

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
Madera Center  
30277 Avenue 12  
Madera, CA 93638  
4:30 p.m., October 7, 2003  
**\*\*\*See Special Notice – Page 3\*\*\***

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Swearing in of Board Member Tom Crow
- V. Approval of Minutes, Meeting of September 2, 2003
- VI. Delegations, Petitions, and Communications [see footnote, page 2]
  - A. Presentation of AFT Part-Time Faculty Initial Proposal for Contract Reopener
- VII. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    - 1. Interim Chancellor's Report Tom Crow
    - 2. Campus Report Don Yeager, NC
    - 3. LVN Program, Madera Center Don Yeager  
Dee Chamberlain  
Mary Farrell
    - 4. Madera Center College Advantage Program Don Yeager  
Phil Gonzales  
Matilda Torres
    - 5. Campus Reports Ned Doffoney, FCC  
Tony Cantu, RC

A. PRESENTATIONS (continued)

- 6. Academic Senate Report Sheryl Young-Manning, NC
- 7. Classified Senate Report Kasey Oliver, RC

B. CONSIDERATION OF CONSENT AGENDA [03-200 through 03-215]

C. PERSONNEL

D. GENERAL

- 1. Consideration of Bids, Science Equipment Purchase, Madera Center [03-216] Doug Brinkley
- 2. Consideration of 2003-04 Expenditure Plan for Board Financial Assistance Program – Student Financial Aid Administration [03-217] Tom Crow  
Doug Brinkley
- 3. Consideration to Authorize Agreement with Civil Engineer for Design of Underpass Access, Fresno City College [03-218] Doug Brinkley  
Brian Speece
- 4. Consideration to Authorize Agreement with Fresno Community Hospital and Medical Center to Provide Funding for a Nursing Faculty Member, Fresno City College [03-219] Ned Doffoney

VIII. Reports of Board Members

IX. Old Business

X. Future Agenda Items

XI. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and Part-Time Faculty Bargaining Units, and CSEA Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

XI. Closed Session (continued)

C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section  
54957, Chancellor Search Process

XII. Open Session (if any)

XIII. Adjournment

---

The Board chairperson, under Board Policy 9320.1, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor-Human Resources, Mr. Randy Rowe, at the beginning of the meeting.

**SPECIAL NOTICE**

The Board of Trustees has been invited to tour the new Academic Village I Building at the Madera Center prior to the meeting, beginning at 3:45 p.m.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
October 7, 2003

PERSONNEL

1. Employment, Leave of Absence, and Change in Duty Days, Certificated Personnel [03-200]
2. Employment, Promotion, Change of Status, Transfer, Resignation, and Retirement, Classified Personnel [03-201]
3. Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Fall 2003, Fresno City College, Reedley College, and North Centers [03-202]
4. Consideration to Approve New Duties and Responsibilities, Instructional Technician-Art Computer Lab, Reedley College [03-203]
5. Consideration to Approve Limited Term Classified Positions, Fresno City College, Reedley College, and North Centers [03-204]

GENERAL

6. Consideration to Approve Study Abroad Program, the English Legal System, Summer 2004 [03-205]
7. Consideration to Approve Out-of-State Travel, Training Institute Students [03-206]
8. Consideration to Approve Out-of-State Travel, Phi Theta Kappa Students, Fresno City College [03-207]
9. Consideration to Approve Out-of-State Travel, Model United Nations Club Students, Fresno City College [03-208]
10. Review of District Warrants and Checks [03-209]
11. Consideration to Authorize Signatory Addition, Co-Curricular Account, Reedley College [03-210]
12. Consideration to Authorize Agreement with the California Department of Education for the 2003-04 Child and Adult Care Food Program, Fresno City College and Reedley College [03-211]
13. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for VTEA Statewide Advisory Committee for Agriculture and Natural Resources, Reedley College [03-212]

14. Consideration to Authorize Agreement with San Francisco Community College District for the California Early Childhood Mentor Program, Reedley College [03-213]
15. Consideration to Accept Upward Bound Grant, Reedley College [03-214]
16. Consideration of Bids, Custodial Supplies and Equipment Purchase, Fresno City College [03-215]

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
September 2, 2003

Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:32 p.m., September 2, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present                Dorothy Smith, President  
William Smith, Vice President  
Pat Patterson, Secretary  
Isabel Barreras  
Adolfo Corona  
Phillip J. Forhan  
Leslie Thonesen  
Norma Lara, Student Trustee, RC  
Doug Crutchfield, Student Trustee, FCC

Also present were:

Tom Crow, Interim Chancellor, SCCCCD  
Ned Doffoney, President, Fresno City College  
Tony Cantu, Interim President, Reedley College  
Don Yeager, Vice Chancellor-North Centers  
Felix Aquino, Vice Chancellor-Educational Services and Planning  
Doug Brinkley, Vice Chancellor-Finance and Administration, SCCCCD  
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of                 Among the others present, the following signed the guest list:  
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD  
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD  
Eileen O'Hare, General Counsel, SCCCCD  
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD  
Joan Edwards, Executive Director – SCCC Foundation  
Terry Kershaw, Dean of Instruction and Student Services, NC  
Jerry Neff, Classified Senate Representative and Staff, SCCCCD  
Kasey Oliver, Classified Senate President and Staff, RC

Introduction of  
Guests (continued)

Michael Roberts, Academic Senate President and Staff, FCC  
Ron Nishinaka, Academic Senate President and Staff, RC  
Zwi Reznik, AFT President and Staff, FCC  
Gene Blackwelder, College Business Manager, RC  
Ed Eng, Director of Finance, SCCC  
Randy Vogt, Director of Purchasing, SCCC  
Michael Guerra, College Business Manager, FCC  
Rick Christl, Associate Dean of Instruction-Applied Technology  
Division, FCC  
Marilyn Meyer, Associate Dean of Instruction-Business Division,  
FCC  
Ken Machoian, ATT Grant, FCC  
Jim Steinberg, The Fresno Bee  
Cris Monahan Bremer, Director of Marketing and  
Communications, FCC  
Susan Liberty, Interim Associate Dean of Instruction-Humanities  
Division, FCC  
Sylvia Sanchez, Transfer Center, FCC  
Pete Madrid, The Rampage, FCC  
Frank Quintana, Associate Dean of Instruction-Fine, Performing  
and Communication Arts, FCC  
Carl Simms, Director-Maintenance and Operations, SCCC  
Charles Francis, Director-Grant Funded Education, The Training  
Institute  
Linda Nies, Accounting Technician I, RC  
Ernie Smith, Associate Dean of Students-Career and Resource  
Development, FCC  
Homer Greene, Educational Advisor, FCC  
John Cummings, District Dean-Admissions and Records, SCCC  
Jannett Jackson, Associate Dean of Instruction-Learning  
Resources, FCC  
Joaquin Jimenez, District Associate Dean of Students-Financial  
Aid, International Students and Veterans Affairs, FCC  
Carolyn Drake, Associate Dean of Instruction-Health Sciences,  
FCC  
Candy Hansen, Director-Center for International Trade  
Development, SCCC  
Robert Fox, Dean of Students, FCC  
Evelyn Fiorani, Duplications Supervisor, FCC  
Charlie Lochbaum, Network Coordinator, SCCC  
Lacy Barnes-Mileham, Instructor, RC  
Venancio Gaona, El Concilio de Fresno  
Barry Owens, URS Corporation  
Kelly Graef, Kitchell CEM

Approval of Minutes

The minutes of the Board meeting of August 5, 2003, were presented for approval. A motion was made by Mr. Forhan and seconded by Mr. Corona to approve the minutes of the August 5, 2003, meeting as presented. The motion carried unanimously.

Special Recognition,  
Trustee Adolfo M.  
Corona

Ms. Smith presented Trustee Corona with a remembrance from the Board of Trustees for his dedicated service to the Board from 2000-2003. Mr. Corona has been appointed to the Fresno County Superior Court and has resigned from the Board as of September 5, 2003. Board members wished Trustee Corona success in his new career.

Interim Chancellor's  
Report

Dr. Crow thanked everyone for a very smooth opening of the semester. With the late passage of the budget, the campuses worked very hard to accommodate the students in their search for classes and services.

The three year strategic plan is coming together very well. The steering committee will be meeting on September 12 to review a final draft. The final draft will be critiqued by staff and community members at the charrette scheduled for Wednesday, September 24, from 5:30 to 8:30 p.m. in the FCC cafeteria. The input from the charrette will be used to fine tune the plan. The Board will receive a final draft in November, and will be asked for approval of the final plan at the December meeting.

Class III of the leadership program for classified professionals had their first meeting on August 22. The monthly meetings focus on various topics in management and leadership. Graduation is scheduled for December 12.

The Fresno Area College Night is scheduled for Wednesday, September 10, in the Fresno Convention Center. The District always has outstanding representation from Fresno City College, Reedley College, and the North Centers.

Campus Report,  
Fresno City College

Dr. Doffoney reported on the following from Fresno City College:

- Friends of the Arts fundraiser on Saturday, September 13 at 6:30 p.m. at Olga Quercia's home.
- More than 200 students received scholarships at a ceremony held on August 22 in the FCC Theatre.
- Fall sports program is underway for soccer, cross-country, women's golf, volleyball and football.



Campus Report,  
Reedley College

From Reedley College, Mr. Cantu reported:

- Events scheduled for September 11 include the annual Transfer Day, Staff Appreciation Day, and the ASB will have a ceremony in honor of the lives lost on 9/11.
- The Junior College Athletic Bureau has ranked the Reedley College football team number one in the state in their pre-season rankings.
- The Lady Tiger volleyball team opens its season on the road against American River on September 10.

Campus Report,  
North Centers

Dr. Yeager reported the following from the North Centers:

- Faculty, staff, and administration from throughout the North Centers have volunteered to work at the Centers' booth during the Madera District Fair beginning Thursday.
- The Third Annual Career Pathway Exposition will be held on Wednesday, October 1, at the Madera Center.
- Mexican Independence Day will be celebrated on September 16.
- The ASB sponsored a club rush and barbecue to welcome back students during the first week of classes.

Academic Senate  
Report

Mr. Ron Nishinaka, Reedley College Academic Senate President, reported on the following:

- During the summer months, the Executive Committee reviewed and approved the composition of three faculty selection committees; served on the Interim Associate Dean of Instruction selection committee as well as Dental Assisting and Natural Resources instructional positions; participated in a site visitation for the Vice Chancellor of Educational Services and Planning finalist; and attended the Monterey Central Region Consortium Workshop on Student Learning Outcomes.
- Lacy Barnes-Mileham has been appointed to the American Association of University Professor's Committee on Community Colleges.
- The first Senate meeting of the semester included discussions regarding the Capital Facilities Program, Academic Accommodation Policy, Single Course Qualification for Part-time Faculty, FW Grade, Credit by Examination, and Review of the Board Policy 2000 Series.
- The North Centers Faculty Council has scheduled their first meeting for September 9. Sheryl Young-Manning is the new president.

Academic Senate  
Report (continued)

- On behalf of the Academic Senate, Mr. Nishinaka congratulated Trustee Adolfo Corona on his appointment to the Fresno County Superior Court, and welcomed Dr. Felix Aquino as the new Vice Chancellor of Educational Services and Planning.

Classified Senate  
Report

Mr. Jerry Neff, Classified Senate representative, reported:

- Classified employees attendance at the Women's Conference scheduled for September 9, 2003.
- Presentation by Dr. Joan Edwards regarding scholarships. The Senate voted to open an account with the Foundation for scholarship purposes.

Police Academy  
Report

Mr. Richard Lindstrom provided a PowerPoint presentation on the State Center Regional Training Facility. The presentation included information on facilities, courses taught, certification and program administration, web site, and community service.

Consent Agenda  
Action

It was moved by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Employment and  
Resignation,  
Certificated  
Personnel  
[03-171]  
Action

approve certificated personnel recommendations, Items A and B, as presented. (Lists A and B are herewith made a part of these minutes as Appendix I, 03-171).

Employment and  
Change of Status,  
Classified Personnel  
[03-172]  
Action

approve classified personnel recommendations, Items A through E, as presented. (Lists A through E are herewith made a part of these minutes as Appendix II, 03-172).

Consideration to  
Reclassify Position  
of Bookstore Sales  
Clerk I/II to  
Bookstore Sales  
Clerk III, Madera  
Center  
[03-173]  
Action

approve the reclassification of the Madera Center Bookstore Sales Clerk I/II to a Bookstore Sales Clerk III effective September 3, 2003.

Consideration to  
Approve New  
Permanent Part-Time  
General Utility  
Worker/  
Groundskeeper I  
Position, Oakhurst  
Center  
[03-174]  
Action

approve a new permanent, part-time General Utility Worker/  
Groundskeeper I position at the Oakhurst Center effective  
September 3, 2003.

Review of District  
Warrants and Checks  
[03-175]  
Action

review and sign the warrants register for the period July 29, 2003,  
to August 29, 2003, in the amount of \$8,328,970.85; and

review and sign the check registers for the Fresno City College  
and Reedley College Co-Curricular Accounts and the Fresno City  
College and Reedley College Bookstore Accounts for the period  
July 22, 2003, to August 21, 2003, in the amount of  
\$1,312,929.20.

Financial Analyses of  
Enterprise and  
Special Revenue  
Operations  
[03-176]  
Action

received as information only.

Budget Transfers and  
Adjustments Report  
[03-177]  
Action

received as information only.

Consideration of  
Investment Policy  
and Quarterly  
Performance Review  
[03-178]  
Action

approve the Investment Policy Statement for 2003-04 and accept  
the Quarterly Performance Review, as provided by the county of  
Fresno, for the quarter ending June 30, 2003.

Consideration to  
Approve Payroll  
Deductions – 2003-  
2004  
[03-179]  
Action

approve the list of voluntary payroll deductions for 2003-04, as  
presented.

