

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
February 4, 2003

Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., February 4, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present                Dorothy Smith, President  
William Smith, Vice President  
Pat Patterson, Secretary  
Isabel Barreras  
Adolfo Corona (arrived at 4:32 p.m.)  
Phillip J. Forhan  
Leslie Thonesen  
Natalie Alquinzon, Student Trustee, RC  
George Kutnerian, Student Trustee, FCC

Also present were:

Judith A. Redwine, Chancellor, SCCC  
Ned Doffoney, President, Fresno City College  
Tom Crow, President, Reedley College  
Don Yeager, Vice Chancellor-North Centers  
Terry Kershaw, Interim Vice Chancellor-Educational Services and Planning, SCCC  
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCC  
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of                Among the others present, the following signed the guest list:  
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC  
Eileen O'Hare, General Counsel, SCCC  
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC  
Joan Edwards, Executive Director – SCCC Foundation  
Olga Quercia, Academic Senate President and Staff, FCC  
Larry Dickson, Classified Senate President and Staff, FCC  
Linda Nies, Classified Senate President and Staff, RC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Zwi Reznik, AFT President and Staff, FCC  
Francis Sullivan, CSEA President and Staff, FCC

Introduction of  
Guests (continued)

Gene Blackwelder, College Business Manager, RC  
Ed Eng, Director of Finance, SCCCCD  
Randy Vogt, Director of Purchasing, SCCCCD  
Tony Cantu, Dean of Instruction, FCC  
Ron Taylor, Dean of Instruction, RC  
Michael Guerra, College Business Manager, FCC  
Richard Christl, Associate Dean of Instruction-Applied  
Technology Division, FCC  
Christina Masterson, Interim Dean of Instruction and Student  
Services, NC  
Cris Monahan Bremer, Director of Marketing and  
Communications, FCC  
Marilyn Meyer, Associate Dean of Instruction-Business Division,  
FCC  
Jeff Josserand, Director of Classified Personnel, Personnel  
Commission  
Jannett Jackson, Associate Dean of Instruction, Learning  
Resources Center, FCC  
John Cummings, District Dean of Admissions and Records,  
SCCCCD  
Charles Francis, Director-Grant Funded Education, The Training  
Institute  
Carolyn Drake, Associate Dean of Instruction-Health Sciences  
Division, FCC  
Al Foletta, Associate Dean-Business, MSE, Community Campus,  
RC  
Michael White, Head Football Coach, RC  
Nathen Saari, Student, RC  
James Carroll, Student, FCC  
Richard Lindstrom, Director-Police Academy, FCC  
Susan Liberty, Interim Associate Dean of Instruction-Humanities,  
FCC  
Rosemary Waters, Instructor, FCC  
Evelyn Fiorani, Duplications Supervisor, FCC  
Cathie Johnson, Financial Aid Assistant I, FCC  
Charlie Lochbaum, Network Coordinator, SCCCCD  
Trish Johnson, Instructor, RC  
Jim Steinberg, The Fresno Bee

Approval of Minutes

The minutes of the Board meetings of January 7 and January 21, 2003, were presented for approval. A motion was made by Mr. Forhan and seconded by Ms. Barreras to approve the minutes of the January 7 and January 21, 2003, meetings as presented. The motion carried by the following vote:

Ayes - 6  
Noes - 0  
Absent - 1

Motion to Add an Item to Closed Session

Ms. Smith requested that an item be added to the Closed Session agenda: THREAT TO SECURITY OF PUBLIC SERVICES OR FACILITIES, Pursuant to Government Code Section 54957, Consultation with Police Chief Marvin Reyes. A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the item be added to the Closed Session agenda. The motion carried unanimously.

Delegations, Petitions, and Communications

Mr. James Carroll, FCC student, asked for a mandatory Districtwide policy regarding textbooks being on call in the libraries. He also expressed the need for additional parking spaces for handicapped students.

Mr. Kutnerian concurred with the placement of textbooks in the libraries and noted that it is especially helpful when financial aid is not received on time and students cannot afford to buy the required textbooks.

Mr. Forhan advised that this matter should be handled by the Academic Senate rather than Board policy.

Moment of Silence

Ms. Smith asked for a moment of silence in remembrance of Samuel Fidler, a steelworker for Mid-State Steelworks, who lost his life at the Madera Center construction site on Friday, January 31, and for the seven Columbia astronauts.

