

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 1, 2003

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., April 1, 2003, at the Forum Hall, Reedley College, 995 N. Reed Avenue, Reedley, California.

Trustees Present Dorothy Smith, President
William Smith, Vice President
Pat Patterson, Secretary
Isabel Barreras
Adolfo Corona
Phillip J. Forhan
Leslie Thonesen
Natalie Alquinzon, Student Trustee, RC
George Kutnerian, Student Trustee, FCC

Also present were:

Judith A. Redwine, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Tom Crow, President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Terry Kershaw, Interim Vice Chancellor-Educational Services and Planning, SCCCCD
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Joan Edwards, Executive Director – SCCC Foundation
Olga Quercia, Academic Senate President and Staff, FCC
Larry Dickson, Classified Senate President and Staff, FCC
Linda Nies, Classified Senate President and Staff, RC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Lisa Maciel, CSEA Vice President and Staff, RC
Gene Blackwelder, College Business Manager, RC

Introduction of
Guests (continued)

Ed Eng, Director of Finance, SCCC
Randy Vogt, Director of Purchasing, SCCC
Michael Guerra, College Business Manager, FCC
Christina Masterson, Interim Dean of Instruction and Student Services, NC
Cris Monahan Bremer, Director of Marketing and Communications, FCC
Jannett Jackson, Associate Dean of Instruction, Learning Resources Center, FCC
John Cummings, District Dean of Admissions and Records, SCCC
Susan Liberty, Interim Associate Dean of Instruction-Humanities, FCC
Evelyn Fiorani, Duplications Supervisor, FCC
Elizabeth Carlisle, Executive Director, The Training Institute, SCCC
Ernie Smith, Associate Dean of Students-EOP&S, FCC
Cyndie Sine, Coordinator-Planning, Faculty Development & Program Review, FCC
Mike Quinn, Associate Dean-Humanities, RC
Eileen Apperson, Instructor, RC
Ron Taylor, Dean of Instruction, RC
Tony Cantu, Dean of Instruction, FCC
Bill Turini, Instructor, RC
Erin Ferns, The Rampage, FCC
Brian Tessler, Student Activities Coordinator/Basketball Coach, RC
Adelfa Lorenzano, Student Activities Assistant, RC
Kristen Smith, Student, RC
Jonathan Hinton, Student, RC
Dominic Guzman, Student, RC
Rosemary Ambriz, Student, RC
Raquel Lara, Student, RC
Norma Lara, Student, RC
Letty Alvarez, Admissions and Records Manager, RC
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC
Ron Watson, Police Lieutenant, SCCC
Royce Dunn, DSP&S, RC
Karen Durham, Administrative Assistant, RC
Lori Bonilla, Public Information Officer, RC
Mario Gonzales, Counselor, RC
Ruben Fernandez, Dean of Students, RC
Anna Cantu, Student, RC
Veronica Mendoza, Student, RC
Elizabeth Lopez, Student, RC
Darryl LaBat, Student, RC
Eric Yates, Student, RC
Tizor Lopez, Student, RC
Danny Gonzalez, Student, RC

