MINUTES OF MEETING OF BOARD OF TRUSTEES STATE CENTER COMMUNITY COLLEGE DISTRICT JUNE 3, 2008

Call to Order	A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 4:30 p.m., June 3, 2008, at the Oakhurst Center, 40241 Highway 41, Room 10, Oakhurst, California.
Trustees Present	H. Ronald Feaver, President Phillip J. Forhan, Vice President (arrived 4:33 p.m.) William J. Smith, Secretary Isabel Barreras Patrick E. Patterson (arrived 4:50 p.m.) Dorothy Smith Leslie W. Thonesen
	Also present were: Tom Crow, Chancellor, SCCCD Doug Brinkley, Vice Chancellor – Finance and Administration, SCCCD Barbara Hioco, President, Reedley College Terry Kershaw, Vice Chancellor – North Centers Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCD
Introduction of Guests	 Among the others present, the following signed the guest list: Jan Krueger, Executive Secretary to the Chancellor, SCCCD Vikki Piper, Oakhurst Center Coordinator, OC Steve Raupp, Principal, Yosemite High School Tony Cantu, Vice President, Instruction, FCC Michael Guerra, Vice President – Administrative Services, FCC Scott Thomason, Vice President Administrative Services, RC Deborah Ikeda, Vice President – Instruction and Educational Services, NC Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCD Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCD Mary Helen Garcia, Classified Senate President, RC Cris Bremer, Director of Marketing and Communications, FCC Gary Sakaguchi, Director of Technology, RC, NC Mike Piper, OC Ed Eng, Director of Finance, SCCCD Frances Rogers, Interim General Counsel, SCCCD

	 Michele Copher, Executive Director, State Center Community College Foundation Ron Nishinaka, Academic Senate President, RC Marcia Freedman, OC Nancy Kast, Director of Classified Personnel, Personnel Commission Rick Santos, FCC Academic Senate President Zwi Reznik, SCFT President Lynne Walke, CSEA Iam Walke, Mediator
Approval of Minutes	The minutes of the Board meetings of May 6, 2008, and May 21, 2008, were presented for approval. A motion was made by Ms. Barreras and seconded by Ms. Smith to approve the minutes of the May 6, 2008, and May 21, 2008, meetings, as presented. The motion carried unanimously, absent Trustees Forhan and Patterson.
Delegations, Petitions, and Communications	None.
Chancellor's Report	Dr. Crow thanked the staff at the Oakhurst Center for hosting the June 3 Board meeting and reported the following:
	<u>Commencements</u> – Dr. Crow thanked the Board for participating at the three commencement ceremonies at the Madera Center, Reedley College, and Fresno City College. He said that it is a most joyous event throughout the district for all who participated, including hundreds of graduates and their families. Commencement is a reminder that we are here to help students achieve their educational goals. It was an extremely inspiring and gratifying evening.
	<u>Emergency Alert Project</u> – SCCCD is in the process of implementing an emergency alert program that will provide a means of quickly notifying current students and staff in the event of an emergency, or urgent event such as a power outage, or similar situation that may necessitate the closure of the campuses. Students will have the option to receive the notifications through e-mail or text messaging. Sign-ups for the program will be through CCCApply and web advisor. Plans are to fully implement the program after a brief pilot test. The program will probably be operational by the start of spring registration in October 2008. No additional costs will be incurred because the program will be implemented using the existing Datatel communications management module.
	Southeast Growth Area Specific Plan (SEGA) – Dr. Crow,

