

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., November 6, 2007

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of October 2, 2007
- V. Delegations, Petitions, and Communications [see footnote, Page 2]
- VI. Reports of Chancellor and Staff

A. PRESENTATIONS

- 1. Chancellor's Report Tom Crow
- 2. Campus Reports Ned Doffoney, FCC
Barbara Hioco, RC
Terry Kershaw, NC
- 3. Academic Senate Report Rick Santos, FCC
- 4. Classified Senate Report Renee Dauer, RC
- 5. Community College Leadership
Academic Seminar Series (CCLASS) Randy Rowe

- B. CONSIDERATION OF CONSENT AGENDA [07-51HR through 07-53HR]
[07-119G through 07-131G]

C. HUMAN RESOURCES

D. GENERAL

- 1. Consideration to Adopt Resolution in Support of Proposition 92, the Community College Governance, Funding Stabilization, and Student Fee Reduction Act [07-80] Tom Crow

2. Consideration to Approve Interim General Counsel [07-81] Tom Crow
3. Acknowledgement of Quarterly Financial Status Report, General Fund [07-82] Doug Brinkley
4. Consideration of Bids, LAN/WAN Phase 5A, Electrical Improvements, Fresno City College [07-83] Doug Brinkley
5. Consideration of Requests for Proposal for Owner Controlled Insurance Program (OCIP), Old Administration Building, Fresno City College [07-84] Doug Brinkley
6. Consideration to Authorize Renewal of Licensing Agreement with Blackboard for On-line Education Courseware and Hosting Services, Districtwide [07-85] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 2]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

XII. Open Session

XIII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
November 6, 2007

HUMAN RESOURCES

1. Retirement, Change of Status, Academic Personnel [07-51HR]
2. Employment, Promotion, Change of Status, Transfer, Resignation, Classified Personnel [07-52HR]
3. Consideration to Approve Four Seasonal Reg-to-Go Orientation Assistants, North Centers [07-53HR]

GENERAL

4. Consideration to Adopt Resolution Scheduling Date and Time For Organizational Meeting of the Board of Trustees [07-119G]
5. Consideration to Approve Out-of-State Travel, Model United Nations, Fresno City College [07-120G]
6. Consideration to Approve Out-of-State Travel, Lambda Alpha Epsilon Students, Fresno City College [07-121G]
7. Review of District Warrants and Checks [07-122G]
8. Consideration to Accept Maintenance Project, Gym Floor Refinishing, Reedley College [07-123G]
9. Consideration to Accept Construction Project, Playground Equipment Installation, Willow International Center and Madera Center [07-124G]
10. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [07-125G]
11. Consideration to Authorize Sale of Surplus Property, Fresno City College [07-126G]
12. Consideration to Authorize Agreement with Yosemite Community College District for Child Development Training Consortium, Fresno City College [07-127G]
13. Consideration to Authorize Agreement with Yosemite Community College District for Child Development Training Consortium, Reedley College/North Centers [07-128G]

14. Consideration to Authorize Agreement with California Community Colleges Chancellor's Office for California High School Exit Exam Preparation Program, Reedley College [07-129G]
15. Consideration of Bids, I.S. Relocatable Renovations, District Office [07-130G]
16. Consideration of Bids, Cafeteria Sewer Line Replacement, Reedley College [07-131G]

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
OCTOBER 2, 2007

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., October 2, 2007, at Assembly Room 120, Madera Center, 30277 Avenue 12, Madera, California.

Trustees Present Isabel Barreras, President
Dorothy Smith, Vice President
William J. Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson (arrived at 4:40 p.m.)
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College

Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCC

Introduction of Guests President Barreras introduced the following guests:
Golden Valley School District:
Sarah Koligian, Superintendent
Mona Diaz, Board of Trustees
Audrey Stock, Board of Trustees
Ollia Ridge, President, Golden Valley Chamber of Commerce
Madera County Board of Supervisors:
Max Rodriguez, Supervisor
Tom Wheeler, Supervisor
Stell Manfredi, Administrative Officer, County of Madera
Sally Frazier, Superintendent, Madera County School District
Kathleen Lopes, Director, Madera Unified School District
Debi Bray, CEO/President, Madera Chamber of Commerce
Steven Mindt, Mayor, Madera City Council
John Frye, CEO, Madera Community Hospital
Elaine Craig, Executive Director, Madera Workforce Development Office

Among the others present, the following signed the guest list:
Jan Krueger, Executive Secretary to the Chancellor, SCCC
Tony Cantu, Vice President, Instruction, FCC
Michael Guerra, Vice President, Administrative Services, FCC
Brian Speece, Associate Vice Chancellor, Business and
Operations, SCCC
Teresa Patterson, Executive Director, Public and Legislative
Relations, SCCC
Leticia Gonzalez, Madera County Board of Supervisors
Adrian Rodriguez, Student, RC
Michele Copher, Executive Director, State Center Community
College Foundation
Linda Nies, Classified Staff, RC
Cris M. Bremer, Classified Staff, FCC
Lisa Maciel, CSEA President, Classified Staff, RC
Terry Flanagan, CSEA
Michael Wallace, CSEA Labor Relations Representative
Zwi Reznik, SCFT-ART #1533, Faculty, FCC
Tom Mester, NC Faculty Association President, Faculty, WI
Bill Turini, Academic Senate President, and Faculty, RC
Thom Gaxiola, Academic Senate President-Elect, Faculty, FCC
Monica Cuevas, Dean of Workforce Development, MC
Peggy Marks, CalWORKs, UB, CAA, Madera
Jill Machado-Ewing, Teacher, James Madison Elementary,
MUSD
Julie Gowin, AmeriCorps Member, MC
Gloria De La Cruz-Pulido, AmeriCorps Coordinator, MC
Deborah Ikeda, Vice President of Instruction and Student
Services, NC
Gary Sakaguchi, Director of Technology, NC/RC

Approval of Minutes

The minutes of the Board meeting of September 4, 2007, were presented for approval. A motion was made by Mr. Forhan and seconded by Mr. Feaver to approve the minutes of the September 4, 2007, meeting, as presented. The motion carried.

Delegations, Petitions,
and Communications

Lisa Maciel, CSEA President, addressed the Board on behalf CSEA Chapter 379 State Center Community College District. She stated that earlier this year CSEA was compelled to file an unfair labor practice charge against the District with the Public Employment Relations Board in regard to the District's denial to grant CSEA release time for conference delegates consistent with the manner it had previously done for more than 17 years. She summarized CSEA's charges and the District's response. In conclusion Ms. Maciel stated that CSEA firmly believes that this matter still can and should be resolved in a mutual and satisfactory manner without the costly and unnecessary expense of utilizing the Public Employment Relations Board.

Chancellor's Report

Dr. Crow welcomed community and staff to the Madera Center. He said that the Madera Center is a dream come true for many who were on the ground floor of getting higher education started in Madera County. The support of the community leaders over the years is appreciated, and he thanked them for the dedication to the higher education mission.

Dr. Crow reported the following:

ACCT Board Election – Dr. Crow extended his congratulations to Trustee Dorothy Smith upon her election to the ACCT Board of Directors. The ACCT Board is a national position, and Ms. Smith will represent her fellow trustees as Director-at-Large. The election took place this past weekend at the ACCT Annual Conference in San Diego. Board members Barreras, Feaver, and Thoneson were also present at the conference.

Meeting with Juan Arambula – Last week Dr. Crow and others from SCCCD met with Assembly Member Juan Arambula to debrief some of the legislation that impacts SCCCD, including the nursing admissions legislation and the budget.

SCCCD Strategic Planning Charrette – After months of gathering input and writing drafts, the SCCCD Strategic Plan is now ready to be presented for discussion with the various stakeholder groups, including business, education, and community partners. SCCCD is hosting a community charrette on October 29 in the FCC cafeteria starting at 5:30 p.m. This will give the District's external partners the opportunity to provide input into the plan before it goes to the Board of Trustees on December 11. The members of the SCCCD Board of Trustees have been invited to participate in the charrette.

Campus Reports

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided.

- The Willow International Community College Center Dedication was held on September 21. Approximately 200 people attended the dedication and toured the Academic Center One facility and the Child Development Center.
- The Willow International Center hosted their first public event on September 13 with guest lecturer Dr. Constanza Ceruti's presentation on Inca archaeology.
- The Willow International Center hosted an Honors Reception on September 27, recognizing 43 students for their academic achievements. The students received stipends from the JoNell Beal Scholarship Fund.
- The Willow International Child Development Center is open for service as of October 1. The model facility and playground will also accommodate Clovis Unified School District Regional Occupational Program students as part of their laboratory experience.

Campus Reports
(continued)

Dr. Doffoney reported on the following topics from Fresno City College. Copies of the report were provided.

- Fresno City College will be the lead sponsor of the Junior Exhibit Building at the Fresno Fair.
- The student newspaper, *Rampage*, is now online at www.fresnocitycollegerampage.com.
- Fresno City College Theatre and Dance Department presents, *Reckless*, a black comedy/drama on October 12-20, 2007.
- Student Yesenia Garcia is competing in New York at the National Youth Entrepreneurship Challenge.
- Faculty members Olga Guercia, Susan Doering, and Dieter Wulforth will perform October 20 in a faculty recital to benefit the Reuben Segal Memorial Scholarship.
- The FCC Student Paralegal Association is working with Electronic Recyclers to collect unwanted electronic items for disposal.
- FCC instructors Jim Franz and Lorraine Theissen participated in the Madera County Office of Education's Civil War lecture. The Civil War theme was meant to help students gear up for the academic decathlon.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided.