Introduction of Guests (continued)	<p>Jan Kruger, Secretary to the President, RC Lisa McAndrews, Dormitory Supervisor, RC Robert Kim, Micro Computer Specialist, RC Anthony Celaya, Micro Computer Specialist, RC Mary Helen Garcia, Library/Learning Resource Assistant, RC Kim Perry, Associate Dean-Occupational Education, PE, Health, RC Phil Nelson, Senior Systems/Network Analyst, SCCCCD Al Foletta, Associate Dean-Business, MSE, Community Campus, RC Latasha Ball, FCC Wil Schofield, Accounting Supervisor, RC Robert Fox, Dean of Students, FCC Frank Mascola, Dormitory Supervisor, RC Debra Krohn, Adjunct Faculty, FCC Kelly Graef, Kitchell Joe Demko, Kitchell Randy Rominger, Kitchell</p>
Approval of Minutes	<p>The minutes of the Board meeting of March 4, 2003, were presented for approval. A motion was made by Mr. Corona and seconded by Mr. Smith to approve the minutes of the March 4, 2003, meeting as presented. The motion carried unanimously.</p>
Delegations, Petitions, and Communications	<p>Ms. Smith noted that in the last month there have been three tragedies in the lives of District employees: the deaths of Irene Archuletta's husband, Ron Watson's grandson, and Deborah Lencioni's husband. She reminded everyone that life is indeed fragile and expressed the Board's sympathy to each of the families.</p> <p>Mr. Zwi Reznik encouraged the Board and administration to come to a quick resolution with the part-time faculty negotiations.</p>
Acknowledgement of Asian American Week	<p>Ms. Smith acknowledged that March 30 through April 5, 2003, is Asian American Week</p>
Chancellor's Report	<p>Dr. Redwine stated that she appreciates the opportunity to have the meeting in Reedley and it is always nice to visit the campus.</p>
Campus Report, Reedley College	<p>From Reedley College, Dr. Crow reported the following:</p> <ul style="list-style-type: none">• Felisa Heller was a featured presenter at the 35th Annual League for Innovation Conference on March 17.• Seven students were the recent winners of a national Virtual Enterprise problem-solving competition.

Campus Report,
Fresno City College

Dr. Doffoney reported on the following:

- Student Yuping Chang has been selected to the Phi Theta Kappa 2003 All-California Academic Team.
- Recognition of students listed in The College Board's Talent Roster of Outstanding Transfer Students from Community Colleges.

Campus Report,
North Centers

Dr. Yeager reported on the following from the North Centers:

- Cesar Chavez Day activities
- Recognition of Madera Community Hospital by the Fresno Compact as one of the top ten business partners of educational institutions.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President reported on the following:

- Continued discussions on proposed Academic Calendars for 2004-2006, Senate Constitution/Bylaws, Student Conduct Standards/Cheating and Plagiarism, and Course Prerequisites.
- Proposed Change of English and Mathematics Degree Requirements for AA/AS Degree
- Budget information presented by administrative staff
- North Centers' Faculty Association update

Classified Senate
Report

Ms. Linda Nies, Reedley College Classified Senate President, reported on the following:

- Introduced the Senators present
- Fundraising activities
- Brown Bag lunches
- Training opportunities
- April 16 Classified Professionals Mega Conference
- May 31 Classified Professionals Day at Grizzlies Stadium

Reedley College
Associated Students
Report

Associated Student Body President Danny Gonzalez introduced the officers and senators present.

Student Trustee Natalie Alquinzon reviewed the ASB's Constitution and Bylaws, parliamentary procedures, leadership definitions, 2002-03 activities, and community service events.

Reedley College
Writing Center

Mr. Mike Quinn and Ms. Eileen Apperson-Williams provided an overview of the Reedley College Writing Center to include the Center's goals, philosophy, design and services, tutors and training, how the center has helped students thus far, and the future of the Center.

Board members questioned if the students come to the Center because they want to and how to reach those that do not want to

Reedley College
Writing Center
(continued)

take advantage of the tutoring, credit for attending tutoring sessions, if the program is offered at Fresno City College and North Centers, and if there is an assessment made of freshman students.

Ms. Smith again reminded staff of the need to meet with high school counselors before the fall term begins.

Measure E Update

Mr. Brinkley provided an update on the architect selection process for Measure E projects, meetings scheduled at the Clovis Center to address concerns related to Willow/International Phase I, and anticipated approval of Center status for the Willow/International site by the California Postsecondary Education Commission on April 8.

Kitchell Presentation

Mr. Joe Demko, Kitchell Consultants, gave an overview of the Capital Facilities Program Draft Schedule. Items of discussion included the process to date, Districtwide priorities, general assumptions, project cash flow, master schedule/cash flow, and bond program strategies.

Consent Agenda
Action

Ms. Smith requested that Consent Item No. 03-66, Consideration to Approve Certificated Personnel Recommendations, be pulled for discussion in closed session.

