

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
May 4, 2004

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:31 p.m., May 4, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William Smith, President
Patrick E. Patterson, Vice President
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Dorothy Smith (arrived at 4:42 p.m.)
Leslie Thonesen
Norma Lara, Student Trustee, RC
Doug Crutchfield, Student Trustee, FCC

Also present were:

Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Tony Cantu, Interim President, Reedley College
Shirley Bruegman, Interim Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Joan Edwards, Executive Director-Foundation, SCCCCD
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD

Introduction of Guests
(continued)

Michael Guerra, College Business Manager, FCC
Cris Monahan-Bremer, Director of Marketing and
Communications, FCC
David Borofka, Instructor, RC
Ruben Fernandez, Dean of Students, RC
Marvin Reyes, Chief of Police, SCCC
Lisa Maciel, Financial Aid Assistant I, RC
Carolyn Drake, Associate Dean of Instruction, Health Sciences
Division, FCC
Lee Farley, Associate Dean of Students-EOP&S, FCC
Michael Roberts, Associate Dean of Instruction-Humanities
Division, FCC
Gene Blackwelder, College Business Manager, RC
Deborah Ikeda, Interim Dean of Instruction, FCC
Robert Fox, Dean of Students, FCC
Ernie Smith, Associate Dean of Students-Career & Resource
Development, FCC
Gurdeep Sihota, College Activities Director, FCC
Bill Baker, Director-Grants/External Funding, SCCC
Marilyn Meyer, Instructor, FCC
Roberta Baber, Instructor, FCC
Dan Owens, Instructor, FCC
Robert Barna, Citigroup Global Markets
Eluterio Escamilla, Public
Keyan Laghaifar, Student, FCC
David Buras, Student, FCC
George Kutnerian, Student, FCC
Christian Borneman, Student, FCC
Rica Sotto, Student, FCC
Shreya Shah, Student, FCC
Edgar Castellon, Student, FCC
Nicole Cordero, Student, FCC
Kanchan Rana, Student, FCC
Scott Taylor, FCC
Valerie Westen, Student, FCC
Derricka Smith, Student, FCC
Daniel Lorente, Student, FCC
Mitchell Armbruster, Student, FCC
Victoria Villagomea, Student, RC
Raul Gonzalez, Student, RC
Liz Hiatt, Student, FCC
Ernie Garcia, Student, FCC
Rosemary Ambriz, Student, RC
Stephanie Gutierrez, Student, RC
William Sconier, Student, RC
Emad San Ali, Student, RC
Richard Barkley, Student, RC
Natalie Alquiznon, Student, RC

Approval of Minutes

The minutes of the Board meeting of April 6, 2004, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Forhan to approve the minutes of the April 6, 2004, meeting as presented. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Delegations, Petitions,
and Communications

There were no Delegations, Petitions, and Communications at this time.

Chancellor's Report

Dr. Crow stated that the District is anxiously waiting for the May Revise, which is due to be released around May 14. An item of particular interest to the District is the inclusion of equalization in the budget. State Center is ranked 61 out of 72 districts in the State in the amount of apportionment received per full-time equivalent student. There is also talk that the COLA may increase to 2.4%. We haven't received information on how the additional COLA will be funded. The administration will prepare a summary of the May Revise after we have an opportunity to analyze it.

The District will be hosting recently appointed California Community Colleges Chancellor Mark Drummond on Wednesday, May 19. The visit will begin with a tour of the OAB, followed by a lunch meeting of Central California community college presidents. At 2:30 p.m., we will host an open forum with Chancellor Drummond for several of our constituency groups in Health Sciences 150 on the FCC campus. The visit is part of a commitment made by the new Chancellor to visit campuses and speak first hand with all of the stakeholders.

The District will also be hosting a meeting at 7 a.m. on Tuesday, May 18, to update business leaders and educators on the need to develop business and education partnerships. Featured speakers will be Claude Laval, co-chair of the Water Cluster, which has implemented many of the tenets outlined in the Regional Jobs Initiative, and Dan Walters, syndicated political columnist. The meeting will be held at TorNino's.

Academic Senate
Report

Ms. Maggie Taylor, Fresno City College Academic Senate Representative, reported on the following:

- Statewide Academic Senate Plenary Session held on April 15-17, 2004, in South San Francisco.

