

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 6, 2004

- Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:31 p.m., April 6, 2004, at the Forum Hall, Reedley College, 995 N. Reed Avenue, Reedley, California.
- Trustees Present William Smith, President
Patrick E. Patterson, Vice President (arrived at 4:45 p.m.)
Isabel Barreras, Secretary
H. Ronald Feaver (arrived at 5:15 p.m.)
Phillip J. Forhan
Dorothy Smith
Leslie Thonesen
Norma Lara, Student Trustee, RC
Doug Crutchfield, Student Trustee, FCC
- Also present were:
- Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Tony Cantu, Interim President, Reedley College
Shirley Bruegman, Interim Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD
- Introduction of Guests Among the others present, the following signed the guest list:
- Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Michael Guerra, College Business Manager, FCC

Introduction of Guests
(continued)

Cris Monahan-Bremer, Director of Marketing and
Communications, FCC
Jannett Jackson, Associate Dean of Instructor-Learning Resources
Center, FCC
John Cummings, District Dean-Admissions and Records, SCCC
Paul Kaser, Faculty, RC
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC
David Borofka, Faculty, RC
Ruben Fernandez, Dean of Students, RC
Kim Perry, Dean of Instruction, RC
Bill Allen, Faculty, NC
Rick Barton, Kitchell
Ed Todd, Dinuba City Manager
Natalie Alquiznon, Student, RC
Natasha Hagopian, Student, RC
Cynthia Arriuya-Hayopian, Student, RC
Anna Carter, Student, RC
Maile Mesaku, Student, RC
Jan Krueger, Secretary to the President, RC
Mario Gonzales, Director-EOP&S, RC
James Druley, Instructor, NC
Anthony Jewell, Instructor, RC
Al Foletta, Associate Dean-Business, MSE, & Community
Campus, RC
Michael Quinn, Associate Dean-Humanities, RC
Lacey Barnes-Mileham, Instructor, RC
Lauren Novatne, Instructor, RC
Bill Turini, Instructor, RC
Gary Lowe, Bernards Bros.

Approval of Minutes

The minutes of the Board meeting of March 2, 2004, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Forhan to approve the minutes of the March 2, 2004, meeting as presented. The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Delegations, Petitions,
and Communications

Mr. Zwi Reznik, Mr. Paul Kaser, and Mr. Bill Allen addressed the Board regarding AFT negotiations and the faculty's rejection of the tentative contract.

Mr. Smith advised that individuals wishing to address the Board may now do so at the beginning of the item to be discussed; however, it must be noted on the form and the form must be completed prior to the start of the meeting.

Delegations, Petitions,
and Communications
(continued)

Mr. Bill Carr, CSEA President, presented the CSEA initial reopener proposal.

Chancellor's Report

Dr. Crow thanked and congratulated the City of Dinuba for their vision and commitment in creating the Dinuba Vocational Center. The District and Reedley College are proud to be a part of this successful venture. The tour today was very much appreciated and he looks forward to hearing more about the Center from City Manager Ed Todd and Kim Perry in the presentation to follow.

He noted the construction underway for the college's LRC addition and that the project will double the size of the facility. It was funded by the State bond two years ago.

Dr. Crow also congratulated the Classified Professionals on organizing a very successful conference today. Many of the leaders of the event are in the audience today. Dottie Smith introduced the keynote speaker, Lacy Barnes Mileham.

Lastly, he thanked everyone at Reedley College for hosting the Board meeting today. It is always enjoyable to come to this beautiful campus.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate Representative, reported on the following:

- Introduced the Academic Senate officers in attendance.
- The Senate appointed Gene Evans, Chris Glaves, Deborah Lencioni, and Javier Renteria to serve as the Senate's co-chairs on the college's Accreditation Self-Study Steering Committee.
- Mike van Wyhe is meeting with President Tony Cantu to finalize the proposed district Academic Accommodation Procedure document.
- FCC and RC Academic Senate representatives attended the ASCCC Area A meeting at San Joaquin Delta College.

From the North Centers Faculty Council, Mr. Nishinaka reported on:

- Security issues.
- Discussion to include the North Centers in the budget review process.
- Dialog regarding the Institutional Effectiveness Committee and creating a new committee to coordinate accreditation efforts with Reedley College.
- Election of 2004-05 officers will take place in late April or early May.

Classified Senate
Report

Mr. Kasey Oliver, Reedley College Classified Senate President, reported:

- Thanked the Board and administration for their support of the Classified Professionals Mega Conference.
- Funds raised from the sale of strawberry shortcakes at Kaleidoscope will go toward scholarships for children of Reedley College employees.
- Newly elected officers for next year include: Lisa Maciel, President; Linda Nies, Vice President, and Lori Bonilla, Secretary.
- April 16 is Classified Professionals Night at the Grizzlies game.

Associated Students

Ms. Norma Lara, Reedley College Student Trustee, provided a PowerPoint presentation on the ASB activities for 2003-04.

