

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue  
4:00 p.m., December 5, 2000

- I. Call to Order
- II. Introduction of Guests
- III. Resolution Seating Board Members, Trustee Areas III, V, and VI [00-285] Judith Redwine
- IV. Swearing In of Board Members
- V. Approval of Minutes, Meeting of November 7, 2000
- VI. Delegations, Petitions, and Communications
- VII. Organization of Board
  - A. Election of Officers and Adoption of Board Calendar [00-286] Judith Redwine
  - B. Special Presentation
- VIII. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    - 1. Chancellor's Report Judith Redwine
    - 2. Campus Reports Dan Larios, FCC  
Tom Crow, RC  
Don Yeager, NC
    - 3. Academic Senate Report Tony Abbott, RC
    - 4. Classified Senate Report Holly McSwain, FCC
    - 5. Distance Learning/Draft Technology Plan Shirley Bruegman
  - B. CONSIDERATION OF CONSENT AGENDA [00-287 through 00-300]

## C. PERSONNEL

- |   |          |             |
|---|----------|-------------|
| 1. Consideration to Approve Title Change for Vice Chancellor-Business Services                      | [00-301] | Hank Padden |
| 2. Consideration to Authorize Permanent Part-Time Department Secretary Position, Districtwide DSP&S | [00-302] | Hank Padden |
| 3. Consideration to Authorize Full-Time Department Secretary Position, District Office              | [00-303] | Hank Padden |
| 4. Consideration to Approve Two Counseling Positions, Fresno City College EOP&S                     | [00-304] | Hank Padden |

## D. GENERAL

- |  |          |                  |
|--|----------|------------------|
| 5. Consideration to Approve 2000-01 Telecommunication and Technology Infrastructure Program (TTIP) | [00-305] | Shirley Bruegman |
| 6. Consideration of Bids, High Voltage Feeders, Fresno City College                                | [00-306] | Jon Sharpe       |

## IX. Reports of Board Members

## X. Old Business

## XI. Future Agenda Items

## XII. Closed Session

## A. CONFERENCE WITH LABOR NEGOTIATOR [CSEA], Hank Padden, Pursuant to Government Code Section 54957.6

## XIII. Open Session

## XIV. Adjournment

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The Board chairperson, under Board Policy 9320.1, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Vice Chancellor-Personnel, Dr. Padden, at the beginning of the meeting.

AMENDED  
CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
December 5, 2000

PERSONNEL

1. Employment, Resignation, and Retirement, Certificated Personnel [00-287]
2. Employment, Promotion, Transfer, Change of Status, Leave of Absence, and Resignation, Classified Personnel [00-288]
3. Consideration of Applications for 2001-2002 Sabbatical Leaves, Reedley College [00-289]

GENERAL

4. Consideration to Approve Curriculum Proposals, Spring 2001 through Fall 2001, Fresno City College and Reedley College [00-290]
5. Consideration to Approve Cal-Pro NET Contracts between State Center Community College District and the California State Department of Education and the California Community Colleges Chancellor's Office [00-291]
6. Consideration to Approve Fresno City College Cal-Pro-NET Centers Food Based Menu Planning Grant [00-292]
7. Consideration to Approve Fresno City College Cal-Pro-NET Centers School Meals Initiative Nutrient Standard Menu Planning Grant [00-293]
8. **Consideration to Approve California Employment Development Sub-Grant #M172444 (School-to-Career Implementation Grant)** [00-294]
9. Review of District Warrants and Checks [00-295]
10. Consideration to Accept Maintenance Project, Floor Covering Project, Fresno City College [00-296]
11. Consideration to Accept Construction Project, Relocatable Addition, Vocational Training Center [00-297]
12. Consideration to Accept Construction Project, Computer Lab, Clovis Center [00-298]
13. Consideration of Report of Investments [00-299]
14. Consideration of Amendment to Agreement for Yoshino's Pacific Café [00-300]

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
November 7, 2000

Call to Order           A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Manfredi at 4:03 p.m., November 7, 2000, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present       Ron Manfredi, President  
Dorothy Smith, Vice President  
H. Ronald Feaver, Secretary  
Phillip J. Forhan (arrived at 4:05 p.m.)  
Patrick E. Patterson (arrived at 4:34 p.m.)  
William J. Smith  
Ernie Garcia, Student Trustee, Fresno City College  
Linda Harp, Student Trustee, Reedley College

Trustees Absent       Leslie Thonesen

Also present were:

Judith A. Redwine, Chancellor, SCCC  
Thomas Crow, President, Reedley College  
Dan Larios, President, Fresno City College  
Jon Sharpe, Vice Chancellor-Business, SCCC  
Henry Padden, Vice Chancellor-Personnel, SCCC  
Don Yeager, Vice Chancellor/President Designate, North Centers  
Shirley Bruegman, Vice Chancellor-Educational Services and Planning, SCCC

Introduction of       Among the others present, the following signed the guest list:  
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC  
Jerry Behrens, Legal Counsel, Lozano Smith  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC  
John Taylor, *The Fresno Bee*  
Brian Speece, Assistant Vice Chancellor-Business and Operations, SCCC  
Art Amaro, SCFT President and Staff, FCC  
Rick Kilgore, CSEA President and Staff, FCC  
Allen Beck, Academic Senate President and Staff, FCC  
Lloyd Dry, Academic Senate Vice President and Staff, RC  
Anthony Romero, Classified Senate President and Staff, RC  
John Cummings, District Dean-Admissions and Records, SCCC

Introduction of  
Guests (continued)

Michael Guerra, College Business Manager, FCC  
Randy Vogt, Director of Purchasing, SCCCCD  
Gene Blackwelder, College Business Manager, RC  
Terry Kershaw, Dean of Instruction and Student Services, NC  
Margaret Mericle, Associate Dean of Instruction, Social  
Sciences Division, FCC  
Susan Speece, Associate Dean of Instruction, Math, Science &  
Engineering Division, FCC  
Ed Eng, Director of Finance, SCCCCD  
Tom Driscoll, Construction Services Manager, SCCCCD  
Ruben Fernandez, Dean of Student Services, RC  
Phil Nelson, Senior Systems/Network Analyst, SCCCCD  
Robert Fox, Dean of Students, FCC  
Jannett Jackson, Associate Dean of Instruction, Learning  
Resources Center, FCC  
Gurdeep Sihota, College Center Assistant, FCC  
Julia Gonzales, Department Secretary, FCC  
Kathleen Bonilla, Public Information Officer, FCC  
Jeff Jossierand, Director of Classified Personnel, Personnel  
Commission  
Carl Simms, Director, Maintenance and Operations, SCCCCD  
Frank Quintana, Director of EOP&S, FCC  
Joaquin Jimenez, Associate Dean of Students, Financial Aid,  
FCC  
Keith Johnson, Lead Programmer Analyst, SCCCCD  
Cyndie Sine, Institutional Research Coordinator, FCC  
Laura Wasserman, Institutional Research Coordinator, RC  
Rick Christl, Associate Dean of Instruction, Technical and  
Industrial Division, FCC  
Sherian Eckenrod, Associate Dean of Instruction, Business  
Division, FCC  
Charles Francis, Director, Grant Funded Education, SCCCCD  
Training Institute  
Linda Albright, Health Services Coordinator, FCC  
Elizabeth Carlisle, Executive Director, SCCCCD Training  
Institute  
Carolyn Drake, Associate Dean of Instruction, Health Sciences  
Division, FCC  
Cathie Johnson, Financial Aid Assistant I, FCC  
Brian Gamble, Student, Madera Center  
Robin McKinnon, Student, Madera Center  
Chris Perez, Student, Madera Center  
Bobbie Fisher, Student, Madera Center  
JoAnna Walls, Student, Madera Center  
Kimberly Snipes, Student, Madera Center  
Donna Reed Cruz, Student, Reedley College  
Sharon Grewal, Student, Reedley College  
Warren Bisel, Student, Reedley College

Introduction of  
Guests (continued)

Alma Perez, Student, Reedley College  
Angelo Bazile, Student, Reedley College  
David Gomez, Student, Reedley College  
Janet Bomboy, Public

Approval of  
Minutes

The minutes of the Board meeting of October 3, 2000, were presented for approval.

It was moved by Ms. Smith and seconded by Mr. Smith that the October 3, 2000, minutes be approved.

The motion carried by the following vote:

Ayes - 5  
Noes - 0  
Absent - 2

Report of Action  
Taken in October 3,  
2000, Closed  
Session

Mr. Manfredi reported the following from the October 3, 2000, closed session:

The Board gave direction to its chief negotiator regarding AFT negotiations.

Took action with respect to management (non-Cabinet), confidential, and non-bargaining unit compensation issues, approving a compensation package of: 6% increase to the salary schedule for the 2000-2001 fiscal year.

For 2001-2002 management/confidential shall receive a salary increase of COLA + 1% plus an additional 1% if our growth in full-time FTES during the current fiscal year equals or exceeds 3.5%.

For the year 2002-2003 management/confidential shall receive a salary increase of COLA + 1% plus an additional 1% if our growth in full-time FTES equals or exceeds 3.5% during the 2001-2002 fiscal year.

Management and confidential employees will also get the same benefit package as that given to AFT.

For the non-bargaining unit salary schedule, a 7.5% increase was given effective November 1, 2000. For the fiscal years 2001-2002 and 2002-2003 the unit shall receive an increase to the salary schedule of COLA as defined by the state budget.

Delegations,  
Petitions, and  
Communications

Mr. Manfredi presented a plaque to Trustee Ron Feaver for his thirteen years of service to the District and commended him for always putting the students first.

Mr. Feaver thanked the faculty, staff, administration, and fellow Board members and stated he is only a small part of the big team. He noted the students at State Center receive the best service and his experience with State Center has been truly rewarding.

The Board members expressed their appreciation to Mr. Feaver for his dedicated service.

Chancellor's Report

Dr. Redwine announced there will be a series of three town meetings on Wednesday, November 8, in order to give the employee community a chance to come together to discuss the part-time employee situation.

Campus Report,  
Fresno City College

Dr. Larios reported the following from Fresno City College:

The final numbers for the JDF Walk to Cure Diabetes are almost in and Fresno City College's and the District's participation should make all of us proud. As you remember the walk was held here at FCC. Of the over \$250,000 raised on October 14, over \$36,000 was from the 695 walkers on the FCC team. Pearl Supersad in the Humanities Division office was the individual who raised the most amount of money, \$2,700. MS&E raised the most team funds, \$8,000.

The State Chancellor's Office has renewed the grant for the FCC EOP&S Office with an increase of over \$293,000 bringing the amount to \$1.2 million. The increase is due to the growth in students served and program excellence. This year the program expects to serve over 1700 students.

FCC graduate Bryan Minas was named "Employee of the Year" (non-management position) by the Central Valley Mayors' Committee for the Employment of People with Disabilities. The former DSP&S student is a programmer analyst with Fresno Area Express. Bryan, who uses American Sign Language, as his primary mode of communication, secured his full-time job through the DSP&S Workability III Job Placement Program. He is also a graduate of Fresno State.

FCC's Adaptive Horticulture class students had a great showing at the Big Fresno Fair. Of the 18 students who entered their

Campus Report,  
Fresno City College  
(continued)

foliage houseplants, two received first place ribbons, four received second place, seven received third place and two received honorable mention.

More electronic kiosks have been installed for students' convenience. Kiosks are now located in MS&E, Student Services, Health Sciences, and at Manchester Mall and Fashion Faire Mall. The kiosks on campus have phones allowing students to call offices directly for information.

On November 13 the IDILE Program will host a "Rites of Passage" forum. The goal is to attract 300 students to participate. The interactive forum will hold two simultaneous sessions, one for women and one for men. Topics to be discussed include transitioning from high school to college, leadership, succeeding in college and how to deal with problems.

Thirty-two students from FCC have been guaranteed early admission to UC Davis for Fall 2001 through a special Transfer Admission Agreement program with the University of California. Students who have completed 30 UC units with a minimum of a 2.8 GPA can complete the transfer agreement one year in advance of transferring to UC Davis. A reception was held November 3 to celebrate their achievement.

English instructor Lee Herrick will lead four discussions during November at the Fig Garden branch of the Fresno County Library that will explore identity, ethnicity, culture and race. Participants will read and discuss books by individuals who have dealt with these issues.

FCC will host a trio of actors from the Oregon Shakespeare Festival for a benefit performance on Thursday, November 9. They will also present their works in special performances during the week for FCC and Fresno Unified students.

Several *Rampage* staff members are recipients of awards from the Journalism Association of Community Colleges. A first place award went to Anthony Witrado for a sports feature story. Cedric House won second place for an editorial cartoon. The staff also won three honorable mentions and a fourth place award.

Campus Report,  
Reedley College

From Reedley College, Dr. Crow reported the following:

Reedley College Ag students recently participated in the first harvest of the 27-acre Sun Maid dried-on-the-vine vineyard on



Campus Report,  
Reedley College  
(continued)

the campus farm. The benefits of the DOV method include labor savings, increased production, and reduction in rain-related damage.

The college's Classified Professionals will host a Staff Development Activity on Friday, November 10 from 8:30 a.m. to 1:00 p.m. The event will include a workshop on "Coping with Change".

The Reedley College CalWORKs program will participate in a Holiday Job Fair at the Reedley Shopping Center on Wednesday, November 15 from 10 a.m. to 3 p.m. The fair is sponsored by the One-Stop Employment Center and the Reedley Chamber of Commerce.

Author Bernard Cooper will be the final featured speaker in the Fall 2000 Reedley College Speakers Series. Mr. Cooper will speak on Thursday, November 16 at 7:00 p.m. in the Forum Hall. Author of two collections of memoirs, Cooper has also been published in numerous magazines and anthologies.

The Reedley College Community Service Committee has chosen the Reedley Rail Trail as the college's 2000 service project. Donations will be used to purchase trees and a commemorative item such as a plaque or bench. The college will also coordinate a volunteer workday to plant the trees this spring.

The RC LAND Department is hosting two more sessions in the Fall 2000 series of Pest Control Applicators' Continuing Education Seminars on November 20 and December 4. The seminars feature local experts that will give updates in the areas of Horticulture and Ag Chemicals.

The Tiger Women's Basketball team play their season home-opener vs. Gavilan College on Friday, November 10 at Reedley College at 5:00 p.m. The Men's Basketball team will play at DeAnza College in Cupertino on November 10 at 7:00 p.m.

Campus Report,  
North Centers

Dr. Yeager reported the following from the North Centers:

The new building at the Madera Center was dedicated on October 26<sup>th</sup>, with an enthusiastic crowd in attendance. He thanked the members of the Board for their collective vision and commitment that has resulted in the beautiful addition to the Madera Center. The new building, coupled with the excellent faculty and staff of the North Centers, will greatly enhance the efforts of the District in providing high quality education to the people of Madera and the surrounding area.

Campus Report,  
North Centers  
(continued)

Final construction is being completed on the three portable classroom buildings at the Clovis Center, and design work on the portable building that will house the science laboratory is underway.

The "provisional" North Centers' Student Government hosted their "First Annual Harvest Festival" at the Madera Center on October 31<sup>st</sup>. Activities included a cakewalk, costume contest, games, pumpkin-carving contest, and free hot dogs cooked by Dr. Mark Harmon, Student Government faculty advisor, and himself.

The children from the Madera Child Development Learning Center participated in a Halloween parade on the same day. They went on a "walk-around field trip" dressed in their Halloween best and "trick-or-treated" around the Center before participating in the games hosted by student government.

On Nov. 2<sup>nd</sup>, North Centers' students were treated to a lecture by well-known California artist Hilary Brace. Ms. Brace exhibits extensively in California and has a gallery in Santa Monica.

The Housing Authority of the City of Madera held its 1<sup>st</sup> Annual Family Self-Sufficiency Banquet at the Pan American Community Center in Madera in October. The purpose of the banquet was to honor four families that had succeeded in transitioning themselves from welfare to regular employment and, in some cases, had become homeowners. John Wallace from Channel 47 News was the Master of Ceremonies. Tina Masterson represented the Madera Center, which was recognized for its support of the program. One of the honorees, Teresa Widmaier, is a Madera Center graduate who is currently attending Cal State-Fresno and is also employed at the Chowchilla Women's prison.

Students in Guadalupe Vega's Spanish Class at the Madera Center set up a Dia de los Muertos exhibit in the cafeteria in October. Subject of the display was Frida Kahlo, a Mexican painter and wife of famous Mexican muralist Diego Rivera. Dia de los Muertos, literally translated as "Day of the Dead," is a day dedicated to friends and family members who have died.

Students in Karen Hammer's Spanish Class at the Clovis Center set up a "Day of the Dead" exhibit in the lobby of the Center. Subject of the display was Tito Puente, an American percussionist, composer, and bandleader who helped widen the audience for Latin American music in the United States.

Campus Report,  
North Centers  
(continued)

The Madera Center will be sponsoring a blood drive through Central California Blood Center on November 30<sup>th</sup> from 9:00 to 12:00p.m.

The North Centers' Alpha Gamma Sigma Honor Society is planning a Thanksgiving Food Drive for the Madera Mission.

A Las Posadas Celebration and Open House will be held at the Madera Center on December 6<sup>th</sup> from 4:00 to 7:00p.m. You're all invited to attend.

Mr. Manfredi stated that he drove by the Oakhurst Center and the landscaping and lighting look good. He asked about the sign for the Center. Mr. Sharpe explained that the Planning Commission recently approved the sign, the permit has been received, and work is scheduled to start on the base of the sign.

Academic Senate  
Report

Mr. Beck stated that the Fresno City College and Reedley College Academic Senate would like to thank the Board for authorizing 36 new full-time faculty positions, and agree that increasing the full-time staff is extremely important in educating students.

The faculty and administration at both colleges have been active in promoting diversity. Mr. Beck gave the following update on these efforts from the Fresno City College perspective:

1. Dr. Tony Abbott, Reedley College Academic Senate President and he have met on two occasions with the college presidents, Dr. Redwine and Dr. Bruegman to discuss diversity.
2. There have been two meetings with relevant department chairs and the Affirmative Action Committee members to discuss diversity.
3. One of the institutional planning committees (Theme Team 3, Staffing and Professional Development) have also been brainstorming diversity.

The Senates also feel they have an advantage over other colleges by beginning the hiring process early. Other suggestions, and in some cases implemented, to enhance applicant pools include: wording of the job announcements that would encourage a maximum number of eligible applicants; asked that departments suggest publications to the Human Resources Department that

Academic Senate  
Report (continued)

will provide widespread, effective distribution of the announcements, and the Affirmative Action Committee is planning affirmative action/diversity workshops for screening committees.

Mr. Beck continued that in consultation with the Reedley faculty, the Senates are considering sending out recruitment teams to select cities and universities, as well as possibly providing travel stipends to some out-of-state interviewees.

Mr. Beck concluded his report by stating that the Fresno City College Academic Senate is promoting a change in the Shared Governance Board Policy 9311.1, and for the implementation of a FW grade. This is a F grade with a W attached to it indicating that the student failed the class after they stopped attending a few weeks before the end of the semester. The FW will affect a student's GPA the same as an F grade.

Ms. Smith stated she appreciates the progress being made in this area; however, she has some concerns that focus on the fact that if there is a pool of qualified people of color, something happens in the screening committee and it appears that the person selected is representative of the screening committee. She suggested there should be training for the screening committees to encourage them to select a diverse group of people.

Dr. Redwine emphasized that the screening committees are trained and will be trained in the future. It is not unusual that all that are qualified do not make it through the screening process.

Ms. Smith added that she is basically stating that a district as large as State Center should reflect more people of color.

Mr. Manfredi suggested that one way of increasing diversity may be to have the dean or department chair interview the qualified candidates as well.

Mr. Beck noted that he agreed with Ms. Smith in trying to get as diverse a qualified pool as possible and to get them through the screening process.

Ms. Smith stated that in terms of training and sensitivity, people need to understand that the Affirmative Action concept doesn't allow for someone to be hired that is not qualified, it is saying if you are qualified you would not have had a chance if this particular law was not in place, and it gives qualified people the opportunities that they deserve.

Classified Senate  
Report

Mr. Romero, Reedley College Classified Senate President, reported that Andrew Bonelli spoke with the Senate about adopting a section of the Reedley Rail Trail to plant trees. The Trail is also the campus community project which will give all staff an opportunity to work together. There are still tickets available for the annual Shop 'Til You Drop trip to the Gilroy outlets' scheduled for Saturday, November 18. Sugar McNerney represented the Classified Senate at the dedication of the new Madera building on October 26. Four senators will attend the Community College League of California conference on November 16-18 in Los Angeles, and a half-day Staff Development Day will be held on November 10 with a focus on health, safety, and exercise.

Consent Agenda

Mr. Patterson asked for clarification on Item No. 00-270. Mr. Sharpe explained this is regarding the contractor that did not perform on the Reedley College restroom remodeling project and it was turned over to the bonding company for resolution. The District has received and rejected the claim from the original contractor and now has received a claim from the bonding company. The District has agreed to mediation if all parties share in the cost of the mediation.

Action

It was moved by Mr. Patterson and seconded by Mr. Feaver and carried by the following vote that the Board of Trustees approve the consent agenda as presented. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Employment and  
Resignation,  
Certificated  
Personnel  
[00-258]  
Action

approve certificated personnel recommendations, Item A through B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 00-258).

Employment,  
Transfer, Leave of  
Absence, and  
Resignation,  
Classified Personnel  
[00-259]  
Action

approve classified personnel recommendations, Items A through F, as presented. (Lists A through F are herewith made a part of these minutes as Appendix II, 00-259).

Resolution  
Scheduling Date and  
Time for  
Organizational  
Meeting of the  
Board  
[00-260]  
Action

adopt, as presented, the proposed resolution selecting December 5, 2000, at 4:00 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and County Superintendent of Schools of the time and date selected.

Consideration to  
Approve Out-of-  
Country Travel,  
Reedley College  
Band  
[00-261]  
Action

approve out-of-the-country travel for the Reedley College Band to perform in Europe, April 8-21, 2001, at no cost to the District.

Consideration to  
Approve Out-of-  
State Travel,  
Forensics Team,  
Fresno City College  
[00-262]  
Action

approve out-of-state travel for the Fresno City College Forensics Team to attend the 42<sup>nd</sup> United States Air Force Academy Forensics Classic to be held in Colorado Springs, Colorado, November 17-20, 2000, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to  
Approve Out-of-  
State Travel, Dance  
Students, Fresno  
City College  
[00-263]  
Action

approve out-of-state travel for ten Fresno City College dance students to attend the American College Dance Festival Association Conference to be held at the University of New Mexico, Albuquerque, New Mexico, March 7-10, 2001, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to  
Approve Contracts  
Between State  
Center Community  
College District, the  
California  
Department of  
Education, and the  
California  
Community  
Colleges  
Chancellor's Office  
[00-264]  
No Action

There were no contract renewals presented for approval.

Review of District  
Warrants and  
Checks  
[00-265]  
Action

review and sign the warrants register for the period  
September 26, 2000, to October 31, 2000, in the total amount of  
\$14,959,706.44.

review and sign the check registers for the Fresno City College  
and Reedley College Co-Curricular and Bookstore Accounts for  
the period September 23, 2000, to October 25, 2000, in the  
amount of \$642,733.54.

Financial Analyses  
of Enterprise and  
Special Revenue  
Operations  
[00-266]  
No Action

Provided as information only.

Budget Transfers  
and Adjustments  
Report  
[00-267]  
No Action

Received as information only.

Consideration to  
Approve  
Construction  
Project, Relocatable  
Addition, Oakhurst  
Center  
[00-268]  
Action

- a) accept the project for the Relocatable Addition, Oakhurst  
Center; and
- b) authorize the Chancellor or Vice Chancellor-Business to  
file a Notice of Completion with the County Recorder.

Consideration to  
Approve  
Construction  
Project, Relocatable  
Additions, Clovis  
Center  
[00-269]  
Action

- a) accept the project for the Relocatable Additions, Clovis  
Center; and
- b) authorize the Chancellor or Vice Chancellor-Business to  
file a Notice of Completion with the County Recorder.

Consideration of  
Claim, Frontier  
Pacific Insurance  
Company  
[00-270]  
Action

reject the claim submitted on behalf of Frontier Pacific Insurance Company and direct the Vice Chancellor-Business to give written notice of said action to the claimant.

Consideration to  
Authorize  
Establishment of an  
Associated Student  
Body Organization,  
North Centers  
[00-271]  
Action

authorize a second student body association for the purpose of providing association activities for the State Center Community College District North Centers due to the significant geographic distance between the North Centers and the main Reedley College campus.

Consideration to  
Approve Clinical  
Education  
Agreements with  
Various Health  
Services Facilities,  
Fresno City College  
[00-272]  
Action

a) authorize the following list of Clinical Education Affiliation Agreements with various hospitals and health care providers on an as-needed basis until any significant terms or conditions are altered:

Medical Assistant Program

Dr. Jeffrey Glasheim  
Dr. Bryan Low  
Dr. P. James Nugent  
Dr. A. Rocha  
Dr. Robert Salazar  
Dr. Jeff Stone  
Valley Family Medical Clinic

Nursing Clinical Contracts

Clovis Community Hospital  
Kaiser Permanente Medical Center  
Madera Community Hospital  
Saint Agnes Medical Center  
Valley Children's Hospital

Surgical Technology Course

Community Hospitals of California  
Fresno Surgery Center  
Kaiser Permanente Medical  
Kaweah Delta Hospital  
Madera Community Hospital  
Saint Agnes Medical Center  
Sierra-Kings District Hospital  
Valley Children's Hospital



Consideration to  
Approve Clinical  
Education  
Agreements with  
Various Health  
Services Facilities,  
Fresno City College  
[00-272]  
Action  
(continued)

Veteran's Administration Hospital  
Woodward Park Surgicenter

- b) authorize the Chancellor or Vice Chancellor-Business to sign the Agreements on behalf of the District.

Consideration to  
Approve Agreement  
for Early Childhood  
Mentor Program,  
Fresno City College  
[00-273]  
Action

- a) authorize entering into an Agreement with Chabot-Las Positas Community College District for the providing of the California Early Childhood Mentor Program with full reimbursement for expenses to be made to State Center Community College District totaling \$5,902.00;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or her designee to sign the Agreement on behalf of the District.

Consideration to  
Approve Agreement  
with California Fire  
Chiefs' Association,  
Fresno City College  
[00-274]  
Action

- a) authorize the Chancellor or her designee to enter into an Agreement with the California Fire Chiefs' Association for the providing of instructional services for the Annual California Fire Training Officers' Training Symposium in November 2000, with annual extension and termination clauses; and
- b) authorize the Chancellor or Vice Chancellor-Business to sign the Agreement on behalf of the District.

Consideration to  
Approve  
Subcontract with  
Black Hawk College  
for US-European  
Student Mobility  
Grant Initiatives,  
Fresno City College  
[00-275]  
Action

- a) authorize the Chancellor or her designee to enter into a Subcontractor Agreement with Black Hawk College as a participant for the US-European Student Mobility Grant Initiatives, for a term of three years—August 2000 through August 2003—with full reimbursement of associated costs and expenses;
- b) authorize renewal of the Agreement with similar term and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Business to sign the Agreement on behalf of the District.

Consideration of  
Bids, Softball  
Facility  
Improvements,  
Reedley College  
[00-276]  
Action

award Bid #0001-07 in the amount of \$51,030.00 to Mark Wilson Construction, Inc., the lowest responsible bidder for the Softball Facility Improvements at Reedley College, and authorize the Chancellor or Vice Chancellor-Business to sign an Agreement on behalf of the District.

Consideration of  
Bids, Information  
Systems Department  
Remodel, District  
Office  
[00-277]  
Action

award Bid #0001-09 in the amount of \$42,786.00 to Durham Construction Company, the lowest responsible bidder for the Information Systems Department Remodel at the District Office, and authorize the Chancellor or Vice Chancellor-Business to sign an Agreement on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Disclosure of  
Collective  
Bargaining  
Agreement, State  
Center Federation of  
Teachers, Public  
Hearing and  
Ratification  
[00-278]

Dr. Padden reviewed that the terms of the Agreement include:

**Article I – Terms of the Agreement**

The term is three years, July 1, 2000 through June 30, 2003.

**Article XIII – Faculty Conditions**

Under Evaluation Criteria, subsections 3. CLASSROOM TEACHER; 4. COUNSELORS; 5. LIBRARIANS; 6. NURSES; 7. COORDINATORS. No later than completion of the seventh semester in contract status or prior to receiving tenure status, whichever occurs first, contract employees hired after January 1, 2001 must be knowledgeable and, be able to demonstrate computer proficiencies, including operating a computer, using the storage devices, printer controls, essential operating system commands, browsing the internet, receiving and sending e-mail, and the basic features of word processing and spreadsheet applications. Additionally, the contract employee will be able to demonstrate proficiency as to particular computer applications designed to meet the needs of students in the employee's teaching field or other work area, as determined by the evaluation team and department.

**Article XV – Insurance Programs**

Section 1. Health Insurance Contribution – 2000-01 the District contribution shall be an amount not-to-exceed a maximum monthly contribution of \$520.00 per month per employee; 2001-02 the District contribution shall be an amount not-to-exceed a maximum monthly contribution of \$561.60 per month per employee; 2002-03 the District contribution shall be an amount not-to-exceed a maximum monthly contribution of \$606.53 per month per employee.

Disclosure of  
Collective  
Bargaining  
Agreement, State  
Center Federation of  
Teachers, Public  
Hearing and  
Ratification  
[00-278]  
(continued)

**Section 2. Dental Insurance**

- A. The District shall provide a dental care insurance program for eligible unit members and their dependents.
- B. The District shall provide a Dental program for the years 2000-2003, with benefits equal to the dental care insurance plan in effect during the fiscal year 1997-98: a PPO network with non-participating dentists compensated at 100% of usual and customary rates (UCR) as established by the 1998 National Dental Advisory Fee Survey. The Dental program shall become effective the month following ratification and approval of the collective bargaining agreement, or as soon thereafter as possible. The exclusive representative may reopen negotiations on the dental program in the second year (2001-02), following one (1) year of implemented experience with the program if there exists a number of valid complaints as determined by the Federation. In the years 2000-01, 2001-02 and 2002-03 the District will contribute a premium amount equivalent to the premium cost of the CVDP dental PPO network plan.
- C. Dental care insurance coverage shall remain in effect during approved leaves, providing unit members pay, in accordance with insurance carrier requirements, District and unit member premium contributions, except as otherwise provided.

**Section 5. Life Insurance**

The District shall provide a level term life insurance program for eligible unit members and their dependents: \$50,000 level term plus \$5,000 dependent coverage.

**Section 6. Insurance Premiums**

The District shall pay one hundred percent (100%) of the premium for coverage listed in Section 2, 3, 4 and 5, except for dental insurance and as otherwise stated herein.

**Article XVII – Compensation**

The salary for the year 2000-2001 is a 6% increase to each cell of the salary schedule. In the year 2001-2002 it will be the COLA + 1% + an additional 1% if the growth of full-time equivalent students is at least 3.5% or greater. The salary increase for 2002-2003 will be COLA + 1% + 1% to each cell of the salary schedule if the growth is at least 3.5% or greater for full-time equivalent students in the prior year.

**Article XVIII – Retirement and Retirees**

Early Retirement Incentive – There will be a special one-time early retirement bonus of \$14,000 to any certificated bargaining member who is 56 or older who chooses to retire at the end of Fall term 2000

- Disclosure of Collective Bargaining Agreement, State Center Federation of Teachers, Public Hearing and Ratification [00-278] (continued)
- (January 1, 2001) or at the end of the Spring term but no later than June 30, 2001.
- There will be an additional early retirement incentive for persons retiring in the Fall 2002 and Spring 2003.
- The Federation has withdrawn with prejudice Unfair Practice Charge SA-CE-1864.
- Also included is the disclosure of the collective bargaining agreement. This is required by law and has been posted since October 19, 2000. Basically, the total cost for the year 2000-2001 will be \$2,027,058. The total cost for year two and year three are unknown, but the benefit cost for 2001-2002 would be \$277,958 and for 2002-2003 it would be \$296,620.
- Public Hearing
- Mr. Manfredi convened a public hearing 4:47 p.m. There being no comments from the public, the hearing was closed at 4:48 p.m.
- No Action
- Mr. Manfredi stated that the Board will take action on this item in Closed Session.
- Consideration of Appointment, Director of College Activities, Fresno City College [00-279]
- Dr. Padden reported that the Director of College Activities at Fresno City College has been filled on a temporary basis since September 8, 1999. The position was advertised nationally and a total of 50 persons applied for the position. Nine individuals were invited for interview, and the administration is recommending that the Board appoint Gurdeep Sihota as the Director of College Activities. Gurdeep is a graduate of Fresno City College having received her AA degree in liberal arts. She received her Bachelor's degree in liberal arts from California State University, Fresno and her Master's degree in organizational behavior from California School of Professional Psychology. Gurdeep originally joined the State Center Community College District as an Upward Bound Educational Advisor in 1991. She has served as a Student Services Assistant and College Center Assistant prior to assuming responsibilities of interim Director of College Activities over this past year.
- Action
- A motion was made by Ms. Smith and seconded by Mr. Smith that the Board of Trustees approve the appointment of Gurdeep Sihota as Director of College Activities, Fresno City College, with placement on the Management Salary Schedule, Range 59, Step 1.

Consideration of  
Appointment,  
Director of College  
Activities, Fresno  
City College  
[00-279]  
Action  
(continued)

The motion carried by the following vote:

Ayes - 6  
Noes - 0  
Absent - 1

Consideration to  
Appoint Director of  
Information  
Systems, State  
Center Community  
College District  
[00-280]

Dr. Padden stated that as the result of Mr. Ray Tjahjadi's resignation as Director of Information Systems, a recruitment has been conducted for a replacement. After a thorough search, the administration recommends that Mr. Ted Uyesaka be offered the position.

Mr. Uyesaka has served as the Information Systems Manager for the City of Clovis for the past 10 years. He has an extensive background in computer applications and systems, including work in the private sector, as well as his current employment in municipal government. Ted graduated in 1986 from California State University-Fresno with a B.S. in Business Administration-Computer Applications and Systems. Mr. Uyesaka comes to us highly recommended and with a very successful and compatible career.

Action

A motion was made by Ms. Smith and seconded by Mr. Smith that the Board of Trustees appoint Ted Uyesaka as Director of Information Systems, effective December 11, 2000, with placement on the Management Salary Schedule at Range 59, Step 4.

The motion carried by the following vote:

Ayes - 6  
Noes - 0  
Absent - 1

Consideration to  
Approve 2000-01  
Partnership for  
Excellence  
Recommendations  
[00-281]

Dr. Bruegman stated that in response to the Board's request that the projects funded by Partnership for Excellence be measurable, the researchers began assessing how well the District did on the 1999-2000 projects and worked with the campuses on their requests for 2000-01 to assure the results would be measurable. She noted that the District is becoming more results oriented and decisions are more data driven.

Dr. Bruegman introduced Cyndie Sine, Institutional Research Coordinator at Fresno City College, and Laura Wasserman, Institutional Research Coordinator at Reedley College. She

Consideration to  
Approve 2000-01  
Partnership for  
Excellence  
Recommendations  
[00-281]  
(continued)

expressed her appreciation to Ms. Sine and Ms. Wasserman for their tireless work on these projects.

The Chancellor's Office allocated \$6,419,305 in 2000-01 for the continued development of SCCCD's plan to achieve the community college system-wide outcomes for Partnership for Excellence goals. These funds were distributed to Fresno City College, Reedley College, and the North Centers on a needs basis as well as FTES basis. Each site has a Partnership for Excellence committee comprised of students, faculty, staff, and administration to determine the prioritization of projects to be presented for Board approval.

Dr. Bruegman continued that the tables in the Board packet show the status of objectives and activities related to the goals at each site have been developed reporting on the progress of meeting the individual project goals approved in 1999-2000. Some of the projects represent the first year of implementation of a multiple-year goal. Others were one-year goals and the outcomes of the project are indicated. It should also be noted that a common format throughout the District has been used to report the 1999-2000 results.

The tables representing the 2000-2001 requests are also in a common format. Each project was developed using a worksheet which itemized all the specific quantifiable outcomes for each project. The worksheet data was transferred to the tables which indicate the project name, the activities that will take place, how the project will be measured, and what PFE goals the project addresses. In addition, the Master Plan goals are identified. Partnership for Excellence positions included in the 2000-01 plan were approved in accordance with the authorization by the Board of Trustees in December 1999.

Ms. Smith thanked Dr. Bruegman for her hard work and dedication on the many projects she has worked on in the last few months.

Mr. Manfredi stated that the format of the reports is excellent and he strongly supports additional hirings that Dr. Padden will address in the next item. He noted that he is concerned about what appears to be a lot of part-time positions in the counseling/mentoring area and he would like to see more full-time positions. There is some funding for outreach, etc., and he realizes that the funding just came together recently, but he would like to have seen two months ago what the District would like to do if they get the funding.

Consideration to  
Approve 2000-01  
Partnership for  
Excellence  
Recommendations  
[00-281]  
(continued)

Dr. Redwine clarified that the information from last year was included in the report so that the Board could get an idea of the types of things that come forward.

Dr. Larios stated the funding is a competitive process for the entire college and the Academic Senate that speak to the goals based on data. Throughout the document that are several areas that measure student success.

Mr. Beck added that the process is more of a first come first serve and is designed for situations in which faculty, librarians, and counselors that have first hand contact with students realize programs that would enhance any of the five major goals. The amounts are small, \$5,000.00 or less. They have to prepare a preliminary report shortly after using the money and then a later report indicating the outcome with respect to addressing the PFE goals. The process is very structured and he will share the process in his next Board report.

Mr. Manfredi again stated he would like a more structured process where someone is heading a Districtwide counseling program, a mentoring system, tutorial, working with faculty, etc., rather than piecemeal.

Dr. Bruegman noted the District has a ways to go as far as spending the money where the Partnership for Excellence goals say it should be spent for improvement in the various areas.

Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees approve the 2000-2001 Partnership for Excellence recommendations as provided and requested that a report be made to the Board in a few months regarding the selection of the unidentified projects to be determined and approved by the campus presidents.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Consideration of  
2001-02 Additional  
Full-Time Faculty  
Positions  
[00-282]

Dr. Padden reported that the District enrollment continues to grow in a healthy manner. Each year we are obligated to report to the California Community Colleges Chancellor's Office progress in meeting the goal of 75/25 full-time/part-time faculty ratio. Title 5 requires that we must increase our full-time staff

Consideration of  
2001-02 Additional  
Full-Time Faculty  
Positions  
[00-282]  
(continued)

by multiplying our base full-time faculty by our percent of growth of full-time FTES.

Based upon our growth formula, we need to add 13 full-time faculty positions. Additionally, we are recommending that we add 24.5 full-time positions which will be funded with new Partnership for Excellence monies. This number represents use of forty percent (40%) of our Partnership for Excellence funds for faculty hires.

The combination of new growth positions and Partnership for Excellence positions is 37.5. Seventeen (17) positions are recommended for Frésno City College, eight (8) positions for Reedley College and eleven (11) positions for the North Centers. One and one half (1 ½) positions would be set aside to provide for a District Technology position.

A listing of the positions by college and by funding source is was included in the Board packet.

Mr. Forhan questioned with these hires, what will the percent of the full-time faculty be. Dr. Padden responded that the additional 36 positions will increase the total percentage by 7.5%. Mr. Forhan asked how it will affect the 75/25 ratio. Dr. Padden stated it will depend on the number of part-time faculty for next year.

