

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., November 2, 2004

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of October 5, 2004
- V. Delegations, Petitions, and Communications [see footnote, Page 2]
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Chancellor's Report Tom Crow
 - 2. Academic Senate Report Ron Nishinaka, RC
 - 3. Classified Senate Report Lisa Maciel, RC
 - 4. Partnership for Excellence Tom Crow
Felix Aquino
 - B. CONSIDERATION OF CONSENT AGENDA [04-199 through 04-211]
 - C. PERSONNEL
 - D. GENERAL
 - 1. Acknowledgement of Quarterly Financial Status Report, General Fund [04-212] Doug Brinkley
 - 2. Consideration to Authorize Purchase of Passenger Buses [04-213] Doug Brinkley

D. GENERAL (continued)

- | | | |
|--|----------|---|
| 3. Consideration to Adopt Resolution
Approving Preferred Site for a New
Southeast Campus | [04-214] | Tom Crow
Doug Brinkley
Mike Paoli |
|--|----------|---|

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 2]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to
Government Code Section 54957

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to
Government Code Section 54956.8, Southeast Site

Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481
090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07,
316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160
59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316
021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46,
316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021
27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43, 316 051 2, 316 051
3, 316 051 4, 316 051 5, 316 051 6, 316 051 8, 316 051 9, 316 051 17, 316 051 18,
316 051 19, 316 051 20, 316 051 21, 316 051 22, 316 051 7, 316 051 10, 316 051 11,
316 051 9, 316 051 15, 316 051 12, 316 051 13, 316 051 14, 316 051 23, 316 051 24,
316 051 26, 316 051 27, 316 051 28, 316 04 05, 316 04 46, 316 04 47, 316 04 48, 316
04 58, 316 04 69, 316 04 72

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and
Administration

Negotiating Parties: To be determined

Under Negotiation: To be determined

C. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government
Code Section 54957

Title: Dean of Instruction and Student Services, North Centers

XII. Open Session (if any)

A. Consideration to Appoint Dean of Instruction and
Student Services, North Centers

[04-215]

XIII. Adjournment

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources Randy Rowe, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Cindy Spring, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5901, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

AMENDED
CONSENT AGENDA
BOARD OF TRUSTEES MEETING
November 2, 2004

PERSONNEL

1. Employment, Certificated Personnel [04-199]
2. Employment, Promotion, Change of Status, Transfer, Resignation,
and Retirement, Classified Personnel [04-200]
3. Consideration to Approve Revised Classification Specification for
Duplications Supervisor and Change the Title to Print, Media &
Communications Manager [04-201]
4. Consideration to Approve New Classification Specification, Training
Assistant Position, Training Institute [04-202]
5. Consideration to Approve One Additional Program Development
Assistant Position, Training Institute; and One Additional Microcomputer
Resource Technician, North Centers [04-203]

GENERAL

6. Consideration to Adopt Resolution Scheduling Date and Time for
Organizational Meeting of the Board of Trustees [04-204]
7. Review of District Warrants and Checks [04-205]
8. Financial Analysis of Enterprise and Special Revenue Operations [04-206]
9. Budget Transfers and Adjustments Report [04-207]
10. Consideration to Adopt Resolution Authorizing Inter-fund Transfer [04-208]
11. Consideration to Adopt Resolution Authorizing Inter-fund Transfer,
Cash Flow Shortfall – Capital Projects Fund [04-209]
12. Consideration to Accept Title V Hispanic-Serving Institutions
Cooperative Grant from the U.S. Department of Education, Districtwide [04-210]
13. Consideration to Authorize Grant Agreements with the California
Community Colleges Chancellor's Office for Industry Driven Regional
Collaboratives in Economically Distressed Areas, Fresno City College
and Reedley College [04-211]

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Instruction Technician, North Centers [04-203]

GENERAL

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Organizational Meeting of the Board of Trustees [04-204]
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MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 5, 2004

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:30 p.m., October 5, 2004, at the Madera Center, 30277 Avenue 12, Madera, CA.

Trustees Present William Smith, President
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Leslie Thonesen
Shreya Shah, Student Trustee, FCC
Mayra Gonzalez, Student Trustee, RC

Trustees Absent Patrick E. Patterson, Vice President
Dorothy Smith

Also present were:

Tom Crow, Chancellor, SCCCCD
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Felix Aquino, Vice Chancellor-Educational Services & Planning
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCCCD
Joan Edwards, Executive Director-Foundation, SCCCCD
Ron Nishinaka, Academic Senate President and Staff, RC
Maggie Taylor, Academic Senate President and Staff, FCC
Zwi Reznik, AFT President and Staff, FCC
Lisa Maciel, Classified Senate President and Staff, RC
Jerry Neff, Classified Senate President and Staff, DO/FCC
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC
Tony Cantu, Dean of Instruction, FCC

Introduction of Guests
(continued)

Cris M. Bremer, Director of Marketing and Communications,
FCC
Richard Hoffman, Interim Dean of Instruction and Student
Services, NC
Janell Mendoza, Associate College Business Manager, NC
John Cummings, District Dean-Admissions & Records, SCCC
Chris Glaves, Instructor, NC
Tina Masterson, Associate Dean of Students, NC
Conrad Palacios, General Utility Worker, NC
Frank Yancy, Instructor, NC
Shawn Fleming, Instructor, NC
Jim Steinberg, The Fresno Bee
Richard Caglia, Public
Paul Dictos, Public

Approval of Minutes

The minutes of the Board meeting of September 7, 2004, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Forhan to approve the minutes of the September 7, 2004, meeting as presented.

The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Delegations, Petitions,
and Communications

Ms. Barreras recognized the following guests:
Ron Dominici, Madera County Board of Supervisors
Herman Perez, Division Administrator, Madera County
Workforce Office
Dr. Sally Frazier, Superintendent, Madera County Office
of Education
Frank Bigelow, Madera County Board of Supervisors
Debi Bray, Executive Director, Madera Chamber of
Commerce
Ron Manfredi, City Manager, City of Kerman
John Wells, Mayor, City of Madera
Dr. Julia O’Kane, Superintendent, Madera Unified School
District

Chancellor’s Report

Dr. Crow stated that it is always exciting to hold the October Board meeting at the Madera Center. He thanked all of the supporters of the Madera Center for taking time from their busy schedules to attend the meeting this evening and noted that the District is fortunate to have such strong backing from all facets of Madera County.

The District received notification yesterday that we are the recipient of a Title 5 Co-op Grant for approximately \$3.4 million over five years. Title 5 grants are earmarked for Hispanic-

Chancellor's Report
(continued)

Serving institutions. This is a cooperative grant between Fresno City College, Reedley College, and the North Centers. Approximately \$1.7 million will be devoted to expanding the Writing Center at Reedley College into an Extended Learning Center and creating such centers at Fresno City College and at the Clovis and Madera Centers. The aim of these centers is to improve our students' retention, graduation, and transfer rates through comprehensive and systematic instruction and support in reading, writing, and, in the case of FCC, mathematics. Approximately \$1.3 million will be devoted to improving on-line distance education services to the District's students. We will create and implement a complete suite of on-line student services and a virtual college that offers an on-line associate degree. Finally, approximately \$400,000.00 will be devoted to the project management and evaluation. The fact that we received this grant on our first submission is truly a testament to the skills and commitment of faculty and staff at Fresno City College, Reedley College, and the North Centers, who came together and worked as a team on this effort.

At the Board's request, the entire District is reviewing our smoking policy. Last Friday, an on-line survey was sent to all employees by the combined academic and classified senates. Students from all campuses have also been engaged in discussions regarding smoking on campus. It is our plan to have a policy presented to the Board in early Spring for their consideration.

Academic Senate
Report

Mr. Chris Glaves, President of the North Centers Faculty Association, reported on the following:

- Brief history of the North Centers Faculty Association
- Participation in the hiring process for the new Dean of Instruction and Student Services
- Implementation of the North Centers' Strategic Plan
- Formation of a North Centers' Honors Program
- Child Development Lab's attempt to get national accreditation from the National Association for the Education of Young Children
- Preparation for next fall's accreditation visit

Classified Senate
Report

Mr. Jerry Neff, District Office/Fresno City College Classified Senate President, reported:

- The Senates at Fresno City College and Reedley College have hit the ground running.
- Classified Staff Development Day will take place on November 11, 2004, at both colleges.
- Mini training sessions on Accounts Payable and Purchasing are scheduled at Fresno City College on October 20.

