

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
DECEMBER 11, 2007

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30 p.m., December 11, 2007, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Isabel Barreras, President
Dorothy Smith, Vice President
H. Ronald Feaver
Phillip J. Forhan
Patrick E. Patterson
Leslie W. Thonesen
Larissa Childers, Student Trustee, Fresno City College
Jennifer Fielden, Student Trustee, Reedley College

Trustee Absent William J. Smith, Secretary

Also present were:
Tom Crow, Chancellor, SCCCCD
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Cynthia Azari, Vice Chancellor – Workforce Development and Educational Services, SCCCCD
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCCCD
Lindsay “Cal” Johnson, Past Personnel Commissioner, SCCCCD
Nicholas Spohrer, Art Instructor, FCC
Kiah Crumal, Design Student, FCC
Andrew Patterson, Student, RC
Arien Rodriguez, Student, Associated Student Body, RC
Martha Rizo, Student, Associated Student Body, RC
Karisma Cantu, Student, Associated Student Body, RC
Jorge Charar, Student, Associated Student Body, RC
Troy Greene, Student, Associated Student Body, RC
Kim Perry, Vice President of Instruction, RC
Veronica Zuniga, Student, Associated Student Body, RC
Isabel Lopez, Associated Student Body Vice President, RC
Saher Taha, Associated Student Body President, RC

Diane Clerou, Associate Dean – Human Resources, SCCC
Michael Guerra, Vice President – Administrative Services, FCC
Michele Copher, Executive Director, State Center Community
College Foundation
Cris M. Bremer, Director of Marketing & Communications, FCC
Julian Delgado, Classified Senate Vice President, FCC
Kevin Dale, Interim General Counsel, SCCC
Teresa Patterson, Executive Director – Public and Legislative
Relations, SCCC
Ron Nishinaka, Immediate Past Academic Senate President, RC
Brian Speece, Associate Vice Chancellor – Business and
Operations, SCCC
Emily Fielden
Ed Eng, Director of Finance, SCCC
Lisa Maciel, CSEA Chapter President, RC
Carrie Baize, Classified Senate President, FCC
Bill Turini, Academic Senate President, RC
Rick Santos, Academic Senate President, FCC
Zwi Reznik, SCFT President, FCC

Approval of Minutes

The minutes of the Board meeting of November 6, 2007, were presented for approval. A motion was made by Ms. Smith and seconded by Mr. Forhan to approve the minutes of the November 6, 2007, meeting, as presented. The motion carried unanimously, absent Mr. Smith.

Delegations, Petitions,
and Communications

Mr. Rowe introduced Kevin Dale, Interim General Counsel with Best Best & Krieger.

Special Recognition

Ms. Kiah Crumal's design was chosen from several entries submitted by the Fresno City College Art Department. Dr. Crow noted that a sample of the card was at each member's place. Dr. Crow congratulated Ms. Crumal and provided her with a quantity of cards. He also recognized and thanked Fresno City College art instructor, Nicholas Spohrer.

Introduction of 2008
CSEA Officers

Lisa Maciel, CSEA Chapter 379 President, provided the results of the election for 2008 CSEA Executive Board. The new officers are as follows:

President – Jason Meyers
Fresno City College Vice President – Bill Carr
Reedley College Vice President – Kasey Oliver (unopposed)
Secretary – Renee Dauer
Treasurer – Juan Tirado
Chief Job Stewart – Francisco Olvera
CPRO – George Pishing (unopposed)

Election of Officers,
Representatives, and
Adoption of Board
Calendar
[07-86]

President Barreras called for the nomination for the office of Board President. Mr. Patterson nominated Mr. Feaver. Mr. Forhan nominated Ms. Smith.

A roll call vote was taken resulting in three votes for Mr. Feaver and three votes for Ms. Smith. Mr. Smith was absent. Because the vote was tied, direction was requested from legal counsel.

After discussion, Mr. Kevin Dale, the District's interim general counsel, advised the Board that they could choose to redo the entire nomination and election of officers process at the January Board meeting when all Board members could be present. Mr. Patterson moved and Mr. Forhan seconded the motion to table the elections of officers and representatives until the January 8, 2008, Board meeting.

