

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
November 3, 2015

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Ron Nishinaka at 4:30 p.m. on November 3, 2015, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Ron Nishinaka, President
Richard Caglia, Vice President
John Leal, Secretary
Miguel Arias
Robert "Bobby" Kahn Jr.
Pat Patterson
Eric Payne
Brenda Fuentes, Student Trustee
Cody Sedano, Student Trustee

Also present were:

Bill F. Stewart, Interim Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Diane Clerou, Vice Chancellor, Human Resources
Barbara Hioco, Interim Vice Chancellor, Educational Services and Institutional Effectiveness
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Clovis Community College Center
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC

Introduction of Guests Diane Clerou stated that guests would be introduced throughout the meeting.

Approval of Minutes The minutes of the regular meeting of October 6, 2015, were presented for approval. A motion was made by Trustee Leal and seconded by Trustee Arias to approve the minutes of October 6, 2015, as presented. The motion passed without dissent.

Public Comment	<p>Blong Xiong, Hmong community member, addressed the Board regarding the Fresno City College President's Search Committee. He submitted a letter with signatures from the community asking that an Asian/Pacific Islander member be added to that committee.</p> <p>Board President Nishinaka called for Leroy Candler, who had submitted a request to speak, but he was not present when called upon.</p>
Joint District and Campus Presidents' Reports	<p>Dr. Deborah Ikeda, Clovis Community College President, reported on activities taking place in the District during the months of October and November.</p>
Academic Senate Report	<p>Stephanie Curry, Reedley College Academic Senate President, reported on meetings and activities of the Academic Senate.</p>
Classified Senate Report	<p>Corinna Lemos, Reedley College Classified Senate President, was ill and no report was made.</p>
Update on Student Equity Plans	<p>College Presidents Sandra Caldwell, Cynthia Azari and Deborah Ikeda presented an update on Student Equity Plans. Included in presenting the information were Renee Craig Marius and Ray Ramirez from FCC and Claudia Habib and Darlene Murray from RC. All three colleges have their final drafts prepared. The December Board meeting will include a "second read" and the plans are required to be to the state by December 18, 2015. There was a request for the plans to be consistent in format as it can be confusing. Chancellor Stewart agreed to put that together and send out to the Board members. He also offered to meet with Board members individually if needed.</p>
Public Comment	<p>Venancio Gaona from the Latino AD Hoc Committee of Concerned Citizens for Representative Government and faculty emeritus spoke to the group regarding the Student Equity Plans. He asked that the Board please consider having community members on the student equity committees.</p> <p>President Nishinaka again called for Leroy Candler who had submitted a request to speak, but he was not present when called upon.</p>
Reports of Board Members	<p>Student Trustees Fuentes and Sedano reported on activities on their campuses. Trustees Arias, Payne, Leal and Nishinaka reported on several events they attended throughout the months of October and November. Trustee Kahn congratulated Trustee Payne on his appointment to the ACCT Nominations Committee. Trustee Arias asked for information regarding</p>

changes in the nursing program.

Future Agenda
Items

It was requested that work be continued on arranging a date and time for an Ag Farm tour at Reedley College. Chancellor Stewart suggested that the tour be planned to occur when the regular Board meeting is at Reedley College. The tour could be directly preceding the meeting.

Consideration of
Consent Agenda
Action

President Nishinaka announced that Item No. 15-71HR, Consideration to Approve Resolution of Layoff to Eliminate Permanent Part-Time Office Assistant I/II, Personnel Commission, will be removed from the consent agenda and considered separately as it requires a separate vote.

It was moved by Trustee Leal and seconded by Trustee Kahn that the Board of Trustees approve consent agenda items 15-67HR through 15-74HR and 15-124G through 15-133G, except Item No. 15-71HR, as presented. The motion passed without dissent.

Consideration to
Approve
Resolution of
Layoff to Eliminate
Permanent Part-
Time Office
Assistant I/II,
Personnel
Commission
[15-71HR]
Action

A motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve Item 15-71HR. The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias	X		
Richard Caglia	X		
Bobby Kahn	X		
John Leal	X		
Pat Patterson	X		
Eric Payne	X		
Ron Nishinaka	X		

Employment,
Academic
Personnel
[15-67HR]
Action

Approve the academic personnel recommendations, item A, as presented

Employment,
Change of Status,
Transfer,
Resignation,
Retirement,
Classified
Personnel
[15-68HR] Action

Approve the classified personnel recommendations, items A through H, as presented

Consideration to
Approve Limited
Term Research
Assistant Position,
District Office
[15-69HR]
Action

Approve a six-month Limited Term Research Assistant position in the District Office

Consideration to
Approve Three
Permanent Part-
Time Food Service
Worker Positions,
Reedley College
[15-70HR]
Action

Approve three permanent part-time Food Services Worker positions, Reedley College

Consideration to
Approve
Resolution of
Layoff to Eliminate
Permanent Part-
Time Office
Assistant I/II,
Personnel
Commission
[15-71HR]
Action

Approve the Resolution of Layoff, authorizing the Interim Chancellor or his designee to give notice of layoff to Position No. 1163, Office Assistant I/II, pursuant to the District's rules and regulations, contract bargaining agreement and applicable provisions of the Education Code

Consideration to
Approve New
Laboratory
Simulation
Technician
Position, Fresno
City College
[15-72HR]
Action

