

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 2, 2001

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Leslie Thonesen at 4:01 p.m., October 2, 2001, at the Madera Center, 30277 Avenue 12, Madera, California.

Trustees Present Leslie Thonesen, President
Dorothy Smith, Vice President (arrived at 4:20 p.m.)
Phillip J. Forhan, Secretary
Adolfo M. Corona
Ron Manfredi
Patrick E. Patterson
William J. Smith (arrived at 4:20 p.m.)
Margaret Todd, Student Trustee, FCC
Warren Bisel, Student Trustee, RC

Also present were:

Judith A. Redwine, Chancellor, SCCCCD
Art Elish, Interim President, Fresno City College
Tom Crow, President, Reedley College
Jon Sharpe, Executive Vice Chancellor-Administration and Finance, SCCCCD
Shirley Bruegman, Vice Chancellor-Educational Services & Planning, SCCCCD
Don Yeager, Vice Chancellor-North Centers
Randy Rowe, Associate Vice Chancellor-Human Resources, SCCCCD

Introduction of Among the others present, the following signed the guest list:
Guests

Cindy Spring, Executive Secretary to the Chancellor, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative Relations, SCCCCD
Joan Edwards, Executive Director, SCCC Foundation
Jerry Behrens, Legal Counsel, Lozano Smith
Brian Speece, Associate Vice Chancellor-Business and Operations, SCCCCD
Ann Walzberg, Academic Senate President and Staff, FCC
Lisa McAndrews, Classified Senate President and Staff, RC
Jeff Jossierand, Director of Classified Personnel, Personnel Commission
Gene Blackwelder, College Business Manager, RC
Elizabeth Carlisle, Executive Director, Training Institute
Ron Taylor, Dean of Instruction, RC
Michael Guerra, College Business Manager, FCC
Robert Fox, Dean of Students, FCC

Introduction of
Guests (continued)

Kathleen Bonilla, Public Information Officer, FCC
Lori Bonilla, Public Information Officer, RC
Terry Kershaw, Dean of Instruction and Student Services, NC
Ed Eng, Director of Finance, SCCC
Sherian Eckenrod, Associate Dean of Instruction-Business
Division, FCC
Ernie Smith, Associate Dean of Students, CalWORKs Program,
FCC
Rick Christl, Associate Dean of Instruction-Applied Technology
Division, FCC
Tony Cantu, Dean of Instruction, FCC
Marvin Reyes, Chief of Police, SCCC
Cyndie Sine, Coordinator of Planning, Faculty Development, and
Program Review, FCC
Carl Simms, Director-Maintenance and Operations, SCCC
John Cummings, District Dean of Admissions and Records,
SCCC
Nancy Proseri, Administrative Aide, MC
Tina Masterson, Associate Dean of Students, NC
Janell Mendoza, Coordinator, MC
Jim Chin, Associate Dean of Instruction, NC
Julie Whiting, School Relations Specialist, NC
Sheryl Young-Manning, Instructor, NC
Richard Lindstrom, Director-Police Academy, FCC
Ruben Fernandez, Dean of Students, RC
Ted Uyesaka, Director-Management Information Systems,
SCCC
Lee Liddle, AFT Representative and Instructor, FCC
Mary Farrell, Madera Community Hospital
Sally Frazier, Superintendent-Madera County Office of Education
Julia O'Kane, Superintendent-Madera Unified School District
Julia Gonzales, Department Secretary, FCC
Aaron Scoby, KFTV
Darrell Jennings, KFTV
Kong Dan, Student, MC
Sherry Whitney, Student, CC
Corinne Hoff, Student, CC
Sheri Bidy, Student, CC
Ann Michaels, Student, CC
Kat Madsen, Student, CC
Christyn Delgadilo, Student, CC
Rebecca Babcock, Student, CC
Gloria Jimenez, Student, MC
Stefani Gutknecht, Student, MC
Marianne Garcia, Student, MC
Nicole Pickett, Student, MC
Oscar Chow, Student, MC

Approval of Minutes The minutes of the Board meeting of September 4, 2001, were presented for approval.

A motion was made by Mr. Corona and seconded by Mr. Manfredi that the minutes of September 4, 2001, be approved as presented. The motion carried by the following vote:

Ayes - 5
Noes - 0
Absent - 2

Delegations,
Petitions, and
Communications There were no delegations, petitions, and or communications.

Chancellor's Report Dr. Redwine reported that as a part of the District's efforts to strengthen diversity, a presentation by Dr. Terry Roberts with the Museum of Tolerance, and one of the original "Little Rock Nine," has been scheduled for October 10. Presentations will be made at 12 noon at Reedley College and at 3:00 p.m. at Fresno City College.

Dr. Redwine also announced that the District will resume the search for the Fresno City College President; the ads will reappear in November, with interviews scheduled for February and March.

North Centers
Report Dr. Yeager reported the following from the North Centers:

- Enrollment figures are up: Clovis – 19%, Madera – 17%, and Oakhurst – 14%.
- Nine new full-time faculty and one full-time counselor have been added, bringing the total to 48 full-time faculty, 171 adjunct faculty, and four full-time counselors.
- The final working drawings for Phase 1-B at Madera are near completion.
- The North Centers now have their own student government, as well as an Alpha Gamma Sigma Chapter.
- The new Teacher's Cohort Program is up and running this semester.
- Received a \$335,000 grant to develop the LVN Program.
- Initiated the Madera Center College Advantage Program this semester in partnership with Madera High School.
- Added a College Center Assistant position to direct the student activities program.

