MINUTES OF MEETING OF BOARD OF TRUSTEES

STATE CENTER COMMUNITY COLLEGE DISTRICT

August 2, 2005

Call to Order A regular meeting of the Board of Trustees of the State Center

Community College District was called to order by President Patrick Patterson at 4:34 p.m., August 2, 2005, at the Clovis

Center, 390 W. Fir Avenue, Clovis, CA.

Trustees Present Patrick E. Patterson, President

Isabel Barreras, Vice President (arrived at 4:50 p.m.)

H. Ronald Feaver Phillip J. Forhan William J. Smith Leslie W. Thonesen

LaShanda Mack, Student Trustee, RC

Zyanya Bejarano, Student Trustee, FCC (arrived at 4:40 p.m.)

Trustees Absent Dorothy Smith, Secretary

Also present were:

Tom Crow, Chancellor, SCCCD

Ned Doffoney, President, Fresno City College Barbara Hioco, President, Reedley College Terry Kershaw, Vice Chancellor-North Centers

Doug Brinkley, Vice Chancellor-Finance and Administration,

SCCCD
Felix Aquino, Vice Chancellor-Educational Services & Planning,

SCCCD

Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCD

Introduction of Guests

Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCD Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCD

Eileen M. O'Hare, General Counsel, SCCCD

Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCD

Randall Vogt, Director of Purchasing, SCCCD

Ed Eng, Director of Finance, SCCCD

Michael Guerra, College Business Manager, FCC Gene Blackwelder, College Business Manager, RC Cris Monahan Bremer, Director of Marketing and

Communications, FCC

Ron Nishinaka, Academic Senate President and Staff, RC

Introduction of Guests (continued)

Paula Demanett, Academic Senate President and Staff, FCC

Zwi Reznik, AFT President and Staff, FCC Bill Carr, CSEA President and Staff, FCC

Linda Nies, Classified Senate President and Staff, RC

Paula Cuesy, Classified Senate President and Staff, FCC

Stephanie Curry, Librarian, RC

Janice Emerzian, District Director-DSPS

Kim Perry, Dean of Instruction, RC

Ruben Fernandez, Dean of Students, RC

Lynn Samuelian, Director-DSPS, NC

Tina Masterson, Associate Dean of Students, NC

Janell Mendoza, Associate College Business Manager, NC

Diana Banuelos, Director-Grant Funded Programs, RC

Robert Fox, Dean of Students, FCC

Rebecca Slaton, Instructor, FCC

Debbi Shapazian, Instructor, FCC

Cindy Peek, FCC

Carol Shimer, FCC WAVE

Regina McLemore, FCC

Alexandra Fellez-FCC WAVE

Sofia Fellez-Huerta, Public

Karin Anderson-Lloyd, Job Developer-DSPS, FCC

John Lloyd, Director of Rehabilitation Counseling & Evaluation

Center, CSUF

Ivy Mendoza, Public

Dan Trafican, City of Fresno

Jim Steinberg, The Fresno Bee

Approval of Minutes

The minutes of the Board meeting of June 28, 2005, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Thonesen to approve the minutes of the June 28, 2005, meeting as presented. The motion carried by the following vote:

Ayes - 5 Noes - 0 Absent - 2

Delegations, Petitions, and Communications

There were no delegations, petitions, and communications.

Swearing In of New Student Trustee

Dr. Crow administered the Oath of Office to LaShanda Mack, the new Reedley College Student Trustee.

Chancellor's Report

Dr. Crow thanked the North Centers faculty, staff and administration for hosting the meeting this afternoon. The Clovis Center is growing rapidly, and he appreciates everyone being so accommodating to meet the students' needs. He recently had the opportunity to observe the construction that is underway for the new campus at Willow and International. The contractors are

Chancellor's Report (continued)

working on the infrastructure. Clovis Unified is also busy moving forward on their educational center and the District looks forward to a very productive partnership serving students in one of the fastest growing areas in the Central Valley. Signs will be placed on the site soon to thank the voters and remind them that their Measure E dollars are hard at work.

