

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., February 7, 2006

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of January 10, 2006
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff

A. PRESENTATIONS

- | | |
|-----------------------------------|---|
| 1. Chancellor's Report | Tom Crow |
| 2. Campus Reports | Ned Doffoney, FCC
Barbara Hioco, RC
Terry Kershaw, NC |
| 3. Academic Senate Report | Ron Nishinaka, RC |
| 4. Classified Senate Report | Paula Cuesy, FCC |
| 5. Accreditation | Ned Doffoney
Barbara Hioco |
| 6. Strategic Plan Progress Report | Felix Aquino |

- B. CONSIDERATION OF CONSENT AGENDA [06-04HR through 06-07HR]
[06-15G through 06-24G]

C. HUMAN RESOURCES

- | | | |
|--|---------|------------|
| 1. Public Hearing and Appointment of Boards' Nominee to the Personnel Commission | [06-03] | Randy Rowe |
|--|---------|------------|

D. GENERAL

- | | | |
|---|---------|---------------|
| 2. Nomination of Candidate for CCCT Board | [06-04] | Les Thonesen |
| 3. Consideration to Approve Health Fee | [06-05] | Doug Brinkley |
| 4. Acknowledgement of Quarterly Financial Status Report, General Fund | [06-06] | Doug Brinkley |
| 5. Consideration to Adopt 2006-07 Budget Development Calendar | [06-07] | Doug Brinkley |
| 6. Governor's 2006-07 Proposed Budget | [06-08] | Doug Brinkley |
| 7. Consideration of Agenda Items for Board Retreat, March 10-11, 2006 | [06-09] | Les Thonesen |

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

B. CONFERENCE WITH LABOR NEGOTIATION [SCFT Full-Time and Part-Time Faculty Bargaining Units and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

XII. Open Session (if any)

XIII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
February 7, 2006

HUMAN RESOURCES

1. Employment, Transfer, and Retirement, Academic Personnel [06-04HR]
2. Employment, Promotion, Change of Status, Resignation, and Retirement, Classified Personnel [06-05HR]
3. Consideration to Approve Revised Duties and Responsibilities for Instructional Technician - Automotive Classification, Fresno City College [06-06HR]
4. Consideration to Approve New Classification Specification for Shipping and Receiving Specialist, Bookstore [06-07HR]

GENERAL

5. Review of District Warrants and Checks [06-15G]
6. Consideration to Accept Construction Project, Distribution Panel Replacement, Ratcliffe Stadium, Fresno City College [06-16G]
7. Financial Analysis of Enterprise and Special Revenue Operations [06-17G]
8. Budget Transfers and Adjustments Report [06-18G]
9. Consideration to Authorize Sale of Surplus Property, Reedley College [06-19G]
10. Consideration to Adopt Resolution to Renew Application for Federal Surplus Property Program, Districtwide [06-20G]
11. Consideration to Authorize Agreement with The California Endowment For Nursing Student Retention and Career Development, Fresno City College [06-21G]
12. Consideration to Adopt a Resolution Authorizing an Agreement with the California Department of Education for the Tech Prep Resource Clearinghouse Library, State Center Consortium [06-22G]
13. Consideration to Authorize Agreement with the California Department Of Education for Child Development Center Instructional Materials And Supplies, Districtwide [06-23G]
14. Consideration of Bids, Swine Unit Rehabilitation, Reedley College Ag Farm [06-24G]

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 10, 2006

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Les Thonesen at 4:31 p.m., January 10, 2006, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present Leslie W. Thonesen, President
Isabel Barreras, Vice President
Dorothy Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
William J. Smith
Zyanya Bejarano, Student Trustee, Fresno City College

Trustees Absent LaShanda Mack, Student Trustee, Reedley College

Also present were:

Ned Doffoney, President, Fresno City College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Felix Aquino, Vice Chancellor-Educational Services and
Planning, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Mr. Randy Rowe introduced and welcomed back from sabbatical, Mr. Zwi Reznik, SCFT President, and introduced Ms. Lisa Maciel, newly elected CSEA President.

Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCC
Joan Edwards, Executive Director-SCCC Foundation, SCCC
Paula Demanett, Academic Senate President and Staff, FCC
Lisa Maciel, CSEA President and Staff, RC
Linda Nies, Classified Senate President and Staff, RC
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC

Introduction of Guests
(continued)

Cris Monahan Bremer, Director of Marketing and
Communications, FCC
Ed Eng, Director of Finance, SCCCCD
Ray Cowles, Vavrinek, Trine, Day & Co., Auditor
Caroline Drake, Associate Dean of Instruction, Allied Health,
FCC
Charles Francis, Director of the Training Institute, FCC
Kim Perry, Dean of Instruction, RC
Don Lopez, Instructor, FCC
Lee Herrick, Instructor, FCC
Michael Roberts, Associate Dean of Instruction, Humanities,
FCC
Donna Baker Geidner, CSEA Vice President and Staff, RC
Susan Yates, Athletic Director, FCC
Alyssa Porter, Student, FCC
Kaira Kachadurian, Student, FCC
Jaimie-Rose Walberg, Student, FCC

Approval of Minutes

The minutes of the Board meeting of December 6, 2005, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Smith to approve the minutes of the December 6, 2005, meeting as presented. The motion carried unanimously.

Ms. Smith commented that the minutes should state specifically which Board member has asked for a report, study or information and not to merely say, "the Board...." Mr. Thonesen said that it would be taken under advisement.

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Chancellor's Report

Dr. Crow reported that although the details of the Governor's budget are just now being released, some expected highlights provided by the Community College League of California on January 9, 2006, include:

- 5.18% COLA
- 3% for growth
- \$130 million for credit equalization which would bring approximately \$4.5 million for State Center
- \$30 million for Tech Prep expansion
- Increase in Proposition 98 split from 10.45% to 10.79%
- Enrollment fees stay at \$26
- Supports SB 361 by Senator Jack Scott to change the current community college funding model to one recommended by the system.

Chancellor's Report
(continued)

The Governor is also proposing a state general obligation bond for the November ballot with \$491 million for community colleges.

Dr. Crow noted that he will be participating in the Madera Visioning Project on Saturday, January 14. Approximately 65 community leaders have been invited to discuss and develop action plans related to growth and development, the economy and infrastructure, culture and community, and health and safety issues that affect Madera County. The Madera Center will benefit tremendously from this coordinated, aggressive effort to improve the quality of life in Madera County

Campus Reports

Dr. Doffoney reported the following from Fresno City College:

- Spring Orientation for faculty and staff on January 5, was highlighted by the presence of Dr. Carol Tomlinson-Keasey, UC Merced Chancellor, who gave an update on the university.
- English Instructor Lee Herrick has been nominated to be a member of PEN, a human rights and international literary organization.
- Fresno City College Instructor Chuck Erven's original play, *Canyon Suite*, is a national finalist for the David Mark Cohen Award for Playwriting. The play is one of only fifteen plays being considered for the award and will be showcased at the 2006 Region VIII American College Theatre Festival at Southern Utah University in February.

Dr. Kershaw reported the following from the North Centers:

- The Art Open House took place December 8 at the Madera Center.
- The LVN Pinning Ceremony was held on December 16.
- An orientation was held January 4, 2006 for the Madera Center College Advantage Program (MCCAP).
- North Centers faculty and staff received a "State of the Centers" overview on January 5, along with sessions on on-line education, disaster preparedness plan, and an in-service for the faculty hiring screening committee.
- An evening orientation was held for new adjunct faculty.
- January 6 workshops at Reedley College, Fresno City College, and the Clovis Center ranged from program review to updates on technology; DSP&S and financial aid services; and sabbatical leave and travel abroad experiences.
- The SCCC Foundation received a donation for the Madera Center in the amount of \$100,000 from Jill and Steve Cholewa, owners of S & J Lumber in Madera.

Campus Reports
(continued)

- Karen Hammer, North Centers Spanish Instructor, was selected to participate in the CCID Summer 2006 Professional Development Program, “The Emerging Community Colleges in Argentina,” from July 2-16, 2006.

Academic Senate
Report

Ms. Paula Demanett, President of the Fresno City College Academic Senate, reported the following:

- Mr. Lee Herrick, Fresno City College instructor, has been selected as the Academic Senate’s nominee for the Hayward Award. Ms. Demanett noted Mr. Herrick’s accomplishments as an instructor, club advisor, writer and poet, as well as the awards/prizes he has received. Mr. Herrick was present to acknowledge his nomination and expressed his appreciation.

Classified Senate
Report

Ms. Linda Nies, Reedley College Classified Senate President, reported the following:

- The January 26 technology training session topic is Windows File Management.
- The 2006 Classified Professionals Mega Conference is set for April 11 at Pardini’s. The title of the conference is “Unmask Your Potential,” and the theme is “Mardi Gras.” The keynote speaker is Steve Cleveland, Head Basketball Coach at Fresno State University. There will be sessions on developing potential, leadership philosophies, and professional growth opportunities within the District.
- A brown bag lunch is scheduled for February 18 at Reedley College on Outlook pointers and e-mail etiquette.
- Reedley College and North Centers Classified Senate will be selling See’s Valentine candy to raise funds for scholarships.

Commission on
Athletics Championship
Festival

Dr. Ned Doffoney stated that Fresno is the host for the inaugural 2005-2006 COA Athletics Championship Festival and gave a brief overview. He introduced Ms. Susan Yates who is the Fresno City College Athletic Director. Dr. Doffoney gave Ms. Yates recognition for her involvement in developing the core of the idea and also for chairing the site selection committee.

Ms. Yates thanked the Board for the opportunity to give an update on the Community College Athletic State Championships. She stated that an idea arose in 2003 to have a festival format for the state championships similar to the Division II model which bundles state championships into one location. She was the chair of the site selection committee. Ultimately, the city of Fresno was awarded the bid to host the first COA Fall Sports Festival (a three-year commitment).

