

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
June 4, 2002

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Phillip Forhan at 4:03 p.m., June 4, 2002, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Phillip J. Forhan, President
Adolfo M. Corona, Vice President (arrived at 4:08 p.m.)
Ron Manfredi, Secretary
Patrick E. Patterson (arrived at 4:05 p.m.)
William J. Smith
Leslie Thonesen
Margaret Todd, Student Trustee, FCC

Trustees Absent Dorothy Smith
Warren Bisel, Student Trustee, RC

Also present were:

Judith A. Redwine, Chancellor, SCCC
Art Elish, Interim President, Fresno City College
Tom Crow, President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Shirley Bruegman, Vice Chancellor-Educational Services and Planning, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC
Zwi Reznik, AFT Representative and Staff, FCC
Chris Caldwell, CSEA President and Staff, FCC
Olga Quercia, Academic Senate President and Staff, FCC
Irene Archuleta, Classified Senate President and Staff, FCC
Lisa McAndrews, Classified Senate President and Staff, RC
Lacy Barnes-Mileham, Academic Senate Representative and Staff, RC
Ron Taylor, Dean of Instruction, RC
Gene Blackwelder, College Business Manager, RC

Introduction of
Guests
(continued)

Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Ted Uyesaka, Director-Management Information Systems,
SCCCD
Joan Edwards, Executive Director-Foundation, SCCCCD
Carl Simms, Director of Maintenance & Operations, SCCCCD
Jeff Jossierand, Director of Classified Personnel, Personnel
Commission
Monica Cuevas, Director, Manchester Center, FCC
Jannett Jackson, Associate Dean of Instruction-Learning
Resource Center, FCC
Tony Cantu, Dean of Instruction, FCC
Michael Guerra, College Business Manager, FCC
Rick Christl, Associate Dean of Instruction-Applied Technology
Division, FCC
Sherian Eckenrod, Associate Dean of Instruction-Business
Division, FCC
Elizabeth Carlisle, Executive Director-The Training Institute,
SCCCD
Evelyn Fiorani, Duplications Supervisor, FCC
Gurdeep Sihota, Director-College Center Program, FCC
Cyndie Sine, Coordinator of Planning, Faculty Development and
Program Review, FCC
Ruben Fernandez, Dean of Students, RC
Ernest Smith, Associate Dean of Students-CalWORKs, FCC
Margaret Mericle, Associate Dean of Instruction-Social Science
Division, FCC
Dennis Byrnes, Fire Technology Instructor, FCC
Lee Farley, Associate Dean of Instruction, CTC
Linda Nies, Classified Senate President-Elect and Staff, RC
Royce Dunn, Job Developer, FCC
Charles Francis, Director, Grant Funded Education, The Training
Institute
Chris Monahan Bremer, Director of Marketing &
Communications, FCC
Robert Weil, Coordinator of Sales & Marketing, The Training
Institute
Ken Machosan, The Training Institute
Jan Waterman, CalWORKs Coordinator, RC
Carrie Baize, Department Secretary, FCC
Diana Banuelos, Upward Bound Coordinator, RC

Approval of Minutes

The minutes of the Board meeting of May 7, 2002, were
presented for approval.

A motion was made by Mr. Smith and seconded by Mr. Manfredi
that the minutes of May 7, 2002, be approved as presented.

Approval of Minutes
(continued)

The motion carried by the following vote:

Ayes - 4
Noes - 0
Absent - 3

Special Presentation

Mr. Forhan presented a plaque to Margaret Todd, Fresno City College, in appreciation of her service as Student Trustee during the 2001-2002 academic year.

Delegations,
Petitions, and
Communications

Dr. Crow introduced Natalie Alquinzon, newly elected Reedley College Student Trustee.

Campus Report,
Fresno City College

Dr. Elish reported on the following activities at Fresno City College:

- 2002 Summer Semester
- Child Development Center graduation
- Dr. Lee Farley has been invited to join the EOC Conservation Corps Advisory Committee
- Franz Weinschenk, retired instructor, was recently published in a new book, Pass Fail.
- Terri Clement and Kathy Ervine are recipients of awards given to special education personnel from the Exceptional Parents Unlimited organization.
- Evelyn Fiorani will celebrate 55 years of service with the District on June 5.

Campus Report,
Reedley College

From Reedley College, Dr. Crow reported on the following:

- 254 students participated in the 2002 commencement ceremony on May 24. Daniel Webb, class of 1983 and Deputy Secretary for the California Department of Food and Agriculture, was named the 2002 Distinguished Alumnus.
- 2002 Summer Sessions
- Reedley College was chosen by the State Chancellor's Office to participate as a member of the High Tech Center Training Unit Distributed Scanning Network.
- The Ag & Natural Resources Department hosted Ronald Ramabulana of South Africa as he participated in the Cochran Fellowship Program in Agriculture.
- GEAR UP and Upward Bound summer programs.
- Instructors Ralph Loya and David Lopes visited Universidad Autonoma Agraria-Antonia Narro in Saltillo, Mexico to investigate the possibility of establishing an international student exchange program.

Campus Report,
Reedley College
(continued)

- The college will host 24 local high school graduates for the Science & Agriculture Lead to Scholastic Achievement Summer Bridge Program from June 9-14.
- Summer Sports Camps will be held in volleyball, softball hitting and pitching, and basketball.

Campus Report,
North Centers

Dr. Yeager reported the following from the North Centers:

- Commencement ceremony on May 24
- Psychological Services held a National Anxiety Screening Day at the Madera Center in May.
- The Center had an informational booth at the Madera County Veterans Resource Fair in May
- Madera Chamber of Commerce “Salute to Education” meeting
- Reception for Madera Center College Advantage Program students

Academic Senate
Report

Lacy Barnes-Mileham, Reedley College Academic Senate, reported on the following activities:

- Special recognition for Joe Russo, retirement; Bill Allen, Hayward Award nominee; and Norma Kaser, Standback Stroud Award nominee
- Shared Governance meetings with the administration will continue in the fall
- Request to review equivalency policies at the district level
- Anticipated endorsement of the North Centers Faculty Association bylaws and constitution
- Development of future Academic Senate leaders
- Update of Senate’s constitution and bylaws
- Elections for new Senate representatives are scheduled for January 2003
- She will be Reedley’s Academic Senate representative on the hiring committee for the new Vice Chancellor-Finance and Administration.

Classified Senate
Report

Ms. Lisa McAndrews, Reedley College Classified Senate President, reported the following:

- Resolution of support for the proposed bond measure
- Senate retreat on May 28
- Four representatives attended the Classified Professionals Institute in Fallbrook, CA
- Classified Employees Appreciation Week May 20-24
- Four representatives will attend the Leadership Institute in Tahoe City, CA on June 19-21.

Career &
Technology Center
Report

Lee Farley, Rick Christl, Dennis Byrns, Margaret Mericle, and Sherian Eckenrod presented a PowerPoint presentation on the Career & Technology Center. Their presentation provided information on site improvements, current enrollments, community contacts, and the various programs provided at the Center. Board members questioned how the enrollment and services compare to last year, possible purchase of land to the east of the Center, and extended their appreciation of the report.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees approve the consent agenda as presented. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Employment,
Resignation, and
Retirement,
Certificated
Personnel
[02-102]
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 02-102).

Employment,
Promotion, Change
of Status, and Leave
of Absence,
Classified Personnel
[02-103]
Action

approve classified personnel recommendations, Items A through G as presented. (Lists A through G are herewith made a part of these minutes as Appendix II, 02-103).

Consideration to
Approve New
Classified Duties
and Responsibilities
[02-104]
Action

fix and prescribe the duties for the following classified positions at Fresno City College: Instructional Technician-Art, and Instructional Aide-Costume Shop.

Consideration to
Approve Resolution
of Layoff, Classified
Services for the
2002-03 College
Year
[02-105]
Action

approve the Resolution in the Matter of Reduction of Classified Services for the 2002-03 college year.

Consideration to
Approve Curriculum
Proposals, Spring
2002 through Spring
2003, Fresno City
College and Reedley
College
[02-106]
Action

approve Fresno City College and Reedley College curriculum proposals as attached. (The proposals are herewith made a part of these minutes as Appendix III, 02-106).

Consideration to
Approve Year II
Renewal for Tech
Prep Building
Trades and
Construction
Industry Sector
Grant between the
California
Department of
Education and the
District
[02-107]
Action

approve entering into year two renewal for the Building Trades and Construction Industry Sector Grant in the amount of \$123,892 for the period June 1, 2002 – May 31, 2003, and authorize the Vice Chancellor of Educational Services and Planning to sign the agreement to enter into the contract with the California Department of Education on behalf of the District.

Consideration to
Approve Year II
Renewal for Tech
Prep Innovative
Practices Work-
Based Learning
Grant between the
California
Department of
Education and the
District
[02-108]
Action

approve entering into year two renewal for the Innovative Practices Work-Based Learning Grant in the amount of \$123,892 for the period June 1, 2002 – May 31, 2003, and authorize the Vice Chancellor of Educational Services and Planning to sign the agreement to enter into the contract with the California Department of Education on behalf of the District.

Review of District
Warrants and Check
Registers
[02-109]
Action

review and sign the warrants register for the period April 30, 2002, to May 31, 2002, in the total amount of \$9,408,841.22.

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular and Bookstore Accounts for the period April 22, 2002, to May 23, 2002, in the amount of \$91,966.25.

Consideration to
Accept Construction
Project, Elevator
Addition, Student
Services Building,
Reedley College
[02-110]
Action

- a) accept the project for the Elevator Addition, Student Services Building, Reedley College; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration of
Report of
Investments
[02-111]
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending March 31, 2002.

Consideration to
Approve Resolution
Authorizing Notice
of Intent to Establish
2002-03
Appropriations
Limit (Gann)
[02-112]
Action

adopt Resolution No. 02-112, NOTICE OF INTENT TO ESTABLISH AN APPROPRIATIONS LIMIT FOR THE 2002-03 FISCAL YEAR.

Consideration to
Approve Revised
Food Service
Agreement, Clovis
Center
[02-113]
Action

- a) authorize an agreement with Condie Cafeteria for the providing of food services at the Clovis Center for the 2002-03 school year with commissions to be paid at a rate of 5% of the gross revenue; and
- b) authorize the Chancellor or her designee to sign the agreement on behalf of the District.

Consideration of
Written Claim for
Damages, Joyclyn
Love
[02-114]
Action

reject the claim submitted on behalf of Joyclyn Love and direct the Executive Vice Chancellor to give written notice of said action to the claimant.

Consideration to
Approve Agreement
with City of Clovis
Redevelopment
Agency for
Construction of
2002-03 Project
House
[02-115]
Action

authorize an agreement with the City of Clovis Redevelopment Agency for the construction of the 2002-03 project house located at 1589 Bullard Avenue, Clovis, with property and materials fully funded by the City of Clovis in an amount not to exceed \$70,000, and authorize the Chancellor or Executive Vice Chancellor to sign the agreement on behalf of the District.

Consideration to
Approve 2002-03
CalWORKs
Program Services
Agreement with
County of Fresno,
Fresno City College
[02-116]
Action

- a) authorize entering into an agreement with the County of Fresno for CalWORKs Program Services in the amount of \$576,640 for the period July 1, 2002, through June 30, 2003; and
- b) authorize the Chancellor or her designee to sign the agreement on behalf of the District.

