented.

### **2.2. Lead Agency**

The District will undertake the project and is the Lead Agency for the project.

### **2.3. Mitigation Reporting Coordinator**

The District Vice Chancellor, Finance and Administration, or his designee shall act as the Project Mitigation Reporting and Monitoring Coordinator ("Coordinator").

### **2.4. Reporting and Monitoring Procedures (RMP)**

#### **2.4.1. Design and Construction Mitigation Measures (RMP 1)**

The reporting and monitoring procedures for project design and construction mitigation measures shall be as follows:

- (a) The Coordinator shall provide a copy of all project design and construction mitigation measures to the project architect, engineer, and contractor for incorporation in the project plans, construction specifications, permits, and contracts, as appropriate.
- (b) Prior to award of bid, the Coordinator shall determine that all design and construction mitigation measures under the District's control have been incorporated in the project plans, construction specifications, permits, and contracts, as appropriate.
- (c) During construction, the Coordinator shall inspect the project site regularly to ensure all work complies with the design and construction mitigation measures. If a discrepancy is identified and is not corrected within a reasonable period, the Coordinator shall report the discrepancy to the Board of Trustees for final disposition. The Coordinator may order work to cease until the Board of Trustees has addressed the discrepancy.
- (d) Prior to the District accepting the project improvements, the Coordinator shall determine and report to the Board of Trustees that the project has been designed and constructed following all design and construction mitigation measures.

#### **2.4.2. Operational Mitigation Measures (RMP 2)**

The reporting and monitoring procedures for operational mitigation measures shall be as follows:

- (a) Before the project becomes operational, the Coordinator shall determine that all operations-related mitigation measures have been incorporated in the project operational plans and procedures.
- (b) During the first three years after each phase of the project becomes operational, the Coordinator shall submit an annual report to the Board of Trustees documenting the status of all operational mitigation measures applicable to that phase. The report shall address the effectiveness of the mitigation measures and any changes that should be made by the Board of Trustees if a measure is less than effective.

### **2.4.3. Other Agency Mitigation Measures (RMP 3)**

The reporting and monitoring procedures for mitigation measures that must be implemented by agencies other than the District shall be as follows:

- (a) The Coordinator shall refer the measures to the agencies and shall coordinate with the agencies to implement the measures.
- (b) As part of the annual report described under RMP 2(b), the Coordinator shall report to the Board of Trustees on the actions taken by the agencies to implement the measures

## **3. Findings and Mitigation Monitoring and Reporting Requirements for Significant Impacts**

This section presents the significant effects of the project, the mitigation measures identified to avoid or reduce the significant effects, the mitigation monitoring and reporting program requirement(s) applicable to each mitigation measure, and the finding(s) adopted for each significant effect.

The reporting and monitoring procedure(s) for each mitigation measure is indicated at the end of each measure by a reference to the applicable procedure in Section 2.4. The references are as follows:

- RMP 1: See Section 2.4.1, Design and Construction Mitigation Measures
- RMP 2: See Section 2.4.2, Operational Mitigation Measures
- RMP 3: See Section 2.4.3, Other Agency Mitigation Measures

(The numbering used below to identify each impact is from the Draft EIR.)

**Impact 4.1:** The presence of the construction staging area will temporarily degrade the visual character of the OAB environs.

### **Mitigation Measures**

- 4.1(a) The proposed staging area fence shall be at least six feet in height and shall be maintained in good condition. (RMP 1)

- 4.1(b) The construction site shall be kept clean and free from rubbish and debris. Rubbish and debris shall be removed the day it appears. (RMP 1 & 2)
- 4.1(c) The public roads and private properties near the OAB shall be kept free from construction-related rubbish and debris. Rubbish and debris shall be removed the day it appears. (RMP 1 & 2)
- 4.1(d) Construction equipment and supplies shall be stored within the OAB or the construction staging area. (RMP 1)
- 4.1(e) Portable restrooms shall not be located outside the OAB or the construction staging area. (RMP 1)
- 4.1(f) Construction materials and equipment shall be removed from the site as soon as they are no longer necessary. (RMP 1 & 2)
- 4.1(g) Construction materials and equipment shall not be stored on public streets. (RMP 1)
- 4.1(h) Excess excavated material shall be removed from the site immediately. (RMP 1)
- 4.1(i) Any graffiti on the construction staging area wall or elsewhere on the construction site shall be removed the day it appears. (RMP 1 & 2)
- 4.1(j) Upon completion of construction, the staging area shall be returned to landscaped open space and maintained as landscaped open space. (RMP 1)
- 4.1(k) Construction workers shall park on-campus, either in existing parking spaces designated for the workers or within the construction staging yard. (RMP 1 & 2)

**Level of Significance:** Impact 4.1 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 4.1(a) through 4.1(j) have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting information for finding:** See Draft EIR, Chapter 4, and this Attachment, Section 2.

**Impact 4.2:** Operation of the OAB and related facilities will create new sources of light in the area.

### **Mitigation Measures**

- 4.2(a) Any new parking lot lighting shall employ full cut-off type fixtures. A full cut-off type fixture is a luminaire or light fixture that, by design of the housing, does not

allow any light dispersion or direct glare to shine above a 90-degree horizontal plane from the base of the fixture. Full cut-off type fixtures must be installed in a horizontal position as designed. (RMP 1)

4.2(b) All external signs and lighting shall be lit from the top and shine downward except where uplighting is required for safety or security purposes. The lighting shall be shielded to prevent direct glare and/or light trespass. The lighting shall also be, as much as physically possible, contained to the target area. (RMP 1)

4.2(c) Exterior building lighting shall be full cut-off or a shielded type designed to minimize any upward distribution of light. (RMP 1)

4.2(d) Non-essential lighting shall be turned off by 10:00 p.m. (RMP 2)

**Level of Significance:** Impact 4.2 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 4.2(a) through 4.2(d) have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 4, and this Attachment, Section 2.

**Impact 4.3:** Modifications to Parking Lots K and L will improve the existing visual character of the OAB environs.

**Mitigation Measures:** See Mitigation Measure 4.2(a) and Mitigation Measure 6.1(g).

**Level of Significance:** Impact 4.3 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 4.2(a) and 6.1(g) have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapters 4 and 6, and this Attachment, Section 2.

**Impact 5.1:** Under cumulative conditions (year 2025), without and with the project, the intersection of Blackstone and University Avenues will operate at Level of Service E.

## Mitigation Measure

- 5.1(a) The City of Fresno should monitor accidents and/or public complaints related to the intersection of Blackstone and University Avenues and prevent eastbound and westbound left-turn and through movements if necessary. No other mitigations are recommended for this intersection or for adjacent intersections in the event that eastbound and westbound left-turn and through movements are prevented. (RMP 3)

**Level of Significance:** Impact 5.1 will be less than significant with the incorporation of the mitigation measure.

**Finding:** Such changes or alterations are within the responsibility and jurisdiction of another public agency and not the agency making the finding. Such changes have been adopted by such other agency or can and should be adopted by such other agency.

**Explanation/Rationale for Finding:** Mitigation Measure 5.1(a) has been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to facilitate its implementation. The mitigation measure, if followed by the City of Fresno, will avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 5, and this Attachment, Section 2.

**Impact 6.1:** The FCC campus does not have adequate on-campus parking to accommodate the parking demand that would be generated by the project, and the project would result in increased on-street parking in neighborhoods near the OAB.

