

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 2, 2004

Call to Order                   A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:31 p.m., March 2, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present               William Smith, President  
Patrick E. Patterson, Vice President (arrived at 5:50 p.m.)  
Isabel Barreras, Secretary (arrived at 4:37 p.m.)  
Phillip J. Forhan  
Dorothy Smith (left at 7:12 p.m.)  
Leslie Thonesen  
Norma Lara, Student Trustee, RC  
Doug Crutchfield, Student Trustee, FCC

Trustee Absent                H. Ronald Feaver

Also present were:

Tom Crow, Chancellor, SCCCCD  
Ned Doffoney, President, Fresno City College  
Tony Cantu, Interim President, Reedley College  
Shirley Bruegman, Interim Vice Chancellor-North Centers  
Felix Aquino, Vice Chancellor-Educational Services and Planning  
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD  
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Guests       Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD  
Eileen O'Hare, General Counsel, SCCCCD  
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD  
Joan Edwards, Executive Director – SCCC Foundation  
Larry Dickson, Classified Senate President and Staff, FCC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Kenley Neufeld, Academic Senate Representative and Staff, FCC  
Zwi Reznik, AFT President and Staff, FCC  
Bill Carr, CSEA President and Staff, FCC

Introduction of Guests  
(continued)

Terry Kershaw, Dean of Instruction and Student Services, NC  
Ed Eng, Director of Finance, SCCCCD  
Randy Vogt, Director of Purchasing, SCCCCD  
Michael Guerra, College Business Manager, FCC  
Cris Monahan-Bremer, Director of Marketing and  
Communications, FCC  
John Cummings, District Dean-Admissions and Records, SCCCCD  
Candy Hansen, Director-Center for International Trade  
Development, FCC  
Jim Studebaker, Faculty, RC  
Norma Kaser, Faculty, MC  
Sheryl Young-Manning, Faculty, MC  
Alexis Khoury, Faculty, RC  
Frank Quintana, Associate Dean of Instruction-Fine, Performing  
and Communication Arts, FCC  
Deborah Ikeda, Interim Dean of Instruction, FCC  
Lee Liddle, Faculty, FCC  
Brian Ruttshauser, Faculty, FCC  
Jim Walsh, Faculty, FCC  
Jerry Bill, Faculty, FCC  
Ann Walzberg, Faculty, FCC  
Paul Kaser, Faculty, RC  
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCCCD  
Marilyn Meyer, Associate Dean of Instruction-Business Division,  
FCC  
Lisa Maciel, Financial Aid Assistant I, RC  
Lucille Rash, Retired Faculty, FCC  
Lynn Badertscher, Faculty, FCC  
Lee Farley, Associate Dean of Students-EOPS, FCC  
Maria Kelly, Faculty, RC  
Jean Carroll, Faculty, RC  
Wilifred Alire, Librarian, RC  
Daniel Himes, Faculty, FCC  
David Borofka, Faculty, RC  
Loren Palsgaard, Faculty, MC  
Wendell Stephenson, Faculty, FCC  
Allen Beck, Faculty, FCC  
Lavell Hopkins, Maintenance Specialist, SCCCCD  
Lesia Schwartz, Faculty, RC  
Sonny Festejo, Faculty, RC  
James Shepard, Faculty, FCC  
Dan Wheeler, Faculty, FCC  
Michael Dana, Faculty, FCC

Approval of Minutes

The minutes of the Board meetings of February 3, 2004, and February 20, 2004, were presented for approval. A motion was made by Mr. Forhan and seconded by Ms. Smith to approve the minutes of the February 3, 2004, and February 20, 2004, meetings as presented. The motion carried by the following vote:

Ayes - 4  
Noes - 0  
Absent - 3

Delegations, Petitions,  
and Communications

Mr. Zwi Reznik, Mr. Richard Valencia, and Mr. Jerry Bill addressed the Board regarding AFT negotiations. Ms. Lucille Rash addressed the Board regarding health benefits for retirees.