Consideration to
Approve 2002-03
CalWORKs
Program Services
Agreement with
County of Fresno,
Reedley College
[02-117]
Action

- a) authorize entering into an agreement with the County of Fresno for the providing of educational/vocational training, job assistance, and retraining to CalWORKs-eligible students, with the term of the agreement effective July 1, 2002, through June 30, 2003; and
- b) authorize the Chancellor or her designee to sign the agreement on behalf of the District.

Consideration to
Approve Agreement
with California
Community
Colleges
Chancellor's Office
for Early Childhood
Education Literacy
Project (AmeriCorps
Program), Fresno
City College
[02-118]
Action

- a) authorize entering into a Grant Agreement with the California Community Colleges Chancellor's Office for an AmeriCorps Early Childhood Education Literacy Project in the amount of \$111,375.00, commencing August 1, 2002, through December 31, 2003;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or her designee to sign the agreement on behalf of the District.

Consideration of
Bids, Dust
Collection, Theatre,
Fresno City College
[02-119]
Action

award Bid #0102-28 in the amount of \$49,955.00 to All States Construction, Inc., the lowest responsible bidder for Dust Collection, Fresno City College Theatre, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Painting,
Exterior/Interior,
Various Buildings,
Reedley College
[02-120]
Action

award Bid #0102-29 in the amount of \$51,511.00 to Randy Thompson Painting, the lowest responsible bidder for Painting, Exterior/Interior at Reedley College, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Relocatable
Nursing Classroom,
Madera Center
[02-121]
Action

award Bid #0102-30 in the amount of \$19,900.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for Relocatable Nursing Classroom at the Madera Center, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Site Work,
Oakhurst
Relocatable,
Oakhurst Center
[02-122]
Action

award Bid #0102-32 in the amount of \$20,826.00 to Davis Moreno Construction, Inc., the lowest responsible bidder for Site Work, Oakhurst Relocatable at the Oakhurst Center, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Consideration of
Bids, Cost-Per-Copy
Contract,
Districtwide
[02-123]
Action

award Bid #0102-22 to Stanton Office Machines, the lowest responsible bidder meeting bid specifications for Cost Per Copy Copiers, and authorize purchase orders to be issued against this bid.

*****End of Consent Agenda*****

Personnel
Commission Budget
[02-124]

Mr. Manfredi asked for clarification of the budget figures requested by the Director of Classified Personnel and the Personnel Commission, as well as the proposed staffing.

Mr. Patterson stated that he will never again vote for any money for the Commission as it currently stands, as there is no logic in how it is constructed and the District has no control over the budget. He believes it is a misuse of public funds and he has an obligation as representative of District 6 to voice his concerns.

Mr. Smith added that there have been significant problems relative to staffing, i.e., transition plan, but the District also has budgetary problems and he believes the Board should proceed with the administration's recommendation to address the problem.

Action

A motion was made by Mr. Smith and seconded by Mr. Corona that the Board of Trustees direct the Chancellor or her designee to present to the County Superintendent of Schools the District's written objection to the Personnel Commission's proposed budget. The motion carried by the following vote:

Ayes - 5
Noes - 1 (Mr. Patterson)
Absent - 1

Governing Board
Member Election,
November 5, 2002
[02-125]
Action

A motion was made by Mr. Thonesen and seconded by Mr. Patterson that the Board of Trustees adopt the following Resolutions as presented:

- A. “Resolution and Specifications of the Election Order;”
- B. “In the Matter of Charges to Candidates of Board Member Elections;” and
- C-1 “In the Matter of Board Member Selection in Case of a Tie Vote,” with the winner to be determined by lot.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration to
Accept the Reedley
College Strategic
Plan
[02-126]
Action

Dr. Crow and Dr. Taylor gave a brief overview of the college’s Strategic Plan process.

Mr. Manfredi stated that he attended the Charrette process and he is pleased with the draft document being presented this evening. He confirmed that the action plan will show milestones and timelines and that the information will be forwarded to the community members.

A motion was made by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees accept the Reedley College Strategic Plan for 2002-2005. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration to
Authorize Process
for Transfer of
Student Credit
Balances to General
Fund
[02-127]
Action

A motion was made by Mr. Patterson and seconded by Mr. Manfredi that the Board of Trustees authorize the Chancellor or her designee to initiate the process for the transfer of long-standing credit balances by placing a Public Notice in The Fresno Bee with Board action to approve the transfer scheduled for the September Board meeting.

Mr. Patterson and Mr. Manfredi asked questions relative to how long the credit balances had been accumulating and the process for a person to claim the credit balance.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration of
Resolution Adopting
Relocation
Assistance
Guidelines
[02-128]
Action

A motion was made by Mr. Manfredi and seconded by Mr. Thonesen that the Board of Trustees adopt Resolution No. 02-128 adopting Relocation Assistance Guidelines for the District.

Mr. Manfredi questioned that there would be no fiscal impact. Ms. O'Hare explained that there is no fiscal impact in adopting the resolution. At this time, the only active acquisition is Willow and International; however, these guidelines would apply to anything the District would do in the future.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration of
Bids, Site
Improvements,
Ratcliffe Stadium,
Fresno City College
[02-129]
Action

A motion was made by Mr. Corona and seconded by Mr. Manfredi that the Board of Trustees award Bid #0102-26 in the amount of \$178,000.00 to Wes Isaac Construction, Inc., the lowest responsible bidder for Site Improvements at Ratcliffe Stadium at Fresno City College, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration of
Bids, Painting of
Superstructure,
Ratcliffe Stadium,
Fresno City College
[02-130]
Action

A motion was made by Mr. Manfredi and seconded by Ms. Todd that the Board of Trustees award Bid #0102-27 in the amount of \$40,920.00 to Nelson's Painting, Inc., the lowest responsible bidder for Painting of the Superstructure at Ratcliffe Stadium at Fresno City College, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District.

Mr. Manfredi questioned the meaning of the engineer's estimate. Mr. Speece stated it could be an engineer, architect, or staff member that determines an estimate of the project to see if the District has the necessary funds before bidding the project.

The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Consideration of
Bids, Purchase of
Mainframe
Computer System,
District Office
[02-131]
Action

Mr. Uyesaka distributed copies of a protest from one of the vendors that bid on the project, as well as the District's response.

Mr. Manfredi asked what happened regarding the addition of different modules and the growth rate of four to five percent annually. Mr. Uyesaka explained that the system has been upgraded, it did have expansion capabilities, and the District is at the end of the five-year growth period. Additional upgrades to the current system would be putting money into obsolete hardware. He stated that modules would be added in the future as students require more data and the instructors require more access. It is a natural process of a growing District and computing system.

Mr. Patterson questioned the obsolete equipment issue referred to in the protest. Mr. Uyesaka stated that it is not a matter of obsolescence but a matter of how California Software interpreted what our minimum life support would be.

A motion was made by Mr. Manfredi and seconded by Mr. Corona that the Board of Trustees award RFP #0102-31 in the amount of \$377,030.40 to Sysix Technologies, the lowest responsible bidder for the Mainframe Computer System, District Office, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District. The motion carried by the following vote:

Ayes - 6
Noes - 0
Absent - 1

Reports of Board
Members

Ms. Nicole Alquinzon, Reedley College Student Trustee Elect, stated that May activities included the Tiger Awards, Cinco de Mayo, Latin Grammy Videos, Folklorio Dancers, and the swearing in of new officers. They are currently planning their annual retreat.

Ms. Margaret Todd, Fresno City College Student Trustee, reported that she will be attending Cal State Northridge in the fall. The Partners in Pride Summer Swim Program has begun and will continue through August. On June 17, two World Wrestling Federation personalities will help register students to vote. She announced that Mr. George Kutnerian will be the 2002-03 Student Trustee and thanked everyone for a great year.

Mr. Patterson reported that he attended the Fresno City College graduation ceremony and seeing the students and faculty there made him feel good about what the District is doing.

Report of Board
Members
(continued)

Mr. Manfredi stated that he attended the Mayor's State of the City Luncheon, and a meeting with Dr. Joan Edwards and Dr. Yeager at the Madera Center where campus programs were shown off to community leaders. Discussion topics included Phase 1B and initial information regarding the potential bond measure.

Mr. Corona stated that he attended the Reedley College graduation ceremony and enjoyed it very much.

Old Business

Mr. Forhan stated that he recently attended the tour of the Historic Old Administration Building. He expressed concern about the perception of the Historical Society's belief of how the proposed bond money would be used to restore the building, i.e., restoration techniques and the costs that would be involved. He urged the District to have a consensus in writing before the Board moves forward with a commitment.

Dr. Redwine noted that a Community Steering Committee is being formed to look at the District's facility needs. The community has responded in a very positive manner; however, a Board member is needed to represent the Board of Trustees. The Board agreed that Mr. Forhan would be the representative.

Future Board Items

Mr. Forhan requested a review of the Mark Analysis Report as his research shows that the most frequently given grade at Fresno City College is an "A"; however, the number of students failing the CBEST is appalling. Board members agreed that the matter should be reviewed. Dr. Bruegman stated that she would appreciate the opportunity to present this information to the Board. She further noted that when the drop deadline was changed a few years ago from fourteen weeks to nine weeks, there was a major shift in students who decided they did not want a "C" and would rather take a "W" (withdrawal). Dr. Bruegman stated there are a lot of variables to be considered when looking at the report. She has done a lot of investigation on the CBEST report as well and would be happy to share all the information with the Board at a future time.

Closed Session

Mr. Forhan stated that the Board, in closed session, will be discussing: CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit;], Randy Rowe, Pursuant to Government Code Section 54957.6; and PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE, Pursuant to Government Code Section 54957; and CONSIDERATION OF STUDENT DISCIPLINE, Pursuant to Education Code 72122; One Student.

Mr. Forhan declared a recess at 6:24 p.m.

Open Session

The Board moved into open session at 6:50 p.m. Mr. Forhan stated there was nothing to report from Closed Session.

Adjournment

The meeting was adjourned at 6:51 p.m. by the unanimous consent of the Board.



