

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
NOVEMBER 6, 2007

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., November 6, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Isabel Barreras, President
Dorothy Smith, Vice President
William J. Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College

Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor–North Centers
Cynthia Azari, Vice Chancellor–Workforce Development and Educational Services
Randy Rowe, Associate Vice Chancellor–Human Resources, SCCC

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC
Michael Guerra, Vice President, Administrative Services, FCC
Brian Speece, Associate Vice Chancellor–Business and Operations, SCCC
Teresa Patterson, Executive Director–Public and Legislative Relations, SCCC
Michele Copher, Executive Director, State Center Community College Foundation
Zwi Reznik, President–SCFT and Faculty, FCC
Bill Turini, President–RC Academic Senate and Faculty, RC
Rick Santos, President–FCC Academic Senate and Faculty, FCC
Renee Dauer, President–RC Classified Senate and Staff, RC
Shelline Bennett, Liebert Cassidy Whitmore
Cris Monahan Bremer, Director of Marketing and Communications, FCC

Diane Clerou, Associate Dean of Human Resources, SCCC
Ed Eng, Director of Finance, SCCC
Randy Vogt, Director of Purchasing, SCCC
Don Lopez, Director of Technology, FCC
Dan Willhite, Buyer, SCCC
Darin Culbertson, RME, Robyn Construction, Inc.
Kenneth Araldonado, General Manager, Electronics Unlimited
Debbie Irwin, Electronics Unlimited

Approval of Minutes

The minutes of the Board meeting of October 2, 2007, were presented for approval. A motion was made by Mr. Smith and seconded by Mr. Forhan to approve the minutes of the October 2, 2007, meeting, as presented. The motion carried unanimously.

Delegations, Petitions,
and Communications

None.

Chancellor's Report

Dr. Crow reported the following:

Strategic Planning Charrette – On October 29, nearly 200 business, education and community leaders met at Fresno City College to participate in a districtwide strategic planning charrette. The purpose of the charrette was to solicit feedback and input for the SCCC strategic plan. Participants were given a draft copy of the plan ahead of time and were asked to bring their comments, questions and concerns to the charrette. The response was overwhelming. There was a lot of energy and excitement in the room, and as a result of the charrette, there were some very helpful suggestions for revisions throughout the plan. This is exactly the kind of input and “buy-in” we had hoped for in order to produce a final document that is dynamic and, more importantly, “doable.” The next step in the process is to review the input received and present a draft of the plan to the Board at their December 11, 2007, meeting.

Dr. Crow thanked Trustees Ron Feaver, Phil Forhan, Dorothy Smith and Les Thonesen for participating in the charrette. He extended his appreciation to Dr. Cynthia Azari, Dr. Teresa Patterson and their staff for planning and orchestrating the event. He also thanked the faculty and staff who served as facilitators and recorders.

Old Administration Building Kick-off – November 7, 2007, will mark another significant rite of passage in the campaign to restore the Old Administration Building at Fresno City College. The gathering to celebrate the construction kick-off is scheduled for 11 a.m. at the OAB south entrance. Community members will also join SCCC in celebrating this long-awaited moment.

Chancellor's Report
(continued)

Dr. Crow said that SCCCD Board members have demonstrated their support for the OAB through words and actions by supporting the Measure E bond in 2002, which provided the catalyst for the "Legacy Renewed" capital campaign. The Board also voted to direct \$5 million from unexpended Measure E dollars towards the OAB project. In addition, each Board member made a personal contribution towards the project. The celebration is the next step in seeing the OAB project to fruition by marking the first day of construction.

Gary Soto Award – Noted author and poet, Gary Soto, will be honored November 16, 2007, at the annual convention of the Community College League of California. Gary, a Fresno native and former student at Fresno City College, will receive the prestigious California Community College Distinguished Alumni Award. Gary's work as an author and poet has earned him numerous awards and accolades. Gary has been a major supporter of Fresno City College and the Old Administration Building project, and community colleges in general. He has generously shared his time, talent and treasure to help advance our mission.

Campus Reports

Dr. Doffoney reported on the following topics from Fresno City College. Copies of the report were provided.

