

REGULAR AGENDA
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., February 2, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of January 12, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Joint District and Campus Presidents' Reports Deborah Ikeda
 - B. Academic Senate Report Wendell Stephenson
 - C. Classified Senate Report Susi Nitzel
 - D. Governor's 2016-2017 January Budget Proposal Ed Eng
 - E. Proposed Bond Measure Update Bill Stewart
 - F. Purchasing Policies and Procedures Ed Eng
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [16-06HR through 16-12HR]
[16-10G through 16-15G]
- X. GENERAL
 - A. Consideration to Adopt 2016-2017 Budget Development Calendar [16-04] Ed Eng

Board Agenda
February 2, 2016 (continued)

- B. Consideration to Establish Ad Hoc Committee to Recommend Honorary Naming of Facilities [16-05] Richard Caglia
- C. Consideration of Parking Improvements, Fresno City College [16-06] Christine Miktarian
- D. Second Reading of Clovis Community College Accreditation Follow-up Report [16-07] Barbara Hioco

XI. HUMAN RESOURCES

- A. Consideration to Approve Revisions to Fresno City College President Search Timeline [16-08] Diane Clerou
- B. Consideration to Approve 2016-2017 Sabbatical Leaves and the Chancellor's Recommendations [16-09] Diane Clerou
Barbara Hioco
- C. Consideration to Approve Resolution Allowing Exception to the 180 Calendar-Day Wait Period for CalSTRS [16-10] Diane Clerou
- D. Consideration to Adopt One-Time, Off Schedule Payment to the Full-Time and Part-Time SCFT Bargaining Units, Local 1533, CFT/AFT, AFL-CIO [16-11] Diane Clerou

XII. ADJOURNMENT

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Vice Chancellor of Human Resources Diane Clerou before the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
February 2, 2016

HUMAN RESOURCES

1. Employment, Retirement, Academic Personnel [16-06HR]
2. Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [16-07HR]
3. Consideration to Approve Addendum to Chancellor Contract to Change Start Date [16-08HR]
4. Consideration to Appoint Interim Dean of Student Services, Fresno City College [16-09HR]
5. Consideration to Appoint Interim Dean of Instruction, Business, Fresno City College [16-10HR]
6. Consideration to Approve Six-Month Extension of Limited Term Human Resources Analyst Position, District Office [16-11HR]
7. Consideration to Approve Six-Month Limited Term Office Assistant III Position, Reedley College [16-12HR]

GENERAL

8. Review of District Warrants and Checks [16-10G]
9. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [16-11G]
10. Acknowledgement of Quarterly Financial Status Report, General Fund [16-12G]
11. Financial Analysis of Enterprise and Special Revenue Operations [16-13G]
12. Consideration to Accept Construction Project, AGR5 Food Safety Lab Remodel, Reedley College [16-14G]
13. Consideration to Accept Grant for California Apprenticeship Initiative, Clovis Community College [16-15G]

(Unapproved) MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
January 12, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on January 12, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Richard Caglia, President
John Leal, Vice President
Robert “Bobby” Kahn Jr, Secretary
Miguel Arias
Ron Nishinaka
Pat Patterson
Eric Payne
Brenda Fuentes, Student Trustee
Cody Sedano, Student Trustee

Also present were:
Bill F. Stewart, Interim Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Diane Clerou, Vice Chancellor, Human Resources
Barbara Hioco, Interim Vice Chancellor, Educational Services and Institutional Effectiveness
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Ops, SCCC
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC

Introduction of
Guests None

Approval of
Minutes The minutes of the regular meeting of December 8, 2015, were presented for approval. Trustee Nishinaka asked that the phrase “when approved “ be added to the minutes on page 5 in the Fresno City School Liaison Subcommittee section, as the committee has not been approved yet. A motion was made by Trustee Payne and seconded by Trustee Nishinaka to approve the minutes of December 8, 2015, as amended. The motion passed without dissent.

Public Comment	<p>Dr. Gerri Santos and Dr. Gennean Bolen requested to speak but asked that their comments be reserved until the time on the agenda for the item they wish to speak to. That is the SYMBAA and Idile report. The Board agreed.</p> <p>President Richard Caglia made a public comment congratulating Dr. Lacy Barnes (SCFT) for being the moot court champion at the San Joaquin Valley College of Law in October.</p> <p>ASG Vice President Travis Childress advised the Board that he would be submitting an agenda item request for the next meeting for discussion on possible action by the Board regarding student representation. President Caglia asked him to put that in writing and submit it to the District for the next meeting. Mr. Childress agreed.</p>
Joint District and Campus Presidents' Reports	<p>Dr. Sandra Caldwell, Reedley College President, reported on activities taking place in the District during the months of December and January. Among her comments were two highlights. One being the Districtwide Charrette coming up on January 28, 2016. The other was the long needed establishment of a bus route from outlying areas like Selma, Kingsburg and Parlier to Reedley College, giving greater access to more students.</p>
Academic Senate Report	<p>Elizabeth Romero, Clovis Community College Academic Senate President, reported on meetings and activities of the Academic Senate.</p>
Classified Senate Report	<p>Dan Hoffman, Clovis Community College Classified Senate President, reported on meetings and activities of the Classified Senate.</p>
Scorecard	<p>Dr. Barbara Hioco presented the required annual review of the 2015 Student Success Scorecard Results. An opportunity was given for questions.</p>
Remediation Update	<p>Don Lopez - FCC, Jan Dekker - RC, Kelly Fowler – CCC and Eric Sanders – ETC Director FCC presented an update on remediation. Questions followed the presentation.</p>
Public Comment	<p>Dr. Gerri Santos spoke saying that any discussion or dialog that has occurred about moving African American students forward has been supported by data and she appreciates that. She wanted to thank Dr. Azari personally and publicly for the work she's done promoting African American student success.</p> <p>Dr. Gennean Bolen spoke echoing Dr. Santos sentiments thanking Dr. Azari</p>

Public Comment
(continued)

for her support. She would like to see everyone at all the activities planned for Black History Month in February.

Program Highlights
– SYMBAA, IDILE

Dr. Cynthia Azari gave a presentation on the SYMBAA and IDILE Programs at Fresno City College. She explained that SYMBAA stands for Strengthening Young Men By Academic Achievement and IDILE is an African tribal word meaning the root or source of the family. These are the true meanings of these programs. Also speaking and providing information was Rodney Murphy who is the coordinator of these programs. A student participant in SYMBAA spoke, giving his story as an example of how these programs are beneficial. Another student who was in SYMBAA in 2014 spoke about his positive experiences.

Retired instructor Kehinde Solwazi from the audience commented that Rodney Murphy was one of his former students and a product of the SYMBAA program.

Reports of Board
Members

Student Trustee Fuentes reported on activities at Reedley College.

Student Trustee Sedano reported on activities at Fresno City College.

Trustee Arias reported that he had attended convocation and also thanked Dr. Stewart and staff for rescheduling the meeting to provide him with nursing program information.

Trustee Nishinaka, reported on many events he attended in the months of December and January throughout the District.

Trustee Payne, reported on several events he attended throughout the months of December and January.

Trustee Kahn, reported on several events he attended throughout the months of December and January.

Trustee Leal reported on several events he attended throughout the months of December and January.

Consideration of
Consent Agenda
Action

President Caglia announced that there has been an amendment to the Exhibit for 16-01HR on the consent agenda.

Trustee Patterson requested to have item 16-01 HR pulled for further discussion. Trustee Arias requested to have items 16-03 HR and 16-04 G pulled for further discussion.

It was moved by Trustee Patterson and seconded by Trustee Arias that the Board of Trustees approve the remainder of the consent agenda as amended. The motion passed without dissent.

After discussion on each one, it was moved by Trustee Patterson and seconded by Trustee Leal that the Board approve those items that were pulled, 16-01 HR, 16-03 HR and 16-04 G. The motion passed without dissent.