Ron Manfredi

Secretary, Board of Trustees

State Center Community College District

RM:cs

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Range & Step	Salary	Position
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Glenn, Marilyn	FCC	V, 5	\$70,390	Counselor
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(Current temporary faculty)
 (First contract, July 1, 2002 – June 30, 2003)

Habib, Claudia	FCC	III, 2	\$48,141	Architecture/CADD Instructor
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(New applicant)
 (First contract, August 15, 2002 – May 23, 2003)

Hirata, Ryen	RC	III, 1	\$46,036	Workability III Counselor/Coordinator
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(Former adjunct instructor and classified employee)
 (Categorically funded contract June 5, 2002 – June 30, 2002 and July 1, 2002 – June 30, 2003)

Olsen, Rodney	FCC	II, 1	\$43,600	Biology Instructor
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(Current temporary faculty)
 (First contract, August 15, 2002 – May 23, 2003)

Setoodeh, Hassan	FCC	V, 6	\$31,297	Business Administration Instructor
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(Current adjunct instructor)
 (Temporary contract, August 15, 2002 – December 20, 2002)

B. Recommendation to accept resignation for the purpose of retirement from the following person:

Name	Campus	Effective Date	Position
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Glynn, James	Madera	August 12, 2002	Sociology Instructor
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C. Recommendation to accept resignation for the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Brannon, Colleen	RC	May 16, 2002	Counselor
Sharpe, Jon	DO	July 30, 2002	Executive Vice Chancellor- Administration & Finance

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Lescoulie, Joseph	RC	Bookstore Stock Clerk Position No. 3026	41-A \$2092	5/28/02
Rodriguez, Diana	RC	Department Secretary Position No. 3010	44-A \$2255	5/28/02

B. Recommendation to employ the following persons (Exempt):

Name	Location	Classification	Hourly Rate	Date
Knepper, Amy	FCC	Art Model	\$ 8.64	5/6/02
Kinkel, Robin	FCC	LGI Assistant	10.28	4/25/02
Lloyd, Karen	FCC	LGI Assistant	10.28	5/6/02
Peek, Cynthia	FCC	LGI Assistant	10.28	4/26/02
Schmidt, Brian	FCC	TI Trainer II	33.52	5/9/02

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name	Location	Classification	Hourly Rate	Date
Aldrich, Laurie	RC	Instructional Aide Position No. 3077	\$ 9.69	4/1/02 thru 5/20/02
Gonzalez, Sonia	RC	Bookstore Stock Clerk Position No. 3026	12.08	3/15/02
Greathouse, Alvin	FCC	Custodian Position No. 2140	12.08	4/23/02

C. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Perales, Luis	RC	Custodian Position No. 3061	12.08	5/3/02
Perez, Corincia	FCC	Department Secretary Position No. 2236	12.99	4/24/02
Ruiz, Margarita	MC	Instructional Tech – CDL Position No. 4008	15.07	3/22/02 thru 6/30/02

D. Recommendation to employ the following persons (provisional – filling vacant limited-term position pending recruitment/selection):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
McGaugh, Debra	RC	Accounting Clerk III	\$ 14.36	5/10/02
Romero, Gloria	RC	Instructional Tech	15.07	5/6/02

E. Recommendation to approve promotion of the following employees (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Date</u>
DaSilva, Steve	FCC	Groundskeeper II Position No. 1079 to Inst Tech – Greenhouse Position No. 2191	46-E \$2957 50-D \$3176	5/1/02
Romero, Anthony	CC	Custodian Position No. 5006 to General Utility Worker Position No. 5003	41-E \$2613 43-E \$2745	5/10/02
Lee, Donna	RC	Office Assistant II Position No. 2351 to Operations Assistant Position No. 3022	41-E \$2549 57-A \$3100	5/22/02

F. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Rippe, Pamela	FCC	Student Pers Serv Asst Position No. 2112 to Educational Advisor Position No. 2112	54-E \$3550 57-E \$3817	9/1/01
(Reclassified by the Personnel Commission effective 9/1/01)				
Nowlin, Gary	DO	Maint Utility Worker Position No. 1089 to Maintenance Worker II Position No. 1089	43-E \$2745 54-E \$3588	12/5/01
(Reclassified by the Personnel Commission effective 12/5/01)				
Petch Renee	FCC	Office Assistant II Position No. 2309 to Student Services Specialist Position No. 2309	41-D \$2424 52-D \$3181	12/5/01
(Reclassified by the Personnel Commission effective 12/5/01)				
Quercia, Linda	RC	Department Secretary Position No. 3139 to Duplicating Operator Position No. 3139	44-E \$2744 46-E \$2882	12/5/01
(Reclassified by the Personnel Commission effective 12/5/01)				
Caldwell, Michael	RC	General Utility Worker Position No. 3072 to Lead Custodian Position No. 3056	43-D \$2678 46-E \$2882	1/31/02 thru 4/30/02
(Replacing regular employee on extended sick leave)				
Reynolds, Kaye	FCC	Office Assistant II Position No. 2252 to Office Assistant III Position No. 2252	41-E \$2549 48-E \$3026	4/9/02
(Reclassified by the Personnel Commission effective 4/9/02)				

G. Recommendation to approve health leave of absence of the following employees (regular):

Name	Location	Classification	Date
Jensen, Kellie	MC	Instructional Technician – CDL Position No. 4008	3/4/02 thru 5/3/02
(Family Medical Leave Act)			

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Spring 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

None.

CREDIT, NONDEGREE APPLICABLE

1. **Developmental Services 291, Strategies for Academic Success, 2 units, 2 lecture hours, credit/no credit only.** Revised course description.
2. **Developmental Services 292, College Awareness Survival Skills, 2 units, 2 lecture hours, credit/no credit only.** Revised course description.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED REVISED COURSE

Effective Summer 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

Honors Phi Theta Kappa Colloquium. Colloquium Theme: *Leadership Training.*

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED NEW PROGRAMS

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

1. **CULINARY ARTS, BASIC**

Certificate of Completion

Courses added, existing

Food Service Management 35, Food Services, Sanitation, Safety and Equipment

Food Service Management 144, Presenting Service for Food Service Professionals

Food Service Management 146, Elementary Food Service Computation I

Food Service Management 160, Basic Skills: Basic Foods

2. **CULINARY ARTS, INTERMEDIATE**

Certificate of Completion

Courses added, existing

Food and Nutrition 1, Principles of Food Preparation

Food and Nutrition 35, Nutrition and Health

Food Service Management 147, Elementary Food Service Computation II

3. **CULINARY ARTS, ADVANCED**

Certificate of Completion

Courses added, existing

Food Service Management 11, Food Service Supervision

Food Service Management 15, Food Production Management

Food Service Management 19, Occupational Work Experience

Food Service Management 25, Food and Beverage Purchase and Control

Food Service Management 38, Quantity Food Preparation

4. **WORK ASSESSMENT VOCATIONAL EDUCATION (WAVE)**

Certificate of Completion

Courses added, new (*See Proposed New Courses summary for details*)

Work Assessment Vocational Education 203, Securing Appropriate Income & Labor (SAIL)

Work Assessment Vocational Education 204, Summer Placement Labor and Site Hours (SPLASH)

Courses added, existing

Work Assessment Vocational Education 201, Developing Individual Vocational Evaluation (DIVE)

Work Assessment Vocational Education 202, Situational Assessment Worksite and Internship Model (SWIM)

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

1. **ANTHROPOLOGY**
Associate in Arts Degree
Course added, new (See Proposed New Courses summary for details)
Anthropology 13, Anthropology of Magic, Witchcraft, and Religion
2. **DENTAL HYGIENE**
Associate in Science Degree
Course revised (See Proposed Revised Courses summary for details)
Dental Hygiene 4, Oral Radiology
3. **GENERAL STUDIES (NON-TRANSFER) MAJOR**
Associate in Arts Degree
Slightly alter the major to reflect more academic content.
4. **LIBRARY TECHNOLOGY**
Associate in Science Degree and Certificate of Achievement
Course added, new (See Proposed New Courses summary for details)
Library Technology 19, Occupational Work Experience
Courses added, existing
Education 30, Survey of Education
Information Systems 23, Web Page Development I
Information Systems 24, Web Page Development II
Information Systems 41, World Wide Web Research
Library Skills 1, Information Competency/Research Skills
Course deleted (from the program ONLY)
Business and Technology 1, Beginning Typing
5. **THEATRE ARTS**
Associate in Arts Degree
Courses added, existing
Music 26, Intermediate/Advanced Voice
Theatre Arts 40, Performance Practicum, or
Theatre Arts 24, Theatre Crafts Practicum, or
Theatre Arts 34, Costume Practicum
Theatre Arts 43, Intermediate Acting
Theatre Arts 44, Actors Workshop
Course deleted (from the program ONLY)
Theatre Arts 26, Theatre Crafts II

6. **THEATRE ARTS, DESIGN/TECHNICAL THEATRE STUDIES**

Associate in Arts Degree

Add introductory statement to program catalog page.

Fresno City College

Office of Instruction

PROPOSED DELETED PROGRAM

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

THEATRE ARTS, PERFORMANCE STUDIES

Associate in Arts Degree

The Performance Studies major will not be pursued at this time and is being deleted.

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

1. **Anthropology 13, Anthropology of Magic, Witchcraft, and Religion, 3 units, 3 lecture hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
A cross-cultural study of the forms and functions of supernatural beliefs and associated rituals primarily in nonwestern cultures.
2. **Guidance Studies 53, College and Life Management, 3 units, 3 lecture hours. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
A freshman orientation course providing information, skills and processes to survive in college and to better understand themselves as students, responsible adults and members of the working-world. This course will enable students to formulate life, career, education and personal goals and various strategies to accomplish those goals. The course can be offered as an introduction of cross-discipline thematic through the Learning Community dynamic or as a "stand alone" course.
3. **Guidance Studies 54, Foundations to Success in College, Career and Life, 1 unit, 1 lecture hour, 1 repeat. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
A course designed to focus on continuing the learning community experience and assisting students in the transitioning process from self-focused to other life roles. Team building and role responsibilities to self and community will be explored and developed. This course will help students in their transition from a Special Studies 47 freshman orientation course to implement their academic, career and personal goals.
4. **Library Technology 19, Occupational Work Experience, 1-4 units, 1 lecture hour, 3 repeats. Prerequisite: Library Technology 51 and 55. Corequisite: Must be enrolled in minimum of 7 units, including Library Work Experience.**
Practical work experience in any of four different types of libraries—academic, public, school, and/or special. Qualified supervisor will guide on-site work experience. Career planning, job search techniques, interviewing, and building a professional resume. Seventy-five hours of paid employment or 60 hours of volunteer employment per unit per semester.

CREDIT, NONDEGREE APPLICABLE

1. **Mathematics 260G, Pre-Algebra: Word Problems, 1 unit, 5 lecture hours, 6 weeks, credit/no credit only. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
Using algebra to solve word problems containing one variable.

