

B. CONSIDERATION OF CONSENT AGENDA [09-10HR through 09-12HR]
[09-29G through 09-38G]

C. HUMAN RESOURCES

1. Public Hearing on Full-Time Faculty Initial Bargaining Proposals Presented by State Center Federation of Teachers Local 1533, CFT/AFT, AFL/CIO [09-15] Randy Rowe
2. Public Hearing on Part-Time Faculty Initial Bargaining Proposals Presented by State Center Federation of Teachers Local 1533, CFT/AFT, AFL/CIO [09-16] Randy Rowe

D. GENERAL

1. California Community College Trustees 2009 Ballot for Board of Directors [09-17] Willie Smith
2. Acknowledgement of Accountability Reporting for the Community Colleges 2009 Report (ARCC), Fresno City College and Reedley College [09-18] Michael Quinn
Cynthia Azari
Barbara Hioco
Terry Kershaw
3. Consideration to Approve 2009-10 Decision Package Recommendations [09-19] Doug Brinkley
4. Consideration of Bids, Heating Loop Underground Piping Replacement, Fresno City College [09-20] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Interim Vice President Student Services, Fresno City College
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)
Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District
Fresno County Superior Court Case Number 04CECG01797
5TH District Court Appeal Number F051219,
and 2 additional cases, not identified, pursuant to 54956.9(c).
- D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(c)
- E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Chancellor

XII. Open Session

Consideration to Appoint Interim Vice President of Student Services, [09-21]
Fresno City College

XIII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
April 7, 2009

HUMAN RESOURCES

1. Employment, Change of Status, Retirement, Academic Personnel [09-10HR]
2. Employment, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [09-11HR]
3. Consideration to Approve Proposals for 2009-2010 Sabbatical Leaves, Fresno City College and Reedley College/North Centers [09-12HR]

GENERAL

4. Review of District Warrants and Checks [09-29G]
5. Consideration to Accept Construction Project, Pool Renovations, Reedley College [09-30G]
6. Consideration of Report of Investments [09-31G]
7. Consideration to Authorize Signatory Change, Various Bank Accounts, Reedley College [09-32G]
8. Consideration to Authorize Agreement with SixTen and Associates for 2009-10 Mandate Reimbursement Claim Preparation Services [09-33G]
9. Consideration to Adopt a Resolution Authorizing Agreement with the California Department of Education for the School-Age Child Care Resource Program, Fresno City College [09-34G]
10. Consideration to Authorize Agreement with Local Hospitals and Medical Offices for a Radiology Paradigm Program, Fresno City College [09-35G]
11. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for the Career Technical Education Community Collaborative Project, State Center Consortium [09-36G]
12. Consideration to Approve Out-of-State Travel for Nursing Students, Fresno City College [09-37G]
13. Consideration to Approve Out-of-State Travel for Fresno City College Students, National Science Foundation Grant [09-38G]

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Employment, Change of Status, Retirement,
Academic Personnel

ITEM NO. 09-10HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through E, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Cooper, John K.	FCC	V, 5	\$77,562	Music Instructor

(New Hire)

(First Contract – August 13, 2009 through May 21, 2010)

- B. Recommendation to accept resignation for the purpose of retirement from the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Fox, Robert E.	FCC	March 31, 2009	Vice President, Student Services
Waters, Rosemary R.	FCC	May 22, 2009	Biology Instructor

- C. Recommendation to approve the reduction to part-time employment status prior to retirement for the following person:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Date</u>
Emerling, Fred M.	FCC	Counselor	July 1, 2009

(Per SCFT Contract, Article XVIII, Section 4.A)

- D. Recommendation to change the primary position for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>
Mascola, Frank	RC	Residence Hall Supervisor	CalWORKs Coordinator

(Categorically Funded Contract – March 16, 2009 through June 30, 2009)

E. Recommendation to employ the following persons as a Training Institute Trainer:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Bhueler, Rhett	FCC	Trainer I	\$27.94	February 12, 2009
Cabrera, Jeannette	FCC	Trainer I	\$27.94	March 3, 2009

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Employment, Change of Status, Transfer,
 Resignation, Retirement, Classified Personnel

ITEM NO. 09-11HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Huynh, Thien	FCC	Instructional Aide – Child Development Lab Position No. 2350	38-A \$2,481.58	03/09/2009
Martinez, Dawn	FCC	Instructional Technician – Costume Maker- PPT Position No. 2486	50-A \$19.23/hr.	03/19/2009
Zambrano, Sandra	DO	Administrative Secretary I Position No. 1148	48-A \$3,175.58	03/30/2009

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Barks, Brenna	DO	Administrative Secretary I Position No. 1148	48-A \$18.32/hr.	02/06/2009
Logsdon, Kristin	WI	Instructional Aide - Child Development Lab Position No. 5041	38-A \$14.32/hr.	02/17/2009
Cervantes, Rafael	MC	Custodian (19 hours/week) Position No. 4011	41-A \$15.38/hr.	03/09/2009
Chavez, Oscar	MC	Custodian (19 hours/week) Position No. 4011	41-A \$15.38/hr.	03/09/2009
Kezirian, Kay	FCC	Administrative Secretary I Position No. 2272	48-A \$18.32/hr.	03/09/2009
Nitzel, Susan	FCC	Administrative Aide Position No. 2451	53-A \$20.66/hr.	03/09/2009
Reyes, Christopher	FCC	Custodian Position No. 2180	41-A \$15.38/hr.	03/09/2009
Espinoza, Geraldina	FCC	Seasonal Student Advisor Position No. 8200	52-A \$20.17/hr.	03/13/2009

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Hourly Rate	Date
Burg, Marcia	FCC	Department Secretary Position No. 2266	44-A \$16.58/hr.	03/16/2009
Espinoza, Primitivo	FCC	Library/Learning Resource Assistant II Position No. 2099	41-A \$15.38/hr.	03/18/2009
Cuadros- Gomez, Yesica	FCC	Office Assistant I Position No. 2455	38-A \$14.32/hr.	03/25/2009

- C. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Brown, Kelly	FCC	Art Model	\$8.64/hr.	02/05/2009 thru 06/30/2009
Stannard, Tyler	FCC	Art Model	\$8.64/hr.	02/05/2009 thru 06/30/2009

- D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Wells, Barbara	WI	Financial Aid Assistant II Position No. 4023 to Financial Aid Assistant I Position No. 4015	60-E \$5,163.00 to 57-E \$4,801.50	10/31/2008
(Return to regular assignment)				
Bruce, Eleanor	FCC	Accounting Clerk III Position No. 2073 to Accounting Technician I Position No. 2073	48-E \$3,932.25 to 57-B \$4,224.00	02/03/2009 thru 02/18/2009
(Additional compensation for “working out of class” per CSEA Article 33, Section 8)				
Anaya, RoseMary	DO	HR Assistant Position No. 1002 to HR Technician Position No. 1051	57-D (Confidential) \$5,053.92 to 51-E (Confidential) \$4,566.75	03/02/2009
(Return to regular assignment)				

D. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Edwards, Sandi	DO	HR/MIS Data Researcher	63-C (Confidential)	03/02/2009
		Position No. 1018 to HR Assistant Position No. 1002	\$5,724.00 to 57-E (Confidential) \$5,198.75	

(Return to regular assignment)

Nishinaka, Katherine	FCC	Reg To Go Orientation Assistant	41-B	03/04/2009
		Position No. 8064 to Seasonal Student Advisor Position No. 8201	\$16.19/hr. to 52-A \$20.17/hr.	thru 05/13/2009

(Additional compensation for "working out of class" per CSEA Article 33, Section 8)

Fischer, Judi	FCC	Bookstore Sales Clerk II	40-E	04/14/2009
		Position No. 2083 to Bookstore Sales Clerk III Position No. 2079	\$3,334.33 to 43-E \$3,583.84	thru 06/05/2009

(Additional compensation for "working out of class" per CSEA Article 33, Section 8)

E. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Moua, Be	FCC	Administrative Aide	53-B	03/02/2009
	MC	Administrative Aide Position No. 4009	\$3,762.67 to 53-B \$3,762.67	

F. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Nolan, Kirsten	FCC	Registration Assistant (Seasonal) Position No. 8056	03/16/2009
Lynch, Patti	DO	Communications/Telephone Technician Position No. 1131	03/31/2009

G. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Reid, Beverly	FCC	Office Assistant III Position No. 2233	03/31/2009
Lewellen, Carolyn	FCC	Accounting Clerk III Position No. 2469	04/03/2009

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Approve Proposals for
2009-2010 Sabbatical Leaves, Fresno City College
and Reedley College/North Centers

ITEM NO. 09-12HR

EXHIBIT: None

Background:

Provision is made in Article XIV-A, Section 7, Paragraph B (2), of the current District/Federation Agreement for the granting of up to a maximum of 12 sabbatical leaves to eligible unit members in 2009-2010. The apportionment of these leaves shall be based upon the ratio of full time faculty members at Fresno City College and at Reedley/North Centers to the total of all faculty employed by the District. The Fall 2007 and Spring 2008 Sabbatical Leave Reports were mailed to the Board of Trustees in January 2009.

The Sabbatical Leave Committees for Fresno City College and Reedley College/North Centers have processed applications for sabbatical leaves and have forwarded their recommendations, which have been approved by the college presidents for Board consideration.

Recommendation:

It is recommended that the Board of Trustees, pursuant to Article XIV-A, Section 7, of the current agreement between the District and the State Center Federation of Teachers, grant the following sabbatical leaves to Fresno City College and Reedley College/North Centers staff members during the 2009-2010 academic year, subject to receipt by the District of a written statement from each leave recipient of their agreement to serve the District for at least two years following completion of the leave (as required by Education Code Section 87770):

FRESNO CITY COLLEGE
SUMMARY OF RECOMMENDED SABBATICAL LEAVE PROPOSALS
2009-2010

Sandra Bolt—Business & Technology Organized Study Spring 2010

Sandra proposes to learn the software application Microsoft Project and will also inquire into the need for Virtual Office Technologies. This software is used to create business project plans. She will visit other colleges that teach MS Project and Virtual Office Technologies and visit businesses that currently use MS Project and have virtual office needs. At the conclusion of her sabbatical, Sandra will create a course outline for teaching MS Project to office professionals, incorporate it into the Business & Technology Department programs (certificates), and propose a new certificate program.

Robert Boyd—Humanities Organized Study, Research & Travel Fall 2009

Robert plans to do concentrated studies of Indian religious traditions, which constitute almost half of the major traditions discussed in the World Religions course Philosophy 1D. The focus of his research will be on the Hindu notion of the divine. In addition to selective reading of some of the sacred texts, Robert will be traveling in northern India visiting major temples and sacred sites. The sabbatical will culminate in materials that will be directly incorporated into his world religions classes.

Julie Dana—Music Organized Study, Research & Travel Spring 2010

Julie plans to work on student articulation from local high school choral programs to FCC music department and on behalf of FCC vocal music majors and four-year transfer colleges and universities. She plans to pursue her own study as a choral conductor to continue the growth of the choral music program. Working with local high school directors, clear musical competencies for incoming students will be established. She will share teaching strategies with the directors to better prepare their students for entry to FCC music program. She will be visiting college and university campuses to study the quality of the vocal program, collecting audition requirements and dates, and establishing a relationship with the faculty to develop future communication lines for placement of FCC vocal students. Julie's sabbatical project also deals with professional growth. She plans to study privately with conducting professors. Specifically, she hopes to study with Joe Michael Schiebe at USC. The result is to provide to the community a cohesive vocal music program resulting in students who are better prepared to move to the four-year level.

Chuck Erven—Theatre Organized Study, Research & Travel Spring 2010

Chuck intends to write a play and to chronicle the process of writing the play through a daily journal. He will consult with various working playwrights and dramaturges. His ideas for two plays will involve travel and research—taking the Zephyr train and train travel in India; and extended stay in Great Falls, Montana. The other major objective of his proposal is to complete a course in screenwriting at the UCLA Extension Writers Program. The product will be a full length stage play and lecture material for a playwriting course.

Tiffany Friesen—MS&E Organized Study, Research & Travel Fall 2009

Tiffany plans to do research for her dissertation to examine the differences in experience and cognitive development between beginning algebra students in adolescence and those in adulthood. The results of this research will be used to impact the quality of math education offered in Fresno County. She will collect data from colleges in SCCC as well as local middle schools and high schools. She will travel to Perth, Australia to work with her advisor and to perform statistical analysis. She will organize the information useful to the SCCC community relating to what faculty can do to improve the learning environment of the beginning algebra student.

Teresa Tarazi—Humanities Organized Study, Research & Travel Fall 2009

Teresa plans to take classes, visit several universities, and develop a course that will enhance the English degree, the Latin American Studies degree, and Chicano Latino Studies offerings and coordinate a Latin American Writers Colloquium. She has established agreements with UTEP, CSUF, UCSB, and UC Merced to visit English, Creative Writing, Chicana/o Studies and/or Latin American Border Studies programs and hopes to establish a strong relationship with their schools and FCC. She will bring back the expertise she has gained and implement it immediately.

Laura West—Art Research & Travel Spring 2010

Laura's plans for research will concentrate on learning new techniques for fabricating sculpture using digital technologies and how they are being used by other sculpture programs and professional foundries in the United States. She will travel in Northern Europe visiting galleries, museums, and sculpture parks gathering images of contemporary and historic sculpture for use in the classroom. She will gain an understanding of how digital technologies such as rapid prototyping and computer aided machining are used in the manufacture of sculpture; study how universities, colleges, and professional foundries are using these technologies in sculpture programs. The addition of new media to the sculpture program will attract and retain more students and possibly result in the addition of classes. The technical theatre area is also interested in using these technologies in the production of props and set items.

Ken Zamora—Applied Technology Organized Study Fall 2009

Ken proposes to educate himself in the area of sustainability and then to infuse the architecture program/curriculum at FCC. The United States Green Building Council (USGBC) has a certification available for professionals called Leadership in Energy and Environmental Design Accredited Professional (LEED AP). Ken will become knowledgeable about green issues and sustainable design; evaluate and learn software for modeling energy usage of building designs (to be implemented in the classroom); and determine where and how, within the current architecture curriculum framework, we can include green and sustainable education.

REEDLEY COLLEGE
SUMMARY OF RECOMMENDED SABBATICAL LEAVE PROPOSALS
2009-2010

Alan Avakian—Food & Nutrition Research Fall 2009

The purpose of this sabbatical is to research trends and develop curriculum for health and wellness education. An emphasis will be on the development of strategies for use in a completely online environment. The research will include a review of the academic literature, study other community colleges' health and wellness programs, and the development and distribution of a student health risk assessment.

Deborah Lapp—English Research Spring 2010

Deborah is involved with a project at Selma High School conducting exploratory research in the degree to high school students' preparedness for college-level writing. This sabbatical will further explore strategies and activities that will enable high school students to more effectively transition from high school to college English.

Lesia Schwartz—English Research and Travel Spring 2010

Lesia plans to visit seven community colleges which have been identified as having exemplary basic skills programs, review basic skills research including relevant student learning outcomes and methods of assessment, and develop recommendations based this research and observations.

Ray Tjahjadi—Information Systems Research Spring 2010

Ray plans to research the skills and knowledge required by the computer industry in order to maintain and support personal computers. He will apply this research to a review of the college's information systems program and curriculum and will recommend revisions necessary so that students will be better prepared.

Alternate:

Laurie Tidyman-Jones—Counseling Research and Travel Spring 2010

Laurie plans on visiting community colleges with career centers as part of an overall plan to develop a campus-wide career discovery strategy and center.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Review of District Warrants and Checks

ITEM NO. 09- 29G

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period February 21, 2009, to March 27, 2009, in the amount of \$26,999,273.98.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period February 19, 2009, to March 25, 2009, in the amount of \$991,719.72.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Accept Construction Project,
Pool Renovations, Reedley College

ITEM NO. 09-30G

EXHIBIT: None

Background:

The project for Pool Renovations, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Pool Renovations, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration of Report of Investments

ITEM NO. 09-31G

EXHIBIT: Quarterly Performance Review

Background:

Enclosed is the quarterly investment report from the Fresno County Treasurer's Office for the period ending December 31, 2008. Review of the quarterly investment report is required by Government Code Section 53646. Investments in the County Treasury are in conformance with the District's investment policy statement.

