

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
November 2, 2004

Call to Order                   A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:30 p.m., November 2, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present               William Smith, President  
Patrick E. Patterson, Vice President  
Isabel Barreras, Secretary  
H. Ronald Feaver  
Phillip J. Forhan  
Dorothy Smith  
Leslie Thonesen  
Shreya Shah, Student Trustee, FCC  
Mayra Gonzalez, Student Trustee, RC

Also present were:

Tom Crow, Chancellor, SCCC  
Ned Doffoney, President, Fresno City College  
Barbara Hioco, President, Reedley College  
Terry Kershaw, Vice Chancellor-North Centers  
Doug Brinkley, Vice Chancellor-Finance and Administration,  
SCCC  
Randy Rowe, Associate Vice Chancellor-Human Resources,  
SCCC

Introduction of Guests       Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC  
Teresa Patterson, Executive Director-Public and Legislative  
Relations, SCCC  
Eileen O'Hare, General Counsel, SCCC  
Brian Speece, Associate Vice Chancellor-Business and  
Operations, SCCC  
Joan Edwards, Executive Director-Foundation, SCCC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Maggie Taylor, Academic Senate President and Staff, FCC  
Zwi Reznik, AFT President and Staff, FCC  
Lisa Maciel, Classified Senate President and Staff, RC  
Jerry Neff, Classified Senate President and Staff, DO/FCC  
Michael Guerra, College Business Manager, FCC  
Gene Blackwelder, College Business Manager, RC  
Tony Cantu, Dean of Instruction, FCC

Introduction of Guests (continued)	Cris M. Bremer, Director of Marketing and Communications, FCC John Cummings, District Dean-Admissions & Records, SCCC Marilyn Meyer, Associate Dean of Instruction-Business Division, FCC Pam Thomas, Instructor, FCC Kimberly Perry, Dean of Instruction, RC Rick Christl, Associate Dean of Instruction-Technical/Industrial Division, FCC Richard Lindstrom, Director-Police Academy, FCC Charles Francis, Director-Training Institute, FCC Ed Eng, Director of Finance, SCCC Randy Vogt, Purchasing Director, SCCC Lee Farley, Associate Dean of Students, EOP&S, FCC Robert Fox, Dean of Students, FCC Wil Schofield, Accounting Supervisor, RC Ernie Smith, Associate Dean of Students, EOP&S, FCC Natasha Hagopian, Student, RC LaShanda Mack, Student, RC Michael Paoli, Paoli and Associates Vaughn Melcher, Blair, Church & Flynn Consulting Engineers
Approval of Minutes	The minutes of the Board meeting of October 5, 2004, were presented for approval. A motion was made by Mr. Thonesen and seconded by Ms. Smith to approve the minutes of the October 5, 2004, meeting as presented. The motion carried unanimously.
Delegations, Petitions, and Communications	There were no delegations, petitions, and communications.
Chancellor's Report	<p>Dr. Crow reported that State Center Community College District is one of more than 60 agencies that have come together to sign a Strategic Alliance Agreement. The agreement solidifies a commitment to work together to ensure that economic development programs, services, and associated activities throughout Fresno County are effectively coordinated. The Strategic Alliance Agreement compliments the ongoing efforts of the Regional Jobs Initiative in that it helps create a “seamless” approach to solving the economic problems in the Central Valley.</p> <p>This Friday he will have the honor of welcoming participants in connection with the recognition of veterans at the Veterans’ Memorial on the FCC campus. The theme for this year’s ceremony is “Young Patriots---Leaders of Tomorrow.” The presentation is scheduled from 12:00 noon to 1:00 p.m. He encouraged everyone to attend this important and moving event.</p>

Chancellor's Report  
(continued)

Dr. Crow also thanked the Veterans' Memorial Committee for organizing this significant tribute to all members of our armed forces.

The FCC and District Office Classified Senate will be hosting their annual staff development day on Thursday, November 11 on the FCC campus. The theme for this year is "Take Five--- Working Smarter...Not Harder." Reedley College and the North Centers will simultaneously be hosting their own development day in the Reedley College Cafeteria. Dr. Crow commended the classified senates for their efforts and attitude.