Recognition of Reedley College Football Team

Ms. Smith stated that the 2002 football season was Michael White's thirteenth season as head coach of the Reedley College Tigers. An unlucky number for some, this thirteenth season has been a special one for Coach White and his Tigers. He was named the 2002 National Coach of the Year by the American Community College Football Coaches Association. He was honored at the AFCA Convention in New Orleans on January 7. Michael was selected from a field of 37 coaches from around the country. The Tigers won the Central Valley Conference title, the Northern California Championship, the State Championship, and were named National Champions.

Coach White provided a short video from the American Community College Football Coaches Association banquet. Team member Nathen Saari noted the opportunities that community colleges provide for students to fulfill their dreams.

Black History Month

Ms. Smith noted that February is Black History Month and that the presidents will provide information regarding campus activities in their reports this evening.

Chancellor's Report

Dr. Redwine congratulated Ms. Lucille Rash, instructor at Fresno City College, on receiving the Martin Luther King Justice Award at Fresno City Hall on January 17. Concern over the budget continues and the District recognizes that because of the fee increase many students will be prevented from continuing their education. The presidents have been meeting with their employee community to discuss the budget cuts and the trustees will have an opportunity to review the budget cut information at the March retreat. The 2003-04 budget will be a problem also as it is expected there will be a ten to fourteen percent cut during this time period. It is projected that the budget will be a major concern over the next three to five years. It is a difficult time for all as we try to protect the interest of our students and full-time employees.

Campus Report,  
Fresno City College

Dr. Doffoney reported on the following:

- Black History Month activities.
- FCC student Yu-Ping Chang took first place at the Pacific Piano Competition on January 11.
- The Art Space Gallery will open its spring exhibit with a reception on February 6.
- Valley Business Conference on February 27.
- Dinner for retirees on March 29.
- Participation in the U.S. Department of Education work group to discuss services to students with disabilities.
- Participation in events commemorating the birthday of the Rev. Martin Luther King, Jr. on January 20.

Campus Report,  
Reedley College

From Reedley College, Dr. Crow reported the following:

- Football program signing event on February 5.
- College-wide meeting to discuss the budget will be held on February 5.
- Student Trustee Natalie Alquinzon will discuss the Black History Month activities in her report this evening.
- Cash for College financial aid workshop will be held on February 22.
- SIFE Club's "River Run at Reedley College" to be held on February 22.
- English Instructor David Dominguez's first published work will be released on February 28. The book entitled "Work Done Right," tells the story of a young man coming of age.
- Former Reedley College baseball player, John Koontz, was named as a Pepsi Scholar Athlete. He is currently pursuing his medical career at UCLA.

Campus Report,  
North Centers

Dr. Yeager reported on the following from the North Centers:

- Information sessions for potential Madera Center College Advantage Program students.
- Counselor Phil Gonzales was elected First Vice President of the Madera Chapter of the Association of Mexican-American Educators.
- Christina Masterson, Interim Dean of Instruction and Student Services, has been selected as a participant in the Clovis Chamber of Commerce Leadership Clovis Class of 2003.
- Next presentation in the Speakers Series will feature Delia Heredia from Fresno State University.
- Black History Month activities.

Academic Senate  
Report

Ms. Olga Quercia, Fresno City College Academic Senate President reported:

- Flex Day activities took place both on and off campus on January 10.
- Nominees for the Regina Stanback-Stroud Diversity Award will be presented at the February 5 Academic Senate meeting.
- The January 15 Academic Senate meeting included discussion of the current budget crisis. Doug Brinkley will discuss Measure E at tomorrow's meeting.
- Thanked Dr. Doffoney for arranging a meeting on January 24 for those interested in working on plans for the Historic Old Administration Building.
- Senators have been asked to volunteer to serve on one of the 2004-2007 Strategic Planning Task Force committees.

Classified Senate  
Report

Ms. Linda Nies, Reedley College Classified Senate President, reported on the following:

- Microsoft Excel will be the topic for the technology training this month.
- 2003 Classified Professionals Mega Conference is scheduled for April 16 at Pardini's and Piccadilly Inn. The theme is "Discovering the Extraordinary in Ourselves: Lessons from the Greatest Generation." The theme was inspired by Tom Brokaw's book about ordinary people who did extraordinary things during World War II. The keynote speaker will be Richard Johanson, a World War II veteran and Reedley College and California Community Colleges Distinguished Alumnus.
- Art Instructor Bob Kizziar will provide a ceramics demonstration at this month's brown bag lunch.

