

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
May 3, 2011

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by President Dorothy Smith at 4:30 p.m., May 3, 2011, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Dorothy Smith, President
H. Ronald Feaver, Vice President
Richard Caglia, Secretary
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
William J. Smith
Tony Capetillo, Student Trustee, FCC
Kayla Urbano, Student Trustee, RC

Also present were:

Deborah G. Blue, Chancellor, SCCCCD
Willard Wright, Interim Vice Chancellor – Finance and Administration, SCCCCD
Tony Cantu, Interim President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCCD
Robert Fox, Interim Associate Vice Chancellor – Workforce Development/Ed Services
Nina Acosta, Executive Secretary to the Chancellor, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Michael Guerra, Vice President – Administrative Services, FCC
Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCCD
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCCD
Kasey Oliver, CSEA President
Ed Eng, Director of Finance, SCCCCD
Lucy Ruiz, Public Information Officer, RC
Cheryl Sullivan, RC

Introduction of Guests Randy Vogt, Director of Purchasing, SCCCCD

(continued)

Melanie Highfill, RC
Dr. Marilyn Behringer, Vice President of Instruction , RC
Diane Clerou, Human Resources Dean, SCCCCD
Michael Bourbonnais, FCC
Gary Nicholes, Financial Aid, FCC
Mikki Johnson, Financial Aid, FCC
Sonny Silva, Financial Aid, FCC
Paula Demanett, FCC
Dee Dee Criado
Paul H. Garcia

Approval of Minutes

The minutes of the regular meeting of April 5, 2011, were presented for approval. A correction was noted by President Smith.

A motion was made by Mr. Nishinaka and seconded by Mr. Feaver to approve the minutes of the April 5, 2011, regular board meeting, as corrected. The motion carried unanimously.

Delegations, Petitions, and Communications

Special recognition of the 2010-11 student trustees:

On behalf of the Board of Trustees, President Dorothy Smith thanked Fresno City College Student Trustee Tony Capetillo and Reedley College Student Trustee Kayla Urbano for their distinguished service on the Board as student trustees for this academic year. She presented each with a plaque, stating the student trustees have been very representative of the student body and have done an outstanding job.

Campus Reports

Mr. Cantu reported on the recent activities from Fresno City College. Copies of the report were provided for the Board and interested attendees. Some of the highlights from the report include the following:

- The FCC/SCCCCD Classified Senate was selected as a model classified senate by the California Community Colleges Classified Senate.
- Over 200 student athletes with a 3.0 grade point average or above will be recognized at this year's Kiwanis Torch of Excellence banquet on May 9.
- Michael Guerra, vice president of administrative services, has been chosen by the Association of Mexican American Educators as one of the Educator of the Year Recipients for "El Dia Del Maestro."

Campus Reports
(continued)

Dr. Hioco reported on the recent activities from Reedley College. Copies of the report were provided for the Board and interested attendees. Some of the highlights from the report include the following:

- The Reedley Tiger Awards will take place on May 4 in the Reedley cafeteria and recognizes outstanding students in each program. This year, Paul Mitchell will receive the Volunteer of the Year award for his 60 years supporting Reedley College sporting events. There will be two Spirit of the Tiger Award recipients this year. The recipients are recognized for exceptional support and contributions to Reedley College. One recipient will be announced at the ceremony—the other is Dean Tom West. Mr. West, who passed away in March, was nominated by his division. Mr. West's wife Cindy will be accepting the award on his behalf. In addition, Reedley College will be hosting a memorial for Dean West on May 15.
- Reedley College Women's Tennis Team will be competing in the NorCal championship on May 4 at FCC. The Lady Tigers are undefeated in conference play for the past four years (40-0).
- STEM Grant coordinator Marie Byrd has been selected for the United States Department of Agriculture's 2011 E. (Kika) de la Garza Fellowship Program.