It was moved by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the consent agenda with the exception of Item No. 03-66. The motion carried unanimously.

Employment,
Promotion, Transfer,
Change of Status,
Termination,
Resignation, and
Retirement,
Classified Personnel
[03-67]
Action

approve classified personnel recommendations, Items A through I, as presented. (Lists A through I are herewith made a part of these minutes as Appendix II, 03-67).

Consideration to
Approve Limited
Term Positions:
Piano Accompanist
and Office
Assistant I
[03-68]
Action

approve a total of two limited term positions: one Piano Accompanist for the period April 2, 2003, through June 30, 2003, and one Office Assistant I position for the period April 2, 2003, through August 29, 2003.

Consideration to
Approve New Duties
and Responsibilities:
Reg-to-Go Assistants
and Tutorial
Assistants

[03-69]

Action

fix and prescribe the duties for the following positions: Reg-to-Go Assistants and Tutorial Assistants.

Consideration to
Approve Conversion
of Pass Through
Account
Technician I Position
to Permanent
Classified Account
Technician I Position

[03-70]

Action

approve converting the pass through Account Technician I position to a permanent Classified Account Technician I position.

Consideration to
Approve Out-of-
State Travel, Jazz
Ensemble, Jazz
Combo, and City
Singers, Fresno City
College

[03-71]

Action

approve out-of-state travel for approximately forty Fresno City College Jazz Ensemble, Jazz Combo, and City Singers students to attend the Reno Jazz Festival to be held at the University of Nevada, Reno, on May 2-4, 2003, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[03-72]

Action

review and sign the warrants register for the period February 27, 2003, to March 31, 2003, in the amount of \$11,096,069.07; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period February 13, 2003, to March 21, 2003, in the amount of \$453,343.56.

Consideration to
Accept Maintenance
Project, Fire Alarm
Upgrades, Reedley
College

[03-73]

Action

- a) accept the Fire Alarm Upgrade Project, Reedley College; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to file a Notice of Completion with the County Recorder.

Consideration to
Adopt a Resolution
Authorizing an
Agreement with the
California
Department of
Education for Child
Development
Careers Project,
Fresno City College
[03-74]
Action

- a) adopt a Resolution authorizing the District to enter into an agreement with the Department of Education for the providing of a CalWORKs Child Development Training Program at Fresno City College for the term January 1, 2002, through June 30, 2004, in an amount not to exceed \$403,999; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration of
Claim Against State
Center Community
College District,
Millard L.
Rutherford
[03-75]
Action

reject the claim submitted by Millard L. Rutherford and direct the Chancellor or her designee to give written notice of said action to the claimant.

Consideration to
Approve Agreement
with SixTen and
Associates for 2003-
04 Mandate
Reimbursement
Claim Preparation
Services
[03-76]
Action

- a) authorize entering into an agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2003-04 mandate reimbursement claims; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Select Auditor for
Measure E Bond
Funds
[03-77]
Action

- a) authorize utilizing the firm of Vavrinek, Trine, Day & Co. for the purpose of conducting up to four audits per year of the Measure E expenditures at a cost of \$2,000.00 per audit; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

Consideration of
Bids, Asbestos
Removal,
Math/Science
Building, Fresno
City College
[03-78]
Action

award Bid #0203-14 in the amount of \$14,470.00 to APC Contractors, Inc., the lowest responsible bidder for Asbestos Removal, Math/Science Building at Fresno City College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

*****End of Consent Agenda*****

Public Hearing on
Initial Bargaining
Proposals Presented
by California School
Employees
Association Local
#379
[03-79]
No Action
Public Hearing

Mr. Rowe stated that Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposal of the employee group. The California School Employees Association Local #379 on behalf of the classified employees presented its initial proposals for a successor contract to the Board on March 4, 2003. Following Mr. Rowe’s reading of the initial proposals, Ms. Smith opened the public hearing at 5:45 p.m. There being no public comment, the hearing was closed at 5:46 p.m.

