

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 3, 2004

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 4:31 p.m., February 3, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William Smith, President
Patrick E. Patterson, Vice President
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Dorothy Smith (arrived at 4:33 p.m.; left at 7:31 p.m.)
Leslie Thonesen
Norma Lara, Student Trustee, RC
Doug Crutchfield, Student Trustee, FCC

Also present were:

Tom Crow, Chancellor, SCCCCD
Ned Doffoney, President, Fresno City College
Tony Cantu, Interim President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Eileen O'Hare, General Counsel, SCCCCD
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Joan Edwards, Executive Director – SCCC Foundation
Larry Dickson, Classified Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC
Bill Carr, CSEA President and Staff, FCC
Gene Blackwelder, College Business Manager, RC
Ed Eng, Director of Finance, SCCCCD

Introduction of Guests
(continued)

Michael Guerra, College Business Manager, FCC
Marc Benjamin, The Fresno Bee
Cris Monahan-Bremer, Director of Marketing and
Communications, FCC
John Cummings, District Dean-Admissions and Records, SCCC
Marvin Reyes, Chief of Police, SCCC
Robert Fox, Dean of Students, FCC
Enrique Jaurequi, Coordinator-School Relations, FCC
Roberta Baber, Faculty, FCC
Jannett Jackson, Associate Dean of Instruction-Learning
Resources Center, FCC
Allen Siroky, Faculty, FCC
Charles Francis, Director-The Training Institute, FCC
William Syvertsen, Faculty, FCC
Rudy Guzman, Faculty, RC
Anthony Jewell, Faculty, FCC
Phil Nelson, Senior Systems/Network Analyst, SCCC
Vikki Piper, Director-Management Information Systems, SCCC
Joy Bjerke, Faculty, CC
Bill Allen, Faculty, CC
James Ryan, Faculty, CC
Ed Lund, Counselor-DSPS, FCC
David Borofka, Faculty, RC
Daniel Delgado, Student, FCC
Marc Haskell, Faculty, FCC
Jim Studebaker, Faculty, RC
Sheila Martin, Faculty, FCC
Norma Kaser, Faculty, MC
Sheryl Young-Manning, Faculty, MC
Alexis Khoury, Faculty, RC
Lori Levine, Faculty, RC
Shana Bartram, Faculty, RC
Frank Quintana, Associate Dean of Instruction-Fine, Performing
and Communication Arts, FCC
John Lorana, FCC
Deborah Ikeda, Interim Dean of Instruction, FCC
Monica Cuevas, Director-Manchester Center, FCC
Harry Kennedy, Faculty, FCC
Debbi Shapazian, Faculty, FCC
Charlotte Arakelian, Counselor-DSPS, FCC
Bob Kizziar, Faculty, RC
Lee Liddle, Faculty, FCC
Stan Neal, Faculty, FCC
Brian Ruttschauser, Faculty, FCC
Jim Walsh, Faculty, FCC
Gerry Bill, Faculty, FCC
Ann Walzberg, Faculty, FCC
Kathy Engel, Faculty, FCC

Introduction of Guests
(continued)

Jeanine Castle, Counselor, FCC
Linda Albright, Health Services Coordinator, FCC
Sydney Bowie, Faculty, RC
Paul Kaser, Faculty, RC
Carolyn Drake, Associate Dean of Instruction-Health Sciences
Division, FCC
Joaquin Jimenez, District Associate Dean-Financial Aid, SCCC
William Baker, Director-Title V and Grants, SCCC
Lulu Lourdes Oliva-Medina, Radio Bilingue
Bruce Morris, Community Member

Approval of Minutes

The minutes of the Board meeting of January 13, 2004, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Forhan to approve the minutes of the January 13, 2004, meeting as presented. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Delegations, Petitions,
and Communications

The following people addressed the Board regarding AFT negotiations: Richard Valencia, David Borofka, Roberta Baber, Joy Bjerke, Bill Syvertsen, Bill Allen, Maggie Taylor, and Zwi Reznik.