2. **Mathematics 260H, Pre-Algebra: Factoring and Graphing, 1 unit, 5 lecture hours, 6 weeks, credit/no credit only. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.**
Rules of exponents, multiplying, dividing, and factoring polynomials. Solving quadratic equations. Graphing linear equations in two variables and solving systems of equations.
3. **Pharmacy Technology 201, Pharmacy Technician Training Course, 11 units, 16 lecture hours, 14 lab hours, 10 weeks, credit/no credit only.**
Meets the requirements for entry-level Pharmacy Technician. Roles and responsibilities of the pharmacy technician, pharmacy math and calculations, anatomy and physiology, pharmacology, pharmacy law, medication distribution, and control measures.
4. **Work Assessment Vocational Education 203, Securing Appropriate Income & Labor (SAIL), 3 units, 2 lecture hours, 3 lab hours, 3 repeats, credit/no credit only. Prerequisite: WAVE 201 and 202.**
Designed for students with barriers to employment; including but not limited to disabilities, CalWORKs, lack of employment history, and lack of job seeking skills that have successfully completed the DIVE and SWIM components of the WAVE Program. Emphasis is on active job search, which includes completion of resume portfolio, submittal of job applications, seeking and pursuing job leads, interviews, follow-up on interviews, securing and retaining competitive and gainful employment.
5. **Work Assessment Vocational Education 204, Summer Placement Labor and Site Hours (SPLASH), 3 units, 4 lecture hours, 24 lab hours, 4 weeks, 3 repeats, credit/no credit only.**
Designed for students with barriers to employment including but not limited to disabilities, CalWORKs, lack of employment history, and lack of job seeking skills. Emphasis is on developing appropriate work skills including but not limited to time management, grooming/hygiene, communication skills, attitude, and worksite skills training. Exposure to vocational education and training to assist students in selecting and planning vocational objectives.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

1. **Asian-American Studies 15, Asian-American Status and Identity, 3 units, 3 lecture hours.** Revised the course title to *Introduction to Asian-Americans*.
2. **Dental Hygiene 4, Oral Radiology, 2 units, 1 lecture hour, 3 lab hours.** Revised the course title to *Oral Radiography*, revised the units to *4 units* and the hours to *2 lecture hours, 6 lab hours*. Also, revised the course description and content.
3. **eCommerce 1, Introduction to eCommerce, 3 units, 3 lecture hours.** Revised the course subject and number to *Business Administration 48*.
4. **Electrical Systems Technology 55B, Digital Applications, 5 units, 2 lecture hours, 9 lab hours.** Revised the hours to *5 lecture hours, 4 lab hours*.
5. **Graphic Communications 15, Web Page Construction 1, 4 units, 3 lecture hours, 3 lab hours, 3 repeats.** Revised the course content and methods.
6. **Guidance Studies 38, Student Success Skills Enhancement, 3 units, 3 lecture hours, 1 repeat.** Revised repeatability to *0 repeats*. Also, revised the course content and texts.
7. **Guidance Studies 41, Transitions, 3 units, 3 lecture hours.** Advisory: **Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended.** Revised course description.
8. **Guidance Studies 43, Group Dynamics and Self-Understanding, 2 units, 2 lecture hours.** Revised repeatability to *1 repeat*. Also, revised the course description, content, and texts.
9. **Guidance Studies 44, AmeriCorps Community Service, 3 units, 2 lecture hours, 1 lab hour.** Revised the course content.
10. **Guidance Studies 48, Career Planning and Development, 1 unit, 2 lecture hours (6 additional hours arranged), 6 weeks.** Revised the course description and texts.
11. **Guidance Studies 50, College Introduction, 1 unit, 2 lecture hours, 9 weeks.** Revised the course number to *150*. Also, revised the course content.
12. **Honors Phi Theta Kappa Colloquium.** Colloquium theme: *Dimensions and Directions of Health: Choices in the Maze*.

13. **Honors Science Colloquium, Sections I, II, and III.** Colloquium theme: *Science Through Scholarly Research.*
14. **Honors Social Science Colloquium.** Colloquium theme: *Culture, the Individual and Psychotropic Drugs.*
15. **Library Technology 51, Introduction to Library Service, 3 units, 3 lecture hours.** Revised the course content and texts.
16. **Library Technology 52, Library Technical Services, 3 units, 3 lecture hours.** Revised the advisory to read: *Advisory: Library Technology 51, Library Technology 55, and Applied Technology 10 recommended.* Also, revised the course content and texts.
17. **Library Technology 54, Literature and Services for Youth, 3 units, 3 lecture hours.** Revised the course content and texts.
18. **Library Technology 55, Library Public Services, 3 units, 3 lecture hours.** Revised the course content and texts.
19. **Library Technology 56, Information Technology, 3 units, 3 lecture hours.** Revised the course description, content, and texts.
20. **Library Technology 57, Reference: Print and Online Sources, 3 units, 2 lecture hours, 2 lab hours.** Revised the hours to *3 lecture hours, 1 lab hour.* Also, revised the course description, content, and texts.

CREDIT, NONDEGREE APPLICABLE

1. **Administration of Justice 117, Background Investigation, 1 unit, 42 lecture hours, 1 week, 3 repeats, credit/no credit only.** Revised the course number to *217*, and revised the hours to *33.6-42 lecture hours.*
2. **Developmental Services 280, Workability Vocational Education (WAVE) Career Development, 4 units, 2 lecture hours, 6 lab hours, 3 repeats, credit/no credit, open entry/open exit.** Revised the course title to *Students Understanding College, Careers, Employment, Support, and Success (SUCCESS) Self-Exploration.* Also, revised course description.
3. **Developmental Services 281, Workability Vocational Education (WAVE) Career Exploration, 1-4 units, 3 repeats, credit/no credit, open entry/open exit.** Revised the course title to *Students Understanding College, Careers, Employment, Support, and Success (SUCCESS) Educational and Career Option.* Also, revised course description.
4. **Guidance Studies 70, Orientation for Academic Success, 1 unit, 2 lecture hours, 9 weeks, 3 repeats, credit/no credit only.** Revised the course number to *270*, and revised repeatability to *0 repeats.* Also, revised texts.
5. **Mathematics 60A, Arithmetic Review: Whole Numbers, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260A*, and revised the hours to *5 lecture hours, 0 lab hours.*
6. **Mathematics 60B, Arithmetic Review: Fractions, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260B*, and revised the hours to *5 lecture hours, 0 lab hours.*

7. **Mathematics 60C, Arithmetic Review: Decimals, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260C*, and revised the hours to *5 lecture hours, 0 lab hours*.
8. **Mathematics 60D, Arithmetic Review: Percents, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260D*, and revised the hours to *5 lecture hours, 0 lab hours*.
9. **Mathematics 60E, Arithmetic Review: Measurement, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260E*, and revised the hours to *5 lecture hours, 0 lab hours*.
10. **Mathematics 60F, Arithmetic Review: Pre-Algebra, 1 unit, 3 lecture hours, 2 lab hours, 6 weeks, credit/no credit only.** Revised the course number to *260F*, the course title to *Pre-Algebra: Equations and Inequalities*, and the hours to *5 lecture hours, 0 lab hours*. Also, revised course description and content.
11. **Work Assessment Vocational Education 201, Developing Individual Vocational Evaluation (DIVE), 1-3 units, 1-2 lecture hours, 0-3 lab hours, 3 repeats, credit/no credit, open entry/open exit.** Revised course description.
12. **Work Assessment Vocational Education 202, Situational Assessment Worksite and Internship Model (SWIM), 1-8 units, 1-6 lecture hours, 3 repeats, credit/no credit, open entry/open exit.** Revised course description.

NONCREDIT

None.

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

Guidance Studies 40, Cross-Cultural Appreciation, 1 unit, 1 lecture hour.
No longer being taught.

CREDIT, NONDEGREE APPLICABLE

1. **Developmental Services 252, Developmental Study Skills, 1 unit, 3 lab hours, 3 repeats, credit/no credit only.**
No longer offered.
2. **Guidance Studies 60, Personal Management Strategies, 4 units, 5 lecture hours, 1 repeat, credit/no credit only.**
No longer being taught.
3. **Guidance Studies 75, Planning Your Education, .5 units, 2 lecture hours, 9 weeks, 3 repeats, credit/no credit only.**
Topics covered in other classes.

NONCREDIT

Apprenticeship 60, Introduction to Apprenticeship Training, 0 units, 1-4 lecture hours.
Course is no longer applicable nor approved by the respective JATC (Joint Apprenticeship Training Committee) for their respective apprenticeship programs.

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

1. **GRAPHIC COMMUNICATIONS**

Associate in Science Degree and Certificate of Achievement

Course added, new (See Proposed New Courses summary for details)

Graphic Communications 27, Digital Video Production

2. **NURSING, REGISTERED**

Associate in Science Degree

These courses do not alter the required course sequence.

Courses added, new (See Proposed New Courses summary for details)

Registered Nursing 23, Medication Math

Registered Nursing 25, Introduction to Nursing Process

Course added, existing

Registered Nursing 50, Fundamentals of Perioperative Nursing

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Spring 2003

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

1. **Aerospace Studies 5, Drill and Ceremony Fundamentals, 1 unit, 3 lab hours, 3 repeats.**
The elements of military drill, individual and group precision movements, development of command voice; technical, stylistic and aesthetic aspects of creative drill maneuvers; encompasses both rehearsal and public performance.
2. **Graphic Communications 27, Digital Video Production, 4 units, 3 lecture hours, 3 lab hours, 3 repeats. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 and Math 101 recommended.**
Introduction to digital video production with emphasis on editing techniques using Final Cut Pro. Units include planning, vocabulary, storytelling, camera technique, logging, and working with editing software. Students will complete many short exercises and produce a final video project.
3. **Registered Nursing 23, Medication Math, 0.5 units, 2 lecture hours, 4 weeks, 1 repeat, credit/no credit only. Corequisite: Acceptance in or current enrollment in the Registered Nursing Program.**
Calculation of medication dosages, including review of mathematical concepts.
4. **Registered Nursing 25, Introduction to Nursing Process, 0.5 units, 2 lecture hours, 4 weeks, 1 repeat, credit/no credit only. Corequisite: Acceptance in or current enrollment in the Registered Nursing Program.**
Introduction to the nursing process and development of nursing care plans.

CREDIT, NONDEGREE APPLICABLE

None.

NONCREDIT

Apprenticeship 360, Apprenticeship First Aid, 0 units, 6 lecture hours, 2 lab hours, 1 week, 1 repeat. Prerequisite: Apprenticeship status.
First aid for identifying, preventing, and caring for bleeding, sudden illness, and injuries. CPR for adult breathing, choking, and cardiac emergencies.

Fresno City College

Office of Instruction

SPECIAL STUDIES 47/77 TOPICS

Effective Fall 2001, Spring 2002, Summer 2002, Fall 2002

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

CREDIT, DEGREE APPLICABLE

1. Special Studies 47

a. Health Sciences Division

Offered Spring 2002

- 1) **Introduction to Nursing Process, 0.5 units, credit/no credit only.** Corequisite: Acceptance in or current enrollment in the Registered Nursing Program. Introduction to the nursing process and development of nursing care plans.
- 2) **Medication Math, 0.5 units, credit/no credit only.** Corequisite: Acceptance in or current enrollment in the Registered Nursing Program. Calculation of medication dosages, including review of mathematical concepts.

b. Humanities Division

Effective Summer 2002

Spanish Conversation, 3 units. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended. Spanish conversation for beginning and intermediate students. Designed for students who have no knowledge of Spanish and for students who need conversational practice. Designed especially for, but not restricted to, study-abroad programs.

c. Social Science Division

Effective Fall 2002

- 1) **Advanced Criminal Justice Report Writing, 1 unit.** Advisory: Concurrent enrollment in Criminology 12 recommended. Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended. The utilization of proper English principles in the proper and effective writing of reports utilized in the criminal justice system.
- 2) **Culture, Film, and Media, 3 units.** Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 recommended. Introduction to the discipline of visual anthropology. Class will explore and critique historical and contemporary cross-cultural images (moving and still) as well as cultural exhibits. Includes an introduction to different anthropological methods and perspectives and how they influence ethnographic filmmaking as well as interpretations of images with reference to ethnicity and gender in the contemporary and mainstream media.
- 3) **Introduction to Archeology: Methods and Theory, 3 units.** Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 and Math 101 recommended. Introduction to the discipline of archaeology. How modern archaeology uncovers the past from the material remains left behind by past human cultures. Includes an introduction to contemporary methods

of data collection, analysis, and interpretation with case studies and examples from archaeological research around the world.