- A special Veterans' Day ceremony on November 9 will pay tribute to all veterans who served in the Navy, particularly submariners. The annual Citizens Soldier Award will be presented to business instructor Jim Makofske.
- Native American Heritage Month will be commemorated with a procession on November 1, along with the Pow Wow Dancers, food booths, films, speakers, and a panel discussion. A scholarship fundraiser dinner on November 8 will feature acclaimed poet, activist, actor, and national recording artist John Trudell. Trudell will also be a speaker on November 9.
- Geology instructor Brandy Anglen will discuss her dissertation research on ice-covered lakes in Antarctica at the November 16 cross-campus colloquium.
- Donations for the annual Holiday Baskets for needy students are now being accepted. The goal is to distribute 350 baskets.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided for the Board.

- Animal Science Instructor David Lopes was honored by the Big Fresno Fair with a service recognition award.
- Students in Free Enterprise (SIFE) is coordinating "A Night with Elvis" scholarship fundraising dinner on Saturday November 17 at the Reedley Opera House.

Campus Reports
(continued)

- The Student Activities office hosted the "Campus2Career Ultimate Road Trip" on October 17, designed for first year college students.
- "Extreme Registration" dates for Spring 2008 are November 26-27 and January 3.
- Classified Staff Development Flex Day is scheduled for November 12 from 8:30 a.m. to 3:30 p.m.
- The Reedley College annual holiday dinner is December 13.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The Madera Community College Center hosted its first business conference with workshops for students, faculty, and community business and workforce partners. Dr. Victoria Halsey, Vice President of Applied Learning with Ken Blanchard Companies, was a presenter.
- The annual High School Counselors' conference was held at the Clovis Center on November 5. Ninety counselors from throughout the State Center service area participated.
- November Transfer Center activities at the North Centers include student field trips to UC Santa Cruz and UCLA, CSU online application workshops, a UC application workshop, and visits from UC Merced, CSU Fresno, and Fresno Pacific representatives.

Academic Senate
Report

Mr. Rick Santos, Fresno City College Academic Senate President, reported the following:

- The Academic Senate discussed the FCC mission, vision and core values statements and is looking forward to having them implemented.
- Fresno City College Academic Senate and the Reedley College Academic Senate are jointly working on a resolution for starting the use of an FW grade.
- Another resolution being worked on is recommending that all instructors submit all their end of the grading period paperwork online.
- Bill Turini, Rick Santos and two members from the executive board went to the statewide plenary last week. Two resolutions that were approved are 1) the agents for change (examining role of student learning outcomes and assessment coordinators in California Community Colleges), and 2) an articulation transfer resolution asking the senates to begin discussions at the local level about the potential of expanding current enrollment for secondary students.

Classified Senate
Report

Ms. Renee Dauer, Reedley College Classified Senate President, reported the following:

- Training for MS Access will be held November 29.
- Leadership State Center Class VII meets November 16 on the topic of fiscal accountability. Graduation for this class is December 7 at 8 a.m. at Fresno City Hall.
- The Classified Senate hosted the alumni booth at the Reedley College homecoming game.
- Halloween spare the air potluck was held October 29.
- Annual staff development day activities are November 12.
- December activities will include a cookie exchange, adopt a family, See's candy fundraiser, and a gift package for Reedley's Marjorie Mason Center.

Community College
Leadership Academic
Seminar Series
(CCLASS)

Randy Rowe, Associate Vice Chancellor of Human Resources, presented a report on the Community College Leadership Academic Seminar Series (CCLASS), a professional development program in partnership with the CSU Central Valley Educational Leadership Institute. CCLASS is a two-year academic leadership program designed for aspiring academic leaders throughout SCCC. It is a comprehensive cohort program that focuses on the demands, multiple roles, and critical nature of academic leadership in community colleges. First year class topics include leadership traits and vision, coaching, personnel/legal issues, client/education/business relationships, and learning community/team building. Year two provides participants an opportunity to put into practice the leadership knowledge and skills presented in the first year of the program. Topics include case studies, shadowing experiences, conflict resolution training, historical mapping of SCCC, and a leadership film study. Cohort I will hold their final class on November 13, 2007, and Cohort III has just begun their classes. The average class size is 24 members.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees approve Consent Agenda Items 07-51HR through 07-53HR and 07-119G through 07-131G, as presented. The motion carried unanimously.