Academic Senate
Report
(continued)

- Ceremony to be held on May 5, 2004, to honor Hayward Award nominee, Jerry Kirkhart, and Standback-Stroud nominee, Nancy Hoff. The ceremony will be held in the Library Foyer.
- Wednesday, May 5, 2004, is the last Senate meeting of the academic year.

Classified Senate
Report

Mr. Larry Dickson, Fresno City College Classified Senate President, reported on:

- Recruitment for donations to the Classified Senate Foundation account.
- Monthly mini-seminars.
- Fourth Annual Classified Professionals Mega Conference held on April 6, 2004.
- The Senate has asked that the administration encourage the Classified Professionals to participate in the upcoming accreditation process.
- The California Community College Classified Senate Annual Leadership Institute will be held on June 24-26, 2004, at Granlibakken Tahoe City.

Associated Students,
Fresno City College

Mr. Doug Crutchfield, Fresno City College Student Trustee, shared a video of the ASG activities for 2003-04. Incoming officers and senators for the 2004-05 academic year were also introduced.

Information Systems
Program, Fresno City
College

Dr. Marilyn Meyer, Mr. Dan Owens, and Ms. Roberta Baber provided a PowerPoint presentation on the Information Systems Program at Fresno City College.

Consent Agenda
Action

Ms. Smith asked that Item No. 04-80, Consideration to Approve Certificated Personnel Recommendations, be discussed in Closed Session.

It was moved by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the consent agenda, Items No. 04-81 through 04-91, as presented. The motion carried unanimously.

Employment, Extension
of Contract, and
Resignation,
Certificated Personnel
[04-80]
No Action

This item was moved to Closed Session.

Employment,
Promotion, Change of
Status, and Retirement,
Classified Personnel
[04-81]
Action

approve classified personnel recommendations, Items A through F, as presented. (Lists A through F are herewith made a part of these minutes as Appendix II, 04-81).

Consideration to
Approve New
Permanent Part-Time
Bookstore Sales Clerk I
Positions and
Bookstore Seasonal
Assistant Positions,
Districtwide
[04-82]
Action

approve 32 Bookstore Sales Clerk I positions and 23 Bookstore Seasonal Assistant positions, Districtwide, for the peak registration periods.

Consideration of
Resolution to Eliminate
Office Assistant III
Position and Add a
New Administrative
Secretary I Position,
Fresno City College
[04-83]
Action

approve the Resolution In the Matter of Elimination of One Office Assistant III Position and approve the addition of a new Administrative Secretary I position at Fresno City College.

Consideration to
Approve Out-of-State
Travel, Students in Free
Enterprise, Reedley
College
[04-84]
Action

approve out-of-state travel for the Students in Free Enterprise (SIFE) Team to attend the National SIFE Competition to be held in Kansas City, Missouri, on May 22-27, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to Adopt
Revised Board Policy
Series 1000 – The
District
[04-85]
Action

approve Board Policy Series 1000 – The District, as presented.

Review of District
Warrants and Checks
[04-86]
Action

review and sign the warrants register for the period
March 30, 2004, to April 30, 2004, in the amount of
\$10,748,161.52; and

review and sign the check registers for the Fresno City College
and Reedley College Co-Curricular Accounts and the Fresno City
College and Reedley College Bookstore Accounts for the period
March 12, 2004, to April 22, 2004, in the amount of \$241,974.89.

Financial Analyses of
Enterprise and Special
Revenue Operations
[04-87]
No Action

received as information only.

Budget Transfers and
Adjustments Report
[04-88]
No Action

received as information only.

Consideration to Adopt
Resolution Authorizing
Inter-fund Transfer
[04-89]
Action

- a) adopt Resolution No. 04-89 authorizing an inter-fund transfer
in the amount of \$213,461.00 from the General Fund to the
Capital Projects Fund; and
- b) authorize filing said Resolution with the Fresno County Office
of Education.

Consideration to Adopt
Resolution Establishing
Procedures for Public
Entities to File Claims
Against State Center
Community College
District
[04-90]
Action

adopt Resolution No. 04-90 establishing procedures for public
entities to file claims against State Center Community College
District.

