

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704
****4:00 p.m.**, January 13, 2004

**** Please note that the Board will meet at 4:00 p.m. for a special closed session.
Open session is scheduled to begin at 4:30 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Delegations, Petitions, and Communications [see footnote, page 3]
- IV. Closed Session
 - A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor
- V. Open Session
 - A. Ratification of Chancellor's Contract
- VI. Introduction of Guests
- VII. Approval of Minutes, Meetings of December 9, 2003, December 16, 2003, and January 5, 2004
- VIII. Delegations, Petitions, and Communications [see footnote, page 3]
- IX. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Chancellor's Report Tom Crow
 - 2. Campus Reports Ned Doffoney, FCC
Tony Cantu, RC
Tina Masterson, NC
 - 3. Academic Senate Report Maggie Taylor, FCC

IX. Reports of Chancellor and Staff (continued)

4. Classified Senate Report Larry Dickson, FCC

5. California Community Colleges Equal
Employment Opportunity Regulations Randy Rowe

B. CONSIDERATION OF CONSENT AGENDA [04-01 through 04-18]

C. PERSONNEL

D. GENERAL

1. Consideration to Authorize Agreement with [04-19] Doug Brinkley
Burlington Northern and Santa Fe Railway
Company, Underpass Access Project, Fresno
City College

2. Presentation of Architect Design Schematics, [04-20] Doug Brinkley
Classroom Addition, Reedley College

3. Presentation on Old Administration Building, [04-21] Doug Brinkley
Fresno City College

4. Consideration to Authorize Consultant [04-22] Doug Brinkley
Services Agreement for California
Environmental Quality Act (CEQA)
Requirements, Old Administration
Building, Fresno City College

5. Consideration of Resolution of Intention to [04-23] Doug Brinkley
Dedicate Street Right-of-Way Easements,
Willow/International Site

X. Reports of Board Members

XI. Old Business

XII. Future Agenda Items

IX. Reports of Chancellor and Staff (continued)

- 4. Classified Senate Report Larry Dickson, FCC
- 5. California Community Colleges Equal Employment Opportunity Regulations Randy Rowe

B. CONSIDERATION OF CONSENT AGENDA [04-01 through 04-18]

C. PERSONNEL

D. GENERAL

- 1. Consideration to Authorize Agreement with Burlington Northern and Santa Fe Railway Company, Underpass Access Project, Fresno City College [04-19] Doug Brinkley
- 3. Presentation of Architect Design Schematics, Classroom Addition, Reedley College [04-20] Doug Brinkley
- 4. Presentation on Old Administration Building, Fresno City College [04-21] Doug Brinkley
- 5. Consideration to Authorize Consultant Services Agreement for California Environmental Quality Act (CEQA) Requirements, Old Administration Building, Fresno City College [04-22] Doug Brinkley
- 6. Consideration of Resolution of Intention to Dedicate Street Right-of-Way Easements, Willow/International Site [04-23] Doug Brinkley

X. Reports of Board Members

XI. Old Business

XII. Future Agenda Items

XIV. Closed Session

- A. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, President, Reedley College Search Process and Vice Chancellor-North Centers Search Process
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site

Property: Parcel Numbers: 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43

Agency Negotiator: Vice Chancellor-Finance and Administration
Negotiating Parties: To be determined
Under Negotiation: To be determined

XV. Open Session (if any)

XVI. Adjournment

The Board chairperson, under Board Policy 9320.1, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources, Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Cindy Spring, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
January 13, 2004

PERSONNEL

1. Employment and Resignation, Certificated Personnel [04-01]
2. Employment, Promotion, Change of Status, and Retirement,
Classified Personnel [04-02]
3. Consideration of Applications for 2004-2005 Sabbatical Leaves,
Reedley College and Fresno City College [04-03]

GENERAL

4. Consideration to Approve Out-of-State Travel, Dance Students,
Fresno City College [04-04]
5. Consideration to Adopt a Resolution in Support of Proposition 55,
The Kindergarten – University Public Education Facilities Bond Act
of 2004 [04-05]
6. Consideration to Adopt a Resolution in Support of the University of
California Locating a Medical School in Fresno, California [04-06]
7. Review of District Warrants and Checks [04-07]
8. Consideration to Approve 2004-05 Residence Hall Rate, Reedley College [04-08]
9. Consideration to Approve 2004-05 Tuition Rate, Out-of-State and
Nonresident Students [04-09]
10. Consideration of Application for Leave to Present Late Claim, Dorrie
O'Brien [04-10]
11. Consideration of Claim Against State Center Community College
District, Tracie Herd. [04-11]
12. Consideration to Authorize Lease Agreement with City of Dinuba,
Reedley College [04-12]
13. Consideration to Authorize Agreement with the Foundation for California
Community Colleges for the Early College High School Initiative, Fresno
City College [04-13]

14. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Food Based Menu Planning and Nutrient Standard Menu Planning Courses, Cal-Pro-NET Center, Fresno City College [04-14]
15. Consideration to Authorize Agreement with California Community Colleges Chancellor's Office for a Summer Institute to Train Faculty, Fresno City College [04-15]
16. Consideration to Authorize Agreement with Primedia Workplace Learning for the Purchase of a Web-Delivered Maintenance Technician Training Course, Fresno City College Training Institute [04-16]
17. Consideration to Accept Construction Project, LAN/WAN Renovations, Phase III, Districtwide [04-17]
18. Consideration to Accept Maintenance Project, Track Repairs, Ratcliffe Stadium, Fresno City College [04-18]

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 9, 2003

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., December 9, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Dorothy Smith, President
William Smith, Vice President
Patrick E. Patterson, Secretary
Isabel Barreras
H. Ronald Feaver
Phillip J. Forhan
Leslie Thonesen (left at 6:15 p.m.)
Norma Lara, Student Trustee, RC
Doug Crutchfield, Student Trustee, FCC

Also present were:

Tom Crow, Interim Chancellor, SCCC
Ned Doffoney, President, Fresno City College
Don Yeager, Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of Guests Ms. Norma Lara, Reedley College Student Trustee, introduced members of the Reedley College Associated Student Body.

Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC
Joan Edwards, Executive Director – SCCC Foundation
Terry Kershaw, Dean of Instruction and Student Services, NC
Michael Roberts, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC

Introduction of Guests
(continued)

Francis Sullivan, CSEA President and Staff, FCC
Kasey Oliver, Classified Senate President, RC
Larry Dickson, Classified Senate President, FCC
Gene Blackwelder, College Business Manager, RC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Michael Guerra, College Business Manager, FCC
Charles Francis, Director-Grant Funded Education, The Training
Institute
Ernie Smith, Associate Dean of Students-Career and Resource
Development, FCC
Candy Hansen, Director-Center for International Trade
Development, SCCCCD
Robert Fox, Dean of Students, FCC
Deborah Ikeda, Interim Dean of Instruction, FCC
Kimberly Perry, Dean of Instruction, RC
Cyndie Sine, Coordinator-Planning, Faculty Development &
Program Review, FCC
Natalie Alquinzon, Student, RC
Matthew Kalashian, Student, RC
Kenley Neufeld, Librarian, FCC
Jeff Josserand, Director of Classified Personnel, Personnel
Commission
Susan Liberty, Interim Associate Dean of Instruction-Humanities,
FCC
Frank Quintana, Associate Dean of Instruction-Fine, Performing,
and Communication Arts, FCC
Rosemary Ambriz, Student, RC
Stephanie Guttirez, Student, RC
Mayra Gonzalez, Student, RC
Victoria Villegomez, Student, RC
Lindsay Turk, Student, RC
Anna Cantu, Student, RC
Maile Mesalay, Student, RC
Tizoc Lopez, Student, RC
Bob Boyd, Instructor, FCC
Carol Tito, CTC
Cris Monahan-Bremer, Director of Marketing and
Communications, FCC
Gennean Brown, Instructor, FCC
Gerri Santos, Counselor, FCC
Jim Studebaker, Instructor, RC
Cinthia Hagopian, Student, RC
Richard Barkley, Student, RC
Elizabeth Lopez, Student, RC
Sheryl Young-Manning, Instructor, MC
Roger Hitchcock, Instructor, CC
Jon Renwick, Instructor, CC

Approval of Minutes	The minutes of the Board meeting of November 4, 2003, were presented for approval. A motion was made by Mr. Forhan and seconded by Ms. Barreras to approve the minutes of the November 4, 2003, meeting as presented. The motion carried unanimously.
Delegations, Petitions, and Communications	Mr. Zwi Reznik, AFT President, expressed his concerns regarding the impasse declared in connection with the negotiations process. Mr. Kenly Neufeld, Fresno City College Librarian, also voiced his concerns regarding the changes in the medical benefits plan.
Election of Officers and Adoption of Board Calendar [03-240] <i>President</i>	Ms. Smith called for the nomination of officers. Mr. Forhan nominated Mr. Smith for the office of President. The nomination was seconded by Mr. Feaver. The nomination carried unanimously.
Special Presentation	Mr. Smith presented a memento of the Board's appreciation to Ms. Smith for her outstanding and dedicated service as Board President for 2002-03. Ms. Smith stated that she has enjoyed serving as president of the Board. Her heart has always been with the District and she will continue to work hard for the colleges and centers.
Election of Officers and Adoption of Board Calendar [03-240] (continued) <i>Vice President</i>	Mr. Thonesen nominated Mr. Patterson for the office of Vice President. The nomination was seconded by Ms. Smith. Mr. Forhan moved that the nominations be closed. Ms. Smith seconded the motion. The nomination carried unanimously.
<i>Secretary</i>	Ms. Smith nominated Ms. Barreras for the office of Secretary. The nomination was seconded by Mr. Patterson. The motion carried unanimously.
Board Representative, County Committee on School District Organization	Mr. Smith asked for nominations for Board Representative, County Committee on School District Organization. Ms. Barreras volunteered to serve as the representative, and the Board was in agreement.
Legislative Representative	Mr. Smith asked for nominations for Legislative Representative. A motion was made by Mr. Feaver and seconded by Ms. Smith that Mr. Thonesen continue as the Legislative Representative. The motion carried unanimously.

Fresno Area Self-Insured Benefits Organization (FASBO)

Mr. Smith asked for nominations for a representative to serve on the Fresno Area Self-Insured Benefits Organization. It was agreed that Mr. Forhan will continue as the Board's representative.

