

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
November 1, 2005

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Patrick Patterson at 4:32 p.m., November 1, 2005, at the District Office Board Room, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present Patrick E. Patterson, President
Dorothy Smith, Secretary
Isabel Barreras, Vice President (arrived at 4:33 p.m.)
H. Ronald Feaver
Phillip J. Forhan (left at 7:15 p.m.)
William J. Smith (left at 7:15 p.m.)
Leslie W. Thonesen
LaShanda Mack, Student Trustee, RC
Zyanya Bejarano, Student Trustee, FCC

Also present were:

Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Felix Aquino, Vice Chancellor-Educational Services and
Planning, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Mr. Rowe introduced Jan Krueger, who will be replacing Cindy Spring as Executive Secretary to the Chancellor.

Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCCCD
Eileen M. O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCCCD
Joan Edwards, Executive Director-SCCC Foundation
Ed Eng, Director of Finance, SCCCCD
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC

Introduction of Guests (continued)	Cris Monahan Bremer, Director of Marketing and Communications, FCC Ron Nishinaka, Academic Senate President and Staff, RC Paula Demanett, Academic Senate President and Staff, FCC Linda Nies, Classified Senate President and Staff, RC Robert Fox, Dean of Students, FCC Enrique Jauregui, Coordinator-College Relations, FCC Sylvia Sanchez, Office Assistant III, FCC Royce Dunn, Job Developer, RC Deborah Ikeda, Dean of Instruction and Student Services, NC Ruben Fernandez, Dean of Students, RC Ginna Bearden, Director of TRIO Programs, FCC Banisha Bailey, RC
Approval of Minutes	The minutes of the Board meeting of October 4, 2005, were presented for approval. A motion was made by Ms. Smith and seconded by Mr. Feaver to approve the minutes of the October 4, 2005, meeting as presented. The motion carried unanimously.
Delegations, Petitions, and Communications	There were no delegations, petitions, and communications.
Chancellor's Report	<p>Dr. Crow reported that last week marked the culmination of months of tremendous effort put forth by the campuses and centers in preparation for the WASC Accreditation visits. Two teams arrived last week with the intent of conducting numerous interviews, as well as reviewing hundreds of documents supporting the self-studies submitted by both colleges. After several full days of careful evaluation, the visiting Accreditation teams wrapped up their review and shared general observations during their Exit Reports. Initial reports from both teams were positive. Full reports will be submitted in writing to the Accreditation Commission for approval during its January meeting. Dr. Crow thanked all those involved for the hard work they put in to assure successful visits for both teams.</p> <p>Last Friday the Districtwide Legislative Committee met to discuss various issues and potential legislation affecting community colleges. Assemblymember Juan Arambula, School Services Senior Director, Arnold Bray, and political columnist, Dan Walters, joined the meeting and provided valuable insight into some of the major challenges facing community colleges both at the State and National levels. Trustees Patterson, Forhan and Thonesen were present at the meeting as well as representatives from classified and faculty senates, unions, student government and administration. It was a very productive session.</p>

Chancellor's Report
(continued)

Dr. Crow continued that last Friday also marked another stimulating session for the Classified Professionals Leadership Program. As a reminder, the Classified Professionals Leadership Program is an innovative development program for classified managers and potential classified leaders. The session included an overview of Planning and Implementation. Dr. Felix Aquino and Dr. Terry Kershaw facilitated the session on strategic planning, implementation and evaluation, and conducting effective meetings. In December, program participants will be awarded with certificates of completion. Please mark your calendars for 8 a.m. on December 9, at Fresno City Hall and plan on joining us to celebrate this significant achievement for these valued classified professionals.

Dr. Crow also noted the "Battle for the Pump" game between Fresno City College and Reedley College on Saturday, November 5.