Learning Resource  
Center Addition,  
Reedley College

Dr. Crow provided an update on the addition to the Learning Resource Center to include project development, the proposed project schedule, and the instructional program.

Mr. Patterson questioned if all sites now had common access to periodicals. Dr. Crow stated that the conversion will be completed this summer.

Medical Interpreter  
Program, Reedley  
College

Dr. Ron Taylor and Ms. Trish Johnson provided an overview of the Medical Interpreter Program at Reedley College.

Mr. Smith encouraged staff to contact the various mosques and temples that may have facilities and would have people that may be interested in this program. He also suggested that the certified court interpreters be contacted. Mr. Kutnerian asked if there was a biological science prerequisite. Ms. Barreras questioned the possibility of other campuses having this program. Mr. Thonesen asked about the pay rate.

Consent Agenda  
Action

Ms. Barreras requested that Consent Item 03-26 be pulled for further discussion.

It was moved by Mr. Corona and seconded by Mr. Smith that the Board of Trustees approve the consent agenda as presented with the exception of Item 03-26. The motion carried unanimously.

Extension of  
Contract and  
Retirement,  
Certificated  
Personnel  
[03-24]  
Action

approve certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 03-24).

Employment,  
Promotion, Change  
of Status, Leave of  
Absence, and  
Resignation,  
Classified Personnel  
[03-25]  
Action

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 03-25).

Consideration to  
Approve New Duties  
and Responsibilities,  
Instructional  
Technician – Health  
Care Interpreting  
Language Coach  
[03-27]  
Action

fix and prescribe the duties for Instructional Technician – Health  
Care Interpreting Language Coach.

Consideration of  
Applications for  
2003-04 Sabbatical  
Leaves, Fresno City  
College  
[03-28]  
Action

pursuant to Article XIV-A, Section 7, of the current agreement  
between the District and the State Center Federation of Teachers,  
grant the following sabbatical leaves to Fresno City College staff  
members during the 2003-2004 academic year, subject to receipt  
by the District of a written statement from each leave recipient of  
their agreement to serve the District for at least two years  
following completion of the leave (as required by Education Code  
Section 87770):

Robbey Culp – Chemistry, Organized Study, Fall 2003

Ron Dustin – Accounting, Organized Study and Research, Fall  
2003

Joseph Gennity – Biology, Research, Spring 2004

Jean Kulbeth – Dental Hygiene, Research and Travel, Fall 2003

Olga Quercia – Music, Research and Travel, Spring 2004

Judy Ryan – English, Organized Study, Research, and Travel,  
Fall 2003

Bonnie Smith – Information Systems, Organized Study and  
Research, Fall 2003 – Spring 2004

Rosemary Waters – Biology, Research, Fall 2003 – Spring 2004

Consideration to  
Approve 2001-2002  
Partnership for  
Excellence  
Expenditures Report  
[03-29]  
Action

approve the 2001-2002 Partnership for Excellence Expenditures  
Report as presented.

Review of District  
Warrants and Checks  
[03-30]

Action

review and sign the warrants register for the period January 2, 2003, to January 31, 2003, in the amount of \$9,148,090.32; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period December 17, 2002, to January 24, 2003, in the amount of \$1,056,413.92.

Consideration to  
Accept Construction  
Project, HVAC  
Rehabilitation,  
Science Labs, Fresno  
City College  
[03-31]

Action

- a) accept the project for the HVAC Rehabilitation, Science Labs, Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to file a Notice of Completion with the County Recorder.

Financial Analyses  
of Enterprise and  
Special Revenue  
Operations  
[03-32]

Action

Provided as information only.

Budget Transfers and  
Adjustments Report  
[03-33]

Action

Provided as information only.

Consideration to  
Adopt Resolution  
Authorizing Inter-  
fund Transfers  
[03-34]

Action

- a) approve Resolution No. 03-34 authorizing the following inter-fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects	\$200,000	Interest Income to Fund Capital Projects
General Fund	Capital Project	<u>55,350</u> \$255,350	Training Institute Remodel/Relocation

- b) authorize filing said Resolution with the Fresno County of Education.



Consideration to  
Approve Agreements  
for State Work Study  
Program, Fresno  
City College and  
Reedley College  
[03-35]  
Action

- a) authorize Fresno City College and Reedley College to enter into off-campus State Work Study Agreements with various organizations and employers for fiscal year 2003;
- b) authorize future and annual renewal of agreements with similar terms and conditions; and
- c) authorize the Chancellor and/or designees, including the College Presidents and District Financial Aid Officer, to sign the agreements on behalf of the District.