SCCC Foundation Board

Mr. Smith advised that currently the Board representatives on the Foundation Board are he and Adolfo Corona. He stated that since he was elected as Board President this evening, he would prefer to not be on the Foundation Board at this time. Ms. Smith and Mr. Forhan volunteered to serve as the Board's representatives on the Foundation Board. The Board was in agreement.

Board Calendar

Mr. Smith reviewed the 2004 calendar dates. Mr. Forhan questioned if people from the community attended the meetings in Oakhurst and Clovis. He stated that if the Board agrees to continue meeting at these sites, there should be some outreach in advance to improve community attendance.

A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees adopt the Board Calendar as presented, with the June 1, 2004, meeting to be held in Oakhurst, and the August 3, 2004, meeting to be held at the Clovis Center. The motion carried unanimously.

Interim Chancellor's Report

Dr. Crow offered his thanks and appreciation to Trustee Dottie Smith for her leadership this past year as President of the Board.

This Friday morning at Fresno City Hall, we will be honoring the graduates of Leadership State Center Class III. Leadership State Center has given the participants the opportunity to learn more about the operation of the District, engage in discussions on leadership topics, and hear from speakers from the local educational community.

The Regional Jobs Initiative has been getting plenty of attention lately. The plan is to add 30,000 new jobs in the area in the next five years. The District has made a strong commitment to this much needed initiative. It is our plan that State Center will be a major training provider in all of the seven areas. All of the colleges and centers are playing an active role in the organization and implementation of this plan.

The budget deal-making in Sacramento is still on-going. Proposition 55, which is the \$12.3 general obligation bond for K-14 school construction, is still in the middle of the budget negotiations. It is Governor Schwarzenegger's preference to move this bond issue to November, rather than March. The new

Interim Chancellor's Report (continued)

deadline for a budget deal has been set for tomorrow, subject to change.

If the school construction bond election remains in March, the District will be playing a strong leadership role in organizing a local campaign along with the other educational entities in the area. State Center has approximately \$46 M in projects in Proposition 55.

Campus Report, Fresno City College

Dr. Doffoney reported on the following from Fresno City College:

- The Paralegal program has been named as one of the top 100 paralegal programs in the nation by The Paralegal News.
- The annual Holiday Baskets project is underway and donations are now being accepted to help provide 300 baskets to needy students.
- The men's soccer team played in the Final Four of the state championships this past weekend in Lemoore.
- The FCC choir has been invited to perform Verdi's Requiem with the NAU Concert Choir and Flagstaff Chorale in Germany this summer.

Campus Report, Reedley College

From Reedley College, Mr. Blackwelder reported:

- The college's engineering students won the Engineering Design Competition at CSU, Fresno on November 1.
- Tiger Business Connections and The Marjaree Mason Center hosted a Domestic Violence Prevention Seminar at Reedley College on December 1.
- The annual holiday luncheon for the college faculty and staff will be held on December 19 at 11:30 a.m. in the Reedley College Cafeteria.
- The Community Band and Jazz Ensemble will hold its "Celebrate the Season" concert on December 19 at 7:30 p.m. in the Forum Hall.
- Twenty Health Care Interpreter Program students will receive certificates at a graduation ceremony on December 20.

Campus Report, North Centers

Dr. Yeager reported the following from the North Centers:

- U.S. Representative George Radanovich spoke to students and community members at the Madera Center on December 1.
- The Educational Lecture Series at the Madera Center will continue on January 21 at noon with Patricia Sanchez, an English Teacher at Thomas Jefferson Middle School, as the speaker.

Campus Report,
North Centers
(continued)

- The North Centers Associated Study Body is planning holiday celebrations on December 10 at the Clovis Center and December 11 at the Madera Center. The ASB is also conducting a toy drive for Children's Hospital.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported that the Senate has had discussion on the following items since their September report to the Board:

- Proposed Final Draft, SCCC Academic Accommodation Review Procedures
- Program Review Handbook
- Admissions/Records Procedures and Forms
- Selection of the Student Athlete Retention Program as the Senate's nominee for the prestigious State Academic Senate Exemplary Program Award.
- Approval of Common Catalog statements
- Election of 2004 officers
- Approval of the addition of the North Centers Faculty Council President to the Academic Senate Executive Committee.

Mr. Nishinaka also welcomed back Trustee Ron Feaver to the Board of Trustees and congratulated Kim Perry on her appointment as Dean of Instruction at Reedley College.

Classified Senate
Report

Mr. Kasey Oliver, Reedley College Classified Senate President, reported on:

- Leadership State Center III has been a great experience for him. He invited everyone to attend the graduation ceremony at City Hall on Friday at 8:00 a.m.
- The Senate is adopting two families for the holiday season.
- Classified Professionals Night at the Fresno Falcons game.

Mr. Oliver noted that this will be his last meeting as he will begin taking classes in January.

Student Grading Report

Dr. Crow introduced the presentation by stating that this report is in response to concerns expressed by some of the Board members. Dr. Felix Aquino reviewed information regarding student grade point averages and grade distribution throughout the District.

Board members questioned if students are getting the help they need before making the decision to drop a class, services provided to struggling students that are just entering college, students that

Student Grading Report
(continued)

apply for Pell grants and then drop their classes, decrease in transfers to CSUF, and the preponderance of A's that are given and yet students fail the CBEST.

Student Learning
Outcomes Report

Dr. Felix Aquino, Ms. Deborah Ikeda, Ms. Kim Perry, and Dr. Terry Kershaw discussed the meaning of student learning outcomes, what a complete assessment program would look like in ten to twelve years, and student learning outcomes activities which would include faculty and staff development, curriculum review and program review.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Forhan that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Employment,
Certificated Personnel
[03-241]
Action

approve certificated personnel recommendations, Item A, as presented. (List A is herewith made a part of these minutes as Appendix I, 03-241).

Employment,
Promotion, Change of
Status, Transfer, and
Resignation, Classified
Personnel
[03-242]
Action

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 03-242).

Consideration to
Approve Additional
Registration Assistant
Positions, Fresno City
College
[03-243]
Action

approve the limited term positions for the specific dates and hours as follows:

REGISTRATION ASSISTANT - POSITION #1

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

REGISTRATION ASSISTANT - POSITION #2

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

REGISTRATION ASSISTANT - POSITION #3

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

Consideration to
Approve Additional
Registration Assistant
Positions, Fresno City
College
[03-243]
Action
(continued)

REGISTRATION ASSISTANT - POSITION #4

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 25, 2004 = 40 hours
April 1, 2004 through April 29, 2004 = 64 hours
May 6, 2004 through May 27, 2004 = 32 hours
June 3, 2004 through June 24, 2004 = 32 hours

Consideration to
Approve Two Limited
Term Sign Language
Interpreter IV Positions
at Fresno City College,
Spring 2004
[03-244]
Action

approve the addition of two limited term Sign Language
Interpreter IV positions at Fresno City College for the Spring
2004 semester.

Consideration to
Approve New
Classification
Specifications, Sign
Language Interpreter V
[03-245]
Action

approve the new classification and examples of duties for a Sign
Language Interpreter V, as presented.

Consideration to
Approve the Hiring of
Limited Term
Bookstore Sales Clerk I
Positions, Spring 2004
[03-246]
Action

approve 80 limited term Bookstore Sales Clerk I positions for the
Spring 2004 semester.

Consideration to
Approve Curriculum
Proposals, Spring 2004
through Fall 2005,
Fresno City College
and Reedley College
[03-247]
Action

approve the Fresno City College and Reedley College curriculum
proposals as presented.

Consideration to
Approve Out-of-
Country Travel, Fresno
City College Choir
[03-248]
Action

approve out-of-country travel for 40 choir members to perform with the Northern Arizona University Singers in the Rothenberg, Germany Choral Festival and the Germany-Prague-England Choir Tour from May 19-29, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[03-249]
Action

review and sign the warrants register for the period October 28, 2003, to November 26, 2003, in the amount of \$11,427,055.66; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period October 16, 2003, to November 24, 2003, in the amount of \$359,964.34.

Consideration of Report
of Investments
[03-250]
Action

accept the Quarterly Performance Review as provided by the County of Fresno, for the quarter ending September 30, 2003.

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education for Tech
Prep Transportation
Industry Sector Project,
State Center
Consortium
[03-251]
Action

- a) adopt a Resolution authorizing an agreement with the California Department of Education, which provides for funding in the amount of \$123,892.00 and extends the period of performance for the Tech Prep Transportation Industry Sector Project from June 30, 2003, to September 30, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education to Create
Interactive Network,
State Center
Consortium
[03-252]
Action

- a) adopt a Resolution authorizing an Agreement with the California Department of Education to create an interactive network with funding in the amount of \$165,000.00 for the period October 1, 2003, through September 30, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Authorize
Cost/Resource Sharing
Agreement with Fresno
County Workforce
Investment Board,
Fresno City College
[03-253]
Action

- a) authorize entering into an Agreement with the Fresno County Workforce Investment Board to operate a One-Stop System to assist individuals looking for a job or job training;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor, Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Donate Surplus Hay
Equipment to El
Capitan High School
[03-254]
Action

authorize disposal of District Surplus Hay Equipment located at Reedley College, via donation to El Capitan High School in Lakeside, California, in accordance with applicable codes and policy.

Consideration of Bids,
Construction of Water
Improvements, Reedley
College
[03-255]
Action

award Bid #0304-13 in the amount of \$64,861.00 to Hobbs Construction, the lowest responsible bidder for Construction of Water Improvements at Reedley College, and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to Sign an Agreement on behalf of the District.

*****End of Consent Agenda*****

Public Hearing on the
District's Initial
Proposal to the Part-
Time Faculty Contract
Reopener Presented by
State Center Federation
Local 1533, CFT/AFT,
CIO/AFL
[03-256]
No Action

Mr. Rowe stated that Government Code Section 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold public hearings on the proposals of the employee group and those of the Board. The Public Hearing for the State Center Federation of Teachers Part-Time Faculty Initial Proposal was held on November 4, 2003. The District's Initial Proposal to the Part-Time Faculty is as follows:

The collective bargaining proposal submitted herein by the State Center Community College District Board of Trustees is expressly pursuant to the Educational Employment Relations Act and Article I, TERM OF AGREEMENT and ARTICLE V WAIVER OF BARGAINING, of the current Collective Bargaining Agreement between the parties. It is the intention of the State Center Community College District Board of Trustees to bargain in good faith over the proposals submitted by the respective parties.

Any article or section proposed for amendment by the Exclusive Representative in accordance with Article I, shall be deemed herein to remain unchanged in the Collective Bargaining Agreement unless otherwise expressly stated.