Biological and Physical
Sciences Update,
Madera Center

Mr. Frank Yancy and Ms. Shawn Fleming provided an overview of the science and chemistry programs at the Madera Center and the advantages of having the new science classrooms.

Ms. Barreras asked about the class sizes for the programs.

Mr. Forhan questioned how many biology major students are being served and if the courses meet the UC transfer requirement.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Feaver that the Board of Trustees approve the consent agenda, as presented.

The motion carried by the following vote:

Ayes - 5

Noes - 0

Absent - 2

Employment and
Retirement, Certificated
Personnel
[04-181]
Action

approve the certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 04-181).

Employment,
Promotion, Change of
Status, and Resignation,
Classified Personnel
[04-182]
Action

approve classified personnel recommendations, Items A through G, as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 04-182).

Employment of Part-
Time Faculty on
Adjunct Faculty Salary
Schedule, Fall 2004,
Fresno City College,
Reedley College, and
North Centers
[04-183]
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2004, as presented.

Consideration to
Approve New Full-
Time Groundskeeper II
Position and Part-Time
General Utility Worker,
Madera Center
[04-184]
Action

approve a full-time Groundskeeper II position and a part-time General Utility Worker position at the Madera Center effective October 6, 2004.

Consideration to
Approve Revised
Police Officer Duties
and Responsibilities
[04-185]
Action

approve the revision to the job classification for SCCCD Police Officer as follows:

Duties include investigating criminal activity, apprehending law violators, controlling dangerous and violent persons, operating emergency vehicles within legal guidelines, conducting plant security inspections, assisting staff and public with directions, unlocking or jumpstarting vehicles, feeding and caring for guard dogs and investigating noncriminal incidents. **May be required to perform other duties such as field training officer, firearms and tactical weapons training, first aid and CPR training, background investigations, as well as other** ~~may perform other~~ related duties as needed.

Consideration to
Approve Revised Board
Policy Regarding
Conflict of Interest
[04-186]
Action

amend Board Policy 4340/9240 as presented.

Consideration to
Approve Study Abroad
Program, Study French
in Paris, Summer 2005
[04-187]
Action

approve the offering of the Summer 2005 session in Paris, France, and appoint Cynthia Elliott and Eve Taylor as instructors for the 2005 program.

Consideration to
Approve Study Abroad
Program, The London
Program, Summer 2005
[04-188]
Action

approve the offering of the Summer 2005 program in London, England, and approve Bill Bertolani and Mark Harmon as instructors for the 2005 program.

Consideration to
Approve Study Abroad
Program, Study Spanish
in Spain, Summer 2005
[04-189]
Action

approve the offering of the Summer 2005 session in Salamanca, Spain, and appoint Nereyda Garza-Lozano and Karen Hammer as instructors for the 2005 program.

Consideration to
Approve Out-of-State
Travel, Theatre Arts
Students, Fresno City
College
[04-190]
Action

approve out-of-state travel for fifteen Fresno City College Theatre Arts students to travel to Ashland, Oregon, to participate in the Oregon Shakespeare Festival from October 21-24, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to
Approve Out-of-State
Travel, Model United
Nations Club Students,
Fresno City College
[04-191]
Action

approve out-of-state travel for the Fresno City College Model United Nations Club to travel to Las Vegas, Nevada, to participate in the Model United Nations competition to be held November 20-23, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Consideration to Adopt
Revised Board Policy
3000 Series, General
Institution, and 4000
Series, Academic
Affairs
[04-192]
Action

approve Board Policy series 3000, General Institution, and 4000 series, Academic Affairs, as presented.

Review of District
Warrants and Checks
[04-193]
Action

review and sign the warrants register for the period August 31, 2004, to September 30, 2004, in the amount of \$11,091,836.27; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 27, 2004, to September 24, 2004, in the amount of \$1,379,754.14.

Consideration to
Accept Construction
Project, LAN/WAN IV
Room Modifications,
Fresno City College
[04-194]
Action

- a) accept the project for LAN/WAN IV Room Modifications, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Approve Voluntary
Payroll Deductions
[04-195]
Action

include the IRC Section 529 plan on the approved list of voluntary payroll deductions for 2004-05.

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office for
VTEA Statewide
Advisory Committee
for Agriculture and
Natural Resources,
Reedley College
[04-196]
Action

- a) authorize an agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$38,000.00 for the period July 1, 2004, through June 30, 2005; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration of Bids,
Light Pole and Canopy
Painting Project,
Madera Center
[04-197]
Action

award Bid #0405-07 in the amount of \$13,729.00 to William B. Saleh Company, the lowest responsible bidder for the Painting Project at Madera Center, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Inter-fund Transfer
[04-198]
Action

- a) approve Resolution No. 04-198 authorizing an inter-fund transfer in the amount of \$600,000.00 from the General Fund to the Capital Projects Fund, and
- b) authorize filing said Resolution with the Fresno County Office of Education.

*****End of Consent Agenda*****

Board Reports

Ms. Myra Gonzalez, Reedley College Student Trustee, provided a brief summary of September student activities and outlined some of the October events as follows:

- Homecoming Day on October 2
- Hispanic Heritage Month activities to be held on October 8
- ASB fundraiser in connection with the Reedley Fiesta on October 8-9
- Voter registration booth on October 13
- Oktoberfest activities
- National Collegiate Alcohol Awareness Week, October 18-22
- Community forum for local candidates running for public office on October 21
- ASB officers attendance at the national student leadership conference in Long Beach, October 23-25
- Discussions regarding the campus smoking policy

Board Reports
(continued)

Ms. Shreya Shah, Fresno City College Student Trustee, also reviewed several September events and provided information on upcoming October activities as follows:

- Blood drive on October 6
- “Lend Me A Tenor” theatrical production on October 7-9
- Stop the Hate Week
- National Denim Day for Breast Cancer Awareness Month on October 8
- Political debate between Bay Buchanan and Kathleen Kennedy Townsend on October 12
- Homecoming week activities, October 11-16
- ASG Ramburger Roundup on October 13
- Diversity Week, October 25-29
- Fall Carnival at Ratcliffe Stadium on October 30

Mr. Feaver commented on the excellent science and chemistry report earlier this evening, and noted the number of students attending the meeting tonight.

Mr. Forhan also expressed his appreciation of the science report and stated that the Madera campus is a real flagship for the surrounding community.

Mr. Thonesen noted that Burt Rutan, designer of SpaceShipOne, was a previous Reedley College aeronautics student.

Ms. Barreras thanked the instructors for the science presentation this evening. She reported that she attended the Career Path Expo at the Madera campus last week and expressed her appreciation to Debi Bray with the Madera Chamber of Commerce for her support of the event, as well as to Madera Unified School District and Golden Valley Unified School District for allowing students to attend the Expo. Ms. Barreras concluded by thanking Steve and Jill Cholewa for their donation to the Madera campus for the construction of a softball field.

Mr. Smith noted how the Madera campus is growing and maturing. He also expressed his thanks for the wonderful presentation on the science program.

Old Business

There was no old business.

Future Agenda Items

There were no future agenda items.

Delegations, Petitions,
and Communications

There were no delegations, petitions, and communications.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE,
Pursuant to Government Code Section 54957**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS,
Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47,
481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481
050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160
12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40,
316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316
021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160
33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71,
316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316
021 30, 316 021 42, 316 021 43, 316 051 2, 316 051 3, 316 051 4,
316 051 5, 316 051 6, 316 051 8, 316 051 9, 316 051 17, 316 051
18, 316 051 19, 316 051 20, 316 051 21, 316 051 22, 316 051 7,
316 051 10, 316 051 11, 316 051 9, 316 051 15, 316 051 12, 316
051 13, 316 051 14, 316 051 23, 316 051 24, 316 051 26, 316 051
27, 316 051 28, 316 04 05, 316 04 46, 316 04 47, 316 04 48, 316
04 58, 316 04 69, 316 04 72**

**Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-
Finance and Administration**

Negotiating Parties: To be determined

Under Negotiation: To be determined

Mr. Smith declared a recess at 5:10 p.m.

