

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 9, 2003

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., December 9, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Dorothy Smith, President
William Smith, Vice President
Patrick E. Patterson, Secretary
Isabel Barreras
H. Ronald Feaver
Phillip J. Forhan
Leslie Thonesen (left at 6:15 p.m.)
Norma Lara, Student Trustee, RC
Doug Crutchfield, Student Trustee, FCC

Also present were:

Tom Crow, Interim Chancellor, SCCC
Ned Doffoney, President, Fresno City College
Don Yeager, Vice Chancellor-North Centers
Felix Aquino, Vice Chancellor-Educational Services and Planning
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of Guests Ms. Norma Lara, Reedley College Student Trustee, introduced members of the Reedley College Associated Student Body.

Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC
Joan Edwards, Executive Director – SCCC Foundation
Terry Kershaw, Dean of Instruction and Student Services, NC
Michael Roberts, Academic Senate President and Staff, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Zwi Reznik, AFT President and Staff, FCC

Introduction of Guests
(continued)

Francis Sullivan, CSEA President and Staff, FCC
Kasey Oliver, Classified Senate President, RC
Larry Dickson, Classified Senate President, FCC
Gene Blackwelder, College Business Manager, RC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Michael Guerra, College Business Manager, FCC
Charles Francis, Director-Grant Funded Education, The Training
Institute
Ernie Smith, Associate Dean of Students-Career and Resource
Development, FCC
Candy Hansen, Director-Center for International Trade
Development, SCCCCD
Robert Fox, Dean of Students, FCC
Deborah Ikeda, Interim Dean of Instruction, FCC
Kimberly Perry, Dean of Instruction, RC
Cyndie Sine, Coordinator-Planning, Faculty Development &
Program Review, FCC
Natalie Alquinzon, Student, RC
Matthew Kalashian, Student, RC
Kenley Neufeld, Librarian, FCC
Jeff Josserand, Director of Classified Personnel, Personnel
Commission
Susan Liberty, Interim Associate Dean of Instruction-Humanities,
FCC
Frank Quintana, Associate Dean of Instruction-Fine, Performing,
and Communication Arts, FCC
Rosemary Ambriz, Student, RC
Stephanie Guttirez, Student, RC
Mayra Gonzalez, Student, RC
Victoria Villegomez, Student, RC
Lindsay Turk, Student, RC
Anna Cantu, Student, RC
Maile Mesalay, Student, RC
Tizoc Lopez, Student, RC
Bob Boyd, Instructor, FCC
Carol Tito, CTC
Cris Monahan-Bremer, Director of Marketing and
Communications, FCC
Gennean Brown, Instructor, FCC
Gerri Santos, Counselor, FCC
Jim Studebaker, Instructor, RC
Cinthia Hagopian, Student, RC
Richard Barkley, Student, RC
Elizabeth Lopez, Student, RC
Sheryl Young-Manning, Instructor, MC
Roger Hitchcock, Instructor, CC
Jon Renwick, Instructor, CC

Approval of Minutes	The minutes of the Board meeting of November 4, 2003, were presented for approval. A motion was made by Mr. Forhan and seconded by Ms. Barreras to approve the minutes of the November 4, 2003, meeting as presented. The motion carried unanimously.
Delegations, Petitions, and Communications	Mr. Zwi Reznik, AFT President, expressed his concerns regarding the impasse declared in connection with the negotiations process. Mr. Kenly Neufeld, Fresno City College Librarian, also voiced his concerns regarding the changes in the medical benefits plan.
Election of Officers and Adoption of Board Calendar [03-240] <i>President</i>	Ms. Smith called for the nomination of officers. Mr. Forhan nominated Mr. Smith for the office of President. The nomination was seconded by Mr. Feaver. The nomination carried unanimously.
Special Presentation	Mr. Smith presented a memento of the Board's appreciation to Ms. Smith for her outstanding and dedicated service as Board President for 2002-03. Ms. Smith stated that she has enjoyed serving as president of the Board. Her heart has always been with the District and she will continue to work hard for the colleges and centers.
Election of Officers and Adoption of Board Calendar [03-240] (continued) <i>Vice President</i>	Mr. Thonesen nominated Mr. Patterson for the office of Vice President. The nomination was seconded by Ms. Smith. Mr. Forhan moved that the nominations be closed. Ms. Smith seconded the motion. The nomination carried unanimously.
<i>Secretary</i>	Ms. Smith nominated Ms. Barreras for the office of Secretary. The nomination was seconded by Mr. Patterson. The motion carried unanimously.
Board Representative, County Committee on School District Organization	Mr. Smith asked for nominations for Board Representative, County Committee on School District Organization. Ms. Barreras volunteered to serve as the representative, and the Board was in agreement.
Legislative Representative	Mr. Smith asked for nominations for Legislative Representative. A motion was made by Mr. Feaver and seconded by Ms. Smith that Mr. Thonesen continue as the Legislative Representative. The motion carried unanimously.

