

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 7, 2004

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:30 p.m., December 7, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William J. Smith, President
Patrick E. Patterson, Vice President
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Dorothy Smith (arrived at 4:36 p.m.)
Leslie Thonesen
Shreya Shah, Student Trustee, FCC
Mayra Gonzalez, Student Trustee, RC

Also present were:

Tom Crow, Chancellor, SCCC
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCC
Felix Aquino, Vice Chancellor-Educational Services & Planning,
SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCC

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCC
Joan Edwards, Executive Director-Foundation, SCCC
Ron Nishinaka, Academic Senate President and Staff, RC
Maggie Taylor, Academic Senate President and Staff, FCC
Zwi Reznik, AFT President and Staff, FCC
Lisa Maciel, Classified Senate President and Staff, RC
Jerry Neff, Classified Senate President and Staff, DO/FCC
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC

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| Introduction of Guests (continued) | Tony Cantu, Dean of Instruction, FCC Cris M. Bremer, Director of Marketing and Communications, FCC John Cummings, District Dean-Admissions & Records, SCCC Marilyn Meyer, Associate Dean of Instruction-Business Division, FCC Kimberly Perry, Dean of Instruction, RC Ed Eng, Director of Finance, SCCC Evelyn Fiorani, Retired Staff, FCC Maile Mesaku, Student, RC Rosemary Ambriz, Student, RC Fareed Nader, Public Rosemarie Bezerra-Nader, Instructor, FCC Jim Steinberg, The Fresno Bee Dianne Lima, La Jornada Bryn Forhan, Public Luisa Medina, Fresno Unified Board of Trustees Patrick Snowden, Instructor, FCC Anthony Chacon, Student, FCC Frank Quintana, Associate Dean of Instruction-Fine, Performing and Communication Arts, FCC |
| Swearing In of Board Members | Dr. Crow administered the Oath of Office to re-elected Board Members Ron Feaver, Phillip Forhan, Patrick Patterson, and William Smith. |
| Approval of Minutes | The minutes of the Board meeting of November 2, 2004, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Feaver to approve the minutes of the November 2, 2004, meeting as presented. The motion carried by the following vote: Ayes - 6 Noes - 0 Absent - 1 |
| Delegations, Petitions, and Communications | Dr. Crow introduced Fresno City College student Anthony Chacon and Patrick Snowden, Art Instructor at Fresno City College. Dr. Crow explained that each year the District asks one of the colleges or centers to design the District's Christmas card. |
| Special Presentation | Mr. Chacon's design was chosen from five entries submitted by the college. Dr. Crow noted that a sample of the card was at each Board member's place. |
| Special Presentation | Mr. Frank Quintana presented Mr. Chacon with a \$50.00 Dean's Award for the winning design. On behalf of the Board of Trustees, Mr. Smith presented |

Ms. Evelyn Fiorani with a dozen red roses in recognition of her 57 years of service to the District.

Special Presentation Mr. Jim Makofske, Fresno City College Instructor and Reserve Naval Officer, presented Employer Support of the Guard and Reserve Awards to Marilyn Meyer, Ned Doffoney, Tom Crow, and the Board of Trustees.

Election of Officers and Adoption of Board Calendar [04-216]
President Mr. Smith called for the nomination of officers. Mr. Thonesen nominated Mr. Patterson for the office of President. The nomination was seconded by Mr. Feaver. The nomination carried unanimously.

Special Presentation Mr. Patterson presented a plaque to Mr. Smith in appreciation of his outstanding and dedicated service as Board President for 2003-04.

Election of Officers and Adoption of Board Calendar [04-216] (continued)
Vice President Mr. Forhan nominated Ms. Barreras for the office of Vice President. The nomination was seconded by Mr. Thonesen. The nomination carried unanimously.

Secretary Mr. Smith nominated Ms. Smith for the office of Secretary. The nomination was seconded by Mr. Forhan. The nomination carried unanimously.

Board Representative, County Committee on School District Organization Mr. Patterson asked for nominations for the Board Representative, County Committee on School District Organization. It was agreed that Ms. Barreras would continue as the representative for this organization.

Legislative Representative Mr. Patterson asked for nominations for Legislative Representative. It was agreed that Mr. Thonesen would remain as the Legislative Representative.

Fresno Area Self-Insured Benefits Organization (FASBO) Mr. Patterson asked for nominations for a representative on the Fresno Area Self-Insured Benefits Organization (FASBO). A motion was made by Mr. Smith and seconded by Ms. Barreras that Mr. Forhan continue as the representative for this organization. The motion carried unanimously.

