

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 13, 2011

Call to Order A special meeting of the Board of Trustees of State Center Community College District was called to order by President Ron Feaver at 4:30 p.m., December 13, 2011, at the Clovis Center, 390 W. Fir Avenue, Room 308, Clovis, California.

Trustees Present H. Ronald Feaver, President
William J. Smith, Vice President
Richard Caglia, Secretary
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
Dorothy Smith
Christopher Coronado

Also present were:

Deborah G. Blue, Chancellor, SCCCCD
Ed Eng, Vice Chancellor – Finance and Administration, SCCCCD
Tony Cantu, Interim President, Fresno City College
Mitjl Capet, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Robert Fox, Interim Assoc. Vice Chancellor – Workforce Dev. & Ed. Services
Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCCCD
Nina Acosta, Executive Secretary to the Chancellor

Introduction of Guests Among the others present, the following signed the guest list:

Teresa Patterson, SCCCCD
Gurdeep He'Bert, SCCCCF
Lucy Ruiz, RC
Wil Schofield, SCCCCD
Janell Mendoza, NC
Marilyn Behringer, RC
Randall Vogt, SCCCCD
Brian Speece, SCCCCD
Gregory Taylor, SCCCCD
Robin Torres, SCCCCD
Harry Zahlis, FCC
Don Lopez, FCC

Introduction of Guests
(continued)

Christine Miktarian, SCCCD
Doris Barthold-McKay, SCCCD
Paula Demanett, FCC
Thomas Mester, NC
Veronica P. Farwell, FCC
Desteni Battle, ASG
Cris M. Bremer, FCC
Lorrie Hopper, NC
Michael Bourbonnais, FCC
Kelly Fowler, FCC
Marty Dietz, Darden Architects
Grisanti Valencia, FCC
Cindy Quiralte, FCC, ASG President
Claudia Habib, FCC
Deborah Ikeda, NC

Delegations, Petitions, and
Communications

None

2012- 2016 District
Strategic Planning Process
and Timelines

President Feaver announced that the order of the presentations would be changed.

Deborah G. Blue introduced Dr. Fran White with the College Brain Trust.

Dr. White reviewed the work plan and timeline established to complete the 2012-2016 District Strategic Plan.

- Phase 1 includes the discovery of documents and identifies campus/district and external stakeholders to be interviewed, to be completed by February 1, 2012.
- Phase 2 includes a visioning session with the board of trustees and strategic conversations/charettes with stakeholder groups, to be completed by March 1, 2012.
- Phase 3 includes submission of draft #1 for review and feedback, to be completed by March 30, 2012.
- Phase 4 includes revision of Draft #1, if appropriate and submission of draft #2 for review and comment, to be completed by April 15, 2012.
- Phase 5 includes preparation of final draft and submission to the Chancellor and Strategic Planning Committee for review and comment, to be completed by May 10, 2012.
- Phase 6 includes submission of final 2012-2016 strategic plan to chancellor, to be completed by May 25, 2012.

2012- 2016 District
Strategic Planning Process
and Timelines
(continued)

Trustee Barreras asked who the external partners are and how this process will be advertised. Dr. White stated the external partners are business, community, and education leaders. They will be notified by invitation by the district. Dr. Blue said the Board will be involved in generating the list of people invited to participate in the process.

Mr. Patterson asked if there are specifics identified in the plan. Dr. White stated specifics will be developed identified as part of the process.

Ms. Smith stated this document should be a “living document” and it should change and evolve as the district changes and evolves. Dr. White stated there will be an annual review of the plan.

Technology Assessment
Update

Deborah G. Blue reviewed the summary assessment report prepared by CampusWorks. On January 24, 2012, during a special board meeting, Liz Murphy and Carol Thomas from CampusWorks will present a detailed report of the assessment to the Board. In addition, they will go to each campus to make a presentation and address any campus-specific questions.

During the week of December 5, 2011, the CampusWorks team, consisting of Carol Thomas, Laura Grandgenett, Nick Laudato and Peter Bosco, met with approximately 100 individuals at the district office, Fresno City College, Reedley College, and Willow International. They visited classrooms and toured facilities at each site. In addition, they held open forums for faculty students and staff, met with senior leadership at the district office, and held focus groups. The following are the primary issues identified by CampusWorks during the week of December 5, 2011:

- Resources: The resources appear adequate; however, the district does not have a plan for information technology. As a result, it is impossible to determine what resources are required to meet the district’s goals. Dr. Blue stated the district’s technology master plan is outdated. The last time it was updated was in 2000.
- Technology Leadership: The district is in need of a Chief Informational Officer.
- Network Performance: There is network saturation between the district office and Reedley College. Reedley College is experiencing tremendous problems with the Polycom system. The wireless network is unreliable.
- Datatel/WebAdvisor: Students are having difficulty with

Technology Assessment
Update
(continued)

these programs due to a lack of training and implementation of the modules that are available.

- Technology Governance: The district needs a districtwide governance structure for technology.
- Academic Technology: Faculty, staff, and students are all asking for basic services.

Dr. Blue asked the Board to provide any questions they have regarding technology, and she will send them to CampusWorks to prepare answers for the January 24, 2012, special board meeting. Dr. Blue will send CampusWorks' PowerPoint presentation to the Board prior to the January 24, 2012, meeting.

Facility Master Plan
Update/Future District
Bond Measure

Brian Speece introduced Christine Miktarian, co-facilitator in this process, and Marty Dietz, managing partner with Darden and Associates. Mr. Speece provided an update for the Board on the Facilities Master Plan progress (FMP).

