

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
November 3, 2009

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William J. Smith at 4:30 p.m., November 3, 2009, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William J. Smith, President
Patrick E. Patterson, Vice President
Dorothy Smith, Secretary
Isabel Barreras
Richard Caglia
H. Ronald Feaver
Leslie W. Thonesen
Erika Gutierrez, Student Trustee, Fresno City College
Alexandria Morales, Student Trustee, Reedley College

Also present were:

Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor, Finance and Administration, SCCC
Cynthia Azari, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Randy Rowe, Associate Vice Chancellor, Human Resources, SCCC

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC
Michael Guerra, Vice President, Administrative Services, FCC
Scott Thomason, Vice President, Administrative Services, RC
Brian Speece, Associate Vice Chancellor, Business and Operations, SCCC
Teresa Patterson, Executive Director, Public and Legislative Relations, SCCC
Gregory Taylor, General Counsel, SCCC
Ron Nishinaka, Tree Fresno
Tom Mester, Academic Senate President, RC/NC
Linda DeKruif, Academic Senate President, FCC
Ernie Garcia, Classified Senate President, FCC
Melanie Highfill, Classified Senate President, RC/NC
Zwi Reznik, SCFT President
Michael White, Vice President, Student Services, RC

Christopher Villa, Vice President, Student Services, FCC
Sanit Ros, Student, FCC
Miguel Saldaña, Student, FCC
Mary Alfieris, Student Personnel Services Assistant, FCC
Katie Contreras, Student, FCC
Marianne Dunklin, Instructor, FCC
Eric Nasalroad, Instructor, RC
Gurdeep Sihota He'Bert, Executive Director, SCCC Foundation
Jim Chin, Dean of Instruction, MC
Gary Sakaguchi, Director of Technology, RC/NC
Jackie Morales, RC
Fernando Gonzalez, Student, RC
Leticia Alvarez, Admissions and Records Manager, RC
Chris Cortes, Director of Financial Aid, RC
Eddie Varela, El Concilio de Fresno
Tomas Villarreal, Villarreal and Associates
Ed Eng, Director of Finance, SCCC
Marilyn Behringer, Dean of Instruction, FCC
Lucy Ruiz, Public Information Officer, RC
Diane Clerou, District Dean of Human Resources, SCCC
Cris M. Bremer, Director, Marketing and Communications, FCC
Sonya Hildreth, Dean of Students, FCC
Lee Farley, Dean of Students, FCC
Eluterio Escamilla, Director of EOPS, RC

Approval of Minutes

The minutes of the special meeting of September 30, 2009, and regular Board meeting of October 6, 2009, were presented for approval. A motion was made by Ms. Smith and seconded by Mr. Thonesen to approve the minutes of the special meeting of September 30, 2009, and regular Board meeting of October 6, 2009, as presented. The motion carried unanimously.

Delegations, Petitions,
and Communications

Mr. Venancio Gaona, Chair, El Concilio de Fresno introduced Tomas Villarreal, Lawyer; and Mr. Eddie Varela, Member of Board of El Concilio de Fresno. He thanked the Board for the time to present this concern and request. He provided the Board of Trustees with his letter addressed to the SCCC Board President, William J. Smith, dated November 2, 2009; and a letter from Robert Rubin, Legal Director with Lawyers' Committee for Civil Rights. Mr. Gaona addressed the Board with the contents of his letter stating that it is "our contention that the SCCC is not in compliance with the California Voting Rights Act of 2001," and further stating, "The District has continued to have elections 'at large' since the passage of the law." He said, "There has not been any acknowledgement by the District to the community that it serves, especially to the Chicano-Latino community, that any plans have been initiated to comply soon with the law." The El Concilio de Fresno, Inc. is requesting that

Delegations, Petitions,
and Communications
(continued)

SCCCD initiate and support an immediate conversion from an at-large method of election to a district-based election system to commence November 2010. He also requested that El Concilio de Fresno, Inc. be advised and informed of any proceedings and/or committees, etc. formed to study the matter. Mr. Gaona added that they have also contacted MALDEF (Mexican-American Legal Education Defense Foundation).

Mr. Smith thanked Mr. Gaona and said that the Board appreciates Mr. Gaona addressing them on this issue. They are in the midst of working on this issue, but as this matter is not on the agenda, the Board is not able to respond at this time.

