MINUTES OF MEETING OF BOARD OF TRUSTEES

STATE CENTER COMMUNITY COLLEGE DISTRICT

June 28, 2005

Call to Order A regular meeting of the Board of Trustees of the State Center

Community College District was called to order by President Patrick Patterson at 4:33 p.m., June 28, 2005, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, CA.

Trustees Present Patrick E. Patterson, President

Isabel Barreras, Vice President

Dorothy Smith, Secretary (arrived at 4:42 p.m.)

H. Ronald Feaver Phillip J. Forhan

William J. Smith (arrived 4:55 p.m.)

Leslie W. Thonesen

Also present were:

Tom Crow, Chancellor, SCCCD

Ned Doffoney, President, Fresno City College Barbara Hioco, President, Reedley College Terry Kershaw, Vice Chancellor-North Centers

Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCD

Felix Aquino, Vice Chancellor-Educational Services & Planning, SCCCD

Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCD

Introduction of Guests

Among the others present, the following signed the guest list:

Claudette Matz, Secretary to the Vice Chancellor, SCCCD Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCD

Joan Edwards, Executive Director of Foundation, SCCCD

Eileen M. O'Hare, General Counsel, SCCCD

Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCD

Randall Vogt, Director of Purchasing, SCCCD

Ed Eng, Director of Finance, SCCCD

Michael Guerra, College Business Manager, FCC Gene Blackwelder, College Business Manager, RC

Cris Monahan Bremer, Director of Marketing and

Communications, FCC

Introduction of Guests (continued)

Ron Nishinaka, Academic Senate President and Staff, RC
Paula Demanett, Academic Senate President and Staff, FCC
Zwi Reznik, AFT President and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Linda Nies, Classified Senate President and Staff, RC
Jim Chin, Associate Dean of Instruction, NC
Tony Cantu, Dean of Instruction, FCC
Becky Slaton, Instructor, FCC
Annie Lokrantz, Concerned Neighbors of FCC
Burton Marinovich, Concerned Neighbors of FCC
Jim Bradley, Concerned Neighbors of FCC
Linda Marinovich, Concerned Neighbors of FCC
Susan Edwards, Concerned Neighbors of FCC
Jon Edwards, Concerned Neighbors of FCC
Jim Steinberg, *The Fresno Bee*

Approval of Minutes

The minutes of the Board meeting of June 7, 2005, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Thonesen to approve the minutes of the June 7, 2005, meeting as presented. The motion carried unanimously.

Delegations, Petitions, and Communications

Mr. Jon Edwards, concerned neighbor of FCC, stated he wanted to go on record on behalf of concerned neighbors regarding parking options that are being considered relative to the Old Administration Building. He stated progress has been made during meeting with the administration and the group intends to be involved in every step. He stated the group does not want parking on the green space to the west and north of the OAB.

Chancellor's Report

Dr. Crow stated that yesterday marked the first day of the sixweek summer session, and the bi-annual radio and television campaign will start later this week in an effort to boost fall enrollments. Last week he had the opportunity to present to the Regional Jobs Initiative Leadership Council an update on State Center's involvement with the RJI. There are a number of areas where the District is making significant contributions, including health care. We are currently in the process of evaluating our districtwide programs to see where we can create a more seamless process and fill in any programmatic gaps that may exist. Last week campus leaders at FCC met to start the process of seeking potential funding for our nursing program. He also had the opportunity to share with RJI leadership some ways our relationship can be strengthened. As an aside, the RJI was featured in the most recent issue of Front and Center and an electronic copy of Front and Center has been posted to the RJI's website.

Chancellor's Report (continued)

Dr. Crow said a special thank you to Foundation Board Member, Tom Burk, from Phoenix Coatings for the public service announcement touting the importance of donating to the State Center College Foundation. He also thanked KMJ for producing and airing the 30 second promotional spot.

This Thursday the Foundation will be hosting a luncheon for business and community leaders as part of the process of exploring the feasibility of a capital campaign for the OAB. The EECU's generous \$100,000.00 donation will be used to fund the first phase of exploratory activities that will help the District determine not only if a campaign is feasible, but will assist the District in establishing campaign thresholds. If the campaign looks feasible, we will present the findings to the Board for their consideration to run a capital campaign.

Last Friday he, Ned Doffoney, Tony Cantu, and Doug Brinkley met with the faculty from the Math, Science & Engineering Building to address issues surrounding the OSHA citations. It was a very productive meeting and later this evening, we will be sharing an update on what has transpired since our last meeting in Oakhurst.

On April 19th, the Fresno County School Trustees Association recognized trustees that have served over 20 years. Several members of our Board of Trustees qualify to receive this distinct honor. On behalf of the association he presented certificates of recognition to Board President, Pat Patterson; Board Secretary, Dottie Smith; Board Member, Ron Feaver; and Board Member, William Smith. Board Member Les Thonesen received his certificate during the association's meeting on the 19th. He thanked them all for their faithful and dedicated service.