Commission on
Athletics Championship
Festival
(continued)

The festival started November 14, 2005, with women's golf and will conclude with the basketball state championships in March 2006 at Selland Arena. The Board was provided with copies of the Participant Handbook and a summary page of key facts and figures. The summary showed that 1538 students and 420 coaches will participate in the events of the festival.

A strong component of the festival is community outreach, and each sport organization and sport affiliate group is required to do something for the youth in the community such as free sports clinics. The athletic trainers provided a job shadowing activity. The boys and girls clubs will be participating in a free basketball clinic this March. Student-athletes were treated to banquets and other social events. Also, the COA employed several student-athletes to help with running the activities. Student-athletes Jaimie-Rose Walberg, Kaira Kachadurian and Alyssa Porter were present to give testimonials about their rewarding experiences in participating in the community outreach component and in meeting other championship teams.

Consent Agenda
Action

It was moved by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve the Consent Agenda, as presented. The motion passed unanimously.

Employment,
Resignation, and
Personal and Parental
Leave of Absence,
Academic Personnel
[06-01HR]
Action

approve the academic personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 06-01HR).

Employment,
Promotion, Change of
Status, Resignation,
Classified Personnel
[06-02HR]
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 06-02HR).

Consideration of
Applications for 2006-
07 Sabbatical Leaves,
Fresno City College
and Reedley
College/North Centers
[06-03HR]
Action

granted the following sabbatical leaves pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers, to Fresno City College and Reedley College/North Centers staff members during the 2006-2007 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

Consideration of
Applications for 2006-
07 Sabbatical Leaves,
Fresno City College
and Reedley
College/North Centers
[06-03HR]
Action
(continued)

Fresno City College
Tiffany Andrade Fall 2006
Nereyda Garza-Lozano Fall 2006
Layne Hayden Fall 2006
Carl Johansson Fall 2006
Kristin Lewis Fall 2006
Jill Minar Spring 2007
Loretta Ramos Spring 2007
Wendell Stephenson Fall 2006

Reedley College and North Centers

Nancy Frampton Spring 2007
Erica Johnson Fall 2006
Sharon Wu Fall 2006

Consideration to
Approve Out-of-State
Travel, Theatre Arts
Students, Fresno City
College
[06-01G]
Action

approve out-of-state travel for approximately 25 Fresno City College students to attend the Kennedy Center American College Theatre Festival at Southern Utah in Cedar City, Utah, from February 13-20, 2006, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[06-02G]
Action

review and sign the warrants register for the period November 29, 2005, to December 23, 2005, in the amount of \$11,329,098.78.

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period November 17, 2005, to December 15, 2005, in the amount of \$722,022.98.

Consideration to
Accept Construction
Project, Railroad
Underpass/Grade
Separation, Fresno City
College
[06-03G]
Action

- a) accept the project for Railroad Underpass/Grade Separation, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Softball Field
Drainage
Improvements, Fresno
City College
[06-04G]
Action

- a) accept the project for Softball Field Drainage Improvements, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, LED Message
Boards, Fresno City
College
[06-05G]
Action

- a) accept the project for LED Message Boards, Fresno City College, and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Learning
Resources Center
Addition, Reedley
College.
[06-06G]
Action

- a) accept the project for Learning Resources Center Addition, Reedley College, and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Maintenance
Project, Door and
Hardware Replacement,
Various Buildings,
Reedley College
[06-07G]
Action

- a) accept the project for Door and Hardware Replacement, Various Buildings, Reedley College, and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Approve 2006-07
Tuition Rate, Out-of-
State and Nonresident
Students
[06-08G]
Action

- a) establish the 2006-07 out-of-state tuition rate at \$160 for each unit enrolled,
- b) establish the 2006-07 nonresident tuition rate at \$180 (including \$20 for capital outlay) for each unit enrolled, and
- c) continue Board policy which provides that total nonresident and out-of-state tuition be paid at the time of registration.

Consideration to
Authorize Agreement
with California State
University, Fresno
Foundation for
Bridging the GAP
(Gateway to
Agriculture
Professions), Fresno
City College
[06-09G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the California State University, Fresno Foundation to educate students in the area of agriculture with funding in the amount of \$135,314 for the period August 14, 2008,
- b) authorize renewal of the agreement with similar terms and conditions, and
- c) authorize the Chancellor and Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Authorize AmeriCorps
Agreement with
Foundation for
California Community
Colleges for Foster
Youth Mentoring
Project, Fresno City
College
[06-10G]
Action

- a) authorize the District, on behalf of Fresno City College, to enter into an agreement with the Foundation for California Community Colleges to provide mentoring services for foster youth with funding in the amount of \$68,362 for the period August 1, 2005, through December 31, 2008,
- b) authorize renewal of the agreement with similar terms and conditions, and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

Consideration to
Authorize Agreement
with Center for
Advanced Research and
Technology (CART)
for Lease of Property,
Fresno City College
[06-11G]
Action

authorize a lease agreement with the Center for Advanced Research and Technology (CART) for 5,104 square feet of dedicated space for instructional use at 2555 Clovis Avenue, at a cost of \$2,000.00 per month, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the lease agreement on behalf of the District.

Consideration to
Extend Agreement with
University of California
for Lease of Property,
Center for International
Trade Development
[06-12G]
Action

authorize extending the lease agreement with the Regents of the University of California for 1,118 square feet of space to house the Center for International Trade Development located at 550 East Shaw, at a cost of \$1,677.00 per month, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the lease agreement on behalf of the District.

Consideration to Adopt
a Resolution approving
the Filing of a
California Cultural and
Historical Endowment
(CCHE) Grant
Application for the Old
Administration
Building, Fresno City
College
[06-13G]
Action

adopt Resolution No. 06-13G approving the District's filing of a \$3,000,000 grant application for California Cultural and Historical Endowment funds for restoration of the Old Administration Building at Fresno City College.

Consideration of Claim
Against State Center
Community College
District, CG
Construction
[06-14G]
Action

reject the claim submitted by Attorney Scott M. Harkless on behalf of CG Construction and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant.

*****End of Consent Agenda*****

Consideration to
Accept 2004-05 Audit
Report
[06-01]
Action

Mr. Doug Brinkley introduced Mr. Ray Cowles, with Vavrinek, Trine, Day & Co., LLP. Mr. Cowles reviewed the 2004-05 Audit Report and handed out copies of the Executive Summary to the Board.

Mr. Forhan questioned unfunded liabilities and the reserve for retiree healthcare, asking where this was addressed in the report.

Mr. Brinkley said an actuarial study will be presented at the Board retreat. The requirements go into effect July 1, 2007, for the 2007-08 fiscal year. He further stated that on January 20 the State Chancellor's Office is holding the first meeting to discuss the guidelines. The California Community College League and the California School Boards Association are finalizing the development of an irrevocable trust to comply with GASB 43/45. Keenan has developed a trust to address GASB 43/45. There are advantages and disadvantages to an irrevocable trust, which will be discussed at the Board Retreat in March.

Mr. Thonesen said he was pleased that on the last four pages of the Audit Report, there were no reportable findings or recommendations listed.

A motion was made by Mr. Patterson and seconded by Mr. Feaver to accept the 2004-05 Audit Report as submitted by the firm Vavrinek, Trine, Day & Co., LLP. The motion carried unanimously.

Consideration to Adopt
Resolution Providing
Workers'
Compensation
Coverage for District
Volunteers
[06-02]
Action

Mr. Forhan moved and Mr. Feaver seconded the motion to adopt Resolution No. 06-02 providing workers' compensation coverage for District volunteers. The motion carried unanimously.

Mr. Patterson asked about the cost to the District.

Mr. Brinkley responded that the District has been providing the coverage through the JPA where it has been the practice to consider volunteers as employees and entitled to workers' compensation benefits. All workers' compensation is based on the salaries of the District. Adoption of the resolution by the Board ensures proper coverage for the District's volunteers.

Board Reports

Ms. Zyanya Bejarano, Fresno City College Student Trustee, provided copies for the Board of the Fresno City College Spring 2006 Semester Events Schedule. She reported the following:

- New Student Welcome was January 4
- Volunteer Faire takes place on January 18
- Club Rush is January 25.
- African American History Month starts with a Civil Rights Photo Exhibit, February 1-28.
- Opening Ceremony for African American History Month is February 1 in the Theatre
- Dallas Black Dance Theatre Performance is scheduled for February 7 at the Tower Theatre
- The Langston Hughes Project, Live Jazz Concert, is scheduled for February 8.

Old Business

Ms. Smith said that at the December 6, 2005, Board meeting, the Board approved the appointment of the Interim Associate Dean of Student Services, Counseling, Career and Special Programs. Ms. Smith was the lone person to vote “no.” She said that her “no” vote meant that she was not in favor of the process; it did not mean that she was against the appointment.

Future Agenda Items

None.

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Thonesen stated that the Board, in closed session, would be discussing PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Title: Chancellor.

Mr. Thonesen declared a recess at 5:23 p.m.

Open Session

The Board moved into open session at 7:15 p.m.

Report of Closed
Session

Mr. Thonesen reported that in closed session, the Board conducted the annual evaluation of the Chancellor. A motion was made by Ms. Smith and seconded by Mr. Feaver that the Chancellor’s salary be increased by 5.23%, the same percentage received by classified, management, and confidential employees, effective January 1, 2006, and to extend the term of the Chancellor’s contract by one year to end on December 31, 2009. The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:18 p.m. by the unanimous consent of the Board.