- Sally Knight, a 2005 graduate of the aviation maintenance program, worked with a crew that broke the world speed record in the Biplane Class Qualifier at the 44th Annual National Championship Air Races in Reno in September.
- RC alumni Luis Morales, Anna Viscarra, and Gabe Diaz completed their summer HACU internships in Washington, DC. All three students are attending CSUF this fall.
- The Reedley College Upward Bound program has been awarded a third Upward Bound grant for \$250,000. It is a Math and Science Grant to serve 50 students in Reedley, Dinuba, Selma, and Fowler.
- The 2007 Reedley College Honors reception was held on September 30. Scholarships were awarded to 43 Honors Program participants.
- The Tiger Business Connections and Students in Free Enterprise will be honoring cancer survivors and those who have been lost to cancer with a "Wall of Hope" in the cafeteria. Donations will go to the Susan G. Komen Breast Cancer Foundation.
- Reedley College will be at the Fresno Fair in the Industry and Commerce building.

North Centers Faculty
Association Report

Dr. Tom Mester, North Centers Faculty Association President, reported the following:

- Dr. Mester extended a thank you to Dr. Crow and Mr. Rowe for starting the Community College Leadership Academic Seminar Series (CCLASS). He said it is an opportunity for faculty and staff from all SCCCD locations to come together and share experiences and realize the institutional history of the District, from its beginnings until the current start up of the Willow International Center. Many employees have served in different capacities and locations throughout the years, and some current employees started as students in the District. SCCCD has a history of taking people from the community and training them to be professionals in the community and within SCCCD. Dr. Mester said that this is something that we should celebrate, and it fits into program review and student learning outcomes.

Classified Senate
Report

No report.

North Centers
AmeriCorps Grant

Dr. Terry Kershaw provided a summary of grant acquisitions at the Madera Center. In 2003 the Madera Center had two grants, totaling \$240,000. By 2007 the number of grants received at Madera and the other North Center sites increased to eight, totaling \$7.2 million. A summary was provided for the Board.

Dr. Kershaw introduced Deborah Ikeda, Vice President of Instruction and Student Services, North Centers, noting her successful grant writing on behalf of the District over the last 20 years. Ms. Ikeda presented an overview of the AmeriCorps grant stating it is an early learning school readiness grant that recruits community college students who volunteer at preschools and kindergartens to assist with literacy for children. Students volunteer up to ten hours per week. The AmeriCorps program could not happen without the cooperation of many local and state partners. Services are provided in the Madera and Clovis Unified School Districts. There are 34 volunteers serving 177 students.

Others introduced to the Board are as follows:

- Ms. Gloria De La Cruz-Pulido, AmeriCorps Program Coordinator.
- Ms. Julie Gowin, student volunteer, shared her experiences and rewards of participating in the tutoring component at the Stevens Elementary School, Family Literacy in Chowchilla, and Madison Elementary in Madera.
- Ms. Jill Ewing, mentor and teacher at James Madison Elementary School in Madera Unified.

Mr. Forhan stated he was very impressed with the program

North Centers
AmeriCorps Grant
(continued)

because it benefits both our students and the kindergarten students.

Ms. Barreras thanked those involved for their hard work and dedication in pursuing the grant and developing the program.

Consent Agenda
Action

It was moved by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees approve Consent Agenda Items 07-46HR through 07-50HR and 07-106G through 07-118G, as presented. The motion carried unanimously.

Employment,
Retirement, Sabbatical
Leave, Leave of
Absence, Academic
Personnel
[07-46HR]
Action

approve the academic personnel recommendations, Items A through E, as presented (Lists A through E are herewith made a part of these minutes as Appendix I, 07-46HR)

Employment,
Promotion, Change of
Status, Transfer, Leave
of Absence,
Resignation,
Retirement, Classified
Personnel
[07-47HR]
Action

approve classified personnel recommendations, Items A through I, as presented (Lists A through I are herewith made a part of these minutes as Appendix II, 07-47HR)

Consideration to
Approve New
Classification
Specification,
Assessment
Coordinator
[07-48HR]
Action

approve the examples of duties for the new classification specification, Assessment Coordinator

Consideration to
Approve New Flexible
Hour Piano
Accompanist Position,
Willow International
Center
[07-49HR]
Action

approve a new flexible hour Piano Accompanist position, Willow International Center

Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Fall 2007, Fresno City College, Reedley College, and North Centers
[07-50HR]
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2007, as presented

Consideration to Approve Out-of-State Travel for the Reedley College Forestry Program
[07-106G]
Action

approve out-of-state travel for four forestry students to attend the 2007 Society of American Foresters National Convention in Portland, Oregon, from October 23 through October 27, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds

Review of District Warrants and Checks
[07-107G]
Action

review and sign the warrants register for the period August 24, 2007, to September 20, 2007, in the amount of \$13,451,068.27; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period August 14, 2007, to September 21, 2007, in the amount of \$2,135,847.31

Financial Analysis of Enterprise and Special Revenue Operations
[07-108G]
No Action

Statements are provided for Board information only. No action is required.

Consideration to Adopt Resolution Authorizing Inter-Fund Transfer
[07-109G]
Action

- a) approve Resolution No. 2007-21 authorizing an inter-fund transfer in the amount of \$1,581,000 from the General Fund to the Capital Projects Fund; and
- b) authorize filing said resolution with the Fresno County Office of Education

Consideration of Claim, Clarene White
[07-110G]
Action

reject the claim submitted on behalf of Clarene White and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant

Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Training Programs, Fresno City College
[07-111G]
Action

- a) adopt Resolution No. 2007-22 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, to plan, organize and conduct mandatory training programs for Child and Adult Care Food Program sponsors in California for the period October 1, 2007, through September 30, 2008, with funding in the amount of \$165,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College
[07-112G]
Action

- a) adopt Resolution No. 2007-23 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center to enter into an agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2007, through September 30, 2008, with funding in the amount of \$175,000; and
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Authorize Extension of Master Agreement with Fresno County Sheriff's Department, Fresno City College
[07-113G]
Action

- a) authorize the extension of the master agreement with the Fresno County Sheriff's Department to provide law enforcement training courses and instruction through the Fresno City College Police Academy program for the current period beginning July 1, 2007, with annual extensions unless termination notification is provided;
- b) authorize annual renewal of the agreements with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Authorize Agreement with San Francisco Community College District for the California Early Childhood Mentor Program, Fresno City College
[07-114G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the San Francisco Community College District to provide funding for the California Early Childhood Mentor Program, in the amount of \$4,318, for the period September 1, 2007, through June 30, 2008;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Authorize
Memorandum of
Understanding with
Central Valley
Children's Services
Network, Fresno City
College
[07-115G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into a memorandum of understanding with the Central Valley Children's Services Network (CSN) to increase the capacity of high-quality, developmentally appropriate child care available to infants and toddlers, for the period July 1, 2007, through June 30, 2008, with funding in the amount of \$10,000;
- b) authorize renewal of the memorandum of understanding with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the memorandum of understanding on behalf of the District.

Consideration to
Authorize Agreement
with Georgetown
University for the Near
East and South Asia
(NESA) Undergraduate
Exchange Program,
Reedley College
[07-116G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with Georgetown University to administer the Near East and South Asia (NESA) Undergraduate Exchange Program, with funding in the amount of \$103,878, for the period August 15, 2007, through December 31, 2007;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to
Accept Grant from the
U.S. Department of
Education for the
Upward Bound Math
and Science Program,
Reedley College
[07-117G]
Action

- a) authorize the District, on behalf of Reedley College, to accept the Upward Bound Math and Science Program grant from the U.S. Department of Education for the four-year period September 1, 2007, through August 31, 2011, with total funding in the amount of \$1,000,000 (\$250,000 per year);
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office for
Strengthening Career
Technical Education
Programs-Project
POWER, Reedley
College
[07-118G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into a grant agreement with the California Community Colleges Chancellor's Office for Strengthening Career Technical Education Programs-Project POWER for the period May 10, 2007, through April 30, 2009, with funding in the amount of \$249,923;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to
Approve District
General Counsel Job
Description
[07-79]
Action

President Barreras stated that she has placed the item on the agenda because the Board members had concerns about recruitment for the position of General Counsel.

Mr. Smith referenced the salary range and expressed his concern that the salary range is low and that it would be hard to recruit a journey person at that salary range. He asked what other districts are paying and felt that there needed to be more discussion about the salary range. On another point he said he wanted to have someone who is directly responsible to the Board, at least in part, as well as to the Chancellor.

Dr. Crow responded with information from other community college districts that have in-house counsel. In each of those districts, the general counsel reports directly to the chancellor. He discussed duties of the position, overall supervision, and evaluation of the position. He said the salary ranges for general counsel in these districts are higher, but so are the administrative salary schedules. He stated his concern for maintaining internal integrity when the general counsel management position is aligned with others management areas of responsibility and scope.

