

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
October 7, 2003

Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Vice President William Smith at 4:30 p.m., October 7, 2003, at the Madera Center, 30277 Avenue 12, Madera, California.

Mr. Smith stated that President Smith sends her regrets for not being able to attend the meeting tonight.

Trustees Present                William Smith, Vice President  
Isabel Barreras  
H. Ronald Feaver  
Phillip J. Forhan  
Leslie Thonesen  
Norma Lara, Student Trustee, RC  
Doug Crutchfield, Student Trustee, FCC

Trustees Absent                Dorothy Smith, President  
Patrick E. Patterson, Secretary

Also present were:

Tom Crow, Interim Chancellor, SCCCCD  
Ned Doffoney, President, Fresno City College  
Tony Cantu, Interim President, Reedley College  
Don Yeager, Vice Chancellor-North Centers  
Felix Aquino, Vice Chancellor-Educational Services and Planning  
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD  
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of                Among the others present, the following signed the guest list:  
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD  
Eileen O'Hare, General Counsel, SCCCCD  
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD  
Joan Edwards, Executive Director – SCCC Foundation

Introduction of  
Guests (continued)

Terry Kershaw, Dean of Instruction and Student Services, NC  
Kasey Oliver, Classified Senate President and Staff, RC  
Michael Roberts, Academic Senate President and Staff, FCC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Zwi Reznik, AFT President and Staff, FCC  
Gene Blackwelder, College Business Manager, RC  
Michael Guerra, College Business Manager, FCC  
Cris Monahan Bremer, Director of Marketing and  
Communications, FCC  
Joaquin Jimenez, District Associate Dean of Students-Financial  
Aid, International Students and Veterans Affairs, FCC  
Carolyn Drake, Associate Dean of Instruction-Health Sciences,  
FCC  
Evelyn Fiorani, Duplications Supervisor, FCC  
Deborah Ikeda, Interim Dean of Instruction, FCC  
Chris Cortes, Director of Financial Aid, RC  
Candy Cannon, Campus Financial Aid Manager, NC  
Richard Hoffman, Coordinator/Instructor, Oakhurst Center  
Janell Mendoza, Coordinator, Madera Center  
Cristina Masterson, Associate Dean of Students, NC  
Jeff Josserand, Director of Classified Personnel, Personnel  
Commission  
Jim Chin, Associate Dean of Instruction, NC  
Reg Spittle, Instructor, Madera Center  
Robert Kelley, Madera Community Hospital  
Julie O’Kane, Superintendent, Madera Unified School District  
Stell Manfredi, County Administrative Officer, Madera County  
Herman Perez, Division Administrator, Madera County  
Workforce Office  
Marilyn Shepherd, Superintendent, Golden Valley Unified School  
District  
Sally Frazier, Superintendent, Madera County Office of  
Education  
John Silva, Madera County Board of Supervisors  
Frank Bigelow, Madera County Board of Supervisors  
Gary Svanda, Councilman, City of Madera  
David Tooley, City Administrator, City of Madera  
Ronn Dominici, Madera County Board of Supervisors  
Gordon Skeels, Councilman, City of Madera  
Rocky Hayes, Publisher/Editor, Madera Tribune  
Ron Pisk, Principal, Madera High School  
Ron Manfredi, Personnel Commission  
Billy Reece, Student  
Jose Troncoso, Student  
Jaime Ceja, Student  
Lorena Garcia, Student

Introduction of  
Guests (continued)

Lucy Mejia, Student  
Angelica Sanchez, Student  
Adam Hurer, Student  
Lisette Villafan, Student  
Michelle Yang, Student  
Carla Maciel, Student  
John Davies, Student  
Eva Mendoza, Student  
Gloria Velasquez, Student  
Gilbert Rivera, Student  
Joshua Arthurs, Student  
Samantha DaSilva, Student  
Carolina Viramontes, Student  
Sheila McClurg, Student  
Bob Garcia, Jr., Student  
Bryan Guthrie, Student  
Claudia Camarena, Student  
Tracy Laney, Student  
Eric Kristofferson, Student

Swearing in of Board  
Member

Dr. Crow administered the oath of office to incoming Board member H. Ronald Feaver.