## Mitigation Measures

### *Parking-Responsive Campus Growth and Development Policy*

- 6.1 (a) On-campus parking availability and off-campus parking impacts shall be fundamental considerations in any District decisions that would permit additional enrollment growth on the FCC campus. New construction that would accommodate additional enrollment should only be considered when adequate on-campus parking will be available for the enrollment. (RMP 1)

### *Parking Operations Enhancement Programs*

- 6.1(b) Parking-related signage shall be improved and augmented throughout the FCC campus to better identify where parking lots are located, routes to parking lots, and least used parking lots. (RMP 1)
- 6.1(c) Use of the currently underutilized 237-space Parking Lot Q shall be encouraged through implementation of the following measures:
- 6.1(c)(1) Frequent shuttle transportation shall be provided between the main campus and Parking Lot Q during the first four weeks of each semester, when parking demand is the greatest. The shuttle service

shall be extended beyond this period if warranted by demand and funding. (RMP 2)

- 6.1(c)(2) A reduced parking fee shall be charged for Parking Lot Q. Students and staff shall be advised of the availability of the reduced fee when they apply for a parking permit. (RMP 2)
  - 6.1(c)(3) The District shall evaluate security conditions for Parking Lot Q, including but not limited to, fencing, lighting, emergency telephone access, and police patrolling, and shall implement measures that may be identified through the evaluation as necessary to maximize security for students and staff using the parking lot. (RMP 2)
  - 6.1(c)(4) A safe walking path shall be provided between Parking Lot Q and the main campus. Development of this path shall include making any improvements necessary to ensure a safe pedestrian crossing of Blackstone Avenue. (See also Mitigation Measure 6.1(i)(2)) (RMP 1, 2 & 3)
  - 6.1(c)(5) The District shall encourage District employees that are on-campus throughout the workday to use Parking Lot Q. The encouragement may encompass the frequent shuttle service, enhanced security, reduced parking fee, and other measures that may be identified by the District. (RMP 2)
- 6.1(d) A parking management plan shall be developed that will provide adequate parking for events held in the OAB auditorium and FCC gym. The plan shall be based upon the principle that adequate on-campus parking must be available for every event scheduled in the gym or OAB. The plan shall be subject to a public hearing and adoption by the Board of Trustees and shall be implemented before the OAB auditorium is opened. At minimum, the plan shall determine: (RMP 1 & 2)
- 6.1(d)(1) The number of parking spaces required for the different types of events that will be held in the OAB auditorium and FCC gym; (RMP 1 & 2)
  - 6.1(d)(2) The specific on-campus locations where the parking will be provided; (RMP 1 & 2)
  - 6.1(d)(3) How vehicles will be directed to the parking; (RMP 1 & 2)
  - 6.1(d)(4) The need for shuttle service between the parking and the OAB auditorium or gym; (RMP 1 & 2)
  - 6.1(d)(5) How the District will remove any litter resulting from event-related off-campus parking by 10:00 AM the day following the event; (RMP 1 & 2)

- 6.1(d)(6) How any temporary event-related lighting will be located and designed to prevent direct glare and spill over lighting into nearby neighborhoods; (RMP 1 & 2)
- 6.1(d)(7) The need for parking attendants to direct traffic to available parking, provide a presence in nearby neighborhoods during events, and clean up any litter after events; (RMP 1 & 2) and
- 6.1(d)(8) How ongoing communications will be maintained between FCC and its neighbors for event-related parking issues. (RMP 2)
- 6.1(e) The District shall encourage the City of Fresno to provide additional parking enforcement officers for the neighborhoods near the campus. (RMP 3)
- 6.1(f) The District shall monitor on- and off-campus parking conditions as each OAB phase opens to determine the effectiveness of the parking mitigation measures and to allow adjustments to the measures as necessary to address parking demand. (RMP 2)

*Modifications to Existing Parking Lots*

- 6.1(g) Parking Lots K and L (see Figure 2-2) shall be modified as necessary to improve the efficiency and safety of vehicular and pedestrian circulation within the parking lots. The specific modifications shall be determined after the OAB-related vehicular and pedestrian use characteristics of the parking lots have been determined through Mitigation Measure 6.1(f) and shall be completed within three years of completion of the final OAB renovation phase, including the auditorium. (RMP 1)

The modified parking lot design shall be based upon the following considerations:

- 6.1(g)(1) Provide efficient, safe vehicular and pedestrian circulation;
- 6.1(g)(2) Maintain the parking lots within the same general area encompassed by existing Lots K and L, provided the modified lots may extend west of the existing lots if necessary to achieve an efficient, safe vehicular and pedestrian circulation pattern and to maintain approximately the same number of parking spaces currently within Parking Lots K and L. In no event shall the parking lots extend into the area west of the OAB;
- 6.1(g)(3) Minimize the number of driveways from Weldon Avenue;
- 6.1(g)(4) Avoid conflicts between vehicles using the parking lots and those accessing the cafeteria service area;
- 6.1(g)(5) Provide visual screening between the parking lots and the cafeteria service area;
- 6.1(g)(6) Provide landscaping within the parking lots;
- 6.1(g)(7) Increase the width of the walkway along the north side of the OAB;

- 6.1(g)(8) Provide a safe, attractive walking route through the parking lots from Weldon Avenue to the OAB;
- 6.1(g)(9) Provide a passenger-loading zone near an OAB north entrance;
- 6.1(g)(10) Provide a tram stop near an OAB north entrance;
- 6.1(g)(11) Provide bicycle parking near an OAB north entrance; and
- 6.1(g)(12) All new parking lot lighting shall have full cut-off type fixtures. A full cut-off fixture is a luminaire or light fixture that, by design of the housing, does not allow any light dispersion or direct glare to shine above a 90-degree plane from the base of the fixture. The lighting fixtures shall be architecturally compatible with the OAB.

*Construction of New Parking Lots*

- 6.1(h) A parking lot shall be developed on the District-owned unimproved lot located northwest of the Allied Health Building and Parking Lot N, along the east side of the railroad tracks. This will add approximately 50 fully improved spaces to the FCC campus parking supply. The parking lot shall be available when Phases I and II open.

Implementation of this mitigation measure will result in the same types of construction-related noise, air quality, and aesthetic impacts as described for the modification of Parking Lots K and L. The mitigation measures described for those impacts shall also be applied to construction of the subject parking lot.

Use of the parking lot will not result in new significant traffic impacts because the lot is already used in its unimproved state for parking. (RMP 1)

- 6.1(i) If warranted by further study, the District shall construct a new parking lot on District-owned land east of Blackstone Avenue. The District has determined that up to approximately 300 spaces could be developed in this area.

Before deciding to construct the parking lot and determining how many spaces it should encompass, the District should determine if the parking lot would receive sufficient use to justify its development. Based on the EIR parking study, the existing Parking Lot Q receives relatively little use. Unless the use of Parking Lot Q can be substantially increased through implementation of Mitigation Measure 6.1(c), there would be little justification for developing additional parking east of Blackstone Avenue.

Development of parking east of Blackstone Avenue, therefore, shall be subject to the following: (RMP 1, 2 & 3)

- 6.1(i)(1) A parking lot shall be developed only if the potential for substantial utilization of the parking can be verified by a subsequent parking study, which shall include consideration of information developed through the parking monitoring program described in Mitigation Measure 6.1(f) and surveys or other research that would allow

projections of potential utilization. The subsequent study shall be undertaken after Mitigation Measure 6.1(c) has been implemented and Phase I and Phase II have been completed. The actual number of spaces that shall be developed, if any, and the timing for development of the spaces, shall be determined based upon the study.

- 6.1(i)(2) A vehicular access and pedestrian safety evaluation shall be performed to identify measures that the District shall incorporate into the parking lot design and improvements that will ensure safe and efficient vehicular and pedestrian access to the parking lot. The District shall coordinate with the City of Fresno in developing the study and implementing the project. The additional parking shall only be developed after implementation of adequate safety measures is assured.
- 6.1(i)(3) Shuttle service shall be available to serve the parking lot as described for Parking Lot Q in Mitigation Measure 6.1(c)(1).

*Maximize Alternative Transportation*

- 6.1(j)(1) The District shall encourage the City of Fresno to provide additional bus routes to the FCC campus and more frequent service for the campus. (RMP 2 & 3)
- 6.1(j)(2) The District shall work with the City of Fresno to provide discounted fares or free passes on the Fresno bus service for FCC students and staff. (RMP 2 & 3)
- 6.1(j)(3) The District shall identify and evaluate possible programs to reduce the amount of single occupancy vehicle employee traffic to and from Fresno City College. The identification and evaluation process shall be conducted in coordination with employee representatives. If a program is identified that may be effective, it shall be implemented when the Phase I of the project opens. (RMP 2)

**Level of Significance:** This impact is significant and unavoidable on a project and cumulative basis. The mitigation measures will reduce the significant parking impacts of the project, but not to a level that can be considered insignificant. The FCC campus has insufficient on-campus parking to meet the existing parking demand during peak hours, and the mitigation measures will not result in sufficient additional parking to satisfy the existing demand or the additional demand resulting from the OAB.

Most of the existing on-campus parking and all of the new parking that might be developed under the mitigation measures is not near the OAB. Development of additional parking near the OAB is not recommended in this EIR because the only locations where the parking could be located without removing existing FCC facilities or structures would be west of the OAB, in the West Lawn area, or next to the FCC gymnasium. Development of parking within the West Lawn is not recommended because this area is historically significant (see Draft EIR Chapter 3). Development of parking near the gym

is not recommended because it would result in additional daily traffic on the local streets providing access to the residences within the Porter Tract.