2. Special Studies 77

a. Applied Technology Division

1) *Offered Fall 2001*

- a) **Background Investigation, 1 unit, credit/no credit only.** Prerequisite: Open to all law enforcement agencies including police, sheriff, corrections, probation and AJ 70. Basic techniques and procedures for background investigators.
- b) **Call Diversion Training, 3 units, credit/no credit only.** Prerequisite: community service officer. Train community service officers to become complaint/dispatchers for non-emergency calls.
- c) **Drug Influence in a Custodial Setting, 0.5 units, credit/no credit only.** Prerequisite: Currently employed in a public safety agency. Train students to recognize persons under the influence of alcohol, cocaine, depressants, hallucinogens, marijuana, opiates, phencyclidine and stimulants. Students are instructed in substance identification, physiological symptoms, objective signs and basic report writing elements for strip search authorization forms.
- d) **Force Option Simulator, 0.1 unit, credit/no credit only.** Prerequisite: Sworn peace officer. Course is designed to place officers into situations that require them to make use of force decisions. Officers must utilize communication skills and possibly a variety of force options, depending on the video scenario.
- e) **Officer Update #6, 0.2 units, credit/no credit only.** Prerequisite: Sworn peace officer or AJ 70. This is an 8.4 course designed to update officers in CPR/first aid, officer safety, clets & firearms.

2) *Offered Spring 2002*

- a) **Advanced Officer/Kingsburg Reserve #7, 0.5 units, credit/no credit only.** Prerequisite: Reserve officer with law enforcement. Class is designed to meet the bi-yearly 25-hour training requirements for reserve officers.
- b) **Carbine & Lateral Vascular Neck Restraint, 0.2-1.0 units, credit/no credit only.** Prerequisite: Sworn Peace Officer. Provide students with the information and hands-on experience needed to effectively use the carbine rifle. The lateral vascular neck restraint portion of the class will deal with the proper application of the LVNR.
- c) **EMT-Paramedic Training Program, 30 units.** Prerequisite: Valid emergency medical technician basic certificate. Advisory: Eligibility for English 125 and 126 or English 153 or ESL 67 and 68 and Math 101 recommended. Course is designed to produce qualified and competent EMT-Paramedics who are educated and trained in all elements of prehospital advanced life support to the acutely ill or injured patients and whose scope of practice is in accordance with Title 22 of the California Code of Regulations.
- d) **Field Tactics II for Probation Officers, 0.5 units, credit/no credit only.** Prerequisite: Employed by a public safety agency or completion of AJ 285, 286, 280, or 270. Course focuses on field tactics for the field probation officer. Areas covered include radio procedures, use of force and legal aspects, explosive recognition, and low speed driving.
- e) **First Aid and CPR Update/Interpersonal Communications, 0.2 units, credit/no credit only.** Prerequisite: Sworn Peace Officer. Course is designed to update the student's first aid/CPR certification and to improve the student's communication skills. The focus of the communications skills portion will be on interpersonal communications.
- f) **Patrol Rifle, 0.3 units, credit/no credit only.** Prerequisite: Sworn peace officer. Course is designed to give officers a total of 20.8 hours of intensive training with the M-16 carbine rifle. The training will focus on the component parts of the rifle, tactical considerations for

deployment, field of fire, ballistic considerations and weapons proficiency as demonstrated through qualifications and live-fire scenarios.

- g) **Police Driving Simulator, 0.1 unit, credit/no credit only.** Prerequisite: Sworn peace officer. Course is designed to review defensive driving and emergency vehicle operation principles. Through the use of the simulators, students are placed into dangerous driving scenarios in a controlled training environment. Students will experience the results of their vehicle operations decisions without risk of injury.

b. Humanities Division

Effective Fall 2002

Advanced Small Ensembles, 1 unit. Prerequisite: Completion of any of the following: Music 30, 35, 39, 40, 41, 46, 47, 42A, 42B, 42C, 42D, 49. Advanced study of small ensemble literature, vocal or instrumental.

c. Health Sciences Division

Offered Spring 2002

NCLEX-RN Preparation, 2 units, credit/no credit only. Corequisite: Enrollment in the last semester and eligibility for graduation from the Registered Nursing Program. Review and preparation for the National Council Licensure Exam for Registered Nursing (NCLEX-RN) includes test format, content review and test-taking strategies.

CREDIT, NONDEGREE APPLICABLE

Special Studies 77

1. Applied Technology Division

a. *Offered Fall 2001*

- 1) **EMS Continuing Education, Module A, 0.1-0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course is designed to maintain the current level of certification and provide classes to current emergency medical technicians and first responders. Program is developed and taught by firefighters who are skilled trainers.
- 2) **Fire Investigation 2A, 2 units, credit/no credit only.** Prerequisite: Fire Investigation 1A and 1B. Course deals with the criminal and legal procedures that must be followed for an effective fire investigation and prosecution. It serves as a lead into Fire Investigation 2B. When these two courses are completed, the student is qualified to take the examination for Certified Fire Investigator II.
- 3) **Fresno City Firefighter Continuing Education, Module A, 0.1-0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Fresno City firefighters with refresher and re-certification on a wide variety of relevant subjects. Training sessions will be taught by qualified instructors and professional firefighters.
- 4) **Fresno City Firefighter EMS Continuing Education, Module A, 0.1-0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Fresno City firefighters with refresher and re-certification on a wide variety of relevant subjects. Training sessions will be taught by qualified instructors, professional firefighters and emergency medical technicians.
- 5) **Sanger Fire Department Firefighter Continuing Education, Module A, 0.1-0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course is designed to maintain a high level of basic skills for firefighting operations. Training will be provided by in-house specialists in specific areas.

b. *Offered Spring 2002*

- 1) **Clovis Fire Department Firefighter Continuing Education, Module A, 0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Clovis Fire Department firefighters with refresher and re-certification on a wide variety of relevant topics. Training sessions are developed and taught by paid professional firefighters.
- 2) **Fresno County Firefighter Continuing Education, Module B, 1 unit, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Fresno County firefighters with refresher and re-certification on a wide variety of relevant topics. Training sessions are developed and taught by paid professional firefighters.
- 3) **Fresno County Firefighter EMS Continuing Education, Module B, 0.5 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course is designed to maintain the current level of certification and provide classes to current emergency medical technicians and first responders. Program is developed and taught by firefighters who are skilled trainers.
- 4) **Introduction to 3D VIZ, 2 units.** Advisory: Previous AutoCAD experience is recommended. Introduction to the 3D VIZ computer rendering program; use, interface, menus and settings. Emphasis in architectural application of the program.
- 5) **Madera County EMS Continuing Education, 0.5 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Madera County firefighters with refresher and re-certification on a wide variety of relevant subjects. Training sessions will be taught by qualified instructors, professional firefighters and emergency medical technicians.
- 6) **Madera County Firefighter Continuing Education, Module B, 0.3 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course will provide all Madera County firefighters with refresher and re-certification on a wide variety of relevant topics. Training sessions are developed and taught by paid professional firefighters.
- 7) **North Central FPD Firefighter Continuing Education, Module A, 0.5 units, credit/no credit only.** Prerequisite: Permission of the instructor. Course is designed to maintain a high level of basic skills for firefighting operations. The training will be provided by in-house specialists in specific areas.
- 8) **Troubleshooting HVAC Electrical Diagrams, 1 unit.** Advisory: Understanding of electrical fundamentals is required. Field experience troubleshooting heating, ventilating, and air conditioning (HVAC) equipment is recommended. Course provides a brief review of basic electrical principles, a thorough description of the electrical components typically used in HVAC systems and the use of wiring diagrams as a diagnostic tool.

c. *Effective Summer 2002*

Seasonal Firefighter Returnee Academy, Module B, 1 unit, credit/no credit only. Prerequisite: Permission of the instructor. Course provides instruction in wildland fire ground safety and skills for returning firefighters. Course will also cover refresher training for hazardous materials first responder, emergency medical technician, and defensive driving techniques.

2. Health Sciences Division

Effective Fall 2002

Introduction to Health Sciences, 2 units. Corequisite: Chemistry 3A. Introductory course for students interested in a health field such as dental hygiene, nursing, respiratory care, radiologic technology, surgical technology. Relates basic science concepts to health sciences.

3. Humanities Division

a. *Offered Spring 2002*

ESL for Child Care Providers, 1 unit, credit/no credit only. Advisory: Eligible for ESL 263W and 263R recommended. Introductory ESL support class for monolingual Spanish

speakers pursuing their child development education through the California Child Development Permit Matrix. Class will focus on basic reading, writing, grammar, and study skills developing vocabulary and concepts crucial to the child development field.

b. *Effective Fall 2002*

Pronunciation Improvement and Accent Reduction, 3 units, credit/no credit only. Advisory: Eligibility for ESL 265W, ESL 265R, ESL 68, ESL 67 recommended. Designed for ESL students at the intermediate to advanced levels (ESL 265, ESL 67, and ESL 68) to improve their oral communication (listening/speaking) skills, including phonetic accuracy and fluency. Improving oral communication skills results in greater speaker confidence and intelligibility.

4. Workforce Development and Special Services

a. *Offered Fall 2001*

Securing Appropriate Income & Labor (SAIL), 1 unit, credit/no credit only. Designed for students with barriers to employment who have successfully completed the DIVE and SWIM components of the WAVE program. Emphasis is on active job search, which includes completion of resume portfolio, submittal of job applications, seeking and pursuing job leads, interviews, follow-up on interviews, securing and retaining employment.

b. *Effective Summer 2002*

Summer Placement Labor and Site Hours (SPLASH), 3 units, credit/no credit only. Designed for students with barriers to employment including but not limited to disabilities, CalWorks, lack of employment history, and lack of job seeking skills. Emphasis is on developing appropriate work skills including but not limited to time management, grooming/hygiene, communication skills, attitude, and worksite skills training. Exposure to vocational education and training to assist students in selecting and planning vocational objectives.

NONCREDIT

Special Studies 77

Applied Technology Division

Offered Fall 2001

- a. **Computer Technician (CTC), 0 units.** Practical and theoretical training in basic microcomputer operations and minor repair. Includes exposure to applications that are part of the Windows operating system.
- b. **PC 832 Arrest & Firearms, 0 units.** Prerequisite: Must be able to demonstrate physical ability to use firearms with safety. Students must have a Department of Justice fingerprint clearance completed before any firearms training is presented as required by Penal Code Section 13511.5. A basic course in arrest and firearms to fulfill the California Penal Code of Section 832 requirements.