Approval of Minutes

The minutes of the Board meeting of September 2, 2003, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Thonesen to approve the minutes of the September 2, 2003, meeting as presented. The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Presentation of AFT  
Part-Time Faculty  
Initial Proposal for  
Contract Reopener

Mr. Zwi Reznik, AFT President, presented the part-time faculty initial proposal for contract reopener.

Delegations,  
Petitions, and  
Communications

Mr. Ronn Dominici, Madera County Board of Supervisors; Mr. Gordon Skeels, Councilman, City of Madera; and Mr. Stell Manfredi, Madera County Administrative Officer, welcomed the Board of Trustees and expressed their support for the Center. Mr. Manfredi also provided a brief update on the sphere of influence and annexation procedures.

Interim Chancellor's Report

Dr. Crow thanked the Madera Center staff for hosting the Board meeting. He also thanked Mr. Stell Manfredi for his update on the sphere of influence and emphasized the importance of the District's lead role in making the annexation of the planned area a reality.

Last Wednesday, the District hosted Senator Chuck Poochigian and columnist Dan Walters in the first of a continuing series of economic development forums on education and the economy.

The discussion was well received by the business and education leaders in attendance.

The Measure E Oversight Committee will hold its second meeting Thursday evening, October 9, at 5:30 p.m. in the District Office Board Room.

Dr. Crow provided a financial aid summary for 2001-2002 and 2002-2003, and enrollment comparison data for fall 2002-03 and fall 2003-04, as requested by Trustee Forhan.

Campus Report, North Centers

Dr. Yeager reported on the following from the North Centers:

- A joint effort by the Madera Unified School District, the Association of Mexican American Educators, and the Madera Center has resulted in development of the Educational Lecture Series designed to encourage students to pursue a career in teaching and then return to teach in Madera County.
- The Center's Sigma Gamma Chapter of Alpha Gamma Sigma Honor Society will host the Northern California AGS Regional Conference on October 25.
- The Phase 1B Academic Village is scheduled for completion in November.

LVN Program, Madera Center

Ms. Dee Chamberlain, Madera Center LVN Program Coordinator, provided background information on the development of the LVN program at the Madera Center.

Ms. Mary Farrell, with Madera Community Hospital, spoke to the importance of the LVN program and the large number of vacancies in the nursing field not only in Fresno and Madera counties, but in the State of California.

Madera Center College Advantage Program

Mr. Phil Gonzales, Madera Center counselor, gave a brief history of the Madera College Advantage Program. Ms. Matilda Torres, counselor at Madera High School, and student Brandi Cruz, shared how students have benefited from the many opportunities provided by the program.

Campus Report,  
Fresno City College

Dr. Doffoney reported on the following from Fresno City College:

- The college will host the Lakin Institute on October 12-18, 2003. The event is sponsored by the President's Roundtable of the National Council on Black American Affairs.
- Six FCC students were chosen to participate in the Hispanic Association of Colleges and Universities National Internship Program during the summer.
- The Faculty and Staff Book Club will meet on October 31 to discuss The Haunting of Hill House.
- *Glynn's Crossing*, a new play by FCC faculty member Charles Erven, opens the theatre season on October 9.

Campus Report,  
Reedley College

From Reedley College, Mr. Cantu reported the following:

- Forty Hmong and Lao farmers traveled to the Ferry Plaza Farmers' Market in San Francisco on September 13. The tour was sponsored by the college and the University of California Cooperative Extension.
- English instructor Shana Bartram was recently appointed co-director for Area IV of the English Council of California Two-Year Colleges.
- ESL instructor Nancy Frampton has been elected coordinator of the Saroyan Chapter of California Association of Teachers of English to Speakers of Other Languages.
- ESL instructors Felisa Heller, Jean Carroll, and Nancy Frampton will be presenting a paper at the spring international conference of Teachers of English to Speakers of Other Languages.
- Financial Aid Assistant Lisa Maciel has been elected Secretary to the Executive Board of the California Community College Financial Aid Administrators Association.
- The Fall Speakers Series will continue on October 23 with Jonestown survivor Deborah Layton as the featured guest.