SCCC Foundation A motion was made by Mr. Feaver and seconded by Mr. Smith

Board that Mr. Forhan and Ms. Smith continue as the Board's representatives on the State Center Community College Foundation Board. The motion carried unanimously.

Board Calendar Mr. Patterson reviewed the 2005 calendar dates.

The Board discussed the pros and cons of having the Chancellor's evaluation in July, rather than when his contract is up in January. Also noted was the need for staff to have vacation time in July and not having to prepare for a Board meeting.

Action A motion was made by Mr. Forhan and seconded by Mr. Thonesen that the Board have a July meeting for the Chancellor's evaluation. The motion failed by the following vote:

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| Ayes | - | 2 |
| Noes | - | 5 |
| Absent | - | 0 |

Action Following additional discussion, a motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees schedule the Chancellor's evaluation for the January 11, 2005, Board meeting, and adopt the Board Calendar as presented, with the June 7, 2005, meeting to be held in Oakhurst, and the August 2, 2005, meeting to be held at the Clovis Center. The motion carried unanimously.

The Board also discussed whether or not to have the campus reports given orally or to continue as written reports only. There was general consensus to have the reports given orally.

Chancellor's Report Dr. Crow thanked everyone for their cards and telephone calls during his recuperation from total knee replacement surgery and expressed his appreciation to the administrative staff for holding down the fort while he was away.

The District was saddened to learn of the passing of long-time trustee, Harry Hiraoka. Harry represented the Fowler area from 1966 – 1987.

This Friday we will celebrate the graduation of Class IV of the Classified Professionals Leadership Program. The carefully structured program was designed to maximize the potential of classified managers and potential classified leaders through collaboration, learning, vision advocacy and action. Twenty-four classified professionals participated this year in classroom training, workshops and outside "assignments" and readings.

Chancellor's Report This innovative program has become the model for other districts

(continued)

across the nation. Ceremonies will be held Friday, December 10, 8 am at City Hall in the Council Chambers.

Finally, the end of the fall semester is just around the corner. Next week will start the final exam period and it won't be long till students, faculty, and staff will be enjoying a well deserved holiday break. On behalf of State Center Community College District, he wished everyone a joyous and peaceful holiday season.

Ms. Smith commented that the CCCT should be informed of Harry Hiraoka's death as he served on that board and other community college committees.

Mr. Forhan expressed his dismay regarding the responses to his requests for information during the recent political campaign. He questioned why the Chancellor had to review the information prior to it being released and asked if there was a policy to this effect. He noted the need for unfettered information and as a trustee is there something he should not know. Dr. Crow advised that it is a matter of courtesy and information to him that he has the same information before it is released.

Academic Senate
Report

Ms. Maggie Taylor, Fresno City College Academic Senate President reported:

- In the matter of the Central Valley Higher Education Consortium, the Academic Senate voted to support the CVHEC Guaranteed Transfer Associate Degree Proposal with the exception of the first sentence of point two that reads, "All community college campus specific graduation requirements are waived for this transfer associate degree."
- Introduced Rosemarie Bezerra-Nader, the Senate's Hayward Nominee for Excellence in Teaching.

Mr. Forhan noted that Luisa Medina, President of the Fresno Unified School Board, was in the audience this evening.

Ms. Taylor and Student Trustee Shreya Shah provided a PowerPoint presentation on the results of the recent districtwide smoking survey. The survey included faculty, students, and staff.

Classified Senate
Report

Mr. Jerry Neff, District Office/Fresno City College Classified Senate President, reported on the following:

- "Creating the Magic" districtwide Classified Professionals Mega Conference on March 22
- Development of a districtwide classified staff recognition

