

State Center Community College District
2021-2022 Professional Development Calendar

Day	Date	Time	Strand	Event Title	Target Audience
Thursday	September 2, 2021	8:00 AM - 2:00 PM	HR	New Employee Orientation	Newly hired regular employees of the district
Friday	September 3, 2021	9:00 AM - 12:00 PM	LCW - Central 14	Reductions in Staffing	DO Admin, Site Admin, HR
Wednesday	September 8, 2021	3:00 PM - 4:30 PM	PC Workshop	The Hiring Managers Guide to Conducting the Hiring Interview	Hiring Managers
Wednesday	September 15, 2021	10:00 AM - 11:30 AM	HR Workshop	Employee Accommodations	All employees
Friday	September 24, 2021	8:00 AM - 12:00 PM	Classified Professionals	Leadership State Center Academy XX- Session 3	
Tuesday	September 28, 2021	9:00 AM - 10:30 AM	Technology Training	Report Manager	All employees
Friday	October 8, 2021	9:00 AM - 12:00 PM	LCW - Central 14	Where's the Line? Community Colleges in a Virtual World	Administrators
Tuesday	October 12, 2021	10:00 AM - 11:00 AM	Technology Trainings	On-Demand training for Colleague	Any SCCCD Colleague user who would like to become more familiar with the Colleague functionality.
Tuesday	October 12, 2021	2:00 PM - 3:00 PM	Technology Training	On-Demand training for Colleague	Any SCCCD Colleague user who would like to become more familiar with the Colleague functionality.
Wednesday	October 13, 2021	3:00 PM - 4:30 PM	PC Workshop	Resume & Application Preparation	All employees & public
Thursday	October 14, 2021	8:00 AM - 10:00 AM	MDA	How to Conduct Investigations	All interested managers
Friday	October 15, 2021	2:00 PM - 3:30 PM	HR Workshop	Benefits & EAP	All employees
Wednesday	October 20, 2021	10:00 AM - 11:00 AM	Technology Training	TEAMS- Introduction	All employees
Wednesday	October 20., 2021	2:00 PM - 3:00 PM	Technology Training	TEAMS- Advanced	All employees

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Thursday	October 21, 2021	10:00 AM - 12:00 PM	HR Workshop	EEO Training for Hiring Committees	All employees and community who serve on hiring committees
Friday	October 22, 2021	8:00 AM - 12:00 PM	Management/ Leadership	District-Wide Management	Managers
Wednesday	October 27, 2021	10:00 AM - 11:00 AM	Technology Training	Cyber Security	All employees
Wednesday	October 27, 2021	3:00 PM - 4:00 PM	Technology Trainings	Cyber Security	All employees
Friday	October 29, 2021	8:00 AM - 12:00 PM	Classified Professionals	Leadership State Center Academy XX- Session 4	Selected Participants
Friday	November 5, 2021	2:00 PM - 3:30 PM	HR Workshop	NeoGOV OHC	All interested managers
Friday	November 5, 2021	9:00 AM - 12:00 PM	LCW - Central 14	The Disability Interactive Process	HR Staff, Managers and Above
Thursday	November 4, 2021	8:00 AM - 10:00 AM	MDA	Workers Comp	All interested managers
Friday	November 10, 2021	3:00 PM - 4:30 PM	PC Workshop	Assessment Strategies for Classified Jobs: Enhance Your Performance on Recruitment Examinations	All employees & public
Wednesday	November 17, 2021	10:00 AM - 11:30 AM	HR Workshop	Title IX	All employees
Friday	November 19, 2021	8:00 AM - 12:00 PM	Classified Professionals	Leadership State Center Academy XX- Session 5	Selected Participants
Friday	December 3, 2021	TBD	Classified Professionals	Leadership State Center Academy XX- GRADUATION	Selected Participants
Friday	December 10, 2021	10:00 AM- 11:30 AM	HR Workshop	Cultural Competency	All employees
Friday	December 3, 2021	9:00 AM - 12:00 PM	LCW - Central 14	Public Sector Employment Law Update	Supervisors, Managers and Administrators
Friday	December 17, 2021	8:00 AM - 12:00 PM	Management/ Leadership	District-Wide Management	Managers
Friday	January 21, 2022	9:00 AM - 12:00 PM	LCW - Central 14	Prevention and Control of Absenteeism and Abuse of Leave	DO Admin, Site Admin, HR
Wednesday	January 12, 2022	3:00 PM - 4:30 PM	PC Workshop	Interviewing: How to Appear Gifted Despite Being Nervous	All employees & public