Dr. Kershaw reported on the recent activities from Reedley College. Copies of the report were provided for the Board and interested attendees. Some of the highlights from the report include the following:

- A regional workshop highlighting career development was held at the Madera Center on April 8 with over 70 counselors and administrators in attendance.
- The Madera County COMPACT held their 8th Annual Business and Education Shareholders' Luncheon on Wednesday, April 13th at the Madera Municipal Golf Course.
- The North Centers held their third annual employee service awards ceremony on April 28 at the Willow International Center. Employees were recognized for their years of service to the district. Vikki Piper from the Oakhurst Center was the Bill F. Stewart award nominee. The event was attended by trustees Ron Feaver and Ron Nishinaka.

Chancellor's Report

Dr. Blue reported the following:

- She attended the annual CCLC conference in Monterey with trustees Barreras, Caglia and Willie Smith. There were many informative sessions that they will share with the other trustees and staff.
- She attended a small luncheon at FCOE hosted by Superintendent Larry Powell for state Superintendent Tom Torlaskon. It was an opportunity to introduce his leadership team to SCCCD.
The small venue allowed for excellent dialogue on issues facing K-14. Superintendent Torlaskon has a background as an adjunct instructor in community colleges. He is very supportive of community colleges and has a genuine interest in the Central Valley
- The Classified Mega Conference was held on April 18. It was a huge success and was a cost effective approach to staff development through sponsorships and donations. Dr. Blue congratulated Dr. Janice Emerzian and the classified professional committee for putting on a first class event. Trustees Dottie Smith, Ron Nishinaka, and Richard Caglia attended on behalf of the Board.
- Dr. Bill F. Stewart Achievement of Excellence Award annually honors a district employee for leadership, innovation, vision, and hard work. This year, Lee Herrick, English instructor at FCC, is the 2011 recipient and will be honored at the employee recognition ceremony at FCC on May 10. The other outstanding candidates nominated this year will be recognized with a certificate. They are: Daniel Hernandez, SCCCD Grounds; Lisa McAndrews, RC; Linda Nies, RC; Vikki Piper, Oakhurst Center; Brian Speece, SCCCD Operations; Maggie Taylor, FCC; and Kenneth Zech, RC.
- On April 15 she attended the Regional White House Summit on Community Colleges in San Diego, along with trustees Isabel Barreras and Dottie Smith. USDE Under Secretary Dr. Martha Canter facilitated the summit. The final report from the summit is posted on the district website.
- Dr. Blue attended a session on redistricting at the trustee conference. She will be working with general counsel Greg Taylor to develop a timeline for adjusting the 2012 trustee area boundaries. It will be complete before the election and will be on a future board agenda with an overview of the process. The district is committed to openness and engagement with a wide range of community members interested in the process.

Academic Senate Report

Linda DeKruif, Fresno City College Academic Senate president, reported the following:

- Academic senate continues to work on accreditation
- She attended the statewide plenary for academic senates
- Academic senate has been involved in the District budget issues, providing suggestions for cost savings.
- A resolution was passed by the academic senate regarding grant writing that states that if a constituency group is affected by the grant, that they be notified at the beginning of the process.
- Ms. DeKruif announced that this will be her last report as academic senate president. Claudia Habib will be taking over as the newly elected academic president.

Classified Senate Report

Ernie Garcia, Fresno City College Classified Senate president, reviewed the academic year at Fresno City College, including:

- Staff development day in November 2010
- Two successful fundraisers
- Training opportunities for staff
- Honored as a model classified senate by the California Community Colleges Classified Senate.

Fresno City College
Financial Aid Office Best
Practices

Vice President of Student Services Dr. Christopher Villa introduced Gary Nicholes, Mikki Johnson and Sonny Silva. They presented information on how the financial aid process works at Fresno City College. Some of the best practices include promoting the Free Application for Federal Student Aid (FAFSA) rather than Board of Governor's Fee Waiver (BOGFW) application; more efficient intake processing; established financial aid computer lab; establishing a comprehensive outreach program, and collaboration with community entities. Fresno City College was recognized by the Legislative Analyst Office for their completion rate, which is double that of the average community college.