Fresno City College

Office of Instruction

2+2+2 ARTICULATION AGREEMENTS

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

NEW AGREEMENTS

1. Applied Technology Division

Effective 2001 School Year

- a. Fresno ROP: Duncan Poly, Clovis East, and Central East High Schools, CART
Internetworking Level 1 // Electrical Systems Technology 61, Networking Essentials
- b. Fresno ROP: Duncan Poly, Clovis East, and Central East High Schools, CART
Internetworking Level 2 // Electrical Systems Technology 62, Router Theory & Technology
- c. Fresno ROP: Duncan Poly, Clovis East, and Central East High Schools, CART
Internetworking Level 3 // Electrical Systems Tech 63, Advanced Routing & Switching
- d. Fresno ROP: Duncan Poly, Clovis East, and Central East High Schools, CART
Internetworking Level 4 // Electrical Systems Tech 64, Advanced Network Management

2. Social Science Division

a. *Effective 2001 School Year*

- 1) Caruthers High School
Careers in Criminal Justice // Criminology 1, Introduction to Criminology
- 2) Sunnyside High School
Introduction to Teaching, Nos. 4120 and 4121 // Education 30, Survey of Education and Educational Aide 19, Occupational Work Experience

b. *Effective 2002 School Year*

- 1) Fresno High
Human Development, Children and You // Child Development 50, Basic Growth and Development
- 2) Fresno ROP: Roosevelt High
Early Childhood Education: HERO // Child Development 2, Introduction to Early Childhood and Education and Child Development 18, Child Development Internship

RENEWALS

1. Applied Technology Division
 - a. *Agreement No. T-34F (one course renewed, one course discontinued)*
Washington High
Automotive Technology //
Renewed: Automotive Technology 9, Automotive Essentials (only)
Discontinued: Auto Tech 51, Principles of Engine Theory and Service
 - b. *Agreement No. T-37F (one course renewed, one course discontinued)*
Madera High
Automotive Technology //
Renewed: Automotive Technology 9, Automotive Essentials
Discontinued: Auto Tech 51, Principles of Engine Theory and Service
 - c. *Agreement No. T-38F*
Firebaugh High
Intro Engine Performance, Suspension & Brakes // Automotive Tech 9, Auto Essentials
 - d. *Agreement No. T-40F*
Central High
Vocational Automotive // Automotive Technology 9, Automotive Essentials
 - e. *Agreement No. T-42F*
Central High
Voc Woodworking // Cabinetmaking 51A
 - f. *Agreement No. T-54F*
Fresno ROP: Coalinga, Sierra, Washington Union, and Yosemite High Schools
Building Trades // Construction 50A, Basic Residential Construction
 - g. *Agreement No. T-71F*
Caruthers High
Building Trades // Construction 50A, Basic Residential Construction
 - h. *Agreement No. T-72F*
Fresno ROP: Duncan Poly, Kerman, and Sierra High Schools
Construction Technology-Exterior // Construction 50A, Basic Residential Construction
 - i. *Agreement No. T-73F*
Fresno ROP: Duncan Poly, Kerman, and Sierra High Schools
Construction Technology-Interior // Construction 50B, Basic Residential Construction
 - j. *Agreement No. T-74F*
Fresno ROP: Riverdale
Construction Technology-Interior // Construction 50B, Basic Residential Construction
 - k. *Agreement No. T-76F*
Fresno ROP: Riverdale
Construction Technology-Exterior // Construction 50A, Basic Residential Construction

1. *Agreement No. T-80F*
Dinuba High
Mill & Cabinetmaking // Cabinetmaking 51A, Basic Cabinetmaking

m. *Agreement No. T-85F*
Firebaugh High
Advanced Wood // Cabinetmaking 51A, Basic Cabinetmaking

2. Business Division

Agreement No. B-58F
Dinuba High
Word Processing // Business & Technology 7, WordPerfect I

DISCONTINUANCES

Applied Technology Division

1. *Agreement No. T-75F*
Laton High
Building Trades // Construction 50A, Basic Residential Construction

2. *Agreement No. T-77F*
Sierra High
Building Trades // Construction 50A, Basic Residential Construction

Fresno City College

Office of Instruction

PROPOSED ONLINE DISTANCE LEARNING
Effective Fall 2002 and Spring 2003
Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

Effective Fall 2002

1. **Business & Technology 28, Microsoft Word I, 1.5 units, 3 lecture hours, 2 lab hours.**
2. **Business & Technology 29, Microsoft Word II, 1.5 units, 3 lecture hours, 2 lab hours.**
3. **Library Technology 51, Introduction to Library Service, 3 units, 3 lecture hours.**
4. **Library Technology 52, Library Technical Services, 3 units, 3 lecture hours.**
5. **Library Technology 54, Literature and Services for Youth, 3 units, 3 lecture hours.**
6. **Library Technology 56, Information Technology, 3 units, 3 lecture hours.**
7. **Library Technology 57, Reference: Print and Online Sources, 3 units, 3 lecture hours, 1 lab hour.**

Effective Spring 2003

1. **Business Administration 5/Business & Technology 5, Business Communication, 3 units, 3 lecture hours.**
2. **Library Technology 55, Library Public Services, 3 units, 3 lecture hours.**

Fresno City College

Office of Instruction

FIVE-YEAR CURRICULUM REVIEW

Approved and Recommended by the Curriculum Committee

To ECPC May 7, 2002

1. **DENTAL HYGIENE**
2. **ECONOMICS**
3. **GUIDANCE STUDIES**
4. **LIBRARY TECHNOLOGY**



Proposed Modified Courses

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Agriculture 40 Fairs & Expos, effective Fall 1994, administrative error

Change: add Baccalaureate Level

Mechanized Agriculture 1 Diesel Engines, effective Fall 1996, administrative error

Change: add Baccalaureate Level

Mechanized Agriculture 2 Machine Electrical Systems, effective Fall 1996, administrative error

Change: add Baccalaureate Level

Mechanized Agriculture 4 Diesel Engine Fuel and Tune-up, effective Fall 1996, administrative error

Change: add Baccalaureate Level

Mechanized Agriculture 5 Service Fundamentals, effective Fall 1996, administrative error

Change: add Baccalaureate Level

Mechanized Agriculture 8 Power Equipment Air Conditioning, effective Fall 1996, administrative error

Change: add Baccalaureate Level

Engineering 40 Programming for Scientists & Engineers, effective Spring 2002

Change: add to Computer Familiarity List

French 1 Beginning French, effective Fall 1998

Change: add textbook to outline for articulation purposes

French 2 High Beginning French, effective Fall 1998

Change: add textbook to outline for articulation purposes

Spanish 2 High Beginning Spanish, effective Fall 1998

Change: add textbook to outline for articulation purposes



Proposed New Courses Effective Spring 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Topics Courses

Business Administration 60P/ Business Administration 260P Stress Management, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer

Business Administration 60Q/ Business Administration 260Q Team Building, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer

Business Administration 60R/ Business Administration 260R Time Management, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer

Business Administration 60S/ Business Administration 260S Values, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer



Proposed Modified Courses Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Agriculture and Natural Resources 13 Machinery Technology (formerly LAND/AGNR 13) 3 units, 2 lecture and 3 lab hours, grading scale only, degree applicable, fulfills Agriculture Business, General Agriculture, Plant Science, and Animal Science majors, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Changed: All agriculture majors to specific areas, catalog description, objectives, content outline, readings, grading, outcomes, and educational materials.

Developmental Services 384 Survival Mathematics Skills for Persons with Developmental Disabilities, effective

Change: modified Credit Course Content Outline

Developmental Services 385 Survival Reading Skills for Persons with Developmental Disabilities

Change: modified Credit Course Content Outline

GS 264, First year College Orientation, 2 units, 2 lecture hours per week, CR/NC option, non-degree applicable, 0 repeats.

Change from: Guidance Studies 64 College Orientation, 1.0 unit, short-term course 18 lecture hours, CR/NC option, non-degree applicable, 0 repeats.

Information Systems 15 Computer Concepts

Change: added database to outline.

Information Systems 26A Database Concepts and Design

Change: added prerequisite.

Information Systems 31 Introduction to Programming

Change: added prerequisite.

Mathematics 11 Elementary Statistics

Change: modified objectives, content outline, and outcomes.

Natural Resources 11 Silviculture, 3 units, 2 lecture and 3 lab hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats, methods of grading (scale). Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Changed from: 2 units, 2 lecture hours, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 25, ENGL 26 and MATH 1. Subject Prerequisites: NR 6.

Physics 4B Physics for Scientists and Engineers, effective Fall 2002

Change: modified Credit Course Content Outline



Proposed New Courses Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Accounting 260 Topics in Accounting, .5 unit, short-term course 9 lecture hours, or 1 unit, short-term course 18 lecture hours, CR/NC option, non-degree applicable.

Agriculture and Natural Resources 1 Career Preparation 1 unit, 1 lecture hour, grading scale only, degree applicable, fulfills AS degree requirement, Agriculture and Natural Resources major, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Agriculture and Natural Resources 2 Career Leadership Seminar 1 unit, 1 lecture hour, grading scale only, degree applicable, Fulfills AGNR AS degree requirement, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. Subject Prerequisites: AGNR 1.

Agriculture and Natural Resources 10 Construction Technology 3 units, 2 lecture and 3 lab hours per week, grading scale only, degree applicable, fulfills AS degree requirement, Agriculture Business, General Agriculture, Plant Science, Animal Science, and Environmental Horticulture majors, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Biology 100 Survey Anatomy and Physiology, 3 units, 3 lecture hours per week, grading scale only, degree applicable/non-transfer. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Business Administration 26 Virtual Enterprise, 3 units, 2 lecture and 3 lab hours per week, CR/NC option. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Developmental Services 250 Strategies in Work, 1 unit, short-term course 12 lecture and 18 lab hours, CR/NC only, non-degree applicable, 3 repeats.

Developmental Services 251 Preparation for Work, 1 unit, short-term course 12 lecture and 18 lab hours, CR/NC only, non-degree applicable, 3 repeats.

Developmental Services 257 Access to Vocational Experiences-Career Development, 4 units, 2 lecture and 6 lab hours per week, CR/NC only, non-degree applicable, 3 repeats. Must be a California State Department of Rehabilitation (DOR) consumer. Subject Corequisites: DEVSER 258. In-lieu of FCC's DEVSER 280.

Developmental Services 258 Access to Vocational Experiences-Career Exploration, 1-4 units, 60 hours per unit (volunteer employment) or 75 hours per unit (paid employment), CR/NC only, non-degree applicable. Subject Prerequisites: Must be a California State Department of Rehabilitation (DO) consumer. Subject Corequisites: DEVSER 257. In-lieu of FCC's DEVSER 281.

Developmental Services 259 Strategies Intervention, 1 unit, 1 lecture hour per week, CR/NC only, non-degree applicable, 2 repeats.

Developmental Services 260 Workability, 3 units, 3 lecture hours per week, CR/NC only, non-degree applicable, 3 repeats. Common with FCC's DEVSER 260.

Developmental Services 263 Group Dynamics-Peer Mentoring, 2 units, 2 lecture hours per week, CR/NC only, non-degree applicable, 0 repeats.

English 72 Writing Center Theory and Practice, 2 units, 2 lab hours, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Prerequisites: Eligibility for ENGL 125 or ENGL 126 or placement by assessment.

English 272 Assistance in College Writing. .5 - 1 unit, 1.5 - 3 lab hours, CR/NC only, non-degree, 3 repeats. Basic Skills Advisories: None.



Proposed New Courses (continued)
Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Environmental Horticulture 40 History of Landscape Architecture, 3 units, 3 lecture hours per week, grading scale only, degree applicable, meets Major category of Environmental Horticulture, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126.

Guidance Studies 53 College and Life Management 3 units, 3 lecture hours, CR/NC option, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. Common with FCC's GS 53.

History 20 Comparative World Civilizations to 1600, 3 units, 3 lecture hours, CR/NC option, Degree applicable, fulfills AA degree requirement, Social Science major, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. Subject Advisories: EDUC 10. Will be common with FCC's pending HIST 20.

Information Systems 26B Advanced Database Concepts and Design, 1.5 unit, short-term course 27 lecture and 9 lab hours, CR/NC option, degree applicable, baccalaureate level, 0 repeats.

Information Systems 262 Topics in Information Systems, .5 unit short-term course 9 lecture hours or 1 unit short-term course 18 lecture hours, CR/NC option, non-degree applicable, 0 repeats.