Consideration to  
Adopt Resolution  
Authorizing Fund  
Transfer, Dormitory  
Revenue Fund to  
Dormitory Bond  
Interest and  
Redemption Fund  
[03-180]  
Action

adopt Resolution No. 03-180 authorizing the County Superintendent of Schools to transfer \$30,975.00 from the Dormitory Revenue Fund to the Dormitory Bond Interest and Redemption Fund to permit payment of principal of \$30,000.00 and semi-annual interest of \$975.00 to the U.S. Department of Education.

Consideration to  
Approve Sale of  
Surplus Property  
[03-181]  
Action

authorize disposal of District surplus property by auction.

Consideration to  
Adopt Resolution  
Authorizing  
Agreement with the  
California  
Department of  
Education for  
Courses for New  
Child Nutrition  
Personnel, Cal-Pro-  
NET Center, Fresno  
City College  
[03-182]  
Action

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education in the amount of \$71,000.00 to provide courses for new child nutrition personnel for the period January 1, 2003, through December 31, 2003; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to  
Adopt Resolution  
Approving  
Agreement with the  
California  
Department of  
Education for Food  
Safety Training for  
Child Nutrition  
Personnel, Cal-Pro-  
NET Center, Fresno  
City College  
[03-183]  
Action

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education in the amount of \$54,290.00 to provide food safety training for the period January 1, 2003, through December 31, 2003; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to  
Adopt Resolution  
Authorizing  
Agreement with the  
California  
Department of  
Education for Child  
Care and  
Development Block  
Grant, Fresno City  
College  
[03-184]  
Action

- a) adopt a Resolution authorizing the District to enter into an Agreement with the California Department of Education in the maximum amount of \$184,657.00 for the 2003-04 Child Care and Development Block Grant; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to  
Approve Agreement  
with Fresno County  
Superintendent of  
Schools for an Early  
Care and Education  
Resource Center,  
Fresno City College  
[03-185]  
Action

- a) authorize an Agreement with the Fresno County Superintendent of Schools in the amount of \$772,524.00 for the period July 1, 2003, through June 30, 2004, for the development of an Early Care and Education Resource Center;
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to execute the Agreement on behalf of the District; and
- c) authorize future and annual renewal of this Agreement with similar terms and conditions.

Consideration to  
Approve Agreement  
with Clovis  
Community  
Development  
Agency for  
Construction of  
2003-04 Project  
House  
[03-186]  
Action

- a) authorize an Agreement with the Clovis Community Development Agency (CCDA) for the construction of the 2003-04 project house located at 1599 Bullard Avenue, Clovis, with property and materials in the approximate amount of \$70,000.00 fully funded by the CCDA; and
- b) authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign the Agreement on behalf of the District.

Consideration to  
Accept Dedication of  
Utility Easement  
from Pacific Gas and  
Electric Company,  
Madera Center  
[03-187]  
Action

accept the Easement Quitclaim Deed from the Pacific Gas and Electric Company for a utility easement at the Madera Center.

Consideration to  
Approve Lease of  
High-Speed Digital  
Printer, Fresno City  
College  
[03-188]  
Action

approve participation in the County of Los Angeles Contract #57227 with Xerox Corporation for the lease of a Xerox DocuTech 6115 high-speed digital printer at Fresno City College and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

Consideration of  
Bids, Orchard  
Removal, Willow/  
International  
[03-189]  
Action

award Bid #0304-06 in the amount of \$26,500.00 to Bowen Engineering and Environmental, the lowest responsible bidder for Orchard Removal at Willow/International, and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District.

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Authorize Agreement  
with Architect for  
Design of Old  
Administration  
Building Renovation  
Project, Fresno City  
College  
[03-190]  
Action

Dr. Crow provided a brief overview of the process for the selection of the proposed architect for the design of the Old Administration Building renovation project.

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees authorize an Agreement with ELS Architectural and Urban Design as the Project Architect for the design of the Old Administration Building Renovation Project at Fresno City College and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District. The motion carried unanimously.

Mr. Smith suggested that in implementing this contract that the architectural firm allow some of the architectural students to participate, i.e., internships, etc., in order to gain experience in this area.

Ms. Smith acknowledged members of the audience that had an active role in the architect selection process.

Public Hearing and  
Final Adoption of  
2003-04 Budget  
[03-191]  
Public Hearing

Mr. Brinkley provided a brief overview of the proposed 2003-04 Final Budget.

Ms. Smith convened a public hearing at 5:39 p.m. There being no comments from the public, the hearing was closed at 5:40 p.m.

Action

A motion was made by Ms. Barreras and seconded by Mr. Corona that the Board of Trustees adopt the 2003-04 General Fund Budget, Capital Outlay Projects Fund budget, and the Other Funds and Accounts Budget, as presented. The motion carried unanimously.

Consideration to  
Make a Provisional  
Appointment or to  
Hold a Special  
Election for Trustee  
Area III Vacancy  
[03-192]  
Action

Dr. Crow reviewed the timeline and process for the Board to make a decision on how the replacement for Trustee Corona's seat will be handled.

A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees fill the vacancy created by the resignation of Trustee Adolfo Corona by provisional appointment. The motion carried by the following roll call vote:

Mr. Forhan - aye  
Ms. Barreras - aye  
Mr. Thonesen - aye  
Mr. Corona - abstained  
Mr. Patterson - aye  
Mr. Smith - aye  
Ms. Smith - aye

Consideration to  
Appoint Area III  
Trustee  
[03-193]

Dr. Crow stated that now the decision has been made to fill the trustee vacancy with a provisional appointment, it is permissible for the Board to appoint a replacement at this meeting. If the Board chooses to do so, the effective date of appointment would be September 6, 2003. As mentioned in the previous item, the appointee must be a resident of Trustee Area III. A provisional appointment must be made no later than October 18.

Action

Mr. Smith stated that he would like to make a motion to appoint Ron Feaver as the provisional appointee for Trustee Area III effective September 6, 2003, and end in December 2004. He noted that Mr. Feaver served previously, has the qualifications, and a sincere concern and understanding of the issues. The motion was seconded by Mr. Thonesen.

Members of the audience spoke to the qualifications of Mr. Feaver as well as the need for the District to conduct a process for Trustee Corona's replacement rather than make a decision at this time.

Following the discussion, Mr. Smith called for the vote. The motion carried by the following roll call vote:

Mr. Forhan - aye  
Ms. Barreras - aye  
Mr. Thonesen - aye  
Mr. Corona - abstained  
Mr. Patterson - aye  
Mr. Smith - aye  
Ms. Smith - aye

Acknowledgement of  
Quarterly Financial  
Status Report  
[03-194]  
Action

The Board acknowledged receipt of the Quarterly Financial Status Report (CCFS-311Q).

Consideration to  
Authorize Agreement  
with Consultant for  
Design of  
LAN/WAN, Phase  
IV, Fresno City  
College  
[03-195]  
Action

A motion was made by Mr. Smith and seconded by Ms. Barreras that the Board of Trustees authorize an Agreement with Arrigoni & Associates, Inc., for the completion of the LAN/WAN, Phase IV, project at Fresno City College and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District. The motion carried by the following vote:

Ayes -	6
Noes -	0
Absent -	1

(Mr. Thonesen briefly left the room at 6:12 p.m.)

Consideration to  
Authorize Agreement  
with Consultant for  
Environmental  
Services, Southeast  
Site Selection  
[03-196]  
Action

A motion was made by Mr. Patterson and seconded by Mr. Smith that the Board of Trustees authorize an Agreement with Michael Paoli & Associates for environmental services for the Southeast Center site selection process, including preparation of the EIR, and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District. The motion carried unanimously.

Consideration to  
Authorize Agreement  
with Civil Engineer  
for Design of Parking  
Facilities, Fresno  
City College  
[03-197]  
Action

A motion was made by Mr. Corona and seconded by Mr. Patterson that the Board of Trustees authorize an Agreement with Blair, Church & Flynn Consulting Engineers for civil engineering services for the design of parking facilities at Fresno City College and authorize the Interim Chancellor or Vice Chancellor-Finance and Administration to sign an Agreement on behalf of the District. The motion carried unanimously.

Consideration to  
Appoint Directors,  
Valley Insurance  
Program JPA  
[03-198]  
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees appoint Phil Forhan as Director and Ed Eng as Alternate Director to the Valley Insurance Program JPA Board of Directors for a two-year term commencing October 1, 2003. The motion carried unanimously.



Board Reports

Norma Lara, Reedley College Student Trustee reported on the following activities:

- Club Rush on September 8
- College Night scheduled for September 10 at the New Exhibit Hall in Fresno
- 9/11 Remembrance Ceremony in honor of those who lost their lives
- Transfer Day is also on September 11
- September 16 is Mexican Independence Day
- September is Hispanic Heritage Month

Doug Crutchfield, Fresno City College Student Trustee reported:

- He recently attended the Community College League's Student Trustee Workshop in Sacramento
- Participation in the Welcome Team the first week of school
- Encouragement of student participation in sports, clubs, and various organizations
- ASB's interest in participating in community service projects
- Campus and neighborhood cleanup scheduled for September 27
- Voter registration drive
- Congratulated Trustee Corona on his appointment to the Fresno Superior Court, and welcomed Dr. Aquino as Vice Chancellor-Educational Services and Planning.

Mr. Corona expressed his appreciation to the District and community for having the opportunity to serve as trustee. He takes the District's support with him to the bench as he begins his appointment as a Fresno Superior Court judge.

Old Business

There was no old business.

Future Board Items

Mr. Patterson stated that he would like an update on the LAFCO situation in Madera.

Closed Session

Ms. Smith stated that the Board, in closed session, will be discussing:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time and CSEA Bargaining Units], Randy Rowe, Pursuant to Government Code Section 54957.6

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957

Closed Session  
(continued)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One Potential Case

PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957, Chancellor Search Process

Ms. Smith declared a recess at 6:32 p.m.

Open Session

The Board moved into open session at 7:37 p.m.

Report of Closed Session

Ms. Smith reported that the Board, in closed session gave direction to its chief labor negotiator regarding full-time faculty and CSEA negotiations, and gave direction regarding the Chancellor search process.

Consideration of Claim Against Public Entity, Robert Ellis Bowman, Sr.  
[03-199]  
Action

In closed session, the Board also rejected a claim submitted on behalf of Robert Ellis Bowman, Sr., and directed the Interim Chancellor or Vice Chancellor-Finance and Administration to give written notice of said action to the claimant.

Adjournment

The meeting was adjourned at 7:40 p.m. by the unanimous consent of the Board.

---

Dorothy Smith  
President, Board of Trustees  
State Center Community College District

cs

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Employment, Leave of Absence, and Change  
of Duty Days, Certificated Personnel

ITEM NO. 03-200

---

EXHIBIT: Certificated Personnel Recommendations

---

Recommendation:

It is recommended that the Board of Trustees approve certificated personnel recommendations, Items A through C, as presented.

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Marius, Deborah	FCC	I, 1	\$42,441	Child Development Instructor

(Former adjunct faculty)

(Categorically funded contract, October 8, 2003 – June 30, 2003)

B. Recommendation to approve a change of duty days for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Walberg, Vance	FCC	177	187	Head Basketball Coach/ Instructor

C. Recommendation to approve Personal and Parental Leave (Article XIV-B, Section 5) for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Apperson-Williams, Eileen	RC	December 15, 2003	December 19, 2003	English Instructor

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Employment, Promotion, Change of Status,  
Transfer, Resignation, and Retirement,  
Classified Personnel

ITEM NO. 03-201

---

EXHIBIT: Classified Personnel Recommendations

---

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through L , as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Barnett, Karin	FCC	Textbook Purch. Clerk Position No. 2076	48-A \$2592.17	8/20/03
Kozielski, Cathleen	FCC	Accounting Tech. I Position No. 2335	57-A \$3224.75	8/28/03
Dover, Linda	RC	Accounting Clerk I Position No. 3109	38-A \$2025.67	9/2/03
Sanchez, Monica	FCC	Office Assistant I Position No. 2146	38-A \$2025.67	9/2/03
Quintero, Sophia	RC	International Ed. Asst. Position No. 3100	48-A \$2592.17	9/22/03
<b>Piper, Victoria</b>	<b>DO</b>	<b>Director – Info. Systems Position No. 1033</b>	<b>M59-4 \$7629.75</b>	<b>10/8/03</b>

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Taha, Suhair	RC	Instructional Technician Position No. 3075	\$15.68/hr.	8/26/03 thru 6/30/04
Denis-Arrue, Nuria	MC	Instructional Technician Position No. 4018	\$15.68/hr.	8/28/03 thru 6/30/04
McNabb, Bobbie	MC	Department Secretary Position No. 4002	\$13.51/hr.	9/15/03
Carr, William	FCC	Department Secretary Position No. 2353	\$13.51/hr.	9/16/03

## CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Barnett, Karin	FCC	Textbook Purch. Clerk Position No. 2076	48-A \$2592.17	8/20/03
Kozielski, Cathleen	FCC	Accounting Tech. I Position No. 2335	57-A \$3224.75	8/28/03
Dover, Linda	RC	Accounting Clerk I Position No. 3109	38-A \$2025.67	9/2/03
Sanchez, Monica	FCC	Office Assistant I Position No. 2146	38-A \$2025.67	9/2/03
Quintero, Sophia	RC	International Ed. Asst. Position No. 3100	48-A \$2592.17	9/22/03

B. Recommendation to employ the following persons as provisional – filling vacant position of: permanent full-time or permanent part-time pending recruitment/selection; or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Taha, Suhair	RC	Instructional Technician Position No. 3075	\$15.68/hr.	8/26/03 thru 6/30/04
Denis-Arrue, Nuria	MC	Instructional Technician Position No. 4018	\$15.68/hr.	8/28/03 thru 6/30/04
McNabb, Bobbie	MC	Department Secretary Position No. 4002	\$13.51/hr.	9/15/03
Carr, William	FCC	Department Secretary Position No. 2353	\$13.51/hr.	9/16/03