Mr. Smith asked if a student defaults on their Pell grant, would they be eligible for other financial aid. Dr. Villa stated, in general, a student would not be eligible for a loan. Ms. Johnson stated if a student can show proof that they are making payments on a loan, they could re-apply for financial aid eligibility.

Trustee Barreras asked if FCC collaborates with the EOC. Mr. Nicholes stated they do partner with the EOC on in-service training.

Fresno City College
Financial Aid Office Best
Practices (continued)

Mr. Nishinaka asked how many students receive financial aid. Ms. Johnson stated over 11,000 receive a Pell grant. Most students receive some form of financial aid.

Consent Agenda
Action

Ms. Barreras commented on item 11-52G, stating that it is important to include counselors for input on items involving curriculum.

Before proceeding with the consideration of the consent agenda, President Smith recognized Ms. Barreras for a procedural matter. Ms. Barreras requested consent agenda items 11-13HR be removed from the consent agenda and considered separately.

Ms. Smith acknowledged Ms. Barreras' request and stated that consent agenda items 11-13HR will be considered separately. Ms. Smith asked for a motion to approve the consent agenda, excluding items 11-13HR.

It was moved by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees approve consent agenda items 11-12HR and 11-42G through 11-52G, as presented. The motion carried unanimously.

Ms. Barreras stated that within the past year she has completed a temporary internship with CSEA, the exclusive bargaining representative for the classified employees of the district. She must recuse herself from consideration of these matters as they may involve CSEA's representation of classified employees.

She went on to note that later on in the agenda there is a closed session item for conference with the labor negotiator regarding the district's ongoing labor negotiations with CSEA and the police and faculty bargaining units. She recuses herself from closed session item B concerning the CSEA contract and from the salary and medical benefits provisions of the faculty and police contracts, and will not participate in those deliberations.

In addition, she will not be present or participate in the open session hearing, consideration, or vote on ratification of the faculty collective bargaining agreement, nor the consideration to adopt a resolution regarding classified school employees week.

She does this to comply with the requirements of the Political Reform Act and to prevent the appearance of conflict, on the advice of the district's counsel.

Consent Agenda
Action
 (continued)

Ms. Smith stated that Trustee Barreras’ request is noted for the record, and the Board would now consider consent agenda item 11-13HR.

It was moved by Mr. Patterson and seconded by Mr. Nishinaka to approve consent items 11-13HR, as presented. The motion passed as follows:

Ayes -6
 Noes -0
 Absent -0
 Recused -1 (Trustee Barreras)

Ms. Smith noted for the record that the motion carried and there was no discussion of consent agenda item 11-13HR and Trustee Barreras abstained from the voting.

Employment, Change of
 Status, Academic
 Personnel
 [11-12HR]
Action

approve academic personnel recommendations, items A through C, as presented

Employment, Change of
 Status, Leave of Absence,
 Retirement, Classified
 Personnel
 [11-13HR]
Action

approve classified personnel recommendations, items A through E, as presented

Review of District
 Warrants and Checks
 [11-42G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$15,619,159.12	March 19, 2011 to April 19, 2011
Fresno City College Bookstore	223,356.03	March 22, 2011 to April 18, 2011
Reedley College Bookstore	114,946.40	March 22, 2011 to April 18, 2011
Fresno City College Co-Curricular	65,686.47	March 21, 2011 to April 14, 2011
Reedley College Co- Curricular	61,714.52	March 22, 2011 to April 15, 2011
Total:	\$ 16,084,862.54	

Acknowledgement of
Quarterly Financial Status
Report, General Fund
[11-43G]
Action

acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented

Financial Analysis of
Enterprise and Special
Revenue Operations
[11-44G]
No Action

The enclosed statements are provided for Board information. No action is required.