Dr. Crow noted that the adoption of the 2008 Board calendar is part of Item 07-86. He asked the Board to consider adoption of the calendar at this meeting. Ms. Barreras called for the Board's consideration of the 2008 calendar. There was a brief discussion about whether or not to hold the June meeting at the Oakhurst Center because the June 2007 meeting had low attendance from the community. Ms. Barreras said that it was important to continue to meet at Oakhurst. Mr. Forhan suggested advertising the next June meeting so that people from the community would be more aware of the Board's presence at the Oakhurst Center.

Board Calendar

A motion was made by Mr. Patterson and seconded by Mr. Feaver to adopt the 2008 Board of Trustees meeting calendar as presented. The motion carried unanimously, absent Mr. Smith. The meeting dates are as follows:

<u>Date</u>	<u>Meeting</u>	<u>Location</u>
January 8, 2008	Regular Meeting	SCCCD Boardroom
February 5, 2008	Regular Meeting	SCCCD Boardroom
March 4, 2008	Regular Meeting	SCCCD Boardroom
March 28-29, 2008	Board Retreat (No action will be taken)	The Pines Conference Center, Bass Lake
April 1, 2008	Regular Meeting	Reedley College
May 6, 2008	Regular Meeting	SCCCD Boardroom
June 3, 2008	Regular Meeting	Oakhurst Center
July 1, 2008	Regular Meeting	SCCCD Boardroom
August 5, 2008	Regular Meeting	Willow International
September 2, 2008	Public Hearing, Budget Adoption, and	SCCCD Boardroom
October 7, 2008	Regular Meeting	Madera Center
November 4, 2008	Regular Meeting	SCCCD Boardroom
December 9, 2008	Organizational Meeting and Regular Meeting	SCCCD Boardroom

Chancellor's Report

Dr. Crow reported the following:

Leadership State Center – On Friday, December 7, 22 classified professionals participated in the seventh annual Leadership State Center graduation ceremonies at Fresno City Hall. The program was co-chaired by Barbara Wells and Gary Nicholes.

Mr. Larry Powell, Superintendent of the Fresno County Office of Education, was the keynote speaker. It was a wonderful event and a time of celebration. In addition to honoring the graduates, those in attendance were serenaded by the beautiful voice of Jewell Riversmith, an SCCC employee. Graduates of the program shared their thoughts on their experiences in class. Joining Dr. Crow in presenting the graduates with their awards were Trustees Dorothy Smith, Pat Patterson, Les Thonesen and Ron Feaver. The Leadership State Center program, under the leadership of Janice Emerzian, continues to grow and serves as a model throughout the nation as an exemplary professional development program.

Extreme Registration – The campuses are gearing up for the Spring 2008 semester. On November 26 through December 1, the campuses hosted another very successful Extreme Registration campaign. The participants included new and returning students. Districtwide thousands of students registered for the spring semester. The popular campaign, driven by heavy radio coverage, is now a campus staple. Students commented on the ease of registration, as well as the convenience of a “one-stop” experience for financial aid, counseling, and testing. Dr. Crow extended his appreciation to the campuses and the many departments that have collaborated to make this registration campaign such a huge success. He said that staff have worked long and hard hours to provide this registration opportunity for the students, and he thanked the staff for going the extra mile.

Holiday Greetings – Dr. Crow extended his wishes for the happiest of holiday seasons. He noted that this has been a very productive year and that hard work and cooperation throughout the SCCC have made for a successful semester of serving students—the most important stakeholder group.

Campus Reports

Dr. Doffoney reported on the following topics from Fresno City College. Copies of the report were provided for the Board.

- The Extreme Registration effort at Fresno City College was held the last week in November. Over 2,200 students utilized services, such as registration, counseling, and financial aid. The next Extreme Registration is January 3-5, 2008.

Campus Reports
(continued)

- The Nursing Program graduated Fresno City College's largest ever registered nursing class on December 15, pinning 188 nursing students.
- The women's soccer team played in the state championship's Final Four over the weekend. The Rams, who won the Central Valley Conference, finished tied for third.
- Post-Season Honors go to Head Volleyball Coach Tracy Ainger-Schulte who was named CVC Coach of the Year. Tracy guided the Rams to the CVC title with a 13-1 record.
- An invitation was extended to attend the special presentation, "Sixty Years of Teaching," by Franz Weinschenk, retired FCC dean of humanities, to take place on January 4 at 11 a.m. in the Music Recital Hall. Mr. Weinschenk has continued teaching English part-time since his retirement in 1980.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided for the Board.