C. Recommendation to employ the following persons as limited term (Ed Code 88105):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Ostos, Carlos	FCC	Bookstore Sales Clerk I	\$11.40/hr.	8/15/03 thru 9/5/03
Sanchez, April	FCC	Bookstore Sales Clerk I	\$11.40/hr.	8/15/03 thru 9/5/03
Scott, Chad	FCC	Sign Language Interp.II	\$13.51/hr.	8/16/03
Bermudez, Melissa	FCC	Sign Language Interp.II	\$13.51/hr.	8/18/03
Steffensen, Jaimie	FCC	Sign Language Interp.I	\$12.27/hr.	8/18/03
Word, Douglas	RC	Custodian	\$12.57/hr.	8/19/03
Zamarripa, Rosa	FCC	Sign Language Interp.III	\$14.57/hr.	9/15/03

D. Recommendation to employ the following retirees as hourly employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Kim, David (Retiree on Special Assignment)	FCC	Accounting Tech. II	\$20.50	8/1/03 thru 9/30/03
Agrifoglio, Mary (Retiree on Special Assignment)	RC	Accounting Tech II	\$20.50	9/2/03 thru 10/31/03

E. Recommendation to approve the promotion of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
McCollum, Debra	FCC	Phone Comm Oper I Position No. 2012 to Phone Comm Oper II Position No. 2012	38-B \$2130.42 to 41-B \$2290.17	3/1/03



E. Recommendation to approve the promotion of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Puente, Carlos	FCC	Custodian Position No. 2152 to	41-E + 10% shift diff. \$2917.00 to	8/25/03
	RC	Lead Custodian Position No. 3056	46-D \$2854.42	

F. Recommendation to approve the promotion of the following probationary employee:

Name	Location	Classification	Range/Step	Date
Edwards, Sandi	FCC	Office Assistant I Position No. 2429 to	38-A \$2025.67 to	7/30/03
		Office Assistant III Position No. 2452	48-A \$2592.17	

G. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step	Date
Miller, Tamra	FCC	Department Secretary Position No. 2266 to	44-E \$2854.42 to	7/15/03
		Department Secretary Position No. 2266	44-E + 7.5% \$3068.50	
(Additional compensation for "working out of class")				
Lopez, Henry	FCC	Department Secretary Position No. 2148 to	44-D \$2721.08 to	8/22/03
		Office Assistant II Position No. 2194	41-D \$2521.08	
		(Return to Regular Assignment)		
Martin, Barbara	FCC	Administrative Aide Position No. 2488 to	53-B \$3071.50 to	9/1/03
	DO	Department Secretary Position No. 1006	44-E \$2854.42	
(Return to Regular Assignment)				
Mossette, MaryBeth	FCC	Program Dev. Asst. Position No. 2274 to	60-E + 15% \$4846.58 to	9/1/03
		Program Dev. Asst. Position No. 2274	60-E \$4214.42	
		(Return to Regular Assignment)		

G. Recommendation to approve the change of status of the following regular employees (continued):

Name	Location	Classification	Range/Step	Date
Van Galder, Anne	DO	Office Assistant III	48-E	9/2/03
	FCC	Position No. 1091 to	\$3199.00 to	
		Administrative Aide	53-D	
		Position No. 2488	\$3436.75	
(Regular employee on a Limited Term Assignment)				
McKibben, Shannon	RC	Administrative Assistant	55-E	9/15/03
		Position No. 3012 to	\$3833.00 to	thru
		Administrative Assistant	55-E + 5%	10/25/03
		Position No. 3012	\$4024.65	
(Additional compensation for "working out of class")				
Taylor, Gail	RC	Administrative Aide	53-E	9/15/03
		Position No. 3106 to	\$3554.25 to	thru
		Administrative Aide	57-D	10/24/03
		Position No. 3106	\$3732.75	
(Additional compensation for "working out of class")				
Willis, Carole	FCC	Accounting Clerk III	48-E	9/29/03
		Position No. 2342 to	\$3148.67 to	
		Office Assistant I	38-E	
		Position No. 2052	\$2467.58	
(Pass-thru employee hired into regular position)				

H. Recommendation to approve the change of status of the following limited term employees (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Porter, Deborah	FCC	Deaf Interpreter V to	\$17.76 to	8/14/03
		Sign Language Interp. IV	\$16.47	
Ferry, Nicole	FCC	Note Taker to	\$55.86 (flat rate) to	8/18/03
		Sign Language Interp. I	\$12.27	
Walke, Bonnie	FCC	Office Assistant II to	\$12.57 to	8/25/03
		Office Assistant III	\$14.95	

I. Recommendation to approve the transfer of the following regular employee:

Name	Location	Classification	Range/Step	Date
Neufeld, Helene	RC	Department Secretary Position No. 3133 to	44-D \$2721.08 to	8/25/03
	FCC	Department Secretary Position No. 2063	44-D \$2721.08	

J. Recommendation to approve the resignation of the following regular employees:

Name	Location	Classification	Range/Step	Date
Perez-Hernandez, Jennifer	FCC	Instructional Tech. CDL Position No. 2417	50-A \$2721.08	8/29/03
Rogers, Gregory	DO	Grants Officer Position No. 1026	66-D \$4648.67	9/19/03
Krikorian, David	RC	Financial Aid Assistant I Position No. 3111	57-B \$3386.75	9/20/03

K. Recommendation to approve the resignation of the following limited term employees (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Tufford, Sharon	FCC	Sign Language Interp. Coor. (Limited Term Employee)	\$23.18	8/1/03
Bouche, Laura	FCC	Office Assistant III (Limited Term Employee)	\$14.94	6/20/03

L. Recommendation to approve the retirement of the following regular employees:

Name	Location	Classification	Range/Step	Date
Miller, Donna	FCC	Business Facilities Asst. Position No. 2027	48-E \$3384.82	10/31/03
Chism, Leon	DO	Vehicle Mechanic Position No. 1102	63-E \$4986.21	12/24/03
Sullivan, Francis	FCC	Theatre Manager Position No. 2122	61-E \$4858.00	12/24/03

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Employment of Part-Time Faculty on Adjunct Faculty Salary Schedule, Fall 2003,  
Fresno City College, Reedley College,  
and North Centers

ITEM NO. 03-202

---

EXHIBIT: Listings of Part-Time Adjunct Faculty

---

Background:

Board Policy 4120 authorizes the administration to assign part-time faculty on the Adjunct Faculty Salary Schedule and calls for submittal to the Board of names of the individuals so assigned. Enclosed herewith for Board approval are assignment rosters from Fresno City College, Reedley College, and North Centers for Fall 2003.

Recommendation:

It is recommended that the Board of Trustees approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2003, as presented.



**Fresno City College  
Adjunct Instructors  
Fall 2003**

<b>Name</b>	<b>Class Name</b>
Acuna, Olivia L	Business & Technology
Aguilar, Barbra R	English
Allen, Joanne T	Business & Technology
Alvarado, Raymond	Physical Education
Anderson, Janice L	Work Experience
Arias, Sharon M	Art
Armas, Joseph Todd	Work Experience
Armes, Stephen M	History
Arnold, Jeffery S	Information Systems
Arsala, Baryalai	English As A Second Language
Atwal, Kabeljit K	Child Development
Auble, Sandra	Physical Education
Ayrey, Lesandre H	Dance
Baker, Bruce R	Accounting
Baker, Judy M	English As A Second Language
Ballard, Bart D	Physical Education
Banuelos, Fernando	Information Systems
Barba, Kathy L	Music
Barbis, Milton P	Physical Education
Barnard, Douglas Darrell	Air Conditioning
Bartels, Fred W	Physical Education
Becker, Michael R	Political Science
Berg, Emily A	English
Biletnikoff, Jr Frederic	Fitness Center
	Physical Education
Bills, Shannon N	English As A Second Language
Bird, Geni L	Guidance Studues
Bithell, Karen Theresa	Dance

Black Bull, Michael  
Blomquist, Mark D  
Bonander, Paul Edwin  
Bonetto, David William  
Boone, Judith A  
Bourbon-Cervantes, Edilia

Bourdet, Malcolm L  
Boydston, Susan G  
Bragg, Angela N  
Brajkovich, Michael Alan  
Brough, Charles N  
Brutosky, Mary V  
Burnett, Fern Lorraine  
Burnett, Lynn B  
Burton, Patricia  
Bush, Bethany Smith

Caetano, Heidi L  
Calandra, Janet M  
Callaghan, Cynthia R  
Cannon, Teresa L  
Caprioglio, Dennis F  
Carter, Brian K  
Castro, Paramo Ma  
Cerbo, Gaetano T  
Cha, Tua  
Chacon, Kenneth R  
Chapman, Robert C  
Chooljian, Karen M  
Clark, Donald E

Clark, Julie M  
Clement, Ralph  
Clift, Renee T

Cline, Melanie K  
Colbert, Bryan G  
Cole, Michael J  
Coleman, Sarah Jane

American Indian Studies  
Business Administration  
Real Estate  
Dance  
English  
Business & Technology  
Information Systems  
Physical Education  
Psychology  
Psychology  
English  
Economics  
English  
Paralegal  
Health Science  
Nursing, Registered  
Biology  
  
Dental Hygiene  
English  
Human Services  
Nursing, Registered  
Automotive Technology  
English  
Chicano-Latino Studies  
Building Maintenance, CTC  
Hmong  
English  
Computer Aided Manufacturing  
Biology  
Architecture  
Building Safety & Code Administration  
Math  
History  
Human Services  
Women's Studies  
French  
Child Development  
English  
English

Collier, Aaron M  
Collins, Thomas J  
Consolatti, Allen J  
Cooperman, Larry Stewart  
Copeland, Cheryl A  
Coppock, Carol  
Cravens, Rolland  
Crombie, Karen M  
Crooks, Elizabeth H  
Crossbuck, Jim E  
Culp, Robbey C

Daniels, Chad D  
Dauterman, Christopher  
De, Fehr Kay  
De, La Torre  
Dean, Pamela H  
Decker, Diana Roza  
Dedekian, Daniel Jack  
Dedmond, Ann  
Delaney, Melissa A  
Delano, Elizabeth M  
DeLuca, Denise R  
Demichillie, Robert W  
Denis-Arrue, Ricardo A  
Denton, Philip C  
Derosa-Parola, Debra D  
DeSoto-Liles, Sylvia C  
Diamond, Jacqueline M

Diliddo, Frank J  
Discont, Conrad M  
Dixon, Gaylord Wayne  
Dole, William E  
Dorn, Shelly M

Dose, Kenneth D  
Dunbar-McNary, Barbara  
Duncan, Beth  
Dunn, Barbara Jean

Electrical Systems Technology  
Information Systems  
English  
Music  
Accounting  
Nursing, Registered  
Physical Education  
Biology  
Business & Technology  
Child Development  
Chemistry

Business Administration  
Information Systems  
English As A Second Language  
Health Information Technology  
Business Administration  
Child Development  
English  
Math  
Art  
Child Development  
Physical Education  
Physical Education  
Biology  
Chemistry  
Dance  
Business & Technology  
Business & Technology  
Information Systems  
Electrical Systems Technology  
English  
Math  
Physical Education  
Accounting  
Business & Technology  
Physical Education  
English  
Math  
Women's

Duvet, Patricia J	Work Experience French
Eckenrod, Sherian H	Business & Technology
Eichmann, Kelly K	Foods & Nutrition
Elder, Damian Derek	Physical Education
Emerzian, Lori C	History
Entz, James W	Art
Espana, Teresa M	Art
Espinosa, Rosemary Cathe	Education English Geography Dental Hygiene
Evans, Robert W	
Ewing, Mary C	
Fanady, Irene S	Business & Technology
Farrell, John P	History
Farrington, Gerald R	Political Science
Farris, Diana L	Information Systems
Fernandez, Gabriel M	English
Ferrari, Linda H	English
Fitzgerald, Charmaine T	Child Development
Fleming, Jerry A	Psychology
Flores, Nicole J	Physical Education
Folland, Amber H	English
Fortel, Randall	Accounting
Fourchy, Kate	English
Fraleigh, Nancy M	Speech
Frazier, Brenda	Physical Education
Fritz, Erik K	English
Fry, Martha E	Accounting
Fry, Teddy Gene	Business & Technology Guidance Studies Work Experience
Fulton, Stahl Susan	English
Garcia, Ruby	Chicano-Latino Studies
Garth, Rebecca H	Human Services
Garza, Yolanda G	Spanish
Giardina, Walter Joseph	Nursing, Registered
Gilio, Mary J	Business & Technology



Gilliam, Brian K  
Gilmore, Paul C  
Glaspey, Ronald P  
Gong, Douglas R  
Gonzales, Daniel J  
Goodwin, Luisa  
Gowdy, Marvita B  
Granger, Steven C  
Grant, Raynette  
Grenko, Suellen M  
Griffiths, Kularb P  
Guadian-Ramirez, Claudia  
Guest, Lawrence A  
Guglielmana, Susan K  
Guglielmino, John L  
Guild, Catherine C  
Gutierrez-Osborne, Virgi  
Gutierrez-Sauceda, Nancy

Haber, Judith A  
Hall-Walker, Robin A  
Halper, Carin A  
Hamilton, David P  
Hamp, David Marc

Hanjiev, Arkady A  
Hansen, Kimberly  
Hanson, Richard A  
Hardamon, Cedric J  
Haroutunian, Vahack  
Harralson, Christina D  
Harrison, Edward E  
Hassan, Magda  
Havens, Melissa N  
Hawkins, Timothy G  
Heine-Allison, Katherine  
Heinz, Natasha M  
Henkel, Steven N  
Hernandez, Henry Murrie  
Hernandez, Laura M

Electronic Technology, CTC  
History  
English  
Math  
Apprenticeship  
Dental Hygiene  
English  
English  
Math  
English As A Second Language  
English As A Second Language  
English As A Second Language  
English  
Dental Hygiene  
Graphic Communications  
Child Development  
Biology  
Sociology