Classified Senate

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| Report (continued) | <p>program entitled “CARE”, Classified Appreciation and Recognition Effort.</p> <ul style="list-style-type: none">• Leadership State Center Class IV graduation on December 10 at City Hall. |
| Strategic Plan Update | <p>Dr. Aquino gave an update on the progress of the District’s Strategic Plan. The report included a review of the Mission Statement, Vision, Core Values, and Goals.</p> <p>Mr. Patterson noted that bond money was mentioned in Dr. Aquino’s report and he hopes that there will be staff input on the various projects at the beginning of the process rather than at the end.</p> |
| Accreditation Update | <p>Dr. Hioco and Dr. Doffoney provided an update on the Accreditation process. The update included a review of the new accreditation standards, a comparison to the old standards, the self study process, the accreditation timeline, and the progress on the self study process.</p> <p>Ms. Smith asked about the maximum length that the colleges can be accredited.</p> <p>Mr. Patterson acknowledged the amount of work involved in the accreditation process and stated that it is good to see some of the changes.</p> |
| Consent Agenda | <p>Mr. Patterson announced that Item No. 04-222, Review of District Warrants and Checks, has been amended.</p> <p>Ms. Smith asked that Item No. 04-217 be pulled from the consent agenda for further discussion.</p> |
| <u>Action</u> | <p>It was moved by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees approve the consent agenda as amended, and with the exception of Item No. 04-217. The motion carried unanimously.</p> |
| Employment, Promotion, Change of Status, Transfer, and Resignation, Classified Personnel [04-218] <u>Action</u> | <p>approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-218).</p> |

Consideration to
Appoint CSEA
Nominee to the
Personnel
Commission
[04-219]
Action

appoint Mr. Gene Zimmerman to serve a three (3) year term from December 2004 – December 2007 on the State Center Community College District Personnel Commission.

Consideration to
Approve Curriculum
Proposals, Spring
2004 through Fall
2005, Fresno City
College and Reedley
College
[04-220]
Action

approve the Spring 2004 through Fall 2005 Fresno City College and Reedley College curriculum proposals as presented.

Consideration to
Adopt Revised
Board Policy 5000
Series, Student
Services
[04-221]
Action

approve Board Policy Series 5000, Student Services, as presented.

Review of District
Warrants and
Checks
[04-222]
Action

review and sign the warrants register for the period October 26, 2004, to November 23, 2004, in the amount of \$16,111,070.45; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period October 22, 2004, to November 24, 2004, in the amount of \$286,144.03.

Consideration of
Report of
Investments
[04-223]
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending September 30, 2004.

Consideration to
Approve 2005-06
Residence Hall Rate,
Reedley College
[04-224]
Action

establish the residence hall annual rate for 2005-06 at \$2,220.00,
plus a nonrefundable contract fee of \$125.00.

Consideration to
Approve Agreement
with California
Department of
Education for Child
Development Center
Instructional
Materials, Fresno
City College
[04-225]
Action

- a) adopt a Resolution authorizing the District, on behalf of Fresno City College, to enter into an Agreement for Child Development Center Instructional Materials in the amount of \$554.00 for the period July 1, 2004, through June 30, 2005; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Authorize
Agreement with the
Foundation for
California
Community Colleges
for a Temporary
Assistance for
Needy Families
(TANF) – Child
Development
Careers Grant,
Fresno City College
[04-226]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the Foundation for California Community Colleges to recruit and train students interested in pursuing a career in Early Childhood Education with funding in the amount of \$22,210.00 for the period June 1, 2004, through May 31, 2005;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Adopt Resolution
Authorizing
Agreement with
California
Department of
Education for Tech
Prep Transportation
Industry Sector
Project, State Center
Consortium
[04-227]
Action

- a) adopt a Resolution authorizing the District, on behalf of the State Center Consortium, to enter into an Agreement with the California Department of Education to fund a Tech Prep Transportation Industry Sector Project in the amount of \$53,097.00 for the period of October 1, 2004, through September 30, 2005; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration of
Bids, Electrical
Rehab Project,
Reedley College
[04-228]
Action

award Bid #0405-08 in the amount of \$69,650.00 to Valley Unique Electric, Inc., the lowest responsible bidder for the Electrical Rehab Project at Reedley College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

*****End of Consent Agenda*****

Retirements,
Certificated
Personnel
[04-217]

Ms. Smith stated there are 16 people listed as retiring on tonight's agenda. In terms of recruitment and diversity, it is important that the new hires reflect the people that we serve. She added that with the District's screening process, sometimes good people are screened out and she believes the committees should receive training on diversity.

Mr. Forhan stated that the District has a \$161 million bond and he wonders if a diverse group is able to bid on the projects. He would like to see where the money is going and who is getting the jobs. Mr. Patterson added that he hopes we do not have a "good old boy" network.

Dr. Crow advised that the Board will receive an update on Measure E at the January meeting.

Mr. Thonesen stated that he is on the architect selection committee for the dorms at Reedley College. A lot of the architects use the same engineers that the District has used in the past. The District needs to have the best architects and they need to have a variety of companies that they work with.