Mr. Manfredi directed his comments to Mr. John Taylor with *The Fresno Bee*, and stated that this item is significant news and asked that he talk with the editors about publicizing the issue of increased staffing and how it makes higher education more accessible to people in the community.

Action

A motion was made by Mr. Feaver and seconded by Ms. Smith that the Board of Trustees approve a total of thirty-six (36) new full-time equivalent faculty positions and one District Technology position for the 2001-2002 fiscal year to be funded through growth dollars and Partnership for Excellence funds.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1



Acknowledgement  
of the Quarterly  
Financial Status  
Report – General  
Fund  
[00-283]

Mr. Sharpe reviewed that the first quarterly report for the 2000-2001 fiscal year shows few changes since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenues, expenditures, etc., are based on the adopted budget, as amended for additional grants and new programs. The revenue and expenditures, when compared to the budget, are normal for the first quarter at approximately 19% and 22%, respectively. Revenue received from property taxes and certain federal monies is not received until later in the year. FTES are based upon the adopted budget estimated increase of 2%. Mr. Sharpe noted that in Section 1, the General Fund ending balance shows a substantial increase; however, these figures do not include the recent CSEA and AFT negotiated contracts. On page 2, he noted the disclosure of the settlement of the CSEA contract in September. The overall report is positive and indicates that the District does not have any significant financial problems.

Action

A motion was made by Mr. Patterson and seconded by Mr. Feaver that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Consideration of  
Bids, Woodshop  
Classroom  
Remodel, Reedley  
College  
[00-284]

Mr. Sharpe stated that this item is for the remodel of existing storage space into classroom space for the agriculture program at Reedley College to house woodshop classes and other agriculture activities. The project includes installation of new dust collection, exhaust and cooling systems, a new fire alarm system, and electrical renovations in support of the new facility.

Action

A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees award Bid #0001-08 in the amount of \$76,315.00 to Mark Wilson Construction, Inc., the lowest responsible bidder for the Woodshop Classroom Remodel at Reedley College, and authorize the Chancellor or Vice Chancellor-Business to sign an agreement on behalf of the District. The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

**Special Presentation** Assemblymember Sarah Reyes presented a resolution to Trustee Ron Feaver on behalf of Assemblymembers Mike Briggs and Dean Florez, Senators Jim Costa and Chuck Poochigian and herself. She stated that Trustee Feaver has been a very good friend and personal role model and believes in the colleges, students, faculty, and staff.

**Reports of Board Members** Ms. Linda Harp, Associated Student Body President at Reedley College, introduced members of the ASB in the audience. They included: Sharon Grewal, Warren Bisel, and Donna Cruz.

Mr. Ernie Garcia, Associated Student Body President at Fresno City College reported the following: The Mayoral Debate was a huge success with nearly 500 attendees. The Partners in Pride Safe-n-Sane Halloween Carnival treated about 300 neighborhood children. The entire carnival was hosted by the ASG, College Activities, and club volunteers and he thanked the FCC staff and administrators who donated candy. Yesterday marked the official kick-off of Homecoming with the unveiling of the Ram Topiary, a gift from the ASG to the campus. The Topiary is located in front of the Student Services Building and is a beautiful sight at night. Also in honor of Homecoming, several volunteers came in on Sunday to decorated the campus. Elections for King and Queen are taking place for the rest of the week in the fountain area. Mr. Garcia noted he is the ASG's nominee for King and Senator Sara Spencer is the Queen nominee. On Friday, about 40 members of the Football Team and the Pep Squad will visit Valley Children's Hospital and Veteran's Hospital. Finally, the week culminates with the Homecoming game against the Falcons of West Hills. The theme for this week and the game is "90 Years of Service," which will be paying tribute to military veterans. All veterans and football alumni will be allowed free admission to the game. Next week, several members of the ASG and also several club members will attend the San Diego State University Leadership Institute.

Mr. Patterson reported that at the ACCT Conference he attended a workshop that dealt with use of computers and it was evident that many colleges have started contracting for these services because of the improved service, monetary savings, and the technology is up-to-date. This is something the District may want to look into.

Mr. Feaver thanked everyone for their kind words and encouraged them to keep up the good work.

Reports of Board  
Members  
(continued)

Ms. Smith stated she also attended a computer workshop at ACCT and she is beginning to realize the importance of technology and communication. This is the essence of why the District needs to be connected and it will help to better serve the students. She requested to be invited to any District workshops related to technology. She also had the opportunity to attend a School-to-Career Workshop hosted by the State Center Consortium and she was pleased with what the District is offering. One of the sessions, presented by Mr. Gary Gustin was outstanding and she has invited him to talk with the teachers at her school. One of the things he emphasized was that it does not take forever to learn a task and we need to start thinking in terms of the ever changing economy and look at the time it takes to train people. She enjoyed the dedication ceremony at the Madera Center and complimented Dr. Yeager, faculty and staff. She concluded by stating that after reading the grants report, she appreciates the hard work and dedication of staff that help provide better services to the students.

Mr. Manfredi again thanked Mr. Feaver for his thirteen years of service. He also thanked Dr. Yeager and staff for the excellent dedication ceremony at the Madera Center.

Old/Future Agenda  
Items

Mr. Manfredi stated in the future he would like a preliminary recommendation report regarding Partnership for Excellence funds.

Ms. Smith asked about the feasibility of classified and certificated staff having nametags as many large organizations have identification badges for security reasons.

Mr. Smith stated that he would like an update on the issue of foreign exchange students as to the percentage of students that come to the District, how much money is made on tuition, types of services offered, counseling, financial aid, etc.

Ms. Smith stated she has been contacted about course offerings for students that work during the day, and need evening courses to graduate that are only offered during the day. She would like a report back on this issue. Mr. Manfredi stated the students need to be advised of the courses offered throughout the District, not just one particular campus. Dr. Redwine noted that if staff is aware of this issue, attempts are made on an individual basis to accommodate them. Ms. Smith added that the students need to feel comfortable in asking for these services.

- Closed Session                      Mr. Manfredi stated that the Board, in closed session, will be discussing the following: Consideration to Ratify Tentative Bargaining Agreement, State Center Federation of Teachers; Conference with Legal Counsel—Anticipated Litigation, Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: (one potential case); Public Employee Performance Evaluation, Pursuant to Government Code Section 54957, Title: Certificated Instructor; Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8, Property: International/Willow Avenues; Agency Negotiators: Chancellor, Vice Chancellor-Business, and Attorney for District; Negotiating Parties: Owners of Property; Under Negotiation: Price and Terms of Payment; and Conference with Labor Negotiator [Management], Pursuant to Government Code Section 54957.6. Mr. Manfredi declared a recess at 5:35 p.m.
- Open Session                         The Board moved into open session at 7:20 p.m. and Mr. Manfredi announced the Board, in closed session, ratified by a vote of 5 in favor, 1 opposed, and 1 absent, the State Center Federation of Teachers bargaining agreement.
- Adjournment                         The meeting was adjourned at 7:22 p.m. by the unanimous consent of the Board.

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H. Ronald Feaver  
Secretary, Board of Trustees  
State Center Community College District

HRF:cs

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Resolution Seating Board Members,  
Trustee Areas III, V, and VI

ITEM NO. 00-285

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EXHIBIT: Resolution

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Background:

Since Trustees Phillip Forhan and Patrick Patterson were unopposed in their bid for reelection and there were no petitions filed in accordance with the provisions of Education Code Section 5328, no election was held for these trustee positions. Also, Mr. Adolfo Corona was unopposed in his bid to replace Mr. Ron Feaver, who recently retired.

As an election was not held by virtue of insufficient candidates, it is appropriate to appoint Mr. Corona, Mr. Forhan and Mr. Patterson at the December 5, 2000, Board meeting.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution #00-285, In the Matter of Insufficient Nominations of Governing Board Elections, and appoint thereto as presented, and file a copy of said Resolution with the Office of the County Superintendent of Schools, thereby notifying that office that Mr. Adolfo Corona has been seated as Trustee for Area III, Mr. Phillip Forhan has been seated as Trustee for Area V, and Mr. Patrick Patterson has been seated as Trustee for Area VI, in accordance with the provisions of Education Code Section 5328.

BEFORE THE GOVERNING BOARD OF THE

STATE CENTER COMMUNITY COLLEGE DISTRICT

OF FRESNO, KINGS, MADERA, AND TULARE COUNTIES, CALIFORNIA

In the Matter of Insufficient	)	
Nominations of Governing Board	)	
Elections; No Election; Seating	)	<u>RESOLUTION</u>
at Organizational Meeting	)	
	)	

WHEREAS, no governing board member election was held and conducted in the above-named district at the last governing board member election date due to an insufficient number of persons nominated to fill the positions of board member terms expiring on the first Friday in December and no petition signed by 50 voters or 10 percent of the voters, whichever is the lesser, in the district or trustee area, was filed with the Elections Office of Fresno County, California, at least 83 days prior to the last governing board member election date requesting an election; and

WHEREAS, Section 5328 of the Education Code of California requires that those persons nominated to run in the election shall be seated at the organizational meeting of the board, or if no person has been nominated or if an insufficient number is nominated, the governing board shall appoint a qualified person or persons, as the case may be, at a meeting prior to the day fixed for the election, and such appointee or appointees shall be seated at the organizational meeting of the board as if elected at a board member election.

NOW THEREFORE, BE IT RESOLVED, the governing board of the above-named district hereby submits that the following are seated

1 either by appointment of the board or operation of law because they  
2 ran unopposed for the office:

3 1. Name Adolfo Corona  
4 Address 6051 N. Fresno St., Suite 200, Fresno, CA 93710  
5 Phone No. 432-4500  
6 Ran Unopposed  Appointed by Board

7  
8 2. Name Phillip J. Forhan  
9 Address 2914 W. Cromwell, Fresno, CA 93711  
10 Phone No. 431-8664  
11 Ran Unopposed  Appointed by Board

12 3. Name Patrick E. Patterson  
13 Address 10669 N. Coronado Circle, Fresno, CA 93720  
14 Phone No. 434-2409  
15 Ran Unopposed  Appointed by Board

16  
17 The foregoing RESOLUTION was adopted this 5th day of December  
18 2000, at a duly called meeting of the governing board hereof by the  
19 following vote:

20 AYES:  
21 NOES:  
22 ABSENT:

23 Dated: December 5, 2000

24  
25 \_\_\_\_\_  
26 President or Clerk of the Board  
27 (or Secretary of the Board of  
28 the Community College)

29 \_\_\_\_\_  
(Printed Name)

1 STATE OF CALIFORNIA )  
2 COUNTY OF FRESNO )

ss.

3  
4 I, the undersigned, hereby certify that the foregoing is a true  
5 and correct copy of a RESOLUTION seating members on the  
6 State Center Community College District Governing Board,  
7 adopted on the 5th day of December 2000, at the organizational  
8 meeting of the board.

9  
10 Dated: December 5, 2000.

11  
12 President or Clerk of the Board  
13 (or Secretary of the Board of the  
14 Community College)

15 (Printed Name)

16  
17 ///  
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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Election of Officers and Adoption of  
Board Calendar

ITEM NO. 00-286

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EXHIBIT: None

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Background:

At its meeting on November 7, 2000, the Board established the December 5, 2000, meeting as the time for the Annual Organizational Meeting required by the Education Code. The following officers and representatives are to be elected to serve for the next year:

**President**

**Vice President**

**Secretary**

**Board Representative, County Committee on School District Organization**

Represents the District, as a voting member, at a meeting called once each year by the County Superintendent of Schools.

**Legislative Representative**

Works with a Countywide Trustee Network, established at the request of the Fresno County School Trustees Association, for the purpose of more effective cooperation with the legislature on behalf of public school needs.

**Fresno Area Self-Insured Benefits Organization (FASBO, also known as ED CARE)**

Meets on the third Tuesday of each month at the Selma Unified School District Office. Meetings are at 2:00 p.m. Board members review the Administrator's reports, Broker's reports, financial status, authorize expenditures, establish policy, and hear appeals.

**Two trustees to serve on the SCCC Foundation Board**

Attends quarterly meetings, an annual meeting, and a few special events.

Item No. 00-286  
(continued)

The Board should also adopt a calendar of meetings for the next year. The administration is recommending that the July meeting be scheduled for June 26 to finalize fiscal year business before June 30. The balance of the meetings would be scheduled for the first Tuesday of each month, with the exception of January. The calendar of regular meetings, to begin at 4:00 p.m., would then be as follows:

- |                   |   |   |
|-------------------|---|---|
| January 9, 2001   | - | Regular Meeting   |
| February 6, 2001  | - | Regular Meeting   |
| March 6, 2001     | - | Regular Meeting   |
| April 3, 2001     | - | Regular Meeting @ RC                                    |
| May 1, 2001       | - | Regular Meeting   |
| June 5, 2001      | - | Regular Meeting   |
| June 26, 2001     | - | Regular Meeting (July meeting)                          |
| August 7, 2001    | - | Regular Meeting   |
| September 4, 2001 | - | Public Hearing, Budget Adoption, and<br>Regular Meeting |
| October 2, 2001   | - | Regular Meeting @ Madera                                |
| November 6, 2001  | - | Regular Meeting   |
| December 4, 2001  | - | Organizational Meeting<br>and Regular Meeting           |

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Employment, Resignation, and Retirement  
Certificated Personnel

ITEM NO. 00-287

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EXHIBIT: Certificated Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A through C, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
<b>Cervi, Daniel</b>	RC	V, 3	\$28,484	<b>Sociology Instructor</b>

(New Hire)  
 Temporary Contract, January 4, 2001 – May 18, 2001)

Garza, Irenio (“Nino”)	RC	I, 6	\$24,361	AutoTechnology Instructor
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(Current part-time faculty)  
 (Temporary Contract, January 4, 2001 – May 18, 2001)

B. Recommendation to accept resignation from the following persons:

Name	Campus	Effective Date	Position
<b>Davis, Joseph</b>	FCC	<b>December 16, 2000</b>	<b>Athletic Counselor</b>
Kyle, David	DO	November 30, 2000	Executive Director, Foundation
Slobodian, Robert	FCC	December 15, 2001	Geography Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following persons:

Name	Campus	Effective Date	Position
Byrd, Ron	FCC	May 19, 2001	Librarian
<b>Dry, Lloyd</b>	RC	<b>May 19, 2001</b>	<b>Librarian</b>
Keen, Derl	FCC	May 19, 2001	Child Development, Social Science Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following persons:  
(continued)

Name	Campus	Effective Date	Position
Liscano, Tanya	FCC	May 19, 2001	Librarian
Lynes, Charles	FCC	May 19, 2001	English, Speech, Drama Instructor
Mattox, Jack	FCC	May 19, 2001	Health Education Instructor
Newcomb, Joan	FCC	May 19, 2001	Child Development, Sociology Instructor
Nielsen, Robert	FCC	May 19, 2001	Music Instructor
Pope, Gene	RC	May 19, 2001	Political Science Instructor
Putnam, Marlene	FCC	May 19, 2001	Records Management, Word Processing Instructor
Shirley, Delton	FCC	May 19, 2001	Biology Instructor

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Employment, Promotion, Transfer, Change  
of Status, Leave of Absence, and Resignation,  
Classified Personnel

ITEM NO. 00-288

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through F, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Bressler, Laureen	FCC	Department Secretary Position No. 2031	44-A \$2129	11/8/00
Perich, Leah	FCC	Publications Specialist Position No. 2245	54-A \$2721	11/10/00
Collins, Reshonda	VTC	Instructional Technician - Position No. 2437	50-A \$2469	11/13/00
Uyesaka, Theodore	DO	Director, Information Systems Position No. 1033	M59-4 \$6923	12/11/00

B. Recommendation to employ the following persons (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Daley, James	FCC	Peer Mentor	\$6.45	10/23/00
Mansuri, Sepeher	FCC	Peer Mentor	6.45	10/27/00

C. Recommendation to approve promotion of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Morgan, Jeannie	FCC	Accounting Clerk III Position No. 2223 to Accounting Technician I Position No. 2295	48-E \$2978 57-B \$3200	11/13/00
Oliver, Kasey	VTC to DO	Maintenance Utility Wkr Position No. 2434 to Maintenance Worker I Position No. 1106	43-B \$2183 46-B \$2352	11/13/00

C. Recommendation to approve promotion of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Lopez, Henry, Jr.	FCC	Office Assistant I Position No. 2260 to Office Assistant II	38-A \$1838 41-B \$1975	12/1/00

D. Recommendation to approve transfer of the following employee (regular):

Name	Location	Classification	Date
Kelley, Keith	VTC to FCC	Job Developer Position No. 2435 to Position No. 2268	11/6/00

D. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Reid, Beverly	FCC	Office Assistant III Position No. 2259 to Upward Bound Assistant Position No. 2258	48-E \$3242 52-D \$3403	10/9/00 thru 12/15/00
(replacing regular employee on leave)				
Williams-Barber, Joan	FCC	Office Assistant III Position No. 2101 to	48-E \$3214 48-E+15%	11/1/00 thru 1/31/01
(assuming additional duties pursuant to current CSEA Agreement, Article 34)				
Zavala-Martinez, Jane	FCC	Department Secretary Position No. 2219 to	44-D \$2469 44-D+15%	11/1/00 thru 1/31/01
(assuming additional duties pursuant to current CSEA Agreement, Article 34)				
Greenwood, Phyllis	FCC	Department Secretary Position No. 2249 to Office Assistant III Position No. 2101	44-E \$2590 48-D \$2721	11/1/00 thru 1/31/01
(assuming additional duties pursuant to current CSEA Agreement, Article 34)				
Lee, Donna	FCC	Office Assistant II Position No. 2018 to	41-C \$2183 41-C+6%	11/6/00 thru 1/7/01



(assuming additional duties pursuant to current CSEA Agreement, Article 34)

D. Recommendation to approve change of status of the following employees (regular) (continued):

Name	Location	Classification	Range/Step	Date
Buck, Christy	DO	Accounting Clerk III Position No. 1019 to Accounting Technician II Position No. 1012	48-A \$2352 61-A \$3225	11/20/00 thru 1/31/01

(assuming additional duties pursuant to current CSEA Agreement, Article 34)

E. Recommendation to approve health leave of absence of the following employee (regular):

Name	Location	Classification	Date
McCleerey, Bonnie	FCC	Administrative Assistant Position No. 2045	11/6/00 thru 11/5/01

(Pursuant to Article 14, current CSEA agreement)

F. Recommendation to accept resignation of the following employees (regular & probationary):

Name	Location	Classification	Date
Avila, Steven	FCC	Workshop Facilitator Position No. 2304	11/4/00
Barber, Mary	DO	Accounting Clerk I Position No. 1134	11/30/00
Martucci, Jennifer	FCC	Department Secretary Position No. 2011	11/30/00
Wymore Bill	RC	Food Services Manager Position No. 3096	11/30/00

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration of Applications for 2001-02  
Sabbatical Leaves, Reedley College

ITEM NO. 00-289

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EXHIBIT: None

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Background:

Provision is made in Article XIV-A, Section 7, Paragraph B(2), of the current District/Federation Agreement for the granting of a maximum of 12 sabbatical leaves to eligible unit members in 2001-2002. The apportionment of these leaves provides that eight are available to Fresno City College and four to Reedley College/North Centers applicants during the 2001-2002 academic year.

The Sabbatical Leave Committee at Reedley College has processed applications for leaves and has forwarded the committee's recommendations, which have been approved by the college president for Board consideration.

The Fresno City College Sabbatical Leave Committee will forward their recommendations for approval at the January 9, 2001, Board meeting.

Recommendation:

It is recommended that the Board of Trustees, pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers and contingent upon available funding, grant the following Sabbatical Leaves to Reedley College staff members during the 2001-2002 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

Item No. 00-289  
(continued)

Reedley College - Sabbatical Leave Recommendations, 2001-2002:

Deborah Lencioni	Spring 2002
Jim Ryan	Spring 2002
Colleen Snyder	Spring 2002
Dympna Ugwu-Oju	Fall 2001, and Spring 2002

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Approve Curriculum Proposals,  
Spring 2001 through Fall 2001, Fresno City  
College and Reedley College

ITEM NO. 00-290

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EXHIBIT: Curriculum Proposals for FCC and RC

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Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by each of the applicable curriculum committees as a part of the curriculum process. They have also been reviewed and approved for presentation to the Board by the District Educational Coordinating and Planning Committee.

**Fresno City College has submitted the following:**

4	New Programs	1	Deleted Programs
6	Revised Programs	78	Special Studies Courses
37	New Courses	7	New Articulation Agreements
113	Revised Courses	6	Renewed Articulation Agreements
52	Deleted Courses	3	Discontinued Articulation Agreements
		8	New Distance Learning Courses

**Reedley College has submitted the following:**

29	New Courses	7	New Articulation Agreements
17	Revised Courses	8	New Certificates of Achievement
15	New Distance Learning Courses	3	New Certificates of Completion

Recommendation:

It is recommended that the Board of Trustees approve the Fresno City College and Reedley College curriculum proposals as attached.

# *Fresno City College*

## Office of Instruction

**PROPOSED NEW PROGRAMS AND NEW OPTIONS**  
**EFFECTIVE SPRING 2001**  
 Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

*Modified November 16, 2000*

**1. BUSINESS & TECHNOLOGY, MEDICAL BILLING ASSISTANT**

*Certificate of Completion*

**Added existing courses:**

Business & Technology 1, Beginning Typing  
 Business & Technology 20, Resume/Interview  
 Business & Technology 21, Working Relations  
 Business & Technology 22, Skillbuilding  
 Business & Technology 43, Medical Office Vocabulary  
 Business & Technology 47, Medical Manager  
 Business & Technology 48, Medical Insurance Forms  
 Business & Technology 50, Office Skills Lab  
 Business & Technology 70, Business Math & Ten Key  
 Business & Technology 71, Business Grammar Fundamentals  
 Business & Technology 72, Office Procedures  
 Business & Technology 73, Filing

**2. BUSINESS & TECHNOLOGY, MICROSOFT WORD**

*Certificate of Completion*

**Added existing courses:**

Business & Technology 28, Microsoft Word I  
 Business & Technology 29, Microsoft Word II

**3. BUSINESS ADMINISTRATION/MARKETING, RETAIL MANAGEMENT**

*Associate in Science Degree and Certificate of Achievement*

**Added existing courses:**

Business Administration 5, Business Communications  
 Business Administration/Management 10, Introduction to Business  
 Business Administration/Management 31, Human Resources Management  
 Business Administration/Management 33, Human Relations in Business  
 Business & Technology 15, Refresher Math  
 Business & Technology 31, Applied Accounting  
 Marketing/Fashion Merchandising 10, Principles of Marketing  
 Marketing/Fashion Merchandising 14, Retailing  
 Information Systems 15, Computer Concepts  
 Speech 1, Introduction to Public Speaking

10/00

# *Fresno City College*

Office of Instruction

**PROPOSED REVISED PROGRAM  
EFFECTIVE SPRING 2001**

**Approved and Recommended by the Curriculum Committee**

*To ECPC November 14, 2000*

**RADIOLOGIC TECHNOLOGY**

***Associate in Science Degree***

Revised the program to add a new course; the content of this course had been integrated into other courses; however, to meet regulatory compliance, a stand-alone course is required.

**Added new course:** *(See Proposed New Courses summary for details):*

Radiologic Technology 4C, Advanced Positioning, Cranium

# *Fresno City College*

## Office of Instruction

### PROPOSED NEW COURSES EFFECTIVE SPRING 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Food Service Management 44, Presenting Service for Food Service Professionals, 2 units, 3 lecture, 12 weeks. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Techniques, attitude, education and demeanor required for successful food service operations.

2. **Food Service Management 46, Elementary Food Service Computation I, 1.5 units, 2 lecture, 12 weeks. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 recommended.**

Basic math principles used daily in the food service and hospitality industry. Mathematical principles used in commercial food production and the application of these computational skills to food service. Word problems and examples exclusive to food service including the study of recipe conversion and yields, production formulas, weights and measures, the metric system and recipe and food cost analysis.

3. **Food Service Management 47, Elementary Food Service Computation II, 1.5 units, 2 lecture, 12 weeks. Prerequisite: Food Service Management 46. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 Math 1 recommended.**

Basic math principles used daily in the food service and hospitality industry. Mathematical principles used in commercial food production and the application of these computational skills to food service. Word problems and examples exclusive to food service including the study of recipe conversion and yields, production formulas, weights and measures, the metric system and recipe and food cost analysis.

4. **Food Service Management 48, Nutrition for the Food Service Professional, 2 units, 3 lecture, 12 weeks. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 recommended.**

Diet and nutrients as they relate to food preparation in the hospitality industry.

5. **Food Service Management 49, Food Service Internship, 3 units, 1.5 lecture, 10 lab, 12 weeks, repeats = 2. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 recommended.**

Supervised work experience in an approved food service facility.

6. **History 17, History of Islam, 3 units, 3 lecture. Advisory: History 1 and eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

An analytical survey of Islamic history from the life of Muhammad to the Ottoman Empire. Discussion of the political and military aspects of Islam, Islamic science and medicine, and mystical movements within Islam.

7. **History 18, History of Ancient Greece, 3 units, 3 lecture. Advisory: History 1 and eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

An intensive survey of Greek history from the Bronze Age to the Hellenistic period. Discussion of the Homeric poems, the development of the polis system in Athens and Sparta, the Persian and Peloponnesian Wars, and Hellenistic science and technology.

8. **Music 36, Women's Chorale, 1 unit, 1 lecture, 2 lab, repeats = 3. Advisory: Ability to perform advanced high school and choral music or the equivalent performance skills as determined by audition recommended.**

Study and performance of choral music from all periods specializing in repertoire for treble choir. Concert and tour participation required.

9. **Radiologic Technology 4C, Advanced Radiographic Positioning Laboratory—Cranium, 1 unit, 3 lab. Prerequisite: Radiologic Technology 1B and 2B. Corequisite: Radiologic Technology 4A and 4B.**

Demonstration and practice in positioning of the skull, facial bones, paranasal sinuses and temporal bones for radiographic examination.

10. **Registered Nursing 50, Fundamentals of Perioperative Nursing, 2 units, 8 lecture, 5 weeks, repeats = 2, credit/no credit only. Prerequisite: Registered Nursing 3 or completion of a medical-surgical nursing component in a Registered Nursing program.**

Concepts essential to perioperative nursing practice with emphasis on the intraoperative phase of the patient's surgical experience.

#### **CREDIT, NONDEGREE APPLICABLE**

1. **Administration of Justice 211, Expandable Straight Baton Instructor, .5 units, 6 lecture, 11 lab, 1 week, repeats = 3, credit/no credit only. Prerequisite: Sworn peace officer or reserve officer or Administration of Justice 70 or Administration of Justice 272.**

Designed to train officers to instruct department personnel in the use of the expandable and straight baton.

2. **Administration of Justice 272, Basic Reserve Police Academy Level 3, Part 2, 3 units, 5 lecture, 1.75 lab, repeats = 3. Prerequisite: Administration of Justice 71.**

Satisfies mandatory requirements for Level 3 Reserve Police Officer. May be taken concurrently with Administration of Justice 71, PC 832.



3. **Administration of Justice 273, Basic Reserve Police Academy Level 2, 8 units, 12 lecture, 6.5 lab, repeats = 3. Prerequisite: Administration of Justice 71 and Administration of Justice 272.**

Satisfies mandatory requirements for Level 2 Reserve Police Officer.

4. **Business & Technology 74, Introduction to Microsoft Outlook, 1 unit, 1 lecture, repeats = 3. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Using Microsoft Outlook as an integrated task, scheduling, and communications management software program.

5. **Dental Hygiene 200, Clinical Dental Hygiene IV, .2-1 unit, 1.33-8 lab, 6 weeks, repeats = 3, credit/no credit only. Prerequisite: Graduation from an accredited Dental Hygiene Program.**

Advanced experience in patient treatment procedures. Principles and procedures of Dental Hygiene 5A, 5B, and 5C. Provides treatment opportunities that allow students to maintain and perfect their dental hygiene skill level between program graduation and successful completion of clinical licensing examinations. Students must have current CPR certification and malpractice insurance.

6. **Fire Technology 50J, Fire Investigation 1B, 2 units, 2.3 lecture, repeats = 3. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Summary of state laws, legal principles, terms and codes; methods of fire investigation and surveillance involving both adults and juveniles; methods and sources of information needed to determine the identity and cause of death of a body found at the fire scene; in-depth information regarding the establishment of cause and origin of smoking materials and electrically caused fires;

#### **NONCREDIT**

None.

# *Fresno City College*

## Office of Instruction

### PROPOSED REVISED COURSES

EFFECTIVE SPRING 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Chemistry 29A, Organic Chemistry Laboratory, 2 units, 6 lab.** Revised the course content.
2. **Chemistry 29B, Organic Chemistry Laboratory, 2 units, 6 lab.** Revised the course content and description.
3. **Fashion Merchandising 20, Textiles, 3 units, 3 lecture, 1 lab.** Revised the course content and description.
4. **Home Economics 1, Professional Development and Careers in Home Economics, 3 units, 3 lecture.** Revised the course description.
5. **Home Economics 7, Interior Design, 3 units, 3 lecture, 1 lab.** Revised the course content and description.
6. **Home Economics 20, Textiles, 3 units, 3 lecture, 1 lab.** Revised the course content and description.
7. **Home Economics 24, Beginning Sewing, 3 units, 2 lecture, 4 lab, repeats = 3.** Revised the course content and description and revised the prerequisite.
8. **Honors Humanities Colloquium, Colloquium Theme: *Ancient Influences on Modern Culture*.**

#### CREDIT, NONDEGREE APPLICABLE

1. **Administration of Justice 70, Basic Police Academy, 30 units, 24 lecture, 16 lab, 23 weeks, repeats = 3, credit/no credit only.** Revised the hours and weeks to *24.9 lecture, 19.2 lab, 25 weeks; 15.8 lecture, 12.6 lab, 40 weeks*.
2. **Administration of Justice 71, Basic Reserve Police Academy, Module "A," 3 units, 48 lecture, 16 lab, repeats = 3.** Revised the title to *Basic Reserve Police Academy, Level III, Part 1, PC 832*; revised the hours to *2.75 lecture, 1 lab*; revised the course description; and revised the prerequisite.
3. **Administration of Justice 75, Advanced Officer Academy, .5-1 unit, 24-40 lecture, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *25.5-42 lecture*.

4. **Administration of Justice 76, Basic Supervisors, 2 units, 36 lecture, 4 lab, 2 weeks, repeats = 3.** Revised the hours to *38 lecture, 4 lab*; and revised the prerequisite.
5. **Administration of Justice 77, Community Service Officer, 4-6 units, 26-40 lecture, 6 weeks, repeats = 3.** Revised the hours to *27.3-42.5 lecture*.
6. **Administration of Justice 78, Public Safety Dispatcher, 3 units, 39 lecture, 1.3 lab, 3 weeks, repeats = 3, credit/no credit only.** Revised the hours to *40.7 lecture, 1.3 lab*.
7. **Administration of Justice 79, Citizen's Police Academy, 1-2 units, 2.7-3.6 lecture, 15 weeks, repeats = 3, credit/no credit only.** Revised the hours to *2.8-4.2 lecture*.
8. **Administration of Justice 80, Adult Correctional Officer Core, 4-6 units, 25-40 lecture, 5 weeks, repeats = 3.** Revised the hours to *26.3-42 lecture*.
9. **Administration of Justice 81, Advanced Correctional Officer Academy, .5-1 unit, 16-40 lecture, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *18-42 lecture*.
10. **Administration of Justice 85, Probation Core Course, 3-4 units, 32-40 lecture, 1.6 lab, 5 weeks, repeats = 3, credit/no credit only.** Revised the hours to *33.4-41.7 lecture, 2 lab*.
11. **Administration of Justice 86, Juvenile Correctional Officer Core, 2-3 units, 27.7-32.5 lecture, 6 lab, 4 weeks, repeats = 3, credit/no credit only.** Revised the hours to *27.4-32.6 lecture, 3.1 lab*; and deleted the prerequisite.
12. **Administration of Justice 87, Field Tactics for Probation Officers, 1 unit, 22 lecture, 18 lab, 1 week, unlimited repeats, credit/no credit only.** Revised the hours to *24 lecture, 18 lab*; and revised the title to *Field Tactics for Probation/CDC Officers*.
13. **Administration of Justice 90, Firearms Instructors Course, 0-2 units, 29 lecture, 11 lab, 1 week, repeats = 3, credit/no credit only.** Revised the units and hours to *1 unit, 31 lecture, 11 lab*; and revised the prerequisite.
14. **Administration of Justice 91, Field Training Officer, 1 unit, 40 lecture, 1 week, repeats = 3.** Revised the hours to *42 lecture*.
15. **Administration of Justice 92, PR-24 Baton Instructor Course, 1 unit, 10 lecture, 30 lab, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *12 lecture, 30 lab*.
16. **Administration of Justice 93, Drug Influence—H&S 11550, .5-1 unit, 24-32 lecture, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *25.5-33.5 lecture*, and revised the course description.
17. **Administration of Justice 94, Officer Safety, .5-1 unit, 9-16 lecture, 16-24 lab, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *9.5-18 lecture, 16-24 lab*.
18. **Administration of Justice 95, Traffic Accident Investigation, 1 unit, 40 lecture, 1 week, repeats = 3, credit/no credit only.** Revised the hours to *42 lecture*.
19. **Administration of Justice 96, Homicide Investigation, 1-2 units, 40-80 lecture, 2 weeks, repeats = 3, credit/no credit only.** Revised the hours to *42-84 lecture*.

20. **Administration of Justice 97, Baton and Defense Tactics Seminar, .2 unit, 6 lecture, 2 lab, 1 week, repeats = 3, credit/no credit only. Revised the hours to 6.5 lecture, 2 lab.**
21. **Administration of Justice 98, Sexual Assault Investigation, 1-2 units, 24-40 lecture, 1 week, repeats = 3, credit/no credit only. Revised the hours to 25.5-42 lecture, and revised the prerequisite.**
22. **Administration of Justice 99, Basic Bicycle Patrol, 1-2 units, 6-12 lecture, 18-28 lab, 1 week, repeats = 3, credit/no credit only. Revised the hours to 7.5-14 lecture, 18-28 lab.**
23. **Administration of Justice 100, Interview and Interrogation Techniques, .5-1 unit, 16-24 lecture, 1 week, repeats = 3, credit/no credit only. Revised the hours to 17-25.5 lecture, and revised the course description.**
24. **Administration of Justice 101, Explosives Recognition and Response, 1 unit, 24 lecture, 16 lab, 1 week, repeats = 3, credit/no credit only. Revised the hours to 26 lecture, 16 lab; and revised the prerequisite.**
25. **Administration of Justice 102, Ethical Dilemmas in Public Safety Agencies, .2 unit, 8 lecture, 1 week, repeats = 3, credit/no credit only. Revised the hours to 8.5 lecture.**
26. **Administration of Justice 103, Customer Service Training for Law Enforcement, .2 unit, 8 lecture, 1 week, repeats = 3, credit/no credit only. Revised the hours to 8.5 lecture, and revised the prerequisite.**
27. **Administration of Justice 104, Instructor Training, .5-1 unit, 14-22 lecture, 2 lab, 1 week, repeats = 3, credit/no credit only. Revised the hours to 15-23.5 lecture, 2 lab.**
28. **Administration of Justice 105, Search Warrant Execution, .2 unit, 6 lecture, 2 lab, 1 week, repeats = 3, credit/no credit only. Revised the hours 6.5 lecture, 2 lab; and revised the prerequisite.**
29. **Administration of Justice 106, Drug Influence Update, .5 unit, 16 lecture, 1 week, repeats =3, credit/no credit only. Revised the hours to 17 lecture, and revised the prerequisite.**
30. **Administration of Justice 107, Survival Spanish for Law Enforcement, .5 unit, 24 lecture, 12 weeks, repeats = 3, credit/no credit only. Revised the hours to 25.5 lecture, and revised the course description.**
31. **Administration of Justice 108, Tactical Communication, .5 unit, 24 lecture, 1 week, repeats = 3, credit/no credit only. Revised the hours to 25.5 lecture.**
32. **Administration of Justice 109, Tactical Carbine Instructor, 1 unit, 4 lecture, 28 lab, 1 week, unlimited repeats, credit/no credit only. Revised the hours to 4 lecture, 29.5 lab; and revised the prerequisite.**
33. **Administration of Justice 110, Firearms/Tactical Handgun, Advanced, 1 unit, 4 lecture, 20 lab, 1 week, unlimited repeats, credit/no credit only. Revised the hours to 4 lecture, 21.5 lab; and revised the prerequisite.**
34. **Administration of Justice 112, Tactical Shotgun Instructor, 1 unit, 8 lecture, 24 lab, 1 week, unlimited repeats, credit/no credit only. Revised the hours to 8 lecture, 25.5 lab; and revised the prerequisite.**
35. **Administration of Justice 113, Firearms/Submachine Gun Instructor, 1 unit, 4 lecture, 28 lab, 1 week, unlimited repeats, credit/no credit only. Revised the hours to 4 lecture, 29.5 lab.**

36. **Administration of Justice 114, SWAT Training, 1 unit, 10 lab, 5 weeks, unlimited repeats, credit/no credit only.** Revised the hours to *10.6 lab*, and revised the prerequisite.
37. **Administration of Justice 115, K-9 Handler Update Course, .5 unit, 8 lecture, 16 lab, 1 week, unlimited repeats, credit/no credit only.** Revised the hours to *8 lecture, 17.5 lab*; and revised the prerequisite.
38. **Administration of Justice 116, Criminal Investigation, 1 unit, 40 lecture, 1 week, unlimited repeats, credit/no credit only.** Revised the hours to *42 lecture*, and revised the prerequisite.
39. **Administration of Justice 117, Background Investigation, 1 unit, 40 lecture, 1 week, unlimited repeats, credit/no credit only.** Revised the hours to *42 lecture*, and revised the prerequisite.
40. **Administration of Justice 118, Interview and Interrogation Advanced, .5 unit, 16 lecture, 1 week, unlimited repeats, credit/no credit only.** Revised the hours to *17 lecture*.
41. **Administration of Justice 119, Requalification—Basic Course, 3 units, 10.1 lecture, 4.3 lab, 10 weeks, unlimited repeats, credit/no credit only.** Revised the hours to *10.9 lecture, 4.3 lab*; and revised the course description.

#### NONCREDIT

None.

# *Fresno City College*

## Office of Instruction

### PROPOSED DELETED COURSES

EFFECTIVE SPRING 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Electrical Systems Technology 23, Technical Computer Applications, 2 units, 2 lecture, 4 lab, 9 weeks.**  
The content of this course is the same as Industrial Education 23 (being revised to Applied Technology 10), and the division is no longer interested in cross-listing courses between departments.
2. **Industrial Education 1, Machine Woodworking, 3 units, 2 lecture, 3 lab.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
3. **Industrial Education 8, Small Combustion Engines, 2 units, 2 lecture, 2 lab.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
4. **Industrial Education 9, Automotive Essentials, 3 units, 3 lecture.**  
This course is being deleted because it has been replaced by another course: Automotive Technology 9, Automotive Essentials.
5. **Industrial Education 10, Machine Shop, 3 units, 2 lecture, 3 lab.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
6. **Industrial Education 12, Electronic Fabrication, 1.5 units, 2 lecture, 3 lab, 9 weeks.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
7. **Industrial Education 16, Reading Building Plans, 3 units, 3 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
8. **Industrial Education 17, Reading Machine Drawings, 3 units, 3 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
9. **Industrial Education 18, Sheet Metal, 3 units, 2 lecture, 3 lab.**

This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.