Academic Senate  
Report

Ms. Sheryl Young-Manning, President of the North Centers Faculty Association, discussed the following:

- How the North Centers Faculty Association was established
- Progress made on last year's goals and plans for the 2003-2004 academic year
- This year's officers also include Chris Glaves, President-Elect; Nancy Vagim, Secretary; Ray Tjahjadi, Treasurer; and Harold Seymour as Past President.

Classified Senate  
Report

Mr. Kasey Oliver, Reedley College Classified Senate President,  
reported on:

- Plans for the November 11 Flex Day
- Brown bag lunches during the fall semester
- Shopping trip to the Gilroy outlets on November 1
- Technology training sessions

Consent Agenda  
Action

It was moved by Ms. Barreras and seconded by Mr. Forhan that  
the Board of Trustees approve the consent agenda as amended.  
The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Employment, Leave  
of Absence, and  
Change in Duty  
Days, Certificated  
Personnel  
[03-200]  
Action

approve certificated personnel recommendations, Items A  
through C, as presented. (Lists A through C are herewith made a  
part of these minutes as Appendix I, 03-200).

Employment,  
Promotion, Change  
of Status, Transfer,  
Resignation, and  
Retirement,  
Classified Personnel  
[03-201]  
Action

approve classified personnel recommendations, Items A through  
L, as amended. (Lists A through L are herewith made a part of  
these minutes as Appendix II, 03-201).

Employment of Part-  
Time Faculty on  
Adjunct Faculty  
Salary Schedule, Fall  
2003, Fresno City  
College, Reedley  
College, and North  
Centers  
[03-202]  
Action

approve employment of part-time faculty on the Adjunct Faculty  
Salary Schedule for Fresno City College, Reedley College, and  
North Centers for Fall 2003, as amended.

Consideration to  
Approve New Duties  
and Responsibilities,  
Instructional  
Technician – Art  
Computer Lab,  
Reedley College  
[03-203]  
Action

fix and prescribe the duties for Instructional Technician – Art  
Computer Lab.

Consideration to  
Approve Limited  
Term Classified  
Positions, Fresno  
City College,  
Reedley College, and  
North Centers  
[03-204]  
Action

approve the following limited term positions and dates:

12 Reg-to-Go Assistants	11/2/03 – 1/14/04
12 Reg-to-Go Assistants	2/15/04 – 5/30/04
4 Registration Assistants	11/29/03 – 1/30/04
6 Registration Assistants	1/5/04 – 1/30/04
6 Registration Assistants	3/17/04 – 5/28/04
42 Bookstore Cashiers	1/7/04 – 1/30/04
46 Bookstore Seasonal Assistants	1/7/04 – 1/30/04

Consideration to  
Approve Study  
Abroad Program, the  
English Legal  
System, Summer  
2004  
[03-205]  
Action

approve the offering of the English Legal System study abroad  
program for Summer 2004 in London, England, whereby students  
can earn five units of credit; and approve Bill Bertolani as  
instructor for the program.

Consideration to  
Approve Out-of-  
State Travel,  
Training Institute  
Students  
[03-206]  
Action

approve out-of-state travel for up to 20 Training Institute students  
to attend the Packaging Machinery Manufacturers Institute  
Conference and Trade Show in Las Vegas, Nevada,  
October 12-14, 2003, with the understanding that the trip will be  
financed without requiring expenditures of District funds.

Consideration to  
Approve Out-of-  
State Travel, Phi  
Theta Kappa  
Students, Fresno City  
College  
[03-207]  
Action

approve out-of-state travel for Fresno City College Phi Theta  
Kappa students to travel to Reno, Nevada to participate in the  
Nevada-California Phi Theta Kappa Leadership Conference, to be  
held October 24-26, 2003, with the understanding that the trip  
will be financed without requiring expenditures of District funds.