Public Hearing on Part-Time Faculty Initial Proposal for Contract Reopener Presented by State Center Federation Local 1533, CFT/AFT, CIO/AFL [03-256]
No Action
(continued)

ARTICLE I
TERM OF AGREEMENT

ARTICLE I, TERM OF AGREEMENT, shall remain unchanged except for the following amendment:

This Agreement between the State Center Community College District (District) and the State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO (Federation) covering part-time faculty members (hereinafter also referred to as part-time academic employees, unit members) is effective July 1, ~~2002~~ **2003** or on the date the Agreement is ratified and approved by both parties, whichever is later, and will remain in full force and effect through ~~June 30, 2005~~ **June 30, 2006**.

ARTICLE V
WAIVER OF BARGAINING

ARTICLE V, WAIVER OF BARGAINING, shall remain unchanged except for the following amendments:

Section 2.

The District and Federation agree that except as expressly set forth herein, this contract shall not be subject to reopening on any item for the duration of the Agreement unless mutually agreed to by the parties. Neither party is obligated to agree to reopen this contract except as stated herein, and any agreement to reopen this contract must be signed in writing by both parties. The contract will run through June 30, ~~2005~~ **2006**. The Federation's initial proposals for the ~~2005-2006~~ **2006-2007** school year will be presented to the Board of Trustees no earlier than ~~January 1, 2005~~ **the later date of when the State of California budget is signed into law for the 2006-2007 school year and the District's budget is adopted.**

Section 3. Reopener Negotiations

The District and the Federation agree to reopen salary negotiations and ~~two (2) articles of choice by each party~~ for the ~~2003-2004~~ **2004-2005** and ~~2004-2005~~ **2005-2006** school years. The Federation's initial proposal for the ~~2003-2004~~ **2004-2005** and ~~2004-2005~~ **2005-2006** school years will be presented to the Board of Trustees no earlier than ~~August 1, 2003 and August 1, 2004~~ **the later date of when the State of California budget is signed into law and the District's budget is adopted in each respective year.**

Public Hearing on Part-Time Faculty Initial Proposal for Contract Reopener Presented by State Center Federation Local 1533, CFT/AFT, CIO/AFL [03-256]
No Action
(continued)

ARTICLE XV
COMPENSATION

ARTICLE XV, COMPENSATION, shall remain unchanged except for the following amendment:

Section 1. Salary Compensation for members of the part-time faculty bargaining unit shall include but not be limited to:

- 1.1 Salary as memorialized in the existing Agreement
- 1.2 Class Advancement
- 1.3 Salary-Fringe Impact
- 1.4 Additional costs as related to the implementation of the Agreement

The District is currently uncertain as to whether it will receive its full funding for the 2003-2004 school year due to ongoing state budget developments. As a result, the District is unable to propose a compensation offer until it has sufficient information regarding the District's budget for 2003-04.

Public Hearing

Mr. Smith convened a public hearing at 5:56 p.m. There being no comments from the public, the hearing was closed at 5:57 p.m.

Consideration to Approve the 2004-2007 District Strategic Plan [03-257]
Action

Dr. Crow stated that at the November 4, 2003, Board meeting, the administration provided an overview of the strategic planning process and a draft copy of the 2004-2007 District Strategic Plan for the Board's review. Upon approval of the Plan by the Board of Trustees, an implementation plan for the completion of each goal will be established.

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the 2004-2007 District Strategic Plan as presented. The motion carried unanimously.

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Food and decorated tree distribution to needy families in the community.
- Party for children at the Child Development Center that included a visit by Santa and gifts.
- Preparation for finals week.

Board Reports
(continued)

Doug Crutchfield, Fresno City College Student Trustee reported on:

- Last week of class and preparation for finals.
- The FCC ASG won the Tug-O-War competition against the Reedley ASG held at the “Battle of the Pump” football game between Fresno City College and Reedley College on November 15.
- The “Kiss the Cow” fundraiser sponsored by the FCC ASG produced over \$300.00 in proceeds to benefit the annual gift basket charity. The event took place at the Producer’s Bowl football game on November 22.

Mr. Forhan stated that he was pleased to receive the Business Plan for the Training Institute and expressed his appreciation to Mr. Charles Francis for his leadership on the project.

Ms. Barreras stated that she has enjoyed her first year on the Board and extended her best wishes for the holiday season.

Mr. Thonesen reported that he attended the San Francisco/Reedley College NorCal Championship game last week. He noted that he was proud of the respect shown by the Reedley College team during the national anthem.

Mr. Patterson stated that he attended Congressman Radanovich’s visit at the Madera Center. He was impressed with the Congressman’s candid remarks to the students and community members.

Mr. Smith noted that he recently participated in a field trip for his daughter’s environmental class. A member of the U.S. Forest Service addressed the class and was very complimentary of Reedley College’s forestry program. Mr. Smith stated that he also attended the CSEA Christmas brunch last Saturday. He extended his appreciation to Francis Sullivan and wished him well in his retirement. The football teams had a good season, even with the glitches. He thanked the players and coaches and wished everyone a happy holiday season.

Old Business

Mr. Forhan expressed his concern regarding the cost for the Old Administration Building studies. Dr. Crow advised that this item will be addressed at the January Board meeting.

Future Board Items

Ms. Smith stated that she would like an update on the nursing program; i.e., number of graduates, partnerships with hospitals, etc.

Future Board Items
(continued)

Mr. Forhan requested a report on common course numbers and common degrees.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Associate Dean of Instruction-Humanities Division, Fresno City College

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search Process

Mr. Smith declared a recess at 6:15 p.m.

Open Session

The Board moved into open session at 7:30 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, in closed session gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations and CSEA negotiations, gave direction regarding the contract of an academic administrator, and gave direction regarding the Chancellor search process.

Consideration to
Appoint Associate
Dean of Instruction –
Humanities Division,
Fresno City College
[03-258]

A motion was made by Ms. Smith and seconded by Mr. Patterson that the Board of Trustees appoint Michael Roberts as the Associate Dean of Instruction – Humanities Division at Fresno City College, with a monthly salary of \$7,559.27, effective January 2, 2004. The motion carried by the following vote:

Action

Ayes - 6
Noes - 0
Absent - 1 (Mr. Thonesen)

Adjournment

The meeting was adjourned at 7:34 p.m. by the unanimous consent of the Board.

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

IB:cs

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 5, 2004

Call to Order A special meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 8:05 a.m., January 5, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William Smith, President
Patrick E. Patterson, Vice President
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Dorothy Smith
Leslie W. Thonesen

Also present were:

Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD
Cindy Spring, Executive Secretary to the Chancellor, SCCC

Delegations, Petitions,
and Communications There were no delegations, petitions, and communications.

Closed Session Mr. Smith stated that the Board, in closed session, will be discussing:

PUBLIC EMPLOYMENT, Pursuant to Government Code
Section 54957, Consideration to Appoint Chancellor

The Board moved into closed session at 8:06 a.m.

Open Session The Board moved into open session at 8:40 a.m.

Report of Closed
Session Mr. Smith reported that the Board, in closed session, discussed the appointment of the new Chancellor and at this time he would entertain a motion for the appointment.

A motion was made by Mr. Thonesen and seconded by Mr. Feaver that the Board of Trustees appoint Dr. Thomas A. Crow as Chancellor of the State Center Community College District, effective January 1, 2004, subject to the salary and benefit package being reviewed by outside counsel. The motion carried by the following roll call vote:

Report of Closed
Session (continued)

Mr. Forhan - abstained
Ms. Smith - aye
Mr. Feaver - aye
Mr. Thonesen - aye
Ms. Barreras - aye
Mr. Patterson - aye
Mr. Smith - aye

Adjournment

The meeting was adjourned at 8:43 a.m. by the unanimous consent of the Board.

IB:cs

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Employment and Resignation,
Certificated Personnel

ITEM NO. 04-01

EXHIBIT: Certificated Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A and B, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Bates, Todd	RC	IV, 5	\$29,094	Natural Resources Instructor

(New Applicant)

(Temporary Contract, January 12, 2004 – May 21, 2004)

Mazzoni, Amie	RC	III, 3	\$25,104	Natural Resources Instructor
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(Former Adjunct Faculty)

(Temporary Contract, January 12, 2004 – May 21, 2004)

Shellenberg, Matthew	FCC	V, 1	\$26,178	English Instructor
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(Current Adjunct Faculty)

(Temporary Contract, January 14, 2004 – May 21, 2004)

Turner, Victorria	FCC	IV, 6	\$61,387	Nursing Instructor
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(Current full-time temporary faculty)

(Categorically funded contract, January 14, 2004 – June 30, 2004)

B. Recommendation to accept a resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Yeager, Don C.	North Centers	February 13, 2004	Vice Chancellor-North Centers

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Turner, Victorria	FCC	IV, 6	\$61,387	Nursing Instructor

(Current full-time temporary faculty)

(Categorically funded contract, January 14, 2004 – June 30, 2004)

B. Recommendation to accept a resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Yeager, Don C.	North Centers	February 13, 2004	Vice Chancellor-North Centers

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Employment, Promotion, Change of Status,
and Retirement, Classified Personnel

ITEM NO. 04-02

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through K, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Rosa, Roy	FCC	Financial Aid Asst I Position No. 2483	57-A \$3324.75	11/24/03
Kostin, Yury	FCC	Financial Aid Asst I Position No. 2428	57-A \$3224.75	12/1/03
Mayhew, John	OC	General Utility Worker Position No. 6004	46-A \$15.30/hr	12/1/03
Silva, Sonny	FCC	Financial Aid Asst I Position No. 2445	57-A \$3224.75	12/1/03
Word, Douglas	RC	Custodian Position No. 3038	41-A \$2339.83	12/3/03
Hernandez, Claudia	FCC	Financial Aid Asst I Position No. 2446	57-B \$3386.75	12/8/03

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Barrett, Jeff	FCC	Theatre Manager	\$20.50/hr.	12/1/03
Anderson, Gina	DO	Accounting Clerk III	\$14.94/hr.	12/3/03

C. Recommendation to employ the following person as limited term (Ed Code 88105):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
McNamer, Darleen	DO	Department Secretary	\$13.51/hr.	12/9/03

- D. Recommendation to re-employ the following person as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Carr, William	FCC	Mobility Driver	\$10.08/hr.	11/24/03 thru 11/25/03

- E. Recommendation to re-employ the following person as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Attolico, Sharon	FCC	Registration Assistant	\$10.30/hr.	1/5/04 thru 3/3/04