Consideration to  
Approve Agreement  
with California  
Department of Food  
and Agriculture for  
Buy California  
Initiative, The  
Training Institute  
[03-36]  
Action

- a) authorize entering into a grant agreement with California Department of Food and Agriculture for the “Buy California Initiative” for the term January 1, 2003, through June 30, 2004, with total funding in the amount of \$150,000;
- b) authorize future and annual renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration, to sign the agreement on behalf of the District.

Consideration to  
Approve Agreement  
with West Hills  
Community College  
District for  
Radiologic  
Technologist  
Program, Fresno  
City College  
[03-37]  
Action

- a) authorize an agreement with West Hills Community College District for expansion through Distance Learning of the Radiologic Technologist training program at Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to sign the agreement on behalf of the District.

Consideration to  
Extend Agreement  
with Vavrinek,  
Trine, Day & Co. for  
2002-03 and 2003-04  
Annual Audits  
[03-38]  
Action

- a) authorize extension of the agreement with Vavrinek, Trine, Day & Co. for the completion of the 2002-03 and 2003-04 annual audit at a cost of \$55,400 and \$57,000 respectively; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration, to sign the agreement on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Adopt Resolution of  
Elimination of  
Classified Position in  
the District Office  
[03-26]

Ms. Barreras questioned why this position is being eliminated if it is vacant. She understands there is extra help being used and this is part of the transition plan. Mr. Rowe explained the elimination is part of the District Office mid-year budget cuts as the District is trying not to affect any permanent part-time or full-time positions. Mr. Smith questioned how much the provisional employee currently in the position is being paid and the actual cost savings. Mr. Rowe further explained that the workload will shift back to where it was a year ago, to the Personnel Technician and two Personnel Assistants. The Commission is currently recruiting for a vacant Personnel Assistant position and the eligibility list should be available by the end of the month.

Action

A motion was made by Mr. Patterson and seconded by Mr. Corona that the Board of Trustees adopt the Resolution In the Matter of Elimination of One Office Assistant III position in the Human Resources Department. The motion carried by the following vote:

Ayes - 6  
Noes - 1 (Ms. Barreras)  
Absent - 0

Public Hearing on  
Initial Full-Time  
Bargaining Proposals  
Presented by State  
Center Federation  
Local 1533,  
CFT/AFT, CIO/AFL  
[03-39]

Mr. Rowe stated that the Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposal of the employee group. The State Center Federation of Teachers, on behalf of the Full-Time Faculty, presented its initial proposals for a successor contract to the Board on January 7, 2003. The AFT Full-Time Faculty proposals are as follows:

1. Length of contract: three year agreement, 2003-2006
2. Salary: A salary formula applied annually, based on the District’s ability to pay, including in-coming and on-going revenues, which will maintain/improve the faculty’s state salary schedule standing.
3. Benefits: Fully paid health, dental, and vision benefits, including one or more additional plan options for health insurance.
4. Retiree Benefits: Improved retiree benefits, including 100% District paid until age 65 and increase in lifetime annual contribution.
5. Calendar: 16-week compressed semester schedule with winter intercession option.

Public Hearing on  
Initial Full-Time  
Bargaining Proposals  
Presented by State  
Center Federation  
Local 1533,  
CFT/AFT, CIO/AFL  
[03-39]  
(continued)  
No Action

6. Lab factor: Improvement in lab factor to .9.
7. On-campus requirement: Eliminate daily on-campus requirement.
8. Load banking: Faculty may bank overload hours for future leave time rather than receiving pay for them.
9. Stipends: New coaching positions not included in current contract shall include stipends commensurate with coaching positions in contract.
10. Distance education: Clarifying language on office hour and on-campus requirements for faculty teaching on-line courses.
11. Load reduction: Clarifying language on length of work year for extended contract faculty on 50% load reduction.
12. Class assignments: Language specifying manner in which classes are assigned per semester to faculty.
13. Flex days: Flex days shall be “flexible” in that faculty may select the day(s) and activities for their participation.
14. Senate released time: Each academic senate shall receive 2 LHE’s per year released time to conduct senate business.
15. Evaluation of contract faculty: Language specifying if and when an evaluation committee member may be removed from a committee, and the replacement process.
16. Other proposals: The Federation reserves the right to add proposals on issues that may come up between January and the commencement of negotiations.