Don't miss this Saturday's "Battle for the Pump" match between Fresno City College and Reedley at Ratcliffe Stadium. Kick off is at 1 p.m. This year the stakes are high. The campus with the highest turnout of Classified professionals will be treated with a lunch prepared and served by the President of the losing team. So, this time on Saturday we will know if we are going to be enjoying Barbara's Barnyard BBQ or Ned's Galloping Gumbo. And as for me, I'll be the guy in the orange shirt and red pants. May the best team win!

Academic Senate  
Report

Mr. Ron Nishinaka, President of the Reedley College Academic Senate, reported on the following:

- ASCCC Fall Plenary Session in Newport Beach from October 28-30.
- Senate's decision to not join the Central Valley Higher Education Consortium in offering its proposed guaranteed Transfer Associate Degree.
- Senate's coordination of Professional Staff Development for the spring semester.
- Revisions to the Department Chair Manual.
- Election of 2005 Academic Senate Officers to be held on November 9, 2004.
- Recent North Centers' activities including interviews for the Dean of Instruction and Student Services, and an interim mathematics instructor; new Honors Program to begin in Spring 2005; planning for the implementation of the Title V Grant; and author Tobia Wolff will speak at the Madera Center on November 18.
- Thanked the Board for the increase in release time that is part of the new SCFT contract.

Classified Senate  
Report

Ms. Lisa Maciel, Reedley College Classified Senate President, reported the following:

- October 27 lunchtime workshop on the topic of winter gardening
- Halloween office and department decorating contest

Classified Senate  
Report (continued)

- Halloween Spare the Air potluck
- Sale of “Boo Grams” the week before Halloween
- Plans for the Annual Classified Professionals Flex Day on November 11
- Competition between the Classified Senates at the annual “Battle for the Pump” football game on November 6

Partnership for  
Excellence Update

Dr. Crow provided an update on the five Partnership for Excellence goals.

Mr. Forhan questioned the source of the transfer data and if it is part of the CPEC data, why the transfers are behind in some areas, and how to improve the vocational education outcomes.

Consent Agenda  
Action

Mr. Smith stated that Trustee Barreras has requested that Consent Item 04-202 be pulled from the Consent Agenda for discussion. He also noted that Item No. 04-203 has been amended and the change is noted in bold type.

It was moved by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve the Consent Agenda, as amended, and with the exception of Item No. 04-202. The motion carried unanimously.

Employment,  
Certificated Personnel  
[04-199]  
Action

approve the certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 04-199).

Employment,  
Promotion, Change of  
Status, Transfer,  
Resignation, and  
Retirement, Classified  
Personnel  
[04-200]  
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-200).

Consideration to  
Approve Revised  
Classification  
Specification for  
Duplications Supervisor  
and Change the Title to  
Print, Media &  
Communications  
Manager  
[04-201]

approve the revised classification specification for Duplications Supervisor and the title change to Print, Media & Communications Manager.

Consideration to  
Approve One  
Additional Program  
Development Assistant  
Position, Training  
Institute; and One  
Additional  
Microcomputer  
Resource Technician,  
North Centers  
[04-203]  
Action

approve the following positions: one full-time Program Development Assistant, Training Institute; and one full-time Microcomputer Resource Technician, North Centers.

Resolution Scheduling  
Date and Time for  
Organizational Meeting  
of the Board  
[04-204]  
Action

adopt, as presented, the proposed Resolution selecting December 7, 2004, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed Resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

Review of District  
Warrants and Checks  
[04-205]  
Action

review and sign the warrants register for the period September 28, 2004, to October 21, 2004, in the amount of \$6,511,511.44; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period September 10, 2004, to October 22, 2004, in the amount of \$958,118.30.

Financial Analyses of  
Enterprise and Special  
Revenue Operations  
[04-206]  
Action

Provided as information only.

Budget Transfers and  
Adjustments Report  
[04-207]  
Action

Provided as information only.

Consideration to Adopt  
Resolution Authorizing  
Inter-fund Transfer  
[04-208]  
Action

approve Resolution No. 40-208 authorizing the following inter-fund transfer from the General Fund to the Capital Projects Fund for the following:

- a) \$ 72,275.00 for Clovis Debt Service;  
\$300,000.00 for Physical Plant and Instructional Support Block Grant; and  
\$650,000.00 for District Match of Scheduled Maintenance, Special Repairs, Instructional Equipment and Library Materials Block Grant.

Consideration to Adopt  
Resolution Authorizing  
Inter-fund Transfer  
[04-208]

Action  
(continued)

- b) authorize filing said Resolution with the Fresno County Office of Education.

