

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
June 25, 2002

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Vice President Adolfo Corona at 4:02 p.m., June 25, 2002, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Adolfo M. Corona, Vice President
Ron Manfredi, Secretary
Patrick E. Patterson (arrived at 4:06 p.m.)
Dorothy Smith (arrived at 4:06 p.m.)
William J. Smith
Leslie Thonesen

Trustee Absent Phillip J. Forhan, President

Also present were:

Judith A. Redwine, Chancellor, SCCC
Art Ellish, Interim President, Fresno City College
Tom Crow, President, Reedley College
Don Yeager, Vice Chancellor-North Centers
Shirley Bruegman, Vice Chancellor-Educational Services and Planning, SCCC
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCC

Introduction of
Guests

Among the others present, the following signed the guest list:

Cindy Spring, Executive Secretary to the Chancellor, SCCC
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCC
Eileen O'Hare, General Counsel, SCCC
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCC
Paul Kaser, AFT Representative and Staff, FCC
Olga Quercia, Academic Senate President and Staff, FCC
Larry Dickson, Classified Senate President and Staff, FCC
Linda Nies, Classified Senate President and Staff, RC
Anthony Abbott, Academic Senate Representative and Staff, RC
George Kutnerian, Student Trustee Elect, FCC
Gene Blackwelder, College Business Manager, RC
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCC
Randy Vogt, Director of Purchasing, SCCC

Introduction of
Guests
(continued)

Ted Uyesaka, Director-Management Information Systems,
SCCCD
Joan Edwards, Executive Director-Foundation, SCCC
Jeff Jossierand, Director of Classified Personnel, Personnel
Commission
Tony Cantu, Dean of Instruction, FCC
Michael Guerra, College Business Manager, FCC
Evelyn Fiorani, Duplications Supervisor, FCC
Ernest Smith, Associate Dean of Students-CalWORKS, FCC
Chris Monahan Bremer, Director of Marketing &
Communications, FCC
Robert Fox, Dean of Students, FCC
Carolyn Drake, Associate Dean of Instruction, Health Sciences
Division, FCC
Bill Carr, Job Developer-DSPS, FCC
B. J. Anteola, The Fresno Bee

Approval of Minutes

The minutes of the Board meeting of June 4, 2002, were
presented for approval.

A motion was made by Mr. Manfredi and seconded by Mr. Smith
that the minutes of June 4, 2002, be approved as presented.

The motion carried by the following vote:

Ayes - 4
Noes - 0
Absent - 3

Chancellor's Report

Dr. Redwine stated that she would like to publicly thank
Dr. Elish for his service as Interim President at Fresno City
College and for his calm, kind, fair, and forthright way of dealing
with issues at the campus. Because of his leadership, much has
been accomplished at Fresno City College during the last year.
She concluded by saying that Dr. Elish will be missed and
wished him a wonderful retirement.

On behalf of the Board, Mr. Corona thanked Dr. Elish for his
service during the past year and wished him well in the future.

Consent Agenda
Action

It was moved by Mr. Thonesen and seconded by Mr. Smith that
the Board of Trustees approve the consent agenda as amended.
The motion carried by the following vote:

Ayes - 4
Noes - 0
Absent - 3

Employment,
Resignation,
Retirement, and
Change of Duty
Days, Certificated
Personnel
[02-132]
Action

approve certificated personnel recommendations, Items A through D, as amended. (Lists A through D are herewith made a part of these minutes as Appendix I, 02-132).

Employment,
Promotion, Change
of Status, Change of
Duty Days, Leave of
Absence,
Resignation, and
Retirement,
Classified Personnel
[02-133]
Action

approve classified personnel recommendations, Items A through K as presented. (Lists A through K are herewith made a part of these minutes as Appendix II, 02-133).

