

REGULAR AGENDA
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., June 14, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of May 3, 2016, and Special Meetings of May 5, 2016, and May 12, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Joint District and Campus Presidents' Reports Cheryl Sullivan
 - B. Update on Technology Projects Pedro Avila
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [16-43HR through 16-50HR]
[16-67G through 16-78G]
- X. GENERAL
 - A. Consideration to Adopt Proposed Revised Board Policy 5030, "Student Representation Fee" [16-25] Gregory Taylor
 - B. Consideration to Adopt Proposed Revised Board Policy 1100, "The State Center Community College District" [16-26] Christine Miktarian
 - C. Consideration to Approve 2015-2016 Budget Update and Related Adjustments and Transfers [16-27] Ed Eng
 - D. Consideration to Approve the Proposed 2016-2017 Tentative Budget [16-28] Ed Eng

Board Agenda
June 14, 2016 (continued)

- E. Consideration to Establish September 6, 2016, as Public Hearing Date for the Proposed 2016-2017 Final Budget [16-29] Ed Eng
- F. Consideration to Authorize Submittal of the Five-Year Construction Plan and Priority Projects [16-30] Christine Miktarian
- G. Consideration to Authorize Agreement for Architectural and Engineering Services, Center for Advanced Manufacturing Addition, Madera Community College Center [16-31] Christine Miktarian

XI. HUMAN RESOURCES

- A. Second Reading and Adoption of State Center Community College District Equal Employment Opportunity Plan [16-32] Diane Clerou
- B. Consideration to Approve Equal Employment Opportunity Fund Multiple Methods Allocation Model Certification Form, Fiscal Year 2015-2016 [16-33] Diane Clerou
- C. Consideration to Approve Resolution Allowing Exception to the 180 Calendar Day Waiting Period for CalSTRS [16-34] Diane Clerou

XII. PUBLIC COMMENT [see footnote]

XIII. CLOSED SESSION

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code § 54957 (one matter)
- B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT; Pursuant to Government Code § 54957
 1. President, Clovis Community College
 2. President, Fresno City College

XIV. OPEN SESSION

- A. Consideration to Appoint President, Clovis Community College [16-35] Diane Clerou

XV. ADJOURNMENT

Board Agenda
June 14, 2016 (continued)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Vice Chancellor of Human Resources Diane Clerou before the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
June 14, 2016

HUMAN RESOURCES

1. Employment, Change of Status, Resignation, Retirement, Academic Personnel [16-43HR]
2. Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [16-44HR]
3. Consideration of Personnel Commission Budget [16-45HR]
4. Consideration to Appoint Dean of Instruction, Madera Community College Center [16-46HR]
5. Consideration to Appoint Dean of Student Services, Madera Community College Center [16-47HR]
6. Consideration to Approve Increase for Position No. 2204, Office Assistant I/II, Fresno City College, from 11 Months to 12 Months [16-48HR]
7. Consideration to Approve New Position of Curriculum Assistant, Fresno City College [16-49HR]
8. Consideration to Approve New Position of Flexible-Hour, Seasonal College Trainer, Clovis Community College [16-50HR]

GENERAL

9. Consideration to Approve Spring 2016, Fall 2016, Spring 2017, Fall 2017 Curriculum Proposals [16-67G]
10. Consideration to Approve Out-of-State Student Travel to Arizona Debate Institute [16-68G]
11. Review of District Warrants and Checks [16-69G]
12. Consideration of Report of Investments [16-70G]
13. Consideration to Adopt Resolution Establishing 2016-2017 Appropriations Limit (Gann) [16-71G]

Consent Agenda
June 14, 2016 (continued)

14. Consideration to Approve Grant Agreements [16-72G]
15. Consideration to Accept Gift/Donation from the Rinko Yoshioka Estate [16-73G]
16. Consideration of Bids, Hammer Throw Relocation, Fresno City College [16-74G]
17. Consideration to Approve Renewal of Instructional Service Agreements [16-75G]
18. Consideration to Approve Class Scheduling, Room Utilization, Event and Resource Management Solution, Districtwide [16-76G]
19. Consideration to Ratify Madera County School Boards Association Executive Committee Proposed 2016-2017 Budget [16-77G]
20. Consideration to Adopt Resolution in Connection with Governing Board Member Election, November 1, 2016 [16-78G]

(Unapproved) MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
May 3, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 4:30 p.m. on May 3, 2016, in Room 11, Oakhurst Community College Center, 40241 Highway 41, Oakhurst, California.

Trustees Present Richard Caglia, President (4:39 p.m.)
John Leal, Vice President
Robert “Bobby” Kahn Jr, Secretary
Ronald Nishinaka
Patrick Patterson
Eric Payne
Brenda Fuentes, Student Trustee
Cody Sedano, Student Trustee

Absent: Miguel Arias

Also present were:

Paul Parnell, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Diane Clerou, Vice Chancellor of Human Resources, SCCC
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, President, Clovis Community College
Christine Miktarian, Vice Chancellor of Business and Operations, SCCC
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of Guests will be introduced throughout the meeting.
Guests

Approval of Minutes	The minutes of the budget study session of April 5, 2016, regular meeting of April 5, 2016, and board retreat of April 22-23, 2016, were presented for approval. A motion was made by Trustee Nishinaka and seconded by Trustee Leal to approve the minutes, as presented. The motion passed without dissent.
Public Comment	<p>Lydia Anderson, Interim Dean of Instruction, Business, FCC – Ms. Anderson thanked Dr. Cynthia Azari for her service to Fresno City College. She also thanked Chancellor Parnell for appointing Cheryl Sullivan as Interim President.</p> <p>Wendell Stephenson, Faculty, FCC – Mr. Stephenson said that Fresno City College Academic Senate supports the ASG’s request for a fee waiver change.</p> <p>Matthew Rodriguez, ASG President, RC – He spoke in support of the combined ASG request for a fee waiver change.</p>
Special Recognition of the 2015-2016 Student Trustees	On behalf of the Board of Trustees, Trustee John Leal thanked Fresno City College Student Trustee Cody Sedano and Reedley College Student Trustee Brenda Fuentes for their distinguished service on the board as Student Trustees for this academic year. He presented each with a plaque and noted the Student Trustees have done an outstanding job.
Joint District and Campus Presidents’ Reports	Sandra Caldwell gave campus reports for the months of April and May. She noted that May 20 would mark the 89 th Reedley College Commencement. A former RC student recently signed with the Dallas Cowboys. A reporter from the FCC Rampage attended an event in Washington, D.C., and spoke with the President of the United States. She also congratulated Susi Nitzel for a classified employee award she received.
Academic Senate Report	Gregory Ramirez, Madera Oakhurst Faculty Association President, reported on meetings and activities of the Academic Senate. He thanked Dr. Jim Chin for his service to Madera and the district as this is his last board meeting before retirement. He thanked Dr. Caldwell and administration for their support and visits to the Madera and Oakhurst campuses.
Classified Senate Report	Darnell Harris, Reedley College Classified Senate President, reported on meetings and activities of the Classified Senate. He stated they are thankful for a place on the commencement platform. CCC

Classified Senate donated \$250.00 to the Deborah Ikeda retirement fundraiser. RC Classified Senate is in support of Measure C.

Oakhurst Community
College Center
Progress and
Activities

Darin Soukup, Director of the Oakhurst Center – He welcomed everyone and said that he appreciates and thinks it's good for the students and staff to see Trustees and administrators on campus. He reported that even though they are a rural community they have a population base of over 50,000.

Leticia Canales, Interim Dean of Student Services at Madera and Oakhurst – She reported that a new student success center is coming soon to Oakhurst, room OC-8. It will include a tutorial center, study area and room for faculty to have office hours. She thanked the district and the SCCC Foundation. She also reported that they are looking forward to the Summer Bridge Program.

Rebecca Clark, Student from Oakhurst Center – As a student at Oakhurst Ms. Clark reported on her experience attending there. She said she has been a student since 2011 and loves the campus. It has been a very good experience which she is thankful for. She will be graduating with her AS degree.

Reports of Board
Members

Student Trustees Sedano and Fuentes reported on activities on their campuses.

Trustee Patterson reported that he attended the CCLC Trustees Conference and that they had some very good sessions. He reported on the search committee for the CCC President position and commended student member Vanessa Suarez for her outstanding participation.

Trustee Nishinaka reported on many events he attended. He thanked Dr. Azari for her service.

Trustee Payne reported on several events he attended including the CCLC Trustees Conference. He announced that he was elected president of the California Community College African American Caucus.

Trustee Kahn thanked Dr. Azari and Dr. Chin for their service to the district.

Trustee Leal reported that he attended several events. He thanked Dr. Azari for her service and congratulated her on her new position.

He also thanked Dr. Chin for his service, as he will be retiring. He thanked Chancellor Parnell for his leadership and setting the tone for the board retreat.

Future Agenda Items Trustee Leal requested research of the board policy regarding board participation on search committees and requested it be a future agenda item.

Consideration of
Consent Agenda
Action President Caglia announced that the exhibit for item 16-38HR was amended.

It was moved by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 16-38HR through 16-42HR and 16-40G through 16-66G, as amended. The motion passed without dissent.

Employment, Change
of Status,
Resignation,
Retirement,
Academic Personnel
[16-38HR]
Action Approve the academic personnel recommendations, items A through D, as presented

Employment,
Promotion, Change of
Status, Transfer,
Leave of Absence,
Retirement, Classified
Personnel
[16-39HR]
Action Approve the classified personnel recommendations, items A through I, as presented

Consideration to
Approve Extension of
Six-Month Limited
Term Position of
Human Resources
Technician, Personnel
Commission
[16-40HR]
Action Approved the extension of the six-month limited term Human Resources Technician, Personnel Commission, through June 30, 2016

Consideration to
Approve New
Position of College
Director of Marketing
and Communications,
Reedley College
[16-41HR]
Action

Approve a new position of College Director of Marketing and Communications, Reedley College

Consideration to
Approve New
Position of Systems
Technical Resource
Analyst, District
Office
[16-42HR]
Action

Approve the new position of Systems Technical Resource Analyst, District Office

Consideration to
Adopt Resolution
Affording Student
Trustees the Privilege
to Make and Second
Motions
[16-40G]
Action

Adopt Resolution No. 2016.05 allowing student trustees to make and second motions

Consideration to
Approve Study
Abroad Program,
Paris, France,
Summer 2017
[16-41G]
Action

Approve the offering of the summer 2017 study abroad program in Paris, France, and approve Rebecca Benas and Susana Sosa as instructors for this program

Consideration to
Approve Study
Abroad Program,
Rome/Prague/
Krakow, Summer
2017
[16-42G]
Action

Approve the offering of the summer 2017 study abroad program in Rome, Prague, and Krakow; and approve Lydia Anderson and Jennifer Heyne as instructors for this program

Review of District
Warrants and Checks
[16-43G]

Review and approve the warrants register for the following
accounts:

<u>Action</u>	<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
	District	\$ 16,356,652.55	03/15/16 to 04/11/16
	Fresno City College Bookstore	140,974.52	03/16/16 to 04/08/16
	Reedley College Bookstore	97,038.58	03/16/16 to 04/08/16
	Fresno City College Co- Curricular	131,112.06	03/15/16 to 04/11/16
	Reedley College Co- Curricular	80,463.49	03/14/16 to 04/11/16
	Clovis Community College	13,850.79	03/11/16 to 04/11/16
	Total:	<u>\$ 16,820,091.99</u>	

Acceptance of
Quarterly Financial
Status Report,
General Fund
[16-44G]
Action

Accept the Quarterly Financial Status Report (CCFS-311Q), as
presented

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[16-45G]
Action

Approve the March 31, 2016, Budget Transfers and Adjustments
Report

Consideration to
Adopt Resolution
Authorizing Notice of
Intent to Establish
2016-2017
Appropriations Limit
(Gann)
[16-46G]
Action

Adopt Resolution No. 2016.06, Notice of Intent to Establish an
Appropriations Limit for the 2016-2017 Fiscal Year

Consideration to
Adopt Resolution
Authorizing
Agreement with
California
Department of
Education for Child
and Adult Care Food
Program Elective and
Mandatory Training,
Fresno City College
[16-47G]
Action

- a) Adopt Resolution No. 2016.03 authorizing the agreement between California Department of Education Nutrition Services Division and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for training opportunities and educational resources for the period July 1, 2016, through June 30, 2017, with funding in the amount of \$524,573.35;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Accept Grant for
Community College
Basic Skills and
Student Outcome
Transformation
Program, Reedley
College
[16-48G]
Action

- a) Authorize the district, on behalf of Reedley College, to accept the Community College Basic Skills and Student Outcomes Transformation Program grant from the California Community Colleges Chancellor's Office for the period July 1, 2016, through June 30, 2019, with maximum funding in the amount of \$1,500,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign grant-related documents on behalf of the district

Consideration to
Approve Transfer of
Student Credit
Balances to the
General Fund
[16-49G]
Action

Approve the transfer of those student credit balances that are greater than \$15 and at least three years old, as well as those that are less than 415 and at least one year old to the district's general fund

Consideration to
Authorize Agreement
with Butte-Glenn
Community College
District for Education
Planning Initiative
Grant, Districtwide
[16-50G]
Action

- a) Authorize the district, on behalf of Reedley College, to enter into a sub recipient agreement with Butte-Glenn Community College District for the period March 31, 2016, through July 27, 2016, with funding in the amount of \$210,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

Consideration of Bids,
Interior Lighting
Retrofit, Phase I,
Fresno City College
[16-51G]
Action

- a) Award Bid #1516-06 in the amount of \$1,194,686.36 to Contra Costa Electric, Inc., the lowest responsible bidder for years 2 and 3 Prop 39 funding for Interior Lighting Retrofit, Fresno City College; and
- b) award Bid #1516-06 in the amount of \$370,015.31 to Contra Costa Electric, Inc., the lowest responsible bidder for year 4 Prop 39 funding for Interior Lighting Retrofit, Fresno City College, contingent upon release of year 4 Prop 39 funding by the State of California; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Door Hardware, OAB
Auditorium, Fresno
City College
[16-52G]
Action

- a) Award Bid #1516-19 in the amount of \$68,000 to DL Batty, Inc., the lowest responsible bidder for Door Hardware, OAB Auditorium at Fresno City College; and
- b) authorize the chancellor or vice chancellor, finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Parking Lot E
Expansion, Fresno
City College
[16-53G]
Action

- a) Award Bid #1516-19 in the amount of \$118,593 to Seal Rite Paving and Grading, the lowest responsible bidder for Parking Lot E Expansion at Fresno City College; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Language Arts
Seating Area, Fresno
City College
[16-54G]
Action

- a) Award Bid #1516-20 in the amount of \$140,000 to Marko Construction Group, Inc., the lowest responsible bidder for Language Arts Seating Area at Fresno City College; and
- b) authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Softball Fence
Relocation, Fresno
City College
[16-55G]
Action

- a) Award Bid #1516-21 in the amount of \$78,000 to Todd Companies, Inc., the lowest responsible bidder for Softball Fence Relocation at Fresno City College; and
- b) authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Fume Hood
Replacement,
Physical Science
Building, Reedley
College
[16-56G]
Action

- a) Award Bid #1516-22 in the amount of \$79,283 to Lawson Mechanical Contractors, the lowest responsible bidder for Fume Hood Replacement, Physical Science Building at Reedley College; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Restroom Upgrades,
Oakhurst Center
[16-57G]
Action

- a) Award Bid #1516-17 in the amount of \$40,924.82 to Highlands Trade Partners, the lowest responsible bidder for Restroom Upgrades at the Oakhurst Center; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,
Campus Signage,
Herndon Campus,
Clovis Community
College
[16-58G]
Action

- a) Award Bid #1516-18 in the amount of \$52,624 to R & H Construction, the lowest responsible bidder for Campus Signage at Clovis Community College Herndon Campus; and
- b) authorize transfer of funds from the Clovis Community College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to
Approve Purchase of
Network Firewall,
Districtwide
[16-59G]
Action

Approve participation in WSCA Master Agreement #AR626 for network firewall and approved technology purchases districtwide, and authorize purchase orders to be issued against this cooperative agreement

Consideration to
Approve Agreements
for Purchase of
Computers and
Peripherals,
Districtwide
[16-60G]
Action

- a) Approve participation in Glendale Unified School District Bid Number P-13 13/14 for the purchase of Apple computers and peripherals, for locations districtwide; and
- b) approve participation in WSCA Agreement #7-15-70-34-003 for the purchase of Dell computers and peripherals, for locations districtwide; and
- c) authorize purchase orders to be issued against these agreements

Consideration to
Approve Transfer of
Student Credit
Balances to the
General Fund
[16-61G]
Action

- a) Approve a five-year lease extension with Educational Employees Credit Union for the lease of space for automatic teller machines at Fresno City College, Clovis Community College and the Madera Center; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Approve Purchase of
Door Hardware,
Districtwide
[16-62G]
Action

- a) Approve participation in GSA Contract # GS-07F-6060R awarded to Clark Security Products, Inc., for the purchase of Door Hardware; and
- b) authorize purchase orders to be issued against this cooperative agreement

Consideration to
Approve Purchase of
Mechanical Trainers,
Fresno City College
[16-63G]
Action

- a) Approve the purchase of Mechanical Trainers from Klein Educational Systems, Inc., in the amount of \$123,404.19; and
- b) authorize purchase orders to be issued for these items

Consideration to
Approve Purchase of
Breathing Apparatus,
Fire Academy, Fresno
City College
[16-64G]
Action

- a) Approve participation in Contract Resolution 10-92 awarded by the City of Clovis, for the purchase of Self Contained Breathing Apparatus; and
- b) accompanying equipment, and authorize purchase orders to be issued against this cooperative agreement

Consideration to
Change the Name of
Oakhurst Center to
Oakhurst Community
College (Outreach)
Center
[16-65G]
Action

Change the name of the Eastern Madera County Educational Center (Oakhurst campus) to Oakhurst Community College (Outreach) Center

Consideration to
Change the Name of
Clovis Community
College Center
Herndon Campus to
Clovis Community
College Herndon
Campus
[16-66G]
Action

Approve the name change of the Herndon campus to Clovis Community College Herndon Campus

*****End of Consent Agenda*****

President Caglia announced a brief break at 5:26 p.m.

President Caglia called the meeting back to order at 5:35 p.m.

Introduction of
Proposed Revised BP
5030 Student
Representation Fee
[16-19]
No Action

Gregory Taylor explained the proposed revision of BP 5030 omitting the sentence, "Students receiving Board of Governors fee waivers are deemed to have refused in writing to pay the fee for financial reasons." He explained that no action to revise the policy may be taken at this meeting. It is being introduced at this meeting. At the subsequent regular board meeting, administration will recommend adoption of the revised policy, at which time the board may consider and take action to adopt the revision.

Consideration to
Adopt Resolution
Supporting AB 1721
and AB 1892
(Medina), Reforming
Cal Grant System
[16-20]
Action

Dr. Paul Parnell presented information regarding adopting the resolution supporting AB 1721 and AB 1892.

A motion was made by Trustee Leal and seconded by Trustee Payne that the Board of Trustees adopt Resolution No. 2016.07 and send a letter to the Community College League of California in support of AB 1721 and AB 1892 to reform the Cal Grant system. The motion carried without dissent.

Consideration to
Adopt Resolution
Supporting Children’s
Education and Health
Care Protection Act
of 2016
[16-21]
Action

Dr. Paul Parnell presented information regarding the resolution supporting Children’s Education and Health Care Protection Act of 2016.

A motion was made by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees adopt Resolution No. 2016.08 and send a letter to supporters of the Children’s Education and Health Care Protection Act of 2016. The motion carried without dissent.

Introduction of
Proposed Revised BP
1100 The State
Center Community
College District [16-
22]
No Action

Christine Miktarian explained the proposed changes to BP 1100. She advised the board that no action to revise the policy may be taken at this meeting. The proposed revision of BP 1100, with a name addition and three name revisions, is being introduced at this meeting. At the subsequent regular board meeting, administration will recommend adoption of the revised policy, at which time the Board of Trustees may consider and take action to adopt the revision.

Consideration to
Adopt Resolution
Celebrating Classified
School Employee
Week in the State
Center Community
College District
[16-23]
Action

Diane Clerou gave information regarding the resolution celebrating Classified School Employee Week in the State Center Community College District.

A motion was made by Trustee Payne and seconded by Student Trustee Sedano that the Board of Trustees adopt Resolution No. 2016.04 celebrating the week of May 15-21, 2016, as Classified School Employee Week at State Center Community College District. The motion carried without dissent.

First Reading of State
Center Community
College District Equal
Employment
Opportunity Plan
[16-24]
No Action

Diane Clerou spoke in regard to the First Reading of State Center Community College District Equal Employment Opportunity Plan. She stated that in accordance with Board Policy 3420, administration recommends the Board of Trustees provide input to the vice chancellor of human resources by Tuesday, May 31, 2016, to allow for recommended revisions to be brought forward at the June 14, 2016, board meeting. No action is required at this time. Trustee Leal requested a copy in advance from the committee regarding any important changes.

Adjournment

The meeting was adjourned at 6:04 p.m. by unanimous consent.

Robert "Bobby" Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

Unapproved MINUTES OF SPECIAL MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
May 5, 2016

- Call to Order A special meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 12:07 p.m. on May 5, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Richard Caglia, President (12:10 p.m.)
John Leal, Vice President
Robert “Bobby” Kahn Jr, Secretary
Miguel Arias (12:40 p.m.)
Ronald Nishinaka
Patrick Patterson
Eric Payne (12:40 p.m.)
- Also present were:
Diane Clerou, Vice Chancellor, Human Resources
Claudette Matz, Secretary to the Vice Chancellor, Human Resources
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC
Sally Savage, ELS Consultant
- Public Comment None
- Closed Session President Caglia stated that in closed session the Board will discuss the following:
- A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957
1. Interview Finalists – Vice Chancellor Human Resources
- The Board moved into closed session at 12:11 p.m.
- OPEN SESSION The Board moved into open session at 3:00 p.m.
President Caglia stated the Board did not take any reportable action during closed session.

Adjournment

The meeting was adjourned at 3:01 p.m. by unanimous consent.

Robert “Bobby” Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

Unapproved MINUTES OF SPECIAL MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
May 12, 2016

- Call to Order A special meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 12:04 p.m. on May 12, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present John Leal, Vice President
 Ronald Nishinaka
 Patrick Patterson
 Eric Payne
- Absent: Richard Caglia, President
 Robert “Bobby” Kahn Jr, Secretary
 Miguel Arias
- Also present were:
 Diane Clerou, Vice Chancellor, Human Resources
 Claudette Matz, Secretary to the Vice Chancellor, Human Resources
 Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC
 Ed Valeau, ESL Consultant
- Public Comment None
- Closed Session Vice President Leal stated that in closed session the Board will discuss the following:
- A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957
1. Interview Finalists – President, Clovis Community College
- The Board moved into closed session at 12:06 p.m.
- OPEN SESSION The Board moved into open session at 5:41 p.m.
 Vice President Leal stated the Board did not take any reportable action during closed session.

Adjournment

The meeting was adjourned at 5:42 p.m. by unanimous consent.

Robert “Bobby” Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Employment, **Transfer**, Change of Status,
Resignation, Retirement, Academic Personnel

ITEM NO. **AMENDED**
16-43HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through **H**, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Sullivan, Cheryl J.	FCC	Z, Z	\$21,290	College President

(Interim Management Contract – May 21, 2016 through June 30, 2016)

Fernandez, Saul R.	FCC	V, 3	\$4,949	Counselor, DSP&S
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(Categorically Funded Contract – June 15, 2016 through June 30, 2016)

Gonzales, Laura R.	CCC	III, 3	\$4,512	Counselor, CAFYES/EOPS/ CalWORKs
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(Categorically Funded Contract – June 15, 2016 through June 30, 2016)

Weil, Robert A.	DO	59, 1	\$5,117	Director, Training Institute
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(Interim Management Contract – June 15, 2016 through June 30, 2016)

Whaley, Dianna L.	CCC	II, 5	\$3,892	Counselor/Coordinator, Career Center
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(Categorically Funded Contract – June 15, 2016 through June 30, 2016)

Shoemaker, David M.	FCC	V, 6	\$5,055	Counselor, Transfer Center
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(Categorically Funded Contract – June 16, 2016 through June 30, 2017)

Scratchfield, Kevin	FCC	II, 6	\$3,645	Activity Coordinator/ Instructional Designer
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(Categorically Funded Contract – June 20, 2016 through June 30, 2016)

Cobb, Aaren A.	RC	V, 4	\$79,523	Counselor/Coordinator, Promise Scholars
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(Categorically Funded Contract – July 1, 2016 through June 30, 2017)

A. Recommendation to employ the following persons (continued):

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Marty, Eric D.	RC	III, 4	\$85,100	Physical Education & Health Instructor/Head Football Coach
(One Year Temporary Contract – July 1, 2016 through June 30, 2017)				
Salmeron, Veronica	FCC	III, 6	\$76,611	Counselor/Coordinator, Promise Scholars
(Categorically Funded Contract – July 1, 2016 through June 30, 2017)				
Atkinson, James D.	CCC	59, 3	\$113,788	Director of Institutional Research, Evaluation & Planning
(Management Contract – July 5, 2016 through June 30, 2017)				
Cardenas-Elerick, FCC Amanda M.		II, 3	\$64,750	Counselor, Promise Scholars
(Categorically Funded Contract – July 5, 2016 through June 30, 2017)				
Murguia, Kelly H.	RC	V, 6	\$87,776	Coordinator, Student Health
(First Contract – July 11, 2016 through June 30, 2017)				
Hess, Shivon R.	RC	II, 7	\$76,161	Librarian
(Second Contract – August 1, 2016 through June 30, 2017)				
Medina-Gross, Katherine M.	MC	II, 6	\$73,312	Counselor, Career Technical Education
(Categorically Funded Contract – August 1, 2016 through June 30, 2016)				
Reimer, Rebecca A.	RC	IV, 6	\$79,914	Math Center Coordinator
(Categorically Funded Contract – August 9, 2016 through May 19, 2017)				

A. Recommendation to employ the following persons (continued):

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Alawdi, Hafez T.	FCC	II, 2	\$30,269	Chemistry Instructor
(One Semester Temporary Contract – August 11, 2016 through December 16, 2016)				
Bennett, Megan C.	CCC	V, 7	\$86,180	Reading Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Briones, Stephanie R.	CCC	II, 3	\$63,319	Communication Studies Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Brito, Simone P.	FCC	II, 6	\$71,692	Biology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Brooks, Allyson N.	FCC	IV, 6	\$78,148	Biology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Cortes Howden, Lynette D.	MC	II, 3	\$63,319	Mathematics Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Dent, Galin E.	CCC	II, 4	\$66,114	English Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Erickson, Mark S.	FCC	I, 6	\$67,974	Applied Technology/ Industrial Mechanic Instructor
(First Contract – August 11, 2016 through May 19, 2017)				

A. Recommendation to employ the following persons (continued):

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Fisher, Jessica C.	FCC	IV, 3	\$69,776	Adaptive English Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Green, JoEllen	FCC	III, 6	\$74,918	Decision Science Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Gutierrez, Daniel	CCC	V, 6	\$83,363	Spanish Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Hembd, Max C.	CCC	III, 2	\$63,762	Music Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Hester-Haynes, Juanita C.	FCC	III, 6	\$74,918	Mathematics Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Hicks, David R.	RC	V, 6	\$83,363	Art (Ceramics) Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Hirschler, Darrell R.	RC	III, 6	\$74,918	Manufacturing Technology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Hubbard, Heather A.	CCC	IV, 6	\$39,074	Biology Instructor
(One Semester Temporary Contract – August 11, 2016 through December 16, 2016)				

A. Recommendation to employ the following persons (continued):

Name	Campus	Class & Step	Salary	Position
Jackson-Ybarra, Shawon	CCC	II, 6	\$71,692	Political Science Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Johnson, Phillip A.	CCC	II, 5	\$68,900	Art Appreciation/Art History Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Luchesi, Michael A.	MC	III, 6	\$74,918	Manufacturing Machinist Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Manrique, Miguel-Angel	RC	II, 3	\$31,660	Mathematics Instructor
(One Semester Temporary Contract – August 11, 2016 through December 16, 2016)				
Menefee, Whitney M.	RC	II, 5	\$68,900	Biology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Molyneux, Desiree B.	RC	IV, 6	\$78,148	Animal Science Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Montejano, Dennis	RC	IV, 6	\$78,148	Criminology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Musselman, Laura A.	FCC	V, 3	\$75,024	Philosophy Instructor
(One Year Temporary Contract – August 11, 2016 through May 19, 2017)				

A. Recommendation to employ the following persons (continued):

Name	Campus	Class & Step	Salary	Position
Park, Eun Jung	CCC	V, 3	\$75,024	Art Appreciation/Art History Instructor

~~(First Contract – August 11, 2016 through May 19, 2017)~~

Phillips, Scott E.	CCC	IV, 3	\$69,776	Geography Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Prandini, Kellen J.	FCC	IV, 5	\$75,352	Anthropology Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Rempel, Denise R.	CCC	II, 6	\$71,692	English Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Rivera, Ricardo	FCC	V, 6	\$83,363	Art (New Media/Intermedia) Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Roblee, Kieran N.	FCC	V, 6	\$84,172	Physical Education & Health Instructor/Head Women's Volleyball Coach
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(First Contract – August 11, 2016 through May 19, 2017)

Rodriguez, Samuel M.	RC	IV, 6	\$78,148	Agriculture Business Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Rutledge, Jared T.	CCC	V, 4	\$77,810	Biology Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

A. Recommendation to employ the following persons (continued):

Name	Campus	Class & Step	Salary	Position
Somayajulu, Ravi B.	CCC	V, 6	\$83,363	Mathematics Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Strankman, Andrew W.	RC	II, 2	\$60,537	Biology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Torres, Maynard Von	CCC	II, 3	\$63,319	English Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Triplitt, Traci A.	MC	IV, 6	\$78,148	Child Development Instructor/Coordinator
(First Contract – August 11, 2016 through May 19, 2017)				
Walker, Cindy L.	CCC	V, 6	\$83,363	Psychology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Woodard, Kevin D.	RC	V, 7	\$84,159	Agriculture Business Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				
Yang, Jim P.	FCC	III, 6	\$74,918	Mathematics Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Nearn, Robyn M.	CCC	V, 6	\$41,682	Biology Instructor
(First Contract – January 5, 2017 through May 19, 2017)				

B. Recommendation to approve the transfer of the following person:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Position</u>
Rosendale, Stephen M.	FCC	RC	August 11, 2016	Automotive Technology Instructor

C. Recommendation to accept change of status for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Johal, Sarbjit	FCC	August 11, 2016	Political Science Instructor

(Reduction to part-time employment status prior to retirement per Article XVII, Section 4 of the SCFT Collective Bargaining Unit Contract)

D. Recommendation to change the contractual duty days effective June 15, 2016 for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Miller, Mary Beth	FCC	197	212	Child Development Instructor
See, Charles D.	CTC	208	207	Automotive Collision Repair Instructor

E. Recommendation to change the contractual duty days effective July 1, 2016 for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Dinis, Larry F.	RC	207	177	Mechanized Agriculture Instructor
Elizondo, Tonatiuh	CTC	207	206	Automotive Mechanics Instructor
Hunter, Timothy D.	CTC	207	206	Automotive Technology Instructor
Lucio, Nickolas L.	FCC	177	181	Counselor

- E. Recommendation to change the contractual duty days effective July 1, 2016 for the following persons (**continued**):

Name	Campus	From	To	Position
Miller, Mary Beth	FCC	212	177	Child Development Instructor
Mooneyham, David E.	CTC	207	206	Maintenance Mechanic Instructor
See, Charles D.	CTC	207	206	Automotive Collision Repair Instructor

- F. Recommendation to accept resignation from the following persons:

Name	Campus	Effective Date	Position
Boltz, Christopher R.	FCC	June 9, 2016	Theatre Arts Instructor
Her, Mainou N.	FCC	July 1, 2016	Counselor, Transfer/Articulation
Velasquez, Leah M.	FCC	July 1, 2016	Counselor

- G. Recommendation to accept resignation for the purpose of retirement from the following persons:

Name	Campus	Effective Date	Position
Sample, Brooke A.	FCC	June 1, 2016	DSP&S Developmental Services Instructor
Tjahjadi, Ray	CCC	June 1, 2016	Information Systems Instructor
Engstrom, Dale W.	FCC	December 17, 2016	Music Instructor

- H. Recommendation to employ the following person as Training Institute Trainer:

Name	Campus	Classification	Hourly Rate	Date
Pappas, Gabriela L.	FCC	Trainer III	\$39.11	June 1, 2016

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Leave of Absence, Resignation,
Retirement, Classified Personnel

ITEM NO. 16-44HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Erlenheim, Linda	CCC	Piano Accompanist (Flexible) Position No. 5033	49-A \$19.48/hr.	04/25/2016
Zaragoza, Angelita	CCC	Seasonal Student Advisor Position No. 5082	52-A \$20.96/hr.	04/25/2016
Lomier, Joshua	DO	Building Generalist Position No. 1182	63-A \$4,752.08/mo.	04/29/2016
Machado, Clarence	DO	Lead Maintenance Worker Position No. 1192	69-C \$6,059.50/mo.	04/29/2016
Johnson, Caryss	CCC	Department Secretary Position No. 5071	44-A \$2,987.00/mo.	05/09/2016
Abraham, Patrick	DO	Department Secretary (PPT) Position No. 1205	44-A \$17.23/hr.	05/10/2016
Villalobos, Elizabeth	RC	Research Assistant Position No. 3182	60-A \$4,417.92/mo.	05/10/2016
Garcia, Linda	CCC	Evaluator Position No. 5090	49-A \$3,375.67/mo.	05/12/2016
Keithley, Jodi	CCC	Early Childhood Education Associate (PPT) Position No. 5042	38-A \$14.88/hr.	05/23/2016
Kroll, Eric	RC	Assessment Technician Position No. 3181	57-A \$4,105.25/mo.	05/23/2016
Marquez, Monica	CCC	Child Development Lab School Manager Position No. 5079	38-1 (Mgmt.) \$5,773.33/mo.	05/23/2016
Schreiner, Jennifer	CCC	Early Childhood Education Specialist Position No. 5015	53-A \$3,720.75/mo.	05/23/2016
Mendez, Jason	CCC	Graphic Designer Position No. 5077	54-A \$3,817.50/mo.	05/25/2016

A. Recommendation to employ the following persons as probationary (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Gonzalvez, Machele	DO	Accounting Clerk III Position No. 1179	48-A \$3,299.92/mo.	05/27/2016
Mata, Steven	FCC	Custodian Position No. 2183	41-A \$2,978.83/mo.	05/31/2016

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Bischel, Lisa Marie	DO	Office Assistant I Position No. 1168	38-A \$14.88/hr.	04/08/2016
Arenas, Joanna	FCC	Administrative Assistant Position No. 2107	55-A \$22.56/hr.	04/14/2016
Garcia, Michael	CCC	Publication Specialist Position No. 5077	54-A \$22.02/hr.	04/20/2016
Rata, Eric	DO	Student Services Specialist Position No. 1193	52-C \$24.86/hr.	04/20/2016
Rice, Mary	FCC	Director of Admissions & Records Position No. 8133	59-1 (Mgmt.) \$8,742.17/mo.	04/21/2016
Xiong, Kou	FCC	Assessment Coordinator Position No. 2243	66-A \$29.50/hr.	04/25/2016
Anaya, Randy	FCC	General Utility Worker Position No. 2163	43-A \$18.08/hr.	05/02/2016
Potter, Ronald	FCC	Lead Custodian Position No. 2172	46-E \$24.23/hr.	05/02/2016
Salinas, Sergio	CCC	Custodial Manager Position No. 5096	30-1 (Mgmt.) \$5,296.92/mo.	05/02/2016
Grasmick, John	RC	Operations Assistant Position No. 3022	57-A \$24.28/hr.	05/16/2016

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Coppedge, Michael	FCC	Accounting Supervisor Position No. 2021	37-2 (Mgmt.) \$6,308.92/mo.	05/23/2016
Maddox, Tamara	FCC	Vice President of Administrative Services Position No. 2053	66-1 (Mgmt.) \$10,247.83/mo.	05/23/2016

- C. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Johnson-Ware, Robyn	MCCC	Library/Learning Resource Assistant I (PPT) Position No. 4019 to Library/Learning Resource Assistant II (PPT) Position No. 4019	38-A \$14.88/hr. to 41-B \$16.82/hr.	05/01/2016

(Alternate Series Promotion per Personnel Commission Rule 3-9.5)

Smith, Donald	DO	Carpenter Position No. 1112 to Lead Maintenance Worker Position No. 1191	63-E \$6,591.92/mo. to 69-C \$6,916.92/mo.	05/02/2016 thru 05/10/2016
Yang, Pa Nhia	FCC	Early Childhood Education Associate Position No. 8517 to Early Childhood Education Specialist Position No. 2228	38-B \$2,712.17/mo. to 53-A \$3,720.75/mo.	05/16/2016
Jury, Veronica	MCCC RC	Student Services Specialist Position No. 4048 to Admissions & Records Manager Position No. 3126	52-E \$4,467.92/mo. to 34-1 (Mgmt.) \$5,335.50/mo.	05/23/2016

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Miller, Donald	DO	Lead Maintenance Worker Position No. 1098 to Electrician Position No. 1095	69-D \$6,361.25/mo. to 64-E \$5,918.00/mo.	05/01/2016
(Return to regular assignment)				
Rooney, James	DO	Lead Maintenance Worker Position No. 1110 to Electrician Position No. 1110	69-B \$5,770.58/mo. to 64-C \$5,365.17/mo.	05/01/2016
(Return to regular assignment)				
Smith, Donald	DO	Lead Maintenance Worker Position No. 1191 to Carpenter Position No. 1112	69-C \$6,916.92/mo. to 63-E \$6,591.92/mo.	05/11/2016
(Restoration to Former Class per Personnel Commission Rule 11-17)				
Yang, Pa Nhia	FCC	Early Childhood Education Specialist Position No. 2228 to Early Childhood Education Associate Position No. 8517	53-A \$3,720.75/mo. to 38-B \$2,712.17/mo.	05/13/2016
(Return to regular assignment)				
Rabara, Alisha	CCC	Early Childhood Education Specialist Position No. 5015 to Early Childhood Education Associate Position No. 5039	53-A \$3,720.75/mo. to 38-B \$2,712.17/mo.	05/20/2016
(Return to regular assignment)				
Jury, Veronica	RC MCCC	Admissions & Records Manager Position No. 3126 to Student Services Specialist Position No. 4048	34-1 (Mgmt.) \$5,385.50/mo. to 52-E \$4,467.92/mo.	05/22/2016
(Return to regular assignment)				

D. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Fischer, Kimberley	FCC	Office Assistant III Position No. 2474 to Office Assistant III Position No. 2426	48-E \$4,008.33/mo. to 48-E \$4,008.33/mo.	05/23/2016
(Return to Former Class per Personnel Commission Rule 6-4(b)(3))				
Lockhart, Priscilla	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8021 to Registration Assistant (Seasonal) Position No. 8057	37-A \$14.53/hr. to 33-C \$14.53/hr.	05/27/2016

E. Recommendation to approve the transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Rata, Eric	FCC	Office Assistant III Position No. 2158 to	48-E \$4,309.00/mo. to	04/20/2016
	DO	Office Assistant III Position No. 2158	48-E \$4,309.00/mo.	
(Temporary Transfer of Work Location per Article 22 of the CSEA contract)				
Cronk, Kendra	FCC	Sign Language Interpreter IV Position No. 8096 to Sign Language Interpreter IV (PPT) Position No. 8533	53-E \$26.10/hr. to 53-E \$26.10/hr.	05/26/2016
(Lateral Transfer per Personnel Commission Rule 11-2)				

F. Recommendation to accept the leave of absence of the following employees (regular):

Name	Location	Classification	Date
Gray, Sabrina	FCC	Office Assistant II Position No. 2429	05/18/2016 thru 05/27/2016
(Unpaid Health Leave of Absence per Article 14 of the CSEA contract)			
Sullivan, Cheryl	FCC	Vice President of Administrative Services Position No. 2053	05/23/2016 thru 07/29/2016
(Leave of Absence Without Pay to serve as Interim President per Personnel Commission Rule 15-30)			

G. Resignation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Collins, Karin	FCC	Job Developer Position No. 2411	05/03/2016
Estes, Steven	CCC	Custodian Position No. 5019	05/06/2016
Uribe, Felipe	DO	Police Officer Position No. 1152	05/27/2016
Zumkehr, Rodney	DO	Police Officer Position No. 1088	05/27/2016
Llanos, Jesus	DO	Groundskeeper Worker Position No. 1082	05/31/2016
Goodlad, Melissa	FCC	Instructional Laboratory Technician – Chemistry/Physical Science Position No. 2117	08/02/2016

H. Recommendation to accept the retirement of the following regular employees:

Name	Location	Classification	Date
Aguirre, Gloria	RC	Cafeteria Attendant Position No. 3090	05/20/2016
Montgomery, CL	DO	Maintenance Worker II Position No. 1108	06/30/2016
Mallory, Lynn	FCC	Administrative Assistant (Confidential) Position No. 2039	08/15/2016

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration of Personnel Commission
Budget

ITEM NO. 16-45HR

EXHIBIT: 2016-2017 Personnel Commission Budget

Background:

The Personnel Commission held a public hearing regarding its proposed budget for 2016-2017 during its meeting on May 11, 2016. Following the public hearing, the Personnel Commission approved a budget for 2016-2017 in the amount of \$506,959. The budget was then adjusted to add 50% funding for a permanent HRMS Analyst position. The new budget amount is \$554,663. This is an increase of \$3,984 compared to the 2015-2016 adjusted budget.

The current staffing for the Commission includes the Director of Classified Personnel, a Human Resources Analyst, two Human Resources Specialists, one limited-term Human Resources Technician, and a limited-term Human Resources Management Systems (HRMS) Analyst (50% or 20 hours per week). This current staffing plan was approved at the August 26, 2015 regular meeting when the Personnel Commission reorganized the department and approved the two temporary limited term positions.

The Commission is requesting to permanently fund the HRMS Analyst position. This position is currently assigned part-time (20 hours per week) to the Human Resources department. The position will continue to work on the implementation and maintenance of the NEOGOV System which includes Insight, Online Hiring Center, Onboard, and Performance Evaluation components. The position works on resolving system problems, unexpected results or process flaws, and recommends solutions or alternate methods to meet requirements. The HRMS Analyst conducts districtwide NEOGOV training, serves as the project lead for the Onboarding and Performance Evaluation system implementation, and operates as a key technology liaison with a variety of departments such as information technology, payroll and others as needed. The position is listed as 50% funded by Personnel Commission in the proposed 2016-2017 budget.

The district finance office computes the figures for the salaries and benefits to include mandated personnel costs; however, salary and benefit costs have not been finalized. The figures included in the current proposed budget are based on the following:

Director, Management Range 54, Step 5
HR Analyst at Range 64, Step C
HRMS Analyst at Range 63 Conf, Step C (50%)
HR Specialist at Range 54, Step D
HR Specialist at Range 54, Step E

The current staff members' salaries include any step increases, longevity and professional growth amounts projected for the coming year. It is important to note that costs in salaries will increase every year because of step increases. Benefit amounts should remain the same as the current (2015-2016) year.

The figures for the discretionary items, such as office supplies, advertising, testing expenses, etc, have been projected based on the current year actual expenses to date, plus planning for the 2016-2017 year. Expenses increased this year with staff and commissioner training, recruitment, pre-employment screening, and software testing. This current trend of recruitment expenses will not change for the coming year because of all the new positions approved by the board and pending retirements.

According to Education Code 88073, "The Commission shall prepare an annual budget for its own office, which, upon the approval of the County Superintendent of Schools, shall be included by the Governing Board in the regular budget of the Community College District. The budget shall be prepared for a public hearing by the Commission to be held not later than May 30 of each year.

The Commission shall fully consider the views of the Governing Board prior to adoption of its proposed budget. The Commission shall then forward its proposed budget to the County Superintendent of Schools for action.

If the Fresno County Superintendent of Schools proposes to reject the budget as submitted by the Commission, he shall, within 30 days after the Commission's submission of the budget, hold a public hearing on the proposed rejection within the affected district. He shall have informed both the Commission and the Governing Board of the date, time and place of the hearing. He may, after such public hearing, either reject, or, with the concurrence of the Commission, amend the proposed budget. In the absence of agreement between the Personnel Commission and the County Superintendent, the budget of the preceding year shall determine the amount of the new budget, and the items of expenditure shall be determined by the Commission."

Recommendation:

In accordance with The Education Code, administration recommends the Board of Trustees direct the Chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the State Center Community College District Personnel Commission estimated budget of \$554,663 for the 2016-2017 fiscal year.

**State Center Community College District
Budget for Fiscal Year 2016-2017
Personnel Commission**

Object	Name/Object Description	Approved FY 16/17 Budget
92110	Hourly Non-Management	\$ 177,004
92115	Confidential	\$ 35,550
92120	Management	\$ 111,331
92150	O/T Classified	\$ 3,273
92320	Commissioners	\$ 1,800
92330	Hourly Part-Time	\$ 16,618
93230	PERS	\$ 44,981
93330	FICA/Medicare	\$ 25,046
93430	Health & Welfare	\$ 62,573
93530	SUI	\$ 167
93630	Worker's Comp	\$ 6,881
93730	PARS	\$ 589
94410	Office Supplies	\$ 1,500
94415	Software Non-Inst	\$ 500
94530	Publications/Catalogs	\$ 150
95240	Software Maint/License	\$ 32,000
95310	Conference	\$ 6,200
95315	Mileage	\$ 4,000
95320	Charter/Vehicle Rental	\$ 1,000
95330	Hosting Events/Workshops	\$ 3,000
95410	Dues/Memberships	\$ 4,250
95525	Medical Services	\$ 4,500
95530	Contract Labor/Other	\$ 3,500
95710	Advertising	\$ 6,000
95725	Postage/Shipping	\$ 150
95927	Chargebacks-Production	\$ 100
95990	Miscellaneous	\$ -
96510	New Equipment	\$ 2,000
		\$ 554,663

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Appoint Dean of Instruction,
 Madera Community College Center

ITEM NO. 16-46HR

EXHIBIT: None

Background:

The position of Dean of Instruction, Madera Community College Center (MCCC), Reedley College, was posted on February 29, 2016, and the district received forty-three completed applications.

The Search Advisory Committee was composed of four academic administrators, four faculty, and four classified employees. The committee paper screened the applications and invited seven candidates to be interviewed. Following the interviews, four candidates were forwarded to the President for interviews.

Following those interviews Dr. Ganesan Srinivasan is being recommended for the position of Dean of Instruction, MCCC. Dr. Srinivasan is currently serving as the Dean-Agriculture, Natural Resources and Culinary Arts at Santa Rosa Junior College. He has held this position for four years. Prior to the Dean position he was the Director and Associate Dean, University Agricultural Laboratory at California State University, Fresno for seven years. Dr. Srinivasan served as the Associate Director, Maize Program, International Maize and Wheat Improvement Center in Mexico City for fifteen years. Dr. Srinivasan received his B.S. in General Agriculture and his M.S. in Plant Breeding and Genetics from the Tamilnadu Agricultural University, India. He received his Ph.D. in Agronomy and Soil Science from the University of Hawaii. Additionally, Dr. Srinivasan holds a MBA in Executive Management from Purdue University, Indiana.

Recommendation:

In accordance with Board Policy 7110, administration recommends the Board of Trustees appoint Dr. Ganesan Srinivasan as Dean of Instruction, Madera Community College Center, Reedley College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly), effective August 1, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT:	Consideration to Appoint Dean of Student Services, Madera Community College Center	ITEM NO.	16-47HR
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EXHIBIT: None

Background:

The position of Dean of Student Services, Madera Community College Center (MCCC), Reedley College, was posted on January 22, 2016, and the district received thirty-three completed applications.