Fresno Area Self-Insured Benefits Organization (FASBO)

Mr. Smith asked for nominations for a representative to serve on the Fresno Area Self-Insured Benefits Organization. It was agreed that Mr. Forhan will continue as the Board's representative.

SCCC Foundation Board

Mr. Smith advised that currently the Board representatives on the Foundation Board are he and Adolfo Corona. He stated that since he was elected as Board President this evening, he would prefer to not be on the Foundation Board at this time. Ms. Smith and Mr. Forhan volunteered to serve as the Board's representatives on the Foundation Board. The Board was in agreement.

Board Calendar

Mr. Smith reviewed the 2004 calendar dates. Mr. Forhan questioned if people from the community attended the meetings in Oakhurst and Clovis. He stated that if the Board agrees to continue meeting at these sites, there should be some outreach in advance to improve community attendance.

A motion was made by Ms. Smith and seconded by Mr. Forhan that the Board of Trustees adopt the Board Calendar as presented, with the June 1, 2004, meeting to be held in Oakhurst, and the August 3, 2004, meeting to be held at the Clovis Center. The motion carried unanimously.

Interim Chancellor's Report

Dr. Crow offered his thanks and appreciation to Trustee Dottie Smith for her leadership this past year as President of the Board.

This Friday morning at Fresno City Hall, we will be honoring the graduates of Leadership State Center Class III. Leadership State Center has given the participants the opportunity to learn more about the operation of the District, engage in discussions on leadership topics, and hear from speakers from the local educational community.

The Regional Jobs Initiative has been getting plenty of attention lately. The plan is to add 30,000 new jobs in the area in the next five years. The District has made a strong commitment to this much needed initiative. It is our plan that State Center will be a major training provider in all of the seven areas. All of the colleges and centers are playing an active role in the organization and implementation of this plan.

The budget deal-making in Sacramento is still on-going. Proposition 55, which is the \$12.3 general obligation bond for K-14 school construction, is still in the middle of the budget negotiations. It is Governor Schwarzenegger's preference to move this bond issue to November, rather than March. The new

Interim Chancellor's Report (continued)

deadline for a budget deal has been set for tomorrow, subject to change.

If the school construction bond election remains in March, the District will be playing a strong leadership role in organizing a local campaign along with the other educational entities in the area. State Center has approximately \$46 M in projects in Proposition 55.

Campus Report, Fresno City College

Dr. Doffoney reported on the following from Fresno City College:

- The Paralegal program has been named as one of the top 100 paralegal programs in the nation by The Paralegal News.
- The annual Holiday Baskets project is underway and donations are now being accepted to help provide 300 baskets to needy students.
- The men's soccer team played in the Final Four of the state championships this past weekend in Lemoore.
- The FCC choir has been invited to perform Verdi's Requiem with the NAU Concert Choir and Flagstaff Chorale in Germany this summer.