The Willow/International site is just one of the many projects that Measure E Bond Oversight Committee members review for fiscal accountability. Last Thursday committee members met and were updated on the many projects currently under construction. Officer elections took place and Nick Pavlovich was re-elected as Chair, as well as Terry Stone as Vice-Chair. In addition, the Committee welcomed two new members: Carrie Bowen will represent the Community-at-Large and Jessica Fern will serve as the student representative. Board resolutions for departing members John Hutson and Shreya Shah were prepared but both former members were unable to attend.

The railroad underpass project at FCC is on schedule and will be operational for the start of the Fall semester. Parking will be restored and pathways for students will be available. Landscaping and final paving for the remaining walkways will be completed by mid-September. A joint dedication ceremony is tentatively being planned with Caltrans on Friday, September 23, at 10:30 a.m.

WAVE Report

Dr. Crow and Dr. Doffoney gave a brief overview of the WAVE program.

Mr. Forhan questioned the budget for the program, the outcomes relative to transfers to CSUF, and how many students are placed in meaningful jobs. He stated that a lot of students are taking the class for the tenth or twelfth time and he is not sure how that reconciles with Title 5. The overarching issue is why the program is being moved. Mr. Forhan also asked if the District is getting compensated for FTES for students taking repeated classes and confirmed that corrective action will be taken and a report sent to the Board.

Mr. Patterson noted that he had talked with CSUF regarding the program and the only connection they have with the District is that they send their students for counselor training. Mr. Patterson added that his concern is if the WAVE program is an educational program or a social services program.

Swearing In of New Student Trustee

Dr. Crow administered the Oath of Office to the new Fresno City College Student Trustee, Zyanya Bejarano.

Campus Reports

Dr. Kershaw reported on the following from the North Centers:

- Staff participation in the Big Brothers/Big Sisters Verano Caliente on June 12 at the Madera Fairgrounds
- Small Business Success Workshops offered through the summer at the Madera and Oakhurst Centers
- Preparation for the return of faculty on August 11
- Madera Center's participation in the Market Madera County Schools Campaign
- Madera Center DSP&S program received a \$2,500.00 grant from PG&E for special software and specially designed crank tables for computer labs.

From Fresno City College, Dr. Doffoney reported on the following:

- Planned activities for the opening of school
- Phi Theta Kappa member Phyllis Bessenaire has been named a PTK Leader of Promise.
- The 16th Football Wall of Fame dinner will be held on August 21 at 6:30 p.m. at Pardini's.

Dr. Hioco reported the following from Reedley College:

- Opening session for faculty on August 11
- Tiger Day, the 2005 New Student Orientation, will be held on August 10 from 7:45 a.m. to 1:00 p.m. and 4:45 p.m. to 8:50 p.m.
- The Student Athlete Orientation will be held on August 13.
- The Accreditation Self-Study document is going through the final proofing stages.
- The Athletic Hall of Fame will be held on August 6 at the Reedley Community Center beginning at 5:30 p.m.

Academic Senate Report Mr. Ron Nishinaka, Reedley College Academic Senate President, reported on the following:

- Review of Senate activities during the summer
- 15 new instructors will be joining the faculty for the new semester
- The Executive Committee will be meeting in Fresno prior to the start of the semester for a leadership planning session and a combined session with the FCC Executive Committee to discuss items of mutual interest.
- Noted key discussion items for the Fall semester
- Recent activities for the North Centers' Faculty Council

Classified Senate Report

Ms. Paula Cuesy, Fresno City College Classified Senate President, reported:

- The first Senate meeting with the new officers was held on July 20 and a position paper prepared by the California Community Colleges Classified Senate entitled The Roles of Classified Staff Participating in Governance and Campus Activities was shared with the group.
- Upcoming activities include Staff Development Day on November 11, the Mega Conference held in the spring, the Women's Conference on September 13, and serving on various campus standing committees.

District Library Common Database Update

Paula Demanett and Stephanie Curry provided a PowerPoint presentation regarding the Library Common Database. Topics included the districtwide task force, the goals of the task force, benefits to the students, colleges, centers, and District, and a sample of the online library catalog.