Chancellor's Report

Dr. Crow reported the following:

Foundation Update – On Friday, October 23, the SCCC Foundation hosted a reception for Mrs. Rinko Yoshioka, a 1968 Fresno City College nursing graduate who gifted a \$100,000 endowment for nursing scholarships. Trustee Pat Patterson represented the Board at the reception. Rinko and her late husband Minoru were in the Japanese internment camps. They have worked diligently to establish funds that would allow them to leave a legacy with agencies they were close to. Rinko will be honored at the Heritage Society Dinner on November 5 where she, along with seven others, will be presented the Legacy Maker Award. Also, for the first time, the Foundation will also be presenting the Pillar Society Award that will acknowledge donors who have contributed over \$500,000.

Web Design Award – We are pleased to announce that the newly designed SCCC website is in the running for a national Paragon award. As you will recall, the district was awarded two Gold Paragon awards last year. One for the radio enrollment campaign and one for the Welcome Brochure. The Paragon Award is sponsored by the National Council for Marketing and Public Relations. NCMPR is an affiliate council of the American Association of Community Colleges. The winners will be announced during their annual meeting in the spring.

Campus Reports

Dr. Azari reported the following for Fresno City College:

- Family Self-Sufficiency Recognition Dinner – Three FCC students were honored at the reception sponsored by the Fresno Housing Authority: Erica Landeros–Determination and Perseverance, Norma Nunez–Academic Excellence, and Louis Angel–Participant of the Year Award.
- Speakers Forum – Tom Willey, November 12, "The Green Dream: Organic Farming in the Central Valley."

Campus Reports
(continued)

- Latinos Writers and Artists Workshop – November 4-6, and opening of new art exhibit "Latino Art: A Cultural Legacy."
- Veterans Ceremony – Current and retired National Guard and military reservists will receive special recognition at the ceremony on November 6 at the Veterans Peace Memorial. The keynote speaker is Colonel Jonathan S. Flaughter of the California Air National Guard.
- The FCC Centennial Ball – The Ball is New Year's Eve, and tickets are available online at www.fresnocitycollege.edu/centennial. Nominations are being taken for Centennial Honorees (100 Stars for 100 Years).
- Homecoming – November 7, Ratcliffe Stadium.

Dr. Hioco reported the following from Reedley College.

- Reedley College Student Achievements – 38 animal science students participated in the Big Fresno Fair Collegiate Livestock Show. Multiple winners are Martin Castro, Kendall Hutchins, Joe Brewer, Caitlin Meile, Alex Fiorito, Carissa Beckman, Reed Bennet and Sabrina Chaira. Collegiate Entrepreneurship Organization (CEO) member Ashley Garcia appeared on Channel 26 Great Day to promote RC's CEO program and her vintage clothing line. Four students attended the Chicago CEO conference. The Early Childhood Education Club placed second at Reedley's Fiesta Parade.
- Faculty/Staff Accomplishments – Faculty members who have recently been published are Eileen Apperson, Anna Martinez, and English instructor Deborah Lapp.
- College Activities – RC is using some new approaches to improve service and efficiency to our students which include express counseling, triage, and large group registration. The educational master plan is now in the 30-day review period. Dr. Hioco accompanied the RC honor students and advisors on a recent field trip to Los Angeles. This semester's topic is "The Media," and they were able to be part of the studio audience on the Dr. Phil Show, as well as tour CBS new studios.
- Veterans Day Activities – November 10, noon, Veterans Park

Dr. Kershaw reported on the following from the North Centers.

- Collegiate Entrepreneurs Organization (CEO) Conference – Four students from the PBL/CEO Club attended.
- Student Services Software Systems Training – The NC student services staff received training on the SARS Grid and SARS Alert System. Students will benefit from this system because it enhances communication between instruction and support services and across departments and centers.
- Spring Registration – In order to better serve more students

Campus Reports
(continued)

with fewer resources, express counseling services are being offered during the first weeks of registration. Students also have the option to attend group advising and workshops. Online counseling services continue to become more fully developed with a new online probation workshop, "frequently asked questions" database and online orientation.

- Madera Business Conference – "Breaking Through Barriers in Business" on November 6 is designed for local businesses and high school and college students. Sponsors: Educational Employees Credit Union, Madera Chamber of Commerce.
- Veterans Day – Events and tributes take place on November 9 at Madera and Willow International Centers.
- Leadership Courses for City of Madera – The City of Madera is contracting through the Madera Workforce Investment Board (WIB) to offer leadership courses for their employees.
- Educational Master Plan – The plan is online for review.