Dorothy Smith, Secretary, Board of Trustees
State Center Community College District

jk

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Employment, Transfer and Retirement
 Academic Personnel

ITEM NO. 06-04HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through C, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Edwards, Joan E.	District	July 2, 2006	Executive Director, Foundation

- B. Recommendation to approve transfer request for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Khoury, Alexis	RC	Reedley College	Fresno City College	English Instructor

- C. Recommendation to employ the following person as Training Institute Trainers:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Bailey, Barry	FCC	Trainer IV	\$44.69	December 19, 2005

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Employment, Promotion, Change of Status,
Resignation, Retirement, Classified Personnel

ITEM NO. 06-05HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Padama, Gabriel	DO	Groundskeeper II Position No. 1034	46-A \$2685.17	12/15/05
Davis, Jeffery (Permanent part-time position)	CC	Instr. Tech. – PC Lab Position No. 5013	50-A \$17.08 / hr.	1/3/06
Kaiser, Carrie	RC	Instr. Tech. – Gen. Sci. Position No. 3147	50-A \$2961.00	1/3/06
Lorenzana, Juanita	FCC	Instr. Tech. – Biology Position No. 2402	50-A \$2961.00	1/3/06
Lyness, Linda	FCC	Admin. Secretary I Position No. 2403	48-A \$2820.75	1/3/06
Redmon, Kenneth	CC	Custodian Position No. 5006	41-A \$2368.58	1/3/06
Rola, Alfredo (Permanent part-time position)	CC	Instr. Tech. – PC Lab Position No. 5012	50-A \$17.08 / hr.	1/3/06
Aguilar, Adam (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8002	37-A \$12.42 / hr.	1/4/06
Coleman, Claudia (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8004	37-A \$12.42 / hr.	1/4/06
Hofer, Elizabeth (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8041	37-A \$12.42 / hr.	1/4/06
Holloway, Linda (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8053	37-A \$12.42 / hr.	1/4/06

A. Recommendation to employ the following persons as probationary (continued):

Matthews, Peggy (Seasonal position)	FCC	Bookstore Seasonal Asst. Position No. 8047	31-A \$10.68 / hr.	1/4/06
McKean, Vickie (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8011	37-A \$12.42 / hr.	1/4/06
Vang, Bao (Seasonal position)	FCC	Bookstore Seasonal Asst. Position No. 8024	31-A \$10.68 / hr.	1/4/06
Jantzen, Jane (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8044	37-A \$12.42 / hr.	1/5/06
Dalton, JohnCharles (Seasonal position)	FCC	Bookstore Seasonal Asst. Position No. 8036	31-A \$10.68 / hr.	1/9/06
Magee, Gwendolyn (Seasonal position)	FCC	Bookstore Sales Clk. I Position No. 8021	37-A \$12.42 / hr.	1/9/06
Martin, Ronald (Seasonal position)	FCC	Bookstore Seasonal Asst. Position No. 8032	31-A \$10.68 / hr.	1/9/06
Russell, Connie (Seasonal position)	FCC	Bookstore Seasonal Asst. Position No. 8038	31-A \$10.68 / hr.	1/9/06
Shamp, Brian	CC	Instr. Tech. – Gen. Sci. Position No. 5014	50-B \$3106.17	1/13/06
Lucero, Hope	RC	Department Secretary Position No. 3010	44-A \$2553.25	1/17/06
Musacchio Leslie	FCC	Accounting Clerk III Position No. 2492	48-A \$2820.75	1/17/06

- B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Martinez, Rachel	FCC	Bookstore Seas. Asst.	\$10.68 / hr.	1/4/06
Pondexter, Nicole	FCC	Bookstore Sales Clk. I	\$12.42 / hr.	1/4/06
Silva, Roxanne	RC	Bookstore Seas. Asst.	\$10.68 / hr.	1/4/06
Amare, Akberet	FCC	Bookstore Seas. Asst.	\$10.68 / hr.	1/9/06

- C. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step	Date
Martinez, Thomas	RC	Custodian Position No. 3060 to General Utility Wkr. Position No. 3072	41-E \$3102.16 to 43-E \$3259.17	12/15/05
Yang, Pao	FCC	Phone Comm. Oper. I Position No. 2142 to Phone Comm. Oper. II Position No. 2142	38-C \$2432.17 to 41-D \$2744.00	1/1/06
(Alternate Series Promotion per Board Policy 4214)				
Barkley, Kelly	FCC	Office Assistant III Position No. 2064 to Office Assistant III Position No. 2002	48-B \$2961.00 to 48-C \$3106.17	1/3/06
(Employee in limited term Office Assistant III assignment accepted promotion to permanent Office Assistant III position)				
Rivera, Daniel	MC	Educational Advisor/ PPT Position No. 4020 to Educational Advisor Position No. 4030	57-D \$23.43 to 57-D \$4061.92	1/3/06
(Regular employee in permanent part-time position promoted to full-time position)				
Hope, Michael	DO	Acct. Technician I Position No. 1125 to Acct. Technician II Position No. 1067	57-E \$4265.00 to 61-E \$4698.75	1/17/06

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Mancillas-Llanos, FCC Josephine		Administrative Aide Position No. 2452 to Department Secretary Position No. 2422	53-A \$3180.50 to 44-C \$2820.75	12/6/05
(Return to regular assignment)				
Powers-Puahi, FCC Stephanie		Office Assistant III Position No. 2227 to Student Serv. Specialist Position No. 2005	48-E \$3426.25 to 52-D \$3601.42	12/12/05 thru 1/2/06
(Compensation for working out of class per CSEA Contract Article 34, Section 8)				
Padua, FCC Alex		Accounting Technician II Position No. 2358 to Accountant/Auditor Position No. 2489	61-E \$4698.75 to 66-D \$5058.58	12/14/05 thru 1/5/06
(Compensation for working out of class per CSEA Contract Article 34, Section 8)				
Blann, RC Susan		Bookstore Sales Clerk II Position No. 3082 to Bookstore Sales Clerk III Position No. 3082	40-E \$2820.75 to 43-E \$3031.75	1/1/06 thru 1/31/06
(Compensation for working out of class per CSEA Contract Article 34, Section 8)				
Ruff, DO Raelyn		Administrative Assistant Position No. 1052	55-E \$4086.91	1/3/06
(Return from one year leave of absence)				
Petch, FCC Renee		Student Serv. Specialist Position No. 2309 to Admin. Secretary I - PPT Position No. 2493	52-E \$3776.50 to 48-D \$19.76 / hr	1/9/06
(Employee accepted permanent part-time position)				
Hopper, DO Lorrie		Accounting Manager Position No. 1009 to Accounting Technician II Position No. 4034	M44-8 \$7270.16 to 61-E \$29.71	1/17/06
(Employee accepted permanent part-time position)				
Dana, RC Susan		Accounting Technician I Position No. 3023 to Accounting Technician I Position No. 1125	57-D \$4061.92 to 57-D \$4061.92	1/19/06
(Employee accepted temporary transfer until position is filled permanently)				

D. Recommendation to approve the change of status of the following regular employees (continued):

Edwards, Sandi	DO	Personnel Technician Position No. 1040 to Personnel Assistant Position No. 1003	51-C \$3585.91 to 57-A \$3778.92	1/19/06
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(Compensation for working out of class per Personnel Commission Rule 3.3B)

E. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Grasmick, John	RC	Bookstore Sales Clerk III Position No. 3016 to	43-B \$2617.91 to	1/3/06
	CC	Bookstore Sales Clerk III Position No. 5011	43-B \$2617.91	
Vang, Nhia	FCC	Office Assistant II Position No. 2144 to Office Assistant II Position No. 2024	41-C \$2617.91 to 41-C \$2617.91	1/23/06

F. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Houghton, Phyllis (Seasonal assignment)	FCC	Bookstore Sales Clk. I Position No. 8021	8/31/05
Patrick, Jeffrey (Seasonal assignment)	RC	Bookstore Sales Clk. I Position No. 8052	12/7/05
Bosworth, Christopher	DO	Police Officer Position No. 1088	1/15/06
Torosian, Leah	DO	Personnel Assistant Position No. 1003	1/18/06

G. Recommendation to accept the following resignation for the purpose of retirement for the following regular employee:

Name	Location	Classification	Date
Rodriguez, Samuel	FCC	Custodian Position No. 2261	3/17/06

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Approve Revised Duties and ITEM NO. 06-06HR
 Responsibilities, for Instructional
 Technician - Automotive Classification,
 Fresno City College

EXHIBIT: None

Background:

The retirement of Instructional Technician – Automotive, Position #2133, brings about the opportunity to update the current job classification. The duties and responsibilities have been updated, which will allow recruitment and placement of individuals suited to new technology and various updated equipment. The new duties more specifically delineate the functions of this position.

Examples of Duties:

Will assist in the full range of activities required to operate an automotive technology teaching facility including using a variety of auto service equipment, materials and supplies; assist with preparation distribution and explanation of orientation materials to students; assists with development, explanation and demonstration of learning exercises and instructional materials to aid in student comprehension of course work; enforce lab/shop procedures and policies; monitor students in class and shop situations; explain safety and OSHA information to students; order, receive and store supplies, materials and equipment purchases; maintain records and prepare related reports; assist with managing and record keeping of toxic waste in accordance with EPA and other guidelines; maintain timely and accurate records of vehicles used by students in meeting class objectives; maintain shop and equipment in a clean, orderly manner; and operate District vehicles. May perform other related duties as needed.

Recommendation:

It is recommended the Board of Trustees approve the revised duties and responsibilities for the Instructional Technician – Automotive classification.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Approve New Classification
Specification for Shipping and
Receiving Specialist, Bookstore

ITEM NO. 06-07HR

EXHIBIT: None

Background:

With the recent vacancy of the warehouse position, a close review was conducted to assess bookstore industry standards and requirements. The District bookstores require the new position to be created to assist in functions to support campus bookstore receiving, inventory controls and accuracy in the bookstore system software programs.