Dr. Mark Harmon, psychology instructor and advisor to the Student Government introduced Brian Gamble, Student Government Vice President, who gave an update on their activities.

North Centers
Report
(continued)

Mr. Robert Haller, Accounting/Business/IS instructor and advisor to the Alpha Gamma Sigma Chapter, introduced President Gloria Furnish. Ms. Furnish provided an update on Alpha Gamma Sigma activities.

Mr. Phil Gonzales, Counselor, introduced Maria Mendez, a Madera Center College Advantage Program student. Ms. Mendez commented on the opportunity to get ahead by achieving high school and college credits at the same time.

Dr. Yeager introduced Allisha Ross, the new College Center Assistant. Ms. Ross gave an overview of the Student Activities Program for the year.

Dr. Yeager also introduced Brent Nabors, Information Systems Instructor, who gave an update on the Teacher's Cohort Program.

Campus Report,
Fresno City College

Construction instructor Eric Nitzsche recently found himself in the spotlight. Eric was profiled by the Building Industry Association of the San Joaquin Valley in a column titled "BIA Salutes..." The article discussed how Eric and his students build a house in one school year. This is Eric's sixth year at FCC.

Six FCC staff members will participate in the "Walk for the Gold" on October 6 at CSUF to benefit Special Olympics of Northern California. District Associate Dean of Financial Aid Joaquin Jimenez is chairing FCC's involvement.

Painting Landscapes, a new play by theatre arts instructor Chuck Erven, opens in the FCC Theatre October 11. The play is Chuck's fourth play to be produced. Tim Quinn is directing the production which runs through October 20.

Walkers and sponsors are now being recruited for this year's Juvenile Diabetes Foundation Walk to Cure Diabetes on October 20. The walk will be held at FCC for the second year in a row and will start on the west lawn. FCC's goal is to raise \$40,000. A number of fund raising events are now being held on the campus.

Art instructor Anne Scheid was one of four artists featured in El Camino Community College's "Shades of Gray" exhibit. The exhibit, which closed in September, presented innovative and divergent approaches to drawing.

The Rams will be on the road this weekend to defend their undefeated record this season. The 4-0 Rams so far this year have

Campus Report,
Fresno City College
(continued)

outscored their opponents 207 to 26. The next home game is October 27 when the Rams face Merced College for Homecoming.

Music lovers will be able to enjoy a number of performances of FCC ensembles in October. Scheduled to perform: the Community Orchestra, City Singers, Jazz Ensemble and the Community Concert Band.

The College will host its annual Invitational Choral Festival October 30, 31 and November 1. This non-competitive festival, now in its 25th year, brings together middle school and high school choral ensembles.

Over 1,300 high school students attended Career Day 2001 today. The students explored possible careers in the business and applied technology fields.

Campus Report,
Reedley College

The Reedley College Foundation Awards Ceremony will be held on Wednesday, October 3 at 6:00 p.m. in the RC Cafeteria. Scholarships will be disbursed to both incoming RC students and also to those who will be transferring to four-year universities.

Everyone is invited to attend the Reedley Fiesta October 12 through October 14. The fun begins with food booths and activities on Friday at noon in Pioneer Park. The Fiesta parade begins at 10:00 a.m. on Saturday. Reedley College students and staff members are involved in the festivities in a variety of ways, such as designing parade floats, exhibiting their artwork, and supporting local service clubs.

Author Molly Giles will be the featured speaker at the Fall Speakers Series event on Thursday, October 25 at 7:00 p.m. in the Forum Hall. Ms. Giles is a professor of creative writing at the University of Arkansas and the author of a novel and two short story collections.

The Reedley College Community Band presents Oktoberfest on Friday, October 20 from 6:00 to 11:00 p.m. at the Reedley Community Center. The event will feature dinner, dancing, and an auction. Tickets are \$20 per person and are available by calling the RC switchboard.

The Tiger Golf Team will host its annual Arlie Brooks Golf Tournament on Saturday, November 3 at Sherwood Forest Golf Course. The tournament kicks off at 10:00 a.m. Proceeds will benefit the Tiger team.

Campus Report,
Reedley College
(continued)

CalWORKs Coordinator Jan Waterman will be a featured speaker at the 2001 CalWORKs Partnerships Conference on December 18.

Academic Senate
Report

Ms. Cynthia Elliott, instructor and Academic Senate State Representative from the North Centers, gave a status report on several proposed Board policies. She also stated that the ratification of a Faculty Association is in progress. This will serve as an Academic Senate-like structure for improved communication between faculty, classified, and administrators at the North Centers. Her journalism class will launch a “web newspaper” on October 15 and will include a report from this meeting. The International Club has reconvened to sponsor and publicize a French and Spanish music Christmas concert. This activity is entirely student-driven. The ASG Honor Society will sponsor a student vs. teacher softball game on October 7 at Clovis Rotary Park. The ASG North Centers will attend its first regional meeting on October 20.

Classified Senate
Report

Ms. Nancy Prosperi, North Centers Classified Senate Representative, gave the following update on the Senate’s multi-level projects and activities dedicated to the realization of professional growth for all District classified employees.

On a District level, the committee and its chair, Dr. Janice Emerzian, are continuing to coordinate the second annual Staff Development Day for all State Center classified professionals. This year’s event, scheduled to be held April 9, 2002, at Fresno’s Pardini’s and Piccadilly Inn, will be chaired by Irene Archuleta, Fresno City College, Marilyn Haines, Training Institute, and Carl Simms, District Operations.