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2008.



Pension Consulting Alliance, Inc.

Los Angeles Portland New York

ITEM NO. 09-31G

**Compliance Review
of
Treasurer's Investment Pool
for the
County of Fresno**

December 31, 2008



Table of Contents

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PCA and LDZ Group have been diligent and prudent in the preparation of this report. In doing so, we have relied on numerous sources that we feel are known and reliable. Please refer to the appendix for sources of information.



January 26, 2009

I. Executive Summary

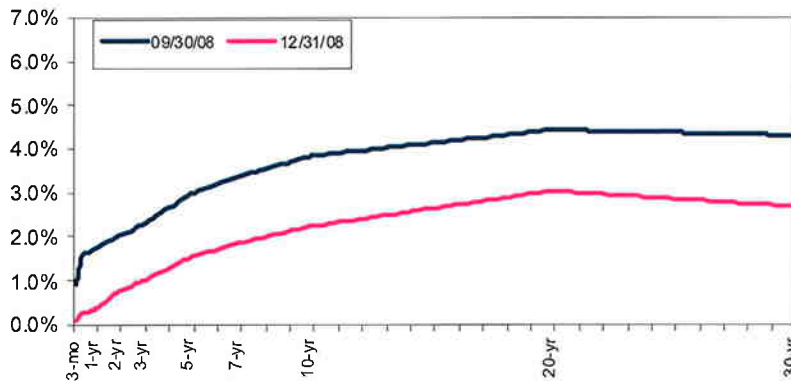
Introduction

This is the Compliance Review of the County of Fresno's Treasurer's Investment Pool Portfolio for the period ended December 31, 2008, pursuant to California Government Code 53646. The report has two primary objectives: (1) to provide information regarding portfolio holdings as to compliance with California Government Code Sections 53601 and 53635, as well as the County Treasurer's Statement of Investment Policy and (2) to detail portfolio characteristics of the portfolio's investment holdings.

Quarterly Overview of Markets

During the quarter, the U.S. Treasury curve declined across the maturity spectrum. At the December 16, 2008 meeting, the Federal Reserve decided to establish a target range for the federal funds rate of 0.00% to 0.25%, down from 2.00% in September. The Federal Reserve plans to employ all available tools to promote the resumption of sustainable economic growth and to preserve price stability. In particular, the Committee anticipates that weak economic conditions are likely to warrant exceptionally low levels of the federal funds rate for some time.

Treasury Yield Curve Changes



Source: Federal Reserve

Money-Market Statistics (all data in %)

Yields	9/30/2008	12/31/2008
Certificates of Deposit--90-Day	4.75	1.33
Certificates of Deposit--180-Day	4.80	1.70
Commercial Paper (nonfinancial)--30-Day	2.16	0.12
Quarterly Returns		
Salomon Brothers Treasury Bills	0.43	0.25
Merrill Lynch US Treasuries 1-3 Yrs	1.68	2.69

Source: ITI



As indicated on the previous page, during the fourth quarter of 2008, yields decreased across the entire maturity spectrum. The yield on 1-year Treasury Bonds decreased 138 basis points to 0.35%, while the yield on 30-year Treasury Bonds decreased 162 basis points to 2.69%. The spread between the 1-year Treasury and the 30-year Treasury ended the quarter at 234 basis points, narrowing from 258 basis points at the end of last quarter. During the quarter, yields on 90-day Certificates of Deposits decreased 342 basis points, and 180-day maturity yields decreased 310 basis points. The 30-day Commercial Paper decreased 204 basis points from last quarter.



Portfolio Position

The County of Fresno Investment Policy (revised December 2008) Section 11.0 recommends a portfolio of securities with a weighted average maturity not to exceed 550 days. Keeping the portfolio within this maturity range minimizes its exposure to potential interest rate shifts that can occur in the mid-maturity sectors of the yield curve. As of 12/31/08 the portfolio maintained a weighted maturity of 726 days and was oriented towards high quality, with 74.3% of the portfolio's assets invested in virtually risk-free instruments.

Compliance with California Government Codes 53601 & 53635:

The Investment Portfolio is compliant with the **California Government Codes 53601 and 53635**.

Compliance with Treasury Investment Pool Statement of Investment Policy:

The Statement of Investment Policy is more stringent than the California Government Code. As of 12/31/08, the Treasurer's Investment Pool portfolio complied with its Statement of Investment Policy.

Please refer to the next section of the report for a more detailed evaluation of the portfolio in relation to the California Government Code and the Treasurer's Investment Pool Statement of Investment Policy.

Portfolio Characteristics

The Treasury Pool's portfolio characteristics are indicative of a plan exhibiting a high degree of quality with short-term maturities.

- As of 12/31/08, the portfolio had a market value of \$2.3 billion with an average dollar-weighted quality of "AAA."
- Approximately 74.3% of the portfolio's assets are invested in securities with virtually no credit risk (i.e. U.S. Treasury, U.S. Agencies, and Cash).
- The dollar weighted average life of the pool is 726 days.
- 13.6% of the portfolio at cost matures within 30 days, 16.1% matures within 90 days, and 24.2% within 180 days.

Based on its relative high quality and near-term liquidity, and assuming no significant changes to pool funding policies, the Treasury Investment Pool is well positioned to meet its expenditure requirements over the next six months.

II. Compliance Review

COUNTY OF FRESNO
TREASURY INVESTMENT POOL POLICY SUMMARY
As of December 31, 2008 (last revision December 2008)

AUTHORIZED INVESTMENTS	DIVERSIFICATION	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (MOODYS/S&P)
8.1 US Treasury bills, notes, bonds or other certificates of indebtedness	85% combined with US Agencies	None	5 years	N/A
8.2 Notes, participations or obligations issued by the agencies of the Federal Government	85% combined with US Treasuries	Prudence for single agency issue	5 years	N/A
8.3 Bankers Acceptances	40%	Issue is eligible for purchase by Federal Reserve. Issuer is among 150 largest banks based on total asset size.	180 days	CP rate: P-1 or A-1+
8.4 Commercial Paper	40%	US organized and operating corporation with total assets of \$500mm. 10% of issuer's CP. 10% in any one issuer.	270 days	CP rate: P-1 or A-1+ Debt rate: A
8.5 Negotiable CD's	30%	Issued by national- or state-chartered bank or savings association, or a state-licensed branch of a foreign bank that is among 150 largest banks based on total asset size and has CP rate of P-1 or A-1+ OR issuer meets rating requirements. 5% in any one issuer.	13 months	Bauer 4 star
8.6 Non-negotiable CD's	50%	Issued by national- or state-chartered bank or savings association. Full FDIC insurance OR full collateralization of: 110% govt. securities or 150% mortgages meeting GC 53601. Contract for Deposit in place. 15% in any one issuer.	13 months	Bauer 4 star
8.6.1 Placement CD's	15% (30% of 50%)	Issued by with national- or state-chartered bank or savings association or credit union that uses a placement entity. In compliance with GC 53635.8. Deposit Placement Agreement in place.		Bauer 4 star
8.7 Repurchase Agreements	15%	Tri-party agreement in place. 102% collateralization of: US Treasuries or Agencies, BA's, CP, Negotiable CD's meeting GC 53601.	Overnight or weekend	N/A
8.8 Medium-Term Notes	30%	US organized and operating corporation or US- or state-licensed depository institution.	A: 2 years AA: 3 years AAA: 5 years	A
8.9 Local Agency Investment Fund-CA	\$40,000,000	None	5 years	N/A
8.10 Mutual Funds and Money Market Funds	20%	Fund invests in GC 53601 approved securities; adviser is registered with SEC, has 5 years experience investing according to GC 53601, and has \$500mm under management OR fund meets rating requirements. Money market registered with SEC under ICA of 1940; SEC-registered or -exempt adviser with 5 years experience managing money market mutual funds in excess of \$500mm OR fund meets rating requirements. Investment does not include payment of commission. 10% in any one fund.	5 years	AAA and Aaa
8.11 Collateralized mortgage obligations, asset-backed or other pass-thru securities	10%	None	5 years	Issue rate: AA Corp issuer rate: A

**CALIFORNIA GOVERNMENT CODE & COUNTY INVESTMENT POLICY
AUTHORIZED INVESTMENTS**

			Government Code			Fresno County Investment Policy			Actual Portfolio at cost
CA Code	Policy	Investment Category	Maximum Maturity	Authorized % Limit	Quality Moodys/ S&P/Bauer	Maximum Maturity	Authorized% Limit	Quality Moodys/ S&P/Bauer	
53601									
(a)		LOCAL AGENCY BOND	5 YEARS	NO LIMIT	N/A	---	---	---	---
(b)	8.1	US TREASURY	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/agency	N/A	8.0%
(c)		CA STATE WARRANT	5 YEARS	NO LIMIT	N/A	---	---	---	---
(d)		49 STATE WARRANT	5 YEARS	NO LIMIT	N/A	---	---	---	---
(e)		CA LOCAL AGENCY BOND	5 YEARS	NO LIMIT	N/A	---	---	---	---
(f)	8.2	US AGENCY	5 YEARS	NO LIMIT	N/A	5 YEARS	85% w/treasury	N/A	64.8%
(g)	8.3	BANKERS ACCEPTANCE	180 DAYS	40%	N/A	180 DAYS	40%	N/A	---
(h) and 53635	8.4	COMMERCIAL PAPER	270 DAYS	40%	PRIME	270 DAYS	40%	PRIME	1.5%
(i)	8.5	NEGOTIABLE CD	5 YEARS	30% combined	N/A	13 MONTHS	30%	Bauer 4 star	0.2%
(n)	8.6	NON-NEGOTIABLE CD: SECURED	5 YEARS	NO LIMIT	N/A	13 MONTHS	50%	Bauer 4 star	0.2%
53635.8	8.6.1	NON-NEGOTIABLE CD: PLACEMENT		30% combined	N/A		15% (30% of 50%)	Bauer 4 star	0.2%
(j)	8.7	REPURCHASE AGREEMENT	1 YEAR	NO LIMIT	N/A	OVERNIGHT	15%	N/A	---
(j)		REVERSE REPURCHASE AGREEMENT	92 DAYS	20%	N/A	---	---	---	---
(k)	8.8	MEDIUM TERM NOTE	5 YEARS	30%	A	5 YRS for AAA	30%	A	12.7%
16429.1-b	8.9	LOCAL AGENCY INVESTMENT FUND	5 YEARS	NO LIMIT	N/A	5 YEARS	\$40,000,000	N/A	1.7%
(l)	8.10	MUTUAL OR MONEY MARKET FUND	5 YRS *	20%	AAA	5 YEARS	20%	AAA	9.2%
(m)	8.12	PLEDGED ASSET	Stat. Prov.	NO LIMIT	N/A	Stat. Prov.	N/A	N/A	---
(o)	8.11	MORT PASS THROUGH	5 YEARS	20%	AA	5 YEARS	10%	AA	---
		CASH	N/A	---	N/A	---	---	---	1.5%

* Mutual Funds maturity may be interpreted as weighted average maturity.

CALIFORNIA CODE - COMPLIANCE

Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	<u>Comments</u>
Section (a)	Local Agency Bonds	Yes	Yes	Yes	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	California State Warrants	Yes	Yes	Yes	None
Section (d)	Other 49 State Warrants	Yes	Yes	Yes	None
Section (e)	California Local Agency Debt	Yes	Yes	Yes	None
Section (f)	U.S. Agencies	Yes	Yes	Yes	None
Section (g)	Bankers Acceptances	Yes	Yes	Yes	None
Section (h) and Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (i)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (j)	Repurchase Agreements	Yes	Yes	Yes	None
Section (k)	Medium Term Notes	Yes	Yes	Yes	None
Section (l)	Mutual Funds	Yes	Yes	Yes	None
Section (m)	Pledged Assets	Yes	Yes	Yes	None
Section (n)	Secured Deposits	Yes	Yes	Yes	None
Section (o)	Pass-Through Securities	Yes	Yes	Yes	None

FRESNO POLICY - COMPLIANCE

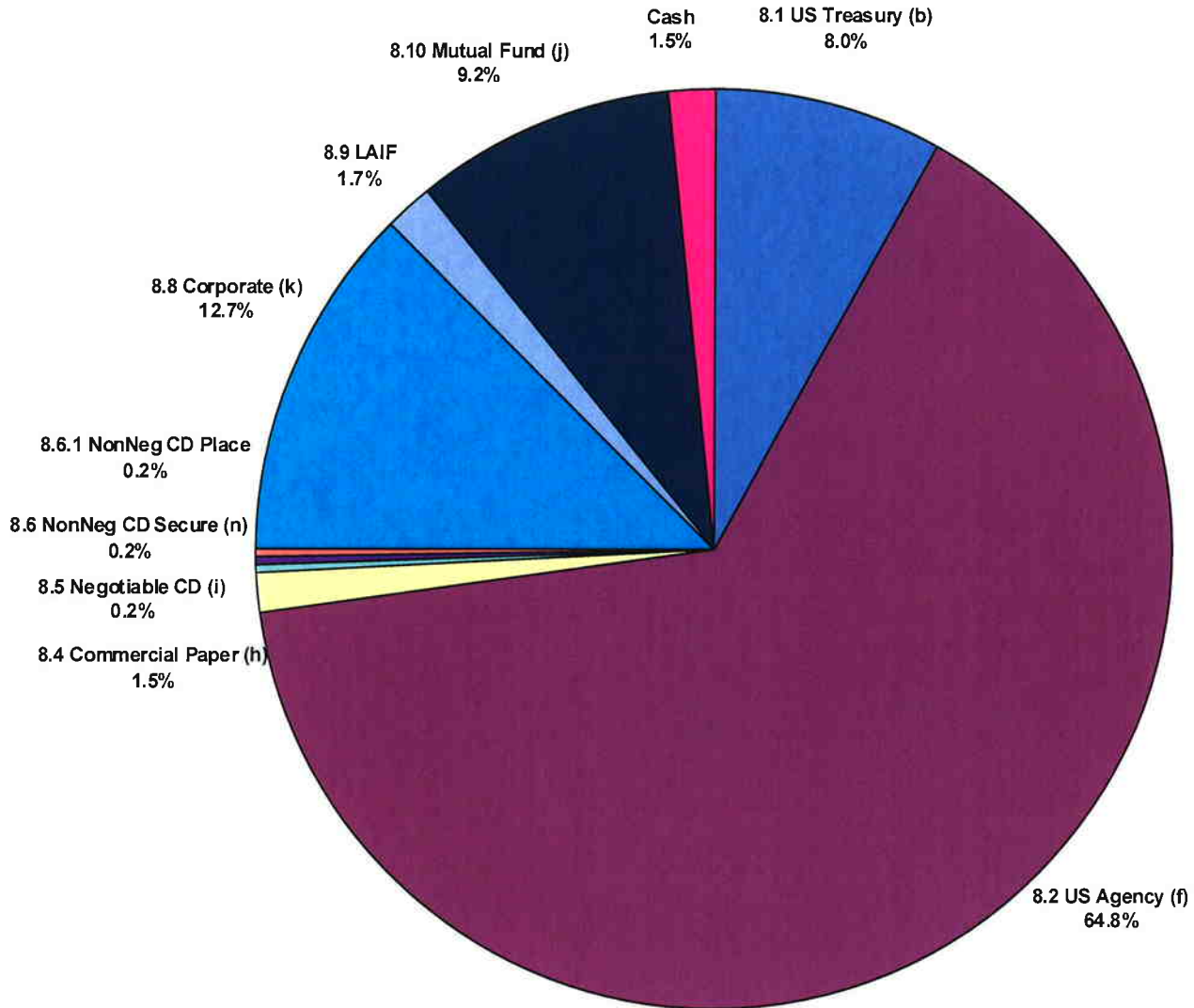
Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	<u>Comments</u>
Section (a)	Local Agency Bonds	N/A	N/A	N/A	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	California State Warrants	N/A	N/A	N/A	None
Section (d)	Other 49 State Warrants	N/A	N/A	N/A	None
Section (e)	California Local Agency Debt	Yes	Yes	Yes	None
Section (f)	U.S. Agencies	Yes	Yes	Yes	None
Section (g)	Bankers Acceptances	Yes	Yes	Yes	None
Section (h) and Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (i)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (j)	Repurchase Agreements	Yes	Yes	Yes	None
Section (k)	Medium Term Notes	N/A	N/A	N/A	None
Section (l)	Mutual Funds	Yes	Yes	Yes	None
Section (m)	Pledged Assets	Yes	Yes	Yes	None
Section (n)	Secured Deposits	Yes	Yes	Yes	None
Section (o)	Pass-Through Securities	Yes	Yes	Yes	None