Examples of Duties:

Electronically verify receipt of all merchandise and input invoices for bookstores and store pending inventory rotation, stocking and returns. Electronically maintain and log all merchandise in database. Evaluate condition of received product. Photograph condition of damaged freight and file claims with carriers for lost and damaged merchandise. Check in all merchandise on bookstore purchase order, noting discrepancies between order and received goods. Generate bar codes to ensure correct pricing. Maintain accuracy of universal price code/stock keeping unit cross reference items. Use bookstore computer system for various data entry processes and retrieval of information for reports. Certify accuracy of information in system. Price, store, and ship merchandise to colleges and centers. Prepare and ship transfer of merchandise to colleges or centers. Assist with coordination and supervision of stocking and placement of merchandise in warehouse. Maintain supplies required for shipping and receiving functions. Assist with book buyback procedures. Assist with inventory flow. Process all book and merchandise returns in accordance with established bookstore and vendor policies and procedures. Pack items, prepare freight bills and ship items to appropriate vendor or publisher location. Coordinate the return of overstock and defective merchandise. Prepare bills of lading. Complete special inventories. Assist with perpetual and annual inventories. Prepare and ship all e-commerce-generated sales. Ensure safety compliance and health standards are maintained in the receiving department. Maintain and operate shipping and receiving equipment and perform light Bookstore maintenance. Schedule, train and supervise hourly employees in the Bookstore's shipping and receiving area. Complete and accomplish all other duties as assigned.

According to AR 4210.2 and Education Code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of the duties, the Acting Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to Education Code section 88095. After the Personnel Commission's approval of the minimum qualifications, the District will meet with representatives of CSEA to negotiate the appropriate salary range.

Recommendation:

It is recommended the Board of Trustees approve the new classification specification for Shipping and Receiving Specialist, Bookstore.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2005

SUBJECT: Review of District Warrants and Checks

ITEM NO. 06-15G

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period December 20, 2005, to January 31, 2006, in the amount of \$18,193,543.34.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period December 16, 2005, to January 27, 2006, in the amount of \$2,592,600.57.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Accept Construction Project,
Distribution Panel Replacement,
Ratcliffe Stadium, Fresno City College

ITEM NO. 06-16G

EXHIBIT: None

Background:

The project for Distribution Panel Replacement, Ratcliffe Stadium, Fresno City College is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Distribution Panel Replacement, Ratcliffe Stadium, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Financial Analyses of Enterprise
and Special Revenue Operations

ITEM NO. 06-17G

EXHIBIT: Financial Analyses

Background:

The financial reports for the Enterprise and Special Revenue operations for the quarter ended December 31, 2005, are enclosed. The reports consist of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise operations, which consist of the Bookstores at Fresno City College and Reedley College, and the Special Revenue operations, which consist of the Reedley College Cafeteria and Residence Hall.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of DECEMBER 31, 2005**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC DORMITORY*	TOTAL
ASSETS						
Cash in County Treasury						
Cash in Bank	\$ 2,345,295	\$ 453,341	\$ 2,798,636	\$ 170,276	\$ 217,853	\$ 388,129
Revolving Cash Fund	10,200	21,000	31,200	59,724	11,541	71,265
Accounts Receivable	217,026	291,831	508,857	10,500		10,500
Due from Other Funds				33,154	1,457	34,611
Prepaid Expenses	4,516	2,134	6,650			0
Inventory	2,624,360	2,023,217	4,647,577	46,344		0
Total Current Assets	\$ 5,201,397	\$ 2,791,523	\$ 7,992,920	\$ 319,998	\$ 230,851	\$ 550,849
Fixed Assets (Net)	861,700	105,395	967,095			
TOTAL ASSETS	\$ 6,063,097	\$ 2,896,918	\$ 8,960,015	\$ 319,998	\$ 230,851	\$ 550,849
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 915,058	\$ 1,096,106	\$ 2,011,164			
Due to Other Funds	75,604	111,247	186,851	\$ 250,017	\$ 84,432	\$ 334,449
Warrants Payable				5,435	54	5,489
Total Current Liabilities	\$ 990,662	\$ 1,207,353	\$ 2,198,015	\$ 255,452	\$ 84,486	\$ 339,938
Unreserved Fund Balance	2,448,075	(333,652)	2,114,423	18,202	146,365	164,567
Reserved Fund Balance	2,624,360	2,023,217	4,647,577	46,344	0	46,344
Total Fund Balance	\$ 5,072,435	\$ 1,689,565	\$ 6,762,000	\$ 64,546	\$ 146,365	\$ 210,911
TOTAL LIABILITIES & FUND BALANCE	\$ 6,063,097	\$ 2,896,918	\$ 8,960,015	\$ 319,998	\$ 230,851	\$ 550,849

* Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES**
Period Ending DECEMBER 31, 2005

	ENTERPRISE		SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	RC CAFETERIA*	RC DORMITORY*	TOTAL
TOTAL SALES	\$ 3,363,216	\$ 2,009,683	\$ 485,670	\$ 224,898	\$ 710,568
LESS COST OF GOODS SOLD					
Beginning Inventory	\$ 1,251,961	\$ 705,181	\$ 21,180	\$	\$ 21,180
Purchases	3,810,687	2,886,949	263,612		263,612
Sub-Total	5,062,648	3,592,130	284,792		284,792
Ending Inventory	2,624,360	2,023,217	46,344		46,344
Cost of Sales	2,438,288	1,568,913	238,448		238,448
GROSS PROFIT ON SALES	\$ 924,928	\$ 440,770	\$ 247,222	\$ 224,898	\$ 472,120
OPERATING EXPENDITURES					
Salaries	\$ 338,940	\$ 222,793	\$ 138,004	\$ 90,729	\$ 228,733
Benefits	103,664	62,389	69,656	32,887	102,543
Depreciation	69,711	15,451			
Supplies	3,202	1,042	7,835	9,776	17,611
Utilities & Housekeeping	12,458	9,179		45,556	45,556
Rents, Leases & Repairs	15,270	4,938	185	35,385	35,570
Other Operating	115,861	65,897	6,187	12,279	18,466
TOTAL OPERATING EXPENDITURES	\$ 659,106	\$ 381,689	\$ 221,867	\$ 226,612	\$ 448,479
NET OPERATING REVENUE (LOSS)	\$ 265,822	\$ 59,081	\$ 25,355	\$ (1,714)	\$ 23,641
OTHER REVENUE					
Vending			\$ 5,715	\$ 2,927	\$ 8,642
Interest			497	826	1,323
Other	34,822	12,905	1,299	1,159	2,458
OTHER EXPENSES					
Transfer to Co-Curricular		\$ 27,500			
Capital Outlay		0		1,263	1,263
NET REVENUE (LOSS)	\$ 300,644	\$ 44,795	\$ 32,866	\$ 1,935	\$ 34,801

* Does Not Include Indirect Charges

UNAUDITED

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Budget Transfers and Adjustments Report

ITEM NO. 06-18G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending December 31, 2005. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

This report is strictly an informational report to the Board, representing the changes in the budget and expenditure categories during the past quarter. Since it is for informational purposes only, there is no formal action required by the Board.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/05**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 3,639,677	\$ 1,235,166	\$ 4,874,843
81300	-	70,690	70,690
81400	377,799	71,594	449,393
81500	172,194	81,745	253,939
81600	2,000	7,175	9,175
81700	1,951,275	170,363	2,121,638
81990	1,446,366	474,277	1,920,643
Total	<u>7,589,311</u>	<u>2,111,010</u>	<u>9,700,321</u>
86000	STATE REVENUES		
86100	80,012,584	-	80,012,584
86200	7,288,353	1,122,347	8,410,700
86500	1,112,389	89,524	1,201,913
86700	500,000	-	500,000
86800	3,500,000	-	3,500,000
86900	-	-	-
Total	<u>92,413,326</u>	<u>1,211,871</u>	<u>93,625,197</u>
88000	LOCAL REVENUES		
88100	26,100,000	-	26,100,000
88200	-	-	-
88300	295,875	426,946	722,821
88400	117,430	3,363	120,793
88500	40,000	-	40,000
88600	350,000	-	350,000
88700	5,778,000	-	5,778,000
88800	2,087,000	-	2,087,000
88900	1,550,598	75,689	1,626,287
Total	<u>36,318,903</u>	<u>505,998</u>	<u>36,824,901</u>
Total General Fund Revenues	<u>\$ 136,321,540</u>	<u>\$ 3,828,879</u>	<u>\$ 140,150,419</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/05**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	454,964	43,178	498,142
Total Other Financing Sources	\$ 454,964	43,178	\$ 498,142
Total District Revenues	<u>\$ 136,776,504</u>	<u>\$ 3,872,057</u>	<u>\$ 140,648,561</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/05**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
91000	ACADEMIC SALARIES		
91100	\$ 31,538,958	\$ 100,502	\$ 31,639,460
91200	14,062,303	266,526	14,328,829
91300	11,290,705	1,983,713	13,274,418
91400	2,180,693	568,800	2,749,493
	<u>59,072,659</u>	<u>2,919,541</u>	<u>61,992,200</u>
	Total		
92000	CLASSIFIED SALARIES		
92100	24,965,378	114,949	25,080,327
92200	1,165,671	5,145	1,170,816
92300	2,830,162	1,009,420	3,839,582
92400	398,088	461,098	859,186
	<u>29,359,299</u>	<u>1,590,612</u>	<u>30,949,911</u>
	Total		
93000	BENEFITS		
93100	4,785,241	76,260	4,861,501
93200	2,513,983	13,103	2,527,086
93300	2,848,960	51,959	2,900,919
93400	13,100,400	30,503	13,130,903
93500	402,617	4,980	407,597
93600	2,078,538	20,707	2,099,245
93700	45,507	15,380	60,887
93900	252,000	-	252,000
	<u>26,027,246</u>	<u>212,892</u>	<u>26,240,138</u>
	Total		
94000	SUPPLIES & MATERIALS		
94200	75,369	11,425	86,794
94300	1,101,476	345,563	1,447,039
94400	1,985,538	452,817	2,438,355
94500	40,693	306,491	347,184
	<u>3,203,076</u>	<u>1,116,296</u>	<u>4,319,372</u>
	Total		