Retirements,
Certificated
Personnel
[04-217]
(continued)
Action

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees approve the certificated personnel recommendations, Item A, as presented. (List A is herewith made a part of these minutes as Appendix I, 04-217). The motion carried unanimously.

Consideration to
Authorize
Cooperative
Agreement with
Clovis Unified
School District for
Off-Site
Development,
Willow/International
Center
[04-229]
Action

Mr. Brinkley briefly reviewed the partnership with the Clovis Unified School District.

Mr. Forhan stated that the agreement is a great investment.

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees:

- a) authorize entering into a Cooperative Agreement with the Clovis Unified School District for development of off-site improvements for the Willow/International Center site; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Mr. Thonesen asked if there is still a plan to have a place for buses to pull over at the site.

Ms. Smith noted the excitement of people in the area that have seen the sign on the property, including her children.

The motion carried unanimously.

Report of Board
Members

Ms. Mayra Gonzalez, Reedley College Student Trustee, reported:

- Congratulated the re-elected board members
- Veteran's Memorial Service on November 10
- Thanksgiving Best Pie Contest and Best Turkey Gobble Contest
- ASB served dinner at the Poverello House on December 3
- Holiday food baskets for needy students
- Fifth Annual Christmas Tree Event for needy families at Jefferson Elementary School
- Santa's visit to the Child Development Lab School.
- Santa Lucia will be celebrated on December 10. The Swedish event will feature Rusk bread, hot apple cider and coffee.
- The Alcohol Awareness Committee will distribute a small card for students that contains eight mocktail recipes. The committee encourages students to make responsible decisions during the holiday season.

Report of Board
Members
(continued)

- Ms. Shreya Shah, Fresno City College Student Trustee, reported:
- Congratulated the re-elected board members.
 - November activities in connection with American Indian Heritage Month.
 - Veteran’s Memorial Ceremony on November 5.
 - World AIDS Day on December 1.
 - Inter-Club Council held their end of the semester meeting and banquet on December 2.
 - Donations for the Holiday Gift Baskets for needy students. The 350 baskets will be distributed later this week.
 - Finals week begins December 13.
 - Extended her wishes for a happy and safe holiday season.

Ms. Smith reported that she attended the Veteran’s Day Ceremony at Fresno City College. It is always an emotional event and she appreciates the young people that were involved as well as the senior military that attended. She also attended the recent San Joaquin Black Chamber of Commerce luncheon. Ms. Smith congratulated Trustee Barreras for her appointment to the ACCT Diversity Committee.

Ms. Barreras stated that she also attended the Veteran’s Day event at Fresno City College. She attended the Fresno Hispanic Scholarship Fund’s Black and White Ball and it was good to see students receiving scholarships. Ms. Barreras concluded her report by stating that she attended the recent CCLC Conference in Anaheim.

Old Business

There was no old business.

Future Board Items

Ms. Smith suggested that the District’s science classes could conduct some research on how to clean up the air in the valley. Mr. Patterson stated that this is a political issue and would not be an appropriate Board item.

Ms. Barreras asked that the January Measure E report show the percentage of diverse companies working on the various projects, their culturally diverse background, and the diversity of their employees.

Mr. Patterson added that maybe the report could include how projects are assigned to the various companies and the District’s limitations in the process.

Delegations,
Petitions, and
Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Patterson announced that the Closed Session Agenda has been amended to include Item E, Conference with Legal Counsel – Anticipated Litigation.

Mr. Forhan stated that he will be recusing himself from Item E in closed session as he may have a financial interest in the disposition of anticipated litigation against the District. He also asked that the record show that he believes Mr. Smith does not have a financial interest but a material interest in the anticipated litigation.

Mr. Patterson stated that the Board, in closed session, will be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 316 040 48 and 316 040 72
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: To be determined
Under Negotiation: Price and Terms of Payment
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Willow/International
Property: Parcel Numbers 580 071 01, 580 071 07, 580 071 08, and 580 071 12
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: To be determined
Under Negotiation: Price and Terms of Payment
- D. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)
Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District;
Fresno County Superior Court Case #: CECG01797SJK
- E. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(b); Significant Exposure to Litigation: One Potential Case

Closed Session
(continued)

Mr. Patterson declared a recess at 6:08 p.m.

Open Session

The Board moved into open session at 6:50 p.m. Mr. Patterson reported that the Board, in closed session, gave direction to its real property negotiator regarding the Willow/International site.

Adjournment

The meeting was adjourned at 6:51 p.m. by the unanimous consent of the Board.

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District

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