

MINUTES OF REGULAR MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
May 5, 2015

Call to Order                   A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Ron Nishinaka at 4:30 p.m. on May 5, 2015, in Room 11, Oakhurst Center, 40241 Highway 41, Oakhurst, California.

Trustees Present               Ron Nishinaka, President  
Richard Caglia, Vice President  
John Leal, Secretary  
Miguel Arias  
Robert "Bobby" Kahn Jr.  
Pat Patterson  
Eric Payne  
Garret Hale, Student Trustee, FCC  
Matthew Rodriguez, Student Trustee, RC

Also present were:

Bill F. Stewart, Interim Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
George Railey, Acting President, FCC; and Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC  
Sandra Caldwell, President, Reedley College  
Deborah Ikeda, Campus President, Clovis Community College Center  
Diane Clerou, Vice Chancellor of Human Resources, SCCC  
Christine Miktarian, Interim Associate Vice Chancellor of Business and Operations, SCCC  
Greg Taylor, General Counsel, SCCC  
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC  
Pedro Avila, Assistant to the Chancellor, Enrollment Management, Admissions, Records, and Information Services  
Nina Acosta, Executive Secretary to the Chancellor, SCCC

Approval of Minutes           The minutes of the April 7, 2015, regular meeting were presented for approval.

A motion was made by Trustee Arias and seconded by Trustee Kahn to approve the minutes of the April 7, 2015, regular meeting, as presented.

The motion passed without dissent.

Public Comment	Linda Mendez and Graciela Ramirez, representing the Latino Faculty and Staff Association, voiced support for Cynthia Azari as the selection for Interim President of Fresno City College. Wendell Stephenson read a statement of support from the FCC Theater Arts and Dance Department in support of the selection of Cynthia Azari for Interim President. Linda DeKruif and Susan Holford also addressed the Board in support of Cynthia Azari as the selection for FCC Interim President.
Apprenticeship Program	Dr. John Fitzer and Mr. Dan Souza provided an update on the JBT apprenticeship program.
Special Recognition of the 2014-2015 Student Trustees	On behalf of the Board of Trustees, President Ron Nishinaka thanked Fresno City College Student Trustee Garret Hale and Reedley College Student Trustee Matthew Rodriguez for their distinguished service on the Board as Student Trustees for this academic year. He presented each with a plaque and noted the Student Trustees have done an outstanding job representing the student body.
Joint District and Campus Presidents' Reports	Dr. Caldwell reported on activities taking place in the District and at the campuses during the months of April and May.
Madera/Oakhurst Faculty Association Report	Madera/Oakhurst Faculty Association President Jim Druley reported on several activities taking place at the Madera and Oakhurst Centers.
Classified Senate Report	Reedley College Classified Senate representative Barbara Mendoza reported on several classified employee activities at Reedley College.
Oakhurst Center Update	Vikki Piper provided an update on activities at the Oakhurst Center for the academic year. Ms. Piper introduced Gladys and Edwin Gramajo, former Oakhurst Center students. Mr. and Mrs. Gramajo shared their experiences while students at the Oakhurst Center.
2015-2016 Budget Update	Ed Eng provided an update on the 2015-2016 budget. Trustee Arias requested a board discussion regarding the reserves as it relates to potential one-time projects.  Trustee Payne stated he would like to submit a recommendation for an outside auditor to come in at no cost to the District to do an assessment of areas that the District can improve and save money.

Reports of Board Members

RC Student Trustee Matthew Rodriguez reported on student activities taking place during the months of April and May at Reedley College.

FCC Student Trustee Garrett Hale reported on student activities that have taken place during the 2014-2015 academic year at Fresno City College.

Trustees Patterson, Arias, Kahn, Payne, Caglia, Leal and Nishinaka reported on several events they attended throughout the month of April.

Future Agenda Items

Trustee Arias requested a closed session regarding the Board self-evaluation and goals for the Board and Chancellor. John Leal requested an agenda item to discuss the bond campaign and hiring a consultant.

Consideration of Consent Agenda Action

President Nishinaka announced that the exhibit for item 15-23HR was amended.

Trustee Arias requested to pull items 15-35G, 15-41G and 15-47G for further discussion.