Public Hearing

Ms. Smith convened a public hearing at 5:45 p.m. There being no comments, the hearing was closed at 5:46 p.m.

Consideration of  
Agenda Items for  
Board Retreat,  
March 14-15, 2003

[03-40]

No Action

Ms. Smith stated that she believes the Board should have items they are interested in at the Retreat. The following agenda items were proposed for the upcoming Retreat:

- Conflict of Interest
- Reclaiming the District's institutional memory
- Establishment of District priorities
- Chancellor's vision/direction given the budget constraints
- Budget issues; i.e., layoffs
- Management goals/accomplishments

The Board agreed that the Conflict of Interest item should be handled at a separate workshop. Mr. Corona suggested that the Brown Act be discussed at the same time.

Ms. Barreras requested that the AFT and CSEA provide their agenda suggestions to the Chancellor.

Mr. Forhan suggested that the Retreat time be extended to 3:00 p.m. on Saturday.

Acknowledgement of  
Quarterly Financial  
Status Report –  
General Fund

[03-41]

Action

A motion was made by Mr. Thonesen and seconded by Mr. Corona that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented. The motion carried unanimously.

Consideration to  
Amend Energy  
Services Agreement  
with CMS Viron  
Energy Services

[03-42]

Action

A motion was made by Mr. Forhan and seconded by Mr. Patterson that the Board of Trustees amend the previous award of an Energy Services Agreement for Energy Retrofits, Phase II, to CMS Viron Corporation, to allow for a portion of the contract to be completed with currently available funding in an amount not to exceed \$944,000.00, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an amended agreement on behalf of the District. The motion carried unanimously.

Citizens' Bond  
Oversight  
Committee Review  
Process

[03-43]

No Action

Mr. Brinkley reported that thirty-three applications had been mailed out and two have been returned at this time. The deadline to submit the application and/or nomination form is February 7, 2003, by 4:00 p.m. Dr. Redwine added that she had talked with President Smith regarding a board subcommittee to review the applications, interview the candidates, and to make membership recommendations for the Bond Oversight Committee at the March 4, 2003, Board meeting. The following members volunteered to serve on the Committee: Ms. Barreras, Ms. Smith, and Mr. Smith.

Timelines and  
Activities for Issuing  
2003 Measure E  
Bonds  
[03-44]  
No Action

Mr. Brinkley reviewed the Time and Responsibility Schedule for the first issuance of bonds in Spring 2003.

Consideration to  
Adopt 2003-04  
Budget Development  
Calendar  
[03-45]  
Action

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the 2003-04 Budget Development Calendar as presented. The motion carried unanimously.

2002-03 Mid-Year  
Budget Reduction  
Update  
[03-46]  
No Action

Mr. Brinkley provided a chronology of events affecting the 2002-2003 mid-year budget cuts and the affect on the District.

Governor's 2003-04  
Proposed Budget  
[03-47]  
No Action

Mr. Brinkley provided an update on the Governor's 2003-2004 proposed budget.

Board Reports

Ms. Alquinzon, Reedley College Student Trustee, reported on the following:

- Black History Month activities
- Activities planned for the week of Valentine's Day

Mr. Kutnerian, Fresno City College Student Trustee, reported the following:

- Welcome Week activities
- Club Rush on January 29
- Spike Lee will speak at 1:00 p.m. tomorrow in connection with Black History Month
- Volunteer Fair on February 12
- National Eating Disorder Screening on February 27
- ASG will join with Reedley College on February 22 for a trip to the Allensworth State historical Park.

Ms. Barreras reported that she attended the Community College League's New Trustee Orientation and Legislative Conference and she enjoyed meeting board members from other districts, as well as members of the legislature.

Board Reports  
(continued)

Mr. Thonesen stated that he also attended the Conference and received information regarding the budget and heard discussions regarding possible alternative funding sources for education.

Mr. Corona reported that the Southeast Site Committee met with the Mayor and it warmed his heart to hear the Mayor agree that education is the infrastructure of society.

Mr. Patterson stated that it will be disastrous for everyone associated with government over the next two years. This is why it is important for the Board to start setting priorities as to what we think is valuable, what we are going to keep, what we are going to modify, and what we are going to discard.

Ms. Smith reported that she attended the International Education reception held recently at Fresno City College. She really enjoyed talking with the students and seeing the ethnicity represented on campus.