Consideration to
Approve Resolution
of Layoff, Classified
Personnel in
Categorically
Funded Positions,
Tech Prep and
CalWORKs
[02-134]
Action

approve the Resolution in the Matter of Reduction of Classified Services for the 2002-03 college year for the following positions: Administrative Aide-Tech Prep and Job Developer-CalWORKs-Reedley College.

Consideration of
Limited Term
Positions, Bookstore
Operations,
Districtwide
[02-135]
Action

approve 43 Limited Term Sales Clerk I positions and 6 Limited Term Account Clerk I positions for 51 days in the Fall of 2002, and 43 Limited Term Sales Clerk I positions and 6 Limited Term Account Clerk I positions for 51 days for Spring 2003.

Consideration to
Approve Consultant
Contract, Interim
Vice Chancellor-
Finance and
Administration
[02-136]
Action

authorize the Chancellor or her designee to enter into a contract with Robert Matthew for the services of Interim Vice Chancellor-Finance and Administration at a monthly stipend of \$10,000.00, housing expenses, plus a 15% service fee for Professional Personnel Leasing, Inc. from July 1, 2002, until a Vice Chancellor-Finance and Administration is hired.

Review of District
Warrants and Check
Registers
[02-137]
Action

review and sign the warrants register for the period May 28, 2002, to June 13, 2002, in the total amount of \$6,442,369.47.

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular and Bookstore Accounts for the period May 13, 2002, to June 17, 2002, in the amount of \$614,632.71.

Consideration to
Adopt Resolution
Establishing 2002-
2003 Appropriations
Limit
[02-138]
Action

adopt the Resolution IN THE MATTER OF THE ESTABLISHMENT OF AN APPROPRIATIONS LIMIT FOR THE 2002-03 FISCAL YEAR, which sets the 2002-03 Appropriations Limit for the District at \$148,105,213.00.

Consideration of
Resolution
Authorizing 2002-03
Child Care and
Development Block
Grant, Fresno City
College
[02-139]
Action

- a) authorize entering into an agreement with the California Department of Education for the 2002-03 Child Care and Development Federal Block Grant;
- b) authorize the Chancellor or her designee to execute the agreement on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission to the California Department of Education.

Consideration to
Adopt Resolution
Authorizing
Agreement with
State of California,
Department of
Rehabilitation, for
Work Assessment
Vocational
Education (WAVE),
Fresno City College
[02-140]
Action

- a) approve the Fresno City College 2002-03 Department of Rehabilitation Cooperative Contract for Work Assessment Vocational Education (WAVE) in the amount of \$221,084;
- b) authorize the Chancellor or her designee to execute the agreement and to prepare and submit any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the project agreement to the State Department of Rehabilitation.

Consideration of
Amendment to
WorkAbility III
Agreement for 2002-
2003, Fresno City
College
[02-141]
Action

- a) approve the amendment to the WorkAbility III agreement for 2002-03; and
- b) authorize the Chancellor or her designee to execute the amendment and to prepare and submit any and all reports required on behalf of the District.

Consideration to
Approve Agreement
with the
Employment
Development
Department for
School-to-Career
Grant, State Center
Consortium
[02-142]
Action

- a) approve the agreement between the Employment Development Department and State Center Community College District, dba State Center Consortium, for a School-to-Career Grant in the amount of \$173,883.00; and
- b) authorize the Chancellor or her designee to sign the agreement on behalf of the District.

Consideration to
Approve
Amendment to
Contract for Food
Services, Taher, Inc.,
Fresno City College
and the Madera
Center
[02-143]
Action

- a) authorize an amendment to the agreement with Taher, Inc., to continue to provide food services at the Fresno City College Cafeteria and the Madera Center for the 2002-03 school year, with zero percent commission/rent to be paid through December 21, 2002, and an anticipated net revenue-sharing agreement addendum, effective January 2, 2003, based upon a mid-year financial condition review; and
- b) authorize the Chancellor or her designee to sign the amendment on behalf of the District.