It was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve the remainder of the consent agenda, as amended. The motion passed without dissent.

Consideration to Adopt Resolution Affording Student Trustees the Privilege to Make and Second Motions [15-35G] Action

Trustee Arias requested further information on item 15-35G. He requested the District look into stipends for the student trustees.

It was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees Adopt Resolution No. 2015.10 allowing the student trustees to make and second motions. The motion passed without dissent.

Consideration of Bids, Re-Roof of Portables 4A-4E, Madera Center [15-41G] Action

Trustee Arias requested additional background information on item 15-41G.

It was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees Award Bid #1415-22 in the amount of \$112,700 to Graham Prewett, Inc., the lowest responsible bidder for the Re-Roof of Portable Buildings at the Madera Center; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District. The motion passed without dissent.

Consideration to Authorize Memorandum of Understanding with Kings Canyon Unified School District for Reedley Middle College High School, Reedley College [15-47G]  
Action

Trustee Arias stated he had concerns that the MOU was not included in the board agenda packet for agenda item 14-47G. He requested that this item be tabled until the he and the other Board members had an opportunity to review the MOU. He also requested a legal opinion on the legality of the admission criteria. He wants to make sure that the District has a legal opinion from a charter authority in the area of legal compliance with charter law, in addition to the District’s own respective requirements with the licensing agreement.

Sandra Caldwell stated the Board has received several updates on this project, reviewed the content of the MOU in the licensing agreement that was brought forward to the Board at the March board meeting. She recommended the Board pass this item; otherwise the delay will impact moving forward on the temporary facility and impact the enrollment for this program in the Fall.

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees approve item 15-47G. The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias		X	
Richard Caglia	X		
Bobby Kahn	X		
John Leal	X		
Pat Patterson	X		
Eric Payne	X		
Ron Nishinaka	X		

Employment, Change of Status, Leave of Absence, Resignation, Retirement, Academic Personnel [15-23HR]  
Action

Approve the academic personnel recommendations, items A through E, as presented

Employment,  
Promotion,  
Change of Status,  
Transfer,  
Resignation,  
Retirement,  
Classified  
Personnel  
[15-24HR]  
Action

Approve the classified personnel recommendations, items A through I, as presented

Consideration to  
Approve New  
Position with  
Proposed Title of  
Administrative  
Aide, Clovis  
Community  
College Center  
[15-25HR]  
Action

Approve a new position with a proposed title of Administrative Aide, Clovis Community College Center

Consideration to  
Approve New  
Position with  
Proposed Title of  
Student Services  
Specialist, Clovis  
Community  
College Center  
[15-26HR]  
Action

Approve a new position with a proposed title of Student Services Specialist, Clovis Community College Center

Consideration to  
Approve New  
Position with  
Proposed Title of  
Department  
Secretary, Clovis  
Community  
College Center  
[15-27HR]  
Action

Approve a new position with a proposed title of Department Secretary, Clovis Community College Center

Consideration to Approve Two Six-Month Limited Term Positions with Proposed Title of Painter, Districtwide  
[15-28HR]  
Action

Approve two six-month limited term positions with the proposed title of Painter Districtwide, effective May 11, 2015

Consideration to Approve Two Six-Month Limited Term Positions with Proposed Title of Financial Aid Assistant I, Reedley College  
[15-29HR]  
Action

Approve a two six-month limited term positions with the proposed title of Financial Aid Assistant I, Reedley College

Consideration to Adopt Resolution Affording Student Trustees the Privilege to Make and Second Motions  
[15-35G]  
Action

Adopt Resolution No. 2015.10 allowing the student trustees to make and second motions

Review of District Warrants and Checks  
[15-36G]  
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$16,688,534.78	03/17/15 to 04/13/15
Fresno City College Bookstore	130,442.10	03/18/15 to 04/14/15
Reedley College Bookstore	167,193.63	03/18/15 to 04/14/15
Fresno City College Co-Curricular	103,016.94	03/17/15 to

Reedley College Co-Curricular	54,045.10	04/13/15 03/16/15 to 04/13/15
Total:	<u>\$ 17,143,232.55</u>	