County of Fresno Treasury Investment Pool

As of December 31, 2008

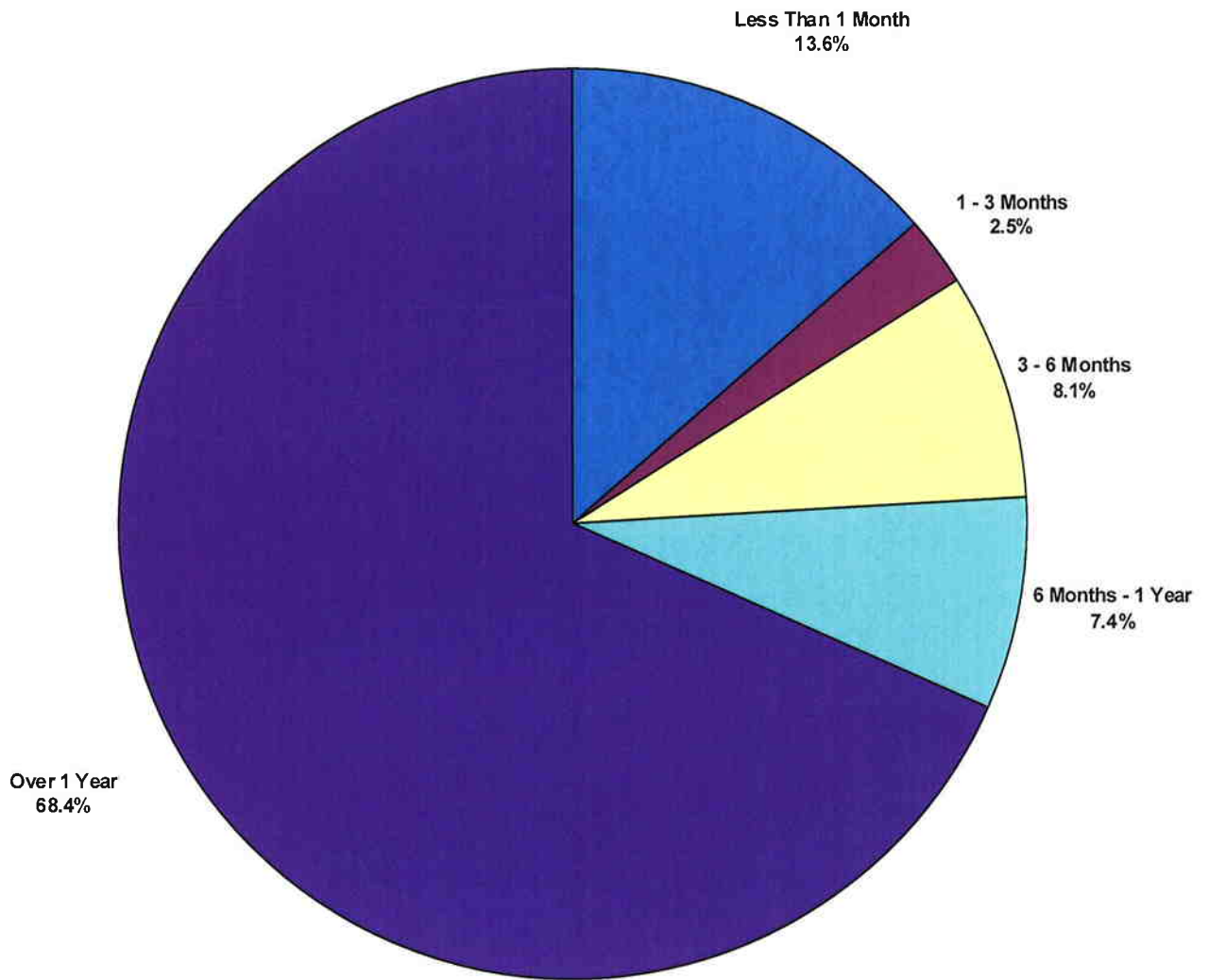
Portfolio Breakdown by Investment Type (valued at cost)



County of Fresno Treasury Investment Pool

As of December 31, 2008

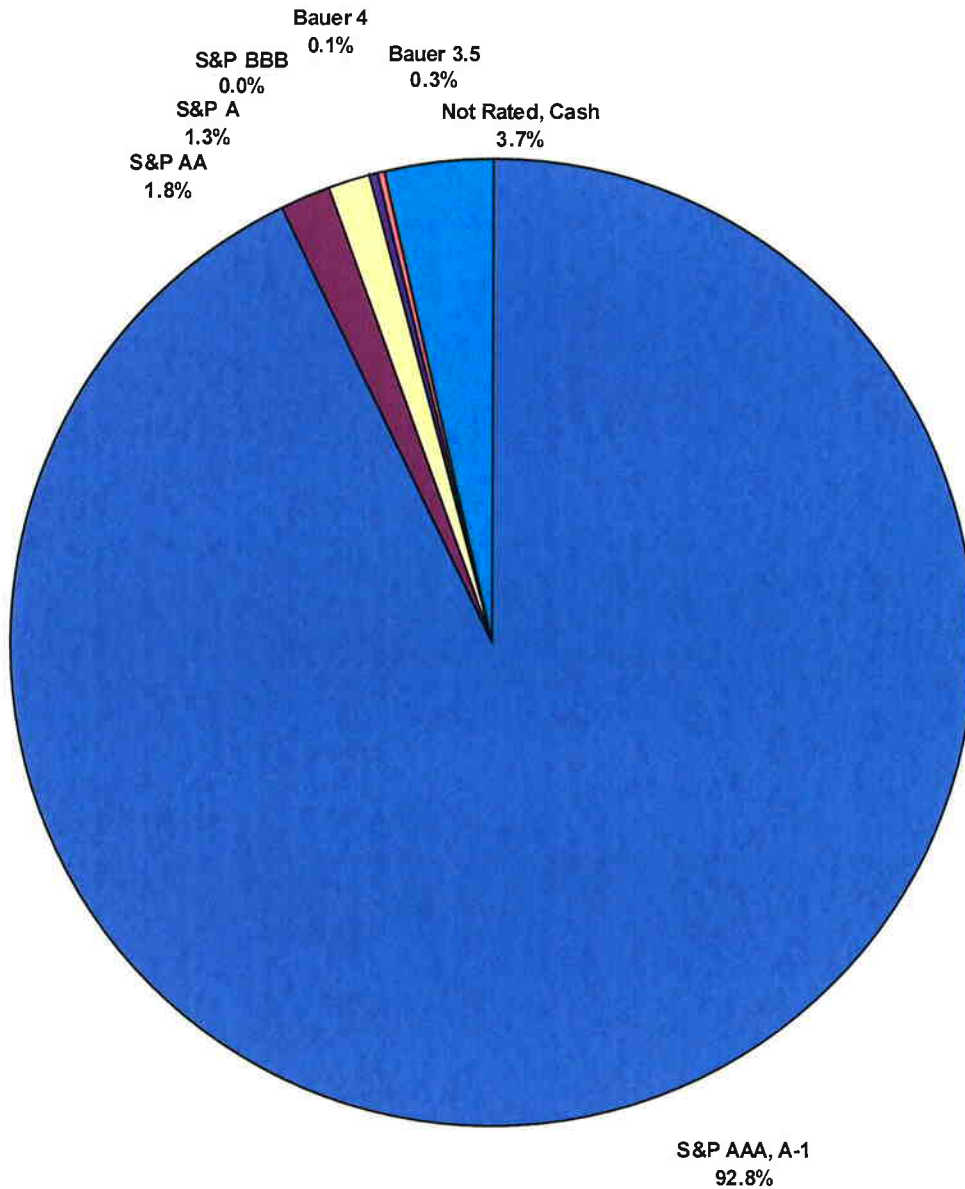
Portfolio Breakdown by Maturity Date (valued at cost)



County of Fresno Treasury Investment Pool

As of December 31, 2008

Portfolio Breakdown by Quality (valued at cost)



County of Fresno Treasury Investment Pool

As of December 31, 2008

Pricing Sources

I. Managed Assets

The Bank of New York Mellon: collateral for repurchase agreements held by Citigroup. Updated with 10/10/08 price chart.

The Broker Dealer Services Division (BDS) of The Bank of New York Mellon presently uses four information sources for price and other indicative data for domestic securities, Street Software Technology, Interactive Data Corporation, Standard and Poor's Evaluations Services, and Gifford Fong Associates. The breakdown of each vendor's coverage and their frequency are noted below. In the event BDS receives a price for the same security from both vendors, BDS will utilize the Interactive Data Corporation price. The Bank of New York Mellon uses Standard and Poor's Rating Agency and Moody's for ratings information. The Bank of New York Mellon uses Standard and Poor's Rating Agency and Moody's for ratings information. The Bank of New York Mellon does not warrant the accuracy, completeness or timely receipt of any pricing information provided to it by Street Software Technology, Interactive Data Corporation, S&P Evaluation Services, or Gifford Fong Associates.

Street Software Technology

CMOs (Agency & Private Label), US Treasuries, Agencies, ABS Intra-Day pricing on US Treasuries & some Agency Debentures.

*Prices reflect previous day's closing bid price.

Services	Frequency	Price as of
1. 1PM Treasury bulk file	Daily	1:02pm
2. Portfolio pricing report	Daily	3:00pm *
3. CMO bulk file	Daily	3:00pm *
4. Treasury bulk file	Daily	3:00pm *

Interactive Data Corporation Price Schedule

CMOs (Agency & Private Label), ABS, Corporate Bonds, TIPS, US Treasuries, MBS, Muni Bonds, US Equities, ADRs, Convertible Bonds, ETFs.

*Prices reflect previous day's closing bid price.

Services	Frequency	Day	Price as of
1. CMO Factors	Daily	Same Day	
2. FHLMC Factors	Monthly	4 th Business Day	
3. FHLMC Sixty Factors	Monthly	4 th Business Day	
4. FHLMC REMIC Factors	Monthly	5 th Business Day	
5. FHLMC GNMA REMIC Factors	Monthly	10 th Business Day	
6. GNMA I – 3 updates Factors	Monthly	5 th , 7 th , 15 th Business Day	
7. GNMA II – 3 updates Factors	Monthly	5 th , 7 th , 15 th Business Day	
8. FNMA Factors	Monthly	4 th Business Day	
9. FNMA STRM Factors	Monthly	11 th Calendar Day	
10. MBS ARM bulk file	Daily	Daily	3:00pm *
11. MBS Pool bulk file	Daily	Daily	3:00pm *
12. Custom Muni Prices	Daily	N/A	3:00pm *
13. ABS	Daily	N/A	3:00pm *
14. Corporates	Daily	N/A	3:00pm *
15. CMO Prices	Daily	N/A	3:00pm *
16. Equities	Daily	N/A	4:00pm *
17. US Treasuries	Daily	N/A	3:00pm *

Indicative Data

1. FFEIC Test	Monthly –EOM	N/A	N/A
2. FNMA Benchmark File	Daily	N/A	N/A
3. TIPS CPI Index ratios	Daily	N/A	N/A

Standard & Poor's Evaluation Services Price Schedule

CMOs (Agency & Private Label), CDO, CBO, CLO.

*Prices reflect previous day's closing bid price.

Services	Frequency	Price as of
1. CMO/ABS	Daily	4:00pm

Gifford Fong Associates Price Schedule

Services	Frequency
1. CMO/ABS/CDO/CLO/CBO	Monthly

County of Fresno Treasury Investment Pool

As of December 31, 2008

Pricing Sources

I. Managed Assets (continued)

JP Morgan Chase: collateral for repurchase agreements held by UBS Financial Services and Wells Capital Management, updated 4/23/08. Pricing sources are considered confidential.

Treasury and Agency Securities

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
ITP/Prices	FT Interactive Data (IDSI)	Bid price received daily by 9:00pm	Overnight by 5:30am	BDAS automatically updates prices from transmission
Intraday/ Prices	Street Software Technology	Daily by 1:15pm	Daily by 1:30pm	Treasuries and 500 most active cusips 1:30pm price

Mortgage Backed Securities

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
VADS Daily/ MBS Prices	FT Interactive Data (IDSI)	Bid price received daily by 9:00pm	Overnight by 5:30am	BDAS automatically updates prices from transmission
VADS/MBS Factors	FT Interactive Data (IDSI)	FNMA-FHLMC: 4 th business day; GNMA: 6 th , 7 th , 8 th and 15 th business day; FNMA Strips: 18 th business day	Daily by 2:30pm 5 th business by 2:30pm; 6 th , 7 th business by 2:30pm; 8 th , 15 th business by 11:30am Next business by 11:30am	

ABS, REMIC's, CMO's and PTA's

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
ITP Prices/CMO	FT Interactive Data (IDSI)	Bid price received daily by 9:00pm	Overnight by 5:30am	
VADS Monthly/CMO Factors	FT Interactive Data (IDSI)	Overnight six days per month	Daily by 5:30am	The time of receipt is correlated to other MBS factor updates
CMO Pricing/Tranches	Street Software Technology	Daily by 4:30pm	Daily by 6:45am	Prices for next day processing
TIS/FFIEC Stress Test	FT Interactive Data (IDSI)	10 th business day by 6:00pm	Daily VS CMO Database 7:00am	File run daily and compared to BDAS CMO database
Ratings	S&P, Moody's, Fitch	Daily FTP download before 9:00am*	Daily by 9:30am	Monthly files run on or before the 5 th business day

*FTP-File Transfer Protocol – Daily/Monthly Moodys and S&P rating files are posted on an Intranet website facility from where JPMorgan downloads it.

Corporates

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Ratings	S&P, Moody's, Fitch	Daily FTP download before 9:00pm	Daily by 9:30am	Monthly files run on or before the 5 th business day
ITP Prices/IBE	FT Interactive Data (IDSI)	Bid price received by 9:00pm	Overnight by 5:30am	BDAS automatically updates prices from transmission

Money Market (BA's, CD's, and CP's)

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Ratings	S&P, Moody's, Fitch	Daily FTP download before 9:00pm	Daily by 9:30am	
CP, CD and BA pricing	(see comments)	Daily by 4:30pm	Daily by 5:00pm	Daily Bloomberg listed rates then updates the BDAS matrix
Action Rate Securities	FT Interactive Data	Overnight five times a week		

Muni's

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
Prices/Remote Plus	IDSI	Tuesday & Thursday	Bi-weekly (Tuesday & Thursday by 12pm)	Portfolio securities priced via dial-up using IDSI's Remote Plus service and Bloomberg's API service
Ratings	S&P, Moody's & Fitch	Tuesday & Thursday	Bi-weekly (Tuesday & Thursday by 12pm)	Additional ratings obtained from Bloomberg

Equities

Product/Service	Vendor	Day/Time of Receipt	DBAS Updated	Comments
SP500 Listing/Remote Plus	FT Interactive Data (IDSI)	Daily dial in by 8:45am	Daily by 9:00am	Process completed by the Pricing Group
Pricing/Equities/UIT/ADR	FT Interactive Data (IDSI)	Bid price received daily by 9:00pm	Overnight by 5:30am	

County of Fresno Treasury Investment Pool

As of December 31, 2008

Pricing Sources

I. Managed Assets (continued)

The Depository Trust Company: collateral for Wells Fargo repurchase agreements updated 01/28/09. DTCC confidential.