The Search Advisory Committee was composed of two academic administrators, six faculty, three classified employees, and one student. The committee paper screened the applications and invited ten candidates to be interviewed. Following the interviews, four candidates were forwarded to the President for interviews.

Following those interviews Ms. Leticia Canales is being recommended for the position of Dean of Student Services, MCCC. Ms. Canales has been serving as the Interim Dean of Student Services at MCCC for the last four months. Prior to the interim assignment Ms. Canales was serving as Title V Coordinator of Camino Hacia El Futuro/Pathway to the Future Program. She held this position for five years while concurrently serving as the FCC Transfer Center Coordinator, a position she held for ten years. Ms. Canales served as Interim Dean of Students/Counseling at Fresno City College for seven months. She also served for nine years as a Career & Computer Counselor at Fresno City College. Ms. Canales received her B.A. in Liberal Studies and her M.A in Education-Counseling from California State University, Fresno. Ms. Canales is currently working on completing her Doctorate in Educational Leadership from California State University, Fresno.

Recommendation:

In accordance with Board Policy 7110, administration recommends the Board of Trustees appoint Ms. Leticia Canales as Dean of Student Services, Madera Community College Center, Reedley College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly), effective June 15, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Increase for Position ITEM NO. 16-48HR
 No. 2204, Office Assistant I/II, Fresno City
 College, from 11 Months to 12 Months

EXHIBIT: None

Background:

Currently the Assessment Center in the Counseling Division at Fresno City College has an 11-month Office Assistant I/II position (No. 2204). With the increase in student growth, summer extreme registration events, and the offering of four- and six-week summer school sessions, there is a need for this position to be increased to 12 months. This will allow the department to better serve the needs of the students and instructors through the summer months. Fresno City College administration is requesting an increase in the work year for position No. 2204 from 11 months to 12 months. This additional one month increase will be budgeted through the Student Support Services Program grant.

Recommendation

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the increase for Position No. 2204, Office Assistant I/II, Fresno City College, from 11 months to 12 months.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve New Position of
Curriculum Assistant, Fresno City College

ITEM NO. 16-49HR

EXHIBIT: None

Background:

There is currently a vacant job developer position, #2264 at Fresno City College (FCC). A close review was conducted by the college administration and as a result administration is recommending defunding the job developer position and adding a curriculum assistant position at Fresno City College, Office of Instruction. This position will ensure the curriculum outlines, meeting minutes, catalog descriptions and State Curriculum Inventory Database are updated on a timely basis. The unfunded job developer position is a range 62 and the curriculum assistant is range 57; therefore, this new position will cost FCC less while providing a more needed service

Recommendation

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the new position of Curriculum Assistant, Fresno City College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve New Position of ITEM NO. 16-50HR
 Flexible-Hour, Seasonal College Trainer, Clovis
 Community College

EXHIBIT: None

Background:

Currently Clovis Community College has men's and women's swimming offered as an athletic sport. Men's and women's soccer are being added for next semester. The college trainer (athletic trainer) position is required by the California Community College Athletics Association (CCCAA) constitution for all home contests. This position performs needed preventative and rehabilitative physical therapy activities for injuries incurred by student athletes, consults and coordinates with team physicians in determining athletes physical ability to compete, maintains detailed records of injuries and therapy, coordinates athletic insurance for all sports, and assists in other areas of the school athletic program, as needed. With the growth in the athletic program administration is recommending the addition of a flexible-hour, seasonal college trainer.

Recommendation

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the new position of flexible-hour, seasonal College Trainer, Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
 1525 E. Weldon
 Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Spring 2016,
 Fall 2016, Spring 2017, Fall 2017
 Curriculum Proposals

ITEM NO. 16-67G

EXHIBIT: Curriculum Proposals for Fresno City College, Reedley College and Clovis
 Community College

Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by the appropriate curriculum committees as part of the curriculum approval process. They have also been reviewed and approved for presentation to the Board of Trustees by the District Educational Coordination and Planning Committee. The following are hereby submitted:

FRESNO CITY COLLEGE		
Voc	Non-Voc	
7	2	New Programs
13	7	Revised Programs
3	0	Deleted Programs
76	14	New Courses
59	150	Revised Courses
7	11	Deleted Courses
0	0	Special Studies Courses
13	11	Distance Learning Courses
0	0	New/Renewed Articulation Agreements

REEDLEY COLLEGE		
Voc	Non-Voc	
2	1	New Programs
7	23	Revised Programs
3		Deleted Programs
10	6	New Courses
63	24	Revised Courses
8	1	Deleted Courses
		Special Studies Courses
	3	Distance Learning Courses
		New/Renewed Articulation Agreements

CLOVIS COMMUNITY COLLEGE		
Voc	Non-Voc	
		New Programs
17	21	Revised Programs
		Deleted Programs
8		New Courses
9	12	Revised Courses
		Deleted Courses
		Special Studies Courses
21	14	Distance Learning Courses
		New/Renewed Articulation Agreements
		Corrected Programs
		Corrected Courses

Recommendation:

In accordance with Board Policy 4020, administration recommends the Board of Trustees approve the Fresno City College, Reedley College and Clovis Community College curriculum proposals, as presented.

Fresno City College

Office of Instruction

PROPOSED NEW PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. **INDUSTRIAL MAINTENANCE TECHNICIAN (voc)**

Certificate of Achievement

Courses added, new

Applied Technology 140, Introduction to Machine Shop

Applied Technology 150, Pneumatic & Hydraulic Systems

Applied Technology 160, Mechanical Power Drive Systems

Courses added, existing

Applied Technology 19, Work Experience (Cooperative), Occupational

Electrical Systems Technology 51, Direct Current Fundamentals of Electronics

Electrical Systems Technology 53, Lab Safety Practices

Electrical Systems Technology 56B, Motor Controls

Electrical Systems Technology 58, Programmable Logic Controllers

Welding Technology 2A, Introduction to Welding Technology

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

- 1. ASSOCIATE IN ARTS IN ECONOMICS FOR TRANSFER**
Associate in Arts
Courses added, existing
Decision Science 23, Business Statistics
Mathematics 11, Elementary Statistics
Course deleted (from program only)
Computer Information Technology 15, Computer Concepts
- 2. FOUNDATIONS FOR THE OFFICE PROFESSIONAL (voc)**
Certificate
Course added, existing
Business & Technology 28, Microsoft Word I
- 3. GRAPHIC DESIGN OPTION #8501 (voc)**
Associate in Arts and Certificate of Achievement
Courses added, existing
Business Administration 52, Introduction to Entrepreneurship
Marketing 10, Principles of Marketing
Marketing 21, Digital Marketing
- 4. PRE-LAW IN INTERDISCIPLINARY STUDIES**
Associate in Arts
Courses added, existing
African-American Studies 3, African-American Art
Criminology 6, Concepts of Criminal Law
Philosophy 6, Symbolic Logic
Course deleted (from program only)
Criminology 13, The Constitution and Your Individual Rights

Program description or non-course changes made to the following degrees and certificates:

1. Nursing, Registered #4520, Associate in Science (voc)
2. Respiratory Care Practitioner #4610, Associate in Science (voc)

Fresno City College

Office of Instruction

PROPOSED DELETED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

ELECTRICAL SYSTEMS TECHNOLOGY, ELECTRICAL LINE/UTILITY WORKER #8181 (voc)

Certificate of Achievement

This program was created during the period when SCCC was working with the Fresno WIB and P.G.&E. to provide Utility/Linesman training. The training and associated equipment is housed at CTC and CTC is no longer a part of the Applied Technology Division.

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Art 52, Introduction to Digital Art/New Media, 3 units, 2 lecture hours, 4 lab hours. Advisory: Eligibility for English 1A and Mathematics 201 recommended.**
Introduces digital and new media art practice. Explores the use of digital technology as tool and medium with an emphasis on conceptual and expressive content. Provides a hands-on introduction to fundamental concepts and practices utilizing contemporary digital tools resulting in the creation of visual artworks. **(unique)**
2. **Dance 8, Hip Hop Technique, 1 unit, 3 lab hours. Advisory: Eligibility for English 1A recommended.**
Basic technique and style of Hip Hop dance both historical and current emphasizing musicality, rhythms, and the basic movement required to develop Beginning Hip Hop skills. **(unique)**
3. **Dance 17B, Beginning Intermediate Mexican Folk Dance, 3.5 units, 3 lecture hours, 2 lab hours, (See also Chicano-Latino Studies 17B). Prerequisite: Chicano-Latino Studies/Dance 17A. Demonstrated experience and skills at the beginning level as assessed by instructor. Advisory: Eligibility for English 1A recommended.**
History and origin of Mexican dance, from the pre-Columbian era through the arrival of the Spaniards. Analysis of the form, function, and symbolism of the music, musical instruments, movements, and choreography. Examination of the role of gender in this art form. Dances practiced and performed at the pre-intermediate level. **(unique)**
4. **Dance 27A, Intermediate Mexican Folk Dance, 3.5 units, 3 lecture hours, 2 lab hours, (See also Chicano-Latino Studies 27A). Prerequisite: Chicano-Latino Studies/Dance 17B. Demonstrated experience and skills at the beginning level as assessed by instructor. Advisory: Eligibility for English 1A recommended.**
History of the origin of Mexican dance, from the arrival of the Spaniards to the present time. Analysis of the form, function, and symbolism of the music, musical instruments, movements, and choreographies. Dances practiced and performed at the intermediate level. **(unique)**
5. **Human Services 60, Introduction to Child Welfare, 3 units, 3 lecture hours (See also Child Development 60). Advisory: Eligibility for English 1A recommended.**
Introduction to the child welfare system. Exploration of the goals of child welfare including safety, a permanent family and well-being of every child. Emphasis on the practice of preventing, remedying, or ameliorating child maltreatment. **(unique) (voc)**

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

1. **Applied Technology 140, Introduction to Machine Shop, 3 units, 2 lecture hours, 3 lab hours. Advisory: Eligibility for English 125 and English 126 recommended. Applied Technology 130 recommended.**
Introduction to machine shop equipment in regards to safety, operation and application. **(unique) (voc)**

2. **Applied Technology 150, Pneumatic & Hydraulic Systems, 3 units, 2 lecture hours, 3 lab hours. Advisory: Eligibility for English 1A and Mathematics 201 recommended. Applied Technology 10 recommended.** Principles and practices of hydraulics/pneumatics as used in the industry. Study of the different applications and management of hydraulics for the most efficient use. Basic pneumatic principles and application systems. **(unique) (voc)**

3. **Applied Technology 160, Mechanical Power Drive Systems, 3 units, 3 lecture hours, 1 lab hour. Advisory: Eligibility for English 125 and English 126 recommended. Applied Technology 130 recommended.**
 The theory behind and practical principles of using mechanical power to do work and includes power sources, drive trains, gearboxes, conveyor systems, and specialized transmission devices. Emphasis will be placed on troubleshooting and repair techniques, safety and reliability. **(unique) (voc)**

CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE

1. **Administration of Justice 233, AR-15 Armorer Course, 0.4 unit, 1.4 lab hours, (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**
Knowledge of proper and safe firearms handling; knowledge or, and familiarity with, the everyday use, vehicle racking, storage environments, and handling of the patrol rifle; ability to achieve a qualifying score during AR-15 shooting to ensure scoping of a rifle; knowledge of, and familiarity with, the nomenclature of a common patrol rifle used in policing; the ability to manipulate small tools during assemble and disassemble of the patrol rifle; knowledge of proper and safe tactical movement while carrying a AR-15 patrol rifle; knowledge of, and familiarity with, case law pertinent to law enforcement patrol rifles and legal adjustments; ability to perform CPR and First Aid techniques.
Knowledge, skill and abilities to perform disassemble, assemble, inspection, repair, installation of parts, safety check, use proper tools, function check the AR-15/M-16 patrol rifle. (unique) (voc)

2. **Administration of Justice 233A, Tactical Firearms (PSP), 0.1 unit, 0.58 lab hours, (Pass/No Pass) (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**
Knowledge of proper and safe firearms handling; due to transition drills satisfy PC 33220(b); ability to achieve a qualifying score during handgun shooting; ability to achieve a qualifying score during shotgun training; knowledge of, and familiarity with, sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of, and familiarity with, the use of force continuum related

to policing; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling while transitioning weapons; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Knowledge of tactical handgun, shotgun and rifle proficiency with techniques, exercise, and course-of-fire focusing on, weapons safety, drawing techniques, shooting fundamentals, target identification, speed, accuracy and effectiveness under stress, movement conditions, transitioning and clearing malfunctions. **(unique) (voc)**

3. **Administration of Justice 233B, Firearms-Tactical Rifle, 0.4 unit, 1.4 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during AR-15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of, and familiarity with, California Penal codes used in law enforcement pertaining to use of force; knowledge of case law pertaining to use of force in policing; knowledge of, and familiarity with, use of force continuum and weapon selection used in policing; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Designed to satisfy Penal Code 33220(b) requirements by the State of California for law enforcement officers to carry and use a patrol rifle. **(unique) (voc)**

4. **Administration of Justice 233C, Civil Procedures for Law Enforcement Officers, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of, and familiarity with, California Penal codes used in law enforcement pertaining to enforcement of court orders, property levy and till taps; knowledge of, and familiarity with, community policing and problem-solving pertaining to civil disputes; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement; knowledge of, and familiarity with, case law pertinent to law enforcement in the civil process; ability to read

court orders pertaining to policing; knowledge of, and familiarity with, officer safety techniques used in disturbance calls; knowledge of the NCIC system related to pre-investigation of action plans prepared by law enforcement.

Enforcement of civil procedures common to Law Enforcement, such as, landlord tenant disputes, till taps, property levees, evictions, restraining orders, and repossessions. **(unique) (voc)**

5. **Administration of Justice 233D, CalGang End User Training, 0.3 unit, 0.93 lab hours (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Students will need to possess deep operational knowledge of gang investigation in policing. Students will also be required to have detailed knowledge of California law, case law, evidence collection, and criminal justice procedures in policing. Knowledge of, and familiarity with, current case law related to gangs; knowledge of report writing pertaining to policing; knowledge of chain of custody and evidence processing pertaining to policing; knowledge of basic computer skills; possession of a NCIC clearance pertaining to police investigations.

Introduces students to the Cal Gangs computer system, data entry, data queries, link analysis, mapping and related issues. **(unique) (voc)**

6. **Administration of Justice 233E, Police Training Officer (PTO), 1 unit, 10 lecture hours, 32 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police operations, because as first line police training officer you must have a wide variety of law enforcement daily operations. The first line training officer will need to possess deep operational knowledge because in part, he or she will be called upon to make judgements regarding the in-field training of police officers. Students will also be required to have detailed knowledge of California law, case law, evidence collection, and criminal justice procedures. Knowledge of, and familiarity with, proper use of force during law enforcement operations; knowledge, and familiarity with, Penal and Vehicle codes; knowledge, and familiarity with, Health & Safety codes; knowledge of proper use of verbal and non-verbal communication used in law enforcement contacts with the public; knowledge of, and familiarity with, current case law related to proper law enforcement procedures in daily policing; knowledge of the proper use of police weaponry as it pertains to its use in daily policing; knowledge of the rank structure in policing; knowledge, and familiarity of, local, state, and federal laws, and policies, pertaining to law enforcement.

Meets POST requirements for the training of Patrol Training Officers. Topics include PTO program goals, objectives, role of PTO, expectations of the PTO, adult learning, coaching and training methods. **(unique) (voc)**

7. **Administration of Justice 233F, Wilderness Tracking, 0.3 unit, 20.8 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic**

Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; Knowledge of, and familiarity with, the Incident Command System used by public safety; Knowledge of GPS handheld devices; experience with survival techniques and equipment used in woodland and mountainous terrain; Knowledge of, and familiarity with, backpacking equipment used in mountainous terrain; Knowledge of, and familiarity with public safety radio use; currently certified to perform CPR and First Aid; Knowledge of, and familiarity with, officer safety techniques pertaining to contacting wanted suspect hiding in the wilderness.

Train students involved in active search and rescue or wanted suspects, in techniques of person tracking in mountainous terrain, both day and night operational tracking. **(unique) (voc)**

8. **Administration of Justice 233G, Electronic Weapons, 0.1 unit, 6.2 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of range safety guidelines associated with non-lethal weapons; knowledge of Penal code sections related to use of force in policing; knowledge of emotional response during an arrest process; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers during arrest of resistive subject situations; knowledge of proper and safe arrest and control techniques; knowledge of, and familiarity with, the use of force continuum pertaining to policing; knowledge and ability to use handcuffing commonly used in policing; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement; knowledge of, and familiarity with, case law pertinent to law enforcement use of non-lethal weapons; knowledge of report writing related to police use of force reports; ability to perform CPR and First Aid techniques.

Training in use of conducted energy weapons including TASER X26E, X26P and effects of electricity on biological systems, central nervous system and case law regarding the use of electronic weapons. **(unique) (voc)**

9. **Administration of Justice 233H, Driving (PSP), 0.1 unit, 0.06 lecture hours, 0.41 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under

emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; knowledge of how perception and reaction time affects a vehicle's total stopping distance; knowledge of, and familiarity with, the importance and proper use of safety belts in a law enforcement vehicle; knowledge of Fresh and Stale lights at intersections; knowledge of a space cushion surrounding a vehicle; knowledge of the components of a vehicle inspection; knowledge of and familiarity with, the use of code 3 light and siren equipment commonly used in law enforcement; knowledge of, and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Meets the 4-hour PSP requirements for patrol vehicle operations, course will consist of both slow speed exercises and pursuit training. **(unique) (voc)**

10. **Administration of Justice 233I, Court & Temporary Holding Facility, 0.1 unit, 0.46 lab hours, (Pass/No Pass Only). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate, or California Standards of Training for Corrections Basic Course, completion of a POST PC 832 course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of the Penal code, Vehicle code, Health & Safety codes related to the degrees of crime related to an inmate in a detention facilities; knowledge of officer safety techniques related to the movement of arrestees in confined areas; knowledge of case laws related to the housing of juvenile vs. adults in detention facilities; knowledge of courtroom procedures related to inmate movements within a courthouse; knowledge of First Aid procedures related to non-handgun suicides.

Meets requirements of Section 1024, Title 5, California Code of Regulations for training personnel responsible for supervision of inmates in, and supervisors of, a court holding or temporary holding facility regarding jail standards, jail operations, liability, inmate segregation, suicide prevention, emergency procedures and planning. **(unique) (voc)**

11. **Administration of Justice 233J, Advanced Officer Course, 0.1 unit, 0.06 lecture hours, 0.24 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of blood borne pathogens as they pertain to law enforcement services; Certified to carry and deploy a law enforcement TASER; ability to perform CPR and First Aid techniques; knowledge of, and experience with, law enforcement suspect containment during criminal in-progress crimes; knowledge of, and familiarly with, proper and safe tactical movement pertaining to policing; knowledge of, and experience with, law enforcement mindset during policing operations; Knowledge of, and experience with, proper police driving techniques.

5-hour course, updated instruction on officer mindset, perimeters, yearly updates for electronic weapons and California OSHA blood borne pathogens. **(unique) (voc)**

12. **Administration of Justice 233K, Arrest & Control Update, 0.1 unit, 0.06 lecture hours, 0.24 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of, and familiarity regarding officer safety related to resistive subjects; knowledge of, and familiarity with, control holds and takedowns used in policing; knowledge of, and familiarity with, the principals of Awareness, Balance and Control pertaining to policing; knowledge of, and familiarity with, cursory search and full arrest searches in policing; knowledge of body parts as personal weapons acceptable to policing; knowledge of, and familiarity with common concealed weapons on subjects pertinent to policing; knowledge of Penal code sections related to use of force in policing; knowledge of emotional response during an arrest process; knowledge of proper and safe firearms retentions; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and disaster situations; knowledge of proper and safe arrest and control techniques; knowledge of, and familiarity with, the use of force continuum pertaining to policing; knowledge and ability to use handcuffing commonly used in policing; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement; knowledge of, and familiarity with, case law pertinent to law enforcement; knowledge of report writing related to police use of force reports; ability to perform CPR and First Aid techniques.

5.2 hour course meets POST PSP requirements for arrest and control technique update for California law enforcement officers. (unique) (voc)

13. **Administration of Justice 233L, Training Conference, 0.1-0.3 unit, 8.4-16.8 lab hours, (1 week), (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police operations, due to the large umbrella of liability covering a wide variety of law enforcement daily operations. The student will need to possess deep operational knowledge because in part, he or she will be called upon to make judgements regarding the involvement of police operations. Students will also be required to have detailed knowledge of California law, case law, evidence collection, and criminal justice procedures. Knowledge of, and familiarity with, proper use of force during law enforcement operations; knowledge of proper use of verbal and non-verbal communication used in law enforcement contacts with the public; knowledge of, and familiarity with, current case law related to proper law enforcement procedures in daily policing; knowledge of the proper use of police weaponry as it pertains to its use in daily policing; Knowledge of the rank structure in policing;

knowledge, and familiarity of, local, state, and federal laws, and policies, pertaining to law enforcement.

8-16 hour course provides an overview of managing risk in the high-risk world of law enforcement operations, focusing on civil liability, training, and use of force. **(unique) (voc)**

14. **Administration of Justice 245, Academy Instructor Certification Course Update, 0.1 unit, 8.4 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Updated teaching techniques related to teaching in the Basic Regular Course (Police Academy) that satisfies the POST PAM Section 1070 requirements. **(unique) (voc)**

15. **Administration of Justice 245A, Arrest & Control Techniques Update, 0.1 unit, 0.06 lecture hours, 0.23 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of, and familiarity regarding officer safety related to resistive subjects; knowledge of, and familiarity with, control holds and takedowns used in policing; knowledge of, and familiarity with, the principals of Awareness, Balance and Control pertaining to policing; knowledge of, and familiarity with, cursory search and full arrest searches in policing; knowledge of body parts as personal weapons acceptable to policing; knowledge of, and familiarity with common concealed weapons on subjects pertinent to policing; knowledge of Penal code sections related to use of force in policing; knowledge of emotional response during an arrest process; knowledge of proper and safe firearms retentions; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and disaster situations; knowledge of proper and safe arrest and control techniques; knowledge of, and familiarity with, the use of force continuum pertaining to policing; knowledge and ability to use handcuffing commonly used in policing; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement; knowledge of, and familiarity with, case law pertinent to law enforcement; knowledge of report writing related to police use of force reports; ability to perform CPR and First Aid techniques.

Arrest & Control updated techniques to satisfy POST PAM 2-year cycle requirements for sworn law enforcement officers. **(unique) (voc)**

16. **Administration of Justice 245B, Baton User Update, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of, and familiarity regarding officer safety related to police baton use; knowledge of proper and safe tactical movement related to police baton use; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under physical situations; knowledge of proper and safe arrest and control techniques related to police baton; knowledge of, and familiarity with, California Penal codes used in law enforcement use of force pertaining to the police baton; knowledge of effective verbal and non-verbal communication used in law enforcement during arrest procedure related to the police baton; knowledge of, and familiarity with, case law pertinent to law enforcement related to the use of the police baton; ability to perform CPR and First Aid techniques; knowledge of proper documentation in police reports pertaining to the use of the police baton.

Update users of the police straight or expandable baton that have been previously certified to carry a police baton. **(unique) (voc)**

17. **Administration of Justice 245C, Canine Agitator, 0.1 units, 8.4 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point or advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of law enforcement incidents, crime scenes and emergency environments that police canines are deployed. Students must be experienced in the behaviors of police canine during in the field deployments. A student relies on patrol experiences with knowledge and familiarity with the Penal code, Vehicle code, Health & Safety code, knowledge and familiarity with case law pertaining to canine policing; knowledge and familiarity with collection of evidence; knowledge and familiarity with criminal suspect's rights; be in good physical condition to move quickly, have agility and strength to endure canine strikes; certified for CPR and First Aid.

Properly read the drive and react to police canines during active training of police dogs in the service of law enforcement, use agitation equipment, understand protection dogs. **(unique) (voc)**

18. **Administration of Justice 245D, Detective School, 0.4 unit, 25.2 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are: Course requires extensive knowledge of all types of police crime scenes, because as a generalist detective you have a wide variety of investigative responsibilities. A detective relies on their past academy and patrol experience with knowledge and familiarity with the Penal code, Vehicle code, Health & Safety code, knowledge and familiarity with case law pertaining to policing; knowledge and familiarity with collection of evidence; knowledge and familiarity with criminal suspect's rights; knowledge and familiarity with the chain of evidence in policing; knowledge and familiarity with fingerprint identification, impressions, collection procedures pertaining to policing; knowledge and familiarity with legal authority; knowledge and familiarity with generating crime scene notes that document observations, scene conditions and investigative actions pertaining to policing; knowledge and familiarity with systematic methods to search crime scenes pertaining to policing; knowledge and familiarity with crime scene

diagraming; knowledge and familiarity with interviewing and interrogation of subjects pertaining to policing; certificate to use NCIC as part of criminal investigations.

Training for new detectives covering case management, interrogation, interviewing, crime scene, media relations, warrants, evidence and other related subjects. **(unique) (voc)**

19. **Administration of Justice 245E, Driver Awareness Instructor, 0.4 unit, 25.2 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; Knowledge and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Satisfied POST PAM 1070 regulation to train law enforcement driving courses, EVOC, high and low speed driving. (unique) (voc)

20. **Administration of Justice 245F, Driver Awareness Update, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; Knowledge and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Satisfies POST PAM Perishable Skills 2-year update requirements, slow speed turning, steering, parking, backing and turn around. (unique) (voc)

21. **Administration of Justice 245G, Driver Training Instructor, 0.5 unit, 42 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather,

they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; Knowledge and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Satisfies POST PAM 1070 requirement for Driver Awareness Instructor, driving simulators, skid pan, code-3, and driving courses. **(unique) (voc)**

22. **Administration of Justice 245H, PIT Instructor, 0.1 unit, 8.4 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; Knowledge and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Satisfies POST PAM 1070 requirements to teach law enforcement PIT. **(unique) (voc)**

23. **Administration of Justice 245I, Driver Training/EVOC/PIT Update, 0.1 unit, 0.46 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; Knowledge and familiarity with, case law pertinent to law enforcement emergency driving; ability to perform CPR and First Aid techniques.

Satisfied POST PAM requirement for driver's update, legal aspects, implementation of PIT and EVOC. **(unique) (voc)**

24. **Administration of Justice 245J, Driver Training Simulator, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of driving a marked law enforcement vehicle in all types of environmental considerations and response classifications, such as code 3. Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; knowledge and familiarity with case law pertinent to law enforcement emergency driving; knowledge and familiarity with proper steer and braking techniques; knowledge and familiarity with interior patrol vehicle restrictions/limitations while driving such vehicles; knowledge and familiarity with proper radio use and procedures during emergency responses or vehicle pursuits.

Using a law enforcement training simulator, train students in seatbelt, steering, breaking, weight transfer, road position, speed judgment, throttle usage, defensive driving in various scenarios. (unique) (voc)

25. **Administration of Justice 245K, Driving/Force Option Simulators Combo, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police interactions with resistive subjects during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarly with Penal and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal communication; knowledge and familiarity with case law pertinent to police use of force; knowledge and familiarity with arrest and control techniques; knowledge and familiarity with use of police handcuffing procedures; knowledge and familiarity with the use of the police baton; knowledge and familiarity with police handguns, shotguns and rifles; knowledge and familiarity with the physical requirements associated with policing; knowledge and familiarity with radio procedures during stressful event in policing; knowledge of and familiarity with case law related to use of force in policing; Possession of a valid California Driver's License; knowledge of, and familiarity with sustained physical performance demands and stress on law enforcement officers under emergency driving situations; knowledge of, and familiarity with, California Vehicle codes used in law enforcement emergency and pursuit driving, knowledge of effective radio communication used in law enforcement pursuit driving; knowledge of, and experience driving a law enforcement emergency vehicle; knowledge and familiarity with case law pertinent to law enforcement emergency driving; knowledge

and familiarity with proper steer and braking techniques; knowledge and familiarity with interior patrol vehicle restrictions/limitations while driving such vehicles; knowledge and familiarity with proper radio use and procedures during emergency responses or vehicle pursuits.

Satisfies the POST PAM requirement for updated simulator training in driving and use of force for law enforcement. **(unique) (voc)**

26. **Administration of Justice 245L, Drug Facilitated Sexual Assault, 0.3 unit, 16.8 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police crime scenes, because as a generalist patrol officer you have a wide variety of investigative responsibilities. Patrol officers and detectives require an extensive knowledge of investigating sexual assaults incidents. A officer relies on their past academy and patrol experience with knowledge and familiarity with the Penal code, Vehicle code, Health & Safety code, knowledge and familiarity with case law pertaining to policing; knowledge and familiarity with collection of evidence; knowledge and familiarity with criminal suspect's rights; knowledge and familiarity with the chain of evidence in policing; knowledge and familiarity with fingerprint identification, impressions, collection procedures pertaining to policing; knowledge and familiarity with legal authority; knowledge and familiarity with generating crime scene notes that document observations, scene conditions and investigative actions pertaining to policing; knowledge and familiarity with systematic methods to search crime scenes pertaining to policing; knowledge and familiarity with crime scene diagraming; knowledge and familiarity with interviewing and interrogation of subjects pertaining to policing; certificate to use NCIC as part of criminal investigations.

Training for law enforcement patrol officers and detectives related to sexual assaults related to the use of drugs to commit sexual assault, drugs, evidence collection, suspect interview, and related laws. **(unique) (voc)**

27. **Administration of Justice 245M, Electronic Weapons, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of range safety guidelines associated with non-lethal weapons; Knowledge of Penal code sections related to use of force in policing; Knowledge of emotional response during an arrest process; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers during arrest of resistive subject situations; knowledge of proper and safe arrest and control techniques; knowledge of, and familiarity with, the use of force continuum pertaining to policing; Knowledge and ability to use handcuffing commonly used in policing; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement; knowledge of, and familiarity with, case law

pertinent to law enforcement use of non-lethal weapons; Knowledge of report writing related to police use of force reports; ability to perform CPR and First Aid techniques.

Satisfies the requirement for law enforcement officers to carry a TASER, nomenclature, case law, medical considerations, and deployment. **(unique) (voc)**

28. **Administration of Justice 245N, Firearms Instructor Update, 0.4 unit, 25.2 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during hand gun shooting; ability to achieve a qualifying score during shotgun training; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge of, and familiarity with, California Penal codes used in law enforcement; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Updates currently certified POST Firearm Instructors, course contains, psychology of survival for trainers, pistol update, rifle update, shotgun update, adult learning concepts, instructor liability and vehicle tactics. (unique) (voc)

29. **Administration of Justice 245O, Tactical Handgun, 0.1 unit, 0.06 lecture hours, 0.25 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during hand gun shooting; ability to achieve a qualifying score during shotgun training; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge of, and familiarity with, California Penal codes used in law enforcement; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case

law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Handgun training, marksmanship, loading drills, shooting on the move, multiple targets, threat assessment, barricades, team shooting, shooting from vehicles. **(unique) (voc)**

30. **Administration of Justice 245P, Tactical Rifle Advanced, 0.1 unit, 0.46 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during hand gun shooting; ability to achieve a qualifying score during shotgun training; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge of, and familiarity with, California Penal codes used in law enforcement; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Advanced rifle techniques, shooting drills, multiple targets, weapons safety, shooting positions, sight picture, distance shooting and angles. **(unique) (voc)**

31. **Administration of Justice 245Q, Tactical Rifle Update, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during hand gun shooting; ability to achieve a qualifying score during shotgun training; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge of, and familiarity with, California Penal codes used in law enforcement; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Update methods of tactical rifle, weapon safety, sight picture, tactical considerations, sling carry positions, moving target methods and shooting drills. **(unique) (voc)**

32. **Administration of Justice 245R, Tactical Rifle 1st Responder, 0.3 unit, 0.93 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during hand gun shooting; ability to achieve a qualifying score during shotgun training; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge of, and familiarity with, California Penal codes used in law enforcement; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

1st Responders tactical rifle training, deployment considerations, threat assessment, barricade shooting, distance shooting, stress shooting, team and tandem shooting. (unique) (voc)

33. **Administration of Justice 245S, Tactical Shotgun, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during handgun shooting; ability to achieve a qualifying score during shotgun training; knowledge of, and familiarity with, sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of, and familiarity with, the use of force continuum related to policing; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling while transitioning weapons; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Tactical use of the patrol shotgun, safety, effectiveness, shooting positions, loading/unloading, carry positions, shooting on the move, transitioning drills, multiple targets and shotgun manipulation. (unique) (voc)

34. **Administration of Justice 245T, Tactical Handgun Advanced, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**
Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during handgun shooting; ability to achieve a qualifying score during shotgun training; knowledge of, and familiarity with, sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of, and familiarity with, the use of force continuum related to policing; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling while transitioning weapons; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.
Advanced handgun, safety, officer survival, combat shooting, mindset, handgun capabilities, multiple targets, multiple targets and distance shooting. **(unique) (voc)**
35. **Administration of Justice 245U, First Aid & CPR Refresher, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**
Refresh legal issues, responding to emergencies, control bleeding, basic First Aid and CPR demonstration. **(unique) (voc)**
36. **Administration of Justice 245V, Force Option Simulator, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**
Course requires extensive knowledge of all types of police interactions with resistive subjects during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarity with Penal, Vehicle and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal communication; knowledge and familiarity with case law pertinent to police use of force; knowledge and familiarity with arrest and control techniques; knowledge and familiarity with use of police handcuffing procedures; knowledge and familiarity with the use of the police baton; knowledge and familiarity with police handguns, shotguns and rifles; knowledge and familiarity with the physical requirements associated with policing; knowledge and familiarity with radio procedures during stressful event in policing; knowledge of and familiarity with case law related to

use of force in policing; knowledge and familiarity with verbal communications with resistive subject pertaining to policing; certified to carry lethal and non-lethal weapons in policing.

Simulator environment for patrol officers to improve use of force weaponry, verbalization, decision making during use of force suspect contacts. **(unique) (voc)**

37. **Administration of Justice 245W, Less Lethal Weapons, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police interactions with resistive subjects during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarity with Penal, Vehicle and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal communication; knowledge and familiarity with case law pertinent to police use of force; knowledge and familiarity with arrest and control techniques; knowledge and familiarity with the physical requirements associated with policing; knowledge and familiarity with radio procedures during stressful event in policing; knowledge of and familiarity with case law related to use of force in policing; knowledge and familiarity with verbal communications with resistive subject pertaining to policing; certified to carry lethal and non-lethal weapons in policing.

Patrol and SWAT officer less lethal weapons, related laws, nomenclature, deployment factors, transitioning, ammunition, storage, tactical considerations, storage and documentation. (unique) (voc)

38. **Administration of Justice 245X, Mental Illness Awareness Refresher, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**

Course requires extensive knowledge of all types of police interactions with subjects with mental illnesses during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarity with Penal and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal tactical communication; knowledge and familiarity with medical response resources related to subjects with mental illnesses.

Contact by law enforcement officers with mental illness conditions, causes, definitions, schizophrenia, Bipolar disorder, treatment approaches and practical exercise. (unique) (voc)

39. **Administration of Justice 245Y, Officer Safety/Field Tactics, 0.4 unit, 1.4 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their**

representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police interactions with resistive subjects during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarity with Penal, Vehicle and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal communication; knowledge and familiarity with case law pertinent to police use of force; knowledge and familiarity with arrest and control techniques; knowledge and familiarity with the physical requirements associated with policing; knowledge and familiarity with radio procedures during stressful event in policing; knowledge of and familiarity with case law related to use of force in policing; knowledge and familiarity with verbal communications with resistive subject pertaining to policing; certified to carry lethal and non-lethal weapons in policing.

Tactics for patrol officers' officer safety during daily operations, firearms, arrest & control, searching techniques, K-9s, officer down and officer rescue. (unique) (voc)

40. Administration of Justice 245Z, Officer Safety/Field Tactics Update, 0.1 unit, 0.06 lecture hours, 0.18 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires extensive knowledge of all types of police interactions with resistive subjects during law enforcement contacts, a law enforcement officer has a wide variety of contacts that they by law or policy must respond to, a student must have knowledge of multitasking within short periods of time, knowledge and familiarity with Penal, Vehicle and Health & Safety codes, knowledge and familiarity with safe tactical movement, knowledge and familiarity with verbal and non-verbal communication; knowledge and familiarity with case law pertinent to police use of force; knowledge and familiarity with arrest and control techniques; knowledge and familiarity with the physical requirements associated with policing; knowledge and familiarity with radio procedures during stressful event in policing; knowledge of and familiarity with case law related to use of force in policing; knowledge and familiarity with verbal communications with resistive subject pertaining to policing; certified to carry lethal and non-lethal weapons in policing.

Updated training for patrol officers on safety, tactics, searches, exterior and interior tactics. (unique) (voc)

41. Administration of Justice 246, Rifle Marksmanship and Sniper, 0.5 unit, 50 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather,

they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Course requires an extensive knowledge and familiarity with use of for situations during extreme high risk situations in law enforcement sniper required situations. Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge and familiarity with California Penal codes used in law enforcement pertaining to use of force; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.

Patrol and SWAT officer rifle advanced course, ballistics, zeroing, ammunition, responsibilities, maintenance, moving targets, use of force decision making and shooting drills. **(unique) (voc)**

42. **Administration of Justice 246A, Search/Arrest Warrant, 0.1 unit, 0.47 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of Vehicle codes pertaining to policing; knowledge of persons under the influence of drugs or alcohol related to vehicle collision investigations; knowledge of, and familiarity with, officer safety during Field Sobriety Testing in the field during policing; knowledge of, and familiarity with, courtroom testimony related to policing; knowledge of, and familiarity with, evidence collection pertaining to policing; Knowledge of, and familiarity with, police report writing; knowledge of, and familiarity with, crime scene photography; knowledge of, and familiarity with, vehicle identification numbers located on several location of vehicles; certified for NCIC use.

Warrant deployment, search warrant process, warrant planning, interior tactics, application, and scenarios. **(unique) (voc)**

43. **Administration of Justice 246B, Traffic Collision Investigation Update, 0.3 unit, 0.93 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:

Knowledge of Vehicle codes pertaining to policing; knowledge of persons under the influence of drugs or alcohol related to vehicle collision investigations; knowledge of, and familiarity with, officer safety during Field Sobriety Testing in the field during policing; knowledge of, and familiarity with, courtroom testimony related to policing; knowledge of, and familiarity with, evidence collection pertaining to policing; Knowledge of, and familiarity with, police report writing.

Update to basic traffic collision investigation course, CIM manual, diagramming, data retrieval system, and field exercise. **(unique) (voc)**

44. **Administration of Justice 246C, Use of Force Update, 0.3 unit, 0.93 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency. Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:**
Knowledge of blood borne pathogens as they pertain to law enforcement services; Certified to carry and deploy a law enforcement TASER; ability to perform CPR and First Aid techniques; knowledge of, and experience with, law enforcement suspect containment during criminal in-progress crimes; knowledge of, and familiarly with, proper and safe tactical movement pertaining to policing; knowledge of, and experience with, law enforcement mindset during policing operations; Knowledge of, and experience with, proper police driving techniques.
Update law enforcement officers in electronic weapons, O.C., less lethal shotgun, legal update, baton and force options. **(unique) (voc)**
45. **Administration of Justice 246D, Perishable Skills Program I, 0.3 unit, 0.93 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean, Academy Director, or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**
Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:
Course requires an extensive knowledge and familiarity with use of for situations during extreme high risk situations in law enforcement sniper required situations. Possession of a valid California Driver's License; Certified to carry a law enforcement tactical rifle under Penal Code section 33220(b). Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge and familiarity with California Penal codes used in law enforcement pertaining to use of force; knowledge of, and experience driving a law enforcement emergency vehicle; knowledge of how perception and reaction time affects a vehicle's total stopping distance; knowledge and familiarity with the importance and proper use of safety belts and tactical removal of safety belts; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.
Advanced officer update covering, driving skills, CPR & First Aid, blood borne pathogens, tactical communication, body cameras, case law, marksmanship, handgun, shotgun, and arrest & control. **(unique) (voc)**

46. **Administration of Justice 246E, Perishable Skills Program II, 0.1 unit, 0.47 lab hours (Pass/No Pass),(Open Entry/Open Exit). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**
Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:
Knowledge of, and familiarity regarding officer safety related to police baton use; knowledge of proper and safe tactical movement related to police crowd control; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under physical situations; knowledge of proper and safe arrest and control techniques related to domestic violence incidents; knowledge of, and familiarity with, California Penal codes used in law enforcement use of force pertaining to crowd control and domestic violence; knowledge of effective verbal and non-verbal communication used in law enforcement during citizen contacts; knowledge of, and familiarity with, case law pertinent to law enforcement related to domestic violence; ability to perform CPR and First Aid techniques; knowledge of proper documentation in police reports pertaining to crowd control and domestic violence; knowledge of and familiarity with community policing and problem solving.
Advanced officer update covering, domestic violence, crowd control, tactical communication and racial profiling. **(unique) (voc)**
47. **Administration of Justice 246F, Rifle Instructor, 0.5 unit, 2.34 lab hours, (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the division Dean, Academy Director, or their appointee. These skills and knowledge base are listed in Entrance Skill of this course. Must be able to demonstrate physical ability to use a firearm in a safe manner. Must obtain a Department of Justice clearance for firearms possession prior to entering a POST approved course. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**
Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point for advanced student training that builds upon them. These minimum skill levels are:
Course requires an extensive knowledge and familiarity with use of for situations during extreme high risk situations in law enforcement sniper required situations. Certified to carry a law enforcement tactical rifle under Penal Code section 33220(b). Knowledge of proper and safe firearms handling; ability to achieve a qualifying score during AR 15 shooting; knowledge of proper and safe tactical movement; knowledge of, and familiarity with sustained physical performance demands on law enforcement officers under emergency and stressful situations; knowledge of proper weapons transitioning techniques; knowledge of proper and safe handling and use of nonlethal weapons; knowledge and familiarity with California Penal codes used in law enforcement pertaining to use of force; knowledge of effective verbal communication used in law enforcement; knowledge of effective non-verbal communication used in law enforcement pertaining to use of force warnings; knowledge of, and familiarity with, case law pertinent to law enforcement shootings; ability to perform CPR and First Aid techniques.
Train students in instructing the use of rifles by law enforcement officers using adult learning concepts, weapon systems, range safety, legal aspects, target diagnosis, use of drills, tactical movements and weapons maintenance. **(unique) (voc)**

48. **Administration of Justice 246G, K9 Handler Update, 0.1-0.4 unit, 8.4-25.2 lab hours, (1 week), (Pass/No Pass). Prerequisite: A California Peace Officer Standards and Training Basic Dispatcher Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean, Director or their representative. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.**
Prior to beginning this course students must already be familiar with, and be able to demonstrate, all of the skills listed below. These will not be taught in the course; rather, they will be the starting point or advanced student training that builds upon them. These minimum skill levels are:
Course requires extensive knowledge of all types of law enforcement incidents, crime scenes and emergency environments that police canines are deployed. Students must be experienced in the behaviors of police canine during in the field deployments. A student relies on patrol experiences with knowledge and familiarity with the Penal code, Vehicle code, Health & Safety code, knowledge and familiarity with case law pertaining to canine policing; knowledge and familiarity with collection of evidence; knowledge and familiarity with criminal suspect's rights; be in good physical condition to move quickly, have agility and strength to endure canine strikes; certified for CPR and First Aid.
K9 handler skills update for currently certified canine handler working in law enforcement. **(unique) (voc)**
49. **Fire Technology 200, Advanced Company/Chief Officer, 0.3-2.5 units, 1-8 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**
Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:
Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents.
Provide students with concepts and theories of leadership and management. Planning, organizing, and emergency scene management will be discussed. Course curriculum meets the general knowledge requirements for the position of Fire Company Officer and Chief Officer. Course curriculum is based on the general knowledge and skill requirements of the following National Fire Protection Association Standards. 1001 Standard for Professional Firefighter Qualifications, 1021: Standard for Fire Officer Professional Qualifications, 1026: Standard for Incident Management Personnel Professional Qualifications, 1250: Recommended Practice in

Fire and Emergency Service Organization Risk Management, 1500: Standard on Occupational Safety and Health Program. **(unique) (voc)**

50. **Fire Technology 201, Advanced Apparatus Driver/Operator, 0.5-3 units, 2-10 lab hours, (Pass/No Pass Only), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are: Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents.

Course curriculum is based on and meets the general knowledge requirements for Apparatus/Operators following National Fire Protection Association Standards. 1002: Standard For Fire Apparatus/Operator Professional Qualifications, 1410: Standard on Training for Emergency Scene Operations, 1451: Standard for a Fire and Emergency Vehicle Operations Training Program, 1500: Standard on Fire Department Occupational Safety and Health Program, 1901: Standard for Automotive Fire Apparatus, 1906: Standard for Wildland Fire Apparatus, 1911: Standard for the Inspection, Maintenance, Testing. And Retirement of In-Service Automotive Fire Apparatus, 1914: Standard for Testing Fire Department Aerial Devices, 1915: Standard for Fire Apparatus Preventative Maintenance Program. **(unique) (voc)**

51. **Fire Technology 202, Advanced Firefighter, 0.5-3 units, 2-10 lab hours, (Pass/No Pass Only), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with

firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents.

Course curriculum meets the general knowledge requirements for the position of Firefighter. Course curriculum is based on the general knowledge and skill requirements of the following National Fire Protection Association Standards. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection Association 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. **(unique) (voc)**

52. **Fire Technology 203, Advanced Emergency Medical Technician/Emergency Medical Technician-Paramedic, 0.5-2 units, 2-6 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection Association 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents. Course curriculum provides students with the California Code of Regulations, Title 22 general knowledge requirements for first responders to medical emergencies and Emergency Medical Technicians-Basic and Emergency Medical Technician-Paramedic.

Course curriculum provides students with general knowledge first responders to medical emergencies and Emergency Medical Technicians and Emergency Medical Technician/Paramedic. **(unique) (voc)**

53. **Fire Technology 204, Advanced Technical Rescue, 0.5-2 units, 2-6 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals'

Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents. Course curriculum provides students with the general knowledge for Technical Rescue.

For students who have basic technical rescue training. Perishable skills are updated and new rescue techniques are presented. **(unique) (voc)**

54. **Fire Technology 205, Advanced Fire Prevention/Fire Investigation, 0.5-2.5 units, 2-8 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

Knowledge of Fire Fighter Safety, have the ability to don and doff personal protective ensemble and self-contained breathing apparatus; knowledge of, and familiarity with fire apparatus and operating at an emergency scene; knowledge of, and familiarity with fire department communications equipment; knowledge and familiarity with firefighting tools and equipment; knowledge of and familiarity with structural fire suppression methods; knowledge of and familiarity with firefighting apparatus; knowledge of and familiarity with firefighter survival self-rescue techniques as well as downed firefighter rescue techniques; knowledge of and familiarity with passenger vehicle fires and the hazards associated with them; knowledge and familiarity with wildland response and suppression methods, have the ability to don and doff wildland personal protective equipment and know its limitations; knowledge and familiarity with Hazardous Materials and Weapons of Mass Destruction Incidents.