Dinuba Center

Ms. Kim Perry and Mr. Ed Todd, Dinuba City Manager, shared information regarding the history of the Dinuba Vocational Center, business partners, targeted occupational areas, program development, and current course offerings.

Ms. Smith noted that she was glad she was able to attend the tour earlier this afternoon and she was impressed with the foresight in planning of the building.

Consent Agenda
Action

It was moved by Ms. Smith and seconded by Mr. Crutchfield that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Employment and
Resignation,
Certificated Personnel
[04-60]
Action

approve certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 04-60).

Employment,
Promotion, Transfer,
Change of Status,
Resignation and
Retirement, Classified
Personnel
[04-61]
Action

approve classified personnel recommendations, Items A through J, as presented. (Lists A through J are herewith made a part of these minutes as Appendix II, 04-61).

Consideration to
Approve Resolution of
Layoff and Reduction
of Months of
Categorically Funded
Classified
Personnel/Positions
[04-62]
Action

approve the Resolution in the Matter of Reduction in Months of Classified Services for the 2003-04 school year and layoff for the 2004-05 school year.

Consideration to
Approve Out-of-State
Travel, Jazz Ensemble,
Jazz Combos, and City
Singers, Fresno City
College
[04-63]
Action

approve out-of-state travel for approximately fifty Fresno City College Jazz Ensemble, Jazz Combos, and City Singers students to attend the Reno Jazz Festival to be held at the University of Nevada, Reno, on April 23-25, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Approve Out-of-State
Travel, Theatre Arts
Students, Fresno City
College
[04-64]
Action

approve out-of-state travel for a maximum of sixteen Fresno City College theatre arts students to attend the Oregon Shakespeare Festival to be held in Ashland, Oregon, on June 14-20, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Approve Out-of-State
Travel, CASS Students,
Reedley College
[04-65]
Action

approve out-of-state travel for approximately sixteen CASS students to attend the West Coast Leadership/Reentry Conference to be held at Mt. Hood Community College in Gresham, Oregon, on May 7-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Approve Out-of-State
Travel, Upward Bound
Students, Reedley
College
[04-66]
Action

approve out-of-state travel for two Upward Bound students to attend the Council of Opportunity in Education Student Leadership Conference to be held in Washington, D.C., on June 5-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[04-67]
Action

review and sign the warrants register for the period February 24, 2004, to March 31, 2004, in the amount of \$16,294,312.64; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City

Review of District
Warrants and Checks
[04-67]
Action
(continued)

College and Reedley College Bookstore Accounts for the period
February 6, 2004, to March 19, 2004, in the amount of
\$303,024.68.

Consideration to
Approve Agreement
with SixTen and
Associates for 2004-05
Mandate
Reimbursement Claim
Preparation Services
[04-68]
Action

- a) authorize entering into an Agreement with SixTen Associates in an amount not to exceed \$24,000.00 for the preparation and submission of the 2004-05 mandate reimbursement claims; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Approve Agreement
with Surabian Packing
Inc. for Farm Produce
Stand, Reedley College
[04-69]
Action

- a) authorize entering into a five-year agreement with Surabian Packing, Inc., for the sale of produce and other agricultural products grown on the Reedley College School Farm; and
- b) authorize the placement of a fruit stand adjacent to Reed Avenue and the northern entrance to Reedley College or other mutually agreed upon location; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Agreement with State
of California,
Department of
Rehabilitation, for
Work Assessment
Vocational Education
(W.A.V.E.), Fresno
City College
[04-70]
Action

- a) approve the Fresno City College 2003-04 Department of Rehabilitation Cooperative Contract for Work Assessment Vocational Education (W.A.V.E.) in the amount of \$221,084.00;
- b) authorize the Chancellor or his designee to execute the Agreement and to prepare and submit any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the Project Agreement to the State Department of Rehabilitation.

Consideration of Bids,
Roof Coatings, Reedley
College
[04-71]
Action

award Bid #0304-19, in the amount of \$46,000.00, to Graham Prewett, Inc., the lowest responsible bidder for Roof Coatings at Reedley College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

Consideration of Bids,
Water Improvements,
Reedley College
[04-72]
Action

award Bid #0304-20 in the amount of \$41,860.00, to J S Brar Company, the lowest responsible bidder for Water Improvements at Reedley College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

*****End of Consent Agenda*****

Disclosure of
Collective Bargaining
Agreement, SCFT Full-
Time Bargaining Unit,
and Public Hearing
[04-73]
No Action

This item was pulled from the agenda.

California Community
College Trustees 2004
Ballot for Board of
Directors
[04-74]
Action

Mr. Smith stated that the Board will be voting for ten nominees for the California Community College Trustees 2004 Board of Directors.