- F. Recommendation to re-employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Wharton, Kathy (Retiree on special assignment)	DO	Exec Sec to Chancellor	\$26.84/hr.	11/13/03
Agrifoglio, Mary (Retiree on special assignment)	RC	Accounting Tech II	\$20.50/hr.	1/2/04 thru 1/29/04
Pavlovich, Frances (Retiree on special assignment)	RC	Administrative Assistant	\$21.53/hr.	1/2/04 thru 6/30/04

- G. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step	Date
Hernandez, Cynthia	FCC	Office Assistant I Position No. 2425 to Financial Aid Asst I Position No. 2430	38-A \$2025.67 to 57-A \$3224.75	12/1/03
Nicholes, Gary	FCC	Financial Aid Asst. I Position No. 2420 to Financial Aid Asst. II Position No. 2447	57-C \$3554.25 to 60-C \$3826.50	12/5/03

H. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Larios, Cheryl	DO	Police Officer Position No. 1090 to Police Officer Position No. 1090	57-A \$3547.23 to 57-C \$3909.68	8/1/03
(Correction in salary step placement per Personnel Commission)				
Estrada, Ruthina	FCC	Administrative Aide Position No. 2040 to Administrative Asst Position No. 2045	53-E \$3757.00 to 53-E+5% \$3944.85	10/8/03 thru 11/20/03
(Additional Compensation for "working out of class")				
Faith, Linda	FCC	Department Secretary Position No. 2011 to Administrative Asst Position No. 2045	44-C \$2592.17 to 44-C+5% \$2721.78	10/8/03 thru 11/20/03
(Additional Compensation for "working out of class")				
Schmidt, Susan	FCC DO	Office Assistant II Position No. 2260 to Office Assistant III Position No. 1091	41-D \$2521.58 to 48-B \$2721.08	11/24/03
(Limited Term Assignment pending recruitment and selection)				
Verduzco, Ishmael	MC	Financial Aid Asst I Position No. 4024	57-B \$3386.75	12/15/03
(Employee was laid off due to lack of funds and rehired as a FAI.)				

I. Recommendation to approve the change of status of the following person employed as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Hernandez, Randall	FCC	Lib Learn Res Asst I to Office Assistant II	\$11.67/hr. to \$12.57/hr.	12/4/03

- J. Recommendation to approve the change of status of the following person employed as limited term (Ed Code 88105):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Carr, William	FCC	Educational Advisor to Department Secretary	\$18.60/hr. to \$13.51/hr.	12/3/03
(Limited Term Assignment while employee is out on leave.)				

- K. Recommendation to approve the retirement of the following regular employee:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Pelham-Wiley, Emma	FCC	Nurs Skills Res Asst Position No. 2113	62-E \$4646.17	12/24/03

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration of Applications for 2004-05
Sabbatical Leaves, Fresno City College and
Reedley College/North Centers

ITEM NO. 04-03

EXHIBIT: None

Background:

Provision is made in Article XIV-A, Section 7, Paragraph B(2), of the current District/Federation Agreement for the granting of a maximum of 12 sabbatical leaves to eligible unit members in 2004-2005. The apportionment of these leaves provides that nine are available to Fresno City College and three to Reedley College/North Centers applicants during the 2004-2005 academic year. The Fall 2002 and Spring 2003 Sabbatical Leave Reports will be mailed to the Board of Trustees in February.

The Sabbatical Leave Committees for Fresno City College and Reedley College/North Centers have processed applications for sabbatical leaves and have forwarded the committees' recommendations, which have been approved by the college presidents for Board consideration.

Recommendation:

It is recommended that the Board of Trustees, pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers, grant the following sabbatical leaves to Fresno City College and Reedley College/North Centers staff members during the 2004-2005 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

**FRESNO CITY COLLEGE
SABBATICAL LEAVE RECOMMENDATIONS
2004-05**

SUMMARY OF PROPOSAL:

Allen Beck - Social Science/Anthropology Travel
Spring 2005

Mr. Beck plans to travel independent of tour groups and using surface transportation, various portions of Ghana, Burkina Fasso, Mali, Niger and Chad. Before and while traveling, he will survey literature on the history and cultures of these African nations. He will study the people of ethnography, and what post-colonial nationhood and globalization has brought these people. He wants to observe the influence of World Bank and IMF projects. He intends to probe the interface between Christianity, Islam, and African religions. He wants to visit national parks to observe primates (monkeys, chimpanzees) in their native domain. He plans to visit the paleanthropological sites of the earliest possible human-like form (*Sahelanthropus tchadensis*). He will integrate this information into his classroom presentations and share his research with his colleagues.

Joan Frese – Business/Info Systems Organized Study and Research
Fall 2004/Spring 2005

Ms. Frese plans to learn XML (Extended Markup Language) in order to teach XML for the IS Department as part of the webmaster program. She will use her sabbatical to learn Camtasia and add videos to online class websites. She will research the programming languages C++NET and C+ to determine which is the best language to teach in the IS department, and then learn the language. She will learn the most current and relevant C programming language. Ms. Frese will complete the necessary curriculum forms to create a class teaching XML and a class teaching the current C programming language, which will help keep the IS Department curriculum at the cutting edge.

Item No. 04-03 (continued)

Clifford Garoupa – Social Science/Human Services Research and Travel
Spring 2005

Mr. Garoupa intends to travel to Southern Europe to study both drug policy and treatment programs, particularly in Spain and Portugal. Both Spain and Portugal have basically decriminalized drugs, and they also are instituting a “treatment on demand” policy with regards to drug use. Mr. Garoupa hopes to become familiar with these European countries policies concerning illegal drugs and their treatment of drug users and drug addicts. Their policies have changed profoundly within the past five years, and it would provide him with a much different perspective compared to American drug policy. Mr. Garoupa will integrate this information into his curriculum.

Robyn Hart – Business & Technology Research
Fall 2004

In an effort to support the regional jobs initiative, the proposed sabbatical leave will be used to identify key elements and develop a “Corporate Online College” for local businesses while evaluating the need for specific online coursework. Employers will be interviewed to assess the skills and training necessary for instruction to meet their needs via online coursework. Key performance indicators will also be identified and integrated into the project in an effort to obtain release time for online coursework. Based upon interview data, a booklet depicting the various work skills necessary for a successful work experience placement of our students will be developed and made available to all FCC work experience students. In addition, this sabbatical will allow for the development of relationships with more local employers for student job placement/resources.

James Makofske – Business/Accounting/Info Systems Organized Study
Fall 2004

Mr. Makofske wishes to engage in a plan of organized study to prepare for and complete a series of extensive, thorough and technical examinations (6 each) that lead to the “Microsoft Certified System Administrator” (MCSA) designation. This designation denotes an individual that is expert in the Information Technology (IT) area of implementing, managing and maintaining the typically complex computing environment of medium to large sized companies. The objective is to increase his technical expertise in the information technology area; no other faculty member

Item No. 04-03 (continued)

has this credential. Mr. Makofske will possess the required experience to become qualified to teach students in this area and enable them to become certified and qualify for high paying, career positions in the IT field after completion of his sabbatical. This sabbatical will increase the depth of the IS Department course offerings, put the department at the forefront of technology training and improve the prestige of the college and District.

**Mary Ann Mateo-Laeno – Social Science/Child Development Research, Travel and Educational Service Project
Fall 2004**

During this requested sabbatical Mrs. Mateo-Laeno proposes to visit and investigate at least six other Child Development labs throughout California and the Southwest. These visits will enable her to obtain and compare information regarding lab orientations and policies for meeting the diverse populations of lab students. She also proposes to use her sabbatical leave to enhance her computer skills by aggressively learning Power Point and receiving training and technical assistance on how to design and create a web page. Gaining these skills will allow her to achieve the next goal of this proposal which is to create Power Point presentations for the Child Development classes, lab student orientations, and orientations for practicum students and student aides. This information will then be included on a web page for the Child Development Center.

**Joyce Pinkard – Humanities/Foreign Languages Research and Travel
Fall 2004**

Ms. Pinkard's plans are to attend, observe and participate in select Spanish classes for native speakers at community colleges and universities in California, Florida, and New Mexico. This will help improve our Spanish for native speakers classes by incorporating ideas learned from the sabbatical that address the needs of those who have native oral abilities without any of the skills to succeed in an academic or business environment. These visitations will lay the groundwork for an additional course in the native speaker strand in our department. She hopes to learn techniques that will address the particular needs of heritage speakers of Spanish, focusing on courses at the early stages of literacy development in the students' native language.

Item No. 04-03 (continued)

**William Syvertsen – Business Administration Organized Study, Research and Travel
Spring 2005**

Mr. Syvertsen's current responsibilities within the Business Division (Business Administration Department) are to provide instruction in General Business (BA 10), Small Business Management (BA 38) and Entrepreneurship (BA 51). A component of each of these areas is franchising. Franchising is becoming the dominant way of doing business in the Information Age. Mr. Syvertsen is proposing a sabbatical leave that affords him the time to explore franchising in depth. This will benefit my students in each of the above named courses through the use of current information on trends and options. In addition, it will give him the exposure to effectively write new curriculum dealing with franchising.

**Thomas Yarbrough – Math, Science & Engineering Organized Study & Travel
Spring 2005**

Mr. Yarbrough proposes to increase participation by underrepresented groups in the engineering, science, and technology programs available at FCC. He will develop an easily accessible geographic information system (GIS) database of demographic data for more focused and efficient recruitment efforts among the target populations. He will use 2002 census data and currently available GIS software to "extract, query, download, and analyze" the demographic information and present it in an easily comprehended graphical format. He intends to publish the database and inquiry tools for use by faculty and staff in identifying target populations for other projects. This tool will be used to develop focused recruitment materials.

**REEDLEY COLLEGE/NORTH CENTERS
SABBATICAL LEAVE RECOMMENDATIONS
2004-05**

Richmond Garrigus - Spring 2005

Rich Garrigus will develop resource materials for English 126 to include an annotated list of novels and biographies with an emphasis on those with a multicultural/international connection. This list will be particularly useful for those involved in learning communities in the areas of history, political science, psychology, sociology and biology.

Felisa Heller - Fall 2004

Felisa Heller will spend the semester in Spain researching and developing curriculum for a *Spanish for Educators* course in conjunction with the director of a group of rural elementary schools in Ariño and Alloza, Spain. While in Spain, she will also research the possibility of a Spanish course focused on the agricultural community. In addition, Felisa will continue taking courses from UCLA Extension which will lead to an online teaching certificate.