Open Session

The Board moved into open session at 6:02 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, in closed session gave direction to its real property negotiator regarding the southeast site.

Adjournment

The meeting was adjourned at 6:03 p.m. by the unanimous consent of the Board.

Isabel Barreras, Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Employment, Certificated Personnel

ITEM NO. 04-199

EXHIBIT: Certificated Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the certificated personnel recommendations, Items A and B, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
Jetton, Brian C.	RC	II, 1	\$23,454	Art Instructor
(Current adjunct faculty) (Temporary contract, August 12, 2004 – December 17, 2004)				
Kirby II, James V.	FCC	V, 6	\$33,224	Human Services Instructor
(Current adjunct faculty) (Sabbatical leave replacement contract, January 6, 2005 – May 20, 2005)				
Musselman Jr., Robert E.	NC	IV, 6	\$31,919	Mathematics Instructor
(Current adjunct faculty) (Temporary contract, January 6, 2005 – May 20, 2005)				
McMunn, David M.	RC	II, 5	\$70,830	CalWORKs Coordinator
(New applicant) (Categorically funded contract, November 8, 2004 – June 30, 2005)				
Shaw, Faith Sue	FCC	II, 7	\$64,944	Child Development Instructor/Coordinator
(Current adjunct faculty) (Categorically funded contract, November 3, 2004 – June 30, 2005)				

B. Recommendation to employ the following person as Training Institute Trainer:

Name	Location	Classification	Hourly Rate	Date
Chaudhry, Anwar	FCC	Trainer III	\$39.11	September 24, 2004

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Resignation, and Retirement,
Classified Personnel

ITEM NO. 04-200

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Fowler, Barbara	RC	Instr Tech /Art - PPT Position No. 3093	50-A \$16.23 / hr.	10/11/04
Buck, Stephen	DO	Maintenance Wkr I Position No. 1101	46-A \$2551.75	10/18/04

B. Recommendation to employ the following person as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Armstrong, Craig	DO	Department Secretary	\$14.00 / hr.	9/13/04

C. Recommendation to approve the promotion of the following regular employee:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Andrade, Mayra	DO	Accounting Clerk I Position No. 1134 to Accounting Clerk II Position No. 1134	38-B \$2203.08 to 41-B \$2368.25	10/1/04

(Alternate Series Promotion per Board Policy 4214)

D. Recommendation to approve the change of status of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Shipley, Barbara	MC	Department Secretary Position No. 4003 to Office Assistant III Position No. 4003	44-E \$2854.42 to 48-E \$3256.00	11/11/03

(Position & Employee Reclassification per Personnel Commission)

D. Recommendation to approve the change of status of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Thieme, Evelyn	MC	Department Secretary Position No. 4002 to Office Assistant III Position No. 4002	44-E \$2854.42 to 48-E \$3256.00	11/24/03
(Position & Employee Reclassification per Personnel Commission)				
Curtis, Debbie	CC	Department Secretary Position No. 5002 to Office Assistant III Position No. 5002	44-E \$2854.42 to 48-E \$3256.00	12/3/03
(Position & Employee Reclassification per Personnel Commission)				
Watson, Ron	DO	Police Lieutenant Position No. 1070 to Police Lieutenant Position No. 1070	37-8 \$6247.83 to 37-8 + 5% \$6560.23	9/27/04
(Additional compensation for assuming additional duties due to Chief of Police resignation and during recruitment of new Chief of Police)				
Johnson, Susan	FCC	Department Secretary Position No. 2287 to Department Secretary Position No. 2287	44-D \$2813.92 to 48-D \$3101.08	10/1/04 thru 10/7/04
(Additional compensation for "working out of class" as an Office Assistant III)				
Points, Susan	FCC	Duplicating Oper Tech Position No. 2036 to Duplicating Oper Tech Position No. 2036	50-E + 5% \$3963.08 to 50-E \$3779.08	10/1/04
(Returned to regular pay)				
Harrison, Richard	FCC	Printing Trades Tech Position No. 2037 to Printing Trades Tech Position No. 2120	52-E \$3685.61 to M30-2 \$4257.57	10/6/04
(Regular employee assigned provisionally pending recruitment/selection of Duplication Supervisor who retired)				

D. Recommendation to approve the change of status of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Montelongo, Olga	RC	Department Secretary Position No. 3018 to Department Secretary Position No. 3018	44-E \$3345.75 to 48-D \$3513.63	10/12/04

(Additional compensation for “working out of class” as a Library Learning Resource Assistant III while employee is out on leave)

Cruz, Gina	DO	Accounting Clerk III Position No. 1019 to Accounting Clerk III Position No. 1019	48-A \$2680.58 to 61-A \$3675.42	10/22/04 thru 11/1/04
---------------	----	---	---	-----------------------------

(Additional compensation for “working out of class” as an Accounting Technician II while employee is out on leave)

E. Recommendation to approve the transfer of the following employee (regular):

Name	Location	Classification	Range/Step	Date
Riegel, Rhea	RC	Institutional Res Coor Position No. 3136 to	66-C \$4575.83 to	8/30/04
	FCC	Institutional Res Coor Position No. 2164	66-C \$4575.83	

F. Recommendation to accept the resignation of the following regular employee:

Name	Location	Classification	Range/Step	Date
Schilling, Michael	CC	Inst Tech – Chem / PPT Position No. 5009	50-B \$17.03 / hr	9/17/04

G. Recommendation to accept the retirement of the following regular employee:

Name	Location	Classification	Range/Step	Date
Kroeker, Jay	FCC	A/V Maintenance Spec Position No. 2087	63-E \$5273.42	12/24/04
Miller, Toni	FCC	Educational Advisor Position No. 2109	57-E \$4559.66	12/24/04
Bogdanoff, Gerald	FCC	Elect/Microcomp Tech Position No. 2115	60-E \$4894.00	12/31/04

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Approve Revised Classification ITEM NO. 04-201
Specification for Duplications Supervisor and
Change the Title to Print, Media & Communications
Manager

EXHIBIT: None

Background:

The resignation of the Duplication Supervisor, Position #2120, as of June 1, 2004, brings an opportunity to update the current job description. The duties, skills and knowledge base have been updated which will allow recruitment and placement of individuals suited to new technology and printing requirements. Some responsibilities are tied directly to budget management and training of staff to meet day to day demands placed on the department due to increased growth, such as assist with mandated cost recovery efforts, detailed expenditure tracking and expense reporting, enhanced printing and reproduction practices, integration of electronic media and service delivery and compliance with Digital Millennium Copyright Act (DMCA). Also, with the implementation of the Xerox Docutech system, the duties of the position have changed considerably. We are in need of the revisions to the job description to mirror the current state of print and media technology.

Examples of Duties:

Responsibilities include functional and technical supervision of personnel assigned to the campus copy center, print shop, mail and telephone operations; reviews requests for offset and copy services to determine whether work should be printed or copied; confers with campus department representatives as needed regarding printing, copy and mail requests; evaluates and recommends methods of reproduction.; supervises the processing of outgoing U.S. mail; prepares a variety of production reports and prepares requisitions for supplies; provides training in printing, mail, and telephone services; participates in developing the department's annual budget; and maintains safety standards to ensure compliance with college, state, and federal codes.

Recommendation:

It is recommended that the Board of Trustees approve the revised classification specification for Duplications Supervisor and the title change to Print, Media & Communications Manager.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Approve New Classification
Specification, Training Assistant Position,
Training Institute

ITEM NO. 04-202

EXHIBIT: None

Background:

The Training Institute currently has Trainer I through VI positions which provide instruction for all of the workshops and seminars. The Trainers work sporadically throughout the year depending on the training schedules and training contract. There is a need to establish a Trainer Assistant position to support the Trainers workshops and seminars. Below are examples of duties for the Trainer Assistant. The administration also recommends this as a flexible hour position due to the sporadic nature of the hours required.