Public Hearing on
the District’s Initial
Bargaining Proposals
to the State Center
Federation of
Teachers, Local
#1533, CFT/AFT,
CIO/AFL
[03-80]
No Action

Mr. Rowe reviewed the District’s initial bargaining proposals to the State Center Federation of Teachers, Local #1533, CFT/AFT, CIO/AFL, as follows:

The District Proposes:

Article I – Term of Agreement

The District proposes a three-year term, July 1, 2003, or date of ratification, which ever is later, through June 30, 2006.

Article V – Waiver of Bargaining

Section 2. Beginning Negotiations

The District proposes successor contract shall be given to the District between January 1, 2006, and June 30, 2006.

Article IX – Federation Rights

The District proposes:

1. A maximum of three (3) authorized unit members of the Federation Bargaining Committee shall be released from their regular work duties, with pay, if negotiation meetings with management are scheduled during the working hours of the unit members involved.
2. To add there shall be no obligation on the part of the District to schedule meetings during the chairperson’s regularly scheduled class time.

Article XII – Hours, Workload, Class Size

Section 3. Lecture Hour Equivalent

The District proposes to:

Public Hearing on
the District's Initial
Bargaining Proposals
to the State Center
Federation of
Teachers, Local
#1533, CFT/AFT,
CIO/AFL
[03-80]
No Action
(continued)

1. Add Large Group Instruction to identify the classes in this section.
2. Increase the number of students per LHE for Large Group Instruction.

Section 5. Office Hours

The District proposes to:

1. Delete language that identifies a minimum of three (3) office hours per week and a maximum of five (5) office hours per week.
2. Add not less than one (1) office hour for each class offered weekly to be considered a minimum requirement.
3. Scheduling of an office hour delete five (5) day work week and add two (2) successive week period.

Section 8. Copy right

The District proposes to:

1. Add the District is presumed owner of all intellectual property used in any course developed for and/or taught on behalf of the College except as otherwise mutually agreed upon by the College and faculty member.

Section 13. Distance Education

The District proposes to:

1. Add Online Education to title of this section.
2. Add internet courses taught by faculty members shall receive LHE credit on the ratio of one (1) LHE per one (1) unit taught except as otherwise mutually agreed between the faculty member and College administration. Faculty members teaching online courses must teach at least 40% of their load per semester on campus.
3. Add Course Development Factor - online education may receive released time at the discretion of the College administration.
4. Office hours held by faculty members teaching a distance education course shall be consistent with the provisions of Article XII, Section 5. OFFICE HOURS.

Public Hearing on
the District's Initial
Bargaining Proposals
to the State Center
Federation of
Teachers, Local
#1533, CFT/AFT,
CIO/AFL
[03-80]
No Action
(continued)

Article XIII – Faculty Conditions

Section 1.C. Evaluation of Faculty - Committee Compensation

The District proposes each faculty committee member shall receive compensation for up to ten (10) hours or the actual number of hours performed, whichever is less.

Section 1. F. Evaluation Timeline

The District proposes to:

1. Add timeline for 9-week courses.
2. Administer student questionnaires no earlier than the 6th week.

Section 5. Special Assignments

The District proposes to add five (5) unscheduled hours to each special assignment.

Section 8. Transfer and Reassignment

The District proposes to:

1. Delete current language entitled “Voluntary Transfer.”
2. Add language that will clarify the process and timeline.

Article XIV-A – Leaves with Pay

Section 1. Sick Leave Provisions

The District proposes to add a member absent for more than five (5) duty days shall notify their immediate supervisor of his/her approximate return date.

Section 7. Sabbatical Leave

The District proposes to:

1. Delete the word shall and add may grant leaves.
2. Add the Board may suspend sabbatical leaves due to budgetary considerations that warrant such a suspension.