Consideration to
Approve Amendment
to Agreement for
WorkAbility III
Program, Reedley
College
[04-91]
Action

- a) approve an amendment to the WorkAbility III Agreement
with the California State Department of Rehabilitation in the
amount of \$163,738.00 for the period July 1, 2004, through
June 30, 2005;
- b) authorize the Chancellor or Vice Chancellor-Finance and
Administration to execute the amendment on behalf of the
District; and
- c) authorize renewal of the agreement and related amendments
with similar terms and conditions.

*****End of Consent Agenda*****

Public Hearing on
Proposal for Contract
Reopener Presented by
California School
Employees Association
Local #379
[04-92]
No Action

Mr. Rowe stated that CSEA and the District agreed to reopen Article 31-Health and Welfare, Article 34-Pay and Allowances, and one article of choice by each party. Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the reopener proposals of the employee group. The California School Employees Association Local #379 on behalf of the classified employees presented its reopener proposals to the Board of Trustees on April 6, 2004. Following are the reopener proposals submitted by CSEA:

**ARTICLE 31
HEALTH AND WELFARE BENEFITS**

Section 5.

Modify to reflect a District contribution equal to the entire cost of any increase to the premium for medical insurance plans for eligible bargaining unit members. There shall be no reduction of benefits. The life, vision, dental and long term disability coverage shall be provided at no cost to eligible bargaining unit members.

Section 7.

- A. Modify to reflect a District contribution of \$3,600.00 annually.
- B. Modify to reflect a District contribution of \$2,400.00 annually.

Section 9.

CSEA proposes to develop contract language which will result in a District paid, CalPERS buyout incentive (2 years). Further details shall be provided upon commencement of bargaining.

**ARTICLE 34
PAY AND ALLOWANCE**

Effective July 1, 2004, the bargaining unit salary schedule shall be increased by 6% or COLA plus 3%, whichever is greater.

Accumulated balances for Sick Leave and Vacation shall be clearly displayed on monthly pay warrants.

Develop contract language which will result in a fixed stipend for bargaining unit members whose job classification does not

Public Hearing on
Proposal for Contract
Reopener Presented by
California School
Employees Association
Local #379
[04-92]
No Action
(continued)

require bilingual skills as a condition of employment and who are responsible for communicating with people in a language other than English and perform this duty on a regular basis, and whose use of this language is a significant benefit to the operation of the District.

Section 4.

Modify longevity to provide a new Level 6 at 29 years of service; base salary plus 15%.

Section 8.

Modify paragraph 1 as follows:

If doubt exists concerning any particular classification, the Personnel Commission will clarify what is and what is not within classification.

Article of Choice:

ARTICLE 28 VACATION PLAN

B. Paid Vacation

1. 12-Month Employees

- f. Twenty-five (25) through twenty-seven (27) years – 2 ½ days per month vacation (additional ½ day a month)
- g. Twenty-eight (28) years and over – 3 days per month vacation (additional 1 day per month)

Public Hearing

Mr. Smith opened the public hearing at 5:13 p.m. There being no public comment, Mr. Smith closed the public hearing at 5:14 p.m.

Acknowledgement of
Quarterly Financial
Status Report – General
Fund
[04-93]
Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented. The motion carried unanimously.

Consideration to Adopt
Resolution Authorizing
Sale and Issuance of
General Obligation
Bonds, Election 2002,
Series 2004A
[04-94]
Action

Mr. Robert Barna, bond underwriter, provided an overview of the proposed resolution.

Mr. Patterson questioned the interest rate, the amount of return, and if the District could invest in their own bond.

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees adopt a resolution authorizing the sale and issuance of State Center Community College District general obligation bonds, Election of 2002, Series 2004A; and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign all necessary documents relating to the issuance of the Series 2004A Bonds. The motion carried unanimously.

Consideration to
Authorize Real Estate
Lease and Joint Use
Operating Agreement
with Clovis Unified
School District for
Early Childhood
Education Center,
Willow/International
Phase I
[04-95]
Action

Mr. Brinkley reviewed the proposed agreement.

Ms. Smith asked how the number of years for the lease is determined, and how the students to be served will be determined.

Mr. Patterson questioned if the needs for the building change, will the design allow for those changes.