Examples of Duties:

Under direction, sets up and takes down laboratory equipment at various college facilities and company sites; repairs and maintains training equipment; transports laboratory equipment to various college and company sites; sets up skills practice and skills testing materials; assists in the operation and maintenance of the emergency medical services skills equipment, including demonstration for students; inventory, inspects and orders supplies and equipment.

According to AR 4210.2 and Education Code Section 88009, the Governing Board shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Governing Board approval of the duties, the Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to Education Code Section 88095. After the Personnel Commission approval of the minimum qualifications, the Associate Vice Chancellor - Human Resources will meet with representatives of CSEA to negotiate the appropriate salary range and flex hour status.

Recommendation:

It is recommended that the Board of Trustees approve the Classification Specification for Trainer Assistant (flexible hour) at the Training Institute.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Approve One Additional
Program Development Assistant Position, Training
Institute; and One Additional Microcomputer **Resource**
Technician, North Centers

AMENDED
ITEM NO. 04-203

EXHIBIT: None

Background:

The Training Institute has offered a very successful Emergency Medical Services (EMS) program for the last three years during which time fifteen Emergency Medical Technician classes and three Paramedic classes have been completed. This program has produced a steady revenue for the Training Institute and has established the need for a full-time Program Development Assistant for the Training Institute.

As reported at the last meeting, due to the recent completion of the new academic village at the Madera Center and the increased services being offered, administration is proposing the addition of a full-time Microcomputer **Resource** Technician position for the North Centers.

Recommendation:

It is recommended that the Board of Trustees approve the following positions:

One Full-Time Program Development Assistant, Training Institute
One Full-Time Microcomputer **Resource** Technician, North Centers

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Approve One Additional ITEM NO. 04-203
 Program Development Assistant Position, Training
 Institute; and One Additional Microcomputer Instruction
 Technician, North Centers

EXHIBIT: None

Background:

The Training Institute has offered a very successful Emergency Medical Services (EMS) program for the last three years during which time fifteen Emergency Medical Technician classes and three Paramedic classes have been completed. This program has produced a steady revenue for the Training Institute and has established the need for a full-time Program Development Assistant for the Training Institute.

As reported at the last meeting, due to the recent completion of the new academic village at the Madera Center and the increased services being offered, administration is proposing the addition of a full-time Microcomputer Technician position for the North Centers.

Recommendation:

It is recommended that the Board of Trustees approve the following positions:

One Full-Time Program Development Assistant, Training Institute
One Full-Time Microcomputer Instruction Technician, North Centers

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Resolution Scheduling Date and Time for
Organizational Meeting of the Board

ITEM NO. 04-204

EXHIBIT: Proposed Resolution

Background:

Section 72000 (c) (2) (A) of the California Education Code requires governing boards of community colleges to select a public meeting date for the annual organizational meeting of the District. The date selected must fall within a fifteen-day period commencing on the day new member terms begin, and in non-election years during the same fifteen-day period on the calendar. Board member terms begin on the first Friday in December in accordance with Section 72027 (b) of the Education Code. Therefore, the annual organizational meeting date for the 2004-2005 school year must fall sometime during the period of December 3, 2004, and December 17, 2004. The Board's regular meeting this year will be held on December 7, 2004, which falls within the prescribed fifteen-day period.

Recommendation:

It is recommended that the Board of Trustees adopt, as presented, the proposed Resolution selecting December 7, 2004, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed Resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

BEFORE THE GOVERNING BOARD OF THE

STATE CENTER COMMUNITY COLLEGE DISTRICT

OF FRESNO, KINGS, MADERA, AND TULARE COUNTIES, CALIFORNIA

In the Matter of Setting the)
Date of the Annual Organizational) RESOLUTION
Meeting of the Board)

WHEREAS, pursuant to Section 72000(c)(2)(A) of the Education Code of the State of California, the governing board of each community college district shall hold an annual organizational meeting within a 15-day period which commences on the first Friday of December, and

WHEREAS, Section 72000(c)(2)(A) requires that the annual organizational meeting date be selected at a regular meeting before the 15-day period.

NOW, THEREFORE, BE IT RESOLVED, that the 7th day of December 2004, at 4:30 p.m., is the day and time ordered for the annual organizational meeting for the above-named community college board.

BE IT FURTHER RESOLVED, that the secretary of the board hereof is directed to notify the County Superintendent of Schools by sending or faxing a copy of this RESOLUTION upon execution to the Fresno County Office of Education, and,

The secretary shall within 15 days prior to the date of the annual meeting notify all members and members-elect, if any, of the date and time selected for the annual meeting of this governing board in writing.

///

///

1 The foregoing RESOLUTION was adopted this _____ day of
2 _____ 2004, at a regular meeting of the governing board
3 hereof by the following vote, to-wit:

4 AYES:

5 NOES:

6 ABSENT:

7
8 Dated: _____
9

10 _____
11 President or Secretary of the Board
(Signature)

12
13 _____
(Printed Name)

14
15 STATE OF CALIFORNIA)
16 COUNTY OF FRESNO)

17
18 I, the undersigned, hereby certify that the above is a true and
19 correct copy of a resolution setting the date of the annual
20 organizational meeting of the above-named community college governing
21 board adopted on the _____ day of _____ 2004, at a regular
22 meeting of the board, and that such resolution appears in the official
23 minutes of the governing board under that date.

24 Dated: _____, 2004.

25 _____
26 President or Secretary of the Board
(Signature)

27
28 _____
(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Review of District Warrants and Checks

ITEM NO. 04-205

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period September 28, 2004, to October 21, 2004, in the amount of \$6,511,511.44.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period September 10, 2004, to October 22, 2004, in the amount of \$958,118.30.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Financial Analyses of Enterprise
and Special Revenue Operations

ITEM NO. 04-206

EXHIBIT: Financial Analyses

Background:

The financial reports for the Enterprise and Special Revenue operations for the quarter ended September 30, 2004, are enclosed. The reports consist of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise operations, which consist of the Bookstores at Fresno City College and Reedley College, and the Special Revenue operations, which consist of the Reedley College Cafeteria and Residence Hall. All operations reflect a positive financial picture with revenues exceeding expenditures.

The enclosed statements are provided for Board information. No action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
 ENTERPRISE & SPECIAL REVENUE OPERATIONS
 STATEMENT OF REVENUE & EXPENDITURES
 Period Ending SEPTEMBER 30, 2004

	ENTERPRISE		SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	RC CAFETERIA*	RC DORMITORY*	
		TOTAL		TOTAL	
TOTAL SALES	\$ 3,104,945	\$ 1,729,842	\$ 257,790	\$ 177,567	\$ 4,834,787
LESS COST OF GOODS SOLD					
Beginning Inventory	\$ 1,221,649	\$ 696,696	\$ 22,726	\$	\$ 1,918,345
Purchases	2,478,095	1,392,743	104,681		3,870,838
Sub-Total	3,699,744	2,089,439	127,407		5,789,183
Ending Inventory	1,365,988	752,119	25,322		2,118,107
Cost of Sales	2,333,756	1,337,320	102,085		3,671,076
GROSS PROFIT ON SALES	\$ 771,189	\$ 392,522	\$ 155,705	\$ 177,567	\$ 1,163,711
OPERATING EXPENDITURES					
Salaries	\$ 199,177	\$ 92,290	\$ 75,741	\$ 44,165	\$ 291,467
Benefits	55,233	28,421	27,444	15,315	83,654
Depreciation	36,850	6,906			43,756
Supplies	1,951	260	1,699	6,551	2,211
Utilities & Housekeeping	170	553			723
Rents, Leases & Repairs	5,682	2,666	776	4,000	8,348
Other Operating	32,654	27,837	1,796	912	60,491
TOTAL OPERATING EXPENDITURES	\$ 331,717	\$ 158,933	\$ 107,456	\$ 92,443	\$ 490,650
NET OPERATING REVENUE (LOSS)	\$ 439,472	\$ 233,589	\$ 48,249	\$ 85,124	\$ 673,061
OTHER REVENUE					
Vending			\$ 3,536	\$ 850	\$ 4,386
Interest		\$ 110	21	16	37
Other	14,021	6,705	637	128	765
OTHER EXPENSES					
Transfer to Co-Curricular		30,000			0
New Equipment					0
Other					0
NET REVENUE (LOSS)	\$ 453,493	\$ 210,404	\$ 52,443	\$ 86,118	\$ 138,561