Provides students with the general knowledge for fire investigation and fire prevention. Course curriculum is based on and meets the general requirements and requisite knowledge requirement of National Fire Protection Standards, 921: Guide for Fire and Explosion Investigations, 1033: Standard for Professional Qualifications for Fire Investigator. **(unique) (voc)**

55. **Fire Technology 206, Fire Command 1A, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Fire Fighter I training; I-200: Basic ICS; Prevention 1: Fire and Life Safety Inspections for the Company Officer OR Prevention 1A: Introduction into the California Fire Code and Prevention 1B: Inspection of Fire Protection Systems/Special Hazards.**
Provides an introduction to the principles of command, an overview of the concepts of command safety and the risk management process, pre-incident planning considerations, command considerations at structure fire incidents, Company Officer initial actions at an incident including the development of incident priorities, strategy, and tactics, information on the roles and responsibilities of a Company Officer for post-incident actions. Each student will have the opportunity to gain experience in a controlled environment through structure fire incident simulations. **(unique) (voc)**
56. **Fire Technology 207, Fire Command 1B, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Fire Fighter I training or equivalent; successful completion of Fire Command 1A: Command Principles for Company Officers or Command 1A: Structure Fire Command Operations for the Company Officer; I-200: Basic ICS; S-290: Intermediate Wildland Fire Behavior (NWCG online is acceptable).**
Provides the student with information on tactics, strategies, and scene management for multi-casualty incidents, hazardous materials incidents, and wildland fires. Each student also has the opportunity to increase his or her knowledge and skills by handling initial operations at these types of incidents through simulation and class activities. **(unique) (voc)**
57. **Fire Technology 208, Fire Command 1C, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Fire Fighter 1 training or equivalent, successful completion of Fire Command 1A: Command Principles for the Company Officer or Command 1A: Structure Fire Command Operations for the Company Officer I 200: Basic ICS S-290: Intermediate Wildland Fire Behavior (NWCG online is acceptable).**
Provides information to bring the structural Company Officer out of the city and into the wildland urban interface; in other words, from his or her comfort zone into an area that could be very well quite unfamiliar. **(unique) (voc)**
58. **Fire Technology 209, Fire Command 2A: Command Tactics at Major Fires, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1 training or equivalent, successful completion of ICS 300, Command 1A or Fire Command 1A.**
Prepares the officer to use management techniques and the Incident Command System when commanding multiple alarms or large suppression forces. **(unique) (voc)**
59. **Fire Technology 210, Fire Command 2B: Management of Major Hazardous Materials Incidents, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1 training or equivalent, successful completion of I-300, Fire Command 1B, Fire Command 2A.**
Provides Incident Commanders with the skills and competency necessary to mitigate an incident, initiate remedial action, and ensure the restoration of normal services with a comprehensive resource management approach. The course is also intended to bring the student to the standard of competency established for On-Scene Commander by OSHA's Final Rule 29 CFR 1910.120 and NFPA 472. Students will participate in simulated incident scenarios and justify their actions in a mock civil court setting. **(unique) (voc)**
60. **Fire Technology 211, Fire Command 2C: High Rise Firefighting Tactics, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1 and Firefighter 2 or equivalent, successful completion of I-300, and Fire Command 2A.**
Provides firefighters with management systems for both small and large high rise buildings. Topic include pre-fire planning, building inventory, problem identification, ventilations methods, water supply, elevators, life safety, strategy and tactics, application of the Incident Command System, and specific responsibilities. Case studies and scenario based simulations are used. **(unique) (voc)**

61. **Fire Technology 212, Fire Command 2D: Planning for Large Scale Disasters, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass Only). Prerequisite: Successful completion of ICS 100, ICS 300, Fire Command 1A, and Fire Command 2A.**
Principles of disaster planning and management, fire service emergency plans, emergency operations centers, case studies of various natural and man made disasters, roles of local, state and federal OES and emergency management agencies, discussion of multi-hazard planning techniques, ICS and SEMS concepts, and principles of exercising emergency management staffs. **(unique) (voc)**
62. **Fire Technology 213, Fire Command 2E: Wildland Firefighting Tactics, 0.5 unit, 40 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1, Firefighter 2 or equivalent, successful completion of I-300, Fire Command 1C, Fire Command 2A.**
Includes topics such as California's wildland fire problem, wildland fire safety, weather effects, wildland fuels, wildland fire behavior, initial attack methods, using support equipment, using topographic maps, strategy and tactics, and air attack operations. Involves class participation and simulation. **(unique) (voc)**
63. **Fire Technology 214, Fire Inspector 1A: Duties and Administration, 0.4 unit, 24 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1 and Firefighter 2 training or equivalent.**
Provides students with a basic knowledge of the roles and responsibilities of a Fire Inspector I including legal responsibilities and authority, codes and standards, the inspection process, confidentiality and privacy requirements, and ethical conduct, and administrative tasks including preparing inspection reports, recognizing the need for a permit or plan review, investigating common complaints, and participating in legal proceedings. **(unique) (voc)**
64. **Fire Technology 215, Fire Inspector 1B: Fire and Safety, 0.4 unit, 24 lab hours, (1 week), (Pass/No Pass). Prerequisite: Firefighter 1, Firefighter 2 training or equivalent, and successful completion of Fire Inspector 1A: Duties and Administration.**
Provides students with a basic knowledge of fire and life safety aspects related to the roles and responsibilities of a Fire Inspector I including building construction, occupancy classifications, occupancy load, means of egress, hazardous conditions, fire growth potential, fire flow, and emergency planning and preparedness measures. **(unique) (voc)**
65. **Fire Technology 216, Fire Inspector 1C: Field Inspection, 0.4 unit, 24 lab hours, (1 week), (Pass/No Pass). Prerequisite: Successful completion of Fire Inspector 1A, 1B or equivalent.**
Provides students with a basic knowledge of field inspection roles and responsibilities of a Fire Inspector I including basic plan review, emergency access for an existing system, hazardous materials, and the operational readiness of fixed fire suppression systems, existing fire detection and alarm systems, and portable fire extinguishers. **(unique) (voc)**
66. **Fire Technology 217, Fire Inspector 1D: Field Inspections—California Specific, 0.2 unit, 16 lab hours, (1 week), (Pass/No Pass). Prerequisite: Successful completion of Fire Inspector 1A, Fire Inspector 1B and Fire Inspector 1C.**
Provides students with a basic knowledge of a Fire Fighter I's field inspection roles and responsibilities specific to California including tents, canopies, and temporary membrane structures; fireworks and explosives; and wildland urban interface environments. **(unique) (voc)**
67. **Fire Technology 218, Firefighter II, 0.5-3 units, 2-10 lab hours, (Pass/No Pass), (Open Entry/Open Exit). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. This curriculum is based on the National Fire Protection Association 1001: Standard for Firefighter Professional Qualifications, National Fire Protection 1051: Standard for Wildland Firefighting Personnel Professional Qualifications and the National Fire Protection Association 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction Incidents. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

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Provides the skills and knowledge needed for the entry level professional fire fighter to perform his/her duties safely, effectively, and competently. The curriculum is based on the 2013 edition of NFPA 1001 Standard for Fire Fighter Professional Qualifications. The five overarching themes of the California State Fire Fighter II curriculum are: general knowledge germane to the profession, fire department communications, fireground operations, rescue operations, and prevention, preparedness, and maintenance. **(unique) (voc)**

68. **Fire Technology 221, Fire Control 3B, 0.2 unit, 16 lab hours, (1 week), (Pass/No Pass). Prerequisite: Successful completion of a California State Fire Marshal's Office Accredited Firefighter 1 Academy or equivalent as determined by the Division Dean, Director or their representative. Note: Approval of equivalency training approval is not a guarantee of state regulatory or licensing agencies will also grant equivalency.**

Prior to beginning this course students shall be familiar with and be able to demonstrate all of the skill and general knowledge requirements of the California State Fire Marshals' Office 2013 Firefighter 1 curriculum. These skills will not be taught in this course; rather they will be the starting point for advanced training that build upon them. These subject areas are:

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Develop fundamental skills in combating structure fires by providing the students with a thorough understanding of fire behavior, ventilation procedures and techniques, interior fire attack, and exterior fire attack using a live-fire simulator. In many cases, this will be the fire fighter's first exposure to live structural fire fighting. **(unique) (voc)**

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Chemistry 8A, Elementary Organic Chemistry, 3 units, 3 lecture hours (Formerly Chemistry 8).** Revised course texts, methods of evaluation, and content. (in lieu of RC's and CCC's CHEM 8)
2. **Child Development 3, Introduction to Curriculum, 3 units, 3 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: Verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 3) (voc)
3. **Child Development 16, Introduction to Early Intervention, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Child Development 20, verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 32) (voc)
4. **Child Development 17A, Infant and Toddler Practicum, 3 units, 2 lecture hours, 3 lab hours (Formerly Child Development 7 and 38).** Revised course prerequisite to read: **Prerequisite: Child Development 1, 6, and 39. Verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 17A) (voc)
5. **Child Development 37A, Early Childhood Practicum, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Child Development 1 and Child Development 3 and Child Development 39/Psychology 39. Verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 37A) (voc)
6. **Child Development 37B, Advanced Practicum in Early Childhood Education, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Child Development 37A. Verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 37B) (voc)
7. **Child Development 39, Child Growth and Development, 3 units, 3 lecture hours, 1 lab hour (See also Psychology 39).** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. Verification of freedom from tuberculosis. Verification of immunization against influenza, pertussis and measles.** (in lieu of RC's and CCC's CHDEV 39) (voc)
8. **Dance 17, Beginning Mexican Folk Dance, 3.5 units, 3 lecture hours, 2 lab hours, (See also Chicano-Latino Studies 17A), (Formerly Dance 17).** Revised course number to 17A. Revised course description, objectives, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. (unique)

9. **Dance 27, Advanced Mexican Folk Dance, 3.5 units, 3 lecture hours, 2 lab hours, (See also Chicano-Latino Studies 27B), (Formerly Dance 27).** Revised course number to **27B**. Revised course prerequisite to read: **Prerequisite: Chicano-Latino Studies/Dance 27A**. Revised course description, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(unique)**
10. **Dental Hygiene 2, Dental Materials, 2 units, 1 lecture hour, 3 lab hours.** Revised course objectives, out-of-class assignments, content, and student learning outcomes. **(unique) (voc)**
11. **Decision Science 21, Finite Mathematics, 3 units, 3 lecture hours (Formerly Decision Science 22).** Revised course content and student learning outcomes. **(unique)**
12. **Engineering 8, Statistics, 3 units, 3 lecture hours. (Formerly Engineering 25)** Revised course content. **(in lieu of RC's and CCC's ENGR 8) (voc)**
13. **Graphic Communications 22, Digital Media, 4 units, 3 lecture hours, 3 lab hours.** Revised course content. **(unique) (voc)**
14. **Graphic Communications 23, Digital Media 2, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, content, and student learning outcomes. **(unique) (voc)**
15. **Music 27, Beginning Guitar: Level I, 1.5 units, 1 lecture hour, 2 lab hours (Formerly Music 28A).** Revised course student learning outcomes. **(in lieu of RC's MUS 27)**
16. **Music 68, Symphonic Band, 1-2 units, 4-6 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. (unique)**
17. **Music 69, Wind Band, 1-2 units, 4-6 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. (unique)**
18. **Theatre Arts 40, Performance Practicum, 3 units, 2 lecture hours, 12 lab hours, 9 weeks.** Revised course hours to **1 lecture hour** and **6 lab hours**, and number of weeks to **18 weeks**. Revised course methods of instruction. **(unique)**

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

1. **Fire Technology 130A, Basic Fire Academy – Part 1, 13 units, 9 lecture hours, 16.2 lab hours, 16 weeks.** Revised course hours to **8 lecture hours** and **14.4 lab hours**, and number of weeks to **18 weeks**. Revised course prerequisite to read: **Prerequisite: Fire Technology 131**. Revised course texts. **(unique) (voc)**
2. **Fire Technology 130B, Basic Fire Academy – Part 2, 12.5 units, 10.1 lecture hours, 16.5 lab hours, 15 weeks.** Revised course hours to **8.42 lecture hours** and **13.75 lab hours**, and number of weeks to **18 weeks**. **(unique) (voc)**

NONCREDIT

1. **Industrial Training, CTC 371, Warehouse & Distribution Careers, 3 lecture hours, 3 lab hours (Open Entry/Open Exit), (Formerly ITVTC 371).** Revised course hours to **2 lecture hours, 3 lab hours**. **(unique) (voc)**
2. **Industrial Training, CTC 372, Warehouse & Distribution Careers, 3 lecture hours, 3 lab hours (Open Entry/Open Exit).** Revised course hours to **2 lecture hours, 3 lab hours**.

(unique) (voc)

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **English 1BH, Honors Introduction to the Study of Literature, 3 units, 3 lecture hours.**
The course has not been taught in recent years, and was on the list for catalog clean-up. The Honors Committee determined that, since Honors students often take the AP placement test, which gives them credit for English 1B, there is not a strong need for the Honors version of the course. **(in lieu of RC's and CCC's ENGL 1BH)**
2. **Physical Education 29A, Theory of Badminton, 1 unit, 1 lecture hour, 1 lab hour.**
No longer offer this course. **(unique)**
3. **Physical Education 30A, Theory of Baseball, 1 unit, 1 lecture hour, 1 lab hour.**
Course no longer offered. **(in lieu of RC's PE 30A)**
4. **Physical Education 32C, Off-Season Conditioning for Cross Country, 1 unit, 3 lab hours.**
Course no longer offered. **(unique)**

CREDIT, NONDEGREE APPLICABLE

1. **Electric Systems Technology 271, Electrical Line/Utility Worker, 12 units, 20.9 lecture hours, 10 lab hours, 9 weeks.**
The program is no longer necessary. **(unique) (voc)**
2. **Special Studies Graphic Communications 277A, Adobe ACA Certification, 3 units, 2 lecture hours, 3 lab hours.**
Classification out of special studies. **(unique) (voc)**

Fresno City College

Office of Instruction

PROPOSED NEW PROGRAMS

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. **BIOMEDICAL TECH (voc)**
Certificate of Achievement
Course added, new
Electrical Systems Technology 84A, Introduction to Biomedical Electronics
Courses added, existing
Applied Technology 10, Technical Computer Applications
Applied Technology 40, Preparing for Employment Opportunities
Biology 5, Human Biology
Electrical Systems Technology 51, Direct Current Fundamentals of Electronics
Electrical Systems Technology 52, Alternating Current Fundamentals
Electrical Systems Technology 53, Lab Safety Practices
Electrical Systems Technology 54, Integrated Devices
Electrical Systems Technology 55A, Digital Concepts
Electrical Systems Technology 57A, Analog Communications
Electrical Systems Technology 57B, Digital Communications
Electrical Systems Technology 57C, Voice and Data Cabling
Electrical Systems Technology 60, A+PC Maintenance and Repair
Electrical Systems Technology 61, Networking Fundamentals
Electrical Systems Technology 82A, Introduction to Robotics
2. **ELECTRICAL SYSTEMS TECHNOLOGY, ADVANCED PHOTOVOLTAIC TECHNICIAN (voc)**
Certificate of Achievement
Courses added, existing
Electrical Systems Technology 51, Direct Current Fundamentals of Electronics
Electrical Systems Technology 52, Alternating Current Fundamentals
Electrical Systems Technology 53, Lab Safety Practices
Electrical Systems Technology 54, Integrated Devices
Electrical Systems Technology 56A, Wiring Methods
Electrical Systems Technology 81, Photovoltaic Systems
Electrical Systems Technology 96D, National Electrical Code-Electrical Safety
3. **GRAPHIC BRANDING AND MARKETING (voc)**
Certificate of Achievement
Courses added, existing
Business Administration 52, Introduction to Entrepreneurship
Graphic Communications 20, Intro to Applied Graphics
Graphic Communications 52, Adobe Lightroom
Marketing 21, Digital Marketing
4. **HONORS PROGRAM COMMENDATION**
Certificate
Courses added, existing
Accounting 4AH, Honors Financial Accounting
Anthropology 2H, Honors Cultural Anthropology

Art 5H, Honors Art History 1
 Art 6H, Honors Art History 2
 Biology 3H, Honors Introduction to Life Science
 Biology 11AH, Honors Biology for Science Majors I
 Business Administration 10H, Honors Introduction to Business
 Economics 40H, Honors Introduction to Microeconomics
 Economics 50H, Honors Introduction to Macroeconomics
 English 1AH, Honors Reading and Composition
 English 3H, Honors Critical Reading & Writing
 History 1H, Honors Western Civilization to 1648
 History 2H, Honors Western Civilization since 1648
 History 12H, Honors History of the United States since 1877
 Honors 1A, Honors Science Colloquium: Biological Science through Scholarly Research
 Honors 1C, Honors Humanities Colloquium: Humanities through the Ages
 Honors 1D, Honors Business, Economics, and Accounting Colloquium: The Local Economy and Agribusiness
 Honors 1E, Honors Social Science Colloquium: Contemporary Issues in Social Sciences
 Honors 1F, Honors Phi Theta Kappa Colloquium: Phi Theta Kappa Study Topics
 Humanities 10H, Honors Classical Humanities
 Humanities 11H, Honors Modern Humanities
 Philosophy 1AH, Honors Theories of Knowledge and Reality
 Political Science 2H, Honors American Government
 Psychology 2H, Honors General Psychology
 Sociology 1AH, Honors Introduction Sociology

5. **INTERNET MARKETING (voc)**

Certificate

Courses added, existing

Business & Technology 33, Social Media and Emerging Technologies in the Workplace
 Graphic Communications 15, Web Page Construction 1
 Graphic Communications 20, Intro to Applied Graphics
 Marketing 10, Principles of Marketing
 Marketing 21, Digital Marketing

6. **KINESIOLOGY DEGREE**

Associate in Science

Courses added, new

Physical Education 8, Basic Self Defense
 Physical Education 13B, Intermediate Tennis
 Physical Education 28, Foundations of Coaching
 Physical Education 70, Fitness Aerobics
 Physical Education 71, Soccer
 Physical Education 72, Spinning for Fitness

Courses added, existing

Biology 5, Human Biology
 Biology 20, Human Anatomy
 Biology 21A, Human Anatomy & Physiology I
 Biology 21B, Human Anatomy & Physiology II
 Biology 22, Human Physiology
 Biology 24, Human Anatomy and Physiology
 Dance 9, Dance Conditioning
 Dance 10A, Beginning Modern Dance Technique
 Food and Nutrition 35, Nutrition and Health
 Food and Nutrition 41, Sports Nutrition
 Health 1, Contemporary Health Issues
 Health 2, First Aid and Safety

Physical Education 3, Archery
 Physical Education 4, Badminton
 Physical Education 5, Basketball
 Physical Education 6, Fitness and Health
 Physical Education 7, Golf
 Physical Education 9, Circuit Training
 Physical Education 12, Swimming
 Physical Education 13, Tennis
 Physical Education 14, Volleyball
 Physical Education 15A, Weight Training (Women)
 Physical Education 15B, Weight Training (Men)
 Physical Education 15C, Weight Training (Coed)
 Physical Education 17, Hatha Yoga
 Physical Education 20, Athletic Training
 Physical Education 23, Lifeguard Training
 Physical Education 24, Sports Officiating
 Physical Education 26, Sports Psychology
 Physical Education 27, Cardio Interval Training
 Physical Education 29B, Competitive Badminton
 Physical Education 29C, Off-Season Conditioning for Badminton
 Physical Education 30B, Competitive Baseball
 Physical Education 30C, Off-Season Conditioning for Baseball
 Physical Education 31B, Competitive Basketball
 Physical Education 31C, Off-Season Conditioning for Basketball
 Physical Education 32B, Competitive Cross Country
 Physical Education 33B, Competitive Football
 Physical Education 33C, Off-Season Conditioning for Football
 Physical Education 34B, Competitive Golf
 Physical Education 34C, Off-Season Conditioning for Golf
 Physical Education 35B, Cheer and Stunt
 Physical Education 36B, Competitive Soccer
 Physical Education 36C, Off-Season Conditioning for Soccer
 Physical Education 37B, Competitive Softball
 Physical Education 37C, Off-Season Conditioning for Softball
 Physical Education 38B, Competitive Tennis
 Physical Education 38C, Off-Season Conditioning for Tennis
 Physical Education 39B, Competitive Track and Field
 Physical Education 39C, Off-Season Conditioning for Track and Field
 Physical Education 40B, Competitive Volleyball
 Physical Education 40C, Off-Season Conditioning for Volleyball
 Physical Education 41B, Competitive Wrestling
 Physical Education 41C, Off-Season Conditioning for Wrestling
 Physical Education 42B, Competitive Water Polo
 Physical Education 42C, Off-Season Conditioning for Water Polo
 Physical Education 43B, Competitive Swimming & Diving
 Physical Education 43C, Off-Season Conditioning for Swimming & Diving
 Physical Education 45, Performance Training and Conditioning Techniques for Intercollegiate Athletics
 Physical Education 62, Introduction to Kinesiology

7. **ONE-PERSON OFFICE (voc)**
 Certificate of Achievement
Course added, new
 Business & Technology 132, Customer Service in the One-Person Office
Courses added, existing

Business & Technology 5, Workplace Communication
Business & Technology 33, Social Media and Emerging Technologies in the Workplace
Business & Technology 131, Applied Accounting

8. **REAL ESTATE COURSE QUALIFICATION CERTIFICATE (voc)**

Certificate

Courses added, existing

Accounting 4A, Financial Accounting

Business Administration 18, Business and the Legal Environment

Real Estate 40, Real Estate Principles

Real Estate 41, Real Estate Practice

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. **ASSOCIATE IN ARTS IN COMMUNICATION FOR TRANSFER #5432**

Associate in Arts

Courses revised

Communication 1, Introduction to Public Speaking
Communication 2, Interpersonal Communication
Communication 4, Persuasion
Communication 8, Group Communication
Communication 20, Community Involvement
Communication 25, Argumentation
Communication 26, Intercollegiate Forensics Laboratory
Journalism 1, Introduction to Mass Communication
Journalism 3, Newswriting

2. **ASSOCIATE IN ARTS IN ENGLISH FOR TRANSFER #5305**

Associate in Arts

Courses revised

English 1B, Introduction to the Study of Literature
English 3, Critical Reading & Writing
English 3H, Honors Critical Reading & Writing
English 12, The Bible as Literature
English 14, Folklore
English 15A, Creative Writing: Poetry
English 15B, Creative Writing: Fiction
English 15D, Creative Writing: Creative Nonfiction
English 17, African-American Literature
English 20, Asian American Literature
English 36, Women's Literature
English 40, Themes in Literature
English 44A, World Literature to the Renaissance
English 44B, World Literature since the Renaissance
English 45, Contemporary World Literature
English 46A, English Literature to 1800
English 46B, English Literature from 1800 to the Present
English 47, Introduction to Shakespeare
English 48A, Introduction to American Literature to 1865
English 48B, Introduction to American Literature 1865 to the Present
Course deleted (from curriculum)
English 1BH, Honors Introduction to the Study of Literature

3. **ASSOCIATE IN ARTS IN HISTORY FOR TRANSFER #7380**

Associate in Arts

Courses added, existing

History 17, History of the Muslim World to 1405

Courses revised

History 1, Western Civilization to 1648

History 1H, Honors Western Civilization to 1648

History 2, Western Civilization since 1648

History 2H, Honors Western Civilization since 1648

History 3, History of Ancient Rome

History 11, History of the United States to 1877

History 12, History of the United States since 1877

History 15, History of the British Isles

History 18, History of Ancient Greece

History 20, World History I, to 1600

History 21, United States Civil War

History 22, History of American Women

History 23, World History II, since 1500

History 25, History of Religion in the United States

History 29, History of Mexico, Colonial to Contemporary Period

History 30, California History

History 34, History of the American Civil Rights Movement

4. **ASSOCIATE IN ARTS IN JOURNALISM FOR TRANSFER #5355 (voc)**

Associate in Arts

Courses added, existing

Decision Science 23, Business Statistics

Math 11, Elementary Statistics

Courses revised

Communication 1, Introduction to Public Speaking

Communication 25, Argumentation

English 3, Critical Reading & Writing

English 3H, Honors Critical Reading & Writing

Journalism 1, Introduction to Mass Communication

Journalism 3, Newswriting

Journalism 4, Writing for the College Newspaper

Journalism 11A, Beginning Media Writing Practicum

Journalism 11C, Advanced Media Writing Practicum

Journalism 11D, Editorial Leadership

Journalism 13, Advanced Reporting and Writing

5. **ASSOCIATE IN ARTS IN SOCIOLOGY FOR TRANSFER #7600**

Associate in Arts

Courses revised

Sociology 1A, Introduction to Sociology

Sociology 1AH, Honors Introduction to Sociology

Sociology 1B, Critical Thinking about Social Problems

Sociology 2, American Minority Groups

Sociology 31, The Child in Society: A Social Problems Approach

Sociology 32, Introduction to Marriage and Family

6. **ELECTRICAL SYSTEMS TECHNOLOGY – FORMERLY ELECTRONIC TECHNOLOGY #8171 (voc)**

Associate in Science and Certificate of Achievement

Courses added, existing

Electrical Systems Technology 50, Introduction to Electronics

Electrical Systems Technology 60, A+PC Maintenance and Repair

Electrical Systems Technology 80, Introduction to Photovoltaics

Electrical Systems Technology 81, Photovoltaic Systems

Electrical Systems Technology 82A, Introduction to Robotics
Electrical Systems Technology 82B, Robotic Applications
Electrical Systems Technology 96D, National Electrical Code-Electrical Safety

Courses revised

Electrical Systems Technology 51, Direct Current Fundamentals of Electronics
Electrical Systems Technology 52, Alternating Current Fundamentals
Electrical Systems Technology 53, Lab Safety Practices
Electrical Systems Technology 54, Integrated Devices
Electrical Systems Technology 55A, Digital Concepts
Electrical Systems Technology 55B, Facility Automation
Electrical Systems Technology 55C, SCADA Systems
Electrical Systems Technology 56A, Wiring Methods
Electrical Systems Technology 56B, Motor Controls
Electrical Systems Technology 56C, Industrial Electronics
Electrical Systems Technology 57A, Analog Communications
Electrical Systems Technology 57B, Digital Communications
Electrical Systems Technology 57C, Voice and Data Cabling
Electrical Systems Technology 58, Programmable Logic Controllers
Electrical Systems Technology 96A, National Electrical Code Part 1
Electrical Systems Technology 96B, National Electrical Code Part 2
Electrical Systems Technology 96C, National Electrical Code Part 3

7. **ELECTRICAL SYSTEMS TECHNOLOGY, CISCO CCNA PREPARATION #8174 (voc)**

Certificate of Achievement

Courses added, existing

Electrical Systems Technology 57C, Voice and Data Cabling
Electrical Systems Technology 60, A+PC Maintenance and Repair

Courses revised

Electrical Systems Technology 61, Networking Fundamentals
Electrical Systems Technology 62, Routing & Switching Essentials
Electrical Systems Technology 63, Scaling Networks
Electrical Systems Technology 64, Advanced Networking and Management

8. **ELECTRICAL SYSTEMS TECHNOLOGY, COMMUNICATION TECHNICIAN #8175 (voc)**

Certificate of Achievement

Courses added, existing

Electrical Systems Technology 51, Direct Current Fundamentals of Electronics

Courses revised

Electrical Systems Technology 52, Alternating Current Fundamentals
Electrical Systems Technology 53, Lab Safety Practices
Electrical Systems Technology 54, Integrated Devices
Electrical Systems Technology 57A, Analog Communications
Electrical Systems Technology 57B, Digital Communications
Electrical Systems Technology 57C, Voice and Data Cabling

9. **ELECTRICAL SYSTEMS TECHNOLOGY, FACILITY CONTROL TECHNICIAN #8179, FORMERLY AUTOMATION CONTROL TECHNICIAN (voc)**

Certificate of Achievement

Courses added, existing

Electrical Systems Technology 52, Alternating Current Fundamentals
Electrical Systems Technology 53, Lab Safety Practices

Courses revised

Electrical Systems Technology 51, Direct Current Fundamentals of Electronics
Electrical Systems Technology 55A, Digital Concepts
Electrical Systems Technology 55B, Facility Automation
Electrical Systems Technology 57C, Voice and Data Cabling

Electrical Systems Technology 59, Instrumentation Systems
Courses deleted (from program only)
Applied Technology 10, Technical Computer Applications
Electrical Systems Technology 55C, SCADA Systems
Electrical Systems Technology 58, Programmable Logic Controllers

10. **ELECTRICAL SYSTEMS TECHNOLOGY, INDUSTRIAL CONTROL TECHNICIAN #8176, FORMERLY CONTROL SYSTEMS TECHNICIAN (voc)**
Certificate of Achievement
Course added, existing
Electrical Systems Technology 56B, Motor Controls
Courses revised
Electrical Systems Technology 51, Direct Current Fundamentals of Electronics
Electrical Systems Technology 55C, SCADA Systems
Electrical Systems Technology 57C, Voice and Data Cabling
Electrical Systems Technology 58, Programmable Logic Controllers
Electrical Systems Technology 59, Instrumentation Systems
Course deleted (from program only)
Electrical Systems Technology 55A, Digital Concepts
11. **ELECTRICAL SYSTEMS TECHNOLOGY, NETWORKING/COMPUTER TECHNICIAN #8172 (voc)**
Associate in Science and Certificate of Achievement
Courses revised
Electrical Systems Technology 55A, Digital Concepts
Electrical Systems Technology 60, A+PC Maintenance and Repair
Electrical Systems Technology 61, Networking Fundamentals
Electrical Systems Technology 62, Routing & Switching Essentials
12. **ENTREPRENEURIAL VENTURES #2041 (voc)**
Certificate
Courses added, existing
Business Administration 27, Collegiate Entrepreneurs Organization (CEO)/Students in Free Enterprise (SIFE)
Business Administration 49, Business Protocol for Entrepreneurs
Course deleted (from program only)
Business Administration 51, Business Planning and New Venture Launch
13. **JOURNALISM #5351 (voc)**
Associate in Arts
Courses added, existing
Journalism 11A, Beginning Media Writing Practicum
Journalism 11B, Intermediate Media Writing Practicum
Journalism 11C, Advanced Media Writing Practicum
Journalism 11D, Editorial Leadership
Journalism 12, Online Newspaper Staff
Journalism 13, Advanced Reporting and Writing
Journalism 14, Multimedia Reporting
Courses revised
Journalism 1, Introduction to Mass Communication
Journalism 2, Interpreting Current Events
Journalism 3, Newswriting
Journalism 4, Writing for the College Newspaper
Journalism 6, Magazine Production
Journalism 15, Basic Editing for Journalists
Journalism 19, Work Experience (Cooperative), Occupational

Courses deleted (from curriculum)

Journalism 5, Newspaper Production

Journalism 9, Feature Writing

Courses deleted (from program only)

Economics 50, Introduction to Macroeconomics

Economics 50H, Honors Introduction to Macroeconomics

Graphic Communications 10, Introduction to Graphic Communications

14. **LIBERAL ARTS – EMPHASIS IN HISTORY/POLITICAL SCIENCE #5141**

Associate in Arts

Courses added, existing

History 12H, Honors History of the United States since 1877

Courses revised

History 1, Western Civilization to 1648

History 1H, Honors Western Civilization to 1648

History 2, Western Civilization since 1648

History 2H, Honors Western Civilization since 1648

History 3, History of Ancient Rome

History 11, History of the United States to 1877

History 12, History of the United States since 1877

History 15, History of the British Isles

History 17, History of the Muslim World to 1405

History 18, History of Ancient Greece

History 20, World History I, to 1600

History 21, United States Civil War

History 22, History of American Women

History 23, World History II, since 1500

History 25, History of Religion in the United States

History 29, History of Mexico, Colonial to Contemporary Period

History 30, California History

History 34, History of the American Civil Rights Movement

Fresno City College

Office of Instruction

PROPOSED DELETED PROGRAMS

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. **ELECTRICAL SYSTEMS TECHNOLOGY, INDUSTRIAL CONTROL #8180 (voc)**
Certificate
Program no longer needed.
2. **ELECTRICAL SYSTEMS TECHNOLOGY, NETWORK SECURITY #8177 (voc)**
Certificate
Program no longer needed.

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Electrical Systems Technology 84A, Introduction to Biomedical Electronics, 3 units, 3 lecture hours. Prerequisite: Electrical Systems Technology 51, 52 and 54. Advisory: Eligibility for English 1A recommended.**
A study of biomedical instrumentation and equipment used in the health care field. **(unique) (voc)**
- 2. Military Science 55, Freshman Leadership Lab II, 1 unit, 3 lab hours. Advisory: Eligibility for English 1A recommended. Mathematics 201 recommended.**
Hands-on leadership experience via application of field skills and tactical maneuvers in small units of up to platoon size (approximately thirty personnel). Focus is on development of creative problem-solving and resilience while learning individual and small-unit tactical drills. **(unique)**
- 3. Military Science 65, Sophomore Leadership Lab II, 1 unit, 3 lab hours. Advisory: Eligibility for English 1A recommended. Mathematics 201 recommended.**
Advanced knowledge and application of field skills and tactical maneuvers of platoon sized elements. Upon implementation, students will be equipped with the knowledge and foresight to successfully complete the cadet summer training. **(unique)**
- 4. Physical Education 8, Basic Self Defense, 1 unit, 3 lab hours.**
Theory and techniques of self defense and personal safety. Mental and physical aspects of basic self defense. Content includes recognizing and avoiding dangers, and skills and strategies for employing physical defense when necessary. **(in lieu of RC's and CCC's PE 8)**
- 5. Physical Education 13B, Intermediate Tennis, 1 unit, 3 lab hours. Prerequisite: Physical Education 13. Experience playing competitively at the high school junior varsity or varsity level may satisfy prerequisite.**
An expanded approach to the fundamental tennis strokes and strategies obtained in beginning tennis. Students will build upon their knowledge of the game of tennis, and be able to successfully compete with peers of their skill level. **(unique)**
- 6. Physical Education 28, Foundations of Coaching, 3 units, 3 lecture hours.**
Introduction to the profession of athletic coaching. Theories and practices that provide the foundation to coaching. Includes coaching philosophies, communication skills, motivational techniques, principles for training, and program management. **(unique)**
- 7. Physical Education 70, Fitness Aerobics, 1 unit, 3 lab hours.**
Designed to provide a total body workout that develops aerobic endurance, increases range of motion and muscular strength, and improves flexibility. **(unique)**
- 8. Physical Education 71, Soccer, 1 unit, 3 lab hours.**
Basic skills, rules, strategy, offense and defense. Tournaments according to skill level of students. **(in lieu of RC's and CCC's PE 71)**

9. **Physical Education 72, Spinning for Fitness, 1 unit, 3 lab hours.**
Designed to improve overall physical fitness and health through the use of stationary spin bikes. Proper spin techniques and safety practices are demonstrated. Suitable for all genders and fitness levels. **(unique)**

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

Business & Technology 132, Customer Service in the One-Person Office, 3 units, 2 lecture hours, 3 lab hours. Advisory: Eligibility for English 1A recommended.

Practical, project-based course to enhance one's ability to gain and retain both customers and quality employees. **(unique) (voc)**

CREDIT, NONDEGREE APPLICABLE

1. **English for Multi-Lingual Students 264LS, Intermediate Listening and Speaking, 2 units, 2 lecture hours, 1 lab hour, (Pass/No Pass). Prerequisite: None.**
A listening and speaking course designed for multi-lingual speakers who wish to develop their oral language skills at the intermediate level. This course can be taken concurrently with other English for Multi-lingual Students courses. **(in lieu of RC's ESL 266)**
2. **Graphic Communications 255, Adobe ACA Certification, 3 units, 2 lecture hours, 3 lab hours. Advisory: Eligibility for English 1A recommended.**
The Adobe Certified Associate coursework provides students an opportunity to demonstrate proficiency in Adobe digital communication tools. This course is the groundwork for students seeking industry certification in digital media, using Adobe software. Preparation for the testing process, environment, and depth of knowledge required to successfully complete the Adobe Certified Associate exam. **(unique) (voc)**
3. **Registered Nursing 207, Perioperative Nursing, 1.5 units, 1 lecture hour, 2 lab hours (Pass/No Pass). Prerequisite: Registered Nursing 42A.**
Introduction to perioperative nursing care for inpatient and/or outpatient clients with exposure to the roles of the circulating nurse, scrub nurse, PACU nurse, and ancillary services. **(unique) (voc)**

NONCREDIT

English for Multi-Lingual Students 364LS, Intermediate Listening and Speaking, 2 lecture hours, 1 lab (Pass/No Pass). Prerequisite: None

A listening and speaking course designed for multi-lingual speakers who wish to develop their oral language skills at the intermediate level. This course can be taken concurrently with other English for Multi-lingual Students courses. **(in lieu of RC's ESL 366LS)**

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **African-American Studies 17, African-American Literature, 3 units, 3 lecture hours, (See also English 17).** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, texts and out-of-class assignments. **(unique)**
2. **Asian-American Studies 20, Asian-American Literature, 3 units, 3 lecture hours, (See also English 17).** Revised course title to **Asian American Literature.** Revised course description, objectives, texts, out-of-class assignments, and student learning outcomes. **(unique)**
3. **Biology 21A, Human Anatomy & Physiology I, 4 units, 3 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Biology 5 or 11A with a grade of "C" or better.** Revised course corequisite to read: **Corequisite: Chemistry 3A.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** **(unique)**
4. **Biology 21B, Human Anatomy & Physiology II, 5 units, 4 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Biology 21A and Chemistry 3A.** **(unique)**
5. **Business Administration 31, Human Resource Management, 4 units, 4 lecture hours.** Revised course units to **3 units.** Revised course hours to **3 lecture hours.** **(unique) (voc)**
6. **Chicano-Latino Studies 29, History of Mexico, Colonial to Contemporary Period, 3 units, 3 lecture hours, (See also History 29).** Revised course advisory to read: **Advisory: English 1A.** Revised course description, objectives, texts, and methods of evaluation. **(unique)**
7. **Communication 1, Introduction to Public Speaking, 3 units, 3 lecture hours, (Formerly Speech 1).** Revised course objectives and texts. **(in lieu of RC's and CCC's COMM 1)**
8. **Communication 4, Persuasion, 3 units, 3 lecture hours, (Formerly Speech 4).** Revised course texts and methods of evaluation. **(in lieu of RC's and CCC's COMM 4)**
9. **Communication 8, Group Communication, 3 units, 3 lecture hours, (Formerly Speech 8).** Revised course objectives and texts. **(in lieu of RC's and CCC's COMM 8)**
10. **Communication 20, Community Involvement, 2-3 units, 1 lecture hour, 3-6 lab hours, (Formerly Speech 20).** Revised course objectives, texts, out-of-class assignments, and student learning outcomes. **(unique)**
11. **Communication 25, Argumentation, 3 units, 3 lecture hours, (Formerly Speech 25).** Revised course objectives and texts. **(in lieu of RC's and CCC's COMM 25)**
12. **Electrical Systems Technology 50, Introduction to Electronics, 2.5 units, 5 lecture hours, (9 weeks), (Formerly Electronic Technology 50).** Revised course units to **3 units.** Revised course hours to **3 lecture hours.** Revised number of weeks to **18 weeks.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course description,

objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**

13. **Electrical Systems Technology 51, Direct Current Fundamentals of Electronics, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 51).** Revised course advisory to read: **ADVISORY: Eligibility for English 1A recommended. Electrical Systems Technology 53 and Applied Technology 10.** Revised course objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
14. **Electrical Systems Technology 52, Alternating Current Fundamentals, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. Electrical Systems 51 and Applied Technology 130.** Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
15. **Electrical Systems Technology 53, Lab Safety Practices, 2 units, 2 lecture hours, 1 lab hour, (Formerly Electronic Technology 57).** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
16. **Electrical Systems Technology 54, Integrated Devices, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 52).** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. Electrical Systems Technology 52 recommended.** Revised course objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
17. **Electrical Systems Technology 55A, Digital Concepts, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 53).** Revised course advisory to read: **Advisory: Electrical Systems Technology 50. Eligibility for English 1A recommended.** Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
18. **Electrical Systems Technology 55B, Facility Automation, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 50. Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
19. **Electrical Systems Technology 55C, SCADA Systems, 2 units, 2 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 56B. Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
20. **Electrical Systems Technology 56A, Wiring Methods, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54. Eligibility for English 1A recommended.** Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
21. **Electrical Systems Technology 56B, Motor Controls, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54. Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**

22. **Electrical Systems Technology 56C, Industrial Electronics, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54, 56B and 58. Eligibility for English 1A recommended.** Revised course description, objectives, texts, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
23. **Electrical Systems Technology 57A, Analog Communications, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54 and 55A. Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
24. **Electrical Systems Technology 57B, Digital Communications, 3 units, 3 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: None.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54 and 55A. Eligibility for English 1A recommended.** Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
25. **Electrical Systems Technology 57C, Voice and Data Cabling, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54. Eligibility for English 1A recommended.** Revised course texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
26. **Electrical Systems Technology 58, Programmable Logic Controllers, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 58).** Revised course advisory to read: **Advisory: Electrical Systems Technology 56B. Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique) (voc)**
27. **Electrical Systems Technology 59, Instrumentation Systems, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 60).** Revised course advisory to read: **Advisory: Electrical Systems Technology 50 or 51. Eligibility for English 1A recommended.** Revised course objectives, texts, content, and student learning outcomes. **(unique) (voc)**
28. **Electrical Systems Technology 60, A+PC Maintenance, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 61).** Revised course title to: **A+PC Maintenance and Repair.** Revised course advisory to read: **Advisory: Electrical Systems Technology 50. Eligibility for English 1A recommended.** Revised course texts, methods of evaluation, content, and student learning outcomes. **(unique) (voc)**
29. **Electrical Systems Technology 61, Networking Fundamentals, 3 units, 3 lecture hours, 1 lab hour, (Formerly Electronic Technology 59).** Revised course objectives, texts, methods of evaluation, and content. **(unique) (voc)**
30. **Electrical Systems Technology 62, Routing & Switching Essentials, 3 units, 3 lecture hours, 1 lab hour.** Revised course texts, methods of evaluation, and content. **(unique) (voc)**
31. **Electrical Systems Technology 63, Scaling Networks, 3 units, 3 lecture hours, 1 lab hour.** Revised course texts, methods of evaluation, content, and student learning outcomes. **(unique) (voc)**
32. **Electrical Systems Technology 64, Advanced Networking and Management, 3 units, 3 lecture hours, 1 lab hour.** Revised course texts, methods of evaluation, and content. **(unique) (voc)**

33. **Electrical Systems Technology 80, Introduction to Photovoltaics, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54. Eligibility for English 1A recommended.** Revised course description, objectives, texts, methods of evaluation, content, and student learning outcomes. **(unique) (voc)**
34. **Electrical Systems Technology 81, Photovoltaic Systems, 3 units, 3 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Electrical Systems Technology 54 and 56A. Eligibility for English 1A recommended.** Revised course description, objectives, texts, methods of evaluation, content, and student learning outcomes. **(unique) (voc)**
35. **Electrical Systems Technology 82A, Introduction to Robotics, 4 units, 3 lecture hours, 2 lab hours.** Revised course advisory to read: **Advisory: Electrical Systems Technology 50 or 51. Eligibility for English 1A recommended.** Revised course content, and student learning outcomes. **(unique) (voc)**
36. **Electrical Systems Technology 82B, Robotic Applications, 4 units, 3 lecture hours, 2 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course texts, content, and student learning outcomes. **(unique) (voc)**
37. **Electrical Systems Technology 96A, National Electric Code Part 1, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Electrical Systems Technology 55B, 56A, and 56B. Eligibility for English 1A recommended.** Revised course texts, methods of evaluation, methods of instruction, and student learning outcomes. **(unique) (voc)**
38. **Electrical Systems Technology 96B, National Electric Code Part 2, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Electrical Systems Technology 55B, 56A, and 56B. Eligibility for English 1A recommended.** Revised course texts, methods of evaluation, and methods of instruction. **(unique) (voc)**
39. **Electrical Systems Technology 96C, National Electric Code Part 3, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Electrical Systems Technology 55B, 56A, and 56B. Eligibility for English 1A recommended.** Revised course texts, methods of evaluation, and methods of instruction. **(unique) (voc)**
40. **Electrical Systems Technology 96D, National Electric Code—Electrical Safety, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Electrical Systems Technology 55B, 56A, and 56B. Eligibility for English 1A recommended.** Revised course objectives, texts, methods of evaluation, methods of instruction, and student learning outcomes. **(unique) (voc)**
41. **English 1A, Reading and Composition, 4 units, 4 lecture hours.** Revised course prerequisite to read: **Prerequisite: A “pass” grade in English 125 or English for Multi-Lingual Students 167W, and English 126 or English for Multi-Lingual Students 168R or appropriate score on the reading and writing sections of the Placement Test.** Revised course texts. **(in lieu of RC’s and CCC’s ENGL 1A)**
42. **English 1AH, Honors Reading and Composition, 4 units, 4 lecture hours.** Revised course prerequisite to read: **Prerequisite: A “pass” grade in English 125 or English for Multi-lingual Students 167W, and English 126 or English for Multi-lingual Students 168R or appropriate score on the reading and writing sections of the Placement Test.** Revised course texts. **(in lieu of RC’s and CCC’s ENGL 1AH)**
43. **English 1B, Introduction to the Study of Literature, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of instruction, and student learning outcomes. **(in lieu of RC’s and CCC’s ENGL 1B)**

44. **English 3, Critical Reading & Writing, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 3)**
45. **English 3H, Honors Critical Reading & Writing, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 3H)**
46. **English 12, The Bible as Literature, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(unique)**
47. **English 14, Folklore, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(unique)**
48. **English 15A, Creative Writing: Poetry, 3 units, 3 lecture hours.** Revised course objectives and texts. **(in lieu of RC's and CCC's ENGL 15A)**
49. **English 15B, Creative Writing: Fiction, 3 units, 3 lecture hours.** Revised course texts and out-of-class assignments. **(in lieu of RC's and CCC's ENGL 15B)**
50. **English 15D, Creative Writing: Autobiography, 3 units, 3 lecture hours.** Revised course title to **Creative Writing: Creative Nonfiction.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 15E)**
51. **English 17, African-American Literature, 3 units, 3 lecture hours, (See also African-American Studies 17).** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, texts and out-of-class assignments. **(unique)**
52. **English 20, Asian-American Literature, 3 units, 3 lecture hours (See also Asian-American Studies 20).** Revised course title to **Asian American Literature.** Revised course description, objectives, texts, out-of-class assignments, and student learning outcomes. **(unique)**
53. **English 36, Women in Literature, 3 units, 3 lecture hours.** Revised course title to **Women's Literature.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, content, and student learning outcomes. **(unique)**
54. **English 40, Critical Thinking about Literature, 3 units, 3 lecture hours.** Revised course title to **Themes in Literature.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, and student learning outcomes. **(unique)**
55. **English 42, Classic Myths, 3 units, 3 lecture hours (See also Humanities 42).** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course texts, out-of-class assignment, and methods of evaluation. **(unique)**
56. **English 44A, World Literature to the Renaissance, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's and CCC's ENGL 44A)**
57. **English 44B, World Literature since the Renaissance, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course

description, objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 44B)**

58. **English 45, Contemporary World Literature, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, objectives, out-of-class assignments, and student learning outcomes. **(unique)**
59. **English 46A, English Literature to 1800, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course texts and out-of-class assignments. **(in lieu of RC's and CCC's ENGL 46A)**
60. **English 46B, English Literature from 1800 to Present, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised out-of-class assignments, **(in lieu of RC's and CCC's ENGL 46B)**
61. **English 47, Introduction to Shakespeare, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 47)**
62. **English 48A, Introduction to American Literature to World War I, 3 units, 3 lecture hours.** Revised course title to **Introduction to American Literature to 1865.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
63. **English 48B, Introduction to American Literature from World War I to the Present, 3 units, 3 lecture hours.** Revised course title to **Introduction to American Literature 1865 to the Present.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(unique)**
64. **English for Multi-Lingual Students 67, Advanced Academic Writing and Grammar, 4 units, 4 lecture hours (Formerly English as a Second Language 67 and English for Multi-Lingual Students 67).** Revised course number to **167W.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
65. **English for Multi-Lingual Students 68, Advanced Academic Reading and Vocabulary, 4 units, 4 lecture hours (Formerly English as a Second Language 68 and English for Multi-Lingual Students 68).** Revised course number to **168R.** Revised course prerequisite to read: **Prerequisite: Use of language other than English as a primary language. Designated placement based on college placement criteria (see most recent English for Multi-lingual Students Department approved Multiple Measures document) or completion of English for Multi-Lingual Students 265R with a grade of "C" or better.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
66. **Geography 7, Physical Geography: Earth's Surface, 4 units, 3 lecture hours, 2 lab hours.** Revised course description. **(unique)**
67. **Geography 8, Physical Geography: Weather and Climate, 4 units, 3 lecture hours, 2 lab hours.** Revised course description. **(unique)**
68. **Health Science 1, Contemporary Health Issues, 3 units, 3 lecture hours.** Revised course texts, methods of evaluation, and methods of instruction. **(in lieu of RC's and CCC's HLTH 1)**