Biology  
Guidance Studues  
English  
Real Estate  
Speech  
Theatre Arts  
Math  
Paralegal  
Psychology  
Human Services  
Math  
English  
Applied Technology  
Nursing, Registered  
Nursing, Registered  
Business Administration  
Guidance Studues  
Guidance Studues  
Accounting  
Electrical Systems Technology  
Criminology

Herzog, Walene Glynn	Business & Technology
Hester-Haynes, Juanita C	Math
Heyne, Jennifer R	History
Hickey, Eric W	Sociology
Himes, Daniel J	Electrical Systems Technology
Holden, William Edward	Information Systems
Holmes, Wendy J	Biology
Hord, John S	Music
Howard, Katsuyo K	Japanese
Howes, Nicholas R	Accounting
Hubbard, Greg R	Photography
Hudson, Christopher T	Information Systems
Hughes, Larry C	Psychology
Hurtt, Howard A	Biology
Husain, Mary E	Speech
Hyde, Grant P	English
Inboon, Timmy C	Guidance Studues
Ingoldsby, Larry	History
Jackson, Zella N	Physics
Jarvis, Janet P	Fitness Center
Jen, Fernando F	Nursing, Registered
Jensen, Daniel A	English As A Second Language
Jerkovich, Roger N	Math
Johal, Sarbjit S	Photography
Johnson, Donnie R	Political Science
Johnson, Judith Marie	Physical Education
Johnson, Nona Lee	Child Development
Johnson, Robin Kay	English As A Second Language
Johnston, H. Bruce	Radiologic Technology
Jolley, Lygia R	Biology
Jones, Charles E	Dental Hygiene
Jones, Sarah E	Physical Education
Jordan, Lynette F	Information Systems
Jordine, Melissa R	English
Kabbani, Kathleen A	History
Kahn, Anne C	English As A Second Language
	Guidance Studues

Kaiser, Clarey Kathleen  
Kammeraad, Curt E  
Karimbakas, Spiros K  
Kegebein, David W  
Kelley, Monique S  
Kennedy-Douglas, Jean L

Kersey-McCandless, Pamela  
Key, Roger A  
Kimball, Robert  
Kirby, James V  
Klatt, Karyn Dyan  
Klein, Amy E  
Klein, Annette M  
Klein, Kenneth A  
Knaapen, Beatrice A  
Knapp, Paul Allan  
Knight, Melissa A  
Kostin, Yury M  
Krauter, Larry W  
Kretsch, Donna J  
Krolikiewicz, Krystyna B  
Kuiper, Harold Peter  
Kumano, Ralph F

Laney, Jason P  
Lango, Peter M  
Lara-Lowe, Evelyn E  
Lasalle, Kelly G  
LeBeau, III Loren  
Leon-Meneses, Judy L  
Lewis, Suzanne Sloan  
Liu, Hsiu-Ju Teng  
Liu, Wei  
Lohne, Enok  
Loop, Steven H  
Lopez, Danielle A  
Lotspeich, Roy  
Lovelace, Everett  
Loyd, Diane L

Work Experience  
Work Experience  
Math  
Biology  
Accounting  
Women's Studies  
Work Experience  
Nursing, Registered  
Physics  
Business & Technology  
Human Services  
Special Studies  
Sociology  
American Sign Language  
Drafting  
Business & Technology  
Nursing, Registered  
Women's Studies  
Guidance Studues  
Photography  
English  
Biology  
Speech  
Biology

Geography  
Health Science  
Criminology  
English  
Physical Education  
Guidance Studues  
Art  
Math  
Physical Education  
Respiratory Care  
Physical Education  
Criminology  
Math  
Work Experience  
Business & Technology

Lozano, Alicia Espericue  
Lucas, Elio A

Lucas, Jamie L  
Lucka, Wojciech J  
Lumsden, Dale T  
Luna, Rudy  
Lynes, Charles M

MacDonald, Cynthia R  
Mack, Patricia F  
Mackins, Mary L  
Magnia, Martha A  
Maki-Dearsan, Nanete J  
Malekzadeh, Behrouz  
Mann, Judy Ann  
Mann, Li T  
Marinovich, Branko B  
Markarian, Sam S  
Marsh, Robert R  
Martin, Jeremy S  
Martinez, Michael H  
Maruko, Eiji  
Mason, Ronald D  
Mativo, Kyalo W  
Mattox, Jack V  
Maynard, Raymond E  
McCabe, Gail M  
McClurg, Michael James  
McCoy, Don R  
McCullough, Bill J  
McCully, Brian J

McGehee, Robin R  
McIlhargey, Patrick J  
McLaughlin, Linda T

McLearan, Susan H  
McLelland, Justin T  
McIlhargey, Patick J

Nursing, Registered  
Food Service Management  
Foods & Nutrition  
Food Service Management  
Biology  
Food Service Management  
Graphic Communications  
Theatre Arts

Library Technology  
Guidance Studues  
English  
Child Development  
Art  
Math  
Dental Hygiene  
Chinese  
Political Science  
Building Safety & Code Administration  
Math  
Journalism  
Speech  
Music  
Math  
African-American Studies  
Health Science  
Math  
English  
Physical Education  
Biology  
Graphic Communications  
Business & Technology  
Paralegal  
Speech  
English As A Second Language  
American Sign Language  
Astronomy  
Dental Hygiene  
Physical Education  
English As A Second Language

Medicinebull, Orié	American Indian Studies
Megerdichian, Edward G	Math
Meinhold, Michelle R	Guidance Studues
Mejloumian, Oganessian P	Chemistry
Mendez, Vincent L	Art
	Chicano-Latino Studies
Mendoza, Noe	Guidance Studues
Merritt, Dimple M	Work Experience
Meyers, David L	Graphic Communications
Mickalian, Nancy D	English
Miko, Kristina E	English
Mikow, Marilyn B	Child Development
Mills, William J	Business & Technology
Minier, David D	Criminology
Mitchell, Marilyn S	Criminology
Mizner, Keith B	Accounting
Moore, Vernon S	Geology
Morales, Samuel F	Physical Education
Morand, Kim I	Dance
Moreno De Luna, Carmen P	Spanish
Moreno, Janice E	English
Morgan, Amy P	Art
Morrice, John F	Music
Morton, Nye F	Music
Moua, Chai C	Math
Mullaly, Patricia J	Accounting
	Business & Technology
Mullen, Paul C	Paralegal
Murray, Paulette R	Guidance Studues
Musick, William D	Physical Education
Myers, Rich R	English
Myles, Gilbert	Guidance Studues
Nance, Steven H	Music
Neer, David	Physical Education
Nelson, Rebecca L	Business & Technology
Nemeth, Miroku J	English
Nibler, Timothy Robert	Business Administration
Nichols, Jess D	Biology
Nichols, Tanya R	English

Nicholson, Bill G  
Nippoldt, David Paul  
Norman, Deborah L  
Norman, Sophia L  
Norton, Kristen E  
Nunez, Tom

Oaxaca, Nancy F

Obermire, Margaret  
Ochs, Raquel Mercedes  
Odom, Janell Lynn  
Oeser, Jeffrey A  
Okin, Isaac A  
Ollila, Mary A  
Ordway, Albert G  
Otschkal, Nadine L  
Owens, Daniel L

Palmer, Debora K  
Pardue, Mary Ellen  
Parker, Anita M  
Parnell, Dianna L  
Parrish, Danielle E  
Parrish, Reuben G  
Paximadas, Yirong  
Payne, Catherine Jean  
Paz, Isaias E  
Perez, Enid  
Perez, Sonny  
Perez-Hernandez, Jennifer  
Piper, James K  
Piper, Victoria P  
Pontius, David L  
Powers, Kathleen  
Pranzo, Mary L  
Prelip, Angela N  
Price, Maryellen A  
Puckett, Michael J  
Pulido, Jose T

Physical Education  
English As A Second Language  
Special Studies  
English  
Education  
Chicano-Latino Studies

Guidance Studies  
Work Experience  
Clerical Training, CTC  
Child Development  
Special Studies  
Economics  
African-American Studies  
Art  
Applied Technology  
Developmental Services  
Information Systems

Information Systems  
Guidance Studies  
Child Development  
Paralegal  
Guidance Studies  
Health Science  
Physical Education  
Art  
Spanish  
Women's Studies  
Physical Education  
Child Development  
English  
Information Systems  
Information Systems  
English  
Economics  
Speech  
Child Development  
Applied Technology  
Criminology

Quinn, Charles Tim	Speech
Quinn, Jennifer Marie	Theatre Arts
Quinn, Linda I	Theatre Arts
Ragsdale, Rodney J	Physical Education
Rail, L. Dewayne	English
Raines, William Coyd	Art
Rajaram, Samantha	English
Ramirez, Adrian D	Business & Technology
Ramirez, Gregory D	English
Ramirez, Maria I	Guidance Studies
Reid, Jane E	English
Rempel, Denise R	English
Rhodes, Agnes L	Math
Rich, Rita A	Nursing, Registered
Richard, Robert S	Construction
Ritter, James J	Electrical Systems Technology
Roberts, Deborah Kay	Applied Technology
Robinson, Paul M	Child Development
Rodriguez, Raquel	Business Administration
Roos, Jennifer M	Spanish
Rosenthal, Aviva K	Health Science
Rosso, Mario A	English
Rozier, K Raven	Information Systems
Russell, Robert B	English
Russell, Wanda H	Information Systems
Sagaser, Janet A	English
Saito, Mark W	Math
Samora, Lawrence R	Real Estate
Sanchez, Paul C	Chemistry
Sandersier, Jeffrey T	English
Schellack, Cherie L	Music
Schellenberg, Matthew A	Biology
Schirmacher, Joachim G	English
Schramm, David D	Graphic Communications
Scott, Robert Guy	Music
Scott, Ryan	English As A Second Language
	Business & Technology

Scroggins, Carol L	English As A Second Language
Sears, Michael E	Information Systems
Sellick, Krystal L	Biology
Semien, Kenneth L	Guidance Studues
Sermon, Kay P	Art
Setoodeh, Hassan	Accounting
Shank Gonzales, Kelly	Information Systems
Shank, Gonzales Kelly	Business & Technology
Shekar, Chandra	Linguistics
Shelton, Marilyn	Child Development
Shoemaker, David M	Guidance Studues
Shore, John W	Real Estate
Silva, Amy M	Speech
Silva, Gilbert J	Medical Assisting
Silva, Mary L	English
Skaret, Wayne E	Business & Technology
	Clerical Training, CTC
Slade, Donald R	Physical Education
Slaybaugh, Debra L	Paralegal
Sloan, Larry D	Industrial Training, CTC
Small, Jacqueline M	Computer Aided Drafting & Design
Smith, David R	Applied Technology
Smith, Ernest Zane	Photography
Smith, Jared E	Physical Education
Smith, Lorraine M	Business & Technology
Smith, Robert Floyd	English
Smith, Roderick L	Physical Education
Snowden, Patrick R	Art
Sorensen, Christin L	Applied Technology
Soria, Lula Ann	Nursing, Registered
Squier-Beem, Nanci A	Educational Aide
	English
Sran, Permjit K	Applied Technology
Standifer, Delores L	African-American Studies
Stark, Denise Alison	English As A Second Language
Steele, Ronald C	Work Experience
Stevens, Mark W	Physical Education
Stogbauer, Kathy E	Child Development
Stovall, Tina M	Information Systems
Stratman, Thomas A	Chemistry



Swan, Richard F  
Sweeney, William J  
Sweetman, Rebecca L

Takeda, Mun C  
Tanaka, Kathleen L  
Tatum, Cecilia N  
Taus, Kay V  
Tayar, Walid  
Taylor, Sevastee Pl  
Tenney, John E  
Thiesen, Lorraine J  
Ting, Rosemary S

Tiscareno, Cristal Ann  
Tobenkin, Laurie E  
Tognazzini, Brenda J  
Topouzkhonian, Ara O  
Torigian, Marcus A  
Torrance, James G  
Turnbull, Patricia K

Tyner, Tim

Ude, Pamela  
Unruh, David

Valencia, Barbara G  
Van Wyk, Sharon K  
Van, Cleve Mark  
Van, Dusen Trippel  
Van, Wyk Sharon

Vang, Alee  
Vang, Linda M  
Vasquez, Rojelio

Vellandi, Christian J  
Vianello, Arlene  
Villa, Patrick L

Business & Technology  
Guidance Studues  
Information Systems

Dental Hygiene  
Food Service Management  
Business & Technology  
Child Development  
Math  
French  
Photography  
Speech  
Business & Technology  
Information Systems  
Dance  
English  
Math  
Armenian  
Work Experience  
German  
Business & Technology  
Business Administration  
Biology

Accounting  
Math

Sociology  
Business & Technology  
Information Systems  
Business Administration  
Accounting  
Business & Technology  
Asian-American Studies  
Sociology  
Business Administration  
Marketing  
Chemistry  
Dental Hygiene  
Math