Consideration to Adopt  
Resolution Authorizing  
Inter-fund Transfer,  
Cash-flow Shortfall-  
Capital Projects Fund  
[04-209]

Action

adopt Resolution No. 04-209 authorizing the District to transfer from the General Fund to the Capital Projects Fund up to \$2 million, when necessary, to cover cash-flow shortfalls resulting from various capital projects.

Consideration to  
Accept Title V  
Hispanic-Serving  
Institutions Cooperative  
Grant from the U.S.  
Department of  
Education, Districtwide  
[04-210]

Action

- a) authorize acceptance of a Title V Hispanic-Serving Institutions Cooperative grant from the U.S. Department of Education for a five-year period beginning October 1, 2004, and ending September 30, 2009, in the total amount of \$3,396,699.00 as follows:
 

October 1, 2004 – September 30, 2005	\$690,841.00
October 1, 2005 – September 30, 2006	676,837.00
October 1, 2006 – September 30, 2007	675,205.00
October 1, 2007 – September 30, 2008	684,349.00
October 1, 2008 – September 30, 2009	669,467.00

- b) authorize the Chancellor or his designee to sign grant-related documents on behalf of the District.

Consideration to  
Authorize Grant  
Agreements with the  
California Community  
Colleges Chancellor’s  
Office for Industry  
Driven Regional  
Collaboratives in  
Economically  
Distressed Areas,  
Fresno City College  
and Reedley College  
[04-211]

Action

- a) authorize the District, on behalf of Reedley College, to enter into an Economic and Workforce Development Grant Agreement with the California Community Colleges Chancellor’s Office to develop an Animal Science Industry regional collaborative with funding in the amount of \$133,281.00 for fiscal year 2004-05 and \$183,300.00 for fiscal year 2005-06;
- b) authorize the District, on behalf of Fresno City College, to enter into an Economic and Workforce Development Grant Agreement with the California Community Colleges Chancellor’s Office to train and refer for employment Building/Production Line Maintenance Technicians with funding in the amount of \$144,939.00 for fiscal year 2004-05 and \$152,602.00 for fiscal year 2005-06;
- c) authorize the renewal of the Agreements with similar terms and conditions; and
- d) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreements on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Approve New  
Classification  
Specification, Training  
Assistant Position,  
Training Institute  
[04-202]

Ms. Barreras questioned the flex hours for this position and if this had been done in the past.

Mr. Rowe stated there is an agreement that the flex hours would not affect any current positions and would apply only to new positions. He explained that this is a sporadic position and the hours will depend on the enrollment at the Training Institute. The Personnel Commission will set the standards, salary, etc.

Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees approve the Classification Specification for Trainer Assistant (flexible hour) at the Training Institute. The motion carried unanimously.

Acknowledgment of  
Quarterly Financial  
Status Report – General  
Fund  
[04-212]

The Board acknowledged receipt of the Quarterly Financial Status Report (CCFS-311Q).

Action

Consideration to  
Authorize Purchase of  
Passenger Buses  
[04-213]

Mr. Brinkley provided an overview of the District's passenger buses and the reasons for needing to update the current fleet.

Ms. Shah asked if the students would be able to use the new buses and if they would have to pay rent.

Ms. Smith confirmed that the students would only have to pay direct costs; i.e.; fuel, mileage, driver, etc.

Mr. Thonesen questioned if the buses would be certified and have a warranty.

Action

A motion was made by Mr. Patterson and seconded by Mr. Thonesen that the Board of Trustees authorize the administration to negotiate to purchase two (2) each MIC-type passenger buses, when available, for a total price not to exceed \$350,000.00, and authorize purchase orders to be issued to complete this purchase. The motion carried unanimously.

Consideration to Adopt  
Resolution Approving  
Preferred Site for a  
New Southeast Campus  
[04-214]

Mr. Brinkley introduced Mr. Paoli with Paoli and Associates, who has been working with the District on potential sites for a southeast campus. Mr. Paoli discussed the site selection objectives, site selection criteria, sites under initial review, initial analysis of each site under review, identification of sites for consideration as potential Center locations, and recommendation of a preferred site for additional analysis and study.

Consideration to Adopt  
Resolution Approving  
Preferred Site for a  
New Southeast Campus  
[04-214]  
(continued)

Mr. Patterson asked if the administration has had a conversation with Sanger Unified regarding their property located in Site I.