Employment,
Change of Status,
Retirement,
Academic
Personnel
[16-01HR]
Action

Trustee Patterson voiced his disapproval of the retirement of Deborah Ikeda, but reluctantly moved that the Board Approve the academic personnel recommendations, items A through D, as presented

Employment,
Promotion,
Change of Status,
Transfer, Leave of
Absence,
Resignation,
Classified
Personnel
[16-02HR]
Action

Approved the classified personnel recommendations, items A through H, as presented

Consideration to
Appoint Interim
Vice President of
Student Services,
Fresno City College
[16-03HR]
Action

Trustee Arias asked for more information and there was discussion regarding appointing Mr. Rojelio Vasquez as Interim Vice President of Student Services, Fresno City College, with placement on the Management Salary Schedule at Range 66, Step 2 (\$10,411.83 monthly), effective January 13, 2016

Consideration to
Approve Six-
Month Limited
Term Position of
Executive
Secretary to the

Approve the six-month limited term position of Executive Secretary to the Chancellor, District Office

Chancellor, District
Office
[16-04HR]
Action

Consideration to
Approve New
Positions for
Student Success
and Support
Program, Reedley
College
[16-05HR]
Action

Approved new positions for the Reedley College Student Success and Student Support (SSSP) Plans, as presented below:

Classified: One (1) New Six-Month Limited Term Evaluator Position
One (1) New Assessment Technician Position
One (1) New Research Assistant Position
One (1) New Webmaster Position

Management: One (1) New Dean of Student Services

Review of District
Warrants and
Checks
[16-01G]
Action

Reviewed and approved the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$16,016,117.18	9/16/15 to 10/13/15
Fresno City College Bookstore	163,271.84	9/16/15 to 10/13/15
Reedley College Bookstore	163,541.67	9/16/15 to 10/13/15
Fresno City College Co-Curricular	136,238.23	9/15/15 to 10/12/15
Reedley College Co-Curricular	142,297.80	9/15/15 to 10/09/15
Total:	<u>\$ 16,621,466.72</u>	

Consideration to
Approve 2016-
2017 Tuition Rate,
Nonresident
Students
[16-02G]
Action

Approved the 2016-17 tuition rate for nonresident students at \$235, which includes a \$20 capital outlay fee, for each unit enrolled

Consideration to
Approve
Summer/Fall 2016
Schedule of
Instructional
Material Fees
[16-03G]
Action

Approved the Summer/Fall 2016 Schedule of Instructional Material Fees for Fresno City College, Reedley College, and Clovis Community College

Consideration to
Accept Grant from
California
Community
Colleges
Chancellor's Office
for Foster Youth
Educational
Support Program,
Districtwide
[16-04G]
Action

Trustee Arias asked questions regarding this item. Dr. Azari and Dr. Stewart spoke to those questions. Trustee Arias requested more information be provided at a later date on this subject.

- a) Accepted the Cooperating Agencies Foster Youth Educational Support (CAFYES) grant from the California Community Colleges Chancellor's Office for the period January 1, 2016, through June 30, 2018, with maximum funding in the amount of \$1,984,589;
- b) Authorized renewal of the grant with similar terms and conditions; and
- c) Authorized the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept
Construction
Project, Parking
and Concrete
Improvements,
Madera Center
and Oakhurst
Center
[16-05G]
Action

- a) Accepted the project for Parking and Concrete Improvements, Madera Center and Oakhurst Center; and
- b) Authorized the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept
Construction
Project,
Underground Hot
Water Loop
Repairs, Fresno
City College
[16-06G] Action

- a) Accepted the project for Underground Hot Water Loop Repairs, Fresno City College; and
- b) Authorized the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept
Construction
Project, Replace
HVAC and Sheet
Metal Deck at
Cafeteria, Reedley
College
[16-07G]
Action

- a) Accepted the project for Replace HVAC and Sheet Metal Deck at Cafeteria, Reedley College; and
- b) Authorized the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration of
Claim, Cinthya
Larios
[16-08G]
Action

In accordance with established procedures, rejected the claim submitted by Cinthya Larios and directed the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration to
Approve
Amendment to
License/Service
Agreement for
Student Outcomes
Software,
Districtwide
[16-09G]
Action

- a) Approved the amendment to the three-year license/service agreement with Nuventive, LLC, for TracDat hosted software, Districtwide; and
- b) Authorized future renewals of this license/service agreement with similar terms and conditions

*****End of Consent Agenda*****

Consideration to
Accept 2014-2015
Audit Report
[16-01]
Action

Vice Chancellor Ed Eng gave information regarding the Audit Report. Auditor Jeff Jensen went through the audit report. After an opportunity was given for questions, a motion was made by Trustee Nishinaka and seconded by Trustee Payne that the Board of Trustees accept the 2014-15 audit report, as submitted by the firm of Crowe Horwath, LLP. The motion carried without dissent.

First Reading of
Clovis Community
College
Accreditation
Follow-Up Report
[16-02]
No Action

Barbara Hioco reminded the Board that Clovis Community College's initial accreditation was approved by Accrediting Commission for Community and Junior Colleges (ACCJC) in July 2105. The college is required to submit a follow-up report in March 2106. The report will be followed by a visit from the external evaluation team. The Board has received the draft report.

At this board meeting, the Board will hear the first reading of this report. Dr. Hioco is asking for input, recommendations and suggested edits, which will be reviewed by the work group. The report will be edited accordingly. Once the report is finalized, the Board will receive a final draft containing all documentation and evidence in electronic format, as required by ACCJC.

This item will appear again on the February board agenda for final acceptance. The report will then receive final formatting with no substantive changes and be sent to ACCJC and the visiting team members by the March 1, 2016, deadline. The visiting team will then be scheduled by ACCJC for an April 2016 visit. An opportunity was given for questions.

The recommendation is for the Board to receive the report as a first reading. President Caglia acknowledged receipt of the report for the Board of Trustees.

Public Comment

None

Closed Session

President Caglia stated that in closed session the Board will discuss the following:

- A. PUBLIC EMPLOYMENT, Pursuant to Government Code § 54957
 - 1. Chancellor
 - 2. Interim Chancellor

President Caglia called a recess at 7:25 p.m.

Open Session

The Board moved into open session at 8:50 p.m. President Caglia announced that no reportable action was taken during closed session.

Consideration to
Ratify Chancellor
Employment
Contract
[16-03]
Action

A motion was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees ratify the Chancellor Employment Contract for Dr. Dale Paul Parnell with a salary of \$265,000.00 annually.

The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne	X		
Richard Caglia	X		

Adjournment

The meeting was adjourned at 8:52 p.m. by unanimous consent.

Robert "Bobby" Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Employment, Retirement, Academic Personnel

ITEM NO. 16-06HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
McArron, Stacy L.	CCC	II, 5	\$36,698	Counselor/Coordinator, Articulation

(One Year Temporary Contract – February 3, 2016 through December 24, 2016)

Ramos, Brooke R.	CCC	II, 1	\$26,099	Librarian
---------------------	-----	-------	----------	-----------

(Categorically Funded Contract - February 3, 2016 through June 30, 2016)

B. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Temple, Donald L.	FCC	May 20, 2016	Decision Science Instructor
Frese, Joan C.	FCC	May 21, 2016	Computer Information Technology Instructor

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Employment, Promotion, Change of Status,
Leave of Absence, Resignation, Retirement,
Classified Personnel

ITEM NO. 16-07HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through I, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Ferguson, Adam	DO	Office Assistant III Position No. 1178	48-A \$3,299.92/mo.	12/18/2015
Yocupicio, Amy	FCC	Human Resources Technician Position No. 2010	50-C \$3,817.50/mo.	12/21/2015
March, Eleni	FCC	Student Services Specialist Position No. 2147	52-A \$3,633.75/mo.	12/22/2015
Pena, Jerrold	RC	Bookstore Sales Clerk I (Seasonal) Position No. 8044	37-A \$14.53/hr.	12/22/2015
Salinas, Onnastasia	DO	Police Communications Dispatcher (PPT) Position No. 1208	44-A \$17.23/hr.	12/23/2015
Beamer, Virginia	FCC	Department Secretary Position No. 2422	44-A \$2,987.00/mo.	01/04/2016
Besinaiz, Tiffany	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8005	37-A \$14.53/hr.	01/06/2016
Ensch, Linda	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8010	37-A \$14.53/hr.	01/06/2016
Hernandez, Robert	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8013	37-A \$14.53/hr.	01/06/2016
Jefferson, Jordan	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8008	37-A \$14.53/hr.	01/06/2016
Brewster, Denise	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8020	37-A \$14.53/hr.	01/07/2016

A. Recommendation to employ the following persons as probationary (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Holford, Christin	CCC	Bookstore Sales Clerk I (Seasonal) Position No. 8115	37-A \$14.53/hr.	01/07/2016
Lockhart, Priscilla	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8021	37-A \$14.53/hr.	01/07/2016
Ruggles, Matthew	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8018	37-A \$14.53/hr.	01/07/2016
Sulamo, Phillip	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8016	37-A \$14.53/hr.	01/07/2016
Uribe Martinez, Michell	RC	Bookstore Sales Clerk I (Seasonal) Position No. 8014	37-A \$14.53/hr.	01/08/2016