10. **Industrial Education 20, Board Drafting Practices, 3 units, 2 lecture, 3 lab.**  
This course is being deleted because it is a duplication of an existing course: Drafting 12, Board Drafting Practices.
11. **Industrial Education 22A, Architectural Drawings, 3 units, 2 lecture, 3 lab.**  
This course is being deleted because it is a duplication of an existing course: Architecture 12, Architectural Drawings.
12. **Industrial Education 22B, Architectural Drawings, 3 units, 2 lecture, 3 lab.**  
This course is being deleted because it is a duplication of an existing course: Architecture 22, Architectural Drawings.
13. **Industrial Education 27, Specification Writing, 2 units, 2 lecture.**  
This course is being duplicated because it is a duplication of an existing course: Architecture 41, Specification Writing.
14. **Industrial Education 35, Elements of Supervision, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
15. **Industrial Education 38, Organization and Management, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
16. **Industrial Education 39, Industrial Human Relations, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
17. **Industrial Education 40, Responsibility for Management of Personnel, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
18. **Industrial Education 41, Cost Control, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
19. **Industrial Education 43, Management Controls, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
20. **Industrial Education 45, Techniques of Conference Leading, 2 units, 2 lecture.**  
This course is not part of a program since there is no Industrial Education Program, and this course had not been offered in the significant past and will not be offered in the future because there is no need for it.
21. **Manufacturing Technology 10, Basic Manufacturing Technology I, 5 units, 3 lecture, 6 lab.**  
New equipment has been purchased and installed and new courses created to update the Manufacturing Technology program. Therefore, it is necessary to delete this course.
22. **Manufacturing Technology 20, Basic Manufacturing Technology II, 5 units, 3 lecture, 6 lab.**

New equipment has been purchased and installed and new courses created to update the Manufacturing Technology program. Therefore, it is necessary to delete this course.

23. **Manufacturing Technology 25, CNC Lathe Programming, 3 units, 2 lecture, 3 lab.**

New equipment has been purchased and installed and new courses created to update the Manufacturing Technology program. Therefore, it is necessary to delete this course.

24. **Manufacturing Technology 30, CNC Mill Programming, 3 units, 2 lecture, 3 lab.**

The content of this course is being taught in the new course, Computer Aided Manufacturing 20.

25. **Manufacturing Technology 32, Computer Assisted Programming, Lathe or Mill, 3 units, 2 lecture, 3 lab.**

New equipment has been purchased and installed and new courses created to update the Manufacturing Technology program. Therefore, it is necessary to delete this course.

**CREDIT, NONDEGREE APPLICABLE**

None.

**NONCREDIT**

None.



# *Fresno City College*

Office of Instruction

**PROPOSED REVISED COURSES  
EFFECTIVE SUMMER 2001**

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

**CREDIT, DEGREE APPLICABLE**

None.

**CREDIT, NONDEGREE APPLICABLE**

None.

**NONCREDIT**

**Clerical Training 76 (VTC), General Office Techniques, 0 units, 10 lecture, 20 lab, 20 weeks, repeats = 3. Revised the number of weeks to 30.**

# *Fresno City College*

## Office of Instruction

### PROPOSED REVISED PROGRAMS

EFFECTIVE FALL 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

1. **INFORMATION SYSTEMS, COMPUTER INFORMATION SYSTEMS**

*Associate in Science Degree*

The technical advisory committee recommended that this change be made to the program to better equip students for the job market.

*Course, added (existing)*

Business Administration 28, E-Law and Ethics

2. **INFORMATION SYSTEMS, MICROCOMPUTER SOFTWARE SPECIALIST**

*Associate in Science Degree and Certificate of Achievement*

The technical advisory committee recommended that these changes be made to the program to better equip students for the job market.

*Course, added (existing)*

Business Administration 28, E-Law and Ethics

*Courses, revised (See Proposed Revised Courses summary for details):*

Information Systems 20, Intermediate Spreadsheets

Information Systems 27, Intermediate Database

*Course, deleted (from program ONLY)*

Business & Technology 12, Business English

*Courses, deleted (from the curriculum) (See Proposed Deleted Courses summary for details):*

Information Systems 21, Advanced Spreadsheets

Information Systems 28, Advanced Database

3. **INFORMATION SYSTEMS, MICROSOFT ACCESS OPTION**

*Certificate of Completion*

After increasing course hours and units to match Reedley College's courses, it was discovered that the same material previously taught in three courses would be more effectively and efficiently covered in two courses. The members of the technical advisory committee also believe two courses would provide sufficient coverage of the material; therefore, the program needed to be revised to reflect the revisions to the courses.

*Courses, revised (See Proposed Revised Courses summary for details):*

Business & Technology/Information Systems 26, Database Fundamentals

Information Systems 27, Intermediate Database

*Course, deleted (from the curriculum) (See Proposed Deleted Courses summary for details):*

Information Systems 28, Advanced Database

4. **INFORMATION SYSTEMS, MICROSOFT EXCEL OPTION**

***Certificate of Completion***

After increasing course hours and units to match Reedley College's courses, it was discovered that the same material previously taught in three courses would be more effectively and efficiently covered in two courses. The members of the technical advisory committee also believe two courses would provide sufficient coverage of the material; therefore, the program needed to be revised to reflect the revisions to the courses.

*Courses, revised (See Proposed Revised Courses summary for details):*

Business & Technology/Information Systems 18, Spreadsheet Fundamentals

Information Systems 20, Intermediate Spreadsheets

*Course, deleted (See Proposed Deleted Courses summary for details):*

Information Systems 28, Advanced Database

5. **INFORMATION SYSTEMS, WEBMASTER OPTION**

***Associate in Science Degree and Certificate of Achievement***

The technical advisory committee recommended that this change be made to the program to better equip students for the job market.

*Course, added (existing)*

Business Administration 28, E-Law and Ethics

6. **MANUFACTURING TECHNOLOGY**

***Revised the title to COMPUTER AIDED MANUFACTURING***

***Associate in Science Degree and Certificate of Achievement***

New courses have been proposed to take advantage of new equipment that has been installed. This, in turn, has created the need to revise the program. Completion of this revised program will better prepare students for employment. In addition, this program is a collaborative effort with Reedley College; two Reedley College courses are included in this program: MFGT 37A and 37B.

*Courses, added (See Proposed New Courses summary for details):*

Computer Aided Manufacturing 20, CNC Mill Programming and Operation II

Computer Aided Manufacturing 30, CNC Mill Programming and Operation III

Computer Aided Manufacturing 40, CNC Lathe Programming & Operation

Computer Aided Manufacturing 50, Special Projects and Portfolio Presentations

*Courses, added (existing)*

Computer Aided Drafting and Design 44, Computer Aided Design and Computer Aided Manufacturing  
Industrial Education 5, Basic Welding

*Courses, revised (See Proposed Revised Courses summary for details):*

Computer Aided Drafting and Design 44, Computer Aided Design and Computer Aided Manufacturing

*Courses, deleted (from program ONLY)*

Drafting 43, Technical Reports

Industrial Education 36, Occupational Safety and Health

*Courses, deleted (from the curriculum) (See Proposed Deleted Courses summary for details):*

Manufacturing Technology 10, Basic Manufacturing Technology I

Manufacturing Technology 20, Basic Manufacturing Technology II

Manufacturing Technology 25, CNC Lathe Programming

Manufacturing Technology 30, CNC Mill Programming

Manufacturing Technology 32, Computer Assisted Programming, Lathe or Mill

# *Fresno City College*

## Office of Instruction

### PROPOSED NEW COURSES

EFFECTIVE FALL 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Armenian 3, Intermediate Armenian, 4 units, 3 lecture, 2 lab. Prerequisite: Armenian 2. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Third semester Armenian listening, speaking, grammar, reading, writing, and vocabulary.

2. **Asian-American Studies 10, Hmong Culture, 3 units, 3 lecture. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Detailed examination of the culture of the Hmong who have existed with a recognizable identity for thousands of years. Various aspects of Hmong culture as practiced by the Hmong in Laos. Marriage, shamanism, celebrations, funerals, music, and the clan structure.

3. **Computer Aided Manufacturing 20, CNC Mill Programming & Operation II, 6 units, 4 lecture, 6 lab, repeats = 3. Prerequisite: Computer Aided Manufacturing 10. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 or Inded 60 recommended.**

Intermediate computer aided manufacturing software for machine tool programming; generation of machine G- and M-code; basic set up of Computer Numerical Control (CNC) machines; and shop safety and shop equipment.

4. **Computer Aided Manufacturing 30, CNC Mill Programming & Operation III, 6 units, 4 lecture, 6 lab, repeats = 3. Prerequisite: Computer Aided Manufacturing 20.**

Three-dimensional solid design with MasterCAM software on PC-based computers. Three- and five-axis machine tool programming, generation of G- and M-Codes, advance set up of Computer Numerical Control machines and shop safety.

5. **Computer Aided Manufacturing 40, CNC Lathe Programming and Operation, 3 units, 2 lecture, 3 lab, repeats = 3. Prerequisite: Computer Aided Manufacturing 10. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 or Inded 60 recommended.**

An introduction to the operation and programming of a CNC lathe. Programming with MasterCAM software. Tool registers for offsets, nose radius compensation, vector direction and machine safety.

6. **Computer Aided Manufacturing 50, Special Projects and Portfolio Presentations, 3 units, 2 lecture, 3 lab, repeats = 3. Prerequisite: Computer Aided Manufacturing 20. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 or Inded 60 recommended.**

Special projects and portfolio development for the workforce. Research and presentation of an original design part.

7. **Dance 30, Dance Appreciation, 3 units, 3 lecture. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Survey of dance as a historical form of cultural and theatrical expression. Emphasis on the growth of modern ballet and modern dance from their origins to the current trends in the United States.

8. **eCommerce 1, Introduction to eCommerce, 3 units, 3 lecture. Advisory: IS 12 or 15 and eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended. Course offered online only.**

The nature and environment of electronic commerce. Designing the digital enterprise, customer empowerment, eCommerce models, the eCommerce business plan, eCommerce trends, governmental influences, and defining a cyber community.

9. **eCommerce 2, The US and EU Business Cultures, 3 units, 3 lecture. Advisory: IS 12 or 15 and eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended. Course offered online only.**

Acquaints students with the American and European business cultures. Topics include gender issues, organized labor, rewards and punishments, promotions, legal issues, attire, employee rights, and nonverbal communication.

10. **Marketing 20, Market Research, 3 units, 3 lecture. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 recommended.**

Focus on basics of market research. Emphasis on ethics, planning, design, data collection, analysis and presentation.

11. **Mathematics 10B, Structure and Concepts in Mathematics II, 3 units, 3 lecture. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Development of statistics, probability, geometry, measurement, transformations, symmetries, and tilings. Designed for elementary credential candidates.

12. **Recreation 50, Adapted Recreation and Leisure, 2 units, 2 lecture, 4 lab, 9 weeks, repeats = 3. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

An introduction to the regional recreational and leisure venues and opportunities available and accessible for individuals with disabling conditions. Laboratory and field trips including, but not limited to, dining, theater, museums, sports events, concerts, and outdoor activities.

**CREDIT, NONDEGREE APPLICABLE**

1. **Accounting 204A, Survey of Financial Accounting, 1 unit, 1 lecture, 3 lab, 9 weeks. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 and Math 1 recommended.**

Double-entry bookkeeping, completion of transaction analysis, and preparation of financial statements.

2. **Mathematics 60A, Arithmetic Review: Whole Numbers, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving computing with whole numbers. Emphasis on word problems and applications of whole numbers.

3. **Mathematics 60B, Arithmetic Review: Fractions, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Prerequisite: Math 60A. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving computing with fractions. Emphasis on word problems and applications of fractions.

4. **Mathematics 60C, Arithmetic Review: Decimals, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Prerequisite: Math 60B. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving computing with decimals. Emphasis on word problems and applications of decimals.

5. **Mathematics 60D, Arithmetic Review: Percents, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Prerequisite: Math 60C. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving ratio, proportion, and percents. Emphasis on word problems.

6. **Mathematics 60E, Arithmetic Review: Measurement, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Prerequisite: Math 60D. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving measurements. Emphasis on word problems and applications of perimeter, area, and volume.

7. **Mathematics 60F, Arithmetic Review: Pre Algebra, 1 unit, 3 lecture, 2 lab, 6 weeks, credit/no credit only. Prerequisite: Math 60E. Advisory: Eligibility for English 25 and 26 or English 53 or ESL 67 and 68 recommended.**

Review of arithmetic involving integers; solving equations; and solving word problems using algebra.

## NONCREDIT

None.

10/00

# *Fresno City College*

## Office of Instruction

### PROPOSED REVISED COURSES

EFFECTIVE FALL 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Business Administration 9, Business Concepts, 3 units, 3 lecture.** Revised the course number to *50*; revised the units and hours to *1.5 units, 3 lecture*; revised the number of weeks to *9*; and revised the course description and content.
2. **Business Administration 10, Introduction to Business, 3 units, 3 lecture, (See also Management 10).** Revised the course content.
3. **Business Administration 18, Business and the Legal Environment, 4 units, 4 lecture.** Revised the course content.
4. **Business Administration 20, Law and the Legal System, 3 units, 3 lecture.** Revised the course content.
5. **Business Administration 21, Business Law, 3 units, 3 lecture.** Revised the course content.
6. **Business Administration 30, Money Management, 3 units, 3 lecture.** Revised the course title to *Personal Finance*, revised the prerequisite, and revised the course content.
7. **Business Administration 34, Investments and Retirement Planning, 3 units, 3 lecture.** Revised the course content.
8. **Business Administration 35, Business Finance, 3 units, 3 lecture.** Revised the course title to *Business Financial Management*, revised the prerequisite, and revised the course description and content.
9. **Business Administration 51, Entrepreneurship, 1 unit, 1 lecture.** Revised the title to *Survey of Entrepreneurship*; revised the units and hours to *1.5 units, 1.5 lecture*; revised the repeats to *1*; revised the prerequisite; and revised the course content.
10. **Business Administration 52, Entrepreneurship II, 1.5 units, 1.5 lecture, repeats = 3.** Revised the course title to *Entrepreneurial Strategies*; revised the units and hours to *3 units, 3 lecture*; revised the repeats to *0*; and revised the course description and content.
11. **Business & Technology 3, Word Processing II—Advanced Applications, 6 units, 6 lecture, 4 lab.** Revised the course description and content.

12. **Business & Technology 18, Spreadsheet Fundamentals, 1.5 units, 3 lecture, 1 lab, 9 weeks, (See also Information Systems 18) . Revised the course description and content.**
13. **Business & Technology 26, Database Fundamentals, 1.5 units, 3 lecture, 1 lab, 9 weeks, (See also Information Systems 26). Revised the course description and content.**
14. **Computer Aided Drafting and Design 44, Computer Aided Design and Computer Aided Manufacturing, 3 units, 2 lecture, 3 lab, repeats = 3. Revised the subject and number to *Computer Aided Manufacturing 10*, revised the title to *CNC Mill Programming & Operation I*, revised the prerequisite, changed the number of repeats to *1*, and revised the course content and description.**
15. **Dance 21, Dance Workshop, 1-3 units, 3-9 lab, repeats = 3. Revised the units and hours to *2-4 units, 1 lecture, 3-9 lab*.**
16. **Dance 23, Selected Topics in Dance Workshop, 1-3 units, 3-9 lab, repeats = 3. Revised the units and hours to *2-4 units, 1 lecture, 3-9 lab*.**
17. **Drafting 43, Technical Reports, 3 units, 3 lecture. Revised the subject and number to *Applied Technology 31*, revised the title to *Technical Report Writing*, and revised the prerequisite.**
18. **English 1B, Introduction to the Study of Literature, 3 units, 3 lecture. Revised the prerequisite wording.**
19. **English 1BH, Honors Introduction to the Study of Literature, 3 units, 3 lecture. Revised the prerequisite wording.**
20. **English 3, Critical Reading & Writing, 3 units, 3 lecture. Revised the prerequisite wording.**
21. **English 12, The Bible as Literature, 3 units, 3 lecture. Revised the prerequisite wording.**
22. **English 40, Critical Thinking About Literature, 3 units, 3 lecture, repeats = 1. Revised the prerequisite wording.**
23. **English 44A, World Literature, 3 units, 3 lecture. Revised the prerequisite wording and the course content.**
24. **English 44B, World Literature, 3 units, 3 lecture. Revised the prerequisite wording.**
25. **English 45, Contemporary World Literature, 3 units, 3 lecture. Revised the prerequisite wording.**
26. **English 46A, English Literature to 1800, 3 units, 3 lecture. Revised the prerequisite wording, and revised the course description.**
27. **English 46B, English Literature from 1800 to the Present, 3 units, 3 lecture. Revised the prerequisite wording.**
28. **English 48A, Introduction to American Literature to World War I, 3 units, 3 lecture. Revised the prerequisite wording.**
29. **English 48B, Introduction to American Literature from World War I to the Present, 3 units, 3 lecture. Revised the prerequisite wording.**



30. **Honors 1, Honors Colloquium, 1 unit, 1 lecture, repeats = 3.** Revised the course description.
31. **Industrial Education 11, Basic Electricity, 3 units, 3 lecture.** Revised the subject to *Applied Technology*.
32. **Industrial Education 23, Technical Computer Applications, 2 units, 2 lecture, 4 lab, 9 weeks.** Revised the subject and number to *Applied Technology 10*; revised the hours to *1 lecture, 2 lab*; revised the number of weeks to *18*. Also, revised the course content and description.
33. **Industrial Education 36, Occupational Safety and Health, 2 units, 2 lecture.** Revised the subject and number to *Applied Technology 21*, and revised the course description.
34. **Industrial Education 37, Preparing for Employment Opportunities, 3 units, 3 lecture.** Revised the subject and number to *Applied Technology 40*.
35. **Industrial Education 51, Industrial Science, 3 units, 3 lecture.** Revised the subject and number to *Applied Technology 120*, revised the prerequisite, and revised the course description.
36. **Industrial Education 60, Industrial Mathematics, 3 units, 3 lecture.** Revised the subject and number to *Applied Technology 130*, revised the prerequisite, and revised the course description.
37. **Information Systems 18, Spreadsheet Fundamentals, 1.5 units, 3 lecture, 1 lab, 9 weeks, (See also Business & Technology 18).** Revised the course description and content.
38. **Information Systems 20, Intermediate Spreadsheets, 1.5 units, 3 lecture, 1 lab, 9 weeks.** Revised the title to *Advanced Spreadsheets*, and revised the course description and content.
39. **Information Systems 26, Database Fundamentals, 1.5 units, 3 lecture, 1 lab, 9 weeks, (See also Business & Technology 26).** Revised the course description and content.
40. **Information Systems 27, Intermediate Database, 1.5 units, 3 lecture, 1 lab, 9 weeks.** Revised the title to *Advanced Database*, and revised the course description and content.
41. **Management 10, Introduction to Business, 3 units, 3 lecture (See also Business Administration 10).** Revised the course content.
42. **Management 39, Supervision and Leadership Skills, 3 units, 3 lecture.** Revised the course number to *40*.
43. **Mathematics 1, Elementary Algebra, 3 units, 5 lecture.** Revised the prerequisite.
44. **Mathematics 2, Plane Geometry, 3 units, 3 lecture.** Revised the course description.
45. **Mathematics 3, Intermediate Algebra, 3 units, 5 lecture.** Revised the course description.
46. **Mathematics 4A, Trigonometry, 3 units, 3 lecture.** Revised the units and hours to *4 units, 4 lecture*; revised the prerequisite, and revised the course description and content.
47. **Mathematics 4B, Precalculus, 4 units, 4 lecture.** Revised the prerequisite, and revised the course description and content.

48. **Mathematics 5A, Mathematical Analysis I, 4 units, 4 lecture.** Revised the course description.
49. **Mathematics 6, Mathematical Analysis III, 4 units, 4 lecture.** Revised the course content
50. **Mathematics 7, Introduction to Differential Equations, 4 units, 4 lecture.** Revised the course content.
51. **Mathematics 48B, Calculus Workshop II, 2 units, 4 lab.** Revised the course description.
52. **Mathematics 48C, Calculus Workshop III, 2 units, 4 lab.** Revised the course description.
53. **Spanish 3NS, Spanish for Spanish Speakers, 4 units, 4 lecture.** Revised the hours to *4 lecture, 1 lab*; and revised the course description and content.
54. **Spanish 4, High-Intermediate Spanish, 4 units, 3 lecture, 2 lab.** Revised the course content.
55. **Spanish 4NS, Spanish for Spanish Speakers, 4 units, 4 lecture.** Revised the hours to *4 lecture, 1 lab*; and revised the course description and content.
56. **Spanish 5, The Short Story: Mexico, Spain, and the U.S., 3 units, 3 lecture.** Revised the hours to *3 lecture, 1 lab*.
57. **Spanish 6, The Short Story: Latin America, 3 units, 3 lecture.** Revised the hours to *3 lecture, 1 lab*.
58. **Spanish 7, Advanced Spanish: Composition and Grammar, 3 units, 3 lecture.** Revised the hours to *3 lecture, 1 lab*; revised the prerequisite; and revised the course content.

#### **CREDIT, NONDEGREE APPLICABLE**

1. **Education 100, CBEST Preparation, 1 unit, 1 lecture, repeats = 3, 6 weeks.** Split this course into two separate courses. Revised the numbers to *100A* and *100B*, revised the titles to ***CBEST Preparation: English*** and ***CBEST Preparation: Mathematics***, and revised the units, hours, and number of weeks for *100A* to *.5 unit, 3 lecture, 3 weeks*, and the hours and number of weeks for *100B* to *3 lecture, 6 weeks*. Also revised the prerequisites, the course description and content, and revised the courses to *credit/no credit only* status.
2. **Industrial Education 50, Computer Skills Lab, 1 unit, 3 lab, repeats = 3.** Revised the subject and number to *Applied Technology 212*, and revised the course description.
3. **Mathematics 50, College Arithmetic, 3 units, 3 lecture.** Revised the prerequisite.
4. **Mathematics 51, Mathematics for Health Sciences, 2 units, 4 lab.** Revised the prerequisite.
5. **Mathematics 55, Pre-Algebra, 1-3 units, 3 lecture, repeats = 2.** Revised the prerequisite.
6. **Mathematics 65, Introduction to Math Problem Solving, 2 units, 3 lecture, 12 weeks.** Revised the prerequisite.

# *Fresno City College*

Office of Instruction

**PROPOSED DELETED PROGRAM  
EFFECTIVE FALL 2001**

**Approved and Recommended by the Curriculum Committee**

*To ECPC November 14, 2000*

## **VOCATIONAL NURSING**

The program has not been offered for several years, because the focus has been on the LVN to RN upgrade.

# *Fresno City College*

## Office of Instruction

### PROPOSED DELETED COURSES EFFECTIVE FALL 2001

Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

#### CREDIT, DEGREE APPLICABLE

1. **Business Administration 36, Principles of Bank Operation, 3 units, 3 lecture.**  
Changes in finance and technology preclude the teaching of this course.
2. **Business Administration 37, Credit and Collections, 3 units, 3 lecture.**  
Content has been incorporated into other classes: Business Administration 21, Business Law; and Business Administration 22, Consumer Rights.
3. **Business Administration 41, Trust Functions and Services, 3 units, 3 lecture.**  
Applicable content has been incorporated into other courses.
4. **Business Administration 45, Credit Management, 3 units, 3 lecture.**  
Content has been incorporated into other courses: Business Administration 2, Business Law; and Business Administration 22, Consumer Rights.
5. **Information Systems 21, Advanced Spreadsheets, 1.5 units, 3 lecture, 1 lab, 9 weeks.**  
After increasing course hours and units to match Reedley College's, it was discovered that the same material previously taught in three courses would be more effectively and efficiently covered in two courses. The members of the technical advisory committee also believed two courses should provide sufficient coverage of the material.
6. **Information Systems 28, Advanced Database, 1.5 units, 3 lecture, 1 lab, 9 weeks.**  
After increasing course hours and units to match Reedley College's, it was discovered that the same material previously taught in three courses would be more effectively and efficiently covered in two courses. The members of the technical advisory committee also believed two courses should provide sufficient coverage of the material.
7. **Insurance 50A, Life Insurance, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
8. **Insurance 50B, Health Insurance, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
9. **Insurance 54, Personal Lines Insurance, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
10. **Insurance 55, Commercial Property and Multi-Peril Insurance, 3 units, 3 lecture.**

This course has not been offered nor has it been requested for more than ten years.

11. **Insurance 56, Commercial Casualty and Bonds Insurance, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
12. **Transportation 50, Fundamentals of Transportation, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
13. **Transportation 51, Principles of Traffic and Transportation, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
14. **Transportation 52, Economics of Transportation, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.
15. **Transportation 53, Traffic Management, 3 units, 3 lecture.**  
This course has not been offered nor has it been requested for more than ten years.

#### **CREDIT, NONDEGREE APPLICABLE**

1. **Mathematics 60, Arithmetic Review, 1-3 units, 3 lecture, 2 lab, credit/no credit only.**  
This course is being broken down into six different sections to clarify record keeping for students and staff and increase student success by ensuring that prerequisites have been met for students enrolling in subsequent math courses.
2. **Vocational Nursing 50, Pharmacology, 3 units, 3 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
3. **Vocational Nursing 51, Nursing Care of Adults, 4 units, 4 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
4. **Vocational Nursing 52, Introduction to Medical-Surgical Nursing Laboratory, 6 units, 18 lab, 9 weeks.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
5. **Vocational Nursing 60, Medical-Surgical Nursing A, 4 units, 4 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
6. **Vocational Nursing 61, Maternal/Child Health Nursing, 4 units, 4 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
7. **Vocational Nursing 62A, Medical-Surgical Nursing Laboratory A, 3 units, 18 lab, 9 weeks.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
8. **Vocational Nursing 62B, Maternal/Child Health Nursing Laboratory, 3 units, 18 lab, 9 weeks.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
9. **Vocational Nursing 70, Medical-Surgical Nursing B, 4 units, 4 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
10. **Vocational Nursing 71, Medical-Surgical and Gerontological Nursing, 4 units, 4 lecture.**  
This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.
11. **Vocational Nursing 72A, Medical-Surgical Nursing Laboratory B, 3 units, 18 lab, 9 weeks.**

This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.

12. **Vocational Nursing 72B, Medical-Surgical and Gerontological Nursing Laboratory, 3 units, 18 lab, 9 weeks.**

This course has not been offered for several years, because the focus has been on the LVN to RN upgrade.

**NONCREDIT**

None.

# *Fresno City College*

Office of Instruction

**PROPOSED NEW COURSES**

**EFFECTIVE SPRING 2002**

**Approved and Recommended by the Curriculum Committee**

*To ECPC November 14, 2000*

**CREDIT, DEGREE APPLICABLE**

**Spanish 8, Advanced Spanish Conversation, 3 units, 3 lecture, 1 lab. Prerequisite: Spanish 4 or 4NS.**  
In-depth development of Spanish oral skills, Designed for advanced students of Spanish who want to improve their ability to communicate orally with people in different language situations.

# Fresno City College

## Office of Instruction

**SPECIAL STUDIES 47/77 TOPICS**  
**EFFECTIVE SPRING 2000, SUMMER 2000, FALL 2000, SPRING 2001**  
**Approved and Recommended by the Curriculum Committee**

*To ECPC November 14, 2000*

### CREDIT, DEGREE APPLICABLE

1. Special Studies 47

a. Applied Technology Division

*Effective Spring 2001*

(1) **Computer Aided Design and Manufacturing Level II, 3 units.** Introduction to Level II Computer Aided Design software MasterCAM for PC-based computers. Machine tool programming, generation of Machine G and M codes, basic set up of Computer Numerical Control machines and shop equipment.

(2) **3D Computer Aided Milling, 6 units.** 3D solid design with MasterCAM Software on PC-based computers. 3 and 5 axis machine tool programming, generation of G and M codes, advance set up of Computer Number Control machines and shop safety.

b. Health Sciences Division

(1) *Offered Fall 2000*

**Advanced Radiographic Positioning Laboratory—Cranium, 1 unit.** Demonstration and practice in positioning of the skull, facial bones, paranasal sinuses and temporal bones for radiographic examination.

(2) *Effective Spring 2001*

**Mental Skills Training for Athletics, 3 units.** Recommended for intercollegiate athletes. Designed for athletes to attain various mental skills which may be applied, under guidance, to their respective sports.

c. Humanities Division

*Effective Spring 2001*

**Advanced Spanish Conversation, 3 units.** In-depth development of Spanish oral skills. Designed for advanced students of Spanish who want to improve their ability to communicate orally with people in different language situations.

d. Math, Science, and Engineering Division



*Offered Summer 2000*

- (1) **Introduction to Proofs I, 1 unit.** Introduction to the terminology and techniques of deductive and inductive proofs.
- (2) **Introduction to Proofs II, 1 unit.** Introduction to mathematical terminology and techniques of mathematical proof, quantifiers, contradiction, contrapositive, negation, and special techniques.
- (3) **Web Site Development for Math Teachers, 1 unit.** Constitution of a web site with an emphasis on math education. Use, development, and modification of source file with HTML application for the math classroom. (Approved for one offering only.)

e. Social Science Division

*Effective Spring 2001*

**History on Wheels: California Gold Rush, 1 unit.** Field study of California history concentrating on the Gold Rush era and country.

2. Special Studies 77

a. Applied Technology Division

(1) *Offered Spring 2000*

- (a) **Airborne Counterdrug Operations, 1 unit.** Training of ground-based law enforcement personnel to serve as liaison officers in planning for, coordinating, and managing airborne support; military and law enforcement aircrews in basic police practices and concepts, use of airborne resources, and the vocabulary of law enforcement, military and aviation; and law enforcement airborne observers in the practices and techniques of airborne counterdrug operations.
- (b) **Clandestine Laboratory Investigation, .5 unit.** Designed to address clandestine laboratories operations, investigations, evidence handling, and safety issues. Types of laboratory operations, initiation of clandestine laboratory investigations, sources of information, clandestine laboratory needs, dangers to law enforcement, evidence collection, and contamination cleansing.
- (c) **Officer Update #4, .2 unit.** Officer update in combat pistol course, qualification, less lethal, domestic violence update, school violence—first responder, and EVOC.
- (d) **Spanish Immersion—Basic, 2 units.** Spanish language for law enforcement personnel. Course material written in Spanish and English but the majority of course taught in Spanish. Law enforcement terminology and other terms used in day-to-day police work.
- (e) **Workplace Conduct: Discrimination & Sexual Harassment, .1 unit.** Recognition of hostile work environments, preventive/corrective measures to reduce liability, and how to foster mutual respect in the work environment for police personnel.

(2) *Offered Summer 2000*

- (a) **Advanced Tactical Handgun/Kerman P.D., .5 unit.** Supplements line officers' handgun training with advanced gun handling techniques. Refinement of presentation and marksmanship fundamentals, continuity of fire, shooting when disabled, weapon retention, shooting on the move, ground fighting, and survival enhancement skills.
- (b) **Arrest & Control, 1 unit.** Various strikes, joint locks and ground control techniques.

- (c) **Crisis Intervention Training, 1 unit.** Additional training in the recognition of mental disease and illness that may be encountered in the field. How to recognize mentally ill individuals by giving them additional training on specific disorders and the appropriate course of action needed to deal with this type of patient.
- (d) **Driver Training, .2 unit.** Reinforcement of basic driver safety rules and principles.
- (e) **Drug Abuse Recognition Update, .3 unit.** Updates on drug influence, symptoms, appearance, packaging, and sales for sworn officers. Field evaluations in class.
- (f) **Evidence Collection for DNA Analysis, .1 unit.** Designed for the advanced investigator. Processing of crime scenes for biological evidence and gathering of biological evidence for further processing by laboratories.
- (g) **Expandable Straight Baton Instructor, .5 unit.** Course management, teaching aids, testing and certification procedures for expandable straight baton instructor course certification.
- (h) **Field Tactics for CDC, 1 unit.** Focus on field tactics for law enforcement. Pedestrian approach, field interrogation, vehicle approaches, radio procedures, residence and building searches, advanced handgun, tactical use of the shotgun, mental & physical readiness, edged weapons, and gun retention.
- (i) **Fresno Police Department Citizen's Police Academy, 1 unit.** To indoctrinate citizens regarding the function and duties of the Fresno Police Department.
- (j) **M-16 Tactical Training/First Responders, .3 unit.** Intensive training with the M-16 carbine rifle. Focus on the component parts of the rifle, tactical considerations for deployment, field of fire, ballistic considerations and weapons proficiency demonstrated through qualifications and live-fire scenarios.
- (k) **Occult Crime: Recognition & Investigation, .2 unit.** Recognition and investigation of crimes related to occult and/or ritualistic incidents. Destructive cults, non-traditional "religions" groups and syncretic sects.
- (l) **Police Academy—Intensive Format, 30 units.** Satisfies the requirements of the California Commission of Peace Officer Standards and Training (POST) for Basic Police Academy training mandatory for every full-time peace officer under Penal Code, Section 830.1.
- (m) **Principle Based Leadership, .2 unit.** Addresses modern day issues for first line supervisors and above. How effective leadership can establish a strong foundation for subordinate employees.
- (n) **Problem Oriented Policing Update (POP), 1 unit.** New procedures and techniques involved in community based policing concepts.
- (o) **Rave & Club Drug Awareness, .2 unit.** To assist officers and investigators in the recognition and investigation of crimes relative to rave parties.
- (p) **Reserve "D," 20 units.** Designed to meet the requirements of the Basic Course when

taken in conjunction with Level III, II & I.

- (q) **Reserve Officer's Supervisor Update, .2 unit.** Designed to give the new reserve officer supervisor the skills needed to be an effective supervisor. Identifying the specific task required of supervisors including advising, counseling and disciplining subordinate reserve officers. Leading with principles and ethical behavior.
- (r) **Street Level Vice Enforcement, .5 unit.** Unit responsibilities, applicable laws, officer safety, documentation, pimping and pandering, lewd acts, case law and practical scenarios. Emphasis on the practical scenario, use of equipment and generating alternate sentencing programs for offenders. Use of undercover vehicles and police vehicles.

(3) *Offered Fall 2000*

- (a) **Advanced Community Policing Methods, .5 unit.** Three-day training designed to provide the tools to evaluate the level of Community Policing and to look for innovative methods to advance to that level. Problem identification, department priorities and constraints, and innovative use of resources, goal setting, and measurement methods.
- (b) **Adv Off/Kingsburg Reserve #4, .5 unit.** Meets the bi-yearly 25-hour training requirements for reserve officers.
- (c) **Criminal Investigation, 1 unit.** Basic techniques in investigation for novice investigators and generalist patrol officers with investigative responsibilities.
- (d) **Electricity for Power Systems, 3 units.** Alternating current concepts. Practical applications of electric power circuits.
- (e) **Intermediate Report Writing, 1 unit.** Basic skills necessary to be an effective report writer. Building upon the officer's existing report writing skills with emphasis on reduction of time spent on reports, common mistakes and inclusion of elements necessary for prosecuting the case. Proper reporting procedures and what is needed to put together a successful case.
- (f) **M-16 Tactical Training/First Responder, .3 unit.** Provides intensive training with the M-16 carbine rifle. Focus on the component parts of the rifle, tactical considerations for deployment, field of fire, ballistic considerations and weapons proficiency as demonstrated through qualifications and live-fire scenarios.
- (g) **Patrol Tactics, .5 unit.** Reinforcement of basic tactical concepts and firearm skills. Real-time exercises with simmunitions.
- (h) **Rapid Intervention to School and Community Violence, .2 unit.** A history of school and community violence, past training and response techniques, and tactical knowledge and training needed to assess, isolate, and engage an active school shooter scenario safely and tactically.
- (i) **Reserve D.U.I. Investigation Update, .1 unit.** Updates for reserve officers on every step of the D.U.I. investigation, from probable cause to booking documentation.
- (j) **VectorWorks, 3 units.** Familiarization with VectorWorks for Windows, using 2D, 3D,

database/spreadsheets, design and drafting toolkits. Machine parts, commercial building, rendering 3D, scanning images and presentation drawings.

(4) *Effective Spring 2001*

- (a) **BAR OBD II Course, 1 unit.** Prepares students/technicians for the Bureau of Automotive Repair (BAR) examination. Emphasis on theory, diagnosis, and repair of emission related systems and components in the On Board Diagnostics Second Generation (OBD II) system. Introduction to on-vehicle diagnosing and repair mandated by the Bureau of Automotive Repair.
- (b) **Complaint Dispatcher, 3 units.** Designed to satisfy POST requirements. Public Safety Dispatching, understanding of the criminal justice system, insight into telecommunications systems, and the Public Safety Communicator's role in officer safety.

b. Health Sciences Division

*Offered Fall 2000*

- (1) **Basic Cardiac Arrhythmia Course for Health Care Professionals, 1.7 units.** Interpretation of normal and abnormal rhythms of the heartbeat. Introduction to advanced cardiac life support.
- (2) **RCFE Administrators' Certification Course, 2 units.** Training required by the State Department of Social Services (Community Care Licensing) for those persons seeking to become administrators of Residential Care Facilities for the Elderly.
- (3) **Surgical Technology—Procedures, 3 units.** The role of the surgical technologist in surgical procedures. Principles of anesthesiology and surgical pharmacology. Prepares the student for the clinical component on the program.

**CREDIT, NONDEGREE APPLICABLE**

*Special Studies 77*

1. Applied Technology Division

a. *Offered Spring 2000*

**Mass Decontamination, .1 unit.** Emphasis on the decontamination of large numbers of victims and personnel through the use of the newly acquired Fresno Fire Department Decontamination Trailer.

b. *Offered Summer 2000*

- (1) **High Rise ICS, .1 unit.** Emphasis on organizing resources at a high rise incident utilizing the Incident Command System (ICS).
- (2) **High Rise Operating Procedures, .1 unit.** Proper operating procedures during a high rise incident.
- (3) **Swiftwater Rescue Advanced, 1 unit.** How to properly and safely deal with advanced problems in moving water and flood rescue.

c. *Offered Fall 2000*

- (1) **Blood Borne Pathogens, .1 unit.** What blood borne pathogens are and how they are contracted and how to avoid exposure.
- (2) **Cisco Instructor Sem 3, 2 units.** The semester three training for Cisco Local Academy

Instructors.

- (3) **Confined Space Awareness, .1 unit.** What constitutes a confined space, what hazards can be found in confined spaces, how those hazards can impact the authorized entrant and what should be done to protect entrants functioning in confined spaces. Equipment that can be used in confined space applications, ranging from environmental surveillance and monitoring equipment to respiratory protection equipment, protective clothing and lowering/retrieval systems.
  - (4) **CPR Renewal, .1 unit.** Emphasis on the renewal guidelines for cardiopulmonary resuscitation as published by the American Heart Association and instructing healthcare professionals in one-rescuer CPR, management of airway obstruction, two rescuer CPR, and the use of barrier devices.
  - (5) **Crime Scene Awareness, .1 unit.** Designed to familiarize fire personnel with awareness as it is related to potential crime scenes.
  - (6) **EMT Defibrillator Review, .1 unit.** Review of how to properly and safely operate the Automated External Defibrillator.
  - (7) **Firefighter Accountability Program, .1 unit.** Operating principles and procedures of the Firefighter Accountability Program. Provides every agency within the unit a mechanism to account for the tracking and inventory of all members operating at an emergency incident.
  - (8) **High Rise Functional, .1 unit.** How to safely and efficiently conduct fire attack on a high rise building. The use of personnel and equipment in the most effective manner.
  - (9) **Hose Handlines, .1 unit.** Emphasis on the correct procedure for deploying, loading and maintaining the department's 2½" handlines.
  - (10) **Injury and Illness Prevention, .1 unit.** Review of the district injury and illness prevention program and presentation by the State Compensation Fund on proper stretching techniques.
  - (11) **LDH Hose & Rural Water Supplies, .1 unit.** Current information on the North Central Fire Protection District rural water supply program. Includes laying out and testing 5" large diameter hose on all apparatus.
- d. *Effective Spring 2001*
- (1) **Cisco Instructor Sem 4, 2 units.** The semester four training for Cisco Local Academy Instructors.
  - (2) **Pest Management A, 1 unit.** Designed for professional pest control technicians or operators to fulfill the Structural Pest Control Board's continuing education requirements.