On an individual level, a series of on-site technology training classes continues with “Spreadsheets-MS Excel.” Committee members serve as facilitators for these classes. The next in-service, in conjunction with the Training Institute, will be held on Thursday, October 11 at the following sites and times:

District Office Training Room: 8:00 a.m. – 10:00 a.m.

District Office Training Room: 10:30 a.m. – 12:30 p.m.

Reedley College FEM 4E: 3:00 p.m. – 5:00 p.m.

We are looking at the possibility of using our computer labs at the North Centers for the December and subsequent classes in the series.

At a level of meeting a specific need of many classified professionals is the concept of the “cohort,” an educational “buddy system” encouraging and enabling many employees to meet a specific goal. Some of our members have taken or will be

Classified Senate
Report
(continued)

taking advantage of this concept to achieve their Bachelor's and/or Master's degrees. Fresno City College has now afforded us the opportunity to achieve an Associate of Arts Degree in Liberal Arts through the Weekend College. At our last committee meeting on September 27, 2001, Dr. John Spolsdoff, the new director of the Weekend College, spoke to us about the possibility of developing a cohort of SCCCD classified professionals. The best scenario would include a start date of Spring 2003, which would allow for an adequate time for testing and counseling. Units already accumulated will be evaluated and worked into the program. The 24-month program is arranged as a transfer program to the California State University and the University of California systems and meets on Friday evenings, Saturdays, and Sunday afternoons.

Finally, managers within our group are continuing to enjoy their involvement with Leadership State Center. In conjunction with our discussions resulting from our readings in Stewardship by Peter Block, new insights and ideas gained at these leadership meetings are shared at our monthly gathering of the Staff Development Committee. We are finding that these discussions are profoundly dynamic and are enhancing not only our professional lives but our personal lives as well.

The SCCCD Classified Professionals Development Committee has proven to be, and continues to be, a very positive force throughout the District in its support of the professional growth of classified employees. It has been a privilege to bring this report to you today.

Districtwide
Marketing and
Branding Report

Dr. Redwine stated that this report is a sample of a Decision Package that came out of Dr. Patterson's creativity and will give the Board an insight into the Decision Package funding.

Dr. Patterson introduced Aaron Scoby and Darrell Jennings with Channel 21, and gave an overview of the partnership with the station. She noted that Channel 21 is the number one rated Spanish speaking station, as well as the number one station in the Valley. The partnership will allow the District to reach Hispanic students and parents to provide information about the importance of attending college. She also provided a sample vignette of an ad to be run in connection with the program.

Mr. Patterson questioned if the District had translators available to respond to calls as a result of the ads. Dr. Patterson advised that she would ensure translators would be available.

Ms. Smith expressed concern that the student or parent receives the appropriate information the first time they call.

Districtwide
Marketing and
Branding Report
(continued)

Mr. Manfredi asked how many times a day the information would be aired. Dr. Patterson stated she would forward the information to Mr. Manfredi.

Mr. Thonesen thanked Channel 21 for working with the District on this special program.

Consent Agenda
Action

It was moved by Ms. Smith and seconded by Mr. Manfredi that the Board of Trustees approve the consent agenda as presented. The motion carried unanimously.

Transfer, Health
Leave of Absence,
and Resignation,
Certificated
Personnel
[01-208]
Action

approve certificated personnel recommendations, Items A through C, as presented. (Lists A through C are herewith made a part of these minutes as Appendix I, 01-208).

Employment,
Change of Status,
Reclassification,
Termination, and
Resignation,
Classified Personnel
[01-209]
Action

approve classified personnel recommendations, Items A through L as presented. (Lists A through L are herewith made a part of these minutes as Appendix II, 01-209).

Employment of Part-
Time Faculty on
Adjunct Faculty
Salary Schedule, Fall
2001, Fresno City
College, Reedley
College, and North
Centers
[01-210]
Action

approve employment of part-time faculty on the Adjunct Faculty Salary Schedule for Fresno City College, Reedley College, and North Centers for Fall 2001, as presented.

Consideration to
Approve Out-of-
State Travel,
Wrestling Team,
Fresno City College
[01-211]
Action

approve out-of-state travel for the Fresno City College Wrestling Team to attend the National Junior College Invitational Championships in Reno, Nevada, November 2-3, 2001, with the understanding that the trip will be financed without requiring expenditures of District funds.

Review of District
Warrants and
Checks
[01-212]
Action

review and sign the warrants register for the period August 28, 2001, to September 28, 2001, in the total amount of \$16,605,648.20.

review and sign the check registers for the Fresno City College and Reedley College Co-Curricular and Bookstore Accounts for the period August 14, 2001, to September 21, 2001, in the amount of \$1,741,768.63.

Consideration to
Accept Maintenance
Project, Heating
Loop Piping
Replacement, Fresno
City College
[01-213]
Action

- a) accept the project for the Heating Loop Piping Replacement, Fresno City College; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Accept Maintenance
Project, Reroof
Gymnasium, Fresno
City College
[01-214]
Action

- a) accept the project to Reroof the Gymnasium, Fresno City College; and
- b) authorize the Chancellor of Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Restroom
Revisions, Forestry
Building, Reedley
College
[01-215]
Action

- a) accept the project for the Restroom Revisions, Forestry Building, Reedley College; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Livestock
Shade Structure,
Reedley College
[01-216]
Action

- a) accept the project for the Livestock Shade Structure, Reedley College; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Accept Construction
Project, Clovis
Center Renovations,
Clovis Center
[01-217]
Action

- a) accept the project for the Clovis Center Renovations, Clovis Center; and
- b) authorize the Chancellor or Executive Vice Chancellor to file a Notice of Completion with the County Recorder.