Without additional on-campus parking near the OAB, the project will result in increased use of on-street parking in this area. Student and staff parking are prohibited north of the OAB, within the Porter Tract, during peak demand hours. Therefore, the increased use of on-street parking can be expected west and northwest of the campus and the OAB.

**Finding 1:** Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the mitigation measures or project alternatives identified in the Final EIR.

**Explanation/Rationale for Finding 1:** Mitigation Measures 6.1(a) through 6.1(j) have been incorporated in the project. These mitigation measures will reduce the significant parking impacts of the project, but not to a level that can be considered insignificant.

The specific considerations that make infeasible the project alternative identified in the Final EIR are presented in Section 4 of this Attachment. The Statement of Overriding Considerations for this impact is presented in Section 5.

**Finding 2:** While the District will provide encouragement and cooperation to the City of Fresno, such changes or alterations are within the responsibility and jurisdiction of the City and not the District. Such changes have been adopted by the City or can and should be adopted by the City.

**Explanation/Rationale for Finding 2:** Mitigation Measures 6.1(e), 6.1(j)(1) and 6.1(j)(2) must be implemented by the City of Fresno.

**Supporting Information for Findings 1 and 2:** See Draft EIR, Chapter 6, and this Attachment, Sections 2, 4, and 5.

**Impact 7.1:** Project construction activities may result in significant short-term emissions of airborne particulate matter.

#### **Mitigation Measure**

7.1(a) Demolition and construction activities shall comply with all applicable SJVAPCD regulations, including but not limited to Regulation VIII for the control of fugitive dust emissions and Rule 4002 for identification of asbestos-containing building materials to be removed prior to demolition. Actual measures to be implemented for the control of fugitive dust emissions would be dependent on the specific construction activities conducted. SJVAPCD-recommended dust control measures potentially applicable to the proposed project include, but would not necessarily be limited to, the following:

- 7.1(a)(1) All disturbed areas, including storage piles, which are not being actively utilized for construction purposes, shall be effectively stabilized of dust emissions using water, chemical stabilizer/suppressant, or vegetative ground cover. (RMP 1)

- 7.1(a)(2) All onsite unpaved construction roads and offsite unpaved construction access roads shall be effectively stabilized of dust emissions using water or chemical stabilizer/suppressant. (RMP 1)
- 7.1(a)(3) All land clearing, grubbing, scraping, excavation, land leveling, grading, cut and fill, and demolition activities shall be effectively controlled of fugitive dust emissions utilizing application of water or by presoaking. (RMP 1)
- 7.1(a)(4) When materials are transported off-site, all material shall be covered, effectively wetted to limit visible dust emissions, or at least 6 inches of freeboard space from the top of the container shall be maintained. (RMP 1)
- 7.1(a)(5) All operations shall limit or expeditiously remove the accumulation of mud or dirt from adjacent public streets at least once every 24 hours when operations are occurring. (The use of dry rotary brushes is expressly prohibited except where preceded or accompanied by sufficient wetting to limit the visible dust emissions. Use of blower devices is expressly forbidden). (RMP 1)
- 7.1(a)(6) Following the addition of materials to, or the removal of materials from, the surfaces of outdoor storage piles, piles shall be effectively stabilized of fugitive dust emissions utilizing sufficient water or chemical stabilizer/suppressant. (RMP 1)
- 7.1(a)(7) Excavation and grading activities shall be suspended when wind speeds exceed 20 mph. (RMP 1)
- 7.1(a)(8) Install sandbags or other erosion control measures to prevent silt runoff to public roadways from sites with a slope greater than one percent. (RMP 1)
- 7.1(a)(9) Limit visible dust emissions to 20% opacity. (RMP 1)
- 7.1(b) Obstruction of traffic on adjacent roadways by construction equipment and activities shall be minimized. (RMP 1 & 2)
- 7.1(c) The District will consider implementing the following mitigation measures to the extent they may be feasible for the proposed project:
  - 7.1(c)(1) Diesel engines on construction equipment should be shut off when not in use to reduce emissions during idling. (RMP 1)
  - 7.1(c)(2) Fossil-fueled equipment shall be replaced with electrically driven equivalents (provided they are not run via a portable generator set). (RMP 1)
  - 7.1(c)(3) Construction may be curtailed during periods of high ambient pollutant concentrations; this may include ceasing of construction

activity during the peak-hour of vehicular traffic on adjacent roadways and “Spare the Air Day’s declared by the District. (RMP 1)

7.1(c)(4) Activity management may be implemented (e.g. rescheduling activities to reduce short-term impacts). (RMP 1)

7.1(c)(5) The construction period may be lengthened during the smog season (May through October) to minimize the number of vehicles and equipment operating at the same time. (RMP 1)

**Level of Significance:** Impact 7.1 will be less than significant with the incorporation of the mitigation measure.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measure 7.1(a) has been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure its implementation. The mitigation measure avoids or substantially lessens the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 7, and this Attachment, Section 2.

**Impact 7.2:** Project construction activities may result in significant temporary cumulative contributions to regional air quality degradation.

**Mitigation Measure:** See Mitigation Measure 7.1(a).

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 7.1(a) has been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure its implementation. The mitigation measure avoids or substantially lessens the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 7, and this Attachment, Section 2.

**Impact 8.1:** Project construction noise may result in significant short-term noise impacts to on-site and off-site noise-sensitive receptors.

### **Mitigation Measures**

8.1(a) Noise generating construction activities shall be limited to the hours of 7 a.m. to 7 p.m. on weekdays and between the hours of 7 a.m. to 5 p.m. on Saturdays. No noise generating construction activities shall occur on Sundays or major holidays. (RMP 1)

- 8.1(b) Construction equipment shall be properly maintained and equipped with noise-reduction intake and exhaust mufflers and engine shrouds, in accordance with manufacturers' recommendations. Equipment engine shrouds shall be closed during equipment operation. (RMP 1)
- 8.1(c) When not in use, motorized construction equipment shall not be left idling. (RMP 1)
- 8.1(d) Exterior windows of the OAB that are within line-of-sight of the adjacent New Administration, Student Services, Business Education, and Social Science buildings shall be covered during periods when interior renovation activities within adjacent wings would involve the repeated use of noise-generating construction equipment. Window coverings may consist of vinyl noise-attenuation curtains (minimum STC-rating 22), wood sheeting (minimum ¾ inch thickness), or other material with similar sound-attenuating properties. Window coverings shall be placed so that no visible air gaps are detectable around the perimeter of the windows. (RMP 1)
- 8.1(e) Noise-generating construction activities associated with the relocation of the existing compactor shall be scheduled during periods that would minimize noise-related impacts to nearby classrooms, such as on Saturdays, between 7:00 a.m. and 5:00 p.m. (RMP 1)

**Level of Significance:** Impact 8.1 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 8.1(a) through 8.1(e) have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 8, and this Attachment, Section 2.

**Impact 8.2:** Noise generated by the central plant (and the trash compactor and emergency fire pump generator) may result in a significant long-term noise impact to off-site noise-sensitive receptors.

### **Mitigation Measures**

- 8.2(a) Noise from the central plant shall not violate the City of Fresno Noise Ordinance. (RMP 1 & 2)
- 8.2(b) A post-construction acoustical analysis shall be conducted by a qualified consultant to determine the operational noise levels associated with the central plant. The acoustical analysis shall evaluate operational noise levels in relation to

the City of Fresno Noise Ordinance. If the plant violates the Noise Ordinance, additional noise-reduction measures or operational restrictions shall be implemented to ensure the plant will not violate the Noise Ordinance. (RMP 1 & 2)

- 8.2(c) The bid specifications for the central plant and other equipment shall require that the noise generating characteristics of the plant and equipment are substantially the same as the equipment that was used as the basis for the noise modeling conducted for this response. (RMP 1)
- 8.2(d) Operation of the trash compactor shall be limited to 7 am to 7 pm, Monday through Friday, and from 7 am to 5 pm on Saturdays. The compactor shall not be operated beyond these times or on Sundays or major holidays unless required to maintain sanitary conditions. (RMP 2)
- 8.2(e) Testing of the emergency fire pump generator shall be limited to 7 am to 7 pm, Monday through Friday. Testing shall not occur beyond these times or on Saturdays, Sundays, or major holidays unless required for emergency maintenance purposes. (RMP 2)

**Level of Significance:** Impact 8.2 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** Mitigation Measures 8.2(a) and 8.2(b) have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 8, and this Attachment, Section 2.