Update on Math, Science & Engineering Building, Fresno City College Dr. Crow, Dr. Doffoney, and Mr. Brinkley provided an update on the progress made since the June 7, 2005, Board meeting regarding the issues at the Math, Science & Engineering Building at Fresno City College.

Mr. Forhan asked what the status is on the violations that were cited against the District and whether or not the District is still appealing those citations. He also asked how much it is costing the District on the effort to come into compliance. He added if this issue had been addressed a long time ago, we would not be incurring these expenses now.

Update on Math, Science & Engineering Building, Fresno City College (continued) Mr. Brinkley stated a large portion of what Cal/OSHA is looking for is addressed in the changes that have been implemented to date. The District is continuing to monitor the air in the classrooms, is requesting the additional position of a Chemical Hygienist, has met with an Injury and Illness Prevention Program consultant, and installed larger exhaust fans. He noted the District administration will be meeting with Cal/OSHA representatives again on July 11th regarding the progress to date. He explained the appeals allow the District to make sure our answers are acceptable and meet the corrections for which we were cited.

Mr. Patterson stressed he wants to make sure everyone understands the District is not trying to avoid taking care of the issues. The appeals of the violations were not to avoid implementing a remedy. He also commended all those involved for their attention and their efforts to correct these problems.

Consent Agenda

Mr. Patterson advised that this item has been amended and the changes are noted in bold type.

Action

Ms. Barreras asked to have item #05-143 removed and discussed in closed session prior to any action. It was moved by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees approve the consent agenda absent item #05-143. The motion carried unanimously.

Employment, Promotion, Change of Status, Lateral Transfer, Leave of Absence, and Resignation, Classified Personnel [05-144] Action

approve classified personnel recommendations, Items A through F, as presented. (Lists A through F are herewith made a part of these minutes as Appendix II, 05-144).

Review of District Warrants and Checks [05-145] Action review and sign the warrants register for the period May 31, 2005, to June 16, 2005, in the amount of \$4,233,335.39; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period May 6, 2005, to June 17, 2005, in the amount of \$406,468.44.

Consideration of Resolution Establishing 2005-06 Appropriations Limit [05-146] Action adopt the Resolution In the Matter of the Establishment of an Appropriations Limit for the 2005-06 Fiscal Year, which sets the 2005-06 Appropriations Limit for the District at \$180,091,945.00.

Consideration of Amended Claim Against State Center Community College District, Alexander Canales [05-147] Action

reject the claim submitted on behalf of Alexander Canales and direct the Chancellor or Vice Chancellor-Finance and Administration to give written notice of said action to the claimant.

Consideration to
Authorize Agreement
with the Foundation for
California Community
Colleges for a
Temporary Assistance
for Needy Families
(TANF) – Child
Development Careers
Grant, North Centers
[05-148]
Action

- a) authorize the District, on behalf of the North Centers, to enter into an Agreement with the Foundation for California Community Colleges to recruit and train students interested in pursuing a career in Early Childhood Education with funding in the amount of \$68,015.00 for the period June 1, 2005, through May 31, 2006.
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to Authorize Agreement for Construction Testing Services, Applied Technology Modernization, Fresno City College [05-149] Action

authorize an Agreement with Twining Laboratories, Inc., for construction testing services for the Applied Technology Renovation project, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

Consideration of Bids, Boiler Replacement, Women's P.E. Building, Reedley College [05-150] Action

award Bid #0405-25 in the amount of \$42,286.00 to Patton Air Conditioning, the lowest responsible bidder for the Boiler Replacement, Women's P.E. Building at Reedley College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

******End of Consent Agenda******

Consideration to Approve Director of Environmental Health and Safety Position and Job Description [05-151] Action A motion was made by Mr. Feaver and seconded by Mr. Smith that the Board of Trustees approve the Director of Environmental Health and Safety position at Range 44 (\$5,277-\$6,643 per month) on the Classified Management Salary Schedule, and the proposed job description.

There was a general discussion regarding the employment standards and the education required for the position.

Mr. Forhan stated the position is needed badly. He asked if a job description has been adopted for the administrator that will be supervising this position.

Mr. Rowe said we have one, and his research has shown that in June 1996, the Assistant Vice Chancellor-Business and Operations was approved with the major areas of responsibilities. At that point a job description should have been completed encompassing the areas of responsibility. He said the system in place today is to bring a new position to the Board for approval and to bring the job description at the same time.

Mr. Forhan asked what the basis is for the annual evaluation of the individual if there is no job description.

Mr. Rowe explained the individual has been evaluated on the major categories of the board approved position that occurred in 1996. They are maintenance, gardening, police operations, plant facilities and transportation. Further discussion occurred regarding the evaluation process relative to job descriptions and the Board of Trustees' role in the job description creation process.

The motion carried unanimously.