* Does Not Include All Indirect Charges

UNAUDITED

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of SEPTEMBER 30, 2004**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC DORMITORY*	TOTAL
ASSETS						
Cash in County Treasury						
Cash in Bank	\$ 2,339,012	\$ 761,764	\$ 3,100,776	\$ 126,841	\$ 180,189	\$ 307,030
Revolving Cash Fund	10,200	21,000	31,200	102,616	44,660	147,276
Accounts Receivable	562,086	103,633	665,719	10,500	92,532	10,500
Due from Other Funds				79,349	50	171,881
Prepaid Expenses	5,685	1,433	7,118	655		705
Inventory	1,365,988	752,119	2,118,107	25,322		25,322
Total Current Assets	\$ 4,282,971	\$ 1,639,949	\$ 5,922,920	\$ 345,283	\$ 317,431	\$ 662,714
Fixed Assets (Net)	1,005,654	141,563	1,147,217			
TOTAL ASSETS	\$ 5,288,625	\$ 1,781,512	\$ 7,070,137	\$ 345,283	\$ 317,431	\$ 662,714
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 179,498	\$ (83,567)	\$ 95,931			
Due to Other Funds	19,039	100,195	119,234	\$ 246,778	\$ 81,548	\$ 328,326
Warrants Payable				7,060		7,060
Total Current Liabilities	\$ 198,537	\$ 16,628	\$ 215,165	\$ 253,838	\$ 81,548	\$ 335,386
Unreserved Fund Balance	3,724,100	1,012,765	4,736,865	66,123	235,883	302,006
Reserved Fund Balance	1,365,988	752,119	2,118,107	25,322		25,322
Total Fund Balance	\$ 5,090,088	\$ 1,764,884	\$ 6,854,972	\$ 91,445	\$ 235,883	\$ 327,328
TOTAL LIABILITIES & FUND BALANCE	\$ 5,288,625	\$ 1,781,512	\$ 7,070,137	\$ 345,283	\$ 317,431	\$ 662,714

* Does Not Include All Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Budget Transfers and Adjustments Report

ITEM NO. 04-207

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending September 30, 2004. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

This report is strictly an informational report to the Board representing the changes in the budget and expenditure categories during the past quarter. Since it is for informational purposes only, there is no formal action required by the Board.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/04**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 3,777,735	\$ 832,459	\$ 4,610,194
81300	98,724	63,764	162,488
81400	566,525	(229,958)	336,567
81500	111,673	29,582	141,255
81600	7,734	(2,521)	5,213
81700	2,274,411	88,536	2,362,947
81990	1,540,755	9,303	1,550,058
	<u>8,377,557</u>	<u>791,165</u>	<u>9,168,722</u>
	Total		
86000	STATE REVENUES		
86100	59,997,601	-	59,997,601
86200	6,757,514	528,249	7,285,763
86500	1,439,187	158,532	1,597,719
86700	500,000	-	500,000
86800	2,754,451	-	2,754,451
86900	-	-	-
	<u>71,448,753</u>	<u>686,781</u>	<u>72,135,534</u>
	Total		
88000	LOCAL REVENUES		
88100	36,325,000	-	36,325,000
88200	-	-	-
88300	646,403	(4,150)	642,253
88400	136,250	-	136,250
88500	35,000	-	35,000
88600	300,300	-	300,300
88700	5,535,000	-	5,535,000
88800	2,022,000	-	2,022,000
88900	1,445,896	-	1,445,896
	<u>46,445,849</u>	<u>(4,150)</u>	<u>46,441,699</u>
	Total		
Total General Fund Revenues	<u>\$ 126,272,159</u>	<u>\$ 1,473,796</u>	<u>\$ 127,745,955</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/04**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	383,500	38,693	422,193
Total Other Financing Sources	\$ 383,500	38,693	\$ 422,193
Total District Revenues	<u>\$ 126,655,659</u>	<u>\$ 1,512,489</u>	<u>\$ 128,168,148</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/04**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
91000	ACADEMIC SALARIES		
91100	\$ 28,748,790	\$ 164,601	\$ 28,913,391
91200	13,318,725	16,456	13,335,181
91300	10,552,991	8,722	10,561,713
91400	1,966,208	51,755	2,017,963
Total	<u>54,586,714</u>	<u>241,534</u>	<u>54,828,248</u>
92000	CLASSIFIED SALARIES		
92100	22,827,069	294,962	23,122,031
92200	1,038,618	-	1,038,618
92300	3,040,451	166,641	3,207,092
92400	615,054	8,420	623,474
Total	<u>27,521,192</u>	<u>470,023</u>	<u>27,991,215</u>
93000	BENEFITS		
93100	4,425,159	25,393	4,450,552
93200	2,479,348	28,201	2,507,549
93300	2,638,678	26,076	2,664,754
93400	11,481,554	49,914	11,531,468
93500	527,291	618	527,909
93600	1,387,337	6,759	1,394,096
93700	90,042	6,545	96,587
93900	75,700	-	75,700
Total	<u>23,105,109</u>	<u>143,506</u>	<u>23,248,615</u>
94000	SUPPLIES & MATERIALS		
94200	84,797	3,555	88,352
94300	1,093,645	47,791	1,141,436
94400	2,245,424	50,170	2,295,594
94500	66,955	2,070	69,025
Total	<u>3,490,821</u>	<u>103,586</u>	<u>3,594,407</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/04**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000 OTHER OPER EXPENSES			
95100 Utilities	3,712,896	13,154	3,726,050
95200 Rents, Leases and Repairs	1,982,308	115,842	2,098,150
95300 Mileage & Allowances	1,322,401	57,927	1,380,328
95400 Dues & Memberships	214,652	1,907	216,559
95500 Pers. & Cons. Services	2,879,080	66,375	2,945,455
95600 Insurance	990,077	2,481	992,558
95700 Advertising & Printing	1,492,853	52,584	1,545,437
95900 Other	777,888	55,473	833,361
Total	<u>13,372,155</u>	<u>365,743</u>	<u>13,737,898</u>
96000 CAPITAL OUTLAY			
96100 Sites	-	-	-
96200 Site Improvement	-	-	-
96400 Bldg Renov & Improvements	174,877	-	174,877
96500 New Equipment	1,706,469	164,656	1,871,125
96600 Replacement Equipment	-	-	-
96800 Library Books	209,200	64,303	273,503
Total	<u>2,090,546</u>	<u>228,959</u>	<u>2,319,505</u>
Total General Fund Expenditures	<u>\$ 124,166,537</u>	<u>\$ 1,553,351</u>	<u>\$ 125,719,888</u>
97000 OTHER OUTGO			
97100 Debt Service	-	-	-
97200 Intrafund Transfers	163,500	-	163,500
97300 Interfund Transfers	1,791,623	(50,000)	1,741,623
97500 Student Financial Aid	3,862	-	3,862
97600 Other Payments/Students	255,137	(11,009)	244,128
97900 Contingencies	370,000	336,990	706,990
Total Other Outgo	<u>\$ 2,584,122</u>	<u>\$ 275,981</u>	<u>\$ 2,860,103</u>
Total District Expenditures	<u>\$ 126,750,659</u>	<u>\$ 1,829,332</u>	<u>\$ 128,579,991</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Adopt Resolution
Authorizing Inter-fund Transfer

ITEM NO. 04-208

EXHIBIT: Resolution

Background:

The approved 2004-05 budget includes an allocation for budget transfers from the General Fund to the Capital Projects Fund. Additionally, the District would like to transfer an additional \$650,000 as a District Match of the Scheduled Maintenance, Special Repairs, Instructional Equipment & Library Materials Block Grant augmentation. The transfers listed below total \$1,022,275 and consist of Clovis Center Debt Service payments of \$72,275, Physical Plant and Instructional Support Block Grant of \$300,000, and the District Match of Scheduled Maintenance, Special Repairs, Instructional Equipment & Library Materials Block Grant augmentation of \$650,000.