Consideration to
Approve Agreement
with Commission on
Peace Officer
Standards and
Training, Fresno
City College
[01-218]
Action

- a) authorize an Agreement with the Commission on Peace Officer Standards and Training in the amount of \$82,325.00 for two Institute of Criminal Investigations Core Course presentations to be conducted by the Fresno City College Police Academy; and
- b) authorize the Chancellor or her designee to sign the Agreement on behalf of the District.

Consideration to
Approve Student
Support Services
Partnership
Agreement with U.S.
Department of
Education, Fresno
City College
[01-219]
Action

- a) authorize entering into an Agreement with the United States Department of Education in the amount of \$190,000.00 for the providing of a Student Support Services Program Grant for Fresno City College for the period September 1, 2001, through August 31, 2005; and
- b) authorize the Chancellor or her designee to sign the Agreement on behalf of the District.

Consideration to
Approve Student
Support Services
Partnership
Agreement with U.S.
Department of
Education, Reedley
College
[01-220]
Action

- a) authorize entering into an Agreement with the United States Department of Education in the amount of \$195,000.00 for the providing of a Student Support Services Program Grant for Reedley College for the period September 1, 2001, through August 31, 2005; and
- b) authorize entering into an additional Agreement with the United States Department of Education in the amount of \$47,500.00 for providing Direct Supplemental Student Grant Aid to Reedley College; and
- c) authorize the Chancellor or her designee to sign the Agreements on behalf of the District.

Consideration of
Resolution and
Agreement for
Workability III
Program, Reedley
College
[01-221]
Action

- a) approve the Reedley College 2001-02 WorkAbility III Agreement;
- b) authorize the Executive Vice Chancellor to execute the Agreement and to prepare any and all reports required on behalf of the District; and
- c) authorize the Secretary of the Board of Trustees to execute the appropriate Board Resolution for submission with the project Agreement to the State Department of Rehabilitation.

Consideration to
Approve Agreement
with Sequoia Lake
Conference of
YMCA's, Reedley
College
[01-222]
Action

- a) authorize renewing an Agreement for utilization of the Sequoia Lake Conference of YMCA's Forestry Laboratory for a period of one year, with five-year renewal intervals to commence after completion of the first year; and
- b) authorize the Chancellor or her designee to sign the Agreement on behalf of the District.

Consideration of
Bids, High Voltage
Feeders, Fresno City
College and Reedley
College
[01-223]
Action

award Bid #0102-07 in the amount of \$64,890.33 to Shaver Lake Electric, Inc., the lowest responsible bidder for High Voltage Feeders at Fresno City College and Reedley College, and authorize the Chancellor or Executive Vice Chancellor-Administration and Finance to sign an Agreement on behalf of the District.

*****End of Consent Agenda*****

Consideration to
Approve New
Position, Director of
Marketing and
Communications,
Fresno City College
[01-224]

Mr. Rowe stated that for the past several months the administration has been re-evaluating the organization of the campus Public Information Offices. The current organization structure at Fresno City College does not include a management position to oversee the Department's operations or employees. (Since Reedley College is a single-position office, this is not an issue.) Based upon the needs at FCC and the District, the administration is recommending the addition of a new position at Fresno City College titled Director of Marketing and Communications.

This is a management position and will have the responsibility of implementing District policies, regulations, budget decisions, and the supervision of personnel. The position will be under the supervision of the President but will work closely with the Executive Director of Public and Legislative Relations, as will the Reedley College Public Information Officer. Please refer to the proposed job description for a complete listing of the duties this position will be performing.

Consideration to
Approve New
Position, Director of
Marketing and
Communications,
Fresno City College
[01-224]
(continued)
Action

After reviewing comparables and other Director positions in the District, it is recommended that placement be on the management salary schedule at Range 44.

A motion was made by Mr. Patterson and seconded by Mr. Forhan that the Board of Trustees approve the new position of Director of Marketing and Communications with placement on the Management Salary Schedule at Range 44 (\$58,782.00-\$74,100.00).

The motion carried by the following vote:

Ayes -	6
Noes -	1 (Ms. Smith)
Absent -	0

Consideration to
Approve 2001-02
Decision Package
Revisions
[01-225]

Mr. Sharpe stated that in May the Board of Trustees approved the basic Decision Package Program, which included an allocation of approximately \$2.4 million to the campuses and districtwide operations. Because of the changes in the State budget and other priority changes within the colleges, it was explained to the Board in September at the adoption of the districtwide budget there may be revisions regarding the priorities approved in May. The revised recommendations involve Fresno City College and the North Centers. Reedley College's recommendations have not changed.

Action

A motion was made by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees authorize amending the 2001-02 Decision Package Program, as outlined in the revised Decision Packages. The motion carried unanimously.

Consideration of
Bids, SCCC
LAN/WAN
Renovations,
Phase 2,
Districtwide
[01-226]

Mr. Sharpe explained that this item has been amended as the recommendation was not completed at the time of mailing last Wednesday. This was due to the fact that staff needed additional time to analyze the two bids received. Based upon that analysis, the administration is recommending an award of Phase 2, which provides the circuitry and makes the WAN portion operational and sets everything in place for the final connectivity, which would be Phase 3.