Campus Reports

Dr. Doffoney highlighted the following events from Fresno City College:

- Accreditation Team visit on October 25-27.
- The Women's Soccer Team is undefeated so far this season in conference play.
- Veterans Day will be commemorated on November 4 at 12 noon in front of the Veterans Peace Memorial.
- Celebration to honor Rosa Parks on November 3 at the African American Historical Museum.

From Reedley College, Dr. Hioco reported:

- Student Nicole Amaral received the American FFA Degree in honor of years of academic and professional excellence in FFA.
- Tiger Business Connections will host a Business Etiquette Workshop and Dinner on November 17 from 5:00 p.m. to 8:00 p.m. in the staff dining room. The event is sponsored by area businesses.
- Accreditation Team visit last week.
- The Upward Bound/GEAR UP Program will host its first-ever Pre-College Parent Conference on Saturday, November 5, in the college Forum Hall and Cafeteria.

Dr. Kershaw reported the following from the North Centers:

- Initial construction has begun on the softball field at the Madera Center.
- Faculty and staff from the North Centers submitted 28 applications for consideration for funding through the SCCC Foundation Mini-Grants project.

Campus Reports
(continued)

- More than 81 people competed for the 30 positions that were available for the LVN Program scheduled for the Spring 2006 semester.
- The Accreditation Team also visited the Madera and Clovis Centers last week.
- In observance of Diversity Awareness Month in October, the Madera Center hosted a special presentation entitled *Hmong Voices* on October 25. More than 200 students and community members attended.

Academic Senate
Report

Ms. Paula Demanett, Fresno City College Academic Senate President, reported that the Fresno City College Academic Senate has been focused for the last several weeks on the final stages of the accreditation process – a process that began for many faculty in May 2004. The Accreditation Team’s Exit Report acknowledged the college’s diversity, the faculty’s commitment to student success, and the quality of educational programs the college offers. The report also offers the faculty, staff and administration of the college opportunities to create new communication structures, to re-energize curriculum through student learning outcomes, and to devise a successful program review that will bring a focus and drive to campus funding priorities. The Senate will begin discussing these opportunities in the coming weeks and hopes to bring ideas to the table with other campus constituencies at the end of this semester and the beginning of the 2005 spring term.

Classified Senate
Report

Ms. Linda Nies, Reedley College Classified Senate President, reported:

- The second annual Halloween decorating contest was held last week.
- Current projects include scholarships for both the children of classified staff members and staff members themselves, a cookbook with recipes submitted by Classified Professionals that will be sold during the holidays as a fundraiser, and the sale of Entertainment Books.
- The College and North Centers Classified Senate received a commendation from the Accreditation Team for the Senate’s staff development and leadership programs.
- Staff Development Day is scheduled for November 11 with a theme of “Be the Best You Can Be.”
- Leadership State Center V will learn about fiscal responsibility from Doug Brinkley, Gene Blackwelder, Michael Guerra, and Janell Mendoza on November 18. The program’s graduation ceremony is scheduled for December 9 at City Hall.

Partnership for
Excellence Update

Dr. Aquino provided a PowerPoint presentation on the District's performance with the Partnership for Excellence (PFE) goals.

Dr. Doffoney, Dr. Hioco, and Dr. Kershaw also addressed the Board on their individual college's performance.

Mr. Patterson questioned the drop in the target for advanced occupational course successful completions from 1998-99 to 2000.

Ms. Barreras asked about the students that need remedial courses and if they are recent high school graduates or re-entry students.

Mr. Forhan stated that when PFE was established, the goals were predicated on static student enrollment, and noted that number is missing in the report. He also questioned how many students have transferred to UC Merced. A brief discussion ensued among the Board members regarding possible reasons for students not transferring to the UC system.

Mr. Patterson noted that the figures are interesting, but the colleges do not have anything to do with where the students go or even if they continue on to a four-year university. He added that he does not believe anyone can be held accountable for the numbers, unless the colleges are remiss in a program.

Ms. Bejarano remarked that Fresno City College has a Transfer Day twice a semester and the Transfer Center also conducts workshops, but ultimately it is up to the student.