2. Humanities Division

*Effective Spring 2001*

- a. **Deaf/Hard-of-Hearing Reading and Vocabulary 1, 4 units.** High-beginning to low-intermediate reading, vocabulary and study skills. Designed to prepare speakers of other languages for ESL 64R.
- b. **Deaf/Hard-of-Hearing Reading and Vocabulary 2, 4 units.** Intermediate reading,

- vocabulary and study skills. Designed to prepare speakers of other languages for ESL 65R.
- c. **Deaf/Hard-of-Hearing Reading and Vocabulary 3, 4 units.** High-intermediate reading, vocabulary and study skills. Designed to prepare speakers of other languages for ESL 68.
  - d. **Deaf/Hard-of-Hearing Writing and Grammar 1, 4 units.** High-beginning to low-intermediate writing, grammar and study skills. Designed to prepare speakers of other languages for ESL 64W.
  - e. **Deaf/Hard-of-Hearing Writing and Grammar 2, 4 units.** Intermediate writing, grammar and study skills. Designed to prepare speakers of other languages for ESL 65W.
  - f. **Deaf/Hard-of-Hearing Writing and Grammar 3, 4 units.** Advanced-intermediate writing, grammar and study skills. Designed to prepare speakers of other languages for ESL 67.
3. Math, Science and Engineering Division  
*Effective Spring 2001*  
**Math Study Skills, 1 unit.** Math lecture note-taking, math test-taking skills, reducing math test anxiety, and other math study methods.

## NONCREDIT

### Special Studies 77

1. Applied Technology Division
  - a. *Offered Spring 2000*  
**Cisco Local Instructors Semester 1, Course #2, 0 units.** Part of FCC's Cisco Regional Academy duties to train Local Cisco Academy instructors.
  - b. *Offered Summer 2000*
    - (1) **Cisco Local Instructors Course Semester 2, #1, 0 units.** Study of Local Area Networks routers and switches including basic configuration and protocols. Second class for training Cisco Local Instructors.
    - (2) **Hazardous Materials Technician Module 1A, 0 units.** Basic chemistry for technicians so that technicians will be able to mitigate hazardous material emergencies.
    - (3) **Hazardous Materials Technician Module 1B, 0 units.** Applied chemistry so that technicians will be able to mitigate hazardous material emergencies.
    - (4) **Hazardous Materials Technician Module 1C, 0 units.** Incident considerations so that technicians will be to mitigate hazardous material emergencies.
    - (5) **Hazardous Materials Technician Module 1D, 0 units.** Tactical field operations so that technicians will be able to mitigate hazardous material emergencies.
2. Vocational Training Center  
*Offered Fall 2000*  
**Automatic Transmissions, 0 units.** Practical and theoretical training. Competency based, hands-on approach. Prepares students to take ASE Certification Test in Automatic Transmissions.

10/00

# *Fresno City College*

## Office of Instruction

<p><b>NEW 2+2+2 ARTICULATION AGREEMENTS</b> Approved and Recommended by the Curriculum Committee</p>
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*To ECPC November 14, 2000*

Applied Technology Division

a. *Effective 1998 School Year*

**Firebaugh High School**

Advanced Wood // Cabinetmaking Technology 51A, Basic Cabinetmaking

b. *Effective Fall 1999*

(1) **Duncan Polytechnical School, Fresno Unified**

Auto Systems Technology // Automotive Technology 9, Auto Essentials

(2) **Clovis High and Central East High Schools, Fresno ROP**

(a) ROP Mechanical Drafting CAD // Computer Aided Drafting and Design 14,  
Introduction to Computer Aided Drafting

(b) ROP Architectural Drafting CAD // Computer Aided Drafting and Design 14,  
Introduction to Computer Aided Drafting

(c) ROP Drafting Engineering CAD // Computer Aided Drafting and Design 14,  
Introduction to Computer Aided Drafting

(3) **Selma High School, Valley ROP**

Millwork and Cabinetmaking // Cabinetmaking Technology 51A, Basic Cabinetmaking

c. *Effective Fall 2000*

**Duncan Polytechnical School, Fresno Unified**

Engine Technology and Auto Systems Technology // Automotive Technology 9, Auto Essentials

# *Fresno City College*

## Office of Instruction

### **RENEWAL OF 2+2+2 ARTICULATION AGREEMENTS** Approved and Recommended by the Curriculum Committee

*To ECPC November 14, 2000*

1. Applied Technology Division

a. Sierra High School

*Agreement No. T-23F*

Advanced Wood // Industrial Education 1, Machine Woodworking

b. Fowler High School

(1) *Agreement No. T-29F*

Arch Design I & II // Industrial Education 22A and Architecture 12, Architectural Practice

(2) *Agreement No. T-30F*

Mechanical Drawing I & II // Industrial Education 20 and Drafting 12, Board Drafting Practice

c. Washington Union High School

*Agreement No. T-50F*

Advanced Wood Technology // Cabinetmaking Technology 51A, Basic Cabinetmaking

2. Business Division

a. Dinuba High School

*Agreement No. B-56F*

Accounting I // Business & Technology 31, Applied Accounting

b. Kerman High School

*Agreement No. B-30F*

Computer Literacy // Information Systems 12, Computer Literacy



# *Fresno City College*

Office of Instruction

<p><b>DISCONTINUANCE OF 2+2+2 ARTICULATION AGREEMENTS</b> Approved and Recommended by the Curriculum Committee</p>
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*To ECPC November 14, 2000*

Business Division

1. Dinuba High School  
*Agreement No. B-57F*  
Keyboarding II // Business & Technology 1, Beginning Typing
  
2. Sanger High School
  - a. *Agreement No. B-38F*  
Word Processing // Business & Technology 7 and 8, WordPerfect I and II
  
  - b. *Agreement No. B-50F*  
Word Processing // Business & Technology 28 and 29, Microsoft Word I and II

# *Fresno City College*

## Office of Instruction

**PROPOSED ONLINE DISTANCE LEARNING  
EFFECTIVE SPRING 2001, FALL 2001 and SPRING 2002  
Approved and Recommended by the Curriculum Committee**

*To ECPC November 14, 2000*

### *Effective Spring 2001*

**Business & Technology 12, Business English, 2 units, 2 lecture.**

### *Effective Fall 2001*

1. **Business Administration 10, Introduction to Business, 3 units, 3 lecture.**
2. **Business & Technology 3, Advanced Word Processing, 6 units, 6 lecture, 4 lab.**
3. **Guidance Studies 41, Transitions, 3 units, 3 lecture.**
4. **Guidance Studies 48, Career Planning and Development, 1 unit, 2 lecture, plus 6 additional arranged, 9 weeks.**
5. **Information Systems 47, Visual Basic, 3 units, 3 lecture, 1 lab.**
6. **Philosophy 1C, Ethics, 3 units, 3 lecture.**

### *Effective Spring 2002*

**Information Systems 33, Beginning Java Programming, 3 units, 3 lecture, 1 lab.**

# Reedley College

## Office of Instruction

**PROPOSED REVISED COURSES  
EFFECTIVE SUMMER 2001**  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### CREDIT, DEGREE APPLICABLE

**Environmental Horticulture 30, Principles of Environmental Horticulture**, 3 units, 3 lecture hours. Revised the title to accurately reflect new program name, Environmental Horticulture.

**Environmental Horticulture 38, Advanced Floral Design**, 1 unit, short-term course, 9 lecture 27 lab hours. Revised the units and the lecture hours to be able to offer a one evening per week class.

**Environmental Horticulture 39, Wedding & High Style Floral Design**, 1 unit, short-term course, 9 lecture and 27 lab. Revised the units and the lecture hours to be able to offer a one evening per week class.

**Information Systems 2, Word Processing-Brief Course**, .5 units, short-term course, 8 lecture hours. Revised course number from Information Systems 42 as part of Program Review and to sequence courses.

**Information Systems 3, Spreadsheets-Brief Course**, .5 units, short-term course, 8 lecture hours. Revised course number from Information Systems 43 as part of Program Review and to sequence courses.

**Information Systems 4, The Internet-A Brief Course**, .5 units, short-term course, 8 lecture hours. Revised course number from Information Systems 44 as part of Program Review and to sequence courses.

**Information Systems 5, How to Build a Computer**, .5 units, short-term course, 4 lecture and 8 lab hours. Revised course number from Information Systems 45 to sequence courses.

# Reedley College

## Office of Instruction

PROPOSED REVISED COURSES  
EFFECTIVE FALL 2001  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### CREDIT, DEGREE APPLICABLE

**Business Administration 39, Finite Mathematics**, 3 units, 3 lecture hours. Revised catalog description, course outcomes/objectives, and grading to align with transfer institutions.

**Natural Resources 5—Wildland Fire Technology**, 3 units, 2 lecture and 3 lab hours.  
Revised Title from *Firemanship* to better describe content and to better follow similar programs.

**Natural Resources 14—Principles of Wildlife Management**, 3 units, 2 lecture and 3 lab hours.  
Revised Title from *Wildlife Ecology* to better describe content and to better follow similar programs.

**Natural Resources 42—Advanced Wildland Fire Technology**, 3 units, 1 lecture and 3 lab hours.  
Revised Title from *Wildland Fire Technology* to better describe content and to better follow similar programs.

**Office Technology 6—Data Entry Essentials**, 1.5 units, short-term course, 18 lecture and 27 lab hours.  
Basic Skills Advisories: Eligibility for ENGL 26 and MATH 1. Subject Advisories: IS 10, and 10-key by touch. Revised units from 1 unit; hours from 9 lecture and 21 lab; and repeatability from 2 to 0 repeats.

**Physics 2A, General Physics 1**, 4 units, 4 lecture and 2 lab hours. Revised lecture and lab hours from 3 lecture and 3 lab to reflect how the class is actually taught.

**Physics 2B, General Physics 2**, 4 units, 4 lecture and 2 lab hours. Revised lecture and lab hours from 3 lecture and 3 lab to reflect how the class is actually taught.

**Physics 4B, Physics for Scientists and Engineers**, 4 units, 4 lecture and 2 lab hours. Revised lecture and lab hours from 3 lecture and 3 lab to reflect how the class is actually taught.

**Physics 4C, Physics for Scientists and Engineers**, 4 units, 4 lecture and 2 lab hours. Revised lecture and lab hours from 3 lecture and 3 lab to reflect how the class is actually taught.

**Physics 10, Introductory Physics**, 4 units, 3 lecture and 2 lab hours. Revised lecture and lab hours from 3 lecture to add lab component to match similar physics courses at other institutions (FSU, UOP) and CHEM 10 at RC, modified content to reflect lab components.

# Reedley College

## Office of Instruction

**PROPOSED NEW COURSES  
EFFECTIVE FALL 2001**  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### **CREDIT, DEGREE APPLICABLE**

**Agriculture 41—Agriculture Ambassadors**, 2 units, 1 lecture and 3 lab hours, CR/NC only, repeats=3.  
Basic Skills Advisories: Eligibility for ENGL 26.

A course that will assist students in development of their leadership skills through application of individual and group leadership techniques. Participation as an Agriculture Ambassador team member in college recruitment activities, including giving recruitment presentations at off campus sites, hosting prospective student groups for on-campus visitations and sponsoring recruitment activities for prospective students.

**English 5—Grammar and Punctuation**, 2 units, 2 lecture hours, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 25 and ENGL 26.

Elements of basic sentence structure including appropriate punctuation.

**Information Systems 30, Fundamentals of Networking**, 3 units, 3 lecture and 1 lab, CR/NC option, Repeats=1. Subject Prerequisites: IS 15, IS 29, or equivalent courses.

Fundamentals of computer networks, network hardware and software, installation, network design, and communication links.

**Information Systems 40B, Advanced Internet Concepts and Design**, 3 units, 3 lecture and 1 lab, CR/NC option, repeats=1. Subject Prerequisites: IS 40A.  
Hands-on exploration in cutting edge HTML techniques needed to enhance your web pages with frames, targets, columns, image maps, and META tags. The roles of the latest technologies such as ASP, JavaScript, and Java; create HTML forms, write ASP web pages for interactivity, process information submitted via form.

**Information Systems 42, Business and Web Graphics**, 3 units, 3 lecture and 1 lab, CR/NC option, repeats=1. Basic Skills Advisories: Eligibility for ENGL 25 and ENGL 26. Subject Prerequisites: IS 15 or IS 11 or IS 1.

Introduction to graphic editing programs for web design and business. The course will include the creation of graphics from scratch; edit existing images, image compression and color reduction techniques, along with web and presentational page layout techniques, as well as HTML integration within graphic design.

**Information Systems 43, Advanced Networking Concepts**, 3 units, 3 lecture and 1 lab, CR/NC option, repeats=1. Subject Prerequisites: IS 30.

Advanced concepts in networking software and hardware. Installation of WAN components, communications, Internet/Intranet software, proxy servers, transaction servers, domain name servers, and mail servers. Includes design and implementation techniques for large organizations.

**Information Systems 45, Computer Configuration and Troubleshooting**, 1.5 units, short-term course, 27 lecture and 9 lab, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 26 and MATH 1.

A hands-on introduction to PC configuration and troubleshooting techniques. The course is designed to provide the Information Systems student with the technical aspects of configuring, upgrading and maintaining personal computers.

**SCI 1B—Introductory Earth and Life Science**, 4 units, 3 lecture and 2 lab hours, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 25, ENGL 26, and MATH 1. Subject Advisories: High School Chemistry or High School Biology.

This course covers the principal areas discussed in most college-level natural science courses including the universe, energy, laws of thermodynamics, energy, matter, atoms, theory of relativity, earth and other planets, cycles of the earth, ecology, the cell, genetics, and evolution.

This course includes the basic principles of earth science, energy, universe, earth, and life sciences. The emphasis is on subjects appropriate for K-6 teachers training with practical application to everyday life.

**SPEECH 25—Argumentation**, 3 units, 3 lecture hours, CR/NC option. Subject Advisories: Eligibility for ENGL 1A.

Analysis, reasoning, advocacy, and criticism of ideas. Emphasis on deriving conclusions based on valid evidence and sound inferences without using fallacies of thought and language. Demonstration of basic argumentation principles through a variety of oral presentations and written assignments.

# Reedley College

## Office of Instruction

**PROPOSED NEW COURSES  
EFFECTIVE FALL 2001**  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### **CREDIT, NON-DEGREE**

**Developmental Services 62—Group Dynamics for the Disabled**, 2 units, 2 lecture hours, CR/NC only, repeats=1.

Development of Self-understanding through group dynamics. Designed for students with physical, communicative, and/or learning limitations.

**Developmental Services 72— Consumer Skills**, 2 units, 6 lab hours, CR/NC only, repeats=3.

Emphasis on home management, personal finance, health and safety, and food and nutrition. Designed for the Developmentally Delayed Learner.

**Developmental Services 73— Independent Living Skills for DSP&S Students**, 2 units, 6 lab hours, CR/NC only, repeats=3.

Basic independent living skills. Designed for the Developmentally Delayed Learner.

**Developmental Services 75—Horticulture Skills I**, 2 units, 6 lab hours, CR/NC only, repeats=2.

Basic techniques of foliage plant care with emphasis on transferable employment skills. Designed for students with a mental health disability.

**Developmental Services 76—Horticulture Skills II**, 2 units, 6 lab hours, CR/NC only, repeats=2.

Intermediate techniques of foliage plant care and basic design with an emphasis on transferable employment skills. Designed for the student with a mental health disability.

# Reedley College

## Office of Instruction

**PROPOSED NEW COURSES  
EFFECTIVE FALL 2001**  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### **NON-CREDIT**

**Developmental Services 83— Learning Differential Diagnosis, 0 units, 3 lab hours.**

Learning skill assessment to identify learning strategies and deficits. Learning disability assessment to determine eligibility for service in California community colleges. Designed for students with physical, communicative, and/or learning disabilities.



# Reedley College

## Office of Instruction

PROPOSED NEW COURSES  
EFFECTIVE SPRING 2001  
Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

### CREDIT, DEGREE APPLICABLE

**Information Systems 1, Personal Computer Basics, 1 unit, 16 lecture. CR/NC only. Advisory:** Eligibility for ENGL 26. Typing skill of 10-20 wpm.

An introduction to the Personal Computer (PC) and the Windows Operating System. This sixteen-hour course will cover PC hardware and software (application and system), how to read a PC advertisement, and buying a PC. The student is expected to complete a number of assignments using common Window elements including sizing, moving, hiding, displaying, and closing a window. Further, the student will work with files and folders, common Windows accessories including WordPad, Notepad, Paint, and the System Tools. A brief introduction to email and the internet. No credit if IS-11, Computer Essentials; or IS-15, Computer Concepts; or OT-1, Computer Basics has been successfully completed with a "C" or better.

**Information Systems 6, PowerPoint—A Brief Course, .5 unit, 8 lecture. CR/NC only. Advisory:** Eligibility for ENGL 26.

A brief introduction to the PowerPoint application. This eight-hour course will cover creating and working with presentations. Specific topics include applying and modifying templates, inserting clip art and charts, using color schemes, slide show special effects, producing the slide show, and printing handouts, notes and the slides.

**Information Systems 26A, Database Concepts and Design, 3 units, 3 lecture and 1 lab, CR/NC option.** Basic Skills Advisories: Eligibility for ENGL 25, ENGL 26, and MATH 1.

An introduction of database concepts and fundamentals for the business manager. This course is designed to cover relational model database concepts and design, creating and editing database files, using relational and logical operators, creating queries with QBE and SQL, creating and printing reports, and, sorting and indexing database files using a current database application.

**Information Systems 31, Introduction to Programming, 1.5 units, short-term course, 27 lecture and 9 lab, CR/NC option.** Basic Skills Advisories: Eligibility for ENGL 25, ENGL 26, and MATH 1.

An introduction to programming using professionally recognized principles that provide a foundation for good programming techniques. This course is designed to prepare students who are interested in pursuing programming as an option and who have no previous programming experience.

**Information Systems 33, Beginning Java Programming**, 3 units, 3 lecture and 1 lab, CR/NC option, Repeats=1. Subject Prerequisites: IS 15, IS 31, or equivalent courses.

Introduction to developing Java Applets and applications using the Beginning Java Programming language. Emphasis on object oriented programming, control structures, methods, arrays, strings, inheritance, and graphics.

**Information Systems 40A, Internet Concepts and Design**, 3 units, 3 lecture and 1 lab, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 25, ENGL 26, and MATH 1.

A hands-on introduction to the Internet and the World Wide Web, including the use of e-mail, Usenet newsgroups, Gopher, FTP, and Telnet. The course includes the hypertext markup language (HTML), the use of web page editors, creating Web pages, hardware and software setup requirements, the use of the Internet for research and business, ethical and security issues.

**MATH 10A—Structure and Concepts in Mathematics I**, 3 units, 3 lecture hours, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 25 and ENGL 26. Subject Prerequisites: MATH 3.

Designed for prospective elementary school teachers. Development of real numbers including integers, rational and irrational numbers, computation, prime numbers and factorizations, and problem solving strategies.

**MATH 10B—Structure and Concepts in Mathematics II**, 3 units, 3 lecture hours, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 25 and ENGL 26. Subject Prerequisites: MATH 10A and MATH 2 (or one year High School Geometry).

Designed for prospective elementary school teachers. Counting methods, elementary probability and statistics. Topics in Geometry to include polygons, congruence and similarity, measurement, geometric transformations, coordinate geometry, and connections between numbers and geometry with selected applications.

## **CREDIT, NONDEGREE APPLICABLE**

**MAG 60— Selected Topics in Equipment Technology**, .5-1.5 units, short-term course, 6-27 lecture hours and 9-81 lab hours, CR/NC only, repeats=3.

Specific technical topics designed to upgrade skills of personnel in the heavy equipment/diesel technology industries. Subjects may include the following: diesel engine technology, electronic fuel injection, heavy duty power trains, machine hydraulic systems, machine monitoring and diagnostic systems and heavy equipment operation (fee may be required).

**MAG 70—Forklift Safety**, .5 units, short-term course 6 lecture and 9 lab hours, CR/NC only.

Safety guidelines for operating sit-down counter balanced forklifts. Topics to include forklift fundamentals, pre-operation inspection, safe load handling techniques and supervised forklift operation. Course completers will receive a certificate verifying instruction in all required areas of forklift safety in accordance with the Federal Occupational Safety and Health Act (OSHA).

**SPST 77 Basic Education for Activity Leaders I**, 3 units, 36 lecture, 54 lab.

This course meets the course requirement towards certification by National Certification Council for Activity Professionals as Activity Director Certified. Students will learn activity programming for a career as a long-term care facility activity professional. (NCCAP certification requires two classes, experience and CEUs).

**SPST 77 Basic Education for Activity Leaders II**, 2 units, 36 lecture.

This course meets the course requirement towards certification by National Certification Council for Activity Professionals as Activity Director Certified. Students will learn activity programming for a career as a long-term care facility activity professional. (NCCAP certification requires two classes, experience and CEUs).

**SPST 77 Basic Education for Activity Leaders III**, 2 units, 18 lecture, 54 lab.

This course meets the course requirement towards certification by National Certification Council for Activity Professionals as Activity Director Certified. Students will learn activity programming for a career as a long-term care facility activity professional. (NCCAP certification requires two classes, experience and CEUs).

# Reedley College

## Office of Instruction

**PROPOSED NEW COURSES  
EFFECTIVE FALL 2000**  
Approved and recommended by the Curriculum Committee

**To ECPC November 14, 2000**

### **NONCREDIT**

**ENGL 83 Writing Your Life Story, 0 units, 3 lecture.**

Study of the autobiography and memoir genres. Students will look at various contemporary examples of the forms for structure and theme, and then write their own personal narratives for classroom discussion and review.

# Reedley College

## Office of Instruction

**PROPOSED ARTICULATION 2+2+2 COURSES  
EFFECTIVE FALL 2000  
As heard by the Curriculum Committee**

**To ECPC November 14, 2000**

High School	HS Course	RC Course #	RC Course Title	Units
Kerman High	Automotive Essentials	AUTOT 9	Automotive Essentials	3.0
Kerman High	Engine Technology	AUTOT 9	Automotive Essentials	3.0
Kerman High	Auto Systems Technology	AUTOT 9	Automotive Essentials	3.0
Sanger	Health 1	HLTH 1	Contemporary Health Issues	3.0
Tranquility High	Auto Systems Technology	AUTOT 9	Automotive Essentials	3.0
Yosemite High	Forestry Resource Mgmt	NR 1	Intro to Forestry	2.0
Yosemite High	Careers in Education	EDUC 10	Intro to Education	2.0

# Reedley College

## Office of Instruction

### PROPOSED NEW CERTIFICATES OF ACHIEVEMENT EFFECTIVE FALL 2001

To ECPC November 14, 2000

#### **Environmental Horticulture – Nursery Option – 19 units**

Purpose: (1) to prepare students with the knowledge, skills, and attitudes necessary to enter the field of Environmental Horticulture with emphasis on nursery operation, (2) to provide general in-service education for people who are employed in Environmental Horticultural activities.

#### **Environmental Horticulture – Landscape Option – 19 units**

Purpose: (1) to prepare students with the knowledge, skills, and attitudes necessary to enter the field of Environmental Horticulture with emphasis on landscape contracting, landscape maintenance, and landscape design; (2) to provide general in-service education for people who are employed in Environmental activities.

#### **Environmental Horticulture – Maintenance Option – 18 units**

A series of short-term (9 week) classes for the professional and serious homeowner with emphasis on in-service training for upgrading of skills and knowledge in the Landscape Management area.

A Certificate will be awarded for the successful completion of any 12 of the 14 courses totaling 18 units.

#### **General Natural Resources Training and Applied Work Experience – 23 units**

Purpose: to provide students with broad-based knowledge, training, and hands-on experience to pursue a career in Natural Resources: Following completion of this program, students will be able to enter the workforce as a generalist to allow flexibility in pursuing careers in Natural Resources management.

#### **Forest Surveying Technology – 20 units**

Purpose: to provide students with the knowledge, training, and hands-on experience to pursue a career in Natural Resources emphasizing the measurement of objects at or near the Earth's surface in the context of managing resources for multiple use. Following completion of this program, students will be able to enter the workforce with specialized surveying, mapping, GIS, GPS, and photo interpretive training.

#### **Forest Technology – 20 units**

Purpose: to provide students with the knowledge, training, and hands-on experience to pursue a career in Natural Resources emphasizing the management of forests in the context of multiple use and sustained

yield. Following completion of this program, students will be able to enter the workforce with specialized Forest Technician training.

**Recreation and Interpretation Techniques – 21 units**

**Purpose:** to provide students with the knowledge, training, and hands-on experience to pursue a career in Natural Resources emphasizing Recreation and Interpretation in the context of managing resources for multiple use. Following completion of this program, students will be able to enter the workforce with specialized recreation and interpretative training.

**Wildland Fire Technology – 20 units**

**Purpose:** to provide students with the knowledge, training, and hands-on experience to pursue a career in Natural Resources emphasizing Wildland Fire Prevention and Suppression in the context of managing resources for multiple use. Following completion of this program, students will be able to enter the workforce as a wildland firefighter or fuels management technician.

# Reedley College

## Office of Instruction

**PROPOSED NEW CERTIFICATES OF COMPLETION  
EFFECTIVE FALL 2001**

**To ECPC November 14, 2000**

### **Information Systems, Computer Literacy Brief Courses**

The certificate will fulfill the Computer Familiarity requirement for graduation.

### **Landscape and Gardening**

A special certificate will be given for each course with a Certificate of Completion awarded when all courses are completed.



# Reedley College

## Office of Instruction

PROPOSED REVISED CERTIFICATES OF COMPLETION  
EFFECTIVE FALL 2001

To ECPC November 14, 2000

### **Floral Design**

Deleted work experience from certificate requirements.

# Reedley College

## Office of Instruction

### DISTANCE EDUCATION COURSES

Approved and recommended by the Curriculum Committee

To ECPC November 14, 2000

#### ON-LINE

**English 1A—Reading & Composition, Fall 2001**

**English 1B—Introduction to the Study of Literature, Fall 2001**

**Office Technology 1—Computer Basics, Spring 2001**

**Office Technology 30—Legal Terminology, Spring 2001**

**Office Technology 49—Business English, Spring 2001**

**Psychology 2—General Psychology, Fall 2001**

#### TWO-WAY INTERACTIVE

**Business Administration 10—Introduction to Business, Spring 2001**

**Business Administration 38—Operation of Small Business, Spring 2001**

**Computer Science 41—Programming Concepts and Methodology II, Spring 2001**

**Criminal Justice 7B—Police Operations & Procedures, Spring 2001**

**Environmental Horticulture 30—Principles of Environmental Horticulture, Fall 2001**

**Guidance Studies 20—College Introduction, Spring 2001**

**Guidance Studies 34—Career Awareness, Spring 2001**

**Guidance Studies 47—Learning Strategies, Spring 2001**

**Office Technology 42—Medical Document Preparation, Spring 2001**

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Approve Cal-Pro-NET  
Contracts between State Center Community  
College District and California State  
Department of Education and the California  
Community College Chancellor's Office

ITEM NO. 00-291

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EXHIBIT: None

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Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College is one of three colleges in the State that develop and provide specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. Of the three centers, Fresno City College is the lead community college and now has an instructional network of 12 community colleges that offer courses designed for the child nutrition profession. Fresno City College will continue to offer specialized training to child nutrition professionals in the year 2001. Three child nutrition courses will be offered at the California School Food Service Annual Convention and the Fresno City College Cal-Pro-NET Center will revise as needed the existing child nutrition curriculum. Fresno City College plans on offering two child nutrition classes in Spring 2001, Basic Skills/Basic Foods and the Child Nutrition Program Management, and two classes in Fall 2001, Basic Skills/Basic Foods and Introduction to Child Nutrition Program. The Fresno City College Cal-Pro-NET Center also plans to update the City College Cal-Pro-NET Center web page by listing the centers and the instructional network course offerings, providing online registration for the School Meals Initiative courses, and offering general information regarding the center to California child nutrition professionals. The Fresno City College Cal-Pro-NET Center will continue to assist the California Department of Education in the implementation of the Cal-Pro-NET Center's strategic plan by serving as chair of the marketing and funding pathways groups. This grant is for the period January 1, 2001 through December 31, 2001. The total funding for this particular grant is \$71,000.00

Item No. 00-291  
(continued)

Recommendation:

It is recommended that the Board of Trustees approve entering into a contract with the California Department of Education for services provided by the Cal-Pro-NET Center of Fresno City College for the period January 1, 2001, through December 31, 2001, in the amount of \$71,000.00 and authorize Henry M. Padden, Vice Chancellor, Personnel to enter into the contract on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Approve Fresno City College  
Cal-Pro-NET Centers Food Based Menu  
Planning Grant

ITEM NO. 00-292

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EXHIBIT: None

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Background:

The staff at Fresno City College Cal-Pro-NET has extensive experience in organizing and conducting locally-based workshops and courses throughout the State by utilizing an instructional network of community colleges and qualified instructors, including child nutrition professionals. Under the term of this proposed contract, Fresno City College would conduct two two-day food-based menu planning courses statewide and facilitate continuing education unit credits as approved. It would produce and duplicate curriculum for instructors and participants for the introductory course and the one-day follow-up, would conduct two two-day follow-up courses at selected locations statewide, would initiate the review and update of the introductory and follow-up Food-Based Menu Planning courses curriculum as needed, and develop preliminary plans for train the trainer sessions. The contract would run from January 1, 2001 to December 31, 2001 and would be in the amount of \$35,000.00.

Recommendation:

It is recommended that the Board of Trustees approve entering into a contract with the California Department of Education for Food-Based Menu Planning Statewide Instruction for the period January 1, 2001, through December 31, 2001, in the amount of \$35,000.00, and authorize Henry M. Padden, Vice Chancellor, Personnel to enter into the contract on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Approve Fresno City College  
Cal-Pro-NET Centers School Meals Initiative  
Nutrient Standard Menu Planning Grant

ITEM NO. 00-293

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EXHIBIT: None

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Background:

The School Meals Initiative Nutrient Standard Menu Planning (NSMP) Grant calls for the following deliverables:

1. Conduct two two-day introductory Nutrient Standard Menu Planning courses statewide and facilitate continuing education unit credits as approved.
2. Conduct two one-day follow-up Nutrient Standard Menu Planning courses statewide and facilitate CEU credits as approved.
3. Continue to review and update introductory Nutrient Standard Menu Planning course curriculum as needed.
4. Initiate plans for an Nutrient Standard Menu Planning train-the-trainer session to be conducted in 2002.
5. Develop a marketing plan for introductory and follow-up Nutrient Standard Menu Planning courses.

This contract is to run from January 1, 2001, through December 31, 2001, and would be in the amount of \$35,000.00

Recommendation:

It is recommended that the Board of Trustees approve entering into a contract with the California Department of Education for the School Meals Initiative Nutrient Standard Menu Planning Contract in the amount of \$35,000.00 for the period January 1, 2001, through December 31, 2001, and authorize Henry M. Padden, Vice Chancellor, Personnel to sign the agreement and enter into the contract on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: **Consideration to Approve California  
Employment Development Department  
Sub-Grant #M172444 (School-to-Career  
Implementation Grant)**

**AMENDED**  
ITEM NO. 00-294

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EXHIBIT: **None**

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**Background:**

**This is a School-to-Career Implementation Grant for the fourth year funding of our School-to-Career activities. The amount of the funding is \$600,000 for the contract year October 1, 2000, through September 30, 2001.**

**Recommendation:**

**It is recommended that the Board of Trustees approve entering into the EDD Sub-Grant #M172444 (California Employment Development Department – the lead agency for the California School-to-Career Interagency Partnership) in the amount of \$600,000 for the period beginning October 1, 2000, and continuing through September 30, 2001, and authorize Henry M. Padden, Vice Chancellor, Personnel, to sign the agreement to enter into the contract with the Employment Development Department on behalf of the District.**

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 00-295

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EXHIBIT: None

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Background:

It is recommended that the Board of Trustees review and sign the warrants register for the period October 31, 2000, to November 30, 2000, in the total amount of \$8,679,927.60.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period October 14, 2000, to November 24, 2000, in the amount of \$334,629.03.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Accept Maintenance Project,  
Floor Covering Project, Fresno City College

ITEM NO. 00-296

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EXHIBIT: None

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Background:

The Floor Covering Project, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation :

It is recommended that the Board of Trustees:

- a) accept the Floor Covering Project, Fresno City College; and
- b) authorize the Chancellor or Vice Chancellor-Business to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Accept Construction Project,  
Relocatable Addition, Vocational Training Center

ITEM NO. 00-297

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EXHIBIT: None

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Background:

The project for the Relocatable Addition, Vocational Training Center, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for the Relocatable Addition, Vocational Training Center; and
- b) authorize the Chancellor or Vice Chancellor-Business to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Accept Construction Project,  
Computer Lab, Clovis Center

ITEM NO. 00-298

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EXHIBIT: None

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Background:

The project for the Computer Lab, Clovis Center, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for the Computer Lab, Clovis Center; and
- b) authorize the Chancellor or Vice Chancellor-Business to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration of Report of Investments

ITEM NO. 00-299

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EXHIBIT: Investment Policy and Quarterly Performance Review

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Background:

Government Code Section 53646 requires local agencies, including community college districts, to annually render to the legislative body (governing board) a statement of the District's investment policy and to render a quarterly report of the investment performance. Enclosed is the investment policy adopted by the District on April 7, 1998, which is recommended for continuance for the 2000-01 fiscal year.

In addition, enclosed is the quarterly investment report from the Fresno County Treasurer's Office for the period ending September 30, 2000. Review of the quarterly investment report is required by Government Code Section 53646. Investments in the County Treasury are in conformance with the District's investment policy statement.

Also enclosed please find a graphic analysis of investment yields by the Fresno County Treasurer's Office and the Local Agency Investment Fund (LAIF). As you will see, the Fresno County Treasury has consistently demonstrated an excellent rate, even above that achieved by LAIF. This is further evidence of the excellent investment performance of our local County Treasurer's Office.

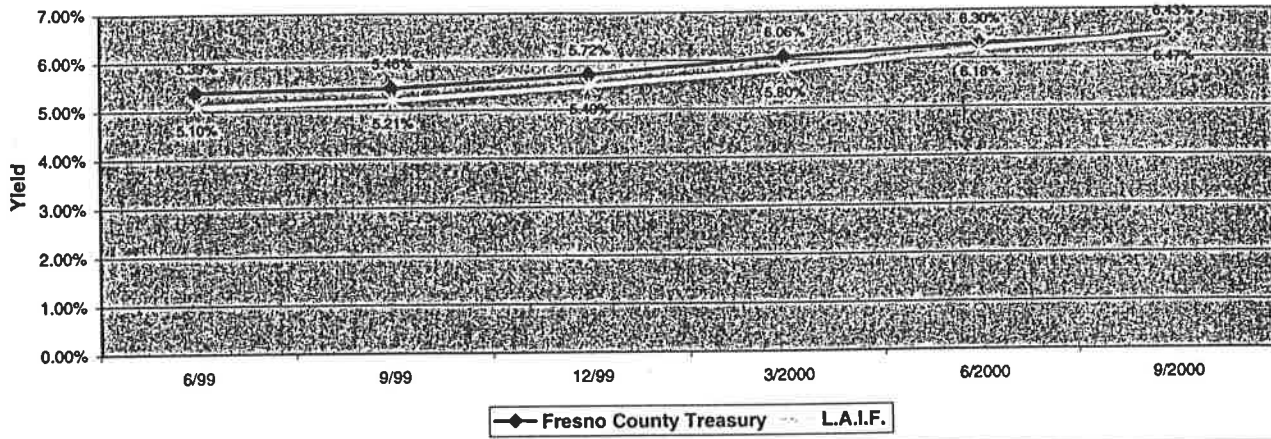
Recommendation:

It is recommended that the Board of Trustees approve the investment policy statement for 2000-01 and accept the Quarterly Performance Review, as provided by the County of Fresno for the quarter ending September 30, 2000.

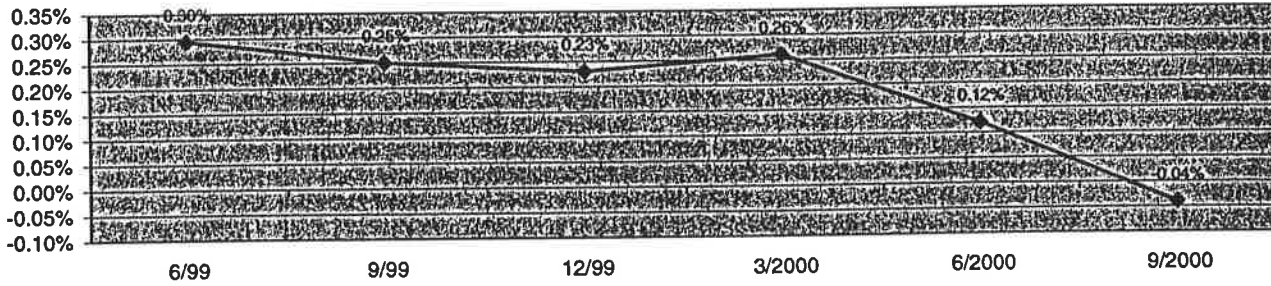
**Investment of District Funds**

It is the policy of the State Center Community College District Board of Trustees that the District shall invest its monies pursuant to the requirements of the California Government Code. All district funds (excluding State Center Community College Foundation monies) shall be invested in the Fresno County Treasury, local agency investment fund (LAIF) or a FDIC insured bank account. Deviations from this investment policy must be approved by the governing board. The Vice Chancellor-Business shall comply with the reporting requirements of California Government Code section 53646 for all district investments.

## Fresno County vs. L.A.I.F.



## Fresno Yield Variance



### Cash Balances:

	6/99	9/99	12/99	3/2000	6/2000	9/2000
L.A.I.F.	1,030,000	1,161,712	451,710	1,780,790	1,021,843	947,263
Fresno county	6,185,006	6,285,939	6,369,912	6,460,685	6,558,549	6,661,810

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**Quarterly  
Performance Review**

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**Compliance Review  
of  
Treasurer's Investment Pool  
for the  
County of Fresno**

*September 30, 2000*



## Table of Contents

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Compliance Review	2
Appendix	3
A. Portfolio Breakdowns	
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C. Portfolio Appraisal	
D. Glossary & Rating Summary	

PCA and Ziegler & Company have been diligent and prudent in the preparation of this report. In doing so, we have relied on numerous sources that we feel are known and reliable. Please refer to the appendix for sources of information.