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/05**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000	OTHER OPER EXPENSES		
95100	3,712,466	75,364	3,787,830
95200	1,827,053	481,390	2,308,443
95300	1,442,826	1,186,069	2,628,895
95400	215,872	284,663	500,535
95500	2,317,058	542,609	2,859,667
95600	981,577	(3,736)	977,841
95700	1,230,783	174,275	1,405,058
95900	860,115	345,817	1,205,932
Total	<u>12,587,750</u>	<u>3,086,451</u>	<u>15,674,201</u>
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	56,600	250,000	306,600
96400	210,200	282,238	492,438
96500	2,752,237	667,285	3,419,522
96800	300,614	8,980	309,594
Total	<u>3,319,651</u>	<u>1,208,503</u>	<u>4,528,154</u>
Total General Fund Expenditures	<u>\$ 133,569,681</u>	<u>\$ 10,134,295</u>	<u>\$ 143,703,976</u>
97000	OTHER OUTGO		
97100	-	177,461	177,461
97200	238,964	-	238,964
97300	1,804,023	350,000	2,154,023
97500	-	-	-
97600	221,015	441,970	662,985
97900	1,029,121	810,408	1,839,529
Total Other Outgo	<u>\$ 3,293,123</u>	<u>\$ 1,779,839</u>	<u>\$ 5,072,962</u>
Total District Expenditures	<u>\$ 136,862,804</u>	<u>\$ 11,914,134</u>	<u>\$ 148,776,938</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Authorize Sale
of Surplus Property, Reedley College

ITEM NO. 06-19G

EXHIBIT: List of Surplus Property

Background:

The District has accumulated obsolete property that is considered surplus and requires disposal. According to District policy, the administration requests Board authority to dispose of these surplus items by auction. As in the past, per direction of the Board of Trustees, obsolete equipment/property not sold will be made available to non-profit agencies in Fresno County.

Recommendation:

It is recommended that the Board of Trustees authorize disposal of District surplus property by auction.

REEDLEY COLLEGE SURPLUS	
FEBRUARY 22, 2006 EQUIPMENT INVENTORY	
Item	Quantity
1993 Astro Mini Van	1 vehicle
Monitors	8 pallets
Monitors w/ Keyboards	2 pallets
A/V Equip/VCR"s	1 pallet
Blue Desk Chairs	1 pallet
Table w/ 4 metal chairs	1 pallet
Premio CPU	3 pallets
Printers	2 pallets
Computers (various equip.)	6 pallets
Office Chairs	5 pallets
Computers (monitors/printers)	1 pallet
File Cabinets	1 pallet
Computer towers	1 pallet
Corrosive Storage Cabinet	2 pallets
Cold Food Storage	1 pallet
Weld Frames	1 pallet
Rolling Chairs	1 pallet
Wooden Chairs	1 pallet
Book Ends	1 pallet
Filing Cabinet	1 pallet
Shelf Brackets	1 pallet
Desks	3 pallets
Brown Desk Chairs	1 pallet
Bike	1 bike
Blue Wooden Chairs	1 pallet
Grey Wooden Chairs	1 pallet
Wooden Chairs	1 pallet
Colorful plastics/small sofa	1 pallet
Brown Chairs	1 pallet
Filing Cabinet & Book Ends	1 pallet
Table tops or doors	1 pallet
Waterhose Holders	1 pallet
Cabinets	1 pallet
Coffee Canisters	1 pallet
Shelves	1 pallet
Rolling Shelf and Locker	1 pallet
Shirts/Saniserver	1 pallet
Mini desks/table	1 pallet
Monitor shelves	1 pallet
Wooden storage cabinets	1 pallet
Filing Cabinets	3 pallets
Blue School Chairs	1 pallet
Brown Chairs	1 pallet
Refrigerator	1 pallet
Boxes for Library	1 pallet
Floor Buffer	1 pallet
Tables (metal)	3 pallets
Tables (metal)	1 pallet
Big Cabinets	2 pallets
Refrigerator	1 pallet
Soda Racks	1 pallet
Table Legs	1 pallet
Tea Brewer	1 pallet
Carpet/Microwaves	1 pallet
Keyboards	1 box
Overhead Projector	2 pallets
Rolling Cabinet	1 pallet
Wood Bench	1 pallet
Partitions	1 pallet

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Approve Resolution to
Renew Application for Federal Surplus
Property Program, Districtwide

ITEM NO. 06-20G

EXHIBIT: Resolution

Background:

In the past the Board of Trustees has authorized certain staff members to sign warehouse issue sheets for the purchase of equipment through the California State Agency for Surplus Federal Property. Through this procedure the District is able to save considerable money from time to time on items of equipment available from this source. Purchases are generally made through staff visits to the warehouse to select items for use in the instructional programs (primarily occupational programs). The Agency periodically requests a renewal of authorization and an updated list of staff authorized to sign for surplus property. We have been notified that it is now time for a renewal.

Recommendation:

It is recommended that the Board of Trustees authorize the filing of a Resolution naming the following staff members to sign warehouse issue sheets for acquisition of federal surplus property from the California State Agency for Surplus Property:

District Office	Douglas R. Brinkley	Vice Chancellor, Finance and Administration
	Brian Speece	Associate Vice Chancellor- Business & Operations
Fresno City College	Michael Guerra	College Business Manager
Reedley College	Gene Blackwelder	College Business Manager
North Centers	Janell Mendoza	Associate College Business Manager

28 CIVIC CENTER PLAZA SUITE, 360

TA ANA, CA 92701

(415) 558-6833

**ELIGIBILITY RENEWAL APPLICATION
FEDERAL SURPLUS PROPERTY PROGRAM**

A. Name of Organization State Center Community College District Telephone (559) 244-5910

Address 1525 East Weldon Avenue City Fresno County Fresno Zip 93704

Organization is a:
PUBLIC AGENCY X NONPROFIT AGENCY _____
A. Conservation _____ J. Private Education _____
B. Economic Development _____ K. Private Health _____
C. Education - ADA _____ L. Older Americans Act for Sr. Citiz. _____
D. Parks & Recreation _____ M. Homeless Program _____
E. Public Health _____
F. Public Safety _____
G. 2 or more listed _____ NOTE: Categories J-K-L-M
H. Other (includes library/museums) Number of sites 6
I. Homeless Program Enrollment or number of clients served 36,477 students

RESOLUTION

B. "BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Office of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the California State Agency for Surplus Property under the Terms and Conditions listed on the reverse side of this form."

NAME-(Print or type)	TITLE	SIGNATURE	E-MAIL ADDRESS
<u>Douglas R. Brinkley</u>	<u>Vice Chanc., Fin. & Admin.</u>	_____	<u>doug.brinkley@scccd.edu</u>
<u>Brian Speece</u>	<u>Associate Vice Chanc., Business & Operations</u>	_____	<u>brian.speece@scccd.edu</u>
<u>Michael Guerra</u>	<u>College Business Manager Fresno City College</u>	_____	<u>michael.guerra@ fresnocitycollege.edu</u>
<u>Gene Blackwelder</u>	<u>College Business Manager Reedley College</u>	_____	<u>gene.blackwelder@ reedleycollege.edu</u>
<u>Janell Mendoza</u>	<u>Associate College Busi- ness Manager, North Ctrs.</u>	_____	<u>janell.mendoza@scccd.edu</u>

PASSED AND ADOPTED this 7th day of February, 2006, by the Governing Board of

State Center Community College District by the following vote:

AYES: _____; NOES: _____; ABSENT: _____.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

(Signed) _____

C. *NOTE: IF YOU HAVE A GOVERNING BOARD, SECTIONS "A" AND "B" SHOULD BE COMPLETED. IF YOU DO NOT HAVE A GOVERNING BOARD, SECTIONS "A" AND "C" SHOULD BE COMPLETED.

AUTHORIZED this _____ day of _____, 20____, by:

Name of Chief Administrative Officer Title
(Signed) _____

FOR STATE AGENCY USE

Application approved: _____ Application disapproved: _____
Comments or Additional information _____

Date: _____ Signed: _____

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Authorize Agreement with
The California Endowment for Nursing
Student Retention and Career Development,
Fresno City College

ITEM NO. 06-21G

EXHIBIT: None

Background:

The District has recently been notified of receipt of a Nursing Student Retention and Career Development grant from The California Endowment. The funds will be used to increase the retention of underrepresented minority nursing students through mentoring, academic support and career development activities in Fresno County. The term of the Agreement is from January 1, 2006, through December 31, 2007, with funding in the amounts of \$159,137 (year one) and \$166,459 (year two) for a total of \$325,596.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with The California Endowment to increase the retention of underrepresented minority nursing students, with funding in the amount of \$325,596 for the period January 1, 2006, through December 31, 2007;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Adopt a Resolution Authorizing an Agreement with the California Department of Education for the Tech Prep Resource Clearinghouse Library, State Center Consortium ITEM NO. 06-22G

EXHIBIT: Resolution

Background:

The District has received a grant from the California Department of Education to continue to build upon and expand the Resource Clearinghouse Library by creating an interactive network to house and distribute work related to the Tech Prep programs. The grant is for the period November 1, 2005, through October 31, 2006, and includes funding in the amount of \$200,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District, on behalf of the State Center Consortium, to enter into an Agreement with the California Department of Education for the period November 1, 2005, through October 31, 2006, with funding in the amount of \$200,000, to build upon and expand the Tech Prep Resource Clearinghouse Library; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the State Center Consortium Tech Prep Resource Clearinghouse Library and to authorize the designated personnel to sign contract documents for the period November 1, 2005, to October 31, 2006.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract No. 5210 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 7th day of February, 2006, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

2/7/06

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Authorize Agreement with
California Department of Education for Child
Development Center Instructional Materials
and Supplies, Districtwide

ITEM NO. 06-23G

EXHIBIT: Resolution

Background:

The District has been notified of receipt of a grant from the California Department of Education to purchase materials and supplies for the Child Development Programs at Fresno City College, Reedley College and the Madera Center. The grant in the amount of \$567 is for the period July 1, 2005, through June 30, 2006.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education in the amount of \$567 for the period July 1, 2005, through June 30, 2006, to purchase instructional materials and supplies for the Child Development Centers at Fresno City College, Reedley College, and the Madera Center; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of conducting activities associated with funding for instructional materials and supplies for the State Center Community College District Child Development Centers and to authorize the designated personnel to sign contract documents for the period July 1, 2005, through June 30, 2006.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Local Agreement Number CIMS-5103 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 7th day of February, 2006, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

2/7/06

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration of Bids, Swine Unit
Rehabilitation, Reedley College

ITEM NO. 06-24G

EXHIBIT: None

Background:

Bid #0506-14 provides for the labor, materials and equipment necessary to renovate the existing Swine Unit building north of the Animal Science Pavillion at Reedley College. The work of this project includes selective demolition to the existing flooring, half-walls and interior columns, and the installation of new flooring, fence posts and roof supports. This bid was necessitated by the need to provide upgraded flooring and fencing for the Swine Unit at Reedley College.