Mr. Smith stated that the Board wants to reach an agreement and he is confident they will do so. He added that an agreement has been reached with the classified unit and he is sure one will be reached with the teachers.

Chancellor's Report

Dr. Crow stated that today is an important date in the District's future. Proposition 55 will bring over \$46 million to the District. When it passes the District will see the remodel of the Technical and Industrial area at Fresno City College, the first permanent building at Willow/International, and preliminary plans for the Fresno City College Student Services building remodel. Also, Propositions 57 and 58 will go a long way to determining the District's ability to serve the ever-increasing student demand.

The first meeting of the Strategic Plan Implementation Task Force Steering Committee will be held on March 11. Dr. Felix Aquino is coordinating the District's efforts to attain the goals outlined in the 2004-07 Strategic Plan.

Dr. Crow noted that he is very pleased with the progress of two of the major Measure E projects. Due to the dedicated involvement of the faculty, classified professionals, administration, and architects, the classroom building project at Reedley College and the OAB project at FCC are moving ahead quite well. The committee at Reedley College recently held a progress meeting on the working drawings. The architects for the OAB will be meeting with the committees on March 10.

Campus Report,  
Reedley College

Mr. Cantu reported on the following from Reedley College:

- Former Tiger basketball guard/forward William Reeves has been named to the 2003 Pepsi Scholar Athlete Honor Roll.

Campus Report,  
Reedley College  
(continued)

- Former Reedley College Men’s Basketball Coach, Keith Hughes, will be inducted into the Hall of Fame on March 12 at the Commission on Athletics 2004 California Community College Basketball Championship.
- Tiger Women’s basketball captured the Central Valley Conference Championship on February 21.
- The annual FFA Field Day will be held on March 20.
- The Math, Science and Engineering Department will host its annual Open House on March 18 at 6:00 p.m.
- Kaleidoscope is scheduled for March 31 from 9:30 a.m. to 2:00 p.m.

Campus Report, Fresno  
City College

Dr. Doffoney reported on the following from Fresno City College:

- The men’s basketball team advanced to the second round of Northern California playoffs by defeating Foothill College on Saturday night.
- Speech teachers Polly Begley, Debbie Ockey, and Jerry Thurston recently presented at the Western Speech Communication Association.
- State Chancellor Mark Drummond will meet with community college student newspaper staff at a statewide interactive video conference on March 5.
- Women’s History Month activities.
- Twenty-one Radiology Technology graduates recently took the state certification exams, and all twenty-one graduates passed.

Campus Report,  
North Centers

Dr. Bruegman reported on the following from the North Centers:

- Dedication of the Academic Village I building on February 6
- Black History Month activities.
- Cash for College workshops held on February 21 and 23.
- Julie Whiting coordinated a workshop, “College – Making It Happen” on February 24.
- Women’s History Month activities.

Academic Senate  
Report

Mr. Kenley Neufeld, Fresno City College Academic Senate Representative, reported on the following:

- Nancy Hoff is the Senate’s nominee for the Standback-Stroud Diversity Award.
- The Academic Senate Executive Boards of Reedley College and Fresno City College met in a joint executive committee meeting on February 20.
- On February 27 Ron Nishinaka, Debbie Lencioni, Zwi Reznik and Maggie Taylor attended the Statewide

Academic Senate  
Report (continued)

Academic Senate's Curriculum Colloquia on raising the graduation requirements in English and Math for Associate degrees.

Classified Senate  
Report

Mr. Larry Dickson, Fresno City College Classified Senate representative, reported:

- The Senate will participate in the Thirteenth Annual Fresno City College Renaissance Festival on March 13-14.
- Tickets are on sale for the Senate's night at the Fresno Falcon's game. Tickets are priced at \$13.00.
- The Classified Professionals Mega Conference is scheduled for April 6. The theme of the conference is "Go for the Gold, An All-Star Game Plan for SCCCDC Classified Professionals."