Consideration to  
Approve Out-of-  
State Travel, Model  
United Nations Club  
Students, Fresno City  
College  
[03-208]  
Action

approve out-of-state travel for the Fresno City College Model United Nations Club to travel to Las Vegas, Nevada to participate in the Pan-American Model United Nations Conference to be held November 22-25, 2003, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District  
Warrants and Checks  
[03-209]  
Action

review and sign the warrants register for the period August 26, 2003, to September 30, 2003, in the amount of \$10,540,229.40; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 19, 2003, to September 24, 2003, in the amount of \$2,066,266.49.

Consideration to  
Authorize Signatory  
Addition, Co-  
Curricular Account,  
Reedley College  
[03-210]  
Action

add Ruben M. Fernandez as a signatory on the Reedley College Co-Curricular Account.

Consideration to  
Authorize Agreement  
with the California  
Department of  
Education for the  
2003-04 Child and  
Adult Care Food  
Program, Fresno City  
College and Reedley  
College  
[03-211]  
Action

- a) authorize entering into an agreement with the California Department of Education for providing meals to the Child Development Center/Lab at Fresno City College/Reedley College for the period October 1, 2003, through September 30, 2004;
- b) authorize future and annual renewal of the agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.



Consideration to  
Authorize Agreement  
with the California  
Community Colleges  
Chancellor's Office  
for VTEA Statewide  
Advisory Committee  
for Agriculture and  
Natural Resources,  
Reedley College  
[03-212]

Action

- a) authorize an agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$38,000.00 for the period July 1, 2003, through August 31, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to  
Authorize Agreement  
with San Francisco  
Community College  
District for the  
California Early  
Childhood Mentor  
Program, Reedley  
College  
[03-213]

Action

- a) authorize entering into an agreement with the San Francisco Community College District in the amount of \$4,093.00 to operate an Early Childhood Mentor Program for the period September 1, 2003, through June 30, 2004;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or his designee to sign the agreement on behalf of the District.

Consideration to  
Accept Upward  
Bound Grant,  
Reedley College  
[03-214]

Action

authorize acceptance of the grant with the United States Department of Education in the amount of \$1,150,812.00 (\$287,703.00 per year) to fund the Reedley College Upward Bound Program for the period September 1, 2003, through August 31, 2007.

Consideration of  
Bids, Custodial  
Supplies and  
Equipment Purchase,  
Fresno City College  
[03-215]

Action

- a) award Bid #0304-07 to the lowest responsible bidders meeting bid specifications for the purchase of custodial equipment and supplies as follows:

EnviroClean Sanitation Supply	\$33,050.00
UniSource	27,686.00
Central Janitorial	14,024.50
ZEP	3,463.00
Focus Packaging and Supply	792.55
San Joaquin Supply	502.30
Grainger Industrial Supply	150.00

- b) authorize purchase orders to be issued against this bid.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration of  
Bids, Science  
Equipment Purchase,  
Madera Center  
[03-216]  
Action

A motion was made by Mr. Thonesen and seconded by Mr. Forhan that the Board of Trustees:

- a) award Bid #0304-09 to the lowest responsible bidders meeting bid specifications for the purchase of Science Equipment as follows:

VWR Scientific International	\$102,700.00
Carolina Biological Supply	46,900.00
Denoyer-Geppert Inc.	5,859.00

- b) authorize purchase orders to be issued against this bid.

The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Consideration of  
2003-04 Expenditure  
Plan for Board  
Financial Assistant  
Program – Student  
Financial Aid  
Administration  
[03-217]  
Action

Dr. Crow stated that a last minute change in this year's budget essentially took funding away from Partnership for Excellence and increased the funds for the administration of financial aid. The state allocated an additional \$38 million to increase financial aid staffing, services, and capacity; and to develop a statewide public awareness and access campaign.

The District is scheduled to receive \$993,982.00 for this budget year. The funds are not included in the base funding and are considered categorical.

In anticipation of the possibility of a mid-year reduction to the budget, the legislation calls for a 20% hold back of the allocation until February.