69. **Health Science 2, First Aid and Safety, 3 units, 3 lecture hours.** Revised course out-of-class assignments, methods of evaluation, and methods of instruction. **(in lieu of RC's and CCC's HLTH 2)**
70. **History 1, Western Civilization to 1684, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of evaluation. **(in lieu of RC's and CCC's HIST 1)**
71. **History 1H, Honors Western Civilization to 1648, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of evaluation. **(unique)**
72. **History 2, Western Civilization Since 1648, 3 units, 3 lecture hours.** Revised course texts, methods of evaluation, and methods of instruction. **(in lieu of RC's and CCC's HIST 2)**
73. **History 3, History of Ancient Rome, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of instruction. **(unique)**
74. **History 11, History of the United States to 1877, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of evaluation. **(in lieu of RC's and CCC's HIST 11)**
75. **History 12, History of the United States since 1877, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and content. **(in lieu of RC's and CCC's HIST 12)**
76. **History 12H, Honors History of the United States since 1877, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of instruction. **(in lieu of CCC's HIST 12H)**
77. **History 15, History of the British Isles, 3 units, 3 lecture hours.** Revised course objectives, texts, and methods of evaluation. **(unique)**
78. **History 17, History of the Muslim World to 1405, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: English 1A and History 1.** **(unique)**
79. **History 18, History of Ancient Greece, 3 units, 3 lecture hours.** Revised course texts and methods of evaluation. **(unique)**
80. **History 20, World History I, to 1600, 3 units, 3 lecture hours.** Revised course texts and methods of evaluation. **(in lieu of RC's and CCC's HIST 20)**
81. **History 21, United States Civil War, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: English 1A and History 11.** Revised course objectives, texts, methods of instruction, and student learning outcomes. **(unique)**
82. **History 22, History of American Women, 3 units, 3 lecture hours.** Revised course texts and methods of evaluation. **(in lieu of RC's and CCC's HIST 22)**
83. **History 23, World History II, since 1500, 3 units, 3 lecture hours.** Revised course objectives, texts, methods of evaluation, and content. **(unique)**
84. **History 25, History of Religion in the United States, 3 units, 3 lecture hours.** Revised course objectives, texts, methods of instruction, and student learning outcomes. **(unique)**
85. **History 29, History of Mexico, Colonial to Contemporary Period, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: English 1A.** Revised course texts and methods of evaluation. **(unique)**

86. **History 30, California History, 3 units, 3 lecture hours.** Revised course description, objectives, texts, and methods of evaluation. **(unique)**
87. **History 34, History of the American Civil Rights Movement, 3 units, 3 lecture hours.** Revised course objectives, texts, methods of evaluation, and content. **(unique)**
88. **Humanities 42, Classic Myths, 3 units, 3 lecture hours, (See also English 42).** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course texts, out-of-class assignments, and methods of evaluation. **(unique)**
89. **Journalism 1, Introduction to Mass Communication, 3 units, 3 lecture hours.** Revised course texts and methods of instruction. **(in lieu of RC's JOURN 1) (voc)**
90. **Journalism 2, Interpreting Current Events, 3 units, 3 lecture hours.** Revised course texts, methods of instruction, and student learning outcomes. **(unique) (voc)**
91. **Journalism 3, Newswriting, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(in lieu of RC's JOURN 3) (voc)**
92. **Journalism 11A, Beginning Media Writing Practicum, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts and content. **(unique) (voc)**
93. **Journalism 11C, Advanced Media Writing Practicum, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts and methods of instruction. **(unique) (voc)**
94. **Journalism 12, Online Newspaper Staff, 3 units, 2 lecture hours, 3 lab hours.** Revised course description. **(unique) (voc)**
95. **Journalism 13, Advanced Reporting and Writing, 3 units, 2 lecture hours, 3 lab hours.** Revised course objectives and texts. **(unique) (voc)**
96. **Journalism 15, Basic Editing for Journalists, 2 units, 2 lecture hours.** Revised course texts and methods of instruction. **(unique) (voc)**
97. **Journalism 19, Work Experience (Cooperative), Occupational, 1-8 units, 1 lecture hour.** Revised corequisite to read: **Corequisite: Journalism 11A, 11B, 11C, 11D or 14. Fall and Spring Semesters: Must be enrolled in at least one other course, including occupational work experience. Summer Session: Enrollment in another college course is optional. Supervised employment directly related to the student's major. Offered under specific majors.** Revised course student learning outcomes. **(in lieu of RC's JOURN 19V) (voc)**
98. **Linguistics 10, Introduction to Language, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Eligibility for English 125 and English 126 or English for Multi-Lingual Students 167W and 168R.** Revised course objectives, texts, content, and student learning outcomes. **(in lieu of RC's and CCC's LING 10)**
99. **Linguistics 11, Introduction to Language for Educators, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Eligibility for English 125 and English 126 or English for Multi-Lingual Students 167W and 168R.** Revised course objectives, texts, content, and student learning outcomes. **(in lieu of RC's and CCC's LING 11)**
100. **Military Science 50A, Freshman Leadership Laboratory, 1 unit, 3 lab hours (Formerly Military Science 50A).** Revised course number to **50.** Revised course title to **Freshman Leadership Lab I.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(unique)**

101. **Military Science 50B, Sophomore Leadership Laboratory, 1 unit, 3 lab hours (Formerly Military Science 50B).** Revised course number to **60**. Revised course to title to **Sophomore Leadership Lab I**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
102. **Music 28, Beginning Guitar: Level II, 1.5 units, 1 lecture hour, 2 lab hours.** Revised course student learning outcomes. **(in lieu of RC's MUS 28)**
103. **Photography 23, Photoshop 2: Digital Darkroom, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Photography 12 or Graphic Communications 31 or equivalent. (unique) (voc)**
104. **Physical Education 3, Archery, 1 unit, 3 lab hours (Formerly Physical Education 14).** Revised course texts, content, and methods of instruction. **(unique)**
105. **Physical Education 4, Badminton, 1 unit, 3 lab hours (Formerly Physical Education 1).** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 4)**
106. **Physical Education 5, Basketball, 1 unit, 3 lab hours (Formerly Physical Education 5A).** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 5)**
107. **Physical Education 6, Fitness and Health, 1 unit, 3 lab hours (Formerly Physical Education ACT 15A).** Revised course description, objectives, texts, out-of-class assignments, content, and student learning outcomes. **(in lieu of RC's and CCC's PE 6)**
108. **Physical Education 7, Golf, 1 unit, 3 lab hours (Formerly Physical Education ACT 10).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's PE 7)**
109. **Physical Education 9, Physical Fitness, 1 unit, 3 lab hours (Formerly Physical Education 17A).** Revised course title to **Circuit Training**. Revised course texts and out-of-class assignments. **(unique)**
110. **Physical Education 12, Swimming, 1 unit, 3 lab hours.** Revised course objectives, texts, methods of evaluation, content, and student learning outcomes. **(in lieu of RC's and CCC's PE 12)**
111. **Physical Education 13, Tennis, 1 unit, 3 lab hours (Formerly Physical Education 7).** Revised course texts and methods of evaluation. **(in lieu of RC's and CCC's PE 13)**
112. **Physical Education 14, Volleyball, 1 unit, 3 lab hours (Formerly PE 56).** Revised course texts. **(in lieu of RC's and CCC's PE 14)**
113. **Physical Education 15A, Weight Training (Women), 1 unit, 3 lab hours (Formerly Physical Education 11B).** Revised course objectives, texts, out-of-class assignments, and student learning outcomes. **(unique)**
114. **Physical Education 15B, Weight Training (Men), 1 unit, 3 lab hours (Formerly Physical Education 11A).** Revised course description, texts, out-of-class assignments, and student learning outcomes. **(unique)**
115. **Physical Education 15C, Weight Training (Coed), 1 unit, 3 lab hours (Formerly Physical Education 11C).** Revised course description, texts, out-of-class assignments, and student learning outcomes. **(in lieu of RC's and CCC's PE 15)**

116. **Physical Education 17, Hatha Yoga, 1 unit, 3 lab hours (Formerly Physical Education PE 28).** Revised course texts, out-of-class assignments, and methods of evaluation. **(unique)**
117. **Physical Education 20, Athletic Training, 4 units, 3 lecture hours, 3 lab hours (Formerly PE PRE 32).** Revised course texts, methods of evaluation, content, and student learning outcomes. **(in lieu of RC's KINES 20) (voc)**
118. **Physical Education 23, Lifeguard Training, 3 units, 2 lecture hours, 3 lab hours (Formerly PE 31A).** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
119. **Physical Education 24, Sports Officiating, 2 units, 2 lecture hours.** Revised course description, objectives, texts, methods of evaluation, content, and methods of instruction. **(unique)**
120. **Physical Education 26, Sports Psychology, 3 units, 3 lecture hours.** Revised course description, texts and methods of evaluation. **(unique)**
121. **Physical Education 27, Cardio Interval Training, 1 unit, 3 lab hours.** Revised course description, texts, out-of-class assignments, and student learning outcomes. **(unique)**
122. **Physical Education 29B, Competitive Badminton, 3 units, 9.5 lab hours.** Revised course texts and out-of-class assignments. **(unique)**
123. **Physical Education 29C, Off-Season Conditioning for Badminton, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(unique)**
124. **Physical Education 30B, Competitive Baseball, 3 units, 9.5 lab hours (Formerly PE 41).** Revised course texts, out-of-class assignments, and methods of evaluation. **(in lieu of RC's PE 30B)**
125. **Physical Education 30C, Off-Season Conditioning for Baseball, 1 unit, 3 lab hours.** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 30C)**
126. **Physical Education 31B, Competitive Basketball, 3 units, 9.5 lab hours (Formerly Physical Education 40).** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 31B)**
127. **Physical Education 31C, Off-Season Conditioning for Basketball, 1 unit, 3 lab hours.** Revised course out-of-class assignments. **(in lieu of RC's PE 31C)**
128. **Physical Education 32B, Competitive Cross Country, 3 units, 9.5 lab hours (Formerly Physical Education 48).** Revised course objectives, texts, and out-of-class assignments. **(unique)**
129. **Physical Education 33B, Competitive Football, 3 units, 9.5 lab hours.** Revised course texts, out-of-class assignments, and methods of evaluation. **(in lieu of RC's PE 33B)**
130. **Physical Education 33C, Off-Season Conditioning for Football, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of evaluation. **(in lieu of RC's PE 33C)**
131. **Physical Education 34B, Competitive Golf, 3 units, 9.5 lab hours (Formerly Physical Education 46).** Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(in lieu of RC's PE 34B)**
132. **Physical Education 34C, Off-Season Conditioning for Golf, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of instruction **(in lieu of RC's PE 34C)**

133. **Physical Education 35B, Pep and Cheer, 2 units, 6 lab hours, 2 repeats.** Revised course title to **Cheer and Stunt**. Revised number of repeats to **3 repeats**. Revised course description, objectives, texts, out-of-class assignments, and student learning outcomes. **(in lieu of RC's PE 35B)**
134. **Physical Education 36B, Competitive Soccer, 3 units, 9.5 lab hours (Formerly Physical Education 39).** Revised course texts, out-of-class assignments, and content. **(in lieu of RC's PE 36B)**
135. **Physical Education 36C, Off-Season Conditioning for Soccer, 1 unit, 3 lab hours.** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 36C)**
136. **Physical Education 37B, Competitive Softball, 3 units, 9.5 lab hours (Formerly Physical Education 36).** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 37B)**
137. **Physical Education 37C, Off-Season Conditioning for Softball, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's PE 37C)**
138. **Physical Education 38B, Competitive Tennis, 3 units, 9.5 lab hours (Formerly Physical Education 44).** Revised course texts, out-of-class assignments, methods of evaluation and methods of instruction. **(in lieu of RC's PE 38B)**
139. **Physical Education 38C, Off-Season Conditioning for Tennis, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of evaluation. **(in lieu of RC's PE 38C)**
140. **Physical Education 39B, Competitive Track and Field, 3 units, 9.5 lab hours.** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 39B)**
141. **Physical Education 39C, Off-Season Conditioning for Track and Field, 1 unit, 3 lab hours.** Revised course objectives, texts and out-of-class assignments. **(in lieu of RC's PE 39C)**
142. **Physical Education 40B, Competitive Volleyball, 3 units, 9.5 lab hours (Formerly Physical Education 37).** Revised course texts and out-of-class assignments. **(in lieu of RC's PE 40B)**
143. **Physical Education 40C, Off-Season Conditioning for Volleyball, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(in lieu of RC's PE 40C)**
144. **Physical Education 41B, Competitive Wrestling, 3 units, 9.5 lab hours (Formerly Physical Education 45).** Revised course texts, out-of-class assignments, and methods of instruction. **(unique)**
145. **Physical Education 41C, Off-Season Conditioning for Wrestling, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(unique)**
146. **Physical Education 42B, Competitive Water Polo, 3 units, 9.5 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
147. **Physical Education 42C, Off-Season Conditioning for Water Polo, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(unique)**
148. **Physical Education 43B, Competitive Swimming & Diving, 3 units, 9.5 lab hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(in lieu of RC's and CCC's PE 43B)**

149. **Physical Education 43C, Off-Season Conditioning for Swimming & Diving, 1 unit, 3 lab hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(in lieu of RC's and CCC's PE43C)**
150. **Physical Education 45, Performance Training and Conditioning Techniques for Intercollegiate Athletics, 1-2 units, 2-6 lab hours.** Revised course units **0.5-1**. Revised course hours to **2-3 lab hours**. Revised course texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's and CCC's PE 45)**
151. **Physical Education 50, Adapted Fitness and Flexibility, 1 unit, 1 lecture hour, 1 lab hour.** Revised course subject to **Developmental Services**. **(unique)**
152. **Physical Education 51, Adapted Aquatics, 1 unit, 2 lab hours.** Revised course subject to **Developmental Services**. Revised course unit to **0.5**. **(unique)**
153. **Physical Education 52, Adapted Sports, 1 unit, 2 lab hours.** Revised course subject to **Developmental Services**. Revised course unit to **0.5**. **(unique)**
154. **Physical Education 53, Adapted Strength Training, 1 unit, 2 lab hours.** Revised subject to **Developmental Services**. Revised units to **0.5**. **(unique)**
155. **Physical Education 54, Adapted Walking and Conditioning, 1 unit, 1 lecture hour, 1 lab hour.** Revised course subject to **Developmental Services**. **(unique)**
156. **Physical Education 55, Adapted Flexibility and Strength, 1 unit, 1 lecture hour, 1 lab hour.** Revised subject to **Developmental Services**. **(unique)**
157. **Physical Education 62, Introduction to Kinesiology, 3 units, 3 lecture hours (Formerly Physical Education 22 and 35).** Revised course methods of instruction and student learning outcomes. **(in lieu of RC's KINES 22)**
158. **Sociology 1A, Introduction to Sociology, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's and CCC's SOC 1A)**
159. **Sociology 1AH, Honors Introduction to Sociology, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(unique)**
160. **Sociology 1B, Critical Thinking about Social Problems, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's and CCC's SOC 1B)**
161. **Sociology 2, American Minority Groups, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(in lieu of RC's and CCC's SOC 2)**
162. **Sociology 31, The Child in Society: A Social Problems Approach, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, and content. **(unique)**
163. **Sociology 32, Introduction to Marriage and Family, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, and methods of instruction. **(in lieu of RC's and CCC's SOC 32)**
164. **Special Studies History 47A, Rails, Water, and Power: History of California's Infrastructure, 2 units, 2 lecture hours.** Revised course objectives and texts. **(unique)**

165. **Women's Studies 36, Women in Literature, 3 units, 3 lecture hours, (See also English 36).** Revised course title to **Women's Literature**. Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, content, and student learning outcomes. **(unique)**

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

1. **English 105, Grammar and Punctuation, 2 units, 2 lecture hours, (Formerly English 5).** Revised course units to **3**. Revised course hours to **3 lecture hours**. Revised course advisory to read: **Advisory: Eligibility for English 125 and English 126 or English for Multi-Lingual Students 167W and 168R.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC's ENGL 105)**
2. **English 125, Writing Skills for College, 4 units, 4 lecture hours, (Formerly English A and 25).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 125)**
3. **English 126, Reading Skills for College, 4 units, 4 lecture hours, (Formerly English 26).** Revised course prerequisite to read: **Prerequisite: Designated score on Reading Placement test or successful completion of English 262. For placement into reading courses, refer to FCC Academic Reading placement criteria.** Revised course description, objectives, texts, content, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 126)**

CREDIT, NONDEGREE APPLICABLE

1. **English 252, Writing Improvement, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English 52).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 252)**
2. **English 260, Basic Reading, 4 units, 4 lecture hours, (Formerly English 60 and 260), (Pass/No Pass).** Removed pass/no pass option. Revised course prerequisite to read: **Prerequisite: Designated score on Reading placement test with other relevant criteria. See the FCC Reading Placement criteria. Not recommended for students learning English as a second language.** Revised course description, objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(in lieu of RC's ENGL 260)**
3. **English 262, Reading Improvement, 4 units, 4 lecture hours, (Formerly English 62)** Revised course prerequisite to read: **Prerequisite: English 260. Designated score on Reading placement test; successful completion of English 260. For placement into reading courses, refer to FCC reading placement criteria. Not recommended for students learning English as a second language.** Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC's and CCC's ENGL 262)**
4. **English 277, Reading Skills, 2.5 units, 2 lecture hours, 2 lab hours, (Pass/No Pass).** Removed Pass/No Pass option. Revised course description and texts. **(unique)**
5. **English 278, Reading Comprehension, 2.5 units, 2 lecture hours, 2 lab hours, (Pass/No Pass).** Revised course description and texts. **(unique)**

6. **English 281, Grammar and Sentence Writing, 2.5 units, 2 lecture hours, 2 lab hours, (Pass/No Pass).** Revised course text and student learning outcomes. **(unique)**
7. **English 282, Paragraph Writing, 2.5 units, 2 lecture hours, 2 lab hours, (Pass/No Pass).** Revised course student learning outcomes. **(unique)**
8. **English for Multi-Lingual Students 264R, Intermediate Academic Reading and Vocabulary, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English as a Second Language 64R and 264R).** Revised course prerequisite to read: **Prerequisite: Use of language other than English as a primary language. Designated placement based on college placement criteria (see most recent English for Multi-lingual Students Department approved Multiple Measures document) or completion of English for Multi-Lingual Students 263R with a grade of “C” or better.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC’s ESL 266R)**
9. **English for Multi-Lingual Students 264W, Intermediate Academic Writing and Grammar, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English as a Second Language 64W and 264W).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC’s ESL 266W)**
10. **English for Multi-Lingual Students 265R, High Intermediate Academic Reading and Vocabulary, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English as a Second Language 65R and 265).** Revised course prerequisite to read: **Prerequisite: Use of language other than English as a primary language. Designated placement based on college placement criteria (see most recent English for Multi-lingual Students Department approved Multiple Measures document) or completion of English for Multi-Lingual Students 264R with a grade of “C” or better.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC’s ESL 226R)**
11. **English for Multi-Lingual Students 265W, High Intermediate Academic Writing and Grammar, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English 54C and English as a Second Language 65W and 265W).** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(in lieu of RC’s ESL 225W)**
12. **Mathematics 260A, Arithmetic Review: Whole Numbers, 2 units, 5 lecture hours, (6 weeks), (Pass/No Pass), (Formerly Mathematics 60A).** Revised course units to 1.5 units. **(unique)**
13. **Mathematics 260B, Arithmetic Review: Fractions, 2 units, 5 lecture hours, (6 weeks), (Pass/No Pass), (Formerly Mathematics 60B).** Revised course units to 1.5 units. **(unique)**
14. **Mathematics 260C, Arithmetic Review: Decimals, 2 units, 5 lecture hours, (6 weeks), (Pass/No Pass), (Formerly Mathematics 60C).** Revised course units to 1.5 units. **(unique)**
15. **Mathematics 260D, Arithmetic Review: Ratios, Proportions, Percents, and Geometry, 2 units, 5 lecture hours, (6 weeks), (Pass/No Pass), (Formerly Mathematics 60D).** Revised course units to 1.5 units. **(unique)**
16. **Vocational English as a Second Language 266R, Applied Intermediate Reading for College and Careers, 4 units, 8 lecture hours, (9 weeks), (Pass/No Pass).** Revised course number to **265R.** Revised course hours to **4 lecture hours** and number of weeks to **18 weeks.** Revised course texts, methods of evaluation, content, and methods of instruction. **(unique) (voc)**

17. **Vocational English as a Second Language 266W, Applied Intermediate Writing for College and Careers, 4 units 8 lecture hours, (9 weeks), (Pass/No Pass).** Revised course number to **265W**. Revised course hours to **4 lecture hours** and number of weeks to **18 weeks**. Revised course objectives, texts, content, and methods of instruction. **(unique) (voc)**

18. **Vocational English as a Second Language 269R, Applied Advanced Reading for College and Careers, 4 units, 8 lecture hours, (9 weeks).** Revised course number to **168R**. Revised course hours to **4 lecture hours** and number of weeks to **18 weeks**. Revised course prerequisite to read: **Prerequisite: English for Multilingual Students 265R, or designated score on the placement test, or completion of Vocational English as a Second Language 265R. Use of language other than English as a primary language.** Revised course texts, methods of evaluation, content, and methods of instruction. **(unique) (voc)**

19. **Vocational English as a Second Language 269W, Applied Advanced Writing for College and Careers, 4 units, 8 lecture hours, (9 weeks).** Revised course number to **167W**. Revised course hours to **4 lecture hours** and number of weeks to **18 weeks**. Revised course prerequisite to read: **Prerequisite: English for Multilingual Students 265W, or designated score on the placement test, or completion of Vocational English as a Second Language 265W. Use of language other than English as a primary language.** Revised course texts, content, and methods of instruction. **(unique) (voc)**

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Journalism 5, Newspaper Production, 3 units, 2 lecture hours, 3 lab hours.**
Course has not been taught in several years. (unique) (voc)
2. **Journalism 9, Feature Writing, 3 units, 2 lecture hours, 3 lab hours.**
Course has not been taught in several years. (unique) (voc)

CREDIT, DEGREE APPLICABLE NON-TRANSFERABLE

Sociology 160, Basic Sociology, 3 units, 3 lecture hours.
Course has not been taught in several years. (unique)

Courses deleted as part of catalog clean-up per motion May 2014.

Motion: At the beginning of the academic year, a list of courses that have not been scheduled in the last three years will be sent to each division office and department chair for notification. (Courses created within the past three years will be exempt.) The notification will state that the courses will be placed on an agenda for deletion. If the division would like the curriculum committee to consider retaining a course, a justification from the division must be sent to the Office of Instruction by (date to be determined). The justification will be placed on the agenda with the proposed deletion. Course deletions will take effect one year from the approval of the Curriculum Committee, ECPC, and the Board of Trustees.

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Construction 19, Work Experience (Cooperative), Occupational, 1-8 units. (unique) (voc)**
2. **Cultural Studies 10, Islamic Culture, 3 units, 3 lecture hours. (unique)**
3. **Engineering 1B, Elementary Plane Surveying, 4 units, 3 lecture hour, 3 lab hours. (unique) (voc)**
4. **Geology 1H, Honors Physical Geology, 4 units, 3 lecture hours, 2 lab hours. (in lieu of RC's and CCC's GEOL 1)**
5. **Interior Design 7, Interior Design, 3 units, 3 lecture hours, 1 lab hour, (Formerly Home Economics 7 and 20). (unique) (voc)**
6. **Music 61, A Cappella Choir, 1-2 units, 4-6 lab hours, (Repeats = 3). (unique)**
7. **Music 64, Vocal Ensemble, 2 units, 6 lab hours. (unique)**

8. **Music 66, Opera Performance Practices, 2 units, 1 lecture hour, 3 lab hours. (unique)**
9. **Music 69, Wind Band, 1-2 units, 4-6 lab hours, (Repeats = 3). (unique)**
10. **Music 73A, Intermediate/Advanced Chamber Ensemble (Brass), 1-2 units, 1 lecture hour, 1-3 lab hours. (unique)**
11. **Music 73B, Intermediate/Advanced Chamber Ensemble (Woodwinds), 1-2 units, 1 lecture hour, 1-3 lab hours. (unique)**
12. **Music 73C, Intermediate/Advanced Chamber Ensemble (Strings), 1-2 units, 1 lecture hour, 1-3 lab hours. (unique)**
13. **Music 73D, Intermediate/Advanced Chamber Ensemble (Percussion), 1-2 units, 1 lecture hour, 1-3 lab hours. (unique)**
14. **Music 75, Community Orchestra, 1-2 units 4-6 lab hours, (Repeats = 3). (unique)**
15. **Music 77, Studio Jazz Combo, 2 units, 1 lecture hour, 3 lab hours. (unique)**
16. **Spanish 13, Cultural Overview of a Spanish-Speaking Country, 2 units, 2 lecture hours. (unique)**

Fresno City College

Office of Instruction

PROPOSED DISTANCE EDUCATION

Effective Fall 2016 and Spring 2017

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. New, 100% Internet, new

- a. *Effective Fall 2016*
 - i. Human Services 60, Introduction to Child Welfare
 - ii.
- b. *Effective Spring 2017*
 - i. Accounting 55, Accounting Methods
 - ii. Advanced Academic Writing and Grammar
 - iii. Asian-American Studies 25, Asian American Social Issues
 - iv. Business & Technology 131, Applied Accounting
 - v. English for Multi-Lingual Students 167W, Advanced Academic Writing and Grammar
 - vi. Journalism 3, Newswriting
 - vii. Journalism 13, Advanced Reporting and Writing
 - viii. Journalism 14, Multimedia Reporting
 - ix. Journalism 16, Race, Gender and the Media

2. Internet and Face-to-Face, new

- a. *Effective Fall 2016*
 - i. Psychology 2, General Psychology (33% Internet, 67% Face-to-Face)
- b. *Effective Spring 2017*
 - i. Business & Technology 24, Beginning Excel (96% Internet, 4% Face-to-Face)
 - ii. Business & Technology 126, Automated Business Records (94% Internet, 6% Face-to-Face)
 - iii. Business & Technology 127, Microsoft Outlook and E-Mail (94% Internet, 6% Face-to-Face)
 - iv. Business & Technology 130, Beginning PowerPoint (94% Internet, 6% Face-to-Face)
 - v. Business & Technology 134, Exploration of Careers in Business (50% Internet, 50% Face-to-Face)
 - vi. Geology 1, Physical Geology (55% Internet, 45% Face-to-Face)
 - vii. Geology 5, Introduction to Oceanography (90% Internet, 10% Face-to-Face)
 - viii. Geology 7, Natural History of Dinosaurs (90% Internet, 10% Face-to-Face)
 - ix. Graphic Communications 55, Adobe ACA Certification (60% Internet, 40% Face-to-Face)
 - x. Health Science 1, Contemporary Health Issues (50% Internet, 50% Face-to-Face)
 - xi. Linguistics 10H, Honors Introduction to Language (67% Internet, 33% Face-to-Face)
 - xii. Reading 126, Reading Skills for College (75% Internet, 25% Face-to-Face)
 - xiii. Reading 262, Reading Improvement (75% Internet, 25% Face-to-Face)

Fresno City College

Office of Instruction

FIVE-YEAR CURRICULUM REVIEW

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

(Course listed under discipline had revisions to texts only or no revision.)

1. **Communication**
Communication 2, Interpersonal Communication
Communication 26, Intercollegiate Forensics Laboratory
2. **Electrical Systems Technology**
3. **English**
4. **English for Multi-Lingual Students**
English for Multi-Lingual Students 263R, Low Intermediate Academic Reading and Vocabulary
English for Multi-Lingual Students 263W, Low Intermediate Academic Writing and Grammar
5. **Health Science**
6. **History**
History 2H, Honors Western Civilization since 1648
7. **Journalism**
Journalism 4, Writing for the College Newspaper
Journalism 6, Magazine Production
Journalism 11B, Intermediate Media Writing Practicum
Journalism 11D, Editorial Leadership
Journalism 14, Multimedia Reporting
Journalism 16, Race, Gender, and the Media
8. **Linguistics**
Linguistics 10H, Honors Introduction to Language
9. **Physical Education**
10. **Reading**
11. **Vocational English as a Second Language**

Fresno City College

Office of Instruction

PROGRAM REVIEW SPRING 2016

To ECPC May 12, 2016

INSTRUCTIONAL PROGRAMS

1. Anatomy
2. Criminology
3. CTC (all)
4. Fire Technology
5. Humanities
6. Human Services
7. Philosophy
8. Photography
9. Physics
10. Political Science

NON-INSTRUCTIONAL PROGRAMS

1. Financial Aid
2. Health Services
3. International Students
4. Psychological Services
5. Student Activities
6. Veterans

**PROPOSED COURSE DELETIONS
EFFECTIVE SUMMER 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

Counseling 3B Understanding Transfer: University of California (unique)

**NEW COURSE PROPOSAL
EFFECTIVE SUMMER 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, NON DEGREE APPLICABLE, NON TRANSFERABLE

Aviation Maintenance Technology 210 Aviation Maintenance Technology Standards Compliance, 1 unit, .22 lecture hour, 1 lab hour, pass/no pass only. Prerequisites: Aviation Maintenance Technology 11 and 11L or 12 and 12L or 13 and 13L or 21 and 21L or 22 and 22L or 23 and 23L or 31 and 31L or 32 and 32L or 33 and 33L or 41 and 41L or 42 and 42L or 43 and 43L. This course provides additional instruction for the Aviation Maintenance Technician students who have attempted, but not satisfactorily completed one or more of the 45 subjects required for graduation from the federally regulated Aviation Maintenance Technician School (AMTS) at Reedley College. This course will meet by arrangement and will be tailored to the specific needs of each student in order to provide the level of training needed to successfully complete the subject(s) previously taken but not met FAA minimum standards. (unique) (voc)

PROPOSED COURSE DELETIONS

EFFECTIVE FALL 2016

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, NON TRANSFERABLE

1. **Information Systems 101 Personal Computer Basics – course has never been offered (voc)**
2. **Information Systems 102 Word Processing - A Brief Course – course has never been offered (voc)**
3. **Information Systems 103 Spreadsheets - A Brief Course – course has never been offered (voc)**
4. **Information Systems 104 The Internet - A Brief Course – course has never been offered (voc)**
5. **Information Systems 106 PowerPoint - A Brief Course – course has never been offered (voc)**
6. **Water Treatment and Distribution 106 Basic Wastewater Treatment and Distribution – not offered (voc)**
7. **Water Treatment and Distribution 107 Advanced Wastewater Treatment – not offered (voc)**
8. **Water Treatment and Distribution 114 Water Mathematics – not offered (voc)**

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Accounting 40 Applied Accounting, 4 units, 3 lecture hours, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125, 12, and Mathematics 201.** Revised lecture hours to *4*, lab hours to *1*, advisories to *English 125, 126 and eligibility for Mathematics 201*, methods of grading, and textbooks. (in-lieu CCC's ACCTG 40) (voc)
- 2. Animal Science 1 General Livestock Production, 3 units, 2 lecture hours, 3 lab hours. Eligibility for English 125 and 126.** Revised title to *Introduction to Animal Science*, lecture hours to *3*, lab hours to *0*, advisories to *English 125 and 126*, student learning outcomes, course objectives, content outline, sample homework assignments, methods of grading, and textbooks. Add to *RC GE Area A*. (unique) (voc)
- 3. Animal Science 5 Animal Nutrition, 3 units, 3 lecture hours. Eligibility for English 125 and 126.** Revised lecture hours to *2*, lab hours to *3*, advisories to *English 125 and 126*, content outline, sample homework assignments, methods of grading, and textbooks. (unique) (voc)
- 4. Aviation Maintenance Technology 11 AMT 11 Basic Electricity, Propellers, and Human Factors, 3.5 units, 5.83 lecture hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 11L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11L, 12, 12L, 13, and 13L*, and sample homework assignments. (unique) (voc)
- 5. Aviation Maintenance Technology 11L Basic Electricity and Propellers Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 11.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11, 12, 12L, 13, and 13L*. (unique) (voc)
- 6. Aviation Maintenance Technology 12 Materials & Processes, Electrical Systems, and Communication & Navigation Systems, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 12L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11, 11L, 12L, 13, and 13L*, and sample homework assignments. (unique) (voc)

- 7. Aviation Maintenance Technology 12L Materials & Processes, Electrical Systems, and Communication & Navigation Systems Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 12. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11, 11L, 12, 13, and 13L*. (unique) (voc)**
- 8. Aviation Maintenance Technology 13 Maintenance Publications, Mechanic Privileges and Limitations, hydraulics, Landing Gear, and Cabin Atmosphere Control Systems, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11, 11L, 12, 12L, and 13L*, and sample homework assignments. (unique) (voc)**
- 9. Aviation Maintenance Technology 13L Maintenance Publications, Mechanic Privileges and Limitations, hydraulics, Landing Gear, and Cabin Atmosphere Control Systems Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 11, 11L, 12, 12L, and 13*. (unique) (voc)**
- 10. Aviation Maintenance Technology 21 Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21L, 22, 22L, 23 and 23L*, and sample homework assignments. (unique) (voc)**
- 11. Aviation Maintenance Technology 21L Unducted Fans, Auxiliary Power Units, Basic Physics, Assembly & Rigging, and Weight & Balance Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21, 22, 22L, 23, and 23L*. (unique) (voc)**
- 12. Aviation Maintenance Technology 22 Aircraft Composite Structures, Aircraft Wood Structures, and Welding, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21, 21L, 22L, 23 and 23L*, and sample homework assignments. (unique) (voc)**

13. **Aviation Maintenance Technology 22L Aircraft Composite Structures, Aircraft Wood Structures, and Welding Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21, 21L, 22, 23, and 23L*. (unique) (voc)
14. **Aviation Maintenance Technology 23 Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21, 21L, 22, 22L, and 23L*, and sample homework assignments. (unique) (voc)
15. **Aviation Maintenance Technology 23L Aircraft Finishes, Aircraft Covering, Lubrication Systems, and Ignition & Starting Systems Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 21, 21L, 22, 22L, and 23*. (unique) (voc)
16. **Aviation Maintenance Technology 31 Turbine Engines, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 31L, 32, 32L, 33, and 33L*, and sample homework assignments. (unique) (voc)
17. **Aviation Maintenance Technology 31L Turbine Engines Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 31, 32, 32L, 33, and 33L*. (unique) (voc)
18. **Aviation Maintenance Technology 32 Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 31, 31L, 32L, 33, and 33L*, and sample homework assignments. (unique) (voc)
19. **Aviation Maintenance Technology 32L Aircraft Sheetmetal Structures, Aircraft & Engine Instruments, and Ice & Rain Protection Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13.** Revised advisories to *English 126*

and eligibility for English 125 and Mathematics 201, corequisites to Aviation Maintenance Technology 31, 31L, 32, 33, and 33L. (unique) (voc)

20. **Aviation Maintenance Technology 33 Aircraft Reciprocating Engines, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 31, 31L, 32, 32L, and 33L*, and sample homework assignments. (unique) (voc)**
21. **Aviation Maintenance Technology 33L Aircraft Reciprocating Engines Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 31, 31L, 32, 32L, and 33*. (unique) (voc)**
22. **Aviation Maintenance Technology 41 Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 41L, 42, 42L, 43, and 43L*, and sample homework assignments. (unique) (voc)**
23. **Aviation Maintenance Technology 41L Aircraft & Engine Fuel Systems, Fuel Metering Systems, and Aircraft & Engine Fire Protection Systems Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 41, 42, 42L, 43, and 43L*. (unique) (voc)**
24. **Aviation Maintenance Technology 42 Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 41, 41L, 42L, 43, and 43L*, and sample homework assignments. (unique) (voc)**
25. **Aviation Maintenance Technology 42L Aircraft Drawings, Mathematics, Fluid Lines & Fittings, Airframe Inspection, and Cleaning & Corrosion Control Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13. Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*,**

corequisites to *Aviation Maintenance Technology 41, 41L, 42, 43, and 43L*. (unique)
(voc)

26. **Aviation Maintenance Technology 43 Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing, 3.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 21L.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 41, 41L, 42, 42L, and 43L*, and sample homework assignments. (unique) (voc)
27. **Aviation Maintenance Technology 43L Engine Exhaust, Induction, and Cooling Systems, Engine Electrical, Engine Inspection, and Ground Operations & Servicing Laboratory, 1.5 units, 5.83 lab hours. Advisories: Eligibility for English 125 or 130 and 126 and Mathematics 201. Corequisites: Aviation Maintenance Technology 13.** Revised advisories to *English 126 and eligibility for English 125 and Mathematics 201*, corequisites to *Aviation Maintenance Technology 41, 41L, 42, 42L, and 43*. (unique)
(voc)
28. **Child Development 1 Principles and Practices of Teaching Young Children, 3 units, 3 lecture hours, pass/no pass. Advisories: English 125 and 126.** Revised student learning outcomes, course objectives, content outline, and sample homework assignments. (in-lieu CCC's CHDEV 1, FCC's CHDEV 1) (voc)
29. **Child Development 3 Introduction to Curriculum, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. Advisories: Eligibility for English 1A. Prerequisites: Verification of freedom from tuberculosis.** Revised catalog description, advisories to *English 1A*, prerequisites to *Verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*, student learning outcomes, course objectives, content outline, sample homework assignments, and textbooks. (in-lieu CCC's CHDEV 3, FCC's CHDEV 3) (voc)
30. **Child Development 6 Health, Safety and Nutrition in Early Childhood Education, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised catalog description, advisories to *English 125 and 126*, student learning outcomes, course objectives, content outline, and sample homework assignments. (in-lieu CCC's CHDEV 6, FCC's CHDEV 6) (voc)
31. **Child Development 8A Introduction to School-Age Child Care, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: English 125 and 126.** Revised catalog description and prerequisites to *Verification of measles vaccination, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*. (in-lieu CCC's CHDEV 8A) (voc)
32. **Child Development 15 Diversity and Culture in Early Care and Education Programs, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 125 and 126.**

Revised catalog description, advisories to *English 125 and 126*, student learning outcomes, course objectives, content outline, sample homework assignments, and methods of grading. (in-lieu CCC's CHDEV 15, FCC's CHDEV 15) (voc)

33. **Child Development 16 Early Intervention, 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and 126. Prerequisites: Child Development 20.** Revised catalog description, advisories to *English 1A* and prerequisites to *Child development 20 and verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*. (in-lieu CCC's CHDEV 32, FCC's CHDEV 16) (voc)
34. **Child Development 17A Infant and Toddler Practicum, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: English 125 and 126. Prerequisites: Child Development 1, 6, and 39. Verification of freedom from tuberculosis.** Revised catalog description, advisories to *English 1A*, and prerequisites to *Child Development 1, 6, 39 and verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*. (in-lieu CCC's CHDEV 17A, FCC's CHDEV 17A) (voc)
35. **Child Development 19V Cooperative Work Experience, Child Development, 1-8 units, 75 hours paid employment = 1 unit, 60 hours volunteer employment = 1 unit, pass/no pass.** Revised title to *Cooperative Work Experience (Occupational), Child Development*. (in-lieu CCC's CHDEV 19V, FCC's CD 19) (voc)
36. **Child Development 20 Observation and Assessment, 3 units, 3 lecture hours, pass/no pass. Advisories: English 125 and 126. Prerequisites: Child Development 1, 3, and 39.** Revised catalog description, advisories to *English 1A*, student learning outcomes, course objectives, content outline, and sample homework assignments. (in-lieu CCC's CHDEV 20, FCC's CHDEV 20) (voc)
37. **Child Development 30 Child, Family, and Community, 3 units, 3 lecture hours, Advisories: English 125 and 126.** Revised catalog description, student learning outcomes, course objectives, content outline, sample homework assignments and textbooks. (in-lieu CCC's CHDEV 30, FCC's CHDEV 30) (voc)
38. **Child Development 37A Early Childhood Practicum, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 1A. Prerequisites: Child Development 1, 3, 20, and 39.** Revised catalog description, advisories to *English 1A*, prerequisites to *Child Development 1, 3, 20, 39, and verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*, , student learning outcomes, course objectives, content outline, and sample homework assignments. (in-lieu CCC's CHDEV 37A, FCC's CHDEV 37A) (voc)
39. **Child Development 37B Advanced Practicum in Early Childhood Education, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 1A. Prerequisites: Child Development 37A.** Revised catalog description, advisories to

English 1A and prerequisites to **Child Development 37A** and *verification of measles vaccination and pertussis, freedom of tuberculosis, and verification of flu vaccination within the past 12 months*. (in-lieu CCC's CHDEV 37B, FCC's CHDEV 37B) (voc)

40. **Child Development 39 Child Growth and Development, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 1A.** Revised catalog description, student learning outcomes, course objectives, and content outline. (in-lieu CCC's CHDEV 39, FCC's CHDEV 39) (voc)
41. **Counseling 3A Understanding Transfer: California State University, 1 unit, .67 lecture hours, .67 lab hours, pass/no pass. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *1*, lab hours to *0*, advisories to eligibility for *English 1A and Mathematics 201*, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu CCC's COUN 3A)
42. **Counseling 47 Learning Strategies, 2 units, 2 lecture hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised advisories to *Eligibility for English 1A*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu CCC's COUN 47)
43. **Education 10 Introduction to Teaching, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised catalog description, advisories to *English 1A*, and sample homework assignments. (in-lieu CCC's EDUC 10, FCC's EDUC 30)
44. **Information Systems 60 Operating Systems, 2 units, 1 lecture hours, 2 lab hours. Advisories: English 126 and Mathematics 201.** Revised lab hours to *3*, advisories to *English 126 and eligibility for Mathematics 201*, sample homework assignments, methods of grading and textbooks. (in-lieu CCC's IS 60) (voc)
45. **Information Systems 63 Computer Networking I, 3 units, 2 lecture hours, 2 lab hours. Advisories: English 126 and Mathematics 201. Prerequisites: Information Systems 15.** Revised lab hours to *3*, advisories to *English 126 and eligibility for Mathematics 201*, sample homework assignments, methods of grading and textbooks. (in-lieu CCC's IS 63) (voc)
46. **Music 31 Concert Choir, 1-3 units, 1-2 lecture hours, 1-3 lab hours, pass/no pass. Advisories: Eligibility for English 126 and Mathematics 201.** Revised catalog description, advisories to *English 1A and eligibility for Mathematics 201*, prerequisites to *audition required* and sample homework assignments. (in-lieu CCC's MUS 31, FCC's MUS 30)
47. **Music 40 Concert Band, 1-3 units, 1-2 lecture hours, 2-3 lab hours, pass/no pass. Advisories: Eligibility for English 126 and Mathematics 201.** Revised catalog description, advisories to *English 1A and eligibility for Mathematics 201*, prerequisites to

audition required, content outline, and sample homework assignments. (in-lieu FCC's MUS 40)

48. **Music 42 Instrumental Ensembles, 1-2 units, 1 lecture hour, 1-3 lab hours, pass/no pass. Advisories: Eligibility for English 126 and Mathematics 201.** Revised catalog description, advisories to *English 1A and eligibility for Mathematics 201*, prerequisites to *audition required*, student learning outcomes, course objectives, content outline, and sample homework assignments. (unique)
49. **Music 45 College Orchestra, 1-3 units, 1-2 lecture hours, 1-3 lab hours, pass/no pass. Advisories: Eligibility for English 126 and Mathematics 201.** Revised advisories to *English 1A and eligibility for Mathematics 201*, prerequisites to *audition required*, student learning outcomes, content outline, sample homework assignments

CREDIT, DEGREE APPLICABLE, NON TRANSFERABLE

1. **Counseling 173 Job Search Skills, 1 unit, 1 lecture hour, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised course number to *35*, title to *Launching Your Career*, advisories to *Eligibility for English 1A*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (unique)
2. **Natural Resources 108 Introduction to Forestry Field Studies, .5 unit, 1 lab hour, pass/no pass only. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *.23*, advisories to *English 126*. (unique) (voc)
3. **Natural Resources 109 Forestry Field Studies I, .5 unit, 1 lab hour, pass/no pass only. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *.23*, advisories to *English 126*. (unique) (voc)
4. **Natural Resources 110 Forestry Field Studies II, .5 unit, 1 lab hour, pass/no pass only. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *.23*, advisories to *English 126*. (unique) (voc)
5. **Natural Resources 115 Advanced Field Studies I, .5 unit, 1 lab hour, pass/no pass only. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *.23*, advisories to *English 126*. (unique) (voc)
6. **Natural Resources 116 Advanced Field Studies II, .5 unit, 1 lab hour, pass/no pass only. Advisories: Eligibility for English 125, 126, and Mathematics 201.** Revised lecture hours to *.23*, advisories to *English 126*. (unique) (voc)

CREDIT, NON DEGREE APPLICABLE, NON TRANSFERABLE

- 1. Business Administration 260 Topics in Business, .5 unit, .5 lecture hour, pass/no pass.**
Revised catalog description, units to 3, hours to 3, sample homework assignments, methods of grading, and recommended materials of instruction. (unique) (voc)
- 2. Counseling 264 First Year College Orientation, 2 units, 2 lecture hours, pass/no pass.**
Revised title to *Successful Transition to College*, student learning outcomes, course objectives, content outline, and textbooks. (unique)

**NEW COURSE PROPOSALS
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Animal Science 31 Prerequisite Programs for Food Safety, 1 unit, 1 lecture hour. Advisories: English 125 and 126. Corequisites: Animal Science 32 and 33.** This course provides an introduction to food safety principles including identification of potential food safety hazards and sources of contamination, understanding the benefits of implementing Good Agricultural Practices (GAPs) and Good Manufacturing Processes (GMPs) into food operations, and identification of the U.S. Regulatory Agencies that enforce food safety standards. (unique) (voc)
- 2. Animal Science 32 Introduction to Hazard Analysis and Critical Control Points, 1 unit, 1 lecture hour. Advisories: English 125 and 126. Corequisites: Animal Science 31 and 33.** Introduction to Hazard Analysis and Critical Control Points as a systematic and scientifically based approach to food safety through the identification, monitoring and corrective control of critical hazards in food production facilities. (unique) (voc)
- 3. Animal Science 33 Verification and Validation of HACCP Systems, 1 unit, 1 lecture hour. Advisories: English 125 and 126. Corequisites: Animal Science 31 and 32.** Introduction to the verification and validation processes necessary to prove that a food safety management system is scientifically valid by gathering evidence to assure that safe food products will be produced once the food safety management system is implemented. (unique) (voc)
- 4. Animal Science 34 Internal Auditing of Food Safety Management, 3 units, 2 lecture hours, 3 lab hours. Advisories: English 125 and 126. Prerequisites: Animal Science 31, 32, and 33.** An introduction to the knowledge and skills necessary to conduct an effective internal audit of food safety management systems to evaluate regulatory compliance, detect deficiencies, and implement corrective and preventative actions. (unique) (voc)
- 5. Economics 15 Real Estate Economics, 3 units, 3 lecture hours, pass/no pass. Advisories: English 1A and Eligibility for Mathematics 201.** This course examines trends and factors that affect the value of real estate. Topics include how a society's economic system influences real estate value, the nature of land economics and the classification of properties, the development of property, construction and sub-division, commercial property, fluctuations in economic value, residential market trends, real property and special purpose property trends. This course fulfills one of the requirements for both the Sales Agent and the Broker's License issued by the California Bureau of Real Estate. (unique)