Steve Norton - Spring 2005

Steve Norton will take self-guided, online courses and training sessions in the application of Adobe Photoshop 7 and Corel Painter 8 which are industry standard editing and painting software applications. Upon completing the courses, he will develop a body of work in the areas of digital art for print, web and animation to use as teaching examples.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Approve Out-of-State
Travel, Dance Students, Fresno City College

ITEM NO. 04-04

EXHIBIT: None

Background:

Fresno City College is requesting Board approval for out-of-state travel for 11 dance students to attend the American College Dance Festival, hosted by Scottsdale Community College in Scottsdale, Arizona, from March 13-17, 2004. The advisors accompanying the students will be Cristal Tiscareno and Debra De Rosa Parola. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of- state travel for 11 dance students to attend the American College Dance Festival, hosted by Scottsdale Community College in Scottsdale, Arizona, from March 13-17, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Adopt a Resolution in Support
of Proposition 55, The Kindergarten – University
Public Education Facilities Bond Act of 2004

ITEM NO. 04-05

EXHIBIT: Resolution

Background:

Proposition 55 is on the March 2004 ballot for the voters' consideration. The bond measure would provide \$14.8 billion for facilities Kindergarten – University. The State Center Community College District would receive approximately \$46 million from Proposition 55. Local projects receiving funding from the ballot measure would include Phase I construction for Willow/International, remodel of the Technical and Industrial Building at Fresno City College, and initial design for the remodel of the Student Services Building at Fresno City College.

Recommendation:

It is recommended that the Board of Trustees approve Resolution No. 04-05, Support of Proposition 55, The Kindergarten – University Public Education Facilities Bond Act of 2004.

**BEFORE THE BOARD OF TRUSTEES
OF STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

**IN RE THE MATTER OF) RESOLUTION No. 04-05
SUPPORT OF PROPOSITION 55,)
THE KINDERGARTEN –)
UNIVERSITY PUBLIC)
EDUCATION FACILITIES BOND)
ACT OF 2004**

WHEREAS, California's K-12 schools, community colleges, and public universities face tremendous needs in classroom construction, restoration and earthquake retrofitting; and

WHEREAS, more than 2.4 million students are enrolled in California's public higher education system, which includes the University of California, the California State University, and the California Community Colleges; and

WHEREAS, the Kindergarten-University Public Education Facilities Bond Act of 2004 will help prepare students for the workplace of the 21st century and high-skilled, high-wage jobs; and

WHEREAS, more than \$35 billion per year is contributed to the state's economy through California's three higher education systems, and there is a direct correlation between California's future economic and cultural prosperity and the availability of educational opportunities for its citizens through community colleges and other higher education institutions; and

WHEREAS, the total unmet facilities needs for the community college system have been estimated at approximately \$14.8 billion to fund needed new facilities and upgrade existing buildings to meet enrollment growth and provide students access to new technologies; and

WHEREAS, the Kindergarten-University Public Education Facilities Bond Act of 2004 would provide \$2.3 billion for public higher education facilities including \$920 million over the next two years for the California Community Colleges for building projects to serve the educational needs of the system's 1.75 million students; and

WHEREAS, California's historical policy of access to higher education for all eligible students is threatened, and

WHEREAS, passage of the Kindergarten-University Public Education Facilities Bond Act of 2004 would provide the State Center Community College District with funds to construct Phase I of the Willow/International campus, renovate the Technical and Industrial buildings at Fresno City College, and provide initial design for the renovation of the Student Services Building at Fresno City College; and

WHEREAS, the State Center Community College District believes that every effort should be made to inform voters about the impact of passage of the Kindergarten-University Public Education Facilities Bond Act of 2004 on local residents and students and their community colleges; now

THEREFORE, BE IT RESOLVED that the Board of Trustees of the State Center Community College District supports the Kindergarten-University Public Education Facilities Bond Act of 2004 and encourages students and voters to become aware of the pros and cons of passage of the Kindergarten-University Public Education Facilities Bond Act of 2004 and the impact of its passage upon the colleges and centers in the District.

PASSED AND ADOPTED this 13th day of January 2004, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Isabel Barreras, Secretary
State Center Community College District
Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Adopt a Resolution in Support of the University of California Locating a Medical School in Fresno, California

ITEM NO. 04-06

EXHIBIT: Resolution

Background:

The Central Valley is one of the most medically underserved areas in the nation. The University of California is studying the need for another medical school. Locating a medical school in Fresno would increase the number of physicians in the area and improve the total health care to the Central Valley residents. State Center would work closely with the medical school in our preparation of health care professionals.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 04-06, Support of the University of California Locating a Medical School in Fresno, California.

**BEFORE THE BOARD OF TRUSTEES
OF STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

IN RE THE MATTER OF) RESOLUTION No. 04-06
SUPPORT OF THE UNIVERSITY)
OF CALIFORNIA LOCATING A)
MEDICAL SCHOOL IN FRESNO,)
CALIFORNIA)

WHEREAS, The Central Valley is one of the most medically underserved regions in California; and

WHEREAS, The Fresno area has about 140 physicians per 100,000 people, while the state averages about 270. The Central Valley rivals Mississippi in poor-health care access. This below average ratio is part of the reason that too many Central Valley residents – mostly the poor – do not have access to adequate health care; and

WHEREAS, Locating a medical school in Fresno would have both direct and indirect economic benefits that would help the region’s double-digit unemployment; and

WHEREAS, The people of the Central Valley stand unified in their commitment for the placement of a University of California Medical Center; and

WHEREAS, The UC system is studying the possibility of establishing another medical school in the state, and three areas, including Fresno, already are developing strategies to persuade the UC Board of Regents that their locations would be the best; and

WHEREAS, The Fresno plan envisions partnerships with California State University, Fresno and UC Merced, which largely leverages the strengths of those institutions; and

WHEREAS, California State University, Fresno has a Masters Degree in Public Health program that can serve as a complimentary step towards obtaining a Ph.D. in Fresno; and

WHEREAS, State Center Community College District has a comprehensive allied health program, including registered nursing and licensed vocational nursing, that would provide hundreds of healthcare professionals annually; and

WHEREAS, Central Valley and Fresno area leaders have established a Blue Ribbon Commission comprised of area doctors, nurses, health care advocates, local elected leaders, and community leaders brought together for the sole purpose to attract a University of California medical school;

THEREFORE BE IT RESOLVED, by the State Center Community College District Board of Trustees that a medical school located in Fresno will have a positive impact on the Central Valley, which is in dire need of quality healthcare professionals; and be it further

RESOLVED, That the University of California Regents are encouraged to locate its next medical school in Fresno, California.

PASSED AND ADOPTED this 13th day of January 2004, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Isabel Barreras, Secretary
State Center Community College District
Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Review of District Warrants and Checks

ITEM NO. 04-07

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period December 2, 2003, to December 24, 2003, in the amount of \$10,452,487.65.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period November 17, 2003, to December 24, 2003, in the amount of \$407,114.76.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Approve 2004-05
Residence Hall Rate, Reedley College

ITEM NO. 04-08

EXHIBIT: None

Background:

It is necessary that the dormitory rate at Reedley College be established early in order that the information may be published in the college publications so incoming students for 2004-05 will be properly informed. Because of an increase in the cost of operations, it is appropriate to raise the fees for the 2004-05 academic year. The 2003-04 rate is \$2,000 (\$1,000 per semester). It is proposed that the room rate be established at \$2,100 (\$1,050 per semester), plus a nonrefundable contract fee of \$125.

For the last 10 years the daily residence hall rate for the summer has been \$10. Over time summer usage has increased, resulting in additional expenditures, especially in the areas of electrical costs and custodial supplies. It is proposed that the daily residence hall rate for Summer 2004 be established at \$15 per day.

Fiscal Impact:

Dormitory Fund Revenue Increase - \$53,930 (\$18,500 Fall/Spring; \$35,430 Summer)

Recommendation:

It is recommended that the Board of Trustees:

- a) establish the residence hall annual rate for 2004-05 at \$2,100, plus a nonrefundable contract fee of \$125; and
- b) establish the residence hall summer rate for 2004 at \$15 per day.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Approve 2004-05 Tuition Rate,
Out-of-State and Nonresident Students

ITEM NO. 04-09

EXHIBIT: None

Background:

Community college districts must annually establish the nonresident tuition rate for the ensuing year not later than February 1 of each fiscal year. Nonresident refers to students who are both citizens and residents of a foreign country, whereas out-of-state residents are students who are citizens of this country but who have not established residency in California.

The out-of-state resident tuition fee has been established in the past years based on the statewide average per semester unit, which is usually greater than the District computation. The statewide average is \$4,479 per FTES, or \$149 per semester unit, based on 30 units for a full-time student.

In addition, State law permits community college districts to charge nonresident students an additional fee for capital outlay purposes. This fee is based on a district's capital outlay expenditures for the last fiscal year. The fee schedules for the fiscal years 1994-95 to present are listed below.

FISCAL YEAR	OUT OF STATE TUITION	CAPITAL OUTLAY FEE	TOTAL FEES
94-95	\$107	\$10	\$117
95-96	\$114	\$ 6	\$120
96-97	\$114	\$ 8	\$122
97-98	\$118	\$12	\$130
98-99	\$121	\$17	\$138
99-00	\$125	\$14	\$139
00-01	\$130	\$16	\$146
01-02	\$134	\$34	\$168
02-03	\$141	\$16	\$157
03-04	\$149	\$16	\$165
04-05 Proposed	\$149	\$19	\$168

Fiscal Impact:

The fees for out-of-state and nonresident tuition are estimated to generate approximately \$1,271,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) establish the 2004-05 out-of-state tuition rate at \$149 for each unit enrolled;
- b) establish the 2004-05 nonresident tuition rate at \$168 (including \$19 for capital outlay) for each unit enrolled; and
- c) continue Board policy which provides that total nonresident and out-of-state tuition be paid at the time of registration.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration of Claim and Application for
Leave to Present Late Claim, Dorrie O'Brien

ITEM NO. 04-10

EXHIBIT: Claim and Application

Background:

The District is in receipt of a Claim Against State Center Community College District and an Application for Leave to Present Late Claim submitted on behalf of Dorrie O'Brien, and the Board is asked to take action in accordance with the Government Code. The Board must reject the Claim and Application where there is a question of District liability and the amount of the Claim is disputed. The Claim and Application have been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

District – none; VIP JPA - unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the Claim Against State Center Community College District and Application for Leave to Present Late Claim submitted on behalf of Dorrie O'Brien and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration of Claim Against State Center
Community College District, Tracie Herd

ITEM NO. 04-11

EXHIBIT: Claim

Background:

The District is in receipt of a claim submitted on behalf of Tracie Herd, and the Board is asked to take action in accordance with the Government Code. The Board must reject the claim where there is a question of District liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its Claims Administrator for defense coverage.