Security Type	Primary Vendor
Municipal bonds	JJ Kenny (S&P)
Domestic corporate bonds (includes medium term notes)	IDC
Foreign corporate bonds	IDC – some
Government bonds	IDC
Domestic equities	IDC/Sungard
Foreign equities	None
Commercial Paper/CD/BA	Internal/DTC
Mutual funds	IDC

Wells Capital Management: updated 10/13/08 with source dated 4/4/08.

Repurchase agreements are custodied by Bank of New York and JP Morgan, which verifies the collateral valuation. Updated confirmation of custodian 10/16/08.

Type of Security	Primary Vendor or Pricing Method	Secondary/Alternate Vendors or Methods
Domestic Equity	FT Interactive Data (IDC)	Bloomberg, SEI
International Equity	FT Interactive Data (IDC)	Bloomberg, SEI
CMO Bond	FT Interactive Data (IDC)	Bloomberg, SEI
MBS Pools	FT Interactive Data (IDC)	Bloomberg, SEI
Asset Backed Bond	FT Interactive Data (IDC)	Bloomberg, SEI
Mortgage TBA	FT Interactive Data (IDC)	Bloomberg, SEI
Treasury Notes/Bonds/Bills	FT Interactive Data (IDC)	Bloomberg, SEI
Agency Notes	FT Interactive Data (IDC)	Bloomberg, SEI
Corporate Notes/Bonds	FT Interactive Data (IDC)	Bloomberg, SEI
Discount Notes	FT Interactive Data (IDC)	Bloomberg
Municipal Bonds	FT Interactive Data (IDC)	(SEI)
Reverse Repos	Priced at par	
Tri-party Repos	Priced at par	
Commercial Paper	Bloomberg Matrix	SEI
Mutual Funds	FT Interactive Data (IDC)	PFPC, Bloomberg, SEI
WF Common and Collective Funds	Wells Fargo Funds Management	SEI
3C Funds	PFPC	SEI
Money Market Funds	FT Interactive Data (IDC)	Bloomberg, SEI
Equity Options	Bloomberg	FT Interactive Data (IDC)
Rights/Warrants	FT Interactive Data (IDC)	Bloomberg, SEI
SPDR (Spiders)	FT Interactive Data (IDC)	Bloomberg, SEI
Futures	Bloomberg	FT Interactive Data (IDC)
TIPS	FT Interactive Data (IDC)	Bloomberg, SEI
Swaps	FT Interactive Data (IDC)	Brokers
Trigger Notes	Brokers	
Bank Loans	Markit (Loanx)	Brokers

County of Fresno Treasury Investment Pool

As of December 31, 2008

Pricing Sources

I. Managed Assets (continued)

UBS Financial Services: updated 10/9/08.

Repurchase agreements are custodied by JP Morgan Chase Manhattan Bank, which verifies the collateral valuation.

BlackRock Liquidity Funds: updated 01/23/09; prospectus 2/22/08

Blackrock uses PFPC for accounting. PFPC uses IDC as their pricing sourced for the BlackRock Liquidity funds.

Smith Graham & Co. Investment Advisors, L.P: updated 5/26/08

SGC relies on third parties for pricing securities. Currently FTID (Financial Times Interactive Data) is the pricing source for the firm's fixed income securities.

Fidelity Fund 57 Government Portfolio Class 1: updated 07/02/08; prospectus 05/29/08

Fidelity Investments performs daily mark-to-market of the holdings in the Fidelity Institutional Money Market Fund: Government Portfolio using IDC as its primary pricing source. In addition, Fidelity manages the Portfolio in strict compliance with the rules and guidelines of Rule 2a-7 of the Investment Company Act of 1940 which governs the credit quality, maturity, and oversight of all registered money market funds.

Fidelity Fund 695 Treasury Portfolio Class 1: updated 07/02/08; prospectus 05/29/08

Fidelity Investments performs daily mark-to-market of the holdings in the Fidelity Institutional Money Market Fund: Treasury Portfolio using IDC as its primary pricing source. In addition, Fidelity manages the Portfolio in strict compliance with the rules and guidelines of Rule 2a-7 of the Investment Company Act of 1940 which governs the credit quality, maturity, and oversight of all registered money market funds.

Citigroup: updated 10/9/08.

Repurchase agreements are custodied by Bank of New York, which verifies the collateral valuation

Bear Stearns: Updated 10/9/08

Bought by JP Morgan Securities, Inc, who is a Primary dealer of Federal Reserve Bank of New York.

II. Custodied Assets

Union Bank of California, N.A. updated 06/30/08

Vendor	Frequency	Issue
IDC/IDSI	Daily	Corporate Bonds, Municipal Bonds, US Government and Agency Securities, Common and Preferred Stocks
Extel	Daily	Global Plus platform

III. Non-custodied Assets

Bank of the West: checking account: bank-issued statement provided by the County of Fresno

County of Fresno: cash held in vault, drawer allotments, overages/shortages, BofA and P.D.C. as reported by the County of Fresno

Local Agency Investment Fund: LAIF statement provided by the County of Fresno

County of Fresno Treasury Investment Pool

as of December 31, 2008

Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/		Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
					Moody's/Bauer Rating	Market Price								
Over 1 Year continued														
3134A4QD9	FEDERAL HOME LN MTG CORP	07/15/12	5.13%	850	AAA	110.5	939	0.0%	901	0.0%	38	4.2%	3.37%	Smith
3133XRSU5	FEDERAL HOME LOAN BANKS	07/23/12	4.75%	5,000	AAA	100.2	5,011	0.2%	5,000	0.2%	11	0.2%	4.75%	Fresno
31331Y6T2	FEDERAL FARM CR BKS CONS	08/20/12	4.50%	9,085	AAA	100.4	9,125	0.4%	9,074	0.4%	51	0.6%	4.53%	Fresno
31315PLJ6	FEDERAL AGRIC MTG CORP MNTS	08/24/12	4.83%	10,000	AAA	100.5	10,045	0.4%	10,000	0.4%	45	0.4%	4.62%	Fresno
31331GBM0	FEDERAL FARM CR BKS GLOBAL	09/17/12	4.05%	10,000	AAA	100.0	10,003	0.4%	10,000	0.4%	3	0.0%	4.05%	Fresno
3133XML66	FEDERAL HOME LN BKS	10/10/12	4.63%	850	AAA	108.2	920	0.0%	864	0.0%	56	6.5%	4.17%	Smith
31398AHT2	FEDERAL NATL MTG ASSN	10/15/12	5.38%	10,000	AAA	100.2	10,016	0.4%	10,056	0.4%	-40	-0.4%	5.22%	Fresno
3133XMMB4	FEDERAL HOME LN BKS	10/19/12	5.05%	6,175	AAA	103.0	6,362	0.3%	6,175	0.3%	187	3.0%	5.05%	Fresno
3136FBVK8	FEDERAL NATL MTG ASSN	10/30/12	5.05%	8,230	AAA	100.3	8,253	0.4%	8,230	0.4%	23	0.3%	5.05%	Fresno
3136FBVK8	FEDERAL NATL MTG ASSN	10/30/12	5.05%	10,000	AAA	100.3	10,028	0.4%	10,000	0.4%	28	0.3%	5.05%	Fresno
3136FBWF8	FEDERAL NATL MTG ASSN	11/06/12	4.86%	3,270	AAA	102.8	3,360	0.1%	3,270	0.1%	90	2.8%	4.86%	Fresno
3136FBWF8	FEDERAL NATL MTG ASSN	11/06/12	4.86%	6,730	AAA	102.8	6,915	0.3%	6,730	0.3%	185	2.8%	4.86%	Fresno
3133MTZL5	FEDERAL HOME LN BKS	11/15/12	4.50%	600	AAA	107.9	648	0.0%	608	0.0%	39	6.5%	4.13%	Smith
31331YHR4	FEDERAL FARM CR BKS CONS	12/14/12	4.40%	10,000	AAA	102.5	10,253	0.4%	9,995	0.4%	258	2.6%	4.41%	Fresno
31331YKF6	FEDERAL FARM CR BKS CONS	12/24/12	4.75%	10,000	AAA	101.6	10,159	0.4%	10,000	0.4%	159	1.6%	4.75%	Fresno
31331YKL3	FEDERAL FARM CR BKS CONS	12/28/12	4.50%	10,000	AAA	102.7	10,269	0.4%	10,000	0.4%	269	2.7%	4.50%	Fresno
31331YPM6	FEDERAL FARM CR BKS CONS	01/22/13	4.37%	10,000	AAA	100.2	10,019	0.4%	10,000	0.4%	19	0.2%	4.37%	Fresno
3133XNYV5	FEDERAL HOME LN BKS	01/22/13	4.05%	10,000	AAA	102.2	10,219	0.4%	10,000	0.4%	219	2.2%	4.05%	Fresno
3133XP4T8	FEDERAL HOME LOAN BANKS	01/28/13	4.20%	10,000	AAA	100.2	10,022	0.4%	10,000	0.4%	22	0.2%	4.20%	Fresno
3133XP6L3	FEDERAL HOME LOAN BANKS	01/29/13	4.20%	10,000	AAA	100.2	10,019	0.4%	10,000	0.4%	19	0.2%	4.20%	Fresno
3133XNYL7	FEDERAL HOME LN BKS	01/30/13	4.35%	10,000	AAA	100.3	10,025	0.4%	10,000	0.4%	25	0.3%	4.35%	Fresno
3133XPC85	FEDERAL HOME LOAN BANKS	01/30/13	4.10%	8,460	AAA	100.2	8,476	0.4%	8,460	0.4%	16	0.2%	4.10%	Fresno
3133XPCD5	FEDERAL HOME LOAN BANKS	02/01/13	4.50%	10,000	AAA	100.2	10,022	0.4%	10,000	0.4%	22	0.2%	4.50%	Fresno
31331YTK6	FEDERAL FARM CR BKS CONS	02/12/13	4.13%	11,900	AAA	100.0	11,904	0.5%	11,900	0.5%	4	0.0%	4.13%	Fresno
3133XPH49	FEDERAL HOME LOAN BANKS	02/12/13	4.45%	10,000	AAA	100.4	10,038	0.4%	10,000	0.4%	38	0.4%	4.45%	Fresno
3133XPH49	FEDERAL HOME LOAN BANKS	02/12/13	4.45%	10,000	AAA	100.4	10,038	0.4%	10,000	0.4%	38	0.4%	4.45%	Fresno
3133XPH2	FEDERAL HOME LOAN BANKS	02/12/13	4.25%	10,000	AAA	100.3	10,034	0.4%	10,000	0.4%	34	0.3%	4.25%	Fresno
3133XPY73	FEDERAL HOME LOAN BANKS	02/27/13	4.25%	5,765	AAA	100.3	5,785	0.2%	5,765	0.2%	20	0.3%	4.25%	Fresno
31331YWM8	FEDERAL FARM CR BKS CONS	03/05/13	4.45%	9,955	AAA	100.0	9,958	0.4%	9,955	0.4%	3	0.0%	4.45%	Fresno
31331YXT2	FEDERAL FARM CR BKS CONS	03/11/13	4.15%	10,000	AAA	100.0	10,003	0.4%	9,983	0.4%	21	0.2%	4.15%	Fresno
3133XQB76	FEDERAL HOME LOAN BANKS	03/12/13	4.05%	10,000	AAA	100.3	10,031	0.4%	10,000	0.4%	31	0.3%	4.05%	Fresno
3133XQCX8	FEDERAL HOME LOAN BANKS	03/18/13	4.10%	10,000	AAA	100.6	10,059	0.4%	10,000	0.4%	59	0.6%	4.10%	Fresno
31331YYZ7	FEDERAL FARM CR BKS CONS	03/20/13	3.90%	10,000	AAA	100.3	10,031	0.4%	10,042	0.4%	-10	-0.1%	3.79%	Fresno
89240ALZ1	TOYOTA MTR CR CORP TMCC CORE	03/20/13	4.00%	5,000	AAA	90.7	4,537	0.2%	5,000	0.2%	-463	-9.3%	4.00%	Fresno
31331YZN3	FEDERAL FARM CR BKS CONS	04/01/13	4.00%	10,000	AAA	100.6	10,059	0.4%	10,000	0.4%	59	0.6%	4.00%	Fresno
3133XQA51	FEDERAL HOME LOAN BANKS	04/02/13	4.25%	5,000	AAA	100.0	5,002	0.2%	5,000	0.2%	2	0.0%	4.25%	Fresno
31331YA83	FEDERAL FARM CR BKS CONS	04/03/13	3.98%	10,000	AAA	100.2	10,022	0.4%	10,000	0.4%	22	0.2%	3.98%	Fresno
31331YB58	FEDERAL FARM CR BKS CONS	04/15/13	4.25%	10,000	AAA	100.0	10,003	0.4%	10,000	0.4%	3	0.0%	4.25%	Fresno
31331YF88	FEDERAL FARM CR BKS CONS	04/22/13	4.13%	9,005	AAA	100.0	9,008	0.4%	8,955	0.4%	52	0.6%	4.25%	Fresno
31331YH60	FEDERAL FARM CR BKS CONS	04/23/13	4.23%	10,000	AAA	102.8	10,281	0.4%	10,000	0.4%	281	2.8%	4.23%	Fresno
31331YJ76	FEDERAL FARM CR BKS CONS	05/01/13	4.25%	10,000	AAA	100.9	10,091	0.4%	10,000	0.4%	91	0.9%	4.25%	Fresno
3133XR5R7	FEDERAL HOME LOAN BANKS	05/14/13	4.25%	10,000	AAA	101.0	10,100	0.4%	10,000	0.4%	100	1.0%	4.25%	Fresno
31398ARM6	FEDERAL NATL MTG ASSN	05/29/13	4.35%	10,011	AAA	101.2	10,130	0.4%	10,143	0.4%	-13	-0.1%	4.02%	Fresno
3128X7S47	FEDERAL HOME LN MTG CORP	08/05/13	5.13%	10,000	AAA	100.4	10,036	0.4%	10,041	0.4%	-5	-0.1%	5.03%	Fresno
31398UAJ8	FEDERAL NATL MTG ASSN	09/18/13	4.05%	10,000	AAA	101.5	10,150	0.4%	10,202	0.4%	-52	-0.5%	3.50%	Fresno
3136F9Q22	FEDERAL NATL MTG ASSN	11/18/13	3.50%	10,000	AAA	101.5	10,150	0.4%	10,000	0.4%	150	1.5%	3.50%	Fresno
		10/07/11	3.85%	1,571,574		101.6	1,597,125	68.5%	1,584,899	68.4%	12,226	0.8%	3.46%	
TOTAL		12/26/10	3.37%	2,301,036		101.4	2,332,186	100.0%	2,316,226	100.0%	15,960	0.7%	3.08%	

* Provided by client



GLOSSARY OF TERMS

Average Maturity - The weighted average time to principal repayment. Useful as an approximation of a single maturity where the mean or average maturity is used to describe the life of the instrument.

Bankers Acceptance - Money market instrument created from transactions involving foreign trade. In its simplest form, a bankers acceptance is a check, drawn on bank by an importer or exporter of goods.

Basis Point - 1/100th of 1%.

Certificate of Deposit - A short term money market instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time.

Coupon Rate - The annual interest paid of a fixed-income instrument.