Von, Berg Craig

Waddle, Carl D

Wagman, Elizabeth B

Walker, Lawrence benny

Walker, William F

Wall, Connie Lynn

Waller, Tammie L

Wasemiller, Peter M

Watson, James Edward

Watts, Marilyn K

Wayte, William R

weathers, Phillip B

Weaver, Louis H

Weinschenk, Franz A

Weise, Darlene N

Wengerd, Bethany D

Wenholz, Scott F

White, Marva L

Wickstrom, Debra D

Williams, James T

Williams, Norma N

Williams, Thomas I

Wilson, Barrett E

Wilson, Marc A

Wimer, Garrett A

Winslow, Lora L

Winter, Robert F

Winters, Richard H

Winther-Saxe, Lenna A

Wolf, Maureen Charolotte

Wolfmann, Melissa C

Woods, Mary A

Woolsey, Denise M

Wright, Susan R

Wrzalinski, Eugene S

Yang, Dianne

Music

Health Information Technology

Child Development

Information Systems

Information Systems

English As A Second Language

Information Systems

Business Administration

Criminology

Physical Education

Physical Education

Information Systems

Geography

English

Speech

Nursing, Registered

Anthropology

Women's Studies

Physical Education

Dental Hygiene

English As A Second Language

Special Studies

Business & Technology

Computer Aided Drafting & Design

Welding Technology

Real Estate

Astronomy

Work Experience

Biology

Business Administration

Photography

English

Music

Health Information Technology

Business Administration

English

Applied Technology

Biology

Yee, Danita  
Young, Janee L  
Young, Shawn D

Zhang, Zheng

Dental Hygiene  
Speech  
Physical Education

Guidance Studues



**Fresno City College  
Adjunct Instructors  
Police Academy  
Fall 2003**

Adolph Ronald H  
Agnew Michael E  
Anderson Gregory V  
Arendt James J  
Arnold Janis L  
Avila Edward howard  
Baker Earle R  
Bandy Beth A  
Bawcom John L  
Baxter Geary W  
Beck Gordon J  
Benbrook Jan F  
Bennink Hendrikus Antonius  
Bernades Teri E  
Bessinger Drew Mark  
Bissett Brian Dewayne  
Blaha Lynda M  
Boland Eugene S  
Boston Rebecca A  
Boyer Peter J  
Bradford David Lee  
Brand Michael  
Bray Mark A  
Brisendine Rodney B  
Burnett Lynn B  
Button Lynn E  
Cambria Barbara J  
Caporale Philip Anthony  
Carrasco Lydia  
Carrillo Rudy

Castro Manuel  
Chastain Curtis E  
Copher John E  
Cotter Lee G  
Craig Rodney Duane  
Crecelius Timothy James  
Crews Patricia K  
Cruise Harold W  
Dadian Neil Gordon  
Davis Janet E  
Davis Terry L  
Dennis Jo D  
Desmond Christopher P  
Dewall Anthony R  
Dobrinen Anne  
Dooley William James  
Douglass John M  
Downing Clifford E  
Dryden William N  
Dunn Jeffrey Edward  
Duran Louis Anthony  
Erwin Shawn K  
Esmay William D  
Fief Gary L  
Field Frederick P  
Fielden Sue Ann  
Fleischmann Nicholas W  
Frascona Vincent Z  
Frost Thomas A  
Fuller Zebedee

Gaad Allen R  
Gaines Richard K  
Gamoian Lisa M  
Garner Robert Charles  
Garza Jose V  
Gentry James R  
Gibeault David A  
Gines Ramon R  
Gomez Joseph V  
Gonzales Henry M  
Gonzales Patricia  
Green Daryl L  
Grove Lori Jean  
Grove William Eugene  
Hahn Timothy Paul  
Hahus Kenneth J  
Harris Robert Edward  
Haupt Harold H  
Haynes Lorine H  
Henkle Charles M  
Hernandez Rayann J  
Herrera Cruz Jose  
Hickman Kevin D  
Jacobso Henry  
Jimenez Jimmy  
Johnson Dwayne A  
Johnson Fred James  
Jones David E  
Jones Frederica K  
Jones Scott E

Kader Philip F  
Kalpakoff Paul A  
Katz Kenneth I  
Kaundart Earl D  
Keeney Mark Allan  
Kennedy Rodney W  
Kershaw Cheryl Ann  
Kirkhart Larry C  
Klose Thomas Lynn  
Kurtze David Albert  
Lamm Daniel E  
La-Ponte Kirkorian Shiela  
Law Timothy J  
Lean Thomas C  
Lee Linda L  
Leonardo Susan Ann  
Louviere Richard C  
Lusk James W  
Maier John Wayne  
Maroney Al Eugene  
Martin Gary Allen  
Matsuzaki Kent H  
Mayo Edward S  
McAnulty Laurie E  
McComas Stephen H  
McCrery John D  
McFadden Matthew W  
McKinney Rosanna L  
Mechem Timothy D  
Merithew Clinton F  
Mestas Colleen K  
Miller Veronica L  
Mims Margaret A  
Mitchell Marilyn S  
Mitchell Marla K  
Montoya Laurel J  
Moore Robert W  
Morgan Bryan S  
Moses Christina  
Mosier Michael S

Owen Richard A  
Padgett Rand A.  
Padilla Mark  
Patchell Alan D  
Pendley Kevin Lee  
Perez Gilbert Garcia  
Perry Dwight D  
Pino Jon W  
Planas Edward  
Preston Paul E  
Pulido Jose T  
Rabner Lee D  
Ramos Michelle A  
Reese Douglas G  
Roberts Melissa J  
Rowe Thomas John  
Royal Randy J  
Schaffer Harry J  
Schmidt Eric G  
Selecky David M  
Shapazian Michele R  
Shuler Charles J  
Shumate Harold Eldon Don  
Silva Manuel J  
Skiles Jonathan M  
Smith David Allyn  
Smith Michael Austin  
Sorensen Christin L  
Sponhaltz Candace D  
Stalker Brent William  
Stephens Jaimy C  
Taylor Gary L  
Taylor James L  
Tidball Terry L  
Tigh Mary Catherine  
Torosian Marvin B  
Tracy Vernon J  
Tucker Judith L  
Turk Leonard  
Tushnet Geoffery D

Van Houwelingen Timothy  
Vanmeter Leslie G  
Vogan Barbara Lyn  
Watson James Edward  
Watson John M  
Weldon Marilyn K  
West Marty Lee  
Wilkins Stephen K



**Fresno City College  
Adjunct Instructors  
Fire Academy  
Fall 2003**

Akers, David W  
Baker, Earle R  
Banta, Donald Jean  
Barrera, Jr. Luis B  
Baxter, Geary W  
Bey, Gary Irvin  
Binaski, John P  
Brotsis, William C  
Bump, Christopher  
Michael  
Cabral, Richard L  
Cadigan, Richard D  
Cottom, Larry L  
Cox, Brian Harold  
Damico, James M  
Davis, James Russell  
Despain, Michael Dan  
Diebert, Richard C  
Donis, Kerri Lyn  
Duaine, Matthew J  
Farley, Ryan Patrick  
Finfrock, Randy A  
French, Lawrence R  
Garfield, David L  
Gastelum, Jose Sanchez  
Gerking, Christopher  
Gilman, Kenneth Lyman  
Guice, Daniel R  
Harold, Kirk Dale  
Henry, Steven D  
Hicks, H. Douglas

Hilvers, Robert S  
Kraft, Brian Lee  
Krippner, Virginia Lynn  
Lawson, Kevin A  
Leigh, John Robert  
Long, Cameron F  
MacAlpine, Donald B  
Marquez, Peter J  
Martinez, Mark R  
Michaels, Ralph L  
Mitchell, Marilyn S  
Nelson, John S  
Norman, Charles Alan  
Ockey, Donald A  
O'Meara, Daniel Martin  
Pearson, Douglas G  
Ralls, Jason M  
Ramsey, Leslie Dean  
Rauch, Steven T  
Reid, James H  
Rogers, Edward Bert  
Rowe, Deborah Kelley  
San Agustin, Michael J  
Sawhill, Gary L  
Shackelton, James L  
Slater, Gerald Lynn  
Smith, Paul L  
Smith, Scott Cummins  
Stach, Roger L  
Stemler, James M

Sulenta, David W  
Sutton, Donald E  
Torosian, Brian G  
Watkins, Mark L  
Watson, John M  
Young, Jeffrey Allan

**AMENDED**  
**FRESNO CITY COLLEGE**  
**STUDENT SERVICES ADJUNCT COUNSELORS**

**FALL 2003**

Arndt, John Richard  
Bartels, Fred  
Boone-Jones, Cary  
Charters, Moire  
Fujioka-Hatfield, Donna  
Gonzalez, Carlos  
Grisby, Fitima  
Hall-Walker, Robin  
Hernandez, Lilly  
Huxley, Deborah  
Kincheloe, Carolyn  
Kostin, Nadezhda  
Kostin, Yury  
Lopez, Monica  
Manock, Doris  
Mitchell, Russell  
Munshower, Don  
Newman, Ilene  
Nolasco, Monica

Norman, Deborah  
Pardue, Mary Ellen  
Parrish, Danielle  
Pavich, Peter (Mike)  
Radnejad, Forouzandeh  
Radtke, Roger  
Ramirez, Maria Isabel  
Renteria, Enrique  
Richards-Murray, Paulette  
Rosales-Zubiri, Manuel  
Samra, Sandip  
Semien, Kenneth  
Story, Lynn  
Sweeney, William  
Thepphavong, Khamphom (Kami)  
Unruh, Nancy  
Vang, May  
Zhang, Zheng

**FRESNO CITY COLLEGE  
STUDENT SERVICES ADJUNCT COUNSELORS**

**FALL 2003**

Arndt, John Richard  
Bartels, Fred  
Boone-Jones, Cary  
Charters, Moire  
Fujioka-Hatfield, Donna  
Gonzalez, Carlos  
Grisby, Fitima  
Hall-Walker, Robin  
Hernandez, Lilly  
Huxley, Deborah  
Kincheloe, Carolyn  
Kostin, Nadezhda  
Kostin, Yury  
Lopez, Monica  
Manock, Doris  
Mitchell, Russell  
Munshower, Don  
Newman, Ilene  
Nolasco, Monica

Norman, Deborah  
Pardue, Mary Ellen  
Parrish, Danielle  
Pavich, Peter (Mike)  
Radnejad, Forouzandeh  
Radtke, Roger  
Ramirez, Maria Isabel  
Renteria, Enrique  
Richards-Murray, Paulette  
Rosales-Zubiri, Manuel  
Samra, Sandip  
Semien, Kenneth  
Story, Lynn  
Sweeney, William  
Thepphavong, Khamphom (Kami)  
Unruh, Nancy  
Vang, May  
Xiong, Mayder  
Zhang, Zheng



**REEDLEY COLLEGE & SOUTH CENTERS  
ADJUNCT FACULTY**

Abela, Brian	CHEM	RC
Anderson, Michael	LING	RC
Angel, Patricia	CHDEV	RC
Arguello, Anna	DEVSER	RC
Auernheimer, Louise	OT	RC
Avetisyan, Newton	MATH	RC
Balderas, Teresa	ENGL	RC
Barkman, David	PHOTO	RC
Barron, Richard	DEVSER/IS	RC
Bates, James	COTR	RC
Beatty, Shane	TUTOR	RC
Bennetts, Carol	ENGL	RC
Blied, James	MATH	RC
Blodgett, Ryan	GS	RC
Boling, Danny	SPEECH	RC
Bruno, Tina	ART/PHOTO	RC
Bucher, Frederick	MATH	RC
Buller, Bethany	ASST COACH	RC
Bush, Bethany	BIOL	RC
Cabrera, Angela	CHDEV	RC
Cadoret, Charles	COTR	RC
Cantu, Alicia	DA	RC
Carlsen, Katherine	ASL	RC
Carrillo, Rosalinda	HLTH	RC
Carvalho, Linda	SPEECH	RC
Cehrs, David	GEOG/GEOL	RC
Cekola, Chuck	COUNSELOR	RC
Chavez, Helen	SPEECH	RC
Cheeves, Lyndell	ENGL	RC
Cisneros, Amparo	SPAN	RC
Cleave, Donald	ENGL	RC
Contreras-Vasquez, Evelia	GS	RC
Cordova, Robert	COUNSELOR	RC
Craig, Michael	ASST COACH	RC
De Ruitter, Henry	ENGL	RC
Driever, George	BIOL	RC
Dunne, Donnalee	ART	RC
Dusi, Elia	HLTH	RC
Eddy, Amy	PE	RC
Elberg, Steven	POLSCI	RC
Elkins, Andrew	PE/ASST COACH	RC
Festejo, Shirley	PE	R.OFF
Florentino, Janet	ENGL	RC
Friesen, Chandra	ENGL	RC
Friesen, Paul	ENGL	RC
Froese, Ron	HIST	RC
Garza, Laurie	EH	RC
Gaston, Michael	ASST COACH	RC
Gough, Christine	ASL	RC
Graber-Peters, Jennifer	SPEECH	RC
Granger, Steven	ENGL	RC
Grant, Stephanie	ASL	RC
Gregory, James	ART	RC
Guffy-Bill, Zay	ENGL/WRTG CNTR COORD	RC
Haas, Charles	CHEM	RC
Hallaway, David	ART	RC
Halliburton, Donna	ENGL	RC
Hammond, Sue	PE	RC
Helme, Kevin	ASST COACH	RC
Henke, Jayne	ENGL	RC
Hermosillo, Sandie	GS/COUNSELOR	RC