Funding for this project will be provided by a 2005/06 Industry Driven Regional Collaborative (IDRC) Grant for Reedley College. Bids were received from five (5) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
DL Construction	\$35,485.00
Greg Peterson Construction	\$39,300.00
BVI Construction, Inc.	\$39,990.00
Stan Phillips Concrete Construction, Inc.	\$44,666.00
BMV Construction Group, Inc.	\$59,583.00

Fiscal Impact:

\$35,485.00 – 2005/06 Industry Driven Regional Collaborative Grant for Reedley College

Recommendation:

It is recommended that the Board of Trustees award Bid #0506-14 in the amount of \$35,485.00 to DL Construction, the lowest responsible bidder for the Swine Unit Rehabilitation at Reedley College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Public Hearing and Appointment of Board's
Nominee to the Personnel Commission

ITEM NO. 06-03

EXHIBIT: Posting

Background:

On January 4, 2006 the Board of Trustees posted their intent to reappoint Ron Manfredi as their representative on the State Center Community College District Personnel Commission. Within 30 to 45 days of that announcement, the Board must hold an open hearing to allow for public input from the employee representatives, employees and members of the public at large regarding the qualifications of the individual the Board intends to appoint.

Mr. Manfredi has served as the Board's appointee to the Personnel Commission since June of 2003, in addition to that he also served as a Trustee for the State Center Community College District from 1985-2002. Ron has served for 15 years as Assistant City Administrator (Manager) for the City of Madera. In this position he spent a large portion of his time overseeing all areas of personnel services. He also worked with the City of Madera Civil Service Commission. This Commission dealt with recruitment, testing and discipline appeals processes and procedures. Ron currently serves as Manager for the City of Kerman. He continues to be very involved with personnel. He oversees and provides guidance in the areas of recruitment, testing and he is the first level of appeal following the Skelly hearing for employee disciplines. He also serves as the labor negotiator for the City of Kerman.

Recommendation:

It would be appropriate for the Board to open the meeting for public comment. Following the public comment, the Board may make its appointment or may make a substitute appointment without further notification or public hearing.

PUBLIC ANNOUNCEMENT

January 4, 2006

THE STATE CENTER COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES ANNOUNCES THAT IT INTENDS TO REAPPOINT RON MANFREDI TO THE STATE CENTER COMMUNITY COLLEGE DISTRICT PERSONNEL COMMISSION. THE STATE CENTER COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES WILL HOLD AN OPEN HEARING AT ITS FEBRUARY 7, 2006, MEETING TO PROVIDE THE PUBLIC AND EMPLOYEES AND EMPLOYEE ORGANIZATIONS THE OPPORTUNITY TO EXPRESS THEIR VIEWS ON THE QUALIFICATIONS OF MR. MANFREDI. THE BOARD MAY MAKE ITS APPOINTMENT OR MAY MAKE A SUBSTITUTE APPOINTMENT OR RECOMMENDATION WITHOUT FURTHER NOTIFICATION OR PUBLIC HEARING [EDUCATION CODE 88066(d)]. FOR FURTHER INFORMATION CONTACT RANDY ROWE, ASSOCIATE VICE CHANCELLOR HUMAN RESOURCES AND ACTING DIRECTOR OF CLASSIFIED PERSONNEL AT 244-5970.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Nomination of Candidate for CCCT Board

ITEM NO. 06-04

EXHIBIT: None

Background:

From January 1, 2006, through February 15, 2006, nominations for membership on the California Community College Trustees Board are accepted in the CC League office. Nominations are made by a member district board of trustees. Each district may nominate only members of its board.

Trustee Isabel Barreras has indicated interest in being nominated for the CCCT Board in the next election, which takes place from March 10, 2006, to April 25, 2006. Terms for the CCCT Board are for two years. The newly elected members of the CCCT Board assume office on May 7, 2006.

Recommendation:

It is recommended that the Board of Trustees nominate Isabel Barreras as a candidate for the California Community College Trustees Board for the election, which takes place from March 10, 2006, to April 25, 2006.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Approve Health Fee

ITEM NO. 06-05

EXHIBIT: Exhibit 1 - Consideration to Approve Health Fee

Background:

During the last legislative session Assemblyman Laird introduced AB 982 to the State Legislature. The bill was passed by the Legislature, signed by the Governor and entered into statute with an effective date of January 1, 2006. This legislation removed from statute the health fee waiver for low-income students, including students who demonstrate financial need. AB 982's stated intention is to ensure that all college students continue to have access to health care services. The current health fees are \$14 at Fresno City College and Reedley College for the fall/spring semesters and \$11 for summer sessions with \$6 being collected at each of the Centers for the three time periods.

The Board requested additional information in regard to the removal of the fee waiver. In the enclosed exhibit, additional information is detailed regarding: the services provided; duplicated headcount of the students previously receiving the health fee waiver based upon fiscal year 2004-05; summary of input from the student leadership at the Colleges and Centers; survey of 13 other college districts; and a revenue and expenditure analysis based upon the 2004-05 fiscal year, including expansion of the program to include services at the North Centers.

A committee made up of College, Center and District management staffs, representing Financial Aid, Student Services, Business Services, Health Services and Admissions and Records, met to discuss the new legislation and implementation. The committee continues to recommend that the District begin collecting the fee. The recommendation has been modified to an effective start date of fall session 2006 for all students enrolled in fall session classes. Staff's review of the revenue records for 2004-05 shows \$323,000 was generated from health fee payments during that fiscal year. Based upon this recommendation, it is estimated the District would have generated an estimated \$953,000 during the same period of time had the fee waiver not existed. With the addition of health services at the North Centers, it is appropriate the fee for the Madera and Clovis Centers be increased to \$14 per semester and \$11 per summer session with the other Centers in the District remaining at \$6 per session.

Recommendation:

It is recommended that the Board of Trustees authorize the District, in accordance with AB 982, which removes the health fee waiver for low-income students effective January 1, 2006, to collect health fees from all students who are enrolled in classes, beginning with fall semester 2006, as follows:

- a) Fresno City College, Reedley College, the Madera Center and Clovis Center - \$14 per semester and \$11 for summer sessions; and
- b) all other Centers in the District - \$6 for all sessions.

CONSIDERATION TO APPROVE HEALTH FEE

Exhibit #1

Services to Students

Health Services performs many functions for the Colleges and Centers. It strives to: remove barriers for students as they seek out health services both on the campuses and in the community; increase the educational successes of students by providing assistance, guidance and referrals; increase students' understanding of self care; provide assistance with minor health issues and referral to community health services; and respond to medical emergencies on campus. This is accomplished through both medical and psychological services being made available at each of the campuses. The students at Fresno City College and Reedley College have access to the following health services. These services are also available to students attending the North Centers to the degree they are able to access Reedley College.

• Health Services

- Assist with Blue Cross accident insurance claims (coverage is provided for every student by the District)
- Provide confidential health assessments and counseling
- Provide screening tests, such as blood pressure, blood sugar, vision, and hearing tests
- Administer emergency first aid and determine if further medical referral is needed
- Monitor and assist students in making decisions related to chronic health conditions, such as cystic fibrosis, diabetes, cerebral palsy, etc.
- Provide case management and report communicable diseases (TB, Chickenpox, Scabies, Strep Throat, Flu, etc.) to reduce spread of the disease to other students
- Provide communicable disease testing and immunizations to students to meet instructional prerequisites (estimated at \$40 for a TB test at a doctor's office and \$10 at a health department)
- Distribute information and provide counseling regarding alcohol and other drugs, as well as other health concerns
- Participate as a member of the Substance Abuse Education and Prevention Committee
- Provide health promotion and education to individuals, groups and classrooms
- Make referrals to health providers in the community
- Assist the athletic department with physicals and meet with injured athletes regarding follow-up care issues

- Provide crisis response support to students
- Create, purchase and distribute health education materials at a variety of activities throughout the year
- **Psychological Services**
 - Provide six to ten individual, brief therapy sessions for each student as requested
 - Provide crisis intervention
 - Provide group therapy sessions as requested
 - Administer psychological testing (i.e. ADD, ADHD, Learning Disabilities, etc.)
 - Make referrals to providers of mental health care when continued care is needed
 - Provide lectures on stress, depression, behavior change, smoking cessation, substance abuse, etc.
 - Provide screening and referral for alcohol and other drug abuse counseling for individuals and groups
 - Perform annual screenings for eating disorders, anxiety, depression, and alcohol abuse
 - Provide consultation to instructors regarding classroom management and individual student learning disabilities

Student Leadership Input

The Colleges and Centers have been meeting with their respective student leadership groups to determine the student body's interest in levying student health fees to all students on the campus. Following are summaries of the student leadership interests related to the levying of health fees.

