

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 4, 2005

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Vice President Isabel Barreras at 4:35 p.m., October 4, 2005, at the Madera Center, 30277 Avenue 12, Madera, CA.

Trustees Present Isabel Barreras, Vice President
Dorothy Smith, Secretary
H. Ronald Feaver
Phillip J. Forhan
William J. Smith
Leslie W. Thonesen
LaShanda Mack, Student Trustee, RC
Zyanya Bejarano, Student Trustee, FCC

Trustees Absent Patrick E. Patterson, President

Also present were:

Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor-North Centers
Doug Brinkley, Vice Chancellor-Finance and Administration,
SCCCD
Felix Aquino, Vice Chancellor-Educational Resources &
Planning, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources,
SCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative
Relations, SCCCCD
Eileen M. O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCCCD
Joan Edwards, Executive Director-SCCC Foundation
Michael Guerra, College Business Manager, FCC
Gene Blackwelder, College Business Manager, RC
Cris Monahan Bremer, Director of Marketing and
Communications, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Paula Demanett, Academic Senate President and Staff, FCC

Introduction of Guests
(continued)

Rebecca Slaton, AFT First Vice President and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Linda Nies, Classified Senate President and Staff, RC
Paula Cuesy, Classified Senate President and Staff, FCC
Tom Mester, President-North Centers' Faculty Association and Staff, NC
Enrique Jauregui, Coordinator-College Relations, FCC
Jim Steinberg, *The Fresno Bee*
John Cummings, District Dean-Admissions & Records, SCCC
Bill Turini, Instructor, Reedley College
Jan Krueger, Secretary to the President, RC
Lavell Hopkins, Maintenance Specialist, SCCC
Josie Huckeba, Department Secretary, FCC
Royce Dunn, Job Developer, RC
Robert Brewer, Public
Jim Chin, Associate Dean of Instruction, NC
Vikki Piper, Coordinator, OC
Fernando Granado, Financial Aid Assistant II, MC
Norma Kaser, Instructor, NC
Christina Masterson, Associate Dean of Students, NC
Deborah Ikeda, Dean of Instruction & Student Services, NC

Introduction of Special
Guests

Ms. Barreras recognized the following:

Senator Jeff Denham
Christine Keena, Assistant to Senator Denham
Julia O'Kane, Superintendent, Madera Unified School District
Larry Risinger, CEO, Madera Unified School District
Michael Westley, Board President, Madera Unified School District
Michael Young, Chief Academic Officer, Madera Unified School District
Sally Frazier, Superintendent, Madera County Office of Education
Kathy Lopes, Director-Support Services, Madera Unified School District
Marilyn Shepherd, Superintendent, Golden Valley Unified School District
Mona Diaz, Board Clerk, Golden Valley Unified School District
Audrey Stock, Board Member, Golden Valley Unified School District
Rochelle Noblett, Vice President, SCCC Foundation Board
Al Galvez, Public Affairs Manager, PG&E
Duane Furman, Paleontology Foundation
John Frye, Jr., CEO, Madera Community Hospital
Jill Cholewa, S & J Lumber
Ron Manfredi, Kerman City Manager and SCCC Personnel Commissioner
Stell Manfredi, Administrative Officer, County of Madera

Introduction of Special
Guests

Gordon Skeels, Mayor, City of Madera
Robert Poythress, Mayor Pro Tem, City of Madera
Steve Frazier, Police Commander, City of Madera
Debi Bray, Executive Vice President, Madera Chamber
Sally Bomprezzi, Board of Directors, Madera Chamber
Steve Lavake, Board of Directors, Madera Chamber
Robert Kelley, Retired CEO, Madera Community Hospital
Ken May, Assistant to Assemblymember Michael Villines

Approval of Minutes

The minutes of the Board meeting of September 6, 2005, were presented for approval. A motion was made by Mr. Feaver and seconded by Ms. Smith to approve the minutes of the September 6, 2005, meeting as presented. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Delegations, Petitions,
and Communications

Mr. Royce Dunn, Job Developer at Reedley College, addressed the Board regarding action taken at last month's meeting to approve a Resolution for Reduction of Hours for his position. He asked that the Board rescind the action due to the fact that the District did not follow proper procedures.

Ms. Josie Huckeba, Department Secretary at Fresno City College, spoke to her position being changed from an Office Assistant III back to a Department Secretary because of the time limits in connection with working out of class in the position. She also stated that the District did not follow proper procedures.

Mr. Bill Carr, CSEA President, asked that the item regarding Ms. Huckeba be tabled to next month to allow time to research this issue.

Madera County Office
of Education Marketing
Outreach Project

Dr. Sally Frazier, Superintendent of the Madera County Office of Education, gave a brief report on the Madera County Office of Education Marketing Outreach Project. The project is an effort to provide information to the surrounding community on the various educational opportunities in the area.