**Impact 8.3:** Short- and long-term cumulative increases in ambient noise may result from the project.

**Mitigation Measures:** See the mitigation measures under Impacts 8.1 and 8.2.

**Level of Significance:** Impact 8.3 will be less than significant with the incorporation of the mitigation measures.

**Finding 1:** Changes or alterations have been required in, or incorporated into, the project that avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Explanation/Rationale for Finding:** The mitigation measures under Impacts 8.1 and 8.2 have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. The mitigation

measures avoid or substantially lessen the significant environmental effect as identified in the Final EIR.

**Supporting Information for Finding:** See Draft EIR, Chapter 8, and this Attachment, Section 2.

**Additional Mitigation Measures:** The following additional mitigation measures have been incorporated into the project and the District has adopted a Mitigation Monitoring and Reporting Program to ensure their implementation. (The mitigation measures are listed here because they do not fit under any of the specific significant impacts identified in the Final EIR.)

**Neighborhood and District Relations Mitigation Measure:** Prior to initiation of OAB construction activities, the District shall appoint an ombudsman to provide a direct and informal avenue of communications between the District and the owners and residents of properties near the Fresno City College campus. The ombudsman will serve as the contact through which residents and property owners can seek solutions, independent explanations, reviews, and recommendations on issues resulting from OAB construction activities.

The specific roles and responsibilities of the ombudsman will be defined by the District. In general, however, the Ombudsman will:

- Maintain impartiality
- Listen to complaints and concerns
- Assist visitors in exploring options and potential informal resolutions to complaints and concerns
- Facilitate a difficult conversation or negotiation
- Facilitate contacts with District administrators and offices
- Clarify policies and practices and provide information
- Identify trends to alert the District to systemic problems and potential solutions
- Identify other resources at the District available to the visitor

The Ombudsman will provide an initial response to a construction-related complaint within 24 hours of receiving the complaint.

The Ombudsman will be available to assist Fresno City College staff and students who have concerns about the OAB construction activities.

Prior to initiation of OAB construction activities, the District will provide notice of the Ombudsman's availability. The notice will be published in the Fresno City College newspaper, posted on the District and Fresno City College web sites, and mailed to all residents and owners of property located within the same geographic area used for

notices required for this EIR. The notice will describe the roles and responsibilities of the Ombudsman, how to contact the Ombudsman, and anticipated construction activities and schedules. (RMP 2)

**OAB Signage Mitigation Measure:** The signage program for the OAB shall comply with Secretary of Interior's Standards for the Treatment of Historic Properties. (RMP 1)

**Caltrans Fee Mitigation Measure:** The District shall pay to the California Department of Transportation a fee not to exceed \$9,729 to mitigate the impact of the OAB project on the Freeway 41/McKinley Avenue interchange. (RMP 1)

## **4. Findings for Alternatives (State CEQA Guidelines Section 15091(a)(3))**

### **4.1. Purpose, Project Objectives, and Significant Impacts**

#### **4.1.1 Purpose**

Pursuant to State CEQA Guidelines Section 15091(a)(3), this section presents specific economic, legal, social, technological, or other considerations identified by the Board of Trustees, which make infeasible the “no project” alternative described in the Draft EIR.

#### **4.1.2. Project Objectives**

The project objectives, as described in the Draft EIR, Chapter 2, are as follows:

- To renovate the OAB in a manner consistent with the building’s inclusion on the National Register of Historic Places;
- To ensure the OAB is structurally safe, energy efficient, and universally accessible;
- To recognize the practical need for the OAB on the FCC campus by facilitating the usefulness of the building for classroom, office, administrative, and related uses;
- To recognize and protect the West Lawn as the only remaining FCC campus area that reflects the OAB’s historical setting;
- To facilitate more efficient use of existing parking, develop new parking, and implement new parking operations programs to address the additional parking demand resulting from the project;
- To renovate and operate the OAB in a manner compatible with the residential neighborhoods in its vicinity.

#### **4.1.3. Significant Impacts**

The significant impacts of the project are described in Section 3.

## **4.2. No Project Alternative**

### **4.2.1. Description of Alternative**

In accordance with State CEQA Guidelines, the EIR addressed the No Project alternative. The No Project alternative reflects the existing conditions at the time the Notice of Preparation for the EIR was published as well as what would be reasonably expected to occur in the foreseeable future if the project were not approved, based on current plans and consistent with available infrastructure and community services.

Under the No Project alternative, the OAB would not be renovated for classroom, office, and other uses. It would remain vacant and, most likely, would continue to deteriorate. It is reasonable to expect that the building eventually would have to be removed.

The significant environmental effects identified in the EIR would not occur under the No Project alternative. However, with the exception of parking, all of the identified environmental effects can be reduced to insignificance.

If the OAB were removed, based on past District plans, it is likely the building site would be developed with a building (or buildings) housing the same types of classroom, administrative, and office uses proposed for the project. The environmental impacts associated with constructing and operating the new building would be similar to those described for the OAB in the EIR, with the possible exception that the building could be sized to accommodate fewer students, which would result in a lesser demand for parking. If this were the case, the unavoidable parking impact resulting from the project could be reduced, if not avoided, but would be replaced by the unavoidable impact of removing a building listed on the National Register of Historic Places.

#### **4.2.2. Finding for Alternative**

Specific economic, legal, social, technological, or other considerations, including provision of employment opportunities for highly trained workers, make infeasible the no project alternative.

#### **4.2.3. Explanation/Rationale for Finding**

The OAB has been recognized as an integral part of the social and historical fabric of Fresno and the nation through its inclusion on the National Register of Historic Places. As described by the National Park Service,

The National Register of Historic Places is the Nation's official list of cultural resources worthy of preservation. Authorized under the National Historic Preservation Act of 1966, the National Register is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our historic and archeological resources. Properties listed in the Register include districts, sites, buildings, structures, and objects that are significant in American history, architecture, archeology, engineering, and culture.

...

National Register properties are distinguished by having been documented and evaluated according to uniform standards. These criteria recognize the accomplishments of all peoples who have contributed to the history and heritage of the United States and are designated to help state and local governments, Federal agencies, and others identify important historic and archeological properties worthy of preservation and of consideration in planning and development decisions. (<http://www.cr.nps.gov/nr/about.htm>)

If the no project alternative were adopted, the building would not be renovated or made structurally safe, energy efficient, or universally accessible. As previously noted, the OAB would continue to deteriorate and, most likely, would eventually have to be removed because of its unsafe condition and to allow room for the construction of additional classroom, administrative, and office space on the Fresno City College campus.

Because of the significant extent to which the project impacts can be mitigated and because the no project alternative would result in the removal of a building on the National Register of Historic Places, the no project alternative cannot be considered superior to the proposed project and, therefore, is considered infeasible and will not be implemented.

#### **4.2.4. Supporting Information for Finding**

See the Draft EIR, Chapter 12, and the Statement of Overriding Consideration in this Attachment, Section 5.

### **4.3. Alternative Locations**

The identification and evaluation of alternative locations for the project was not undertaken in the EIR because the project involves an existing historically significant building that cannot be moved.

### **4.4 Alternative Project Designs**

The identification and evaluation of alternative designs for the OAB was determined to be inappropriate and infeasible because of the historic significance of the building design.

The identification and evaluation of alternative locations for the central plant, trash compactor, electrical transformer, and emergency fire pump generator required for the OAB was undertaken in the Final EIR. The District evaluated four possible locations for the central plant: (1) at the northwest corner of the cafeteria (the initial proposed location), (2) at the southwest corner of the cafeteria, (3) in the OAB basement, and (4) in conjunction with the existing main Fresno City College central plant. In addition, an alternative central plant mechanical system was evaluated. After evaluating each alternative based primarily on noise considerations, the District determined that the central plant should be placed at the southwest corner of the cafeteria and other equipment should be placed at the locations shown in the Final EIR on Figure C.4.2. The project description for the OAB EIR was revised accordingly.