Ms. Barreras stated her concerns about being able to attract applicants who can do quality work and have expertise in multiple areas. She also noted the concerns the Board has had in regard to counsel for Board/SCCCD business and how that could be incorporated into the position description.

Ms. Smith felt that the General Counsel should feel at ease about advising the Board and should be a strong counsel to keep us all safe.

In regard to the SCCC organizational chart, Mr. Forhan inquired about how the position reporting lines would be bifurcated. Once placement of the position on the organizational chart is decided, then the second question on compensation could be answered.

Ms. Barreras posed a question about conflict of interest concerning the Personnel Commission. Mr. Rowe clarified that according to educational code, the district's counsel is the only one who can declare a conflict of interest. Mr. Smith also addressed questions in regard to conflict of interest.

Mr. Patterson asked if a change to the job description could be made during recruitment process. The need for office space, and a staff person was noted.

Consideration to
Approve District
General Counsel Job
Description (continued)
[07-79]
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees approve the District General Counsel job description as presented in the agenda item, but with a modification to include "salary to be negotiated." The motion carried unanimously.

Consideration of Bids,
Hazardous Material
Removal and Selective
Demolition, Old
Administration
Building, Fresno City
College
[07-76]
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees award Bid #0708-08 in the amount of \$1,233,000 to APC Contractors, Inc., the lowest responsible bidder, for Hazardous Material Removal and Selective Demolition, Old Administration Building, Fresno City College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration of Bids,
LAN/WAN Phase 5A
Architectural,
Structural, Mechanical
Modifications, Fresno
City College
[07-77]
Action

A motion was made by Mr. Feaver and seconded by Mr. Smith that the Board of Trustees award Bid #0708-06 in the amount of \$167,000 to C.D.A. Construction, the lowest responsible bidder, for the LAN/WAN Phase 5A Architectural, Structural, Mechanical Modifications at Fresno City College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration to
Appoint Committee
Member to the Measure
E Citizens' Bond
Oversight Committee
[07-78]
Action

A motion was made by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees appoint Dr. Nicholas Retana to the Citizens' Bond Oversight Committee for a two-year term ending on June 30, 2009. The motion carried unanimously.

Reports of Board
Members

Reedley College Student Trustee Jennifer Fielden reported the following:

- Provided the movie, "Twin Towers" in remembrance of September 11, 2001.
- ASB participated in College Night, September 12.
- Hispanic Heritage Month activities began on September 14.
- Mexican Independence celebration had a large turn out.
- Reedley College alumnus Eddie Jimenez of *The Fresno Bee* spoke to the RC design and journalism class about his positive experiences at RC.
- The student/faculty softball game is October 5.
- Homecoming week is October 8-13. The homecoming football game is October 13 at Reedley High School stadium.

Reports of Board
Members (continued)

- Representatives from Reedley College, Fresno City College and Madera Center will attend the National Conference on Student Leadership in Anaheim, October 20-22.
- The Substance Abuse Awareness committee is hosting educational and health life style activities during National Collegiate Alcohol Awareness Week, October 22-26.

Fresno City College Student Trustee Larissa Childers reported the following:

- The FCC Associated Student Government hosted Constitution Day on September 17.
- The September 17 and 18 Speaker's Forum, which presented John Bul Dau, was a huge success.
- Intramural sports are being held September through October, and students and staff have the opportunity to participate and compete for prizes.
- In October there are various "Stop the Hate" events taking place.
- Homecoming Week is October 8-13. The theme is "Rams on Safari." The undefeated FCC football team will compete against the West Hills College team. Homecoming game day includes a BBQ tailgate, half-time show, float competition, and crowning of the FCC homecoming king and queen.
- The annual campus BBQ "Ramburger Round-Up" is free for students, staff, faculty and administration who have purchased FCC ID cards.

The Board members extended their congratulations to Trustee Dottie Smith upon her campaign and election to the ACCT Board of Directors.

Mr. Patterson said that he attended the Willow International Community College Center dedication and was pleased with the success of the event and the new facility.

Mr. Smith said that he had sent an email to Board members and the Chancellor regarding the Nicholas Negroponete project, "One Laptop Per Child," and the "Get 1 and Give 1" programs to launch in November. He inquired if the program is needed in this district to help provide laptops to our students and children in our area in view of the fact that the socioeconomic level is lower here than in other areas of California.

Ms. Smith stated that she is happy to have won ACCT Director at Large on the first ballot at the September ACCT Congress in San Diego. She thanked the Trustees and Dr. Crow who were at the the Association of Community College Trustees meeting with her

Reports of Board
Members (continued)

when the announcement was made. Ms. Smith thanked the public information staff, Teresa Patterson and Barbara Martin, for the impressive materials they put together for her campaign. She said that she campaigned hard by going to the caucuses, and thanked Ms. Barreras for campaigning for her, as well. She said that she is eager to start, and is fortunate to be able to represent SCCCD, the state, and nation as an ACCT Director at Large.

Ms. Barreras reported that she attended the Willow International Center dedication and said that many community members attended to show their continued support.

Ms. Barreras gave an update of Community College Initiative. She noted that the State Center Federation of Teachers has donated \$25,000. She recommended doing press releases and a press conference to invite support from the community. She commented on the support for the initiative from staff volunteering during their off duty time.

Mr. Forhan asked if it is appropriate to have a resolution from the Board in support of the Community College Initiative for the November 6 Board of Trustees meeting.

Old Business

Ms. Smith asked that the Chancellor look into the possibility of having Narcisa Polonio be a moderator for the Board Retreat.

Future Agenda Items

Ms. Barreras said that it was brought up at the last Board meeting to have an RFP for legal counsel and asked that it be placed on the agenda for the November 6 meeting.

Delegations, Petitions,
and Communications

None.

Closed Session

Ms. Barreras stated that in closed session the Board would be discussing:

CONFERENCE WITH LABOR NEGOTIATOR, Management Employees; Tom Crow, Pursuant to Government Code Section 54957.6

Ms. Barreras called a recess at 6:05 p.m.

Open Session

The Board moved into open session at 7:15 p.m.

Report of Closed
Session

Ms. Barreras reported that no action was taken by the Board in closed session.

Consideration of Salary
and Benefit Adjustment
for Unrepresented
Employees,
Management

It was moved by Ms. Smith and seconded by Mr. Feaver to increase all management salaries by 4.53%, and to provide equal health benefits, as all other full-time employee groups, retroactive to July 1, 2007; further, that the Chancellor's contract is extended to June 30, 2011. The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:16 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

jk

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Retirement, Change of Status,
Academic Personnel

ITEM NO. 07-51HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Item A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Garrigus, Richmond R.	RC	December 15, 2007	Reading Instructor
Reid, Birt	FCC	December 31, 2007	Counselor
Atkinson, Dennis C.	FCC	May 16, 2008	Automotive Instructor
Deeter, Gary N.	FCC	May 16, 2008	Music Instructor
Bill, Gerald M.	FCC	June 2, 2008	Sociology Instructor

- B. Recommendation of a change of status for the following Training Institute Trainer:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Dixon, Roger	FCC	Trainer I to Trainer II	\$27.94 to \$33.52	October 5, 2007

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Resignation, Classified Personnel

ITEM NO. 07-52HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Hatai, Diane	WI	Department Secretary - PPT Position No. 5016	44-A \$16.31/hr.	10/02/2007
Lopez, Joseluis	RC	Custodian - PPT Position No. 3138	41-A \$15.14/hr.	10/03/2007
Cuellar, Efrain	WI	Instructional Aide - PPT Position No. 5010	32-A \$12.16/hr.	10/04/2007
Fischer, Kimberly	FCC	Office Assistant III Position No. 2426	48-A \$3,123.08	10/22/2007
Carrillo, Elena	FCC	Registration Assistant (Seasonal) Position No. 8059	33-A \$12.43/hr.	10/25/2007
Mandujano, Melanie	FCC	Registration Assistant (Seasonal) Position No. 8058	33-A \$12.43/hr.	10/25/2007
Nolan, Kirsten	FCC	Registration Assistant (Seasonal) Position No. 8056	33-A \$12.43/hr.	10/25/2007

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Gordon, Maryanne	FCC	Office Assistant II Position No. 2315	41-A \$15.14/hr.	09/01/2007
Jimenez, Leonel	RC	Upward Bound Assistant Position No. 3157	52-A \$19.84/hr.	10/01/2007
Campos, Janie	FCC	Administrative Secretary I Position No. 2337	48-A \$18.01/hr.	10/11/2007

C. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Didulo, Sid	FCC	Accounting Technician I Position No. 2047	57-A \$22.42/hr.	09/20/2007
Pavlovich, Frances	DO	Administrative Aide Position No. 1144	53-A \$20.32/hr.	10/08/2007

D. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Roberts, Emilie	FCC	Department Secretary Position No. 2143 to Office Assistant III Position No. 2431	44-B \$2,973.00 to 48-A \$3,123.08	09/24/2007
Garcia, Ernesto	FCC	Office Assistant I Position No. 2018 to Office Assistant II Position No. 2018	38-A \$2,440.58 to 41-B \$2,759.17	10/01/2007
(Alternate series promotion)				
Hawkins, Reynani	FCC	Office Assistant II Position No. 2426 to Student Services Specialist Position No. 2130	48-B \$3,278.33 to 52-A \$3,439.08	10/15/2007
Nunez, Frank	DO	Administrative Secretary I Position No. 1148 to Program Development Assistant Position No. 1143	48-A \$3,123.08 to 60-A \$4,181.25	10/22/2007

E. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Kucera, Kathryn	RC	Office Assistant III Position No. 3005 to Student Services Specialist Position No. 3005	48-E \$3,663.00 to 52-D \$3,850.25	08/03/2004 thru 09/30/2004
(Retro working out of class per MOU with CSEA)				
McNerney, Sugar	RC	Department Secretary Position No. 3008 to Office Assistant III Position No. 3008	44-E \$3,370.75 to 48-D \$3,538.67	10/25/2004 thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
DePriest, Gary	CC	Toolroom Attendant Position No. 3049 to Instructional Technician- Agricultural Mechanics Position No. 3049	43-D \$2,742.08 to 50-B \$2,951.75	11/06/2004 thru 11/21/2006
(Retro working out of class per MOU with CSEA)				

E. Recommendation to approve the change of status of the following regular employees
(cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Stovall, Deborah	FCC	Bookstore Cashier	41-E	11/18/2004
		Position No. 2080 to Bookstore Sales Clerk III Position No. 2080	\$2,742.33 to 43-E \$2,881.08	thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
Valdez, Ruben	FCC	Custodian	41-E	11/18/2004
		Position No. 2170 to General Utility Worker Position No. 2170	\$3,318.25 to 43-E \$3,486.08	thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
Rios, Rosa	RC	Phone Communications Operator II	41-E	11/22/2005
		Position No. 3003 to Office Assistant III Position No. 3003	\$3,152.17 to 48-C \$3,389.17	thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
Miller, Tamra	FCC	Department Secretary	44-E	11/30/2004
		Position No. 2266 to Administrative Secretary I Position No. 2266	\$2,951.75 to 48-D \$3,101.00	thru 01/16/2007
(Retro working out of class per MOU with CSEA)				
Montelongo, Olga	RC	Department Secretary	44-E	12/16/2005
		Position No. 3018 to Library Learning Resource Assistant III Position No. 3018	\$3,519.42 to 48-D \$3,696.08	thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
Ainsworth, Karen	CC	Department Secretary	44-E	04/16/2006
		Position No. 5026 to Office Assistant III Position No. 5026	\$3,183.83 to 48-D \$3,344.75	thru 11/21/2006
(Retro working out of class per MOU with CSEA)				
Kaiser, Michael	RC	Lead Custodian	46-A	09/01/2007
		Position No. 3056 to Custodian Position No. 3108	\$3,196.00 to 41-B \$2,966.08	
(Return to regular assignment)				

E. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Ishizuka, Suzette	RC	Accounting Technician II	61-E	09/04/2007
		Position No. 3021 to	\$5,722.58 to	
		Accounting Supervisor	61-E +15%	
		Position No. 3137	\$6,581.00	
(Additional compensation for "working out of class" per Article 33, Section 8)				
Nies, Linda	RC	Accounting Supervisor	37-3	09/04/2007
		Position No. 3137 to	\$5,505.41 to	
		Director of Finance	59-1	
		Position No. 3115	\$8,273.72	
(Additional compensation for "working out of class" pending recruitment/selection per PC rule 3-15)				
Marks, Peggy	MC	Accounting Technician I	57-E	09/19/2007
		Position No. 4036 to	\$5,076.33 to	thru
	FCC	Accounting Technician II	61-E	11/12/2007
		Position No. 2070	\$5,592.50	
(Additional compensation for "working out of class" per Article 33, Section 8)				
Calderon, Carlos	DO	Computer Operator/Information	63-C	09/27/2007
		Technology Support	\$4,951.50 to	
		Position No. 1124 to	66-C	
		Webmaster	\$5,331.33	
		Position No. 1025		
(Additional compensation for "working out of class" per Article 33, Section 8)				
Brooks, Edward	FCC	General Utility Worker	43-E	10/01/2007
		Position No. 2163 to	\$4,059.58 to	
		Custodian	41-E	
		Position No. 2176	\$3,864.08	
(Voluntary demotion per Personnel Commission rule 11-13)				
Huckeba, Josefa	FCC	Administrative Aide	53-B	10/01/2007
		Position No. 2040 to	\$3,800.50 to	
		Department Secretary	44-E	
		Position No. 2241	\$3,539.08	
(Return to regular assignment)				
Pistacchio, Erin	FCC	Administrative Secretary I	48-E	10/10/2007
		Position No. 2337 to	\$3,793.50 to	
		Administrative Assistant	55-C	
		Position No. 2107	\$4,080.42	11/02/2007
(Additional compensation for "working out of class" per Article 33, Section 8)				

E. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Torres, Robin	DO	Institutional Research	66-E	10/22/2007
		Coordinator	\$6,229.17 to	thru
	FCC	Position No. 1145 to	66-E +15%	12/31/2007
		Admissions & Records Manager	\$7,156.08	
		Position No. 2166		

(Additional compensation for "working out of class" per Article 33, Section 8)

F. Recommendation to approve the transfer of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Kepford, Robert	DO	Webmaster - PPT	66-A	09/24/2007
		Position No. 1129 to	\$27.92/hr. to	
	FCC	Webmaster	66-A	
		Position No. 1149	\$4839.92	

(Lateral transfer per PC rule 11-2)

Taylor, Gail	RC	Administrative Aide	53-E	10/01/2007
		Position No. 3106 to	\$4,389.33 to	
	FCC	Administrative Aide	53-E	
		Position No. 2040	\$4,389.33	

(Lateral transfer per PC rule 11-2)

Blann, Susan	RC	Bookstore Sales Clerk II	40-E	10/15/2007
		Position No. 3082 to	\$3,123.08 to	
	FCC	Bookstore Sales Clerk II	40-E	
		Position No. 2086	\$3,123.08	

(Temporary transfer per Article 22 of the CSEA contract)

Herb, Martin	FCC	Bookstore Sales Clerk II	40-E	10/15/2007
		Position No. 2086 to	\$3,123.08 to	
	RC	Bookstore Sales Clerk II	40-E	
		Position No. 3082	\$3,123.08	

(Temporary transfer per Article 22 of the CSEA contract)

Fitzgerald, Pattie	DO	Administrative Aide	53-E	10/22/2007
		Position No. 1057 to	\$4,282.25	
	MC	Administrative Aide	53-E	
		Position No. 4026	\$4,282.25	

(Lateral transfer per PC rule 11-2)

F. Recommendation to approve the transfer of the following employees (regular) (cont'd):

Name	Location	Classification	Range/Step	Date
Trexler, Gina	FCC	Accounting Technician II Position No. 2047 to Accounting Technician II Position No. 2070	61-E \$5,227.33 to 61-E \$5,227.33	10/22/2007

(Lateral transfer per PC rule 11-2)

G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Smith, Kelly	FCC	Educational Advisor - PPT Position No. 2498	09/01/2007
Hull, Mark	FCC	Educational Advisor - PPT Position No. 2496	09/19/2007
Goehring, Steve	FCC	Instructional Technician - Auto Body & Fender Position No. 2254	10/03/2007

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Approve Four Seasonal
Reg-to-Go Orientation Assistants, North
Centers

ITEM NO. 07-53HR

EXHIBIT: None

Background:

In order for the North Centers to provide timely, efficient services to students during peak enrollment and registration periods, the North Centers need additional seasonal Reg-to-Go Orientation Assistant positions to assist with the spring and fall pre-registration. Following is a schedule for the specific number of days needed per month.

1st 3 weeks in January
15 days in February
22 days in March
16 days in April
12 days in May

These seasonal positions have been built into the budget for 2007-08.

Recommendation:

It is recommended that Board of Trustees approve the four seasonal Reg-to-Go Orientation Assistants, North Centers.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Adopt Resolution
Scheduling Date and Time for Organizational
Meeting of the Board of Trustees

ITEM NO. 07-119G

EXHIBIT: Resolution

Background:

Section 72000 (c) (2) (A) of the California Education Code requires governing boards of community colleges to select a public meeting date for the annual organizational meeting of the District. The date selected must fall within a 15-day period commencing on the day new member terms begin, and in non-election years during the same 15-day period on the calendar. Board member terms begin on the first Friday in December in accordance with Section 72027 (b) of the Education Code. Therefore, the annual organizational meeting date for the 2007-2008 school year must fall sometime during the period of December 7, 2007, and December 22, 2007. The Board's regular meeting this year will be held on December 11, 2007, which falls within the prescribed 15-day period.

Recommendation:

It is recommended that the Board of Trustees adopt, as presented, the proposed Resolution No. 2007-24 selecting December 11, 2007, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

RESOLUTION 2007-24

BEFORE THE GOVERNING BOARD OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
OF FRESNO, KINGS, AND TULARE COUNTIES, CALIFORNIA

In the Matter of Setting the)
Date of the Annual Organizational) RESOLUTION
Meeting of the Board)

WHEREAS, pursuant to Section 72000(c)(2)(A) of the Education Code of the State of California, the governing board of each community college district shall hold an annual organization meeting on a day within a 15-day period which commences on the first Friday in December; and

WHEREAS, the Section 72000(c)(2)(A) requires that the annual organization meeting date be selected at a regular meeting before the 15-day period.