Estimated Fiscal Impact:

District – none; VIP JPA - unknown

Recommendation:

It is recommended that, in accordance with established procedures, the Board of Trustees reject the claim submitted on behalf of Tracie Herd and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Lease
Agreement with City of Dinuba,
Reedley College

ITEM NO. 04-12

EXHIBIT: None

Background:

Reedley College is scheduled to begin offering classes this semester in the new Dinuba Vocational Center. These classes will initially include Child Development, ESL, English, Math, and Health Education with an expansion into Industrial Technology for future offerings. Reedley College has been working closely with the City of Dinuba to establish this off-campus educational presence in the Dinuba area. Reedley College was awarded a \$100,000 grant with the City of Dinuba to develop curriculum for future offerings in Industrial Technology and to hire a Health Care Coordinator to develop a Health Care Ladder to include Certified Nursing Assistant, Home Health Care Aid, Licensed Vocational Nurse, and Registered Nurse.

The Dinuba Vocational Center is a new building in downtown Dinuba that will house job training functions, including Reedley College and the Tulare County Workforce Investment Board. Reedley College is scheduled to lease 2,483 square feet of classroom and common areas, with an option to lease an additional 6,108 square feet of space over the next year. This additional space, if needed, would include a medical lab, shop and office areas, and training rooms. The lease rate for the initial and optional space is \$.60 per square foot per month.

The City of Dinuba will be responsible for all utilities during the first six months of the Agreement. After that time, a review of actual costs will be conducted and adjustments will be considered. The City of Dinuba will also provide janitorial services during the term of the Agreement. The initial term of this Agreement shall be for one year.

Fiscal Impact:

\$17,877.60 annually for initial classroom space

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into a one-year Lease Agreement with the City of Dinuba for 2,483 square feet of dedicated space for instructional use, located at 199 "L" Street, at a cost of \$.60 per square foot;
- b) authorize the lease of up to an additional 6,108 square feet of instructional space, at the same location and cost per square foot, as may be needed for programmatic requirements; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Agreement with the ITEM NO. 04-13
 Foundation for California Community Colleges
 for the Early College High School Initiative,
 Fresno City College

EXHIBIT: None

Background:

The District has received a grant from the Foundation for Community Colleges to plan and develop an Early College High School Implementation Grant Application. Early College High Schools allow students to earn an Associate's Degree or two years of College credit toward a baccalaureate while in high school. The term of the grant, which is funded in the amount of \$10,000, begins upon execution of the Agreement and ends February 28, 2004.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the Foundation for California Community Colleges for a \$10,000 grant to plan and develop an Early College High School Implementation Grant Application; and
- b) authorize the Chancellor or his designee to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 04-14
 Agreement with California Department of Education
 for Food Based Menu Planning and Nutrient Standard
 Menu Planning Courses, Cal-Pro-NET Center,
 Fresno City College

EXHIBIT: Resolution

Background:

The Fresno City College Cal-Pro-NET Center has received a grant from the California Department of Education to provide training in Food Based Menu Planning and Nutrient Standard Menu Planning. The courses include instructions on the Recommended Dietary Allowances, Dietary Guidelines for Americans, the Food Guide Pyramid, and a revised plan for accountability of the many options now available for feeding children, including choice menus and salad bars. This grant, funded in the amount of \$85,000, is for the period January 1, 2003, through December 31, 2003.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education in the amount of \$85,000 to provide training in Food Based Menu Planning and Nutrient Standard Menu Planning for the period January 1, 2003, through December 31, 2003; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of conducting activities associated with the Fresno City College Cal-Pro-NET Center providing courses in Food Based Menu Planning and Nutrient Standard Menu Planning and to authorize the designated personnel to sign contract documents for the period January 1, 2003, through December 31, 2003.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Local Agreement Number 2412 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 13th day of January, 2004, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

AMENDED
DATE: January 13, 2004

SUBJECT: Consideration to Authorize Agreement with
California Community Colleges Chancellor's
Office for a Summer Institute to Train Faculty,
Fresno City College

ITEM NO. 04-15

EXHIBIT: None

Background:

The District has recently been notified by the California Community Colleges Chancellor's Office of receipt of a grant to fund a week-long Summer Institute to train faculty. The goal of this grant is to infuse technology into the curriculum and to increase the number of online classes offered. Ninety faculty will participate in this 40-hour training, which will provide the resources faculty need to integrate multimedia, bring advanced computer-aided instruction into classes, and assist faculty to put courses online. This grant in the amount of **\$26,132** is for the period July 10, 2003, through June 30, 2004.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the California Community Colleges Chancellor's Office in the amount of **\$26,132** to fund a week-long Summer Institute to train faculty for the period July 10, 2003, through June 30, 2004; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Agreement with
California Community Colleges Chancellor's
Office for a Summer Institute to Train Faculty,
Fresno City College

ITEM NO. 04-15

EXHIBIT: None

Background:

The District has recently been notified by the California Community Colleges Chancellor's Office of receipt of a grant to fund a week-long Summer Institute to train faculty. The goal of this grant is to infuse technology into the curriculum and to increase the number of online classes offered. Ninety faculty will participate in this 40-hour training, which will provide the resources faculty need to integrate multimedia, bring advanced computer-aided instruction into classes, and assist faculty to put courses online. This grant in the amount of \$29,617 is for the period July 10, 2003, through June 30, 2004.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the California Community Colleges Chancellor's Office in the amount of \$29,617 to fund a week-long Summer Institute to train faculty for the period July 10, 2003, through June 30, 2004; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Agreement with
Primedia Workplace Learning for the Purchase of
a Web-delivered Maintenance Technician Training
Course, Fresno City College Training Institute

ITEM NO. 04-16

EXHIBIT: None

Background:

The Fresno City College Training Institute (FCCTI) is requesting Board authorization to enter into an Agreement with Primedia Workplace Learning for the purchase of a Web-delivered Maintenance Technician Training Course. This course includes hands-on lab materials, student study guides, instructor manuals, performance evaluation forms, and a comprehensive Learning Management System (LMS). FCCTI will administer the hands-on labs to ensure that the students can demonstrate comprehension and understanding. Primedia will be paid \$395 per enrollee for a one-year period and FCCTI will resell this product for \$875 per enrollee.

There are 81 companies in our service area that hire over 400 maintenance technicians. It is projected that approximately 200 maintenance technicians will enroll in this program. Based upon this projection, revenue is anticipated to be \$175,000 with expenses of \$79,000 to Primedia, \$65,000 for instructional expenses, and \$31,000 to cover administration and overhead.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the Fresno City College Training Institute, to enter into an Agreement with Primedia Workplace Learning for the purchase of a Web-delivered Maintenance Technician Training Course for the amount of \$395 per enrollee for the contract period January 20, 2004, through January 19, 2005; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Accept Construction Project,
LAN/WAN Renovations, Phase III,
Districtwide

ITEM NO. 04-17

EXHIBIT: None

Background:

The project for the LAN/WAN Renovations, Phase III, Districtwide, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation :

It is recommended that the Board of Trustees:

- a) accept the project for the LAN/WAN Renovations, Phase III, Districtwide; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Accept Maintenance Project,
Track Repairs, Ratcliffe Stadium, Fresno
City College

ITEM NO. 04-18

EXHIBIT: None

Background:

The project for Track Repairs, Ratcliffe Stadium, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Track Repairs, Ratcliffe Stadium, Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Agreement with
Burlington Northern and Santa Fe Railway
Company, Underpass Access Project,
Fresno City College

ITEM NO. 04-19

EXHIBIT: None

Background:

For several years the District attempted to gain cooperation from Caltrans and the Burlington Northern and Santa Fe Railway Company (BNSF) regarding safety improvements to the railroad tracks on the Fresno City College campus. In February 2002 the parties agreed to install at no cost to the District a wrought iron fence along the railroad right-of-way on the east side of the railroad tracks bisecting the campus property.

At the April 2, 2002, Board meeting the Final Project Proposal submittal was approved to construct a vehicle and pedestrian underpass as a Life/Safety Project under the State Capital Outlay Program. The project was approved by the State Chancellor's Office and funded through the construction phase in the Governor's 2003-04 budget. The total project cost is \$2.2 million. The State Chancellor's Office is funding \$1.2 million of the project with Prop. 47 funds, and the remaining \$1 million in funding is from a federal grant, administered by Caltrans, for the elimination of grade crossing hazards.

The District will be responsible for the design and construction of the roadway and pedestrian walkways underneath the structure and the parking lot and street modifications on both sides of the structure. The project will also include the dedication of portions of Weldon, Calaveras, and Glenn Avenues from the City of Fresno to the District, which will provide additional parking. At the October 7, 2003, meeting the Board of Trustees authorized an Agreement with Blair, Church & Flynn Consulting Engineers for the design of the underpass access project at Fresno City College. The preliminary plans have been completed and submitted to the State Chancellor's Office for approval. After approval is received from the State, Blair, Church & Flynn will continue with working drawings and construction documents. The \$1.2 million in Prop. 47 funding will pay for this phase of the project.

The design and construction of the underpass structure and the abandonment of the current Weldon crossing will be the responsibility of the Burlington Northern and Santa Fe Railway Company (BNSF). The \$1 million in federal grant funding will pay for this phase of the project.

The District and the railroad have tentatively agreed to an Agreement that defines the responsibilities of both agencies during and after construction, including the following:

- the BNSF will own and maintain the structure, the track and roadbed and all other railroad facilities;
- the District will own and maintain the roadway approaches, lighting, roadway drainage, and retaining walls;
- the District will be responsible for keeping the structure painted and free of graffiti; and
- the District will grant BNSF a permanent right of access from District property to the BNSF tracks for maintenance purposes.