Consideration to Approve
Quarterly Budget
Transfers and
Adjustments Report
[11-45G]
Action

approve the March 31, 2011, budget transfers and adjustments report

Consideration to Adopt
Resolution Authorizing
Notice of Intent to
Establish 2011-12
Appropriations Limit
(Gann)
[11-46G]
Action

adopt resolution no. 2011-11, notice of intent to establish an appropriations limit, for the 2011-12 fiscal year

Consideration to
Authorize Agreement with
SixTen and Associates for
2011-12 Mandate
Reimbursement Claim
Preparation Services
[11-47G]
Action

- a) authorize entering into an agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2011-12 mandate reimbursement claims; and
- b) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement,
California Community
Colleges Chancellor's
Office for Workforce
Innovation Partnership,
Center for International
Trade Development
[11-48G]
Action

- a) authorize the district, on behalf of the Center for International Trade Development, to enter into an agreement with California Community Colleges Chancellor's Office for a workforce innovation partnership grant for the period May 10, 2011, through January 31, 2013, with funding in the amount of \$225,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration of Bids,
Ratcliffe Stadium
Restroom Building
Reroof, Fresno City
College
[11-49G]
Action

award bid #1011-16 in the amount of \$86,000 to Graham Prewett Roofing, Inc., the lowest responsible bidder for the Ratcliffe Stadium restroom buildings reroof and authorize the chancellor or interim vice chancellor, finance and administration, to sign an agreement on behalf of the district

Consideration of Bids,
Mechanical Arts Building
Roof Repair, Reedley
College
[11-50G]
Action

award bid #1011-17 in the amount of \$34,000 to Fresno Roofing Co., Inc., the lowest responsible bidder for the mechanical arts building roof repair at Reedley College, and authorize the chancellor or interim vice chancellor, finance and administration, to sign an agreement on behalf of the district

Consideration to Approve
Associate Degrees in
Communication for
Transfer and Math for
Transfer, Reedley College
[11-51G]
Action

approve the Reedley College curriculum proposal as presented

Consideration to Approve
Associate Degrees in
Psychology for Transfer,
Communication for
Transfer and Math for
Transfer, Fresno City
College
[11-52G]
Action

approve the Fresno City College curriculum proposal as presented

*****End of Consent Agenda*****

Consideration to Adopt a Resolution Regarding Classified School Employee Week in California
[11-28]
Action

Randy Rowe presented resolution 2011-12 recognizing Classified School Employees Week .

A motion was made by Mr. Patterson and seconded by Mr. Nishinaka that the Board of Trustees adopt resolution no. 2011-12 declaring the week of May 15-23, 2011, as Classified School Employee Week.

The motion passed as follows:

Ayes	- 6
Noes	- 0
Absent	- 0
Recused	-1 (Barreras)

Public Hearing of Collective Bargaining Agreements, Full-Time Faculty and Part-Time Faculty, State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO
[11-29]
Action

Randy Rowe reported that on October 7, 2010, the district and the State Center Federation of Teachers, Local 1533, on behalf of the part-time faculty and full-time faculty, entered into a memorandum of understanding for a status quo bargaining agreement for the 2009-10 year. On March 8, 2011, the State Center Federation of Teachers, Local 1533, and the district reached tentative agreements with the part-time faculty and full-time faculty units for a new one-year collective bargaining agreement for 2010-11. The State Center Federation of Teachers held an election and ratified the tentative agreements.

Public Hearing

Mr. Rowe stated that at this time it is appropriate to open the meeting for comments from the public relative to the tentative agreement. Following the opportunity for public input, no action is necessary

Ms. Smith opened the public hearing for item 11-29 at 5:40 p.m. Hearing no comment from the public, the hearing was closed at 5:41 p.m.