Action

A motion was made by Mr. Patterson and seconded by Mr. Smith that the Board of Trustees award Bid #0102-06 in the amount of \$377,197.03 to Pacific Bell/SBC Communications, Inc., the lowest responsible bidder for the SCCC LAN/WAN Renovations, Phases 2, Districtwide, and authorize the Chancellor or Executive Vice Chancellor to sign an agreement on behalf of the District. The motion carried unanimously.

Consideration of
Bids, Lease of
District-Owned
Property, Reedley
College Farm
[01-227]

Mr. Sharpe reported that in September the Board authorized going to bid for leases that were expiring for the Reedley Farm Program. The District has found that contracting out for the farm program has been very successful, both monetarily and for student programs. It is recommended that Parcels A-E be awarded to Surabian Packing Company. They were the only bidder on these parcels and are the current operator of the parcels. Surabian is also proposing the same percentage as received in the past several years. One bid for parcel F was received after the deadline and was, therefore, returned. The District will re-bid Parcel F for consideration in November.

Action

A motion was made by Mr. Forhan and seconded by Ms. Smith that the Board of Trustees:

- a) award a Lease Contract to Surabian Packing Company, Inc., for development and maintenance of Parcels A, B, C, D, and E on the Reedley College Farm;
- b) authorize re-bid of Parcel F for which no timely bids were received: and
- c) authorize the Chancellor or Executive Vice Chancellor to sign an Agreement on behalf of the District.

The motion carried unanimously.

Consideration to
Approve 2001-02
Partnership for
Excellence Proposed
Projects
[01-228]

Dr. Bruegman stated that the District is in the second year of using the Partnership for Excellence (PFE) logic model developed by Cyndie Sine and Laura Wasserman. This model is used to select and monitor all the PFE projects funded. Persons wanting to apply for a PFE project respond to a campus request for projects. They must list quantifiable outcomes, how they relate to one or more of the five PFE goals that have been established by the State chancellor's Office, and specifically, how they intend to measure the outcomes. Our District has also asked that they include how each project will address campus goals and the District's Master Plan goals. After the projects have been prioritized and approved at the campus level, they are then transferred to the grid summary. Unfortunately, due to losing both Cyndie Sine and Laura Wasserman, we have not completed the outcomes grid for 2000-2001. The information, however, will be presented at the November Board meeting.

Mr. Smith asked if the outcomes will portray how many students that graduated from the District moved on to other higher learning institutions. Dr. Bruegman explained that the PFE goals that address transfer will be included in the information.

Consideration to
Approve 2001-02
Partnership for
Excellence Proposed
Projects
[01-228]
(continued)

Mr. Smith questioned if the information will include transfer to non-credit institutions. Dr. Bruegman stated that the State Chancellor's Office transfer goal is transfer to CSU and UC. We know that numerous students in the Valley are electing to go to National, Phoenix, or Fresno Pacific to obtain their baccalaureate degrees. The researchers are gathering this information and it will be shared with the Board once completed.

Mr. Manfredi expressed his appreciation for such a comprehensive report. On the North Centers report, Page 3, Project 11, and Page 4, Project 16, regarding the increase in full-time faculty and reducing the number of part-time faculty, as we move toward college status, is there a statewide standard that requires a certain number of full-time faculty? Dr. Redwine stated the District will be working toward that, as it is our obligation.

Action

A motion was made by Mr. Manfredi and seconded by Mr. Corona that the Board of Trustees approve the 2001-2002 Partnership for Excellence recommendations as provided. The motion carried unanimously.

Reports of Board
Members

Mr. Warren Bisel, Reedley College Student Trustee, reported the following:

- A "Relay for Life" will be held in the cafeteria tomorrow.
- The Oktoberfest activity was postponed because of the national tragedy in New York and Washington, D.C.
- The Reedley Fiesta will be held on October 12-13.
- Homecoming Week is October 22-26 and will include an introduction of the queen and king candidates and a barbecue, obstacle course, rock climbing, club carnival, and a reverse beauty contest. There will be a homecoming dance following the game on the 27th.
- A Best Halloween Costume Contest will be held on October 31 at 12 noon in the cafeteria.

Ms. Margaret Todd, Fresno City College Student Trustee, reported the following:

- Homecoming festivities will be held in October 27 at Ratcliffe Stadium.
- A Safe-n-Sane Halloween is scheduled for October 31 at Ratcliffe Stadium
- At the September Club Rush, over 350 postcards were signed and mailed to the Governor and other state representatives regarding the budget cuts.
- The Walk for Juvenile Diabetes will be on October 20 beginning at 7:00 a.m. on the west lawn. The school's goal is \$40,000.00.

Report of Board
Members
(continued)

- The California Community Colleges Student Affairs Association Conference will be on October 11-12.
- Thanked everyone for their support in connection with the train accident that took the life of a student. The entire funeral service was paid for by campus donations.

Mr. Manfredi stated that he enjoyed the presentations this evening from the students, staff and Channel 21. He also appreciated the Chancellor and Dr. Patterson's visit to Kerman to meet with the Mayor and him.

Mr. Corona thanked the Madera Center for their hospitality this evening. He also appreciated the Channel 21 presentation; having been raised in a Hispanic family, he understands how the opportunities for higher learning have to come to you. He enjoyed the recent Diversity Committee meeting and stated that the diversity in this country makes us strong.