Fine, Performing and  
Communication Arts  
Report

Mr. Frank Quintana provided an update on the newly formed Fine, Performing and Communication Arts Division at Fresno City College.

Consent Agenda  
Action

It was moved by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees approve the consent agenda as amended. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Employment and  
Resignation,  
Certificated Personnel  
[04-45]  
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 04-45).

Employment,  
Promotion, Transfer,  
Change of Status,  
Resignation and  
Retirement, Classified  
Personnel  
[04-46]  
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-46).

Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Spring 2004, Fresno City College, Reedley College, and North Centers  
[04-47]  
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Spring 2004, as presented.

Consideration to Approve 2004-2005 Contract Status of Certificated Personnel  
[04-48]  
Action

pursuant to Education Code Sections 87605, 87608, and 87609, approve the attached list of certificated personnel for re-employment for the 2004 academic year as amended, subject to assignment by the Chancellor and salary placement as adopted by the Board of Trustees. (The attached list of certificated personnel is herewith made a part of these minutes as Appendix III, 04-48).

Approval of Certificated Personnel Teaching in Secondary Subject Area  
[04-49]  
Action

adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Administrative Code, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this District during the 2004-2005 college year;

NOW, THEREFORE, BE IT RESOLVED that whenever the college Presidents and the Chancellor believe it is necessary and in the best interest of the District's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

- (1) before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and
- (2) after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor.

Consideration to  
Approve Study Abroad  
Program, Semester in  
England, Spring 2005  
[04-50]  
Action

- a) approve the offering of a 12-15 unit Semester in England program in Kingston-upon-Thames for spring semester 2005; and
- b) appoint Rosemarie Guglielmino and Ken Zamora as instructors for the program.

Consideration to  
Approve 2003-2004  
Partnership for  
Excellence  
Expenditures Report  
[04-51]  
Action

approve the 2003-2004 Partnership for Excellence Expenditures Report as presented.

Consideration to  
Approve Out-of-  
Country Travel,  
Concert Band, Fresno  
City College  
[04-52]  
Action

approve out-of-country travel for the concert band to perform at the 60<sup>th</sup> Anniversary of D-Day in Normandy, France, from June 1-10, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District  
Warrants and Checks  
[04-53]  
Action

review and sign the warrants register for the period January 27, 2004, to February 19, 2004, in the amount of \$8,887,815.50; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period January 12, 2004, to February 19, 2004, in the amount of \$1,274,192.02.

Consideration of Report  
of Investments  
[04-54]  
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2003.

Consideration to  
Authorize Agreement  
with the Fresno County  
Human Services  
System, Department of  
Children and Family  
Services, for  
Independent Living  
Skills Education/  
Training, Fresno City  
College  
[04-55]  
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the County of Fresno to provide mentoring services and classes for Independent Living Skills Program eligible youths with funding in the amount of \$78,068.00 for the period April 1, 2004, through March 31, 2005;
- b) authorize the renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to  
Authorize Economic  
and Workforce  
Development Grant  
Agreement with  
California Community  
Colleges Chancellor's  
Office, Fresno City  
College  
[04-56]  
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an Economic and Workforce Development Grant with the California Community Colleges Chancellor's Office to train nursing students with funding in the amount of \$68,852.00 for fiscal year 2004-05 and \$81,203.00 for fiscal year 2005-06;
- b) authorize the renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to  
Authorize Agreement  
with the City of Dinuba  
for Curriculum  
Management, Reedley  
College  
[04-57]  
Action

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with the City of Dinuba for curriculum management services with funding in the amount of \$100,000.00 for the period November 17, 2003, through March 1, 2005;
- b) authorize the renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action

Mr. Rowe stated that the terms of the CSEA agreement include:

Article 1 – Term

Three year agreement through June 30, 2006.