## **5. State CEQA Guidelines Section 15093 Statement of Overriding Considerations**

### **5.1. Significant Unavoidable Impacts**

The Final EIR identified one significant unavoidable effect resulting from the project: the FCC campus does not have adequate on-campus parking to accommodate the parking demand that would be generated by the project, and the project would result in increased on-street parking in neighborhoods near the OAB.

### **5.2 Statement of Overriding Considerations**

#### **5.2.1. Finding**

As described in State CEQA Guidelines Section 15093(a), “CEQA requires the decision-making agency to balance, as applicable, the economic, legal, social, technological, or other benefits of a proposed project against its unavoidable environmental risks when determining whether to approve the project. If the specific economic, legal, social, technological, or other benefits of a proposed project outweigh the unavoidable adverse effects, the adverse environmental effects may be considered ‘acceptable’.”

Based upon substantial information in the record and the reasons set forth below, the District has determined that specific economic, social, and other benefits of the Historic Old Administration Building Renovation Project outweigh the parking-related unavoidable adverse effects of the project. The Board, therefore, considers the parking-related adverse environmental effect acceptable.

The specific reasons that support the Board’s action are based on the Final EIR and other information in the record. These reasons are described in Section 5.2.2.

#### **5.2.2. Support for Statement of Overriding Considerations**

##### **(a) State Center Community College District Background**

The State Center Community College District serves a population in excess of one million residents and is headquartered adjacent to the Fresno City College campus in Fresno. The District operates two community colleges, Fresno City College and Reedley College, and four educational centers: Madera Center, Clovis Center, Oakhurst Center, and the Vocational Training Center in southwest Fresno.

In addition to the existing facilities, the District is developing two new educational centers. The Willow/International Center is under construction in northeast Fresno, and a site for a new educational center has been acquired in southeast Fresno. The first phase of the Willow/International Center will open in 2009 and the Southeast Center is expected to open in 2011.

The Historic Old Administration Building is on the Fresno City College campus. California’s first community college operates on a 99-acre campus in south-central Fresno. For the fall semester 2006, FCC had approximately 20,126 full- and part-time students and 1,048 full- and part-time faculty.

(b) Parking Impact

One of the District's objectives for the project is "to facilitate more efficient use of existing parking, develop new parking, and implement new parking operations programs to address the additional parking demand resulting from the project." (DEIR, p. 2-5) This objective reflects the District's understanding that the FCC campus has insufficient on-campus parking to meet the existing demand during peak hours, that development of sufficient additional parking to satisfy the existing demand or the additional demand resulting from the OAB would be difficult, but that every reasonable effort must be made to satisfy the existing and anticipated additional demand.

To address the objective, the District commissioned a comprehensive parking study for the EIR and incorporated into the EIR mitigation measures resulting from the parking study and additional research. Seven categories of mitigation measures were identified to address parking impacts resulting from the project. The categories include: (1) adoption of a parking-responsive campus growth and development policy; (2) development and implementation of parking operations enhancement programs; (3) modifications to existing parking lots; (4) construction of new parking lots; and (5) maximization of alternate transportation options. Under the mitigation measures, up to approximately 350 new parking spaces could be developed (in addition to 70 new spaces now under construction). The OAB, when fully operational, will generate a peak parking demand of 483 vehicles.

Additional parking could be developed at two locations near the OAB: within the West Lawn Area immediately west of the building and in an open area near the gymnasium. Development of parking within the West Lawn was not proposed by the District or recommended in the EIR because this area is historically significant (see the Draft EIR, Chapter 3). Development of parking near the gym was not proposed or recommended because it would result in additional daily traffic on the local streets providing access to the residences within the Porter Tract.

In conclusion, the parking mitigation measures will facilitate the project objective of more efficient use of existing parking, development of new parking, and implementation of new parking operations programs to address the additional parking demand resulting from the project. They will not completely mitigate the long-standing parking problems at Fresno City College, but represent a major effort toward addressing the problem. Moreover, they reflect the common interest of the District and community of not developing parking within the historic West Lawn area or within areas that would induce additional traffic into the historic Porter tract.

(c) Social Benefits: Honoring the Community's Support and Vitality

Renovation of the Historic Old Administration Building enjoys widespread community support. In November 2002, State Center Community College District (District) voters approved Measure E, a \$161 million dollar bond measure intended to enable the District to refurbish aging facilities, build new facilities to accommodate enrollment growth, and purchase needed equipment for classrooms. Thirty-million dollars were included in the bond for renovation of the OAB. Passage of the bond, of which renovation of the OAB

was a major component, demonstrated major community's support for the project. This support is based on the building's historical significance, but more importantly – on its promise of future contributions to student learning and the San Joaquin Valley's cultural and social vitality.

The community's support for the project is further evidenced by the following recent editorial in the Fresno Bee:

**Editorial: Preserving a treasure  
The Fresno Bee**

07/16/07 13:50:11

For many years, this community has been in the habit of tearing down our past, removing the artifacts that once defined Fresno and the Valley in favor of something -- anything -- that's new.

But at least one success story emerges from this catalogue of shortsightedness: the Old Administration Building on the Fresno City College campus. The building has been saved, but it still needs the community's help.

Construction began in 1915 and opened the next year. It was the first permanent structure on what was then the Fresno Normal School campus, the predecessor of California State University, Fresno. It served generations of students, faculty and staff.

But the building was shuttered in 1976 because it didn't meet the state's standards for earthquake safety in school buildings. It languished for years, falling into disrepair and decay. Administrators sought to demolish it to make way for newer, more modern — and less attractive — buildings. Preservationists and other supporters of the building fought to save it.

After dodging the wrecking ball on several occasions, a reprieve finally came when voters passed Measure E in 2002. Among the provisions of that bond measure was \$30 million in funds for restoration of the Old Administration Building.

The cost of restoring the building to full use — about 100,000 square feet of classroom, office, research and meeting space — is around \$41 million. Some of the difference will come from state funds, but the funding will still fall short of what's needed.

An internal fundraising campaign, in which faculty and staff at the campus are asked to donate one hour's pay each month to the cause, seeks to raise \$1 million. But the project still needs to raise about \$4 million locally.

That's where the community comes in. A vigorous fundraising effort is under way. It's a very worthy cause. The building is an important part of our history, and now stands poised to serve an equally important role in our future. It deserves support.

(d) **Educational Benefits: Serving Existing and Future Classroom, Office, and Administrative Space Needs**

The educational benefits to be derived from the OAB project are significant. The District has determined that resurrecting the OAB is an essential anchor for the future of the FCC campus and will provide much needed physical capacity for FCC. The campus has had to limit enrollment in certain classes and deny students space for activities. FCC is in need of more lecture halls and student activity spaces. More classes are required in math, engineering, the arts, and social sciences. To fulfill its mission FCC also needs to provide students and the community an enhanced performance venue for music and dance concerts as well as studio-theater productions. In addition to fulfilling these needs, the

OAB will offer a courtyard environment in which the college and community can host culturally significant social gatherings.

(e) Historical Benefits: Saving a National Treasure

The benefits of restoring the OAB far outweigh its continued deterioration, its unsafe condition, and its potential demolition. The historical significance of the OAB is addressed in the Draft EIR, Chapter 3. The building was entered in the National Register of Historic Places effective May 1, 1974. If the project does not proceed, the building will continue to deteriorate and, most likely, will eventually have to be removed because of its unsafe condition and to allow room for the construction of additional classroom, administrative, and office space on the Fresno City College campus.

It is also obvious that the evolution of Fresno State Normal School into Fresno State Teacher's College into Fresno State College and into Fresno City College and California State University, Fresno, has greatly contributed to the intellectual, cultural, physical, and economic development of the community. In this sense, the Old Administration Building complex, as the first permanent structure on the Fresno State Normal School campus, thus serves as a symbol linking the accomplishments of the past with the hopes for the future through Fresno's commitment to higher education. *(Excerpt from the Old Administration Building National Register of Historic Places Inventory-Nomination)*

(f) Project Benefits: Conclusion

Based the information in this Statement of Overriding Consideration, which is supported by substantial information in the record, the District has determined that the social, educational, and historical benefits of the OAB project outweigh the parking-related unavoidable adverse effects of the project.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Adopt Resolution Authorizing District Participation in the California School Boards Association GASB 45 Solutions Program

ITEM NO. 07-64

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EXHIBIT: Resolution

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Background:

At the March 2007 Board retreat, information was provided regarding the GASB 43/45 guidelines for funding the Other Post Employment Benefits (OPEB). At that meeting the administration stated that the District completed a Request for Proposal process in February and identified the program being offered through the California School Boards Association (CSBA) GASB 45 Solutions Program as the program which best meets the needs of the District to fund the OPEB for full compliance with the guidelines, including the option to fund the Annual Required Contribution (ARC). Further, the CSBA Program was the only program which had completed the Internal Revenue Service review and received a letter of compliance. As discussed, GASB does not mandate it, but should an entity desire to fund its ARC then the guidelines require placing these funds into an irrevocable trust on behalf of the eligible employees. David Casnocha with Stradling Yocca Carlson & Rauth reviewed the Program Documents and found them to be in compliance with applicable laws and regulations, including the California Constitution.