**REEDLEY COLLEGE & SOUTH CENTERS  
ADJUNCT FACULTY**

Hoffman, Joel	ESL	RC
Houghton, Gareth	PSYC SERVICES	RC
Howes, Nicholas	ACCTG	RC
Hudson, Ronald	MATH	RC
Iraheta, Rene	SPAN	RC
Ito, Nancy	ENGL	RC
Janzen, Marybeth	EH	RC
Johnson, Neal	POLSCI	RC
Johnson, Patricia	HLTH	R.OFF
Kamerin, Kim	MUS	RC
Kaur, Rajwant	MATH	RC
Kinzel, LeRoy	AERO	RC
Kryder, Paul	MATH	RC
Kurtti, Nadine	EH	RC
Kuszmar, Kathryn	ENGL	RC
Lane, Denice	ENGL	RC
LaSalle, Ryan	ENGL	RC
Launer, Linda	HLTH	RC
Leone, Elizabeth	ESL	RC
Lee, Yer	COUNSELOR	RC
Lillyman, George	ENGL	RC
Lingo, Cheryl	IS	RC
Luera, Kristina	CHDEV	RC
Lusk, Susan	CHDEV	RC
Mata, Carmen	SPAN	RC
McArron, Stacy	COUNSELOR	RC
McCain, Donald	MFGT	RC
Mendez, AnnMarie	GS	RC
Meredith, Diane Michelle	CHDEV	RC
Miller, Katy	AGNR	RC
Miller, Randall	HIST	RC
Monk, Irene	PE	RC
Moradian, Tom	ENGL	RC
Morgan, Chris	ART	RC
Morgan, Jordan	ENGL	RC
Morris, Stephanie	FN	RC
Naito, Michael	CHEM	RC
Ostrander, Simone	ENGL/GS	RC
Painter, Lisa	ASL	RC
Pena, Eduardo	COUNSELOR	RC
Petty, Jonathon	ENGL	RC
Pickrell, Susie	ENGL	RC
Porter, Teresa	AG	RC
Quintana, Susana	ESL	RC
Ragan, Jeffrey	ENGL	RC
Reindl, Michelle	MATH	RC
Richmond, Linda	ART	RC
Rodriguez, Ernest	ASST COACH	RC
Rodriguez, Julie	CHEM/SCI	RC
Rudy, Kathleen	SPST	RC
Ruiz, Fausto	SPAN	RC
Russo, Joe	COTR	RC
Ruth, Corinna	ENGL	RC
Scrivner, Richard	COTR	RC
Seitz, Kathryn	ENGL	RC
Sheldon, Jackson	COTR	RC
Sheldon, Janet	ENGL	RC
Siebert, Merle	MATH	RC
Skogsberg, Clark	MUS	RC
Smith, Samuel	POLSCI	RC
Smith, Teresa	IS	RC
Smoljan, David	EH	RC

REEDLEY COLLEGE & SOUTH CENTERS  
ADJUNCT FACULTY

Snyder, Rebecca	ENGL	RC
Soares, Merlyn	ART	RC
Solomon, Lisa	HIST	RC
Spicci, Bryon	BIOL	RC
Spomer, Christopher	GS	RC
Stone, Wendy	AS	RC
Thompson, James	SPEECH	RC
Tindall, George	MATH	RC
Trimble, Samara	DEVSER	RC
Truhett, Arvilla	OT	RC
Ueno, Junko	ESL	RC
Unruh, Jean	BIOL	RC
Unruh, Leah	JOURN	RC
Valdez, Esmeralda	ESL	RC
Valdez, Rosalva	GS	RC
Varnier, Dudley	ANTHRO	RC
Vawter, Elena	ESL	RC
Wade, Eric	MFGT	RC
Welk, Randy	STAT/IS	RC
Winstanley, Scott	PSY	RC

**REEDLEY COLLEGE & SOUTH CENTERS  
ADJUNCT FACULTY**

**DINUBA**

Launer, Linda	HLTH	DI
---------------	------	----

**FOWLER**

Petty, Jonathon	PHIL	FO
Solomon, Lisa	POLSCI	FO

**KINGSBURG**

Cleave, Donald	ENGL	KG
Egoian, Gail	CHDEV	KG
Johnson, Morten	HLTH	KG
Renteria, Sergio	MATH	KG

**PARLIER**

Chalepah, Jan	ENGL	PA
---------------	------	----

**SANGER**

Baker, Gregory	SPEECH	SA
Cisneros, Amparo	SPAN	SA
Clegg, Robert	HLTH	SA
Clifton, Jennifer	MATH	SA
Elberg, Steven	POLSCI	SA
Ellis, Lloyd	MUS	SA
Favelo, Douglas	HIST	SA
Krause, Edward	GEOG	SA
Montemayor, Noemi	ENGL	SA
Nielsen, Willard	SOC	SA
Patterson, Marc	ART	SA
Potter, Gary	BIOL	SA
Shaw, Betty	ASL	SA
Tayar, Walid	MATH	SA
Thomas, Christine	CHDEV	SA
Welk, Randy	IS	SA
Yohn, Robert	EDUC	SA

**SELMA**

Angel, Patricia	CHDEV	SE
Baker, Gregory	SPEECH	SE
Cabrera, Maribel	SPAN	SE
Flores, Robyn	PSY	SE
Haley, Brian	IS	SE
Johnson, Morten	HLTH	SE
Kenney, Judith	ENGL	SE
Krause, Edward	GEOG	SE
Merlo, Richard	PE	SE
Miller, Randall	HIST	SE
Mitchell, Russell	MATH	SE
Morris, Stephanie	FN	SE
Nielsen, Willard	SOC	SE
Patterson, Marc	ART	SE
Potter, Gary	BIOL	SE
Reindl, Michelle	MATH	SE
Smith, Samuel	POLSCI	SE
Stephens, Martin	ENGL	SE

**SUNNYSIDE**

**REEDLEY COLLEGE & SOUTH CENTERS  
ADJUNCT FACULTY**

Vang, Soul

ENGL

SS

**REEDLEY COLLEGE NORTH CENTERS  
ADJUNCT FACULTY**

**CLOVIS**

Arnold, Joseph	CJ	CC
Austin, Ruth	SOC	CC
Avera, Joshua	SPEECH	CC
Ayers, Clifford	MATH	CC
Bates, Robert	PHIL	CC
Birrell, Jameson	MATH	CC
Boyer, Nathan	HIST	CC
Bradley, Patricia	COTR	CC
Brown, Corvin	ENGL	CC
Burdick, Jeffrey	ENGL	CC
Burke, Laura	ENGL	CC
Cantrell, Lydia	PE	CC
Case, Denise	BIOL	CC
Catron, Keith	ASL	CC
Catron, Lisa	ASL	CC
Chalasani, Usha	ENGL	CC
Clegg, Robert	HLTH	CC
Clements, Dennis	HIST	CC
Coleman, Sarah	ENGL	CC
Cusak, Sandra	ENGL	CC
Daher, Brandon	ENGL	CC
Dent, Stephen	ART	CC
Driggers, Dennis	HIST	CC
Edwards, Don	MATH	CC
Eichmann, Kelly	HLTH	CC
Elberg, Steven	POLSCI	CC
Emrany, Shahram	ECON	CC
Esquivel, James	MATH	CC
Estrada, Lourdes	SPAN	CC
Fiorentino, Janet	BA	CC
Flores, Heather	PSY	CC
Friedland, Steven	POLSCI	CC
Fritz, Tommy	MATH	CC
Gilbert, Michael	BIOL	CC
Grahman, Margaret	CHDEV	CC
Hail, Steven	ENGL	CC
Humphrey, Patrick	SPEECH	CC
Hunter, Patricia	ART	CC
Ingvaldson, Gary	MATH	CC
Kasaian, John	ENGL	CC
Lane, Denice	ENGL	CC
Lilley, Araceli	HIST	CC
Lindau, Hope	CHDEV	CC
Lionvale, Thomas	HLTH	CC
Logan, Judith	POLSCI	CC
Lorton, Nalla	MATH	CC
Louie, Christopher	CHEM	CC
Luna, Alicia	SPAN	CC
Luna, Frank	HIST	CC
Major, Alma	CHDEV	CC
Martinez, Michael	SPEECH	CC
Maskovich, Joseph	CJ	CC
Mateer, Jan	BIOL	CC
Mateer, Jan	BIOL	CC
McGaugh, Carolyn	MUS	CC
McKay, Michael	IS	CC
Moore, Vernon	GEOL	CC
Morgan, Kathy	PSY	CC
Mullins, Michael	ART	CC
Musselman, Robert	MATH	CC

**REEDLEY COLLEGE NORTH CENTERS  
ADJUNCT FACULTY**

Navo, Matthew	EDUC	CC
Neal, Carla	CHDEV	CC
Newkirk, Richard	ENGL	CC
Newton, Robert	COTR	CC
Olson, Leonard	PHIL	CC
Oraze, Roger	MATH	CC
Panagopoulos, Raymond	COTR	CC
Partoviamin, Soheil	IS	CC
Pattanumotana, Master	ECON	CC
Petrillose, Charles	MKTG	CC
Pochwatka, Alina	ART	CC
Pruett, Andrea	FN	CC
Ragan, Jeffrey	ENGL	CC
Roberson, Daniel	SPEECH	CC
Rodriguez, Sol	SPAN	CC
Sammons, Margarette	IS	CC
Sanders, Claudia	HLTH	CC
Sanwo, Melanie	ENGL	CC
Schaff, Raymond	IS	CC
Schwartz-Casey, Jenifer	ENGL	CC
Sheehan, Amanda	STAT	CC
Sheridan, Travis	BA	CC
Snipes, Ronnie	BA	CC
Stevens, Janice	ENGL	CC
Trimble, Samara	DEVSER	CC
Vargas, Joe	ART	CC
Vamer, Dudley	ANTHRO	CC
Voelz, Daniel	GEOG	CC
Wallace, Gina	POLSCI	CC
Weatherly, Michael	MATH	CC
White, Lois	ENGL	CC
White, William	BA	CC
Willet, Chereilyn	ENGL	CC
Winstanley, Scott	PSY	CC
Youdelman, Nancy	ART	CC

**KERMAN**

Nance, Steven	MUS	KE
Neal, Carla	CHDEV	KE
Pendergrass, Robert	IS	KE
Schlotthauer, Kay	MATH	KE
Sousa, Daniel	PE	KE

**REEDLEY COLLEGE NORTH CENTERS  
ADJUNCT FACULTY**

**MADERA**

Akindele, Bamidele	LVN	MC
Atencio, David	IS	MC
Atwal, Kabeljit	CHDEV	MC
Austin, Ruth	SOC	MC
Ayers, Clifford	MATH	MC
Boone, Carmelita	ENGL	MC
Clements, Dennis	HIST	MC
Dent, Stephen	ART	MC
Dodd, Thomas	MATH	MC
Druley, Deborah	ENGL	MC
Durbin, Randy	PE	MC
Espana, Teresa	ART	MC
Estrada, Lourdes	SPAN	MC
Farmer, Tiffany	MATH	MC
Freedman, Marcia	CHDEV	MC
Gatkin, Natalie	LVN	MC
Gillespie, Velda	HLTH	MC
Gregory, Dennis	EDUC	MC
Guerrero, Irma	GS	MC
Hernandez, Efren	ECON	MC
Hughes, Deborah	CHDEV	MC
Ingvaldson, Gary	MATH	MC
Jakhar, Hassan	MATH	MC
Jones, Blanca	SPAN	MC
Juarez, Jo Ann	SPEECH	MC
Kidd, Billie	COTR	MC
Leech, Stephen	ENGL	MC
Linn, Maynard	PHIL	MC
Lionvale, Thomas	PE	MC
Loheide, Dinah	GS	MC
Luna, Frank	HIST	MC
Massey, Garry	BIOL/CHEM	MC
Mateer, Jan	BIOL	MC
McGaugh, Carolyn	MUS	MC
Montgomery, Kenneth	ENGL	MC
Morgan, Kathy	PSY	MC
Neal, Carla	CHDEV	MC
Nielsen, Willard	SOC	MC
Ortega, Ruben	DEVSER	MC
Patton, Michelle	ENGL	MC
Pettillose, Charles	MKTG	MC
Pietrowski, Mary	LVN	MC
Roberts, Deborah	CHDEV	MC
Sammons, Margarette	BA	MC
Sheridan, Mary	CHDEV	MC
Sheridan, Travis	BA	MC
Snipes, Ronnie	BA	MC
Sousa, Daniel	PE	MC
Spangler, Matthew	BA	MC
Ward, Aimee	ASL	MC
Willet, Cherelyn	ENGL	MC
Williams, Ardis	PSY	MC
Wright, Joseph	CHDEV	MC



REEDLEY COLLEGE NORTH CENTERS  
ADJUNCT FACULTY

OAKHURST

Ahrabian, Carol	SPAN	OC
Austin, Brian	POLSCI	OC
Bopp, Diane	ART	OC
Bubbel, Tami	DEVSER	OC
Burgess, Laura	MATH	OC
Freedman, Marcia	PSY	OC
Goetsch, Kathleen	IS	OC
Gorski, Elizabeth	COTR	OC
Hammerling, Harry	IS	OC
Humphrey, Patrick	SPEECH	OC
Larsen, Daniel	IS	OC
Leitz, Gary	MATH	OC
Lieb, Emily	GEOG	OC
Lloyd, Stephanie	CHDEV	OC
Loweberg, Donald	MATH	OC
Meinhoff, Michael	ENGL	OC
Meinhoff, Sharon	PHIL/COTR	OC
Nemeth, Louise	ENGL	OC
Pesetski, Larry	HIST	OC
Petrillose, Charles	MKTG	OC
Rich, George	MATH	OC
Sheridan, Travis	BA	OC
Snipes, Ronnie	BA	OC
Somerville, John	HLTH/PE	OC
Springer, Timothy	HIST	OC
Srinivasan, Gita	ECON	OC
Wallo, Jan	FN	OC
Ward, Aimee	ASL	OC
Wilhite, Brian	ART/PHOTO	OC
Willy, W. Edward	CHEM/MATH	OC

**Reedley College  
Student Services Division**

**Part-time Counselors—Fall 2003**

<u>Name</u>	<u>Assignment</u>
Sam Alvarado	Counseling – DSP&S
Chuck Cekola	Counseling
Robert Cordova	Counseling – EOP&S
Sam Heredia	Counseling – CalWORKs
Sandie Hermosillo	Counseling – Workforce Connection
Yer Lee	Counseling – EOP&S
Stacy McArron	Counseling – DSP&S, North Centers
Kathleen Rudy	Counseling – CalWORKs
Chris Spomer	Counseling – Upward Bound

**NORTH CENTERS  
ADJUNCT FACULTY  
Fall 2003**

Augie Caldera

Maria Ensminger

Alexandra Gonzales

Dennis Gregory

Vicki Martinez

Lupe Ramirez

Tracy Tingey-Loper

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: September 2, 2003

---

SUBJECT: Consideration to Approve New Duties and  
Responsibilities, Instructional Technician – Art  
Computer Lab, Reedley College

ITEM NO. 03-203

---

EXHIBIT: None

---

Background:

According to AR 4210.2 and Education Code section 88009, the Governing Board shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Governing Board approval of the duties, the Director of Classified Personnel will develop the minimum qualification requirements. The minimum qualifications will then be forwarded to the Personnel Commission for their approval according to Education Code section 88095. After the Personnel Commission's approval of the minimum qualifications, the Associate Vice Chancellor of Human Resources will meet with representatives of CSEA to negotiate the appropriate salary range.