Dr. Crow stated that the Board's comments are on target. There are areas that need to be worked on. In the mid 90's, there were assumptions that the mandates would be funded. The number that he watches closely is the number of transfer ready students. The colleges have put a lot of effort into this area. Next year, there will be a new accountability system, as AB 1417 will be in effect. All of the components are important and are a measure of how the students are achieving their goals.

Ms. Smith asked if the colleges have seen higher performance on the entrance exams in the last few years and if the colleges have any partnerships with K-12 to help improve basic skills.

Mr. Patterson and Mr. Forhan also confirmed that the graduate requirements at both colleges are the same.

Measure E Update Dr. Crow reported that the Bond Oversight Committee is functioning very well and there has been wide campus participation for ideas, selection of the architects, etc. The campuses have also been asked to be a part of the reprioritization process for the various projects.

Mr. Brinkley presented an update on the Measure E projects for Fresno City College, North Centers, and Reedley College.

Consent Agenda Ms. Smith asked that Item No. 05-232, Certificated Personnel Recommendations, be pulled for further discussion in Closed Session.

Action It was moved by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve the consent agenda, with the exception of Item No. 05-232. The motion carried unanimously.

Employment,
Promotion, Change of
Status, Lateral Transfer,
and Resignation,
Classified Personnel
[05-233]
Action approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 05-233).

Consideration to
Approve Resolution to
Eliminate Vacant
Bookstore Stock Clerk
Position #3026, and
Add a Warehouse
Worker Position,
Reedley College
[05-234]
Action approve the Resolution to Eliminate Vacant Bookstore Stock Clerk Position #3026, and add a Warehouse Worker position, Reedley College, effective November 2, 2005.

Consideration to
Approve Additional
Accounting Clerk I,
Business Office, Fresno
City College
[05-235]
Action approve an additional Accounting Clerk I position for the Business Office, Fresno City College, effective November 2, 2005.

Consideration to Adopt
Resolution Scheduling
Date and Time for the
Organizational Meeting
of the Board of
Trustees
[05-236]
Action

adopt, as presented, the proposed Resolution selecting December 6, 2005, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed Resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

Consideration to
Approve Out-of-State
Travel, Pan American
United Nations Club
Students, Fresno City
College
[05-237]
Action

approve out-of-state travel for the Fresno City College Model United Nations Club to attend the Pan American Model United Nations Conference to be held in Las Vegas, Nevada from November 19-22, 2005, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Approve Student Out-
of-Country Travel,
Summer Choral Tour to
Venice, Italy, Fresno
City College
[05-238]
Action

approve out-of-country travel for the City Singers, Fresno Chorale, and Jazz Ensemble to travel to Italy to perform with the Luther College Nordic Choir in Venice, Italy, as well as additional performances throughout Italy from May 23 – June 3, 2006, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[05-239]
Action

review and sign the warrants register for the period September 27, 2005, to October 31, 2005, in the amount of \$20,292,309.07; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period September 1, 2005, to October 21, 2005, in the amount of \$652,665.79.

Consideration to
Accept Maintenance
Project, Concourse
Rehabilitation, District
Office
[05-240]
Action

- a) accept the project for Concourse Rehabilitation, District Office; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Financial Analyses of
Enterprise and Special
Revenue Operations
[05-241]

Action

Provided as information only.

Budget Transfers and
Adjustments Report
[05-242]

Action

Provided as information only.

Consideration to Adopt
Resolution Authorizing
Inter-fund Transfer,
Fund 12 to Fund 41
[05-243]

Action

- a) approve Resolution No. 05-243 authorizing an interfund transfer from the General Fund to the Capital Projects Fund in the amount of \$324,387.00 for maintenance and repair projects.
- b) authorize filing said Resolution with the Fresno County Office of Education.