October 24, 2000

## I. Executive Summary

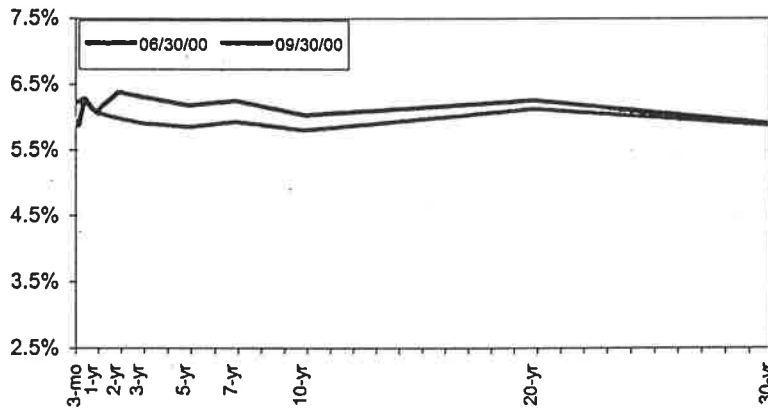
### Introduction

This is the Compliance Review of the County of Fresno's Treasurer's Investment Pool Portfolio for the period ended September 30, 2000, pursuant to California Government Code 53646. The report has two primary objectives: (1) to provide information regarding portfolio holdings as to compliance with California Government Code Sections 53601 and 53635, as well as the County Treasurer's Statement of Investment Policy and (2) to detail portfolio characteristics of the portfolio's investment holdings.

### Quarterly Overview of Markets:

During the quarter, the yield curve shifted downward in the intermediate-term section of the maturity spectrum, moving towards a more "normal" or positive slope. As a result, 3-7 year Treasuries generated the strongest results among Treasuries over the latest quarter. The Fed, as expected, left interest rates unchanged during the quarter.

**Treasury Yield Curve Changes--Last Quarter**



Source: Federal Reserve

### Money-Market Yields

(all data in %)

Yields	6/30/00	9/30/00
Certificates of Deposit--90-Day	6.72	6.70
Certificates of Deposit--180-Day	6.96	6.67
Commercial Paper (nonfinancial)-- 30-Day	6.59	6.49
Commercial Paper (nonfinancial)-- 90-Day	6.58	6.47
<b>Quarterly Returns--ending 9/30/00</b>		
Salomon Brothers Treasury Bills		1.48
U.S. 1-3 Year Treasuries		3.61

Source: Aronson+Partners, Federal Reserve

As indicated on the previous page, during the third quarter of 2000 yields decreased across intermediate-term Treasuries while remaining fairly stable across the rest of the maturity spectrum. The yield on one-year Treasury Bonds decreased by only 1 basis point to 6.07% for the quarter while the yield on thirty-year Treasury Bonds decreased 2 basis points to 5.88%. The spread between the one-year Treasury and the 30-year Treasury ended the quarter at minus 19 basis points compared to a minus 18 basis point spread at the end of last quarter. During the quarter, Certificates of Deposit experienced a yield decrease for both the 90-Day and 180-day maturities. High-quality Commercial Paper demonstrated a similar pattern, experiencing yield decreases in both the 30-day and 90-day maturities.

## **Portfolio Position**

The portfolio maintained a weighted maturity of less than one year. Keeping the portfolio within this maturity range minimized its exposure to potential interest rate shifts that can occur in the mid-maturity sectors of the yield curve. The portfolio maintained a high quality with 57.0% of the portfolio's assets invested in risk-free instruments.

### **Compliance with California Government Codes 53601 & 53635:**

The Investment Portfolio is compliant with the California Government Codes 53601 and 53635.

### **Compliance with Treasury Investment Pool Statement of Investment Policy:**

The Statement of Investment Policy is more stringent than the California Government Code. As of 09/30/00, the Treasurer's Investment Pool portfolio complied with its Statement of Investment Policy.

Please refer to the next section of the report for a more detailed evaluation of the portfolio in relationship to the California Government Code and the Treasurer's Investment Pool Statement of Investment Policy.

### **Portfolio characteristics**

The Treasury Pool's portfolio characteristics are indicative of a plan exhibiting a high degree of quality with short-term maturities.

- As of 09/30/00, the portfolio had a market value of \$1.3 billion with an average dollar-weighted quality between "AA+" and "AAA".
- Approximately 57% of the portfolio's assets are invested in securities with virtually no credit risk (i.e., US Treasuries, US Agencies, and cash).
- The dollar weighted average life of the pool is 255 days.
- 15.3% of the portfolio matures within 30 days, 21.7% matures within 90 days, and 50.7% within 180 days (see Appendix for further details).

Based on its relative high quality and near-term liquidity, and assuming no significant changes to pool funding policies, the Treasury Investment Pool is well positioned to meet its expenditure requirements over the next six months.

## II. Compliance Review

COUNTY OF FRESNO  
TREASURY INVESTMENT POOL POLICY SUMMARY  
Last Revised March 10, 1998

AUTHORIZED INVESTMENTS	DIVERSIFICATION	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODY'S)
U.S. Treasury notes, bills, bonds or other certificates of indebtedness	85% combined	None	5 Years	N/A
Notes, participations, or obligations issued by the agencies of the Federal Government	85% combined	Dictated by prudence standard	5 Years	N/A
Bankers Acceptances	40% (30% single issuer limit)	Issuers must be among 150 largest banks based on total asset size. Must be eligible for purchase by Federal Reserve.	270 Days	N/A
Commercial paper of U.S. Corp with total assets exceeding \$500 mm	15% (up to 30% if \$- wtd. mat. of comm. Paper sector is less than 31 days)	Issuer debt must have "A" S&P rating or higher No more than 10% of issuer's comm. paper issuance No more than 7% of portfolio in any one issue	Max 180 days	A-1+ / P-1
Negotiable CD's issued by National or State chartered bank, S&L, or a licensed branch, or a foreign bank. Limited to 150 largest banks by total assets.	30%	No more than 5% of portfolio in any one issue	13 months	Minimum AB rating per Gerry Findley, Inc.
Non-negotiable CD's issued by National or State chartered banks, or S&L's.	50%	No more than 15% of portfolio in any one issue Issues without FDIC or FSLIC insurance require full collateralization: 110% using govt. securities or 150% using mortgages.	13 months	Minimum AB rating per Gerry Findley, Inc.
Repurchase agreements with collateral restricted to U.S. Treas., Agencies, Bkrs. Accepts., Comm. Paper, Neg. CD's.	15%	Executed by Primary Dealer only. Collateral must represent 102% of funds borrowed.	Max. overnight or weekend placements (underlying collateral can have longer maturity-- no stated limit)	N/A
Medium-Term Notes issued by U.S. corporations or depository institutions	30%	None	2 yrs. for A, 3 yrs. for AA 5 yrs. for AAA	A
State of California Local Agency Investment Fund	\$20,000,000 (set by LAIF Board)	None	5 Years	N/A
Mortgage-backed, asset-backed, or other pass-through securities	10%	None	5 Years	If corporate issuer, issuer must be A rated. Issue must be AA
Mutual Funds	20% (10% per fund)	Registered with SEC, at least 5 yrs. experience minimum \$500mm under management	5 Years	AAA, Aaa

**CALIFORNIA GOVERNMENT CODE & COUNTY INVESTMENT POLICY**

**AUTHORIZED INVESTMENTS**

Cal Govt. Code	Investment Category	Government Code				Fresno County Investment Policy				Actual Portfolio Fresno% (at cost)
		Maximum Maturity	Authorized % Limit	Quality S&P/Moody's	Maximum Maturity	Authorized% Limit	Quality S&P/Moody's			
53601(a)	LOCAL AGENCY BONDS	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	0%		
53601(b)	U.S. TREASURY	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/agency	N/A	1%		
53601(c)	STATE WARRANTS	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	0%		
53601(d)	CALIFORNIA LOCAL AGENCY DEBT	5 YEARS	NO LIMIT	N/A	N/A	N/A	N/A	0%		
53601(e)	U.S. AGENCIES	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/treas.	N/A	55%		
53601(f)	BILLS OF EXCHANGE	270 DAYS	40%	N/A	270 DAYS	40%	N/A	0%		
53601(g)	COMMERCIAL PAPER	180 DAYS	15% / 30% *	A1/P1	180 DAYS	15% / 30% *	A1+P1	4%		
53601(h)	CERTIFICATE & TIME DEPOSITS	5 YEARS	30%	N/A	13 MONTHS	30%	AB	0%		
53601(i)	REPURCHASE AGREEMENTS	1 YEAR	NO LIMIT	N/A	OVERNITE	15%	N/A	8%		
	REVERSE REPURSE AGREE.	92 DAYS	20%	N/A	N/A	N/A	N/A	0%		
53601(j)	MEDIUM TERM NOTES	5 YEARS	30%	A	5 YRS for AAA	30%	A	30%		
53601(k)	MUTUAL FUNDS	5 YRS **	20%	AAA	5 YEARS	20%	AAA	0%		
53601(m)	SECURED DEPOSITS (BANK DEPOSITS)	5 YEARS	NO LIMIT	N/A	13 MONTHS	50%	AB	0%		
53601(l)	PLEDGED ASSETS	Stat. Prov.	NO LIMIT	N/A	Stat. Prov.	N/A	N/A	0%		
53601(n)	MORT. PASS-THROUGH SECURITY	5 YEARS	20%	AA	5 YEARS	10%	AA	0%		
53601	LOCAL AGENCY INVESTMENT FUNDS	5 YEARS	NO LIMIT	N/A	5 YEARS	\$20,000,000	N/A	0%		

\* 30% if dollar weighted average maturity does not exceed 31 days.

\*\* Mutual Funds maturity may be interpreted as weighted average maturity.

**CALIFORNIA CODE - COMPLIANCE**

Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Compliance Category</u>			<u>Comments</u>
		<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	
Section (a)	Local Agency Bonds	Yes	Yes	Yes	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	State Warrants	Yes	Yes	Yes	None
Section (d)	California Local Agency Debt	Yes	Yes	Yes	None
Section (e)	U.S. Agencies	Yes	Yes	Yes	None
Section (f)	Bankers Acceptances	Yes	Yes	Yes	None
Section (g)	Commercial Paper	Yes	Yes	Yes	None
Section (h)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (i)	Repurchase Agreements	Yes	Yes	Yes	None
Section (j)	Medium Term Notes	Yes	Yes	Yes	None
Section (k)	Mutual Funds	Yes	Yes	Yes	None
Section (l)	Pledged Assets	Yes	Yes	Yes	None
Section (m)	Secured Deposits	Yes	Yes	Yes	None
Section (n)	Pass-Through Securities	Yes	Yes	Yes	None

**FRESNO POLICY - COMPLIANCE**

Compliance Category

California Code-53601	<u>Investment Category</u>	<u>Compliance Category</u>				<u>Comments</u>
		<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>		
Section (a)	Local Agency Bonds	N/A	N/A	N/A		None
Section (b)	U.S. Treasury	Yes	Yes	Yes		None
Section (c)	State Warrants	N/A	N/A	N/A		None
Section (d)	California Local Agency Debt	N/A	N/A	N/A		None
Section (e)	U.S. Agencies	Yes	Yes	Yes		None
Section (f)	Bankers Acceptances	Yes	Yes	Yes		None
Section (g)	Commercial Paper	Yes	Yes	Yes		None
Section (h)	Certificate and Time Deposits	Yes	Yes	Yes		None
Section (i)	Repurchase Agreements	Yes	Yes	Yes		None
Section (j)	Medium Term Notes	Yes	Yes	Yes		None
Section (k)	Mutual Funds	Yes	Yes	Yes		None
Section (l)	Pledged Assets	N/A	N/A	N/A		None
Section (m)	Secured Deposits	Yes	Yes	Yes		None
Section (n)	Pass-Through Securities	Yes	Yes	Yes		None

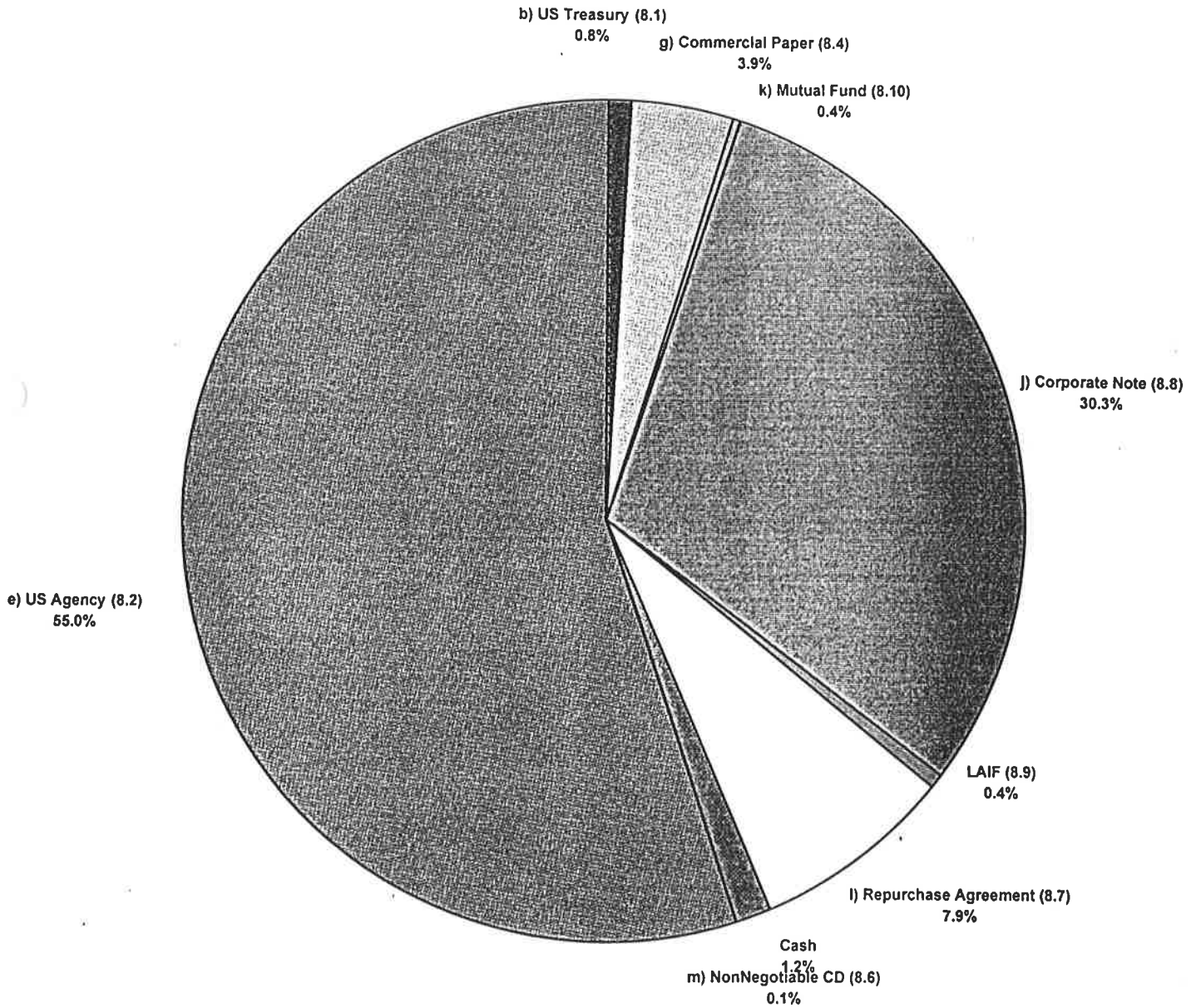




# County of Fresno Treasury Investment Pool

As of September 30, 2000

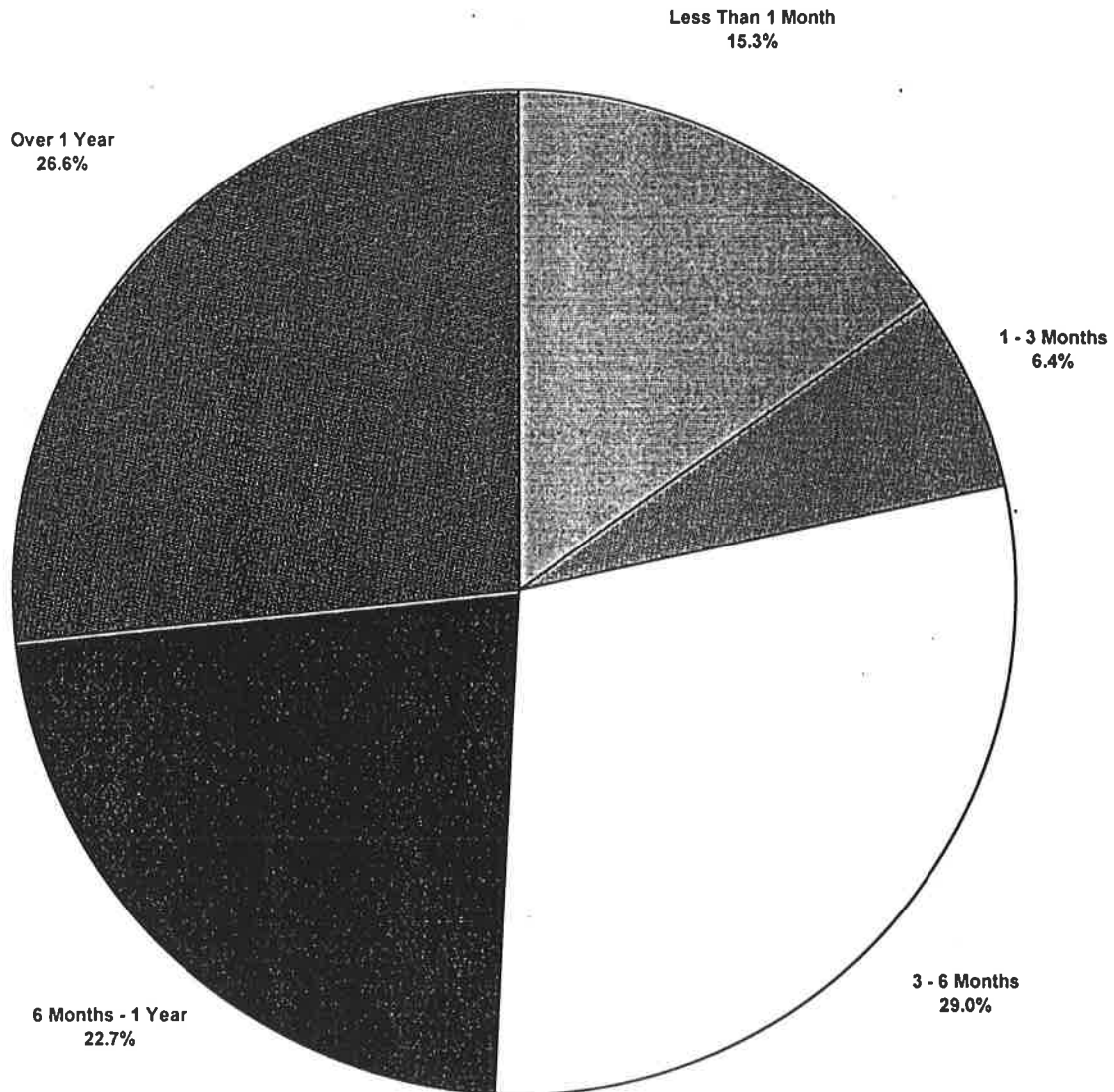
## Portfolio Breakdown by Investment Type (valued at cost)



# County of Fresno Treasury Investment Pool

As of September 30, 2000

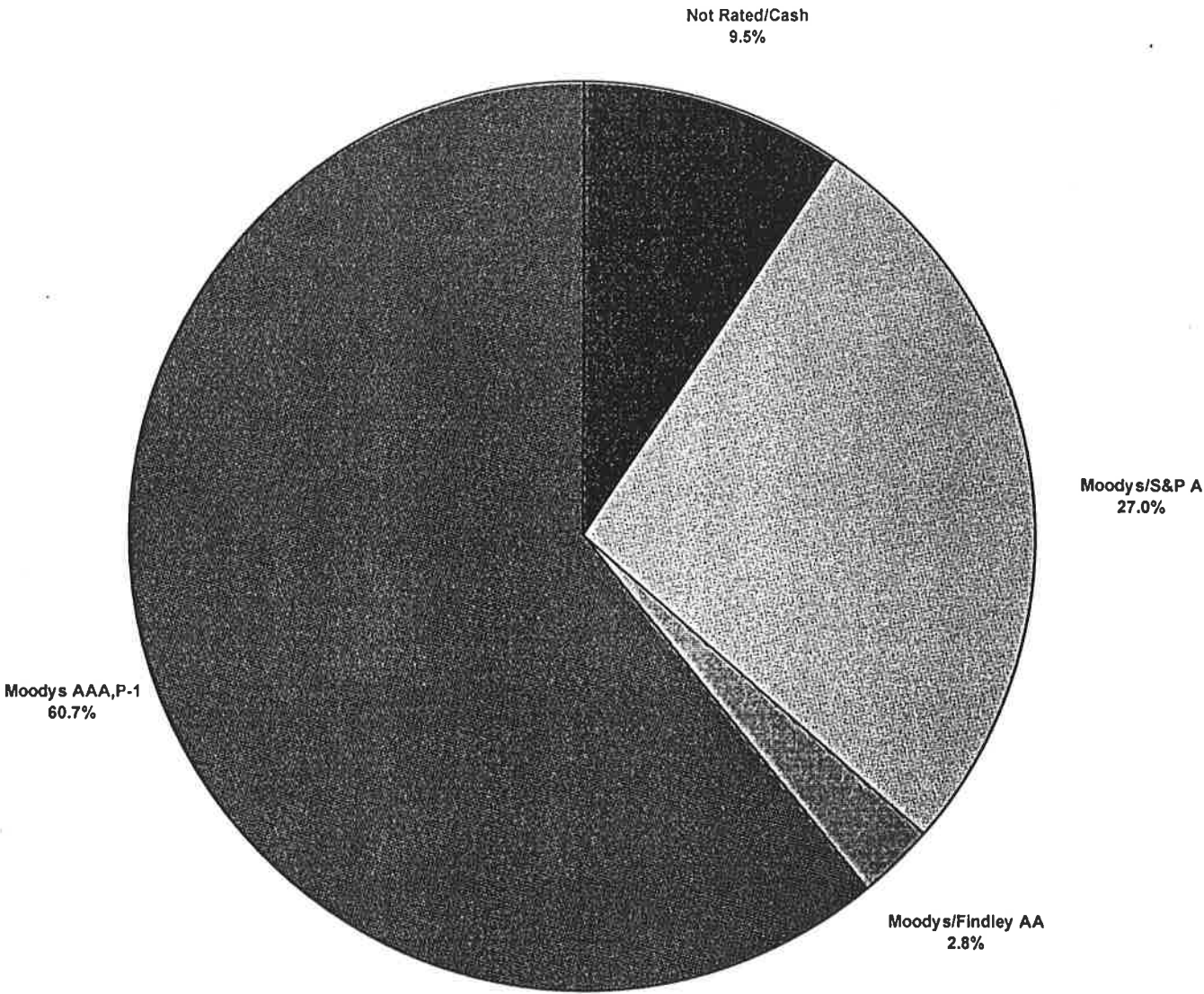
## Portfolio Breakdown by Maturity Date (valued at cost)



# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Portfolio Breakdown by Quality (valued at cost)



# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Pricing Sources

### I. Managed Assets

**Bank of New York:** collateral for repurchase agreements held by Morgan Stanley Dean Witter and Salomon Smith Barney updated 9/14/99  
Prices for all securities are obtained at the end of each business day and are used for the next day's allocations; same day pricing of all U.S. Treasury and some active Federal Agency issues is also available. Prices by cusip are provided by the following industry pricing services for the indicated security types:

EJV Partners (subsidiary of Bridge Financial): US Treasuries and Agencies, REMIC's, CMO's, MBS's, Corporates  
Interactive Data Services, Inc.: REMIC's; CMO's; Freddie, Fannie and GNMA ARM's; corporate bonds; and US equities  
Street Software Technology: REMIC's, CMO's, US Treasuries and Agencies  
Merrill Lynch Pricing: corporate bonds, ABS's, MBS's, MTN's  
Extel and Telekurs: global fixed income and equities

Generic (matrix) references prices are provided by the following pricing services for the indicated security types:  
Street Software Technology: mortgage backed securities, discounted agencies  
Telerate: stripped MBS's

Prices are received daily for the following US Government, US Government-sponsored Enterprises, Federal Agencies, and International Institutions whose securities are FRB book-entry eligible or held at PTC: US Treasury, Federal Farm Credit Banks Funding Corporation, Farm Credit Financial Assistance Corporation, Farmers Home Administration (FmHA), Federal Home Loan Banks (FHLB), Federal Home Loan Mortgage Corporation (Freddie Mac), Federal National Mortgage Association (Fannie Mae), Financing Corporation (FICO), Government National Mortgage Association (Ginnie Mae), Student Loan Marketing Association (Sallie Mae), Tennessee Valley Authority (TVA), Resolution Funding Corporation (REFCO), African Development Bank, Asian Development Bank, Inter-American Development Bank, International Bank for Reconstruction and Development (World Bank), International Finance Corporation.

Prices are received daily for the following types of securities that are DTC eligible: corporate bonds, medium term notes, commercial paper, CMO's, asset backed securities, municipal bonds and equities.

Prices for Freddie Mac, Fannie Mae and Ginnie Mae mortgage backed securities; stripped MBS's; and discounted federal agency money-market instruments are updated via yield curve matrix (generic pricing).

Factors for all mortgage and applicable asset backed securities are updated on either the record date or the disclosure date if unavailable on the record date by either EJV Partners or Muller Data division of Interactive Data Services.

Street Software Technology provides classifications for over 37,000 CMO and REMIC cusips for use in the enhanced CMO allocation filter.

The Muller Data division of Interactive Data Services provides the Federal Financial Institutions Examination Council (FFIEC) high risk MBS security test results for nearly 16,000 cusips. Collateral allocation can be controlled by the test result.

**Chase Manhattan Bank:** collateral for repurchase agreements held by PaineWebber updated 1/15/00  
In addition to the charts below, Fitch and Duff & Phelps have recently been retained to provide ratings on all asset classes.

#### Treasury and Agencies Securities

Service	Vendor	Timing	Comments
ITP (prices)	Interactive Data (IDSI)	Daily at 5:30am	Price at closing on previous day
Intraday Prices	Street Software Technology	Daily at 1:15pm	Available on request after 1:30pm

#### Mortgage Backed Securities

Service	Vendor	Timing	Comments
VADS (Prices)	Interactive Data (IDSI)	Daily	
VADS (Factors)	Interactive Data (IDSI)	On the 6 <sup>th</sup> Business Day	Plus 2 updates on GNMA and 1 update on FNMA
		On the 1 <sup>st</sup> Business Day	On FHLMC

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Pricing Sources

### I. Managed Assets

**Bank of New York:** collateral for repurchase agreements held by Morgan Stanley Dean Witter and Salomon Smith Barney updated 10/24/00  
Unless otherwise requested and paid for by the Dealer, the collateral in tri-party agreements receives previous business day prices.

EJV Partners (subsidiary of Bridge Financial): US Treasuries and Agencies, REMIC's, CMO's, MBS's, ABS's and corporates

Interactive Data Services: REMIC's; CMO's; Freddie, Fannie and GNMA ARM's; corporate bonds; and US equities

Street Software Technology: REMIC's, CMO's, US Treasuries and Agencies; 1:00pm 'intra-day' update on Treasuries

Merrill Lynch Pricing: corporate bonds, ABS's, MBS's, MTN's

Extel and Telekurs: global fixed income and equities

**Chase Manhattan Bank:** collateral for repurchase agreements held by PaineWebber updated 1/15/00

In addition to the charts below, Fitch and Duff & Phelps have recently been retained to provide ratings on all asset classes.

#### Treasury and Agencies Securities

Service	Vendor	Timing	Comments
ITP (prices)	Interactive Data (IDSI)	Daily at 5:30am	Price at closing on previous day
Intraday Prices	Street Software Technology	Daily at 1:15pm	Available on request after 1:30pm

#### Mortgage Backed Securities

Service	Vendor	Timing	Comments
VADS (Prices)	Interactive Data (IDSI)	Daily	
VADS (Factors)	Interactive Data (IDSI)	On the 6 <sup>th</sup> Business Day	Plus 2 updates on GNMA and 1 update on FNMA
		On the 1 <sup>st</sup> Business Day	On FHLMC

#### REMIC's, CMO's and PTA's

Service	Vendor	Timing	Comments
ITP (Prices)	Interactive Data (IDSI)	Daily	
Factors	Interactive Data (IDSI)	Four times a month	
CMO Pricing	Street Software Technology	Daily	
FFIEC Test	Asset Back Security Group	Monthly	Is run every day against the CMO security file
Ratings	S&P and Moody's		

#### Corporates

Service	Vendor	Timing	Comments
Prices	Interactive Data (IDSI)	Daily	
Ratings	S&P and Moody's		

#### Money Market (BA's, CD's and CP)

Service	Vendor	Timing	Comments
Custom Corporate Bonds	Muller	Intraday	
Ratings	S&P and Moody's		

#### Muni's

Service	Vendor	Timing	Comments
Prices	Chem Trust	On the 15 <sup>th</sup> and end of the month	Broker Dealer Services receives a feed of the Merrill Lynch Pricing through Chem Trust. Merrill Lynch obtains prices from JJKenny.

**The Depository Trust Company:** Collateral for Wells Fargo repurchase agreements updated 7/24/00

Service	Vendor	Comments
Interactive Data	Muller	Merrill Lynch
Equity	Corporate Bonds	CMOs
Municipal Bonds		
Corporate Bonds		
Money Market Issues		
CMOs		

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Pricing Sources

### I. Managed Assets (continued)

**DT Investment Advisers:** updated 7/25/00

Monthly valuations are based on actual settlement of commodities at their respective exchanges. Settlements are provided by Refco Inc., ING Barings, and Spear Leeds & Kellogg.

**Fidelity:** updated 10/20/2000; Prospectus 5/25/00

Fidelity performs daily mark-to-market of the holdings in the Government Portfolio using Muller Data as its primary source. In addition, Fidelity manages the Portfolio in strict compliance with the rules and guidelines of Rule 2a-7 of the Investment Company Act of 1940 which governs the credit quality, maturity, and oversight of all registered money market funds.

**Morgan Stanley Dean Witter:** repurchase agreements are custodied by Bank of New York, which verifies the collateral valuation

**PaineWebber:** repurchase agreements are custodied by Chase Manhattan Bank, which verifies the collateral valuation

**Provident Institutional T Fund:** updated 10/20/00; Prospectus 3/1/00

In the case of T-Fund, the maturity on a repo transaction can extend from 1 to 180 days, and only Treasury issues are accepted as eligible collateral. The securities are either held at PNC Bank, which acts as custodian in the case of deliverable repo, or maintained in the fund's name at the sub-custodian bank in the case of tri-party repo. In the case of deliverable repo, the market value of each security is priced in house and verified by BIMC (BlackRock Institutional Management Corporation) through the use of electronic data from sources such as Bloomberg and Telerate. For tri-party repo, the market value of each security is priced by the sub-custodian bank. Such prices are then verified by BIMC through the aforementioned electronic data sources.

margin requirement on all repo is 102% and every trade is priced daily. Should the market value on a term repo trade fall below that level, the original dealer is required to post additional collateral to restore the needed margin. A 7-day put option exists on all term trades.

To determine the fund's net asset value per share, the daily valuation of portfolio securities is performed in accordance with BIMC's matrix pricing policy. BIMC uses a matrix pricing methodology that is based on pricing tiers called matrix codes and time cells that extend out the yield curve. The matrix codes represent how a security trades relative to other securities of the same type. Security prices (yields) represent the bid side of the market and are indicative of where that security is expected to be able to sell. The security prices come from a variety of sources. The broker/dealers used are major participants in specific money market areas (e.g. Garban Ltd. for repurchase agreements).

Portfolio valuations are performed daily. Data is checked for accuracy by portfolio managers who are members of the matrix team. This data feeds the fund accounting system that determines the fund's net asset value per share. The variance to a \$1.00/share is noted and reported to the portfolio manager daily. Depending on market conditions, the number of matrix codes and the spread between tiers may change. These factors are reviewed periodically and changed as conditions warrant.

**Salomon Smith Barney:** repurchase agreements are custodied by Bank of New York, which verifies the collateral valuation

**Wells Capital Management:** Wells West SEI Pricing Matrix updated 7/21/00

Security Type	Current Vendor	Frequency	Alternate Manual Price Vendors (frequency always monthly)
Municipal Bonds	JKKenny, IDSI	Friday Weekly & Month End	On-Line IDSI, Bloomberg, Prudential American
Domestic Corporate	Merrill Lynch, IDSI	Daily	On-Line IDSI, Bloomberg, Merrill Lynch Blue Book, Wall Street Journal, Prudential American
Foreign Bonds	Extel	Daily	Bank of New York
Government Bonds	Merrill Lynch, IDSI, Muller Data	Daily	On-Line IDSI, Bloomberg, Prudential American
CMO's/REMIC's Mortgage Backed	IDSI	Friday Weekly & Month End	Merrill Lynch, Muller Data, On-Line IDSI, Bloomberg, Prudential American
MBS Pools	Merrill Lynch, IDSI	Daily	On-Line IDSI, Bloomberg, Prudential American
Equities/UIT's -Domestic	IDSI	Daily	IDSI On-Line, Bloomberg, Pink Sheets, Prudential American
Equities-Foreign	Extel	Daily	Bank of New York
Mutual Funds	FundWeb-EDSI & DST	Daily	IDSI On-Line, Call funds directly, Wall Street Journal
Secured Market Deposit	PA (Priced at Par)		FDIC insured to \$100k; then collateralized by 102% Govt Sec

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Pricing Sources

### II. Custodied Assets

**Union Bank of California, N.A.** updated 7/24/00

Vendor	Frequency	Issue
IDC/IDSI	Daily	US Government Agency, Mortgage Passthrough, Corporate Bond, CMO, Common Stock
Merrill	Daily	Corporate Bond, US Government Mortgage Passthrough, US Government Agency, US Treasury
Muller	Daily	US Treasury, CMO, US Government Mortgage Passthrough, CPT
Matrix		Commercial Paper, Certificate of Deposit
Broker		US Government Passthrough, Municipal, Corporate, COT, Equities, MF, LP