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Encinas, Desiree	CCC	Accounting Technician I Position No. 5061	57-A \$23.68/hr.	12/15/2015 thru 12/24/2015
Johnson, Daniel	DO	Computer Operator/ Information Technology Support Position No. 1124	63-A \$27.42/hr.	01/04/2016
Ballard, Brittany	FCC	Office Assistant III Position No. 2252	48-A \$19.04/hr.	01/06/2016
Rickerd, Katie	FCC	Faculty Sign Language Interpreter Position No. 2439	Flat Rate \$49.00/hr.	01/07/2016
Yang, Pa Nhia	FCC	Early Childhood Education Specialist Position No. 2228	53-A \$21.47/hr.	01/08/2016

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Garcia, Michael	CCC	Graphic Artist Position No. 5077	54-A \$22.02/hr.	01/11/2016
Schreiner, Jennifer	RC	Early Childhood Education Associate (PPT) Position No. 3073	38-A \$14.88/hr.	01/22/2016 thru 01/29/2016

- C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Range/Step/Salary	Date
Adams, Allyson	DO	Administrative Aide Position No. 9030	53-A \$21.47/hr.	01/04/2016

- D. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Harris, Elizabeth	DO	Administrative Aide Position No. 1006	53-C \$23.68/hr.	01/04/2016

- E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Kim, Robert	DO	Webmaster Position No. 1025 to Programmer Analyst Position No. 1021	66-E \$6,529.00/mo. to 73-C \$7,013.67/mo.	01/13/2016
Minas, Natalie	CCC	Orientation Assistant (Seasonal) Position No. 5035 to Office Assistant III Position No. 5092	41-B \$17.24/hr. to 48-A \$3,382.42/mo.	01/19/2016

F. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Danielyan, Naira	RC	Office Assistant II Position No. 3102 to	41-E \$3,451.00/mo. to	12/18/2015
	CCC	Orientation Assistant (Seasonal) Position No. 5034	41-E \$19.91/hr.	
(Return to regular assignment)				
Davidson, Julie	RC	Administrative Assistant Position No. 3012 to	55-C \$4,419.25/mo. to	01/06/2016
		Office Assistant III Position No. 3141	48-E \$4,108.58/mo.	
(Return to regular assignment)				
Kim, Robert	DO	Programmer Analyst Position No. 1025 to	73-C \$7,013.67/mo to	01/12/2016
		Webmaster Position No. 1025	66-E \$6,529.00/mo.	
(Return to regular assignment)				
Rocha, Andrew	FCC	Microcomputer Specialist Position No. 2160 to	60-A \$4,417.92/mo. to	01/16/2016
		Audio Visual Technician (PPT) Position No. 8506	32-E \$15.65/hr.	
(Return to regular assignment)				

G. Recommendation to accept the leave of absence of the following employees (regular):

Name	Location	Classification	Date
Delgado, Mary	FCC	Library/Learning Resource Assistant III Position No. 2275	09/24/2015 thru 12/18/2015
(Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)			
Hardin, Kenneth	DO	Police Officer Position No. 1159	01/04/2016 thru 03/31/2016
(Unpaid Health Leave of Absence per Article 14 of the POA contract)			

G. Recommendation to accept the leave of absence of the following employees (regular) (cont'd):

Name	Location	Classification	Date
Llanos, Jesus	DO	Groundskeeper Worker Position No. 1082	01/05/2016 thru 05/31/2016

(Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Hernandez, Yvonne	RC	Bookstore Sales Clerk I (Seasonal) Position No. 8044	12/10/2015
Urbano, Ruben	FCC	Bookstore Seasonal Assistant Position No. 8039	12/11/2015
Vang, Pa	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8019	12/21/2015
Diebert, Joseph	FCC	Occupational Health and Safety Officer Position No. 8501	01/22/2016
Atkinson, Elvie	FCC	Early Childhood Education Associate Position No. 2349	01/26/2016

I. Recommendation to accept the retirement of the following regular employees:

Name	Location	Classification	Date
Rogers, Phyllis	FCC	Office Assistant II Position No. 2427	01/04/2016

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Addendum to
Chancellor Contract to Change Start Date

ITEM NO. 16-08HR

EXHIBIT: None

Background:

The contract for Interim Chancellor of State Center Community College District will expire on March 17, 2016. At the Board of Trustees' meeting held on January 12, 2016, the Board of Trustees took action to employ Dr. Dale Paul Parnell Jr. as the next Chancellor for State Center Community College District with a start date of April 1, 2016.

Because at that January meeting, the Board ratified a contract already signed by Dr. Parnell with an April 1, 2016, effective date, it was decided that an amendment would be brought to the February board meeting to change the start date to March 18, 2016, thereby complying with Title 5, Section 53021, which only allows interim administrators to serve two years.

Following the Board action, discussion ensued relative to adjusting the employment start date. Dr. Dale Paul Parnell Jr. has agreed to the addendum setting forth the change in the start date for his contract to March 18, 2016.

Recommendation:

It is recommended the Board of Trustees approve the addendum to the new chancellor's contract to change the start date to March 18, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Appoint Interim Dean of
Student Services, Fresno City College

ITEM NO. 16-09HR

EXHIBIT: None

Background:

The position of Interim Dean of Student Services, Fresno City College, was posted on December 14, 2015, and the District received six completed applications.

The Search Advisory Committee was composed of two academic administrators, one faculty member, one classified manager, and one classified staff member. The Committee paper screened the applications and invited four candidates to be interviewed. Following the interviews, four candidates were forwarded to the Interim President for an interview and three candidates were forwarded to the Interim Chancellor for interview.

Following those interviews Mr. Sean Henderson is being recommended for the position of Interim Dean of Student Services, Fresno City College. Mr. Henderson is currently serving as the Director of Student Activities at Fresno City College. He has held that position for eight years. Mr. Henderson previously held the position of Interim Director of CalWORKs & MERC at Fresno City College for one year in 2006 through 2007. Prior to that position Mr. Henderson was the Coordinator of the Employment Resource Center at Fresno City College for nine years. Mr. Henderson received a B.A. in Psychology and an M.A. in Education Administration from California State University, Fresno. Mr. Henderson is currently working on his Ed.D. through Pepperdine University.

Recommendation:

It is recommended the Board of Trustees appoint Mr. Sean Henderson as Interim Dean of Student Services, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly), effective February 3, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Appoint Interim Dean of
Instruction, Business, Fresno City College

ITEM NO. 16-10HR

EXHIBIT: None

Background:

The position of Interim Dean of Instruction, Business, Fresno City College was posted on January 13, 2016, and the District received five completed applications.

The Search Advisory Committee was composed of three academic administrators. The Committee paper screened the applications and invited three candidates to be interviewed. Following the interviews, one candidate was forwarded to the President and the Interim Chancellor for interviews.

Following those interviews Ms. Lydia Anderson is being recommended for the position of Interim Dean of Instruction, Business, Fresno City College. Ms. Anderson is currently serving as an instructor in the Business Division at Fresno City College. She has held this position for eighteen years. During her tenure she has served as Department Chair on two separate occasions; once for four years and the other two years. Ms. Anderson also served as an adjunct professor at California State University, Fresno, for eight years. Ms. Anderson received her B.A. in Marketing and her M.A in Business Administration from California State University, Fresno.

Recommendation:

It is recommended the Board of Trustees appoint Ms. Lydia Anderson as Interim Dean of Instruction, Business, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly), effective February 3, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Six-Month Extension of ITEM NO. 16-11HR
 Limited Term Human Resources Analyst Position,
 District Office

EXHIBIT: None

Background:

At the May 5, 2015, Board meeting, the Board of Trustees approved a decision package for the 2015-2016 fiscal year that contained a proposal for a one-year project intended to improve the efficiency of the current full classification study. The decision package contains a 19-hour per week, one-year limited term lottery-funded Human Resources Analyst. However, the Education Code only allows for the assignment of limited term positions for six months at a time; therefore, at the June 2, 2015, Board of Trustees meeting a six-month limited term Human Resources Analyst position was approved and an employee was hired on July 30, 2016.

The original six months is approaching the end; therefore, administration is recommending the approval of a six-month extension of the limited term Human Resources Analyst position. This will allow the current limited term employee to remain in the position and continue the duties associated with the classification study analysis.

Recommendation:

It is recommended the Board of Trustees approve the six-month extension of limited term Human Resources Analyst position, District Office.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Six-Month Limited ITEM NO. 16-12HR
 Term Office Assistant III Position, Reedley
 College

EXHIBIT: None

Background:

Reedley College administration is requesting the addition of a six-month, 19-hour a week limited term Office Assistant III position. The position will provide clerical assistance for the preparation of dual enrollment handbooks for students, parents, faculty and high schools. In addition the position will assist with the orientation process for the students, assist in the development of forms and office procedures, prepare documents and correspondence, and schedule meetings for the dual enrollment coordinators. This position will be paid from Student Support Services Program (SSSP) funding.