Consideration to Adopt
Resolution Authorizing
Inter-fund Transfers,
Revolving Loan, Fund
43 to Fund 41
[05-244]

Action

adopt Resolution No. 05-244 authorizing the District to transfer between Fund 43 and Fund 41 up to \$5 million on an as-needed basis to cover the cash-flow requirements of jointly funded Measure E and State Bond projects for the 2005-06 fiscal year.

Consideration to
Authorize
Modifications to
Agreements with the
Foundation for
California Community
Colleges for
Temporary Assistance
for Needy Families
(TANF) – Child
Development Careers
Grants, Fresno City
College and North
Centers
[05-245]

Action

- a) authorize the District to accept additional funding from the Foundation for California Community Colleges in the amounts of \$34,040.00 for Fresno City College and \$23,540.00 for the North Centers to recruit and train students interested in pursuing a career in Early Childhood Education; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Grant Agreement Modification forms on behalf of the District.

Consideration to
Accept Childcare
Access Means Parents
in School Grant from
the United States
Department of
Education, Fresno City
College
[05-246]
Action

- a) authorize acceptance of a Childcare Access Means Parents in School grant from the U.S. Department of Education for the period October 1, 2005, through September 30, 2009, in the amount of \$146,993.00 per year for a total of \$587,972.00; and
- b) authorize the Chancellor or his designee to sign grant-related documents on behalf of the District.

*****End of Consent Agenda*****

Acknowledgement of
Quarterly Financial
Status Report, General
Fund
[05-247]
Action

The Board acknowledged the Quarterly Financial Status Report (CCFS-311Q), as presented.

Public Hearing and
Consideration to Adopt
Resolution Authorizing
Dedication of Utility
Easement to SBC
Communications Inc.,
Willow/International
Site
[05-248]
Action

Mr. Patterson asked if the easement would only benefit the college or if surrounding developments would also benefit. He asked for Mr. Forhan's thoughts on this issue. Mr. Forhan stated that if the college wants the service, we must give them the easement regardless if it benefits others.

Ms. Barreras inquired as to the size of the easement.

Mr. Thonesen asked about a previous easement to FID.

Mr. Forhan confirmed that in regard to the water way easement that the District is responsible for backfilling.

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees:

- a) approve Resolution No. 05-248 signifying the District's dedication of the necessary utility easement to SBC Communications Inc. to allow for installation of a remote terminal cross-connect cabinet near the southeast corner of the District's property at the intersection of Behymer and Willow and an access path to the cabinet from Behymer; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to execute the necessary documents on behalf of the District.

Public Hearing and
Consideration to Adopt
Resolution Authorizing
Dedication of Utility
Easement to SBC
Communications Inc.,
Willow/International
Site
[05-248]
Action
(continued)

The motion carried by the following roll-call vote:

Ms. Barreras	-	aye
Mr. Feaver	-	aye
Mr. Forhan	-	aye
Ms. Smith	-	aye
Mr. Smith	-	aye
Mr. Thonesen	-	aye
Mr. Patterson	-	aye

Consideration to Adopt
Resolution of Intention
to Dedicate Property
and Easement to the
City of Fresno, Willow/
International Site
[05-249]
Action

Mr. Forhan stated that the easements are being dedicated subsequent to the General Plan, and asked how the easements affect the Master Plan.

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees:

- a) adopt a Resolution of Intention to Dedicate Property and Easement to the City of Fresno for the Willow/International Center; and
- b) schedule a public hearing for this matter at 4:30 p.m. on Tuesday, December 6, 2005.

The motion carried unanimously.