Mr. Forhan stated he is pleased that Terry Roberts with the Museum of Tolerance will be making a presentation on October 10.

Ms. Smith reported that she looks forward to working on the Diversity Committee. She had the opportunity to attend the Central Valley Higher Education Consortium meeting on how the Central Valley can encourage students to go to college.

Ms. Smith also asked if the District is updating their security measures in light of the September 11 events. Mr. Sharpe stated that following the events of September 11 and following the tragedy on the Fresno City College campus, a districtwide meeting was convened to look at how we deal with crisis situations, and identified various procedures and issues that need to be addressed. Training opportunities are also being identified. The campus presidents provided information on their emergency/crisis procedures as well as efforts to assist students from Middle Eastern countries.

Future Agenda Items

Ms. Smith stated that she recently read an article on distance education and how it is a help to people who cannot travel to a campus. The data shows that people who usually take distance education courses also take classes on campus as well. She asked what the data shows for the District. Dr. Redwine advised that the fall schedule for distance learning, both for interactive television and the Web, will be mailed to the Board later this week. The information also includes a historic calculation of the number of courses offered for the past several semesters. We

Future Agenda Items
(continued)

have not collected any data on the nature of our students who are using distance learning, but we do not have any reason to believe that our data would be different from the national statistics.

Ms. Smith stated that the North Centers report mentioned a fee waiver for international students and asked if the District considered that in the aftermath of the September 11 tragedy. Mr. Sharpe explained that what was mentioned in the North Centers report was a new Board Policy regarding Student Payment Plans. This is part of the process of bringing recommended Board Policies to the Communications Council before they are presented to the Board. The North Centers requested a waiver of the \$25.00 administrative fee, which is allowed; however, it is not the administration's intent to recommend the \$25.00 fee.

Mr. Patterson requested that the Board adopt a resolution regarding the railroad and the safety of our students, speed of the trains, etc. Dr. Redwine stated that the administration will draft a resolution for the Board's review. Mr. Sharpe also gave a brief update on previous requests to the railroad regarding the speed of the trains, as well as possible alternatives to provide safety for the students and staff.

Closed Session

Mr. Thonesen stated that the Board, in closed session, will be discussing PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957; and CONFERENCE WITH LABOR NEGOTIATOR [SCFT Part-Time Bargaining Unit], Randy Rowe, Pursuant to Government Code Section 54957.6.


Mr. Thonesen declared a recess at 5:40 p.m.

Open Session

The Board moved into open session at 7:00 p.m. Mr. Thonesen announced that the Board, in closed session, gave direction to its chief labor negotiator regarding part-time faculty negotiations.

Adjournment

The meeting was adjourned at 7:01 p.m. by the unanimous consent of the Board.



Phillip J. Forhan
Secretary, Board of Trustees
State Center Community College District

CERTIFICATED PERSONNEL RECOMMENDATIONS

A. Recommendation to transfer the following person:

<u>Name</u>	<u>Position From</u>	<u>Position To</u>
Daniels, Stevie	Instructor, FCC	Coordinator, Academic Computing, FCC

(Regular contract, July 21, 2001 – June 30, 2002)

B. Recommendation to approve Health Leave (Article XIV-B, Section 4)

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Mancillas, Janice	FCC	July 10, 2001	Instructor

C. Recommendation to accept resignation for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Knapp, Jeanne	Clovis	September 7, 2001	Faculty Intern, Counselor

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons (probationary):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Range/Step/Salary</u>	<u>Date</u>
Wilks, Aaronn	FCC	Micro Computer Spec Position No. 2159	60-A \$3336	9/4/01
Smith, Peter	FCC	Custodian Position No. 2137	41-A \$2092	9/4/01
Kohl, Mona	FCC	Department Secretary Position No. 2143	44-A \$2255	9/4/01
Dias, Ellen	FCC	Department Secretary Position No. 2148	44-A \$2255	9/4/01
DiPinto, Valerie	FCC	Office Assistant I Position No. 2018	38-A \$1947	9/10/01
Aguilar, Yolanda	FCC	Office Assistant III Position No. 2118	48-A \$2744	9/10/01
Lewis, Otha	FCC	Programmer Analyst Position No. 2340	73-A \$4575	9/17/01
Bruce, Eleanor	FCC	Accounting Clerk III Position No. 2073	48-A \$2491	9/17/01
Schreiner, Roland	FCC	Micro Comp Res Tech Position No. 2093	63-A \$3588	9/24/01
Blann, Susan	RC	Bookstore Sales Clerk I Position No. 3082	37-A \$1901	9/24/01
Franklin, Jennifer	FCC	Lib/Lrn Res Asst I Position No. 2153	38-A \$1947	10/01/01

B. Recommendation to employ the following persons (retirees):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Larsen, Margaret	DO	Office Assistant III	17.58	9/17/01
Kim, David	FCC	Program Specialist III	20.11	7/26/01 thru 12/20/01