Mr. Bruce Morris proposed that the Board allow public input on each agenda item before it is presented, and also asked that the Board reconsider the EIR previously approved for the Old Administration Building.

Mr. Smith stated that the Board does not have a policy of not allowing people to address the Board.

Chancellor's Report

Dr. Crow stated that he was very pleased to present the Board with the first copies of the District's three-year strategic plan. Starting tomorrow, copies will be distributed to the campuses and community constituency groups. The chairs of the implementation teams have already been selected, and faculty, staff, and students will be asked to serve on these teams as well.

The District will be hosting the Fresno Compact meeting, a group of business and education leaders, this Friday morning at 7 a.m. The presentations will highlight the District's nursing programs, as well as an update on construction and modernization programs.

On January 28, the Foundation held its annual meeting. In addition to reviewing the year's activities, several new Board

Chancellor's Report
(continued)

members were welcomed. He thanked Mr. Forhan for his attendance at the meeting.

The Foundation will be hosting the Chancellor's Circle meeting on February 10 at noon on the FCC campus. The Chancellor's Circle members make unrestricted contributions to the Foundation.

Campus Report, Fresno
City College

Dr. Doffoney reported on the following from Fresno City College:

- African American History Month activities
- Art Space Gallery's newest exhibit, "Elements of Balance," opens February 5.
- World Wrestling Entertainment stars Shelton Benjamin and Charlie Haas will be on campus for SmackDown Your Vote on February 17.
- Gumbofest fundraiser for the Concert Band's trip to France

Campus Report,
Reedley College

From Reedley College, Mr. Cantu reported:

- 1st Wednesdays at 1 reading series will feature Fresno City College instructor Lee Herrick.
- Speakers' Series on February 6 will feature filmmaker Tracy Droz Tragos.
- Cash for College workshops on February 21 and February 23
- American Cancer Society's fundraiser, Daffodil Days
- Forestry Program was named Volunteer of the Year by the Central Valley YMCA.
- Kaleidoscope 2004 is scheduled for March 31.

Campus Report,
North Centers

Dr. Yeager reported on the following from the North Centers:

- Black History Month activities
- Spring Speakers Series will kickoff with a presentation by Assemblymember Sarah Reyes on March 12.
- Dedication of the Madera Center's Academic Village I building on February 6.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported on the following:

- Election of 2004 Academic Senate Secretary
- Program Review Handbook Recommendation
- Academic Senate Constitution and By-Laws Review
- Intersegmental Major Preparation Articulated Curriculum
- Academic Senate of California Community Colleges Curriculum Colloquia on Graduation Requirements

Academic Senate
Report (continued)

- Nomination of Chris Glaves and Ruben Delgado for statewide awards
- Recent activities of the North Centers Faculty Council

Classified Senate
Report

Ms. Linda Nies, Reedley College Classified Senate representative, reported on:

- Reedley College/North Centers night at the Falcons game
- Brown Bag Lunch series
- Cookbook sale to help support scholarships
- Mega Conference on April 6
- Senate attendance at a Grizzlies game in April

Districtwide DSPS
Report

Dr. Janice Emerzian provided an update on the DSPS program, introduced staff members, and reviewed the information found in the binders at each board member's place. Fresno City College DSPS student Danny Delgado expressed his appreciation of the program and how he has benefited from the many opportunities provided by the program.

Board members also expressed their appreciation of the program and how the program changes the lives of so many students.

Consent Agenda
Action

Mr. Smith noted that Consent Agenda Item No. 04-24, Certificated Personnel Transactions, has been amended.

It was moved by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees approve the consent agenda as amended. The motion carried unanimously.

Employment and
Resignation,
Certificated Personnel
[04-24]
Action

approve certificated personnel recommendations, Items A through C, as amended. (Lists A through C are herewith made a part of these minutes as Appendix I, 04-24).

Employment,
Promotion, Change of
Status, and Resignation,
Classified Personnel
[04-25]
Action

approve classified personnel recommendations, Items A through J, as presented. (Lists A through J are herewith made a part of these minutes as Appendix II, 04-25).