Board Reports

LaShanda Mack, Reedley College Student Trustee reported:

- The Tiger football team is 8-0 overall and 3-0 in conference play.
- Assemblymember Juan Arambula spoke to students on October 5 regarding the importance of higher education.
- The Student Activities float took first place in the Fiesta Parade on October 8.
- Alcohol Awareness Week was fun and educational with over 150 students visiting the information booth.
- Three ASB students attended the annual CCCSAA Conference in San Jose.
- Today kicks off the annual holiday food drive. The Student Activities Office/ASB is seeking donations to provide at least 75 baskets that will be distributed to RC students that are in need this holiday season.
- Saturday, November 5, is the annual “Battle of the Pump” game. The game will be at Reedley High School stadium beginning at 1:00 p.m. This year’s half-time entertainment will be the RC and FCC student government groups battling it out in a dodge ball game.
- The annual Veterans’ Memorial Service will be held at noon on Thursday, November 10, at Veterans Park.

Board Reports
(continued)

- The ASB will also be serving at the Poverello House on November 30.

Zyanya Bejarano, Fresno City College Student Trustee reported:

- Homecoming week activities included the annual Ramburger Round Up with over 700 students participating. During the game's half-time, the Mustang Car Club paraded former FCC football alumni around the track. There was also a float competition and crowning of the Homecoming King and Queen. Ms. Bejarano was named Homecoming Queen.
- ASB students also participated in two trips during the month: the Los Angeles County Museum of Art and the National Leadership Conference in San Diego.
- Two members of the Accreditation Team attended the ASB weekly meeting.
- A five-week readership program with *The Fresno Bee* and *New York Times* began last week. The goal is to increase the reading of newspapers among students and to incorporate this tool into classes.
- The Partners in Pride Fall Carnival at Ratcliffe Stadium was a huge success with over 800 people in attendance.
- November activities include Club Rush on November 2, along with a memorial wreath and photo exhibit in honor of Rosa Parks, and the Latin American Student Association will commemorate Dia de los Muertos.
- FCC student Veterans will be honored on November 10 at noon in the Free Speech Area.
- The ASB looks forward to the "Battle of the Pump" game on Saturday, November 5, against Reedley College.

Mr. Patterson noted that he met with some of the Accreditation Team members and complimented everyone that worked so hard in the review process.

Old Business

There was no old business.

Future Agenda Items

Ms. Barreras asked for a recap from the last three years of how many firms that have been awarded Measure E contracts are local, and if any are small or minority-owned businesses.

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Patterson stated that the Board, in closed session, will be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957; Title: Associate Dean of Instruction, Reedley College
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 316 040 48 and 316 040 72
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: Parga Partners Limited Partnership
Under Negotiation: Price and Terms of Payment
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8
Property: Willow/International
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: Central Valley Business Incubator
Under Negotiation: Price and Terms of Payment
- E. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION; Pursuant to Government Code Section 54956.9(b); Deciding Whether to Initiate Litigation: One Potential Case
- F. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)
Name of Case: Teresa Patterson v. State Center Community College District, et al., Fresno County Superior Court Case Number 05 CECG 03170 DSB

Mr. Patterson declared a recess at 6:17 p.m.

Open Session

The Board moved into open session at 7:50 p.m.

Report of Closed Session

Mr. Patterson reported that the Board, in closed session, gave direction to its chief property negotiator regarding the Southeast Site.

Retirement, Voluntary
Reassignment, and
Employment,
Certificated Personnel
[05-232]
Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees approve the certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 05-232). The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Consideration to
Appoint Associate
Dean of Instruction,
Reedley College
[05-250]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Feaver that the Board of Trustees appoint Richard Larson as the Associate Dean of Instruction, Reedley College, effective January 2, 2006, with placement on the management salary schedule at Range 62, Step 1. The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Consideration to
Authorize Preparation
of Environmental
Impact Report,
Southeast Site
[05-251]
Action

A motion was made by Mr. Feaver and seconded by Mr. Thonesen that the Board of Trustees:

- a) authorize an agreement with Paoli and Odell, Inc., Schools Facility and Environmental Consultants, to complete an Environmental Impact Report for the Southeast Site at an estimated cost of \$140,000.00 and with an estimated completion date of September 2006; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Adjournment

The meeting was adjourned at 7:52 p.m. by the unanimous consent of the Board.

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District