The legislation holds the colleges accountable through required annual performance reporting. The proposed expenditure plan for Fresno City College, Reedley College, and the North Centers reflects the interest of the legislation that calls for additional staffing, technology, training, and outreach materials.

Trustees Forhan and Barreras questioned the interface between the current program and the additional funding, and coordinated outreach activities by the college relations staff and the financial aid staff.

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve the 2003-04 funding augmentation for the Board Financial Assistance Program –

Consideration of  
2003-04 Expenditure  
Plan for Board  
Financial Assistant  
Program – Student  
Financial Aid  
Administration  
[03-217]  
Action  
(continued)

Student Financial Aid Administration Expenditure Plan in the amount of \$993,982.00 for Fresno City College, Reedley College, and the North Centers, as presented.

The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Consideration to  
Authorize Agreement  
with Civil Engineer  
for Design of  
Underpass Access,  
Fresno City College  
[03-218]  
Action

A motion was made by Ms. Barreras and seconded by Ms. Lara that the Board of Trustees authorize an agreement with Blair, Church & Flynn Consulting Engineers for civil engineering services for the design of Underpass Access at Fresno City College and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Consideration to  
Authorize Agreement  
with Fresno  
Community Hospital  
and Medical Center  
to Provide Funding  
for a Nursing Faculty  
Member, Fresno City  
College  
[03-219]  
Action

Dr. Doffoney explained the proposed agreement with Fresno Community Hospital and Medical Center to provide funding for a nursing faculty member at Fresno City College.

Board members questioned how much the additional funding will shorten the admission time into the program, articulation from the Madera Center LVN program to the RN program at Fresno City College, and if preference will be given to those that have completed the Madera Center LVN program.

A motion was made by Mr. Feaver and seconded by Ms. Lara that the Board of Trustees:

- a) authorize entering into an agreement with the Fresno Community Hospital and Medical Center, dba Community Medical Center-Fresno, Community Medical Center-Clovis, and University Medical Center, and its affiliates (“Hospital”), whereby the Hospital will grant or donate to the State Center Community College Foundation \$100,000.00 on December 1, 2003, with similar amounts to follow on December 1 for the next four years, to fund an additional full-time nursing faculty member at Fresno City College, as well as a negotiated

Consideration to  
Authorize Agreement  
with Fresno  
Community Hospital  
and Medical Center  
to Provide Funding  
for a Nursing Faculty  
Member, Fresno City  
College  
[03-219]  
Action  
(continued)

amount for supplies and materials, for the training of as many as 20 nursing students sponsored by the Hospital; and  
b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Board Reports

Norma Lara, Reedley College Student Trustee, reported on the following activities:

- Octoberfest begins October 3
- Breast cancer awareness month activities will be held on October 6-7
- Reedley Fiesta is scheduled for October 10-11
- Homecoming Week is October 13-18
- National Alcohol Awareness Week begins October 20
- Halloween contests will be held on October 31

Doug Crutchfield, Fresno City College Student Trustee, reported:

- 124 students, faculty, and staff participated in the President's Cleanup on Saturday, September 27
- Blood drive will be held on October 8 in the Student Lounge; depression screening will be held on October 9 in the Student Lounge
- Vendor Faire is scheduled for October 14-16 in the campus mall area
- RamBurger Roundup will be held on October 29
- Homecoming Week begins October 28 with the Rams playing Modesto on November 1
- ASG voter registration effort
- Article in The Rampage on ASG
- Health insurance programs available to students

Ms. Barreras stated that she recently attended the forum with Dan Walters and Senator Poochigan, and the Career Day at the Madera Center.

Mr. Feaver noted that he is happy to be back and looks forward to working with the Board, staff, and students.

Old Business

There was no old business.

Future Board Items Mr. Forhan stated that he would like a report on the District's vocational training programs, especially in the construction area. There is a huge demand for skilled workers in the construction area and he would like to hear the District's plan to help with this demand.

Closed Session Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search Process

Mr. Smith declared a recess at 6:03 p.m.

Open Session The Board moved into open session at 7:10 p.m.