C. Recommendation to employ the following persons (Ed Code 88076):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
O'Neal, Michael	Madera	Instructional Aide	6.50	8/20/01 thru 9/30/01
Baughman, Keven	RC	Registration Assistant	6.50	9/12/01 thru 12/20/01
Mulligan, Adam	RC	Registration Assistant	6.50	9/12/01 thru 12/20/01
Furnish, Gloria	Madera	Tutorial Assistant I	6.50	9/6/01 thru 12/20/01
Ibarra, Juan	RC	Tutorial Assistant I	6.50	9/6/01 thru 12/20/01
Whittle, Gwendolyn	FCC	Tutorial Assistant I	6.50	9/6/01 thru 12/20/01
Tyler, April	RC	Department Secretary	6.91	9/18/01 thru 12/20/01
Angelich, Kimberly	FCC	Peer Mentor	7.20	7/23/01 thru 12/25/01

C. Recommendation to employ the following persons (Ed Code 88076) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Brown, Erin	FCC	Peer Mentor	7.20	7/23/01 thru 12/20/01
Huggins, Britton	FCC	Peer Mentor	7.20	7/23/01 thru 12/25/01
Noel, Erik	FCC	Peer Mentor	7.20	7/23/01 thru 12/25/01
Paguio, Nicole	FCC	Peer Mentor	7.20	7/23/01 thru 12/25/01
Soper, Stephen	FCC	Peer Mentor	7.20	7/23/01 thru 12/5/01
Kennedy, Pamela	FCC	LGI Assistant	10.28	8/29/01 thru 12/20/01

D. Recommendation to employ the following persons (provisional - filling vacant permanent, full-time, permanent, part-time position pending recruitment/selection, or replacing regular employee on leave):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Watters, Leah	FCC	Lib/Lrn Res Asst I	6.50	8/23/01 thru 12/20/01
Garcia, Ernesto	FCC	Office Assistant I	6.50	8/21/01 thru 12/20/01
Bonaldi, Dino	FCC	Tutorial Assistant	6.50	8/27/01 thru 12/24/01
Brisky, Anna	FCC	Office Assistant II	6.50	7/1/01 thru 9/20/01

D. Recommendation to employ the following persons (provisional - filling vacant permanent, full-time, permanent, part-time position pending recruitment/selection, or replacing regular employee on leave) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Campos, Dulce	Madera	Custodian	6.91	9/5/01 thru 9/30/01
Chance, James	Clovis	Custodian	6.91	9/6/01 thru 10/30/01
Duque, Christina	FCC	Department Secretary	6.91	8/31/01 thru 10/30/01
Perez, Corincia	FCC	Department Secretary	6.91	8/24/01 thru 12/20/01
Rodriguez, Cruz	FCC	Department Secretary	6.91	8/20/01 thru 12/20/01
Giannopoulos, John	FCC	Mobility Driver	7.15	8/21/01 thru 12/20/01
Young, South	FCC	Office Assistant III	7.77	8/16/01 thru 12/20/01
Orosco, Angelina	FCC	Duplicating Operator	7.77	8/20/01 thru 12/20/01
Corrales, Juan	FCC	Workshop Facilitator	8.29	8/28/01 thru 12/20/01
Mills, Susan	RC	Administrative Assistant	9.58	9/4/01
Alvarado, Ana	RC	School Relations Specialist	13.24	9/12/01 thru 12/20/01

E. Recommendation to employ the following persons (provisional - filling vacant limited term position pending recruitment/selection):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Braun, Veronica	RC	Food Service Worker I	6.50	9/6/01 thru 12/31/01
Patterson, Virginia	RC	Food Service Worker I	6.50	8/20/01 thru 12/31/01
Martinez, Juan	RC	Student Services Specialist	8.29	9/1/01 thru 12/31/01
Shears, Evangeline	RC	Student Services Specialist	8.29	8/20/01 thru 12/31/01
Perez, Juan	RC	Instructional Technician- Chemistry	8.64	7/1/01 thru 12/20/01
Rivas, Jose	RC	Student Services Assistant	9.14	9/1/01 thru 12/31/01
Rorabaugh, Kim	FCC	Financial Aid Assistant I		8/29/01 thru 12/20/01
Quinones, Carla	RC	School Relations Specialist	13.24	8/27/01 thru 12/31/01

F. Recommendation to employ the following persons (exempt):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Perez, Xavier	RC	Bus Driver – Single Axle	6.91	7/1/01 thru 12/20/01
Grenier, Benoit	FCC	Educational Adviser	10.08	7/1/01 thru 12/20/01

F. Recommendation to employ the following persons (exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Armes, Stephen	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Clune, Monica	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Fevold-Milton, Sheryl	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Keller, Gina	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Lucas, Jamie	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
McQueen, Deric	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Mechem, Carol	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Ortega, Elisa	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Pistalu, Mary	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Reid, Kim	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Roberts, Tom	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01

F. Recommendation to employ the following persons (exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Seibert, Ruth	FCC	LGI Assistant	10.28	7/1/01 thru 12/20/01
Spikes, Nancy	FCC	LGI Assistant	10.28	8/24/01 thru 12/20/01
DeLaFuente, Sandra	FCC	Interpreter I	10.49	8/21/01 thru 12/20/01
Denington, Sandra	FCC	Interpreter I	10.49	8/24/01 thru 12/20/01
Sanchez, Jr., Tommy	FCC	Interpreter I	10.49	8/21/01 thru 12/20/01
Goering, Lindsey	FCC	Interpreter II	12.69	9/5/01 thru 12/20/01
Santiago, Michelle	FCC	Interpreter II	12.69	8/21/01 thru 12/20/01
Frazier, Priscilla	FCC	Program Specialist	13.97	7/1/01 thru 12/20/01
Heisdorf, Peter	FCC	Program Specialist	13.97	9/12/01 thru 12/20/01
Romero, Ann	FCC	Program Specialist	13.97	7/1/01 thru 12/20/01
Ashby, Michelle	FCC	Interpreter III	14.33	8/21/01 thru 12/20/01