Ms. Barreras asked about the yearly maintenance cost for the building.

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees:

- a) authorize a 50-year Real Estate Lease with the Clovis Unified School District to allow the construction of an Early Childhood Education Center on District property;
- b) authorize a Joint Use Operating Agreement with Clovis Unified School District outlining the use, operations and maintenance of the facility; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Lease and Agreement on behalf of the District.

The motion carried unanimously.

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Acknowledged the ASB members in the audience.
- Cinco de Mayo activities on May 5.
- Tiger Awards ceremony will be held in the cafeteria on May 5.

Board Reports
(continued)

- The installation dinner for new ASB officers will be held on May 12.
- Graduation will be held at 6:30 p.m. on May 21 on the South Lawn.

Doug Crutchfield, Fresno City College Student Trustee, reported:

- Maya Angelou is scheduled to speak on May 13 at 10:00 a.m. in the gym.
- He attended the CALSACC conference over the weekend. The luncheon speaker represented a coalition of students, businesses, labor, and political activists that have the idea that if there is going to be a long-term benefit to California through education, that advocacy has to come from outside of education. He will provide more information at the next meeting.

Mr. Patterson reported that he attended the CCCT conference and received good information on a variety of subjects. He noted that one topic of discussion was regarding prioritizing of classes.

Mr. Patterson asked if the District kept statistics on students in remedial classes and their success rate at the next level of class.

Future Agenda Items

Ms. Smith stated that she would like to revisit having two meetings during the month of June. Following a brief discussion, it was agreed that this item would be discussed at the Board's organizational meeting in December.

Mr. Forhan asked that an item regarding a smoke free District be on the agenda in the near future. He added that the District should be smoke free for a variety of reasons and it could be phased in gradually. Dr. Crow noted that the campuses are currently discussing this issue.

Delegations, Petitions,
and Communications

Mr. Zwi Reznik addressed the Board regarding part-time faculty negotiations.

Mr. David Borofka spoke to issues regarding full-time and part-time faculty negotiations.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

Closed Session
(continued)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE,
Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT,
Pursuant to Government Code Section 54957

Title: Associate Dean of Instruction – Agriculture/Natural
Resources, Business Education, and Industrial Technology,
Reedley College

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,
Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47,
481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03,
481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10,
316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59,
316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23,
316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58,
316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63,
316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27,
316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43,
316 051 2, 316 051 3, 316 051 4, 316 051 5, 316 051 6, 316 051
8, 316 051 9, 316 051 17, 316 051 18, 316 051 19, 316 051 20,
316 051 21, 316 051 22, 316 051 7, 316 051 10, 316 051 11, 316
051 9, 316 051 15, 316 051 12, 316 051 13, 316 051 14, 316 051
23, 316 051 24, 316 051 26, 316 051 27, 316 051 28, 316 04 05,
316 04 46, 316 04 47, 316 04 48, 316 04 58, 316 04 69, 316 04
72

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-
Finance and Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined

Mr. Smith declared a recess at 5:55 p.m.

Open Session

The Board moved into open session at 7:06 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, in closed session, gave
direction to its chief labor negotiator regarding full-time and part-
time faculty negotiations, and to its real property negotiator
regarding the southeast site. Mr. Smith also reported that the
Board discussed the appointment of the Associate Dean of
Instruction-Agriculture/Natural Resources, Business Education,
and Industrial Technology at Reedley College. No action was
taken in closed session.

Employment, Extension
of Contract, and
Resignation,
Certificated Personnel
[04-80]
Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees approve certificated personnel recommendations, Items A through D, as presented. (Lists A through D are herewith made a part of these minutes as Appendix I, 04-80). The motion carried unanimously.

Consideration to
Appoint Associate
Dean of Instruction –
Agriculture/Natural
Resources, Business
Education, and
Industrial Technology,
Reedley College
[04-96]
Action

A motion was made by Ms. Smith and seconded by Mr. Thonesen that the Board of Trustees appoint Robert Cannell as the Associate Dean of Instruction – Agriculture/Natural Resources, Business Education, and Industrial Technology at Reedley College, effective May 5, 2004, with a salary of \$8,364.91 per month. The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:08 p.m. by the unanimous consent of the Board.

cs

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District