Some important elements of the CSBA GASB 45 Solutions Program include the following:

- a. well known and established education partner and Program Sponsor in the California School Boards Association (CSBA);
- b. experienced Administrator in the Public Agency Retirement Services (PARS);
- c. established Trustee in U.S. Bank, National Association;
- d. Contract can be terminated without penalty at any time with 90 days' notice and transfer of funds to an approved account;
- e. economy of scale when combined with other California educational institutions;
- f. GASB 45-qualified program with Internal Revenue Service approval under Section 115 of the Internal Revenue Code of 1986;
- g. six investment options at the current time;
- h. allows for the establishment of a District "Retirement Board," as required by the California Constitution for such investments.

According to the actuarial study completed on behalf of the District by Milliman Consultants and Actuaries in March 2007 for July 1, 2007, the cumulative cost associated with all long-term retirement obligations on a "pay-as-you-go" basis will be \$11,833,547 through the year 2017 (10 years) with costs in fiscal year 2008 being estimated at \$898,513 and growing to \$1,444,979 in fiscal year 2017 when considering only the closed group of existing employees and retirees. The actuarial study projects estimates for July 1, 2007. The Present Value of Benefits (PVB) for all retirees and covered employees is estimated at \$46,419,512 with an Actuarial Accrued Liability (AAL) of \$31,908,838. The Annual Required Contribution (ARC) to fully fund the OPEB obligation is \$2,846,000 based on the actuarial study, assuming funding of the OPEB in fiscal year 2007 and an average interest rate earned of 5%. The calculations are based upon a 30-year amortization of the Unfunded Actuarial Liability in accordance with GASB 45.

It is prudent for the District to systematically address its long-term OPEB obligations. To begin the process of addressing this obligation, the Board in 2006-07 began to fund its ARC within a fund established at the District level for such purposes. The next logical step in the process is for the District to establish a qualified irrevocable trust through the adoption of the California School Boards Association GASB 45 Solutions Program, which consists of an irrevocable trust qualified within the terms of Internal Revenue Code Section 115 and compliant with the GASB 45 guidelines. The most recent actuarial report estimates the ARC to be \$2,846,000, which should be placed in the trust on an annual basis. This trust will be used to reserve funds for the Other Post Employment Benefits obligated to current and future retirees via the various contractual agreements between the various employee groups and the District.

The administration recommends the establishment of a "Retirement Board" composed of the Vice Chancellor, Finance and Administration, the Director of Finance and one Board Member, to direct the investments of the trust, as required by the California Constitution. Board members may not make up the majority of the "Retirement Board."

The administration further recommends the transfer of \$2,846,000 from Fund 11, as detailed in the 2007-08 Tentative Budget, and the transfer of \$2,803,677 from Fund 62, which represents the 2006-07 contribution for OPEB, to the State Center Community College District OPEB Trust in an investment option directed by the SCCCCD "Retirement Board."

**Fiscal Impact:**

An annual Administration Fee will be paid from plan assets based on the following schedule:

\$1 to \$5,000,000	0.75%
\$5,000,001 to \$25,000,000	0.50%
\$25,000,001 and greater	0.35%

An Annual Discretionary Trustee/Asset Management Fee ranging from .35% for a Conservative Strategy to .75% for an Aggressive Strategy will then be applied only against balances in individual securities. Investment fee disclosures are provided to the District.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt Resolution No. 2007-17:
  - 1) authorizing District participation in the California School Boards Association GASB 45 Solution Program Trust and Plan;
  - 2) approving and adopting the investment policy (Attachment "A" to Resolution) to govern the investment of assets for Other Post Employment Benefits in connection with the Program and in accordance with California Government Code 53622;
  - 3) approving the form of the Trust, Plan Adoption Agreement, Program Administration Agreement and authorizing the Chancellor or Vice Chancellor, Finance and Administration, to execute the Adoption Agreement, the Investment policy, and the Program Administration Agreement on behalf of the District;
  - 4) authorizing the California School Boards Association, including any of its affiliated entities, to serve as the Program Administrator;
  - 5) establishing a "Retirement Board" to direct the investments of the Other Post Employment Benefit (OPEB) Trust and authorizing the Vice Chancellor, Finance and Administration, the Director of Finance, and one Board member to serve as members of the SCCCDC Retirement Board, and adopting the By-Laws of the Retirement Board (Attachment "B" to Resolution);
  - 6) designating the Vice Chancellor, Finance and Administration, as the District Plan Administrator;
  - 7) authorizing the Plan Administrator and all other officers and officials of the District to implement the Program and to take whatever additional actions are necessary to maintain the District's participation in the Program and to maintain compliance with relevant regulations issued or as may be issued;
- b) appoint a Board member to serve on the "Retirement Board"; and
- c) authorize the transfer of \$2,846,000 from Fund 11 and \$2,803,677 from Fund 62 to the State Center Community College District OPEB Trust in an investment option directed by the SCCCDC Retirement Board.

**RESOLUTION NO. 2007-17**

**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GASB 45 SOLUTIONS PROGRAM**

**A RESOLUTION OF THE GOVERNING BOARD OF THE STATE CENTER  
COMMUNITY COLLEGE DISTRICT AUTHORIZING PARTICIPATION IN THE  
CALIFORNIA SCHOOL BOARDS ASSOCIATION GASB 45 SOLUTIONS PROGRAM**

WHEREAS, it is determined to be in the best interest of the State Center Community College District (the "District") to participate in the California School Boards Association GASB 45 Solutions Program (the "Program") to fund post employment benefits for its employees as specified in the District's policies and/or applicable collective bargaining agreements; and

WHEREAS, the District is eligible to participate in the Program, which is a tax-exempt trust and plan that performs an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the regulations issued thereunder, and is a tax-exempt trust under the provisions of the relevant statutory provisions of the State of California.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the State Center Community College District that:

- (1) The Governing Board does hereby adopt the CSBA GASB 45 Solutions Program Trust and Plan effective August 8, 2007.
- (2) The Governing Board hereby approves and adopts the investment policy (Attachment "A") to govern the investment of assets for post employment benefits other than pension obligations in connection with the Program in accordance with California Government Code 53622.
- (3) The Governing Board hereby approves the form of, and authorizes the Plan Administrator to execute and deliver, the Trust, the Adoption Agreement, the Investment Policy, the Program Administration Agreement, and the Master Plan Document (collectively, the "Program Documents"), in the name of and on behalf of the District, in substantially the form on file with the Secretary of the Governing Board, together with any additions to or changes in the form of the Program Documents subsequent to this meeting which the Plan Administrator deems necessary or advisable, his/her approval of such additions or changes to be conclusively evidenced by the execution of the Program Documents so added to or changed.
- (4) The Governing Board hereby acknowledges and agrees that the California School Boards Association, including any of its affiliated entities, shall serve as the program

administrator of the Program (the "Program Administrator"). The Program Administrator shall be responsible for the administration of the Program.

(5) The Governing Board hereby appoints the Vice Chancellor, Finance and Administration, or his/her successor, as District "Plan Administrator" for the Plan. The Plan Administrator shall act on behalf of the District in all matters relating to the District's participation in the Program, including, but not limited to, providing directions to the Program Administrator, the Trustee and/or the Trust Administrator, and authorizing disbursements from the District's trust assets.

(6) The Governing Board hereby authorizes the establishment of a "Retirement Board" as contemplated by Article XVI, Section 17, of the California Constitution. The Retirement Board shall consist of three (3) members being the Vice Chancellor, Finance and Administration, the Director of Finance and one (1) Board Member from the Governing Board to be selected following this initial selection at the organizational meeting of the Governing Board. The President of the Board will appoint the initial Board representative to the Retirement Board. The Retirement Board shall act on behalf of the District in selecting the investment approaches and providing direction to the Plan Administrator in matters related to the operation of the trust in accordance with the By-Laws of the Retirement Board (Attachment "B").