Commercial Paper - Money Market instrument representing a short-term promissory note of a large corporation at a specified rate of return for a specified period of time.

Current Yield - A bond's coupon expressed as a percentage of the bond's market price.

Discount Rate - The interest rate used to translate a future value into a present value.

Duration - Often times referred to as Macaulay's duration is a fixed income measure of price sensitivity to changes in yields. It is calculated by taking a weighted average of the time periods to receipt of the present value of the cash flows from a fixed income instrument.

Federal Home Loan Mortgage Corporation - Also known as "FHLMC" and Freddie Mac. FHLMC is a Private Corporation authorized by Congress, which sells notes, participation certificates and other mortgage obligations backed by mortgage pools.

Federal National Mortgage Association - Also known as "FNMA" and Fannie Mae. A private corporation which buys and sells residential mortgages insured by FHA or guaranteed by VA. FNMA also issues notes, participation certificates and other mortgage obligations backed by mortgage pools.

Government National Mortgage Corporation - Also known as "GNMA" and Ginnie Mae. A wholly-owned U.S. government corporation. GNMA issues and guarantees mortgage-backed securities which are backed by the full faith and credit of the United States Government.

Repurchase Agreement - Short term collateralized loan at a specified rate for a specified period, used by large investors as an alternative for cash investments.

Yield to Maturity - The internal rate of return of a standard bond held to maturity.



RATING SUMMARY

<u>RATING SERVICE</u>	<u>RATING CATEGORY</u>	<u>RATING DEFINITION</u>	
Bauer Financial	5-Star	Superior: These institutions are on Bauer Financial's Recommended Report	
	4 -Star	Excellent: These institutions are on Bauer Financial's Recommended Report	
	3 ½ - Star	Good	
	3-Star	Adequate	
	2-Star	Problematic	
	1-Star	Troubled	
	0-Star	Lowest rating	
Moody's	AAA	Best Quality	
	AA	High Quality	
	A	Upper-medium grade	
	BAA	Medium grade obligations	
	BA	Judged to have speculative elements	
	B	Lack characteristics of desirable investment	
	CAA	Investment in poor standing	
	CA	Speculative in a high degree	
	C	Poor prospect of attaining investment standing	
	Moody's - Modifiers	1,2,and 3	Rankings within rating category
Moody's - Commercial Paper	Prime-1	Superior ability for repayment	
	Prime-2	Strong ability for repayment	
	Prime-3	Acceptable ability for repayment	
	Not Prime	Do not fall in top 3 rating categories	
Standard & Poors	AAA	Highest rating	
	AA	Strong capacity for repayment	
	A	Strong capacity for repayment but less than AA category	
	BBB	Adequate capacity for repayment	
	BB	Speculative	
	B	Greater vulnerability to default than BB category	
	CCC	Identifiable vulnerability to default	
	CC	Subordinated debt of issues ranked in CCC category	
	C	Subordinated debt of issues ranked in CCC category	
	C1	Income bonds where no interest is paid	
	D	Default	
	Standard & Poors - Modifiers	(+) or (-)	Rankings within rating category
	Standard & Poors - Commercial	A-1	Highest degree of safety
A-2		Timely repayment characteristics is satisfactory	
A-3		Adequate capacity for repayment	
B		Speculative	
C		Doubtful repayment	
D		Default	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Authorize Signatory
Change, Various Bank Accounts,
Reedley College

ITEM NO. 09-32G

EXHIBIT: None

Background:

The Education Code requires that the Board approve signatories on District bank accounts. Due to the recent retirement of Ruben Fernandez, Vice President of Student Services at Reedley College, the following change is needed: Kimberly Perry will replace Ruben Fernandez as an authorized signatory on various Reedley College bank accounts. All other signatories will remain unchanged.

Recommendation:

It is recommended that the Board of Trustees authorize the removal of Ruben Fernandez and the addition of Kimberly Perry as a signatory on various Reedley College bank accounts.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Authorize Agreement with
SixTen and Associates for 2009-10 Mandate
Reimbursement Claim Preparation Services

ITEM NO. 09-33G

EXHIBIT: None

Background:

Annually the District submits reimbursements for mandated programs that have been imposed on districts and approved for reimbursement by the Commission on State Mandates. Currently community college districts are eligible for reimbursement for thirteen different mandated program areas. In addition, several test claims have been filed for consideration of reimbursement in the future.

For the past several years the District has contracted with SixTen and Associates for the preparation of the District's reimbursement claims. SixTen and Associates is a consulting firm that specializes in maximizing the District's reimbursement under the mandated cost reimbursement process.

It is recommended that the District engage the services of SixTen and Associates for the preparation of the 2009-10 mandated reimbursement claims at a fee not to exceed \$24,000. This fee has remained the same since 2001-02.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2009-10 mandate reimbursement claims;
and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Adopt a Resolution Authorizing ITEM NO. 09-34G
 Agreement with the California Department of
 Education for the School-Age Child Care Resource
 Program, Fresno City College

EXHIBIT: Resolution

Background:

The District has been awarded a School-Age Child Care Resource Program grant from the California Department of Education in the amount of \$2,000 for the period July 1, 2008, through June 30, 2009. The Fresno City College Child Development Center may use the funds for age-appropriate materials and equipment, staff training, or other activities that enhance the quality of the program and environment for school-age children ages five through twelve years.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt Resolution No. 2009-4, on behalf of Fresno City College, authorizing an Agreement with the California Department of Education in the amount of \$2,000 for the period July 1, 2008, through June 30, 2009, for the School-Age Child Care Resource Program;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

RESOLUTION NO. 2009-4

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College School-Age Child Care Resource Program grant and to authorize the designated personnel to sign contract documents for the period July 1, 2008, through June 30, 2009.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CSCC-8053 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 7th day of April, 2009, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Authorize Agreement with
Local Hospitals and Medical Offices for a
Radiology Paradigm Program,
Fresno City College

ITEM NO. 09-35G

EXHIBIT: None

Background:

For the past several years, the District has worked with local hospitals to provide an educational service program to employees of these hospitals. The program has become known as the Paradigm Program. Expanding upon the existing Paradigm Program, several local hospitals and medical offices desire to contract with the District to provide radiological educational services to their employees. The program is mutually beneficial as it provides classroom and clinical instruction to hospital/medical office employees desiring to qualify for the American Registry of Radiologic Technologist (ARRT) Licensing Examination.

The program, which is operated through the Radiologic Technology Education Program at Fresno City College, will provide educational services to Children's Hospital Central California, Saint Agnes Medical Center, Community Regional Medical Center, Community Medical Center – Clovis, Hanford Community Medical Center, Kaweah Delta Health Care District, Sierra Pacific Orthopedic & Spine Center Medical Group, Inc., CMI Radiology Group, Tulare District Hospital, and Sierra Imaging Associates. The Radiology Paradigm Program will allow 14 to 16 students to participate per year.

Because this program is "closed" to individuals selected by the local hospitals and medical offices, it must be operated as a contracted education program. This arrangement prohibits the District from claiming FTES and, therefore, all costs associated with the College providing classroom and clinical education and oversight must be reimbursed by the hospitals and medical offices. Actual costs will be determined on a semester-by-semester basis and will be reimbursed in full. The term of this Agreement shall be from August 18, 2008, through July 16, 2010.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with Children's Hospital Central California, Saint Agnes Medical Center, Community Regional Medical Center, Community Medical Center – Clovis, Hanford Community Medical Center, Kaweah Delta Health Care District, Sierra Pacific Orthopedic & Spine Center Medical Group, Inc., CMI Radiology Group, Tulare District Hospital, and Sierra Imaging Associates to provide a contract education program known as the Radiology Paradigm Program, for the period August 18, 2008, through July 16, 2010;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Authorize Agreement with the ITEM NO. 09-36G
 California Community Colleges Chancellor's
 Office for the Career Technical Education
 Community Collaborative Project,
 State Center Consortium

EXHIBIT: None

Background:

The State Center Consortium has recently been awarded another Career Technical Education Community Collaborative Project grant administered through the California Community Colleges Chancellor's Office. The CTE Collaborative Project continues to address the need to enhance and improve programs and instructor skill sets, to provide more effective student motivation and preparation for the pursuit of an appropriate career, and to meet the need for a trained workforce to fill the requirements of targeted career sectors. This award provides for some specific focus on the Transportation Industry Sector. The term of the Agreement is from February 1, 2009, through June 30, 2010, with total funding in the amount of \$400,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the State Center Consortium, to enter into an Agreement with the California Community Colleges Chancellor's Office for the Career Technical Education Community Collaborative Project, with funding in the amount of \$400,000 for the period February 1, 2009, through June 30, 2010;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Approve Out-of-State
Travel for Nursing Students, Fresno City College

ITEM NO. 09- 37G

EXHIBIT: None

Background:

Fresno City College is requesting Board approval for out-of-state travel for approximately seven registered nursing students to travel to Nashville, TN, to attend the National Student Nurses' Association (NSNA) 57th Annual Convention, from April 15 – 19, 2009. The advisor accompanying the students will be Elnora Bugay. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately seven Fresno City College registered nursing students to travel to Nashville, TN, to attend the National Student Nurses' Association (NSNA) 57th Annual Convention, from April 15 – 19, 2009, with the understanding that the trip will be financed without requiring expenditure of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Approve Out-of-State
Travel for Fresno City College Students,
National Science Foundation Grant

ITEM NO. 09-38G

EXHIBIT: None

Background:

Part of the National Science Foundation grant to study tardigrades (a unique phylum of microscopic aquatic animals that live in trapped water reservoirs within moss and lichens, and that are known for their ability to withstand long exposures to extreme environmental conditions) requires collecting specimens in Florida, Puerto Rico and Utah. Four students will be traveling with Fresno City College Biology Instructor Carl Johansson to Florida, Puerto Rico and Utah as paid researchers under the grant. The dates of the field trips are as follows:

5/25/09 – 6/6/09	Florida, Puerto Rico
6/25/09 – 7/5/09	Utah

Fresno City College is seeking Board authorization for four students to travel with Carl Johansson from 5/25/09 through 7/5/09 to Florida, Puerto Rico and Utah to participate in field trips and assist in the collecting of tardigrades. All expenses will be covered under the National Science Foundation grant; therefore, there will be no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for four Fresno City College students to travel to Florida, Puerto Rico and Utah from 5/25/09 through 7/4/09 to participate in field trips and assist in the collecting of specimens, with the understanding that the trip will be financed without requiring expenditure of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Public Hearing on Full-Time Faculty
Initial Bargaining Proposals Presented by
State Center Federation of Teachers Local
1533, CFT/AFT, AFL/CIO

ITEM NO. 09-15

EXHIBIT: None

Background:

Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposals of the employee group. The State Center Federation of Teachers, on behalf of the Full-Time Faculty, presented its initial proposals for a successor contract to the Board on March 3, 2009. The State Center Federation of Teachers proposals have been posted with this agenda since Wednesday, April 1, 2009, for public review:

1. Consolidation of Negotiations:
 - a. Full and Part-Time Negotiations to proceed jointly
 - b. Three-year agreement, 2010-2013
2. Past Practice: Article VII: Past Practices. Review and revise.
3. Release Time/Postage: Article IX: Federation Rights. Review and revise.
 - a. Clarify definitions of terminology (e.g. duly authorize)
 - b. Allow Federation use of postage machine
 - c. Update and expand committee list
 - d. Increase district release time for Federation Officers
4. Calculating Load: Article X II: Hours, Workload, Class Size. Review and revise.
 - a. Language regarding uniform computation of overload
 - b. Office hours in relationship to release time
 - c. Increase release time for Department Chairs
 - d. District Education Guidelines
5. Calendar: Article XII: Hours, Workload, Class Size. Review and revise.
 - a. Compressed calendar. Convene a joint Federation and District committee to research compressed calendars as they have been implemented at numerous other California Community Colleges.

6. Lab Factor: Article XII: Hours, Workload, Class Size. Review and revise.
 - a. Improvement in lab factor to 1 (eliminate lab rate).
7. On-campus Requirement: Article XII: Hours, Workload, Class Size. Review and revise.
 - a. Align on-campus requirements with actual program needs
8. Compensatory Time (load banking): Article XII: Hours, Workload, Class Size. Review and revise.
 - a. Faculty may bank overload hours for future leave time rather than receiving pay.
9. Stipends: Article XII: Hours, Workload, Class Size. Review and revise.
 - a. Allocation of Grant-funded stipends.
10. Faculty Conditions: Article XIII: Faculty Conditions. Review and revise.
 - a. Modify language on selection of Peer evaluators
 - b. Clearly defined plan for improvement
 - c. Initial step and class placement on salary scale
 - d. Unit Composition (Incorporate MOU) and see #18 below
 - e. Definition and Mode of assignment for Special Assignment faculty
 - f. Academic Titles (e.g. Professor); Establish and define
11. Sabbatical Leave: Article XIV-A: Leaves with Pay. Review and revise.
 - a. Increase number of sabbatical leaves
12. Benefits: Article XV: Insurance Programs. Review and revise
 - a. Maintain fully paid health, dental, and vision benefits, including one or more additional plan options for health insurance.
 - b. Form, and define authority of, a joint labor-management benefits committee.
13. Retiree Benefits: Article XV: Insurance Programs. Review and revise.
 - a. Improve retiree benefits
 - b. Review GASB 45 trust
14. Grievance Procedure: Article XVI: Grievance Procedure. Review and revise.
 - a. Replace American Arbitration Association (AAA) with state mediation services.
15. Salary: Article XVII: Compensation. Review and revise.
 - a. Forensics, Choral and similar positions shall be viewed as coaching and shall receive stipends commensurate with other coaching positions.
 - b. A salary formula applied annually, based on the District's ability to pay, including in-coming and on-going revenues that will maintain/improve the faculty's state salary schedule standing.
 - c. Continue existing salary formula: COLA +1% (growth). Review Growth Measure (e.g. P2)
16. Retirement: Article XVIII: Retirement and Retirees: Review and revise.
 - a. Retirement incentive (Golden Handshake)
17. Unit Composition: Unit Composition. Establish and define "Affiliated Faculty Instructors" as currently used in nursing programs.

18. Language: May involve multiple articles. Review and revise.
 - a. Amend contract language to clarify articles addressing issues such as, but not limited to:
 - i. Use of the terms “Reassigned” versus “Release” time
 - ii. Initial salary placement
 - iii. References to Fresno City College/Reedley College and the centers in view of impending change in status of the Willow International center
 - iv. Personal and parental leave
19. Other Proposals: The Federation reserves the right to add proposals on issues that may come up between February and the commencement of negotiations.

Recommendation:

It is necessary for the Board of Trustees to hold a public hearing on the Full-Time Faculty Initial Proposal for Contract Reopener presented by the State Center Federation of Teachers Local 1522, CFT/AFT, AFL/CIO. Following the open comment period no Board action is necessary.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Public Hearing on Part-Time Faculty Initial Bargaining Proposals Presented by State Center Federation of Teachers Local 1533, CFT/AFT, AFL/CIO

ITEM NO. 09-16

EXHIBIT: None

Background:

Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposals of the employee group. The State Center Federation of Teachers, on behalf of the Part-Time Faculty, presented its initial proposals for a successor contract to the Board on March 3, 2009. The State Center Federation of Teachers proposals have been posted with this agenda since Wednesday, April 1, 2009 for public review:

1. Consolidation of Negotiations: Article I: Term of Agreement
 - a. Three-year agreement, 2010-2013
 - b. Full and Part-Time Negotiations to proceed jointly
2. Release Time/Postage: Article IX: Federation Rights. Review and revise.
 - a. Clarify definitions of terminology (e.g. duly authorize)
 - b. Allow Federation use of postage machine
 - c. Increase district release time for Federation Officers
3. Class Assignments: Article X I: Hours, Workload, Class Size. Review and revise.
 - a. Language regarding faculty assignment to include examples
 - b. Language regarding seniority relevant to specific campus in view of impending change in status of Willow International center.
 - c. Language on other assignment factors
4. Pro-rata Pay/Benefits/Office Hours: Article XV: Compensation. Review and revise.
5. Grievance Procedure: Article XV: Compensation. Review and revise.
 - a. Bring in line with Full-Time language
6. Bereavement Leave: Article XIII: Leaves with Pay. Review and revise.
 - a. Bring in line with Full-time language

7. Language: May involve multiple articles. Review and revise.
 - a. Amend contract language to clarify articles addressing issues such as, but not limited to:
 - i. Use of the terms “Reassigned” versus “Release” time
 - ii. Initial salary placement
 - iii. References to Fresno City College/Reedley College and the centers in view of impending change in status of the Willow International center
 - iv. Personal and parental leave
8. Other Proposals: The Federation reserves the right to add proposals on issues that may come up between February and the commencement of negotiations.