Ms. Bejarano noted the program was a great service to future students.

Ms. Smith expressed her appreciation of the program and also thanked Mr. Ron Manfredi, former SCCCD Board member, for his vision and support for the Madera campus.

Ms. Barreras thanked Dr. Frazier for attending the meeting and her continuing support of the campus.

Recognition of Bob Kelley Ms. Barreras and Dr. Crow presented a certificate of appreciation to Mr. Bob Kelley, former CEO of Madera Community Hospital, for his long-time support of the Madera Center and being instrumental in the development of the nursing programs there.

PG&E Presentation Mr. Al Galvez and Mr. Bob Carlson with PG&E, presented a check in the amount of \$5,000.00 to the Madera Center. The funds will be used to purchase magnification devices, computer tables, and voice activated computers for use in the disabled students program.

Chancellor's Report Dr. Crow thanked Trustee Barreras and Dr. Kershaw for hosting this month's meeting at the Madera Center. The developing Center is testimony to the commitment of Madera to provide educational opportunities for students in the North Valley. As the Center grows, so will its capacity to provide top quality programming for Madera and the surrounding communities.

For some time information has been shared regarding the ongoing efforts of the campuses in preparation for the 2005 accreditation by the Western Association of Schools and Colleges. Recently we met with FCC accreditation team chair, Michael Viera, to discuss the upcoming visits to both Reedley College and Fresno City College. Dr. Viera will also serve as the liaison for the two teams to the District. During the week of October 24, two teams, one for each campus, will conduct site visits as part of the reaffirmation process. As mentioned before, many individuals have volunteered their time to prepare the comprehensive self-studies that will guide the teams during their visit. We are looking forward to receiving positive feedback that will help us improve our services to our students and the community.

Next Friday the District, along with Caltrans, will be dedicating the newly constructed underpass at Fresno City College. A special ceremony will take place at 11 a.m. at the Southwest corner of Parking Lot S, at Weldon Avenue, across from the District Office building.

Last month Dr. Crow shared that Dr. Pete Mehas had been selected as one of the Community College League's Distinguished Alumni. Dr. Mehas will be recognized at the League's conference during the closing luncheon on Friday, November 18th. Dr. Mehas has been a strong advocate for community colleges and is a worthy recipient of this prestigious honor.

Campus Reports

Dr. Kershaw reported the following from the North Centers:

- Mexican Independence Day was celebrated at the Madera Center on September 15 and included folk dancing, marimba music, and authentic Mexican food.
- New instructors at the Madera Center attended the New Educators' Breakfast on September 15, sponsored by the Business and Education Committee of the Madera Chamber of Commerce.
- The Fifth Annual Career Pathway Exposition was held at the Madera Center on September 28. More than 500 students from surrounding high schools attended.
- Dee Chamberlain and Mary Farrell recently participated in the District's Strategic Plan Goal #9 Panel Discussion.

From Fresno City College, Dr. Doffoney reported:

- Rams for Relief fundraising efforts have yielded \$6,000.00 for the Red Cross and \$4,500.00 for the community colleges in Louisiana and Mississippi.
- The Theatre Arts Department will present *Anna in the Tropics* on October 7-15.
- Jill Harmon has been presented the Ann Cade-Wilson Award by the state Transfer Center Directors Association
- The "Toasting of the Arts" fundraiser will be held on October 8 in front of the FCC Library.
- Homecoming is October 22. The Rams will take on the Merced Blue Devils at 7 p.m.

Dr. Hioco reported the following from Reedley College:

- The Pete P. Peters Honors Program hosted its annual reception for students and parents on September 18.
- RC Trainer Sue Hammond was quoted in the October 2005 issue of *Oxygen Magazine*. She was head athletic trainer for the U.S. Women's World Cup gold medal soccer teams in 1991 and 1999.
- The Community Band's annual Oktoberfest event will be held on October 22 at the Reedley Veterans' Armory.
- Reedley College is also collecting donations for the community colleges in Louisiana and Mississippi.
- The Reedley Fiesta is scheduled for October 7-8.
- Juan Arambula will be the guest speaker, in recognition of Hispanic Heritage Month, on October 5 in the Student Lounge.

Academic Senate
Report

Mr. Tom Mester, President of the North Centers' Faculty Association, reported on:

- The Madera and Clovis Centers have used grant money to set up Extended Learning Centers.
- Numerous recent and future activities at the North Centers.
- Participation in the accreditation process.
- The need for staff parking at the Madera Center.
- Increase in classroom usage rates at Clovis and Madera.