Review of District
Warrants and Checks
[04-26]
Action

review and sign the warrants register for the period
January 6, 2004, to January 22, 2004, in the amount of
\$5,706,653.86; and

review and sign the check registers for the Fresno City College
and Reedley College Co-Curricular Accounts and the Fresno City
College and Reedley College Bookstore Accounts for the period
December 10, 2003, to January 22, 2004, in the amount of
\$2,144,793.43.

Financial Analyses of
Enterprise and Special
Revenue Operations
[04-27]
No Action

Provided as information only.

Budget Transfers and
Adjustments Report
[04-28]
No Action

Received as information only.

Consideration to Adopt
Resolution Authorizing
Inter-fund Transfer
[04-29]
Action

- a) approve Resolution No. 04-29 authorizing an inter-fund transfer in the amount of \$250,000.00 from the General Fund to the Capital Projects Fund; and
- b) authorize filing said Resolution with the Fresno County Office of Education.

Consideration to
Approve Agreement
with California
Department of
Education for Child
Development Center
Instructional Materials,
Fresno City College
[04-30]
Action

- a) authorize entering into an agreement with the California Department of Education in the amount of \$694.00 for the period July 1, 2003, through June 30, 2004;
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the agreement to the California Department of Education.

Consideration to
Authorize Agreement
with Crossroads R/W
Inc. for Relocation
Services, Willow/
International Site
[04-31]
Action

- a) authorize entering into an agreement with Crossroads R/W Inc. for relocation services relative to one business and three residential households on the Willow/International site at an estimated cost of \$18,000.00; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration of
Government Tort
Liability Claim, Jess
Jiminez
[04-32]
Action

in accordance with established procedures, the Board of Trustees reject the claim submitted on behalf of Jess Jiminez and direct the Chancellor or Vice Chancellor-Finance and Administration to give written notice of said action to the claimant.

Consideration to
Accept Maintenance
Project, Boiler Repairs,
Fresno City College
[04-33]
Action

- a) accept the project for Boiler Repairs, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Maintenance
Project, Construction of
Water Improvements,
Reedley College
[04-34]
Action

- a) accept the project for Construction of Water Improvements, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Orchard
Removal, Willow/
International Site
[04-35]
Action

- a) accept the project for Orchard Removal, Willow/International Site; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

*****End of Consent Agenda*****

Consideration of
Agenda Items for Board
Retreat, March 26-27,
2004
[04-36]
Action

Mr. Smith asked the Board to suggest agenda items for the upcoming retreat.

Ms. Smith stated that the retreat should meet the needs and wants of the Board to help them to be good members and there should be an outstanding facilitator to conduct the process.

Mr. Forhan suggested that Board members forward any agenda items to the Chancellor.

Consideration to
Accept 2002-03 Audit
Report
[04-37]

Mr. Brinkley distributed copies of the Executive Summary for the 2002-03 Audit. Mr. Ray Cowles with Vavrinek, Trine, Day & Co., LLP, provided an overview of the report and highlighted specific areas for the Board's review.

Consideration to
Accept 2002-03 Audit
Report
[04-37]
(continued)
Action

Board members questioned more long-term debt as a result of the bond measure, depreciation as it relates to all the new buildings that will be coming on line, the amount for direct services to students, and asset appreciation.

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees accept the 2002-03 audit report as submitted by the firm of Vavrinek, Trine, Day & Co., LLP. The motion carried unanimously.

Acknowledgement of
Quarterly Financial
Status Report – General
Fund
[04-38]
Action

The Board acknowledged the Quarterly Financial Status Report (CCFS-311Q) as presented.

Public Hearing and
Consideration to Adopt
Resolution Authorizing
Dedication of Street
Right-of-Way
Easements, Willow/
International Sites
[04-39]

Mr. Brinkley stated that at the January 13, 2004, Board meeting the Board approved Resolution No. 04-23 signifying the District's intention to dedicate the necessary street right-of-way easements to the City of Fresno to allow for the construction of a service road from Behymer Avenue to the City water treatment plant. A public hearing was scheduled for this evening.