Doug Brinkley and Brian Speece are participating in the SEGA

Chancellor's Report (continued)	 Specific Plan Alternative Scenarios Workshop on June 10, 6-9 p.m. at the Fresno Convention Center. CalThorpe, one of the top planners in the nation, has been hired to handle the planning process for this growth area. They will have the opportunity to address the development of the southeast center at this meeting. Dr. Crow announced that Dr. Michele Cantwell-Copher is leaving the SCCC Foundation as their Executive Director to join the Fresno County Office of Education as Administrator for Educational Services. He thanked her for the great job she has done, not only in raising funds, but also for developing the awareness and quality of our foundation during her tenure with SCCCD.
Campus Reports	 Dr. Kershaw reported on the following from the North Centers: Asian Pacific Islander Leadership Conference is June 7 at the Willow International Center; 80 participants are expected. Madera Center LVN Pinning Ceremony is May 15. North Centers Commencement, May16, at Madera Center – Attendance totaled more than 800 to witness and celebrate the 130 graduates who reached this milestone. Trustees attending were Mr. Feaver and Ms. Barreras. Students of Note, selected from each of the centers were Gabriela Gomez, Peggy Knowles, and Julie Woodworth. The North Centers' four-year Upward Bound grant of \$1 million is now in full operation and assisting at-risk students attending Madera Unified high schools. Upward Bound summer program runs from June 16 through July 25. A parent/student reception will be held July 26. Copies of the <i>North Centers Review 2008 Journal of Student Literature and Art</i>, which showcases the work of students at the Madera, Oakhurst, and Willow International Centers, was provided for the Board members.
	 Dr. Hioco reported on the following from Reedley College: The Distinguished Alumnus for the 81st Reedley College commencement was Judge Efren N. Iglesia who graduated from Reedley College in 1971; he was appointed to the Monterey County Superior Court in 2007. The Student of Note Award went to Pablo Chavez Lascares. Board members attending were Phil Forhan, Pat Patterson and Les Thonesen. The 29th Annual Tiger Awards ceremony on May 7 honored Victoria "Vikki" Hoveln (Outstanding Student Leader); Alpha Gamma Sigma (Outstanding Club); Voola Sasaki (Volunteer of the Year); and the Reedley branch of Wells Fargo and General Manager Ed Ramos (Spirit of the Tiger Award). Health Care Interpreters Program honored 31 students on May 10.

Campus Reports (continued)

Oakhurst Center Update

- Pinning ceremony for Nursing Assistant Training Program was held on May 15 for 30 students.
- The CASS Program will host an achievement banquet on June 8. They are completing their internships with local businesses.
- Dental Assisting Program will hold their pinning ceremony on June 12, and will celebrate the program's 50th year at RC.

Ms. Vikki Piper, Oakhurst Center Coordinator welcomed the Board to the Oakhurst Center and gave a report focused on the outreach efforts with the local area schools. She noted that Yosemite High School, which is their biggest partner, received the California Distinguished School Award in 2001 and 2005. The center provides services at the high schools, conducts tours for students and parents, partners with the schools in the 15% program, and coordinates with high school counselors to offer courses in demand for summer session. Two alternative high schools within Yosemite Unified School District, Awahnee and Evergreen, are also taking advantage of services at the Oakhurst Center. The center has been working with Chukchansi Tribal Education over the last three years. The tribal member enrollment at the Oakhurst Center has dramatically increased and has also increased districtwide. Currently, they are working together with Yosemite High School and Chukchansi Tribal Education on a Gates Foundation Grant. They have submitted an initial proposal and are waiting to hear back.

Ms. Piper introduced Mr. Steve Raupp, Principal of Yosemite High School. Mr. Raupp provided information about Yosemite High School and college enrollment patterns for their graduates. The school has experienced a transformation through \$30 million funding for renovation of existing buildings and building of new facilities. A 23-classroom building has been added along with new athletic facilities and renovations to the football stadium, baseball field, science labs, library, and media center. The school is an international baccalaureate school and offers advanced placement courses in conjunction with the IB program. They have a wide range of career/technical education programs, offering 12 regional occupational programs. Typically, 80-90% of their students are college bound. Approximately 40-45% of those students are selecting community colleges. From the upcoming class, the vast majority of their students are selecting Fresno City College. More students are becoming aware of the Oakhurst Center as a viable option. Mr. Raupp expressed appreciation for the work of Vikki Piper and the Oakhurst Center faculty and staff for Yosemite High School and noted that they are very accessible to their students.

Consent Agenda <u>Action</u>	President Feaver announced that Consent Agenda Items 08-17HR and 08-74G are amended. Copies were provided with changes noted in bold type. It was moved by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees approve Consent Agenda Items 08-17HR and 08-74G, as amended; and 08-18HR, 08-58G through 08-73G, and 08-75G through 08-78G, as presented. The motion carried unanimously.
Employment, Retirement, Resignation, Academic Personnel [08-17HR] <u>Action</u>	approve the academic personnel recommendations, Items A through C, as amended (Lists A through C are herewith made a part of these minutes as Appendix I, 08-17HR)
Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [08-18HR] <u>Action</u>	approve classified personnel recommendations, Items A through G, as presented (Lists A through G are herewith made a part of these minutes as Appendix II, 08-18HR)
Consideration to Approve Curriculum Proposals, Effective Spring 2008 through Spring 2011, Fresno City College and Reedley College [08-58G] <u>Action</u>	approve the Fresno City College and Reedley College curriculum proposals
Consideration to Approve Out-of-State Travel for Reedley College – North Centers Business Students to Atlanta, Georgia [08-59G] <u>Action</u>	approve out-of-state travel for three Reedley College – North Centers business students to travel to Atlanta, Georgia, from June 21 – 24, 2008, to participate in the FBLA-PBL National Leadership Conference, with the understanding that the trip will be financed without requiring expenditure of District funds