6. **Music 7C Ear Training – Level III, 1 unit, 1 lecture hour, 1 lab hour. Advisories: English 1A and eligibility for Mathematics 201. Prerequisites: Music 7B. Corequisites: Music 2A taken previously or concurrently.** This course develops the concepts of Music Theory III through ear training, sight-singing, analysis, and dictation. (in-lieu FCC's MUS 7C)

7. **Music 7D Ear Training – Level IV, 1 unit, 1 lecture, 1 lab hour. Advisories: English 1A and eligibility for Mathematics 201. Prerequisites: Music 7C. Corequisites: Music 2B.** This course develops the concepts studied in Music Theory IV through ear training, sight singing, analysis, and dictation. (in-lieu FCC's MUS 7D)

**PROPOSED PROGRAM DELETIONS
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

- 1. Computer Literacy Brief Courses Certificate – all courses have been deleted (voc)**
- 2. Information Systems, Web Design Option – program not offered (voc)**
- 3. Wastewater Treatment – program not offered (voc)**

**PROPOSED PROGRAM MODIFICATIONS
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

- 1. Agriculture, Option B (voc)**
Associate in Science Degree
Courses deleted, (from program and curriculum)
Biology 3 Introduction to Life Science

- 2. Agriculture Business (voc)**
Certificate of Achievement
Courses deleted, (from program and curriculum)
Biology 3 Introduction to Life Science

- 3. Biological Science**
Associate in Science Degree
Revised catalog description
Courses deleted, (from program and curriculum)
Biology 3 Introduction to Life Science
Courses added, existing
Biology 10 Introduction to Life Science Lecture
Biology 10L Introduction to Life Science Lab

- 4. Information Systems, Networking Option (voc)**
Associate in Science Degree
Revised catalog description
Courses deleted (from program)
Information Systems 16 Word Processing
Information Systems 18 Spreadsheet Fundamentals
Information Systems 50A Introduction to Game Programming

- 5. Information Systems, Web Programming Option (voc)**
Associate in Science Degree
Revised title
Information Systems, Web Programming and Design Option
Revised catalog description
Courses deleted (from program)
Information Systems 15 Computer Concepts
Information Systems 16 Word Processing
Information Systems 18 Spreadsheet Fundamentals
Information Systems 31 Introduction to Programming
Courses added, existing
Information Systems 40B Advanced Internet Concepts and Design

6. Information Technician Support (voc)

Certificate of Achievement

Revised catalog description

Courses deleted (from program)

Information Systems 16 Word Processing

Information Systems 18 Spreadsheet Fundamentals

Information Systems 26B Advanced Database Concepts and Design

7. Liberal Arts & Sciences, Natural Sciences

Associate in Art

Courses, deleted (from program and curriculum)

Biology 3 Introduction to Life Science

Courses added, existing

Biology 10 Introduction to Life Science Lecture

Biology 10L Introduction to Life Science Lab

8. Liberal Studies

Associate in Art

Courses, deleted (from program and curriculum)

Biology 3 Introduction to Life Science

Courses added, existing

Biology 10 Introduction to Life Science Lecture

Biology 10L Introduction to Life Science Lab

9. Networking (voc)

Certificate of Achievement

Courses, deleted (from program)

Information Systems 16 Word Processing

Information Systems 18 Spreadsheet Fundamentals

10. Pest Control Advisor (voc)

Certificate of Achievement

Courses, deleted (from program and curriculum)

Biology 3 Introduction to Life Science

11. Plant Protection Intern (voc)

Certificate of Achievement

Courses, deleted (from program and curriculum)

Biology 3 Introduction to Life Science

12. Psychology

Associate in Arts for Transfer Degree

Courses, deleted (from program and curriculum)

Biology 3 Introduction to Life Science

13. Programming for the Web (voc)

Certificate of Achievement

Courses, deleted (from program)

Information Systems 16 Word Processing

Information Systems 18 Spreadsheet Fundamentals

Courses added, existing

Information Systems 40B Advanced Internet Concepts and Design

**NEW PROGRAM PROPOSALS
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. Food Safety in Animal Science (voc)

Certificate of Achievement

Courses added, revised

Animal Science 1 Introduction to Animal Science

Courses added, existing

Animal Science 10 Meat Evaluation and Processing

Courses added, new

Animal Science 31 Prerequisite Programs for Food Safety

Animal Science 32 Introduction to Hazard Analysis and Critical Control Points

Animal Science 33 Verification and Validation of HACCP Systems

Animal Science 34 Internal Auditing of Food Safety Management

2. Music

Associate in Arts in Music for Transfer Degree

Courses added, existing

Music 1A Music Theory I

Music 1B Music Theory II

Music 2A Music Theory III

Music 2B Music Theory IV

Music 7A Ear Training: Level I

Music 7B Ear Training: Level II

Courses added, revised

Music 42 Instrumental Ensembles

Music 31 Concert Choir

Music 40 Concert Band

Music 45 College Orchestra

Courses added, new

Music 7C Ear Training - Level III 1

Music 7D Ear Training - Level IV 1

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE SPRING 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Biology 5 Human Biology, 4 units, 3 lecture hours, 2 lab hours, pass/no pass. Advisories: English 1A and eligibility for Mathematics 201.** Revised catalog description, lab hours to 3, student learning outcomes, course objectives, sample homework assignments, methods of grading, and textbooks. (in-lieu CCC's BIOL 5, FCC's BIOL 5)
- 2. Biology 10L Introduction to Life Science Lab, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 1A. Corequisites: Biology 10.** Revised catalog description, lab hours to 3. (in-lieu CCC's BIOL 10L)
- 3. Biology 31 Microbiology, 5 units, 3 lecture hours, 6 lab hours. Prerequisites: Biology 1 or 5 or 11A and Chemistry 3A or 1A. Advisories: Eligibility for English 125, 126 and Mathematics 201.** Revised advisories to *English 1A* and Mathematics 201, and textbooks. (in-lieu CCC's BIOL 31, FCC's BIOL 31)
- 4. Communication 25 Argumentation, 3 units, 3 lecture hours, pass/no pass. Prerequisites: Completion of English 1A or 1AH and Communication 1 or 1H. RC General Education Area D2.** Revised prerequisites to *Completion of English 1A or 1AH*, advisories to *Communication 1 or 1H*. (in-lieu CCC's COMM 25, FCC's COMM 25)
- 5. English 72 Writing Center Theory and Practice, 1 unit, 1 lecture hour, .5 lab hour. Prerequisites: English 125 or 126 or placement by assessment.** Revised title to *Reading and Writing Center Theory and Practice*, prerequisites to *none*, corequisites to *Completion of or current enrollment in English 125 or 126; completion or concurrent enrollment in English 1A is recommended*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu CCC's ENGL 72)
- 6. English 72A Advanced Writing Center Theory and Practice 1 unit, 1 lecture hour, .5 lab hour. Prerequisite: English 72.** Revised title to *Advanced Reading and Writing Center Theory and Practice*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu CCC's ENGL 72A)
- 7. Health 1 Contemporary Health Issues, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised advisories to *English 125 and 126* and textbooks. (in-lieu CCC's HLTH 1, FCC's HLTH 1)
- 8. Human Services 20 Introduction to Social Welfare, 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and 126. RC General Education Area B2.**

Revised catalog description, advisories to *English* 1A, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu FCC's HS 20) (voc)

9. **Kinesiology 22 Introduction to Physical Education, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised advisories to *English 125 and 126* and textbooks. (in-lieu CCC's KINES 22, FCC's KNES-62)
10. **Manufacturing Technology 63 Welding Certification Preparation, 1 unit, 3 lab hours, pass/no pass. Prerequisites: Manufacturing Technology 62.** Revised prerequisites to *none*, corequisites to *Manufacturing Technology 61 (previously or concurrently)*, methods of grading, and textbooks. (unique) (voc)
11. **Manufacturing Technology 83 Machine Shop Certification Preparation, 1 unit, 3 lab hours, pass/no pass. Prerequisites: Manufacturing Technology 82.** Revised prerequisites to *none*, corequisites to *Manufacturing Technology 81 (previously or concurrently)*, methods of grading, and textbooks. (unique) (voc)
12. **Office Technology 44 Filing Procedures, 1.5 units, 1.5 lecture hours, pass/no pass. Advisories: Eligibility for English 126.** Revised units to 2, lecture hours to 2, advisories to *English 126*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (unique) (voc)
13. **Physical Education 30A Theory of Baseball, 1 unit, 1 lecture, 1 lab hour, pass/no pass.** Revised prerequisites to *Students in this course must perform and compete at the intercollegiate level*, advisories to *English 126*, and textbooks. (in-lieu FCC's PE 30A)
14. **Physical Education 30B Competitive Baseball, 3 units, 9.5 lab hours, pass/no pass. Limitation on Enrollment: Students in this course must perform and compete at the intercollegiate level. Advisories: Eligibility for English 126.** Revised materials of instruction. (in-lieu FCC's PE 30B)
15. **Physical Education 30C Off-Season Conditioning for Baseball, 1 unit, 3 lab hours, pass/no pass. Limitation on Enrollment: students in this course must permorm and compete at the intercollegiate level. Advisories: English 126.** Revised textbooks. (in-lieu FCC's PE 30C)
16. **Physical Education 30D Baseball Training, 3 units, 10 lab hours. Advisories: Eligibility for English 126. Prerequisites: Students must have played high school baseball or equivalent and must perform at the intercollegiate level.** Revised student learning outcomes, sample homework assignments, and methods of grading. (unique)
17. **Physical Education 33C Off-Season Conditioning for Football, 1 unit, 3 lab hours, pass/no pass. PREREQUISITES: Students in this course must perform and compete at the intercollegiate level. Advisories: Eligibility for English 126.** Revised advisories to *English 126* and textbooks. (in-lieu FCC's PE 33C)

- 18. Physical Education 45 Performance Training and Conditioning Techniques for Intercollegiate Athletics, 1-2 units, 2-5 lab hours, pass/no pass. Advisories: Eligibility for English 126. Prerequisites: Students in this course must perform and compete at the intercollegiate level. Revised hours to 3-6, advisories to *English 126*, and textbooks. (in-lieu CCC's PE 45, FCC's PE 45)**

CREDIT, NON DEGREE APPLICABLE, NON TRANSFERABLE

English 272 Assistance in College Writing, .5-1 unit, 1.33-2.66 lab hours, pass/no pass. Revised title to *Assistance in College Reading and writing*, lecture hours to *1.5-3*, catalog description, student learning outcomes, course objectives, content outline, and textbooks. (in-lieu CCC's ENGL 272)

**NEW COURSE PROPOSALS
EFFECTIVE SPRING 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE TRANSFERABLE

- 1. Physics 27 Unmanned Rocket Science, 3 units, 2 lecture hours, 3 lab hours. Prerequisites: Computer Science 40. Corequisites: Physics 4B. Advisories: English 1A. RC General Education Area A.** This course introduces students to the creation and implementation of payloads and unmanned flight vehicles. The payloads and unmanned vehicles such as rockets, balloons and unmanned aerial vehicles (drones) collect inflight atmospheric data that are later analyzed and presented. (unique)
- 2. Plant Science 16 Wine Sensory Analysis and Evaluation, 3 units, 3 lecture hours, pass/no pass. Advisories: English 1A and Mathematics 103.** In this course students will experience and master sensory analysis specific to wine production with an emphasis on the effects of appearance on taste perception as well as olfactory and tasting transduction mechanisms. (unique) (voc)
- 3. Plant Science 17 Winery Laboratory Techniques and Equipment Operation, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: English 1A and Mathematics 103.** The course covers the wine processing technologies and systems used in commercial wineries. Topics include: Work place safety, cleaning and sanitation procedures, winemaking equipment and materials, tanks, barrels, barrel alternatives, filtration systems, bottling equipment and laboratory equipment. (unique) (voc)
- 4. Plant Science 18 Introduction to Enology, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: English 1A and Mathematics 103. RC General Education Area A.** In this course students will be introduced to the science of wine making. Topics covered include microbiology, fermentation, sanitation, wine chemistry and stabilization. (unique) (voc)

CREDIT, DEGREE APPLICABLE, NON TRANSFERABLE

English 128 Accelerated Reading, 5 units, 5 lecture hours, pass/no pass. Prerequisites: English 260 or appropriate reading placement test score for English 262. RC Competence in Reading. Students' basic reading skills are developed into college-level proficiencies in academic vocabulary skills, literal comprehension, and analytical and critical comprehension. Various reading and reporting strategies are developed and improved for different styles of academic writing. Instruction emphasizes reading as a problem-solving process. This course is not intended for students who have taken English 262 or English 126. (unique)

**PROPOSED PROGRAM MODIFICATIONS
EFFECTIVE SPRING 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. English

Associate in Science Degree

Courses, revised

English 72 Reading and Writing Center Theory and Practice

English 72A Advanced Reading and Writing Center Theory and Practice

2. Plant & Soil Science

Associate in Science Degree

Courses deleted (from program)

Agriculture 4 Farm Management

Agriculture 5 Ag Sales and Communications

Agriculture 9 Introduction to Agriculture Business

Courses added, new

Plant Science 16 Wine Sensory Analysis and Evaluation

Plant Science 17 Winery Laboratory Techniques and Equipment Operation

Plant Science 18 Introduction to Enology

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE FALL 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Agriculture 1 Computer Applications in Agriculture, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 125, 126, and Mathematics 103.** Revised course subject to *Agriculture Business*, number to **4**, catalog description, advisories to *English 125, 126, and Mathematics 103*, student learning outcomes, course objectives, and sample homework assignments. (unique) (voc)
- 2. Agriculture 2 Agricultural Economics, 3 units, 3 lecture hours, pass/no pass. Advisories: Eligibility for English 125, 126 and Mathematics 103.** Revised course subject to *Agriculture Business*, advisories to *English 125, 126 and Mathematics 103*, catalog description, course objectives, content outline, and sample homework assignments. (unique) (voc)
- 3. Agriculture 3 Agriculture Accounting, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 125, 126, and Mathematics 103.** Revised course subject to *Agriculture Business*, catalog description, advisories to *English 125, 126, and Mathematics 103*, sample homework assignments and methods of grading. (unique) (voc)
- 4. Agriculture 5 Ag Sales and Communications, 3 units, 2 lecture hours, 3 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised course subject to *Agriculture Business*, catalog description, advisories to *English 1A*, course objectives, content outline, sample homework and methods of grading. (unique) (voc)
- 5. Agriculture 9 Introduction to Agriculture Business, 3 units, 2 lecture hours. Advisories: Eligibility for English 125 and 126.** Revised course subject to *Agriculture Business*, advisories to *English 125 and 126*, catalog description, sample homework assignments, and methods of grading. (unique) (voc)
- 6. Agriculture 19V Cooperative Work Experience, Agriculture, 1-8 units, 75 hours=1 unit; for volunteer work, 60 hours=1 unit.** Revised catalog description. (voc)
- 7. Agriculture and Natural Resources 1 Career Preparation, 1 unit, 1 lecture hour. Advisories: Eligibility for English 125 and 126.** Revised course subject to *Agriculture Business*, number to **6**, advisories to *English 126*, and sample homework assignments. (unique) (voc)

8. **Agriculture and Natural Resources 2 Career Leadership Seminar, 1 unit, 1 lecture hour. Advisories: Eligibility for English 125 and 126.** Revised course subject to *Agriculture Business*, number to 7, advisories to *English 126*, sample homework assignments, and methods of grading. (unique) (voc)
9. **Agriculture and Natural Resources 41 Agriculture and Natural Resources Ambassadors, 2 units, 1 lecture hour, 3 lab hours, pass/no pass. Advisories: Eligibility for English 126.** Revised course subject to *Agriculture Business*, number to 8, advisories to *English 126*, sample homework assignments, methods of grading, and recommended materials of instruction.. (unique) (voc)
10. **Agriculture and Natural Resources 42, Agriculture and Natural Resources Projects, 2 units, 1 lecture hour, 3 lab hours, pass/no pass. Advisories: Eligibility for English 126.** Revised course subject to *Agriculture Business*, number to 9, advisories to *English 126*, and sample homework assignments. (unique) (voc)
11. **Agriculture and Natural Resources 48, Skills, 1 unit, 3 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised course subject to *Agriculture Business*, number to 11, advisories to *English 125 and 126*, content outline, sample homework assignments and methods of grading. (unique) (voc)

**NEW COURSE PROPOSALS
EFFECTIVE FALL 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. English 36 Women's Literature, 3 units, 3 lecture hours. Prerequisites: English 1A or 1AH. RC General Education Area C.** This course is a survey of literature by women: fiction, drama, poetry, biography, and essay and covers multicultural and international literature from classical to contemporary periods, as well as feminist and gender theory. (in-lieu FCC's ENGL 36)
- 2. Mechanized Agriculture 50 Heavy Duty Brake Systems, 4 units, 2 lecture hours, 6 lab hours. Advisories: Eligibility for English 1A and Mathematics 201.** Braking systems on today's heavy duty trucks are very complex. This course provides instruction in hydraulic and air brake systems. Theory and operation as well as components and their functions will be covered. Students completing this course will be eligible to take the ASE certification test in the Medium-Heavy Truck Certification Brake area (T4). (unique) (voc)
- 3. Mechanized Agriculture 51 Heavy Duty Suspension and Steering, 4 units, 2 lecture hours, 6 lab hours. Advisories: Eligibility for English 1A and Mathematics 201.** Suspension and Steering systems on today's heavy duty trucks are very complex. This course provides instruction in steering systems and suspension for on-highway trucks. Theory and operation as well as components and their functions will be covered. Students completing this course will be eligible to take the ASE certification test in the Medium-Heavy Truck Certification Suspension and Steering area (T5). (unique) (voc)

**PROPOSED PROGRAM MODIFICATIONS
EFFECTIVE FALL 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

1. English

Associate in Arts Degree

Courses added, new

English 36 Women's Literature

2. Agriculture & Technology

Associate in Science Degree

Courses, revised

Agriculture Business 1 Introduction to Business (*formerly AG*

Agriculture Business 2 Agriculture Economics

Agriculture Business 3 Agriculture Accounting

Agriculture Business 4 Computer Applications in Agriculture

Agriculture Business 5 Ag Sales and Communications

3. Agriculture Animal Science

Associate in Science for Transfer Degree

Courses, revised

Agriculture Business 2 Agriculture Economics

Agriculture Business 3 Agriculture Accounting

Agriculture Business 4 Computer Applications in Agriculture

4. Agriculture Business

Associate in Science for Transfer Degree

Courses, revised

Agriculture Business 1 Introduction to Business

Agriculture Business 2 Agriculture Economics

Agriculture Business 3 Agriculture Accounting

Agriculture Business 4 Computer Applications in Agriculture

Agriculture Business 5 Ag Sales and Communications

5. Agriculture Business

Certificate of Achievement

Courses, revised

Agriculture Business 2 Agriculture Economics

Agriculture Business 3 Agriculture Accounting

Agriculture Business 4 Computer Applications in Agriculture

Agriculture Business 5 Ag Sales and Communications

Agriculture Business 6 Career Preparation

6. Agriculture Business Management

Certificate of Achievement

Courses, revised

Agriculture Business 2 Agriculture Economics
Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications

7. Agriculture Business Option A

Associate in Science Degree

Courses, revised

Agriculture Business 1 Introduction to Business
Agriculture Business 2 Agriculture Economics
Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications
Agriculture Business 6 Career Preparation
Agriculture Business 7 Career Leadership Seminar
Agriculture Business 19V Cooperative Work Experience, Agriculture

8. Agriculture Business Option B

Associate in Science Degree

Courses, revised

Agriculture Business 2 Agriculture Economics
Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications
Agriculture Business 6 Career Preparation

9. Animal Science

Associate in Science Degree

Courses, revised

Agriculture Business 1 Introduction to Business
Agriculture Business 2 Agriculture Economics
Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications
Agriculture Business 19V Cooperative Work Experience, Agriculture

10. Art History

Associate in Arts for Transfer Degree

Courses, revised

Agriculture Business 2 Agriculture Economics

11. Environmental Horticulture

Associate in Science Degree

Courses, revised

Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications
Agriculture Business 6 Career Preparation
Agriculture Business 7 Career Leadership Seminar

12. General Agriculture

Certificate of Achievement

Courses, revised

Agriculture Business 4 Computer Applications in Agriculture
Agriculture Business 5 Ag Sales and Communications
Agriculture Business 6 Career Preparation
Agriculture Business 7 Career Leadership Seminar

13. Mechanized Agriculture

Associate in Science Degree

Courses, revised

Agriculture Business 4 Computer Applications in Agriculture

14. Plant and Soil Science

Associate in Science Degree

Courses, revised

Agriculture Business 2 Agriculture Economics
Agriculture Business 3 Agriculture Accounting
Agriculture Business 4 Computer Applications in Agriculture

15. Production Agriculture Technician

Certificate of Achievement

Courses, revised

Agriculture Business 4 Computer Applications in Agriculture

**NEW PROGRAM PROPOSAL
EFFECTIVE FALL 2017**

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

Medium/Heavy Duty Truck Service and Repair (voc)

Certificate of Achievement

Courses added, new

Mechanized Agriculture 50 Heavy Duty Brake Systems

Mechanized Agriculture 51 Heavy Duty Suspension and Steering

Courses added, existing

Mechanized Agriculture 19V Cooperative Work Experience, Mechanized Agriculture

Mechanized Agriculture 20 Equipment Technician: Diesel Engines, Service Fundamentals,
Machine Systems

Mechanized Agriculture 21 Equipment Technician: Transmissions, Torque Converters, & Air
Conditioning

Mechanized Agriculture 30 Equipment Technician: Electrical, Hydraulic Systems, & Welding

Mechanized Agriculture 31 Equipment Technician: Fuel Systems & Machine Undercarriage

PROPOSED DISTANCE EDUCATION

Approved and Recommended by the Curriculum Committee

To ECPC May 12, 2016

EFFECTIVE FALL 2016

100% Internet

Economics 15 Real Estate Economics

Hybrid

Economics 15 Real Estate Economics

Live Interactive TV (2-way)

Chemistry 3A Introductory General Chemistry

EFFECTIVE FALL 2017

Internet with 0%-99% on-campus meetings

English 36 Women's Literature

Five-Year Program Review

To ECPC May 12, 2016

- 1. Aviation Maintenance Technology**
- 2. Automotive Technician**
- 3. DSP&S**
- 4. EOP&S**
- 5. Manufacturing Technology**
- 6. Tutorial**

PROGRAM REVIEW SPRING 2016**INSTRUCTIONAL PROGRAMS**

1. Anthropology
2. Biology
3. Business
4. Child Development
5. Criminology
6. Geography
7. History
8. Sociology



Clovis
Community
College

Clovis Community College

Office of Instruction

To ECPC May 12, 2016

PROPOSED REVISED PROGRAMS

Effective Spring 2016

Approved and Recommended by the Curriculum Committee

1. BIOLOGY

Associate in Science in Biology for Transfer Degree

Catalog description was modified for CCCCO revision requested.

To ECPC May 12, 2016

PROPOSED DISTANCE EDUCATION

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

1. 100% Internet, new

- a. Business Administration 5, Business Communications
- b. Business Administration 10, Introduction to Business
- c. Business Administration 15, Introduction to Management
- d. Business Administration 33, Human Relations in Business
- e. Business Administration 38, Operation of the Small Business
- f. Business Administration 47, Careers – Business
- g. Child Development 1, Principles and Practices of Teaching Young Children
- h. Child Development 5, Parent Education
- i. Child Development 6, Health, Safety, and Nutrition in Early Childhood Education
- j. Child Development 30, Child, Family, and Community
- k. Child Development 38, Lifespan Development
- l. Child Development 39, Child Growth and Development
- m. Child Development 40B, Administration II, Personnel and Leadership in Early Childhood Education
- n. Child Development 45, Adult Supervision and Mentoring in Early Care and Education
- o. Economics 1A, Principles of Macroeconomics
- p. Economics 1B, Principles of Microeconomics
- q. History 1, Western Civilization to 1648
- r. History 2, Western Civilization from 1648
- s. History 11, History of the United States to 1877
- t. History 12, History of the United States since 1865
- u. History 20, World History I, to 1600
- v. History 23, World History II, Since 1500
- w. Music 12, Music Appreciation
- x. Marketing 10, Marketing
- y. Marketing 11, Salesmanship
- z. Marketing 12, Advertising and Promotion
- aa. Psychology 2, General Psychology
- bb. Psychology 2H, Honors General Psychology
- cc. Psychology 5, Social Psychology
- dd. Psychology 16, Abnormal Psychology
- ee. Psychology 25, Human Sexuality
- ff. Psychology 38, Lifespan Development
- gg. Psychology 45, Introduction to Research Methods in Psychology

2. Open Option/Hybrid – Internet with 1%-99% on-campus meetings, new

- a. History 2, Western Civilization from 1648 (50% internet, 50% face-to-face)
- b. Information Systems 40B, Advanced Internet Concepts and Design (75% internet, 25% face-to-face)

PROPOSED COURSE MODIFICATIONS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Anthropology 2, Cultural Anthropology, 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126.**
Revised lecture content to include ethnicity, race, sexuality, and gender for C-ID.
Updated textbooks. Corrected advisory justifications. (in lieu FCC's and RC's ANTHRO 2)
- 2. Art 2, Art Appreciation, 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126.**
Revised objectives, lecture content, and methods of evaluation/grading for C-ID.
Updated textbooks. Revised advisory justifications. (in lieu FCC's and RC's ART 2)
- 3. Biology 3, Introduction to Life Science. 3.5 units, 3 lecture hours, 2 lab hours. Advisories: Eligibility for English 125 and English 126.**
Increased units to 4.0 and lab hours to 3. Revised catalog description and lab content. (in lieu FCC's BIOL 3)
- 4. Business Administration 18, Business Law and the Legal Environment, 4 units, 4 lecture hours. Advisories: Eligibility for English 125 and English 126.**
Changed references to Reedley College to Clovis Community College. Revised student learning outcomes, added "Note: The final exam is a comprehensive final," updated textbooks, and corrected justifications for C-ID. (voc) (in lieu FCC's and RC's BA 18)
- 5. Business Administration 39, Finite Mathematics for Business, 3 units, 3 lecture hours. Advisories: Eligibility for English 126. Prerequisites: Mathematics 103 or 2 years high school algebra to include intermediate algebra or equivalent.**
Revised course objectives and lecture content, updated textbooks, and corrected advisory justification for C-ID. (voc) (in lieu FCC's and RC's BA 39)
- 6. Chemistry 29B, Organic Chemistry Laboratory II, 2 units, 6 lab hours. Advisory: English 1A. Prerequisite: Chemistry 29A – Organic Chemistry Laboratory I; Co-requisite: Chemistry 28B, Organic Chemistry II.**
Corrected advisory to Eligibility for English 1A. Revised lab content for C-ID. (in lieu FCC's and RC's CHEM 29B)
- 7. Child Development 3, Introduction to Curriculum, 3 units, 3 lecture hours, 1 lab hour. Advisories: Eligibility for English 125 and English 126.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. Corrected "Repeatable Course" from "Yes" to "No."
Checked appropriate boxes for methods of delivery, methods of instruction, sample homework/out of class assignments, methods of evaluation/grading, and recommended materials of instruction. (voc) (in lieu FCC's and RC's CHDEV 3)

To ECPC May 12, 2016

PROPOSED COURSE MODIFICATIONS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

- 8. Child Development 17A, Infant and Toddler Practicum, 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and English 126. Prerequisites: Child Development 1, 6 and 39.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. Corrected "Repeatable Course" from "Yes" to "No." (voc) (in lieu FCC's and RC's CHDEV 17A)
- 9. Child Development 20, Observation and Assessment, 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126. Prerequisites: Child Development 1, 3, and 39.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. Corrected "Repeatable Course" from "Yes" to "No."
Checked appropriate box for recommended materials of instruction. (voc) (in lieu FCC's and RC's CHDEV 20)
- 10. Child Development 32, Early Intervention, 3 units, 2 lecture hours, 3 lab hours. Advisories: Eligibility for English 125 and English 126.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. Corrected "Repeatable Course" from "Yes" to "No."
Checked appropriate boxes for methods of delivery, methods of instruction, sample homework/out of class assignments, methods of evaluation/grading, and recommended materials of instruction. (voc) (in lieu FCC's and RC's CHDEV 16)
- 11. Child Development 37A, Early Childhood Practicum, 3 units, 2 lecture hours, 3 lab hours. Advisory: Eligibility for English 1A. Prerequisites: Child Development 1, 3, 20, and 39.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. (voc) (in lieu FCC's and RC's CHDEV 37A)
- 12. Child Development 37B, Advanced Practicum in Early Childhood Education, 3 units, 2 lecture hours, 3 lab hours. Advisories: Child Development 20, Eligibility for English 125 and English 126, and Mathematics 201. Prerequisite: Child Development 37A.**
Add prerequisite: Verification of immunization against influenza, pertussis, and measles, and freedom from tuberculosis. Corrected "Repeatable Course" from "Yes" to "No."
Checked appropriate boxes for methods of delivery, methods of instruction, sample homework/out of class assignments, methods of evaluation/grading, and recommended materials of instruction. (voc) (in lieu FCC's and RC's CHDEV 37B)

To ECPC May 12, 2016

13. Criminology 5, Community Relations, 3 units, 3 lecture hours. Advisories: Eligibility for English 1A.

Revised advisory to Eligibility for English 125 and English 126. Revised student learning outcomes, objectives, and updated textbooks. (voc) (in lieu FCC's and RC's CRIM 5)

14. History 11, History of the United States to 1877. 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126.

Revised course objectives and updated textbooks for C-ID. (in lieu FCC's and RC's HIST 11)

PROPOSED COURSE MODIFICATIONS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

15. History 12, History of the United States since 1865. 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126.

Revised course objectives and updated textbooks for C-ID. (in lieu FCC's and RC's HIST 12)

16. History 12H, Honors History of the United States since 1865. 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126.

Revised course objectives and updated textbooks for C-ID. (in lieu FCC's and RC's HIST 12H)

17. Music 31, Concert Choir, 2 units, 1 lecture hour, 3 lab hours. Advisories: Eligibility for English 126 and Mathematics 201.

Removed advisory of Mathematics 201. (in lieu RC's MUS 31)

18. Science 1A. 4 units, 3 lecture hours, 2 lab hours. Advisories: Eligibility for English 1A or

English 1AH. Prerequisites: Satisfaction of the CSU system General Education Quantitative Reasoning Requirement (CSU-GE Area B4).

Increased lab hours to 3 and revised lecture and lab content for C-ID. (in lieu RC's SCI 1A)

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

1. ART – TWO DIMENSIONAL*Associate in Arts Degree (C.520A.AA)***Revised course**

Art 2, Art Appreciation

2. BIOLOGICAL SCIENCES*Associate in Science Degree (C.6100.AS)***Revised course**

Biology 3, Introduction to Life Science

3. BUSINESS ADMINISTRATION*Associate in Science Degree**Accounting Option (C.205A.AS)**Entrepreneurship Option (C.205B.AS)**General Business Option (C.205C.AS)**Information Systems Management Option (C.205D.AS)**Management Option (C.205F.AS)**Marketing Option (C.205G.AS)***Revised course**

Business Administration 39, Finite Mathematics for Business

**4. BUSINESS ADMINISTRATION
MANAGEMENT***Associate in Science Degree (C.2180.AS)***Revised courses**

Business Administration 18, Business Law and the Legal Environment

Business Administration 39, Finite Mathematics for Business

**5. BUSINESS ADMINISTRATION
SMALL BUSINESS MANAGEMENT***Associate in Science Degree (C.2030.AS)***Revised courses**

Business Administration 18, Business Law and the Legal Environment

Business Administration 39, Finite Mathematics for Business

**6. BUSINESS ADMINISTRATION
SMALL BUSINESS MANAGEMENT***Certificate of Achievement (C.2030.CA)***Revised course**

Business Administration 18, Business Law and the Legal Environment

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

7. BUSINESS ADMINISTRATION*Associate in Science in Business Administration for Transfer Degree (C.2050.AS-T)***Revised course**

Business Administration 18, Business and Legal Environment

8. BUSINESS ADMINISTRATION*Business Intern Certificate In (C.2042.CN)***Revised course**

Business Administration 18, Business and Legal Environment

9. CHILD DEVELOPMENT*Associate in Science Degree (C.5610.AS)***Revised courses**

Child Development 3, Introduction to Curriculum

Child Development 20, Observation and Assessment

Child Development 37A, Early Childhood Practicum

10. CHILD DEVELOPMENT*Associate in Science in Early Childhood Education for Transfer Degree (C.5605.AS-T)***Revised courses**

Child Development 3, Introduction to Curriculum

Child Development 20, Observation and Assessment

Child Development 37A, Early Childhood Practicum

11. CHILD DEVELOPMENT*Associate in Arts in Elementary Teacher Education for Transfer Degree (C.5891.AA-T)***Revised courses**

Art 2, Art Appreciation

Biology 3, Introduction to Life Science

History 11, History of the United States to 1877

Science 1A, Introductory Chemical and Physical Science

12. CHILD DEVELOPMENT*Certificate of Achievement (C.5610.CA)***Revised courses**

Child Development 3, Introduction to Curriculum

Child Development 20, Observation and Assessment

Child Development 37A, Early Childhood Practicum

13. CHILD DEVELOPMENT*Child Care for School-Age Children/Teacher Certificate of Achievement (C.561T.CA)***Revised courses**

Child Development 3, Introduction to Curriculum

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

14. CHILD DEVELOPMENT*Early Intervention Assistant Certificate of Achievement (C.561R.CA)***Revised courses**

Child Development 3, Introduction to Curriculum
Child Development 17A, Infant and Toddler Practicum
Child Development 20, Observation and Assessment
Child Development 32, Early Intervention

15. ADMINISTRATION OF JUSTICE (CRIMINOLOGY)*Associate in Science in Administration of Justice for Transfer Degree (C.8880.AS-T)***Revised courses**

Criminology 5, Community Relations

16. ADMINISTRATION OF JUSTICE (CRIMINOLOGY)**CRIMINOLOGY – LAW ENFORCEMENT***Associate in Science Degree (C.888A.AS)***Revised courses**

Criminology 5, Community Relations

17. ENGLISH*Associate in Arts in English for Transfer Degree*

Corrected catalog description and narrative: changed references to Reedley College, Willow International Center, Madera Center and Oakhurst to Clovis Community College

Courses added, existing

English 15E, Creative Writing: Non-Fiction
Communication 12, Fundamentals of Interpretation

18. GENERAL EDUCATION FOR ASSOCIATE DEGREE 2016-2017*Associate Degree***Course added to Area BII: Social and Behavioral Sciences**

History 23, World History II, Since 1500

Courses added to Area C: Humanities

History 1, Western Civilization to 1648

History 2, Western Civilization from 1648

History 5, African People in the New World

History 11, History of the United States to 1877

History 12, History of the United States since 1865

History 12H, Honors History of the United States since 1865

History 20, World History I, to 1600

History 22, History of American Women

History 23, World History II, Since 1500

History 32, History of the Mexican American People

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

19. HISTORY*Associate in Arts in History for Transfer Degree (C.7380.AA-T)***Revised courses**

Anthropology 2, Cultural Anthropology

Art 2, Art Appreciation

History 11, History of the United States to 1877

History 12, History of the United States since 1865

History 12H, Honors History of the United States since 1865

20. INFORMATION SYSTEMS*Associate in Science Degree**Networking Option (C.693B.AS)**Programming for the Web Option (C.693C.AS)***Revised course**

Business Administration 39, Finite Mathematics for Business

21. INFORMATION SYSTEMS – HELP DESK*Associate in Science Degree (C.693H.AS)***Revised course**

Business Administration 39, Finite Mathematics for Business

22. LIBERAL ARTS & SCIENCES*Arts and Humanities Associate in Arts Degree (C.5120.AA)***Revised courses**

Art 2, Art Appreciation

History 11, United States History to 1877

History 12, United States History since 1877

History 12H, Honors United States History since 1877

23. LIBERAL ARTS & SCIENCES*Natural Sciences Associate in Arts Degree (C.5130.AA)***Revised courses**

Biology 3, Introduction to Life Science

Chemistry 29B, Organic Chemistry Laboratory

Science 1A, Introductory Chemical and Physical Science

24. LIBERAL STUDIES*Associate in Arts Degree (C.5890.AA)***Revised courses**

Art 2, Art Appreciation

Biology 3, Introduction to Life Science

History 11, United States History to 1877

Science 1A, Introductory Chemical and Physical Science

To ECPC May 12, 2016

PROPOSED REVISED PROGRAMS

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

25. PHILOSOPHY*Associate in Arts in Philosophy for Transfer Degree (C.5710.AA-T)***Revised courses**

History 11, United States History to 1877

History 12, United States History since 1877

History 12H, Honors United States History since 1877

26. POLITICAL SCIENCE*Associate in Arts in Political Science for Transfer Degree***Effective date was corrected from Fall 2017 to Fall 2016****Courses added, existing**

Mathematics 11, Elementary Statistics

Statistics 7, Elementary Statistics

27. PSYCHOLOGY*Associate in Arts in Psychology for Transfer Degree (C.7550.AA-T)***Revised courses**

Biology 3, Introduction to Life Science

28. SOCIAL SCIENCE*Associate in Arts Degree (C.7410.AA)***Revised courses**

Anthropology 2, Cultural Anthropology

History 11, United States History to 1877

History 12, United States History since 1877

History 12H, Honors United States History since 1877

29. SOCIOLOGY*Associate in Arts in Sociology for Transfer Degree (C.7610.AA-T)***Revised courses**

Anthropology 2, Cultural Anthropology

PROPOSED NEW COURSES

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

CREDIT DEGREE APPLICABLE, NONTRANSFERABLE

- 1. Food Safety and Processing 130, Introduction to Food Safety, 1.5 units, 1.5 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.**
An introductory course in food safety for those interested in exploring a career in food processing. Covers conditions and practices that cause food borne illnesses, organisms responsible, elements of a food safety control system, worker sanitation, an introduction to best practices in the processing, retail and home kitchen. Field trips may be required. (unique) (voc)
- 2. Food Safety and Processing 131, Agricultural Practices for Food Safety, 1.5 units, 1.5 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.**
Focuses on establishing agricultural practices as they relate to the production of farm products from a food safety standpoint. Covers the specific guidelines for some key agricultural commodities, regulating and monitoring food safety guidelines, writing standard operating procedures, employee training, and technologies to assist in production of safe food. Field trips may be required. (unique) (voc)
- 3. Food Safety and Processing 132, Food Safety Management, 1.5 units, 1.5 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.**
Covers the creation and management of a food safety program including: evaluating current practices, creating and implementing a food safety program with documentation, describing pathogen behavior, and crisis management procedures. Field trips may be required. (unique) (voc)
- 4. Food Safety and Processing 133, Facility Management for Food Safety, 1.5 units, 1.5 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.**
Covers food safety issues and concerns in the manufacturing facility including such: facility sanitation, recognizing potential hazards, analysis of problems in the temperature control/cold chain, developing improved practices, Hazard Analysis and Critical Control Point (HACCP) principles, employee training, and the inspection process. Field trips may be required. (unique) (voc)
- 5. Food Safety and Processing 134, Environmental Effects on Food Borne Pathogens, 1.5 units, 1.5 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.**
Potential environmental sources and transport mechanisms of food borne pathogens. Students will learn how to make informed decisions about the potential effects of local site conditions on food safety. Covers the role of site conditions in pathogen transport such as: livestock proximity, wildlife behavior and habitat, rainfall and irrigation runoff, soil types, slope, aspect, climate, soil erosion and deposition by water and wind, flooding, vegetation and the behavior of pathogens in the environment. Field trips may be required. (unique) (voc)

To ECPC May 12, 2016

6. Food Safety and Processing 135, Introduction to Food Microbiology, 4 units, 3 lecture hours and 3 lab hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.

An introduction to the principles of food microbiology and food safety. Investigation of the beneficial and harmful effects of microorganisms on food. Survey of the types of microbes found in various types of food, as well as methods for their detection. Evaluation of methods of microbial control and mechanisms of disease of important food microorganisms, as well as sources of food contamination. Examination of implementation and effectiveness of food safety programs. Field trips may be required. (unique) (voc)

PROPOSED NEW COURSES

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

7. Food Safety and Processing 158, Agriculture Laws and Regulations 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and English 126, and Mathematics 201.

An introduction to the laws and regulations affecting the agriculture industry. Topics include government agencies and their functions, public and employee safety, insurance, agriculture organizations, labor and land issues, and water and air quality issues. (unique) (voc)

CREDIT, DEGREE APPLICABLE, TRANSFERABLE**1. Information Systems 66, Title Office and Customer Skills for Technicians, 2 units, 2 lecture hours. Advisories: Eligibility for English 125 and English 126.**

This course covers a variety of topics related to succeeding at work as a support or help desk technician. Topics include communication in the professional workplace, office procedures, customer service, dealing with peers and supervisors in the office, career planning, and business ethics. (unique) (voc)

To ECPC May 12, 2016

PROPOSED COURSE MODIFICATIONS

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Biology 5, Human Biology, 3.5 units, 3 lecture hours, 2 lab hours. Advisories: Eligibility for English 125 and English 126.**
Increased units to 4.0 and lab hours to 3 for compliance. Revised student learning outcomes, objectives, lab content, and methods to measure student achievement and determine grades. Updated textbooks. (in lieu FCC's and RC's BIOL 5)
- 2. Biology 10L, Introduction to Life Science Lab, 0.5 unit, 2 lab hours. Advisories: Eligibility for English 1A. Corequisites: Biology 10.**
Revised catalog description, increased unit value to 1.0 and lab hours to 3, revised lab content and methods of instruction, and updated textbooks. (in lieu RC's BIOL 10L)

PROPOSED REVISED PROGRAMS

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

1. BIOLOGICAL SCIENCES*Associate in Science Degree (C.6100.AS)***Course revised**

Biology 5, Human Biology

2. INFORMATION SYSTEMS*Information Technology Support Technician Certificate of Achievement (C.6931.CA)***Course deleted (from program only)**

Office Technology 17, Job Retention and Responsibilities

Course added, new

Information Systems 66, Title Office and Customer Skills for Technicians

3. LIBERAL ARTS & SCIENCES*Natural Sciences Associate in Arts Degree (C5130.AA)***Revised course**

Biology 5, Human Biology

4. PHYSICAL EDUCATION*Associate in Arts Degree (C.4200.AA)***Course revised**

Biology 5, Human Biology

5. KINESIOLOGY*Associate in Arts in Kinesiology for Transfer Degree (C.1270.AA-T)***Course revised**

Biology 5, Human Biology

6. PSYCHOLOGY*Associate in Arts in Psychology for Transfer Degree (C.7550.AA-T)***Course revised**

Biology 5, Human Biology

PROPOSED NEW COURSES

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

CREDIT, DEGREE APPLICABLE, TRANSFERABLE**1. Interdisciplinary Studies 50, College Success, 3 units, 3 lecture hours. Advisories: Eligibility or English 125, English 126, and Mathematics 201.**

This course is designed for first-year college students and provides an exploration of cognitive, psychological, social, and physical factors influencing success in college, the world of work, and in life. Topics include personal responsibility, critical thinking, motivation, self-efficacy, self-awareness, lifelong learning, self-management, health and wellness, interpersonal communication in a diverse world, educational planning, and service learning. (unique)

PROPOSED COURSE MODIFICATIONS

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

CREDIT, DEGREE APPLICABLE, TRANSFERABLE**1. Sociology 1B, Critical Thinking about Social Problems, 3 units, 3 lecture hours.****Advisories: Sociology 1A or English 1A.**

Revised Advisories to Eligibility for Sociology 1A, and English 125 and English 126.

Revised student learning outcomes, objectives, lecture content, sample homework/out of class assignments, methods of evaluation/grading. (in lieu FCC's and RC's SOC 1B)

To ECPC May 12, 2016

PROPOSED REVISED PROGRAMS

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

1. SOCIAL SCIENCE*Associate in Arts Degree (C.7410.AA)***Revised courses**

Sociology 1B, Critical Thinking About Social Problems

2. SOCIOLOGY*Associate in Arts in Sociology for Transfer Degree (C.7610.AA-T)***Revised courses**

Sociology 1B, Critical Thinking About Social Problems

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Out-of-State
Student Travel to Arizona Debate Institute

ITEM NO. 16-68G

EXHIBIT: None

Background

Seven Forensic students from Fresno City College are planning to attend the Arizona Debate Institute in Phoenix from July 25 through August 7, 2016. The purpose of this activity is to provide students advanced training in debate and forensics.

No instructor/advisor will be accompanying the students to this event. Each of the seven students will be receiving a \$400 scholarship from SCCC Foundation funds to attend the event, and each will be responsible for the remainder of any other expenses. No college or district funds will be used to cover the students' costs.

Recommendation

In accordance with Administrative Regulation 4300, administration recommends the Board of Trustees approve Fresno City College students to travel to Phoenix to attend the Arizona Debate Institute.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Review of District Warrants and Checks

ITEM NO. 16-69G

EXHIBIT: None

Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 20,003,284.92	04/12/16 to 05/23/16
Fresno City College Bookstore	173,248.86	04/09/16 to 05/24/16
Reedley College Bookstore	225,401.52	04/09/16 to 05/24/16
Fresno City College Co-Curricular	191,054.69	04/12/16 to 05/23/16
Reedley College Co-Curricular	98,685.54	04/12/16 to 05/23/16
Clovis Community College	<u>27,105.19</u>	04/12/16 to 05/23/16
Total:	<u>\$ 20,718,780.72</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration of Report of Investments

ITEM NO. 16-70G

EXHIBIT: Quarterly Investment Report

Background:

Administrative Regulation 6320 permits the district to invest district funds held by the County Treasurer in the County Treasurer's investment pool. Included as an exhibit is the Quarterly Investment Report from the Fresno County Treasurer's office for the period ending March 31, 2016. Review of the Quarterly Investment Report is recommended by Government Code section 53646. The Fresno County Treasurer's Investment Pool is in full compliance with all applicable government codes. It is presented for the board's review.

Fiscal Impact:

None

Recommendation:

In accordance with Board Policy 6320, administration recommends the Board of Trustees accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending March 31, 2016.