Old Business

Ms. Smith stated that one of the workshops she attended at the Community College League Conference discussed the support and money that can be received from an alumni association. She would like to see a districtwide alumni association formed.

Ms. Smith also noted the importance of the community cleanup held in past years; i.e., Partners in Pride, and that she would like to see this program reinstated.

Future Board Items

Dr. Redwine reported that the Board's representative on the Personnel Commission, Cathy Frost, has indicated that she would like to resign. She asked that the Board submit names of proposed representatives for consideration at the March Board meeting. A public hearing will be held at the April 1, 2003, Board meeting. Following the public hearing, the Board may make an appointment.

Closed Session

Ms. Smith stated that the Board, in closed session, will be discussing: CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit;], Randy Rowe, Pursuant to Government Code Section 54957.6; CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(b); Significant Exposure to Litigation: One Potential Case; PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957; Title: District Associate Dean – Human Resources; PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957; and

Closed Session  
(continued)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION; Title:  
Legal Counsel; Pursuant to Government Code Section 54957.

Ms. Smith declared a recess at 6:57 p.m.

Open Session

The Board moved into open session at 8:30 p.m. Ms. Smith reported that the Board, in closed session, gave direction to its chief labor negotiator regarding part-time faculty negotiations.

Consideration to  
Appoint District  
Associate Dean –  
Human Resources  
[03-48]  
Action

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees appoint Mrs. Diane Clerou to the position of District Associate Dean – Human Resources with an effective date of February 13, 2003, and placement on the Management Salary Schedule at Range 60, Step 7 (\$102,786.00). The motion carried by the following vote:

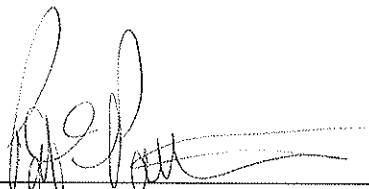
Ayes - 5  
Noes - 2 (Mr. Patterson and Mr. Forhan)  
Absent - 0

Mr. Patterson opposed the appointment because of the beginning salary level and the budget situation.

Mr. Forhan stated that in the future he would like to have more comparative salary information.

Adjournment

The meeting was adjourned at 8:33 p.m. by the unanimous consent of the Board.



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Patrick E. Patterson  
Secretary, Board of Trustees  
State Center Community College District

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CERTIFICATED PERSONNEL RECOMMENDATIONS

- A. Recommendation to extend contract for the following person:

<u>Name</u>	<u>Campus</u>	<u>Range &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Jauregui, Enrique	FCC	II, 1	\$60,180	Interim College Relations Specialist

- B. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Skogsberg, Clark	RC	May 24, 2003	Music Instructor



CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Granado, Fernando	FCC	Financial Aid Asst I Position No. 2483	57-B \$3386.75	12/20/02
Krikorian, David	RC	Financial Aid Asst I Position No. 3111	57-B \$3386.75	12/20/02
Larsen, Dale	FCC	Financial Aid Asst I Position No. 2106	57-B \$3386.75	12/20/02
Fox, Robin	FCC	Office Assistant I Position No. 2018	38-A \$2025.67	1/2/03
Guzman, Carolina	FCC	Instructional Aide Position No. 2204	32-A \$1748.00	1/2/03
Guzman, Fanny	FCC	Instructional Aide Position No. 2416	32-A \$10.08	1/2/03
Her, Suzanne	FCC	Job Developer (Hmong) Position No. 2195	62-A \$3641.33	1/2/03
Jennings, David	RC	Custodian Position No. 3108	41-A \$2176.58	1/2/03
Lopez, Cynthia	FCC	Office Assistant I Position No. 2425	38-A \$2025.67	1/2/03
Lowrey, Angela	FCC	Cashier Position No. 2341	44-A \$2346.33	1/2/03
Mancillas-Llanos, Josephine	FCC	Department Secretary Position No. 2422	44-A \$2346.33	1/2/03
McLemore, Regina	FCC	Instructional Aide Position No. 2409	32-A \$1748.00	1/2/03
Peek, Cynthia	FCC	Instructional Aide Position No. 2415	32-A \$1748.00	1/2/03