- Project Initiation: A consultant was hired (Darden and Associates), a work plan was identified, a projected schedule was completed, and contacts and groups were identified
- Develop Mission and Goals
- Site Assessments: Physical conditions, facilities suitability, site conditions, accessibility, energy efficiency, technology, sustainability
- Demographic Analysis: Enrollment projections, campus capacity and load ratios, campus utilization strategies, public-private partnerships considerations and asset assessment
- Educational Program Needs and Alternatives Analysis: Program and growth needs, facilities growth and modernization alternatives, impacts of new technologies in education
- Prioritization and Funding Analysis (January 2012): Campus and districtwide priorities, strategies to maximize state funding, funding options (grants, foundation, local and state bonds)
- Staff and Community Dialog, Implementation, and Board Review (February 2012): Review with district staff and community, and review draft FMP with Board of Trustees
- Districtwide Facilities Master Plan Report (summer 2012): Final presentation of FMP and Board approval, districtwide FMP report encompassing all campuses, utilized to guide future facilities planning and development, utilized for future state and local bonds.

Facility Master Plan
Update/Future District
Bond Measure
(continued)

Mr. Speece wants the facilities master plan team to partner with the strategic planning charette, as an item for discussion.

Mr. Patterson asked how this will work with the strategic planning process. Dr. Blue recommends the Board conduct some visioning sessions regarding their recommendations.

Ms. Smith asked about the energy efficiency and the 5 percent completeness. Mr. Speece said the Board needs to provide more input on this issue.

Mr. Smith said it might be more efficient to move toward distance education programs. Technology should be given some extra consideration in this plan. Mr. Speece said there has been a lot of input from the campus sites, including ideas regarding distance education and technology.

Mr. Patterson said distance education is the future.

Mr. Caglia asked if the district is working with the City of Fresno. Is the district looking at the city's 2025 general plan? Mr. Speece said his staff is participating in the City of Fresno general plan meetings.

Mr. Caglia asked if the district has received input from industry leaders. Mr. Speece said the charettes will include community leaders. Dr. Blue said CTE advisory committees include people from the business/industry community.

Mr. Speece asked if the Board wants to consider a future bond measure. If so, then when? Dr. Blue said as the facilities master plan process comes to completion, it would be a good time to consider a future bond measure. She asked Mr. Speece to bring this item forward to begin the conversation.

Mr. Smith is in favor of considering a future bond measure. The district is a mechanism for future success in the valley.

Ms. Smith said that planning is critical in proposing a new bond measure.

Ms. Barreras said it is a good time to look into the process. because state funds are dwindling.

Mr. Patterson is supportive, but very cautious about moving forward because financially times are difficult and people will be reluctant to approve any new measure. He is concerned about

Facility Master Plan
Update/Future District
Bond Measure
(continued)

the cost. The last bond cost the district approximately \$300,000 dollars.

Mr. Speece reviewed the timeline for the last bond measure. Mr. Caglia stated it has been suggested to him that if Central, Madera, and Clovis Unified combined their programs and resources with the district's, they could produce a seamless career technical educational program. This could be the focus with regards to a bond measure.

Mr. Feaver stated it is important to know what the focus is, with regards to a bond.

Mr. Patterson one of the reasons the last bond was successful was because it was tied to the OAB.

Mr. Smith agrees with Mr. Caglia's idea. It would be a benefit to the valley.

Mr. Coronado stated it is important to include students in this issue because it benefits them.

District and Campus
Reserves

Ed Eng reviewed the district and campus reserves and their fund balances. He also presented draft spreadsheets for current and future unfunded needs for Fresno City College, Reedley College, and the North Centers. Mr. Eng included analysis of other comparable community college districts throughout the state.

Dr. Blue stated the goal of this presentation is to include the college's requests and their projections for the costs of future projects. There has not been any discussion of allocations because this is the decision of the Board. This information will be presented again in a different format to identify more clearly the district's reserve balances.

Dr. Blue said the campuses had a balance in their reserves at the end of the fiscal year. In the past, the campuses have been given the authority to maintain their fund balances. Now is the time for the district to reevaluate the future of the district, what the direction to the campuses will be regarding unfunded positions, whether they will be filled, fund balances, and how much the campuses can keep at the end of the year, among other issues.

Mr. Eng said he polled other districts regarding this issue. All of them allow their campuses to carry a reserve. The rationale is that if they do not allow their campuses to carry a reserve, they will not spend the money wisely and there will not be any

District and Campus
Reserves
(continued)

incentive to be cautious with funds.

Mr. Patterson is in favor of the reserves being returned to the district. He suggested that the Board discuss an amount each campus may carry over in their reserves.

Mr. Smith said campuses should be given an incentive for saving money.

Mr. Coronado asked about the timeline for the projects.

Dr. Blue stated administration would like to make some recommendations regarding designated and undesignated reserves to the Board.

Closed Session

President Feaver stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYMENT/EMPLOYMENT, pursuant to Government Code section 54957
 - 1. Vice Chancellor, North Centers
 - 2. Associate Vice Chancellor, Human Resources
 - 3. Associate Vice Chancellor, Workforce Development & Educational Services
 - 4. Vice President, Admissions & Records

- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCD Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6

Mr. Feaver called a recess at 6:00 p.m.

Open Session

The Board moved into open session at 7:20 p.m.

Report of Closed Session

Mr. Feaver stated there was no action to report from closed session.

Adjournment

The meeting was adjourned at 7:22 p.m. by the unanimous consent of the Board.

Richard Caglia /s/

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

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