Approve a new Laboratory Simulation Technician position, Fresno City College

Consideration to Approve an Increase in Compensation for Student Aide Positions Due to California Minimum Wage Increase
[15-73HR]
Action

Approve a \$1.00 per hour increase to Student Aide I through Student Aide IV positions, effective January 1, 2016

Consideration to Approve New Seasonal College Trainer Position, Clovis Community College
[15-74HR]
Action

Approve a new Seasonal College Trainer position, Clovis Community College

Review of District Warrants and Checks
[15-124G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$16,016,117.18	9/16/15 to 10/13/15
Fresno City College Bookstore	163,271.84	9/16/15 to 10/13/15
Reedley College Bookstore	163,541.67	9/16/15 to 10/13/15
Fresno City College Co-Curricular	136,238.23	9/15/15 to 10/12/15
Reedley College Co-Curricular	142,297.80	9/15/15 to 10/09/15
Total:	<u>\$ 16,621,466.72</u>	

Financial Analysis of Enterprise and Special Revenue Operations
[15-125G]
No Action

Financial Analysis provided for Board information – no action is required

Consideration to
Approve Quarterly
Budget Transfers
and Adjustments
Report
[15-126G]
Action

Approve the September 30, 2015, Budget Transfers and Adjustments Report

Acknowledgement
of Quarterly
Financial Status
Report, General
Fund
[15-127G]
Action

Acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented

Consideration of
Claim, City of
Fresno
[15-128G]
Action

In accordance with established procedures, reject the claim submitted by City of Fresno and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration to
Adopt Resolution
Authorizing the
Establishment of
Treasury
Management
Services and ACH
Agreement, Clovis
Community
College
[15-129G]
Action

Adopt Resolution No. 2015.26 authorizing the establishment of Treasury Management Services and ACH agreement for Clovis Community College

Consideration to
Accept Agreement
for the Adult
Education Block
Grant Program,
Regional
Consortium
[15-130G] Action

- a) Authorize the District, on behalf of the Regional Consortium, to enter into an agreement with the California Community Colleges Chancellor's Office for the Adult Education Block Grant for the period July 1, 2015, through June 30, 2016, with funding in the amount of \$4,839,117;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Adopt Resolution Authorizing Emergency Repair at Art/Home Economics Building, Fresno City College [15-131G]
Action

- a) By unanimous vote, authorize Emergency Resolution No. 2015.27 for Emergency Repair at the Art/Home Economics Building, Fresno City College, in accordance with Public Contract Code section 20654(a); and
- b) Accept approval from the County Superintendent of Schools for the Emergency Repair at the Art/Home Economics Building, Fresno City College; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration of Bids, AGR 5 Food Safety Lab Remodel, Reedley College [15-132G]
Action

Award Bid #1516-01, in the amount of \$147,500, to NR Development, Inc., the lowest responsible bidder for the AGR5 Food Safety Lab Remodel at Reedley College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration to Adopt 2016-2017 and 2017-2018 Instructional Calendars [15-133G]
Action

Adopt the 2016-17 and 2017-18 instructional calendars for Fresno City College, Reedley College/North Centers, and Clovis Community College

*****End of Consent Agenda*****

Consideration to Adopt Resolution Scheduling Date and Time for Organizational Meeting of the Board of Trustees [15-65]
Action

A motion was made by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees adopt Resolution No. 2015.25, selecting December 8, 2015, at 4:30 p.m., as the date and time for its annual organizational meeting; and direct the Interim Chancellor to notify, by copy of the completed resolution, all trustees, members-elect, and the County Superintendent of Schools of the time and date selected.

The roll call vote was as follows:

	YES	NO	Absent	
Miguel Arias	X			
Richard Caglia	X			
Bobby Kahn	X			
John Leal	X			

Consideration to Adopt Resolution Scheduling Date and Time for Organizational Meeting of the Board of Trustees [15-65]
Action (continued)

Pat Patterson	X			
Eric Payne	X			
Ron Nishinaka	X			

First Reading of Student Equity Plans, Fresno City College, Reedley College, and Clovis Community College [15-66]
No Action

Barbara Hioco asked for the Board of Trustees to acknowledge receipt of the report, as a first reading with more information to come prior to formal adoption of the plans at the December meeting. They acknowledged receipt.

Closed Session

President Nishinaka stated that in closed session the Board will discuss the following:

- A. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 1. Dean of Instruction, Fresno City College
 2. Director of counseling and Special Projects, Fresno City College
 3. Chancellor

President Nishinaka called a recess at 6:50 p.m.

Open Session

The Board moved into open session at 8:09 p.m.

Consideration to Appoint Dean of Instruction, Fresno City College [15-67]
Action

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees appoint Dr. Timothy Woods as Dean of Instruction, Fresno City College.

The motion passed without dissent.

Consideration to
Appoint Director
of Counseling and
Special Projects,
Fresno City College
[15-68]
Action

A motion was made by Trustee Payne and seconded by Trustee Arias that the Board of Trustees appoint Dr. Natalie Culver-Dockings as Director of Counseling and Special Projects, Fresno City College.

The motion passed without dissent.

President Nishinaka stated that, regarding the third Closed Session Item, Chancellor, the Board has nothing to report out at this time.

Adjournment

The meeting was adjourned at 8:15p.m. by unanimous consent.

John Leal/s/
John Leal
Secretary, Board of Trustees
State Center Community College District

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