NOW, THEREFORE, BE IT RESOLVED, that the _____ day of December, 2007, at _____ p. m., is the day and time ordered as the day of the annual organization meeting for the above-named community college board.

BE IT FURTHER RESOLVED, that the secretary of the board hereof is directed to notify the Fresno County Superintendent of Schools by sending or faxing a copy of this RESOLUTION upon execution to the Fresno County Office of Education, and,

The secretary shall within 15 days prior to the date of the annual meeting notify all members and members-elect, if any, of the date and time selected for the annual meeting of this governing board, in writing.

The foregoing RESOLUTION was adopted this _____ day of _____, 2007, at a regular meeting of the governing board hereof by the following vote, to-wit:

AYES:
NOES:
ABSENT:

Dated: _____, 2007.

President or Secretary of the Board (Signature)

(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Approve Out-of-State Travel,
Model United Nations, Fresno City College

ITEM NO. 07-120G

EXHIBIT: None

Background:

Fresno City College is seeking Board authorization for approximately ten Fresno City College political science students to attend the American West Model United Nations Conference being held in Las Vegas, Nevada, on November 17 - 20, 2007. The advisor accompanying the students will be Dr. James Joseph. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately ten Fresno City College political science students to attend the American West Model United Nations Conference in Las Vegas, Nevada, on November 17 - 20, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Approve Out-of-State
Travel, Lambda Alpha Epsilon Students,
Fresno City College

ITEM NO. 07-121G

EXHIBIT: None

Background:

Fresno City College is seeking Board authorization for approximately eight Fresno City College Lambda Alpha Epsilon students to attend the American Criminal Justice Association – Lambda Alpha Epsilon 2007 Region 1 Conference being held in Portland, Oregon, on November 8 – 10, 2007. The advisor accompanying the students will be Bruce Hill. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately eight Fresno City College Lambda Alpha Epsilon students to attend the American Criminal Justice Association – Lambda Alpha Epsilon 2007 Region 1 Conference in Portland, Oregon, on November 8 – 10, 2007, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Review of District Warrants and Checks

ITEM NO. 07-122G

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period September 21, 2007, to October 25, 2007, in the amount of \$18,030,915.51.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 16, 2007, to October 24, 2007, in the amount of \$644,672.03.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Accept Maintenance Project,
Gym Floor Refinishing, Reedley College

ITEM NO. 07-123G

EXHIBIT: None

Background:

The project for Gym Floor Refinishing, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Gym Floor Refinishing, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 07-124G
Playground Equipment Installation,
Willow International Center and Madera Center

EXHIBIT: None

Background:

The project for Playground Equipment Installation, Willow International Center and Madera Center, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Playground Equipment Installation, Willow International Center and Madera Center; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Approve Quarterly
Budget Transfers and Adjustments Report

ITEM NO. 07-125G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending September 30, 2007. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended that the Board of Trustees approve the September 30, 2007, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/07**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
81000	FEDERAL REVENUES		
81200	\$ 4,073,196	\$ 466,537	\$ 4,539,733
81300	971,518	255,655	1,227,173
81400	406,542	22,949	429,491
81500	148,564	(45,425)	103,139
81600	4,252	8,982	13,234
81700	2,099,158	44,282	2,143,440
81990	2,459,418	525,302	2,984,720
Total	<u>10,162,648</u>	<u>1,278,282</u>	<u>11,440,930</u>
86000	STATE REVENUES		
86100	98,927,209	-	98,927,209
86200	9,422,351	249,189	9,671,540
86500	2,881,372	1,819,475	4,700,847
86700	500,000	-	500,000
86800	4,000,000	-	4,000,000
86900	-	-	-
Total	<u>115,730,932</u>	<u>2,068,664</u>	<u>117,799,596</u>
88000	LOCAL REVENUES		
88100	27,585,000	-	27,585,000
88200	-	-	-
88300	493,274	231,498	724,772
88400	130,000	5,282	135,282
88500	60,000	-	60,000
88600	1,400,400	-	1,400,400
88700	6,125,000	-	6,125,000
88800	2,256,000	-	2,256,000
88900	1,595,421	92,395	1,687,816
Total	<u>39,645,095</u>	<u>329,175</u>	<u>39,974,270</u>
Total General Fund Revenues	<u>\$ 165,538,675</u>	<u>\$ 3,676,121</u>	<u>\$ 169,214,796</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/07**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	644,876	32,206	677,082
Total Other Financing Sources	\$ 644,876	32,206	\$ 677,082
Total District Revenues	<u>\$ 166,183,551</u>	<u>\$ 3,708,327</u>	<u>\$ 169,891,878</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/07**

		Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES			
91100	Instruction - Reg Contract	\$ 36,391,904	\$ 112,522	\$ 36,504,426
91200	Non-Instr Reg Contract	16,775,158	384,603	17,159,761
91300	Hourly Instruction	15,077,269	161,022	15,238,291
91400	Non-Instr Other Non-Reg	4,219,192	290,787	4,509,979
	Total	<u>72,463,523</u>	<u>948,934</u>	<u>73,412,457</u>
92000	CLASSIFIED SALARIES			
92100	Non-Instr Reg Full-Time	27,129,985	83,014	27,212,999
92200	Instr Aides	1,507,708	1,718	1,509,426
92300	Hourly Non-Instr	3,995,180	255,704	4,250,884
92400	Instr Aides-Other	966,875	55,593	1,022,468
	Total	<u>33,599,748</u>	<u>396,029</u>	<u>33,995,777</u>
93000	BENEFITS			
93100	STRS	5,778,839	77,750	5,856,589
93200	PERS	2,800,922	12,689	2,813,611
93300	OASDI	3,293,854	30,567	3,324,421
93400	Health & Welfare	14,234,063	99,562	14,333,625
93500	SUI	58,718	5,559	64,277
93600	Worker's Comp	2,197,581	29,509	2,227,090
93700	PARS	93,932	4,910	98,842
93900	Other Benefits	106,378	-	106,378
	Total	<u>28,564,287</u>	<u>260,546</u>	<u>28,824,833</u>
94000	SUPPLIES & MATERIALS			
94200	Other Books	85,623	1,500	87,123
94300	Instr Supplies	1,348,759	132,130	1,480,889
94400	Non-Instr Supplies	2,543,070	49,941	2,593,011
94500	Media	62,191	749	62,940
	Total	<u>4,039,643</u>	<u>184,320</u>	<u>4,223,963</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/07**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>	
95000	OTHER OPER EXPENSES			
95100	Utilities	3,815,827	(808)	3,815,019
95200	Rents, Leases and Repairs	2,391,336	31,706	2,423,042
95300	Mileage & Allowances	1,944,869	224,224	2,169,093
95400	Dues & Memberships	257,111	(499)	256,612
95500	Pers. & Cons. Services	3,018,053	849,176	3,867,229
95600	Insurance	1,082,877	-	1,082,877
95700	Advertising & Printing	1,541,597	109,579	1,651,176
95900	Other	1,180,014	131,351	1,311,365
	Total	<u>15,231,684</u>	<u>1,344,729</u>	<u>16,576,413</u>
96000	CAPITAL OUTLAY			
96100	Sites	-	-	-
96200	Site Improvement	327,125	-	327,125
96400	Bldg Renov & Improvements	324,444	5,000	329,444
96500	New Equipment	2,906,433	98,535	3,004,968
96800	Library Books	351,600	-	351,600
	Total	<u>3,909,602</u>	<u>103,535</u>	<u>4,013,137</u>
	Total General Fund Expenditures	<u>\$ 157,808,487</u>	<u>\$ 3,238,093</u>	<u>\$ 161,046,580</u>
97000	OTHER OUTGO			
97100	Debt Service	177,461	-	177,461
97200	Intrafund Transfers	381,000	-	381,000
97300	Interfund Transfers	4,363,936	286,586	4,650,522
97500	Student Financial Aid	-	-	-
97600	Other Payments/Students	703,878	22,962	726,840
97900	Contingencies	100,000	559,887	659,887
	Total Other Outgo	<u>\$ 5,726,275</u>	<u>\$ 869,435</u>	<u>\$ 6,595,710</u>
	Total District Expenditures	<u>\$ 163,534,762</u>	<u>\$ 4,107,528</u>	<u>\$ 167,642,290</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Authorize Sale of
Surplus Property, Fresno City College

ITEM NO. 07-126G

EXHIBIT: List of Surplus Property

Background:

The District has accumulated obsolete property that is considered surplus and requires disposal. According to District policy, the administration requests Board authority to dispose of these surplus items by auction. As in the past, per direction of the Board of Trustees, obsolete equipment/property not sold will be made available to non-profit agencies in Fresno County.

Recommendation:

It is recommended that the Board of Trustees authorize disposal of District surplus property by auction.