Interdisciplinary Studies 301 Basic Skills Development, non-credit course, 3 lab hours per week.

Mathematics 11H Honors Elementary Statistics, 4 units, 4 lecture hours per week, CR/NC option, degree applicable, meets Math Competency requirement, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125 and ENGL 126. Subject Prerequisites: MATH 103.

Mechanized Agriculture 11 Machine Specific Instruction, 3 units, 2 lecture and 3 lab hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Mechanized Agriculture 12 Transmissions and Torque Converters, 5 units, 3 lecture and 6 lab hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Mechanized Agriculture 13 Machine Undercarriage 3 units, 2 lecture and 3 lab hours per week, grading scale only, degree applicable, baccalaureate level, 0 repeats. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.

Natural Resources 12 Watershed Ecology 2 units, 1 lecture and 3 lab hours per week, grading scale only, degree applicable, baccalaureate level. Basic Skills Advisories: Eligibility for ENGL 125, ENGL 126, and MATH 101.



**Proposed New Courses (continued)
Effective Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Topics Courses

Business Administration 260M Attitude in the Workplace, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer

Business Administration 260N Customer Satisfaction, .5 unit, short-term course 9 lecture hours, CR/NC option, non-degree/non-transfer

Environmental Horticulture 260AM Ornamental Plant Identification III 1.5 units, short-term course 27 lecture hours, CR/NC only

Environmental Horticulture 260AN Garden and Holiday Night Lighting 1.5 units, short-term course 27 lecture hours, CR/NC only

Environmental Horticulture 260AO Getty Museum and Garden Tour .5 units, short-term course 7 lecture and 7 lab hours, CR/NC only



Proposed Course Deletions Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Agriculture and Natural Resources 1 Career Exploration

Agriculture and Natural Resources 2 Career Communications

Agriculture and Natural Resources 3 Career Leadership

Agriculture and Natural Resources 4 Career Seminar

LAND 10 Shop Skills

LAND 12 Construction Skills

Mechanized Agriculture 10 Power Trains



**Proposed Modified Course
Effective Spring 2003**

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Physics 4C Physics for Scientists and Engineers
Change: modified Credit Course Content Outline



Proposed New Courses Effective Spring 2003

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Licensed Vocational Nurse 100 Foundations of Nursing, 11 units, 5 lecture 18 lab and 9 hours outside work, grading scale only, degree applicable/non transfer. Basic Skills Advisories: Eligibility for ENGL 1A and MATH 103. 0 repeats Subject Prerequisites: FN 40, OT 10, BIOL 100, or BIO 20 and BIOL 22 or equivalent. Subject Corequisites: LVN 140 and LVN 120.

Licensed Vocational Nurse 101 Principles and Practice of Nursing I, 14 units, 8 lecture 18 lab and 9 hours outside work, grading scale only, degree applicable/non transfer. 0 repeats. Subject Prerequisites: LVN 100. Subject Corequisites: LVN 121.

Licensed Vocational Nurse 102 Principles and Practice of Nursing II, 14 units, 8 lecture 18 lab and 9 hours outside work, grading scale only, degree applicable/non transfer. 0 repeats. Subject Prerequisites: LVN 101. Subject Corequisites: LVN 122.

Licensed Vocational Nurse 120 Nursing Guidance I, 1 unit, 1 lecture hour, grading scale only, degree applicable/non transfer. 0 repeats. Subject Corequisites: LVN 100 and LVN 140.

Licensed Vocational Nurse 121 Nursing Guidance II, 1 unit, 1 lecture hour, grading scale only, degree applicable/non transfer. 0 repeats. Subject Prerequisites: LVN 100 and LVN 120. Subject Corequisites: LVN 101.

Licensed Vocational Nurse 122 Nursing Guidance III, 1 unit, 1 lecture hour, grading scale only, degree applicable/non transfer. 0 repeats. Subject Prerequisites: LVN 121. Subject Corequisites: LVN 102.

Licensed Vocational Nurse 140 Pharmacology, 3 units, 3 lecture hours per week, grading scale only, degree applicable/non transfer. 0 repeats. Subject Corequisites: LVN 100.



Proposed Modified Programs Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Forest/Park Technology

Associate in Science Degree

The Associate in Science Degree in Forest/Park Technology is designed to provide students with the knowledge, training, and hands-on experience necessary to pursue a career in Natural Resources. Students are exposed to the guiding principles and philosophies of forest management in the context of multiple use and sustained yield. Following completion of this program, students will have the specialized training and technical skills for entry-level positions that can lead to accelerated advancement into supervisory and/or management positions. Opportunities exist within private, state and national park systems, and other resource agencies such as the California Department of Fish and Game, California Department of Forestry and Fire Protection, U.S. Forest Service, and the U.S. Fish and Wildlife Service. Careers abound in the areas of fire suppression and management, outdoor recreation, interpretation, wildlife management, forest surveying, and watershed management.

AGNR 1	Career Development	1	<i>new course</i>
AGNR 2	Career Issues	1	<i>new course</i>
NR 1	Introduction to Forestry	2	
NR 3	Computers in Natural Resources	1	
NR 4	Ecology of Forest Ecosystems	3	
NR 5	Wildland Fire Technology	3	
NR 6	Dendrology	3	
NR 7	Conservation of Natural Resources	3	
NR 108	Introduction to Forest Field Studies5	
NR 109	Forest Field Studies I5	
NR 110	Forest Field Studies II5	
NR 11	Silviculture	3	<i>modified course</i>
NR 12	Watershed Ecology	2	<i>new course</i>
NR 14	Principles of Wildlife Management	3	
NR 115	Advanced Field Studies I5	
NR 116	Advanced Field Studies II5	
NR 17	Introduction to Forest Surveying	4	
NR 18	Forest Surveying & Aerial Photo	3	
NR 19V	Occupational Work Experience	3	<i>modified units required</i>
NR 25	Forest & Resource Management	1	
Option 1			
Forest Tech			
NR 20	Forest Measurements	3	
NR 21	Forest Products	3	
Option 2			
Park Tech			
NR 30	Forest Recreation	3	
NR 35	Interpretation of Natural Resources	3	
Total Units		44.5	

Forest Technology

Certificate of Achievement

Purpose: to provide students with the knowledge, training, and hands-on experience to pursue a career in Natural Resources emphasizing the management of forests in the context of multiple use and sustained yield. Following completion of this program, students will be able to enter the workforce with specialized Forest Technician training.

AGNR 1	Career Development	1	<i>new course</i>
AGNR 2	Career Issues	1	<i>new course</i>
NR 4	Ecology of Forest Ecosystems	3	
NR 6	Dendrology	3	
NR 11	Silviculture	3	<i>modified course</i>



Proposed Modified Programs (continued)

Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

NR 20	Forest Measurements	3
NR 21	Forest Products	3
NR 19V	Occupational Work Experience	4
Select two classes from the following:		
NR 108	Introduction to Forest Field Studies5
NR 109	Forest Field Studies I5
NR 10	Forest Field Studies II5
NR 115	Advanced Field Studies I5
NR 116	Advanced Field Studies II5
Total Units		22

General Business

Associate in Science Degree

To provide the student with the knowledge and skills for opportunities in the business field.

This associate degree is intended for students who wish to be successful in the business environment. The course of study will prepare the student for employment at both the beginning and intermediate levels of business positions along with beginning and intermediate levels of supervisory positions. They will have acquired the necessary skills, education, and classroom experience to understand how businesses function, the role that management plays in effective business operations, and the many facets of organizational behavior and employee motivation in the workplace. They will be able to apply these skills immediately in the workplace.

Department Core

ACCTG 40	Applied Accounting.....	3
BA 5	Business Communications.....	3
BA 10	Introduction to Business.....	3
IS 15	Computer Concepts	3

General Business Core

BA 3	Customer Service in Business	1.5
BA 46	Calculator Applications	1
BA 47	Careers-Business	1
Select one (1) course from the following:		3 - 4
DS 17	Business Mathematics	3
BA 39	Finite Mathematics	3
STAT 7	Elementary Statistics	4

Marketing – Option 1

BA 26	Virtual Enterprise	3	
MKTG 10	Marketing	3	<i>added, new course</i>
MKTG 11	Human Relations in Business	3	
MKTG 12	Advertising	3	
MKTG 14	Retailing	3	

Hospitality – Option 2

BA 12	Introduction to Hospitality.....	3
BA 33	Human Relations in Business	3
FN 20	Sanitation, Safety, and Equipment for Food Services.	3
OT 24	Receptionist	1.5
OT 48	Telecommunications.....	1.5
BA 19V	Cooperative Work Experience.....	2

Retailing – Option 3

BA 26	Virtual Enterprise	3	
MKTG 10	Marketing	3	<i>added, new course</i>
MKTG 14	Retailing	3	



Proposed Modified Programs (continued)

Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

MKTG 17	Visual Merchandising.....	3
FM 23	Fashion Image	1
	Total Units	30-33

Deleted FM 30 Interior Design from degree—Retailing Option

Liberal Arts

Associate in Arts Degree

Purpose: To give a foundation in the social sciences, humanities, and communication arts and to provide a basis for adapting to the demands of changing times, for working and communicating well with others, and for understanding and appreciating arts and letters.

Social Science at least 9 units

ANTHRO 1	Physical Anthropology	3
ANTHRO 2	Cultural Anthropology	3
HIST 1	Western Civilization to 1648	3
HIST 2	Western Civilization from 1648.....	3
HIST 4	History of the African People in the New World.....	3
HIST 6	Women's Roles in United States History ..	3
HIST 11	History of the U.S. to 1865	3
HIST 12	History of the U.S. from 1865	3
HIST 20	Comparative World Civilizations to 1600	3
HIST 32	History of Chicanos in the Southwest.....	3
PHIL 1	General Philosophy	3
PHIL 1C	Ethics	3
Phil 1D	World Religions	3
PSY 5	Social Psychology	3
SOC 1A	Introduction to Sociology	3
SOC 2	American Minority Groups.....	3

new course

Fine Arts at least 9 units

ART 2	Art Appreciation	3
ART 5	Art History 1	3
ART 6	Art History 2	3
FILM 1	Introduction to Films	3
MUS 3	Music Fundamentals	3
MUS 12	Music Appreciation.....	3
PHOTO 1	Introduction to Photography	3

Literature, Critical Thinking, Foreign Language at least 9 units

ENGL 1B	Introduction to the Study of Literature	3
ENGL 2	Critical Reading and Writing Through Literature	3
ENGL 3	Critical Reading and Writing	3
ENGL 44A*	World Literature	3



Proposed Modified Programs (continued)

Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

ENGL 44B*	World Literature	3
ENGL 46A*	English Literature	3
ENGL 46B*	English Literature	3
ENGL 49	Latino & Chicano Literature	3
FRENCH 1	Beginning French.....	4
FRENCH 2	High Beginning French.....	4
FRENCH 3**	Intermediate French	4
FRENCH 4**	High Intermediate French	4
LING 10	Introduction to Language	3
PHIL 2	Critical Thinking	3
SPAN 1	Beginning Spanish	4
SPANISH 2	High Beginning Spanish	4
SPAN 3	Intermediate Spanish.....	4
SPAN 4	High Intermediate Spanish.....	4
	Total Units	27

*offered every other year

**offered subject to demand

Courses taken to fulfill the general education graduation requirements may not be counted in the major for the Liberal Arts A.A. degree.