Article XV – Insurance Programs

The District proposes to add in view of the escalating health care

Public Hearing on
the District's Initial
Bargaining Proposals
to the State Center
Federation of
Teachers, Local
#1533, CFT/AFT,
CIO/AFL
[03-80]
No Action
(continued)

costs locally as well as nationwide, the District believes it is essential for the parties to review cost containment options which may be added to the District's insurance plans.

Article XVII – Compensation

The District proposes due to the state's fiscal condition forced upon the District which includes unknown and unpredictable factors, step and column increases are proposed to be frozen for 2003-04.

Article XVIII – Retirement and Retirees

Section 5. Early Retirement Incentive

The District proposes one-time only incentive bonus of \$14,000.00 will be granted to any certified bargaining unit member age 56 or older who chooses to retire at the end of the Spring semester 2005.

Representatives from the District do formally reserve the right under Article V to propose additional issues and subjects, both economic and/or non-economic, as the District becomes better aware of the changing budget conditions which are being experienced.

Public Hearing

Ms. Smith opened the public hearing at 5:52 p.m. There being no public comment, the hearing was closed at 5:53 p.m.

California
Community College
Trustees 2003 Ballot
for Board of
Directors
[03-81]
Action

Ms. Smith stated that she would like to recommend that the ballot be submitted to support the ten incumbents. Following a brief discussion on the list of nominees, a motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees authorize the Board Secretary to cast a ballot for the 2003 election of the Board of Directors of the California Community College Trustees as follows: Mr. Edward Ortell, Citrus CCD; and incumbents Maria Nieto Senour, San Diego CCD; John Moore, Cerritos CCD; Mary Mason, Foothill-DeAnza CCD; Michele Jenkins, Santa Clarita CCD; Luis Villegas, Santa Barbara CCD; Charles Hayden, Jr., Desert CCD; Anthony Bugarin, San Joaquin Delta CCD; Mark Takano, Riverside CCD; and Thomas Clark, Long Beach CCD. The motion carried unanimously.

Consideration of
Bids, SCCCD
LAN/WAN
Renovations, Phase
3, Districtwide
[03-82]
Action

A motion was made by Mr. Corona and seconded by Mr. Smith that the Board of Trustees award Bid #0203-12 in the amount of \$1,297,952.00 to HCI, Inc., the lowest responsible bidder for SCCCD LAN/WAN Renovations, Phase 3, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration of
Bids, Room
Modifications,
Various Buildings,
Fresno City College
[03-83]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees award Bid #0203-13 in the amount of \$530,586.00 to Mark Wilson Construction, Inc., the lowest responsible bidder for Room Modifications, Various Buildings, Fresno City College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration of
Resolution for
Participation in
Community College
League of California
2003-04 Cash Flow
(TRANS) Financing
Program
[03-84]
Action

A motion was made by Mr. Corona and seconded by Mr. Smith that the Board of Trustees:

- a) approve the Resolution of the Governing Board that authorizes:
 - 1) the borrowing of funds for fiscal year 2003-04 not to exceed \$10 million;
 - 2) the issuance and sale of 2003-04 Tax and Revenue Anticipation Notes (TRANS);
 - 3) participation in the Tax and Revenue Anticipation Note Financing Program; and
- b) authorize the administration to borrow up to a 13-month period, with a final determination made at time of pricing.

The motion carried unanimously.

Consideration to
Authorize
Agreement with
Stradling Yocca
Carlson & Rauth for
Legal Services
Relating to 2000
TRANS Audit
[03-85]
Action

Board members questioned the auditing process, timelines, and expenses possibly involved. A motion was made by Mr. Forhan and seconded by Mr. Thonesen that the Board of Trustees:

- a) authorize entering into an agreement with Stradling Yocca Carlson & Rauth for the performance of legal services related to the audit of the District's 2000 TRANS at the rate of \$360/hour for David Casnocha, \$360/hour for Carol Lew, and \$205/hour for Lisa Kim, plus certain out-of-pocket expenses, including costs paid to RBC Dain Rauscher for preparing financial analyses; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

The motion carried by the following vote:

Ayes - 5
Noes - 2 (Mr. Patterson and Ms. Smith)
Absent - 0

Consideration to
Authorize Salomon
Smith Barney and
RBC Dain Rauscher
as Co-Managers of
the Measure E
General Obligation
Bonds
[03-86]
Action

Following a brief discussion regarding having continuity with the representative who has the background on the issuance of the District's bonds, a motion was made by Mr. Smith and seconded by Mr. Corona that the Board of Trustees approve the recommendation and that the agreement be amended to include that a direct relationship be established between the District and Salomon Smith Barney in the event there is a problem; and

- a) authorize RBC Dain Rauscher and Salomon Smith Barney to act as co-managers on the issuance of the District's General Obligation, Series A Bonds; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the letter agreement provided by RBC Dain Rauscher acknowledging the Board's decision to allow the firms to act as co-managers.

The motion carried unanimously.

Consideration to
Adopt Resolution
Authorizing Sale and
Issuance of General
Obligation Bonds,
Election of 2002,
Series 2003A
[03-87]
Action

A motion was made by Mr. Corona and seconded by Mr. Patterson that the Board of Trustees adopt a resolution authorizing the sale and issuance of State Center Community College District general obligation bonds, Election of 2002, Series 2003A. The motion carried unanimously.

Consideration to
Authorize Colleges/
Centers and Other
District Operations
to Use 2002-03
Decision Package
Funds to Balance
Mid-Year Budget
Cuts
[03-88]
Action

Board members questioned the legality of the State's delay in paying mandated costs, full-time faculty obligation as it relates to replacing faculty that have retired, possibility of issuing March 15, 2004, notices to new employees, and creating various budget scenarios for 2003-04.

A motion was made by Mr. Patterson and seconded by Mr. Thonesen that the Board of Trustees authorize the administration to use 2002-03 Decision Package funds to balance the District's mid-year budget cuts. The motion carried by the following vote:

Ayes - 6
Noes - 1 (Ms. Barreras)
Absent - 0

Board Reports

Ms. Alquinzon, Reedley College Student Trustee, reported on the following:

- Spring Week activities
- Kaleidoscope will be held on Thursday, April 3
- Dance Contest on Friday, April 4

Mr. Kutnerian, Fresno City College Student Trustee, reported the following:

- Rally in Sacramento regarding the budget
- The College and the Police Academy raised over \$8,500 for Kids Day
- Blood drive on April 2
- Showcase is scheduled for April 10
- Ramdoggie Roundup will take place on April 23
- ASG elections scheduled for April 29 through May 1
- Asian American Week activities

Ms. Barreras reported that she toured the Reedley College campus prior to the Board meeting and met several staff members.

Mr. Corona noted Dr. Doffoney's selection for the 2003 Fulbright-Hays Seminars Abroad Program, sponsored by the J. William Fulbright Foreign Scholarship Board and the U.S. Secretary of Education.

Mr. Patterson stated that he has been impressed with the number of students going to Sacramento to voice their concerns regarding the budget.

Ms. Smith reported that she served on a Women's History Panel at Reedley College. The Chancellor was also on the panel. On March 21, her school had a Career Fair, and as usual, the colleges in the District were represented. She expressed her appreciation for their time and effort.

Old Business

There was no old business.

Future Board Items

There were no future board items.

Closed Session

Ms. Smith stated that the Board, in closed session, will be discussing:

- PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957, Appointment of Personnel Commissioner

Closed Session
(continued)

- CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time and Full-Time Bargaining Units;], Randy Rowe, Pursuant to Government Code Section 54957.6
- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

Ms. Smith declared a recess at 6:46 p.m.

Open Session

The Board moved into open session at 10:00 p.m.