Academic Senate
Report

Linda DeKruif, FCC Academic Senate President reported the following:

- A program discontinuance policy is now in place.
- Guidelines were approved for the Hayward Award for Excellence in Teaching and the Stanback-Stroud Diversity Award.
- Revisions are being made to the board policies and administrative regulations to reflect changes in Title V.
- Operating agreements have been approved for basic skills committee, program review committee, and distance education committee.
- The Department Chair Council met. This council gives the department chairs on campus an opportunity to discuss common issues and concerns.
- Ms. DeKruif attended the Area A meeting via teleconference and will be attending the plenary session in Ontario.
- Faculty are involved in nominating "100 Stars for 100 Years," for the Centennial recognition ceremony.

Classified Senate Report

Melanie Highfill, RC Classified Senate President, reported the following:

- The Reedley College Classified Flex Day is November 11. The event, titled "Who Are We? Investigating Our Mind Set," is held in the RC cafeteria, 8:30 a.m. to 4 p.m.
- Classified Senate has completed making assignments to college committees.
- Classified Senate has reviewed and approved the new assessment reporting forms for Program Review and the RC Participatory Governance Handbook.
- Classified staff are being recruited for the Accreditation Self-

Classified Senate Report
(continued)

- Study process by participating on standard committees.
- Classified staff are being encouraged to comment on the Educational Master Plan.
 - Classified Senate is planning their holiday community project.
 - Leadership Class IX graduation is December 4 at Fresno City Hall. The keynote speaker is Cynthia Sterling. The Board of Trustees will be receiving invitations to the graduation.

Entrepreneurship
Presentation

Dr. Crow introduced the presentation and presenters. He noted that this has been an area of interest for the Board for quite a while. When funding became available for entrepreneurship, SCCC was very fortunate to have had two outstanding faculty members in place who already had some relationships with the Lyle's Center for Innovation at Fresno State and also some funding through the Coleman Foundation. Dr. Marianne Dunklin, FCC, and Eric Nasalroad, RC, have in a few short years expanded the entrepreneurship program.

Dr. Marianne Dunklin and Mr. Eric Nasalroad titled their presentation "Building a Community College Entrepreneurial Pathway, Linking High School, Two-Year and Four-Year College Campuses." They discussed the successful outcomes and futures for the students through this program. Successful outcomes include articulation of Introduction to Entrepreneurship (BA 52) with Fresno State, vibrant CEO clubs, excellent student GPAs and student retention, high school outreach through VE Trade Fair (RC) and NFTE schools (FCC), RC student business fair, FCC Extreme Entrepreneurship tour, FCC Entrepreneur Unplugged, positive media coverage, student business startups, student on-campus businesses, students in Lyle's Center Hatchery, NACCE and USASBE presentations, SB70 and Lyles Center grant for CEO conference, CEO conference moderators and speakers. Exciting projects for the future are entrepreneurship textbook, entrepreneurship centers (WIA grant), entrepreneurship certificates, national model, and continued funding from WIA (Partnership for the San Joaquin Valley) and the Coleman Foundation through the Lyles Center. The Center for International Trade Development was mentioned as having a significant impact on the success of the entrepreneurship program. There is national and international interest in their program, so they are putting a textbook together. Entrepreneurship centers are being planned and will provide students resources to grow their businesses and give back to the community.

Veterans Services
Presentation

Michael White, RC Vice President of Student Services and Chris Cortes, RC Director of Financial Aid, discussed the mission of the Veterans Support Team at Reedley College, described changes in the GI Bill benefits that went into effect in August 2009, and described how RC Student Services have coordinated efforts in order to meet the needs of veterans. Some of the services mentioned were the veterans orientation, the Veterans Club, Veterans Day activities, and access to resources at the college, as well as the state and nation. Online classes are also available on a semester-to-semester basis for active military stationed out of the area, or overseas. Fernando Gonzalez, a U.S. Marine veteran who leads the Reedley College Veterans Club, gave his perspective as a student and of the support the club provides.

Dr. Chris Villa, FCC Vice President of Student Services, and Mary Alfieris, FCC Student Personnel Services Assistant, described Fresno City College specialized services and benefits for veterans. The FCC Veterans Office certified over \$4 million of G.I. benefits to their veteran population in 2009. In Fall 2009 the college has 445 veterans enrolled. Provided were national statistics concerning veteran students returning from war zones, followed by projected services for California veterans through partnerships built upon the Troops to College educational partnership. Students who were on hand for the presentation were Katie Contreras, Sanit Ros, and Miguel Saldaña.