Instructional Technician – Art Computer Lab

Reedley College is in need of an Instructional Technician classification for the Art Computer Lab. The District currently has an Electronics/Microcomputer Technician job classification but the duties are beyond the requirements that are needed for an Art Computer Lab Instructional Technician.

Examples of Duties: Performs a wide variety of activities including maintenance and inventory of supplies and equipment, demonstration of computer techniques and use of materials and equipment for students during laboratory classes. Assists students with the operation of computers and software programs. May perform other related duties as needed.

Fiscal Impact:

This position has been previously approved and is accounted for in the Reedley College budget.

Recommendation:

It is recommended that the Board of Trustees fix and prescribe the duties for Instructional Technician – Art Computer Lab.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: September 2, 2003

---

SUBJECT: Consideration to Approve Limited Term  
Classified Positions, Fresno City College,  
Reedley College, and North Centers

ITEM NO. 03-204

---

EXHIBIT: None

---

Background:

In order for the colleges to provide timely, efficient services to students during peak enrollment and registration periods, the District needs additional limited term positions to assist with the Spring enrollment and Fall 2004 pre-registration. The specific limited term positions needed are: Reg-to-Go Assistants, Registration Assistants, Bookstore Cashiers and Bookstore Seasonal Assistants. The work hours and days will be based on student need and budget allocation. Following is a breakdown by employee category:

12 Reg-to-Go Assistants	11/2/03 – 1/14/04
12 Reg-to-Go Assistants	2/15/04 – 5/30/04
4 Registration Assistants	11/29/03 – 1/30/04
6 Registration Assistants	1/5/04 – 1/30/04
6 Registration Assistants	3/17/04 – 5/28/04
42 Bookstore Cashiers	1/7/04 – 1/30/04
46 Bookstore Seasonal Assistants	1/7/04 – 1/30/04

Fiscal Impact:

The cost of the limited term positions is built into the budget of each campus.

Recommendation:

It is recommended that the Board of Trustees approve the limited term positions for the specific dates that are listed above.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Approve Study Abroad Program, ITEM NO. 03-205  
the English Legal System, Summer 2004

---

EXHIBIT: None

---

Background:

The District is again planning a study abroad program to London, England, for Summer 2004. The program was formerly known as the Criminology in London program. However, in the interest of marketing the program to a larger audience of participants, the name has been changed to the English Legal System. This will be a 15-day summer program and participants will earn five units of transferable credit. Participants will learn about the origins of the American criminal justice system by studying the English criminal justice system and touring various institutions associated with that system.

The program is based on a minimum enrollment of 15 students. The location will be in London, England.

Travel arrangements, housing and general promotion will be handled by CAPA (Centers for Academic Programs Abroad). The instructor, Bill Bertolani, will organize the academic program, promote it districtwide, and teach and administer the program in London.

Program implementation will be in accordance with current District policies, regulations and college procedures.

Recommendation:

It is recommended that the Board of Trustees: (1) approve the offering of the English Legal System study abroad program for Summer 2004 in London, England, whereby students can earn five units of credit; and (2) approve Bill Bertolani as instructor for the program.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Approve Out-of-State  
Travel, Training Institute Students

ITEM NO. 03-206

---

EXHIBIT: None

---

Background:

The Training Institute is seeking Board authorization for up to 20 of their students to attend the Packaging Machinery Manufacturers Institute (PMMI) Conference and Trade Show to be held in Las Vegas, Nevada, October 12-14, 2003. PMMI has awarded travel scholarships for students to attend the event. The purpose of the trip is to make students aware of the career opportunities that exist within the industry of automated manufacturing. The students will be accompanied by Ken Olson, CACT Director. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for up to 20 Training Institute students to attend the Packaging Machinery Manufacturers Institute Conference and Trade Show in Las Vegas, Nevada, October 12-14, 2003, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Approve Out-of-State  
Travel, Phi Theta Kappa Students,  
Fresno City College

ITEM NO. 03-207

---

EXHIBIT: None

---

Background:

Fresno City College is requesting Board approval for Phi Theta Kappa students to travel to Reno, Nevada, from October 24-26, 2003, to participate in the Nevada-California Phi Theta Kappa Leadership Conference. The advisor accompanying the students will be Rosemarie S. Guglielmino. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for Fresno City College Phi Theta Kappa students to travel to Reno, Nevada, to participate in the Nevada-California Phi Theta Kappa Leadership Conference, to be held October 24-26, 2003, with the understanding that the trip will be financed without requiring expenditures of District funds.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Approve Out-of-State Travel,  
Model United Nations Club Students,  
Fresno City College

ITEM NO. 03-208

---

EXHIBIT: None

---

Background:

Fresno City College is requesting Board approval for the Model United Nations Club to travel to Las Vegas, Nevada, from November 22-25 2003, to participate in the Pan-American Model United Nations Conference. The advisor accompanying the students will be Dr. James Joseph. The students will be traveling at no cost to the District.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for the Fresno City College Model United Nations Club to travel to Las Vegas, Nevada to participate in the Pan-American Model United Nations Conference to be held November 22-25, 2003, with the understanding that the trip will be financed without requiring expenditures of District funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Review of District Warrants and Checks

ITEM NO. 03-209

---

EXHIBIT: None

---

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period August 26, 2003, to September 30, 2003, in the amount of \$10,540,229.40.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period August 19, 2003, to September 24, 2003, in the amount of \$2,066,266.49.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Signatory Addition,  
Co-Curricular Account, Reedley College

ITEM NO. 03-210

---

EXHIBIT: None

---

Background:

The Education Code requires that the Board approve depositories for District funds and approve signatories on these accounts. The administration has determined that it would be advantageous to add Ruben M. Fernandez, Dean of Students, as a signatory on the Reedley College Co-Curricular Account.

Recommendation:

It is recommended that the Board of Trustees add Ruben M. Fernandez as a signatory on the Reedley College Co-Curricular Account.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Agreement with the  
California Department of Education for the  
2003-04 Child and Adult Care Food Program,  
Fresno City College and Reedley College

ITEM NO. 03-211

---

EXHIBIT: None

---

Background:

The District was recently notified by the California Department of Education that the Child and Adult Care Food Program has been approved for the 2003-04 year. The District will be reimbursed for serving meals to eligible participants enrolled at the Fresno City College Child Development Center and the Reedley College Child Development Lab. These meals must meet federal nutritional guidelines. The capacity for each Center/Lab is: FCC - 82; and RC - 52. The term of the Agreement is from October 1, 2003, through September 30, 2004.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the California Department of Education for providing meals to the Child Development Center/Lab at Fresno City College/Reedley College for the period October 1, 2003, through September 30, 2004;
- b) authorize future and annual renewal of the Agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for VTEA Statewide Advisory Committee for Agriculture and Natural Resources, Reedley College

ITEM NO. 03-212

---

EXHIBIT: None

---

Background:

The District has recently received notice from the California Community Colleges Chancellor's Office of an award of funding for the renewal of an Agriculture and Natural Resources Statewide Advisory Committee funded through the Vocational and Technical Education Act. Funding in the amount of \$38,000 has been awarded for meeting expenses, as well as support staff, to continue the Statewide Advisory Committee to act as a platform for developing policy recommendations that will aid in the formulation of the VTEA State Plan. The emphasis of the task force shall be in the areas of agriculture and natural resources, identifying collaborative working relationships and activities, which will serve to enhance the relevance of these vocational education programs to the workplace.

By accepting this award and being involved in overseeing the Advisory Committee's work, the District will position itself to better serve agricultural and natural resources needs in the Central Valley.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize an Agreement with the California Community Colleges Chancellor's Office to coordinate and participate in a VTEA-funded Agriculture and Natural Resources Advisory Committee with funding in the amount of \$38,000 for the period July 1, 2003, through August 31, 2004; and
- b) authorize the Interim Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Agreement with  
San Francisco Community College District  
for the California Early Childhood Mentor  
Program, Reedley College

ITEM NO. 03-213

---

EXHIBIT: None

---

Background:

San Francisco Community College District (SFCCD) has received a grant from the California State Department of Education to operate the California Early Childhood Mentor Program. SFCCD acts as the program oversight administrator, as well as fiscal agent, and subcontracts with local community college districts to provide the Early Childhood Mentor Program on their respective campuses. Reedley College will receive \$4,093 to offer a Mentor Seminar, Director Seminar, and a Mentor Teacher/Adult Supervision Course. The grant is for the period September 1, 2003, through June 30, 2004.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the San Francisco Community College District in the amount of \$4,093 to operate an Early Childhood Mentor Program for the period September 1, 2003, through June 30, 2004;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or his designee to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Accept Upward Bound Grant,  
Reedley College

ITEM NO. 03-214

---

EXHIBIT: None

---

Background:

The District has recently been notified by the United States Department of Education that the Reedley College Upward Bound application has been approved for funding. Upward Bound serves high school students from low-income families, high school students from families in which neither parent holds a Bachelor's Degree, and low-income, first-generation military veterans who are preparing to enter postsecondary education. The goal of Upward Bound is to increase the rates at which participants enroll in and graduate from institutions of postsecondary education. This four-year grant, funded at \$287,703 per year, is for the period September 1, 2003, through August 31, 2007.

Recommendation:

It is recommended that the Board of Trustees authorize acceptance of the Grant with the United States Department of Education in the amount of \$1,150,812 (\$287,703 per year) to fund the Reedley College Upward Bound Program for the period September 1, 2003, through August 31, 2007.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration of Bids,  
Custodial Supplies and Equipment Purchase,  
Fresno City College

ITEM NO. 03-215

---

EXHIBIT: None

---

Background:

Bid #0304-07 is for the purchase of custodial equipment and supplies for use at Fresno City College and the Career and Technology Center. It is the practice of the District to coordinate with the custodial departments from campus locations to specify custodial supplies that provide quality, consistency and value. All recommendations for award are to the lowest responsible bidder meeting these specifications. This contract will allow for procurement of our annual custodial needs at Fresno City College while taking deliveries on a staggered and as-needed basis to conserve storage space.

Funding for these purchases will be provided by 2003-04 General Fund monies, as identified for custodial needs. Bids were received from seven (7) vendors. It is recommended that the bid be awarded on a line-by-line basis in the amounts specified below:

<u>Bidder</u>	<u>Award Amount</u>
EnviroClean Sanitation Supply	\$33,050.00
UniSource	\$27,686.00
Central Janitorial Supply	\$14,024.50
ZEP Manufacturing Company	\$ 3,463.00
Focus Packaging and Supply	\$ 792.25
San Joaquin Supply	\$ 502.30
Grainger Industrial Supply	\$ 150.00



Fiscal Impact:

\$79,668.05 – 2003/04 General Fund

Recommendation:

It is recommended that the Board of Trustees:

- a) award Bid #0304-07 to the lowest responsible bidders meeting bid specifications for the purchase of Custodial Equipment and Supplies, as follows:

<u>Bidder</u>	<u>Award Amount</u>
EnviroClean Sanitation Supply	\$33,050.00
UniSource	\$27,686.00
Central Janitorial	\$14,024.50
ZEP	\$ 3,463.00
Focus Packaging and Supply	\$ 792.25
San Joaquin Supply	\$ 502.30
Grainger Industrial Supply	\$ 150.00

- b) authorize purchase orders to be issued against this bid.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration of Bids,  
Science Equipment Purchase,  
Madera Center

ITEM NO. 03-216

---

EXHIBIT: None

---

Background:

Bid #0304-09 is for the purchase of science equipment for instructional purposes for use at the Madera Center campus. Specifications for this purchase were developed through numerous meetings with instructional staff and Madera Center administration to determine the type, quantity, and quality of science equipment required. Recommendations for award are to the lowest responsible bidders meeting these specifications. This procurement will furnish the instructional equipment necessary for the science labs at the new Madera Center facility.

Funding for Madera Center science equipment purchases will be provided by State of California Lease Revenue Bonds as identified for this project. Bids were received from three (3) vendors. It is recommended that the bid be awarded on a line-by-line basis in the amounts specified below:

<u>Bidder</u>	<u>Award Amount</u>
VWR Scientific International	\$102,700.00
Carolina Biological Supply	\$ 46,900.00
Denoyer-Geppert Inc.	\$ 5,859.00

Fiscal Impact:

\$155,459.00 – State of California Lease Revenue Bonds

Recommendation:

It is recommended that the Board of Trustees:

- a) award Bid #0304-09 to the lowest responsible bidders meeting bid specifications for the purchase of Science Equipment, as follows:

<u>Bidder</u>	<u>Award Amount</u>
VWR Scientific International	\$102,700.00
Carolina Biological Supply	\$ 46,900.00
Denoyer-Geppert Inc.	\$ 5,859.00

- b) authorize purchase orders to be issued against this bid.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration of 2003-04 Expenditure Plan for  
Board Financial Assistance Program - Student  
Financial Aid Administration

ITEM NO. 03-217

---

EXHIBIT: BFAP-SFAA Expenditure Plan

---

Background:

The State's 2003-04 Budget Act set historic precedent in funding the 2003-04 Board Financial Assistance Program - Student Financial Aid Administration (BFAP-SFAA) at \$46,447,000. The funding level represents an increase of \$38.0 million over the normal allocation of \$8,447,000 or a 450% increase in funding to the program. The BFAP-SFAA augmentation is provided to increase Financial Aid staffing, enhance Financial Aid services and capacity, and ensure student Financial Aid access. The 2003-04 funding augmentation is categorical and not included in the District's base for BFAP-SFAA. Continuing funding will be reliant upon the State Budget. All employees employed under this Plan will be categorically funded.