Retirement, Change of
Status, Academic
Personnel
[07-51HR]
Action

approve the academic personnel recommendations, Items A through B, as presented (Lists A through B are herewith made a part of these minutes as Appendix I, 07-51HR)

Employment,
Promotion, Change of
Status, Transfer,
Resignation, Classified
Personnel
[07-52HR]
Action

approve classified personnel recommendations, Items A through G, as presented (Lists A through G are herewith made a part of these minutes as Appendix II, 07-52HR)

Consideration to
Approve Four Seasonal
Reg-to-Go Orientation
Assistants, North
Centers
[07-53HR]
Action

approve the four seasonal Reg-to-Go Orientation Assistants, North Centers

Consideration to Adopt
Resolution Scheduling
Date and Time for
Organizational Meeting
of the Board of
Trustees
[07-119G]
Action

adopt, as presented, the proposed Resolution No. 2007-24 selecting December 11, 2007, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected

Consideration to
Approve Out-of-State
Travel, Model United
Nations, Fresno City
College
[07-120G]
Action

approve out-of-state travel for approximately ten Fresno City College political science students to attend the American West Model United Nations Conference in Las Vegas, Nevada, on November 17 – 20, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds

Consideration to
Approve Out-of-State
Travel, Lambda Alpha
Epsilon Students,
Fresno City College
[07-121G]
Action

approve out-of-state travel for approximately eight Fresno City College Lambda Alpha Epsilon students to attend the American Criminal Justice Association – Lambda Alpha Epsilon 2007 Region 1 Conference in Portland, Oregon, on November 8 – 10, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds

Review of District
Warrants and Checks
[07-122G]
Action

review and sign the warrants register for the period September 21, 2007, to October 25, 2007, in the amount of \$18,030,915.51; and review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period August 16, 2007, to October 24, 2007, in the amount of \$644,672.03

Consideration to
Accept Maintenance
Project, Gym Floor
Refinishing, Reedley
College
[07-123G]
No Action

- a) accept the project for Gym Floor Refinishing, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Playground
Equipment Installation,
Willow International
Center and Madera
Center
[07-124G]
Action

- a) accept the project for Playground Equipment Installation, Willow International Center and Madera Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[07-125G]
Action

approve the September 30, 2007, Budget Transfers and Adjustments Report

Consideration to
Authorize Sale of
Surplus Property,
Fresno City College
[07-126G]
Action

authorize disposal of District surplus property by auction

Consideration to
Authorize Agreement
with Yosemite
Community College
District for Child
Development Training
Consortium, Fresno
City College
[07-127G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the Yosemite Community College District for continued participation in the Child Development Training Consortium for the period July 1, 2007, through June 30, 2008, in an amount not to exceed \$15,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with Yosemite
Community College
District for Child
Development Training
Consortium, Reedley
College/North Centers
[07-128G]
Action

- a) authorize the District, on behalf of Reedley College/North Centers, to enter into an agreement with the Yosemite Community College District for continued participation in the Child Development Training Consortium for the period July 1, 2007, through June 30, 2008, in an amount not to exceed \$10,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office for
California High School
Exit Exam Preparation
Program, Reedley
College
[07-129G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into a grant agreement with the California Community Colleges Chancellor's Office for the California High School Exit Exam Preparation Program for the period July 26, 2007, through June 30, 2008, with funding in the amount of \$90,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration of Bids,
I.S. Relocatable
Renovations, District
Office
[07-130G]
Action

award Bid #0708-14 in the amount of \$87,426.00 to FM Diaz Construction, Inc., the lowest responsible bidder for the I.S. Relocatable Renovations at the District Office and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District

Consideration of Bids,
Cafeteria Sewer Line
Replacement, Reedley
College
[07-131G]
Action

award Bid #0708-10 in the amount of \$23,020.00 to Travis Construction Company, the lowest responsible bidder for the Cafeteria Sewer Line Replacement at Reedley College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to Adopt
Resolution in Support
of Proposition 92, the
Community College
Governance, Funding
Stabilization, and
Student Fee Reduction
Act
[07-80]
Action

A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees adopt Resolution No. 2007-23 in Support of Proposition 92, the Community College Governance, Funding Stabilization, and Student Fee Reduction Act. The motion carried unanimously.

Consideration to
Approve Interim
General Counsel
[07-81]
Action

A motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees approve Kevin R. Dale with Best Best & Krieger as interim General Counsel effective November 12, 2007. The motion carried unanimously.

Acknowledgment of
Quarterly Financial
Status Report, General
Fund
[07-82]
Action

On behalf of Board of Trustees, President Barreras acknowledged the Quarterly Financial Status Report (CCFS-311Q), as presented.