Quarterly Investment Report

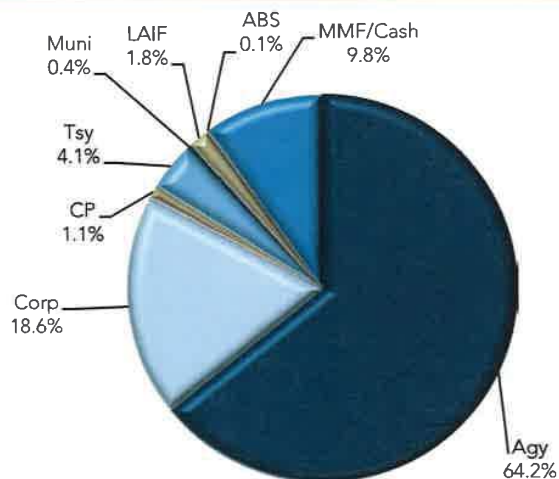
As of March 31, 2016

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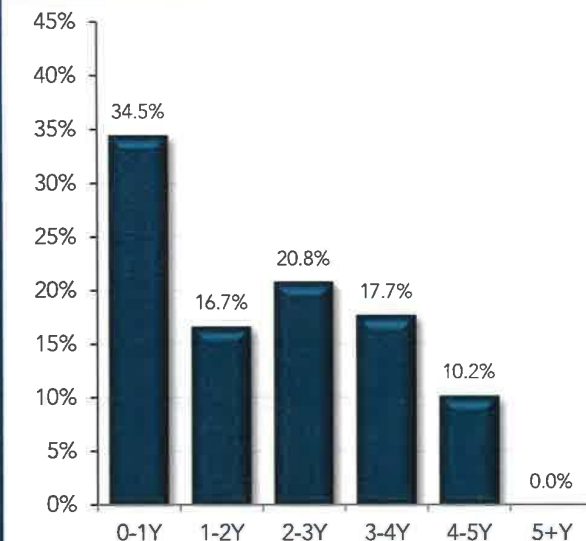
Portfolio Summary	1
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Holdings Allocation by Issuer	11
Portfolio Statistics & Projected Cash Flows	15
Pool Participant Breakdown	16
Holdings Report	18
Monthly Economic and Market Update	34

Board of Supervisors: Andreas Borgeas, Buddy Mendes, Brian Pacheco, Henry Perea, Debbie Pochigian
County Executive: Jean Rousseau

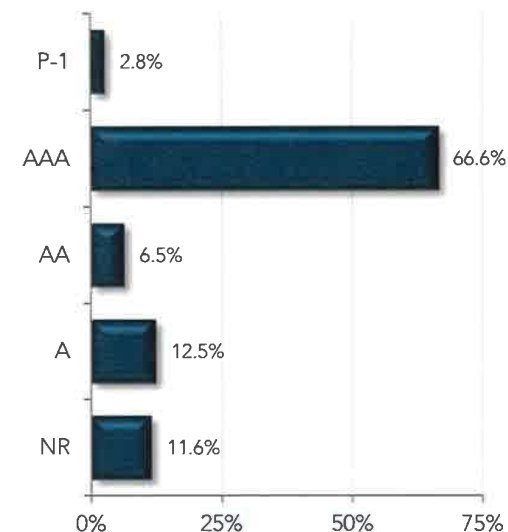
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (MOODY'S)



Per Book Value

Per Book Value

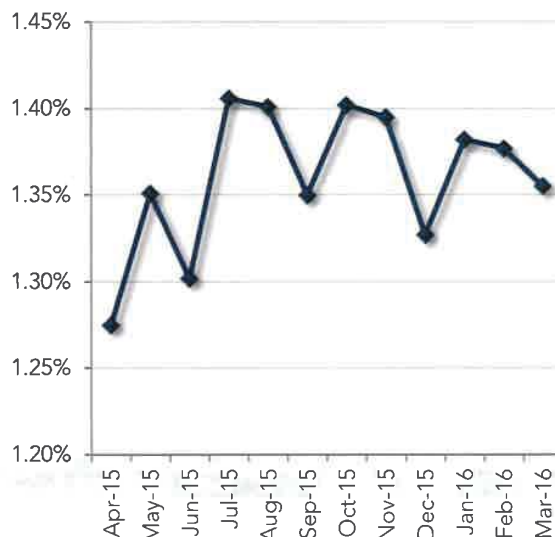
NR: Not Rated

ACCOUNT SUMMARY

	3/31/16	12/31/15
Market Value	\$2,864,451,328	\$2,875,092,121
Book Value*	\$2,836,287,935	\$2,871,314,909
Unrealized G/L	\$28,163,393	\$3,777,212
Par Value	\$2,823,868,259	\$2,855,236,221
Net Asset Value	\$100.993	\$100.132
Book Yield	1.36%	1.33%
Years to Maturity	1.88	1.98
Modified Duration	1.82	1.91

*Book Value is Amortized

PORTFOLIO BOOK YIELD HISTORY



TOP ISSUERS

Issuer	% Portfolio
FNMA	21.7%
FHLB	20.4%
FHLMC	20.4%
BANK OF THE WEST MM	7.8%
US TREASURY NOTE	4.1%
WELLS FARGO	3.2%
TOYOTA MOTOR CREDIT	2.2%
APPLE INC	2.1%
BERKSHIRE HATHAWAY	2.1%
BANK OF THE WEST	2.0%
BANK OF NEW YORK	2.0%
JP MORGAN	1.9%
JOHN DEERE	1.8%
LAIF	1.8%
FFCB	1.7%

Per Book Value

Item / Sector	Parameters	In Compliance
11.0 Weighted Average Maturity	Weighted Average Maturity (WAM) must be less than 3.5 years	Yes 1.9 Yrs
8.1 U.S. Treasuries	No sector limit, no issuer limit, max maturity 5 years	Yes 4.1%
8.2 U.S. Agencies	No sector limit, no issuer limit, max maturity 5 years	Yes 64.2%
8.3 Banker Acceptances	40% limit, Issue is eligible for purchase by Federal Reserve. Issuer is among 150 largest banks based on total asset size; max maturity 180 days; rated A-1 or P-1	Yes 0.0%
8.4 Commercial Paper	40% limit, Corporation organized and operating in the US with total assets of \$500mm. 10% of issuer's CP / 10% in any one issuer; max maturity 270 days; minimum short-term rating of A-1 by S&P or P-1 by Moody's, minimum long-term rating of A by S&P or its equivalent or better ranking by a nationally recognized rating service	Yes 1.1%
8.5 Negotiable CDs	30% limit (combined with 8.6.1), Issued by natl or state chartered bank or savings assoc., or a state licensed branch of a foreign bank that is among 150 largest banks in total asset size; minimum short-term rating of P-1 or A-1 OR issuer meets rating requirements; 5% in any one issuer	Yes 0.0%
8.6 Non-Negotiable CDs	50% limit, Issued by natl or state chartered bank or savings assoc. FDIC insurance OR full collateralization of 110% govt or 150% mortgages. Contract for Deposit in place. 15% in any one issue; short-term rating is a minimum of A-1 by S&P or P-1 by Moody's.	Yes 0.0%
8.6.1 Placement CDs	15% limit (30% combined with 8.5), Issued by natl or state chartered bank or savings association or credit union that uses a placement entity. Deposit Placement Agreement in Place.	Yes 0.0%
8.7 Repurchase Agreements	15%, Tri-party agreement in place. 102% collateralization of US treasuries or agencies, BA's, CP, Negotiable CD's; Overnight or weekend maturities.	Yes 0.0%
8.8 Medium-Term Notes	30% limit, Organized and operating in the US or state licensed depository institution; max maturity 5 years; rated A or better by S&P, or its equivalent or better by a nationally recognized rating service	Yes 18.6%
8.9 L.A.I.F	No sector limit, no issuer limit, California State's deposit limit \$65 million; Current investment policy limits \$50 million	Yes 50 million

Item / Sector	Parameters	In Compliance	
8.10 Mutual Funds/ Money Markets Funds	20% limit, 10% per issuer; Registered with SEC, 5 years experience, \$500mm AUM OR rated by AAA-m, Aaa-mf, AAA-m by not less than two nationally recognized rating agencies	Yes	0.0%
8.11 ABS and MBS	10% limit combined. Security must be AA rated by one rating agency, with a A or better rating for the underlying	Yes	0.1%
8.12 Money Held from Pledged Assets	Invest according to statutory provision OR according to entity providing issuance	Yes	0.0%
8.13 External Managers	Invest per policy	Yes	0.0%
8.14 State of California Debt	10% limit, Registered State warrants or CA treasury notes, including revenue producing entities controlled or operated by the State or by a department, board, agency, or authority of the State; 5 years max maturity	Yes	0.4%
Cash	NA	NA	9.8%

Compliance

The County Treasurer believes the Treasury Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and incoming cash to meet the next six months of expected expenditures.

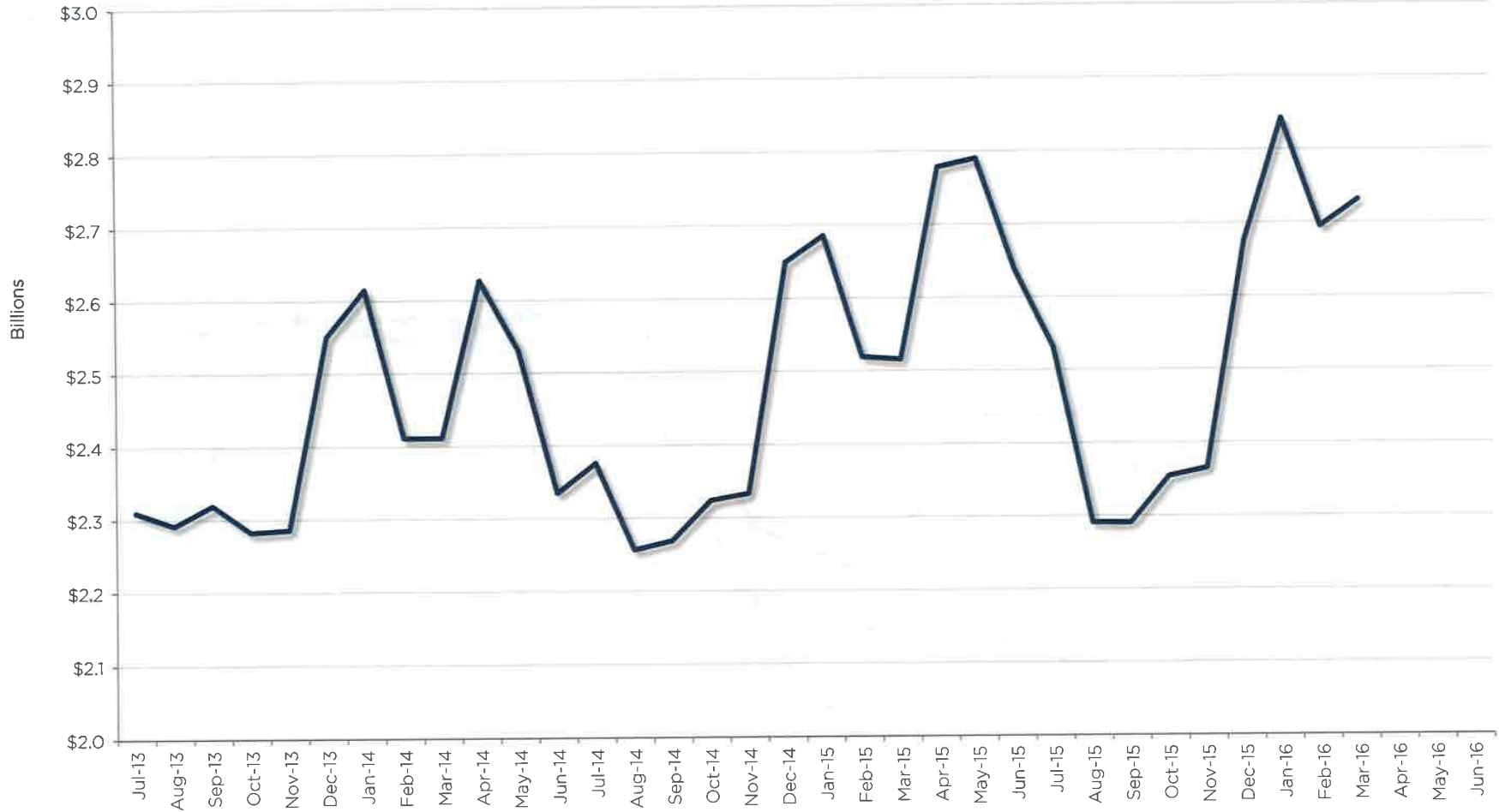
Review and Monitoring

FTN Financial Main Street Advisors, the County’s investment advisor, currently monitors the Treasury Department’s investment activities.

Additional Information

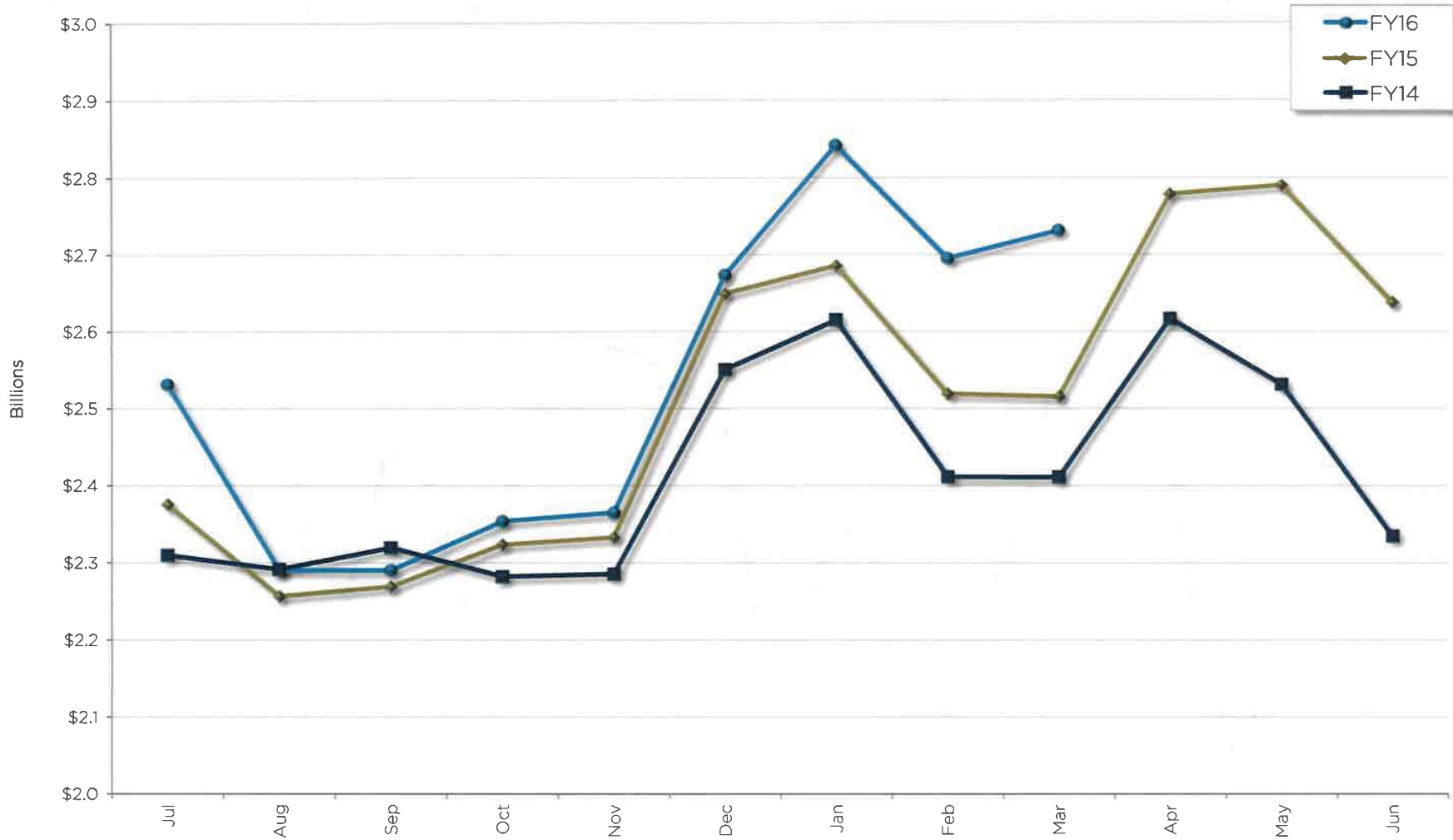
Securities are purchased with the expectation that they will be held to maturity, so unrealized gains or losses are not reflected in the yield calculations.

The market values of securities were taken from pricing services provided by Interactive Data Corporation.



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Fiscal Year 2014	\$2.310	\$2.291	\$2.319	\$2.282	\$2.285	\$2.551	\$2.615	\$2.411	\$2.411	\$2.617	\$2.531	\$2.335
Fiscal Year 2015	\$2.375	\$2.256	\$2.269	\$2.323	\$2.333	\$2.649	\$2.685	\$2.519	\$2.515	\$2.778	\$2.790	\$2.637
Fiscal Year 2016	\$2.531	\$2.291	\$2.290	\$2.354	\$2.365	\$2.673	\$2.842	\$2.695	\$2.731			

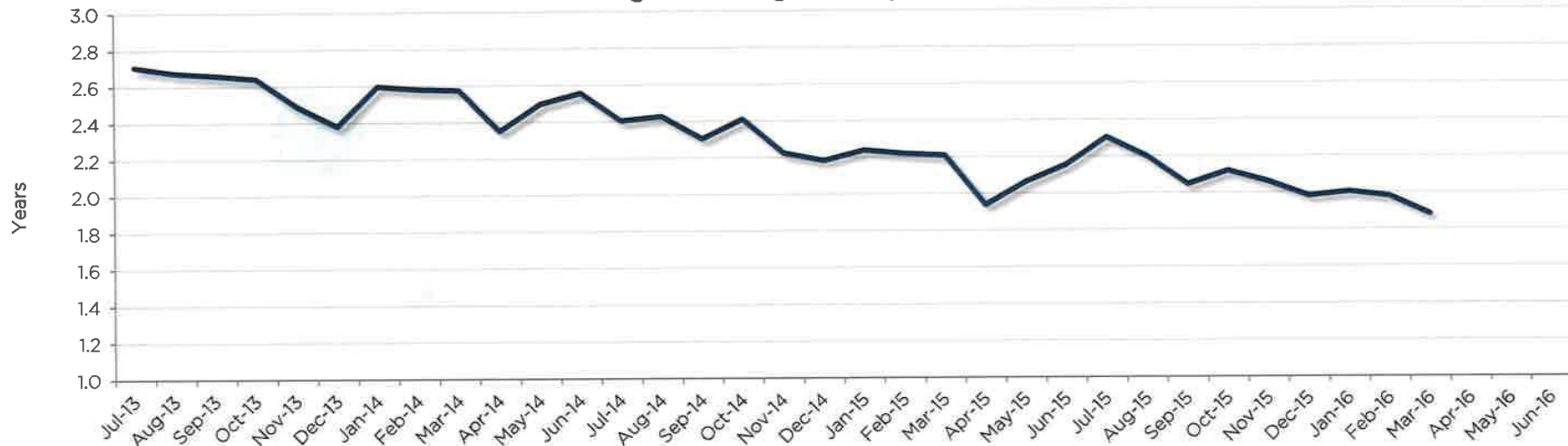
Figures in Billions, Average Daily Balance



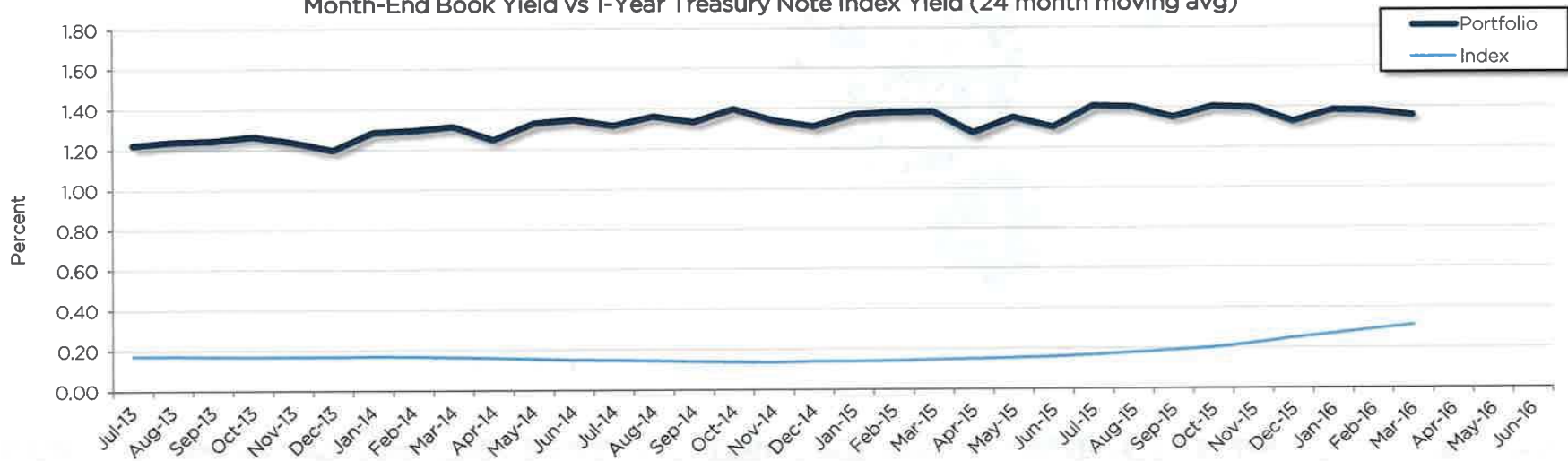
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Fiscal Year 2014	\$2.310	\$2.291	\$2.319	\$2.282	\$2.285	\$2.551	\$2.615	\$2.411	\$2.411	\$2.617	\$2.531	\$2.335
Fiscal Year 2015	\$2.375	\$2.256	\$2.269	\$2.323	\$2.333	\$2.649	\$2.685	\$2.519	\$2.515	\$2.778	\$2.790	\$2.637
Fiscal Year 2016	\$2.531	\$2.291	\$2.290	\$2.354	\$2.365	\$2.673	\$2.842	\$2.695	\$2.731			

Figures in Billions, Average Daily Balance

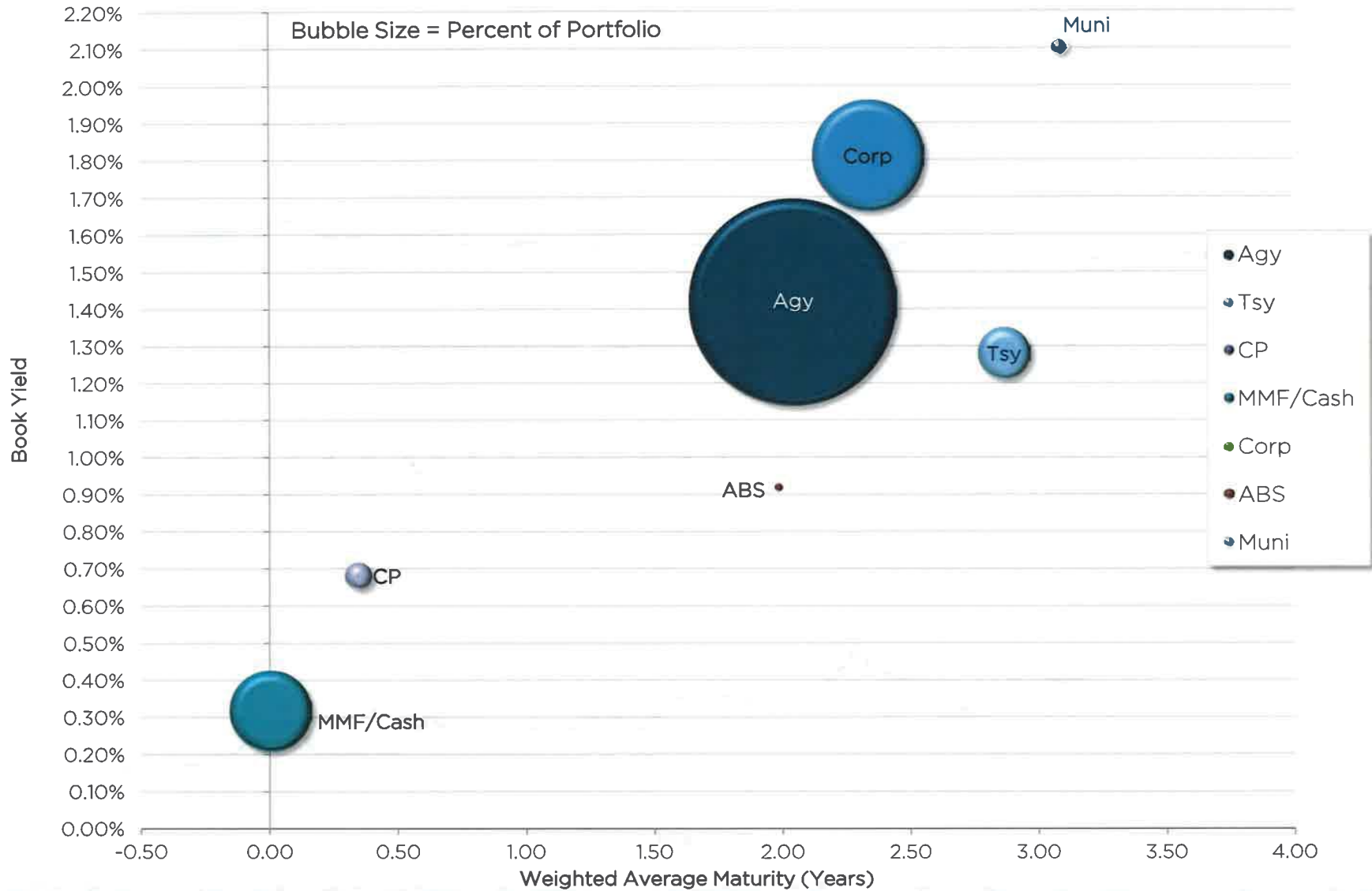
Weighted Average Maturity History



Month-End Book Yield vs 1-Year Treasury Note Index Yield (24 month moving avg)

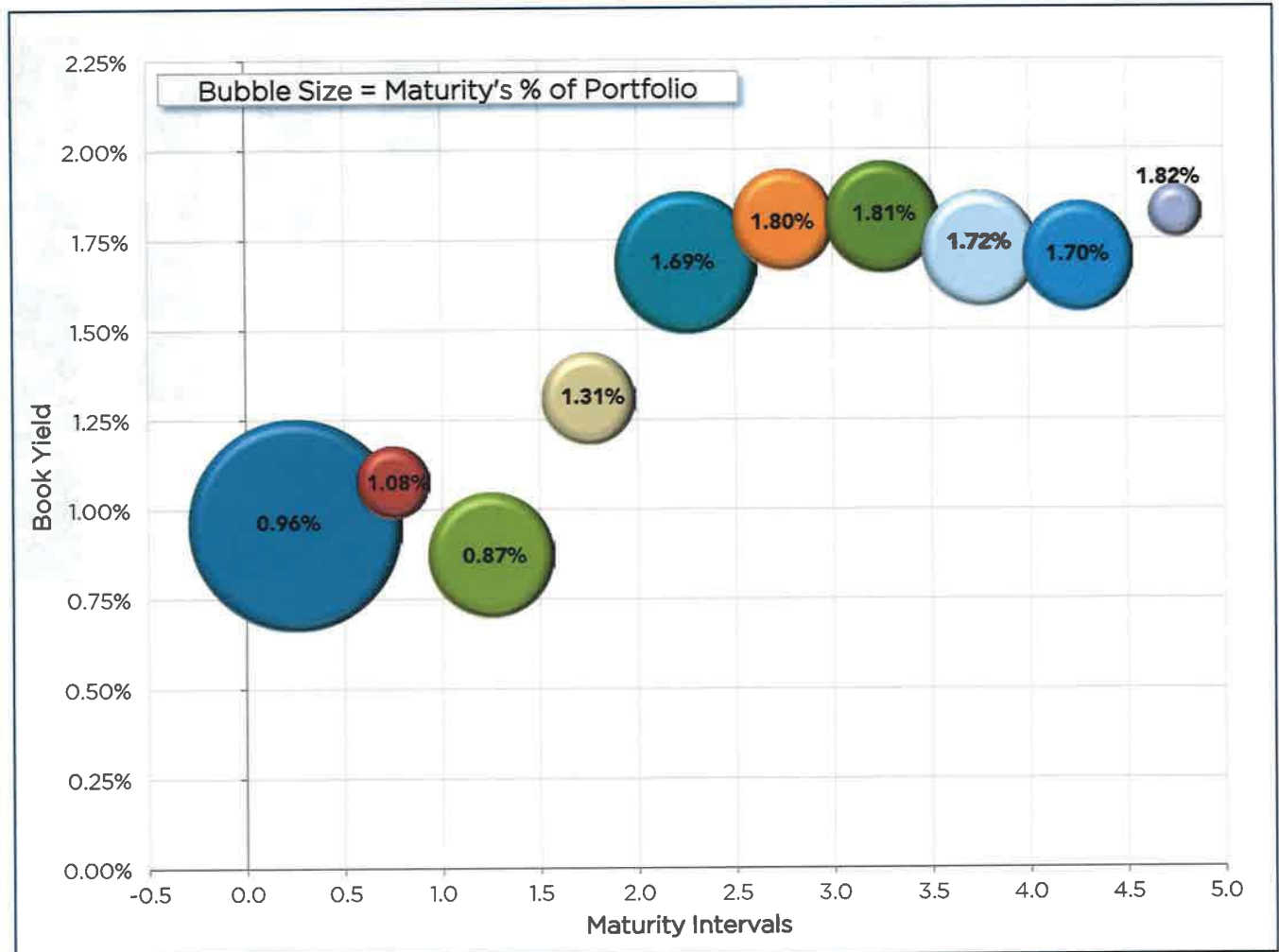


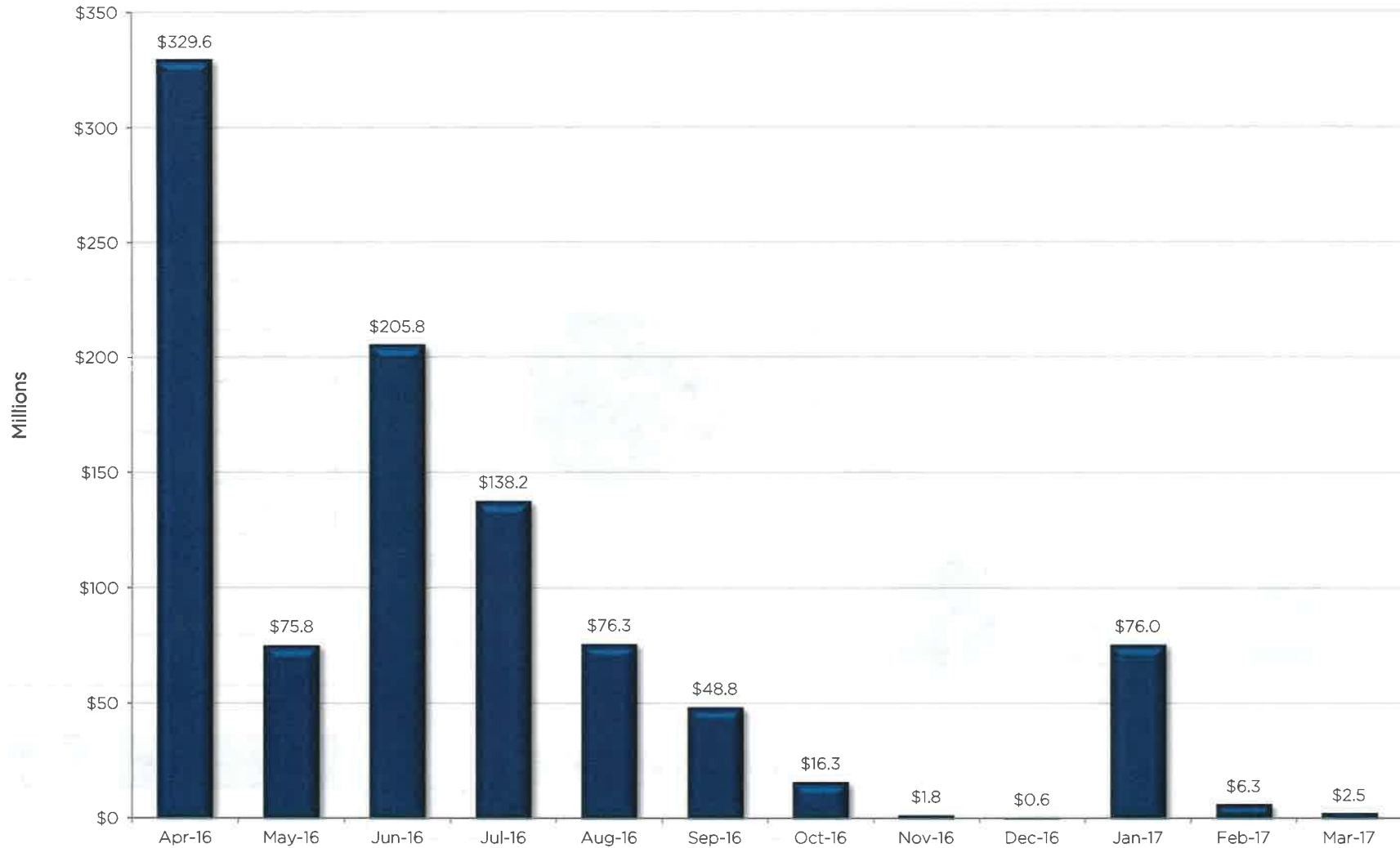
Index: 24 Month Moving Average of the BofA Merrill 1-Year US Treasury Note Index



Years	Book Yield	% of Portfolio*
0 to .5	0.96%	30.85%
.5 to 1.0	1.08%	3.65%
1.0 to 1.5	0.87%	10.78%
1.5 to 2.0	1.31%	5.94%
2.0 to 2.5	1.69%	13.78%
2.5 to 3.0	1.80%	7.02%
3.0 to 3.5	1.81%	8.56%
3.5 to 4.0	1.72%	9.17%
4.0 to 4.5	1.70%	8.31%
4.5 to 5.0+	1.82%	1.94%

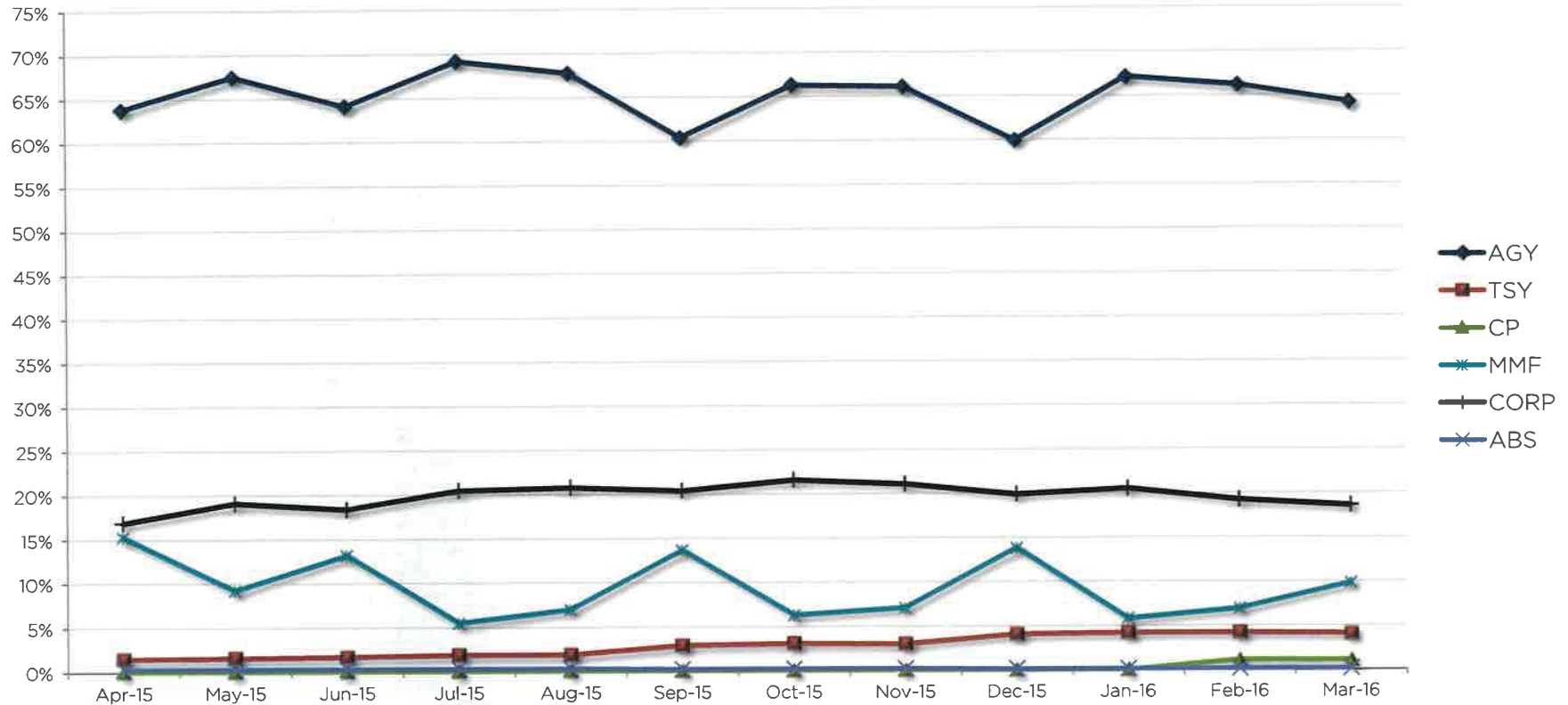
*Based on Book Value



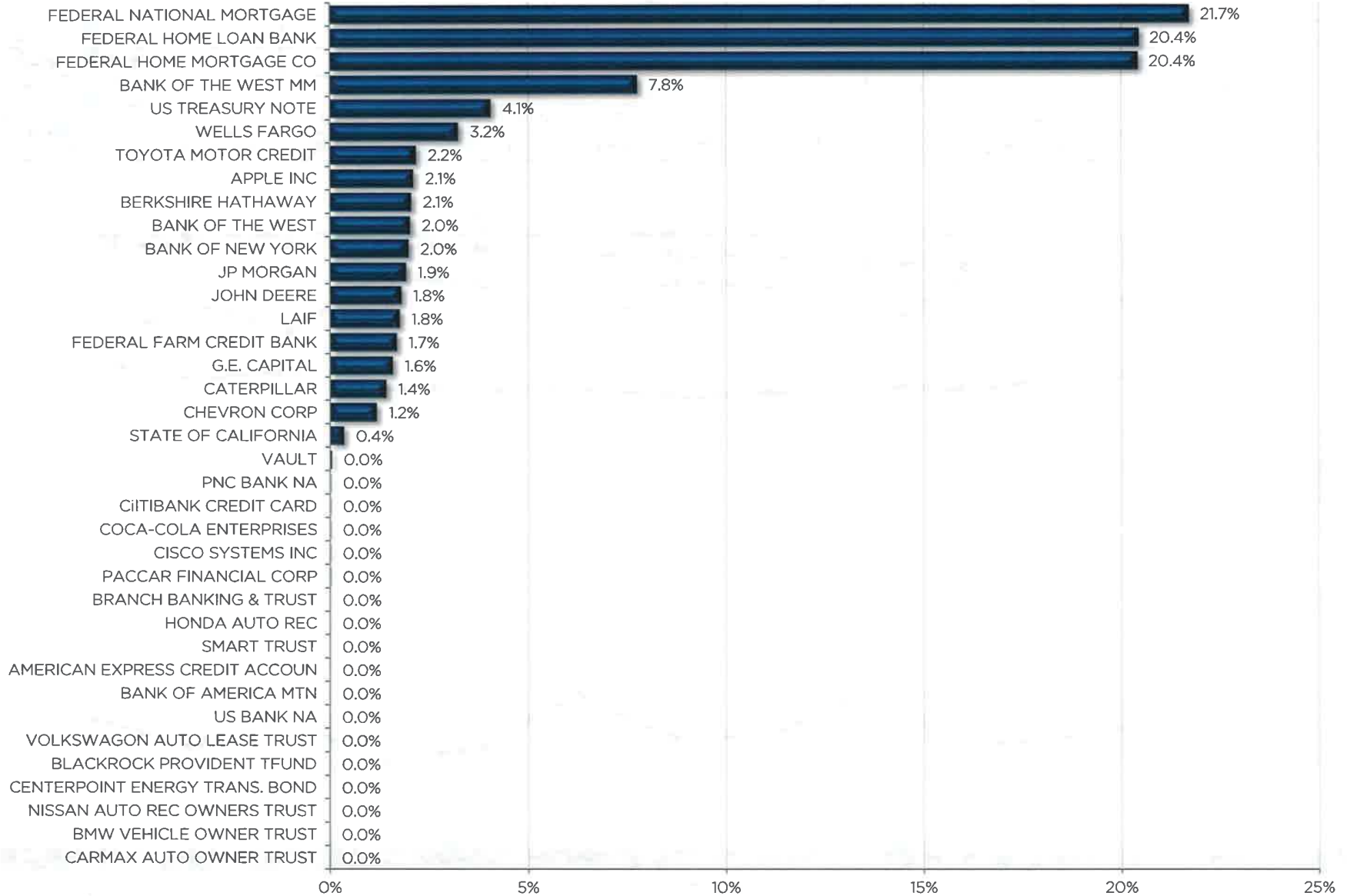


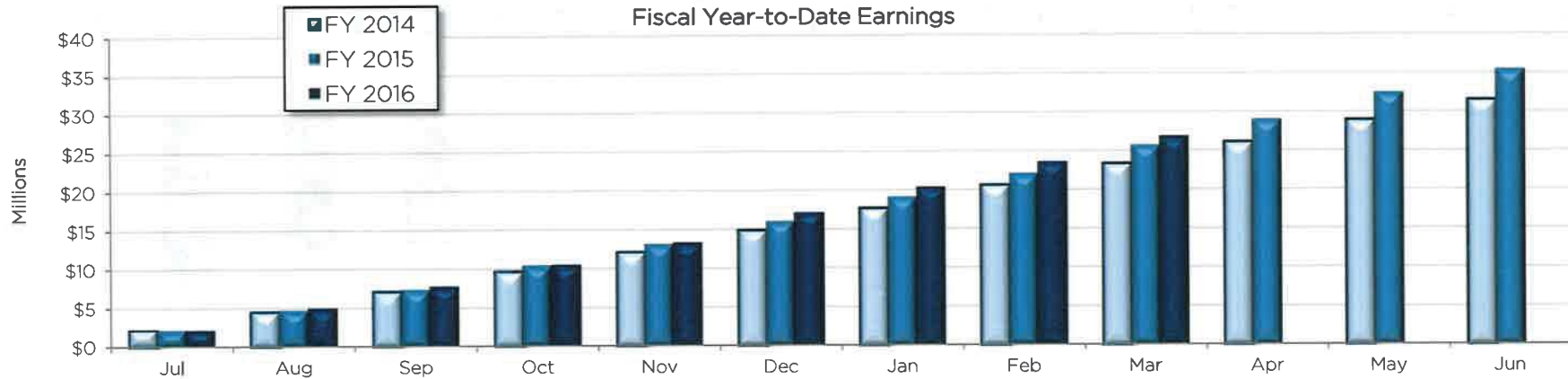
	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17
Maturities	\$329.6	\$75.8	\$205.8	\$138.2	\$76.3	\$48.8	\$16.3	\$1.8	\$0.6	\$76.0	\$6.3	\$2.5

Par Value in Millions

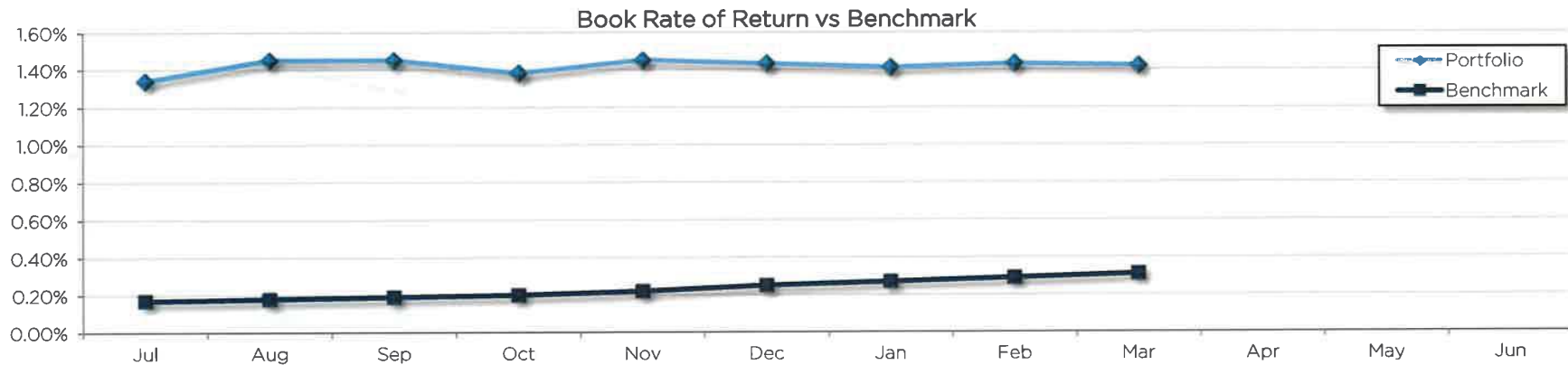


Sector	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Agency	63.8%	67.5%	64.1%	69.2%	67.8%	60.4%	66.3%	66.1%	60.0%	67.1%	66.2%	64.2%
Treasury	1.5%	1.6%	1.7%	1.9%	1.9%	2.9%	3.1%	3.0%	4.1%	4.2%	4.2%	4.1%
Commercial Paper	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1.1%	1.1%
LAIF	1.8%	1.9%	1.9%	2.2%	1.8%	2.0%	2.1%	2.1%	1.7%	1.8%	1.8%	1.8%
Muni	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.4%	0.3%	0.4%	0.4%	0.4%
Corporates	16.9%	19.1%	18.4%	20.5%	20.8%	20.4%	21.6%	21.1%	19.9%	20.6%	19.3%	18.6%
ABS	0.3%	0.3%	0.3%	0.3%	0.3%	0.2%	0.2%	0.2%	0.1%	0.1%	0.1%	0.1%
MMF	15.3%	9.2%	13.2%	5.5%	7.0%	13.7%	6.3%	7.1%	13.8%	5.8%	7.0%	9.8%
Total	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%