Fresno City College:

The FCC Student Government met with Health Services faculty members Linda Albright and Jennifer Brennan on Monday, January 23, 2006, to discuss the implications of implementing a total health fee payment system for all students. After hearing, questioning and understanding the value of health and psychological services provided to students, the FCC Student Government agreed to support the implementation of the proposed fee.

North Centers:

The Reedley College Nurse, Associate Dean of Students and the North Centers ASB Advisor met with 12 Associated Student Body and Club officers on January 20 to discuss the new health fees for the Madera and Clovis Centers and the proposal to have BOG-eligible students pay the health fee beginning Fall 2006. Pat Jackson, RC Nurse, gave the students an overview of the need for a full-time Nurse for the Clovis and Madera Centers,

as well as the benefits obtained if all students pay the proposed health fees. The officers were very positive towards the new Nurse position and supported the full-fee payment by all students. They are writing a letter of support to the RC and FCC Board of Trustees student representatives this week with a copy to Dr. Kershaw.

Reedley College:

Dean of Students Ruben Fernandez and Nurse Pat Jackson met with students at two meetings held on January 10 (ASB) and January 23, 2007 (Deans Student Advisory Council [DSAC]). Both meetings were well attended with the majority of the meeting time dedicated to the pending changes in the health fee charges. Information about health services was provided and students' questions were addressed at both meetings. LaShanda Mack, Student Trustee, was in attendance at both meetings. After much discussion to clarify the issues, the consensus of both student groups was to support the charging of the health fee to all students, including those who were previously exempt.

As you can see, the student leadership on the campuses is supportive of the removal of the fee waiver.

Survey of the Other 13 Community College Districts in the “Central 14”

The College Districts in the “Central 14” were also surveyed to determine the status and/or recommendation of each District in regard to levying the fee for low-income students. Listed below are the results of the survey:

Name of District	Status
Alan Hancock Joint CCD	Approved fee for summer session.
Cabrillo CCD	Approved fee for fall semester. If hardship, then can appeal but appeal not advertised.
Gavilan CCD	Approved fee but will meet in March to determine session to levy fee (summer or fall)
Hartnell CCD	No Health Center
Kern CCD	No recommendation at this time
Merced CCD	Approved fee for fall semester.
Monterey Peninsula CCD	Board to take action in February or March. Staff is recommending fee for fall semester.
San Joaquin Delta CCD	No Health Center (minor service for disabled students)
San Luis Obispo County CCD	Approved fee for fall semester.
Sequoias CCD	Approved fee for spring semester.
West Hills CCD	No Health Center
West Kern CCD	No Health Center
Yosemite CCD	Staff is recommending fee with waiver for BOG A students only.

Of the thirteen Districts listed four districts do not have Health Centers. Six districts have approved implementation of the fee for either spring session 2006 or fall semester 2006 with most opting for the fall semester. Three districts are yet to take action on the fee waiver change with two districts recommending the fee.

Fiscal Analysis Using Fiscal Year 2004-05 Data

The current health fees are \$14 at Fresno City College and Reedley College for the fall/spring semesters and \$11 for summer sessions with \$6 being collected at each of the Centers for the three time periods. The Board requested additional information regarding the collection of health fees in the District. The following information has been developed using 2004-05 data. The 2004-05 fiscal year was chosen because it is the most recent, fully completed fiscal year.

Table #1 (Number of BOG by Type and Total Number of Students)

Grant	2004 Summer	2004 Fall	2005 Spring
BOG A	73	219	259
BOG B	4,057	12,077	11,884
BOG C	1,731	5,952	5,808
Totals	5,861	18,248	17,951

Total Students	11,350	32,592	31,959
% BOG	51.64%	55.99%	56.17%

NOTE: The definitions for the three levels of Board of Governor’s Grants are defined below:

Students must be California residents.

BOG A

Students, or the parents of dependent students, who receive public assistance in the form of Temporary Aid to Needy Families (TANF), Supplemental Social Security Disability (SSI), or General Assistance (GA) qualify for BOG A (with documented proof of benefits).

BOG B

Students from low-income families are eligible for BOG B. (See table for qualifying incomes.)

Board of Governors Fee Waiver Program 2005-2006 Income Standards	
<i>Family Size</i>	<i>2004 Income</i>
1	\$13,965
2	\$18,735
3	\$23,505
4	\$28,275
5	\$33,045
6	\$37,815
7	\$42,585
8	\$47,355
Each Additional Family Member	\$ 4,770

BOG C

Students who complete a Free Application for Federal Student Aid (FAFSA) and have at least \$1 of unmet need qualify for a BOG C.

The estimated total of health fee revenue which would have been collected had all students paid the fee in 2004-05 would have been \$953,000. This would have meant an increase of \$630,000 in fee revenue for health services in lieu of the \$323,000 collected from the existing fee program. The \$323,000 represents a reduced collection in health fees in 2004-05 as a result of a \$5 fee established for the Centers (CTC, Oakhurst, Clovis and Madera) rather than the \$13 charged at the Colleges. Discussed below are the addition of nursing services at the Clovis and Madera Centers for the 2006-07 school year and the levying of the full fee to students in those Centers.

In 2004-05 the actual cost to operate Health Services at Fresno City College and Reedley College was \$744,000. This means the program encroached upon the General Fund a total of \$421,000 for the fiscal year. The District is proposing to add Health Services at the North Centers in 2006-07. The North Centers are planning to employ one Nurse and two permanent/part-time clerical staff along with the necessary materials to provide services similar to the two Colleges in the District. The budget to provide the staff is estimated at \$143,000, with supplies, equipment and other related expenses for the two locations increasing the budget to \$180,000. With this increased cost the Health Services operating budget would be approximately equal to the revenues generated from the fees.

It is important to remember that the District has been able to submit a claim for reimbursement to the State for the fees that were previously waived by statute; hence, the District was able to claim the lost revenue from the BOG fee waiver. The reimbursement was submitted to the State based upon the District's actual cost to provide the service with the understanding the District was to collect health fees from the student population not specifically waived in statute. Although these funds have been slow in coming, the District believes the reimbursements will ultimately be received. Should the Board choose not to levy the fee, as authorized by statute, it is unlikely the State Controller's Office will approve reimbursement of a mandate under any circumstance and will cite the fact that the District made the choice not to charge such a fee.

If the fee is not instituted, the District will lose more than \$1,000,000 in revenue based upon the increased cost and growth in the student population. This is a significant revenue source which needs to be kept in place to maintain services, as stated in AB 982, and/or to expand services, as in the case of the North Centers. The need to maintain this critical service and funding source is even further compounded with the need to plan for the funding of the retiree health benefits, meet the expectations of the collective bargaining units in both salary and benefits, meet the full-time faculty growth obligation, support the successful opening and expansion of the North Centers into the Willow/International Campus, and develop future access opportunities for students within the District.

Conclusion

A committee made up of College, Center and District management staffs, representing Financial Aid, Student Services, Business Services, Health Services and Admissions and Records, met to discuss the new legislation and implementation. The committee, after reviewing the fiscal data and the information presented in this report, continues to believe the change in the fee waiver should both be supported and implemented to ensure continued services at the Colleges and expanded services for the North Centers. Although levying fees is not popular in these fiscal times, considering the direct benefit this fee provides to students and the critical need for these service by many students, the cost of less than \$3 per month is affordable and an important service to provide.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Acknowledgment of Quarterly Financial
Status Report – General Fund

ITEM NO. 06-06

EXHIBIT: Report

Background:

Enclosed is the December 31, 2005, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

The quarterly financial report reflects projected revenues and expenditures in line with the annual budget, as amended for additional grants, programs, etc. Actual revenues and expenditures are consistent with expectations at mid-year, allowing for the fact that most of the revenue from property taxes and certain federal monies, i.e., VTEA, is not received until later in the fiscal year.

The District is projecting total FTES of 26,606 which is approximately 1.5% more than the amount funded by the State Chancellor's Office last year.

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.



CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE



Fiscal Year 2005-2006

District:(570)STATE CENTER Quarter Ended: (Q2) December 31, 2005

Certified Date:26-Jan-06 12:11 PM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>	As of June 30 for fiscal year (FY) specified.			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Revenues (Objects 8100, 8600, and 8800)	120,327,428	119,750,734	135,313,139	140,150,419
Other Financing Sources (Objects 8900)	324,786	413,499	453,842	498,142
General Fund Expenditures (Objects 1000-6000)	117,421,077	115,393,649	125,096,502	142,703,976
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	2,164,917	1,722,404	5,477,141	5,072,962
Reserve for contingency Unrestricted	0	0	0	0
Reserve for contingency Total	0	0	0	0
General Fund Ending Balance Unrestricted	17,997,006	20,980,399	25,996,246	18,867,869
General Fund Ending Balance Total	18,033,223	21,081,403	26,274,741	19,146,364
Prior-Year Adjustments	0	0	0	0
Attendance FTES	25,184	24,797	26,154	26,606
<u>Quarter</u>	For the same quarter to each fiscal year (FY) specified			
	FY02-03	FY03-04	FY04-05	FY05-06
General Fund Cash Balance (Excluding investments)	9,172,068	10,922,256	21,766,441	26,962,739

II. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	140,150,419	67,736,317	48.33
Other Financing Source (Objects 8900)	498,142	157,019	31.52
General Fund Expenditures (Objects 1000-6000)	142,703,976	64,393,297	45.12
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	5,072,962	1,701,221	33.54

III. Has the district settled any employee contracts during this quarter? Yes No If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	0		0		0	
Year 2	0		0		0	
Year 3	0		0		0	

* As specified in collective bargaining agreement.