Consideration to Adopt Resolution Authorizing Notice of Intent to Establish 2015-2016 Appropriations Limit (Gann) [15-37G]  
Action

Adopt Resolution No. 2015.09, Notice of Intent to Establish an Appropriations Limit for the 2015-2016 Fiscal Year

Acknowledgement of Quarterly Financial Status Report, General Fund [15-38G]  
Action

Acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented

Consideration to Approve Quarterly Budget Transfers and Adjustments Report [15-39G]  
Action

Approve the March 31, 2015, Budget Transfers and Adjustments Report

Financial Analysis of Enterprise and Special Revenue Operations [15-40G]  
No Action

Statements provided for Board information. No action is required.

Consideration of Bids, Re-Roof of Portables 4A-4E, Madera Center [15-41G]

Action

Award Bid #1415-22 in the amount of \$112,700 to Graham Prewett, Inc., the lowest responsible bidder for the Re-Roof of Portable Buildings at the Madera Center; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration of Bids, Remodel at AGR 1 and HUM 63/64/65, Reedley College [15-42G]

Action

Award Bid #1415-25 in the amount of \$258,224 to R&H Construction, the lowest responsible bidder for the Remodel at AGR 1 and HUM 63/64/65 at Reedley College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration of Bids, Fire Alarm Panel Replacement, Reedley College [15-43G]

Action

Award Bid #1415-30 in the amount of \$197,983 to Central California Electronics, Inc., the lowest responsible bidder for the Fire Alarm Panel Replacement at Reedley College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration to Authorize Auction of Surplus Property, Fresno City College [15-44G]

Action

Authorize disposal of surplus property by auction

Consideration to Accept Construction Project, Chiller Replacement, Health Sciences Building [15-45G]

Action

Accept the project for Chiller Replacement, Health Sciences Building, Fresno City College; and authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder



Consideration to  
Accept  
Construction  
Project, Fiber  
Optic Network  
Expansion, Fresno  
City College  
[15-46G]  
Action

Accept the project for Fiber Optic Network Expansion, Fresno City College; and authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to  
Authorize  
Memorandum of  
Understanding  
with Kings Canyon  
Unified School  
District for Reedley  
Middle College  
High School,  
Reedley College  
[15-47G]  
Action

- a) Authorize a memorandum of understanding (MOU) between the District (on behalf of Reedley College) and Kings Canyon Unified School District for the Reedley Middle College High School license agreement for placement of additional portable classrooms at Reedley College;
- b) Authorize future renewals of the MOU with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the MOU and license agreement on behalf of the District

Consideration to  
Authorize  
Agreement with  
Fresno County  
Sheriff's  
Department,  
Fresno City College  
[15-48G]  
Action

- a) Authorize the District, on behalf of Fresno City College, to enter into an agreement with the Fresno County Sheriff's Department to offer instructional services to be conducted by the Fresno City College Police Academy for the period July 1, 2014, through June 30, 2016, with funding in an amount not to exceed \$137,813;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Approve Proposed  
2015-2016 Lottery  
Decision Packages  
[15-29]  
Action

A motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve the 2015-2016 Lottery Decision Package recommendations, as presented.

Trustee Arias requested the District identify funds to support the numerous graduation ceremonies. Trustee Payne requested consideration for purchase of cap and gowns for graduations. Trustee Arias requested the District consider utilizing funds to broadcasting the board meetings either on television or the internet.

The motion passed without dissent.

Consideration to  
Approve Transfer  
of Student Credit  
Balances to the  
General Fund  
[15-30]  
Action

Trustee Arias requests that the funds be allocated for a specific purpose including civic engagement, leadership development, student activities, and stipends for the students. Chancellor Stewart stated they can bring this specific request back for the Board to consider at a future board meeting.

A motion was made by Trustee Arias and seconded by Trustee Payne that the Board of Trustees approve the transfer of student credit balances to the general fund; and transfer 50% of the general fund student credit balance transfer to the three campus presidents to be used to enhance student activities.

The motion passed without dissent.