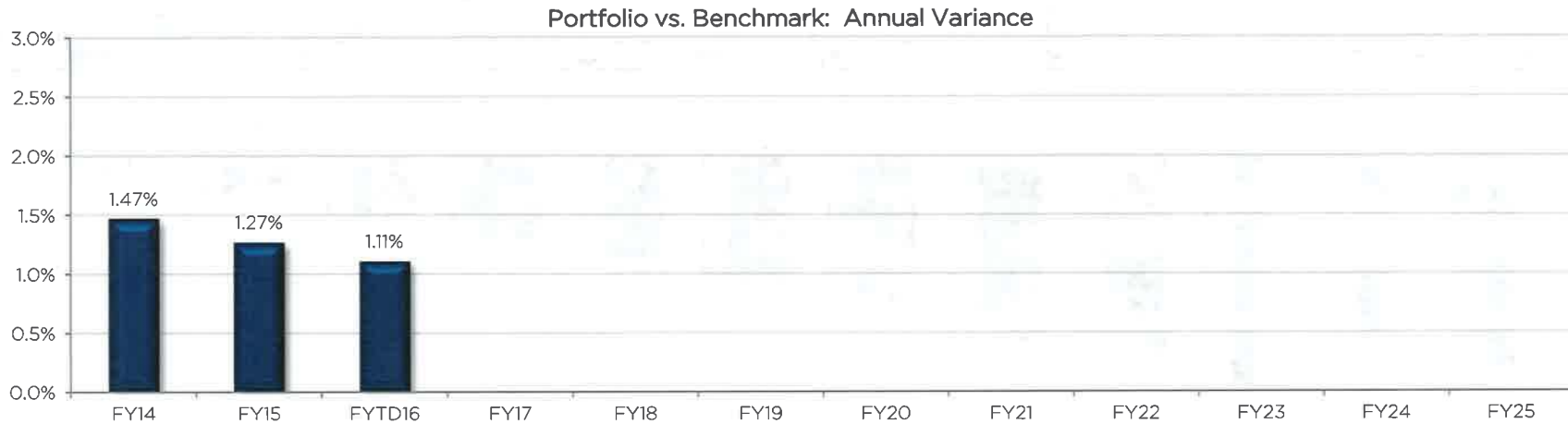
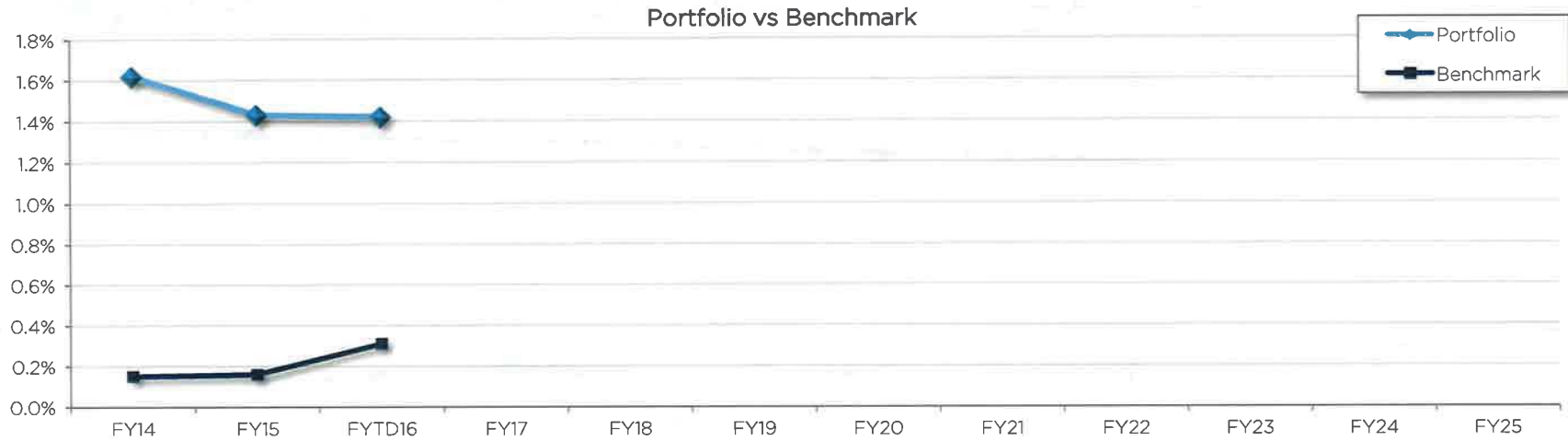


Fiscal YTD (\$Mil)	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 2014	\$2.3	\$4.7	\$7.3	\$9.8	\$12.2	\$15.0	\$17.7	\$20.7	\$23.4	\$26.2	\$29.0	\$31.6
FY 2015	\$2.3	\$4.9	\$7.5	\$10.5	\$13.3	\$16.2	\$19.2	\$22.1	\$25.8	\$29.0	\$32.5	\$35.5
FY 2016	\$2.3	\$5.1	\$7.8	\$10.6	\$13.4	\$17.2	\$20.5	\$23.7	\$26.9			



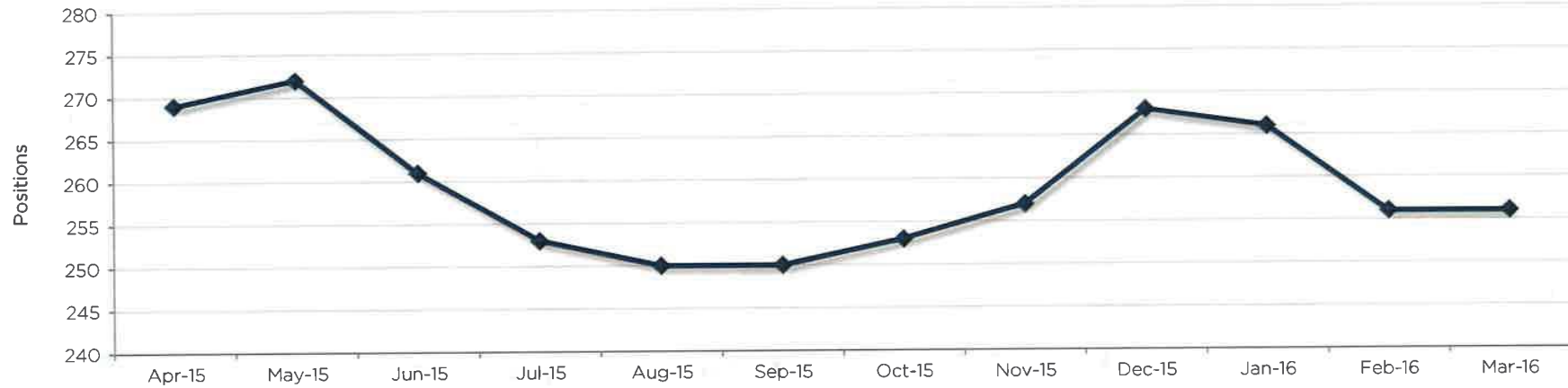
Fiscal YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Book Rate of Rtn	1.34%	1.45%	1.45%	1.38%	1.45%	1.43%	1.41%	1.43%	1.42%			
Benchmark*	0.17%	0.18%	0.19%	0.20%	0.22%	0.25%	0.27%	0.29%	0.31%			
Variance	1.17%	1.27%	1.26%	1.18%	1.23%	1.18%	1.14%	1.14%	1.11%			

*Benchmark: BofA Merrill 1-Year US Treasury Note Index (24 Month Moving Average)



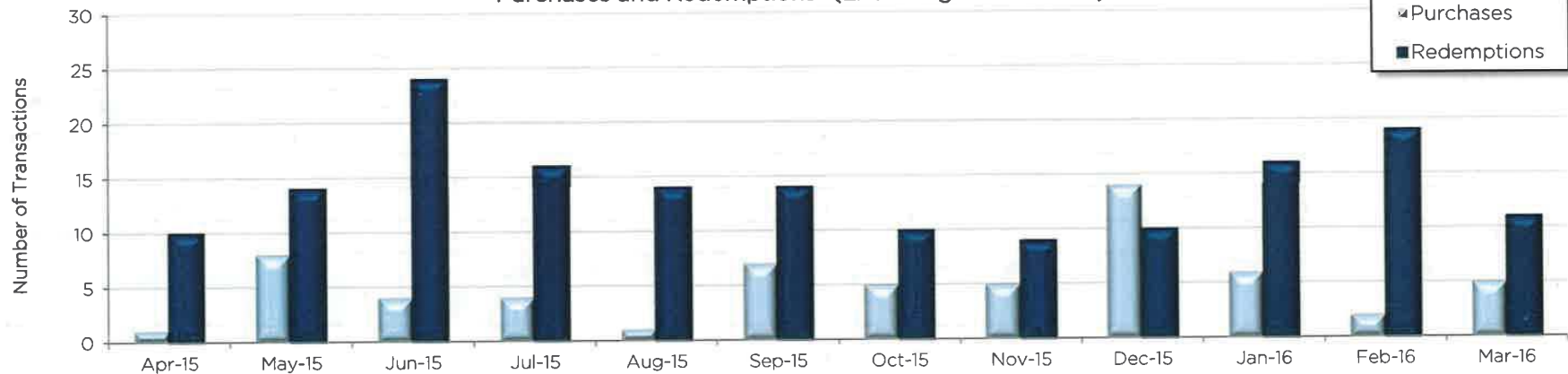
Fiscal YTD	FY14	FY15	FYTD16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Portfolio	1.62%	1.43%	1.42%									
Benchmark*	0.15%	0.16%	0.31%									
Variance	1.47%	1.27%	1.11%									

Number of Positions at Month End



	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Positions	269	272	261	253	250	250	253	257	268	266	256	256

Purchases and Redemptions* (Excluding LGIP & MMF)



*Redemptions include maturities, calls, and sells (excluding paydowns)

	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Purchases	1	8	4	4	1	7	5	5	14	6	2	5
Redemptions	10	14	24	16	14	14	10	9	10	16	19	11
Total Transactions	11	22	28	20	15	21	15	14	24	22	21	16

Summary of Portfolio

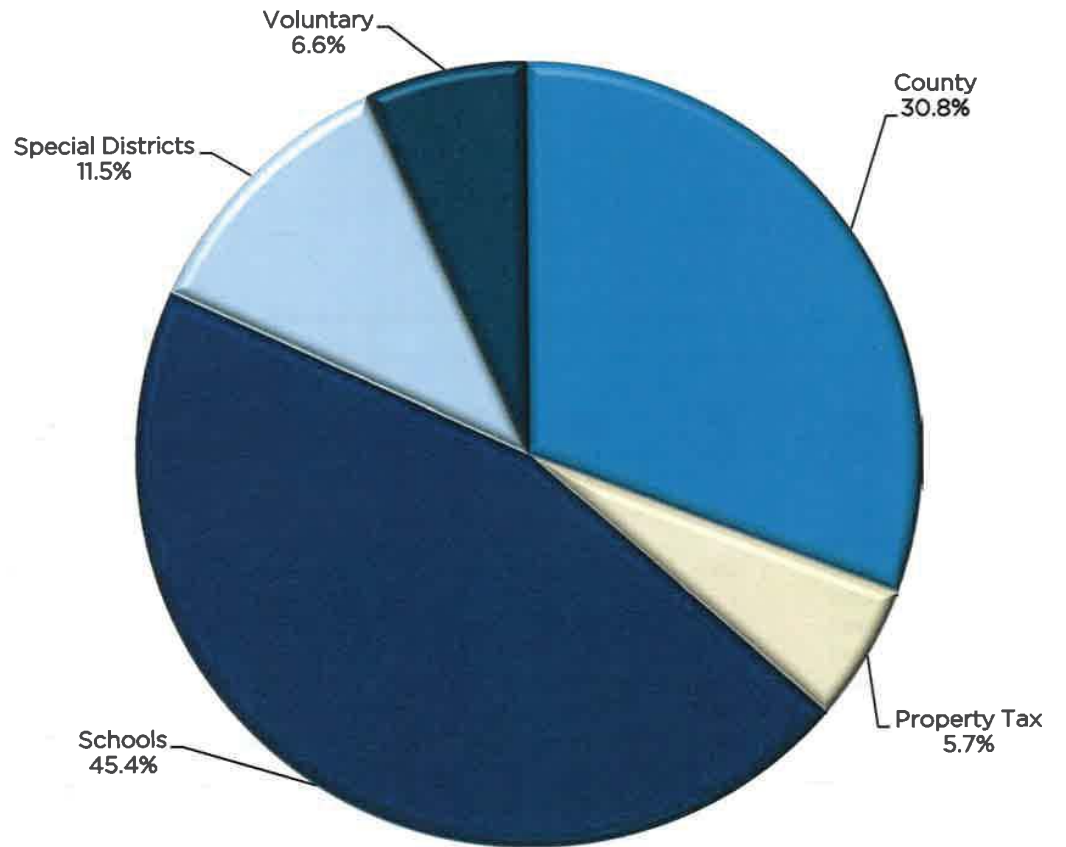
	March 2016	December 2015	September 2015	June 2015	March 2015
Market Value	\$2,864,451,328	\$2,875,092,121	\$2,446,471,779	\$2,629,991,201	\$2,607,331,270
Amortize Cost Value	\$2,836,287,935	\$2,871,214,909	\$2,424,778,230	\$2,614,015,580	\$2,581,635,817
Unrealized Gain/Loss % on cost	0.99%	0.13%	0.89%	0.61%	1.00%
Yield weighted on cost value	1.36%	1.33%	1.35%	1.30%	1.38%
Years to Maturity weighted on cost value	1.88	1.98	2.05	2.16	2.21
Avg Dollar-Weighted Quality Rating	AA+	AA+	AA+	AA+	AA+

Projection of Future Cash Flows

Month	Monthly Receipts (1)	Monthly Disburs.	Difference	Required Mat. Invest	Balance	Actual Inv. Maturities (3)	Available to Invest > 6 Months (4)
Beginning Balance (2)					327.4		
4/16	635.2	370.1	265.1	0.0	592.5	55.4	0.0
5/16	352.8	523.7	(170.9)	0.0	421.6	115.8	0.0
6/16	478.2	485.8	(7.6)	0.0	414.0	205.8	0.0
7/16	280.6	519.8	(239.2)	0.0	174.8	138.2	0.0
8/16	284.6	346.9	(62.3)	0.0	112.5	96.3	0.0
9/16	386.4	384.1	2.3	0.0	114.8	48.8	0.0
Totals	2417.8	2630.4	(212.6)	0.0		660.3	660.3
				0%			100%

1. Monthly Receipt and Monthly Disbursement amounts are estimates based upon historical cash flows and may change as actual cash flow information becomes available
2. Beginning balance: is taken from LAIF, Bank of the West MMF, and Bank of the West Service Bank.
3. Actual Investment Maturities: excludes vault.
4. Available to Invest > 6 Months: is calculated as Actual Investment Maturities less Required Investment Maturities.

Entity	Portfolio \$	Portfolio %
County	902,371,651	30.8%
Property Tax	166,210,095	5.7%
Schools	1,332,362,088	45.4%
Special Districts	336,613,918	11.5%
Voluntary	194,297,727	6.6%
Total	2,931,855,479	100.0%



**County of Fresno
Portfolio Management
Portfolio Summary
March 31, 2016**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.
Bank Accounts	57,429,941.26	57,429,941.26	57,429,941.26	2.02	1	1	0.444
Federal Agency Coupons	1,702,418,000.00	1,726,788,953.22	1,707,019,382.40	60.19	1,697	787	1.478
Medium Term Notes	522,665,000.00	534,494,379.20	527,638,768.97	18.60	1,524	853	1.812
Treasury Notes	112,045,000.00	116,471,647.06	115,128,429.38	4.06	1,386	1,046	1.280
Discount Commercial Paper	30,000,000.00	29,921,400.00	29,928,600.00	1.06	182	126	0.682
Mutual Funds	226,557.34	226,557.34	226,557.34	0.01	1	1	0.010
Local Agency Investment Funds	50,000,000.00	50,000,000.00	50,000,000.00	1.76	1	1	0.473
Federal Agency Discounts	115,000,000.00	114,850,930.00	114,798,408.34	4.05	194	123	0.522
Cash in Vault	1,360,538.51	1,360,538.51	1,360,538.51	0.05	1	1	0.000
BOW Money Market Account	220,033,499.35	220,033,499.35	220,033,499.35	7.76	1	1	0.286
Asset Backed Securities (0 day lag)	2,689,722.82	2,687,881.72	2,690,111.56	0.09	1,589	724	0.919
Municipal Bonds	10,000,000.00	10,185,600.00	10,033,697.56	0.35	1,784	1,125	2.105
Investments	2,823,868,259.28	2,864,451,327.66	2,836,287,934.67	100.00%	1,379	686	1.355

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	3,227,722.63	26,926,131.74
Average Daily Balance	2,731,239,232.99	2,512,688,017.40
Effective Rate of Return	1.39%	1.42%

Vicki Crow, Treasurer/ Tax Collector

Reporting period 03/01/2016-03/31/2016

Run Date: 04/21/2016 - 10:57

Portfolio FSNO
AC
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.5

**County of Fresno
Portfolio Management
Portfolio Details - Investments
March 31, 2016**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Bank Accounts											
SYS03400A	03400A	BANK OF THE WEST			57,429,941.26	57,429,941.26	57,429,941.26	0.450	0.450		
Subtotal and Average			37,237,195.55		57,429,941.26	57,429,941.26	57,429,941.26		0.450		
Federal Agency Coupons											
31331KNM8	16847	FEDERAL FARM CREDIT BANK		06/10/2011	4,115,000.00	4,128,225.61	4,115,141.97	1.875	1.856	AA	Aaa 06/10/2016
31331KNM8	16856	FEDERAL FARM CREDIT BANK		06/10/2011	10,000,000.00	10,032,140.00	10,001,935.83	1.875	1.769	AA	Aaa 06/10/2016
31331KNA4	17200	FEDERAL FARM CREDIT BANK		12/18/2013	1,000,000.00	1,032,421.00	1,023,292.27	2.580	1.475	AA	Aaa 06/08/2018
3133EDLR1	17248	FEDERAL FARM CREDIT BANK		05/27/2014	5,000,000.00	5,096,020.00	5,004,903.36	1.650	1.617	AA	Aaa 05/15/2019
3133EEW55	17316	FEDERAL FARM CREDIT BANK		06/15/2015	10,000,000.00	10,177,070.00	9,965,236.88	1.800	1.887	AA	Aaa 06/15/2020
3133EFYZ4	17359	FEDERAL FARM CREDIT BANK		02/29/2016	17,800,000.00	17,755,144.00	17,762,119.96	1.375	1.436	AA	Aaa 02/10/2021
313373SZ6	16870	FEDERAL HOME LOAN BANK		06/20/2011	25,000,000.00	25,080,350.00	25,013,298.88	2.125	1.833	AA	Aaa 06/10/2016
313373SZ6	16871	FEDERAL HOME LOAN BANK		06/20/2011	24,600,000.00	24,679,064.40	24,614,081.78	2.125	1.811	AA	Aaa 06/10/2016
313373SZ6	16875	FEDERAL HOME LOAN BANK		07/07/2011	30,000,000.00	30,096,420.00	30,012,002.03	2.125	1.905	AA	Aaa 06/10/2016
313373SZ6	16876	FEDERAL HOME LOAN BANK		07/08/2011	50,000,000.00	50,160,700.00	50,014,602.14	2.125	1.964	AA	Aaa 06/10/2016
313373SZ6	16878	FEDERAL HOME LOAN BANK		07/11/2011	30,000,000.00	30,096,420.00	30,008,050.65	2.125	1.977	AA	Aaa 06/10/2016
313373SZ6	16899	FEDERAL HOME LOAN BANK		08/24/2011	14,370,000.00	14,416,185.18	14,394,322.36	2.125	1.213	AA	Aaa 06/10/2016
313373K50	16900	FEDERAL HOME LOAN BANK		08/24/2011	8,000,000.00	8,019,200.00	8,010,071.93	2.400	1.201	AA	Aaa 05/10/2016
3133XFPR1	16910	FEDERAL HOME LOAN BANK		09/28/2011	4,310,000.00	4,351,772.52	4,343,183.94	5.375	1.228	AA	Aaa 06/10/2016
313373SZ6	16911	FEDERAL HOME LOAN BANK		09/28/2011	2,345,000.00	2,352,536.83	2,348,993.49	2.125	1.208	AA	Aaa 06/10/2016
313373UU4	17117	FEDERAL HOME LOAN BANK		07/01/2013	50,000,000.00	52,072,650.00	51,158,621.67	2.750	1.642	AA	Aaa 06/08/2018
313373UU4	17129	FEDERAL HOME LOAN BANK		07/12/2013	30,000,000.00	31,243,590.00	30,721,511.17	2.750	1.601	AA	Aaa 06/08/2018
313373UU4	17135	FEDERAL HOME LOAN BANK		07/26/2013	61,150,000.00	63,684,850.95	62,617,759.09	2.750	1.604	AA	Aaa 06/08/2018
313373UU4	17191	FEDERAL HOME LOAN BANK		12/12/2013	3,940,000.00	4,103,324.82	4,050,599.60	2.750	1.420	AA	Aaa 06/08/2018
313379DT3	17192	FEDERAL HOME LOAN BANK		12/12/2013	6,135,000.00	6,185,981.85	6,112,890.46	1.250	1.421	AA	Aaa 06/08/2018
3133XRFZ8	17199	FEDERAL HOME LOAN BANK		12/18/2013	2,000,000.00	2,166,150.00	2,138,072.06	4.750	1.475	AA	Aaa 06/08/2018
313376BR5	17205	FEDERAL HOME LOAN BANK		01/03/2014	40,000,000.00	40,930,760.00	39,921,329.59	1.750	1.826	AA	Aaa 12/14/2018
313379EE5	17250	FEDERAL HOME LOAN BANK		06/18/2014	5,000,000.00	5,099,415.00	4,964,498.39	1.625	1.858	AA	Aaa 06/14/2019
3130A2FH4	17256	FEDERAL HOME LOAN BANK		09/02/2014	20,000,000.00	20,460,760.00	20,005,356.56	1.750	1.741	AA	Aaa 06/14/2019
313379EE5	17259	FEDERAL HOME LOAN BANK		09/10/2014	10,000,000.00	10,198,830.00	9,931,855.95	1.625	1.848	AA	Aaa 06/14/2019
3130A2FH4	17260	FEDERAL HOME LOAN BANK		09/10/2014	10,000,000.00	10,230,380.00	9,970,327.40	1.750	1.847	AA	Aaa 06/14/2019
3133X72S2	17272	FEDERAL HOME LOAN BANK		12/09/2014	10,000,000.00	11,337,890.00	11,098,646.62	5.375	1.706	AA	Aaa 05/15/2019
3133X72S2	17279	FEDERAL HOME LOAN BANK		12/19/2014	20,500,000.00	23,242,674.50	22,773,516.08	5.375	1.675	AA	Aaa 05/15/2019
313383HU8	17315	FEDERAL HOME LOAN BANK		06/12/2015	20,000,000.00	20,405,020.00	19,999,194.13	1.750	1.751	AA	Aaa 06/12/2020
313383HU8	17317	FEDERAL HOME LOAN BANK		06/26/2015	12,615,000.00	12,870,466.37	12,576,664.02	1.750	1.826	AA	Aaa 06/12/2020
3130A6GG6	17325	FEDERAL HOME LOAN BANK		09/22/2015	10,000,000.00	10,034,260.00	10,009,440.00	0.875	0.810	AA	Aaa 09/22/2017
3130A5PP8	17352	FEDERAL HOME LOAN BANK		01/20/2016	12,000,000.00	12,004,992.00	11,997,733.33	0.420	0.506	AA	Aaa 07/15/2016

Portfolio FSNO
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PM (PRF_PM2) 7.3.0

**County of Fresno
Portfolio Management
Portfolio Details - Investments
March 31, 2016**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Federal Agency Coupons											
313370TW8	17353	FEDERAL HOME LOAN BANK		01/20/2016	5,000,000.00	5,034,255.00	5,029,933.76	2.000	0.631	AA	Aaa 09/09/2016
3130A7CV5	17363	FEDERAL HOME LOAN BANK		03/03/2016	5,000,000.00	5,001,995.00	4,967,493.27	1.375	1.526	AA	Aaa 02/18/2021
313376XN0	17364	FEDERAL HOME LOAN BANK		03/03/2016	820,000.00	846,741.84	842,018.10	2.100	1.554	AA	Aaa 02/08/2021
3137EACT4	16846	FEDERAL HOME MORTGAGE CO		06/08/2011	10,000,000.00	10,034,000.00	10,009,879.04	2.500	1.832	AA	Aaa 05/27/2016
3137EACT4	16855	FEDERAL HOME MORTGAGE CO		06/09/2011	10,000,000.00	10,034,000.00	10,011,131.10	2.500	1.749	AA	Aaa 05/27/2016
3137EACT4	16866	FEDERAL HOME MORTGAGE CO		06/15/2011	25,000,000.00	25,085,000.00	25,023,722.22	2.500	1.858	AA	Aaa 05/27/2016
3137EACT4	16873	FEDERAL HOME MORTGAGE CO		06/30/2011	20,000,000.00	20,068,000.00	20,017,329.26	2.500	1.913	AA	Aaa 05/27/2016
3137EACW7	16902	FEDERAL HOME MORTGAGE CO		08/25/2011	20,000,000.00	20,118,540.00	20,058,720.00	2.000	1.241	AA	Aaa 08/25/2016
3137EACW7	16922	FEDERAL HOME MORTGAGE CO		10/13/2011	20,000,000.00	20,118,540.00	20,043,578.08	2.000	1.434	AA	Aaa 08/25/2016
3137EAAG4	16925	FEDERAL HOME MORTGAGE CO		10/13/2011	20,000,000.00	20,309,080.00	20,235,574.69	5.500	1.390	AA	Aaa 07/18/2016
3137EAAD1	16980	FEDERAL HOME MORTGAGE CO		03/14/2012	575,000.00	576,315.60	576,137.94	5.250	0.965	AA	Aaa 04/18/2016
3137EADC0	16990	FEDERAL HOME MORTGAGE CO		04/02/2012	700,000.00	702,138.50	698,863.40	1.000	1.179	AA	Aaa 03/08/2017
3137EAAJ8	16995	FEDERAL HOME MORTGAGE CO		04/02/2012	575,000.00	589,441.70	587,431.59	5.125	1.067	AA	Aaa 10/18/2016
3137EAAM1	16996	FEDERAL HOME MORTGAGE CO		04/02/2012	575,000.00	596,628.63	593,746.13	5.000	1.157	AA	Aaa 02/16/2017
3137EACT4	16997	FEDERAL HOME MORTGAGE CO		04/02/2012	650,000.00	652,210.00	651,522.45	2.500	0.960	AA	Aaa 05/27/2016
3137EACW7	16998	FEDERAL HOME MORTGAGE CO		04/02/2012	675,000.00	679,000.73	677,548.75	2.000	1.032	AA	Aaa 08/25/2016
3137EADF3	17005	FEDERAL HOME MORTGAGE CO		05/30/2012	675,000.00	679,149.23	676,569.06	1.250	1.035	AA	Aaa 05/12/2017
3134G3B90	17022	FEDERAL HOME MORTGAGE CO		08/15/2012	50,000,000.00	50,130,550.00	49,969,125.00	0.875	0.921	AA	Aaa 08/15/2017
3137EADJ5	17024	FEDERAL HOME MORTGAGE CO		08/09/2012	25,000,000.00	25,090,325.00	25,026,462.97	1.000	0.918	AA	Aaa 07/28/2017
3137EADF3	17025	FEDERAL HOME MORTGAGE CO		08/09/2012	20,000,000.00	20,122,940.00	20,082,306.83	1.250	0.872	AA	Aaa 05/12/2017
3137EADJ5	17029	FEDERAL HOME MORTGAGE CO		07/31/2012	675,000.00	677,438.78	676,454.89	1.000	0.834	AA	Aaa 07/28/2017
3137EADL0	17042	FEDERAL HOME MORTGAGE CO		10/25/2012	500,000.00	501,817.50	500,765.60	1.000	0.895	AA	Aaa 09/29/2017
3137EADL0	17050	FEDERAL HOME MORTGAGE CO		11/01/2012	175,000.00	175,636.13	175,421.07	1.000	0.835	AA	Aaa 09/29/2017
3137EABA6	17053	FEDERAL HOME MORTGAGE CO		11/30/2012	550,000.00	588,650.15	588,323.58	5.125	0.755	AA	Aaa 11/17/2017
3137EADH9	17054	FEDERAL HOME MORTGAGE CO		12/17/2012	50,000,000.00	50,148,750.00	50,155,784.31	1.000	0.745	AA	Aaa 06/29/2017
3137EADJ5	17057	FEDERAL HOME MORTGAGE CO		12/18/2012	30,000,000.00	30,108,390.00	30,082,584.22	1.000	0.788	AA	Aaa 07/28/2017
3137EADH9	17058	FEDERAL HOME MORTGAGE CO		12/18/2012	50,000,000.00	50,148,750.00	50,144,041.20	1.000	0.764	AA	Aaa 06/29/2017
3137EADL0	17059	FEDERAL HOME MORTGAGE CO		11/30/2012	1,000,000.00	1,003,635.00	1,003,495.92	1.000	0.761	AA	Aaa 09/29/2017
3137EADN6	17066	FEDERAL HOME MORTGAGE CO		01/16/2013	675,000.00	674,760.38	673,376.26	0.750	0.888	AA	Aaa 01/12/2018
3137EADP1	17089	FEDERAL HOME MORTGAGE CO		03/08/2013	675,000.00	676,008.45	673,827.46	0.875	0.967	AA	Aaa 03/07/2018
3137EADP1	17103	FEDERAL HOME MORTGAGE CO		03/28/2013	1,001,494.00	1,001,494.00	999,579.43	0.875	0.897	AA	Aaa 03/07/2018
3137EABP3	17124	FEDERAL HOME MORTGAGE CO		06/14/2013	575,000.00	625,569.53	618,234.14	4.875	1.331	AA	Aaa 06/13/2018
3137EADN6	17130	FEDERAL HOME MORTGAGE CO		07/12/2013	20,000,000.00	19,992,900.00	19,759,822.84	0.750	1.449	AA	Aaa 01/12/2018
3137EADK2	17275	FEDERAL HOME MORTGAGE CO		12/11/2014	15,000,000.00	15,121,725.00	14,811,010.78	1.250	1.644	AA	Aaa 08/01/2019
3137EADK2	17276	FEDERAL HOME MORTGAGE CO		12/11/2014	20,000,000.00	20,162,300.00	19,750,514.97	1.250	1.640	AA	Aaa 08/01/2019
3137EADM8	17280	FEDERAL HOME MORTGAGE CO		12/19/2014	20,000,000.00	20,086,100.00	19,665,245.85	1.250	1.750	AA	Aaa 10/02/2019

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Federal Agency Coupons											
3137EADM8	17281	FEDERAL HOME MORTGAGE CO		12/19/2014	20,000,000.00	20,086,100.00	19,666,563.20	1.250	1.748	AA	Aaa 10/02/2019
3137EADM8	17282	FEDERAL HOME MORTGAGE CO		12/19/2014	10,000,000.00	10,043,050.00	9,833,281.60	1.250	1.748	AA	Aaa 10/02/2019
3137EADR7	17303	FEDERAL HOME MORTGAGE CO		05/06/2015	10,000,000.00	10,078,480.00	9,899,515.88	1.375	1.632	AA	Aaa 05/01/2020
3137EADR7	17309	FEDERAL HOME MORTGAGE CO		05/08/2015	10,000,000.00	10,078,480.00	9,893,779.59	1.375	1.647	AA	Aaa 05/01/2020
3137EADN6	17318	FEDERAL HOME MORTGAGE CO		08/28/2015	20,000,000.00	19,992,900.00	19,956,165.81	0.750	0.875	AA	Aaa 01/12/2018
3134G44G0	17328	FEDERAL HOME MORTGAGE CO		10/29/2015	5,000,000.00	5,018,345.00	4,995,202.12	1.500	1.524	AA	Aaa 05/22/2020
3137EACW7	17354	FEDERAL HOME MORTGAGE CO		01/21/2016	4,388,000.00	4,414,007.68	4,413,599.67	2.000	0.537	AA	Aaa 08/25/2016
3135G0CM3	16923	FEDERAL NATIONAL MORTGAGE		10/13/2011	30,000,000.00	30,106,920.00	29,971,769.24	1.250	1.449	AA	Aaa 09/28/2016
3136FPDR5	16931	FEDERAL NATIONAL MORTGAGE		11/30/2011	11,500,000.00	11,590,275.00	11,543,525.60	2.170	1.310	AA	Aaa 09/15/2016
3135G0GY3	16951	FEDERAL NATIONAL MORTGAGE		01/30/2012	50,000,000.00	50,234,600.00	50,009,468.33	1.250	1.226	AA	Aaa 01/30/2017
3135G0GY3	16982	FEDERAL NATIONAL MORTGAGE		04/02/2012	3,750,000.00	3,767,595.00	3,752,957.96	1.250	1.152	AA	Aaa 01/30/2017
3135G0ES8	16988	FEDERAL NATIONAL MORTGAGE		04/02/2012	700,000.00	703,698.80	701,229.41	1.375	1.085	AA	Aaa 11/15/2016
3135G0GY3	16991	FEDERAL NATIONAL MORTGAGE		04/02/2012	700,000.00	703,284.40	700,576.24	1.250	1.148	AA	Aaa 01/30/2017
31359M2D4	16993	FEDERAL NATIONAL MORTGAGE		04/02/2012	575,000.00	592,707.70	589,955.33	4.875	1.084	AA	Aaa 12/15/2016
3135G0CM3	16994	FEDERAL NATIONAL MORTGAGE		04/02/2012	700,000.00	702,494.80	700,664.20	1.250	1.052	AA	Aaa 09/28/2016
3135G0JA2	17007	FEDERAL NATIONAL MORTGAGE		05/30/2012	675,000.00	678,162.38	675,777.23	1.125	1.015	AA	Aaa 04/27/2017
31398ADM1	17009	FEDERAL NATIONAL MORTGAGE		06/14/2012	555,000.00	586,099.98	583,439.72	5.375	0.979	AA	Aaa 06/12/2017
3135G0MZ3	17032	FEDERAL NATIONAL MORTGAGE		08/30/2012	500,000.00	501,126.50	500,281.98	0.875	0.834	AA	Aaa 08/28/2017
3135G0MZ3	17038	FEDERAL NATIONAL MORTGAGE		09/26/2012	950,000.00	952,140.35	950,837.18	0.875	0.811	AA	Aaa 08/28/2017
3135G0MZ3	17049	FEDERAL NATIONAL MORTGAGE		11/01/2012	175,000.00	175,394.28	175,118.05	0.875	0.826	AA	Aaa 08/28/2017
3135G0PQ0	17051	FEDERAL NATIONAL MORTGAGE		11/01/2012	700,000.00	701,318.80	700,300.54	0.875	0.847	AA	Aaa 10/26/2017
3135G0RT2	17062	FEDERAL NATIONAL MORTGAGE		12/21/2012	675,000.00	676,068.53	674,909.42	0.875	0.883	AA	Aaa 12/20/2017
3135G0TG8	17078	FEDERAL NATIONAL MORTGAGE		02/12/2013	675,000.00	676,549.80	673,801.74	0.875	0.973	AA	Aaa 02/08/2018
3135G0TG8	17087	FEDERAL NATIONAL MORTGAGE		02/28/2013	500,000.00	501,148.00	499,886.46	0.875	0.888	AA	Aaa 02/08/2018
3135G0WJ8	17108	FEDERAL NATIONAL MORTGAGE		05/30/2013	675,000.00	675,829.58	670,499.86	0.875	1.197	AA	Aaa 05/21/2018
3135G0WJ8	17116	FEDERAL NATIONAL MORTGAGE		05/30/2013	800,000.00	800,983.20	794,421.26	0.875	1.212	AA	Aaa 05/21/2018
3135G0XP3	17134	FEDERAL NATIONAL MORTGAGE		06/28/2013	700,000.00	699,819.40	699,276.02	0.375	0.777	AA	Aaa 07/05/2016
3135G0WJ8	17164	FEDERAL NATIONAL MORTGAGE		08/30/2013	500,000.00	500,614.50	491,061.93	0.875	1.749	AA	Aaa 05/21/2018
3135G0YE7	17165	FEDERAL NATIONAL MORTGAGE		08/30/2013	500,000.00	500,326.00	499,475.12	0.625	0.890	AA	Aaa 08/26/2016
3135G0YM9	17167	FEDERAL NATIONAL MORTGAGE		09/25/2013	600,000.00	614,614.80	603,315.49	1.875	1.640	AA	Aaa 09/18/2018
3135G0WJ8	17193	FEDERAL NATIONAL MORTGAGE		12/12/2013	40,000,000.00	40,049,160.00	39,548,823.34	0.875	1.421	AA	Aaa 05/21/2018
3135G0YM9	17197	FEDERAL NATIONAL MORTGAGE		11/22/2013	1,000,000.00	1,024,358.00	1,008,813.80	1.875	1.503	AA	Aaa 09/18/2018
3135G0YM9	17198	FEDERAL NATIONAL MORTGAGE		11/27/2013	165,000.00	169,019.07	166,636.79	1.875	1.456	AA	Aaa 09/18/2018
3135G0WJ8	17201	FEDERAL NATIONAL MORTGAGE		12/18/2013	30,000,000.00	30,036,870.00	29,646,177.02	0.875	1.446	AA	Aaa 05/21/2018
3135G0TG8	17202	FEDERAL NATIONAL MORTGAGE		12/20/2013	20,000,000.00	20,045,920.00	19,815,588.84	0.875	1.389	AA	Aaa 02/08/2018
3135G0YT4	17221	FEDERAL NATIONAL MORTGAGE		01/31/2014	600,000.00	611,895.00	599,418.47	1.625	1.663	AA	Aaa 11/27/2018

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Federal Agency Coupons											
3135G0ZA4	17222	FEDERAL NATIONAL MORTGAGE		02/25/2014	10,000,000.00	10,270,780.00	10,040,154.52	1.875	1.729	AA	Aaa 02/19/2019
3135G0ZA4	17223	FEDERAL NATIONAL MORTGAGE		03/03/2014	25,000,000.00	25,676,950.00	25,140,501.96	1.875	1.671	AA	Aaa 02/19/2019
3135G0ZA4	17224	FEDERAL NATIONAL MORTGAGE		03/03/2014	10,000,000.00	10,270,780.00	10,056,898.21	1.875	1.669	AA	Aaa 02/19/2019
3135G0YT4	17234	FEDERAL NATIONAL MORTGAGE		03/20/2014	600,000.00	611,895.00	597,877.99	1.625	1.764	AA	Aaa 11/27/2018
3135G0ZA4	17235	FEDERAL NATIONAL MORTGAGE		03/20/2014	600,000.00	616,246.80	600,341.15	1.875	1.854	AA	Aaa 02/19/2019
3135G0ZE6	17251	FEDERAL NATIONAL MORTGAGE		06/18/2014	5,000,000.00	5,111,605.00	4,983,792.01	1.750	1.856	AA	Aaa 06/20/2019
3135G0ZA4	17268	FEDERAL NATIONAL MORTGAGE		10/01/2014	5,000,000.00	5,135,390.00	5,018,780.04	1.875	1.739	AA	Aaa 02/19/2019
3135G0ZE6	17269	FEDERAL NATIONAL MORTGAGE		10/01/2014	30,000,000.00	30,669,630.00	29,910,568.04	1.750	1.847	AA	Aaa 06/20/2019
3136FTZZ5	17274	FEDERAL NATIONAL MORTGAGE		12/09/2014	10,000,000.00	10,226,630.00	10,043,329.71	1.750	1.591	AA	Aaa 01/30/2019
3135G0ZE6	17277	FEDERAL NATIONAL MORTGAGE		12/11/2014	10,000,000.00	10,223,210.00	10,046,388.46	1.750	1.600	AA	Aaa 06/20/2019
3135G0ZE6	17278	FEDERAL NATIONAL MORTGAGE		12/19/2014	26,000,000.00	26,580,346.00	26,072,295.57	1.750	1.660	AA	Aaa 06/20/2019
3135G0A78	17299	FEDERAL NATIONAL MORTGAGE		03/04/2015	20,000,000.00	20,343,280.00	19,943,858.85	1.625	1.702	AA	Aaa 01/21/2020
3135G0A78	17300	FEDERAL NATIONAL MORTGAGE		03/06/2015	30,000,000.00	30,514,920.00	29,931,078.46	1.625	1.688	AA	Aaa 01/21/2020
3135G0A78	17307	FEDERAL NATIONAL MORTGAGE		05/08/2015	10,000,000.00	10,171,640.00	10,000,971.06	1.625	1.622	AA	Aaa 01/21/2020
3135G0A78	17308	FEDERAL NATIONAL MORTGAGE		05/08/2015	10,000,000.00	10,171,640.00	10,001,756.00	1.625	1.620	AA	Aaa 01/21/2020
3135G0A78	17312	FEDERAL NATIONAL MORTGAGE		06/03/2015	15,000,000.00	15,257,460.00	14,994,443.62	1.625	1.635	AA	Aaa 01/21/2020
3135G0D75	17327	FEDERAL NATIONAL MORTGAGE		10/29/2015	20,000,000.00	20,220,860.00	19,971,452.84	1.500	1.535	AA	Aaa 06/22/2020
3135G0A78	17329	FEDERAL NATIONAL MORTGAGE		10/29/2015	10,000,000.00	10,171,640.00	10,067,239.82	1.625	1.442	AA	Aaa 01/21/2020
3135G0RM7	17330	FEDERAL NATIONAL MORTGAGE		10/30/2015	10,060,000.00	10,189,411.84	10,083,777.48	1.630	1.576	AA	Aaa 10/30/2020
3135G0D75	17331	FEDERAL NATIONAL MORTGAGE		10/30/2015	5,950,000.00	6,015,705.85	5,933,274.91	1.500	1.569	AA	Aaa 06/22/2020
3135G0A78	17332	FEDERAL NATIONAL MORTGAGE		11/04/2015	10,000,000.00	10,171,640.00	10,037,027.03	1.625	1.524	AA	Aaa 01/21/2020
3135G0D75	17333	FEDERAL NATIONAL MORTGAGE		11/04/2015	5,000,000.00	5,055,215.00	4,974,422.03	1.500	1.626	AA	Aaa 06/22/2020
3135G0D75	17334	FEDERAL NATIONAL MORTGAGE		11/04/2015	5,000,000.00	5,055,215.00	4,974,239.66	1.500	1.627	AA	Aaa 06/22/2020
3135G0A78	17335	FEDERAL NATIONAL MORTGAGE		11/06/2015	10,000,000.00	10,171,640.00	10,013,130.30	1.625	1.589	AA	Aaa 01/21/2020
3135G0D75	17336	FEDERAL NATIONAL MORTGAGE		11/06/2015	5,000,000.00	5,055,215.00	4,963,800.93	1.500	1.679	AA	Aaa 06/22/2020
3135G0D75	17338	FEDERAL NATIONAL MORTGAGE		12/17/2015	30,000,000.00	30,331,290.00	29,667,617.04	1.500	1.774	AA	Aaa 06/22/2020
3135G0D75	17339	FEDERAL NATIONAL MORTGAGE		12/17/2015	20,000,000.00	20,220,860.00	19,763,060.96	1.500	1.793	AA	Aaa 06/22/2020
3135G0D75	17340	FEDERAL NATIONAL MORTGAGE		12/22/2015	10,000,000.00	10,110,430.00	9,918,166.44	1.500	1.702	AA	Aaa 06/22/2020
3135G0A78	17341	FEDERAL NATIONAL MORTGAGE		12/22/2015	20,000,000.00	20,343,280.00	20,007,983.12	1.625	1.614	AA	Aaa 01/21/2020
3135G0A78	17342	FEDERAL NATIONAL MORTGAGE		12/23/2015	10,000,000.00	10,171,640.00	10,002,519.75	1.625	1.618	AA	Aaa 01/21/2020
3135G0D75	17343	FEDERAL NATIONAL MORTGAGE		12/23/2015	10,000,000.00	10,110,430.00	9,912,106.60	1.500	1.718	AA	Aaa 06/22/2020
3135G0A78	17344	FEDERAL NATIONAL MORTGAGE		12/23/2015	20,000,000.00	20,343,280.00	20,003,583.65	1.625	1.620	AA	Aaa 01/21/2020
Subtotal and Average			1,707,419,324.44		1,702,418,000.00	1,726,788,953.22	1,707,019,382.40		1.499		

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Medium Term Notes											
0258M0DG1	17146	AMERICAN EXPRESS CREDIT ACCOUN		07/29/2013	500,000.00	500,819.00	499,987.44	1.300	1.308	A	A 07/29/2016
037833AH3	17111	APPLE INC		05/03/2013	625,000.00	624,945.00	624,966.48	0.450	0.511	AA	Aa 05/03/2016
037833AJ9	17123	APPLE INC		07/08/2013	6,579,000.00	6,592,559.32	6,468,229.39	1.000	1.846	AA	Aa 05/03/2018
037833AJ9	17142	APPLE INC		08/15/2013	11,000,000.00	11,022,671.00	10,834,803.58	1.000	1.752	AA	Aa 05/03/2018
037833AJ9	17147	APPLE INC		08/16/2013	6,265,000.00	6,277,912.17	6,155,754.94	1.000	1.876	AA	Aa 05/03/2018
037833AJ9	17148	APPLE INC		08/27/2013	7,000,000.00	7,014,427.00	6,848,074.59	1.000	2.096	AA	Aa 05/03/2018
037833AJ9	17154	APPLE INC		09/10/2013	10,000,000.00	10,020,610.00	9,755,476.39	1.000	2.239	AA	Aa 05/03/2018
037833AJ9	17320	APPLE INC		09/11/2015	9,164,000.00	9,182,887.00	9,102,108.35	1.000	1.330	AA	Aa 05/03/2018
037833BD1	17348	APPLE INC		12/28/2015	10,000,000.00	10,188,250.00	10,021,425.38	2.000	2.009	AA	Aa 05/06/2020
084670BD9	17073	BERKSHIRE HATHAWAY		03/13/2013	21,000,000.00	21,187,236.00	21,136,546.90	1.900	1.097	AA	Aa 01/31/2017
084670BH0	17120	BERKSHIRE HATHAWAY		07/05/2013	10,000,000.00	10,093,050.00	9,948,062.39	1.550	1.843	AA	Aa 02/09/2018
084664BY6	17144	BERKSHIRE HATHAWAY		08/15/2013	10,000,000.00	10,189,030.00	10,008,540.00	2.000	1.962	AA	Aa 08/15/2018
084664BE0	17149	BERKSHIRE HATHAWAY		08/27/2013	5,124,000.00	5,586,343.64	5,461,524.94	5.400	2.121	AA	Aa 05/15/2018
084664BY6	17152	BERKSHIRE HATHAWAY		08/27/2013	1,000,000.00	1,018,903.00	994,082.18	2.000	2.265	AA	Aa 08/15/2018
084664BX8	17158	BERKSHIRE HATHAWAY		08/15/2013	375,000.00	375,383.25	374,975.34	0.950	0.968	AA	Aa 08/15/2016
084664BX8	17181	BERKSHIRE HATHAWAY		10/11/2013	150,000.00	150,153.30	149,976.25	0.950	0.993	AA	Aa 08/15/2016
084664BX8	17182	BERKSHIRE HATHAWAY		10/15/2013	225,000.00	225,229.95	224,943.84	0.950	1.018	AA	Aa 08/15/2016
084670BL1	17264	BERKSHIRE HATHAWAY		10/01/2014	10,000,000.00	10,192,220.00	9,976,058.30	2.100	2.175	AA	Aa 08/14/2019
064058AA8	17074	BANK OF NEW YORK		03/13/2013	5,000,000.00	5,047,765.00	5,041,643.59	1.969	1.265	A	A 06/20/2017
06406HCL1	17151	BANK OF NEW YORK		08/27/2013	5,000,000.00	5,075,135.00	4,988,872.60	2.100	2.201	A	A 08/01/2018
06406HCL1	17190	BANK OF NEW YORK		12/13/2013	10,000,000.00	10,150,270.00	10,049,100.72	2.100	1.879	A	A 08/01/2018
06406HCU1	17261	BANK OF NEW YORK		09/16/2014	2,500,000.00	2,541,172.50	2,498,644.37	2.200	2.218	A	A 05/15/2019
06406HCU1	17262	BANK OF NEW YORK		09/16/2014	5,000,000.00	5,082,345.00	4,999,196.66	2.200	2.205	A	A 05/15/2019
06406HCW7	17266	BANK OF NEW YORK		10/01/2014	8,501,000.00	8,703,723.35	8,470,205.37	2.300	2.412	A	A 09/11/2019
064058AA8	17289	BANK OF NEW YORK		02/25/2015	2,385,000.00	2,407,783.90	2,409,187.93	1.969	1.124	A	A 06/20/2017
06406HCZ0	17297	BANK OF NEW YORK		03/04/2015	3,000,000.00	3,021,468.00	3,007,077.70	2.150	2.086	A	A 02/24/2020
06406HCJ6	17322	BANK OF NEW YORK		09/11/2015	4,481,000.00	4,487,304.77	4,461,966.26	1.350	1.575	A	A 03/06/2018
06406HDD8	17347	BANK OF NEW YORK		12/28/2015	5,000,000.00	5,120,310.00	5,036,590.77	2.600	2.422	A	A 08/17/2020
06406HBP3	17350	BANK OF NEW YORK		12/28/2015	5,000,000.00	5,468,650.00	5,417,330.64	4.600	2.281	A	A 01/15/2020
06050TLR1	17196	BANK OF AMERICA MTN		11/14/2013	500,000.00	500,975.50	499,923.60	1.125	1.150	A	A 11/14/2016
07330NAH8	17243	BRANCH BANKING & TRUST		03/04/2014	700,000.00	699,382.60	699,364.79	1.000	1.092	A	A 04/03/2017
14912L5T4	17155	CATERPILLAR		09/10/2013	5,000,000.00	5,138,445.00	4,993,301.09	2.450	2.509	A	A 09/06/2018
14912L5T4	17187	CATERPILLAR		12/06/2013	7,675,000.00	7,887,513.08	7,777,815.83	2.450	1.871	A	A 09/06/2018
14912L5T4	17203	CATERPILLAR		12/26/2013	2,500,000.00	2,569,222.50	2,524,088.39	2.450	2.032	A	A 09/06/2018
14912L5E7	17294	CATERPILLAR		02/25/2015	5,000,000.00	5,030,475.00	5,034,897.06	1.625	1.018	A	A 06/01/2017
14912L3K5	17323	CATERPILLAR		09/24/2015	11,000,000.00	11,675,697.00	11,701,109.15	5.850	1.280	A	A 09/01/2017