Recommendation:

It is recommended the Board of Trustees approve a six-month limited term Office Assistant III position, Reedley College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Review of District Warrants and Checks

ITEM NO. 16-10G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	11,866,960.20	12/18/15 to 01/11/16
Fresno City College Bookstore	1,072,074.95	12/19/15 to 01/12/16
Fresno City College Co-Curricular	65,049.96	12/18/15 to 01/11/16
Reedley College Co-Curricular	240,245.67	12/18/15 to 01/11/16
Total:	<u>\$ 13,244,330.78</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Quarterly
 Budget Transfers and Adjustments Report

ITEM NO. 16-11G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending December 31, 2015. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended the Board of Trustees approve the December 31, 2015 Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/15**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 6,954,319	\$ 1,209,506	\$ 8,163,825
81300	247,775	273	248,048
81400	230,338	433	230,771
81500	275,302	(24,538)	250,764
81600	22,071	5,643	27,714
81700	1,544,139	-	1,544,139
81990	2,654,551	18,756	2,673,307
	<u>11,928,495</u>	<u>1,210,073</u>	<u>13,138,568</u>
86000	STATE REVENUES		
86100	89,836,652	(9,667)	89,826,985
86200	24,144,779	759,542	24,904,321
86300	25,500,000	-	25,500,000
86500	6,731,651	5,111,053	11,842,704
86700	500,000	-	500,000
86800	19,600,000	-	19,600,000
86900	-	-	-
	<u>166,313,082</u>	<u>5,860,928</u>	<u>172,174,010</u>
88000	LOCAL REVENUES		
88100	34,000,000	-	34,000,000
88300	1,395,210	130,959	1,526,169
88400	20,100	-	20,100
88500	80,300	-	80,300
88600	350,000	-	350,000
88700	8,726,962	-	8,726,962
88800	2,435,828	-	2,435,828
88900	1,349,445	(36,000)	1,313,445
	<u>48,357,845</u>	<u>94,959</u>	<u>48,452,804</u>
	<u>\$ 226,599,422</u>	<u>\$ 7,165,960</u>	<u>\$ 233,765,382</u>
89000	OTHER FIN SOURCES		
89100	10,000	-	10,000
89800	748,111	21,425	769,536
	<u>\$ 758,111</u>	<u>21,425</u>	<u>\$ 779,536</u>
	<u>\$ 227,357,533</u>	<u>\$ 7,187,385</u>	<u>\$ 234,544,918</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/15**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 41,514,771	\$ (254,379)	\$ 41,260,392
91200	21,713,648	777,820	22,491,468
91300	18,940,291	24,767	18,965,058
91400	7,833,948	60,521	7,894,469
	<u>90,002,658</u>	<u>608,729</u>	<u>90,611,387</u>
	Total		
92000	CLASSIFIED SALARIES		
92100	31,000,150	58,029	31,058,179
92200	2,207,014	-	2,207,014
92300	4,528,939	45,805	4,574,744
92400	2,357,300	91,565	2,448,865
	<u>40,093,403</u>	<u>195,399</u>	<u>40,288,802</u>
	Total		
93000	BENEFITS		
93100	8,805,081	16,455	8,821,536
93200	4,297,090	30,739	4,327,829
93300	4,044,672	42,552	4,087,224
93400	17,766,431	109,838	17,876,269
93500	69,227	859	70,086
93600	2,546,124	17,866	2,563,990
93700	218,448	8,490	226,938
93900	-	-	-
	<u>37,747,073</u>	<u>226,799</u>	<u>37,973,872</u>
	Total		
94000	SUPPLIES & MATERIALS		
94300	1,973,909	19,412	1,993,321
94400	2,939,825	52,502	2,992,327
94500	48,213	(239)	47,974
	<u>4,961,947</u>	<u>71,675</u>	<u>5,033,622</u>
	Total		

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/15**

	Adopted Budget	Budget Adj/Transfers	Current Budget
95000 OTHER OPER EXPENSES			
95100 Utilities	4,946,114	10,148	4,956,262
95200 Rents, Leases and Repairs	3,507,450	93,441	3,600,891
95300 Travel & Conference	3,542,532	282,895	3,825,427
95400 Dues & Memberships	416,392	(104,380)	312,012
95500 Pers. & Cons. Services	7,079,153	4,879,730	11,958,883
95600 Insurance	1,125,616	(600)	1,125,016
95700 Advertising & Printing	1,168,413	12,254	1,180,667
95900 Other	1,928,908	126,489	2,055,397
Total	<u>23,714,578</u>	<u>5,299,977</u>	<u>29,014,555</u>
96000 CAPITAL OUTLAY			
96200 Site Improvement	119,881	-	119,881
96400 Bldg Renov & Improvements	833,426	35,412	868,838
96500 New Equipment	9,108,181	289,674	9,397,855
96800 Library Books	251,000	37,540	288,540
Total	<u>10,312,488</u>	<u>362,626</u>	<u>10,675,114</u>
Total General Fund Expenditures	<u>\$ 206,832,147</u>	<u>\$ 6,765,205</u>	<u>\$ 213,597,352</u>
97000 OTHER OUTGO			
97200 Intrafund Transfers	553,711	21,425	575,136
97300 Interfund Transfers	7,818,524	(150,000)	7,668,524
97400 Other Transfers Out	900,000	-	900,000
97500 Student Financial Aid	111,460	10,109	121,569
97600 Other Payments/Students	1,425,691	586,083	2,011,774
97900 Contingencies	-	-	-
Total Other Outgo	<u>\$ 10,809,386</u>	<u>\$ 467,617</u>	<u>\$ 11,277,003</u>
Total District Expenditures	<u>\$ 217,641,533</u>	<u>\$ 7,232,822</u>	<u>\$ 224,874,355</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Acknowledgement of Quarterly Financial
Status Report, General Fund

ITEM NO. 16-12G

EXHIBIT: Report

Background:

Enclosed is the December 31, 2015, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Projections for the revenue, expenditures, and other sources/uses are based on the adopted final budget and amended for additional funding or programs as they are received. Actual revenues and expenditures through the quarter ending December 31, 2015, when compared to the current budget, are 47.0% and 46.7%, respectively.

Projected FTES for 2015-16 at the first period reporting is 29,225, which is approximately 6% above last year's funded FTES.

Recommendation:

It is recommended the Board of Trustees accept the Quarterly Financial Status Report (CCFS-311Q) as presented.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD
Fiscal Year: 2015-2016

District: (570) STATE CENTER

Quarter Ended: (Q2) Dec 31, 2015

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	134,634,694	143,198,774	150,980,869	179,646,988
A.2	Other Financing Sources (Object 8900)	207,124	529,416	327,754	779,536
A.3	Total Unrestricted Revenue (A.1 + A.2)	134,841,818	143,728,190	151,308,623	180,426,524
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	135,000,899	140,858,102	150,792,398	163,381,625
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	427,892	2,772,176	7,975,714	7,324,336
B.3	Total Unrestricted Expenditures (B.1 + B.2)	135,428,791	143,630,278	158,768,112	170,705,961
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-586,973	97,912	-7,459,489	9,720,563
D.	Fund Balance, Beginning	38,215,711	37,628,737	37,726,649	30,267,160
D.1	Prior Year Adjustments + (-)	-1	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	38,215,710	37,628,737	37,726,649	30,267,160
E.	Fund Balance, Ending (C. + D.2)	37,628,737	37,726,649	30,267,160	39,987,723
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	27.8%	26.3%	19.1%	23.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	26,126	26,467	27,720	29,225
-----	--	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2012-13	2013-14	2014-15	2015-2016
H.1	Cash, excluding borrowed funds		41,351,987	40,776,717	50,076,834
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	32,124,433	41,351,987	40,776,717	50,076,834

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	179,551,046	179,646,988	84,480,162	47%
I.2	Other Financing Sources (Object 8900)	758,111	779,536	239,804	30.8%
I.3	Total Unrestricted Revenue (I.1 + I.2)	180,309,157	180,426,524	84,719,966	47%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	163,090,246	163,381,625	78,286,137	47.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,452,911	7,324,336	1,398,952	19.1%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	170,543,157	170,705,961	79,685,089	46.7%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	9,766,000	9,720,563	5,034,877	
L.	Adjusted Fund Balance, Beginning	30,267,160	30,267,160	30,267,160	
L.1	Fund Balance, Ending (C. + L.2)	40,033,160	39,987,723	35,302,037	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.5%	23.4%		

V. Has the district settled any employee contracts during this quarter? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Financial Analysis of Enterprise
and Special Revenue Operations

ITEM NO. 16-13G

EXHIBIT: Financial Analysis

Background:

The financial reports for the enterprise and special revenue operations for the six-month period ending December 31, 2015, are attached. The report consists of a combined balance sheet and combined statement of revenues and expenditures for the enterprise operations, which consists of the bookstores at Fresno City, Reedley, and Clovis Community Colleges and the special revenue operations, which consists of the Reedley College cafeteria and residence hall.