**FRESNO CITY COLLEGE SURPLUS
11/17/07 EQUIPMENT INVENTORY**

Item	Quantity
2	Big TV Stands
2 Pallets	Red Metal Doors
1 Pallet	Long Metal Pipes
6 Pallets	File Cabinets
2 Sets	Red Love Seats
2 Pallets	Long Red Pieces of Wood
10 Pallets	Dell Monitors
1	HP Laser Jet printer
1	HP Laser Jet printer
1 Pallet	Chalk Boards
1 Pallet	Green and Red Metal Strips
2	White Boards
2	Wooden Cabinets
4	Podiums
3	Desks
1 Pallet	Printers
2	Large Whisk Machines
3 Pallets	"Baker Boys" Walls
1 Pallet	Eco-Air Filters
1 Pallet	Children's Closets
1 Pallet	Two Seats Connected Together - Red & Blue
1	GE Motor - Blue
1	Red Line Striper
12	Desks
28	Wooden Desks
50	Student Desks
1 Pallet	Four Raven Vacuums
1 Pallet	40 Brown Seats
2 Pallets	Summetra Power Array
10	Rows of Red and Green Metal Seats
1 Pallet	Red Stars Monitoring Systems
1 Pallet	Five Buckets of Outdoor Turf Adhesive
1	Precision Scientific Metal Box
2	Trays with Wheels
1 Pallet	Teacher Mailboxes
40	Blue Chairs
20	Random-colored Chairs
2 Pallets	Mac Monitors
1 Pallet	Mac Towers
1	Grey Simplex Cabinet

**FRESNO CITY COLLEGE SURPLUS
11/17/07 EQUIPMENT INVENTORY**

2 Pallets	Computer Keyboards
1	Monitor
1	Tower
3	Small Desks with Wheels
3	Small Sanyo Monitors
1 Pallet	Mirror Ext. Cord and Heater
1 Pallet	Toilet Paper Dispenser
1	Octagon Blue and White Tower
1	Tall 2-door Cabinet
1	Red Seat with Connected Table
1	Tan Desk
2	Matching Round Wooden Desks
1	HP Laser Jet Printer
1	Zenith AC/DC Monitor
1	Short Podium
1	Blue Single-passenger Cart
2	Lawn Mowers
1	Carousel Brown Microwave
2	White Student Desks with 2 Student Chairs for Each
1	Sun Service Equipment Machine
1	Green Racing Bike
1	Brown and Green Desk
2	Brown Tables with Metal "T" Legs
1	Cabinet - Black with White Spots
1	White 3-story Table
1	Blue Desktop
1	Black Rolling Chair
1	Wood Steps
1	Tricycles
1	Top Half Wood Cabinet
1	5 Storage Units
1	Half-circle Tables
20	Blue Small Chairs
1	Children's Play Cabinet
3	File Cabinets - Black, Brown and Tan
1	Samsung 12" Monochrome Monitor
1	Lee Colortran Scene Master 60 Stage Light Control Board
1	Wang Dot Matrix Printer
1	Dove System DMX-DE Decoder
1	Multi-track Dual-equalized Reverb Unit
1	Precision Stylus Force Gauge

**FRESNO CITY COLLEGE SURPLUS
11/17/07 EQUIPMENT INVENTORY**

2	Wireless Microphone Systems
1	Wireless System Series FM
6	Wireless Systems Stage 22
1	Panasonic Dot Matrix Printer
1	Black & Decker Heavy Duty Router w/Jig
1	Rockwell Circular Saw
1	Rockwell Bayonet Saw
1	Rockwell Belt Sander 3"
1	Calcomp Techjet Printer
13	Premio Computer
3	Dell Computer
2	Premio Computer
11	Apple Monitors
47	Dell-E551 Monitor
17	Dell-E551Monitor
11	Monitor-Q55
1	Dell CRT

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Authorize Agreement with
Yosemite Community College District for
Child Development Training Consortium,
Fresno City College

ITEM NO. 07-127G

EXHIBIT: None

Background:

For the past several years the District has participated in a Child Development Training Consortium with Yosemite Community College District. Fresno City College will designate a Campus Coordinator for the program, which will generate up to 600 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or to renew a currently held Child Development Permit. The College is also responsible for establishing a new or using an existing Advisory Committee to solicit input on local needs. Funding for the period July 1, 2007, through June 30, 2008, has been established at an amount not to exceed \$15,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the Yosemite Community College District for continued participation in the Child Development Training Consortium for the period July 1, 2007, through June 30, 2008, in an amount not to exceed \$15,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Authorize Agreement with
Yosemite Community College District for
Child Development Training Consortium,
Reedley College/North Centers

ITEM NO. 07-128G

EXHIBIT: None

Background:

For the past several years the District has participated in a Child Development Training Consortium with Yosemite Community College District. Reedley College/North Centers will designate a Campus Coordinator for the program, which will generate up to 400 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or to renew a currently held Child Development Permit. The College is also responsible for establishing a new or using an existing Advisory Committee to solicit input on local needs. Funding for the period July 1, 2007, through June 30, 2008, has been established at an amount not to exceed \$10,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College/North Centers, to enter into an Agreement with the Yosemite Community College District for continued participation in the Child Development Training Consortium for the period July 1, 2007, through June 30, 2008, in an amount not to exceed \$10,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Authorize Agreement with
the California Community Colleges Chancellor's
Office for California High School Exit Exam
Preparation Program, Reedley College

ITEM NO. 07-129G

EXHIBIT: None

Background:

The District has received a grant from the California Community Colleges Chancellor's Office to implement a California High School Exit Exam (CAHSEE) Preparation Program. Reedley College has formed a collaborative relationship with its respective high schools and adult schools to address the pressing need for students to pass the California High School Exit Exam. The College will assist high school students from the class of 2007, who have not passed one or both parts of the CAHSEE. The Grant Agreement is for the period July 26, 2007, through June 30, 2008, with funding in the amount of \$90,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to enter into a Grant Agreement with the California Community Colleges Chancellor's Office for the California High School Exit Exam Preparation Program for the period July 26, 2007, through June 30, 2008, with funding in the amount of \$90,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration of Bids, I.S. Relocatable
Renovations, District Office

ITEM NO. 07-130G

EXHIBIT: None

Background:

Bid #0708-14 is for the labor and materials necessary to renovate an existing portable classroom building, located between the Operations yard and the Child Development Center, to accommodate a new Information Systems (I.S.) training room and conference room for use by District staff. This project is necessitated by the relocation of the Vice President of Admissions & Records to the current I.S. training room. The work of this project consists of remodeling of the existing space to include mechanical, electrical and low-voltage modifications. Also included is the installation of a new interior wall, carpet, paint, and the construction of new ramps and fencing for the project.

Funding for this project will be provided by the 2007-08 Capital Projects Fund. Bids were received from two (2) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
FM Diaz Construction, Inc.	\$ 87,426.00
C.D.A. Construction	\$113,000.00

Fiscal Impact:

\$87,426.00 – 2007-08 Capital Projects Fund

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-14 in the amount of \$87,426.00 to FM Diaz Construction, Inc., the lowest responsible bidder for the I.S. Relocatable Renovations at the District Office and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration of Bids, Cafeteria Sewer Line
Replacement, Reedley College

ITEM NO. 07-131G

EXHIBIT: None

Background:

Bid #0708-10 is for the labor and materials necessary to replace the existing sewer line inside the kitchen area at the Reedley College Cafeteria. The work of this project includes selective demolition of the existing drain lines and fixtures, installation of new cast iron floor and sink drains, and the installation of new vents and sewer drain lines. Also included are the necessary saw cutting, excavation, backfill and patching of sewer line pathways. This project will be scheduled to be completed during the winter break to allow for minimal disruption to campus activities.

Funding for this project will be provided by 2007-08 Scheduled Maintenance and Repair Funds for Reedley College. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Travis Construction Company	\$23,020.00
Celtic Construction	\$23,741.00
Marko Construction Group, Inc.	\$37,800.00

Fiscal Impact:

\$23,020.00 – 2007-08 Scheduled Maintenance and Repair Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-10 in the amount of \$23,020.00 to Travis Construction Company, the lowest responsible bidder for the Cafeteria Sewer Line Replacement at Reedley College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Adopt Resolution
in Support of Proposition 92, the Community
College Governance, Funding Stabilization, and
Student Fee Reduction Act

ITEM NO. 07-80

EXHIBIT: Resolution

Background:

Proposition 92, the Community College Governance, Funding Stability, and Student Fee Reduction Act, was developed by the Californians for Community Colleges, a joint advocacy effort of the Faculty Association of Community Colleges (FACCC), the Community College League of California, the Los Angeles Colleges Faculty Guild, and the California Federation of Teachers. The three-pronged ballot measure would address Proposition 98, bilateral governance and student fees. The measure, if passed, will guarantee an equitable split for California Community Colleges; allow the State Chancellor flexibility in hiring his/her staff; and reduce student fees to \$15 per unit.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2007-23 in Support of Proposition 92, the Community College Governance, Funding Stabilization, and Student Fee Reduction Act.