Campus Report, Reedley College

From Reedley College, Mr. Blackwelder reported:

- The college's engineering students won the Engineering Design Competition at CSU, Fresno on November 1.
- Tiger Business Connections and The Marjaree Mason Center hosted a Domestic Violence Prevention Seminar at Reedley College on December 1.
- The annual holiday luncheon for the college faculty and staff will be held on December 19 at 11:30 a.m. in the Reedley College Cafeteria.
- The Community Band and Jazz Ensemble will hold its "Celebrate the Season" concert on December 19 at 7:30 p.m. in the Forum Hall.
- Twenty Health Care Interpreter Program students will receive certificates at a graduation ceremony on December 20.

Campus Report, North Centers

Dr. Yeager reported the following from the North Centers:

- U.S. Representative George Radanovich spoke to students and community members at the Madera Center on December 1.
- The Educational Lecture Series at the Madera Center will continue on January 21 at noon with Patricia Sanchez, an English Teacher at Thomas Jefferson Middle School, as the speaker.

Campus Report,
North Centers
(continued)

- The North Centers Associated Study Body is planning holiday celebrations on December 10 at the Clovis Center and December 11 at the Madera Center. The ASB is also conducting a toy drive for Children's Hospital.

Academic Senate
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported that the Senate has had discussion on the following items since their September report to the Board:

- Proposed Final Draft, SCCC Academic Accommodation Review Procedures
- Program Review Handbook
- Admissions/Records Procedures and Forms
- Selection of the Student Athlete Retention Program as the Senate's nominee for the prestigious State Academic Senate Exemplary Program Award.
- Approval of Common Catalog statements
- Election of 2004 officers
- Approval of the addition of the North Centers Faculty Council President to the Academic Senate Executive Committee.

Mr. Nishinaka also welcomed back Trustee Ron Feaver to the Board of Trustees and congratulated Kim Perry on her appointment as Dean of Instruction at Reedley College.

Classified Senate
Report

Mr. Kasey Oliver, Reedley College Classified Senate President, reported on:

- Leadership State Center III has been a great experience for him. He invited everyone to attend the graduation ceremony at City Hall on Friday at 8:00 a.m.
- The Senate is adopting two families for the holiday season.
- Classified Professionals Night at the Fresno Falcons game.

Mr. Oliver noted that this will be his last meeting as he will begin taking classes in January.

Student Grading Report

Dr. Crow introduced the presentation by stating that this report is in response to concerns expressed by some of the Board members. Dr. Felix Aquino reviewed information regarding student grade point averages and grade distribution throughout the District.

Board members questioned if students are getting the help they need before making the decision to drop a class, services provided to struggling students that are just entering college, students that

Student Grading Report
(continued)

apply for Pell grants and then drop their classes, decrease in transfers to CSUF, and the preponderance of A's that are given and yet students fail the CBEST.

Student Learning
Outcomes Report

Dr. Felix Aquino, Ms. Deborah Ikeda, Ms. Kim Perry, and Dr. Terry Kershaw discussed the meaning of student learning outcomes, what a complete assessment program would look like in ten to twelve years, and student learning outcomes activities which would include faculty and staff development, curriculum review and program review.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Forhan that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Employment,
Certificated Personnel
[03-241]
Action

approve certificated personnel recommendations, Item A, as presented. (List A is herewith made a part of these minutes as Appendix I, 03-241).

Employment,
Promotion, Change of
Status, Transfer, and
Resignation, Classified
Personnel
[03-242]
Action

approve classified personnel recommendations, Items A through H, as presented. (Lists A through H are herewith made a part of these minutes as Appendix II, 03-242).