Mr. Smith questioned if all sites had access to LexisNexis.

Board members expressed their satisfaction with the cooperation of staff to provide these services to the students.

Special Recognition, 2004-05 Student Trustee Mr. Patterson presented a plaque on behalf of the Board to Mayra Gonzalez, Reedley College, in appreciation of her service as Student Trustee for 2004-05.

Update on Math, Science & Engineering Building, Fresno City College Dr. Crow expressed his appreciation to those that have worked so hard on this project. Another meeting with the Math, Science, and Engineering faculty and staff has been scheduled for August 10. Al Clancy, Environmental Health Consultant, and Mr. Mike Cantelmi, Mechanical Engineer, will again be on hand to answer any questions.

Mr. Brinkley provided an update on progress since the last Board meeting, including general conditions, and projects completed in the chemistry and biology labs.

Mr. Zwi Reznik stated that he is encouraged with the progress.

Ms. Becky Slaton asked about the status of hiring the Director of Health and Safety and the composition of the hiring committee.

Consent Agenda

Mr. Patterson advised that Item No. 05-159, Certificated Personnel Items, and Item No. 05-166, Review of District Warrants and Checks have been amended.

Consent Agenda (continued)
Action

It was moved by Ms. Barreras and seconded by Mr. Thonesen that the Board of Trustees approve the consent agenda as amended. The motion carried by the following vote:

Ayes - 6 Noes - 0 Absent - 1

Employment, Resignation, and Reduced Load Contract, Certificated

Personnel approve the certificated personnel recommendations, Items A [05-159] through D, as presented. (Lists A through D are herewith made a part of these minutes as Appendix I, 05-159).

Employment, Change of Status, Transfer, Resignation, and Retirement, Classified

Personnel approve classif [05-160] H, as presented these minutes a

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 05-160).

Employment of Part-Time Faculty on Adjunct Faculty Schedule, Summer 2005, Fresno City College, Reedley College, and North

Centers approve employment of part-time faculty on the Adjunct Faculty [05-161] Salary Schedule for Fresno City College, Reedley College, and North Centers for Summer 2005, as presented.

Consideration to Approve Revised Job Description, Printing Trades Technician, FCC

[05-162] approve the revised duties for Printing Trades Technician, as Action presented. Consideration to Approve Resolution of Layoff and Elimination of Categorically Funded Gear-Up Program Assistant, Position #3134, Reedley College [05-163] Action

approve Resolution No. 05-163 authorizing the Chancellor (or designee) to give notice of layoff to one (1) full-time categorically funded Gear-Up Program Assistant pursuant to the District's rules and regulations, Classified Bargaining Agreement and applicable provisions of the Education Code.

Consideration of
District Membership in
Educational
Organizations
[05-164]
Action

approve membership in the Association of Community College Trustees (ACCT) for 2005-2006, in the amount of \$2,949.00, and membership in the Community College League of California for 2005-2006, in the amount of \$24,374.00.

Consideration to Approve Out-of-State Travel, Fire Academy Students, Fresno City College [05-165] Action

approve out-of-state travel for 29 students in Fire Academy Class #23 to travel to New York City, New York, from August 25-29, 2005, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District Warrants and Checks [05-166] Action review and sign the warrants register for the period June 21, 2005, to July 29, 2005, in the amount of \$18,120,130.38; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period June 10, 2005, to July 25, 2005, in the amount of \$808,759.87.

Consideration to Adopt Resolution Authorizing Inter-fund Transfers (cash-flow Shortfall-Student Financial Aid), Fresno City College and Reedley College [05-167] Action a) approve Resolution No. 05-167 authorizing completion of inter-fund transfers up to the following amounts on an asneeded basis:

From the General Fund to Student Financial Aid (Fund 73, Reedley College), in the amount of \$200,000.00 for the purpose of student Financial Aid awards; and

From the General Fund to Student Financial Aid (Fund 74, Fresno City College), in the amount of \$1,000,000.00 for the purpose of student Financial Aid awards.

b) authorize filing said Resolution with the Fresno County Office of Education.