Mr. Smith opened the public hearing at 6:07 p.m.

Public Hearing

Mr. Bruce Morris addressed the Board to issue a word of caution that the Board is moving too fast and with the challenges of the state budget, this project will not meet the planned schedule.

Mr. Smith asked Mr. Morris if he would like to address anything regarding the easement. Mr. Morris stated that he just wanted to issue a word of caution on the development of the site.

There being no further public comment, Mr. Smith closed the hearing at 6:09 pm.

Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees:

- a) adopt Resolution No. 04-39 authorizing dedication of street right-of-way easements to the City of Fresno to allow the City to construct a service road from Behymer Avenue to the City water treatment plant; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to execute said Deeds of Easement in the name of the District.

The motion carried unanimously.

Consideration of Bids,
Learning Resources
Center Addition,
Reedley College
[04-40]
Action

A motion was made by Mr. Patterson and seconded by Mr. Thonesen that the Board of Trustees:

- a) award Bid #0304-12 in the amount of \$4,082,000.00 to Oral E. Micham, Inc., the lowest responsible bidder for the Learning Resource Center Addition at Reedley College; and
- b) authorize the Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District, contingent upon approval by the State Chancellor's Office.

Update on LAN/WAN
Phase IV, Fresno City
College
[04-41]
No Action

Mr. Brinkley and Dr. Jannett Jackson presented a report on the first three LAN/WAN phases and the scope and estimated construction schedule for Phase IV.

Consideration to Adopt
2004-05 Budget
Development Calendar
[04-42]
Action

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees approve the 2004-05 Budget Development Calendar as presented. The motion carried unanimously.

Governor's 2004-05
Proposed Budget
[04-43]
No Action

Mr. Brinkley provided an update on the Governor's proposed 2004-05 budget to include proposed changes in the base apportionment and Proposition 98, block grants, and the effects of the passage of Propositions 55, 57, and 58 on the March 2 ballot.

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Black History Month activities.
- Relay for Life Kickoff on February 3
- Valentine's Day activities
- Vendors Fair on February 12
- Kiss the Pig Event
- Mardi Gras activities

Doug Crutchfield, Fresno City College Student Trustee reported on:

- African American History Month activities
- ASG is providing voter registration for the upcoming election
- ASG support of Assembly Bill 846 which extends the prohibition of smoking to 20 feet from doorways and operable windows. The ASG is also exploring ways to facilitate the disposal of cigarette butts on campus.
- Concerns regarding the proposed tuition fee increase.

Board Reports
(continued)

Mr. Forhan stated to have the three-minute public input for each item is a good idea and that he would suggest it to the Board.

Mr. Patterson reported that he recently attended the CCLC Legislative Conference. At one of the sessions he sat with some students from other districts and he continues to be impressed with the knowledge that students have on community college issues.

Mr. Smith stated that this is the last meeting that Dr. Yeager will attend as he has decided to retire and to pursue other interests. On behalf of the Board, Mr. Smith expressed his appreciation to Dr. Yeager for his efforts at the North Centers and wished him well in future endeavors.

Future Agenda Items

Ms. Barreras asked for a Counseling Report, including a breakdown of the number of students served, locations, etc.

Mr. Forhan stated that he would like an update on Pell Grants.

Ms. Smith requested a review of past future agenda items as they were asked for and she would like to see a copy of the requests. Ms. Smith also questioned if students were given safety nets, i.e., budgeting information, at the Financial Aid Workshops.

Closed Session

Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, President, Reedley College Search Process and Vice Chancellor-North Centers Search Process

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Consideration to Appoint Interim Vice Chancellor-North Centers

Closed Session
(continued)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS,
Pursuant to Government Code Section 54956.8, Southeast Site

Property: Parcel Numbers 481 020 01, 481 020 31, 481 020 47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481 050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11, 316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160 61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316 021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56, 316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160 46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316 160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29, 316 021 30, 316 021 42, 316 021 43

Agency Negotiator: Vice Chancellor-Finance and Administration
Negotiating Parties: To be determined
Under Negotiation: To be determined

Mr. Smith declared a recess at 7:01 p.m.