Consideration to
Approve Additional
Registration Assistant
Positions, Fresno City
College
[03-243]
Action

approve the limited term positions for the specific dates and hours as follows:

REGISTRATION ASSISTANT - POSITION #1

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

REGISTRATION ASSISTANT - POSITION #2

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

REGISTRATION ASSISTANT - POSITION #3

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 3, 2004 = 8 hours

Consideration to
Approve Additional
Registration Assistant
Positions, Fresno City
College
[03-243]
Action
(continued)

REGISTRATION ASSISTANT - POSITION #4

January 5, 2004 through January 30, 2004 = 112 hours
February 2, 2004 through February 25, 2004 = 80 hours
March 2, 2004 through March 25, 2004 = 40 hours
April 1, 2004 through April 29, 2004 = 64 hours
May 6, 2004 through May 27, 2004 = 32 hours
June 3, 2004 through June 24, 2004 = 32 hours

Consideration to
Approve Two Limited
Term Sign Language
Interpreter IV Positions
at Fresno City College,
Spring 2004
[03-244]
Action

approve the addition of two limited term Sign Language
Interpreter IV positions at Fresno City College for the Spring
2004 semester.

Consideration to
Approve New
Classification
Specifications, Sign
Language Interpreter V
[03-245]
Action

approve the new classification and examples of duties for a Sign
Language Interpreter V, as presented.

Consideration to
Approve the Hiring of
Limited Term
Bookstore Sales Clerk I
Positions, Spring 2004
[03-246]
Action

approve 80 limited term Bookstore Sales Clerk I positions for the
Spring 2004 semester.

Consideration to
Approve Curriculum
Proposals, Spring 2004
through Fall 2005,
Fresno City College
and Reedley College
[03-247]
Action

approve the Fresno City College and Reedley College curriculum
proposals as presented.

Consideration to
Approve Out-of-
Country Travel, Fresno
City College Choir
[03-248]
Action

approve out-of-country travel for 40 choir members to perform with the Northern Arizona University Singers in the Rothenberg, Germany Choral Festival and the Germany-Prague-England Choir Tour from May 19-29, 2004, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and Checks
[03-249]
Action

review and sign the warrants register for the period October 28, 2003, to November 26, 2003, in the amount of \$11,427,055.66; and

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period October 16, 2003, to November 24, 2003, in the amount of \$359,964.34.

Consideration of Report
of Investments
[03-250]
Action

accept the Quarterly Performance Review as provided by the County of Fresno, for the quarter ending September 30, 2003.

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education for Tech
Prep Transportation
Industry Sector Project,
State Center
Consortium
[03-251]
Action

- a) adopt a Resolution authorizing an agreement with the California Department of Education, which provides for funding in the amount of \$123,892.00 and extends the period of performance for the Tech Prep Transportation Industry Sector Project from June 30, 2003, to September 30, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the agreement on behalf of the District.

Consideration to Adopt
Resolution Authorizing
Agreement with
California Department
of Education to Create
Interactive Network,
State Center
Consortium
[03-252]
Action

- a) adopt a Resolution authorizing an Agreement with the California Department of Education to create an interactive network with funding in the amount of \$165,000.00 for the period October 1, 2003, through September 30, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Authorize
Cost/Resource Sharing
Agreement with Fresno
County Workforce
Investment Board,
Fresno City College
[03-253]
Action

- a) authorize entering into an Agreement with the Fresno County Workforce Investment Board to operate a One-Stop System to assist individuals looking for a job or job training;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor, Finance and Administration to sign the Agreement on behalf of the District.

Consideration to
Donate Surplus Hay
Equipment to El
Capitan High School
[03-254]
Action

authorize disposal of District Surplus Hay Equipment located at Reedley College, via donation to El Capitan High School in Lakeside, California, in accordance with applicable codes and policy.

Consideration of Bids,
Construction of Water
Improvements, Reedley
College
[03-255]
Action

award Bid #0304-13 in the amount of \$64,861.00 to Hobbs Construction, the lowest responsible bidder for Construction of Water Improvements at Reedley College, and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to Sign an Agreement on behalf of the District.

*****End of Consent Agenda*****

Public Hearing on the
District's Initial
Proposal to the Part-
Time Faculty Contract
Reopener Presented by
State Center Federation
Local 1533, CFT/AFT,
CIO/AFL
[03-256]
No Action

Mr. Rowe stated that Government Code Section 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold public hearings on the proposals of the employee group and those of the Board. The Public Hearing for the State Center Federation of Teachers Part-Time Faculty Initial Proposal was held on November 4, 2003. The District's Initial Proposal to the Part-Time Faculty is as follows:

The collective bargaining proposal submitted herein by the State Center Community College District Board of Trustees is expressly pursuant to the Educational Employment Relations Act and Article I, TERM OF AGREEMENT and ARTICLE V WAIVER OF BARGAINING, of the current Collective Bargaining Agreement between the parties. It is the intention of the State Center Community College District Board of Trustees to bargain in good faith over the proposals submitted by the respective parties.