Recommendation:

It is necessary for the Board of Trustees to hold a public hearing on the Part-Time Faculty Initial Proposal for Contract Reopener presented by the State Center Federation of Teachers Local 1533, CFT/AFT, AFL/CIO. Following the open comment period no Board action is necessary.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: California Community College Trustees
2009 Ballot for Board of Directors

ITEM NO. 09-17

EXHIBIT: List of Candidates

Background:

The election of members of the CCCT Board will take place between March 10 and April 25, 2009. There are seven (7) two-year vacancies on the CCCT Board. In accordance with the CCCT Board Governing Policies as amended and adopted by the board in June 2008, the terms are now three-year terms.

A list of the candidates nominated to fill the vacancies is enclosed. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board will vote to break the tie.

The Board may vote for up to seven (7) individuals. The deadline for mailing the ballot is April 25, 2009. The League has posted candidate bios and statements on the league's website at www.ccleague.org.

Recommendation:

It is recommended that the Board of Trustees authorize the Secretary of the Board to cast a ballot for up to seven (7) individuals, as directed, from the list of nominees for the 2009 election of the Board of Directors of the California Community College Trustees.

2009 CCCT ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.

1. Cy Gulassa, Peralta CCD
2. Janet Chaniot, Mendocino-Lake CCD
3. Nancy Chadwick, Palomar CCD
4. Marcia Zableckis, Barstow CCD
5. Jerry Hart, Imperial CCD
6. John Rodgers, Kern CCD
7. Douglas Otto, Long Beach CCD
8. *Manny Ontiveros, North Orange County CCD
9. Jacqueline Simon, MiraCosta CCD
10. Christopher Stampolis, West Valley-Mission CCD
11. *Jeanette Mann, Pasadena Area CCD
12. Carmen Avalos, Cerritos CCD
13. Eva Kinsman, Copper Mountain CCD
14. *Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
15. Louise Jaffe, Santa Monica CCD

* Incumbent

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Acknowledgement of Accountability
Reporting for the Community Colleges
2009 Report (ARCC), Fresno City College
and Reedley College

ITEM NO. 09-18

EXHIBIT: Accountability Report for the Community Colleges

Background

In 2004, AB 1417 created the Accountability Reporting for Community Colleges. ARCC replaced the Partnership for Excellence reporting program. There are two levels of reporting—by college and systemwide. The three categories are as follows:

1. Student Progress and Achievement – degrees, certificates and transfers
2. Student Progress and Achievement – vocational, occupational/workforce development
3. Pre-collegiate Improvement - basic skills and ESL

Each District is required to have an interaction with their Board of Trustees by March 2010. The Board of Trustees was given a presentation of the ARCC program at the Board of Trustees' Retreat on March 27-28, 2009. No action was taken.

Recommendation

At the conclusion of the discussion of the ARCC results, it is appropriate that the Board of Trustees acknowledge the ARCC report for the District and authorize the Chancellor to submit the minutes of the meeting to the California Community Colleges Chancellor's Office to meet the requirement of AB 1417.

Fresno City College
State Center Community College District
College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
Student Progress and Achievement Rate	47.5%	48.8%	47.3%

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
Percent of Students Who Earned at Least 30 Units	72.3%	73.3%	72.8%

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007
Persistence Rate	65.8%	63.1%	65.7%

NA: This performance indicator is not applicable for schools of continuing education



ARCC 2009 Report: College Level Indicators

Fresno City College State Center Community College District
College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Vocational Courses	78.3%	79.9%	78.3%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Basic Skills Courses	64.9%	62.2%	63.5%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
ESL Improvement Rate	67.7%	67.2%	65.7%
Basic Skills Improvement Rate	49.0%	48.2%	49.6%

Table 1.6:
Career Development and
College Preparation (CDCP)
Progress and Achievement Rate

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
CDCP Progress and Achievement Rate	.%	.%	.%

Blank cell (% only) = No CDCP data for cohort (college may not have CDCP courses)
0% in cell = CDCP cohort data, but no outcome data as of report date



ARCC 2009 Report: College Level Indicators

Fresno City College State Center Community College District
College Profile

Table 1.7:
Annual Unduplicated Headcount and Full-Time Equivalent Students (FTES)

	2005-2006	2006-2007	2007-2008
Annual Unduplicated Headcount	32,298	31,401	33,069
Full-Time Equivalent Students (FTES)*	17,570	17,058	18,111

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2005-2006, 2006-2007, and 2007-2008 are based on the FTES recalculation.

Table 1.8:
Age of Students at Enrollment

	2005-2006	2006-2007	2007-2008
19 or less	27.0%	27.2%	26.9%
20 - 24	32.4%	32.4%	31.7%
25 - 49	35.9%	35.5%	36.4%
Over 49	4.6%	4.9%	5.0%
Unknown	0.1%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2005-2006	2006-2007	2007-2008
Female	52.2%	52.7%	52.2%
Male	47.5%	46.7%	46.8%
Unknown	0.3%	0.7%	1.0%

Source: Chancellor's Office, Management Information System



ARCC 2009 Report: College Level Indicators

Fresno City College State Center Community College District
College Profile

Table 1.10:
Ethnicity of Students

	2005-2006	2006-2007	2007-2008
African American	8.0%	8.0%	8.3%
American Indian/Alaskan Native	1.1%	1.2%	1.2%
Asian	7.1%	8.6%	9.2%
Filipino	1.3%	1.5%	1.5%
Hispanic	38.3%	39.2%	40.0%
Other Non-White	1.7%	1.4%	1.5%
Pacific Islander	0.7%	0.6%	0.6%
Unknown/Non-Respondent	11.9%	10.2%	9.7%
White Non-Hispanic	29.9%	29.2%	28.0%

Source: Chancellor's Office, Management Information System



ARCC 2009 Report: College Level Indicators

Fresno City College

State Center Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	47.3	47.7	41.4	55.6	A1
B	Percent of Students Who Earned at Least 30 Units	72.8	71.1	63.2	78.4	B2
C	Persistence Rate	65.7	69.3	53.8	80.6	C3
D	Annual Successful Course Completion Rate for Credit Vocational Courses	78.3	74.5	67.0	85.4	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	63.5	59.5	48.9	69.7	E2
F	Improvement Rate for Credit Basic Skills Courses	49.6	47.9	30.9	57.3	F4
G	Improvement Rate for Credit ESL Courses	65.7	58.4	33.1	79.2	G5

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2009 Report: College Level Indicators

Fresno City College

State Center Community College District

College Self-Assessment

Established in 1910, Fresno City College (FCC) is California's first community college. FCC is a comprehensive community college, offering innovative instructional programs in anticipation of and responsive to the lifelong learning needs of our diverse population. FCC provides a wide variety of services to assist our students in achieving their educational goals. We work collaboratively with our community to enhance the economic and social development of the region.

The population of the FCC service area has increased by nearly 20% over the last decade. In recent years, this growth has shifted to a predominance of younger adults (aged 25 and younger). Concurrently, the profile of FCC's students also shifted slightly toward a younger student. However, the most recent data suggests a possible re-shift back to a slightly older student.

In the current economic downturn, unemployment has increased significantly in the FCC service area. FCC enrollments have nearly kept pace with the rise in unemployment, with many programs and classes showing enrollments at or near capacity.

FCC has a strong Liberal Arts program that prepares students for transfer to colleges and universities, resulting in approximately 1100 transfers to California State University annually. FCC's Liberal Arts program fulfills both the Associate of Arts degree requirements and the lower division general education requirements for transfer to the CSU system. Programs for working students include Weekend College and a 25-month Business Administration degree with classes offered in the evenings and on Saturdays. The strength of FCC's Liberal Arts program is clearly demonstrated in the steady rates for Student Progress and Achievement and for Percent of Students Who Earned at Least 30 Units.

FCC shows solid performance on most of the accountability indicators relative to its peers. The College is at or above the peer group average for almost all measures, with a particularly high score on the Improvement Rate for Credit ESL Courses (in spite of a decline in this measure over the past three years).

Although higher than its peers for Annual Successful Course Completion Rate for Credit Basic Skills Course, FCC has declined in this measure when compared to three years ago. However, the most recent data shows some improvement. In addition, the Basic Skills Improvement Rate is relatively stable over the past three years. FCC's basic skills committee is currently implementing specific action plans that focus on improving instruction to meet the needs of the basic skills student.

FCC recognizes that it must improve its persistence rate, which although relatively stable, is the one area in which the College average is lower than that of its peers. Several programs show promise in this area. FCC's Extreme Registration program includes marketing targeted to current students; the project has helped increase the registered number of students and units over previous year levels. To reach its most at-risk students, FCC expanded its Supplemental Instruction program to provide broader tutorial services to Basic Skills students in their academic programs, and provided additional and enhanced support to address the particular needs of ESL students.



Reedley College
State Center Community College District
College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1: Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

Student Progress and Achievement Rate

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
Student Progress and Achievement Rate	63.3%	58.7%	49.1%

Table 1.1a: Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

Percent of Students Who Earned at Least 30 Units

	2000-2001 to 2005-2006	2001-2002 to 2006-2007	2002-2003 to 2007-2008
Percent of Students Who Earned at Least 30 Units	72.6%	71.2%	69.2%

Table 1.2: Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

Persistence Rate

	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006	Fall 2006 to Fall 2007
Persistence Rate	64.6%	64.0%	67.8%

NA: This performance indicator is not applicable for schools of continuing education



ARCC 2009 Report: College Level Indicators

Reedley College State Center Community College District
College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Vocational Courses	68.6%	69.9%	71.9%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2005-2006	2006-2007	2007-2008
Annual Successful Course Completion Rate for Basic Skills Courses	63.2%	61.1%	62.4%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
ESL Improvement Rate	43.2%	53.0%	53.1%
Basic Skills Improvement Rate	49.6%	47.9%	45.6%

Table 1.6:
Career Development and
College Preparation (CDCP)
Progress and Achievement Rate

See explanation in Appendix B.

	2003-2004 to 2005-2006	2004-2005 to 2006-2007	2005-2006 to 2007-2008
CDCP Progress and Achievement Rate	.%	.%	.%

Blank cell (% only) = No CDCP data for cohort (college may not have CDCP courses)
0% in cell = CDCP cohort data, but no outcome data as of report date

NA: This performance indicator is not applicable for schools of continuing education



ARCC 2009 Report: College Level Indicators

Reedley College State Center Community College District
College Profile

Table 1.7:
Annual Unduplicated Headcount and Full-Time Equivalent Students (FTES)

	2005-2006	2006-2007	2007-2008
Annual Unduplicated Headcount	17,488	18,130	18,605
Full-Time Equivalent Students (FTES)*	8,729	9,132	9,494

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.
*FTES data for 2005-2006, 2006-2007, and 2007-2008 are based on the FTES recalculation.

Table 1.8:
Age of Students at Enrollment

	2005-2006	2006-2007	2007-2008
19 or less	33.0%	32.5%	33.7%
20 - 24	32.7%	33.3%	32.2%
25 - 49	30.0%	30.0%	29.8%
Over 49	4.3%	4.2%	4.2%
Unknown	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2005-2006	2006-2007	2007-2008
Female	61.2%	61.2%	60.2%
Male	38.6%	38.3%	39.2%
Unknown	0.2%	0.5%	0.6%

Source: Chancellor's Office, Management Information System



ARCC 2009 Report: College Level Indicators

Reedley College State Center Community College District
College Profile

Table 1.10:
Ethnicity of Students

	2005-2006	2006-2007	2007-2008
African American	2.9%	3.2%	3.1%
American Indian/Alaskan Native	1.2%	1.3%	1.2%
Asian	3.6%	4.2%	4.7%
Filipino	1.1%	1.2%	1.4%
Hispanic	44.5%	44.3%	44.7%
Other Non-White	1.2%	1.3%	1.3%
Pacific Islander	0.4%	0.3%	0.4%
Unknown/Non-Respondent	9.9%	9.7%	9.4%
White Non-Hispanic	35.1%	34.4%	33.7%

Source: Chancellor's Office, Management Information System



ARCC 2009 Report: College Level Indicators

Reedley College

State Center Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	49.1	47.7	41.4	55.6	A1
B	Percent of Students Who Earned at Least 30 Units	69.2	71.1	63.2	78.4	B2
C	Persistence Rate	67.8	67.6	57.1	78.0	C5
D	Annual Successful Course Completion Rate for Credit Vocational Courses	71.9	74.5	66.1	82.4	D3
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	62.4	59.5	48.9	69.7	E2
F	Improvement Rate for Credit Basic Skills Courses	45.6	47.9	30.9	57.3	F4
G	Improvement Rate for Credit ESL Courses	53.1	53.6	15.7	75.0	G3

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2009 Report: College Level Indicators

Reedley College

State Center Community College District

College Self-Assessment

Reedley College, established in 1926, is a medium sized institution that includes a main campus, three centers and several satellite locations. Reedley College's service area has a low per capita income, moderately low percentage of people with at least a Bachelor's, high percentage of students on financial aid, and high poverty and "English Not Spoken Well" indices. Reedley's students are among the youngest in the state, 12% take credit basic skills classes, and average 8.6 units per semester.

Reedley is in the process of enhancing current services and creating new ones that will have a positive impact on students' success rates as described below. These services include Extended Writing Centers, Math Skills Center, tutorial services, embedded tutors, Early Alert programs to identify students who need help early in the semester, and conducting student workshops in both English and Spanish.

Reedley's student progress and achievement rate is above the peer-group average but has been declining. During the current report period the number of students in the cohort increased by 10%, earning an associate degree and transferring each increased by 4%, and earning a certificate of achievement increased by 33% as compared to the prior report. The number of students completing transfer level math and English courses decreased by 38%. This rate is negatively impacted by the low income levels and high poverty and unemployment rates.

Reedley's number of students who earned at least 30 units increased by 10% but the percentage decreased slightly from 71.2% to 69.2%. According to the data this can be attributed to the low per capita income of the students which is an indication that students may not be academically prepared for college level work and may have difficulty paying for college. Through the recently completed Financial Aid Program Review Reports, the college has identified processes and practices to better ensure that students receive adequate financial aid.

Reedley's persistence rate increased from 64.0% to 67.8% reflecting an upward trend from the previous cohort. Reedley's young college population influenced this higher persistence rate.

Reedley's successful course completion rate for credit vocational classes is increasing. The college has a grant by which technical skills are integrated with basic reading, writing and math skills as well as the inclusion of work place skills. The processes developed as a result of this grant will be integrated into other career and technical education programs.

Reedley has consistently been above the peer group average in annual successful course completion rate for credit basic skills courses. The college's improvement rate for credit basic skills courses is below the peer group average and has declined from the previous year. Class retention rates remain high, but success is low.

Reedley's ESL improvement rate is just below the peer group average and just above the previous cohort's rate. ESL recently completed program review and found retention relatively high and consistent with a variable success rate. Counselor support has been added specifically for ESL students with focus on student success along early alert to identify student needs.



STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration to Approve 2009-10
Decision Package Recommendations

ITEM NO. 09-19

EXHIBIT: Decision Package Document

Background:

At the February 3, 2009, regularly scheduled Board meeting the Board of Trustees approved the budget calendar for preparation of the District's 2009-10 budget. The timeline included review of the Draft Decision Packages at the Board retreat on March 27-28. Approval of the Decision Packages at the April meeting will allow the District to utilize these funds to acquire goods and services for the fall term.

The 2009-10 Decision Package Program was based upon allocations to the Colleges and Centers totaling \$3.0 million as follows:

Fresno City College	\$1,153,846
Reedley College	534,615
North Centers	407,692
Districtwide	903,847

The process for establishment of campus recommendations is similar to the process utilized on the campuses in recent years, which is a collaborative effort of all constituents.

Recommendation:

It is recommended that the Board of Trustees approve the 2009-10 Decision Package recommendations as presented.



2009-10 BUDGET

DECISION PACKAGES

**Office of the Chancellor
STATE CENTER COMMUNITY
COLLEGE DISTRICT**

**Fresno
City
College**

**Reedley
College**

**North
Centers**

**Madera
Oakhurst
Willow International**

STATE CENTER COMMUNITY COLLEGE DISTRICT

2009-10
DECISION PACKAGES

April 7, 2009
Board Meeting

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INTRODUCTION

2009-10 LOTTERY/DECISION PACKAGES

In November 1984 the California electorate approved a statewide initiative authorizing a State Lottery Program. As part of the initiative, 34% of the lottery proceeds are to be distributed to all public educational entities in the state, including local school districts, community colleges, and state university systems.

In March 2000 the California Electorate approved Senate Bill 20, which required that 50% of any lottery revenue increases from 1997-98 be spent on instructional materials. Based upon a District projection of \$3.0 million of lottery revenue for 2008-09, it is projected that the District's Senate Bill 20 instructional materials requirement will be \$300,000. Each campus has been required to allocate a portion of these funds for projects relating to instructional materials to meet the requirements of SB 20. Instructional materials proposals totaling \$384,336 are contained in the recommended decision packages from the Colleges/Centers.

For many years the District has utilized the decision package process whereby funds are allocated out of the prior year's proceeds for one-time, non-salary expenses in areas such as staff development, equipment, facility improvements, computer hardware and software agreements and maintenance-related projects. By allocating resources from the prior year's revenues, the District is able to withstand variances in lottery collections without overspending its budget. In the past this process has allowed the District to enhance programmatic offerings to meet the needs of students and has provided a funding source for minor facility improvements and equipment purchases, primarily for the expanding need for current technology and programs.

Because the budget crisis experienced by the State and District during 2007-08 and 2008-09 is expected to last for at least the next two to three years, the decision package proposals have been modified to include some operating expenses for supplies and materials not previously put forth in the proposals. As discussed previously, this provides some flexibility in meeting the District's three primary objectives in the 2009-10 budget development process. These are maintenance of student access, continued employment for existing permanent employees and a balanced operating budget.

In establishing the 2009-10 decision package projects and recommendations, the Chancellor called for the development of proposals from each College/Center and the District Office. The proposals were approved through channels at each location with input provided by various employee groups and site representatives.

The attached decision package proposals have been updated to reflect the most current revenue projection of \$3.0 million.

SUMMARY
2009-10 DECISION PACKAGES
Lottery Funding

District

Staff Development and Training	\$ 48,000	
Employee Recognition Program	18,000	
Operational Supplies	8,500	
International Education	11,500	
Workforce Development	7,392	
Scheduled Maintenance and Repair (Deferred Maintenance)	250,000	
Districtwide Safety and Hazardous Materials Program	60,000	
District Operations Non-Instructional Equipment	52,755	
District Operations Supplies and Operating Expenses	289,000	
LAN/WAN Equipment Maintenance Contracts	49,700	
Hewlett-Packard Equipment Maintenance Contracts	35,000	
IS Equipment Upgrade Project	<u>74,000</u>	
		\$ 903,847

Fresno City College

Instructional Materials and Supplies (Prop. 20 Compliance)	\$ 165,138	
Other Operating Expenses	595,030	
Safety Priorities	<u>393,678</u>	
		\$1,153,846

Reedley College

Instructional Supplies (Prop. 20 Compliance)	\$ 76,514	
Other Operating Expenses	350,377	
Campus Safety Priorities	<u>107,724</u>	
		\$ 534,615

North Centers

Staff Development and Training	\$ 41,500	
Outreach, School Relations and Transfer	43,000	
Cultural Enrichment and Student Activities	26,000	
Instructional Supplies (Prop. 20 Compliance)	142,684	
Operational Supplies	40,629	
Instructional Equipment/Software	25,483	
Technology	<u>88,396</u>	
		\$ <u>407,692</u>
TOTAL 2009-10 DECISION PACKAGES		<u>\$3,000,000</u>

DISTRICT

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Staff Development and Training Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$ 1,000
95000	<u>47,000</u>
TOTAL	<u>\$48,000</u>

PROPOSED PROJECT DESCRIPTION:

While both colleges will continue their own staff development programs, the District Staff Development Program will focus on classified, confidential and management staff development with particular emphasis on Districtwide needs and operations.

Continue the academic leadership program (CCLASS) designed to expose and enhance District academic leaders and potential leaders to sound, quality leadership practices.

OBJECTIVES TO BE ACHIEVED:

1. Management Staff Development: Facilitate development plan for management team with skill development related to both specific needs of District and general professional growth. Implement second year of CCLASS (Community College Leadership Academic Seminar Series) cohort 4 and begin cohort 5. Provide management training regarding sexual harassment awareness to all new management employees in compliance with AB 1825. (Goals 5.3 and 5.4)
2. Classified Staff Development: Facilitate Districtwide workshops, both job specific and general growth; coordinate "symposium" activities for classified staff. (Goals 5.3 and 5.4)
3. Confidential Staff Development: Facilitate Districtwide workshops, both job specific and general growth; coordinate staff development/training activities for confidential staff. (Goals 5.3 and 5.4)

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10
DECISION PACKAGE

Title: Employee Recognition Program Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5A

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$13,000
95000	<u>5,000</u>
TOTAL	<u>\$18,000</u>

PROPOSED PROJECT DESCRIPTION:

Employee recognition awards are intended to recognize and celebrate years of service to the students and support to our District. The awards given to the employees have been paid for from lottery funds in past years. The 2009-10 decision package is to place funding under the supervision of the office responsible for organizing the awards.

OBJECTIVES TO BE ACHIEVED:

1. Provide funding to purchase five-year incremental awards as well as awards for retirees. (Goal 5.2)
2. Provide appetizers at all three awards ceremonies. (Goal 5.2)

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10
DECISION PACKAGE

Title: Operational Supplies Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	<u>\$8,500</u>
TOTAL	<u>\$8,500</u>

PROPOSED PROJECT DESCRIPTION:

Due to budget reductions for the 2009-10 fiscal year, this proposal will provide lottery funds to purchase office supplies for the Human Resources Department. The funds will help support one-time purchases of office supplies.

OBJECTIVES TO BE ACHIEVED:

1. Provide funding for the day-to-day operational supply costs within the Human Resources Department.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: International Education Location: Districtwide

Prepared By: Michael Quinn

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Objective 5.4 and mission statement

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$ 500
95000	<u>11,000</u>
TOTAL	<u>\$11,500</u>

PROPOSED PROJECT DESCRIPTION:

Focus on internationalizing curriculum at the campuses/centers and maintaining access to study abroad programs.

OBJECTIVES TO BE ACHIEVED:

1. Maintain study abroad offerings.
2. Organize Districtwide international education activities.
3. Support staff development activities to internationalize curriculum.
4. Participate in CCID activities and conference.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: Workforce Development Location: Districtwide

Prepared By: Michael Quinn

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Objectives 3.1 and 5.4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$ 500
95000	<u>6,892</u>
TOTAL	<u>\$7,392</u>

PROPOSED PROJECT DESCRIPTION:

Improve current coordination, communication and marketing of occupational and economic development programs. Provide for travel and conference to explore best practices.

OBJECTIVES TO BE ACHIEVED:

1. Expand community business partnerships.
2. Promote vocational programs to students and businesses.
3. Assist development of non-credit course opportunities.
4. Support staff development in occupational areas.
5. Seek contextualized learning in career and technical education.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Scheduled Maintenance and Repair (Deferred Maintenance) Location: Districtwide

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
96000	<u>\$250,000</u>
TOTAL	<u>\$250,000</u>

PROPOSED PROJECT DESCRIPTION:

The District annually submits a Five-Year Plan to the State for the Scheduled Maintenance and Repair Program. Included is a prioritized list of the projects submitted to the State for approval in 2009-10. The actual amount of State funding the District will receive is not known; therefore, the local match requirement will not be known until after the adoption of the State Budget. This funding from lottery will allow the District to identify funds for the anticipated match.

OBJECTIVES TO BE ACHIEVED:

The prioritized list of Scheduled Maintenance and Repair projects, if funded by the State, will address critically needed issues. The major projects prioritized for funding include:

- Upgrade Fire Alarm Network Districtwide \$ 40,000
- Replace Hot Water Piping, North Loop, Ph. 4, Fresno City College \$ 75,000
- Energy Management System Upgrade, Ph. 2, Reedley College \$100,000
- Replace Chiller at Gym, Fresno City College \$ 50,000

While these projects represent the District's prioritization, the State emphasizes projects in these as well as other areas and, therefore, the final approved list may be somewhat different. In addition, the final implementation of these projects will be dependent upon the actual amount of State funding and the corresponding District match.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Districtwide Safety and Hazardous Materials Program Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$17,000
95000	19,000
96000	<u>24,000</u>
TOTAL	<u>\$60,000</u>

PROPOSED PROJECT DESCRIPTION:

The District provides support to the Colleges and Centers to ensure they are in compliance with all fire, access, hazardous materials, and safety codes and regulations. This funding will be used to maintain existing programs, correct identified deficiencies, and implement new programs as required.

OBJECTIVES TO BE ACHIEVED:

1. Upgrade building systems identified as fire and life-safety issues in fire inspection reports. \$ 5,000
2. Continue to implement recommendations identified in the Valley Insurance Program's property, liability and workers' compensation survey reports. \$15,000
 - a. Industrial hygiene services
 - b. Medical monitoring
 - c. Safety training
3. Manage and dispose of hazardous substances generated on District sites. \$10,000
 - a. Disposal fees
 - b. Permit fees
 - c. Storage containers

- | | |
|--|----------|
| 4. Purchase safety equipment. | \$15,000 |
| a. Lockout blockout | |
| b. Confined space entry | |
| c. Fall protection | |
| d. Personal protective equipment | |
| 5. Implement Districtwide Emergency Response Plan. | \$15,000 |
| a. Develop and provide EOC position specific training | |
| b. Develop and provide comprehensive command tabletop exercise | |

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: District Operations Non-Instructional Equipment Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
96000	<u>\$52,755</u>
TOTAL	<u>\$52,755</u>

PROPOSED PROJECT DESCRIPTION:

This proposal would fund equipment for the District Operations Departments.

OBJECTIVES TO BE ACHIEVED:

Replace broken or worn-out equipment as follows:

1. District Operations computers \$ 9,000
2. Rotary mower for Reedley College \$25,000
3. Warehouse shelving at FCC \$ 7,000
4. Leak detection at FCC and RC \$ 3,500
5. Electric cart for Police Department \$ 8,255

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: District Operations Supplies and Operating Expenses Location: Districtwide

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$207,000
95000	<u>82,000</u>
TOTAL	<u>\$289,000</u>

PROPOSED PROJECT DESCRIPTION:

This funding will be used to maintain Districtwide facilities and to provide policing and Operations support services.

OBJECTIVES TO BE ACHIEVED:

See Attachment 'A'

ATTACHMENT 'A'

1. Purchase supplies to maintain facilities and provide support services Districtwide

- Fuel for vehicles and equipment \$ 51,000
- Air conditioning and heating supplies 25,000
- Supplies to maintain electrical systems 15,000
- Plumbing supplies 10,000
- Paint 15,000
- Pool supplies 10,000

2. Repair and maintain facilities and associated equipment Districtwide

- Air conditioning and heating \$ 22,000
- Electrical equipment and motor repairs 5,000
- Replacement of broken windows and glass 5,000
- Fire alarms, extinguishers, and security systems 11,000

3. Maintain landscaping Districtwide

- Fertilizers and herbicides \$ 50,000
- Irrigation parts 20,000
- Replacement plants 5,000

4. Repair and maintain vehicles \$ 20,000

5. Supplies for Operations offices \$ 6,000

6. Training of Staff \$ 19,000

- Maintain Grounds and Maintenance licenses
- Maintain technical skills
- Stay current with codes and regulations
- Stay current with facility green/sustainable and energy efficiency opportunities

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: LAN/WAN Equipment Maintenance Contracts Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

<u>Major Object</u>	<u>2009-10</u>
95000	<u>\$49,700</u>
TOTAL	<u>\$49,700</u>

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to protect the District's significant investment in mission-critical Local Area Network (LAN) and Wide Area Network (WAN) core equipment housed at the District Office and each campus/center. This project will provide the maintenance contracts for the equipment that provides LAN, WAN, and Internet connectivity across the District.

OBJECTIVES TO BE ACHIEVED:

1. Maintain critical network uptime using Cisco Systems SmartNet service contracts.
2. Continue to provide a reliable network infrastructure for administrative (Datatel) and instructional (Internet, E-mail, Websites, domains, file and print services) purposes.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Hewlett-Packard Equipment Maintenance Contracts Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
95000	<u>\$35,000</u>
TOTAL	<u>\$35,000</u>

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to protect the District's significant investment in mission-critical Hewlett-Packard (HP) equipment housed at the District Office. This project will provide the maintenance contracts for the equipment that runs the Datatel system supporting the entire District.

OBJECTIVES TO BE ACHIEVED:

1. Maintain critical HP equipment using an HP service contract. This includes servers, storage array, fiber channel switching, uninterruptible power supply, and software licenses.
2. Continue to provide a reliable enterprise-wide administrative solution: Datatel.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: IS Equipment Upgrade Project Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2008-09</u>
95000	<u>\$74,000</u>
TOTAL	<u>\$74,000</u>

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to ensure the District's (1) network firewall, (2) Datatel telephone registration, and (3) Datatel tape library backup systems remain reliable and maintainable. All of the systems are more than seven years old. As a result, parts and maintenance contracts are increasingly unavailable. This project will upgrade the systems so they meet current standards for performance and reliability.

Cost breakout:

Network firewall	\$30,000
Datatel telephone registration	\$25,000
Datatel tape library	\$19,000

OBJECTIVES TO BE ACHIEVED:

1. Upgrade the District's network firewall, telephone registration, and Datatel tape library systems. This includes all necessary hardware, software, installation, and maintenance.
2. Ensure protection of the District's network resources and provide a 10-fold increase in Internet bandwidth; ensure Datatel telephone registration continues to reliably support a high volume of student usage; ensure Datatel information can be reliably recovered following a disaster by use of off-site tape backups.

FRESNO CITY COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Instructional Materials and Supplies (Prop 20 Compliance) Location: Fresno City College

Prepared By: Tony Cantu and James Tucker

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 2.1, 4.3; Fresno City College Strategic Plan Goal Nos. 2.3, 3.3, 3.4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94310 Instructional Supplies	\$ 25,000
95235 Library Periodicals and Database Subscriptions	50,000
96810 Library Books	<u>90,138</u>
TOTAL	<u>\$165,138</u>

PROPOSED PROJECT DESCRIPTION:

This proposal is to improve and increase the currency, quality and depth of the library's materials collections as recommended by the last accreditation team. Funds will also be used for instructional supplies needed in classrooms, tutorial and library computer labs. Software licenses for electronic database subscriptions are also part of this project.