Employment and
Leave of Absence,
Certificated
Personnel
[03-66]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Corona that the Board of Trustees approve certificated personnel recommendations, Items A through B, as amended. (Lists A through B are herewith made a part of these minutes as Appendix I, 03-66). The motion carried by the following vote:

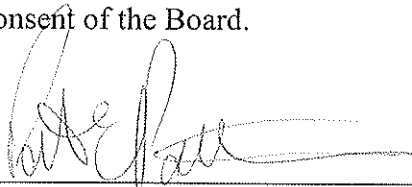
Ayes - 4
Noes - 0
Absent - 3 (Mr. Forhan, Mr. Patterson, and Ms. Smith)

Report of Closed
Session

Mr. Smith reported that the Board, in closed session, gave direction to its chief labor negotiator regarding part-time faculty negotiations. He also stated that Ms. Cathy Frost, the Board's appointee to the District Personnel Commission, has submitted a letter of resignation effective upon a replacement being confirmed by the Board of Trustees. The Personnel Commission is made up of three individuals; one appointed by the Board, one by classified employees, and a third who is nominated and appointed by those two commissioners. The governing board has a responsibility to announce the name of the person it intends to appoint to the vacancy. At its next regular meeting, May 6, 2003, the Board of Trustees will hold a hearing for the public, employees, and employee organizations to express their views on the qualifications of the person recommended by the Board for appointment. The Board, at that time, may make this appointment or a substitute appointment or a recommendation without further notification or public hearing. The Board at this time wants to make public its intention to appoint Ron Manfredi as its representative to the District's Personnel Commission.

Adjournment

The meeting was adjourned at 10:05 p.m. by the unanimous consent of the Board.



Patrick E. Patterson
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Annual Salary	Position
Adkins, Dennis	FCC	II, 6	\$71,297	Talent Search & Learning Assistance Upward Bound Coordinator
(Current adjunct faculty) (Categorically funded contract, April 2, 2003 – June 30, 2003)				
Obermire, Mickey	FCC	IV, 4	\$69,559	General Business and Technology Instructor
(Current adjunct faculty) (Categorically funded contract, April 2, 2003 – June 30, 2003)				
Pesch, Sheila	FCC	III, 10	\$82,510	Medical Business and Technology Instructor
(Current adjunct faculty) (Categorically funded contract, April 2, 2003 – June 30, 2003)				
Turner, Victorria	FCC	IV, 6	\$61,387	Nursing Faculty/Program Coordinator
(New applicant) (Categorically funded contract, April 2, 2003 – June 30, 2003)				

B. Recommendation to approve Health Leave (Article XIV-B, Section 4) for the following person:

Name	Campus	From	To	Position
Scheidt, Judy	MC	August 14, 2003	May 21, 2004	Child Development Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Larsen, Rachel	DO	Personnel Technician Position No. 1037	50-C \$1499.38	3/17/03

B. Recommendation to employ the following persons (Exempt):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Corbet, Karin	MC	Tutorial Asst I	\$ 6.75	2/19/03
Holcomb, Dale	FCC	Art Model	8.64	2/11/03
Birds, Yvonne	FCC	TI Trainer I	27.94	2/13/03
Rios, Rick	FCC	TI Trainer I	27.94	3/6/03
Schmidt, Lisa	FCC	TI Trainer I	27.94	2/24/03
Birds Jr., George	FCC	TI Trainer II	33.52	2/18/03
Laster, Norma	FCC	TI Trainer II	33.52	2/6/03
Handza, Andreja	FCC	TI Trainer III	39.11	3/6/03

- C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name	Location	Classification	Hourly Rate	Date
Barcus, Matthew	DO	Maintenance Worker I	\$ 14.23	3/3/03
Kampschmidt, John	MC	Inst Tech – Science	15.68	3/13/03

- D. Recommendation to approve the promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Vargas, Sandra	DO	Accounting Tech I Position No. 1064 to	X55-E \$4528	4/1/03
	FCC	Campus Business Asst Position No. 2123	R57-E \$4409.25	

- E. Recommendation to approve the transfer of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Hope, Michael	DO	Accounting Tech I Position No. 1125 to	57-E \$3919.33	3/20/03
	DO	Accounting Tech I Position No. 1036	57-E \$3919.33	