The enterprise and special revenue operations ended the period reflecting positive operational results. The combined bookstore operation ended the period with net revenue of \$106,903. The Reedley College cafeteria and residence hall had operating surpluses of \$76,683 and \$35,243, respectively.

The enclosed statements are provided for board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES
Period Ending DECEMBER 31, 2015**

	ENTERPRISE	SPECIAL REVENUE		
	BOOKSTORES	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
TOTAL SALES	\$ 4,427,065	\$ 551,230	\$ 258,184	\$ 809,414
LESS COST OF GOODS SOLD				
Beginning Inventory	\$ 2,282,368	\$ 24,874	\$ -	\$ 24,874
Purchases	5,825,271	217,466	-	217,466
Sub-Total	8,107,639	242,340	-	242,340
Ending Inventory	4,806,245	23,668	-	23,668
Cost of Sales	3,301,394	218,672	-	218,672
GROSS PROFIT ON SALES	\$ 1,125,671	\$ 332,558	\$ 258,184	\$ 590,742
OPERATING EXPENDITURES				
Salaries	\$ 592,473	\$ 159,316	\$ 96,954	\$ 256,270
Benefits	201,393	74,525	41,287	115,812
Depreciation	5,490	-	-	-
Supplies	6,656	3,938	7,101	11,039
Utilities & Housekeeping	30,711	-	64,922	64,922
Rents, Leases & Repairs	18,253	6,400	114	6,514
Other Operating	306,510	14,323	13,450	27,773
TOTAL OPERATING EXPENDITURES	\$ 1,161,486	\$ 258,502	\$ 223,828	\$ 482,330
NET OPERATING REVENUE (LOSS)	\$ (35,815)	\$ 74,056	\$ 34,356	\$ 108,412
OTHER REVENUE				
Vending	\$ -	\$ 2,099	\$ -	\$ 2,099
Interest	51	528	1,425	1,953
Other	18,135	-	2,266	2,266
Book Rental	194,732	-	-	-
OTHER EXPENSES				
Transfer to Co-Curricular	\$ 70,200	\$ -	\$ -	\$ -
Capital Outlay	-	-	2,804	2,804
NET REVENUE (LOSS)	\$ 106,903	\$ 76,683	\$ 35,243	\$ 111,926
District Provided General Fund Support		\$ 31,606	\$ 21,141	UNAUDITED

*Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of DECEMBER 31, 2015**

	ENTERPRISE	SPECIAL REVENUE		
	BOOKSTORES*	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
ASSETS				
Cash in County Treasury	\$ -	\$ 175,081	\$ 284,371	\$ 459,452
Cash in Bank	1,777,366	28,703	-	28,703
Revolving Cash Fund	48,200	2,500	-	2,500
Accounts Receivable	997,345	23,214	191,040	214,254
Due from Other Funds	-	-	13,717	13,717
Prepaid Expenses	15,423	-	-	-
Inventory	4,806,245	23,668	-	23,668
Total Current Assets	<u>\$ 7,644,579</u>	<u>\$ 253,166</u>	<u>\$ 489,128</u>	<u>\$ 742,294</u>
Fixed Assets (Net)	\$ 81,767	\$ -	\$ -	\$ -
TOTAL ASSETS	<u>\$ 7,726,346</u>	<u>\$ 253,166</u>	<u>\$ 489,128</u>	<u>\$ 742,294</u>
LIABILITIES & FUND BALANCE				
Accounts Payable	\$ 925,975	\$ -	\$ -	\$ -
Deferred Revenue	\$ -	-	\$ 179,184	179,184
Due to Other Funds	151,407	95,311	-	95,311
Warrants Payable	-	3,057	80,209	83,266
Total Current Liabilities	<u>\$ 1,077,382</u>	<u>\$ 98,368</u>	<u>\$ 259,393</u>	<u>\$ 357,761</u>
Unreserved Fund Balance	\$ 1,779,096	\$ 128,630	\$ 229,735	\$ 358,365
Reserved Fund Balance	4,869,868	26,168	-	26,168
Total Fund Balance	<u>\$ 6,648,964</u>	<u>\$ 154,798</u>	<u>\$ 229,735</u>	<u>\$ 384,533</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 7,726,346</u>	<u>\$ 253,166</u>	<u>\$ 489,128</u>	<u>\$ 742,294</u>

*Does Not Include All Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 16-14G
 AGR5 Food Safety Lab Remodel,
 Reedley College

EXHIBIT: None

Background:

The project for AGR5 Food Safety Lab Remodel, Reedley College is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for AGR5 Food Safety Lab Remodel, Reedley College; and
- b) authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Accept Grant for
California Apprenticeship Initiative,
Clovis Community College

ITEM NO. 16-15G

EXHIBIT: None

Background:

The District has recently been notified by the California Community Colleges Chancellor's Office that the District has been approved for funding of a California Apprenticeship Initiative (CAI). The funding will assist employers to meet the new demands for food safety, as required by the Food Safety Modernization Act (FSMA), by developing the Food Safety and Quality Technician Apprenticeship Training Program. The District has been authorized to request reimbursement up to a maximum of \$260,000, for the period January 21, 2016, through February 28, 2018.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, to accept the California Apprenticeship Initiative (CAI) grant from the California Community Colleges Chancellor's Office for the period January 21, 2016 through February 28, 2018, with maximum funding in the amount of \$260,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign grant related documents on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Adopt 2016-2017 Budget
Development Calendar

ITEM NO. 16-04

EXHIBIT: 2016-2017 Budget Development Calendar

Background:

Annually, the Board of Trustees adopts the budget development calendar that outlines the sequence of events necessary for the timely adoption of the district's budget. The process concludes with a recommendation for Board adoption of a final district budget at its regular meeting on September 6, 2016.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees approve the 2016-2017 Budget Development Calendar as presented.

State Center Community College District Budget Development Calendar 2016-17

Date	Day	Responsibility	Activity
01/07/16	Thursday	Office of the Governor	Governor to provide initial budget (January budget) proposal for FY 2016-17
01/25/15	Monday	Chancellor's Cabinet	Review and approve budget calendar
02/02/16*	Tuesday	Board of Trustees (SCCCD***)	Review and approve budget calendar
02/02/16*	Tuesday	Board of Trustees (SCCCD***)	Governor's January budget 2016-17 update
02/10/16	Wednesday	District	Distribute decision package (lottery) allocation
02/24/16	Wednesday	District	Distribute preliminary districtwide resource allocation
03/01/16	Tuesday	District/Colleges/Centers	Submit 2016-17 decision packages to district office
03/14/16	Monday	Chancellor's Cabinet	Review and approve 2016-17 decision packages
04/05/16	Tuesday	Board of Trustees (SCCCD***)	Budget Study Session
04/15-16/16	Fri-Sat	Board of Trustees (T.B.D.***)	Board Retreat – Review 2016-17 decision packages
04/29/16	Friday	District/Colleges/Centers	Submit to district projected and proposed expenditure schedules
05/03/16*	Tuesday	Board of Trustees (Oakhurst Center***)	Approve 2016-17 decision packages
05/09/16	Monday	Chancellor's Cabinet	Review district draft tentative budget
05/09-13/16	Mon-Fri	Office of the Governor	Governor to provide May revise budget update for FY 2016-17
06/14/16*	Tuesday	Board of Trustees (SCCCD***)	Approval of tentative budget and public hearing date for final budget adoption (09/06/2016)
07/05/16*	Tuesday	Board of Trustees (SCCCD***)	Budget update/presentation
07/11/16	Monday	District	Distribute (if necessary) revised districtwide resource allocation due to adoption of state budget
08/05/16	Friday	District/Colleges/Centers	Submit final budget to district office
08/31/16	Wednesday	District	Final budget available for public inspection
09/06/16*	Tuesday	Board of Trustees (SCCCD***)	Public hearing and final budget adoption for 2016-17

*Regular Board Meeting

**Special Board Meeting/Workshop (at Discretion of Board)

*** Location of Board Meeting

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Establish Ad Hoc Committee
to Recommend Honorary Naming of Facilities

ITEM NO. 16-05

EXHIBIT: None

Background:

Board Policy 2220 allows the Board of Trustees to establish ad hoc committees to assist the Board of Trustees in its responsibilities. Board President Richard Caglia proposes the establishment of an ad hoc committee to consider honorary naming of facilities to make recommendations to the full Board for action.