RESOLUTION NO. 2007-23

RESOLUTION IN SUPPORT OF PROPOSITION 92, THE COMMUNITY COLLEGE GOVERNANCE, FUNDING STABILIZATION, AND STUDENT FEE REDUCTION ACT

WHEREAS, California Community Colleges serve 2.4 million students annually through a system of 72 locally-established and governed community college districts with 109 colleges within a statewide system;

WHEREAS, California Community Colleges need stable funding, predictable student fees, local control, and the ability to provide effective leadership for the system of 109 colleges;

WHEREAS, Proposition 92, the Community College Governance, Funding Stabilization, and Student Fee Reduction Act, would ratify the bilaterally-governed community college system by placing it in the State Constitution, thereby securing local governance while enhancing state leadership;

WHEREAS, Proposition 92 would provide the local community colleges with a secure, stable source of funds that is tied to community college enrollment growth, and thus stop the annual competition between K-12 and community college districts for Proposition 98 funding without harming K-12 schools;

WHEREAS, the use of the actual community college enrollment growth figure would avoid the artificial funding cap that would otherwise be imposed on community colleges over the next ten years because of declining K-12 enrollment;

WHEREAS, Proposition 92 would not threaten funding for K-12 education in California because primary and secondary education would retain a separate funding mechanism tied to its growth;

WHEREAS, Proposition 92 would end the “zero-sum” game of the Proposition 98 split, which has resulted in shifting funds from community colleges to K-12 schools under the current provisions of Proposition 98;

WHEREAS, Proposition 92 would ensure that promises made by the Legislature are kept with a property tax guarantee;

WHEREAS, Proposition 92 funds the increase to community colleges over the next ten years through natural growth in the state's general fund, without raising taxes;

WHEREAS, Proposition 92 reduces student fees to \$15 to make them stable and predictable as well as consistent with personal income, and prohibits the Legislature from increasing fees in the future by more than the change in per capita personal income;

WHEREAS, Proposition 92 would eliminate the possibility of mid-semester fee increases and guarantee that students will have at least 60 days' notice before any fee increase takes effect;

WHEREAS, Proposition 92 ensures that fee revenue stays with the community colleges for the improvement of education, instead of being diverted to other state programs;

WHEREAS, Proposition 92 would allow the Board of Governors and Chancellor to hire the senior staff professionals currently appointed by the governor, and thus have the same authority as that provided to the UC President and CSU Chancellor;

WHEREAS, Proposition 92 includes provisions in the state constitution for locally-elected governing boards accountable to voters and for a statewide chancellor hired by a board appointed by the governor;

WHEREAS, Proposition 92 allows locally-elected governing boards to overturn unreasonable and costly state regulations by a two-thirds vote; and

THEREFORE, be it resolved, that the Board of Trustees of State Center Community College District supports Proposition 92, the Community College Governance, Funding Stability, and Student Fee Reduction Act.

THE FOREGOING RESOLUTION was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 6th day of November 2007 by the following vote, to wit:

AYES:
NOES:
ABSENT:

Isabel Barreras, President, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Approve Interim General
Counsel

ITEM NO. 07-81

EXHIBIT: None

Background:

The District is currently recruiting for General Counsel. During the recruitment period an interim General Counsel is needed. The District, at the direction of the Board of Trustees, sent out a request for proposal for interim General Counsel to three firms previously approved by the Board. The District requested a firm to provide on-site assistance three days per week, normally from 8:00 a.m. to 5:00 p.m. Tuesdays, Wednesdays and Thursdays of each week. The District will be billed only for time actually spent on State Center Community College District matters. The recommendation for interim General Counsel is based on the criteria of continuity of service, and hourly cost. The administration is recommending Kevin R. Dale with Best Best & Krieger to serve as interim General Counsel. Mr. Dale is a Senior Associate in the law firm of Best Best & Krieger LLP. Since becoming an attorney in 2001, Mr. Dale has specialized in public agency law and labor and employment matters. He has counseled and represented the firm's clients in a variety of matters, including community college districts and K-12 school districts. His public agency law experience includes handling matters involving the Public Records Act, the Brown Act, and the conflict of interest laws. Mr. Dale is qualified to serve as the interim General Counsel. He resides in the Fresno area, and Best Best & Krieger offered the best hourly rate (\$215.00/hour).

Recommendation:

It is recommended that Board of Trustees approve Kevin R. Dale with Best Best & Krieger as interim General Counsel effective November 12, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Acknowledgment of Quarterly Financial
Status Report, General Fund

ITEM NO. 07-82

EXHIBIT: Report

Background:

Enclosed is the September 30, 2007, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2007-08 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget, as amended for additional grants, new programs, etc. The revenue and expenditures, when compared to the budget, are both normal for the first quarter at 23% each. Revenue received from property taxes and certain federal monies are not received until later in the year. The 2007-08 budget was developed with a projected growth factor of 1.2%. The District is continuing to project that growth for 2007-08.

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2007-2008

Quarter Ended: (Q1) Sep 30, 2007

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

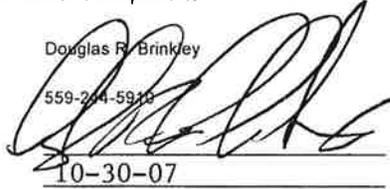
CBO Name:

Douglas R. Brinkley

CBO Phone:

559-244-5910

CBO Signature:

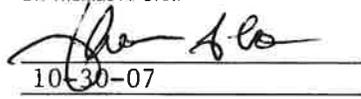


Date Signed:

10-30-07

Chief Executive Officer Name: Dr. Thomas A. Crow

CEO Signature:



Date Signed:

10-30-07

Electronic Cert Date:

10/29/2007

District Contact Person

Name: Ed Eng

Title: Director of Finance

Telephone: 559-244-5920

Fax: 559-243-1949

E-Mail: ed.eng@scccd.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511
Send questions to Kuldeep Kaur, (916) 327-6818 kkaur@ccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2007-2008

Quarter Ended: (Q1) Sep 30, 2007

District: (570) STATE CENTER

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2004-05	Actual 2005-06	Actual 2006-07	Projected 2007-2008
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	114,571,197	123,345,954	140,150,835	139,865,641
A.2	Other Financing Sources (Object 8900)	290,342	373,477	291,390	629,206
A.3	Total Unrestricted Revenue (A.1 + A.2)	114,861,539	123,719,431	140,442,225	140,494,847
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	105,676,533	115,079,569	128,352,821	132,662,975
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,169,160	6,959,158	4,530,014	4,922,397
B.3	Total Unrestricted Expenditures (B.1 + B.2)	109,845,693	122,038,727	132,882,835	137,585,372
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	5,015,846	1,680,704	7,559,390	2,909,475
D.	Fund Balance, Beginning	20,981,526	25,996,245	28,025,777	35,933,481
D.1	Prior Year Adjustments + (-)	-1,127	348,828	348,314	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	20,980,399	26,345,073	28,374,091	35,933,481
E.	Fund Balance, Ending (C. + D.2)	25,996,245	28,025,777	35,933,481	38,842,956
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	23.7%	23%	27%	28.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	26,154	26,298	26,190	26,613
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2004-05	2005-06	2006-07	2007-2008
H.1	Cash, excluding borrowed funds				41,146,537
H.2	Cash, borrowed funds only				0
H.3	Total Cash (H.1+ H.2)	21,260,992	29,694,345	35,334,931	41,146,537

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	139,865,641	139,865,641	31,647,192	22.6%
I.2	Other Financing Sources (Object 8900)	597,000	629,206	184,518	29.3%
I.3	Total Unrestricted Revenue (I.1 + I.2)	140,462,641	140,494,847	31,831,710	22.7%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	132,791,455	132,662,975	31,470,401	23.7%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,922,397	4,922,397	150,000	3%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	137,713,852	137,585,372	31,620,401	23%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	2,748,789	2,909,475	211,309	
L	Adjusted Fund Balance, Beginning	35,933,481	35,933,481	35,933,481	
L.1	Fund Balance, Ending (C. + L.2)	38,682,270	38,842,956	36,144,790	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	28.1%	28.2%		

V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *

a. SALARIES:									
Year 1: 2007-08	49,581	4.5%	1,811,930	4.5%	658,853	4.5%	920,331	4.5%	
Year 2:									
Year 3:									
b. BENEFITS:									
Year 1: 2007-08	9,379	18.9%	211,271	11.7%	76,823	11.7%	174,089	18.9%	
Year 2:									
Year 3:									

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.
 FY2007-08 Salary and Benefit increases are to be covered from State COLA of 4.53% and Distict Fund Balance.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Fiscal Year: 2008

LOC.GRP: 1 - District Office

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	115,769.78	368,953.84	2,639,372.00	2,270,418.16
MAJ.OBJ: 92 - Classified Salaries	0.00	750,092.33	2,133,418.26	8,336,785.00	6,203,366.74
MAJ.OBJ: 93 - Employee Benefits	16,450.56	338,036.25	990,990.22	3,522,604.00	2,515,163.22
MAJ.OBJ: 94 - Supplies & Materials	505,847.75	81,624.90	204,350.18	760,561.00	50,363.07
MAJ.OBJ: 95 - Other Oper Exp & Service	1,131,435.33	401,448.65	1,921,925.17	8,210,120.00	5,156,759.50
MAJ.OBJ: 96 - Capital Outlay	149,764.57	180,430.71	246,406.00	569,069.00	172,898.43
MAJ.OBJ: 97 - Other Outgo	0.00	0.00	0.00	5,007,989.00	5,007,989.00

LOC.GRP: 1 - District Office	1,803,498.21	1,867,402.62	5,866,043.67	29,046,500.00	21,376,958.12
					73.60