- Reedley College student artwork is on display at Arte Americas. The "Memory, Image and Text" show runs from November 13 to January 12.
- School Relations Specialist Mia Navarro was invited to be a keynote speaker for the Parent Involvement in Quality Education at Roosevelt High School.
- English instructor and Department Chair Eileen Apperson's essay "The Anxieties of Distance: Online Tutors Reflect" (with David A. Carlson) was recently published in *The St. Martin's Sourcebook for Writing Tutors*.
- David Borofka and David Dominguez are featured in a new anthology titled *Highway 99: A Literature Journey through California's Great Central Valley*.
- The RC Zech Orchestra, RC Community Chorus, and the RC Community Band and Jazz Ensemble are holding concerts in the Forum during December.
- The RC Faculty and Staff Holiday Dinner is December 13.
- Extreme Registration at Reedley College took place November 26 through December 1. Another Extreme Registration and the New Student Orientation will take place on January 3.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The Madera Center fitness center dedication was held November 14. Attendees had the opportunity to thank Steve and Jill Cholewa of S & J Lumber for their monetary donation supporting completion of the fitness center, softball athletic complex, and future aerobics center.

Campus Reports
(continued)

- Graduating from the first cohort of the SCCC Academic Leadership Series on November 13 were Jim Chin, Monica Cuevas, Cristina Masterson, Erica Johnson, Tom Mester and Gary Sakaguchi.
- Graduates from Class VII of the SCCC Leadership State Center for Classified Professionals were Bob Gafford, Peggy Marks and Dan Rivera.
- Over 200 students and staff from Madera Unified School District participated in training sessions and mock interviews at the Madera Center on November 27.
- The International Holiday Festival will be held December 13 at Willow International Center. Adjunct instructor Jim Coventry is directing the program featuring the Willow International Concert Choir, Stephanie Cook and Richard Woods of the Fresno Grand Opera, and the concert choirs of Roosevelt School of the Performing Arts and McLane High School.

Academic Senate
Report

Mr. Bill Turini, Reedley College Academic Senate President, reported the following for the Reedley College Academic Senate:

- The Reedley College Academic Senate approved a resolution for an FW mark.
- Revised the curriculum handbook.
- Senate ad hoc committees are working on Chapters 4 and 5 of the Administrative Regulations.
- Work has begun on the accreditation mid-term report.
- Ron Nishinaka has been nominated for the Hayward Award for Excellence in Education.
- Ken Zech, Tutorial Center Coordinator, has been nominated for the Stanback-Stroud Diversity Award.
- The officers of the Academic Senate serve on a calendar year cycle. Elections have taken place, and the 2008 officers are as follows: President, Ron Nishinaka; Vice President for Curriculum, Sheryl Young-Manning; Secretary, Linda Carvalho-Cooley; Representative to State Academic Senate, Jason Gardner.

Classified Senate
Report

Ms. Carrie Baize, Fresno City College Classified Senate President, reported the following:

- On November 10, 150 classified professionals attended the staff development activities at Fresno City College, which included a panel of alumni from the Leadership State Center program.
- The Classified Senate has given their approval to a number of campus operating agreements.
- The Classified Senate has made appointments to campus committees.

Classified Senate
Report (continued)

Ms. Baize informed the Board that she will be stepping down as Classified Senate president and that Julian Delgado, vice president, will complete her term.