Consideration to  
Adopt Resolution  
Declaring  
Classified School  
Employee Week at  
State Center  
Community  
College District  
[15-31]  
Action

A motion was made by Trustee Payne and seconded by Trustee Leal that the Board of Trustees adopt Resolution No. 2015.08 declaring the week of May 17-23, 2015, as Classified School Employee Week at State Center Community College District.

The motion passed without dissent.

Consideration to Approve the Renewal of the Limited Term Executive Director, Foundation, Position for Four Months [15-32] Action

A motion was made by Trustee Payne and seconded by Trustee Leal that the Board of Trustees approve the renewal of the limited term position of Executive Director, Foundation, for four months through August 31, 2015. The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias		X	
Richard Caglia	X		
Bobby Kahn	X		
John Leal	X		
Pat Patterson		X	
Eric Payne	X		
Ron Nishinaka	X		

Miguel Arias stated he is still concerned with the direction of the Foundation and more specifically with the Executive Committee that is heading the direction. He said it is limited and not operating in the District's interest.

Consideration to Approve Agreement for Executive Search Services, Fresno City College President [15-33] Action

A motion was made by Trustee Leal and seconded by Trustee Arias that the Board of Trustees authorize an agreement with the Educational Leadership Search (ELS) Group for executive search services for the Fresno City College President at an amount of \$24,500 plus travel expenses; and authorize the Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District.

The motion passed without dissent.

Consideration to Appoint Interim President, Fresno City College [15-34] Action

A motion was made by Trustee Arias and seconded by Trustee Leal to move this item to closed session for discussion. The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias	X		
Richard Caglia	X		
Bobby Kahn		X	
John Leal	X		
Pat Patterson	X		
Eric Payne	X		
Ron Nishinaka	X		

Consideration to  
Appoint Interim  
Dean of Student  
Services, Clovis  
Community  
College Center  
[15-35]  
Action

A motion was made by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees appoint Mr. Ryen Hirata as Interim Dean of Student Services, Clovis Community College Center, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,460.58 monthly), effective May 23, 2015.

Trustee Arias stated that he has asked for information regarding the list for the interview panels including more information than just the titles of the panelists. He wants assurance that the process was equitable and fair to all applicants. If that is presented, then he will support it.

Dr. Stewart stated that the District complies with the administrative regulation with regards to the selection processes. Trustee Arias stated that he wants to see the lists of panel members before he is asked to approve the recommended selection for a position.

The motion passed as follows:

Ayes - 6  
Noes - 1 (Arias)  
Absent -

Consideration to  
Appoint Interim  
Dean of  
Instruction, Clovis  
Community  
College Center  
[15-36]  
Action

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees appoint Mr. Lee Brown as Interim Dean of Instruction, Clovis Community College Center, with placement on the Management Salary Schedule at Range 62, Step 3 (9,869.17 monthly), effective May 6, 2015. The motion passed as follows:

Ayes - 6  
Noes - 1 (Arias)  
Absent -

Closed Session

President Nishinaka stated that in closed session the Board will discuss the following:

A. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957

1. Interim President, Fresno City College

President Nishinaka called a recess at 7:50 p.m.

Open Session

The Board moved into open session at 8:15 p.m.

Consideration to  
 Appoint Interim  
 President, Fresno  
 City College  
 [15-34]  
 Action

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees appoint Dr. Cynthia Azari, Interim President of Fresno City College, with a salary of \$15,430 per month effective May 28, 2015, and serve until the next President of Fresno City College is appointed.

Trustee Arias asked if any other candidates were considered, and Ms. Clerou responded no. The roll call vote was as follows:

	YES	NO	Absent
Miguel Arias		X	
Richard Caglia	X		
Bobby Kahn	X		
John Leal	X		
Pat Patterson		X	
Eric Payne		X	
Ron Nishinaka	X		

Pat Patterson stated if would have been reasonable to have Dr. George Railey continue as interim. He also stated he is not satisfied that he has a full understanding of why Cynthia Azari left Riverside.

Adjournment

The meeting was adjourned at 8:17 p.m. by unanimous consent.

*John Leal/s/*

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John Leal  
 Secretary, Board of Trustees  
 State Center Community College District

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