Any article or section proposed for amendment by the Exclusive Representative in accordance with Article I, shall be deemed herein to remain unchanged in the Collective Bargaining Agreement unless otherwise expressly stated.

Public Hearing on Part-Time Faculty Initial Proposal for Contract Reopener Presented by State Center Federation Local 1533, CFT/AFT, CIO/AFL [03-256] No Action (continued)

ARTICLE I
TERM OF AGREEMENT

ARTICLE I, TERM OF AGREEMENT, shall remain unchanged except for the following amendment:

This Agreement between the State Center Community College District (District) and the State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO (Federation) covering part-time faculty members (hereinafter also referred to as part-time academic employees, unit members) is effective July 1, 2002 2003 or on the date the Agreement is ratified and approved by both parties, whichever is later, and will remain in full force and effect through ~~June 30, 2005~~ **June 30, 2006.**

ARTICLE V
WAIVER OF BARGAINING

ARTICLE V, WAIVER OF BARGAINING, shall remain unchanged except for the following amendments:

Section 2.

The District and Federation agree that except as expressly set forth herein, this contract shall not be subject to reopening on any item for the duration of the Agreement unless mutually agreed to by the parties. Neither party is obligated to agree to reopen this contract except as stated herein, and any agreement to reopen this contract must be signed in writing by both parties. The contract will run through June 30, 2005 2006. The Federation's initial proposals for the 2005-2006 2006-2007 school year will be presented to the Board of Trustees no earlier than ~~January 1, 2005~~ **the later date of when the State of California budget is signed into law for the 2006-2007 school year and the District's budget is adopted.**

Section 3. Reopener Negotiations

The District and the Federation agree to reopen salary negotiations and ~~two (2) articles of choice by each party for the 2003-2004~~ 2004-2005 and ~~2004-2005~~ 2005-2006 school years. The Federation's initial proposal for the ~~2003-2004~~ 2004-2005 and ~~2004-2005~~ 2005-2006 school years will be presented to the Board of Trustees no earlier than ~~August 1, 2003 and August 1, 2004~~ **the later date of when the State of California budget is signed into law and the District's budget is adopted in each respective year.**

Public Hearing on Part-Time Faculty Initial Proposal for Contract Reopener Presented by State Center Federation Local 1533, CFT/AFT, CIO/AFL [03-256]
No Action
(continued)

ARTICLE XV
COMPENSATION

ARTICLE XV, COMPENSATION, shall remain unchanged except for the following amendment:

Section 1. Salary Compensation for members of the part-time faculty bargaining unit shall include but not be limited to:

- 1.1 Salary as memorialized in the existing Agreement
- 1.2 Class Advancement
- 1.3 Salary-Fringe Impact
- 1.4 Additional costs as related to the implementation of the Agreement

The District is currently uncertain as to whether it will receive its full funding for the 2003-2004 school year due to ongoing state budget developments. As a result, the District is unable to propose a compensation offer until it has sufficient information regarding the District's budget for 2003-04.

Public Hearing

Mr. Smith convened a public hearing at 5:56 p.m. There being no comments from the public, the hearing was closed at 5:57 p.m.

Consideration to Approve the 2004-2007 District Strategic Plan [03-257]
Action

Dr. Crow stated that at the November 4, 2003, Board meeting, the administration provided an overview of the strategic planning process and a draft copy of the 2004-2007 District Strategic Plan for the Board's review. Upon approval of the Plan by the Board of Trustees, an implementation plan for the completion of each goal will be established.

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the 2004-2007 District Strategic Plan as presented. The motion carried unanimously.