### III. Non-custodied Assets

**Bank of the West:** checking account: bank-issued statement provided by the County of Fresno

**County of Fresno:** cash held in vault reported by the County of Fresno

**Kerman State Bank:** CD's bank-issued receipt, confirmation provided by the County of Fresno

**Local Agency Investment Fund:** LAIF statement provided by the County of Fresno



# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Investment Type

ISIP	Issuer	Maturity	Coupon	Par Value (\$000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio Cost	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>US TREASURY (8.1)</b>														
2827W40	US TREAS NOTES	12/31/00	5.50%	1,000	AAA	99.7	997	0.1%	996	0.1%	2	0.2%	5.60%	Fresno
2827X23	US TREAS NOTES	02/28/01	5.63%	2,000	AAA	99.7	1,994	0.2%	1,966	0.2%	29	1.5%	6.04%	Fresno
2827ZC5	US TREAS NOTES	11/30/01	5.88%	5,000	AAA	99.6	4,978	0.4%	5,097	0.4%	-119	-2.3%	5.09%	Wells
2272E1	US TREAS NOTES	12/31/01	6.13%	1,500	AAA	99.9	1,498	0.1%	1,489	0.1%	10	0.6%	6.31%	Fresno
		09/04/01	5.83%	9,500	AAA	99.7	9,468	0.8%	9,547	0.8%	-79	-0.8%	5.53%	
<b>US AGENCY (8.2)</b>														
33M1WP0	FHLB	10/02/00	5.94%	5,000	AAA	100.0	5,000	0.4%	5,056	0.4%	-56	-1.1%	5.13%	Fresno
33MA2V0	FHLB	10/06/00	5.71%	5,000	AAA	100.0	4,999	0.4%	4,996	0.4%	3	0.1%	5.80%	Fresno
364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,955	0.4%	41	0.8%	5.09%	Fresno
364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,954	0.4%	43	0.9%	5.09%	Fresno
364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,954	0.4%	42	0.9%	5.09%	Fresno
364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,960	0.4%	36	0.7%	5.00%	Fresno
364FDN8	FNMA MTN	10/16/00	5.83%	5,000	AAA	100.0	4,998	0.4%	5,055	0.4%	-57	-1.1%	5.03%	Fresno
371B5X5	FNMA #247562	11/01/00	5.50%	41	AAA	98.4	40	0.0%	40	0.0%	0	-0.5%	5.78%	Fresno
387R4D1	SLMA MTN	11/01/00	6.00%	5,000	AAA	100.0	4,998	0.4%	4,997	0.4%	1	0.0%	6.07%	Fresno
364GEZ8	FNMA MTN	11/02/00	4.90%	7,500	AAA	99.9	7,491	0.6%	7,421	0.6%	69	0.9%	5.91%	Fresno
387R4G4	SLMA MTN	11/03/00	6.05%	5,000	AAA	100.0	4,998	0.4%	4,998	0.4%	0	-0.0%	6.10%	Fresno
364A4M1	FNMA MTN	11/13/00	12.00%	5,000	AAA	100.6	5,029	0.4%	5,503	0.4%	-474	-8.6%	5.03%	Fresno
33M8NR1	FHLB	11/17/00	5.20%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-12	-0.2%	5.18%	Fresno
364KDZ0	FNMA MTN	11/24/00	5.89%	5,000	AAA	99.9	4,995	0.4%	4,988	0.4%	7	0.1%	6.15%	Fresno
33M6SX7	FHLB	12/01/00	5.00%	5,000	AAA	99.7	4,984	0.4%	4,943	0.4%	41	0.8%	6.32%	Fresno
33MACC1	FHLB	12/01/00	5.84%	5,000	AAA	99.8	4,991	0.4%	4,987	0.4%	4	0.1%	6.12%	Fresno
387R4U3	SLMA	12/01/00	5.90%	4,500	AAA	99.8	4,492	0.4%	4,491	0.4%	2	0.0%	6.12%	Fresno
38DDM83	FGLMC #G50383	12/01/00	6.00%	162	AAA	99.3	161	0.0%	162	0.0%	-1	-0.5%	6.08%	Fresno
3392PA4	FHLB	12/15/00	5.66%	750	AAA	99.7	748	0.1%	750	0.1%	-2	-0.3%	5.66%	Fresno
3586U72	FNMA	12/18/00	8.25%	5,376	AAA	100.3	5,389	0.4%	5,483	0.4%	-94	-1.7%	6.15%	Fresno
3586U72	FNMA	12/18/00	8.25%	5,000	AAA	100.3	5,013	0.4%	5,249	0.4%	-236	-4.5%	5.12%	Fresno
3902PR4	FHLMC	01/05/01	6.35%	5,000	AAA	100.0	4,998	0.4%	4,999	0.4%	0	-0.0%	6.37%	Fresno
364GMU0	FNMA MTN	01/08/01	5.30%	5,000	AAA	99.6	4,977	0.4%	4,944	0.4%	33	0.7%	6.43%	Fresno
3902QC6	FHLMC MTN	01/12/01	6.26%	5,000	AAA	99.9	4,997	0.4%	4,990	0.4%	7	0.1%	6.46%	Fresno
364FNT4	FNMA MTN	01/16/01	5.38%	5,000	AAA	99.5	4,976	0.4%	4,953	0.4%	23	0.5%	6.32%	Fresno
364GQE2	FNMA MTN	01/22/01	4.84%	5,000	AAA	99.3	4,967	0.4%	4,925	0.4%	43	0.9%	6.00%	Fresno
33M7G83	FHLB	01/26/01	4.88%	5,000	AAA	99.3	4,967	0.4%	4,971	0.4%	-4	-0.1%	5.21%	Fresno
34A2Y77	FHLMC	01/26/01	5.35%	5,000	AAA	99.6	4,980	0.4%	4,944	0.4%	36	0.7%	6.50%	Fresno
364BU1	FNMA MTN	02/02/01	5.50%	5,000	AAA	99.6	4,980	0.4%	4,960	0.4%	21	0.4%	6.24%	Fresno
33M26L	FHLB BD	02/02/01	5.57%	5,000	AAA	99.6	4,982	0.4%	4,963	0.4%	19	0.4%	6.10%	Fresno
33M3FZ3	FHLB	02/06/01	5.51%	5,000	AAA	99.6	4,980	0.4%	4,966	0.4%	15	0.3%	6.00%	Fresno
33M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,964	0.4%	18	0.4%	6.20%	Fresno
33M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,976	0.4%	6	0.1%	5.95%	Fresno
33M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,966	0.4%	15	0.3%	6.10%	Fresno
34A24X3	FHLMC	02/16/01	5.25%	5,000	AAA	99.4	4,970	0.4%	4,992	0.4%	-22	-0.4%	5.34%	Fresno
364GUR8	FNMA MTN	02/22/01	5.25%	5,015	AAA	99.5	4,992	0.4%	5,003	0.4%	-12	-0.2%	5.38%	Fresno
364GUR8	FNMA MTN	02/22/01	5.25%	5,000	AAA	99.5	4,977	0.4%	4,995	0.4%	-19	-0.4%	5.29%	Fresno
364KHM5	FNMA MTN	02/22/01	6.48%	5,000	AAA	100.0	4,999	0.4%	4,998	0.4%	2	0.0%	6.53%	Fresno
364KHM5	FNMA MTN	02/22/01	6.48%	5,000	AAA	100.0	4,999	0.4%	4,999	0.4%	0	0.0%	6.49%	Fresno
364KHT0	FNMA MTN	02/22/01	6.57%	5,000	AAA	100.0	4,999	0.4%	5,002	0.4%	-3	-0.1%	6.46%	Fresno
364GVK2	FNMA MTN	02/23/01	5.36%	5,000	AAA	99.6	4,978	0.4%	4,946	0.4%	33	0.7%	6.31%	Fresno
364GVK2	FNMA MTN	02/23/01	5.36%	3,000	AAA	99.6	2,987	0.2%	2,996	0.2%	-9	-0.3%	5.43%	Fresno
3M7SD9	FHLB	02/26/01	5.18%	5,000	AAA	99.4	4,971	0.4%	4,935	0.4%	36	0.7%	6.32%	Fresno
3M7SD9	FHLB	02/26/01	5.18%	5,000	AAA	99.4	4,971	0.4%	4,937	0.4%	34	0.7%	6.30%	Fresno
3M7TJ5	FHLB	03/01/01	5.19%	5,000	AAA	99.4	4,970	0.4%	4,933	0.4%	37	0.7%	6.36%	Fresno
4A3BB1	FHLMC	03/01/01	5.38%	5,000	AAA	99.5	4,975	0.4%	4,994	0.4%	-19	-0.4%	5.44%	Fresno
4A3BB1	FHLMC	03/01/01	5.38%	10,000	AAA	99.5	9,950	0.8%	10,000	0.8%	-50	-0.5%	5.37%	Fresno
4A3BB1	FHLMC	03/01/01	5.38%	5,000	AAA	99.5	4,975	0.4%	5,000	0.4%	-25	-0.5%	5.37%	Fresno
64KHY9	FNMA MTN	03/01/01	6.63%	5,000	AAA	100.0	4,998	0.4%	5,006	0.4%	-8	-0.2%	6.50%	Fresno
3M7XP6	FHLB	03/02/01	5.38%	5,000	AAA	99.5	4,975	0.4%	5,011	0.4%	-36	-0.7%	5.24%	Fresno
3M7XP6	FHLB	03/02/01	5.38%	5,000	AAA	99.5	4,976	0.4%	4,951	0.4%	25	0.5%	6.51%	Fresno
64GWW5	FNMA MTN	03/06/01	5.39%	5,000	AAA	99.4	4,969	0.4%	4,985	0.4%	-16	-0.3%	5.55%	Fresno
64GWW5	FNMA MTN	03/06/01	5.39%	5,000	AAA	99.4	4,969	0.4%	5,000	0.4%	-31	-0.6%	5.39%	Fresno
3M7S80	FHLB	03/08/01	5.28%	5,000	AAA	99.3	4,966	0.4%	5,000	0.4%	-34	-0.7%	5.28%	Fresno
64BYJ3	FNMA MTN	03/08/01	5.72%	5,750	AAA	99.6	5,727	0.5%	5,743	0.5%	-16	-0.3%	5.76%	Wells
64GXW4	FNMA MTN	03/09/01	5.60%	5,000	AAA	99.5	4,973	0.4%	5,000	0.4%	-27	-0.5%	5.60%	Fresno
3M85F7	FHLB	03/15/01	5.48%	5,000	AAA	99.5	4,973	0.4%	4,954	0.4%	19	0.4%	6.24%	Fresno
59MDN0	FNMA	03/15/01	5.63%	6,050	AAA	99.4	6,013	0.5%	6,062	0.5%	-49	-0.8%	5.53%	DT
59MDN0	FNMA	03/15/01	5.63%	5,000	AAA	99.4	4,970	0.4%	4,954	0.4%	16	0.3%	6.53%	Fresno
59MDN0	FNMA	03/15/01	5.63%	5,035	AAA	99.4	5,004	0.4%	4,991	0.4%	13	0.3%	6.52%	Fresno
59MDN0	FNMA	03/15/01	5.63%	5,000	AAA	99.4	4,970	0.4%	4,960	0.4%	9	0.2%	6.52%	Fresno
3M3D28	FHLB	03/19/01	5.63%	5,000	AAA	99.6	4,980	0.4%	4,959	0.4%	22	0.4%	6.55%	Fresno
64GZG7	FNMA MTN	03/22/01	5.41%	5,000	AAA	99.3	4,966	0.4%	4,948	0.4%	19	0.4%	6.11%	Fresno
3M3G41	FHLB	03/23/01	5.65%	5,000	AAA	99.5	4,977	0.4%	4,963	0.4%	13	0.3%	6.13%	Fresno
3M3M36	FHLB	03/26/01	5.60%	5,000	AAA	99.5	4,975	0.4%	4,960	0.4%	15	0.3%	6.12%	Fresno
3M8BN3	FHLB	03/29/01	5.19%	5,000	AAA	99.3	4,965	0.4%	4,932	0.4%	33	0.7%	6.31%	Fresno
3M83F9	FHLB	03/29/01	5.57%	5,000	AAA	99.4	4,970	0.4%	5,000	0.4%	-30	-0.6%	5.57%	Fresno
902TD1	FHLMC MTN	03/30/01	6.75%	5,000	AAA	99.8	4,989	0.4%	5,000	0.4%	-11	-0.2%	6.75%	Fresno
390ATJ	FHLB	04/06/01	6.67%	5,000	AAA	100.1	5,003	0.4%	5,018	0.4%	-15	-0.3%	6.34%	Fresno
3M8GF5	FHLB	04/17/01	5.13%	4,000	AAA	99.3	4,367	0.3%	4,393	0.4%	-26	-0.6%	5.22%	DT
3M8GF	FHLB	04/17/01	5.13%	5,000	AAA	99.3	4,963	0.4%	4,920	0.4%	43	0.9%	6.50%	Fresno
64GF6	FNMA MTN	04/17/01	5.30%	5,000	AAA	99.4	4,968	0.4%	4,996	0.4%	-28	-0.6%	5.34%	Fresno
3M5XJ4	FHLB	04/20/01	5.11%	5,000	AAA	99.1	4,953	0.4%						

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Investment Type

cusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio Cost	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>b) US AGENCY (8.2) continued</b>														
11364GN96	FNMA MTN	05/08/01	5.32%	5,000	AAA	99.1	4,955	0.4%	4,933	0.4%	21	0.4%	6.16%	Fresno
12902UW7	FHLMC MTN	05/08/01	6.80%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-12	-0.2%	6.80%	Fresno
1133M6F78	FHLB JE01	05/10/01	5.10%	4,900	AAA	99.0	4,849	0.4%	4,821	0.4%	28	0.6%	6.31%	Fresno
1364GR27	FNMA	05/15/01	5.44%	5,000	AAA	99.1	4,956	0.4%	4,954	0.4%	2	0.0%	6.02%	Fresno
3133M92P6	FHLB	06/11/01	5.71%	5,000	AAA	99.4	4,970	0.4%	4,988	0.4%	-19	-0.4%	5.84%	Fresno
31364FQ53	FNMA MTN	06/14/01	5.98%	5,000	AAA	99.3	4,967	0.4%	4,961	0.4%	6	0.1%	6.86%	DT
134A3UQ7	FHLMC	06/15/01	5.75%	5,000	AAA	99.5	4,973	0.4%	4,949	0.4%	24	0.5%	6.57%	Fresno
1331HZF7	FFCB	07/02/01	5.88%	5,000	AAA	99.5	4,974	0.4%	4,953	0.4%	21	0.4%	6.54%	Fresno
1364GZ93	FNMA MTN	07/16/01	6.00%	5,000	AAA	99.5	4,976	0.4%	4,998	0.4%	-22	-0.4%	6.02%	Fresno
12902TY5	FHLMC MTN	07/27/01	7.00%	5,000	AAA	100.0	5,001	0.4%	5,000	0.4%	-1	0.0%	6.96%	Fresno
3134A03N0	FHLMC	08/01/01	6.74%	5,000	AAA	100.1	5,003	0.4%	5,010	0.4%	6	-0.1%	6.57%	Fresno
86387R2N1	SLMA MTN	08/09/01	6.15%	4,975	AAA	99.6	4,953	0.4%	4,938	0.4%	15	0.3%	6.71%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,967	0.4%	2	0.0%	6.26%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,986	0.4%	-16	-0.3%	6.03%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,949	0.4%	21	0.4%	6.67%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,944	0.4%	25	0.5%	6.73%	Fresno
880591CL4	TVA	08/20/01	6.50%	750	AAA	99.8	749	0.1%	756	0.1%	-7	-0.9%	6.30%	Fresno
880591CL4	TVA	08/20/01	6.50%	1,250	AAA	99.8	1,248	0.1%	1,266	0.1%	-18	-1.4%	6.18%	Fresno
133M5LE8	FHLB EF01	09/04/01	5.35%	5,000	AAA	98.8	4,941	0.4%	4,910	0.4%	31	0.6%	6.65%	Fresno
133M9SE3	FHLB	09/07/01	6.38%	5,000	AAA	99.4	4,971	0.4%	4,997	0.4%	-26	-0.5%	6.41%	Fresno
1364F6J5	FNMA MTN	09/10/01	5.46%	2,570	AAA	98.6	2,535	0.2%	2,521	0.2%	14	0.5%	6.87%	Fresno
3133M9U00	FHLB BO	09/17/01	5.88%	5,800	AAA	99.3	5,762	0.5%	5,737	0.5%	25	0.4%	6.85%	DT
3133M9VH2	FHLB BO	09/20/01	6.32%	5,000	AAA	99.4	4,970	0.4%	5,000	0.4%	-30	-0.6%	6.32%	Fresno
1133M82X1	FHLB	09/24/01	5.68%	7,465	AAA	98.8	7,375	0.6%	7,465	0.6%	-90	-1.2%	5.66%	Fresno
133MB6D4	FHLB	10/05/01	7.00%	5,000	AAA	100.1	5,005	0.4%	5,000	0.4%	5	0.1%	6.96%	Fresno
1364KAU4	FNMA MTN	10/12/01	6.31%	5,000	AAA	99.3	4,964	0.4%	4,987	0.4%	-23	-0.5%	6.45%	Fresno
133MB6Y8	FHLB	10/12/01	7.01%	5,950	AAA	99.7	5,931	0.5%	5,950	0.5%	-19	-0.3%	6.97%	Fresno
3133MB6Y8	FHLB	10/12/01	7.01%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.97%	Fresno
13364KBL3	FNMA MTN	10/26/01	6.50%	5,500	AAA	99.4	5,467	0.4%	5,473	0.4%	-5	-0.1%	6.81%	Fresno
1133M8BX4	FHLB	10/26/01	7.00%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-13	-0.3%	6.96%	Fresno
12902UA5	FHLMC MTN	10/26/01	7.01%	5,000	AAA	100.0	5,002	0.4%	5,000	0.4%	2	0.0%	6.97%	Fresno
1364KCJ7	FNMA MTN	11/02/01	6.53%	5,000	AAA	99.4	4,971	0.4%	4,970	0.4%	1	0.0%	6.89%	Fresno
12902UG2	FHLMC MTN	11/02/01	7.03%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.99%	Fresno
312902UG2	FHLMC MTN	11/02/01	7.03%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.99%	Fresno
3133MBF69	FHLB	11/09/01	7.08%	3,000	AAA	99.6	2,988	0.2%	3,000	0.2%	-12	-0.4%	7.04%	Fresno
133MBF69	FHLB	11/09/01	7.08%	5,000	AAA	99.6	4,980	0.4%	5,000	0.4%	-20	-0.4%	7.04%	Fresno
133M	FHLB	11/15/01	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.01%	Fresno
133N	FHLB	11/15/01	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.01%	Fresno
12902VJ2	FHLMC MTN	11/15/01	7.08%	2,000	AAA	100.1	2,002	0.2%	2,000	0.2%	2	0.1%	7.04%	Fresno
3133M6R67	FHLB LN01	11/23/01	4.98%	2,820	AAA	98.5	2,777	0.2%	2,740	0.2%	37	1.3%	6.84%	Fresno
31331RN84	FFCB MTN	12/07/01	4.88%	5,000	AAA	98.1	4,902	0.4%	4,837	0.4%	66	1.4%	6.85%	Fresno
1331RN84	FFCB MTN	12/07/01	4.88%	6,525	AAA	98.1	6,398	0.5%	6,321	0.5%	77	1.2%	6.80%	Fresno
133M6SU3	FHLB MC01	12/17/01	5.57%	5,000	AAA	98.9	4,944	0.4%	4,899	0.4%	45	0.9%	6.81%	Fresno
1364GMN6	FNMA MTN	12/28/01	5.43%	5,000	AAA	98.3	4,915	0.4%	4,869	0.4%	46	0.9%	7.06%	Fresno
31364GNL9	FNMA MTN	01/14/02	5.25%	5,000	AAA	98.0	4,901	0.4%	4,860	0.4%	40	0.8%	6.93%	Fresno
3133M7DR4	FHLB	01/22/02	4.88%	5,000	AAA	98.0	4,898	0.4%	4,822	0.4%	76	1.6%	7.03%	Fresno
11331HP27	FFCB	02/01/02	6.63%	5,000	AAA	100.1	5,005	0.4%	4,982	0.4%	23	0.5%	6.83%	Fresno
3135863E7	FNMA	02/11/02	7.50%	5,000	AAA	101.2	5,060	0.4%	5,042	0.4%	18	0.4%	6.98%	Fresno
133MAT74	FHLB	02/15/02	6.75%	5,000	AAA	100.3	5,013	0.4%	4,978	0.4%	35	0.7%	7.00%	Fresno
133MAQ28	FHLB BO	02/15/02	7.00%	5,000	AAA	99.7	4,985	0.4%	5,000	0.4%	-15	-0.3%	7.00%	Fresno
3133M7GK6	FHLB BO	02/19/02	5.48%	5,000	AAA	98.1	4,903	0.4%	4,868	0.4%	36	0.7%	7.03%	Fresno
3133M7GK6	FHLB BO	02/19/02	5.48%	5,000	AAA	98.1	4,903	0.4%	4,873	0.4%	30	0.6%	7.00%	Fresno
1133MAXG9	FHLB	03/06/02	7.00%	4,755	AAA	99.8	4,745	0.4%	4,744	0.4%	-1	0.0%	7.12%	Fresno
1331R2D6	FFCB MTN	03/08/02	5.53%	5,000	AAA	98.3	4,915	0.4%	4,883	0.4%	32	0.6%	6.83%	Fresno
1359MEN9	FNMA	03/15/02	5.38%	5,960	AAA	98.4	5,866	0.5%	5,883	0.5%	-17	-0.3%	5.89%	DT
1359MEN9	FNMA	03/15/02	5.38%	6,830	AAA	98.4	6,722	0.5%	6,703	0.5%	19	0.3%	6.20%	DT
1359MEN9	FNMA	03/15/02	5.38%	2,250	AAA	98.4	2,214	0.2%	2,189	0.2%	26	1.2%	6.77%	Wells
3133MB4X2	FHLB	04/03/02	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.05%	Fresno
133MBER4	FHLB	05/01/02	6.75%	6,000	AAA	100.3	6,019	0.5%	5,939	0.5%	80	1.3%	7.32%	Wells
12902WR6	FHLMC MTN	05/17/02	7.05%	5,000	AAA	99.7	4,983	0.4%	5,000	0.4%	-17	-0.3%	7.05%	Fresno
133M9FE7	FHLB Ser PX02	08/15/02	6.00%	3,500	AAA	99.1	3,467	0.3%	3,477	0.3%	-10	-0.3%	6.25%	Wells
134A3T48	FHLMC	10/15/02	6.25%	3,675	AAA	99.5	3,657	0.3%	3,667	0.3%	-11	-0.3%	6.33%	DT
3133MACZ0	FHLB	11/15/02	6.25%	3,500	AAA	99.5	3,481	0.3%	3,435	0.3%	46	1.3%	7.03%	Wells
133M2T23	FHLB Ser KY03	01/16/03	5.37%	2,000	AAA	97.5	1,949	0.2%	1,951	0.2%	-1	-0.1%	6.24%	Wells
133M2T23	FHLB Ser KY03	01/16/03	5.37%	3,000	AAA	97.5	2,924	0.2%	2,925	0.2%	-1	-0.1%	6.25%	Wells
134A2KZ0	FHLMC	07/15/03	5.75%	6,500	AAA	98.0	6,372	0.5%	6,380	0.5%	-8	-0.1%	6.28%	DT
1364FY54	FNMA MTN	07/17/03	6.01%	5,000	AAA	97.7	4,883	0.4%	5,000	0.4%	-117	-2.3%	6.01%	Fresno
1359MED1	FNMA 03-M	08/25/03	5.91%	3,000	AAA	98.2	2,947	0.2%	2,939	0.2%	7	0.3%	6.68%	Wells
133M5JK7	FHLB	09/02/03	5.63%	2,000	AAA	97.4	1,948	0.2%	1,941	0.2%	7	0.3%	6.75%	Wells
134A2T99	FHLMC	01/15/04	5.00%	3,000	AAA	95.4	2,862	0.2%	2,848	0.2%	14	0.5%	6.73%	Wells
1359MEM1	FNMA	02/13/04	5.13%	2,000	AAA	95.7	1,914	0.2%	1,902	0.2%	12	0.6%	6.78%	Wells
		07/07/01	5.90%	694,054	AAA	99.4	689,935	55.0%	690,089	55.0%	-153	-0.0%	6.26%	

## c) COMMERCIAL PAPER (8.4)

14262LK25	SOUTHERN CO DC/P	10/02/00	N/A	5,000	P-1	100.0	5,000	0.4%	4,970	0.4%	30	0.6%	6.67%	Fresno
188A2K30	ALLIANT ENERGY RES DC/P	10/03/00	N/A	5,000	P-1	100.0	4,999	0.4%	4,969	0.4%	30	0.6%	6.63%	Fresno
3551LK54	GRANO FDG CORP DC/P	10/05/00	N/A	5,000	P-1	100.0	4,997	0.4%	4,968	0.4%	30	0.6%	6.63%	Fresno
162A2K54	RECKITT BENCK INC DC/P	10/05/00	N/A	5,000	P-1	100.0	4,997	0.4%	4,968	0.4%	30	0.6%	6.65%	Fresno
454E7														

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Investment Type

Cuslp	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio Cost	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>I) REPURCHASE AGREEMENT (8.7)</b>														
	DLJ AGENCY REPO	10/02/00	6.62%	565	NR	100.0	565	0.0%	565	0.0%	0	0.0%	6.62%	Wells
	PAINEWEBBER	10/02/00	6.65%	98,500	NR	100.0	98,500	7.9%	98,500	7.9%	0	0.0%	6.65%	Fresno
		10/02/00	6.65%	99,065	NR	100.0	99,065	7.9%	99,065	7.9%	0	0.0%	6.65%	
<b>J) CORPORATE NOTE (8.8)</b>														
37042WUG4	GMAC MTN	10/26/00	5.20%	5,000	A2	99.9	4,996	0.4%	4,994	0.4%	2	0.0%	5.26%	Fresno
138925AA8	FLEET CR CARD LLC BK	10/30/00	6.45%	7,000	A1	100.0	6,999	0.6%	7,128	0.6%	-129	-1.8%	5.35%	Fresno
12333HKU5	HELLER FINL MTNI	01/16/01	5.55%	5,500	A3	99.6	5,479	0.4%	5,500	0.4%	-21	-0.4%	5.53%	Fresno
31240QDB5	SEARS ROEBUCK MTN	02/06/01	5.71%	5,000	A3	99.6	4,979	0.4%	4,954	0.4%	24	0.5%	6.41%	Fresno
81240QDG4	SEARS MTN TR-79	02/07/01	5.65%	6,600	A3	99.6	6,576	0.5%	6,509	0.5%	67	1.0%	6.89%	Fresno
126410HY8	CSX TRANS INC	02/15/01	5.36%	5,000	A1	99.3	4,967	0.4%	4,942	0.4%	25	0.5%	6.65%	Fresno
201615DK4	COMMERCIAL CR GRP	02/15/01	5.55%	6,000	AA3	99.5	5,968	0.5%	6,011	0.5%	-43	-0.7%	5.43%	Fresno
373902AV0	BEAR STEARNS	02/15/01	5.75%	6,000	A2	99.4	5,967	0.5%	5,960	0.5%	7	0.1%	6.17%	Fresno
156866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,973	0.4%	1	0.0%	6.67%	Fresno
456866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,991	0.4%	-17	-0.3%	6.36%	Fresno
456866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,978	0.4%	-3	-0.1%	6.74%	Fresno
88319WAK6	TEXTRON FINL MTND	02/16/01	5.66%	5,000	A2	99.5	4,974	0.4%	4,930	0.4%	45	0.9%	6.70%	Fresno
119455AP6	BNK ONE CORP	02/20/01	11.25%	5,000	A1	101.5	5,073	0.4%	5,323	0.4%	-250	-4.7%	6.43%	Fresno
2560MBG2	CIT GRP HLDGS MTN	02/26/01	5.80%	5,000	A1	99.6	4,982	0.4%	4,952	0.4%	30	0.6%	6.53%	Fresno
12517PMX6	LEHMAN BROS MTN	02/26/01	6.00%	5,000	A3	99.7	4,986	0.4%	4,948	0.4%	38	0.8%	6.81%	Fresno
52517PMX6	LEHMAN BROS MTN	02/26/01	6.00%	4,400	A3	99.7	4,388	0.4%	4,354	0.3%	33	0.8%	6.73%	Fresno
52517PMX6	LEHMAN BROS MTN	02/26/01	6.00%	3,500	A3	99.7	3,490	0.3%	3,471	0.3%	19	0.5%	6.69%	Fresno
423328BG7	HELLER FINL INC	03/01/01	6.25%	5,000	A3	99.6	4,978	0.4%	4,976	0.4%	2	0.0%	6.64%	Fresno
123328BG7	HELLER FINL INC	03/01/01	6.25%	5,000	A3	99.6	4,978	0.4%	5,011	0.4%	-33	-0.7%	6.09%	Fresno
123328BG7	HELLER FINL INC	03/01/01	6.25%	5,400	A3	99.6	5,376	0.4%	5,374	0.4%	2	0.0%	6.78%	Fresno
114823DL1	SEC PAC SUB NTS	03/01/01	11.00%	5,000	AA3	101.4	5,072	0.4%	5,310	0.4%	-238	-4.5%	6.45%	Fresno
89350LJL7	TRANSAMERICA FIN MTN	03/05/01	5.89%	5,000	A3	99.6	4,979	0.4%	4,936	0.4%	43	0.9%	6.78%	Fresno
37042RVZ2	GENERAL MTRS ACCEP	03/07/01	7.88%	5,000	A2	100.5	5,023	0.4%	5,077	0.4%	-54	-1.1%	6.51%	Fresno
12560JAA3	CIT GROUP HLDGS	03/15/01	9.25%	4,970	A2	101.1	5,025	0.4%	5,222	0.4%	-197	-3.8%	6.10%	Fresno
71200CE31	CHRYSLER FIN MTN	04/06/01	6.08%	5,000	A1	99.7	4,984	0.4%	4,977	0.4%	8	0.2%	6.39%	Fresno
19018SG73	MERRILL MTN TR603-B	05/11/01	6.02%	5,000	AA3	99.6	4,980	0.4%	5,045	0.4%	-65	-1.3%	5.54%	Fresno
10303QET1	SANWA BUS CR MTNM	05/15/01	6.25%	5,000	A1	99.6	4,980	0.4%	4,965	0.4%	15	0.3%	6.85%	Fresno
040420AW1	ARISTAR MTN	06/15/01	7.25%	6,000	A3	100.2	6,009	0.5%	6,053	0.5%	-45	-0.7%	6.65%	Fresno
040420AW1	ARISTAR MTN	06/15/01	7.25%	3,000	A3	100.2	3,004	0.2%	3,048	0.2%	-44	-1.4%	6.33%	Fresno
740420AW1	ARISTAR MTN	06/15/01	7.25%	5,000	A3	100.2	5,007	0.4%	5,082	0.4%	-74	-1.5%	6.32%	Fresno
139018A05	FLEET/NORSTAR FNL GR	06/15/01	9.90%	2,350	A3	101.8	2,392	0.2%	2,434	0.2%	-42	-1.7%	6.97%	Fresno
11240	SEARS ROEBUCK ACCEP	06/18/01	7.18%	5,500	A3	100.2	5,513	0.4%	5,515	0.4%	-2	-0.0%	6.94%	Fresno
12635	AMER GEN FIN MTNE	07/02/01	6.04%	3,000	A2	99.4	2,983	0.2%	2,976	0.2%	7	0.2%	6.56%	Fresno
33761CAD5	FIRSTAR CORP	07/13/01	6.35%	6,200	A1	99.4	6,160	0.5%	6,154	0.5%	5	0.1%	6.90%	Fresno
370425BM1	GMAC NT	07/15/01	6.88%	5,000	A2	99.7	4,987	0.4%	4,991	0.4%	-4	-0.1%	6.97%	Fresno
18006ED49	OLD NATL BK CD	07/19/01	6.38%	5,000	A3	99.7	4,985	0.4%	4,997	0.4%	-12	-0.2%	6.41%	Fresno
140420BC4	ARISTAR SRNT	08/01/01	6.00%	5,000	A3	98.9	4,946	0.4%	4,936	0.4%	10	0.2%	6.85%	Fresno
15766CBO5	DONALDSON LUFKIN MTN	08/01/01	6.25%	5,000	A3	99.5	4,975	0.4%	4,980	0.4%	-5	-0.1%	6.47%	Fresno
25766CBO5	DONALDSON LUFKIN MTN	08/01/01	6.25%	5,000	A3	99.5	4,975	0.4%	4,936	0.4%	39	0.8%	7.22%	Fresno
22237LDG4	CNTRYWD FND CORP MTN	08/10/01	7.75%	5,000	A3	100.7	5,035	0.4%	5,029	0.4%	5	0.1%	7.23%	Fresno
22237LDG4	CNTRYWD FND CORP MTN	08/10/01	7.75%	5,000	A3	100.7	5,035	0.4%	5,041	0.4%	-7	-0.1%	7.03%	Fresno
18155KAF9	WORLD COM INC	08/15/01	6.13%	5,000	A3	99.3	4,963	0.4%	4,950	0.4%	14	0.3%	6.76%	Fresno
18155KAF9	WORLD COM INC	08/15/01	6.13%	5,000	A3	99.3	4,963	0.4%	4,941	0.4%	22	0.5%	6.98%	Fresno
153528BY0	AVCO FINL SVC	08/15/01	7.38%	4,700	A2	100.3	4,716	0.4%	4,728	0.4%	-13	-0.3%	6.92%	Fresno
89350LEY4	TRANSAMER FIN CORP	08/23/01	7.60%	7,000	A3	100.6	7,043	0.6%	7,077	0.6%	-34	-0.5%	6.93%	Fresno
81240QFG2	SEARS ROEBUCK ACCE	09/12/01	7.13%	3,200	A3	100.3	3,208	0.3%	3,203	0.3%	5	0.1%	7.04%	Fresno
02026HL51	AT&T CAP MTNG	09/13/01	7.11%	5,000	A1	100.2	5,008	0.4%	5,027	0.4%	-18	-0.4%	6.75%	Fresno
03030QDG0	SANWA BUSS CR MTN	09/15/01	7.25%	2,500	A1	100.1	2,503	0.2%	2,516	0.2%	-13	-0.5%	6.81%	Fresno
7042WYL9	GMAC	09/21/01	6.40%	5,000	A2	99.3	4,984	0.4%	4,987	0.4%	-3	-0.1%	6.79%	Fresno
2517PPN5	LEHMAN BROS MTNE	09/24/01	6.75%	5,000	A3	99.7	4,984	0.4%	4,988	0.4%	6	0.1%	7.01%	Fresno
345397NR0	FORD MTR CR CO	09/25/01	7.00%	5,000	A2	99.8	4,989	0.4%	4,988	0.4%	1	0.0%	7.12%	Fresno
37042WYQ8	GMAC MTN	09/28/01	6.35%	5,500	A2	99.2	5,457	0.4%	5,440	0.4%	16	0.3%	7.07%	DT
2087KKG3	SHEARSON LEHMAN MTN	09/28/01	9.00%	5,000	A <sup>1</sup>	101.8	5,088	0.4%	5,176	0.4%	-89	-1.7%	6.98%	Fresno
4912LWV9	CATERPILLAR FINL SVC	10/01/01	5.88%	5,000	A2	99.1	4,955	0.4%	4,902	0.4%	53	1.1%	7.15%	Fresno
28855AP3	NCNB CORP	10/15/01	9.13%	8,500	AA3	102.3	8,693	0.7%	8,756	0.7%	-63	-0.7%	7.13%	Fresno
23328BD4	HELLER FINL INC	11/01/01	6.50%	5,270	A3	99.6	5,249	0.4%	5,217	0.4%	32	0.6%	7.10%	Fresno
85508FAN4	STAR BANC CORP	11/06/01	5.86%	5,300	A1	99.0	5,244	0.4%	5,209	0.4%	36	0.7%	6.86%	Fresno
441812FH2	HFC NTS	11/15/01	8.38%	5,000	A2	101.3	5,067	0.4%	5,134	0.4%	-67	-1.3%	6.81%	Fresno
1240QJZ6	SEARS ROEBUCK MTN	11/21/01	6.38%	6,575	A3	99.5	6,542	0.5%	6,489	0.5%	53	0.8%	7.19%	Fresno
704248H9	GMAC NT	12/01/01	6.38%	4,050	A2	99.1	4,015	0.3%	3,995	0.3%	20	0.5%	7.19%	Fresno
3383FAG0	DAIMLERCHRYSLER MTN	12/07/01	6.46%	3,500	A1	99.5	3,482	0.3%	3,458	0.3%	24	0.7%	7.18%	Fresno
69350LJZ6	TRANSAMERICA FIN COR	12/14/01	6.80%	5,000	A3	99.8	4,991	0.4%	4,952	0.4%	39	0.8%	7.36%	Fresno
370424GF4	GMAC NT	12/15/01	9.63%	5,000	A2	102.8	5,141	0.4%	5,219	0.4%	-78	-1.5%	7.06%	Fresno
370424GF4	GMAC NT	12/15/01	9.63%	3,682	A2	102.8	3,765	0.3%	3,824	0.3%	-59	-1.6%	7.04%	Wells
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	1,545	A3	98.9	1,527	0.1%	1,515	0.1%	13	0.8%	7.35%	Fresno
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	5,000	A3	98.9	4,943	0.4%	4,910	0.4%	34	0.7%	7.28%	Fresno
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	5,000	A3	98.9	4,943	0.4%	4,916	0.4%	27	0.6%	7.23%	Fresno
00206HK86	AT&T CAP CORP MTNF	01/25/02	6.89%	5,000	A1	100.0	4,999	0.4%	4,982	0.4%	17	0.3%	7.09%	Fresno
89350LQJ6	TRANSAMERICA FIN	03/29/02	5.92%	5,000	A3	98.6	4,931	0.4%	4,861	0.4%	70	1.4%	7.48%	Fresno
046003FD6	ASSOCIATES CORP NA	04/15/02	7.50%	4,000	A1	100.9	4,036	0.3%	4,202	0.3%	-166	-3.9%	4.75%	Wells
6161ABE7	CHASE MANHATTAN	05/01/02	8.63%	4,000	A1	102.5	4,101	0.3%	4,096	0.3%	5	0.1%	7.03%	Wells
46003JP5	ASSOC CORP MTN	07/15/02	5.88%	5,460	A1	98.4	5,373	0.4%	5,350	0.4%	23	0.4%	6.69%	DT
9018YAG6	MERRILL LYNCH &													

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio Cost	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>k) MUTUAL FUND (8.10)</b>														
	PROVIDENT T FUND	10/02/00	6.31%	62	AAA	100.0	62	0.0%	62	0.0%	0	0.0%	6.31%	DT
	FIDELITY INST CASH	10/02/00	6.46%	5,000	AAA	100.0	5,000	0.4%	5,000	0.4%	0	0.0%	6.46%	Fidelity
		10/02/00	6.46%	5,062	AAA	100.0	5,062	0.4%	5,062	0.4%	0	0.0%	6.46%	
<b>m) NON-NEGOTIABLE CD (8.6)</b>														
	KERMAN STATE BANK	02/22/01	6.39%	1,000	AA	100.0	1,000	0.1%	1,000	0.1%	0	0.0%	6.39%	Fresno
<b>-AIF</b>														
	LAIF	10/02/00	6.51%	5,000	NR	100.0	5,000	0.4%	5,000	0.4%	0	0.0%	6.50%	Fresno
<b>CASH</b>														
	BANK OF THE WEST	10/02/00	5.40%	14,376	NR	100.0	14,376	1.1%	14,376	1.1%	0	0.0%	5.40%	Fresno
19999Y944	SECURED MARKET DEPOSIT	10/02/00	5.78%	714	NR	100.0	714	0.1%	714	0.1%	0	0.0%	5.78%	Wells
	VAULT	10/02/00	N/A	317	NR	100.0	317	0.0%	317	0.0%	0	0.0%	0.00%	Fresno
		10/02/00	5.31%	15,407	NR	100.0	15,407	1.2%	15,407	1.2%	0	0.0%	5.31%	
<b>Portfolio Totals</b>		<b>06/12/01</b>	<b>6.02%</b>	<b>1,258,270</b>		<b>99.6</b>	<b>1,253,612</b>	<b>100.0%</b>	<b>1,254,597</b>	<b>100.0%</b>	<b>-985</b>	<b>-0.1%</b>	<b>6.43%</b>	