Benefits

Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	0	0	0
Year 2	0	0	0

Year 3

0

0

0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

[Empty box for statement regarding revenue sources]

IV. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)

Yes No

If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

[Empty box for significant events]

V. Does the district have significant fiscal problems that must be addressed this year? Yes No

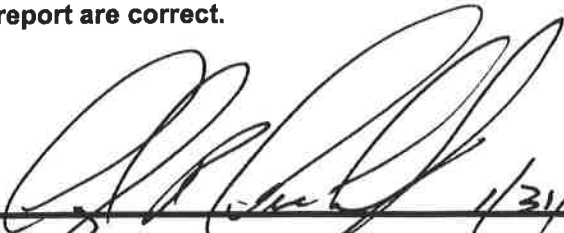
Next year? Yes No If yes, what are the problems and what actions will be taken? (include additional pages of explanation if needed.)

[Empty box for fiscal problems]


CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was presented at the governing board meeting on 1/31/06, and that the opportunity to be discussed was entered into the minutes of meeting.



District Chief Business Officer Date 1/31/06



District Superintendent Date 1-31-06

Quarter Ended: (Q2) December 31, 2005

Governing Board Meeting Date 2 / 7 / 06

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	120,930.04	722,968.65	2,432,393.00	1,709,424.35
MAJ.OBJ: 92 - Classified Salaries	0.00	557,896.03	3,303,071.50	7,121,973.00	3,818,901.50
MAJ.OBJ: 93 - Employee Benefits	9,839.52	278,179.54	1,821,675.87	3,859,248.00	2,027,732.61
MAJ.OBJ: 94 - Supplies & Materials	275,242.78	37,739.64	344,245.32	621,848.00	2,359.90
MAJ.OBJ: 95 - Other Oper Exp & Service	975,441.57	263,955.96	2,857,056.71	7,067,309.00	3,234,810.72
MAJ.OBJ: 96 - Capital Outlay	166,371.75	109,602.35	295,103.37	871,032.00	409,556.88
MAJ.OBJ: 97 - Other Outgo	0.00	88,730.39	1,537,088.39	2,923,516.00	1,386,427.61
===== LOC.GRP: 1 - District Office	1,426,895.62	1,457,033.95	10,881,209.81	24,897,319.00	12,589,213.57
=====					50.56

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	3,208,673.76	19,020,711.43	39,317,531.00	20,296,819.57
MAJ.OBJ: 92 - Classified Salaries	0.00	1,187,310.46	7,124,826.98	16,057,903.00	8,933,076.02
MAJ.OBJ: 93 - Employee Benefits	3,139.54	1,188,664.21	6,691,683.26	14,707,179.00	8,012,356.20
MAJ.OBJ: 94 - Supplies & Materials	505,443.62	66,062.11	636,208.95	2,335,250.00	1,193,597.43
MAJ.OBJ: 95 - Other Oper Exp & Service	980,414.53	257,041.74	1,643,497.17	4,723,746.00	2,099,834.30
MAJ.OBJ: 96 - Capital Outlay	331,734.39	12,441.67	307,304.42	1,562,904.00	923,865.19
MAJ.OBJ: 97 - Other Outgo	17,266.58	48,484.37	107,719.19	349,463.00	224,477.23

LOC.GRP: 2 - Fresno City College	1,837,998.66	5,968,678.32	35,531,951.40	79,053,976.00	41,684,025.94
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GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,212,514.25	6,908,784.21	13,180,396.00	6,271,611.79
MAJ.OBJ: 92 - Classified Salaries	0.00	487,068.71	2,889,916.60	6,118,669.00	3,228,752.40
MAJ.OBJ: 93 - Employee Benefits	0.00	455,467.32	2,508,273.48	5,409,525.00	2,901,251.52
MAJ.OBJ: 94 - Supplies & Materials	207,312.49	50,310.20	373,563.29	1,051,512.00	470,636.22
MAJ.OBJ: 95 - Other Oper Exp & Service	423,110.68	111,299.85	686,708.05	2,488,076.00	1,378,257.27
MAJ.OBJ: 96 - Capital Outlay	107,107.70	70,524.24	387,282.35	1,791,048.00	1,296,657.95
MAJ.OBJ: 97 - Other Outgo	281,361.15	2,090.00	52,604.11	1,226,472.00	892,506.74
=====					
LOC.GRP: 3 - Reedley College	1,018,892.02	2,389,274.57	13,807,132.09	31,265,698.00	16,439,673.89
=====					

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	588,116.15	3,653,020.39	7,061,880.00	3,408,859.61
MAJ.OBJ: 92 - Classified Salaries	0.00	131,425.29	778,925.98	1,651,366.00	872,440.02
MAJ.OBJ: 93 - Employee Benefits	0.00	178,658.11	1,040,609.07	2,264,186.00	1,223,576.93
MAJ.OBJ: 94 - Supplies & Materials	110,598.20	21,783.08	146,463.66	310,762.00	53,700.14
MAJ.OBJ: 95 - Other Oper Exp & Service	77,334.52	19,677.14	144,051.23	395,070.00	173,684.25
MAJ.OBJ: 96 - Capital Outlay	23,801.82	14,540.17	107,345.29	303,170.00	172,022.89
MAJ.OBJ: 97 - Other Outgo	2,281.00	0.00	3,809.70	573,511.00	567,420.30
=====					
LOC.GRP: 4 - North Centers	214,015.54	954,199.94	5,874,225.32	12,559,945.00	6,471,704.14
=====					

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration to Adopt 2006-07 Budget
Development Calendar

ITEM NO. 06-07

EXHIBIT: Calendar

Background:

Annually, the Board of Trustees adopts the Budget Development Calendar, which outlines a sequence of events necessary for the timely adoption of the District's budget. The 2006-07 Budget Development Calendar is consistent with the 2005-06 Calendar with minor changes.

The process will conclude with a recommendation for Board approval at its regular meeting on September 5, 2006.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees approve the 2006-07 Budget Development Calendar as presented.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BUDGET DEVELOPMENT CALENDAR
2006-07**

<u>On or Before Due Date</u>	<u>Responsibility</u>	<u>Ref. No.</u>	<u>Action Needed</u>
1/23/06	Chancellor's Cabinet	1	Consider Budget Calendar
2/3/06	District Office	2	Distribute tentative staffing information to Colleges/Centers for review and update
2/7/06*	Board of Trustees	3	Review and approve Budget Calendar
2/27/06	Colleges/Centers	4	Submit Decision Packages to District Office
3/6/06	Chancellor's Cabinet	5	Review of Decision Packages and recommendations
3/10-11/06**	Board of Trustees	6	Board Retreat – 2006-07 Budget Presentation and Status Report
3/14/06	District Office	7	Distribute campus/site budget allocations
4/4/06*	Board of Trustees	8	Board Review/Approval of Decision Package recommendations
4/21/06	Colleges/Centers	9	Submit actual, projected and proposed expenditures schedule
4/28/06*	Colleges/Centers	10	Campus review of Tentative Budget

*Regular Board Meeting

**Special Board Meeting/Workshop (at discretion of Board)

<u>On or Before Due Date</u>	<u>Responsibility</u>	<u>Ref. No.</u>	<u>Action Needed</u>
5/8/06	Chancellor's Cabinet	11	Review of Tentative Budget
5/15/06	State Chancellor's Office	12	State Chancellor's Office to provide May Revise
**	Board of Trustees	13	Budget Presentation and Workshop
6/2/06	Colleges/Centers Chancellor's Cabinet District Office	14	Revision of Tentative Budget
6/27/06*	Board of Trustees	15	Approval of Tentative Budget and Public Hearing Date (9/5/06)
6/30/06	District Office	16	Tentative Budget submitted to County Superintendent of Schools
7/28/06	District Office	17	Revisions to Tentative Budget following adoption of State Budget
8/31/06	District Office	18	Final Budget available for public inspection
9/5/06*	Board of Trustees	19	Public Hearing and Final Budget adoption for 2006-07

*Regular Board Meeting

**Special Board Meeting/Workshop (at Discretion of Board)

2/7/06

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Governor's 2006-07 Proposed Budget

ITEM NO. 06-08

EXHIBIT: None

Background:

The Governor's 2006-07 Proposed Budget provides for a cost-of-living adjustment (COLA) of 5.18% and a 3% increase in FTES growth systemwide. In addition, the proposal includes statutory COLA and growth of 5.18% and 1.74%, respectively, for each of the following: Basic Skills, Extended Opportunity Programs (EOPS), Disabled Students Programs and Services (DSPS) and Matriculation. The 2006-07 Proposed Budget includes funding from the previous Partnership for Excellence (PFE) 2004-05 "set-aside" and the 2005-06 equalization funding as part of the base allocations to districts.

In the Proposed Budget the student fees remain at the current \$26 level. It also contains \$130 million for equalization, which will bring the total funding for equalization to \$240 million over a three-year period of time. The budget also increases from \$20 million to \$50 million funding for Career Technical Education. The State's contribution to the State Teachers Retirement System (STRS) is budgeted in the State Budget, unlike last year when the Governor proposed transferring that contribution from the State to the K-14 Districts without offsetting funding.

This Proposed Budget is a favorable budget for the Community College System and takes major strides in equalizing funding among the colleges and districts in the System. It is important to recognize that the Legislative Analyst's Office (LAO) has determined the Proposed Budget is approximately \$7 billion more in expenditures than revenue.

Of further note, the Governor is supportive of placing a statewide bond measure for educational facilities on the November ballot and has indicated support for the System's proposed legislation to modify, simplify and improve the fund allocation model.

This item is provided for information only; no Board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 7, 2006

SUBJECT: Consideration of Agenda Items for Board
Retreat, March 10-11, 2006

ITEM NO. 06-09

EXHIBIT: None

Background:

This item is designated for Board members to propose discussion items for the upcoming Board Retreat on March 10-11, 2005.

No action will be taken at the Retreat.