Article 2 – Recognition

Added the following positions to the confidential classification: Personnel Technician, Human Resources/MIS Data Researcher, and Administrative Assistant to the Fresno City College Business Manager.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Article 9 – Sick Leave

Catastrophic leave is sick leave that is donated by unit members for the benefit and use of a fellow unit member who has been absent from work for an extended period of time due to medical necessity. A unit member may only be granted catastrophic leave when he/she has exhausted all leaves available to them as identified in the collective bargaining contract.

Article 22 – Recruitment, Transfer, Promotion Eligibility Lists

When management decides to fill a vacant position, it shall first be offered for lateral transfer. The list of three (3) most senior laterals shall be used to fill the vacant position. If less than three (3) laterals apply, the District may select from a combined total of three (3) ranks of lateral and the eligibility list.

Article 23 – Transfers – Work Location

Police Officers' work location is that of the geographical area of the District. Mileage for Police Officers: Police Officers shall be entitled to mileage. Mileage reimbursement shall be limited to any increase in mileage from the work site location closest to the Police Officer's home and travel to the assigned work site. Mileage between the Police Officer's home and closest work site location is not reimbursable. The District reserves the right to assign police officers to different District work locations in its sole discretion.

Article 29 – Hours of Work

Police Officer Shift and Work Schedules: Police Officers shall be assigned their shifts based on seniority. Shifts will be six (6) months duration unless changed by the Chief of Police for reasons pertaining to operational necessity. Officers will be allowed to select the same shift twice in a row, but must select a different shift for the third rotation. No officers will be required to be assigned duty on the graveyard shift for more than two successive rotations.

Flexible Hour Employee: A flexible hour employee is one that is hired in a permanent classified position. The positions of Sign Language Interpreter, Bus Driver, and Piano Accompanist will be flexible hour employees. Their hours can fluctuate on a daily basis based on the needs of the department.

Article 31 – Health & Welfare Benefits

District Premium Contributions: Effective April 1, 2004, the District contribution toward the medical insurance plans for the fiscal years shall not exceed \$652.00 per month.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Article 33 – Openers

During the 2004-2005 and 2005-2006 terms, both parties shall be obligated to reopen Article 31 Health and Welfare, and Article 34 Pay and Allowances and One (1) article of choice by each party providing CSEA submits its initial proposal between March 1-15 of the prior school year respectively.

Article 34 – Pay and Allowances

2003-2004 Salary and Medical Benefits: If the full-time faculty bargaining unit, and/or management and/or confidential employees, receive an increase to each cell of their respective salary schedules which were in effect during the 2002-2003 fiscal year and that increase is applied and becomes effective during the 2003-2004 fiscal year, that same increase percentage to each cell shall also be applied to each cell of the 2003-2004 classified salary schedule. Additionally, if the full-time faculty bargaining unit, and/or management and/or confidential employees, receive a medical district premium contribution greater than \$652.00 per month, effective April 1, 2004, an equivalent amount shall be applied to the classified bargaining unit to be stated within Article 31 section 5.

An IRC section 125 Plan shall be implemented in accordance with Governmental rules and regulations for unit members for medical health insurance plans made available by the College District.

Article 35 – Layoff/Reduction of Hours/Abolition of Positions

Notice of Layoff: The District shall notify the affected employee(s) who is/are categorically funded, not less than forty-five (45) days prior to the effective date of the layoff.

Equal Seniority: Equal seniority shall be determined on the first day of hire (first day of work); if that is equal, it will be on the highest rank on the eligibility list; if that is equal it will be made on the highest score.

Also included is the disclosure of the collective bargaining agreement as required by law. This has been posted since February 23, 2004. There is no salary cost for the 2003-04 fiscal year; however, if the full-time faculty bargaining unit, management and/or confidential employees receive an increase to the salary schedule, then the classified bargaining unit would receive that same increase to their salary schedule. The increased benefit cost would be \$209,643.00. The costs for year two and year three are unknown at this time.

Disclosure of  
Collective Bargaining  
Agreement, California  
School Employees  
Association, and Public  
Hearing  
[04-58]  
No Action  
(continued)

Public Hearing

Mr. Rowe added that at this time it is appropriate to open the meeting for input from the public relative to the settlement. Following the opportunity for public input no action is necessary as the proposal will be considered in closed session.