Consideration to Approve Annual Schedule of Materials Fees, Fresno City College and Reedley College [05-168] Action

adopt a schedule of materials fees for the 2005-06 fiscal year, as presented.

Consideration of District Bank Accounts [05-169] Action

approve the enclosed master list of District bank accounts and the authorized signatories as submitted (Appendix III, 05-169).

Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child Care and Development Block Grant, Fresno City College [05-170] Action

- a) adopt a Resolution authorizing the District to enter into an Agreement, on behalf of Fresno City College, with the California Department of Education in the maximum amount of \$147,358.00 for the 2005-06 Child Care and Development Block Grant; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Adopt Resolution Authorizing Agreement with California Department of Education, Child and Adult Care Food Program Interim Rule Training, Fresno City College [05-171] Action

- a) adopt a Resolution authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education, Nutrition Services Division, to develop and implement Interim Rule training programs for Child and Adult Care Food Program sponsors in California for the period October 1, 2004, through September 30, 2005, with funding in the amount of \$135,000.00; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office for
VTEA Statewide
Advisory Committee
for Agriculture and
Natural Resources,
Reedley College
[05-172]
Action

- a) authorize an Agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA-funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$38,000.00 for the period July 1, 2005, through June 30, 2006; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education, Tech
Prep Regional
Distribution Point
Project, State Center
Consortium
[05-173]
Action

- a) adopt a Resolution authorizing an Agreement with the California Department of Education for the funding of a Tech Prep Regional Distribution Point project in the amount of \$116,300.00 for the period June 1, 2005, through May 31, 2006; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Adopt Resolution Authorizing Amendment to Agreement with California Department of Education to Maintain a Resource Library, State Center Consortium [05-174] Action

- a) adopt a Resolution authorizing an Amendment to the Agreement with the California Department of Education to extend the performance period for the "SERVE Library" from June 30, 2005, to June 30, 2006, and to increase the award from \$40,071.00 to \$62,861.00; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Authorize Food Service Agreement with Taher, Inc., Fresno City College and Madera Center [05-175] Action

- a) authorize an Agreement with Taher, Inc., to continue to provide food services at the Fresno City College Cafeteria and the Madera Center for the period of July 1, 2005, through June 30, 2010; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Accept Maintenance Project, Painting of Exterior/Interior, Various Buildings, Fresno City College [05-176] Action

- a) accept the project for Painting of Exterior/Interior, Various Buildings, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to Accept Maintenance Project, Paint Toilet Rooms, Various Buildings, Fresno City College [05-177] Action

- a) accept the project for Paint Toilet Rooms, Various Buildings, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to Accept Construction Project, Fume Hood Addition, Math/Science Building, Fresno City

College [05-178] Action

a) accept the project for Fume Hood Addition, Math/Science Building, Fresno City College; and

b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to Accept Maintenance Project, Roofing Project, Various

Buildings, Fresno City

College [05-179] Action

a) accept the Roofing Project, Various Buildings, Fresno City College; and

b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to Accept Maintenance Project, Painting, Exterior Buildings, Reedley College

[05-180] Action

a) accept the project for Painting, Exterior Buildings, Reedley College; and

b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to Accept Maintenance Project, Roofing Project, Various Buildings, Reedley

College [05-181] Action

a) accept the Roofing Project, Various Buildings, Reedley College

b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

******End of Consent Agenda******

Consideration to Approve New Permanent Full-Time and Permanent Part-Time Classified Positions for Fiscal Year 2005-06 (Transition Plan)

Ayes -[05-182] Noes -0 Absent -<u>Action</u> 1

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees approve a total of 21 new permanent fulltime classified positions and 22 permanent part-time classified positions effective August 3, 2005, with a General Fund cost of approximately \$1.3 million. The motion carried by the following vote:

6

Consideration to Approve Foundation Fundraising Events [05-183] Action A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees approve the State Center Community College Foundation's and Friends of the Arts' recommendations to host the Renaissance Dinner fundraising event on March 11, 2006, including the serving of wine and beer in the Fresno City College Library Reference Room, and the Toasting the Arts on October 8, 2005, fundraising event, including the serving of wine, in the Fresno City College Library and adjacent grounds. The motion carried by the following vote:

Ayes - 6 Noes - 0 Absent - 1

Consideration to Adopt Resolution Authorizing Execution of Deed Quitclaiming District's Interest in Property to City of Reedley for Rails to Trails Project [05-184] Action

This item was pulled for additional information.