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Wednesday	January 19, 2022	10:00 AM - 11:30 AM	HR Workshop	Application and Interview Process	All employees
Friday	January 21, 2022	10:00 AM - 11:30 AM	HR/PC Workshop	Bystander Intervention	All employees
Thursday	January 27, 2022	8:00 AM - 10:00 AM	MDA	Conflict De-escalation	All interested managers
Friday	February 4, 2022	8:00 AM - 12:00 PM	Management/ Leadership	District-Wide Management	Managers
Wednesday	February 9, 2022	3:00 PM - 4:30 PM	PC Workshop	Understanding the Personnel Commission and Its Function	All employees & public
Friday	February 11, 2022	9:00 AM - 12:00 PM	LCW - Central 14	Advanced Investigations of Harassment and Other Formal Employee Complaints	Upper Level Mgt., HR Staff and District Counsel
Tuesday	February 15, 2022	9:00 AM - 10:30 AM	Technology Training	Report Manager	All employees
Wednesday	February 16, 2022	10:00 AM - 11:30 AM	HR Workshop	Retirement - Academic (STRS)	All employees
Wednesday	February 16, 2022	9:00 AM - 10:00 AM	Technology Training	TEAMS- Introduction 100	All employees
Wednesday	February 16, 2022	2:00 PM - 3:00 PM	Technology Training	TEAMS- Advanced 200	All employees
Thursday	February 24, 2022	8:00 AM - 10:00 AM	MDA	Budget Development	All interested managers
Wednesday	February 23, 2022	10:00 AM - 11:30 AM	HR Workshop	Conflict Resolution/Bullying	All employees
Friday	March 4, 2022	9:00 AM - 12:00 PM	LCW - Central 14	Creating a Culture of Respect	Supervisors, Managers and Administrators
Tuesday	March 8, 2022	10:00 AM-11:00 AM	Technology Training	On-Demand training for Colleague	Any SCCCD Colleague user who would like to become more familiar with the Colleague functionality.
Tuesday	March 8, 2022	2:00 PM-3:00 PM	Technology Training	On-Demand training for Colleague	Any SCCCD Colleague user who would like to become more familiar with the Colleague functionality.
Wednesday	March 9, 2022	3:00 PM - 4:30 PM	PC Workshop	Resume and Application Preparation	All employees & public

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Friday	March 11, 2022	10:00 AM - 11:30 AM	HR Workshop	Leaves	All employees
Friday	March 11, 2022	9:00 AM - 12:00 PM	LCW - Central 14	Mandated Reporting	Supervisors and Managers who have direct supervision of minors.
Wednesday	March 16, 2022	10:00 AM - 11:30 AM	HR Workshop	Retirement - Classified (PERS)	All employees
Wednesday	March 16, 2022	10:00 AM - 11:00 AM	Technology Training	Cyber Security	All employees
Wednesday	March 16, 2022	3:00 PM - 4:00 PM	Technology Training	Cyber Security	All employees
Thursday	March 17, 2022	8:00 AM - 2:00 PM	HR	New Employee Orientation	Newly hired regular employees of the district
Friday	March 18, 2022	2:00 PM - 3:30 PM	HR Workshop	NeoGOV Perform	All interested managers
Thursday	March 24, 2022	8:00 AM - 10:00 AM	MDA	Performance Management	All interested managers
Wednesday	March 30, 2022	10:00 AM - 11:30 AM	HR/PC Workshop	Panel discussion with Affinity groups	All employees
Friday	April	9:00 AM - 12:00 PM	LCW - Central 14	Current Developments in Workers' Compensation	
Wednesday	April 6, 2022	3:00 PM - 4:30 PM	PC Workshop	Assessment Strategies for Classified Jobs: Enhance Your Performance on Recruitment Examinations	All employees & public
Friday	April 8, 2022	2:00 PM - 3:30 PM	HR Workshop	NeoGOV OHC	All interested managers
Tuesday	April 12, 2022	8:00 AM - 4:00 PM	Classified Professionals	Mega Conference	All Classified employees
Wednesday	April 20, 2022	10:00 AM - 11:30 AM	HR Workshop	Strategic Tips & Tricks	All employees
Thursday	April 28, 2022	8:00 AM - 10:00 AM	MDA	Discipline	All interested managers
Friday	May 6, 2022	9:00 AM - 12:00 PM	LCW - Central 14	The Art of Writing the Performance Evaluation	Managers and Supervisors
Wednesday	May 11, 2022	3:00 PM - 4:30 PM	PC Workshop	The Hiring Managers Guide to Conducting the Hiring Interview	Hiring Managers

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Friday	May 13, 2022	8:00 AM - 12:00 PM	Management/ Leadership	District-Wide Management	Managers
Wednesday	May 18, 2022	10:00 AM - 11:00 AM	HR Workshop	Work Life Balance	All employees
Wednesday	June 15, 2022	10:00 AM - 11:30 AM	HR Workshop	Complaint, Grievances, Workplace Conflict...Oh My!	All employees
Friday	June 17, 2022	10:00 AM - 11:30 AM	HR Workshop	Supervisor 101	All employees