Consideration to Appoint Committee Members to the Measure E Citizens' Bond Oversight Committee [08-60G] <u>Action</u>	 appoint the following members to the Citizens' Bond Oversight Committee: a) Tom Burk as the Foundation Board representative to serve a two-year term ending June 30, 2010; and b) Rajanae Allen as the student representative to complete Greta Hennesay's term through June 30, 2009
Review of District Warrants and Checks [08-61G] <u>Action</u>	review and sign the warrants register for the period April 28, 2008, to May 20, 2008, in the amount of \$6,679,671.14; and review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period April 23, 2008, to May 21, 2008, in the amount of \$373,605.25
Consideration to Accept Grant from CCC Live Caption for Captioning of Distance Education Courses, Districtwide [08-62G] <u>Action</u>	 a) authorize acceptance of a grant from the California Community Colleges Chancellor's Office, through Butte Community College, in the amount of \$38,945 to purchase media and/or services to be used for live captioning of distance education courses; b) authorize renewal of the agreement with similar terms and conditions; and c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
Consideration to Accept Construction Project, Field House Cooler Replacement, Fresno City College [08-63G] <u>Action</u>	 a) accept the project for the Field House Cooler Replacement, Fresno City College; and b) authorize the Chancellor or his designee to file a Notice of Completion with the county recorder
Consideration to Accept Construction Project, I.S. Relocatable Renovations, District Office [08-64G] <u>Action</u>	 a) accept the project for the I.S. Relocatable Renovations, District Office; and b) authorize the Chancellor or his designee to file a Notice of Completion with the county recorder

Consideration to Accept Construction Project, Additional Accessibility Features, Willow International Center [08-65G] <u>Action</u>	 a) accept the project for Additional Accessibility Features, Willow International Center; and b) authorize the Chancellor or his designee to file a Notice of Completion with the county recorder
Consideration to Accept Construction Project, Interior Casework and Store Fixtures, Willow International Center Bookstore [08-66G] <u>Action</u>	 a) accept the project for Interior Casework and Store Fixtures, Willow International Center Bookstore; and b) authorize the Chancellor or his designee to file a Notice of Completion with the county recorder
Consideration of Report of Investments [08-67G] <u>Action</u>	accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending March 31, 2008
Consideration to Adopt Resolution Authorizing Notice of Intent to Establish 2008-09 Appropriations Limit (Gann) [08-68G] <u>Action</u>	adopt Resolution No. 2008-4, Notice of Intent to Establish an Appropriations Limit for the 2008-09 Fiscal Year
Consideration to Adopt Resolution Authorizing Inter-fund Transfer [08-69G] <u>Action</u>	 a) approve Resolution No. 2008-5 authorizing inter-fund transfer of \$6,612,425 from General Fund to Capital Projects Fund (Measure E) for the FCC OAB Construction Project b) authorize filing said resolution with the Fresno County Office of Education
Consideration to Authorize Year-end Balancing Transfers, 2007-08 Fiscal Year [08-70G] <u>Action</u>	authorize year-end balancing transfers for the 2007-08 fiscal year

Consideration to Adopt Resolution Authorizing Amendment to Agreement with the California Department of Education for Child and Adult Care Food Program Training Programs, Fresno City College [08-71G] <u>Action</u>

Consideration to Authorize 2008-09 CalWORKs Program Services Agreement with the County of Fresno, Fresno City College [08-72G] <u>Action</u>

Consideration to Authorize Agreement for Contracted Education Services with California Conservation Corp, Reedley College [08-73G] <u>Action</u>

Consideration to Authorize Agreement for Contracted Education Services with Quinn Company, Reedley College [08-74G] <u>Action</u>

- a) adopt Resolution No. 2008-6 authorizing Amendment No. 1 to Agreement No. CN077307 between the California Department of Education, Nutrition Services Division, and the District on behalf of the Fresno City College Cal-Pro-NET Center, to increase funding by \$61,728.40, for a total award of \$226,728.40, for the translation of the existing website's Child Care Nutrition educational materials into Spanish;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the amendment on behalf of the District

 a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the County of Fresno to provide educational counseling services and training programs to County-referred CalWORKs individuals for the period July 1, 2008, through June 30, 2009, with funding in the amount of \$464,629;

- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
- a) authorize the District, on behalf of Reedley College, to enter into an agreement with California Conservation Corp to provide educational training services for the period May 20, 2008, through May 22, 2008, in the amount of \$2,625;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
- a) authorize the District, on behalf of Reedley College, to enter into an agreement with Quinn Company to provide educational training services for the period May 19, 2008, through January 16, 2009, in the amount of \$18,900;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Authorize 2008-09 CalWORKs Program Services Agreement with the County of Fresno, Reedley College [08-75G] <u>Action</u>

Consideration to Authorize Agreement with First 5 of Fresno County for Child Development Center Outdoor Playground Structure, Reedley College [08-76G] <u>Action</u>

Consideration of Memorandum of Understanding with Madera County Workforce Investment Board to Establish a One-stop System, Madera Center [08-77G] <u>Action</u>

Consideration to Authorize Sale of Surplus Property, Reedley College [08-78G] <u>Action</u>

- a) authorize the District, on behalf of Reedley College, to enter into an agreement with County of Fresno to provide educational counseling services and training programs to County-referred CalWORKs individuals for the period July 1, 2008, through June 30, 2009, with funding in the amount of \$142,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
- a) authorize the District, on behalf of Reedley College, to enter into an agreement with First 5 of Fresno County for the design, implementation, certification and training in proper usage of playground equipment and structures for the Reedley College Child Development Center, with total project costs estimated to be approximately \$39,250;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District
- a) authorize the District, on behalf of the Madera Center, to enter into a Memorandum of Understanding (MOU) with the Madera County Workforce Investment Board to establish a one-stop system for the period July 1, 2008, through June 30, 2011;
- b) authorize renewal of the MOU with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the MOU on behalf of the District

authorize disposal of District surplus property by auction

*******End of Consent Agenda*******

Consideration to Oppose/Concur – Personnel Commission Budget [08-46] <u>Action</u> A motion was made by Ms. Smith and seconded by Mr. Thonesen that the Board of Trustees direct the Chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the State Center Community College District Personnel Commission's estimated budget of \$419,273 for the 2008-09 fiscal year. The motion carried unanimously.

Consideration to Approve 2008-09 Tentative Budget [08-47] <u>Action</u>	A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board of Trustees approve the 2008-09 Tentative Budget, as presented at the meeting. The motion carried unanimously.
Consideration to Establish September 2, 2008, as the Public Hearing Date for the Proposed 2008-09 Final Budget [08-48] <u>Action</u>	A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees schedule a public hearing for the proposed 2008-09 Final Budget at 4:30 p.m. on September 2, 2008. The motion carried unanimously.
Consideration of Bids, Modernization, Reedley College [08-49] <u>Action</u>	A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees award Bid #0708-40 in the amount of \$6,701,000.00 to Durham Construction Company, the lowest responsible bidder for the Modernization at Reedley College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried unanimously.
Consideration of Bids, Phase 2 Facilities, Willow International Center [08-50] <u>Action</u>	A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees award Bid #0708-29 in the amount of \$29,211,000.00 to Soltek Pacific Construction Company, Inc., the lowest responsible bidder, for Phase 2 Facilities at the Willow International Center; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District, contingent upon approval by the State Chancellor's Office. The motion carried unanimously.
Consideration of Bids, Parking Lot Expansion, Willow International Center [08-51] <u>Action</u>	A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees award Bid #0708-30 in the amount of \$1,910,000.00 to Tri County Paving & Grading, Inc., the lowest responsible bidder for Parking Lot Expansion at the Willow International Center; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agree- ment on behalf of the District. The motion carried unanimously.
Consideration to Authorize Agreements for Construction Testing Services, Districtwide [08-52] <u>Action</u>	A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees authorize agreements with Moore Twining Associates, Inc., for Construction Testing Services for the Willow International Phase 2 Facilities, Reedley College Residence Hall and Reedley College Modernization, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign agreements on behalf of the District. The motion carried unanimously.