Report of Closed Session Mr. Smith reported that the Board, in closed session gave direction to its chief labor negotiator regarding full-time faculty negotiations and CSEA negotiations, and gave direction regarding the Chancellor search process.

Adjournment The meeting was adjourned at 7:11 p.m. by the unanimous consent of the Board.



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Patrick E. Patterson  
Secretary, Board of Trustees  
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Marius, Deborah	FCC	I, 1	\$42,441	Child Development Instructor

(Former adjunct faculty)

(Categorically funded contract, October 8, 2003 – June 30, 2003)

B. Recommendation to approve a change of duty days for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Walberg, Vance	FCC	177	187	Head Basketball Coach/ Instructor

C. Recommendation to approve Personal and Parental Leave (Article XIV-B, Section 5) for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Apperson-Williams, Eileen	RC	December 15, 2003	December 19, 2003	English Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Barnett, Karin	FCC	Textbook Purch. Clerk Position No. 2076	48-A \$2592.17	8/20/03
Kozielski, Cathleen	FCC	Accounting Tech. I Position No. 2335	57-A \$3224.75	8/28/03
Dover, Linda	RC	Accounting Clerk I Position No. 3109	38-A \$2025.67	9/2/03
Sanchez, Monica	FCC	Office Assistant I Position No. 2146	38-A \$2025.67	9/2/03
Quintero, Sophia	RC	International Ed. Asst. Position No. 3100	48-A \$2592.17	9/22/03

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Taha, Suhair	RC	Instructional Technician Position No. 3075	\$15.68/hr.	8/26/03 thru 6/30/04
Denis-Arrue, Nuria	MC	Instructional Technician Position No. 4018	\$15.68/hr.	8/28/03 thru 6/30/04
McNabb, Bobbie	MC	Department Secretary Position No. 4002	\$13.51/hr.	9/15/03
Carr, William	FCC	Department Secretary Position No. 2353	\$13.51/hr.	9/16/03

C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Ostos, Carlos	FCC	Bookstore Sales Clerk I	\$11.40/hr.	8/15/03 thru 9/5/03
Sanchez, April	FCC	Bookstore Sales Clerk I	\$11.40/hr.	8/15/03 thru 9/5/03
Scott, Chad	FCC	Sign Language Interp.II	\$13.51/hr.	8/16/03
Bermudez, Melissa	FCC	Sign Language Interp.II	\$13.51/hr.	8/18/03
Steffensen, Jaimie	FCC	Sign Language Interp.I	\$12.27/hr.	8/18/03
Word, Douglas	RC	Custodian	\$12.57/hr.	8/19/03
Zamarripa, Rosa	FCC	Sign Language Interp.III	\$14.57/hr.	9/15/03

D. Recommendation to employ the following retirees as hourly employees:

Name	Location	Classification	Hourly Rate	Date
Kim, David (Retiree on Special Assignment)	FCC	Accounting Tech. II	\$20.50	8/1/03 thru 9/30/03
Agrifoglio, Mary (Retiree on Special Assignment)	RC	Accounting Tech II	\$20.50	9/2/03 thru 10/31/03

E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step	Date
McCollum, Debra	FCC	Phone Comm Oper I Position No. 2012 to Phone Comm Oper II Position No. 2012	38-B \$2130.42 to 41-B \$2290.17	3/1/03



E. Recommendation to approve the promotion of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Puente, Carlos	FCC	Custodian Position No. 2152 to	41-E + 10% shift diff. \$2917.00 to	8/25/03
	RC	Lead Custodian Position No. 3056	46-D \$2854.42	

F. Recommendation to approve the promotion of the following probationary employee:

Name	Location	Classification	Range/Step	Date
Edwards, Sandi	FCC	Office Assistant I Position No. 2429 to	38-A \$2025.67 to	7/30/03
		Office Assistant III Position No. 2452	48-A \$2592.17	

G. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Miller, Tamra	FCC	Department Secretary Position No. 2266 to	44-E \$2854.42 to	7/15/03
		Department Secretary Position No. 2266	44-E + 7.5% \$3068.50	
(Additional compensation for "working out of class")				
Lopez, Henry	FCC	Department Secretary Position No. 2148 to	44-D \$2721.08 to	8/22/03
		Office Assistant II Position No. 2194	41-D \$2521.08	
		(Return to Regular Assignment)		
Martin, Barbara	FCC	Administrative Aide Position No. 2488 to	53-B \$3071.50 to	9/1/03
	DO	Department Secretary Position No. 1006	44-E \$2854.42	
(Return to Regular Assignment)				
Mossette, MaryBeth	FCC	Program Dev. Asst. Position No. 2274 to	60-E + 15% \$4846.58 to	9/1/03
		Program Dev. Asst. Position No. 2274	60-E \$4214.42	
		(Return to Regular Assignment)		

G. Recommendation to approve the change of status of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Van Galder, Anne	DO	Office Assistant III Position No. 1091 <b>to</b>	48-E \$3199.00 <b>to</b>	9/2/03
	FCC	Administrative Aide Position No. 2488	53-D \$3436.75	
(Regular employee on a Limited Term Assignment)				
McKibben, Shannon	RC	Administrative Assistant Position No. 3012 <b>to</b>	55-E \$3833.00 <b>to</b>	9/15/03 thru
		Administrative Assistant Position No. 3012	55-E + 5% \$4024.65	10/25/03
		(Additional compensation for "working out of class")		
Taylor, Gail	RC	Administrative Aide Position No. 3106 <b>to</b>	53-E \$3554.25 <b>to</b>	9/15/03 thru
		Administrative Aide Position No. 3106	57-D \$3732.75	10/24/03
		(Additional compensation for "working out of class")		
Willis, Carole	FCC	Accounting Clerk III Position No. 2342 <b>to</b>	48-E \$3148.67 <b>to</b>	9/29/03
		Office Assistant I Position No. 2052	38-E \$2467.58	
		(Pass-thru employee hired into regular position)		

H. Recommendation to approve the change of status of the following limited term employees (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Porter, Deborah	FCC	Deaf Interpreter V <b>to</b> Sign Language Interp. IV	\$17.76 <b>to</b> \$16.47	8/14/03
Ferry, Nicole	FCC	Note Taker <b>to</b> Sign Language Interp. I	\$55.86 (flat rate) <b>to</b> \$12.27	8/18/03
Walke, Bonnie	FCC	Office Assistant II <b>to</b> Office Assistant III	\$12.57 <b>to</b> \$14.95	8/25/03

I. Recommendation to approve the transfer of the following regular employee:

Name	Location	Classification	Range/Step	Date
Neufeld, Helene	RC	Department Secretary Position No. 3133 to	44-D \$2721.08 to	8/25/03
	FCC	Department Secretary Position No. 2063	44-D \$2721.08	

J. Recommendation to approve the resignation of the following regular employees:

Name	Location	Classification	Range/Step	Date
Perez-Hernandez, Jennifer	FCC	Instructional Tech. CDL Position No. 2417	50-A \$2721.08	8/29/03
Rogers, Gregory	DO	Grants Officer Position No. 1026	66-D \$4648.67	9/19/03
Krikorian, David	RC	Financial Aid Assistant I Position No. 3111	57-B \$3386.75	9/20/03

K. Recommendation to approve the resignation of the following limited term employees (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Tufford, Sharon	FCC	Sign Language Interp. Coor. (Limited Term Employee)	\$23.18	8/1/03
Bouche, Laura	FCC	Office Assistant III (Limited Term Employee)	\$14.94	6/20/03

L. Recommendation to approve the retirement of the following regular employees:

Name	Location	Classification	Range/Step	Date
Miller, Donna	FCC	Business Facilities Asst. Position No. 2027	48-E \$3384.82	10/31/03
Chism, Leon	DO	Vehicle Mechanic Position No. 1102	63-E \$4986.21	12/24/03
Sullivan, Francis	FCC	Theatre Manager Position No. 2122	61-E \$4858.00	12/24/03