Consideration to
Approve Parking Lot
Lease Agreement,
Clovis Center
[02-144]
Action

- a) authorize a Parking Lot Lease Agreement with Summa Properties in the amount of \$20,000 annually for a period of three years with annual extensions by mutual agreement; and
- b) authorize the Chancellor or her designee to sign the Lease Agreement on behalf of the District.

Consideration to
Approve Resolution
in Support of
Adoption of 2002-03
State Budget by
June 30, 2002
[02-145]
Action

adopt Resolution No. 02-145 urging the State Legislature and the Governor to adopt a State Budget by the Constitutional deadline of June 30, 2002.

Consideration to
Authorize Signatory
Change, Revolving
Fund Account
[02-146]
Action

authorize the removal of Jon Sharpe, Executive Vice Chancellor, and the addition of Edwin Eng, Director of Finance, as a signatory on the District's Revolving Fund Account.

Consideration to
Approve 2002-03
Tentative Budget
[02-147]

Mr. Eng stated that the Tentative Budget was prepared according to the Governor's May Revise, and under law, it is necessary that the Board approve a Tentative Budget prior to June 30. He provided a brief PowerPoint presentation on the 2002-03 Tentative Budget, a copy of which is herewith made a part of these minutes as Appendix III, 02-147.

Mr. Manfredi questioned the possibility of funding for energy costs and conservation, and the District's payments into the STRS/PERS system. He noted that the budget summary pages in the presentation were especially helpful.

Mr. Patterson questioned the reserve amounts in the District's General Fund and in the Capital Projects Fund as it relates to the purchase of the northeast site.

Action

A motion was made by Mr. Manfredi and seconded by Mr. Smith that the Board of Trustees approve the 2002-03 Tentative Budget as presented. The motion carried by the following vote:

Ayes – 6
Noes – 0
Absent - 1

Public Hearing,
2002-03 Proposed
Final Budget
[02-148]

Action

A motion was made by Mr. Thonesen and seconded by Mr. Smith that the Board of Trustees schedule a Public Hearing for the proposed 2002-03 Final Budget at 4:15 p.m. on September 3, 2002. The motion carried by the following vote:

Ayes – 6
Noes – 0
Absent - 1

Consideration of
Bids, Parking Lot
Construction, Clovis
Center
[02-149]

Action

Mr. Brian Speece briefly explained the work necessary to construct a temporary parking lot at the Clovis Center.

A motion was made by Ms. Smith and seconded by Mr. Manfredi that the Board of Trustees award Bid #0102-34, contingent upon agreement with Summa Properties for the Parking Lot Lease described in Item No. 02-144, in the amount of \$95,500.00 to JVD Construction, Inc., the lowest responsible bidder for Parking Lot Construction at the Clovis Center, and authorize the Chancellor or her designee to sign an agreement on behalf of the District.

Mr. Manfredi questioned the difference in cost between the proposed aggregate base and asphalt.

Consideration of
Bids, Parking Lot
Construction, Clovis
Center
[02-149]
Action
(continued)

The motion carried by the following vote:

Ayes – 6
Noes – 0
Absent - 1

Consideration of
Resolution Ratifying
Purchase
Agreement- Willow/
International
Community College
Center (Aluisi
Parcel)
[02-150]
Action

A motion was made by Mr. Smith and seconded by Mr. Thonesen that the Board of Trustees table action on this item until the August 6, 2002, Board meeting. The motion carried by the following vote:

Ayes – 6
Noes – 0
Absent - 1

Reports of Board
Members

Ms. Smith thanked Dr. Janice Emerzian for the list of accomplishments of the DSPS program.

Future Board Items

Mr. Corona reminded the Board of the Chancellor's evaluation on July 16, 2002, at 4:00 p.m. in the Boardroom.

Dr. Redwine asked for comments regarding a proposed special workshop to be held in December or January to discuss grading issues. It was the consensus of the Board that this is a campus issue rather than a Board issue, and that a workshop is not necessary at this time. Dr. Bruegman was asked to prepare a brief paper on the grading issues and to include information on the CBEST as well.