This ad hoc committee shall be appointed by the board chair and consist of three trustees and appropriate staff. The ad hoc committee shall return with resolutions and recommendations, if any, at the April 2016 board meeting.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees establish an ad hoc committee to consider honorary naming of facilities and make any recommendations to the full Board at the April 2016 board meeting.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration of Parking Improvements,
Fresno City College

ITEM NO. 16-06

EXHIBIT: None

Background:

The area north of the Fresno City College Gym, designated as Lot M, was identified in the 2012 Facilities Master Plan as a site for future parking development. Administration prepared a design for a parking development project of the site after Board approval of the project funding on September 1, 2015.

During the design process for Lot M, our environmental consultant recommended that a California Environmental Quality Act (CEQA) study be prepared to assure compliance with state environmental requirements. CEQA requires that the District notify adjacent property owners and public agencies of projects that may environmentally impact the community outside of the District's property.

During the initial request for comment phase for the Lot M project in December 2015, substantial negative responses were received from neighbors. The neighbors' primary concerns are maintaining the greenspace within the neighborhood and the increased traffic flow to the area. Secondary concerns include the impact of the project on Ram Camp (a popular program in the community that uses the present greenspace), increased lighting, and noise.

The District is committed to maintaining a positive relationship with our neighbors and to continue to live aside one another with respect and congeniality. Consequently, we recommend relocating our parking expansion to an alternate location that will not impact the neighbors, while providing additional, necessary parking for students and staff.

Along McKinley, just west of the railroad tracks, is an abandoned ponding basin that has been identified as future parking as an extension of Parking Lot E. Lot M would have added 84 permanent stalls; based on preliminary reviews, the extension of Lot E would add approximately 61 stalls. This would provide much of the benefit of the proposed Lot M while minimizing neighborhood impacts.

Recommendation:

Item No. 16-06

Page 2

It is recommended that the Board of Trustees approve the change in scope of the Fresno City Parking Improvements project to include the extension of Parking Lot E, as described above, and cancel the construction of the permanent Parking Lot M north of the gym.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Second Reading of Clovis Community College ITEM NO. 16-07
 Accreditation Follow-Up Report

EXHIBIT: None

Background

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC) granted initial accreditation to Clovis Community College effective July 1, 2015. The Commission required Clovis Community College to submit a follow-up report on March 1, 2016, followed by a visit of an external evaluation team. Initial accreditation with a follow-up report is granted when the institution substantially meets or exceeds the eligibility requirements, accreditation standards, and commission policies, but has recommendations on a small number of issues of some urgency that need to be addressed immediately.

The Commission requires that institutions address recommendations for increasing institutional effectiveness as an aspect of maintaining compliance with standards and continuous quality improvement. The external evaluation team report identified district recommendations 7, 8, and 9 to be addressed in the follow-up report. A copy of the follow-up report is being submitted to the Board of Trustees for final acceptance.

This report will be sent to the visiting team and ACCJC by March 1, 2016. Copies will also be provided to the Board, Accrediting Commission, and all members of the campus communities via electronic formats. A few hard copies will be available in the library and District Office.

The follow-up visit to Clovis Community College and District will take place in April 2016.

Recommendation

Administration recommends the Board of Trustees accept and certify the accreditation follow-up report for Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Revisions to Fresno ITEM NO. 16-08
 City College President Search Timeline

EXHIBIT: None

Background:

Educational Leadership Search (ELS) Group is recommending a revision to the Fresno City College President Search Timeline. The current timeline has the candidates scheduled for the first round of interviews on February 18 and February 19 (if necessary). Those dates will remain the same. However, ELS is recommending the dates of the final interviews be changed to shorten the time between the two interviews. ELS is concerned SCCCD finalists may also be involved in searches at other districts. Therefore, ELS is recommending moving the open forums, Cabinet interviews, Chancellor interviews and Board of Trustee interviews to March 7 and March 8, 2016. The timeline below reflects the proposed changes in italics and in ~~strikeout~~ font.

<u>Month</u>	<u>Date/Activity</u>
August 17, 2015	Special Board Meeting with ELS to finalize Search Committee composition from the Board of Trustees, Search Timeline and Job Announcement
November 20, 2015	FCC President position opens
January 29, 2016	FCC President position closes
January 29, 2016	1:00 – 4:00 p.m. District Office Board Room Search Committee holds first meeting for orientation, EEO Training, and selection of interview questions
February 2016	<ul style="list-style-type: none"> • February 1-10, 2016 Search Committee Members individually screen the applications and select applicants for interview • February 11, 2016 8:30 am – 5:00 pm Search Committee Members meet at Herndon Campus to select semi-finalists to interview

	<ul style="list-style-type: none"> • February 18-19, 2016 First level interviews conducted by the Search Committee and select 3 to 5 finalists • <i>February 20-March 3, 2016 ELS conducts reference checks</i>
March 2016	<ul style="list-style-type: none"> • March 7-11, 2016 ELS conducts reference checks • <i>March 7, 2016 Open Forums in the morning; Cabinet interviews in the afternoon</i> • <i>March 8, 2016 Chancellor interviews in the morning. and Board interviews in the afternoon</i> • March 28-31, 2016 open forums; Cabinet Interviews; and Chancellor/Board interviews of the finalists (Board decides if they want finalists' workplace visits)
April 2016	<ul style="list-style-type: none"> • Week of April 4, 2016, the Board announces the name of the Selectee

Recommendation:

It is recommended the Board of Trustees approve the revisions to the Fresno City College President Search Timeline.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve 2016-2017
 Sabbatical Leaves and the Chancellor's
 Recommendations

ITEM NO. 16-09

EXHIBIT: 2016-2017 Sabbatical Leave Proposal Summaries

Background:

Provision is made in Article XIV-A, Section 7, of the full-time faculty contract for granting up to a maximum of 12 sabbatical leaves to eligible unit members per year. "Apportionment of sabbatical leaves between the District colleges shall be as follows: the number of leaves assigned to Fresno City College and Reedley College-North Centers shall be based upon the ratio of full-time faculty members at Fresno City College and at Reedley College-North Centers to the total of all faculty employed by the State Center Community College District."

The campuses' sabbatical leave committees have processed the applications for sabbatical leaves and the presidents have approved the recommendations. The Chancellor is recommending the approval of twelve sabbaticals for the Board of Trustees' consideration.

Below is a summary of the approval process:

- Each unit member applying for sabbatical leave shall submit a formal application to the appropriate Committee for Sabbatical Leaves prior to November 1 of the academic year preceding the academic year of the proposed leave.
- The committee at each college shall consist of the Vice President of Instruction, acting as chairperson, the Division Dean or comparable position, and an equal number of faculty members appointed by the President of the Academic Senate. The Vice President of Student Services will serve as an ex-officio member when considering applications from the counseling student services staff.
- The committee at each institution shall provide the College President with a recommended rank order of leave applications.
- This rank order shall be submitted to the Chancellor, along with the President's recommendations, if any.
- The recommendations are then presented to the Board of Trustees.

Below is a listing of applications from the twelve faculty members recommended for sabbatical leaves:

Fresno City College

Mr. Lee Herrick	English	Fall 2016
Mr. Craig Poole	Earth & Physical Sciences	Spring 2017
Dr. Alan Razez	Communication Arts	Fall 2016
Mr. Seth Yates	Chemistry	Fall 2016
Ms. Kerry Ybarra	Philosophy	Spring 2017

Reedley College

Ms. Lauren Novatne	Math, Science, Engineering, Physical Education and Health Sciences	Fall 2016
Mr. James Gilmore	Math, Science, Engineering, Physical Education and Health Sciences	Fall 2016
Dr. Frank Yancey	Math and Science Division; Biology Department	Spring 2017
Ms. Carey Karle	Humanities, Social Sciences and Fine Arts Division; Composition, Literature, and Communication Department	Spring 2017

Clovis Community College

Mr. James Ryan	Math	Fall 2016 and Spring 2017
Mr. Stephen Dent	Art	Fall 2016
Mr. Jeff Burdick	English	Spring 2017

Recommendation:

It is recommended the Board of Trustees approve sabbatical leaves for the twelve employees listed above for the 2016-2017 school year.

2016-17 Sabbatical Leave Proposal Summaries

Fresno City College

Lee Herrick, English - English

Fall 2016

Mr. Herrick envisions a Center for Social Justice at Fresno City College. He plans extensive research necessary to establish a strong center, informed by a study of best practices at notable Centers for Justice, at CSU, US, and community colleges. He will visit key individuals, institutions, and organizations. He will conduct a literature review of seminal texts on social justice; present a flex presentation on social justice or a colloquium presentation; produce an annotated bibliography and a themed ENGL 1A or ENGL 3 course on social justice that could work in conjunction with special programs on student equity.