Valued at cost  
<sup>2</sup> Standard & Poors

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>Less than 1 Month</b>														
1133M1WPO	Vault	10/02/00	NA	317	NR	100.0	317	0.0%	317	0.0%	0	0.0%	0.00%	Fresno
0188A2K30	FHLB	10/02/00	5.94%	5,000	AAA	100.0	5,000	0.4%	5,056	0.4%	-56	-1.1%	5.13%	Fresno
99999Y944	BANK OF THE WEST	10/02/00	5.40%	14,376	NR	100.0	14,376	1.1%	14,376	1.1%	0	0.0%	5.40%	Fresno
	SECURED MARKET DEPOSIT	10/02/00	5.78%	714	NR	100.0	714	0.1%	714	0.1%	0	0.0%	5.78%	Wells
	PROVIDENT T FUND	10/02/00	6.31%	62	AAA	100.0	62	0.0%	62	0.0%	0	0.0%	6.31%	DT
	FIDELITY INST CASH	10/02/00	6.46%	5,000	AAA	100.0	5,000	0.4%	5,000	0.4%	0	0.0%	6.46%	Fidelity
	LAIF	10/02/00	6.51%	5,000	NR	100.0	5,000	0.4%	5,000	0.4%	0	0.0%	6.50%	Fresno
	DLJ AGENCY REPO	10/02/00	6.62%	565	NR	100.0	565	0.0%	565	0.0%	0	0.0%	6.62%	Wells
	PAINWEBBER	10/02/00	6.65%	98,500	NR	100.0	98,500	7.9%	98,500	7.9%	0	0.0%	6.65%	Fresno
J4262LK25	SOUTHERN CO DC/P	10/02/00	N/A	5,000	P-1	100.0	5,000	0.4%	4,970	0.4%	30	0.6%	6.67%	Fresno
0188A2K30	ALLIANT ENERGY REC DC/P	10/03/00	N/A	5,000	P-1	100.0	4,999	0.4%	4,969	0.4%	30	0.6%	6.63%	Fresno
38551LK54	GRAND FDG CORP DC/P	10/05/00	N/A	5,000	P-1	100.0	4,997	0.4%	4,968	0.4%	30	0.6%	6.63%	Fresno
'562A2K54	RECKITT BENCK.INC DC/P	10/05/00	N/A	5,000	P-1	100.0	4,997	0.4%	4,968	0.4%	30	0.6%	6.65%	Fresno
1133MA2V0	FHLB	10/06/00	5.71%	5,000	AAA	100.0	4,999	0.4%	4,996	0.4%	3	0.1%	5.80%	Fresno
11364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,960	0.4%	36	0.7%	5.00%	Fresno
J1364FDN8	FNMA MTN	10/16/00	5.83%	5,000	AAA	100.0	4,998	0.4%	5,055	0.4%	-57	-1.1%	5.03%	Fresno
31364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,954	0.4%	42	0.9%	5.09%	Fresno
31364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,954	0.4%	43	0.9%	5.09%	Fresno
11364GCS6	FNMA MTN	10/16/00	4.45%	5,000	AAA	99.9	4,996	0.4%	4,955	0.4%	41	0.8%	5.09%	Fresno
17042WUG4	GMAC MTN	10/26/00	5.20%	5,000	A2	99.9	4,996	0.4%	4,994	0.4%	2	0.0%	5.26%	Fresno
138925AA8	FLEET CR CARD LLC BK	10/30/00	6.45%	7,000	A1	100.0	6,999	0.6%	7,128	0.6%	-129	-1.8%	5.35%	Fresno
		10/05/00	5.50%	191,534		100.0	191,505	15.3%	191,460	15.3%	45	0.0%	6.18%	
<b>1 - 3 Months</b>														
11371B5X5	FNMA #247562	11/01/00	5.50%	41	AAA	98.4	40	0.0%	40	0.0%	0	-0.5%	5.78%	Fresno
16387R4D1	SLMA MTN	11/01/00	6.00%	5,000	AAA	100.0	4,998	0.4%	4,997	0.4%	1	0.0%	6.07%	Fresno
31364GEZ8	FNMA MTN	11/02/00	4.90%	7,500	AAA	99.9	7,491	0.6%	7,421	0.6%	69	0.9%	5.91%	Fresno
86387R4G4	SLMA MTN	11/03/00	6.05%	5,000	AAA	100.0	4,998	0.4%	4,998	0.4%	0	-0.0%	6.10%	Fresno
04542LA5	ASSET ONE SEC DC/P	11/10/00	N/A	5,000	P-1	99.3	4,965	0.4%	4,960	0.4%	5	0.1%	6.70%	Fresno
1364A4M1	FNMA MTN	11/13/00	12.00%	5,000	AAA	100.6	5,029	0.4%	5,503	0.4%	-474	-8.6%	5.03%	Fresno
133M8NR1	FHLB	11/17/00	5.20%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-12	-0.2%	5.18%	Fresno
954WOLN3	SALOMON SB DC/P	11/22/00	N/A	5,000	P-1	99.1	4,954	0.4%	4,950	0.4%	5	0.1%	6.66%	Fresno
31364KDZ0	FNMA MTN	11/24/00	5.89%	5,000	AAA	99.9	4,995	0.4%	4,988	0.4%	7	0.1%	6.15%	Fresno
3128DDMB3	FGLMC #G50383	12/01/00	6.00%	162	AAA	99.3	161	0.0%	162	0.0%	-1	-0.5%	6.08%	Fresno
86387R4U3	SLMA	12/01/00	5.90%	4,500	AAA	99.8	4,492	0.4%	4,491	0.4%	2	0.0%	6.12%	Fresno
133M8NR1	FHLB	12/01/00	5.84%	5,000	AAA	99.8	4,991	0.4%	4,987	0.4%	4	0.1%	6.12%	Fresno
133M8NR1	FHLB	12/01/00	5.00%	5,000	AAA	99.7	4,984	0.4%	4,943	0.4%	41	0.8%	6.32%	Fresno
954WOLN3	SALOMON SBDC/P	12/08/00	N/A	5,000	P-1	98.8	4,940	0.4%	4,935	0.4%	5	0.1%	6.66%	Fresno
313392PA4	FHLB	12/15/00	5.66%	7,500	AAA	99.7	748	0.1%	750	0.1%	-2	-0.3%	5.66%	Fresno
313586U72	FNMA	12/18/00	8.25%	5,000	AAA	100.3	5,013	0.4%	5,249	0.4%	-236	-4.5%	5.12%	Fresno
313586U72	FNMA	12/18/00	8.25%	5,376	AAA	100.3	5,389	0.4%	5,483	0.4%	-94	-1.7%	6.15%	Fresno
944EOMN8	EQUILON ENTERPRS DC/P	12/22/00	N/A	5,000	P-1	98.5	4,927	0.4%	4,923	0.4%	4	0.1%	6.65%	Fresno
12827W40	US TREAS NOTES	12/31/00	5.50%	1,000	AAA	99.7	997	0.1%	996	0.1%	2	0.2%	5.60%	Fresno
		11/24/00	4.99%	79,329		99.7	79,099	6.3%	79,775	6.4%	-675	-0.8%	6.04%	
<b>3 - 6 Months</b>														
12902PR4	FHLMC	01/05/01	6.35%	5,000	AAA	100.0	4,998	0.4%	4,999	0.4%	0	-0.0%	6.37%	Fresno
1364GMU0	FNMA MTN	01/08/01	5.30%	5,000	AAA	99.6	4,977	0.4%	4,944	0.4%	33	0.7%	6.43%	Fresno
J12902QC6	FHLMC MTN	01/12/01	6.26%	5,000	AAA	99.9	4,997	0.4%	4,990	0.4%	7	0.1%	6.46%	Fresno
42333HKU5	HELLER FINL MTNI	01/16/01	5.55%	5,500	A3	99.6	5,479	0.4%	5,500	0.4%	-21	-0.4%	5.53%	Fresno
31364FNT4	FNMA MTN	01/16/01	5.38%	5,000	AAA	99.5	4,976	0.4%	4,953	0.4%	23	0.5%	6.32%	Fresno
1364GQE2	FNMA MTN	01/22/01	4.84%	5,000	AAA	99.3	4,967	0.4%	4,925	0.4%	43	0.9%	6.00%	Fresno
133M7G83	FHLB	01/26/01	4.88%	5,000	AAA	99.3	4,967	0.4%	4,971	0.4%	-4	-0.1%	5.21%	Fresno
134A2Y77	FHLMC	01/26/01	5.35%	5,000	AAA	99.6	4,980	0.4%	4,944	0.4%	36	0.7%	6.50%	Fresno
J6959HNS2	GECC DC/P <sup>1</sup>	01/26/01	N/A	5,000	P-1	97.8	4,891	0.4%	4,891	0.4%	0	0.0%	6.73%	Fresno
0460ARNS0	ASSOC FIN INC	01/26/01	N/A	5,000	P-1	97.9	4,896	0.4%	4,891	0.4%	6	0.1%	6.75%	Fresno
3133M26U6	FHLB BD	02/02/01	5.57%	5,000	AAA	99.6	4,982	0.4%	4,963	0.4%	19	0.4%	6.10%	Fresno
1364BUU2	FNMA MTN	02/02/01	5.50%	5,000	AAA	99.6	4,980	0.4%	4,960	0.4%	21	0.4%	6.24%	Fresno
133M3FZ3	FHLB	02/06/01	5.51%	5,000	AAA	99.6	4,980	0.4%	4,966	0.4%	15	0.3%	6.00%	Fresno
1240QDB5	SEARS ROEBUCK MTN	02/06/01	5.71%	5,000	A3	99.6	4,979	0.4%	4,954	0.4%	24	0.5%	6.41%	Fresno
81240QDG4	SEARS MTN TR-79	02/07/01	5.65%	6,600	A3	99.6	6,576	0.5%	6,509	0.5%	67	1.0%	6.89%	Fresno
201615DK4	COMMERCIAL CR GRP	02/15/01	5.55%	6,000	AA3	99.5	5,968	0.5%	6,011	0.5%	-43	-0.7%	5.43%	Fresno
3133M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,976	0.4%	6	0.1%	5.95%	Fresno
133M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,966	0.4%	15	0.3%	6.10%	Fresno
73902AV0	BEAR STEARNS	02/15/01	5.75%	6,000	A2	99.4	5,967	0.5%	5,960	0.5%	7	0.1%	6.17%	Fresno
133M9GV8	FHLB	02/15/01	5.63%	5,000	AAA	99.6	4,981	0.4%	4,964	0.4%	18	0.4%	6.20%	Fresno
456866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,991	0.4%	-17	-0.3%	6.36%	Fresno
12641OHY8	CSX TRANSN INC	02/15/01	5.36%	5,000	A1	99.3	4,967	0.4%	4,942	0.4%	25	0.5%	6.65%	Fresno
'56866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,973	0.4%	1	0.0%	6.67%	Fresno
56866AN2	INGERSOLL RAND	02/15/01	6.26%	5,000	A3	99.5	4,974	0.4%	4,973	0.4%	-3	-0.1%	6.74%	Fresno
134A24X3	FHLMC	02/16/01	5.25%	5,000	AAA	99.4	4,970	0.4%	4,992	0.4%	-22	-0.4%	5.34%	Fresno
J8319WAK6	TEXTRON FINL MTND	02/16/01	5.66%	5,000	A2	99.5	4,974	0.4%	4,930	0.4%	45	0.9%	6.70%	Fresno
31945AP6	BNK ONE CORP	02/20/01	11.25%	5,000	A1	101.5	5,073	0.4%	5,323	0.4%	-250	-4.7%	6.43%	Fresno
31364GUR8	FNMA MTN	02/22/01	5.25%	5,000	AAA	99.5	4,977	0.4%	4,995	0.4%	-19	-0.4%	5.29%	Fresno
1364GUR8	FNMA MTN	02/22/01	5.25%	5,015	AAA	99.5	4,992	0.4%	5,003	0.4%	-12	-0.2%	5.38%	Fresno
	KERMAN STATE BANK	02/22/01	6.39%	1,000	AA	100.0	1,000	0.1%	1,000	0.1%	0	0.0%	6.39%	Fresno
1364KHT0	FNMA MTN	02/22/01	6.57%	5,000	AAA	100.0	4,999	0.4%	5,002	0.4%	-3	-0.1%	6.46%	Fresno
J1364GUR5	FNMA MTN	02/22/01	6.48%	5,000	AAA	100.0	4,999	0.4%	4,999	0.4%	0	0.0%	6.49%	Fresno
31364GUR5	FNMA MTN	02/22/01	6.48%	5,000	AAA	100.0	4,999	0.4%	4,998	0.4%	2	0.0%	6.53%	Fresno
31364GUR2	FNMA MTN	02/23/01	5.36%	3,000	AAA	99.6	2,987	0.2%	2,996	0.2%	-9	-0.3%	5.43%	Fresno
1364GVK2	FNMA MTN	02/23/01	5.36%	5,000	AAA	99.6	4,978	0.4%	4,946					

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>3 - 6 Months (continued)</b>														
1133M7SD9	FHLB	02/26/01	5.18%	5,000	AAA	99.4	4,971	0.4%	4,935	0.4%	36	0.7%	6.32%	Fresno
12560MBG2	CIT GRP HLDGS MTN	02/26/01	5.80%	5,000	A1	99.6	4,982	0.4%	4,952	0.4%	30	0.6%	6.53%	Fresno
12517PMX6	LEHMAN BROS MTN	02/26/01	6.00%	3,500	A3	99.7	3,490	0.3%	3,471	0.3%	19	0.5%	6.69%	Fresno
12517PMX6	LEHMAN BROS MTN	02/28/01	6.00%	4,400	A3	99.7	4,388	0.4%	4,354	0.3%	33	0.8%	6.73%	Fresno
52517PMX6	LEHMAN BROS MTN	02/26/01	6.00%	5,000	A3	99.7	4,986	0.4%	4,948	0.4%	38	0.8%	6.81%	Fresno
912827X23	US TREAS NOTES	02/28/01	5.63%	2,000	AAA	99.7	1,994	0.2%	1,966	0.2%	29	1.5%	6.04%	Fresno
1134A3BB1	FHLMC	03/01/01	5.38%	5,000	AAA	99.5	4,975	0.4%	5,000	0.4%	-25	-0.5%	5.37%	Fresno
1134A3BB1	FHLMC	03/01/01	5.38%	10,000	AAA	99.5	9,950	0.8%	10,000	0.8%	-50	-0.5%	5.37%	Fresno
1134A3BB1	FHLMC	03/01/01	5.38%	5,000	AAA	99.5	4,975	0.4%	4,994	0.4%	-19	-0.4%	5.44%	Fresno
123328BG7	HELLER FINL INC	03/01/01	6.25%	5,000	A3	99.6	4,978	0.4%	5,011	0.4%	-33	-0.7%	6.09%	Fresno
3133M7TJ5	FHLB	03/01/01	5.19%	5,000	AAA	99.4	4,970	0.4%	4,933	0.4%	37	0.7%	6.36%	Fresno
814823DL1	SEC PAC SUB NTS	03/01/01	11.00%	5,000	AA3	101.4	5,072	0.4%	5,310	0.4%	-238	-4.5%	6.45%	Fresno
11364KHY9	FNMA MTN	03/01/01	6.63%	5,000	AAA	100.0	4,998	0.4%	5,006	0.4%	-8	-0.2%	6.50%	Fresno
123328BG7	HELLER FINL INC	03/01/01	6.25%	5,000	A3	99.6	4,978	0.4%	4,976	0.4%	2	0.0%	6.64%	Fresno
123328BG7	HELLER FINL INC	03/01/01	6.25%	5,400	A3	99.6	5,376	0.4%	5,374	0.4%	2	0.0%	6.78%	Fresno
3133M7XP6	FHLB	03/02/01	5.38%	5,000	AAA	99.5	4,976	0.4%	5,011	0.4%	-36	-0.7%	5.24%	Fresno
3133M7XP6	FHLB	03/02/01	5.38%	5,000	AAA	99.5	4,976	0.4%	4,951	0.4%	25	0.5%	6.51%	Fresno
89350LJL7	TRANSAMERICA FIN MTN	03/05/01	5.89%	5,000	A3	99.6	4,979	0.4%	4,936	0.4%	43	0.9%	6.78%	Fresno
11364GWW5	FNMA MTN	03/06/01	5.39%	5,000	AAA	99.4	4,969	0.4%	5,000	0.4%	-31	-0.6%	5.99%	Fresno
11364GWW5	FNMA MTN	03/06/01	5.39%	5,000	AAA	99.4	4,969	0.4%	4,985	0.4%	-16	-0.3%	5.55%	Fresno
17042RVZ2	GENERAL MTRS ACCEP	03/07/01	7.88%	5,000	A2	100.5	5,023	0.4%	5,077	0.4%	-54	-1.1%	6.51%	Fresno
3133M7S80	FHLB	03/08/01	5.28%	5,000	AAA	99.3	4,966	0.4%	5,000	0.4%	-34	-0.7%	5.28%	Fresno
31364BYJ3	FNMA MTN	03/08/01	5.72%	5,750	AAA	99.6	5,727	0.5%	5,743	0.5%	-16	-0.3%	5.76%	Wells
11364GXW4	FNMA MTN	03/09/01	5.60%	5,000	AAA	99.5	4,973	0.4%	5,000	0.4%	-27	-0.5%	5.60%	Fresno
11359MDN0	FNMA	03/15/01	5.63%	6,050	AAA	99.4	6,013	0.5%	6,062	0.5%	-49	-0.8%	5.53%	DT
2560JAA3	CIT GROUP HLDGS	03/15/01	9.25%	4,970	A2	101.1	5,025	0.4%	5,222	0.4%	-197	-3.8%	6.10%	Fresno
1133M85F7	FHLB	03/15/01	5.48%	5,000	AAA	99.5	4,973	0.4%	4,954	0.4%	19	0.4%	6.24%	Fresno
31359MDN0	FNMA	03/15/01	5.63%	5,035	AAA	99.4	5,004	0.4%	4,991	0.4%	13	0.3%	6.52%	Fresno
31359MDN0	FNMA	03/15/01	5.63%	5,000	AAA	99.4	4,970	0.4%	4,960	0.4%	9	0.2%	6.52%	Fresno
31359MDN0	FNMA	03/15/01	5.63%	5,000	AAA	99.4	4,970	0.4%	4,954	0.4%	16	0.3%	6.53%	Fresno
1133M3D28	FHLB	03/19/01	5.63%	5,000	AAA	99.6	4,980	0.4%	4,959	0.4%	22	0.4%	6.55%	Fresno
11364GZG7	FNMA MTN	03/22/01	5.41%	5,000	AAA	99.3	4,966	0.4%	4,948	0.4%	19	0.4%	6.11%	Fresno
1133M3G41	FHLB	03/23/01	5.65%	5,000	AAA	99.5	4,977	0.4%	4,963	0.4%	13	0.3%	6.13%	Fresno
3133M3M36	FHLB	03/25/01	5.60%	5,000	AAA	99.5	4,975	0.4%	4,960	0.4%	15	0.3%	6.12%	Fresno
3133M83F9	FHLB	03/29/01	5.57%	5,000	AAA	99.4	4,970	0.4%	5,000	0.4%	-30	-0.6%	5.57%	Fresno
1133M8PN3	FHLB	03/29/01	5.19%	5,000	AAA	99.3	4,965	0.4%	4,932	0.4%	33	0.7%	6.31%	Fresno
1129C	FHLMC MTN	03/30/01	6.75%	5,000	AAA	99.8	4,989	0.4%	5,000	0.4%	-11	-0.2%	6.75%	Fresno
		02/22/01	5.76%	365,220		99.6	363,729	29.0%	364,079	29.0%	-350	-0.1%	6.16%	
<b>6 Months - 1 Year</b>														
13390AT3	FHLB	04/08/01	6.67%	5,000	AAA	100.1	5,003	0.4%	5,018	0.4%	-15	-0.3%	6.34%	Fresno
7120QE31	CHRYSLER FIN MTN	04/06/01	6.08%	5,000	A1	99.7	4,984	0.4%	4,977	0.4%	8	0.2%	6.39%	Fresno
133M8GF5	FHLB	04/17/01	5.13%	4,400	AAA	99.3	4,367	0.3%	4,393	0.4%	-26	-0.6%	5.22%	DT
11364GF87	FNMA MTN	04/17/01	5.30%	5,000	AAA	99.4	4,968	0.4%	4,996	0.4%	-28	-0.6%	5.34%	Fresno
3133M8GF5	FHLB	04/17/01	5.13%	5,000	AAA	99.3	4,963	0.4%	4,920	0.4%	43	0.9%	6.50%	Fresno
3133M5XJ4	FHLB	04/20/01	5.11%	5,000	AAA	99.1	4,953	0.4%	4,934	0.4%	19	0.4%	5.99%	Fresno
1364GH93	FNMA	04/24/01	5.31%	5,000	AAA	99.2	4,958	0.4%	4,991	0.4%	-34	-0.7%	5.40%	Fresno
1359MAD5	FNMA	05/02/01	6.40%	5,000	AAA	99.9	4,995	0.4%	4,992	0.4%	4	0.1%	6.52%	Fresno
1364GN96	FNMA MTN	05/08/01	5.32%	5,000	AAA	99.1	4,955	0.4%	4,933	0.4%	21	0.4%	6.16%	Fresno
31290UW7	FHLMC MTN	05/08/01	6.80%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-12	-0.2%	6.80%	Fresno
3133M6F78	FHLB JE01	05/10/01	5.10%	4,900	AAA	99.0	4,849	0.4%	4,821	0.4%	28	0.6%	6.31%	Fresno
59018SG73	MERRILL MTN TR603-B	05/11/01	6.02%	5,000	AA3	99.6	4,980	0.4%	5,045	0.4%	-65	-1.3%	5.54%	Fresno
1364GR27	FNMA	05/15/01	5.44%	5,000	AAA	99.1	4,956	0.4%	4,954	0.4%	2	0.0%	6.02%	Fresno
0303QET1	SANWA BUS CR MTNM	05/15/01	6.25%	5,000	A1	99.6	4,980	0.4%	4,965	0.4%	15	0.3%	6.85%	Fresno
133M92P6	FHLB	06/11/01	5.71%	5,000	AAA	99.4	4,970	0.4%	4,988	0.4%	-19	-0.4%	5.84%	Fresno
31364FO53	FNMA MTN	06/14/01	5.98%	5,000	AAA	99.3	4,967	0.4%	4,961	0.4%	6	0.1%	6.86%	DT
040420AW1	ARISTAR MTN	06/15/01	7.25%	5,000	A3	100.2	5,007	0.4%	5,082	0.4%	-74	-1.5%	6.32%	Fresno
40420AW1	ARISTAR MTN	06/15/01	7.25%	3,000	A3	100.2	3,004	0.2%	3,048	0.2%	-44	-1.4%	6.33%	Fresno
134A3U07	FHLMC	06/15/01	5.75%	5,000	AAA	99.5	4,973	0.4%	4,949	0.4%	24	0.5%	6.57%	Fresno
40420AW1	ARISTAR MTN	06/15/01	7.25%	6,000	A3	100.2	6,009	0.5%	6,053	0.5%	-45	-0.7%	6.65%	Fresno
139018AD5	FLEET/NORSTAR FNL GR	06/15/01	9.90%	2,350	A3	101.8	2,392	0.2%	2,434	0.2%	-42	-1.7%	6.97%	Fresno
81240QEK4	SEARS ROEBUCK ACCEP	06/18/01	7.18%	5,500	A3	100.2	5,513	0.4%	5,515	0.4%	-2	-0.0%	6.94%	Fresno
31331HZF7	FFCB	07/02/01	5.88%	5,000	AAA	99.5	4,974	0.4%	4,953	0.4%	21	0.4%	6.54%	Fresno
2635PNA7	AMER GEN FIN MTNE	07/02/01	6.04%	3,000	A2	99.4	2,983	0.2%	2,976	0.2%	7	0.2%	6.56%	Fresno
3781CAD5	FIRSTAR CORP	07/13/01	6.35%	6,200	A1	99.4	6,160	0.5%	6,154	0.5%	5	0.1%	6.90%	Fresno
70425BM1	GMAC NT	07/15/01	6.88%	5,000	A2	99.7	4,987	0.4%	4,991	0.4%	-4	-0.1%	6.97%	Fresno
11364GZ33	FNMA MTN	07/16/01	6.00%	5,000	AAA	99.5	4,976	0.4%	4,998	0.4%	-22	-0.4%	6.02%	Fresno
68006ED49	OLD NATL BK CD	07/19/01	6.38%	5,000	A3	99.7	4,985	0.4%	4,997	0.4%	-12	-0.2%	6.41%	Fresno
312902TY5	FHLMC MTN	07/27/01	7.00%	5,000	AAA	100.0	5,001	0.4%	5,000	0.4%	1	0.0%	6.96%	Fresno
5766CBD5	DONALDSON LUFKIN MTN	08/01/01	6.25%	5,000	A3	99.5	4,975	0.4%	4,980	0.4%	-5	-0.1%	6.47%	Fresno
134A03N0	FHLMC	08/01/01	6.74%	5,000	AAA	100.1	5,003	0.4%	5,010	0.4%	-6	-0.1%	6.57%	Fresno
40420BC4	ARISTAR SRNT	08/01/01	6.00%	5,000	A3	99.9	4,946	0.4%	4,936	0.4%	10	0.2%	6.85%	Fresno
25766CBD5	DONALDSON LUFKIN MTN	08/01/01	6.25%	5,000	A3	99.5	4,975	0.4%	4,936	0.4%	39	0.8%	7.22%	Fresno
86387R2N1	SLMA MTN	08/09/01	6.15%	4,975	AAA	99.6	4,953	0.4%	4,938	0.4%	15	0.3%	6.71%	Fresno
22237LDG4	CNTRYWD FND CORP MTN	08/10/01	7.75%	5,000	A3	100.7	5,035	0.4%	5,041	0.4%	-7	-0.1%	7.03%	Fresno
2237LDG4	CNTRYWD FND CORP MTN	08/10/01	7.75%	5,000	A3	100.7	5,035	0.4%	5,029	0.4%	5	0.1%	7.23%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,986	0.4%	-16	-0.3%	6.03%	Fresno
133M9F49	FHLB	08/15/01	5.88%	5,000	AAA	99.4	4,970	0.4%	4,967	0.4%	2	0.0%	6.26%	

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Maturity Date

Jusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>6 Months – 1 Year (continued)</b>														
99350LEY4	TRANSAMER FIN CORP	08/23/01	7.60%	7,000	A3	100.6	7,043	0.6%	7,077	0.6%	-34	-0.5%	6.93%	Fresno
1133M5LE8	FHLB EF01	09/04/01	5.35%	5,000	AAA	98.8	4,941	0.4%	4,910	0.4%	31	0.6%	6.65%	Fresno
1133M9SE3	FHLB	09/07/01	6.38%	5,000	AAA	99.4	4,971	0.4%	4,997	0.4%	-26	-0.5%	6.41%	Fresno
11364F6J5	FNMA MTN	09/10/01	5.46%	2,570	AAA	98.6	2,535	0.2%	2,521	0.2%	14	0.5%	6.87%	Fresno
81240QFG2	SEARS ROEBUCK ACCE	09/12/01	7.13%	3,200	A3	100.3	3,208	0.3%	3,203	0.3%	5	0.1%	7.04%	Fresno
00206HL51	AT&T CAP MTNG	09/13/01	7.11%	5,000	A1	100.2	5,008	0.4%	5,027	0.4%	-18	-0.4%	6.75%	Fresno
70303QDGO	SANWA BUSS CR MTN	09/15/01	7.25%	2,500	A1	100.1	2,503	0.2%	2,516	0.2%	-13	-0.5%	6.81%	Fresno
1133M9UN0	FHLB BD	09/17/01	5.88%	5,800	AAA	99.3	5,762	0.5%	5,737	0.5%	25	0.4%	6.85%	Fresno
1133M9VH2	FHLB BD	09/20/01	6.32%	5,000	AAA	99.4	4,970	0.4%	5,000	0.4%	-30	-0.6%	6.32%	Fresno
137042WYL9	GMAC	09/21/01	6.40%	5,000	A2	99.3	4,964	0.4%	4,967	0.4%	-3	-0.1%	6.79%	Fresno
1133M62X1	FHLB	09/24/01	5.68%	7,465	AAA	98.8	7,375	0.6%	7,465	0.6%	-90	-1.2%	5.66%	Fresno
52517PPN5	LEHMAN BROS MTNE	09/24/01	6.75%	5,000	A3	99.7	4,984	0.4%	4,978	0.4%	6	0.1%	7.01%	Fresno
145397NRO	FORD MTR CR CO	09/25/01	7.00%	5,000	A2	99.8	4,989	0.4%	4,988	0.4%	1	0.0%	7.12%	Fresno
12087KKG3	SHEARSON LEHMAN MTN	09/28/01	9.00%	5,000	A <sup>2</sup>	101.8	5,088	0.4%	5,176	0.4%	-89	-1.7%	6.98%	Fresno
17042WYQ8	GMAC MTN	09/28/01	6.35%	5,500	A2	99.2	5,457	0.4%	5,440	0.4%	16	0.3%	7.07%	Fresno
		07/14/01	6.36%	286,060		99.6	285,034	22.7%	285,396	22.7%	-362	-0.1%	6.54%	
<b>Over 1 Year</b>														
4912LWV9	CATERPILLAR FINL SVC	10/01/01	5.88%	5,000	A2	99.1	4,955	0.4%	4,902	0.4%	53	1.1%	7.15%	Fresno
1133MB6D4	FHLB	10/05/01	7.00%	5,000	AAA	100.1	5,005	0.4%	5,000	0.4%	5	0.1%	6.96%	Fresno
11364KAU4	FNMA MTN	10/12/01	6.31%	5,000	AAA	99.3	4,964	0.4%	4,987	0.4%	-23	-0.5%	6.45%	Fresno
1133MB6Y8	FHLB	10/12/01	7.01%	5,950	AAA	99.7	5,931	0.5%	5,950	0.5%	-19	-0.3%	6.97%	Fresno
1133MB6Y8	FHLB	10/12/01	7.01%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.97%	Fresno
128855AP3	NCNB CORP	10/15/01	9.13%	8,500	AAA3	102.3	8,693	0.7%	8,756	0.7%	-63	-0.7%	7.13%	Fresno
11364KBL3	FNMA MTN	10/26/01	6.50%	5,500	AAA	99.4	5,467	0.4%	5,473	0.4%	-5	-0.1%	6.81%	Fresno
1133M8BX4	FHLB	10/26/01	7.00%	5,000	AAA	99.8	4,988	0.4%	5,000	0.4%	-13	-0.3%	6.96%	Fresno
112902UA5	FHLMC MTN	10/26/01	7.01%	5,000	AAA	100.0	5,002	0.4%	5,000	0.4%	2	0.0%	6.97%	Fresno
423328BD4	HELLER FINL INC	11/01/01	6.50%	5,270	A3	99.6	5,249	0.4%	5,217	0.4%	32	0.6%	7.10%	Fresno
11364KCJ7	FNMA MTN	11/02/01	6.53%	5,000	AAA	99.4	4,971	0.4%	4,970	0.4%	1	0.0%	6.89%	Fresno
112902UG2	FHLMC MTN	11/02/01	7.03%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.99%	Fresno
112902UG2	FHLMC MTN	11/02/01	7.03%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	6.99%	Fresno
15508FAN4	STAR BANC CORP	11/06/01	5.86%	5,300	A1	99.0	5,244	0.4%	5,209	0.4%	36	0.7%	6.86%	Fresno
1133MBF69	FHLB	11/09/01	7.08%	3,000	AAA	99.6	2,988	0.2%	3,000	0.2%	-12	-0.4%	7.04%	Fresno
1133MBF69	FHLB	11/09/01	7.08%	5,000	AAA	99.6	4,980	0.4%	5,000	0.4%	-20	-0.4%	7.04%	Fresno
141812FH2	HFC NTS	11/15/01	8.38%	5,000	A2	101.3	5,067	0.4%	5,134	0.4%	-67	-1.3%	6.81%	Fresno
1133MPT08	FHLB	11/15/01	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.01%	Fresno
1133M	FHLB	11/15/01	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.01%	Fresno
112902	FHLMC MTN	11/15/01	7.08%	2,000	AAA	100.1	2,002	0.2%	2,000	0.2%	2	0.1%	7.04%	Fresno
81240QJZ6	SEARS ROEBUCK MTN	11/21/01	6.38%	6,575	A3	99.5	6,542	0.5%	6,489	0.5%	53	0.8%	7.19%	Fresno
1133M6R67	FHLB LN01	11/23/01	4.98%	2,820	AAA	98.5	2,777	0.2%	2,740	0.2%	37	1.3%	6.84%	Fresno
1128272C5	US TREAS NOTES	11/30/01	5.88%	5,000	AAA	99.6	4,978	0.4%	5,097	0.4%	-119	-2.3%	5.09%	Wells
704248H9	GMAC NT	12/01/01	6.38%	4,050	A2	99.1	4,015	0.3%	3,995	0.3%	20	0.5%	7.19%	Wells
11331RN84	FFCB MTN	12/07/01	4.88%	6,525	AAA	98.1	6,398	0.5%	6,321	0.5%	77	1.2%	6.80%	Fresno
11331RN84	FFCB MTN	12/07/01	4.88%	5,000	AAA	98.1	4,902	0.4%	4,837	0.4%	66	1.4%	6.85%	Fresno
23383FAG0	DAIMLERCHRYSLER MTN	12/07/01	6.46%	3,500	A1	99.5	3,482	0.3%	3,458	0.3%	24	0.7%	7.18%	Fresno
89350LJZ6	TRANSAMERICA FIN COR	12/14/01	6.80%	5,000	A3	99.8	4,991	0.4%	4,952	0.4%	39	0.8%	7.36%	Fresno
70424GF4	GMAC NT	12/15/01	9.63%	3,662	A2	102.8	3,765	0.3%	3,824	0.3%	-59	-1.6%	7.04%	Wells
70424GF4	GMAC NT	12/15/01	9.63%	5,000	A2	102.8	5,141	0.4%	5,219	0.4%	-78	-1.5%	7.06%	Fresno
1133M6SU3	FHLB MC01	12/17/01	5.57%	5,000	AAA	98.9	4,944	0.4%	4,899	0.4%	45	0.9%	6.81%	Fresno
11364GMN6	FNMA MTN	12/28/01	5.43%	5,000	AAA	98.3	4,915	0.4%	4,869	0.4%	46	0.9%	7.06%	Fresno
912272E1	US TREAS NOTES	12/31/01	6.13%	1,500	AAA	99.9	1,498	0.1%	1,489	0.1%	10	0.6%	6.31%	Fresno
11364GNL9	FNMA MTN	01/14/02	5.25%	5,000	AAA	98.0	4,901	0.4%	4,860	0.4%	40	0.8%	6.93%	Fresno
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	5,000	A3	98.9	4,943	0.4%	4,916	0.4%	27	0.6%	7.23%	Fresno
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	5,000	A3	98.9	4,943	0.4%	4,910	0.4%	34	0.7%	7.28%	Fresno
24908BS8	LEHMAN BROS HLDGS	01/15/02	6.20%	1,545	A3	98.9	1,527	0.1%	1,515	0.1%	13	0.8%	7.35%	Fresno
1133M7DR4	FHLB	01/22/02	4.88%	5,000	AAA	98.0	4,898	0.4%	4,822	0.4%	76	1.6%	7.03%	Fresno
00206HK86	AT&T CAP CORP MTNF	01/25/02	6.89%	5,000	A1	100.0	4,999	0.4%	4,982	0.4%	17	0.3%	7.09%	Fresno
11331HP27	FFCB	02/01/02	6.63%	5,000	AAA	100.1	5,005	0.4%	5,042	0.4%	23	0.5%	6.83%	Fresno
1133583E7	FNMA	02/11/02	7.50%	5,000	AAA	101.2	5,060	0.4%	5,042	0.4%	18	0.4%	6.98%	Fresno
1133MAT74	FHLB	02/15/02	6.75%	5,000	AAA	100.3	5,013	0.4%	4,978	0.4%	35	0.7%	7.00%	Fresno
1133MAQ28	FHLB BD	02/15/02	7.00%	5,000	AAA	99.7	4,985	0.4%	5,000	0.4%	-15	-0.3%	7.00%	Fresno
1133M7GK6	FHLB BD	02/19/02	5.48%	5,000	AAA	98.1	4,903	0.4%	4,873	0.4%	30	0.6%	7.00%	Fresno
1133M7GK6	FHLB BD	02/19/02	5.48%	5,000	AAA	98.1	4,903	0.4%	4,868	0.4%	36	0.7%	7.03%	Fresno
1133MAXG9	FHLB	03/06/02	7.00%	4,755	AAA	99.8	4,745	0.4%	4,744	0.4%	1	0.0%	7.12%	Fresno
11331R2D6	FFCB MTN	03/08/02	5.53%	5,000	AAA	98.3	4,915	0.4%	4,883	0.4%	32	0.6%	6.83%	Fresno
11359MEN9	FNMA	03/15/02	5.38%	5,960	AAA	98.4	5,866	0.5%	5,883	0.5%	-17	-0.3%	5.89%	CT
11359MEN9	FNMA	03/15/02	5.38%	6,830	AAA	98.4	6,722	0.5%	6,703	0.5%	19	0.3%	6.20%	CT
11359MEN9	FNMA	03/15/02	5.38%	2,250	AAA	98.4	2,214	0.2%	2,189	0.2%	26	1.2%	6.77%	Wells
89350LJQ6	TRANSAMERICA FIN	03/29/02	5.92%	5,000	A3	98.6	4,931	0.4%	4,861	0.4%	70	1.4%	7.48%	Fresno
1133MB4X2	FHLB	04/03/02	7.05%	5,000	AAA	99.7	4,984	0.4%	5,000	0.4%	-16	-0.3%	7.05%	Fresno
46003FD6	ASSOCIATES CORP NA	04/15/02	7.50%	4,000	A1	100.9	4,036	0.3%	4,202	0.3%	-166	-3.9%	4.75%	Wells
6161ABE7	CHASE MANHATTAN	05/01/02	8.63%	4,000	A1	102.5	4,101	0.3%	4,096	0.3%	5	0.1%	7.03%	Wells
1133M8BER4	FHLB	05/01/02	6.75%	6,000	AAA	100.3	6,019	0.5%	5,939	0.5%	80	1.3%	7.32%	Wells
112902WR6	FHLMC MTN	05/17/02	7.05%	5,000	AAA	99.7	4,983	0.4%	5,000	0.4%	-17	-0.3%	7.05%	Fresno
1146003JP5	ASSOC CORP MTN	07/15/02	5.88%	5,460	A1	98.4	5,373	0.4%	5,350	0.4%	23	0.4%	6.69%	CT
9018YAG6	MERRILL LYNCH & CO	07/24/02	7.36%	5,000	AAA3	100.8	5,040	0.4%	5,000	0.4%	40	0.8%	7.36%	CT
9018YAG6	MERRILL LYNCH & CO	07/24/02	7.36%	2,000	AAA3	100.9	2,018	0.2%	2,000	0.2%	18	0.9%	7.36%	Wells
73902BP2	BEAR STEARNS	08/01/02	6.45%	3,000	A2	98.9	2,968	0.2%	2,967	0.2%				

# County of Fresno Treasury Investment Pool

As of September 30, 2000

## Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (000)	Rating (Moody's/Findley)	Market Price	Market Value (\$ 000)	Percent Portfolio (Market)	Cost Value (\$ 000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$ 000)	Unrealized Gain/Loss (Percent)	Yield	Manager
<b>Over 1 Year (continued)</b>														
61745EPL9	MORGAN STANLEY DEAN	04/15/03	7.38%	2,000	AA3	101.2	2,024	0.2%	2,019	0.2%	5	0.2%	6.95%	Wells
3134A2KZ0	FHLMC	07/15/03	5.75%	6,500	AAA	98.0	6,372	0.5%	6,380	0.5%	-8	-0.1%	6.28%	DT
31364FY54	FNMA MTN	07/17/03	6.01%	5,000	AAA	97.7	4,883	0.4%	5,000	0.4%	-117	-2.3%	6.01%	Fresno
31359MED1	FNMA 03-M	08/25/03	5.91%	3,000	AAA	98.2	2,947	0.2%	2,939	0.2%	7	0.3%	6.68%	Wells
3133M5JK7	FHLB	09/02/03	5.63%	2,000	AAA	97.4	1,948	0.2%	1,941	0.2%	7	0.3%	6.75%	Wells
37042WAX9	GMAC MTN	10/20/03	6.63%	5,000	A2	99.0	4,950	0.4%	4,940	0.4%	10	0.2%	7.08%	DT
3134A2T99	FHLMC	01/15/04	5.00%	3,000	AAA	95.4	2,862	0.2%	2,848	0.2%	14	0.5%	6.73%	Wells
31359MEM1	FNMA	02/13/04	5.13%	2,000	AAA	95.7	1,914	0.2%	1,902	0.2%	12	0.6%	6.78%	Wells
		03/20/02	6.54%	336,127		99.4	334,246	26.7%	333,869	26.6%	357	0.1%	6.85%	
<b>Portfolio Totals</b>		<b>06/12/01</b>	<b>6.02%</b>	<b>1,258,270</b>		<b>99.6</b>	<b>1,253,612</b>	<b>100.0%</b>	<b>1,254,597</b>	<b>100.0%</b>	<b>-985</b>	<b>-0.1%</b>	<b>6.43%</b>	

<sup>1</sup> Valued at cost  
<sup>2</sup> Standard & Poors



## GLOSSARY OF TERMS

**Average Maturity** - The weighted average time to principal repayment. Useful as an approximation of a single maturity where the mean or average maturity is used to describe the life of the instrument.

**Bankers Acceptance** - Money market instrument created from transactions involving foreign trade. In its simplest form, a bankers acceptance is a check, drawn on bank by an importer or exporter of goods.

**Basis Point** - 1/100th of 1%.

**Certificate of Deposit** - A short term money market instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time.

**Coupon Rate** - The annual interest paid of a fixed-income instrument.

**Commercial Paper** - Money Market instrument representing a short-term promissory note of a large corporation at a specified rate of return for a specified period of time.

**Current Yield** - A bond's coupon expressed as a percentage of the bond's market price.

**Discount Rate** - The interest rate used to translate a future value into a present value.

**Duration** - Often times referred to as Macaulay's duration is a fixed income measure of price sensitivity to changes in yields. It is calculated by taking a weighted average of the time periods to receipt of the present value of the cash flows from a fixed income instrument.

**Federal Home Loan Mortgage Corporation** - Also known as "FHLMC" and Freddie Mac. FHLMC is a Private Corporation authorized by Congress, which sells notes, participation certificates and other mortgage obligations backed by mortgage pools.

**Federal National Mortgage Association** - Also known as "FNMA" and Fannie Mae. A private corporation which buys and sells residential mortgages insured by FHA or guaranteed by VA. FNMA also issues notes, participation certificates and other mortgage obligations backed by mortgage pools.

**Government National Mortgage Corporation** - Also known as "GNMA" and Ginnie Mae. A wholly-owned U.S. government corporation. GNMA issues and guarantees mortgage-backed securities which are backed by the full faith and credit of the United States Government.

**Repurchase Agreement** - Short term collateralized loan at a specified rate for a specified period, used by large investors as an alternative for cash investments.