In order to properly account for the inter-fund transfer of monies between funds, the California Education Code requires a Resolution authorizing said transfer. The Resolution provides direction for the Fresno County Office of Education to complete an inter-fund transfer as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects Fund	\$ 72,275	Clovis Debt Service
General Fund	Capital Projects Fund	300,000	Physical Plant and Instruc. Support Block Grant
General Fund	Capital Projects Fund	<u>650,000</u>	District Match of Sched.
		\$1,022,275	Maint., Special Repairs, Instruc. Equip. & Library Materials Block Grant

Recommendation:

It is recommended that the Board of Trustees:

a) approve Resolution No. 04-208 authorizing the following inter-fund transfer:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects Fund	\$ 72,275	Clovis Debt Service
General Fund	Capital Projects Fund	300,000	Physical Plant and Instruc. Support Block Grant
General Fund	Capital Projects Fund	<u>650,000</u>	District Match of Sched. Maint., Special Repairs, Instruc. Equip. & Library Materials Block Grant
		<u>\$1,022,275</u>	

b) authorize filing said Resolution with the Fresno County Office of Education.

RESOLUTION NO. 04-208

AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Capital Projects Fund, Decision Package Fund, Bookstore Fund, and Co-Curricular Fund for the purpose of properly accounting for revenues and expenditures; and

WHEREAS, in order to maintain consistent accounting practices, it will be necessary to transfer \$1,022,275 from the General Fund to the Capital Projects Fund;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 04-208 be approved transferring \$1,022,275 from the General Fund to the Capital Projects Fund.

* * * * *

The foregoing Resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 2nd day of November, 2004, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Isabel Barreras, Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Adopt Resolution Authorizing
Inter-fund Transfer, Cash-flow Shortfall -
Capital Projects Fund

ITEM NO. 04-209

EXHIBIT: Resolution

Background:

The District has several capital projects (RC Learning Resources Center Construction and Furniture & Equipment, FCC Applied Technology Building Architecture Design, and Student Services Building Architecture Design) which are moving forward rapidly and will be expending up to \$1 million per month. Monthly reimbursements from the State, however, have been delayed approximately three months or more. This has placed a cash-flow burden on the District in the Capital Projects Fund (Fund 41).

Staff is requesting authority from the Board to loan up to \$2 million from the General Fund to the Capital Projects Fund to relieve this cash-flow shortfall.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 04-209 authorizing the District to transfer from the General Fund to the Capital Projects Fund up to \$2 million, when necessary, to cover cash-flow shortfalls resulting from various capital projects.

RESOLUTION NO. 04-209

AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Capital Projects Fund, Decision Package Fund, Bookstore Fund, and Co-Curricular Fund for the purpose of properly accounting for revenues and expenditures; and

WHEREAS, the District has several capital projects that are moving forward and will be expending up to \$2 million per month; and

WHEREAS, monthly reimbursements from the State have been delayed approximately three months or more; and

WHEREAS, in order to maintain consistent accounting practices, it will be necessary to transfer up to \$2 million from the General Fund to the Capital Projects Fund, when necessary, to cover cash-flow shortfalls;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 04-209 be approved authorizing the transfer of up to \$2 million from the General Fund to the Capital Projects Fund on an as-needed basis to cover cash-flow shortfalls.

* * * * *

The foregoing Resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 2nd day of November, 2004, by the following vote, to wit:

AYES:
NOES:
ABSENT:

Isabel Barreras, Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Accept Title V Hispanic-Serving Institutions Cooperative Grant from the U. S. Department of Education, Districtwide

ITEM NO. 04-210

EXHIBIT: None

Background:

The District has recently been notified of receipt of a Title V Hispanic-Serving Institutions Cooperative grant from the U. S. Department of Education. The two goals of this grant are to improve the success of low-income students through the development of tutor-based writing and reading centers at Fresno City College, Reedley College and the Madera and Clovis Centers and to improve on-line distance education services. The total funding for this grant is \$3,396,699.00 over a five-year period.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize acceptance of a Title V Hispanic-Serving Institutions Cooperative grant from the U. S. Department of Education for a five-year period beginning October 1, 2004, and ending September 30, 2009, in the total amount of \$3,396,699.00 as follows:

October 1, 2004 - September 30, 2005	\$ 690,841.00
October 1, 2005 - September 30, 2006	676,837.00
October 1, 2006 - September 30, 2007	675,205.00
October 1, 2007 - September 30, 2008	684,349.00
October 1, 2008 - September 30, 2009	669,467.00

- b) authorize the Chancellor or his designee to sign grant-related documents on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Authorize Grant Agreements with the California Community Colleges Chancellor's Office for Industry Driven Regional Collaboratives in Economically Distressed Areas, Fresno City College and Reedley College

ITEM NO. 04-211

EXHIBIT: None

Background:

The District has recently been awarded two Economic and Workforce Development Industry Driven Regional Collaborative grants for Fresno City College and Reedley College administered through the California Community Colleges Chancellor's Office.

The purpose of the Reedley College project is to develop a regional collaborative designed to provide state-of-the-art training for students and current employees working in the Animal Science Industry. The collaborative will serve various functions, among them: to identify focused training needs appropriate for the region; to develop regional programs that increase student awareness of and responsiveness to important industry issues; to provide recommendations regarding improvement of the Reedley College Animal Science Program; to develop student work experience internship sites with industry partners; and to develop and disseminate marketing materials informing prospective community college students about animal science career training opportunities. This is a multi-year grant with funding in the following amounts: November 9, 2004, through June 30, 2005 - \$133,281; and July 1, 2005, through June 30, 2006 - \$183,300.

The purpose of the Fresno City College project is to address industry demand for Building and Production Line Maintenance Technicians within the economically depressed area of Tulare County. FCC will work with Tulare County businesses to develop a program to train and refer 45 low-income, unemployed or underemployed persons, over a 20-month period, into full-time jobs within the Building/Production Line Maintenance Field. This is a multi-year grant with funding in the following amounts: November 9, 2004, through June 30, 2005 - \$144,939; and July 1, 2005 through June 30, 2006 - \$152,602.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to enter into an Economic and Workforce Development Grant Agreement with the California Community Colleges Chancellor's Office to develop an Animal Science Industry regional collaborative with funding in the amount of \$133,281 for fiscal year 2004-05 and \$183,300 for fiscal year 2005-06;
- b) authorize the District, on behalf of Fresno City College, to enter into an Economic and Workforce Development Grant Agreement with the California Community Colleges Chancellor's Office to train and refer for employment Building/Production Line Maintenance Technicians with funding in the amount of \$144,939 for fiscal year 2004-05 and \$152,602 for fiscal year 2005-06;
- c) authorize the renewal of the Agreements with similar terms and conditions; and
- d) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreements on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Acknowledgment of Quarterly Financial
Status Report – General Fund

ITEM NO. 04-212

EXHIBIT: Report

Background:

Enclosed is the September 30, 2004, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2004-05 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget, as amended for additional grants, new programs, etc. The revenue and expenditures, when compared to the budget, are normal for the first quarter with both at 22%. Revenue received from property taxes and certain federal monies are not received until later in the year. The budgeted growth in FTES for 2004-05 is estimated at 3.6%

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented.



CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Fiscal Year 2004-2005
District:(570)STATE CENTER Quarter Ended: (Q1) September 30, 2004
Certified Date:22-Oct-04 02:56 PM

I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):

<u>Annual</u>		As of June 30 for fiscal year (FY) specified.			
		FY01-02	FY02-03	FY03-04	FY04-05
General Fund Revenues (Objects 8100, 8600, and 8800)		121,182,635	120,327,428	119,313,896	127,745,955
Other Financing Sources (Objects 8900)		1,848,880	324,786	413,499	422,193
General Fund Expenditures (Objects 1000-6000)		115,074,883	117,421,077	115,392,344	125,719,888
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)		4,512,391	2,164,917	1,722,404	2,860,103
Reserve for contingency	Unrestricted	0	0	0	0
Reserve for contingency	Total	0	0	0	0
General Fund Ending Balance	Unrestricted	16,881,272	17,997,006	20,544,866	20,133,023
General Fund Ending Balance	Total	16,967,003	18,033,223	20,645,870	20,234,027
Prior-Year Adjustments		0	0	0	0
Attendance FTES		23,742	25,184	24,797	25,697
<u>Quarter</u>		For the same quarter to each fiscal year (FY) specified			
		FY01-02	FY02-03	FY03-04	FY04-05
General Fund Cash Balance (Excluding investments)		12,275,241	15,020,556	11,430,169	21,260,992

. General Fund (Unrestricted and Restricted) Year-To-Date Revenues and Expenditures:

	Total Budget (Annual)	Actual (Year-to-Date)	Percentage %
General Fund Revenues (Objects 8100, 8600, and 8000)	127,745,955	28,919,079	22.64
Other Financing Source (Objects 8900)	422,193	149,343	35.37
General Fund Expenditures (Objects 1000-6000)	125,719,888	28,378,878	22.57
Other Outgo (Objects 7100, 7300, 7400, 7500, and 7600)	2,860,103	146,247	5.11

III. Has the district settled any employee contracts during this quarter? Yes No If yes, complete the following: (If multi-year settlement, provide information for all years covered)

Salaries

	Contract Period Settled (Specify)	Management		Academic(Certificated)		Classified	
		Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*	Total Salary	Cost-Increase %*
Year 1	2004-2005	263,512	3.41	1,480,280	3.41	579,640	3.41
Year 2	2005-2006	0		336,415	1.00	173,335	1.00
Year 3		0		0		0	

* As specified in collective bargaining agreement.

Benefits

	Contract Period Settled	Management Total	Academic Total	Classified Total
Year 1	2004-2005	115,269	779,685	512,268
Year 2	2005-2006	0	40,605	34,618
Year 3		0	0	0

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

Salary/Benefit increases to be paid from COLA and District's reserves.

IV. Did the district have significant events for the quarter(include incurrence of long-term debt, settlement of audit citings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.) Yes No If yes, list events and their financial ramifications.(Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes No Next year? Yes No If yes, what are the problems and what actions will be taken? (Include additional pages of explanation if needed.)

CERTIFICATION

To the best of my knowledge, the data contained in this report are correct.

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of meeting.


10/22/04
District Chief Business Officer Date


10/25/04
District Superintendent Date

Quarter Ended: (Q1) September 30, 2004

Governing Board Meeting Date 11 / 2 /04

[Send to Printer](#) [Back](#)

Fiscal Year: 2005 LOC.GRP: 1 - DISTRICT OFFICE

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - ACADEMIC SALARIES	0.00	122,775.30	362,434.78	2,379,433.00	2,016,998.22
MAJ.OBJ: 92 - CLASSIFIED SALARIES	0.00	548,457.74	1,612,402.35	6,667,460.00	5,055,057.65
MAJ.OBJ: 93 - EMPLOYEE BENEFITS	14,272.56	326,773.42	938,982.04	3,672,006.00	2,718,751.40
MAJ.OBJ: 94 - SUPPLIES & MATERIALS	294,738.45	45,185.21	129,228.51	650,735.00	226,768.04
MAJ.OBJ: 95 - OTHER OPER EXP & SERVICE	531,782.03	562,750.37	1,600,945.06	7,540,868.00	5,408,140.91
MAJ.OBJ: 96 - CAPITAL OUTLAY	113,949.47	67,016.82	84,062.26	466,585.00	268,573.27
MAJ.OBJ: 97 - OTHER OUTGO	0.00	0.00	0.00	2,119,493.00	2,119,493.00

=====
 LOC.GRP: 1 - DISTRICT OFFICE
 954,742.51 1,672,958.86 4,728,055.00 23,496,580.00 17,813,782.49 75.81
 =====

State Center Community College District
 Annual Budget Report Ending 09/30/2004
 Options - All Statuses

LOC.GRP: 2 - FRESNO CITY COLLEGE

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - ACADEMIC SALARIES	0.00	3,600,214.79	8,087,126.71	34,183,250.00	26,096,123.29
MAJ.OBJ: 92 - CLASSIFIED SALARIES	0.00	1,184,579.93	3,330,781.78	14,281,654.00	10,950,872.22
MAJ.OBJ: 93 - EMPLOYEE BENEFITS	0.00	1,075,909.30	2,886,800.94	12,960,962.00	10,074,161.06
MAJ.OBJ: 94 - SUPPLIES & MATERIALS	471,559.99	118,505.88	241,090.91	1,812,913.00	1,100,262.10
MAJ.OBJ: 95 - OTHER OPER EXP & SERVICE	933,799.28	409,344.17	981,890.48	4,088,493.00	2,172,803.24
MAJ.OBJ: 96 - CAPITAL OUTLAY	193,968.63	27,808.76	109,697.12	1,084,215.00	780,549.25
MAJ.OBJ: 97 - OTHER OUTGO	26,448.10	58,117.64	69,111.07	426,399.00	330,839.83
	1,625,776.00	6,474,480.47	15,706,499.01	68,837,886.00	51,505,610.99
LOC.GRP: 2 - FRESNO CITY COLLEGE					74.82

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
MAJ.OBJ: 91 - ACADEMIC SALARIES	0.00	1,256,238.70	2,760,949.71	12,183,018.00	9,422,068.29
MAJ.OBJ: 92 - CLASSIFIED SALARIES	0.00	441,524.02	1,281,564.37	5,657,045.00	4,375,480.63
MAJ.OBJ: 93 - EMPLOYEE BENEFITS	0.00	401,522.92	1,056,959.99	4,723,500.00	3,666,540.01
MAJ.OBJ: 94 - SUPPLIES & MATERIALS	224,898.72	47,169.80	169,528.09	911,031.00	516,604.19
MAJ.OBJ: 95 - OTHER OPER EXP & SERVICE	266,325.92	134,195.14	304,597.87	1,764,137.00	1,193,213.21
MAJ.OBJ: 96 - CAPITAL OUTLAY	114,905.25	31,520.40	69,083.83	431,363.00	247,373.92
MAJ.OBJ: 97 - OTHER OUTGO	41,120.22	27,961.98	77,135.86	272,211.00	153,954.92
LOC.GRP: 3 - REEDLEY COLLEGE	647,250.11	2,340,132.96	5,719,819.72	25,942,305.00	19,575,235.17

State Center Community College District
 Annual Budget Report Ending 09/30/2004
 Options - All Statuses

Fiscal Year: 2005

LOC.GRP: 4 - NORTH CENTERS

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - ACADEMIC SALARIES	0.00	649,084.67	1,410,051.86	6,082,547.00	4,672,495.14
MAJ.OBJ: 92 - CLASSIFIED SALARIES	0.00	110,031.37	332,741.58	1,385,056.00	1,052,314.42
MAJ.OBJ: 93 - EMPLOYEE BENEFITS	0.00	161,412.84	420,691.19	1,892,147.00	1,471,455.81
MAJ.OBJ: 94 - SUPPLIES & MATERIALS	64,897.86	35,158.60	64,829.71	219,728.00	90,000.43
MAJ.OBJ: 95 - OTHER OPER EXP & SERVICE	81,139.05	34,677.44	56,023.30	344,400.00	207,237.65
MAJ.OBJ: 96 - CAPITAL OUTLAY	79,381.09	62,468.69	86,413.81	337,342.00	171,547.10
MAJ.OBJ: 97 - OTHER OUTGO	0.00	0.00	0.00	42,000.00	42,000.00

=====
 LOC.GRP: 4 - NORTH CENTERS
 225,418.00 1,052,833.61 2,370,751.45 10,303,220.00 7,707,050.55 74.80
 =====

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Authorize
Purchase of Passenger Buses

ITEM NO. 04-213

EXHIBIT: None

Background:

The District currently owns six buses that are used for transporting athletic teams and students on field trips and to other college events. These six vehicles are comprised of four MCI (Greyhound-type) and two International (school bus-type) buses. The International buses are the newest in the fleet and are reliable and fuel efficient. They are equipped with wheelchair lifts to allow transportation for disabled students. While these International buses have air conditioning and individual seating, they lack restroom facilities and have a stiffer ride, which makes them more suitable for trips within the central valley. The MCI buses are designed for interstate travel and have larger seats, air suspension, and restrooms. They are primarily used for trips outside the central valley. Oftentimes the combination of field trips and away games requires all four MCI buses to travel at the same time. Last year the four MCI buses were used for 181 trips.