Fiscal Impact:

\$1.2 million - Prop. 47 funds

\$1.0 million - Federal Grant administered by Caltrans

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the Burlington Northern and Santa Fe Railway Company (BNSF), defining the responsibilities of the District and BNSF relating to the completion of the Underpass Access Project at Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Presentation on Architect Design Schematics,
Classroom Addition, Reedley College

ITEM NO. 04-20

EXHIBIT: None

Background:

At the June 23, 2003, meeting the Board approved the selection of Phillips Metsch Sweeney Moore Architects for the architectural services relating to the New Classroom Building at Reedley College. The architect conducted a number of programming and design sessions with administration, academic and classified staff and students beginning in September and concluding on December 3. The campus committee consisted of the following:

- 7 Faculty Representatives
- 2 Classified Staff Representatives
- ASB President
- Interim President
- 3 District Operations Representatives
- 2 College Administrators
- ADA Representative
- Computer Services Representative
- Building Services Representative

In the campus meetings the following issues were discussed and used to develop the preliminary plans:

- Project Purpose and Parameters
 - Budget-driven project
 - \$2.7 million construction budget
- Site Issues
- Educational Program Needs
- Types of Spaces Needed
- Sizes of Classrooms
- Sizes of Offices
- Relationship of Spaces
- Instructional Technologies
- Building Technologies
- Energy Conservation
- Accessibility
- Exterior Elevations

At the December 3 meeting the campus committee approved the preliminary design phase. The building will consist of the following:

11,730 Gross Square Feet:

- 7 45-student Classrooms
- 1 90-student Classroom
- 1 25-person Conference/Distance Learning Room
- 8 Faculty Offices
- 1 Men's Restroom
- 1 Women's Restroom
- Mechanical, Electrical and Technology Support Spaces

Fred Sweeney, a principal with Phillips Metsch Sweeney Moore, will be at the Board meeting to present a progress report on the project, including the preliminary design plans and elevations for the project.

This is an information item only; no Board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Presentation on Old Administration Building,
Fresno City College

ITEM NO. 04-21

EXHIBIT: None

Background:

In November 2002 the electorate of the District approved a \$161.0 million local general obligation bond known as Measure E. Measure E contained a budget of \$25.0 million for the rehabilitation of the Old Administration Building (OAB).

In September the Board authorized the administration to enter into an Agreement with ELS and Urban Design (ELS) as the project architect for the OAB project. ELS has had several meetings with the administration Leadership Team and the College Steering Committee, as well as a meeting with representatives of the Fresno Historical Society and an open forum with the staff of Fresno City College at which some community members were present. During the meetings a number of topics were discussed with the architects as part of the preliminary planning process, and several documents and/or studies have been prepared and forwarded to the architect for review and consideration. These documents and/or studies have included information prepared by Theme Team 7, space allocation information for the College, square footage of the current administration building, and a classroom needs assessment by department. The architect will be at the meeting to present information on the project activities, timeline, budget and status of the information gathered to date.

This is an information item only; no Board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration to Authorize Consultant Services
Agreement for California Environmental Quality
Act (CEQA) Requirements, Old Administration
Building, Fresno City College

ITEM NO. 04-22

EXHIBIT: None

Background:

The California Environmental Quality Act (CEQA) requires that a determination be made by the Board regarding the environmental impact and how the building will be used for added classrooms, office spaces, and a performing arts theater, as well as how the exterior restoration and interior reconfiguration will be accomplished. There are three types of CEQA documentation that may be prepared by the District depending upon the project: (1) Categorical Exemption; (2) Mitigated Negative Declaration; or (3) focused Environmental Impact Report (EIR). Detailed below is information on the three types of CEQA documentation and how each might apply to the OAB project, as analyzed by the environmental planning consulting firm of Michael Paoli and Associates, based upon the current knowledge of the project scope to bring back classroom, office and performing arts spaces.

With the Categorical Exemption there are two possible exemption sub-types which might be considered. The consultant believes neither exemption provides for the necessary legally defensible position should the project be challenged by a person(s) or organization on the project's potential impacts.

- 1) Section 15331 of the State CEQA Guidelines includes a categorical exemption for Historic Resource Restoration/Rehabilitation for "projects limited to maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties..." The exemption appears to be useful but does not provide a sufficient level of project defensibility given the project's potential for impacts in the areas of traffic and parking and possible traffic-related issues, such as air quality and noise and neighborhood compatibility issues.

- 2) Section 15300.2(c) of the Guidelines governs the use of a categorical exemption and states: “(a) categorical exemption shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to the unusual circumstances.” The OAB project will add substantial classroom, office and performing arts spaces to the College. These could potentially result in significant environmental effects with respect to traffic and parking and possible traffic-related issues, such as air quality, noise and neighborhood compatibility issues. The significance of the potential impacts does not provide the opportunity for the project to qualify for a categorical exemption.

With a Mitigated Negative Declaration the Agency has to be able to find that all potential impacts will be mitigated below a level of significance. This may not be possible with the OAB project in the areas of traffic and parking and possible traffic-related issues, such as air quality and noise and neighborhood compatibility issues. The adoption of a Mitigated Negative Declaration for the project with significant unavoidable impacts would be legally deficient.

The focused Environmental Impact Report (EIR) is believed to be the best CEQA documentation option for the project. With a focused EIR that utilizes an Initial Study, the issues to be addressed in the document would be limited to only those that are deemed potentially significant. For a project with a limited range of impacts, this would avoid investment of time and effort on non-significant issues. Preparation of an EIR would also allow the District the flexibility of adopting a statement of overriding considerations, if necessary, for impacts that cannot be feasibly mitigated below a level of significance. The focused EIR option is the most legally defensible and would provide the highest level of public disclosure and discourse.

Fiscal Impact:

\$70,000-\$100,000 - Funded from Measure E funds

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with Michael Paoli and Associates for the completion of a focused Environmental Impact Report (EIR) with an Initial Study for the Old Administration Building at a cost of \$70,000-\$100,000, with funding to be provided from Measure E funds; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: January 13, 2004

SUBJECT: Consideration of Resolution of Intention to
Dedicate Street Right-of-Way Easements,
Willow/International Site

ITEM NO. 04-23

EXHIBIT: Resolution

Background:

The Lion property, which was the third parcel purchased as part of the Willow/International site, had an existing street and utility easement for the City of Fresno. The easement was discovered during the preliminary title search and reviewed by the District's legal and civil engineering firms. It was determined at that time that the purchase should proceed and that the District's consultants would work with the City to find alternatives that would allow the easement to be vacated. The 40-foot-wide easement runs west from Willow Avenue to the City water treatment plant currently under construction. The City planned to use the easement to bury a pipeline to bring water into the plant from the Friant Canal and to construct a road to service the treatment plant. If the City were to utilize the easement, it would interfere with the future development of the parking lots and the athletic fields on the south side of the site.

The City is willing to vacate the easement in return for the following:

1. Dedication of a 15-foot-wide parcel on the west end of the District's property adjacent to the City's water treatment plant property, which would run from Behymer Avenue north into the City's water treatment plant, and dedication of a 30-foot-wide strip along Behymer to allow the City access onto Behymer. This dedication would allow the City to construct a service road from Behymer into the water treatment plant. The City would build as much of the road as possible on their property, but constraints on their side of the property line require 15 feet on the District's side. This dedication would not have any impact on the District's site utilization plan.
2. Allow the City to bury a pipeline in the trench that the District will be constructing to pipe the Enterprise canal from the Willow and International intersection to the water treatment plant. The City would pay for the additional cost to include the additional pipe in the District's trench.

State statutes require the District to adopt two Resolutions for the dedication of the property to the City of Fresno: (1) Resolution of Intention to Dedicate Easements; and (2) Resolution Authorizing Dedication of Easements. The street right-of way easements are ready for approval now and the utility easement will be ready for approval within the next few months as soon as the canal pipeline route is finalized.

Fiscal Impact:

None

Recommendation:

It is recommended that, upon a roll call vote, the Board of Trustees:

- a) approve Resolution No. 04-23 signifying the District's intention to dedicate to the City of Fresno the necessary street right-of-way easements to allow the City to construct a service road from Behymer Avenue to the water treatment plant; and
- (b) schedule a public hearing for this matter for 4:30 p.m. on Tuesday, February 3, 2004.

RESOLUTION NO. 04-23

BEFORE THE GOVERNING BOARD
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT

IN THE MATTER OF DEDICATING) RESOLUTION OF INTENTION
EASEMENTS TO THE CITY OF FRESNO) TO DEDICATE EASEMENTS

WHEREAS, the State Center Community College District ("District") is the owner of that certain real property described as follows:

SEE ATTACHED EXHIBITS:

- A-1 and B-1 -- 15-foot-wide street right-of-way easement
- A-2 and B-2 -- 30-foot-wide street right-of-way easement

WHEREAS, the City of Fresno has an existing easement on the District's Willow/International property; and

WHEREAS, the City of Fresno is willing to vacate the existing easement in return for the dedication of two street right-of-way easements and a utility easement; and

WHEREAS, the street right-of-way easements are necessary to allow the City of Fresno to construct a service road from Behymer Avenue to the City's water treatment plant; and

WHEREAS, the utility easement is necessary to allow the City of Fresno to bury a pipeline to bring water into the water treatment plant from the Friant Canal; and

WHEREAS, the District will not be ready to proceed with dedication of the utility easement until the canal pipeline route is finalized; and

WHEREAS, it is in the best interest of the District to proceed with dedication of the street right-of-way easements at this time;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Education Code Sections 81310, et. seq., it is the intention of the District to dedicate two street right-of-

way easements to the City of Fresno for the purposes set forth above; the easements shall be dedicated to the City of Fresno at no cost to the District.

BE IT FURTHER RESOLVED that at 4:30 p.m. on Tuesday, February 3, 2004, or as soon thereafter as the matter can be heard, a public meeting of the Governing Board shall be held at its regular place of meeting for a hearing upon the question of dedicating two street right-of-way easements, at which time any person interested may appear and be heard;

BE IT FURTHER RESOLVED that notice of said public meeting will be given by posting copies of this Resolution, signed by two-thirds of the members of the Governing Board, in three (3) public places in the District not less than ten (10) days before the meeting and by publishing this Resolution once not less than five (5) days before the date of the public meeting in a newspaper of general circulation published in the county in which the District or any part thereof is situated and having a general circulation in the District.

THE FOREGOING RESOLUTION was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting on this 13th day of January, 2004:

William J. Smith

Phillip J. Forhan

Patrick E. Patterson

Dorothy Smith

Isabel Barreras

Leslie W. Thonesen

H. Ronald Feaver

APN: 578-020-67T
GRANT DEED

EXHIBIT "A-1"

The West 15.00 feet of the East 100 feet of the south one-half of the southwest quarter of the southeast quarter of Section 13, Township 12 South, Range 20 East, Mount Diablo Base and Meridian, according to the United States Government Plat thereof.