F. Recommendation to employ the following persons (exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Fogo, Milli	FCC	Interpreter III	14.33	8/21/01 thru 12/20/01
Ruiz, Cynthia	FCC	Interpreter III	14.33	8/21/01 thru 12/20/01
Russell, Jenifer	FCC	Interpreter III	14.33	8/21/01 thru 12/20/01
Gallegos, Cynthia	FCC	Interpreter IV	15.89	8/21/01 thru 12/20/01
Visser, Dee	FCC	Interpreter IV	15.89	8/21/01 thru 12/20/01
White, Alan	FCC	Interpreter IV	15.89	8/21/01 thru 12/20/01
Lee, Diana	FCC	Interpreter V	17.76	8/15/01 thru 12/20/01
Porter, Helen	FCC	Interpreter V	17.76	8/21/01 thru 12/20/01
West, Christy	FCC	Interpreter V	17.76	8/15/01 thru 12/20/01
Klein, Annette	FCC	Interpreter VI	25.98	8/21/01 thru 12/20/01
Tufford, Sharon	FCC	Interpreter VI	25.98	8/15/01 thru 12/20/01

F. Recommendation to employ the following persons (exempt) (continued):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Freeman, Charles	FCC	TI Trainer II	33.53	7/21/01 thru 12/20/01
Henderson, Leon	FCC	TI Trainer II	33.53	8/21/01 thru 12/20/01
Torres, Jorge	FCC	TI Trainer II	33.53	8/22/01 thru 12/20/01
Darnley, Rick	FCC	TI Trainer III	39.11	9/5/01 thru 12/20/01
Dixon, Larry	FCC	TI Trainer III	39.11	8/23/01 thru 12/20/01
Ornellas, Robert	FCC	TI Trainer III	39.11	8/21/01 thru 12/20/01

G. Recommendation to employ the following persons (emergency):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Martinez, Patricia	DO	Department Secretary	12.99	9/12/01 thru 9/27/01
Pearce, Carolyn	DO	Department Secretary	12.99	9/12/01 thru 9/27/01
Sosa, Julio	DO	Department Secretary	12.99	9/12/01 thru 9/27/01
Sullivan, Billie	DO	Department Secretary	12.99	9/12/01 thru 9/27/01

G. Recommendation to employ the following persons (emergency) (continued):

Name	Location	Classification	Hourly Rate	Date
Wilk, Jennifer	DO	Department Secretary	12.99	9/12/01 thru 9/27/01

H. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Romero, Anthony	Clovis	Custodian Position No. 5006 to General Utility Worker Position No. 5003	41-E \$2613 43-E \$2745	8/20/01 thru 12/24/01
(replacing absent regular employee)				
Carl, Doug	FCC	Lead Custodian Position No. 2172 to	46-E \$2954 46-E+7.5%	7/1/01 thru 6/30/02
(CSEA Article 34, Section 8, assuming additional duties)				
Hernandez, Daniel	DO	Groundskeeper III Position No. 1081 to	50-E \$3181 50-E+5%	7/1/01 thru 6/30/02
Johnson, Jason	DO	Groundskeeper III Position No. 1075 to	50-D \$3026 50-D+7.5%	7/1/01 thru 6/30/02
(CSEA Article 34, Section 8, assuming additional duties)				
Nowlin, Gary	DO	Maintenance Utility Wkr Position No. 1089 to	43-E \$2221 43-E+5%	7/1/01 thru 6/30/02
(CSEA Article 34, Section 8, assuming additional duties)				
Peters, Richard	DO	Electrician Position No. 1110 to	64-E \$4915 64-E+7.5%	7/1/01 thru 6/30/02
(CSEA Article 34, Section 8, assuming additional duties)				
Valdez, Ruben	FCC	Custodian Position No. 2170 to	41-E \$2740 41-E+5%	7/1/01 thru 6/30/02
(CSEA Article 34, Section 8, assuming additional duties)				

I. Recommendation to approve change of status of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Willshaw, Bertha	FCC	Office Assistant II	41-E	8/28/01
		Position No. 2017 to	\$2662	tjri
		Office Assistant III	48-C	9/21/01
		Position No. 202	\$2862	

(CSEA Article 34, Section 8, assuming additional duties)

J. Recommendation to affirm reclassification and out of class pay approved by the Personnel Commission of the following employees (regular):

Name	Location	Classification	Range/Step	Date
Richards, Michael	FCC	Custodian	41-E	9/18/01
		Position No. 2175 to	\$3093	
		Lead Custodian	46-E	
			\$3330; and	
Out of Class Pay			41-E to	8/22/98
			46-D	thru 8/17/01
Covey, Patricia	DO	Secretary To VC, Business	C58-E	9/18/01
		Position No. 1042	\$4152	
		Secretary to Executive VC,	C60-E	
			\$4360	

K. Recommendation to terminate the following employee (probationary):

Name	Location	Classification	Date
Pires, Michael	FCC	Robotics Automation Specialist Position No. 2062	9/12/01

L. Recommendation to accept resignation of the following employee (regular):

Name	Location	Classification	Date
Holm, Patricia	FCC	Office Assistant I Position No. 2146	8/23/01