Mechanized Agriculture Associate in Science Degree

The Associate in Science Degree in Mechanized Agriculture is a two-year program of instruction designed to prepare diesel technicians for entry level positions or advanced opportunities. Courses in career preparation and a work experience component are included.

AGNR 1	Career Development	1	<i>new course</i>
AGNR 2	Career Issues	1	<i>new course</i>
MAG 1	Diesel Engines	5	
MAG 2	Machine Electrical Systems	5	
MAG 4	Diesel Engine Fuel & Tune-up	5	
MAG 5	Service Fundamentals	3	
MAG 7	Design & Fabrication	2	
MAG 8	Power Equipment Air Conditioning	2	
MAG 9	Hydraulics	3	
MAG 11	Machine Specific Instruction	3	<i>new course</i>
MAG 12	Transmissions and Torque Converters	5	<i>new course</i>
MAG 13	Machine Undercarriage	3	<i>new course</i>
MAG 19V	Occupational Work Experience	2	
AG 1	Computers in Agriculture	3	
PLS 2	Soils	3	
	Total Units	46	



Proposed Modified Programs (continued)

Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Mechanized Agriculture

Certificate of Achievement

The certificate program for Diesel Technicians is designed to prepare diesel technicians for entry level positions. Courses in career preparation and a work experience component are included.

AGNR 1	Career Development	1	<i>new course</i>
AGNR 2	Career Issues	1	<i>new course</i>
MAG 1	Diesel Engines	5	
MAG 2	Machine Electrical Systems	5	
MAG 4	Diesel Engine Fuel & Tune-up	5	
MAG 5	Service Fundamentals	3	
MAG 7	Design & Fabrication	2	
MAG 8	Power Equipment Air Conditioning	2	
MAG 9	Hydraulics	3	
MAG 11	Machine Specific Instruction	3	<i>new course</i>
MAG 12	Transmissions and Torque Converters	5	<i>new course</i>
MAG 13	Machine Undercarriage	3	<i>new course</i>
MAG 19V	Occupational Work Experience	2	
Total Units		40	

Social Science

Associate in Arts Degree

Students who complete the requirements for the Social Science Associate Degree will acquire a knowledge of human behavior, society, and institutions through the study of courses in Anthropology, Economics, Geography, History, Political Science, Psychology, and Sociology. The Social Science program is well suited for the transfer student who completes his/her education at Reedley College.

ANTHRO 1	Physical Anthropology	3	
ANTHRO 2	Cultural Anthropology	3	
ANTHRO 3	Introduction to Archaeology & Prehistory	3	
ECON 1A or 1AH	Introduction to Macroeconomics	3	
ECON 1B	Introduction to Microeconomics	3	
GEOG 2	Cultural Geography	3	
GEOG 3	Economic Geography	3	
GEOG 4A	World Geography	3	
GEOG 4B	World Geography	3	
HIST 1	Western Civilization to 1648	3	
HIST 2	Western Civilization from 1648	3	
HIST 4	History of African Civilization	3	
HIST 5	History of African People in the New World	3	
HIST 6	Women's Roles in United States History	3	
HIST 11	History of the United States to 1865	3	
HIST 12 or 12H	History of the United States since 1865	3	
HIST 20	Comparative World Civilizations to 1600	3	<i>added, new course</i>
HIST 32	History of Chicanos in the Southwest	3	
POLSCI 2 or 2H	American Government	3	
POLSCI 110	American Institutions	3	



Proposed Modified Programs (continued)

Effective Fall 2002

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To ECPC May 7, 2002

PSY 2 or 2H	General Psychology	3
PSY 5	Social Psychology	3
PSY 6	Introduction to Lab Methods	3
PSY 25	Human Sexuality	3
PSY 33	Personal and Social Adjustment	3
SOC 1A	Introduction to Sociology	3
SOC 2	American Minority Groups	3
SOC 32	Courtship, Marriage, and Divorce: Family and Interpersonal Relationships	3

Total Units: 21 from FOUR separate disciplines



Proposed New Programs Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Access to Vocational Experiences

Certificate of Completion

This Certificate of Completion is intended for Reedley College students with disabilities who are Department of Rehabilitation consumers seeking employment. The course of study will prepare the student for successful employment through pre-vocational classroom instruction, assessments, job training, and job development. Access to Vocational Experiences will assist students with pre-vocational services (creating a portfolio, interviewing skills, job seeking skills); employability skills (communication with co-workers and supervisors, work behavior/attitude, appropriate grooming/dress, expectation of a job); and employment development and placement (on-the-job training, job experience, job placement).

DEVSER 260	Workability	3
DEVSER 250	Preparation for Work	1
DEVSER 251	Strategies in Work.....	1
DEVSER 257	Access to Vocational Experiences-Career Development	4
DEVSER 258	Access to Vocational Experiences-Career Exploration.....	1-4
	Total Units	10-13

Information Systems Help Desk

Certificate of Achievement

This core program provides students with the knowledge, training, and hands-on experience to pursue a career as a Help Desk professional in Information Systems. Students completing this course of study will be able to enter the workforce with a comprehensive understanding of the fundamentals necessary to work as a Help Desk professional in business, government, or education. These courses apply toward the Associate of Science degree in Information Systems.

IS 15	Computer Concepts.....	3
IS 16	Word Processing Fundamentals.....	1.5
IS 18	Spreadsheet Fundamentals.....	1.5
IS 26A	Database Concepts and Design.....	3
IS 26B	Advanced Database Concepts and Design...	1.5
IS 29	Operating Systems Fundamentals.....	1.5
IS 30	Networking Fundamentals.....	3
IS 40A	Internet Concepts and Design.....	3
IS 45	Computer Configuration & Troubleshooting	1.5
	Total Unit	19.5



Proposed New Programs (continued) Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Information Systems Web Design Certificate of Achievement

This core program provides students with the knowledge, training, and hands-on experience to pursue a career as a Web Design specialist. Students completing this course of study will be able to enter the workforce as a Web Design specialist in business, government, and educational environments. These courses apply toward the Associate of Science degree in Information Systems.

IS 15	Computer Concepts.....	3
IS 16	Word Processing Fundamentals.....	1.5
IS 18	Spreadsheet Fundamentals.....	1.5
IS 26A	Database Concepts and Design.....	3
IS 26B	Advanced Database Concepts and Design...	1.5
IS 29	Operating Systems Fundamentals.....	1.5
IS 30	Networking Fundamentals.....	3
IS 40A	Internet Concepts and Design.....	3
IS 40B	Advanced Internet Concepts and Design	3
IS 42	Business and Web Graphics.....	3

Total Units 24

Landscape Architecture Associate in Science Degree Conjoint Program with Fresno City College

FCC Courses

ARCH 10	Introduction to Drawing & Perspective.....	2
ARCH 11	Introduction to Architecture & Environmental Design	1
ARCH 12	Architectural Practice	3
ARCH 20	Basic Graphics	2
ARCH 21	Materials of Construction	3
ARCH 24	Architectural CAD	2
ARCH 30	Environmental Design Fundamentals	3
CAD 14	Introduction to Computer Aided Drafting	3

RC Courses

EH 40	History of Landscape Architecture	3
EH 42	Plant Materials and Usage I.....	3
EH 46	Landscape Irrigation (and Drainage)	3
EH 47	Plant Materials and Usage II	3
EH 48	Landscape Design	3
COTR 19V	Occupational Work Experience	2
AGNR 49	Projects.....	2

Total Units 38

Recommended Courses

ARCH 34-Adv. Architectural CAD, BA 18-Business Law, PLS 2-Soils, PSY 2-General Psychology, SOC 1A-Introduction to Sociology



Proposed New Programs (continued)
Effective Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Landscape Architecture
Certificate of Achievement
Conjoint Program with Fresno City College

FCC Courses

ARCH 10	Introduction to Drawing & Perspective	2
ARCH 11	Introduction to Architecture & Environmental Design	1
ARCH 12	Architectural Practice	3
ARCH 20	Basic Graphics	2
CAD 14	Introduction to Computer Aided Drafting	3

RC Courses

EH 40	History of Landscape Architecture	3
EH 42	Plant Materials and Usage I	3
EH 46	Landscape Irrigation (and Drainage)	3
EH 48	Landscape Design	3
COTR 19V	Occupational Work Experience	2

Total Units 25



Proposed New Program Effective Spring 2003

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

**Licensed Vocational Nurse
Associate in Science Degree
Certificate of Achievement**

The vocational nursing program's purpose is to prepare vocational nurses to provide safe, ethical, responsible and competent nursing care. Safe, ethical nursing care includes but is not limited to knowledge of commonly used medications, using the nursing process to guide critical thinking, and understanding the role, responsibility and limitations (scope of practice) of the vocational nurse in California. Upon successful completion of the vocational nursing program and passing the licensure exam the vocational nurse is licensed to practice nursing as a LVN. Skills learned in the program allow the LVN to practice in numerous settings such as: hospitals, clinics, long term care facilities, rehabilitation facilities, physicians' offices, correction facilities and private duty nursing. A student wishing to become a registered nurse should discuss this with the counselor/advisor to address the additional courses required by the registered nursing program.

LVN 100	Foundations of Nursing	11
LVN 140	Introduction to Pharmacology	3
LVN 120	Nursing Guidance I	1
LVN 101	Principles & practice of Nursing I	14
LVN 121	Nursing Guidance II.....	1
LVN 102	Principles & practice of Nursing II.....	14
LVN 122	Nursing Guidance III	1
	Total Units	45

Lab includes clinical rotations at area hospitals, clinics, child care & nursing homes.



Distance Education
Interactive Presentation Renewals Fall 2002

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Accounting 40 Applied Accounting

Business Administration 10 Introduction to Business

Business Administration 46 Calculator Applications

Natural Resources 7 Conservation of Natural Resources

Office Technology 10 Medical Terminology

Office Technology 42 Medical Document Preparation



**Distance Education
Online Renewals Fall 2002**

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

English 1A	Reading & Composition
English 1B	Introduction to the Study of Literature
English 3	Critical Reading and Writing
English 15	Creative Writing



Distance Education
New Online Courses Fall 2002
Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Criminal Justice 1 Introduction to Criminal Justice

English as a Second Language 266 Academic Reading and Writing for ESL Students

Information Systems 47 Visual Basic Programming



Distance Education
New Interactive Courses Fall 2002
Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Business Administration 5 Business Communications

Business Administration 15 Introduction to Management

Child Development 30 Child, Family, Community

Criminal Justice 4 Criminal Legal Procedures

Marketing 14 Retailing



**Distance Education
Online Renewals Spring 2003**

Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Chemistry 8 Elementary Organic Chemistry

Criminal Justice 1 Introduction to Criminal Justice

English 1A Reading & Composition

English 1B Introduction to the Study of Literature

English 3 Critical Reading and Writing

English 15 Creative Writing

English as a Second Language 266 English for Bilingual Students



Distance Education
New Interactive Courses Spring 2003
Approved and recommended by the Curriculum Committee

To ECPC May 7, 2002

Engineering 4 Engineering Materials



2 + 2 + 2 Articulation

As heard by the Curriculum Committee

High School
Firebaugh High

HS Course
Floriculture

RC Course
EH 35

Units
1