**Yield to Maturity** - The internal rate of return of a standard bond held to maturity.

**RATING SUMMARY**  
RATING SERVICE                      RATING CATEGORY                      RATING DEFINITION

<b>Moody's</b>	AAA AA A BAA BA B CAA CA C	Best Quality High Quality Upper-medium grade Medium grade obligations Judged to have speculative elements Lack characteristics of desirable investment Investment in poor standing Speculative in a high degree Poor prospect of attaining investment standing
<b>Moody's - Modifiers</b>	1,2,and 3	Rankings within rating category
<b>Moody's - Commercial Paper</b>	Prime-1 Prime-2 Prime-3 Not Prime	Superior ability for repayment Strong ability for repayment Acceptable ability for repayment Do not fall in top 3 rating categories
<b>Standard &amp; Poors</b>	AAA AA A BBB BB B CCC CC C C1 D	Highest rating Strong capacity for repayment Strong capacity for repayment but less than AA category Adequate capacity for repayment Speculative Greater vulnerability to default than BB category Identifiable vulnerability to default Subordinated debt of issues ranked in CCC category Subordinated debt of issues ranked in CCC category Income bonds where no interest is paid Default
<b>Standard &amp; Poors - Modifiers</b>	(+ ) or (-)	Rankings within rating category
<b>Standard &amp; Poors - Commercial</b>	A-1 A-2 A-3 B C D	Highest degree of safety Timely repayment characteristics is satisfactory Adequate capacity for repayment Speculative Doubtful repayment Default

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration of Amendment to Agreement  
for Yoshino's Pacific Café

ITEM NO. 00-300

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EXHIBIT: None

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Background:

In July 1994 the District entered into an Agreement with Yoshino Investment Corporation for the operation of a food service venue adjacent to the College Bookstore. The term of the Agreement was for a period of ten years. In October 1999 the rights and responsibilities of the Agreement were assigned to Tom Hagihara, a long-term employee of Yoshino's, who also served as manager of the Pacific Café.

The first three years of the Agreement were to be at a commission rate of 10%, increasing to 15% of gross receipts thereafter. Since 1997 the District has received a commission rate of 15% consistent with the contract; however, the District has recently received a request for reconsideration of the commission structure from Mr. Hagihara. As a result of increasing operational costs, including minimum wage rate increases in recent years, as well as those scheduled for the future, Yoshino's is now operating at a deficit. If this trend continues, Yoshino's would obviously have to reconsider its commitment to the District and purpose for operating the Café.

Based upon the legitimate increased operating costs incurred by the vendor, we believe it is the best interest of the District, its students, and Yoshino's to readjust the commission structure back to the original 10% of gross receipts. Based upon prior-year revenues, it is projected that this readjustment would result in a decrease in net revenues to the District of approximately \$23,000.

Recommendation:

It is recommended that the Board of Trustees authorize the Chancellor or her designee to amend the District's Agreement with Yoshino's Investment Corporation, as assigned to Tom Hagihara, to provide a commission structure based upon 10% of gross receipts, effective December 1, 2000, through the balance of the contract, July 31, 2004.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Approve Title Change,  
Vice Chancellor-Business Services

ITEM NO. 00-301

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EXHIBIT: None

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Background:

Over the past five years the District's budget has nearly doubled to approximately \$150 million. During this time the District's enrollment has also grown by 25% and a number of facilities have been added. As the District has expanded, the role of the Vice Chancellor-Business Services has grown as well. In addition to the added responsibilities, there is also a need to have more direct dealings between the District Office and Business Managers at each of the campuses as well as direct day-to-day oversight of the District's legal counsel. It is recommended that Jon Sharpe's title be changed from Vice Chancellor-Business Services to Executive Vice Chancellor for Administration and Finance. It is also recommended that the salary for the position be increased commensurate with the additional responsibilities.

Overall, the Executive Vice Chancellor for Administration and Finance will be responsible for oversight of the District's legal services. Legal counsel is very much involved in personnel issues, but most importantly it is very much involved with contractual issues as they relate to facilities, bid requirements, coordination with our risk management JPA, etc. There is also a need for general accountability of College Business Managers to the Executive Vice Chancellor for Administration and Finance, although operational accountability will still remain with the college presidents.

The Executive Vice Chancellor for Administration and Finance will also have some oversight responsibilities relating to the operation of the Foundation and the accountability functions thereof. Therefore, it is recommended that the Board of Trustees approve changing Jon Sharpe's title from Vice Chancellor-Business Services to Executive Vice Chancellor for Administration and Finance effective December 15, 2000, with an annual salary increase of \$6,000.00.

Item No. 00-301  
(continued)

Recommendation:

It is recommended that the Board of Trustees change Jon Sharpe's title from Vice Chancellor-Business Services to Executive Vice Chancellor for Administration and Finance effective December 15, 2000, with an annual salary increase of \$6,000.00 (which is commensurate with the added responsibilities).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Authorize Permanent  
Part-Time Department Secretary Position,  
Districtwide DSP&S

ITEM NO. 00-302

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EXHIBIT: None

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Background:

This past spring the District created a position of Districtwide Director of Disabled Students Program and Services and added to the position additional districtwide responsibilities as it relates to staff development for non-faculty positions. Those portions of the job that are not directly related to DSP&S services cannot be supported with categorical funding and must be paid for out of the District's general fund. Likewise, any support services for those non-DSP&S services must also come out of the District general fund. As a result, the District is recommending that the Board authorize the establishment of a permanent, part-time Department Secretary position to provide those non-categorical support services to the Director of DSP&S and districtwide non-faculty staff development.

This would be a nineteen (19) hour per week permanent, part-time position with placement on Range 44 of the Classified Bargaining Unit Salary Schedule.

Recommendation:

It is recommended that the Board of Trustees authorize an additional permanent, part-time Department Secretary to be assigned to the Districtwide Director of DSP&S, with placement on the Classified Bargaining Unit Salary Schedule range 44 (\$987.00-\$1,203.00) per month.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Authorize Full-Time  
Department Secretary Position, District Office

ITEM NO. 00-303

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EXHIBIT: None

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Background:

Since its creation, the position of Executive Director, Public & Legislative Relations, has evolved considerably. The Executive Director is now responsible for marketing on a districtwide basis. As a result, there has been a marked increase of activity within this office. In order to be most effective and efficient, there needs to be a full-time secretarial/clerical position to assist the Executive Director with projects, correspondence, filing and special events. In the past the District has utilized part-time student help to assist with this position. However, due to the nature of the position and the clientele being served (media, business and community leaders, legislators, etc.), the Department Secretary must be an experienced professional as opposed to temporary student help.

The position would be a full-time, forty (40) hour per week position with placement on range 44 of the Classified Bargaining Unit Salary Schedule.

Recommendation:

It is recommended that the Board of Trustees approve the establishment of a full-time Department Secretary position for the office of the Executive Director, Public & Legislative Relations, with placement on the Classified Bargaining Unit Salary Schedule, Range 44 (\$2,129.00-\$2,590.00 per month).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration to Authorize Two Counseling  
Positions, Fresno City College EOP&S

ITEM NO. 00-304

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EXHIBIT: None

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Background:

There is a need for two new counseling positions for the EOP&S program at Fresno City College. One position would be a straight counseling position that would be paid 50% out of EOP&S funds and 50% out of the college's XXO funds. This person would provide the full range of counseling services such as career and education planning, orientation, transfer advising, personal counseling to EOP eligible students, assisting with financial aid applications, budget management workshops, and helping conduct EOP&S outreach services.

The second position would be a counseling position for the EOP&S program in the Cooperative Agencies Resources for Education (CARE) program. This would be a 70% CARE and 30% EOP&S counselor position. The funding for this position would be 35% regular EOP&S funding, 35% college XXO (regular District budget) and 30% EOP&S special funding. This individual would also provide the full range of community college counseling services and would provide counseling to CARE and EOP&S students on issues ranging from food stamps and parenting to motivation and goal setting. The person would be responsible to develop inter-agency liaisons through formal and informal agreements, and this networking would include the County Welfare Department, Fresno City College, One-Stop Centers, other school programs, and organizations within the community. The person would also be responsible to establish a process to increase student access and continue to develop CARE services for orientations and educational plans to other support services which foster student success.

Both of these positions would be on the regular faculty salary schedule.

Recommendation:

It is recommended the Board of Trustees approve the two counseling positions: Counselor for Extended Opportunity Programs & Services and Counselor for EOP&S Cooperative Agencies Resources for Education (CARE).



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

SUBJECT: Consideration to Approve 2000-01  
Telecommunications and Technology  
Infrastructure Program (TTIP)

ITEM NO. 00-305

EXHIBIT: TTIP

Background:

The 2000-2001 State Budget Act included TTIP (Telecommunications Technology Infrastructure Program) funds. This program provides for connectivity through 4Cnet to the CSU System, technology for access through the total cost of ownership (TCO) options, and staff development. The allocations for library automation are to be used for the acquisition of online and/or electronic information resources and software.

Site	4CNet Data/Video	Library Automation	Technology Planning	Technology for Access through Total Cost of Ownership	Human Resources Training
Fresno City College	\$35,300	\$37,383	\$25,000	\$100,128	\$47,939
Reedley College	\$35,300	\$37,383	\$25,000	\$100,128	\$23,234
District Office	\$35,300	-0-	\$9,700	-0-	\$17,826

The criteria for compliance with TTIP requirements is very specific and includes the necessity to submit a Board adopted TTIP Plan. Enclosed is the District's recommended TTIP Plan, which is in compliance with the requirements of the program. The Plan has been developed in conjunction with faculty, District technology experts, and the administration.

Recommendation:

It is recommended that the Board of Trustees adopt the 2000-2001 Telecommunications Technology Infrastructure Plan as presented.

**FORM B**

2000-2001 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

**Instructions: Please print or type.**

**Please refer to 2000-2001 TTIP Certification document when completing this form. Describe general areas of expenditure for 2000-2001 TTIP funds especially in relationship to Planning and TCO Model initiative categories.**

District/College District Office  
 Telecommunications Administrative Contact Ted Uyesaka  
 Title Director of Information Systems  
 Address 1525 East Weldon Avenue, Fresno, CA 93704  
 Phone Number 559-244-5957  
 E-mail Address ted.uyesaka@sccd.com  
 Fax Number 559-222-5954

A. Areas of Expenditure:		
	2000-2001 TTIP Funds	Prior TTIP Funds Carry Over
<b>1. 4CNet</b>		
(a.) 4CNet Data (monthly and network charges)	\$23,000	\$40,932
(b.) 4CNet Video (T-1 monthly charges)	\$12,300	\$0
<b>2. Library Automation</b>	\$0	\$0
<b>3. Satellite (Funding provided in 1996-97 TTIP Program)</b>		\$15,000
<b>4. Technology Planning</b>	\$9,700	
<b>5. Technology for Access through Total Cost of Ownership (TCO) Options</b>	\$0	
• Hardware/Software	\$0	
• Systems Management and Support	\$0	
• Development Support	\$0	
• Communications Support	\$0	
• Training		
<b>6. Technology Human Resources Training Fund (Please provide detail information on Form C page 40)</b>	\$17,826	\$17,889

Chief Business Services Officer Signature: 

**Please complete the following information:**

- B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (Use additional pages as needed. Can be in a table format.) The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options and library automation as applicable.**

The District Office's role in conforming to these guidelines is:

- ◆ To centralize the 4Cnet Data connections and redistribute Internet service to all SCCCDCampuses and Centers. The (3) \$23,000 allocations will be pooled for this purpose.
  - ◆ To utilize the 4Cnet Video T1 service to communicate with colleges and centers within SCCCDC and throughout the 4Cnet Backbone, including the Chancellors Office.
  - ◆ To extend the distribution of signal from the new digital satellite downlink to sites/centers at SCCCDC who do not have a downlink.
  - ◆ To use carry-over funds to complete the Satellite Downlink Projects at Fresno City College and Reedley College.
  - ◆ To utilize the Technology Planning money by paying SCCCDC Staff and/or Consultant to assist in compiling SCCCDC's plan for implementing Tech.II. Monies may be pooled with the campus allocations to augment the Districts Technology Strategic Plan for 2000 – 2005 and to modify it so as to conform to TechII objectives.
- C. How each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. (Use additional pages as needed.) The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation will improve student learning, student services delivery and administrative services.**

- ◆ The District Office role to improve learning, student and administrative services is accomplished by the IS staff's support and delivery of the technologies funded. The District Office is at the core of all Voice, Video and Data services. This consolidation of services is the most secure, cost effective and efficient means to distribute these services in a growing multi-campus district. SCCCDC in FY2000-2001 will undergo major WAN/LAN renovations to facilitate growing requirements to deliver intranet and Internet services. The IS Staff has added technology specialists to keep up with the latest IT trends, and have provided on-going staff training to keep current. Satellite technology and Web-Enabled Applications are examples of emerging technology where TTIP funds will be used for the benefit of all constituents at SCCCDC.

# FORM C

## TTIP TECHNOLOGY TRAINING EXPENDITURE PLAN FOR 2000-2001

District/College: District Office

### Contact Information

Name of Person(s)

Preparing Report Dr. Shirley Bruegman / Mr. Phil Nelson

Title Vice Chancellor, Education Services & Planning/Interim Co-Director, Information Systems

Telephone (559)244-5905 / 244-5954 E-Mail shirley.bruegman@sccd.com / pnelson@sccd.com

### 1. Goals and Objectives for Technology Training

Please provide a narrative explaining your Goals and Objectives for Technology Training:

**These goals and objectives should be consistent with the provisions and guidelines of the 2000-2001 Telecommunication and Technology Infrastructure Program (TTIP) as explained in the Allocations by Authorized Use Areas on page 25. They should be justified in relationship to (a) need and/or (b) existing college plans, where appropriate.**

The District's goals for technology training are consistent with the 2000-2001 Telecommunication and Technology Infrastructure Program and are consistent with the District's Technology Strategic Plan approved by the Board of Trustees on December 5, 2000:

- ♦ Train technical staff in all aspects to assist them in keeping current on new technology
- ♦ Train technical staff on how to best provide advice and guidance regarding various uses of the web, Internet and Intranet
- ♦ Train technical staff on computer/network security procedures
- ♦ Train technical staff on software interfaces needed by district MIS systems
- ♦ Provide any other training that may arise during the course of the term of the funding to help in providing first-rate technological service to classified, faculty and administrators

### 2. Allocations by Authorized Use Areas

**The following are the authorized areas for the Human Resources Technology Training Funds. This information is used by the Chancellor's Office in planning, advocacy, and reporting needs associated with faculty and staff development. There are no minimum funding levels for any of the areas listed below. Districts have the flexibility to use funds in any of the four categories.**

Activities in this area will include, but will not be limited to, individual and/or group training in the necessary support skills like planning, purchase, configuration and installation, operation, software, data transfer, and communications systems, including e-mail, web servers, multimedia and telecommunications development, and the technical aspects of distance delivery.

Total Technology and Human Resources Training - \$17,826

*Please fill in table below.*

1.	Technology Training Infrastructure	TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
1)	Planning & Coordination			
2)	Faculty/Staff Development Center (See Details below.)			
3)	Purchase of Self-Paced Training Tools and Services			
4)	Development of Training Tools and Materials			
2.	Preparing for Technology Adoption	TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
5)	Introduction to Educational Uses of Technology			
6)	Institutional Redesign			
3.	Direct Training	TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
7)	Using Educational Technology			
8)	Training of Technical Support	\$17,826		
9)	Training of Trainers			
4.	Practice & Demonstrations	TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
10)	Using Educational Technology			
*TOTAL DOLLARS		\$17,826		

**\*Total Dollars:**

- **TTIP/F \$ Allocated, must equal TTIP/HR Fund Allocation**
- **Total of TTIP/F \$ Allocated and AB 1725 \$ Allocated, must equal or exceed total amount spent on these activities in the previous year, 1999-2000.**

# FORM B

2000-2001 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

**Instructions: Please print or type.**  
**Please refer to 2000-2001 TTIP Certification document when completing this form. Describe general areas of expenditure for 2000-2001 TTIP funds especially in relationship to Planning and TCO Model initiative categories.**

District/College Fresno City College  
 Telecommunications Administrative Contact Jannett N. Jackson  
 Title Associate Dean of Instruction, Learning Resources Center  
 Address 1101 E. University Avenue, Fresno, CA 93741  
 Phone Number 559-442-8206  
 E-mail Address jannett.jackson@scccd.com  
 Fax Number 559-265-5708

A. Areas of Expenditure:		
	2000-2001 TTIP Funds	Prior TTIP Funds Carry Over
1. <i>4CNet</i>		
(a) 4CNet Data (monthly and network charges)	\$23,000	
(b) 4CNet Video (T-1 monthly charges)	\$12,300	
2. <i>Library Automation</i>	\$37,383	\$31,424
3. <i>Satellite (Funding provided in 1996-97 TTIP Program)</i>		
4. <i>Technology Planning</i>	\$25,000	
5. <i>Technology for Access through Total Cost of Ownership (TCO) Options</i>	\$100,128	
• Hardware/Software	\$65,000	
• Systems Management and Support	\$19,928	
• Development Support	\$14,000	
• Communications Support	\$1,200	
• Training		
6. <i>Technology Human Resources Training Fund (Please provide detail information on Form C page 40)</i>	\$47,939	\$81,358

Chief Business Services Officer Signature: 

**Please complete the following information:**

- B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (Use additional pages as needed. Can be in a table format.) The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options and library automation as applicable.**

The expenditures for Fresno City College conforms to the intent of TTIP by:

- Maintaining campus-wide connectivity to the Internet as well as access to data, video and voice telecommunications networks;
- Augmenting individual and group training needs of faculty and staff;
- Increasing the acquisition of online and electronic information resources;
- Upgrading legacy computers, to include software, hardware, network connectivity and printers;
- Increasing the number of adaptive access computer stations;
- Providing support staffing for both technical backup and direct support for students and faculty; and
- Developing technology plan based upon TCO model with baseline data for future evaluation.

- C. How each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. (Use additional pages as needed.) The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation will improve student learning, student services delivery and administrative services.**

**4CNET** Provides telecommunications service and connectivity to our college and the CSU system by integrating a combination of data, video and voice communications to allow for teleconferencing, connections to CSU net and satellite downlink capabilities. These technologies have been used extensively in the development of online courses, and 2-way interactive courses offerings from both Fresno City College and CSU, Fresno. This has fulfilled a need for students unable or unwilling to attend on-campus courses, as well as providing courses only available at the university level to our students. Additionally, these services will be used to provide online advising to local high schools thereby increasing the productivity in these areas and the likelihood of students who attend the college being successful.

**Library Auto-mation** This years' funding, as identified in the planning guidelines, is for the sole acquisition of online and/or electronic information resources and software support agreements to support instructional programs. Therefore, Fresno City College will purchase online database access for electronic databases such as Lexis-Nexis, Grolier's encyclopedia; Horizon software modules & support agreements, discipline-specific CD-ROMs, and other databases in support of this effort. This will support the college's technology plan as well as the district's master plan goals.

**Technology Planning** The goal for the transition year 2000-01 will be to develop necessary benchmarks required to implement the TCO model and monitor the progress the college makes toward the attaining the goals identified in Tech II. The funds will primarily be used for staff, consulting, and supply costs for implementing inventory controls and database development.

**TCO** The TCO funds for this bridging year will be used for the improvement of the college's Intranet and telecommunications infrastructure to increase administrative efficiency in the processing of curriculum documents by automating procedures and upgrade legacy computers to begin the 3-year refresh rate.

**Human Resources** The funds in this category will be used to enhance technology skills, by establishing and implementing a formalized process of staff development for both staff and faculty in order to enhance classroom instruction and individual productivity. Extensive research shows that using instructional technology to support individualized teaching techniques is consistently more effective than traditional lecture-based approaches. Integrating computer presentations in the classroom will increase course completion rates by making lectures more accessible and understandable to various learning modalities.

These initiatives support the college and district planning initiatives:

**Institutional Strategic Plan goal(s)**

- #2 Funding our priorities
- #3 Supporting quality
- #4 Strengthening the Student Experience
- #5 Supporting student success
- #6 Accessing information through technology
- #7 Supporting the infrastructure

**Technology Use Plan goal(s)**

- #1 Intranet/Internet
- #2 Personnel
- #3 Replacing Hardware/Software
- #5 Training

**SCCCD Master Plan goals(s):**

- #12 Increase academic and occupational opportunities for students from diverse populations.
- #15 Develop a plan to establish adequate resources to support student activities.
- #30 Improve district's wide-area and local area network infrastructure to support instructional, administrative and student success activities.
- #31 Develop a capital facilities and modernization program.



# FORM C

## TTIP TECHNOLOGY TRAINING EXPENDITURE PLAN FOR 2000-2001

District/College \_\_\_\_\_ Fresno City College  
Contact Information \_\_\_\_\_  
Name of Person \_\_\_\_\_  
Preparing Report \_\_\_\_\_ Jannett N. Jackson  
Title \_\_\_\_\_ Associate Dean of Instruction, Learning Resources Center  
Telephone \_\_\_\_\_ (559) 442-8206 E-Mail \_\_\_\_\_ jannett.jackson@sccd.com

### 1. Goals and Objectives for Technology Training

Please provide a narrative explaining your Goals and Objectives for Technology Training:

**These goals and objectives should be consistent with the provisions and guidelines of the 2000-2001 Telecommunication and Technology Infrastructure Program (TTIP) as explained in the Allocations by Authorized Use Areas on page 25. They should be justified in relationship to (a) need and/or (b) existing college plans, where appropriate.**

TTIP funds for the fiscal year 2000-2001 will be used to augment the individual and group training needs of faculty and staff to improve the total student experience and increase the effectiveness of instruction. The training encompasses how to use educational technology, development of training materials and direct training.

**Technology Staff Development Activities and Individual Training.** The funds in this category will be used to enhance technology skills that can include, but are not limited to: Staff Development Activities, individual/group specialized training needs, web page training, articulation with other faculty & staff regarding technology trends, training on multimedia, online databases (*Colleague, Horizon*), e-mail, web-based courses, library automation systems, and training on new operating system technologies (Windows 2000/NT), network architecture and design training, as well as courses that train-the-trainer.

Planned expenditure \$30,000

**Development of Training Materials/Instructional Literature/Courseware.** This area includes reimbursement of staff time in the development of courseware to be used in distance education, enabling technologies for disabled personnel, library technology plan and other technology-related areas. Funds can also be used to offset duplication cost and/or other costs associated with the development of these items.

Planned Expenditure \$2,000

**“Learning Teams” Summer Institute.** In order to enhance classroom instruction, faculty needs to be trained in the use of computer software. Extensive research shows that using instructional technology to support individualized teaching techniques is consistently more effective than traditional lecture-based approaches. Yet learning software and incorporating that software into the classroom is a long, time-consuming process. It is not something faculty can do "in their spare time". Consequently, this proposal provides a week-long summer institute to teach faculty to use multimedia techniques and incorporate it into lectures. These types of workshops have been offered in the past and were successful; therefore we would like to continue to offer courses such as this. Application software fundamentals have been stressed in the past, and we will continue to do this. However, we would like to offer a wider variety of subject matter, to include research on the web, web browsers - differences/similarities; technology and the social implications of synchronous and asynchronous learning, the technology teacher: tips and pointers, etc.

Planned expenditure \$15,939

## 2. Allocations by Authorized Use Areas

The following are the authorized areas for the Human Resources Technology Training Funds. This information is used by the Chancellor’s Office in planning, advocacy, and reporting needs associated with faculty and staff development. There are no minimum funding levels for any of the areas listed below. Districts have the flexibility to use funds in any of the four categories.

Please fill in table below.

1. Technology Training Infrastructure		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
1)	Planning & Coordination			
2)	Faculty/Staff Development Center (See Details below.)	\$4,000		\$56,000
3)	Purchase of Self-Paced Training Tools and Services	\$3,000		\$13,154
4)	Development of Training Tools and Materials	\$2,000		
2. Preparing for Technology Adoption		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
5)	Introduction to Educational Uses of Technology	\$19,000		
6)	Institutional Redesign			
3. Direct Training		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
7)	Using Educational Technology			\$75,000
8)	Training of Technical Support		\$2,700	
9)	Training of Trainers	\$15,939		\$20,000
4. Practice & Demonstrations		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
10)	Using Educational Technology			
<b>*TOTAL DOLLARS</b>		<b>\$47,939</b>		<b>\$164,154</b>

**\*Total Dollars:**

- TTIP/F \$ Allocated, must equal TTIP/HR Fund Allocation
- Total of TTIP/F \$ Allocated and AB 1725 \$ Allocated, must equal or exceed total amount spent on these activities in the previous year, 1999-2000.

# FORM B

2000-2001 Telecommunications Technology Infrastructure Program, (TTIP) District/College Expenditure Plan

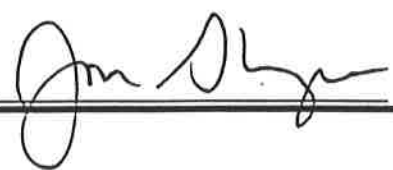
**Instructions: Please print or type.**

**Please refer to 2000-2001 TTIP Certification document when completing this form. Describe general areas of expenditure for 2000-2001 TTIP funds especially in relationship to Planning and TCO Model initiative categories.**

District/College Reedley College  
 Telecommunications Administrative Contact Lloyd Dry  
 Title College Librarian  
 Address 995 N. Reed Avenue, Reedley, CA 93654  
 Phone Number 559-638-3641  
 E-mail Address Lloyd.dry@sccd.com  
 Fax Number 559-638-0384

A. Areas of Expenditure:		
	2000-2001 TTIP Funds	Prior TTIP Funds Carry Over
<b>1. 4CNet</b>		
(a) 4CNet Data (monthly and network charges)	\$23,000	
(b) 4CNet Video (T-1 monthly charges)	\$12,300	
<b>2. Library Automation</b>	\$37,383	\$25,467
<b>3. Satellite (Funding provided in 1996-97 TTIP Program)</b>		
<b>4. Technology Planning</b>	\$25,000	
<b>5. Technology for Access through Total Cost of Ownership (TCO) Options</b>	\$100,128	
• Hardware/Software	\$85,400	
• Systems Management and Support	\$14,728	
• Development Support		
• Communications Support		
• Training		
<b>6. Technology Human Resources Training Fund (Please provide detail information on Form C page 40)</b>	\$23,234	\$7,954

Chief Business Services Officer Signature: *AH*



**Please complete the following information:**

- B. Describe the conformance of the proposed expenditure plan to applicable standards and guidelines. (*Use additional pages as needed. Can be in a table format.*) *The expenditure plan should state how the funds meet the minimum standards and guidelines specified in the attached appendices for 4CNet connections, video conferencing, satellite downlinks, Technology for Access through TCO Model options and library automation as applicable.***

See attached sheet.

- C. How each expenditure area in the plan will assist in meeting the goals of improved learning, student services, and administrative services. (*Use additional pages as needed.*) *The district's expenditure plan should state how the districts use of video conferencing technology, satellite technology, Technology for Access through the TCO Model options and library automation will improve student learning, student services delivery and administrative services.***

See attached sheet.

# FORM C

## TTIP TECHNOLOGY TRAINING EXPENDITURE PLAN FOR 2000-2001

District/College	Reedley College		
Contact Information/Name of Person Preparing Report	Ronald C. Taylor		
Title	Dean of Instruction		
Telephone	(559) 638-0304	E-Mail	ron.taylor@sccd.com

### 1. Goals and Objectives for Technology Training

Please provide a narrative explaining your Goals and Objectives for Technology Training: These goals and objectives should be consistent with the provisions and guidelines of the 2000-2001 Telecommunication and Technology Infrastructure Program (TTIP) as explained in the Allocations by Authorized Use Areas on page 25. They should be justified in relationship to (a) need and/or (b) existing college plans, where appropriate.

See additional sheet.

### 2. Allocations by Authorized Use Areas

The following are the authorized areas for the Human Resources Technology Training Funds. This information is used by the Chancellor's Office in planning, advocacy, and reporting needs associated with faculty and staff development. There are no minimum funding levels for any of the areas listed below. Districts have the flexibility to use funds in any of the four categories.

Please fill in table below.

1. Technology Training Infrastructure		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
1)	Planning & Coordination			\$1,000
2)	Faculty/Staff Development Center (See details below.)	\$1,000		
3)	Purchase of Self-Paced Training Tools and Services			
4)	Development of Training Tools and Materials			
2. Preparing for Technology Adoption		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
5)	Introduction to Educational Uses of Technology			
6)	Institutional Redesign			
3. Direct Training		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
7)	Using Educational Technology	\$12,234		\$5,000
8)	Training of Technical Support	\$6,000		
9)	Training of Trainers			
4. Practice & Demonstrations		TTIP/F \$ Allocated	AB1725 \$ Allocated	Other Funds \$ Allocated
10)	Using Educational Technology	\$4,000		
*TOTAL DOLLARS		\$23,234		\$6,000

**\*Total Dollars:**

- **TTIP/F \$ Allocated, must equal TTIP/HR Fund Allocation**
- **Total of TTIP/F \$ Allocated and AB 1725 \$ Allocated, must equal or exceed total amount spent on these activities in the previous year, 1999-2000.**

# TTIP Expenditure Plan

## Reedley College

### FORM B ATTACHMENT

#### B. Conformance of the proposed expenditure plan to applicable standards and guidelines.

4CNet Connections: This function continues to be funded through district allocations (see SCCCD district plan) of TTIP funds.

Video Conferencing: With TTIP and other expenditures under previous TTIP plans, Reedley College established a video conferencing site in the President's Conference Room, which has been used for district-linked and other meetings over the last couple of years. The room has been too small to accommodate the Reedley College Curriculum Committee, however, which serves the Madera, Clovis and Oakhurst sites in the northern part of the district, as well as the Reedley campus. Thus, as part of the 2000-2001 expenditure plan, there is the objective of installing an additional unit in a larger room on the Reedley campus where the Curriculum Committee has been meeting. Other large committees will also be able to use this unit to video conference with groups at the North Centers. (See Technology for Access page.)

Satellite Downlinks: This portion is being handled at the district level; see SCCCD district plan.

Technology for Access through TCO Model Options: Having reviewed the Tech II baseline standards for students, faculty and staff, we have decided to meet the most immediate needs during 2000-2001, while depending on the Planning activities initiated during the year (see objectives under Technology Planning) to provide for a better survey of infrastructure needs and a plan to meet deficiencies over the multi-year process envisioned under Tech II. Immediate needs include a modest allocation for upgrading student lab PCs (to be supplemented by Instructional Equipment or Block Grant funds), upgrading and expanding student lab software, providing additional stations designed for students with disabilities at the most outlying sites, extending and further supporting the college's distance learning capability, and as indicated above, extending the college's video conferencing capability so all appropriate staff and student representatives have access to college discussions. See Technology for Access page.

#### C. How each expenditure area in the plan will assist in meeting the goals of improved student learning, student services, and administrative services.

Student Learning: Improved student learning will result from those portions of the plan which provide for new learning resources (additional online resources, see Library Automation page), new instructional software (see Technology for Access page), new instructional methodology utilizing technology (see Technology Human Resources Training Fund page). There are also a few objectives which provide additional access to learning for students who might not otherwise benefit from Reedley College instruction (see additional computers for students with disabilities in the Technology for Access page, and new distance learning capability also in the Technology for Access page). Finally, it is to be noted that over time, the planning efforts supported by the objectives in the Technology Planning module (see that page) will result in more efficient, more thorough and more appropriate instructional methodology, thus providing a long-term learning benefit for students.

Student Services: Student services will be improved by means of greatly enhanced access (for students, faculty and staff) to these services through the internet and intranet (see Technology Human Resources Training Fund page, cf. Web Advisor training). In addition, student services will be improved through the technology training offered to student services staff, under the Technology Human Resources Training Fund plan.

Administrative Services: These services will be improved by a greatly enhanced communications ability through the addition of a video conferencing unit suited to larger groups (see above, under video conferencing, and Technology for Access page), and also through participation of administrative and office staff in technology trainings under the Technology Human Resources Training Fund plan (see that page).



# **TTIP Expenditure Plan Reedley College**

## **FORM C ATTACHMENT**

### **1. Goals and Objectives for Technology Training.**

#### NARRATIVE:

Reedley College has in the past used TTIP funds, AB 1725 staff development funds as well as other college resources to support trainings related to technology. These efforts are documented in earlier TTIP and AB1725 plans and reports.

The current TTIP human resources plan, outlined in the attached page, "TTIP Expenditure Plan: Technology Human Resources Training Fund," focuses on new horizons. Thanks to previous efforts, many Reedley faculty are now comfortable with technology and use various forms of technology in their classrooms. Staff uses technology for communication, document preparation and planning. The new focus is on raising the level of sophistication, and broadening the use of current resources. More faculty and staff need to begin the utilize our intranet, and more institutional documents need to be posted on the college's web site and intranet. More classes need to have web-assistance as part of their design, and more faculty and staff need training on internet resources, web page design, presentation software, etc., in order to make broader use of these capabilities. Thus the plan outlined in the attached page includes numerous workshops on topics related to these needs, which will be open to faculty and staff from both the Reedley campus and the North Centers. The list of topics is the distillation of two surveys conducted over the last year by members of the college's Computer Usage Committee and under the auspices of a title III grant.

Technology training in these areas is part of the college's AB 1725 staff development plan.

# **TTIP Expenditure Plan**

## **Library Automation and Electronic Resources**

### **Reedley College**

The Reedley College Library will complete its re-cataloguing project under previous TTIP expenditure plans, using the automation software identified previously. A major effort is needed to input book records and to implement the automated circulation system, requiring renewed allocations of staffing and staff time.

Previous contracts for automation software and for online information services will be renewed, and additional online resources purchased with the 2000-2001 funds.

Subscriptions to additional online information resources (e.g., Books in Print with Reviews, Grove's Dictionary of Art, Reference Suite @ FACTS.com, Newsbank CC1, etc.):	<b>\$37,383</b>
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<b>Total</b>	<b>\$37,383</b>
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# **TTIP Expenditure Plan Technology Planning Reedley College**

Reedley College will develop a strategic plan for Technology II implementation by July 2001, working in concert with State Center Community College District and under the guidance of TTAC and the state Chancellor's Office. This plan will address at a minimum ongoing support of technology infrastructure and student/instructor/counselor access to communications, registration and other key services of the college. Among specific, noteworthy infrastructure concerns are the Reedley College core switch, and among specific, noteworthy service concerns are the learning resources needs of the North Centers, the learning resources needs of the South Centers, and the imminent implementation of web registration.

In order to coordinate planning adequately, it will be necessary to purchase the time of Reedley College certificated staff (through reassigned time or stipend), or the time of a consultant knowledgeable in the challenges of technology infrastructure, related administrative issues, and staff training and usage patterns. Upon Board approval of the 2000-2001 TTIP expenditure plan, the college will immediately commence a search for internal talent so that, failing to find an appropriate coordinator internally, we can identify a consultant in time to have an impact during the Spring 2001 semester.

The planning process is envisioned as a series of meetings of faculty, staff and students from both the Reedley campus and the North Centers, from which goals and objectives consonant with the TTAC guidelines and Tech II will be written by the conclusion of the spring semester. Reference materials, supplies and services will be needed to support these meetings and the writing and revision work.

College Tech II Planning Coordinator(s) or Consultant(s) (Spring 2001 0.5 FTE): \$17,000

Workshops involving faculty, administration and staff (supplies, services): \$8,000

**Total** \$25,000

# TTIP Expenditure Plan

## Technology for Access through TCO Model Options

### Reedley College

Reedley College needs especially to (a) improve network traffic capacity and expand campus network to dormitories, (b) expand video-teleconferencing capability, (c) develop a new distance learning site at Kerman and provide support for distance learning at other North Centers sites, (d) provide software upgrades for instructional labs, and some new instructional software in selected labs, (e) provide additional computers for students with disabilities, and (f) replace aging computers in one instructional laboratory. TTIP funds will be supplemented by other funds (instructional equipment, block grant, and lottery) in order to accomplish some of these objectives.

(a) Replacement of two inadequate/aging network switches with switches of greater capacity, and a new switch (16-port 100Mb managed fiber switch with expansion module, etc.) to provide student access at dormitories:	\$11,000
(b) Expansion of video teleconferencing capacity at Reedley by purchasing and installing one additional unit in staff meeting room:	\$15,600
(c) New distance learning site at Kerman through purchasing and installing one new unit:	\$15,600
warranties for distance learning facilities at North Centers:	\$14,728
and CAT 5 line wiring for Clovis portables:	\$2,400
(d) Software upgrades to instructional labs, and some new instructional software (e.g., NetSupportSchoolPro) in selected labs:	\$12,000
(e) Additional computers for students with disabilities (3 @ \$3000):	\$9,000
(f) Replacement computers for part of one instructional lab (9 @ \$2200):	\$19,800
Total	\$100,128

# TTIP Expenditure Plan

## Technology Human Resources Training Fund

### Reedley College

As some Reedley College faculty have become more sophisticated in the use of instructional technology, and as staff have become more sophisticated in the use of office technology, the spectrum of needs identified has shifted somewhat. Recent surveys have identified needs concentrated in the following areas: presentation software (such as PowerPoint), "courseware" software (such as Micrograde, or the district's own Web Advisor function), creation and maintenance of web pages (mainly for instructional purposes, but also to increase the use of the college's intranet for communications), manipulation of digital images and other digitally recorded information for use in instruction and promotion of college activities (how to burn or write to CD-R or CD-RW media, how to manipulate digital camera images for use in instructional and promotional materials), and for those staff members and instructors who are less advanced, computer trouble-shooting.

The following activities (objectives) are expected to be scheduled at various times during the Spring 2001 semester—a few during the Jan. 4-5 "college day" and "flex day" period, and the rest on Friday afternoons, Saturday mornings or other times when faculty and staff from Reedley and the North Centers can attend. Participants will sign a "train the trainers" agreement prior to commencement of each training activity, thus ensuring that they will make their skills available to their departmental colleagues.

Workshops for faculty and staff on presentation software (PowerPoint, etc.). Two workshops, one-half day each:	\$3500
Workshops for faculty on "courseware" software (e.g., Micrograde, Web Advisor). Two workshops, one-half day each:	\$3500
Workshops for faculty and staff on web page creation and maintenance. Initial one-day workshop, with half-day follow-up:	\$6000
Workshops for faculty and staff on how to burn or write to CD-R or CD-RW, how to manipulate digital images for use in course preparation, publications, communications. Two-three workshops, one-half day each:	\$6000
Workshops for faculty and staff on computer trouble-shooting. Three or four workshops of 2-3 hours each:	\$4234
 Total	 \$23,234

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 5, 2000

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SUBJECT: Consideration of Bids  
High Voltage Feeders,  
Fresno City College

ITEM NO. 00-306

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EXHIBIT: None

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Background:

Bid #0001-10 provides for the replacement of high voltage feeder cables from the main switchgear to the Media Center, T-500, T-600 and Utility Building at the Fresno City College campus. This is the third phase of a scheduled maintenance project designed to upgrade our utility service throughout the District. The work of the project includes the installation of new 15KV cables, cable termination, testing, switchgear cleaning and adjusting, and other related items of work. Because electrical service must be taken down, removal and replacement of the feeders must be done during the holiday period to minimize interruption to campus activities.

Funding for this project will be provided by the State Scheduled Maintenance and Repair Program (Deferred Maintenance). The bid response falls within the budget allocation from the State and will allow us to complete additional scheduled maintenance projects this fiscal year. The engineer's estimate for this project is \$120,000.00.

Because of the limited time available for completion, only electrical contractors with sufficient staffing were interested in bidding this project. To increase contractor participation, the scope of the project was reduced and the bid opening time extended. However, contractors that in the past had participated in bidding for this work were unable to do so due to prior commitments. Despite the efforts of staff, a single bid was received from one (1) contractor as follows:

<u>Bidder</u>	<u>Award Amount</u>
Howe Electric, Inc.	\$ 85,955.00

Recommendation:

It is recommended that the Board of Trustees award Bid #0001-10 in the amount of \$85,955.00 to Howe Electric, Inc., the lowest responsible bidder for High Voltage Feeders at Fresno City College, and authorize the Chancellor or Vice Chancellor-Business to sign an Agreement on behalf of the District.