Consent Agenda
Action

Mr. Smith announced a correction to the exhibit for Consent Item 09-107G, "Consideration to Adopt Resolution Scheduling Date and Time for the Organizational Meeting of the Board of Trustees." Two of the counties listed in the resolution title are incorrect. Instead, the counties of the State Center Community College District are "Fresno, Kings, Madera, and Tulare Counties."

It was moved by Ms. Smith and seconded by Mr. Patterson approve consent agenda items 09-29HR through 09-30HR and 09-108G through 09-116G, as presented, and 09-107G, as corrected. The motion carried unanimously.

Employment, Change of
Status, Resignation,
Academic Personnel
[09-29HR]
Action

approve the academic personnel recommendations, Items A through D, as presented

Employment, Promotion Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [09-30HR] <u>Action</u>	approve classified personnel recommendations, Items A through I, as presented						
Consideration to Adopt Resolution Scheduling Date and Time for Organizational Meeting of the Board of Trustees [09-107G] <u>Action</u>	adopt, as corrected, Resolution 2009-17, selecting December 8, 2009, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.						
Consideration to Approve SCCC Foundation Fundraising Event [09-108G] <u>Action</u>	approve the State Center Community College Foundation Board's recommendations to host the listed event, including the serving of wine and beer, at the location and date listed below: <table><thead><tr><th><u>DATE</u></th><th><u>EVENT</u></th><th><u>LOCATION</u></th></tr></thead><tbody><tr><td>3/13/2010</td><td>Renaissance Feast for Scholars</td><td>FCC Library</td></tr></tbody></table>	<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>	3/13/2010	Renaissance Feast for Scholars	FCC Library
<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>					
3/13/2010	Renaissance Feast for Scholars	FCC Library					
Review of District Warrants and Checks [09-109G] <u>Action</u>	review and sign the warrants register for the period September 25, 2009, to October 23, 2009, in the amount of \$15,183,187.50; and review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period September 16, 2009, to October 21, 2009, in the amount of \$565,212.14						
Consideration to Accept Construction Project, HVAC Replacement, District Office [09-110G] <u>Action</u>	a) accept the project for HVAC replacement, District Office; and b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder						
Financial Analyses of Enterprise and Special Revenue Operations [09-111G] <u>No Action</u>	financial analyses for the enterprise and special revenue operations provided for Board information only						

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[09-112G]
Action

approve the September 30, 2009, budget transfers and adjustments report

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education for Child
and Adult Care Food
Program Promoting
Integrity Now, Fresno
City College
[09-113G]
Action

- a) adopt Resolution No. 2009-18 authorizing the district, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2009, through September 30, 2010, with funding in the amount of \$150,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Adopt
Resolution Authorizing
Agreement with State of
California Department
of Rehabilitation for the
American Recovery and
Reinvestment Act
(ARRA) Case Service
Contract, Reedley
College
[09-114G]
Action

- a) adopt Resolution No. 2009-19 authorizing an agreement with the State of California Department of Rehabilitation for an American Recovery and Reinvestment Act (ARRA) case service contract for the period January 1, 2010, through September 30, 2010, with funding in the amount of \$40,673;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Accept
Grant Augmentation
from the U.S.
Department of
Education for a Science
Technology
Engineering Math
(STEM) Improvement
Project, Reedley
College
[09-115G]
Action

- a) authorize the district, on behalf of Reedley College, to accept an \$801,073 augmentation to the Science Technology Engineering Math (STEM) Improvement Project grant from the U.S. Department of Education for the second-year period (October 1, 2009, through September 30, 2011) with total augmented funding in the amount of \$1,501,073;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the district

Consideration to
Approve Out-of-State
Travel for Theatre Arts
Students, Fresno City
College
[09-116G]
Action

approve out-of-state travel for approximately 10-15 Fresno City College theatre arts students to travel to Reno, Nevada, to participate in the American College Theatre Festival from February 15-22, 2010, with the understanding that the trip will be financed without requiring expenditure of district funds

*****End of Consent Agenda*****

Budget Update
[09-60]
No Action

Doug Brinkley gave a budget update with a slide presentation of the information received from the Legislative Analyst's Office and presented to the Association of California School Administrators, Region XVII on October 14, 2009, on "Preparing for the Next Round of Budget Adjustments: How Education Might Fare."

Acknowledgment of
Quarterly Financial
Status Report, General
Fund
[09-61]
Action

A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented. The motion carried unanimously.