Craig Poole—Earth & Physical Sciences

Spring 2017

Mr. Poole plans to conduct extensive research on the history of geology, classic geological locations, historical mining areas, and museums. The emphasis is “time” and “changes over time,” both in geology and in geological thought. After conducting research, he plans to visit classic locations, historical mining areas, universities, and museums in England, Scotland, and Wales, and also plans to visit the Grand Canyon.

Alan Razee—Communication Arts

Fall 2016

Dr. Razee plans to research the nature of professional community in order to develop a rationale for community as part of our professional development programming. He plans to study a number of books and journal articles that address (1) building community and trust relationships in organizations, (2) narrative and story as a form of professional development, and (3) appreciative inquiry. He plans to develop a template for professional learning activities that will contribute to the development of professional community. He will plan two professional development events that will employ the rationales, strategies, and practices outlined in the professional learning template.

Seth Yates—Chemistry

Fall 2016

Mr. Yates plans to develop a multi-platform online submission tool for lab reports from laboratory texts. He will continue to develop texts to support the Certificate of Achievement in Chemistry program at FCC. This is a unique program training students in practical analytical chemistry skills of value to the agricultural and environmental labs in the central valley.

Kerry Ybarra—Philosophy

Spring 2017

Ms. Ybarra would like to work toward a PhD in philosophy with a specialization in environmental ethics, from an external philosophy program in either Australia or South Africa. It is required that applicants write an extensive doctoral proposal prior to applying for the program. She has done some research in this area, but it will take a significant amount of time, devoted specifically to the topic to gain the background knowledge necessary to write an extensive doctoral proposal. She will utilize her research to develop and improve critical reasoning course; the statewide C-ID is working to develop and ADT in environmental studies and the research will aid in leading the conversation with regard to what courses are appropriate for the statewide ADT. She will also present a paper on her research at the Central Valley Philosophers annual conference.

Reedley College

Lauren Novatne - Math, Science, Engineering, Physical Education, and Health Sciences Division; Physics and Astronomy Department

Fall 2016

Ms. Novatne is requesting a one semester sabbatical leave to focus on developing the course materials for a newly created Physics 27 course that fulfills the Reedley College requirement for the NASA funded Rising Data grant awarded in October 2015. This sabbatical leave directly supports Reedley College's Strategic Plan under the goals: I. Student Success, II. Teaching and Learning, and IV. Economic and Workforce Development. Additionally, this sabbatical supports the values of the College as we work toward achieving our Vision 2025 by "*providing excellence in instruction*", specifically in "*STEAM*." Further, this sabbatical supports the Physics Program Review recommendations.

Specifically, Ms. Novatne will be developing, in partnership with lead institution Napa Valley College, Physics 27 in order to increase the number of STEM courses and curricular pathways to articulate with the University of California and California State University systems that are available to minority serving community colleges. Ms. Novatne will visit and gather materials from other grant partners to develop the Physics 27 as well as contribute to the development of a course for community college faculty. She will visit: NASA, Armstrong Flight Research Center (AFRC), Sonoma State University Physics and Astronomy Department (SSU), Fresno State University Engineering Department, Napa Valley College Physics Department (NVC) and a variety of rocket clubs as identified in the grant.

Ms. Novatne will evaluate the different materials and information to develop the Physics 27 course that specifically focuses on primary interventions that have shown to be effective including substituting project-based learning in lieu of discipline-based research and offering summer research internships that will be provided by university and NASA partners. She will move the course through the college curriculum process for approval. Additionally, Ms. Novatne will help in the development of the course for community college faculty.

Note: This opportunity sets Reedley College and State Center Community College District apart from almost all other community college districts in the nation as only four community college proposals nationwide were selected to participate in NASA's first offering to directly fund course improvement at community colleges.

James Gilmore – Math, Science, Engineering, Physical Education, and Health Sciences Division; Mathematics Department
Fall 2016

Mr. Gilmore is requesting a one semester sabbatical leave to focus on researching and developing a pathway and curriculum for pre-statistics and statistics as an alternative to the traditional algebra remediation and college algebra pathway. This sabbatical leave request directly supports Reedley College's Strategic Plan under the goals: I. Student Success, II. Student Access and Services, and III. Teaching and Learning. Additionally, this leave directly supports Reedley College's Vision 2025 value of "*leading in student success and completion,*" specifically by "*establishing pathways and effective transitions.*" Further, this leave will directly support the efforts outlined in both the Student Equity Plan and the Student Support Services and Programs Plan.

Specifically, Mr. Gilmore will be researching through site visits and in- depth interviews and document studies of the various alternatives to the developmental math sequences. Mr. Gilmore will research the different curricula that are being used including the California Acceleration Project, Statway by the Carnegie Foundation, and the new curriculum by Jay Leahman at the College of San Mateo. Given that the University of California and California State University systems recently approved statistics as an acceptable pathway and with State Center Community College District's participation in the Central Valley Higher Education Consortium effort with Complete College America, Mr. Gilmore will focus his research on developing a pre-statistics course to replace either one or both Algebra 1 and/or Algebra 2. He will develop the course or courses and move them through the RC curriculum committee process for approval. Mr. Gilmore will help prepare counselors for the change in fall 2017 and will present at flex day for all faculty to be aware of the new opportunity for students.

Dr. Frank Yancey – Math and Science Division; Biology Department Madera and Oakhurst Community College Centers

Spring 2017

Dr. Yancey is requesting a one semester sabbatical leave to complete on- going academic research on the biodiversity and systematics of mammals, primarily mice and bats that are found in both California and Texas. This sabbatical request is in conjunction with a biodiversity grant from the Texas Parks and Wildlife Department, which funds travel and equipment for the project. This sabbatical leave directly supports Reedley College's Strategic Plan under the goals I. Student Success, III. Teaching and Learning, and IV. Economic and Workforce Development. Additionally, this supports Reedley College's Vision 2025 by "*providing excellence in instruction,*" specifically in "*STEAM*" and by working toward the "*accreditation of Madera Community College,*" specifically by developing "*collaborative methods and supportive structures.*" Further, this sabbatical leave supports two of Reedley College's values: "Strive for Excellence" and "Foster Intellectual Curiosity."

Dr. Yancey will be on location in the Trans-Pecos area of the Chihuahuan Desert collecting data using a variety of field methods. This will allow Dr. Yancey to work directly with the Natural Science Research Laboratory (NSRL) located at Texas Tech University. Further, Dr. Yancey will be performing specimen lab analysis using a full complement of laboratory apparatus.

Dr. Yancey is a highly regarded faculty working at both the Madera and Oakhurst Community College Centers. He is active in student field experiences and currently leads the student field experience effort on the Madera County San Joaquin River Parkway Trust project. Given his expertise in the area of wildlife biology, he is active in helping to develop the high interest area of natural resources, particularly in Oakhurst with its close proximity to Yosemite National Park and multiple National Forests. As a result of this sabbatical, Dr. Yancey will integrate new material into all of his lectures and labs. He will use the experience to expose students to how actual field work occurs and the different methods used for field specimen collection. Additionally, Dr. Yancey has already been given approval to retain representative samples for teaching purposes such as the ghost face bat. This will allow students to have direct access to actual research specimens and will help build a collection for the Madera Community College Center and will augment the large collection in Oakhurst. Further, Dr. Yancey will generate manuscripts for submission to scholarly journals for publication.

Ms. Carey Karle – Humanities, Social Sciences, and Fine Arts Division; Composition, Literature, and Communication Department

Spring 2017

Ms. Karle is requesting a one semester sabbatical leave to focus on English curriculum alignment from K-12 to Reedley College, particularly as it relates to the Common Core and student High School to College transitions. This sabbatical leave request directly supports

Reedley College's Strategic Plan under the goals: I. Student Success, II. Student Access and Services, III. Teaching and Learning, and VI. Communication.

Additionally, this request supports the Reedley College Student Success Services and Programs Plan. Further, this request supports Reedley College's Vision 2025 of "*leading in student success and completion*" by "*developing effective transitions.*" Specifically, Ms. Karle will identify the major components of Common Core for English and how they are being taught in the feeder schools, identify rigor and course requirements, and identify existing alignment as well as gaps with the Reedley College English Composition sequence.

As a result, Ms. Karle will combine the various sources of information to identify alignment and gaps and to identify strategies to address those gaps in both the classroom and Student Services. She will help the Reedley College faculty better serve and transition incoming students. The impact will be improved faculty relations and communications at the program level and will inform directions on providing solutions to improve first year English student success rates.