- F. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Rice, Mary	FCC	Accounting Clerk III	48-C	11/12/00
		Position No. 2436 to	\$2590	thru
		Accounting Clerk III Position No. 2436	48-C + 5% \$2719.50	11/12/01

(Out of class pay awarded by the Personnel Commission)

Cooley, Jody	DO	Groundskeeper II	46-E	1/1/01
		Position No. 1073 to	\$2721	
		Groundskeeper III Position No. 1073	50-E \$3003	

(Reclassified by the Personnel Commission)

F. Recommendation to approve change of status of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Dickson, Larry	FCC	Custodian	41-E	8/15/02
		Position No. 2187 to	\$2917.11	thru
		Custodian	41-E + 5%	12/15/02
		Position No. 2187	3062.97	
(Article 34, Section 8 CSEA Contract - Assuming additional duties)				
Ashcroft, Gail	FCC	Office Assistant II	41-B	11/18/02
		Position No. 2144 to	\$2290.17	thru
		Office Assistant III	48-A	3/31/03
		Position No. 2233	\$2592.17	
(Filling position pending selection of permanent employee)				
Faith, Linda	FCC	Department Secretary	44-B	1/14/03
		Position No. 2011 to	\$2467.58	thru
		Administrative Asst	55-A	3/21/03
		Position No. 2045	\$3071.50	
(Replacing absent regular employee)				
Johnson, Susan	FCC	Department Secretary	44-B	2/14/03
		Position No. 2287 to	\$2467.58	thru
		Office Assistant III	48-A	6/30/03
		Position No. 2066	\$2592.17	
(Filling position pending selection of permanent employee)]				
Miller, Donna	FCC	Business Facilities Asst	48-E + 10%	3/1/03
		Position No. 2027 to	\$3723.30	
		Business Facilities Asst	48-E	
		Position No. 2027	\$3384.82	
(Return to regular assignment)				
Dahill, Teresa	FCC	Office Assistant III	48-D	3/5/03
		Position No. 2006 to	\$2998.75	thru
		Financial Aid Asst I	57-A	6/30/03
		Position No. 9008	\$3224.75	
(Limited term position)				
Herb, Martin	FCC	Bookstore Sales Clerk III	43-A	3/9/03
		Position No. 2055 to	\$2290.17	
		Bookstore Sales Clerk I	37-B	
		Position No. 2086	\$2075.25	
(Return to regular assignment)				

F. Recommendation to approve change of status of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Swan, Kathleen	FCC	Bookstore Sales Clerk III	43-C	3/9/03
		Position No. 2079 to	\$2521.58	
		Bookstore Sales Clerk II	40-C	
		Position No. 2085	\$2346.33	
(Return to regular assignment)				
Edwards, Sandi	FCC	Office Assistant I	38-A	3/17/03
		Position No. 2429 to	\$2025.67	thru
		Administrative Aide	53-A	6/13/03
		Position No. 2044	\$2922.75	
(Replacing absent regular employee)				
Faith, Linda	FCC	Department Secretary	44-B	3/24/03
		Position No. 2011 to	\$2467.58	thru
		Accounting Clerk III	48-A	6/30/03
		Position No. 2075	\$2592.17	
(Article 34, Section 8 CSEA Contract - Assuming additional duties)				

G. Recommendation to approve the termination of the following employee (regular):

Name	Location	Classification	Date
McQueen, Deric	FCC	Instructional Aide Position No. 2270	2/26/03
Price, Michael	CC	Custodian Position No. 5006	3/12/03

H. Recommendation to accept the resignation of the following employee (regular):

Name	Location	Classification	Date
Silva, Robert	RC	Custodian Position No. 3138	3/1/03
Uyesaka, Theodore	DO	Director, Information Systems Position No. 1033	3/28/03

- I. Recommendation to accept the resignation for the purposes of retirement of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Erickson, Linda	FCC	Administrative Aide Position No. 2431	4/30/03
Christiansen, Argilia	FCC	Textbook Purchasing Clerk Position No. 2076	8/1/03