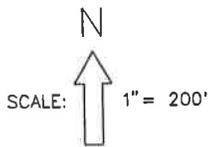
Consisting of 9,952 Sq. Ft. ±

Subject to a street easement recorded _____ 200__ as document number 200__ - _____, Official Fresno County Records.

PW00021
N/E Surface Water
Recharge Facility
2003-167
15-A-7604



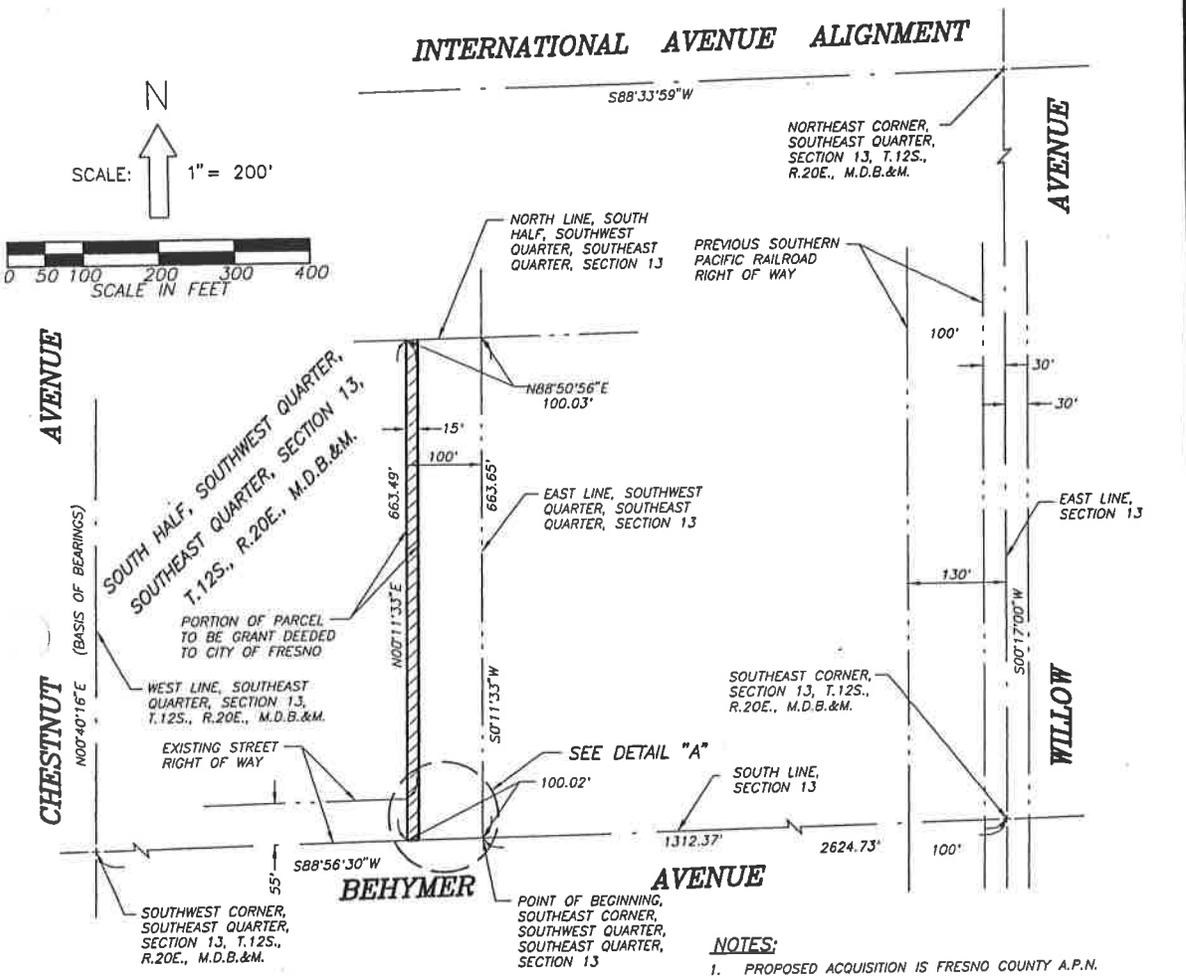
INTERNATIONAL AVENUE ALIGNMENT



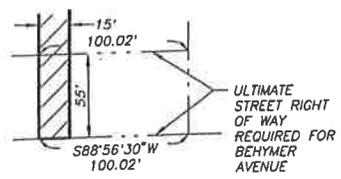
AVENUE
CHESTNUT

AVENUE

WILLOW



BASIS OF BEARINGS
THE WEST LINE OF THE SOUTHWEST QUARTER IS TAKEN AS N00°40'16"E AS SHOWN ON THE MAP OF TRACT 4788 RECORDED IN PLAT BOOK 60 AT PAGES 52 THRU 56, F.C.R.



DETAIL "A"
NO SCALE

- NOTES:**
1. PROPOSED ACQUISITION IS FRESNO COUNTY A.P.N. 578-020-677.
 2. THE BOUNDARY INFORMATION WAS DERIVED FROM AN UNRECORDED SURVEY BY THE CITY OF FRESNO IN NOVEMBER, 1992.
 3. AREA TO BE GRANT DEEDED TO THE CITY OF FRESNO IS 9,952 S.F.

- LEGEND**
- PROPERTY OR RIGHT OF WAY LINE
 - - - CENTER OR SECTION LINE
 - _____ OVERALL SITE ACQUISITION BOUNDARY



EXHIBIT "B-1"

Prepared by:
BLAIR, CHURCH AND FLYNN
CONSULTING ENGINEERS
2893 Larkin Avenue
Clovis, California 93612
(559)291-5507

T.NO. _____ FILE NO. 10439 PROG. NO. _____	CITY OF FRESNO	DEPT. OF PUBLIC WORKS
REF. & REV. 2003-167	GRANT DEED WEST 15' OF THE EAST 100' OF THE SOUTH HALF, SOUTHWEST QUARTER, SOUTHWEST QUARTER, SECTION 13 T.12 S., R.20 E., M.D.B. & M.	APPROVED CONST. ENG. _____ OFFICE ENG. _____ CITY DESIGN ENG. _____ DR. BY _____ PG _____ CH. BY _____ DATE 12/17/2003 SCALE: AS NOTED
		SHEET NO. _____ OF _____ SHEETS 15-A-7604

APN: 578-020-07
Street Easement

EXHIBIT "A-2"

The south 30 feet of the east 100 feet of the south one-half of the southwest quarter of the southeast quarter of Section 13, Township 12 South, Range 20 East, Mount Diablo Base and Meridian, according to the official United States Government Township Plat thereof.

Consisting of 3,001 sq. ft.

T-5007
2002-089
15-A-7437



EXHIBIT "B-2"

BASIS OF BEARINGS

THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 24, T.12 S., R.20 E., M.D.B. & M. WAS TAKEN TO BE N 88°56'06" E, SAID LINE ALSO BEING THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 13, T.12 S., R.20 E., M.D.B. & M. AND ALSO BEING THE CENTERLINE OF EAST BEHYMER AVENUE, PER TRACT NO. 4781, RECORDED IN VOLUME 61 OF PLATS AT PAGES 82 AND 83, FRESNO COUNTY RECORDS.

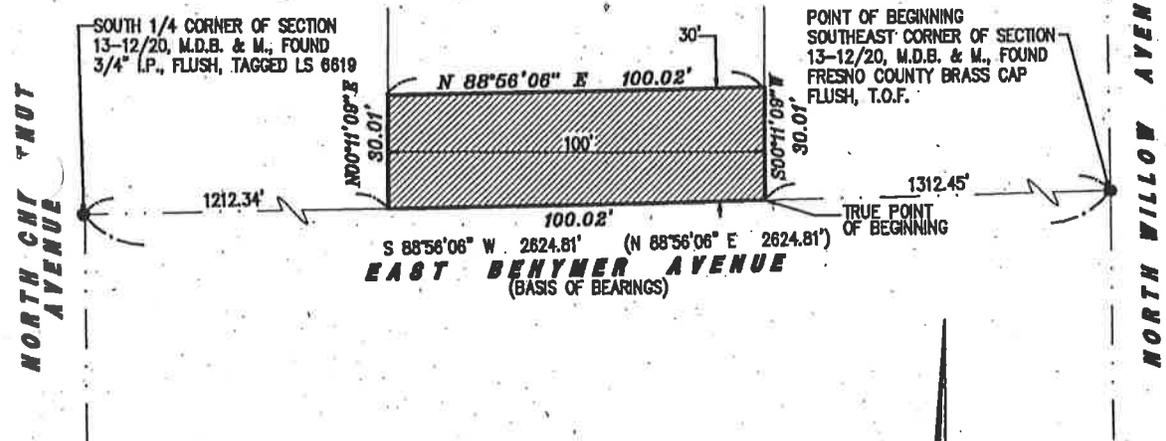
RECORD OWNER :

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 EAST WELDON AVENUE
FRESNO, CALIFORNIA 93704
(559) 226-0720

APN: 578-020-07

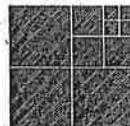
AREA TO BE DEEDED : 3,001 S.F., 0.07 ACRES

 INDICATES AREA TO BE DEEDED FOR PUBLIC STREET PURPOSES.



SCALE  1" = 40'



PREPARED BY:
 **INGELS - BRAUN & ASSOCIATES**
CIVIL ENGINEERING AND LAND SURVEYING
875 WEST ASHLAN AVENUE, SUITE 102
CLOVIS, CALIFORNIA 93612
(559) 291 - 0427

REVISIONS
06-07-02 • DMH
08/14/02 • RE
09/05/02 • BW
04/08/03 • BW

BY: ESPINOZA -05/06/02
IBA CADFILE: 00012E01

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ACCT. NO. 10439	CITY OF FRESNO	Department of Public Works
REF & REV T-5007 2002-089 WJ#4885 PLAT-0662 15-C-10886	PUBLIC STREET DEDICATION PORTION OF THE SOUTHEAST QUARTER OF SECTION 13, T. 12 S., R. 20 E., M. D. B. & M. TO BE DEEDED TO THE CITY OF FRESNO FOR PUBLIC STREET PURPOSES	APPROVED CONST. ENG. _____ DESIGN ENG. _____ CITY ENG. _____ DRAWN BY: _____ CHK. BY: _____ DATE: 8/21/02 SCALE: AS SHOWN
		SHEET NO. _____ OF _____ SHEETS 15-A-7437