Reports of Board
Members

Ms. Alexandria Morales, Student Trustee for Reedley College, reported the following for the Associated Student Body:

- Homecoming had a great turnout from students, faculty and staff and community Tiger supporters.
- Blood drive in October had a good response.
- ASB has teamed with Donate Life, an organ donorship program, to raise awareness.
- National Collegiate Alcohol Awareness Week kick off on October 26-30.
- ASB held a Halloween costume contest, October 30.
- The Reedley College Tigers football team will compete in The Battle of the Pump on Saturday, November 14 at Reedley High School at 1 p.m. against Fresno City College.
- Reedley College began their annual food drive on November 2, and ASB is accepting food donations all month.
- Veterans will be honored on November 10 with a service at the Veterans Memorial Park on campus.

Ms. Erika Gutierrez, Student Trustee for Fresno City College, reported the following for the Associated Student Government:

- Thanked those who participated in the Breast Cancer Awareness panel, which was a great success. Students received information from the Susan G. Komen Foundation.

Reports of Board
Members

- ASG funded students to attend two different conferences during October—California Community College Student Affairs Association, and the National Conference on Student Leadership. At these conferences students learned about student networking, professional development, advocating for student affairs, student leadership, team building, strategic planning, conflict resolution, and meeting management.
- Fresno City College is very thankful for all those who donated candy for the fall carnival. They were able to provide a safe environment for community members to go trick or treating. There were dances, food, candy, and games.
- The ASG will be hosting the annual Ramburger Round Up, which has been a tradition for FCC since the 1940s.
- Homecoming is Saturday, November 7 playing against San Joaquin Delta College.
- The Veterans memorial is Friday, November 6 at the free speech area. An invitation was extended to Board members.
- Battle of the Pump is November 14.

Ms. Smith thanked Dr. Crow, Dr. Patterson and others for making it possible for SCCCD to be recognized at the ACCT conference in October, and for the arranging for the National Raisin Company to donate raisins to the conference in San Francisco. She said there were wonderful presentations at this national conference. Teresa Patterson made a presentation as well as counselors from Reedley College, Mario Gonzales, and Renee Harris from Fresno City College on online counseling. Ms. Smith said it was good to see our people there and receiving awards because it made us feel really proud. She expressed her appreciation to those who participated.

Ms. Smith reported that she attended the SCCCD counseling conference hosted at Fresno City College. The counselors provided information for our area schools on what it takes to get into college and earn a degree. She referenced an article from *Time Magazine* on “Why Does It Take So Long to Get a Degree?” to emphasize that this is a national concern.

Pat Patterson attended the recognition for Rinko Yoshioka, a 1968 Fresno City College nursing graduate, who gifted a \$100,000 endowment for nursing scholarships. He said it was a fabulous reception and expressed his gratitude for the large donation to the school. Two of the program’s original faculty, who retired in the 80s, attended and they were delighted to meet with Mrs. Rinko, again. Gurdeep Sihota-He’Bert, coordinator of the event, was thanked for making this an outstanding event, beyond the normal.

Reports of Board Members (continued)	Mr. Smith stated that he enjoyed the entrepreneur presentation from earlier in the meeting. He said it is important that we recognize other innovative things that SCCCD is doing. At the October ACCT meeting, he and Ms. Barreras attended a presentation by Dr. Teresa Patterson on the presence that SCCCD has through Facebook, YouTube and other social media. He recommended that the Board receive a presentation at a future Board meeting on SCCCD's ventures into the social media.
Old Business	None
Future Agenda Items	None.
Delegations, Petitions, and Communications	None.
Closed Session	<p>Mr. Smith stated that the Board would not be discussing the following in closed session:</p> <p>PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</p> <p>William Smith stated that in closed session the Board would be discussing the following:</p> <p>PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957: Title: Associate Vice Chancellor, Workforce Development and Educational Services, SCCCD</p> <p>CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6</p> <p>PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search</p> <p>Mr. Smith called a recess at 6:00 p.m.</p>
Open Session	The Board moved into open session at 7:50 p.m.
Report of Closed Session	Mr. Smith reported that the Board took no action in closed session.

Consideration to
Appoint Associate Vice
Chancellor Workforce
Development and
Educational Services,
SCCCD
[09-62]
Action

No action was taken on Item 09-62.

Adjournment

The meeting was adjourned at 7:52 p.m. by the unanimous consent of the Board.

Dorothy Smith /s/

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District

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