Clovis Community College

James Ryan - Math

Fall 2016 and Spring 2017

Mr. Ryan is a math instructor and will use his sabbatical to develop the Pathways to Stats program after visiting other colleges and talking to instructors that have successfully implemented this program. Across the country, it has been shown that less than 20% of those students who start college in a remedial math course complete a transferrable course. National data also shows that the more levels of remedial courses a student must go through, the less likely the student will ever complete a math course. If you don't complete at least intermediate algebra, you cannot get a degree from a community college and you cannot advance to transfer level math so you will never qualify to transfer. The Pathways to Stats Program allows for the development of a prerequisite stats course followed by the transferrable math class. This prerequisite stats class is open to any student and in this course they learn all the math necessary to prepare to take the transfer level stats class. The student then completes the transfer level stats class and has completed the math requirement for a community college degree and for transfer. This approach has reversed the remedial success rate for math students so that 95% of the students now complete transfer level stats and are able to move on. Students who are not STEM majors are better served by taking statistics for their programs.

Stephen Dent - Art

Fall 2016

Mr. Dent is an art instructor that plans to use his sabbatical to experiment with new materials, media, and techniques to expand what he can teach in his studio art classes. Art is like any other discipline, you must continue to focus on it or you lose skill level and it's important to maintain the highest skill level when trying to teach students best techniques. He will document the entire

artistic process digitally from idea generation to full realization (finished art pieces) and finally public engagement (exhibition). This digital archive will be used in his classes for instructional purposes. The purpose of his sabbatical leave include the maintenance of discipline specific skills in painting and drawing, modeling of the current best professional practices in the field of visual art, production of a cohesive body of artwork that can be used as illustrative work for classroom instruction, documentation of the entire creative art process and production of a website which will serve as an archive of this entire creative process as well as a collection of information relating to the current best professional practices in the field of visual art.

Jeff Burdick - English

Spring 2017

Mr. Burdick is an English instructor who has experience teaching Critical Thinking classes. His sabbatical leave project will focus on the following:

- Create a researched-based rationale for (1) contextualized teaching and (2) across-the-curriculum classes, including writing across the curriculum as it relates to critical thinking. (Product: an annotated bibliography with a summary narrative commentary as the research supports to SCCCD critical thinking classes);
- Review the success of themed classes in the district by corresponding with instructors who have taught themed English 3 classes and reporting on the common experiences and caveats.
- Explore the communication necessary (library, discipline experts, etc.) to create a successful course.
- Create a template for instructors to use as they develop a systematic and innovative themed critical thinking class with specific objectives tied to the COR (Product: template with COR cross references). This is a critical piece, for we must maintain a strict adherence to the existing English 3 COR.
- Develop a minimum of four new exemplar English 3 themed classes with projects, argument prompts, suggested texts and materials, and lesson architecture, each of which will satisfy the COR requirements and enhance general education. (Product: sample syllabi with annotations, showing the relationship to the course outcomes and objectives).

In short, the products of this sabbatical project will form a manual themed for English 3 and English 3 Honors classes that will allow instructors to design unique and innovative courses (or adapt/adopt the exemplars) that are fully in alignment with the COR for English 3 and English 3 Honors.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Approve Resolution Allowing ITEM NO. 16-10
 Exception to the 180 Calendar-Day Wait Period
 for CalSTRS

EXHIBIT: Resolution No. 2016.01

Background:

Under Education Code section 24214.5, CalSTRS members must have a 180 calendar-day separation from service before returning to work in a STRS position as a retiree. However, CalSTRS allows for an exception to this rule if certain conditions are met. The appointment must be approved by the Board of Trustees in a public meeting; be reflected in a Resolution adopted by the Board of Trustees before service begins; and not be placed on the consent calendar. The Resolution must provide the nature of employment; a finding that the position fills a critically-needed position; certify that the individual did not accept a golden handshake or receive an early retirement incentive; and a finding that the termination of employment of the retired member is not the basis for the need to acquire the services of the member. The District must provide CalSTRS with the Resolution, the relevant CalSTRS form, and required documentation indicating the service performed is exempt from the 180 calendar-day requirement. CalSTRS will make its determination within 30 days of receipt of the Resolution.

Dr. Bill F. Stewart is retiring March 17, 2016. Dr. Stewart has been employed as the Interim Chancellor since March 18, 2014. Dr. Stewart has a tremendous amount of knowledge as the Chief Executive Officer for State Center Community College District. He is an expert on the District's planning, finance, facilities, instructional and student services issues. Dr. Stewart will assist the District in its preparation for a possible bond measure in 2016. He will also provide mentoring and guidance to the incoming Chancellor. District administration is requesting approval of this Resolution as a first step in seeking an exemption of the 180 calendar-day separation from service requirement.

Recommendation:

It is recommended the Board of Trustees approve Resolution No. 2016.01 allowing this exemption to the CalSTRS 180 calendar-day wait period.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.01

RESOLUTION FOR EXCEPTION TO THE 180-DAY WAITING PERIOD
(Education Code Section 24214.5)

WHEREAS, in compliance with Education Code section 24214.5, State Center Community College District (“District”) intends to seek an exemption to the 180 calendar day separation from service requirement for Dr. Bill F. Stewart; and

WHEREAS, Bill F. Stewart, CalSTRS ID 1514671618 will retire from the District in the position of Interim Chancellor, effective March 17, 2016; and

WHEREAS, section 24214.5 requires that post-retirement employment commence no earlier than 180 calendar days after the retirement date, which is September 13, 2016, without this certification resolution; and

WHEREAS, section 24214.5 provides that the exemption to the 180 calendar day separation from service period shall not apply if the retiree accepts a retirement incentive; and

WHEREAS, the District and Dr. Bill F. Stewart certify that Dr. Stewart has not and will not receive a Golden Handshake or any other retirement incentive; and

WHEREAS, the Board finds that this appointment is necessary to fill a critically-needed position before the 180 calendar day separation from service requirement period is fulfilled; and

WHEREAS, the nature of employment and duties performed by Dr. Bill F. Stewart will include work related to a possible multi-million dollar bond measure to be placed on the 2016 ballot to expand and develop campuses and infrastructure for the District. Dr. Bill F. Stewart’s knowledge of the District and community will be essential to marshalling and navigating the complex bond election process; and

WHEREAS, Dr. Bill F. Stewart is an expert in the District and has knowledge of all areas of planning, finance, instructional and student services matters and Dr. Bill F. Stewart, in addition to other duties, will provide essential mentoring and training to the incoming Chancellor; and

WHEREAS, the Board finds that the termination of the employment of Dr. Bill F. Stewart with the District is not the basis for the need to acquire Dr. Bill F. Stewart’s services; and

WHEREAS, the Board finds that Dr. Bill F. Stewart’s retirement did not create the vacancy Dr. Bill F. Stewart is now filling; and

WHEREAS, no matters, issues, terms, or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall not exceed the CalSTRS 2015-16 post retirement earnings limit; and

WHEREAS, the compensation paid to Dr. Bill F. Stewart will not be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties; and

WHEREAS, the maximum base salary for this position is \$265,000 annually and the hourly equivalent is \$134.66 and the minimum base salary for this position is \$225,000 annually and the hourly equivalent is \$114.33 and

WHEREAS, the hourly rate paid to Dr. Bill F. Stewart will be \$114.33; and

WHEREAS, Dr. Bill F. Stewart has not and will not receive any other benefit, incentive, or compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate, except as required by law.

NOW, THEREFORE, BE IT RESOLVED that State Center Community College District hereby certifies the nature of the appointment of Dr. Bill F. Stewart as described in this Resolution and that this appointment is necessary to fill the critically-needed position with the District by March 18, 2016.

BE IT FURTHER RESOLVED that the district administration is directed to cause a copy of this Resolution to be filed with the California State Teachers’ Retirement System (“CalSTRS”) in accordance with section 24214.5.

PASSED AND ADOPTED on this 2nd day of February 2016, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Secretary Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 2, 2016

SUBJECT: Consideration to Adopt One-Time, Off-Schedule ITEM NO. 16-11
 Payment to the Full-Time and Part-Time SCFT
 Bargaining Units, Local 1533, CFT/AFT, AFL-CIO

EXHIBIT: None

Background:

Based on direction from the Board of Trustees, the District's negotiators met with representatives from the State Center Federation of Teachers (SCFT) to discuss a 2%, one-time, off-schedule payment for 2015-2016. As a result, the SCFT Full-Time and Part-Time bargaining units voted to accept the following:

- All Faculty:
 - One-time, off-schedule payment of 2% based on earnings for the 2015-16 fiscal year
- Part-Time Faculty Only:
 - A new Step 7 will be added to the Part-Time Faculty salary schedule and may be attained after completing four semesters on Step 6.

Recommendation:

It is recommended the Board of Trustees approve a one-time, off-schedule payment for the Full-Time and Part-Time SCFT Bargaining Units, Local 1533, CFT/AFT, AFL-CIO in the amount of 2% of earnings for the 2015-2016 fiscal year, and approve the new Step 7 for the Part-Time Faculty salary schedule.