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees authorize the Board Secretary to cast a ballot for the 2004 election of the Board of Directors of the California Community College Trustees as follows: Edward C. Ortell, Citrus CCD; Kay S. Meek, Kern CCD; William G. McGinnis, Butte-Glenn CCD; Carolyn Batiste, MiraCosta CCD; Paul Fong, Foothill-DeAnza CCD; Kay Albiani, Los Rios CCD; Marie Kiersch, San Luis Obispo County CCD; Fred M. Tovar, San Jose-Evergreen CCD; Rebecca J. Garcia, Cabrillo CCD; and Anita Grier, San Francisco CCD. The motion carried unanimously.

Consideration of Bids,
LAN/WAN Phase IV,
Room Modifications,
Fresno City College
[04-75]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees award Bid #0304-18 in the amount of \$197,400.00 to Durham Construction Company, Inc., the lowest responsible bidder for LAN/WAN Phase IV Room Modifications at Fresno City College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration of
Resolution for
Participation in
Community College
League of California
2004-05 Cash Flow
(TRANs) Financing
Program
[04-76]
Action

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees:

- a) approve the Resolution of the Governing Board that authorizes:
 1. the borrowing of funds for fiscal year 2004-05 not to exceed \$10 million;
 2. the issuance and sale of 2004-05 Tax and Revenue Anticipation Notes (TRANs);
 3. participation in the Tax and Revenue Anticipation Note Financing Program; and
- b) authorize the administration to borrow up to a 13-month period, with a final determination made at time of pricing.

The motion carried unanimously.

Consideration to
Approve Health Fee
Increase
[04-77]
Action

Ms. Smith commented that this item mentions that the North Centers do not have a full complement of health services. Dr. Bruegman explained that the North Centers do not have nursing services, but do have some insurance options, therefore students are charged a reduced fee.

A motion was made by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees authorize a \$1.00 increase in all student health fees, effective with Summer Session 2004, resulting in the following rates: \$13 per semester for District Colleges; \$5 per semester for District Centers; and \$10.00 for the Summer Session. The motion carried unanimously.

Consideration to
Approve 2004-05
Decision Package
Recommendations
[04-78]
Action

Mr. Brinkley noted that the draft Decision Package requests were reviewed at the recent Board Retreat and no changes were recommended.

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve the 2004-05 Decision Package recommendations as presented. The motion carried unanimously.

Consideration of
Resolution Authorizing
Submittal of Final
Project Proposal for
Willow/International,
Phase II, and
Authorization to
Submit 2006-2010
Five-Year Construction
Plan
[04-79]
Action

A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board of Trustees adopt Resolution No. 04-79 authorizing submittal of the Final Project Proposal for Willow/International, Phase II; and approve submittal of the District's Five-Year Construction Plan for the period 2006-2010. The motion carried unanimously.

Mr. Forhan complimented staff on their work with the State on obtaining funding for the proposed projects. He also suggested that the Measure E web site should include information on how the State is contributing to our projects, as it is important for the public to know.

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Showing of Latino and French films on Fridays.
- Preparation for the commencement ceremony.
- Tiger Awards on May 5.
- Election results will be reported at the next meeting.

Doug Crutchfield, Fresno City College Student Trustee, had no report.

Ms. Smith reported that she attended the Grapes of Wrath production and she would like to compliment the drama department on a great performance. She saw the ad in The Fresno Bee regarding Community College Month, participated on a Women's History Month panel at Reedley College, and asked if the District provides alcohol and drug counseling to students. Ms. Smith also congratulated Joaquin Jimenez and Irene Archuleta on their retirement. She attended the Classified Professionals Mega Conference today and stated that it was very well organized. Lacy Barnes Mileham was the luncheon speaker and she did a great job. Ms. Smith encouraged continued financial support to the Classified Professionals program.

Mr. Thonesen noted that he also attended a performance of the Grapes of Wrath.

Ms. Barreras reported that CSEA extended an invitation for her to attend the March in March in Sacramento and she appreciated being able to see so many students involved in the effort to raise awareness of community college students.

Mr. Smith stated that he attended the Fresno Historical Society's recent event for the Old Administration Building. He noted that it was a very good event with a number of old pictures, historians, and numerous members of the community in attendance. Mr. Forhan also attended. Mr. Smith also stated that Dr. Crow and he met with The Fresno Bee editorial board recently to discuss Community College Month.

Old Business

There was no old business.

Future Agenda Items

Ms. Smith requested a counseling report that would include all sites and describes what is done for students on a regular basis.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43, 316 040 48, 316 040 69 S, 316 040 72, 316 051 18, 316 051 19 S, 316 051 20, 316 051 21, 316 051 22 S

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined

Mr. Smith declared a recess at 5:45 p.m.

Open Session

The Board moved into open session at 6:55 p.m.

Report of Closed Session

Mr. Smith reported that the Board, in closed session, gave direction to its real property negotiator regarding the southeast site.

Adjournment

The meeting was adjourned at 6:56 p.m. by the unanimous consent of the Board.

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

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