Because of the distance traveled by the MCI buses, it is important that they are dependable. The two oldest MCI buses are 1969 and 1970 models. While these older models have been well maintained, their age and mileage have decreased their reliability. Because of difficult budget issues over the last several years, the administration has postponed requesting replacement of these two buses. Since the District is now in a budget situation that is more stable, the administration is recommending that these two older MCI buses be replaced during the current fiscal year.

In order to purchase buses with the necessary amenities and to stay within established budget requirements, it is necessary to obtain buses that are used. Newer-model MCI buses (1996-2001) are available through used bus dealers, who acquire them from Greyhound or large tour operators. The price range for these buses is generally between \$125,000 and \$165,000 each, plus tax; however, the availability of an appropriate bus is often difficult to predict. When available, the opportunity to obtain competitive bids on buses of comparable quality is extremely difficult. Because of these logistical considerations, authorization to procure these buses without the requirement of sealed bids is requested. This authorization will allow the administration to move quickly to negotiate and finalize the purchase of the replacement buses when they become available.

Fiscal Impact:

Up to \$350,000 from the 2004-05 General Fund Budget

Recommendation:

It is recommended that the Board of Trustees authorize the administration to negotiate to purchase two (2) each MCI-type passenger buses, when available, for a total price not to exceed \$350,000, and authorize purchase orders to be issued to complete this purchase.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2004

SUBJECT: Consideration to Adopt Resolution Approving
Preferred Site for a New Southeast Campus

ITEM NO. 04-214

EXHIBIT: Resolution

Background:

The District, with the passage of Measure E in November 2002, identified the need to purchase property and develop a Center in the southeast area of Fresno. Further, the District contracted with Michael Paoli & Associates to assist in the study and preparation of information to assist the Board in determining which site(s) would be the most appropriate for consideration as a location. The District's consultants and staff have been developing information on at least 12 very general site locations in the southeast area of Fresno. The study area is bounded by California Avenue on the North, Temperance Avenue on the East, North Avenue on the south, and Willow Avenue on the west. These study areas range in size from 69 acres to large 320-acre blocks. The District is interested in sites ranging from 75 acres to 125 acres with a desire for a larger site to ensure the ability to meet the future growth needs of the student community served by this Center.

The initial phase of design and instructional programming will provide classrooms and will support facility spaces for the District's fire training and vocational training programs currently being offered at the Career & Technology Center (CTC) and the police training programs now offered at the Fresno City College campus. The facility will have the capacity to offer some academic courses as well. The site must be of significant size, must be located such as to serve the clients of these programs, and must have the potential to expand to offer a flexible instructional program which will meet the changing needs of vocational programs in the community and the expanding need for academic courses.

The District will be preparing a request to the Community College Board of Governors to transfer the Center status for the existing CTC to the new site and facility when the new site is identified and the facility is made operational. As a note, the District is not eligible for State facilities funding without this Center status transfer. This transfer will then assure the District's ability to apply for and receive State capital construction bond funds, as these monies become available in the future.

In addition, the State Chancellor's Office also requires the District to identify several sites for consideration as potential Center locations but allows the District to further approve a site as a "preferred" site for additional study and review. The presentation on November 2 will summarize the following for the Board and Public:

1. site selection objectives;
2. site selection criteria;
3. sites under initial review;
4. initial analysis of each site under review;
5. identification of sites for consideration as potential Center locations; and
6. recommendation of a "preferred" site for additional analysis and study.

Michael Paoli of Michael Paoli & Associates will present the information on the sites to the Board, and he and District staff will be available to answer the Board's questions regarding the sites and the recommendation of a "preferred" site.

A Resolution has been prepared by Lozano Smith, which identifies the "preferred" site and authorizes the Chancellor and his representatives to:

1. enter into consulting contracts for environmental, due diligence, appraisal, and related State-mandated reviews of the "preferred" site;
2. obtain written consent to enter upon the "preferred" site; and
3. enter into negotiations for a conditional purchase of the "preferred" site, subject to further confirmation and ratification by the Board.

Recommendation:

It is recommended that the Board of Trustees adopt the Resolution Approving a Preferred Site for a New Southeast Campus.

BEFORE THE BOARD OF TRUSTEES

OF THE

STATE CENTER COMMUNITY COLLEGE DISTRICT

IN THE MATTER OF THE PROPOSED STATE CENTER COMMUNITY COLLEGE DISTRICT SOUTHEAST CAMPUS <hr/>)))))))	RESOLUTION NO. 04-214 RESOLUTION APPROVING PREFERRED SITE FOR A NEW SOUTHEAST CAMPUS
--	---------------------------------	---

WHEREAS, the Board of Trustees of the State Center Community College District (“Board”) has identified a need to acquire real property for a new Southeast Campus in the southeast portion of the Fresno Metropolitan area (the “Southeast Campus”); and

WHEREAS, the Board desires environmental review and related due diligence studies of the preferred site described below pursuant to the requirements of the California Environmental Quality Act (“CEQA”); and

WHEREAS, other planning requirements must be completed and analyzed in connection with a Southeast Campus site, including approval by the California Community Colleges Chancellor's Office.

NOW, THEREFORE, the Board of Trustees of the State Center Community College District (“District”) resolves, declares and finds as follows:

1. Adopts the foregoing recitals as true and correct.
2. Determines, based upon a presentation and related written documents submitted to the Board, that the preferred site for environmental review for the new Southeast Campus appears to be a location of approximately 120 acres consisting of a 40-acre parcel on the northeast corner of Minnewawa and North Avenues, a 40-acre parcel on the northwest corner of Clovis and North Avenues, the lower one-half or 20 acres of

the northwest quarter section bounded by Minnewawa Avenue and the Annadale Avenue alignment, and the lower one-half or 20 acres of the northeast quarter section bounded by Clovis Avenue and the Annadale Avenue alignment (referred to herein as the preferred site). Subsequent environmental review will determine if the preferred site is superior to any alternative sites presented to the Board for the new Southeast Campus.

3. Authorizes and directs the Chancellor and his authorized representatives to enter into consulting contracts for environmental, due diligence, appraisal and related State-mandated reviews of the preferred site for the new Southeast Campus. Authorizes the Chancellor to engage such other consultants as may be necessary to comply with applicable planning and community college district law with respect to the preferred site.

4. Authorizes the Chancellor and his authorized representatives to obtain written consent to enter upon the preferred site for due diligence testing, or obtain a court order therefor, in order to complete such information and applications as necessary for submittal to the State Chancellor's Office requesting approval of the preferred site.

5. Authorizes the Chancellor and his authorized representatives to enter into negotiations for a conditional purchase acquisition of the preferred site, subject to further confirmation of the preferred site by the Board and ratification by the Board of a purchase agreement, assuming all the conditions are satisfied as required by state law for acquisition of the preferred site. Subject to further direction and approval by the Board, authorizes the Chancellor to initiate steps as necessary to submit, for the Board's sound discretion, whether a resolution of necessity should be adopted for the preferred site.

6. As part of compliance with the CEQA and due diligence process, authorizes the Chancellor to initiate to completion all mandated State planning review and applications for approval of the preferred site for the new Southeast Campus.

7. Nothing herein shall be deemed a delegation of the Board's authority to independently review and approve environmental documents. Further, nothing herein

shall be construed as an irrevocable commitment by this Board to acquire title to the property or properties within the preferred site unless the site remains as the preferred site for the Southeast Campus and until ratification of a purchase agreement for the preferred site by separate resolution of the Board. The District reserves its discretion regarding determinations to be made under CEQA and reserves its discretion and its jurisdiction to determine whether to adopt a resolution of necessity for acquisition of real property at the preferred site or to authorize the vesting of title of the preferred site parcels in the name of the District.

8. Adopts the State of California CEQA Guidelines and incorporates by reference said Guidelines for purposes of environmental review of the preferred site, including any other projects that are the subject of environmental review.

The foregoing resolution was adopted by a majority vote of the members of the Board of Trustees on this 2nd day of November, 2004, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

William J. Smith, President

ATTEST:

Isabel Barreras, Secretary

J:\wdocs\00224\066\res\00093599.DOC