OBJECTIVES TO BE ACHIEVED:

1. INSTRUCTIONAL SUPPLIES \$ 25,000

Purchase instructional equipment and supplies, new software and upgrades for student success tutorial computer labs, library computer labs, and classrooms. Provide reliable instructional technologies to support classroom and lab instruction.

2. LIBRARY PERIODICALS AND DATABASE SUBSCRIPTIONS \$ 50,000

Purchase periodical subscriptions that include, but are not limited to, daily newspaper subscriptions and print periodical subscriptions not covered in database subscriptions. Purchase various database subscriptions.

3. LIBRARY BOOKS \$ 90,138

Purchase library books and materials that include large-print books, video recordings and audio recordings for student and faculty use.

TOTAL \$165,138

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Other Operating Expenses Location: Fresno City College

Prepared By: Michael Guerra

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 5.5; Fresno City College Strategic Plan Goal Nos. 3.3, 3.4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94310 Instructional Supplies	\$ 66,000
94315 Non-Instructional Software	122,834
94415 Instructional Software	243,100
95000 Maintenance Contracts	88,096
96510 Instructional Equipment	<u>75,000</u>
TOTAL	<u>\$ 595,030</u>

PROPOSED PROJECT DESCRIPTION:

This package will provide for operational priorities in the areas of instructional supplies, maintenance contracts, and computer hardware and software.

OBJECTIVES TO BE ACHIEVED:

1. INSTRUCTIONAL SUPPLIES \$ 66,000

Instructional materials will be acquired in all areas of instruction and leveraged with categorical funds to support program review and institutional planning discussions through the shared governance process.

2. NON-INSTRUCTIONAL SOFTWARE \$ 122,834

The funds will be used to purchase non-instructional software such as:

Microsoft	\$ 48,000
Symantec Anti-virus and backup	\$ 32,000
Software titles used by Technology support	\$ 22,000
Other software titles used by staff and administration	\$ 20,834

3. INSTRUCTIONAL SOFTWARE \$ 243,100

The funds will be used to purchase instructional software for classrooms such as:

Adobe	\$ 35,000
Blackboard Learning Management software and support	\$175,000
Other titles	\$ 33,100

4. MAINTENANCE CONTRACTS \$ 88,096

Equipment to support institutional programs and services will be maintained with contracts to ensure efficiency and dependability (i.e., copiers, printers, fax machines).

5. INSTRUCTIONAL EQUIPMENT \$ 75,000

Funding will be used to purchase instructional equipment for 12 SMART classrooms. This is a continuing effort to provide SMART classrooms as part of the Action plan approved by the Strategic Planning Council.

TOTAL \$ 595,030

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Safety Priorities Location: Fresno City College

Prepared By: Michael Guerra

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 5.3, 5.5; Fresno City College Strategic Plan Goal Nos. 3.4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
96000 Instructional and Non-Instructional Equipment	<u>\$393,678</u>
TOTAL	<u>\$393,678</u>

PROPOSED PROJECT DESCRIPTION:

This proposal will address safety issues as well as maintain hardscapes to provide a safe exterior environment.

OBJECTIVES TO BE ACHIEVED:

1. To provide a safe environment for educational pursuits.

- | | | |
|----|---|-----------|
| 1. | GYM BLEACHERS | \$ 4,450 |
| | This project will take care of preventive maintenance issues to ensure the bleachers are structurally sound. | |
| 2. | SEATING RISERS AND CHAIRS - THEATRE | \$ 85,000 |
| | This project will repair/replace broken or worn chair legs and rail supports which are failing and do not meet current rail safety standards. | |
| 3. | LANDSCAPE/SIDEWALKS. | \$ 10,000 |
| | This will allow for maintenance of landscape and hardscapes on an annual basis to eliminate trip hazards and facilitate access. | |
| 4. | FUME HOODS | \$ 93,246 |
| | This project will provide funding to complete replacement of aged fume hoods in the Science Building to provide a safe instructional environment. | |
| 5. | WELDING BOOTH VENTILATION | \$ 70,000 |
| | This project will provide an exhaust system for welding fumes created by various welding techniques using aluminum and stainless steel in our vocational and instructional programs. | |
| 6. | EXHAUST STACK REPLACEMENT | \$ 3,182 |
| | This project will raise the height of both spray booth exhaust stacks and replace downward exhaust caps with upward exhaust caps in order to be compliant with local, state and federal fire codes. | |
| 7. | EMERGENCY NOTIFICATION EQUIPMENT-- MERC | \$ 27,800 |
| | This project will provide for installation of panic buttons that communicate directly with SCCCD police in all classrooms and behind the front desk. | |

8.	AIR CONDITIONING – DANCE STUDIO	\$100,000
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This project will provide needed air conditioning for classes that are held in the Dance Studio and prevent any heat-related safety issues

	TOTAL	\$393,678
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REEDLEY COLLEGE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Reedley College

Prepared By: Kim Perry

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 1.2, 1.3, 2.1, 2.2, 2.3, 3.1 and 4.3; College Strategic Plan Goal Nos. 2.2, 2.3, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3, 5.1, 5.2, 5.3, 6.1, 6.2 and 6.3.

PROPOSED BUDGET DETAIL:

<u>Major Object:</u>	<u>2009-10</u>
94315	\$36,514
95235	20,000
96810	<u>20,000</u>
TOTAL	<u>\$76,514</u>

PROPOSED PROJECT DESCRIPTION:

At the Primary Election held on March 7, 2000, California voters approved Proposition 20. Prop. 20 requires that fifty percent of any growth in statewide lottery revenues for public education above what was allocated in the 1997-98 fiscal year be allocated to school districts and community colleges for the sole purpose of instructional materials and supplies.

OBJECTIVES TO BE ACHIEVED:

1. The library will continue to provide current and up-to-date online databases and resources to Reedley College and the Madera and Willow International Centers.

Library Electronic Resources \$20,000

2. This project will upgrade and renew various instructional software site licenses and software.

Campuswide Software and Licenses \$56,514

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Other Operating Expenses Location: Reedley College

Prepared By: Scott Thomason

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1, 2, 3, 4.1, 4.3 and 5.3; College Strategic Plan Goal Nos. 1.1, 1.2, 1.3, 1.4, 2.2, 2.3, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3, 5.2, 6.1, 6.2, 6.3 and 7.2

PROPOSED BUDGET DETAIL:

<u>Major Code:</u>	<u>2009-10</u>
94410	\$ 15,000
95310	40,000
95530	12,000
95720	65,000
96510	<u>218,377</u>
TOTAL	<u>\$350,377</u>

PROPOSED PROJECT DESCRIPTION:

The purpose of this decision package is to provide the campus with funding for its other operational expenses. These expenses would cover a variety of areas, including college marketing and outreach activities; student cultural enrichment activities; the RC professional speakers' series; faculty and staff professional development activities; replacement of needed campus computers, software, printers, audio-visual equipment; and replacement of deteriorating instructional equipment.

OBJECTIVES TO BE ACHIEVED:

1. Continue and expand college marketing and outreach;
2. Continue student cultural enrichment activities and the professional speakers' series;
3. Provide faculty and staff professional development activities;
4. Replace needed computer, audio-visual equipment and instructional equipment.

Refer to the following schedule for more specific details.

Schedule of
OTHER OPERATING EXPENSES
2009-10 DECISION PACKAGE

Staff Development	\$ 40,000
College Marketing	65,000
Speakers' Series	12,000
Computer Replacement – Campuswide	201,387
Video and Sound Equipment PHS 354	5,000
Data Projectors	11,990
Football Shoulder Pads and Helmets	11,000
Recycling Program	4,000
TOTAL	\$350,377

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: Campus Safety Priorities Location: Reedley College

Prepared By: Barbara Hioco, Kim Perry and Scott Thomason

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 4.3 and 5.3; College Strategic Plan Goal Nos. 2.3, 3.1, 3.2, 3.3, 3.4, 6.1, 6.2, 6.3, 7.1 and 7.2

PROPOSED BUDGET DETAIL:

<u>Major Object:</u>	<u>2009-10</u>
94310	\$ 36,615
96210	32,844
96410	24,000
96515	<u>14,265</u>
TOTAL	<u>\$107,724</u>

PROPOSED PROJECT DESCRIPTION:

This decision package is proposed to fund selected safety projects and items, including upgraded lighting, safety repairs to sidewalks, and making needed areas ADA compliant. In addition, it will provide for some minor remodeling and refurbishing projects; replace training room treatment tables and purchase equipment; replace obsolete and deteriorated classroom chairs, tables, whiteboards, window coverings, and unsafe equipment.

OBJECTIVES TO BE ACHIEVED:

1. Minor remodeling and refurbishing of selected campus facilities and programs
2. Repair, install and purchase items that are necessary to meet health and safety compliance

Refer to the following schedule for more specific details.

Schedule of
CAMPUS SAFETY PRIORITIES
2009-10 DECISION PACKAGE

Safety Items	\$ 32,844
Remodel Business Services Counter	12,000
Equipment Storage Room	12,000
Athletic Training Room Tables and Storage Units	7,500
Replacement of Classroom Chairs, Tables, and other Equipment	27,815
Football Sled	2,500
Replacement of Aerobic Modalities	11,765
Biology Microwave and Dishwasher	1,300
TOTAL	\$ 107,724

NORTH CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Staff Development and Training Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1 and 5

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
95000	<u>\$41,500</u>
TOTAL	<u>\$41,500</u>

PROPOSED PROJECT DESCRIPTION

The North Centers proposes funding to provide full-time and part-time administrative, certificated and classified staff the opportunity for professional development. The focus would be on planning student learning outcomes, exploring emerging trends and technology, Workforce Development and Basic Skills, in addition to remaining current in subject information in order to improve the instructional and student support programs.

OBJECTIVES TO BE ACHIEVED:

1. Provide professional development opportunities for permanent and part-time administrative, certificated and classified staff of the North Centers, i.e., Web Advisor, Blackboard, student learning outcomes, Workforce Development, and Basic Skills training (\$10,000).
2. Provide the opportunity for the continued improvement of the instructional and student support programs through various activities, including Faculty duty day (\$11,500).
3. Fund North Centers' portion of Districtwide Educational Master Plan (\$20,000).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Outreach, School Relations and Transfer Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$13,000
95000	<u>30,000</u>
TOTAL	<u>\$43,000</u>

PROPOSED PROJECT DESCRIPTION:

Materials will be purchased to support the Willow International and Madera Transfer Centers, Registration to Go, student assessment, and Discover Software. In addition, Career Day, Spring Extravaganza, campus visits, and transfer center outreach events will be funded. Materials for Outreach will be updated and replenished. Registration fees for Outreach activities, such as Back to School night and sponsorship of an information booth at the Madera Fair, will be funded. Marketing and advertising needs, materials, and promotional items will be purchased to support enrollment management/school relations efforts. Printing of class schedules will be funded.

OBJECTIVES TO BE ACHIEVED:

1. Replenish supply of materials for School Relations efforts (\$18,000). Funding for advertising projects that support enrollment management efforts will be provided (\$22,000).
2. Provide materials, supplies, activities and Transfer/Outreach events for the Willow International, Madera, and Oakhurst Centers (\$3,000).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Cultural Enrichment and Student Activities Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$10,000
95000	<u>16,000</u>
TOTAL	<u>\$26,000</u>

PROPOSED PROJECT DESCRIPTION:

Monies will support the operational expenses for student programs and activities at the North Centers, such as Black History Month, Women's History Month, Hispanic cultural activities, and the International Holiday Festival. Commencement for the North Centers will be funded. The student Literary Review publication for the North Centers will be funded.

OBJECTIVES TO BE ACHIEVED:

1. Provide cultural events, programs and activities to students and members of the community.
2. Enhance student learning by integrating curriculum with co-curricular activities.
3. Showcase student art and literary works in the Literary Review publication.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10**

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	\$102,684
96000	<u>40,000</u>
TOTAL	<u>\$142,684</u>

PROPOSED PROJECT DESCRIPTION:

Funds will be used to purchase instructional supplies for art, biology, geology, engineering, chemistry, and physical education classes. In addition, funds will be used to purchase library books, DVD's and videos. Software will be funded to provide access to library resources districtwide. These funds will satisfy the requirements of Proposition 20 to provide instructional/library supplies, materials and software.

OBJECTIVES TO BE ACHIEVED:

1. Provide classroom supplies and materials for courses at the North Centers: Madera (\$38,500), Willow International (\$60,684), and Oakhurst (\$3,500).
2. Purchase (250) new books per library for the Madera and Willow International Centers in order to address accreditation recommendations and meet faculty curriculum needs. Maintain and enhance the periodical collection of the Madera and Willow International libraries. Purchase software license to provide access to library resources and ease of locating library resources districtwide (\$40,000).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Operational Supplies Location: Madera/Oakhurst/Willow International

Prepared By: Janell Mendoza

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 3 and 4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
95000	<u>\$40,629</u>
TOTAL	<u>\$40,629</u>

PROPOSED PROJECT DESCRIPTION:

This proposal will provide additional funds to address existing and increased costs for operational expenses and supplies at the North Centers. The funds will help support printing costs and office and custodial supplies.

OBJECTIVES TO BE ACHIEVED:

1. Fund the day-to-day operational costs of the North Centers (\$20,000).
2. Provide funding for printing costs, both instructional and non-instructional. Funds will help support upkeep of facilities (\$20,629).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Instructional Equipment/Software Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
94000	<u>\$25,483</u>
TOTAL	<u>\$25,483</u>

PROPOSED PROJECT DESCRIPTION:

Funds are needed to provide classroom equipment for the instructional programs at the North Centers, i.e., Madera Center science lab equipment, Madera Center art lab instructional software, Willow International engineering software, and Oakhurst Center biology software. In addition, software for information systems instruction will be purchased for each of the North Center sites.

OBJECTIVES TO BE ACHIEVED:

1. Purchase art, engineering, information systems, and biological sciences software license agreements in order to continue state-of-the-art instruction at the North Centers (\$24,050).
2. Provide hot plates and incubator supplies for the Madera Center biology classrooms (\$1,433).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2009-10

DECISION PACKAGE

Title: Technology Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda/Gary Sakaguchi

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 3 and 4

PROPOSED BUDGET DETAIL:

<u>Major Object</u>	<u>2009-10</u>
95000	<u>\$88,396</u>
TOTAL	<u>\$88,396</u>

PROPOSED PROJECT DESCRIPTION:

Technology upgrades at the North Centers will be funded, including software, hardware, and license agreements. These monies will allow for the necessary upgrades to enable our students and faculty to stay current with state-of-the-art instruction.

OBJECTIVES TO BE ACHIEVED:

1. Fund the technology upgrades for the North Centers' instructional computer labs and infrastructure (\$5,000).
2. Provide funding for software licensing for the Madera, Willow International, and Oakhurst Centers (\$83,396).

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 7, 2009

SUBJECT: Consideration of Bids, Heating Loop Underground Piping Replacement, Fresno City College ITEM NO. 09-20

EXHIBIT: None

Background:

Bid #0809-16 is for the partial replacement of underground hot water distribution piping at the Fresno City College campus. This section of the north loop of the underground hot water system, located just east of the Business Education and Social Science buildings, has deteriorated to a point that replacement is necessary. This piping supplies the hot water necessary for heating of the surrounding buildings. The work of this project consists mainly of excavation, selective demolition, installation of new piping and valves, concrete and other related items of work.

Funding for this project will be provided by the 2008-09 Scheduled Maintenance Funds. Bids were received from four (4) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Strategic Mechanical, Inc.	\$102,000.00
Max Hayes Plumbing & Heating Co., Inc.	\$106,789.00
C.D.A. Construction	\$143,800.00
Fresno Plumbing & Heating, Inc.	\$219,200.00

Fiscal Impact:

\$102,000.00 – 2008-09 Scheduled Maintenance Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0809-16 in the amount of \$102,000.00 to Strategic Mechanical, Inc., the lowest responsible bidder for the Heating Loop Underground Piping Replacement, Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.