Mr. Smith opened the public hearing at 5:18 p.m.

Mr. Bill Carr, CSEA President, stated that CSEA and the District partnered and were able to come to a settlement. He expressed his appreciation for the respect given to the employees on the health benefits issues, and stated that he looks forward to beginning negotiations again in one month.

There being no further public comment, Mr. Smith closed the public hearing at 5:20 p.m.

Assignment of Board  
Representatives for  
Graduation Ceremonies  
[04-59]  
Action

Board members volunteered to participate in the May 21, 2004, graduation ceremonies as follows:

Fresno City College: William Smith and Isabel Barreras  
Reedley College: Phillip Forhan, Dorothy Smith, and Les  
Thonesen  
Madera Center: Pat Patterson and Ron Feaver

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Women's History Month activities.
- March 15 Student Rally in Sacramento.
- Kid's Day newspaper sale on March 16.
- Spring Week activities will include Kaleidoscope on March 31, and voting for new ASB officers.

Doug Crutchfield, Fresno City College Student Trustee reported on:

- The "March in March II" Rally in Sacramento will be held on March 15 to garner support for community colleges. Students will also be meeting with legislators.
- The ASG is participating in the statewide "Missing Student Project" art and advocacy program. Statues will be decorated by the Art Department and then taken to the State Capitol for display.
- The ASG is also purchasing five urns for the disposal of cigarette butts and submitting a decision package for the purchase of additional urns.
- For Community College Month, the ASG is looking at the possibility of bringing students into the community to talk about their experiences.

Board Reports  
(continued)

Ms. Smith commented on the student rally in Sacramento and the power of community college students and the importance of voting. She also expressed her appreciation to Dr. Doffoney for the gumbo fundraiser to benefit the Concert Band's trip to Europe.

Ms. Barreras noted the Academic Village I dedication at the Madera Center and the continuing support from the community.

Mr. Smith referred to a radio program he heard this morning on NPR regarding community colleges. The editorial talked about the number of students that do not get four-year degrees, but are attending community colleges. The message was that community colleges are under funded. The word is finally getting out.

Future Agenda Items

There were no future agenda items.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR [MANAGEMENT/CONFIDENTIAL], Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-  
Finance and Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined

Closed Session  
(continued)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,  
Pursuant to Government Code Section 54956.8  
Property: Lots 1, 18, 19, and 20 in the Herndon Peach Business  
Park  
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-  
Finance and Administration  
Negotiating Party: Velma Dyck  
Under Negotiation: Terms of Payment

Mr. Smith declared a recess at 5:34 p.m.

Open Session

The Board moved into open session at 7:30 p.m.

Report of Closed  
Session

Mr. Smith reported that the Board, in closed session:

- a) Gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations.
- b) The Board took action on May 6, 2003, to terminate a classified employee. The Board took action to amend the disciplinary charges against the employee on October 7, 2003. On February 23, 2004, the Personnel Commission took action to uphold the termination of that classified employee.
- c) Gave direction to its real property negotiator regarding the southeast site and Clovis Center site.

Ratification of  
California School  
Employees Association  
Contract

A motion was made by Ms. Barreras and seconded by Mr. Patterson that the Board of Trustees ratify the Collective Bargaining Agreement with the California School Employees Association on the terms presented in the proposal earlier this evening. The term of the agreement is for three years, July 1, 2003, through June 30, 2006. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2 (Mr. Feaver and Ms. Smith)

Management/  
Confidential Health  
Benefits

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve the same level of health benefits for Management/Confidential employees as ratified in the CSEA contract. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2 (Mr. Feaver and Ms. Smith)

Adjournment

The meeting was adjourned at 7:32 p.m. by the unanimous consent of the Board.

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Isabel Barreras  
Secretary, Board of Trustees  
State Center Community College District

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