Classified Senate
Report

Ms. Paula Cuesy, Fresno City College Classified Senate President, reported:

- The Senate has expressed an interest in working with College Activities on various events.
- Restructuring of Senate committees
- A quarterly newsletter is being developed for reporting of Senate activities.
- The Staff Development Committee is working on the details for the November 11 Staff Development Day.
- Planning is underway for a new employee orientation in early spring.
- Possibility of a rideshare program at FCC.

Madera Center College
Advantage Program

Dr. Julia O'Kane, Superintendent of the Madera Unified School District, and Dr. Marilyn Shepherd, Superintendent of the Golden Valley Unified School District, expressed their appreciation of the MCCAP program and how it provides educational opportunities for students that would not be provided otherwise.

Mr. Phil Gonzales provided a PowerPoint presentation on the Madera Center College Advantage Program. The presentation included information on enrollment, schedules, program design, core requirements, and elective class options.

Trent Champ, previous MCCAP participant, and Yeceniha Martinez, current participant, talked about the value of the program and how it has helped to prepare them for the future.

Dr. Slaton asked if there was a cap on enrollment in the program and about retention rates.

Ms. Smith questioned if borderline or at-risk students can participate in the program.

Ms. Barreras asked about the program's funding.

Madera Center College
Advantage Program
(continued)

Ms. Bajarano inquired as to the process to participate in the program, how the course offerings are determined, and recommended that the courses be transferable.

Mr. Thonesen stated that he is the a grandparent of two students that have participated in this type of program at Reedley College, and that students can almost be sophomores when they enter CSUF after graduating from high school. It is a great program as students save money and time.

Ms. Barreras asked if the advisory committee for the MCCAP program includes students.

Consent Agenda

Ms. Barreras stated that Item No. 05-228, Consideration of Bids, Backstop Improvements at the Madera Center, has been amended to include the name of the successful bidder.

Action

A motion was made by Ms. Smith and seconded by Mr. Thonesen that Item No. 05-219, Consideration of Classified Personnel Recommendations, be pulled for discussion in closed session. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

It was moved by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees approve the consent agenda as amended. The motion carried by the following vote:

Ayes	-	6
Noes	-	0
Absent	-	1

Employment, Change
of Duty Days, and
Reduced Load
Contract, Certificated
Personnel
[05-218]
Action

approve the certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 05-218).

Employment of Part-
Time Faculty on
Adjunct Faculty Salary
Schedule, Fall 2005,
Fresno City College,
Reedley College, and
North Centers
[05-220]
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2005, as presented.

Review of District
Warrants and Checks
[05-221]
Action

review and sign the warrants register for the period August 30, 2005, to September 23, 2005, in the amount of \$8,304,454.51; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 23, 2005, to September 23, 2005, in the amount of \$835,063.50.

Consideration to Adopt
Resolution Authorizing
Inter-Fund Transfer
[05-222]
Action

- a) approve Resolution No. 05-222 authorizing an inter-fund transfer from the General Fund to the Capital Projects Fund in the amount of \$623,971.00 for Scheduled Maintenance and Repair Match; and from the General Fund to the Capital Projects Fund in the amount of \$500,000.00 for Parking Lot Rehabilitation.
- b) authorize filing said Resolution with the Fresno County Office of Education.

Consideration to
Accept Grant from
CCC (California
Community Colleges)
Live Caption for
Captioning Equipment
and Distance Education
Courses, Districtwide
[05-223]
Action

- a) authorize acceptance of a grant from the California Community Colleges Chancellor's Office, through Butte Community College, in the amount of \$178,286.00 to purchase equipment to be used for live captioning of distance education courses; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign all grant-related documents on behalf of the District.

Consideration to
Accept Grant from
Valley CAN (Clean Air
Now) for Portable Scan
Tool Diagnostic
Equipment, Fresno City
College
[05-224]
Action

- a) authorize acceptance of a grant in the amount of \$8,000.00 from Valley CAN (Clean Air Now) to purchase portable scan tool diagnostic equipment to analyze vehicle engines in the Fresno City College Applied Technology Division; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign all grant-related documents on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department
of Education for Child
and Adult Care Food
Program Training
Programs, Fresno City
College
[05-225]
Action

- a) adopt a Resolution authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, to develop and implement training programs for Child and Adult Care Food Program sponsors in California for the period October 1, 2005, through November 30, 2005, with funding in the amount of \$49,500.00; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration of Bids,
Distribution Panel
Replacement, Ratcliffe
Stadium, Fresno City
College
[05-226]
Action

award Bid #0506-08 in the amount of \$25,800.00 to Pacific Control Company, the lowest responsible bidder for Distribution Panel Replacement at Ratcliffe Stadium, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

Consideration of Bids,
Fire Alarm
Rehabilitation, Phase 3,
Reedley College
[05-227]
Action

award Bid #0506-07 in the amount of \$45,500.00 to Cole Electric Repair Specialist, the lowest responsible bidder for Fire Alarm Rehabilitation, Phase 3, at Reedley College, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

Consideration of Bids,
Backstop
Improvements, Madera
Center
[05-228]
Action

award Bid #0506-09 in the amount of \$99,812.00 to Hobbs Construction, the lowest responsible bidder for Backstop Improvements at the Madera Center, and authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an agreement on behalf of the District.