Consideration to Adopt Resolutions of Exemplary Service, Personnel Commissioners and Measure E Bond Oversight Committee Members [05-152] Action

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees adopt the Resolutions of Exemplary Service for Gene Zimmerman, former Personnel Commissioner; Ron McGee, former Personnel Commissioner; John Hutson, former Citizens' Bond Oversight Committee Member; and Shreya Shah, former Citizens' Bond Oversight Committee Member. The motion carried unanimously.

Consideration of Bids, Applied Technology Modernization, Fresno City College [05-153] Action A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees award Bid #0405-23 in the amount of \$11,282,000.00 to Harris Construction Company, Inc., the lowest responsible bidder, for the Applied Technology Modernization at Fresno City College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District contingent upon approval by the State Chancellor's Office. The motion carried unanimously.

Consideration to Authorize Agreement for Construction Inspection Services, Applied Technology Modernization, Fresno City College [05-154] Action

A motion was made by Mr. Forhan and seconded by Ms. Barreras that the Board of Trustees authorize an Agreement for Stephan Hahn with the firm of TWB Inspections for construction inspection services for the Applied Technology Modernization project and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District. The motion carried unanimously.

Consideration to Approve Health Fee Increase [05-155] Action A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees authorize a \$1.00 increase in all student health fees, effective with the Fall Semester 2005, resulting in the following rates: \$14.00 per semester for District Colleges; \$6.00 per semester for District Centers; and \$11.00 for the Summer Session. The motion carried unanimously.

Consideration to Approve 2005-06 Tentative Budget [05-156] Action Mr. Brinkley provided a PowerPoint presentation on the 2005-06 Tentative Budget, a copy of which is herewith made a part of these minutes as Appendix III, 05-156. Highlights discussed were funding of FTES, implementation of the third year of the transition plan, and a COLA of 4.23%.

A motion was made by Mr. Smith and seconded by Mr. Forhan that the Board of Trustees approve the 2005-06 Tentative Budget, as presented. The motion carried unanimously.

Set Date of Public Hearing 2005-06 Proposed Final Budget [05-157] <u>Action</u>

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees schedule a Public Hearing for the proposed 2005-06 Final Budget for 4:30 p.m. on September 6, 2005.

Board Reports

Mr. Forhan commended the performance of the VIP/JPA and stated it is a very efficient operation and also commented on the solvency of the organization.

Ms. Smith stated she had the opportunity to attend the Heritage Dinner last Thursday which was sponsored by the Foundation. She stated she is very pleased and proud of the things the Foundation is accomplishing on many levels. She added they are doing a wonderful job and the testimony is in the young people. She commended FCC staff for the new program at the Poverello House and for the work they are doing there. She also complimented staff on the latest edition of *Front and Center* and stated once again how proud she is of the District and the service that is being provided for the students. She commended the students who work so hard to be successful college students.

Old Business

There was no old business.

Future Agenda Items

Ms. Smith asked if it is feasible for the District to look into the possibility of requiring a foreign language to obtain an A.A. degree or an A.S. degree. She stated she thinks it is becoming vital to teach students more than one language to be competitive in the work world.

Delegations, Petitions, and Communications

There were no delegations, petitions and communications.

Closed Session

Ms. Patterson stated that the Board, in closed session, will be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Willow/International

Property: Parcel Numbers 556 010 18, 580 071 07 and 580 071 08

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration Negotiating Parties: To be determined

Under Negotiation: Price and Terms of Payment

Under Negotiation: Price and Terms of Payment

C. Employment, Transfer, Extension of Contract, Change of Duty Days, and Reduced Load Contract, Certificated Personnel Item #05-143.

Closed Session (continued)

Mr. Patterson declared a recess at 6:30 p.m.

Open Session

The Board moved into open session at 7:35 p.m.

Report of Closed

Session

Mr. Patterson reported that the Board, in closed session, gave direction to its chief property negotiator regarding the Willow/International site.

Employment, Transfer, Extension of Contract, Change of Duty Days, and Reduced Load Contract, Certificated

Personnel [05-143] Action

A motion was made by Mr. Forhan and seconded by Mr. Smith that the Board of Trustees approve the certificated personnel recommendations, Items A through E, as amended. (Lists A through E are herewith made a part of these minutes as Appendix I, 05-143). The motion carried unanimously.

Public Hearing and Consideration to Adopt Resolution Determining that Public Interest and Necessity Require Acquisition of Real Property for Public

Purpose and Authorizing

Proceedings in Eminent Domain (Street Rightof-Way for

Willow/International

Project) [05-158] Action Mr. Patterson opened the public hearing at 7:38 p.m. There being no comment from the public, the hearing was closed at 7:39 p.m.

A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees adopt Resolution No. 05-158 determining that the public interest and necessity require the acquisition of real property for public purposes and authorizing proceedings in eminent domain for the proposed Willow/International Center Campus (Willow Avenue Rights-of-

Way). The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:40 p.m. by the unanimous consent of the Board.

Dorothy Smith

Dorothy Smith

Secretary, Board of Trustees

State Center Community College District

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