A. Recommendation to employ the following persons (probationary) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Rivera, Daniel	MC	Educational Advisor Position No. 4020	57-A \$18.60	1/2/03
Robinson, Paula	FCC	Inst Aide – Theatre Arts Position No. 2486	32-A \$10.08	1/2/03
Torosian, Jason	RC	Inst Tech – PC Lab Position No. 3091	50-B \$2854.42	1/2/03
Vang, Choua	FCC	Office Asst I (Hmong) Position No. 2371	38-A \$11.67	1/2/03
Vang, Nhia	FCC	Job Coach (Hmong) Position No. 2375	41-A \$12.57	1/2/03
Withrow, Nancy	FCC	Office Assistant I Position No. 2020	38-A \$2025.67	1/2/03
Yang, Pao	FCC	Office Asst I (Hmong) Position No. 2131	38-A \$11.67	1/2/03
Crum, Sheryl	RC	Custodian Position No. 3104	41-A \$2176.58	1/7/03
Giannopoulos, John	FCC	Mobility Driver Position No. 2407	32-A \$10.08	1/10/03
Martinez, Dennis	FCC	Mobility Driver Position No. 2408	32-A \$10.08	1/10/03
Akina, Jennifer	FCC	Instructional Aide Position No. 2410	32-A \$10.08	1/13/03
Anderson, Jacob	MC	Inst Tech – Science Position No. 4018	50-A \$15.68	1/13/03
Cawley, Robert	FCC	Lib/Lrn Res Asst III Position No. 2487	48-A \$14.94	1/13/03
Figueroa, Rebeca	RC	Food Service Worker I Position No. 3041	33-A \$10.30	1/13/03
Weddle, Charla	OC	Instructional Aide Position No. 6003	32-A \$10.08	1/13/03

A. Recommendation to employ the following persons (probationary) (continued):

Name	Location	Classification	Range/Step/Salary	Date
Schilling, Michael	CC	Inst Tech – Science Position No. 5009	50-A \$15.68	1/14/03

B. Recommendation to employ the following persons (Exempt):

Name	Location	Classification	Hourly Rate	Date
Murphy, Lance	FCC	LGI Assistant	\$ 10.28	10/4/02
Kinabrew, Bruce	FCC	Educational Advisor	18.60	12/23/02 thru 3/1/03
Uphoff, Richard	FCC	TI Trainer I	27.94	12/12/02
Vanderplatts, William	DO	TI Trainer III	39.11	11/1/02 thru 2/1/03

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name	Location	Classification	Hourly Rate	Date
Adkins, Tamika	FCC	Book Sales Clerk I	\$ 11.40	12/24/02 thru 1/31/03
Ashjian, Daniel	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Babcock, Erika	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Bell, Amy	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Bird, Christy	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Blackmon, Latisha	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Cisneros, Jose	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Cruz, Richard	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Galvan, Monica	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Gamiz, Lupe	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Gilio, Julie	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Gonzalez, Benito	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Haynes, Marc	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Hosino, Joel	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Koep, Robert	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Moralez, Dominique	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Milligan, Diana	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Murphy, Michael	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Parks, Ambrosia	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Rivera, Jason	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Rodriguez, Maria	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Scovill, Brandon	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Serian, Evelyn	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Shaw, Sharon	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Thomas, Anita	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Walker, Daverene	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

Name	Location	Classification	Hourly Rate	Date
White, Carolyn	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Wilkinson, Angela	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Woods, Valda	FCC	Book Sales Clerk I	11.40	12/24/02 thru 1/31/03
Woody, Elmicia	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Yang, Cindy	FCC	Book Sales Clerk I	11.40	1/7/03 thru 1/31/03
Wiggins, Connie	FCC	Department Secretary	13.51	12/18/02
Gamboa, Graciela	FCC	Office Assistant III	14.94	12/19/02

D. Recommendation to approve the promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Kohl, Mona	FCC	Department Secretary Position No. 2143 to Administrative Aide Position No. 2048	44-B \$2467.58 53-A \$2922.75	1/2/03
Wynn, Mary	FCC	Job Developer Position No. 2316 to Job Placement Spec Position No. 2482	62-D \$4214.42 63-E \$4532.92	1/2/03

D. Recommendation to approve the promotion of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Kilgore, Richard	FCC	Custodian	41-E	1/13/03
		Position No. 2176 to	\$2818.00	
		Inst Tech - Art	50-B	
		Position No. 2479	\$3025.78	