Consideration of Bids,
LAN/WAN Phase 5A,
Electrical
Improvements, Fresno
City College
[07-83]
Action

Mr. Brinkley introduced item 07-83, and recommended that the Board of Trustees award the bid for the FCC LAN/WAN Phase 5A project to Tim R. Trull Electric, Inc.

Mr. Darin Culbertson with Robyn Construction, Inc. and Ms. Debbie Irwin with Electronics Unlimited each addressed the Board to protest the recommended award. Mr. Culbertson provided the Board members with a written bid protest from Robyn Construction, Inc.

Mr. Brinkley responded to questions and provided the Board with copies of the Notice to Bidders that was used to solicit bids for this project.

Mr. Patterson asked questions of staff and commented on the certification requirements.

After discussion a motion was made by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees award Bid #0708-05 in the amount of \$608,000.00 to Tim R. Trull Electric, Inc., the lowest responsible bidder for the LAN/WAN Phase 5A Electrical Improvements at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried by the following vote:

| | | |
|--------|---|-------------------------|
| Ayes | - | 5 |
| Noes | - | 2 (Barreras, Patterson) |
| Absent | - | 0 |

Consideration of
Requests for Proposal
for Owner Controlled
Insurance Program
(OCIP), Old
Administration
Building, Fresno City
College
[07-84]
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees authorize the District to enter into an agreement with Alliance of Schools for Cooperative Insurance Programs (ASCIP) to provide insurance for the Fresno City College Old Administration Building (OAB) project under the Owner Controlled Insurance Program at the following levels:

- a) workers' compensation insurance for the contractors at the statutory level (full coverage);
- b) employer's liability insurance at \$26 million
- c) general liability at \$29 million; and
- d) builders' risk for the value of construction;

with the cost of said insurance guaranteed at the rate of 3% of the hard cost of construction, currently estimated at \$24.6 million for the first phase of the OAB project, plus the cost of builders' risk. The motion carried unanimously.

Consideration to
Authorize Renewal of
Licensing Agreement
with Blackboard for
On-line Education
Courseware and
Hosting Services,
Districtwide
[07-85]
Action

A motion was made by Ms. Smith and seconded by Mr. Patterson that the Board of Trustees:

- a) authorize a three-year renewal of the licensing agreement with Blackboard, Inc., for on-line education courseware, hosting services and 24/7 support Districtwide;
- b) authorize future renewals of the licensing agreement with similar terms and conditions; and

authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the licensing agreement on behalf of the District. The motion carried unanimously.

Reports of Board
Members

Reedley College Student Trustee Jennifer Fielden reported the following:

- The CASS candidates were crowned 2007 Reedley College Homecoming king and queen.
- During the Alcohol Awareness Week, RC students set up informational booths at a local junior high school. Events were held at the Reedley College campus, as well.
- The Associated Student Body executive board attended a three-day conference in Anaheim. Madera Center and Fresno City College also attended. Workshops focused on leadership, negotiation, money management, and making a difference on campus. It was an opportunity to bond with other student leaders.
- Halloween events included a costume contest, mummy wrap contest, and a worm eating race.
- A Veterans Memorial event is planned.
- The battle for the Pump game between Reedley College and Fresno City College will be held on November 10, at the Reedley High School stadium, at 1 p.m.
- A "You Can Dance" tournament will be held on November 14
- Thanksgiving events will be held on November 22.

Reports of Board Members

Fresno City College Student Trustee Larissa Childers reported the following:

- The Fresno City College 2007 Homecoming included a float competition, shopping cart competition, and the crowning of the homecoming king and queen. The Fresno City College football team defeated the West Hills College team to remain undefeated.
- Four Associated Student Government members participated in the SCCC Strategic Plan Charrette on October 29, and were excited about providing student-based opinions, as well as having the opportunity to network with SCCC staff and community members.
- The annual Fall Carnival was held on October 31 at Ratcliffe Stadium, and focused on a fun and safe Halloween evening with carnival-type games and lots of candy.
- Students are looking forward to the Battle of the Pump football game on November 10.
- Events are being planned for World AIDS Day on November 30.

Mr. Patterson reported attending the AFT dinner and had a good dialogue with instructors.

Old Business

None.

Future Agenda Items

Mr. Patterson would like to discuss and have the Board be informed about the Southeast Center development timelines for relocation, and needs assessment.

Delegations, Petitions, and Communications

None.

Closed Session

Ms. Barreras announced that there were no items for closed session.

Adjournment

The meeting was adjourned at 5:56 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District