Consideration to Authorize Submittal of 2010-14 Five-Year Construction Plan and Priority Projects [08-53] <u>Action</u>	A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees approve submittal of the Five-Year Construction Plan for the years 2010-14. The motion carried unanimously.
Consideration to Adopt Resolution Authorizing Submittal of the Final Project Proposal, Physical Education Complex Modernization, Reedley College [08-54] <u>Action</u>	A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees adopt Resolution No. 2008-7 authorizing submittal to the State Chancellor's Office of the Final Project Proposal for the Physical Education Complex Modernization at Reedley College. The motion carried unanimously.
Consideration to Adopt Resolutions in Connection with Governing Board Member Election, November 4, 2008 [08-55] <u>Action</u>	 A motion was made by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees adopt the following resolutions, as presented: a) Resolution 2008-8, Resolution, Order of Election, and Specifications of the Election Order in a General Election Year; b) Resolution 2008-9, Resolution in the Matter of Charges to Candidates of Board Member Elections; and c) Resolution 2008-10, Resolution in the Matter of Board Member Selection in Case of a Tie Vote (C-1), with the winner or winners to be determined by lot. In-House Legal Counsel Frances Rogers noted a typographical error on the first page of the resolution that requires correction of an election code section number. The motion carried by the following vote: Ayes 7 Noes 0 Absent 0
Reports of Board Members	Ms. Barreras thanked Terry Kershaw and the North Centers staff for the great job they did at the graduation held at the Madera Center. She enjoyed being there to participate and see the students graduate.

Reports of Board Members (continued)	Ms. Smith, who was the Board representative to the Fresno City College graduation, enjoyed attending and expressed her gratitude for a wonderful ceremony. This year FCC had the honor of having Dr. Bill Stewart, former SCCCD chancellor, as the commencement speaker. Ms. Gurdeep Sihota, Director of FCC College Activities, was honored as the Fresno City College 2008 Distinguished Alumna.
	Mr. Thonesen attended graduation at Reedley College and said it was very well done, as usual. He commented that it was a great chance for families to celebrate with their graduates, especially those who have not previously had a family member graduate.
	Mr. Patterson attended the Reedley College graduation. He commented that he was truly impressed with the large percentage of graduates at Reedley College who are Hispanic. He is impressed that we are able to provide the opportunities to make it possible.
	Mr. Forhan reported that he attended the graduation at Reedley College and said it was outstanding. He added that the sophistication of the event has evolved over the years, and he is proud to be part of State Center. Mr. Forhan complimented the cafeteria's chef for an outstanding dinner prior to the ceremony.
	Mr. Smith reported that he unavoidably had to be out of town and could not participate in the Fresno City College graduation. He expressed his apologies.
	On behalf of the Board of Trustees, President Feaver thanked Dr. Michele Cantwell-Copher for her work as SCCC Foundation Executive Director, stated that she will be missed and wished her the best in her new position for the Fresno County Office of Education.
Old Business	None.
Future Agenda Items	None.
Delegations, Petitions, and Communications	None.

Closed Session	Mr. Feaver stated that in closed session the Board would be discussing the following:
	PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Consideration to Appoint Interim President, Fresno City College; CONFERENCE WITH LABOR NEGOTIATOR, pursuant to Government Code Section 54957. [Unrepresented Employees: President-Reedley College, Vice Chancellor-North Centers, Vice Chancellor-Finance and Administration, Vice Chancellor- Workforce Development and Educational Services]; Tom Crow
	Mr. Feaver called a recess of the open session at 5:29 p.m.
Open Session	The Board moved into open session at 6:17 p.m.
Report of Closed Session	Mr. Feaver reported that no action was taken by the Board in closed session.
Consideration to Appoint Interim President, Fresno City College	A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees authorize the Chancellor or his designee to enter into a contract agreement with Professional Personnel Leasing for the services of Guy F. Lease as Interim President of Fresno City College at a monthly stipend of \$14,500 and housing expenses, plus a 20% service fee for Professional Personnel Leasing, Inc. from July 1, 2008, through December 31, 2008. The motion carried unanimously.
Extension of Employment Contracts	A motion was made by Mr. Smith and seconded by Mr. Forhan to extend employment contracts through June 30, 2011, for the following unrepresented employees:
	President – Reedley College; Vice Chancellor – North Centers; Vice Chancellor – Finance and Administration, SCCCD; and Vice Chancellor – Workforce Development and Educational Services
Adjournment	The motion carried unanimously. The meeting was adjourned at 6:19 p.m. by the unanimous consent of the Board.
	William J. Smith

Secretary, Board of Trustees State Center Community College District