Closed Session

Mr. Corona stated that the Board, in closed session, will be discussing: CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit;], Randy Rowe, Pursuant to Government Code Section 54957.6; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE, Pursuant to Government Code Section 54957; CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION; Name of Case: Charest Construction v. State Center Community College District, Pursuant to Government Code Section 54956.9(a); and PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Vice Chancellors and Presidents; Pursuant to Government Code Section 54957.

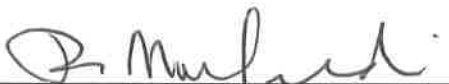
Mr. Corona declared a recess at 4:40 p.m.

Open Session

The Board moved into open session at 5:58 p.m. Mr. Corona reported that the Board in closed session took action with respect to Vice Chancellor/President compensation and benefits for Cabinet members.

Adjournment

The meeting was adjourned at 5:59 p.m. by the unanimous consent of the Board.



Ron Manfredi
Secretary, Board of Trustees
State Center Community College District

RM:cs

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Range & Step</u>	<u>Salary</u>	<u>Position</u>
Avery, Douglas	FCC	IV, 6	\$59,003	Mathematics Instructor
(Current adjunct faculty) (First contract, August 15, 2002 – May 23, 2003)				
Liberty, Susan	FCC	62, 3	\$24,910	Interim Associate Dean of Instruction, Humanities
(Former Academic Director) (July 1, 2002 – September 30, 2002)				
Valentino-Singer, Maryann	FCC	V, 2	\$58,435	Psychologist
(Current adjunct faculty) (Temporary contract, July 1, 2002 – June 30, 2003)				
Walberg, Vance	FCC	IV, 6	\$64,807	Head Men's Basketball Coach/Instructor
(New applicant) (First contract, August 15, 2002 – May 23, 2003)				

B. Recommendation to accept resignation for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Andreini, Philip	FCC	July 31, 2002	Associate Dean of Instruction, Humanities
Woolsey, Mark	FCC	May 24, 2002	Speech Instructor

C. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Hallstone, Kenneth	FCC	February 1, 2003	Psychology Instructor

D. Recommendation to approve a change of duty days for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Scott, Ron	FCC	205	195	Head Baseball Coach/ Instructor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

Name	Location	Classification	Range/Step/Salary	Date
Chance, James	FCC	Custodian Position No. 2140	41-A \$2301	6/10/02
Hernandez, Abel	FCC	Custodian Position No. 2182	41-A \$2301	6/10/02
Velasquez, Jeffrey	RC	Network Coordinator Position No. 3132	74-B \$4925	6/10/02
Vasquez, Joe	FCC	Custodian Position No. 2135	41-A \$2301	6/24/02

B. Recommendation to employ the following persons (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Ebrahimi, Mohammad	FCC	Peer Mentor	\$ 7.20	5/29/02
Scott, Andrew	FCC	Peer Mentor	\$ 7.20	5/29/02

C. Recommendation to employ the following persons (Exempt):

Name	Location	Classification	Hourly Rate	Date
Thelin, Guinevere	FCC	Art Model	\$ 8.64	5/21/02 thru 6/30/02
Shimer, Galen	FCC	LGI Assistant	10.28	5/29/02 thru 6/30/02

D. Recommendation to employ the following persons (provisional – filling vacant permanent full-time, permanent part-time position pending recruitment/selection, or replacing regular employee on leave):

Name	Location	Classification	Hourly Rate	Date
Shabazz, Orsyndah	FCC	Instructional Aide Position No. 2231	\$ 9.69	6/5/02
Torres, Paul	FCC	Office Assistant I Position No. 2238	11.22	4/26/02 thru 6/30/02
Perales, Luis	RC	Custodian Position No. 3061	12.08	5/10/02
Ratliff, Cynthia	FCC	Office Assistant III Position No. 2290	14.36	5/29/02
Young, Laurie	FCC	Micro Computer Specialist Position No. 2355	19.24	4/23/02