Consideration of Bids, Off-site Development, Willow/International Center [05-185] Action A motion was made by Ms. Barreras and seconded by Mr. Smith that the Board of Trustees:

- a) award the work of the off-site development contracts at the Willow/International Center, in accordance with the cooperative agreement between State Center Community College District and Clovis Unified School District, in the amount of \$8,587,265.00, to the Clovis Unified School District, whose Governing Board has awarded this work to the lowest responsible bidders; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign Agreements on behalf of the District for the off-site development contracts at the Willow/International Center, contingent upon approval by the State Chancellor's Office.

Ms. Barreras questioned how many of the firms being awarded the bids are local to the area.

The motion carried by the following vote:

Ayes - 6 Noes - 0 Absent - 1 Consideration of Additional Funding for Rehabilitation of the Old Administration Building, Fresno City College [05-186] Action Mr. Smith stated that he has been on the Board for twenty-one years and this building was being discussed when he took office. He continued that it is a great pleasure and honor for him to make the motion to transfer these funds. Hopefully it will help with the naysayers and will show the District's commitment to the project. The credit belongs to the faculty, staff, constituents, and Historical Society who supported Measure E.

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees increase the Measure E allocation for the rehabilitation of the Old Administration Building at Fresno City College from \$25.0 million to \$30.0 million.

Mr. Patterson commented there is a lot of work and money needed to renovate the entire building. He is pleased that the Foundation is exploring the possibility of running a capital campaign. The community, faculty, and staff should be congratulated.

The motion carried by the following vote:

Ayes - 6 Noes - 0 Absent 1

Board Reports

LaShanda Mack, Reedley College Student Trustee reported:

- New student orientation will be held on August 10
- Welcome Week is scheduled for August 15-19
- Alcohol Awareness Day will be held on August 26
- 2005-06 goals include the establishment of a Culture Day that will include music and dancing

Zyanya Bejarano, Fresno City College Student Trustee reported:

- An advertising campaign is being planned to make students aware of the ASG
- First week activities include a New Student Welcome and the issuing of student ID's. The new ID's will also serve as library cards.

Mr. Thonesen stated that he participated in the architect selection committee for the remodeling at Reedley College. The architects noted that the District's LAN/WAN project used oversized conduit to provide for future campus upgrades, therefore pulling additional cable will be much easier and will save the District money.

Ms. Barreras congratulated the new Student Trustees.

Old Business

There was no old business.

Future Agenda Items

There were no future agenda items.

Delegations, Petitions, and Communications

Sophia Fellez-Huerta and her sister, Alexandra Fellez, a student in the WAVE program, spoke of the positive experience they have had with the program and encouraged the Board to continue their support.

Closed Session

Ms. Patterson stated that the Board, in closed session, will be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Faculty Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6
- C. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)

Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District; Fresno County Superior Court Case #04CECG0179SJK

D. CONFERENCE WITH REAL PROPERTY

NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site

Property: Parcel Numbers 316 040 48 and 316 040 72 Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration

Negotiating Parties: To be determined

Under Negotiation: Price and Terms of Payment

E. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(c); Deciding whether to Initiate Litigation—One Potential Case

Mr. Patterson declared a recess at 6:10 p.m.

Open Session

The Board moved into open session at 7:58 p.m.

Report of Closed Session Mr. Patterson reported that the Board, in closed session, gave direction to its chief labor negotiator regarding part-time faculty negotiations, and to its chief property negotiator regarding the Southeast site. The Board also directed its outside counsel to initiate litigation regarding unfunded state mandates.

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Adjournment	The meeting was adjourned at 7:59 p.m. by the unanimous consent of the Board.

Dorothy Smith Secretary, Board of Trustees State Center Community College District

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