Fiscal Year: 2008

LOC.GRP: 2 - Fresno City College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	4,259,152.51	10,080,220.68	45,034,614.00	34,954,393.32
MAJ.OBJ: 92 - Classified Salaries	0.00	1,508,562.70	4,159,094.13	16,606,524.00	12,447,429.87
MAJ.OBJ: 93 - Employee Benefits	0.00	1,375,058.49	3,717,730.08	16,142,397.00	12,424,666.92
MAJ.OBJ: 94 - Supplies & Materials	585,248.92	138,543.13	289,932.65	2,286,947.00	1,411,765.43
MAJ.OBJ: 95 - Other Oper Exp & Service	1,175,687.49	359,991.52	1,045,901.99	5,503,269.00	3,281,679.52
MAJ.OBJ: 96 - Capital Outlay	182,365.56	44,771.73	140,224.11	2,481,930.00	2,159,340.33
MAJ.OBJ: 97 - Other Outgo	48,678.36	156,575.64	187,114.01	710,555.00	474,762.63

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 LOC.GRP: 2 - Fresno City College
 1,991,980.33 7,842,655.72 19,620,217.65 88,766,236.00 67,154,038.02 75.65
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Fiscal Year: 2008

LOC.GRP: 3 - Reedley College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,494,376.59	3,505,511.36	15,398,958.00	11,893,446.64
MAJ.OBJ: 92 - Classified Salaries	0.00	635,082.11	1,630,329.64	6,678,808.00	5,048,478.36
MAJ.OBJ: 93 - Employee Benefits	0.00	517,432.53	1,392,830.03	5,983,210.00	4,590,379.97
MAJ.OBJ: 94 - Supplies & Materials	224,429.73	105,133.53	239,312.66	769,482.00	305,739.61
MAJ.OBJ: 95 - Other Oper Exp & Service	404,213.47	134,710.60	447,560.43	2,212,428.00	1,360,654.10
MAJ.OBJ: 96 - Capital Outlay	131,174.30	38,185.82	116,643.84	318,161.00	70,342.86
MAJ.OBJ: 97 - Other Outgo	577,342.60	33,624.00	62,401.13	815,030.00	175,286.27
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LOC.GRP: 3 - Reedley College	1,337,160.10	2,958,545.18	7,394,589.09	32,176,077.00	23,444,327.81
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,044,546.89	2,367,058.59	10,339,513.00	7,972,454.41
MAJ.OBJ: 92 - Classified Salaries	0.00	206,559.29	533,634.02	2,373,660.00	1,840,025.98
MAJ.OBJ: 93 - Employee Benefits	0.00	264,886.40	686,813.06	3,176,622.00	2,489,808.94
MAJ.OBJ: 94 - Supplies & Materials	115,795.47	78,398.64	151,586.18	406,973.00	139,591.35
MAJ.OBJ: 95 - Other Oper Exp & Service	111,561.17	42,237.15	146,042.12	650,596.00	392,992.71
MAJ.OBJ: 96 - Capital Outlay	114,733.35	106,123.68	138,533.58	643,977.00	390,710.07
MAJ.OBJ: 97 - Other Outgo	0.00	0.00	0.00	62,136.00	62,136.00
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LOC.GRP: 4 - North Centers	342,089.99	1,742,752.05	4,023,667.55	17,653,477.00	13,287,719.46
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STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration of Bids, LAN/WAN Phase 5A,
Electrical Improvements, Fresno City College

ITEM NO. 07-83

EXHIBIT: None

Background:

Bid #0708-05 is for all electrical and low-voltage work necessary to complete Phase 5 of the District's Wide Area Network (WAN) and Local Area Network (LAN) infrastructure project. This project continues to improve the District's Wide Area and Local Area Network infrastructure in support of instruction, administration and students. This is the last bid in support of the final phase of the LAN/WAN project. The work of this final phase includes: 1) extension of the existing site pathway from previously installed phases to the facilities east of Blackstone Avenue; 2) extension of the existing pathway to the Child Development Center and Operations complex; and 3) renovation of the telecommunications infrastructure at the Police Academy, Field House, Child Development Center and Operations complex. This phase, when completed, will bring to a close the work of the Districtwide LAN/WAN project. This overall, expanded network continues to provide a continuous state-of-the-art network to support the demands for increased speed, capacity, connectivity and reliability of our integrated information management system.

Because of the expertise required to install the specified network cabling, bidders were instructed to list a certified BerkTek subcontractor for low-voltage work. The subcontractor listed by Robyn Construction does not have this certification, rendering their bid non-responsive to the bid documents.

Funding for this project will be provided by Measure E General Obligation Bond Funds. Bids were received from four (4) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Tim R. Trull Electric, Inc.	\$608,000.00
Valley Unique Electric, Inc.	\$645,620.00
P & G Electrical, Inc.	\$658,881.64
Robyn Construction, Inc.	Non-Responsive

ITEM NO. 07-83 – Continued
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Fiscal Impact:

\$608,000.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0708-05 in the amount of \$608,000.00 to Tim R. Trull Electric, Inc., the lowest responsible bidder for the LAN/WAN Phase 5A Electrical Improvements at Fresno City College and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration of Requests for Proposal for
Owner Controlled Insurance Program (OCIP),
Old Administration Building, Fresno City College

ITEM NO. 07-84

EXHIBIT: None

Background:

When the Old Administration Building (OAB) project was initially being developed and construction delivery methods were being discussed, the Administration identified the need for an Owner Controlled Insurance Program (OCIP) if the decision was made to use the construction management delivery method. The District did determine that the construction management delivery method for the rehabilitation of the OAB is the most advantageous in that the District could develop bid packages which would allow for specialized vendors and/or artisans to bid the project versus the uncertainty of one large general contractor bid package. With the construction management delivery method, the District needs an overarching and common insurance program to protect the long-term interests of the District. This coverage would have normally been provided by the general contractor. This is where the OCIP comes into play. It is a method by which the District can provide proper levels and overlapping insurance coverage for the District and its contractors. The OCIP will provide Workers' Compensation insurance coverage for the contractors at the statutory level (full coverage), as well as employer's liability insurance at \$26 million, general liability insurance at \$29 million and builder's risk insurance for the value of construction. The critical difference is that the coverage is at the expense of the District, from one provider, and covers all the contractors for work done on the project site; hence, it is seamless from contractor to contractor with no pointing fingers of blame should the insurance coverage need to be applied since it will be the District's coverage and not the contractors' for work completed on the site. The contractors will be notified of the District's intention to use an OCIP and to remove the related insurance costs from their bids.

Using the typical RFQ process, the District solicited qualifications from vendors to provide the OCIP. There are really only two Joint Powers Agencies (JPAs) in the state that provide this type of program to K-12 and community colleges, both of which submitted responses to our request. On October 3 the District interviewed representatives from the two JPAs (Alliance of Schools for Cooperative Insurance Programs [ASCIP] and the Statewide Educational Wrap Up Program [SEWUP]). The interview panel consisted of representative(s) from the Administration, Board

and Harris Construction. The panel determined and is recommending to the Board that it is in the District's best interest to enter into an Agreement to provide insurance coverage for the OAB project, as detailed above, under the Owner Controlled Insurance Program offered by the Alliance of Schools for Cooperative Insurance Programs. The rate for the project is guaranteed at 3% of the hard cost of construction, currently estimated at \$24.6 million for this phase of the project, plus the cost of builder's risk, which provides the layer of protection for the construction improvements and is based upon the construction type and value.

Fiscal Impact:

Estimated to be \$738,000 from Measure E Bond Funds

Recommendation:

It is recommended that the Board of Trustees authorize the District to enter into an Agreement with Alliance of Schools for Cooperative Insurance Programs (ASCIP) to provide insurance for the Fresno City College Old Administration Building (OAB) project under the Owner Controlled Insurance Program at the following levels:

- a) workers' compensation insurance for the contractors at the statutory level (full coverage);
- b) employer's liability insurance at \$26 million;
- c) general liability at \$29 million; and
- d) builders' risk for the value of construction;

with the cost of said insurance guaranteed at the rate of 3% of the hard cost of construction, currently estimated at \$24.6 million for the first phase of the OAB project, plus the cost of builders' risk.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 6, 2007

SUBJECT: Consideration to Authorize Renewal of Licensing Agreement with Blackboard for On-line Education Courseware and Hosting Services, Districtwide.

ITEM NO. 07-85

EXHIBIT: None

Background:

In January 2005 the Board awarded a three-year contract to Blackboard, Inc., for the licensing of software to provide on-line courseware across all District locations and for the external hosting of the software. This award was funded in conjunction with a Title V Cooperative Grant that contained provisions for increasing on-line education. This contract is set to expire in January 2008. The administration has negotiated with Blackboard to renew the contract for an additional three years, under the same terms and conditions, with the addition of a software support component. This support amendment will provide 24/7 support for instructors, staff and students that are utilizing the software. This 24/7 support will allow questions to be answered by third-party software experts at any time of the day or night.

The annual contract amount with Blackboard to provide on-line courseware and hosting services is \$197,700. The 24/7 support component adds an additional \$72,200 per year to the agreement bringing the annual total to \$269,900. Funding for this contract will be provided by a combination of Title V Cooperative Grant and General Fund monies.

Fiscal Impact:

\$269,900 Annually - Title V Cooperative Grant and General Fund monies

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize a three-year renewal of the Licensing Agreement with Blackboard, Inc., for on-line education courseware, hosting services and 24/7 support Districtwide;

ITEM NO. 07-85 – Continued

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- b) authorize future renewals of the Licensing Agreement with similar terms and conditions;
and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Licensing Agreement on behalf of the District.