E. Recommendation to employ the following persons (provisional – filling vacant limited-term position pending recruitment/selection):

Name	Location	Classification	Hourly Rate	Date
Weddle, Charla	OC	Instructional Aide	\$ 9.69	3/1/02
Wiggins, Connie	DO	Office Assistant I	11.22	6/3/02
Bouche, Laura	MC	Financial Aid Asst I	17.88	5/15/02

F. Recommendation to approve promotion of the following employee (regular):

Name	Location	Classification	Range/Step	Date
Rees, Susan	FCC	Instructional Aide Position No. 2207 to Office Assistant III Position No. 2337	32-A \$9.69/hr. 48-A \$2491	6/3/02

G. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Chesterton, Linda	RC	Acct Clerk II (75%)	41-E	1/1/00
		Position No. 3118 to	\$1960	
		Acct Clerk III (75%)	48-E	
		Position No. 3118	\$2326	

(Reclassified by the Personnel Commission effective 1/1/00)

Schmidt, Susan	FCC	Office Assistant II	41-C	2/11/02 thru
		Position No. 2244 to	\$2312	
		Office Assistant III	48-A	5/22/02
		Position No. 2290	\$2491	

(Article 34 Section 8 CSEA Agreement)

Perich, Leah	RC	Publications Specialist	54-B	4/12/02 thru
		Position No. 3045 to	\$3026	
		Publications Specialist	54-B + 5%	5/10/02
		Position No. 3045	\$3177	

(Assuming additional duties for employee on medical leave)

H. Recommendation to change duty months of the following employee (regular):

Name	Location	Classification	Date
Ramirez, Judith	FCC	Educational Advisor Position No. 2111	5/17/02

(Increase duty months from 10 to 11)

I. Recommendation to approve health leave of absence of the following employees (regular):

Name	Location	Classification	Date
Horg, Deborah	FCC	Administrative Aide	5/27/01
		Position No. 2060	thru 5/26/02

(Correction to dates)

Coleman Florene	MC	Instructional Technician – CDL Position No. 4007	6/10/02 thru 10/1/02
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J. Recommendation to accept resignation of the following employee (regular):

Name	Location	Classification	Date
Whitaker, Leah	DO	Communications Dispatcher Position No. 1128	6/26/02

K. Recommendation to accept resignation for the purposes of retirement of the following employee (regular):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Lacy, Ann	FCC	Administrative Aide Position No. 2431	5/15/02
Horg, Deborah	FCC	Administrative Aide Position No. 2060	5/27/02

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 25, 2002

SUBJECT: Consideration to Approve
2002-03 Tentative Budget

ITEM NO. 02-147

EXHIBIT: Tentative Budget Document

Background:

The 2002-03 Tentative Budget for the General Fund, Capital Outlay Projects Fund, and Other Funds and Accounts is presented for Board approval. The Budget was discussed at the Board retreat on April 6, 2002.

Under law it is necessary that the Board of Trustees approve a Tentative Budget prior to June 30. Any adjustments necessitated by adoption of the State Budget Act after June 25, 2002, will be included in the Final Budget scheduled for review on September 3.

Recommendation:

It is recommended that the Board of Trustees approve the 2002-03 Tentative Budget as presented at the meeting.