E. Recommendation to approve the change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Miller, Donna	FCC	Business Facilities Asst	48-E	10/1/02 thru 12/31/02
		Position No. 2027 to	\$3384.82	
		Business Facilities Asst	48-E + 10%	
		Position No. 2027	\$3723.30	
(Article 34, Section 8 CSEA Agreement)				
Fries, Lisa	FCC	Accounting Clerk I	38-B	11/1/02 thru 6/30/03
		Position No. 2413	\$12.27	
(Continuation of employment)				
Custodio, Naomi	FCC	Office Assistant III	48-A	1/1/03
		Position No. 2006 to	\$2592.17	
		Office Assistant II	41-D	
		Position No. 2024	\$2521.58	
(Return to regular assignment)				
Dahill, Teresa	FCC	Financial Aid Asst I	57-A	1/1/03
		Position No. 2106 to	\$3224.75	
		Office Assistant III	48-D	
		Position No. 2006	\$2998.75	
(Return to regular assignment)				
Ahrens, Shanna	FCC	Accounting Tech II	61-B	1/1/03 thru 3/31/03
		Position No. 1067 to	\$3732.75	
		Accountant/Auditor	66-A	
		Position No. 2489	\$4017.17	
(Article 34, Section 8 CSEA Agreement)				
Mendoza, Janell	MC	Madera Center Coor	69-E	1/1/03 thru 3/31/03
		Position No. 4001 to	\$6,185.00	
		Madera Center Coor	69-E + 15%	
		Position No. 4001	\$6335.83	
(Article 34, Section 8 CSEA Agreement)				

E. Recommendation to approve the change of status of the following employees (regular)  
 (continued):

Name	Location	Classification	Range/Step	Date
Miller, Donna	FCC	Business Facilities Asst	48-E	1/1/03
		Position No. 2027 to Business Facilities Asst Position No. 2027	\$3384.82 48-E + 10% \$3723.30	thru 3/31/03
(Article 34, Section 8 CSEA Agreement)				
Padua, Alemario	FCC	Accounting Tech I	57-D	1/1/03
		Position No. 2339 to Accounting Tech II Position No. 2358	\$3732.75 61-D \$4109.75	thru 3/31/03
(Article 34, Section 8 CSEA Agreement)				
Willshaw, Bertha	FCC	Office Assistant II	41-E	1/1/03
		Position No. 2017 to Office Assistant III Position No. 2002	\$2768.22 48-C \$2975.78	thru 3/31/03
(Article 34, Section 8 CSEA Agreement)				
Bacon, Alicia	FCC	Administrative Aide	53-C	1/2/03
		Position No. 2048 to Office Assistant III Position No. 2201	\$3224.75 48-D \$2998.75	
(Return to regular assignment)				
Day, Charlezsette	FCC	Job Placement Spec	63-E	1/2/03
		Position No. 2482 to Job Developer Position No. 2264	\$4646.24 62-E 4535.54	
(Return to regular assignment)				
Sanchez, Sylvia	FCC	Office Assistant III	48-E	1/2/03
		Position No. 2224	\$3642.25	
(Return from Leave of Absence for Study)				
Carr, William	RC	Job Developer	62-D	1/14/03
	FCC	Position No. 3110 to Campus Business Asst. Position No. 2123	\$4214.42 57-E \$3919.33	thru 4/14/03
(Transfer to FCC in lieu of layoff)				



F. Recommendation to approve the transfer of the following employees (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Diaz, Joel	FCC	Job Developer	62-D	1/2/03
		Position No. 2264 to	\$4214.42	
		Job Developer	62-D	
Tafoya, Cynthia	FCC	Job Developer	62-D	
		Position No. 2316	\$4214.42	
Dunn, Royce	FCC	Office Assistant II	41-E	1/2/03
		Position No. 2022 to	\$2651.92	
		Office Assistant II	41-E	
Oki, Gayle	FCC	Office Assistant II	41-E	
		Position No. 2426	\$2651.92	
Dunn, Royce	FCC	Job Developer	62-D	1/14/03
		Position No. 2247 to	\$4214.42	
		Job Developer	62-D	
Oki, Gayle	RC	Job Developer	62-D	
		Position No. 3110	\$4214.42	
Oki, Gayle	FCC	Office Assistant III	48-E	1/21/03
		Position No. 2019 to	\$3227.38	
		Office Assistant III	48-E	
Oki, Gayle	FCC	Office Assistant III	48-E	
		Position No. 2474	\$3227.38	

G. Recommendation to approve the leave of absence of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Parker, Lynn	FCC	Accounting Technician II	1/1/03
		Position No. 2358	thru 4/1/03

H. Recommendation to accept the resignation of the following employees (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Wellfare, Jonathan	RC	Accounting Clerk I Position No. 3109	1/10/03