Board Reports

Norma Lara, Reedley College Student Trustee reported on the following:

- Food and decorated tree distribution to needy families in the community.
- Party for children at the Child Development Center that included a visit by Santa and gifts.
- Preparation for finals week.

Board Reports
(continued)

Doug Crutchfield, Fresno City College Student Trustee reported on:

- Last week of class and preparation for finals.
- The FCC ASG won the Tug-O-War competition against the Reedley ASG held at the “Battle of the Pump” football game between Fresno City College and Reedley College on November 15.
- The “Kiss the Cow” fundraiser sponsored by the FCC ASG produced over \$300.00 in proceeds to benefit the annual gift basket charity. The event took place at the Producer’s Bowl football game on November 22.

Mr. Forhan stated that he was pleased to receive the Business Plan for the Training Institute and expressed his appreciation to Mr. Charles Francis for his leadership on the project.

Ms. Barreras stated that she has enjoyed her first year on the Board and extended her best wishes for the holiday season.

Mr. Thonesen reported that he attended the San Francisco/Reedley College NorCal Championship game last week. He noted that he was proud of the respect shown by the Reedley College team during the national anthem.

Mr. Patterson stated that he attended Congressman Radanovich’s visit at the Madera Center. He was impressed with the Congressman’s candid remarks to the students and community members.

Mr. Smith noted that he recently participated in a field trip for his daughter’s environmental class. A member of the U.S. Forest Service addressed the class and was very complimentary of Reedley College’s forestry program. Mr. Smith stated that he also attended the CSEA Christmas brunch last Saturday. He extended his appreciation to Francis Sullivan and wished him well in his retirement. The football teams had a good season, even with the glitches. He thanked the players and coaches and wished everyone a happy holiday season.

Old Business

Mr. Forhan expressed his concern regarding the cost for the Old Administration Building studies. Dr. Crow advised that this item will be addressed at the January Board meeting.

Future Board Items

Ms. Smith stated that she would like an update on the nursing program; i.e., number of graduates, partnerships with hospitals, etc.

Future Board Items (continued) Mr. Forhan requested a report on common course numbers and common degrees.

Closed Session Mr. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Associate Dean of Instruction-Humanities Division, Fresno City College

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search Process

Mr. Smith declared a recess at 6:15 p.m.

Open Session The Board moved into open session at 7:30 p.m.

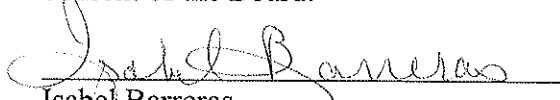
Report of Closed Session Mr. Smith reported that the Board, in closed session gave direction to its chief labor negotiator regarding full-time and part-time faculty negotiations and CSEA negotiations, gave direction regarding the contract of an academic administrator, and gave direction regarding the Chancellor search process.

Consideration to Appoint Associate Dean of Instruction – Humanities Division, Fresno City College [03-258] A motion was made by Ms. Smith and seconded by Mr. Patterson that the Board of Trustees appoint Michael Roberts as the Associate Dean of Instruction – Humanities Division at Fresno City College, with a monthly salary of \$7,559.27, effective January 2, 2004. The motion carried by the following vote:

Action

Ayes - 6
Noes - 0
Absent - 1 (Mr. Thonesen)

Adjournment The meeting was adjourned at 7:34 p.m. by the unanimous consent of the Board.


Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

IB:cs

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Duarte, Mirna	FCC	Department Secretary Position No. 2148	44-A \$2346.33	11/10/03
Fowler, Amber	RC	Financial Aid Asst. I Position No. 3111	57-A \$3224.75	11/17/03
Walke, Bonnie	MC	Office Assistant III Position No. 4022	48-B \$2721.08	11/24/03

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Klinder, Marcia	FCC	Piano Accompanist	\$15.32/hr.	8/1/03
Calvillo, Nicholas	FCC	Registration Assistant	\$10.30/hr.	11/4/03
Tate, Jeanette	DO	Accounting Clerk III	\$14.94/hr.	11/4/03

C. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Hoyas, Robert	FCC	Training Inst. Trainer III	\$39.11/hr.	10/27/03
Rabina, Jerry	FCC	Training Inst. Trainer IV	\$44.69/hr.	10/29/03
Wilson, Todd	FCC	Training Inst. Trainer I	\$27.94/hr.	10/31/03

D. Recommendation to re-employ the following persons as limited term (Ed Code 88105):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Cenci, Melissa	FCC	Registration Asst.	\$10.30/hr.	10/29/03 thru 12/24/03
Fernandez, Peter	FCC	Registration Asst.	\$10.30/hr.	10/29/03 thru 12/24/03
McNabb, Bobbie	FCC	Registration Asst.	\$10.30/hr.	10/29/03 thru 12/24/03
Morgan, Judith	FCC	Registration Asst.	\$10.30/hr.	10/29/03 thru 12/24/03
Badella-Bird, Geni	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Burns, Candice	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Carlson, Lisa	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Carr, William	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Duarte, Adrienne	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Heinz, Tasha	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Kammeraad, Curt	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04

D. Recommendation to re-employ the following persons as limited term (Ed Code 88105)
(continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Kostin, Yuri	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Lee, Nicole	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Reposo, Mario	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Rosa, Roy	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Thomas, Melissa	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04
Walker, Oscar	FCC	Educational Advisor	\$18.60/hr.	11/17/03 thru 1/16/04

E. Recommendation to approve the promotion of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Ervine, Kathleen	FCC	Instructional Aide- CDL Position No. 2350 to Instructional Tech - CDL Position No. 2417	32-D \$2025.67 to 50-A \$2721.08	11/3/03
Granado, Fernando	FCC	Financial Aid Asst. I Position No. 2483 to Financial Aid Asst. II Position No. 4023	57-B \$3386.75 to 60-B \$3641.33	11/3/03

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Mendoza, Janell	MC	Madera Center Coor. Position No. 4001 to Madera Center Coor. Position No. 4001	69-E \$5509.44 to 69-E + 15% \$6335.83	10/1/03 thru 1/2/04
(Additional compensation for "working out of class")				
Buck, Christy	DO	Accounting Clerk III Position No. 1019 to Buyer Position No. 1014	48-D \$2998.75 to 61-A \$3554.25	11/3/03
(Regular employee filling in as a provisional pending recruitment and selection)				
Hesse, Cheryl	RC	Curriculum Asst. Position No. 3042	57-E \$4313.00	11/3/03
(Return from health leave of absence)				
McKibben, Shannon	RC	Curriculum Asst. Position No. 3042 to Administrative Asst. Position No. 3012	57-E \$4019.33 to 55-E \$3833.00	11/3/03
(Returned to regular assignment)				
Taylor, Gail	RC	Curriculum Asst. Position No. 3042 to Administrative Aide Position No. 3106	57-D \$3732.75 to 53-E \$3554.25	11/3/03
(Returned to regular assignment)				
Boyd-Standifer, Rebecca	FCC	Program Dev. Asst. Position No. 2455	60-B \$3641.33	11/19/03
(Return to full-time status)				

G. Recommendation to approve the transfer of the following regular employee:

Name	Location	Classification	Range/Step	Date
Ashcroft, Gail	FCC	Office Asst. II Position No. 2144 to Office Asst. II Position No. 2014	41-C \$2405.83 to 41-C \$2405.83	11/3/03
Sharpton, Verna	FCC	Office Assistant II Position No. 2014 to Office Assistant II Position No. 2146	41-B \$2290.17 to 41-B \$2290.17	11/3/03

H. Recommendation to approve the resignation of the following probationary employee:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
Sanchez, Monica	FCC	Office Asst. I Position No. 2146	\$2025.67	10/31/03

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Atwal, Kabeljit	FCC	III, 1	\$47,896	Instructor/Coordinator

(Current adjunct faculty)

(Categorically funded contract, January 5, 2004 – June 30, 2004)