(7) The Governing Board hereby authorizes the Plan Administrator and all other officers and officials of the District to implement the Program and to take whatever additional actions are necessary to maintain the District's participation in the Program and to maintain compliance with relevant regulations issued or as may be issued.

(8) This Resolution shall take effect upon its adoption by this Governing Board.

\* \* \* \* \*

THE FOREGOING RESOLUTION was adopted by the Governing Board of the State Center Community College District at a meeting held on August 7, 2007, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Isabel Barreras, President

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William J. Smith, Secretary

ATTACHMENT "A"

**ADOPTION AGREEMENT  
TO THE  
CALIFORNIA SCHOOL BOARDS ASSOCIATION  
GASB 45 SOLUTIONS PROGRAM**

## **Introduction**

By executing this Adoption Agreement, the Employer specified in Section II of this Adoption Agreement adopts:

- (1) the California School Boards Association GASB 45 Solutions Program Master Plan Document (the "Master Plan Document") integrated with the variable provisions contained within this Adoption Agreement, and
- (2) the California School Boards Association GASB 45 Solutions Program Trust Agreement (the "Trust Agreement").

Defined terms shall have the meanings attributed to such terms in the Master Plan Document or the Trust Agreement.

The Employer hereby selects the following Plan specifications:

### **ARTICLE I Plan and Trust Information**

- A.1.1 FULL NAME OF PLAN: The California School Boards Association GASB 45 Solutions Program, as adopted by State Center Community College District
- A.1.2 EFFECTIVE DATE OF PLAN: August 8, 2007

### **ARTICLE II Employer Information**

- A.2.1 EMPLOYER INFORMATION: (See Section 2.1 of Master Plan Document):

NAME OF AGENCY: State Center Community College District

ADDRESS: 1525 East Weldon Avenue  
Fresno, California 93704-6398

TELEPHONE: (559) 244-5910

- A.2.2 EMPLOYER'S TAX IDENTIFICATION NUMBER: 94-1574802
- A.2.3 PLAN ADMINISTRATOR: Vice Chancellor, Finance and Administration
- A.2.4 RETIREMENT BOARD:

If the Plan Administrator designated in Section A.2.3 shall also serve as the Retirement Board as contemplated by Article XVI, Section 17, of the California Constitution, state "yes" on the following line: No

If the Plan Administrator designated in Section A.2.3 **shall not** serve as the Retirement Board as contemplated by Article XVI, Section 17, of the California Constitution, the following name(s) or position(s) has been duly authorized and designated by the governing body of the Employer to act as the Retirement Board:

One (1) Board Member

Vice Chancellor, Finance and Administration

Director of Finance

A.2.4 EMPLOYER'S FISCAL YEAR means the 12 consecutive month period:

Commencing on July 1 and

Ending on June 30

**ARTICLE III**  
**Eligible Employees and Eligible Dependents**

A.3.1 ELIGIBLE EMPLOYEE: The determination of Eligible Employees and Eligible Dependents is finally and conclusively made by the Employer according to its applicable policies and collective bargaining agreements, and without reference to this Plan.

**ARTICLE IV**  
**Investment**

A.4.1 INVESTMENT APPROACH: (See Section 6.1 of the Master Plan Document): The Employer shall select either a discretionary or a directed approach to investment.

Yes      a.    Discretionary Investment Approach

If the Discretionary Investment Approach is selected, the Employer hereby directs the Trustee to invest the Assets of the Employer's Agency Account pursuant to one of the investment strategies described below:

- |   | <b>Strategy</b>               |
|---|-------------------------------|
| ■ | 1.    Cash                    |
| ■ | 2.    Short Term Fixed Income |
| ■ | 3.    Conservative Income     |
| ■ | 4.    Income                  |
| ■ | 5.    Balanced                |
| ■ | 6.    Growth                  |

Furthermore, the Employer hereby acknowledges receipt of the investment information (including but not limited to mutual fund prospectuses and disclosures) for the investment strategy or strategies selected above.

The Employer retains the right to direct any portion of the Assets of the Employer's Agency Account pursuant to the Directed Investment Approach described in part (b) below.

No      b.    Directed Investment Approach

If the Directed Investment Approach is selected, the Employer must attach its investment policy and retain its own Registered Investment Advisor. The Employer shall be permitted to direct investments of its Agency Account pursuant to the terms of the Trust Agreement.

### **Execution and Adoption of Plan and Related Documents**

By executing this Adoption Agreement, the Employer hereby adopts and agrees to be bound by the Master Plan Document and the Trust Agreement, and hereby ratifies, confirms and approves the appointment of U.S. Bank, National Association, as the Trustee and the appointment of California Schools Boards Association as the Program Administrator as of the Effective Date.

The Employer understands and agrees that the Trust Agreement may be amended from time-to-time by a vote of the Employers as set forth in the Trust Agreement.

This Adoption Agreement is hereby executed and effective as of this  
\_\_\_\_\_ day of \_\_\_\_\_, 2007.

### **EMPLOYER**

**By:** \_\_\_\_\_

**Printed Name:** Douglas R. Brinkley

**Title:** Vice Chancellor, Finance and Administration

**ACKNOWLEDGED AND ACCEPTED:**

**California School Boards Association (CSBA), Program Administrator  
3100 Beacon Boulevard  
West Sacramento, CA 95691**

**By: \_\_\_\_\_  
Program Administrator Signature**

**Printed Name: \_\_\_\_\_**

**Title: \_\_\_\_\_**

**Public Agency Retirement Services, Trust Administrator  
5141 California Avenue, Suite 150  
Irvine, CA 92617**

**By: \_\_\_\_\_  
Trust Administrator Signature**

**Printed Name: \_\_\_\_\_**

**Title: \_\_\_\_\_**

**U.S. Bank National Association, Trustee  
633 W. Fifth Street, 30<sup>th</sup> Floor  
Los Angeles, CA 90071**

**By: \_\_\_\_\_  
Trustee Signature**

**Printed Name: \_\_\_\_\_**

**Title: \_\_\_\_\_**

## **State Center Community College District Retirement Board By-Laws**

The Board of Trustees (the "Board") of the State Center Community College District ("Employer") has established a trust to be used for the purposes of: (i) investment and disbursement of funds irrevocably designated by Employer for the payment of its obligations to eligible employees and former employees of Employer and their eligible dependents and beneficiaries for life, sick, hospitalization, major medical, dental, disability, accident and other similar benefits, in compliance with Government Accounting Standards Board Statement Nos. 43 and 45; and (ii) investment and disbursement of excess funds held by Employer for future use in connection with any lawful purpose of Employer, as further described herein.

The Board has the authority and desire to establish a Retirement Board for the Trust (the "Retirement Board").

The Retirement Board shall consist of the Vice Chancellor, Finance and Administration, the Director of Finance and one (1) Board member selected by the Board at its annual organizational meeting.

The Retirement Board shall be established to serve at the pleasure of the Employer, with authority to make decisions on behalf of and in the name of the Employer with regard to the implementation of the Trust and other corresponding agreements.

The Retirement Board shall have the authority to engage other necessary providers of services in connection with the Program so as to effectively formulate and make decisions.

Decisions of the Retirement Board shall require at least a majority approval of the members of the Retirement Board, and the decisions of the Retirement Board may be made in person at a meeting of the members of the Retirement Board or by written consent signed by all of the members of the Retirement Board;

The members of the Retirement Board shall meet periodically, for regular or special meetings, to be held at any place which has been designated from time to time by the Retirement Board, on such date as they shall determine but not less than every six (6) months, with the notice of such time and place of each meeting being provided with no less than 72 hours' notice to review the investments held in the Trust and to transact other business and make other decisions as are required to be made by the Retirement Board.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement for  
Construction Inspection Services, Old  
Administration Building, Fresno City College

ITEM NO. 07-65

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EXHIBIT: None

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Background:

With the renovation of the Old Administration Building scheduled to begin this fall, it is necessary to initiate a contract for construction inspection services for the duration of this project. The role of the inspector is to provide continuous construction inspection services in accordance with Title 21 of the California Code of Regulations. The inspector must have all current licenses and certifications as required by the Department of the State Architect and the State of California to perform these services for the District. The inspector will act under the direction of the District and the District's architect for this project and will be a member of the construction team to help insure the successful completion of the project.