[The tentative agreements for part-time faculty and full-time faculty are attached to these minutes as addendum 1]

Consideration to Amend 2011-12 Decision Package Recommendations
[11-30]
Action

A motion was made by Mr. Nishinaka and seconded by Mr. Caglia that the Board of Trustees approve the 2011-12 Decision Package recommendations as presented.

The motion carried unanimously.

Consideration to Adopt
Resolution of Intention to
Dedicate Right of Way
Easement to Sierra
Telephone Company,
Oakhurst Center
[11-31]
Action

A motion was made by Mr. Smith and seconded by Feaver that upon a roll call vote and approval of at least a 2/3 majority, the Board of Trustees:

- a) approve resolution no. 2011-03 signifying the district's intention to dedicate a 10-foot wide right of way easement to Sierra Telephone Company to operate and maintain their conduit pathway for telephone and data transmission at Oakhurst Center; and
- b) schedule a public hearing for this matter at 4:30 p.m. on Tuesday, June 7, 2011.

Mr. Patterson objects to this item. He is against a permanent right of way easement given to Sierra Telephone. He would instead, consider approving a lease of the property to Sierra Telephone. He says his objection is in the best interest of the district.

Mr. Smith stated the district needs to be a "good neighbor". He said there is nothing in the recommendation he believes will hurt the district's interest. Mr. Smith believes if the district objects Sierra Telephone could bring action against the district and it will end up being very costly to the district.

The motion passed as follows:

Isabel Barreras	-	Aye
Richard Caglia	-	Aye
H. Ronald Feaver	-	Aye
Patrick E. Patterson	-	No
William Smith	-	Aye
Ronald Nishinaka	-	Aye
Dorothy Smith	-	Aye

Consideration of Bids,
Health Science Parking
Lot and Lot F American
with Disabilities Act
[11-32]
Action

A motion was made by Mr. Patterson and seconded by Mr. Smith that the Board of Trustees award bid #1011-19 in the amount of \$158,069 to Seal Rite Paving, the lowest responsible bidder for the construction of new student parking lot and lot F American with Disabilities Act (ADA) revisions at Fresno City College, and authorize the chancellor or interim vice chancellor, finance and administration, to sign an agreement on behalf of the district.

The motion carried unanimously.

Reports of Board
Members

RC Student Trustee Kayla Urbano reported the following :

- The Tiger awards will be held on May 4, 2011
- Cinco de Mayo celebration is held on May 5, 2011
- 2011-2012 ASB election results: Stephanie Vasquez – president, Suki Sekhon – vice president, Traci Estrada –

Reports of Board
Members (continued)

secretary, and Angie Morales –treasurer, and Kayla Urbano – student trustee. Ms. Urbano stated she has enjoyed serving as student trustee for the past year, and is looking forward to serving next year.

FCC Student Trustee Tony Capetillo gave a photo slide presentation recap of Fresno City College campus events for the 2010-2011 school year. Mr. Capetillo announced the results of the ASG election as follow: Cindy Quiralte –president, Karlton Brown –legislative vice president, Pedro Navarro-Cruz – executive vice president, Virginia Wild –ASG senator, and Christopher Coronado –student trustee.

Trustee Patterson stated he regrets that he was unable to attend the last meeting and was disappointed that he was not allowed to participate in the meeting, especially with regards to the budget. Mr. Patterson requested information regarding the district's recommendation to offer retirement incentives.