*****End of Consent Agenda*****

Consideration to Adopt
Resolution of Intention
to Dedicate Utility
Easement to SBC
Communications Inc.,
Willow/International
[05-229]
Action

- A motion was made by Mr. Forhan and seconded by Mr. Feaver that the Board of Trustees:
- a) approve Resolution No. 05-229 signifying the District's intention to dedicate the necessary utility easement to SBC Communications Inc. to allow for installation of a remote terminal cross-connect cabinet near the southeast corner of the District's property at the intersection of Behymer and Willow and an access path to the cabinet from Behymer; and
 - b) schedule a public hearing for this matter at 4:30 p.m. on Tuesday, November 1, 2005.

Consideration to Adopt
Resolution of Intention
to Dedicate Utility
Easement to SBC
Communications Inc.,
Willow/International
[05-229]
Action
(continued)

The motion carried by the following roll call vote:

Mr. Feaver	-	aye
Mr. Forhan	-	aye
Ms. Smith	-	aye
Mr. Smith	-	aye
Mr. Thonesen	-	aye
Ms. Barreras	-	aye
Mr. Patterson	-	absent

Board Reports

LaShanda Mack, Reedley College Student Trustee reported on:

- Juan Arambula will be the guest speaker in recognition of Hispanic Heritage Month on October 5 in the Student Lounge.
- Homecoming activities the week of October 10-14
- Alcohol Awareness Week, October 17-21
- Oktoberfest Celebration held on October 3
- Halloween event to be held on October 31 in the Cafeteria
- Accreditation visit, October 24-27
- Veterans' Memorial Service will be held on November 10 at 12 noon at the Veterans' Park

Zyanya Bejarano, Fresno City College Student Trustee reported:

- Rams for Relief fundraising efforts have yielded \$6,000.00 for the Red Cross and \$4,500.00 for the community colleges in Louisiana and Mississippi.
- Hispanic Heritage Month activities
- Club Rush and Blood Drive on October 5
- Breast Cancer Awareness Day on October 7, 2005
- Homecoming Week activities, October 17-22
- Annual Fall Festival for neighborhood children at Ratcliffe Stadium

Ms. Barreras stated that she had the opportunity to attend the Career Path Expo at the Madera Center last week. It was a great event with excellent attendance from the surrounding high schools.

Mr. Smith commented that it is always a pleasure to be in Madera and that he appreciates the hospitality and attendance.

Ms. Smith noted that October is Breast Cancer Month and encouraged everyone to support the various events.

Old Business

There was no old business.

- Future Agenda Items Ms. Barreras would like a report on the EOP&S Program at Reedley College.
- Ms. Smith asked that the reduction of hours for the Job Developer at Reedley College be discussed at the next meeting.
- Delegations, Petitions, and Communications There were no delegations, petitions, and communications.
- Closed Session Ms. Barreras stated that the Board, in closed session, will be discussing:
- A. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE, Pursuant to Government Code Section 54957
 - B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8, Southeast Site
Property: Parcel Numbers 316 040 48 and 316 040 72
Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-Finance and Administration
Negotiating Parties: Parga Partners Limited Partnership
Under Negotiation: Price and Terms of Payment
 - C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)
Name of Case: Tracie Herd v. State Center Community College District; Fresno County Superior Court Case #04CECG01843MWS
 - D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(c); Deciding whether to Initiate Litigation – One Potential Case
- Ms. Barreras declared a recess at 6:10 p.m.
- Open Session The Board moved into open session at 7:50 p.m.
- Report of Closed Session Ms. Barreras reported that the Board, in closed session, gave direction to its chief property negotiator regarding the Southeast site.

Consideration to Adopt
Resolution Authorizing
Notice of Preparation of
Environmental Impact
Report, Southeast Site
[05-230]
Action

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees adopt a Resolution authorizing the Chancellor or his designee to direct Paoli & Odell to proceed with the Notice of Preparation.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Consideration to Adopt
Resolution to Support
and Request Relocation
of the Career &
Technology Center to
New Southeast Site
[05-231]
Action

A motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees adopt a resolution to support and request relocation of the Career & Technology Center to the new southeast site.

The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

Employment,
Promotion, Change of
Status, Transfer, and
Resignation,
Classified Personnel
[05-219]
Action

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 05-219).

Adjournment

The meeting was adjourned at 7:53 p.m. by the unanimous consent of the Board.

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District

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