To identify and select the best-qualified construction inspection firm for the OAB project, the District released Request for Qualifications #0708-02. This RFQ was advertised and distributed to interested parties to provide the construction inspection services specifically for the Old Administration Building project and to identify inspection firms qualified for various other construction projects, including local bond projects. Responses were received from four firms: 1) TWB Inspections, Inc., (Hanford); 2) United Inspectons, Inc., (Hughson); 3) D'Leon Consulting Engineers (Long Beach); and 4) Construction Quality Consultants, Inc. (Tehachapi). The responses were evaluated on the basis of appropriate state licensing, DSA approval of the inspector, experience, staff resources and industry references. Each firm was then interviewed by a panel of District construction and purchasing personnel and a representative from Harris Construction, Inc., the Construction Management firm approved by the Board for the OAB project.

The work of the OAB project requires an inspector with a qualifying Class 1 certification. This is the highest certification available through DSA. All firms responding to the RFQ proposed the placement of a Class 1 inspector; however, two firms were unable to identify the specific inspector to be assigned to the project. With the absence of individual qualifications it is difficult to determine whether the level of experience and competency necessary for this project would be met. Additionally, these two firms are based outside the central valley and have monthly costs in excess of the inspection firms currently working in the area. The third firm, while well qualified, proposed to use an inspector with limited Class 1 experience.

Based upon proposal responses, evaluations and the interview process, the administration is recommending that Bruce Grist with the firm of TWB Inspections, Inc., be named as the Inspector of Record for the Old Administration Building project. Mr. Grist is a Class 1-certified inspector, has previously worked in the industry as a project superintendent, and is also a licensed general building contractor. He has seven years of experience as a Class 1 inspector and has experience with similar-sized public construction projects. Mr. Grist has agreed to a monthly rate of \$10,000 for full-time inspection for this project. When full-time inspection is not required, typically during start-up and close-out of the project, an hourly rate of \$65 will apply. This is also the lowest rate of the responses received from the RFQ. The Old Administration Building project is currently scheduled for 20 months of construction.

Fiscal Impact:

The administration has negotiated a fee of \$10,000.00 per month for full-time inspection and \$65/hour for part-time inspection for the duration of construction. The total project inspection fee is estimated to be \$200,000.00 and will be paid from Measure E General Obligation Bonds.

Recommendation:

It is recommended that the Board of Trustees authorize an Agreement for Bruce Grist with the firm of TWB Inspections, Inc., for construction inspection services for the Old Administration Building Project at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Authorize Agreement for  
Purchase of a Dell Storage Area Network,  
District Office

ITEM NO. 07-66

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EXHIBIT: None

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Background:

The District currently utilizes an existing Hewlett Packard Storage Area Network (SAN) to hold its most critical electronic data. This SAN contains payroll, human resources, finance, course, registration and student record data created and maintained by the Datatel enterprise application. The District's data storage needs are exceeding the capacity of the current SAN and after five years the current system has reached the end of its useful service life. As a result, the District has researched and identified a new Storage Area Network solution available from Dell Marketing L.P.

Over the past seven years the District has standardized on Dell Computers for its personal computing and server needs. Within the last several years, a limited number of HP products have also been introduced into the standards program. The Board has historically approved the use of master agreements for both Dell and Hewlett Packard for the purchase of computer equipment and related peripherals. The most cost-effective pricing available for the purchase of the new Storage Area Network solution is through a cooperative purchasing agreement with Western States Contracting Alliance (WSCA) Master Agreement A63307. This Agreement was competitively bid and awarded and is approved for use by the State of California and other California local agencies. Purchases through this contract are made directly with Dell Marketing L.P. It is anticipated that items purchased against this contract may also be used at other locations throughout the District.

While the administration looked at a number of existing contracts and previously approved contracts for this acquisition, the WSCA Agreement offers the best pricing, terms and support for this new SAN installation. In addition to the lowest cost, other advantages of the Dell/WSCA proposal include a five-year warranty, a higher trade-in value for the current SAN, staff training for technical staff, and installation support. Funding for the purchase of the Dell Storage Area Network will be provided by previously approved Decision Package Funds. The total estimated cost for this installation is \$139,000.00.

ITEM NO. 07-66 - Continued  
Page 2

Recommendation:

It is recommended that the Board of Trustees approve participation in the Western States Contracting Alliance Master Agreement #A63307 for the purchase of a Dell Storage Area Network solution at the District Office and authorize purchase orders to be issued against this Agreement.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration of Bids, Ag Mechanics  
Canopy, Reedley College

ITEM NO. 07-67

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EXHIBIT: None

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Background:

Bid #0708-01 is for all labor, materials and equipment necessary for the construction of a new steel canopy at the Ag Mechanics building at Reedley College. This structure will provide covered instructional space adjacent to the farm machinery service center outside the Ag Mechanics building. The work of this project includes selective demolition, new concrete, structural steel and metal decking, electrical modifications and painting of the new canopy structure. Additional work includes the modernization of existing restroom facilities for accessibility purposes.

Funding for this project will be provided by Measure E General Obligation Bond Funds. Bids were received from six (6) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
<b>Atkins Bergreen, Inc.</b>	<b>\$229,000.00</b>
Mark Wilson Construction, Inc.	\$242,456.00
C.D.A. Construction	\$263,500.00
FMDiaz Construction, Inc.	\$268,900.00
Davis Moreno Construction, Inc.	\$270,014.00
Woodhams Construction, Inc.	\$288,787.00

Fiscal Impact:

\$229,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-01 in the amount of \$229,000.00 to Atkins Bergreen, Inc., the lowest responsible bidder for the Ag Mechanics Canopy at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Appoint Dean of Instruction,  
Math, Science and Engineering, Fresno City  
College

ITEM NO. 07-68

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EXHIBIT: None

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Background:

The position of Dean of Instruction, Math, Science and Engineering, Fresno City College was posted in January 2007. During the recruitment period, the District received 20 completed applications from throughout the United States. The Search Advisory Committee was composed of three administrators, four academic employees and two classified employees. Five candidates were invited for interview. Three candidates were forwarded to the President of Fresno City College and the Chancellor for interviews.

The recommendation is Dr. Ashok Naimpally. For the past eight years, Dr. Naimpally has served as the Coordinator, Environmental Technology, and Professor of Chemical Engineering and Environmental Technology at California State University, Long Beach. Dr. Naimpally served as Special Assistant to the Provost, California State University, Long Beach for one year. Prior to that Dr. Naimpally served as Director of Outreach and Enrichment, as well as Professor of Chemical Engineering for five years at California State University, Long Beach. In 1992 he served as an Administrative Intern at the University of Idaho for one year. Before going into administration, Dr. Naimpally taught in the Chemical Engineering Department at California State University Long Beach for 14 years and was Department Chair for three of those years. Dr. Naimpally graduated from I.I.T. Bombay with a Bachelor of Technology in Chemical Engineering. Dr. Naimpally graduated from Syracuse University with an MS and PhD in Chemical Engineering. He received his certificate of MDP in Educational Administration from Harvard University.

Recommendation:

It is recommended that the Board of Trustees appoint Dr. Ashok Naimpally as Dean of Instruction, Math, Science and Engineering, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 1 (\$8,401.75/month) effective August 8, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 7, 2007

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SUBJECT: Consideration to Appoint Interim Dean of  
Students, Workforce Development and Welfare  
Reform, Fresno City College

ITEM NO. 07-69

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EXHIBIT: None

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Background:

As a result of the appointment of Monica Cuevas as Dean of Students Services, North Centers, the District conducted an "in-house" search to fill the position of Interim Dean of Students, Workforce Development and Welfare Reform, Fresno City College. A total of twenty-two people applied for the position of Interim Dean of Students, Workforce Development and Welfare Reform. The Search Advisory Committee was composed of four administrators, one academic employee and four classified employees. Six candidates were invited for interview. Three candidates were forwarded to the President of Fresno City College and the Chancellor for interviews.

The recommendation is Mr. Walter Brooks. Mr. Brooks has been a Counselor at Fresno City College for 37 years. Mr. Brooks received his Bachelor's Degree and Master's Degree in Counseling from California State University, San Francisco.

Recommendation:

It is recommended that the Board of Trustees appoint Mr. Walter Brooks as Interim Dean of Students, Workforce Development and Welfare Reform, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$10,482.00/month) effective August 8, 2007.