Consent Agenda
Action

President Barreras announced that the consent agenda has been amended. Changes to 07-54HR, Academic Recommendations, are noted in bold on the copies provided. It was moved by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees approve Consent Agenda Item 07-54HR, as amended, and Items 07-55HR through 07-59HR, and 07-132G through 07-146G, as presented. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1 (Mr. Smith)

Employment,
Retirement, Academic
Personnel
[07-54HR] (amended)
Action

approve the academic personnel recommendations, Items A through C, as amended (Lists A through C are herewith made a part of these minutes as Appendix I, 07-54HR)

Employment,
Promotion, Change of
Status, Transfers,
Leave of Absence,
Resignation, Classified
Personnel
[07-55HR]
Action

approve classified personnel recommendations, Items A through J, as presented (Lists A through J are herewith made a part of these minutes as Appendix II, 07-55HR)

Consideration of
Acknowledgement to
Appoint CSEA
Nominee to the
Personnel Commission
[07-56HR]
Action

acknowledge the appointment of Mr. John Veen as the CSEA appointee to the Personnel Commission to serve the term, December 1, 2007 – December 1, 2010, on the State Center Community College District Personnel Commission

Consideration of
Acknowledgement of
Stipulation that Robert
R. Bergeson Shall Act
as Arbitrator in
Termination of Tenure
Faculty Member
Pursuant to Education
Code Section 87674
[07-57HR]
Action

acknowledge the stipulation that Robert R. Bergeson shall act as arbitrator in the termination of tenure faculty member (ID#11112) pursuant to Education Code Section 87674

Consideration to
Approve New Position
of Police Officer, North
Centers
[07-58HR]
Action

approve a full-time Police Officer position at the North Centers effective December 12, 2007

Consideration to
Approve New Positions
of Lead Custodian and
Groundskeeper I,
Willow International
Center
[07-59HR]
Action

approve a full-time Lead Custodian position and a full-time Groundskeeper I position at the Willow International Center effective December 12, 2007

Consideration to
Approve Curriculum
Proposals, Effective
Fall 2007 through Fall
2008, Fresno City
College and Reedley
College
[07-132G]
Action

approve the Fresno City College and Reedley College curriculum proposals as presented

Consideration to
Approve Out-of-
Country Travel for
Music Department and
Concert Band Students,
Fresno City College
[07-133G]
Action

approve out-of-country travel for Fresno City College music department and concert band students to travel to Italy to perform as part of the American Celebration of Music in Italy from June 8, 2008, through June 17, 2008, with the understanding that the trip will be financed without requiring expenditures of District funds

Consideration to
Appoint Committee
Member to the Measure
E Citizens' Bond
Oversight Committee
[07-134G]
Action

appoint Audrey Redmond to the Citizens' Bond Oversight Committee for a term ending on June 30, 2009

Review of District
Warrants and Checks
[07-135G]

Action

review and sign the warrants register for the period October 26, 2007, to November 30, 2007, in the amount of \$20,736,452.99; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore accounts for the period October 23, 2007, to November 29, 2007, in the amount of \$476,340.86

Consideration to
Accept Maintenance
Project, Door Hardware
Replacement, Fresno
City College
[07-136G]

Action

- a) accept the project for Door Hardware Replacement, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project,
Compactor/Greenwaste
Relocation, Fresno City
College
[07-137G]

Action

- a) accept the project for Compactor/Greenwaste Relocation, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Maintenance
Project, Exterior
Painting, Reedley
College
[07-138G]

Action

- a) accept the project for Exterior Painting, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Financial Analyses of
Enterprise and Special
Revenue Operations
[07-139G]

No Action

Provided for Board information only. No action is required.

Consideration of
Claim, Candi Martin
[07-140G]

Action

reject the claim submitted by Candi Martin and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant

Consideration of
Claim, Pearl W. Ditton
[07-141G]

Action

reject the claim submitted by Pearl W. Ditton and direct the
Chancellor or Vice Chancellor, Finance and Administration, to
give written notice of said action to the claimant

Consideration of
Report of Investments
[07-142G]

Action

accept the Quarterly Performance Review, as provided by the
County of Fresno, for the quarter ending September 30, 2007

Consideration to
Approve 2008-09
Residence Hall Rate,
Reedley College
[07-143G]

Action

establish the residence hall annual rate for 2008-09 at \$2,620 plus
a nonrefundable contract fee of \$140

Consideration to
Approve Schedule of
Materials Fees, Fresno
City College and
Reedley College
[07-144G]

Action

approve the Schedule of Materials Fees for Fresno City College
and Reedley College

Consideration to
Appoint Alternate
Director, Valley
Insurance Program JPA
[07-145G]

Action

appoint Ed Eng as alternate director to the Valley Insurance
Program JPA Board of Directors for a two-year term
commencing January 1, 2008