Trustee Nishinaka attended several district events, including following:

- Reedley College and Valley Regional Occupational Program Career Pathways Summit and Joint Advisory Committee meeting – Thursday April 7th
- SCCC Classified Professional's Mega-Conference – Tuesday, April 20th
- Attended Fresno City College Cal Works Deans List Recognition Reception on April 28th.
- North Centers Employee Recognition Awards – Thursday, April 28th
- Attended Asian Fest at Fresno City College on April 30th
- Attended the negotiation tournament at Reedley College on April 13, 2011

Trustee Willie Smith stated he attended the CCLC conference in Monterey. He was encouraged by the dialog with the trustees and administrators about what could be done to withstand the budgetary challenges facing community colleges. He attended a session regarding re-districting, which is something State Center will have to do very soon. He also attended a session on sustainable cost savings through energy efficiency, and another on program cuts and access. Mr. Smith stated he has more constructive ideas as a result of having attended the conference. The conference was also attended by Mr. Caglia, Ms. Barreras and Chancellor Blue.

Reports of Board
Members (continued)

Trustee Barreras reported that she attended the Madera County School Board Association dinner. She thanked Dr. Kershaw for attending. On April 15 she attended the 4th Regional Education Summit on Community Colleges in San Diego with Trustee Dottie Smith and Chancellor Blue. The theme was “Serving Military Families and Veterans.” Some of the recommendations from the session were: providing a more coordinated approach to military transition services from active duty to civilian life, with access to community colleges and developing new assessment and placement practices in developmental education; and partnering with businesses, philanthropic and other educational institutions in order to expand student access and opportunities. Fourteen states were in attendance at the summit. Trustee Barreras also attended the CCLC conference. She reported the election results for the CCCT Board: Janette Man from Pasadena City College is the new first vice president and Manny Ontiveros from Northridge was elected second vice president.

Trustee Dottie Smith stated she attended the Mega Conference. She congratulated classified employee of the year Janice Wong, who received her award at the conference. She also attended the SCCC Foundation President’s Reception. Ms. Smith stated she enjoyed the education summit in San Diego and learned that California has the largest number of veterans in the nation. She stated our district needs to start thinking in terms of how it is going to address this issue. She requested a presentation on veterans affairs for a future board agenda

Trustee Patterson requested an update on the parking lot across the street from the Clovis Center.

Old Business

None

Future Agenda Items

None

Delegations, Petitions, and
Communications

None

Closed Session

Ms. Smith stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE, Pursuant to
Government Code Section, 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT

Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCD Peace Officers Association]; Randy Rowe, pursuant to Government Code section 54957.6

Closed Session
(continued)

C. PUBLIC EMPLOYMENT/EMPLOYMENT, pursuant to Government Code section 54957

1. Title: Dean of Instruction, Humanities, Fresno City College

D. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, President Fresno City College; President Reedley College; Vice Chancellor Finance and Administration Search Process

Ms. Smith called a recess at 6:32 p.m.

Open Session

The Board moved into open session at 8:15 p.m.

Report of Closed Session

Ms. Smith asked that the minutes reflect that Trustee Barreras was not present during the discussion of closed session item B.

Ms. Smith stated there was no action to report from closed session.

Consideration to Appoint
Dean of Instruction,
Humanities, Fresno City
College
[11-33]
Action

A motion was made by Mr. Nishinaka and seconded by Mr. Patterson that the Board of Trustees appoint Dr. Jennifer Johnson as Dean of Instruction, Humanities, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 1 (\$8,929.92/month) effective July 1, 2011.

The motion passed as follows:

Ayes	-6
Noes	- 0
Absent	- 1 (Caglia)
Abstain	-0

Consideration of
Ratification of Collective
Bargaining Agreement,
Full-Time and Part-Time
State Center Federation of
Teachers, Local 1533,
CFT/AFT, AFL-CIO
[11-34]
Action

A motion was made by Mr. Patterson and seconded by Mr. Feaver that the Board of Trustees to ratify the Collective Bargaining Agreement, Full-Time and Part-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO

The motion passed as follows:

Ayes	-5
Noes	- 0
Absent	- 1 (Caglia)

Abstain - 1 (Barreras)

Adjournment

The meeting was adjourned at 8:18 p.m. by the unanimous consent of the Board.

Richard Caglia /s/

na

Richard Caglia
Secretary, Board of Trustees
State Center Community College District