**STATE CENTER
COMMUNITY COLLEGE
DISTRICT
2002-03
TENTATIVE BUDGET**

2002-03

**Tentative Budget
Revenue Assumptions***

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
COLA	\$81,800,000 (2%/1.66%)	\$1,685,000 (2.04% Est.)
Growth	118,706,000 (3.00%)	2,500,000 (3.00%)
Part-Time Faculty	57,000,000	1,240,000
Energy Costs & Conservation	-0-	(1,281,937)

*Based upon May Revise

2002-03

**Tentative Budget
Revenue Assumptions***

<u>Item</u>	<u>State Impact</u>	<u>SCCCD Impact</u>
Scheduled Maint. & Repair	\$49,000,000	\$1,200,000 Est. (Increase \$360,000)
Instr. Equip. & Library Materials	49,000,000	950,000 Est. (Increase \$623,000)
Basic Skills/ Apprenticeship	39,200,000	-0-
CaIWORKs	35,000,000	1,040,000 Est. (\$20 m, 1:1 match) (Decrease \$890,000)

*Based upon May Revise

2002-03

**Tentative Budget
Revenue Assumptions***

<u>Item</u>	<u>State Impact</u>	<u>SCCCCD Impact</u>
Matriculation	\$49,500,000	\$840,000 Est. (Decrease \$470,000)
PFE	300,000,000	6,300,000 (2001-02 level)
Staff Development	(5,200,000)	(Decrease \$112,000)

*Based upon May Revise

2002-03

**Tentative Budget
Expenditure Assumptions**

<u>Item</u>	<u>SCCCCD Impact</u>
Salary Adjustments	COLA + 2% (4%- 4.04%)
STRS	\$375,000
H & W	\$385,000
New Positions* (4)	\$220,000
Extra Help/Transition Positions	\$1,000,000
Board Elections	\$150,000

*Board Approved 5/7/02

STATE CENTER COMMUNITY COLLEGE DISTRICT
TENTATIVE BUDGET
BUDGET SUMMARY FY 2002-2003

	FY2000-01 ACTUAL	FY2001-02 PROJECTED	FY2002-03 PROPOSED	INC./(DEC.) FY03 VS. FY02
REVENUES				
Federal Revenues	\$ 8,479,165	\$ 8,741,970	\$ 8,766,544	\$ 24,574
State Revenues	66,040,613	72,375,838	72,797,851	422,013
Local Revenues	37,556,050	39,232,273	39,911,899	679,626
Other Financing Sources	58,771	1,481,543	20,000	(1,461,543)
TOTAL REVENUES	\$ 112,134,599	\$ 121,831,624	\$ 121,496,294	\$ (335,330)
EXPENDITURES				
Certificated Salaries	\$ 46,302,530	\$ 52,293,324	\$ 52,254,159	\$ (39,165)
Classified Salaries	22,285,823	24,195,312	27,207,920	3,012,608
Employee Benefits	12,809,310	15,468,714	17,628,626	2,159,912
Supplies and Materials	4,325,270	4,005,362	4,004,921	(441)
Other Operating Expenses	12,982,093	12,904,158	14,058,006	1,153,848
Capital Outlay	6,206,881	6,017,252	3,869,784	(2,147,468)
Other Outgo	6,085,000	2,179,961	2,455,219	275,258
TOTAL EXPENDITURES	\$ 110,996,907	\$ 117,064,083	\$ 121,478,635	\$ 4,414,552
REVENUES OVER/(UNDER) EXPENDITURES	\$ 1,137,692	\$ 4,767,541	\$ 17,659	\$ (4,749,882)

2002-03 Tentative Budget

Capital Projects

<u>Item</u>	<u>Funding</u>
Economic Stimulus Package (Madera 1B)	\$17.343 m *
Scheduled Maintenance & Repair (Pgs. 115-116)	\$600,000 Est. State Match \$600,000 District Match
Parking Lots	\$250,000
Clovis Center Remodel/Equip.	\$200,000
LAN/WAN Project Phase III Reserved**	\$1,500,000

*Includes Const., Furn., & Equip. Will not be fully funded in 2002-03.

**Reserved if not funded through Potential Bond Measure.

**2002-03 Tentative Budget
Capital Projects
(Continued)**

Item

Hazardous Substances
(RC – Water Cleanup)

Northeast Fresno/Clovis Center

Funding

\$100,000*

From Capital Projects Reserve

*State Funded 100%