Consideration to
Authorize Agreement
with the Fresno Area
Workforce Investment
Corporation for
Occupational Skills
Training, Fresno City
College
[07-146G]

Action

- a) authorize the District, on behalf of Fresno City College, to
enter into an agreement with the Fresno Area Workforce
Investment Corporation to provide occupational skills training
to eligible Workforce Investment Act clients in exchange for
the reimbursement of student training and tuition costs for the
period July 1, 2007, through June 30, 2009;
- b) authorize renewal of the agreement with similar terms and
conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and
Administration, to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to Adopt
Resolutions of
Exemplary Service,
Personnel
Commissioners
[07-87]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees adopt Resolutions of Exemplary Service for Lindsay “Cal” Johnson, former Personnel Commissioner, and Patt Taylor, former Personnel Commissioner. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Mr. Lindsay “Cal” Johnson was present at the meeting. President Barreras read the resolution and presented it to Mr. Johnson, thanking him for his service. Dr. Crow and the Board members individually expressed their appreciation, as well. Mr. Patterson added his appreciation for Mr. Johnson’s work in turning around the operation of the Personnel Commission.

Presentation of Draft
SCCCD 2008 Strategic
Plan
[07-88]
No Action

Dr. Cynthia Azari presented an overview of the draft SCCC 2008 Strategic Plan. She explained the planning process and strategic plan themes. The Board members were provided with a draft for their review. The plan would be presented for consideration of approval at the January 8, 2008, Board of Trustees meeting. No action was required for this item.

Consideration of Bids,
Block Wall
Construction, Old
Administration
Building, Fresno City
College
[07-89]
Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees award Bid #0708-15 in the amount of \$89,000.00 to the HC Brock Company, the lowest responsible bidder for the Block Wall Construction at the Old Administration Building, Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Reports of Board
Members

Ms. Jennifer Fielden, Reedley College Student Trustee, reported the following:

- The Associated Student Body held a "You Can Dance" contest in November.
- ASB held a pie-eating contest as a pre-Thanksgiving activity.
- ASB had good participation at the Atomic Pink concert.
- ASB provided gifts to the child lab children in December, along with a visit from Santa Claus.
- ASB is currently scheduling activities for Spring 2008 Student Welcome Week.

Reports of Board
Members (continued)

Ms. Larissa Childers, Fresno City College, Student Trustee, reported the following:

- The Associated Student Government coordinated World's AIDS Day activities on November 30.
- ASG provided 350 holiday gift baskets to struggling FCC students. A "thank you" was extended to all who contributed.
- Extreme Registration, held from November 26-December 3, was a big success for the college and the students.
- The ASG is currently discussing concerns about smoking on campus, and the Federal Work Study Program.

Mr. Patterson reported that he went to the Leadership State Center graduation on December 7. He said that this class is a growth experience for the SCCCD classified participants, and it also benefits the District. He also reported attending the Police Academy graduation, which was well attended. He was impressed with the class.

Ms. Smith reported that she attended the Leadership State Center graduation, and stated that she was impressed that SCCCD had so many talented people. She also attended the classified staff development day activities on November 10 and commented on the creative workshops available. She reported that she was a volunteer at a Save Mart Center event hosted by Valley Childrens. She expressed her pride in being an SCCCD Board member and appreciated the staff. She wished everyone a happy holiday.

Ms. Barreras read a letter she received from an EOP&S student from Reedley College. The letter expressed the successes he attributed to this program. Ms. Barreras said that she was pleased to hear these success stories and congratulated the student and the Reedley EOP&S program.

Old Business

None.

Future Agenda Items

Mr. Patterson asked about the nursing program and the new legislation giving options for admission. He requested an update at a future meeting and added that we should look at a combination or blend of the two processes. Ms. Smith thought that multiple measures would be better because it is more flexible. Dr. Crow said that the nursing program admission policies would be reviewed in early 2008. The Board would receive a report.

Delegations, Petitions,
and Communications

None.

Closed Session

Ms. Barreras stated that there were no items for closed session.

Adjournment

The meeting was adjourned at 5:21 p.m. by the unanimous consent of the Board.

William J. Smith
Secretary, Board of Trustees
State Center Community College District

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