The 2003-04 Budget Act dictates that the \$38.0 million augmentation to BFAP-SFAA funding be distributed as follows:

- \$34.2 million for increased Financial Aid staffing and enhanced Financial Aid services and capacity;
- \$3.8 million in a statewide public awareness and access campaign.

The formula for allocating the \$38.0 million in augmentation funds provides for a base of \$50,000 for each college with the remainder to be allocated using a fair-share formula weighing: 1) FTES from each college as a percentage of systemwide FTES; and 2) Board of Governors' Financial Waiver (BOGFW) participant volume by college as a percentage of the systemwide BOGFW participant volume equally, based upon 2001-02 MIS data. The Chancellor's Office further decided to hold back 20% of this fair-share allocation until February. The reasons cited for the holdback by the State Chancellor's Office are:

1. significant size of the augmentation;
2. incentive to quickly develop and implement effective, targeted strategies for improving access and participation in Financial Aid Programs;
3. incentive to report specific uses and strategies employed as a trigger for release of holdback and to encourage compliant spending strategies;
4. ensure Chancellor's Office will have necessary information to report to the Legislature pursuant to legislation;
5. insulation from any potential mid-year reductions in light of the ongoing \$10 billion projected State Budget shortfall.

The base funding for BFAP-SFAA is: \$232,996 - Fresno City College; \$123,781 - Reedley College/North Centers. The 2003-04 funding augmentation totals: \$639,716 - Fresno City College; \$354,266 - Reedley College/North Centers. In addition to the above funding, the District is required to maintain a level of General Fund support in the amount of: \$871,907 - Fresno City College; \$416,594 - Reedley College/North Centers.

The BFAP-SFAA augmentation is subject to existing guidance regarding the "Allowable Uses" for categorical funding. These allowable uses are as follows:

- Financial Aid professional, technical, clerical, and/or temporary staff (including student help) who report directly to the Financial Aid Director
- Staff training
- Development and production of Financial Aid outreach materials
- Computer hardware or software necessary for and solely dedicated to the delivery of Student Financial Aid
- Funds allocated to a community college district are for Financial Aid personnel, outreach determination of Financial Aid need, and delivery of Student Financial Aid services. These funds are intended to supplement, and not supplant the level of funds allocated for the administration of Student Financial Aid Programs during the 2001-2002 fiscal year.

The Legislature will hold community colleges accountable for the way the BFAP-SFAA augmentation is utilized through required performance reporting, including the following:

- Distribution and specific uses of augmentation funds
- Strategies employed to reach low-income and disadvantaged students eligible for aid
- Effect on Financial Aid participation measured by application/award volume
- Comparison of systemwide enrollment and Financial Aid participation for 2003-04 and 2002-03 relative to fee increases

- Cost and specific types of contacts associated with the increased Financial Aid outreach.

Community colleges will incur penalties under the following circumstances:

- Underutilization of funds if not returned. The penalty will be dollar-for-dollar equal to unutilized funds in excess of 1% of the total BFAP-SFAA allocation.
- Failure to meet the 2001-02 spending requirements. "Maintenance of effort" for the District will be \$1,333,163. The penalty will be dollar-for-dollar assessment for any maintenance-of-effort shortfall.

The District has developed a BFAP-SFAA Outreach Plan for 2003-2004 that will aim at increasing Financial Aid awareness, resulting in increased Financial Aid awards and student success. The Plan encompasses the following:

#### **Campus Awareness**

- Provide presentations on Financial Aid.
- Provide workshops for groups of students.
- Work closely with College Relations staff to provide updates on Financial Aid and to assist when making high school visits.
- Assist with other programs such as EOPS, OASIS, CARE, DSPS, and TRIO by providing workshops to aid their participants in maximizing their Financial Aid potential.
- Create a Financial Aid web room to assist students with Financial Aid applications, corrections, scholarship search and obtaining PIN numbers.
- Staff off-campus sites (North Centers, CTC, MERC, Academies) with Financial Aid Assistants.
- Work with sports programs to provide workshops for students and to assist with the Financial Aid process.
- Use multi-media presentations to promote Financial Aid and provide assistance.
- Extend hours of service to students (evenings, weekends).

#### **Public Awareness**

Provide workshops and presentations on Financial Aid to promote early awareness such as:

- Obtaining Personal Identification Numbers
- Cal Grant deadlines
- Scholarship deadlines
- Maximizing Financial Aid eligibility
- Informing parents of information needed and when to file
- Encouraging financial budgeting and planning
- Encouraging planning for college early

- Providing overview of various types of aid available
- Using multi-media for presentations, information, and assistance

Conduct presentations regarding Financial Aid Programs, services, and opportunities to various organizations such as:

- High Schools
- Charter Schools
- Home School Organizations
- Local Agencies (EDD, Workforce Connections, Rehab Centers, Foster Care, etc.)
- Churches
- Provide community workshops in local halls, hotel, etc.

The District's BFAP-SFAA Expenditure Plan, which has been developed to meet the criteria requested by the State Chancellor's Office, is enclosed for the Board's review and approval. The Plan has been developed based upon the District receiving full finding for the program, including the 20% holdback. It is the intention of the District not to implement the portion of the Plan requiring the 20% holdback until such time as the funds are released by the State.

Recommendation:

It is recommended that the Board of Trustees approve the 2003-04 funding augmentation for the Board Financial Assistance Program - Student Financial Aid Administration Expenditure Plan in the amount of \$993,982 for Fresno City College, Reedley College, and the North Centers, as presented.

**EXPENDITURE PLAN  
2003-04 BUDGET AUGMENTATION  
BOARD FINANCIAL ASSISTANCE PROGRAM -  
STUDENT FINANCIAL AID ADMINISTRATION**

To implement this outreach plan and manage the increase in applications and workload, the SCCCD Financial Aid Offices have received an augmentation of \$993,982.00 in BFAP funds for 2003-04.

Campus	80% 2003-04 Budget Augmentation	20% 2003-04 Budget Holdback	TOTAL
Fresno City	521,773	117,943	639,716
Reedley and North Centers	293,413	60,853	354,266

**Staffing:**

The proposed plan includes new categorical staffing to enhance financial aid service and capacity, and ensure students' financial aid access. There will not be any additional costs for office space at FCC or RC/NC since accommodations are currently available.

Fresno City			
	(2) Financial Aid Assistant II	\$86,198	
	(4) Financial Aid Assistant I - Intake	\$161,956	
	(3) Office Assistant I - Clerical support	\$88,047	
	TOTAL		\$336,201
Reedley and NC			
	1 Financial Aid Assistant II - NC	\$43,099	
	1 Financial Aid Assistant I - NC	\$40,489	
	(2) Financial Aid Assistant I	\$80,978	
	Office Assistant III - NC	\$32,447	
	Office Assistant III	\$32,447	
	Student Aide IV - NC (CC) Stage Zero	\$7,220	
	Student Aide IV - NC (MC) Stage Zero	\$7,220	
	Student Aide IV - RC	\$7,220	
	TOTAL		\$251,120



**Technology:**

The following technology purchases will allow for the capability to process the increased volume of financial aid applications, allow for on-line processing by students, and provide the necessary equipment for the proposed outreach activities.

Fresno City			
	42 Personal Computers	\$73,828	
	3 Network Laser Printers	\$7,983	
	2 Scanners	\$1,163	
	2 Plasma Monitors	\$3,354	
	5 Laptop Computers	\$12,191	
	2 Projectors	\$4,779	
	2 Screens	\$500	
	2 Outreach Displays	\$1,251	
	1 Digital Video Camera	\$2,267	
	2 Compact Overhead Projectors	\$22,176	
	Software	\$4,258	
	<b>TOTAL</b>		<b>\$133,750</b>
Reedley and NC	4 Personal Computers (1 NC)	\$8,032	
	2 Printers	\$2,182	
	1 Laptop (NC)	\$2,931	
	1 Docking Station (NC)	\$953	
	2 LCD Projectors (1 NC and 1 RC)	\$4,778	
	1 Phone Headset - NC	\$417	
	Hershey Document Imaging License	\$3,600	
	<b>TOTAL</b>		<b>\$22,893</b>

In addition to the equipment purchases, funds may be used for the development and production of outreach materials.

Fresno City			
	Banners, brochures, posters, etc.		
	Professional outreach displays		
	<b>TOTAL</b>		<b>\$20,000</b>
Reedley and NC	Production of a Financial Aid Handbook	\$3,500	
	BOG Informational Postcards	\$2,000	
	Promotional Items	\$3,500	
	Banners and posters	\$2,000	
	Mileage/Travel for high school visits	\$1,500	
	<b>TOTAL</b>		<b>\$12,500</b>

**Training:**

Staff will need to attend several training workshops such as COD processing, 04-05 FAFSA Processing changes, and Datatel training. Additionally, on-site training will be provided by consultants for topics such as customer service, team building, and financial aid processing. Having the resources to attend training workshops and financial aid conferences assures that we remain in compliance with ever-changing financial aid regulations.

<b>Fresno City</b>		
	Training and Conferences	
	<b>TOTAL</b>	<b>\$31,822</b>
<b>Reedley and NC</b>		
	Training and Conferences	
	<b>TOTAL</b>	<b>\$6,900</b>

**20% Holdback:**

The following is the plan for utilization of the 20% holdback, if it is released by the State Chancellor's Office.

<b>Fresno City</b>			
	20 Additional Personal Computers	\$30,821	
	Financial Aid Assistant I	\$40,489	
	Office Assistant III	\$32,447	
	Outreach Activities/ Materials	\$14,186	
	<b>TOTAL</b>		<b>\$117,943</b>
<b>Reedley and NC</b>			
	1 Financial Aid Assistant I – 50% RC AND 50% NC (budgeted at 6 months)	\$26,993	
	6 Additional Personal Computers	\$13,025	
	Training and Conference	\$3,000	
	Professional display and brochures	\$2,255	
	College Goal Sunday -advertising	\$1,000	
	Student Aide I – phone bank	\$3,645	
	Student Aide I – phone bank	\$3,645	
	Student Aide I – phone bank	\$3,645	
	Student Aide I – phone bank	\$3,645	
	<b>TOTAL</b>		<b>\$60,853</b>

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Agreement with  
Civil Engineer for Design of Underpass Access,  
Fresno City College

ITEM NO. 03-218

---

EXHIBIT: None

---

Background:

At the April 2, 2002, meeting the Board of Trustees approved the submission of the Final Project Proposal (FPP) to construct a railroad underpass at Fresno City College. Since this project has been classified as a Life/Safety project, the District was allowed to bypass the Initial Project Proposal (IPP) submission. This project has now been approved by the State Chancellor's Office and authorization to begin the preliminary plans has been received. The total project cost is \$2.2 million. The State Chancellor's Office is funding \$1.2 million of the project with the remaining funding available from a federal grant, administered by Caltrans, for the elimination of grade crossing hazards.

The FPP was prepared by Blair, Church & Flynn Consulting Engineers, working in conjunction with staff from Caltrans, Burlington Northern Sante Fe Railway Company, and District administrative staff. The administration believes it to be in the best interest of the District to continue working with Blair, Church & Flynn for the remainder of the project, up to and including preliminary plans, construction documents, and construction oversight for the project. It should be noted that this same firm was recently awarded civil engineering work via the competitive Request for Qualifications process for District Measure E projects.

Fiscal Impact:

The administration has evaluated the fee of 8% of construction costs plus related expenses and has determined it to be within the guidelines established by the State Chancellor's office for projects of this type. This fee is estimated to be \$175,800.00.

Recommendation:

It is recommended that the Board of Trustees authorize an Agreement with Blair, Church & Flynn Consulting Engineers for civil engineering services for the design of Underpass Access at Fresno City College and authorize the Interim Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: October 7, 2003

---

SUBJECT: Consideration to Authorize Agreement with ITEM NO. 03-219  
Fresno Community Hospital and Medical Center  
to Provide Funding for a Nursing Faculty Member,  
Fresno City College

---

EXHIBIT: None

---

Background:

The staffs of both the State Center Community College Foundation and Fresno City College have been working on behalf of the State Center Community College District to secure additional funding for the expansion of the FCC Nursing Program to provide more opportunities for training nurses for the community. The staffs have been successful in working with the Fresno Community Hospital and Medical Center, dba Community Medical Center-Fresno, Community Medical Center-Clovis, and University Medical Center, and its affiliates ("Hospital"), to provide \$100,000 for the first year, with similar payments for each of the next four years, to increase training in the nursing program for as many as 20 students sponsored by the Hospital. The donation or grant in subsequent years will not exceed \$100,000 per year and will include salary and benefits for a full-time faculty member with reasonable raises and a negotiated amount for supplies and materials. The donation or grant will begin with five annual payments on December 1, 2003, with a final payment on December 1, 2007. The nursing program will begin in January 2004 and will continue through November 2008.

The Agreement represents a combination of a grant for contracted services equal to that paid by the Paradigm Program tuition and a donation for the contribution in excess of the tuition. It is estimated the Agreement from December 1, 2003, through November 30, 2004, will generate \$52,220 in tuition and \$47,780 in donation.

Fiscal Impact:

\$100,000 to be funded from the Agreement

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with the Fresno Community Hospital and Medical Center, dba Community Medical Center-Fresno, Community Medical Center-Clovis, and University Medical Center, and its affiliates ("Hospital"), whereby the Hospital will grant or donate to the State Center Community College Foundation \$100,000 on December 1, 2003, with similar amounts to follow on December 1 for the next four years, to fund an additional full-time nursing faculty member at Fresno City College, as well as a negotiated amount for supplies and materials, for the training of as many as 20 nursing students sponsored by the Hospital; and
- b) authorize the Interim Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.