Mr. Smith inquired about conversations with the City and County relative to Sites J and K, and what would be done with the additional 40 acres in Site J.

Mr. Thonesen asked if the District is still looking at donated land.

Mr. Forhan questioned if the property west of Site J is zoned for heavy or light industrial, and if the balance of the property would be residential.

Action

A motion was made by Ms. Smith and seconded by Mr. Patterson that the Board of Trustees adopt the Resolution approving a Preferred Site for a New Southeast Campus. The motion carried unanimously.

Board Reports

Ms. Myra Gonzalez, Reedley College Student Trustee, reported on the following:

- National Collegiate Alcohol Awareness Week
- National Conference on Student Leadership on October 23-25
- Halloween costume contest and pumpkin carving contest
- Annual Battle of Pump game and half-time Tug of War
- Veterans' Memorial Service to be held on November 10
- Thanksgiving week events on November 24
- Holiday Food Drive
- Fifth annual Christmas Tree event for a family in the community

Ms. Shreya Shah, Fresno City College Student Trustee, reported:

- Visit to the Museum of Tolerance
- Political debate between Bay Buchanan and Kathleen Kennedy Townsend
- Homecoming week activities
- National Student Leadership Conference on October 23-25
- Smoking Policy Survey
- Diversity Awareness Day with guest speaker Mohammed Bilal
- Club Rush on November 3
- Veterans Memorial Ceremony on November 5, 2004
- Battle of the Pump football game on November 6
- Appearance of Dr. Cornel Pewewardy from the University of Kansas on November 18 in honor of American Indian Heritage Month

Board Reports  
(continued)

- Producers Dairy Bowl on November 20 at Ratcliffe Stadium

Ms. Smith stated that she attended the retirement dinner in honor of the District's First Lady, Evelyn Fiorani. It was a wonderful event for a lady who has so much love for the District.

Mr. Smith also expressed his appreciation to Ms. Fiorani for her fifty-seven years of service to the District.

Old Business

There was no old business.

Future Agenda Items

Mr. Patterson stated that he would like more information regarding the Academic Senates' rejection of the Central Valley Higher Education Consortium's Transfer Degree proposal. He would also like to revisit parking concerns, the possibility of modifying existing schedules to allow more use of current buildings, and more weekend classes.

Mr. Smith asked for an update on vocational programs to include what is currently being offered and how to enhance the program offerings.

Mr. Forhan added that maybe a workshop on vocational education would be appropriate.

Ms. Smith mentioned concerns about graffiti and litter on the Fresno City College campus. Also, she recently attended a K-12 Literacy Conference and she questioned what can be done to work closer with the K-12 system.

Delegations, Petitions,  
and Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE,  
Pursuant to Government Code Section 54957

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,  
Pursuant to Government Code Section 54956.8, Southeast Site  
Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47,  
481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481  
050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160  
12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40,  
316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316  
021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160

Closed Session (continued) 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43, 316 051 2, 316 051 3, 316 051 4, 316 051 5, 316 051 6, 316 051 8, 316 051 9, 316 051 17, 316 051 18, 316 051 19, 316 051 20, 316 051 21, 316 051 22, 316 051 7, 316 051 10, 316 051 11, 316 051 9, 316 051 15, 316 051 12, 316 051 13, 316 051 14, 316 051 23, 316 051 24, 316 051 26, 316 051 27, 316 051 28, 316 04 05, 316 04 46, 316 04 47, 316 04 48, 316 04 58, 316 04 69, 316 04 72  
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-  
Finance and Administration  
Negotiating Parties: To be determined  
Under Negotiation: To be determined

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT,  
Pursuant to Government Code Section 54957  
Title: Dean of Instruction and Student Services, North Centers

Mr. Smith declared a recess at 6:05 p.m.

Open Session The Board moved into open session at 6:13 p.m.

Report of Closed Session Mr. Smith reported that the Board, in closed session, discussed the appointment of the Dean of Instruction and Student Services, North Centers. No action was taken in closed session.

Consideration to Appoint Dean of Instruction and Student Services, North Centers [04-215] Action A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees appoint Deborah Ikeda as Dean of Instruction and Student Services - North Centers, with a salary of \$9,975.00, effective November 3, 2004. The motion carried unanimously.

Adjournment The meeting was adjourned at 6:15 p.m. by the unanimous consent of the Board.

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Isabel Barreras, Secretary, Board of Trustees  
State Center Community College District