Open Session

The Board moved into open session at 8:29 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, in closed session:

- a) Gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations, and CSEA negotiations;
- b) The Board took action on January 7, 2003, to terminate an academic employee. On January 12, 2004, the Office of Administrative Hearings sustained the termination on grounds of evident unfitness for service and dishonesty; and
- c) Gave direction regarding the President-Reedley College and Vice Chancellor-North Centers search processes.

Consideration to
Appoint Interim Vice
Chancellor-North
Centers
[04-44]
Action

Mr. Smith stated that in closed session, the Board discussed the appointment of an Interim Vice Chancellor-North Centers. No action was taken; however, at this time he would like to entertain a motion regarding the interim appointment.

A motion was made by Ms. Barreras and seconded by Mr. Forhan that the Board of Trustees appoint Dr. Shirley Bruegman as the Interim Vice Chancellor-North Centers, effective March 1, 2004, through June 30, 2004, with a salary of \$8,254.00 per month.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Adjournment

The meeting was adjourned at 8:31 p.m. by the unanimous consent of the Board.

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

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MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 20, 2004

Call to Order A special meeting of the Board of Trustees of the State Center Community College District was called to order by President William Smith at 9:00 a.m., February 20, 2004, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present William Smith, President
Patrick E. Patterson, Vice President (arrived at 9:04 a.m.)
Isabel Barreras, Secretary
H. Ronald Feaver
Phillip J. Forhan
Dorothy Smith
Leslie W. Thonesen

Also present were:
Thomas A. Crow, Chancellor
Douglas R. Brinkley, Vice Chancellor-Finance and
Administration, SCCC
Brian Speece, Associate Vice Chancellor-Business and
Operations, SCCC
Ned Doffoney, President-Fresno City College
Eileen O'Hare, Legal Counsel, SCCC
Cindy Spring, Executive Secretary to the Chancellor, SCCC
Michael Paoli, Michael Paoli and Associates
Michael Flynn, Blair Church & Flynn Consulting Engineers

Delegations, Petitions,
and Communications There were no delegations, petitions, and communications.

Closed Session Mr. Smith stated that the Board, in closed session, will be discussing:

A. CONFERENCE WITH REAL PROPERTY
NEGOTIATORS, Pursuant to Government Code Section
54956.8, Southeast Site
Property: Parcel Numbers 481 020 01, 481 020 31, 481 020
47, 481 090 27, 481 090 28, 481 120 03, 481 120 04, 481
050 03, 481 050 05, 481 050 06, 481 050 07, 316 021 11,
316 021 10, 316 160 12, 316 160 36, 316 160 43, 316 160
61, 316 160 59, 316 160 40, 316 021 19, 316 021 20, 316
021 21, 316 021 23, 316 021 54, 316 021 55, 316 021 56,
316 021 57, 316 021 58, 316 160 20, 316 160 33, 316 160
46, 316 160 62, 316 160 63, 316 160 65, 316 160 71, 316
160 72, 316 021 26, 316 021 27, 316 021 28, 316 021 29,
316 021 30, 316 021 42, 316 021 43

Closed Session
(continued)

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-
Finance and Administration
Negotiating Parties: To be determined
Under Negotiation: To be determined

B. CONFERENCE WITH REAL PROPERTY

NEGOTIATORS, Pursuant to Government Code Section
54956.8

Property: Lots 1, 18, 19, and 20 in the Herndon Peach
Business Park

Agency Negotiator: Douglas R. Brinkley, Vice Chancellor-
Finance and Administration

Negotiating Party: Velma Dyck

Under Negotiation: Terms of Payment

The Board moved into closed session at 9:01 a.m.

Open Session

The Board moved into open session at 12:15 p.m.

Report of Closed
Session

Mr. Smith reported that the Board, after touring the southeast
sites listed above, gave direction to its real property negotiator
regarding the southeast site, as well as property near the Clovis
Center.

Adjournment

The meeting was adjourned at 12:16 p.m. by the unanimous
consent of the Board.

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

IB:cs