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Medium Term Notes											
14912L6J5	17360	CATERPILLAR		03/04/2016	8,278,000.00	8,336,782.08	8,251,608.72	2.000	2.085	A	A 03/05/2020
166764AE0	17121	CHEVRON CORP		07/05/2013	10,000,000.00	10,094,640.00	9,979,173.17	1.718	1.816	AA	Aa 06/24/2018
166764AC4	17131	CHEVRON CORP		06/24/2013	160,000.00	160,067.84	160,000.00	0.889	0.889	AA	Aa 06/24/2016
166764AE0	17150	CHEVRON CORP		08/27/2013	3,320,000.00	3,351,420.48	3,295,304.95	1.718	2.070	AA	Aa 06/24/2018
166764AE0	17186	CHEVRON CORP		12/06/2013	10,000,000.00	10,094,640.00	10,022,746.76	1.718	1.612	AA	Aa 06/24/2018
166764AY6	17346	CHEVRON CORP		12/28/2015	10,000,000.00	10,274,160.00	10,004,913.34	2.419	2.471	AA	Aa 11/17/2020
17275RAT9	17242	CISCO SYSTEMS INC		03/03/2014	750,000.00	752,215.50	749,986.17	1.100	1.102	AA	A 03/03/2017
191216AU4	17177	COCA-COLA ENTERPRISES		09/25/2013	756,000.00	759,225.85	758,722.24	1.800	0.922	AA	Aa 09/01/2016
36962G6K5	17055	G.E. CAPITAL		12/19/2012	5,000,000.00	5,048,310.00	5,002,510.98	1.600	1.568	AA	A 11/20/2017
36962G5C4	17133	G.E. CAPITAL		06/28/2013	750,000.00	751,947.75	751,217.40	2.950	1.376	AA	A 05/09/2016
36962G3U6	17141	G.E. CAPITAL		08/15/2013	5,000,000.00	5,479,570.00	5,341,126.18	5.625	2.162	AA	A 05/01/2018
36962G3U6	17153	G.E. CAPITAL		09/10/2013	10,000,000.00	10,959,140.00	10,583,393.18	5.625	2.631	AA	A 05/01/2018
36962G3U6	17189	G.E. CAPITAL		12/13/2013	10,000,000.00	10,959,140.00	10,762,832.70	5.625	1.800	AA	A 05/01/2018
36962G7J7	17284	G.E. CAPITAL		01/13/2015	2,040,000.00	2,049,451.32	2,043,279.02	1.250	1.099	AA	A 05/15/2017
36962G7M0	17296	G.E. CAPITAL		03/04/2015	10,350,000.00	10,653,855.30	10,433,606.88	2.200	1.974	AA	A 01/09/2020
24422ERN1	17056	JOHN DEERE		12/19/2012	1,001,000.00	1,006,693.69	1,003,978.60	1.400	1.080	A	A 03/15/2017
24422ESB6	17119	JOHN DEERE		07/05/2013	1,925,000.00	1,928,318.70	1,903,714.76	1.300	1.896	A	A 03/12/2018
24422EQV4	17156	JOHN DEERE		09/10/2013	3,500,000.00	3,873,205.00	3,756,870.66	5.750	2.531	A	A 09/10/2018
24422ESD2	17184	JOHN DEERE		10/11/2013	700,000.00	700,907.90	699,843.60	1.050	1.093	A	A 10/11/2016
24422ESF7	17204	JOHN DEERE		12/26/2013	20,000,000.00	20,292,020.00	19,947,782.88	1.950	2.052	A	A 12/13/2018
24422ESK6	17226	JOHN DEERE		03/05/2014	10,000,000.00	10,160,300.00	10,006,380.04	1.950	1.927	A	A 03/04/2019
24422ERY7	17349	JOHN DEERE		12/28/2015	9,000,000.00	8,978,202.00	8,812,616.17	1.700	2.278	A	A 01/15/2020
24422ETF6	17362	JOHN DEERE		03/04/2016	5,000,000.00	5,126,150.00	5,109,892.15	2.550	2.150	A	A 01/08/2021
46625HJR2	17217	JP MORGAN		01/28/2014	5,000,000.00	5,093,940.00	4,998,813.50	2.350	2.359	A	A 01/28/2019
46625HJR2	17225	JP MORGAN		03/05/2014	10,000,000.00	10,187,880.00	10,035,361.37	2.350	2.217	A	A 01/28/2019
46623EJY6	17228	JP MORGAN		02/18/2014	750,000.00	751,650.00	749,890.67	1.350	1.367	A	A 02/15/2017
46625HHL7	17252	JP MORGAN		07/23/2014	6,740,000.00	7,622,596.26	7,516,727.64	6.300	2.303	A	A 04/23/2019
46625HJR2	17263	JP MORGAN		09/16/2014	5,000,000.00	5,093,940.00	5,015,753.15	2.350	2.232	A	A 01/28/2019
46623EJY6	17283	JP MORGAN		01/13/2015	5,000,000.00	5,011,000.00	5,006,910.51	1.350	1.189	A	A 02/15/2017
46625HKA7	17295	JP MORGAN		03/04/2015	10,000,000.00	10,079,100.00	9,965,524.50	2.250	2.346	A	A 01/23/2020
46625HJA9	17306	JP MORGAN		05/08/2015	5,000,000.00	5,031,460.00	5,028,921.34	3.150	0.917	A	A 07/05/2016
46625HNX4	17361	JP MORGAN		03/04/2016	6,181,000.00	6,264,258.07	6,241,444.08	2.550	2.528	A	A 10/29/2020
69371RL46	17113	PACCAR FINANCIAL CORP		05/16/2013	750,000.00	750,156.00	749,980.63	0.750	0.771	A	A 05/16/2016
69349LAP3	17185	PNC BANK NA		10/24/2013	610,000.00	610,783.24	609,846.80	1.150	1.194	A	A 11/01/2016
69353RCG1	17220	PNC BANK NA		01/28/2014	250,000.00	250,269.50	249,899.18	1.125	1.175	A	A 01/27/2017
89233P6S0	17118	TOYOTA MOTOR CREDIT		07/05/2013	5,000,000.00	5,008,650.00	4,952,302.22	1.250	1.910	AA	Aa 10/05/2017

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Medium Term Notes											
89233P5E2	17175	TOYOTA MOTOR CREDIT		09/20/2013	800,000.00	804,829.60	802,920.57	2.000	1.182	AA Aa	09/15/2016
89236TBP9	17265	TOYOTA MOTOR CREDIT		10/01/2014	10,000,000.00	10,225,850.00	9,977,112.28	2.125	2.198	AA Aa	07/18/2019
89236TCA1	17319	TOYOTA MOTOR CREDIT		09/01/2015	10,000,000.00	10,050,920.00	10,014,981.77	1.450	1.364	AA Aa	01/12/2018
89236TCP8	17321	TOYOTA MOTOR CREDIT		09/11/2015	6,000,000.00	6,053,472.00	5,999,710.45	1.550	1.552	AA Aa	07/13/2018
90331HMC4	17247	US BANK NA		04/01/2014	300,000.00	300,666.60	300,235.03	1.100	1.004	AA A	01/30/2017
949746QU8	17072	WELLS FARGO		03/13/2013	10,000,000.00	10,062,560.00	10,052,854.44	3.676	1.054	A A	06/15/2016
92976WBH8	17075	WELLS FARGO		03/13/2013	10,000,000.00	10,765,990.00	10,712,447.10	5.750	1.685	A A	02/01/2018
92976WBH8	17076	WELLS FARGO		03/13/2013	7,000,000.00	7,536,193.00	7,499,028.33	5.750	1.683	A A	02/01/2018
94974BFG0	17122	WELLS FARGO		07/05/2013	10,000,000.00	10,058,720.00	9,910,388.11	1.500	2.026	A A	01/16/2018
94974BFG0	17140	WELLS FARGO		08/15/2013	5,000,000.00	5,029,360.00	4,962,398.65	1.500	1.940	A A	01/16/2018
94974BFQ8	17207	WELLS FARGO		01/15/2014	15,000,000.00	15,269,205.00	14,969,712.67	2.150	2.227	A A	01/15/2019
94974BFW5	17290	WELLS FARGO		02/25/2015	1,635,000.00	1,636,769.07	1,635,556.06	1.150	1.120	A A	06/02/2017
929903DT6	17291	WELLS FARGO		02/25/2015	1,870,000.00	1,967,849.62	1,972,024.41	5.750	1.150	A A	06/15/2017
94974BFD7	17304	WELLS FARGO		05/08/2015	10,000,000.00	10,114,040.00	10,116,161.10	2.100	1.033	A A	05/08/2017
94974BFW5	17305	WELLS FARGO		05/08/2015	20,000,000.00	20,021,640.00	20,014,508.66	1.150	1.087	A A	06/02/2017
Subtotal and Average			525,857,757.43		522,665,000.00	534,494,379.20	527,638,768.97		1.837		
Treasury Notes											
912828QR4	17000	US TREASURY NOTE		04/02/2012	675,000.00	676,990.58	676,114.70	1.500	0.817	AA Aaa	06/30/2016
912828SY7	17019	US TREASURY NOTE		06/01/2012	3,105,000.00	3,103,180.47	3,103,926.68	0.625	0.655	AA Aaa	05/31/2017
912828TW0	17047	US TREASURY NOTE		10/31/2012	1,000,000.00	1,000,352.00	1,000,346.21	0.750	0.728	AA Aaa	10/31/2017
912828UA6	17063	US TREASURY NOTE		12/28/2012	550,000.00	549,118.90	548,888.45	0.625	0.749	AA Aaa	11/30/2017
912828UJ7	17071	US TREASURY NOTE		01/31/2013	1,100,000.00	1,102,835.80	1,099,810.81	0.875	0.885	AA Aaa	01/31/2018
912828UZ1	17109	US TREASURY NOTE		05/30/2013	650,000.00	648,070.15	645,000.64	0.625	1.005	AA Aaa	04/30/2018
912828VQ0	17161	US TREASURY NOTE		08/01/2013	490,000.00	496,545.91	489,919.67	1.375	1.382	AA Aaa	07/31/2018
912828VQ0	17213	US TREASURY NOTE		12/27/2013	650,000.00	658,683.35	647,024.77	1.375	1.579	AA Aaa	07/31/2018
912828QR4	17216	US TREASURY NOTE		12/27/2013	200,000.00	200,589.80	200,446.81	1.500	0.586	AA Aaa	06/30/2016
912828WD8	17236	US TREASURY NOTE		03/21/2014	650,000.00	657,058.35	644,132.61	1.250	1.614	AA Aaa	10/31/2018
912828RE2	17237	US TREASURY NOTE		03/21/2014	650,000.00	660,994.10	649,173.80	1.500	1.555	AA Aaa	08/31/2018
912828SY7	17241	US TREASURY NOTE		03/25/2014	675,000.00	674,604.45	671,850.03	0.625	1.034	AA Aaa	05/31/2017
912828C24	17245	US TREASURY NOTE		03/31/2014	1,000,000.00	1,018,008.00	993,731.00	1.500	1.725	AA Aaa	02/28/2019
912828A75	17246	US TREASURY NOTE		04/21/2014	650,000.00	661,705.20	647,073.02	1.500	1.671	AA Aaa	12/31/2018
912828SD3	17270	US TREASURY NOTE		10/09/2014	10,000,000.00	10,111,330.00	9,934,285.71	1.250	1.490	AA Aaa	01/31/2019
912828B33	17271	US TREASURY NOTE		10/09/2014	20,000,000.00	20,361,720.00	20,008,214.29	1.500	1.485	AA Aaa	01/31/2019
912828F54	17326	US TREASURY NOTE		09/24/2015	30,000,000.00	30,072,660.00	30,070,063.16	0.875	0.722	AA Aaa	10/15/2017
912828ND8	17345	US TREASURY NOTE		12/23/2015	40,000,000.00	43,817,200.00	43,098,427.02	3.500	1.637	AA Aaa	05/15/2020

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Subtotal and Average			115,158,586.99		112,045,000.00	116,471,647.06	115,128,429.38		1.298		
Discount Commercial Paper											
89233GH58	17358	TOYOTA MOTOR CREDIT		02/05/2016	30,000,000.00	29,921,400.00	29,928,600.00	0.680	0.692	A-1 P-1	08/05/2016
Subtotal and Average			29,920,100.00		30,000,000.00	29,921,400.00	29,928,600.00		0.692		
Mutual Funds											
09248U718	9267	BLACKROCK PROVIDENT TFUND			226,557.34	226,557.34	226,557.34	0.010	0.010	AAA	Aaa
SYS16450	16450	BLACKROCK LIQUIDITY FED FUND		07/01/2015	0.00	0.00	0.00		0.000	AAA	Aaa
SYS05831	05831	FIDELITY 057		07/01/2015	0.00	0.00	0.00	0.070	0.070	AAA	Aaa
SYS15497	15497	FIDELITY 695		07/01/2015	0.00	0.00	0.00	0.010	0.010	AAA	Aaa
Subtotal and Average			100,967.36		226,557.34	226,557.34	226,557.34		0.010		
Local Agency Investment Funds											
SYS05291	05291	LAIF			50,000,000.00	50,000,000.00	50,000,000.00	0.480	0.480		
Subtotal and Average			50,000,000.00		50,000,000.00	50,000,000.00	50,000,000.00		0.480		
Federal Agency Discounts											
313384ZH5	17351	FEDERAL HOME LOAN BANK		01/13/2016	50,000,000.00	49,948,500.00	49,918,458.34	0.570	0.588	A-1 P-1	07/13/2016
313396ZZ9	17356	FEDERAL HOME MORTGAGE CO		01/27/2016	50,000,000.00	49,940,500.00	49,925,625.00		0.464	AAA	Aaa 07/29/2016
313396L50	17357	FEDERAL HOME MORTGAGE CO		01/27/2016	15,000,000.00	14,961,930.00	14,954,325.00		0.557	AAA	Aaa 10/21/2016
Subtotal and Average			114,773,783.34		115,000,000.00	114,850,930.00	114,798,408.34		0.530		
Cash in Vault											
SYS03399	03399	VAULT		07/01/2015	1,360,538.51	1,360,538.51	1,360,538.51		0.000		
Subtotal and Average			1,630,284.83		1,360,538.51	1,360,538.51	1,360,538.51		0.000		
BOW Money Market Account											
SYS16800	16800	BANK OF THE WEST MM			220,033,499.35	220,033,499.35	220,033,499.35	0.290	0.290		
Subtotal and Average			136,291,403.20		220,033,499.35	220,033,499.35	220,033,499.35		0.290		
Asset Backed Securities (0 day lag)											
05578XAC2	17194	BMW VEHICLE OWNER TRUST		11/06/2013	139,453.85	139,341.74	139,452.57	0.670	0.628		Aaa 11/27/2017
14313LAC0	17104	CARMAX AUTO OWNER TRUST		04/23/2013	73,707.94	73,670.11	73,724.78	0.600	0.585	AAA	Aaa 10/16/2017
17305EFE0	17174	CITIBANK CREDIT CARD		09/20/2013	800,000.00	801,475.84	799,977.84	1.320	1.321	AAA	Aaa 09/07/2018
15200WAA3	17107	CENTERPOINT ENERGY TRANS. BOND		05/13/2013	182,561.99	182,415.72	183,052.35	0.901	0.767	AAA	Aaa 04/15/2018
43813JAC9	17229	HONDA AUTO REC		02/27/2014	586,769.63	586,075.95	586,741.53	0.670	0.673		Aaa 11/21/2017

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**County of Fresno
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	S&P Moody's	Maturity Date
Asset Backed Securities (0 day lag)											
65477LAC4	17139	NISSAN AUTO REC OWNERS TRUST		07/30/2013	147,320.41	147,279.75	147,308.30	0.840	0.845	Aaa	11/15/2017
83190CAD1	17244	SMART TRUST		03/14/2014	500,412.35	498,906.11	500,385.24	0.950	0.953	Aaa	02/14/2018
92867PAC7	17195	VOLKSWAGON AUTO LEASE TRUST		11/13/2013	259,496.65	258,716.50	259,468.95	0.700	0.705	AAA	04/20/2018
Subtotal and Average			2,815,706.30		2,689,722.82	2,687,881.72	2,690,111.56		0.932		
Municipal Bonds											
13063CKL3	17249	STATE OF CALIFORNIA		06/12/2014	10,000,000.00	10,185,600.00	10,033,697.56	2.250	2.134	A	A 05/01/2019
Subtotal and Average			10,034,123.55		10,000,000.00	10,185,600.00	10,033,697.56		2.134		
Total and Average			2,731,239,232.99		2,823,868,259.28	2,864,451,327.66	2,836,287,934.67		1.374		

**County of Fresno
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
SYS03399	03399	TREAS	PA2	VAULT	07/01/2015	1,360,538.51			1,360,538.51	1	1,360,538.51			1
SYS03400A	03400A	TREAS	PA1	BANK OF THE WEST	07/01/2015	57,429,941.26	0.450		57,429,941.26	1	57,429,941.26	0.444	0.450	1
SYS05291	05291	TREAS	LA5	LAIF	07/01/2015	50,000,000.00	0.480		50,000,000.00	1	50,000,000.00	0.473	0.480	1
SYS05831	05831	TREAS	LA1	FIDELITY 057	07/01/2015	0.00	0.070		0.00	1	0.00	0.069	0.070	1
SYS15497	15497	TREAS	LA1	FIDELITY 695	07/01/2015	0.00	0.010		0.00	1	0.00	0.010	0.010	1
SYS16450	16450	TREAS	LA1	BLACKROCK LIQUIDITY	07/01/2015	0.00			0.00	1	0.00			1
SYS16800	16800	TREAS	LA3	BANK OF THE WEST MM	07/01/2015	220,033,499.35	0.290		220,033,499.35	1	220,033,499.35	0.286	0.290	1
09248U718	9267	TREAS	LA1	BLACKROCK PROVIDENT	07/01/2015	226,557.34	0.010		226,557.34	1	226,557.34	0.010	0.010	1
3137EAAD1	16980	TREAS	FAC	FEDERAL HOME	03/14/2012	576,137.94	5.250	04/18/2016	575,000.00	1,496	575,000.00	0.952	0.965	17
037833AH3	17111	TREAS	MTN	APPLE INC	05/03/2013	624,966.48	0.450	05/03/2016	625,000.00	1,096	625,000.00	0.504	0.511	32
36962G5C4	17133	TREAS	MTN	G.E. CAPITAL	06/28/2013	751,217.40	2.950	05/09/2016	750,000.00	1,046	750,000.00	1.357	1.376	38
313373K50	16900	TREAS	FAC	FEDERAL HOME LOAN	08/24/2011	8,010,071.93	2.400	05/10/2016	8,000,000.00	1,721	8,000,000.00	1.185	1.201	39
69371RL46	17113	TREAS	MTN	PACCAR FINANCIAL CORP	05/16/2013	749,980.63	0.750	05/16/2016	750,000.00	1,096	750,000.00	0.760	0.771	45
3137EACT4	16846	TREAS	FAC	FEDERAL HOME	06/08/2011	10,009,879.04	2.500	05/27/2016	10,000,000.00	1,815	10,000,000.00	1.807	1.832	56
3137EACT4	16855	TREAS	FAC	FEDERAL HOME	06/09/2011	10,011,131.10	2.500	05/27/2016	10,000,000.00	1,814	10,000,000.00	1.725	1.749	56
3137EACT4	16866	TREAS	FAC	FEDERAL HOME	06/15/2011	25,023,722.22	2.500	05/27/2016	25,000,000.00	1,808	25,000,000.00	1.833	1.858	56
3137EACT4	16873	TREAS	FAC	FEDERAL HOME	06/30/2011	20,017,329.26	2.500	05/27/2016	20,000,000.00	1,793	20,000,000.00	1.887	1.913	56
3137EACT4	16997	TREAS	FAC	FEDERAL HOME	04/02/2012	651,522.45	2.500	05/27/2016	650,000.00	1,516	650,000.00	0.947	0.960	56
31331KNM8	16847	TREAS	FAC	FEDERAL FARM CREDIT	06/10/2011	4,115,141.97	1.875	06/10/2016	4,115,000.00	1,827	4,115,000.00	1.831	1.856	70
31331KNM8	16856	TREAS	FAC	FEDERAL FARM CREDIT	06/10/2011	10,001,935.83	1.875	06/10/2016	10,000,000.00	1,827	10,000,000.00	1.745	1.769	70
313373SZ6	16870	TREAS	FAC	FEDERAL HOME LOAN	06/20/2011	25,013,298.88	2.125	06/10/2016	25,000,000.00	1,817	25,000,000.00	1.808	1.833	70
313373SZ6	16871	TREAS	FAC	FEDERAL HOME LOAN	06/20/2011	24,614,081.78	2.125	06/10/2016	24,600,000.00	1,817	24,600,000.00	1.786	1.811	70
313373SZ6	16875	TREAS	FAC	FEDERAL HOME LOAN	07/07/2011	30,012,002.03	2.125	06/10/2016	30,000,000.00	1,800	30,000,000.00	1.879	1.905	70
313373SZ6	16876	TREAS	FAC	FEDERAL HOME LOAN	07/08/2011	50,014,602.14	2.125	06/10/2016	50,000,000.00	1,799	50,000,000.00	1.937	1.964	70
313373SZ6	16878	TREAS	FAC	FEDERAL HOME LOAN	07/11/2011	30,008,050.65	2.125	06/10/2016	30,000,000.00	1,796	30,000,000.00	1.950	1.977	70
313373SZ6	16899	TREAS	FAC	FEDERAL HOME LOAN	08/24/2011	14,394,322.36	2.125	06/10/2016	14,370,000.00	1,752	14,370,000.00	1.196	1.213	70
3133XFPR1	16910	TREAS	FAC	FEDERAL HOME LOAN	09/28/2011	4,343,183.94	5.375	06/10/2016	4,310,000.00	1,717	4,310,000.00	1.211	1.228	70
313373SZ6	16911	TREAS	FAC	FEDERAL HOME LOAN	09/28/2011	2,348,993.49	2.125	06/10/2016	2,345,000.00	1,717	2,345,000.00	1.192	1.208	70
949746QU8	17072	TREAS	MTN	WELLS FARGO	03/13/2013	10,052,854.44	3.676	06/15/2016	10,000,000.00	1,190	10,000,000.00	1.039	1.054	75
166764AC4	17131	TREAS	MTN	CHEVRON CORP	06/24/2013	160,000.00	0.889	06/24/2016	160,000.00	1,096	160,000.00	0.877	0.889	84
912828QR4	17000	TREAS	TRC	US TREASURY NOTE	04/02/2012	676,114.70	1.500	06/30/2016	675,000.00	1,550	675,000.00	0.806	0.817	90
912828QR4	17216	TREAS	TRC	US TREASURY NOTE	12/27/2013	200,446.81	1.500	06/30/2016	200,000.00	916	200,000.00	0.578	0.586	90
3135G0XP3	17134	TREAS	FAC	FEDERAL NATIONAL	06/28/2013	699,276.02	0.375	07/05/2016	700,000.00	1,103	700,000.00	0.766	0.777	95
46625HJA9	17306	TREAS	MTN	JP MORGAN	05/08/2015	5,028,921.34	3.150	07/05/2016	5,000,000.00	424	5,000,000.00	0.905	0.917	95
313384ZH5	17351	TREAS	AFD	FEDERAL HOME LOAN	01/13/2016	49,918,458.34	0.570	07/13/2016	50,000,000.00	182	50,000,000.00	0.580	0.588	103
3130A5PP8	17352	TREAS	FAC	FEDERAL HOME LOAN	01/20/2016	11,997,733.33	0.420	07/15/2016	12,000,000.00	177	12,000,000.00	0.499	0.506	105

V - Security with variable rate change.

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County of Fresno
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
3137EAAG4	16925	TREAS	FAC	FEDERAL HOME	10/13/2011	20,235,574.69	5.500	07/18/2016	20,000,000.00	1,740	20,000,000.00	1.371	1.390	108
0258M0DG1	17146	TREAS	MTN	AMERICAN EXPRESS	07/29/2013	499,987.44	1.300	07/29/2016	500,000.00	1,096	500,000.00	1.290	1.308	119
313396ZZ9	17356	TREAS	AFD	FEDERAL HOME	01/27/2016	49,925,625.00		07/29/2016	50,000,000.00	184	50,000,000.00	0.457	0.464	119
89233GH58	17358	TREAS	ACP	TOYOTA MOTOR CREDIT	02/05/2016	29,928,600.00	0.680	08/05/2016	30,000,000.00	182	30,000,000.00	0.682	0.692	126
084664BX8	17158	TREAS	MTN	BERKSHIRE HATHAWAY	08/15/2013	374,975.34	0.950	08/15/2016	375,000.00	1,096	375,000.00	0.955	0.968	136
084664BX8	17181	TREAS	MTN	BERKSHIRE HATHAWAY	10/11/2013	149,976.25	0.950	08/15/2016	150,000.00	1,039	150,000.00	0.980	0.993	136
084664BX8	17182	TREAS	MTN	BERKSHIRE HATHAWAY	10/15/2013	224,943.84	0.950	08/15/2016	225,000.00	1,035	225,000.00	1.004	1.018	136
3137EACW7	16902	TREAS	FAC	FEDERAL HOME	08/25/2011	20,058,720.00	2.000	08/25/2016	20,000,000.00	1,827	20,000,000.00	1.224	1.241	146
3137EACW7	16922	TREAS	FAC	FEDERAL HOME	10/13/2011	20,043,578.08	2.000	08/25/2016	20,000,000.00	1,778	20,000,000.00	1.414	1.434	146
3137EACW7	16998	TREAS	FAC	FEDERAL HOME	04/02/2012	677,548.75	2.000	08/25/2016	675,000.00	1,606	675,000.00	1.018	1.032	146
3137EACW7	17354	TREAS	FAC	FEDERAL HOME	01/21/2016	4,413,599.67	2.000	08/25/2016	4,388,000.00	217	4,388,000.00	0.530	0.537	146
3135G0YE7	17165	TREAS	FAC	FEDERAL NATIONAL	08/30/2013	499,475.12	0.625	08/26/2016	500,000.00	1,092	500,000.00	0.877	0.890	147
191216AU4	17177	TREAS	MTN	COCA-COLA	09/25/2013	758,722.24	1.800	09/01/2016	756,000.00	1,072	756,000.00	0.909	0.922	153
313370TW8	17353	TREAS	FAC	FEDERAL HOME LOAN	01/20/2016	5,029,933.76	2.000	09/09/2016	5,000,000.00	233	5,000,000.00	0.622	0.631	161
3136FPDR5	16931	TREAS	FAC	FEDERAL NATIONAL	11/30/2011	11,543,525.60	2.170	09/15/2016	11,500,000.00	1,751	11,500,000.00	1.292	1.310	167
89233P5E2	17175	TREAS	MTN	TOYOTA MOTOR CREDIT	09/20/2013	802,920.57	2.000	09/15/2016	800,000.00	1,091	800,000.00	1.166	1.182	167
3135G0CM3	16923	TREAS	FAC	FEDERAL NATIONAL	10/13/2011	29,971,769.24	1.250	09/28/2016	30,000,000.00	1,812	30,000,000.00	1.429	1.449	180
3135G0CM3	16994	TREAS	FAC	FEDERAL NATIONAL	04/02/2012	700,664.20	1.250	09/28/2016	700,000.00	1,640	700,000.00	1.037	1.052	180
24422ESD2	17184	TREAS	MTN	JOHN DEERE	10/11/2013	699,843.60	1.050	10/11/2016	700,000.00	1,096	700,000.00	1.078	1.093	193
3137EAAJ8	16995	TREAS	FAC	FEDERAL HOME	04/02/2012	587,431.59	5.125	10/18/2016	575,000.00	1,660	575,000.00	1.052	1.067	200
313396L50	17357	TREAS	AFD	FEDERAL HOME	01/27/2016	14,954,325.00		10/21/2016	15,000,000.00	268	15,000,000.00	0.549	0.557	203
69349LAP3	17185	TREAS	MTN	PNC BANK NA	10/24/2013	609,846.80	1.150	11/01/2016	610,000.00	1,104	610,000.00	1.178	1.194	214
06050TLR1	17196	TREAS	MTN	BANK OF AMERICA MTN	11/14/2013	499,923.60	1.125	11/14/2016	500,000.00	1,096	500,000.00	1.134	1.150	227
3135G0ES8	16988	TREAS	FAC	FEDERAL NATIONAL	04/02/2012	701,229.41	1.375	11/15/2016	700,000.00	1,688	700,000.00	1.070	1.085	228
31359M2D4	16993	TREAS	FAC	FEDERAL NATIONAL	04/02/2012	589,955.33	4.875	12/15/2016	575,000.00	1,718	575,000.00	1.069	1.084	258
69353RCG1	17220	TREAS	MTN	PNC BANK NA	01/28/2014	249,899.18	1.125	01/27/2017	250,000.00	1,095	250,000.00	1.159	1.175	301
3135G0GY3	16951	TREAS	FAC	FEDERAL NATIONAL	01/30/2012	50,009,468.33	1.250	01/30/2017	50,000,000.00	1,827	50,000,000.00	1.210	1.226	304
3135G0GY3	16982	TREAS	FAC	FEDERAL NATIONAL	04/02/2012	3,752,957.96	1.250	01/30/2017	3,750,000.00	1,764	3,750,000.00	1.136	1.152	304
3135G0GY3	16991	TREAS	FAC	FEDERAL NATIONAL	04/02/2012	700,576.24	1.250	01/30/2017	700,000.00	1,764	700,000.00	1.132	1.148	304
90331HMC4	17247	TREAS	MTN	US BANK NA	04/01/2014	300,235.03	1.100	01/30/2017	300,000.00	1,035	300,000.00	0.990	1.004	304
084670BD9	17073	TREAS	MTN	BERKSHIRE HATHAWAY	03/13/2013	21,136,546.90	1.900	01/31/2017	21,000,000.00	1,420	21,000,000.00	1.082	1.097	305
46623EJY6	17228	TREAS	MTN	JP MORGAN	02/18/2014	749,890.67	1.350	02/15/2017	750,000.00	1,093	750,000.00	1.348	1.367	320
46623EJY6	17283	TREAS	MTN	JP MORGAN	01/13/2015	5,006,910.51	1.350	02/15/2017	5,000,000.00	764	5,000,000.00	1.173	1.189	320
3137EAAM1	16996	TREAS	FAC	FEDERAL HOME	04/02/2012	593,746.13	5.000	02/16/2017	575,000.00	1,781	575,000.00	1.141	1.157	321
17275RAT9	17242	TREAS	MTN	CISCO SYSTEMS INC	03/03/2014	749,986.17	1.100	03/03/2017	750,000.00	1,096	750,000.00	1.087	1.102	336
3137EADC0	16990	TREAS	FAC	FEDERAL HOME	04/02/2012	698,863.40	1.000	03/08/2017	700,000.00	1,801	700,000.00	1.163	1.179	341
24422ERN1	17056	TREAS	MTN	JOHN DEERE	12/19/2012	1,003,978.60	1.400	03/15/2017	1,001,000.00	1,547	1,001,000.00	1.066	1.080	348
07330NAH8	17243	TREAS	MTN	BRANCH BANKING &	03/04/2014	699,364.79	1.000	04/03/2017	700,000.00	1,126	700,000.00	1.077	1.092	367
3135G0JA2	17007	TREAS	FAC	FEDERAL NATIONAL	05/30/2012	675,777.23	1.125	04/27/2017	675,000.00	1,793	675,000.00	1.001	1.015	391
94974BFD7	17304	TREAS	MTN	WELLS FARGO	05/08/2015	10,116,161.10	2.100	05/08/2017	10,000,000.00	731	10,000,000.00	1.019	1.033	402
3137EADF3	17005	TREAS	FAC	FEDERAL HOME	05/30/2012	676,569.06	1.250	05/12/2017	675,000.00	1,808	675,000.00	1.021	1.035	406

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												360	365	
3137EADF3	17025	TREAS	FAC	FEDERAL HOME	08/09/2012	20,082,306.83	1.250	05/12/2017	20,000,000.00	1,737	20,000,000.00	0.860	0.872	406
36962G7J7	17284	TREAS	MTN	G.E. CAPITAL	01/13/2015	2,043,279.02	1.250	05/15/2017	2,040,000.00	853	2,040,000.00	1.084	1.099	409
912828SY7	17019	TREAS	TRC	US TREASURY NOTE	06/01/2012	3,103,926.68	0.625	05/31/2017	3,105,000.00	1,825	3,105,000.00	0.646	0.655	425
912828SY7	17241	TREAS	TRC	US TREASURY NOTE	03/25/2014	671,850.03	0.625	05/31/2017	675,000.00	1,163	675,000.00	1.020	1.034	425
14912L5E7	17294	TREAS	MTN	CATERPILLAR	02/25/2015	5,034,897.06	1.625	06/01/2017	5,000,000.00	827	5,000,000.00	1.004	1.018	426
94974BFW5	17290	TREAS	MTN	WELLS FARGO	02/25/2015	1,635,556.06	1.150	06/02/2017	1,635,000.00	828	1,635,000.00	1.105	1.120	427
94974BFW5	17305	TREAS	MTN	WELLS FARGO	05/08/2015	20,014,508.66	1.150	06/02/2017	20,000,000.00	756	20,000,000.00	1.072	1.087	427
31398ADM1	17009	TREAS	FAC	FEDERAL NATIONAL	06/14/2012	583,439.72	5.375	06/12/2017	555,000.00	1,824	555,000.00	0.965	0.979	437
929903DT6	17291	TREAS	MTN	WELLS FARGO	02/25/2015	1,972,024.41	5.750	06/15/2017	1,870,000.00	841	1,870,000.00	1.135	1.150	440
064058AA8	17074	TREAS	MTN	BANK OF NEW YORK	03/13/2013	5,041,643.59	1.969	06/20/2017	5,000,000.00	1,560	5,000,000.00	1.248	1.265	445
064058AA8	17289	TREAS	MTN	BANK OF NEW YORK	02/25/2015	2,409,187.93	1.969	06/20/2017	2,385,000.00	846	2,385,000.00	1.108	1.124	445
3137EADH9	17054	TREAS	FAC	FEDERAL HOME	12/17/2012	50,155,784.31	1.000	06/29/2017	50,000,000.00	1,655	50,000,000.00	0.735	0.745	454
3137EADH9	17058	TREAS	FAC	FEDERAL HOME	12/18/2012	50,144,041.20	1.000	06/29/2017	50,000,000.00	1,654	50,000,000.00	0.754	0.764	454
3137EADJ5	17024	TREAS	FAC	FEDERAL HOME	08/09/2012	25,026,462.97	1.000	07/28/2017	25,000,000.00	1,814	25,000,000.00	0.905	0.918	483
3137EADJ5	17029	TREAS	FAC	FEDERAL HOME	07/31/2012	676,454.89	1.000	07/28/2017	675,000.00	1,823	675,000.00	0.822	0.834	483
3137EADJ5	17057	TREAS	FAC	FEDERAL HOME	12/18/2012	30,082,584.22	1.000	07/28/2017	30,000,000.00	1,683	30,000,000.00	0.777	0.788	483
3134G3B90	17022	TREAS	FAC	FEDERAL HOME	08/15/2012	49,969,125.00	0.875	08/15/2017	50,000,000.00	1,826	50,000,000.00	0.909	0.921	501
3135G0MZ3	17032	TREAS	FAC	FEDERAL NATIONAL	08/30/2012	500,281.98	0.875	08/28/2017	500,000.00	1,824	500,000.00	0.823	0.834	514
3135G0MZ3	17038	TREAS	FAC	FEDERAL NATIONAL	09/26/2012	950,837.18	0.875	08/28/2017	950,000.00	1,797	950,000.00	0.800	0.811	514
3135G0MZ3	17049	TREAS	FAC	FEDERAL NATIONAL	11/01/2012	175,118.05	0.875	08/28/2017	175,000.00	1,761	175,000.00	0.815	0.826	514
14912L3K5	17323	TREAS	MTN	CATERPILLAR	09/24/2015	11,701,109.15	5.850	09/01/2017	11,000,000.00	708	11,000,000.00	1.262	1.280	518
3130A6GG6	17325	TREAS	FAC	FEDERAL HOME LOAN	09/22/2015	10,009,440.00	0.875	09/22/2017	10,000,000.00	731	10,000,000.00	0.799	0.810	539
3137EADL0	17042	TREAS	FAC	FEDERAL HOME	10/25/2012	500,765.60	1.000	09/29/2017	500,000.00	1,800	500,000.00	0.883	0.895	546
3137EADL0	17050	TREAS	FAC	FEDERAL HOME	11/01/2012	175,421.07	1.000	09/29/2017	175,000.00	1,793	175,000.00	0.824	0.835	546
3137EADL0	17059	TREAS	FAC	FEDERAL HOME	11/30/2012	1,003,495.92	1.000	09/29/2017	1,000,000.00	1,764	1,000,000.00	0.751	0.761	546
89233P6S0	17118	TREAS	MTN	TOYOTA MOTOR CREDIT	07/05/2013	4,952,302.22	1.250	10/05/2017	5,000,000.00	1,553	5,000,000.00	1.884	1.910	552
912828F54	17326	TREAS	TRC	US TREASURY NOTE	09/24/2015	30,070,063.16	0.875	10/15/2017	30,000,000.00	752	30,000,000.00	0.712	0.722	562
14313LAC0	17104	TREAS	MC3	CARMAX AUTO OWNER	04/23/2013	73,724.78	0.600	10/16/2017	73,707.94	1,637	73,707.94	0.577	0.585	563
3135G0PQ0	17051	TREAS	FAC	FEDERAL NATIONAL	11/01/2012	700,300.54	0.875	10/26/2017	700,000.00	1,820	700,000.00	0.835	0.847	573
912828TW0	17047	TREAS	TRC	US TREASURY NOTE	10/31/2012	1,000,346.21	0.750	10/31/2017	1,000,000.00	1,826	1,000,000.00	0.718	0.728	578
65477LAC4	17139	TREAS	MC3	NISSAN AUTO REC	07/30/2013	147,308.30	0.840	11/15/2017	147,320.41	1,569	147,320.41	0.834	0.845	593
3137EABA6	17053	TREAS	FAC	FEDERAL HOME	11/30/2012	588,323.58	5.125	11/17/2017	550,000.00	1,813	550,000.00	0.745	0.755	595
36962G6K5	17055	TREAS	MTN	G.E. CAPITAL	12/19/2012	5,002,510.98	1.600	11/20/2017	5,000,000.00	1,797	5,000,000.00	1.546	1.568	598
43813JAC9	17229	TREAS	MC3	HONDA AUTO REC	02/27/2014	586,741.53	0.670	11/21/2017	586,769.63	1,363	586,769.63	0.664	0.673	599
05578XAC2	17194	TREAS	MC3	BMW VEHICLE OWNER	11/06/2013	139,452.57	0.670	11/27/2017	139,453.85	1,482	139,453.85	0.620	0.628	605
912828UA6	17063	TREAS	TRC	US TREASURY NOTE	12/28/2012	548,888.45	0.625	11/30/2017	550,000.00	1,798	550,000.00	0.739	0.749	608
3135G0RT2	17062	TREAS	FAC	FEDERAL NATIONAL	12/21/2012	674,909.42	0.875	12/20/2017	675,000.00	1,825	675,000.00	0.871	0.883	628
3137EADN6	17066	TREAS	FAC	FEDERAL HOME	01/16/2013	673,376.26	0.750	01/12/2018	675,000.00	1,822	675,000.00	0.876	0.888	651
3137EADN6	17130	TREAS	FAC	FEDERAL HOME	07/12/2013	19,759,822.84	0.750	01/12/2018	20,000,000.00	1,645	20,000,000.00	1.429	1.449	651
3137EADN6	17318	TREAS	FAC	FEDERAL HOME	08/28/2015	19,956,165.81	0.750	01/12/2018	20,000,000.00	868	20,000,000.00	0.863	0.875	651
89236TCA1	17319	TREAS	MTN	TOYOTA MOTOR CREDIT	09/01/2015	10,014,981.77	1.450	01/12/2018	10,000,000.00	864	10,000,000.00	1.345	1.364	651

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Inventory by Maturity Report

CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
94974BFG0	17122	TREAS	MTN	WELLS FARGO	07/05/2013	9,910,388.11	1.500	01/16/2018	10,000,000.00	1,656	10,000,000.00	1.998	2.026	655
94974BFG0	17140	TREAS	MTN	WELLS FARGO	08/15/2013	4,962,398.65	1.500	01/16/2018	5,000,000.00	1,615	5,000,000.00	1.913	1.940	655
912828UJ7	17071	TREAS	TRC	US TREASURY NOTE	01/31/2013	1,099,810.81	0.875	01/31/2018	1,100,000.00	1,826	1,100,000.00	0.872	0.885	670
92976WBH8	17075	TREAS	MTN	WELLS FARGO	03/13/2013	10,712,447.10	5.750	02/01/2018	10,000,000.00	1,786	10,000,000.00	1.662	1.685	671
92976WBH8	17076	TREAS	MTN	WELLS FARGO	03/13/2013	7,499,028.33	5.750	02/01/2018	7,000,000.00	1,786	7,000,000.00	1.660	1.683	671
3135G0TG8	17078	TREAS	FAC	FEDERAL NATIONAL	02/12/2013	673,801.74	0.875	02/08/2018	675,000.00	1,822	675,000.00	0.960	0.973	678
3135G0TG8	17087	TREAS	FAC	FEDERAL NATIONAL	02/28/2013	499,886.46	0.875	02/08/2018	500,000.00	1,806	500,000.00	0.875	0.888	678
3135G0TG8	17202	TREAS	FAC	FEDERAL NATIONAL	12/20/2013	19,815,588.84	0.875	02/08/2018	20,000,000.00	1,511	20,000,000.00	1.370	1.389	678
084670BH0	17120	TREAS	MTN	BERKSHIRE HATHAWAY	07/05/2013	9,948,062.39	1.550	02/09/2018	10,000,000.00	1,680	10,000,000.00	1.818	1.843	679
83190CAD1	17244	TREAS	MC3	SMART TRUST	03/14/2014	500,385.24	0.950	02/14/2018	500,412.35	1,433	500,412.35	0.940	0.953	684
06406HCJ6	17322	TREAS	MTN	BANK OF NEW YORK	09/11/2015	4,461,966.26	1.350	03/06/2018	4,481,000.00	907	4,481,000.00	1.554	1.575	704
3137EADP1	17089	TREAS	FAC	FEDERAL HOME	03/08/2013	673,827.46	0.875	03/07/2018	675,000.00	1,825	675,000.00	0.954	0.967	705
3137EADP1	17103	TREAS	FAC	FEDERAL HOME	03/28/2013	999,579.43	0.875	03/07/2018	1,000,000.00	1,805	1,000,000.00	0.885	0.897	705
24422ESB6	17119	TREAS	MTN	JOHN DEERE	07/05/2013	1,903,714.76	1.300	03/12/2018	1,925,000.00	1,711	1,925,000.00	1.870	1.896	710
15200WAA3	17107	TREAS	MC3	CENTERPOINT ENERGY	05/13/2013	183,052.35	0.901	04/15/2018	182,561.99	1,798	182,561.99	0.756	0.767	744
92867PAC7	17195	TREAS	MC3	VOLKSWAGON AUTO	11/13/2013	259,468.95	0.700	04/20/2018	259,496.65	1,619	259,496.65	0.696	0.705	749
912828UZ1	17109	TREAS	TRC	US TREASURY NOTE	05/30/2013	645,000.64	0.625	04/30/2018	650,000.00	1,796	650,000.00	0.991	1.005	759
36962G3U6	17141	TREAS	MTN	G.E. CAPITAL	08/15/2013	5,341,126.18	5.625	05/01/2018	5,000,000.00	1,720	5,000,000.00	2.132	2.162	760
36962G3U6	17153	TREAS	MTN	G.E. CAPITAL	09/10/2013	10,583,393.18	5.625	05/01/2018	10,000,000.00	1,694	10,000,000.00	2.595	2.631	760
36962G3U6	17189	TREAS	MTN	G.E. CAPITAL	12/13/2013	10,762,832.70	5.625	05/01/2018	10,000,000.00	1,600	10,000,000.00	1.775	1.800	760
037833AJ9	17123	TREAS	MTN	APPLE INC	07/08/2013	6,468,229.39	1.000	05/03/2018	6,579,000.00	1,760	6,579,000.00	1.821	1.846	762
037833AJ9	17142	TREAS	MTN	APPLE INC	08/15/2013	10,834,803.58	1.000	05/03/2018	11,000,000.00	1,722	11,000,000.00	1.728	1.752	762
037833AJ9	17147	TREAS	MTN	APPLE INC	08/16/2013	6,155,754.94	1.000	05/03/2018	6,265,000.00	1,721	6,265,000.00	1.850	1.876	762
037833AJ9	17148	TREAS	MTN	APPLE INC	08/27/2013	6,848,074.59	1.000	05/03/2018	7,000,000.00	1,710	7,000,000.00	2.067	2.096	762
037833AJ9	17154	TREAS	MTN	APPLE INC	09/10/2013	9,755,476.39	1.000	05/03/2018	10,000,000.00	1,696	10,000,000.00	2.208	2.239	762
037833AJ9	17320	TREAS	MTN	APPLE INC	09/11/2015	9,102,108.35	1.000	05/03/2018	9,164,000.00	965	9,164,000.00	1.312	1.330	762
084664BE0	17149	TREAS	MTN	BERKSHIRE HATHAWAY	08/27/2013	5,461,524.94	5.400	05/15/2018	5,124,000.00	1,722	5,124,000.00	2.092	2.121	774
3135G0WJ8	17108	TREAS	FAC	FEDERAL NATIONAL	05/30/2013	670,499.86	0.875	05/21/2018	675,000.00	1,817	675,000.00	1.181	1.197	780
3135G0WJ8	17116	TREAS	FAC	FEDERAL NATIONAL	05/30/2013	794,421.26	0.875	05/21/2018	800,000.00	1,817	800,000.00	1.195	1.212	780
3135G0WJ8	17164	TREAS	FAC	FEDERAL NATIONAL	08/30/2013	491,061.93	0.875	05/21/2018	500,000.00	1,725	500,000.00	1.725	1.749	780
3135G0WJ8	17193	TREAS	FAC	FEDERAL NATIONAL	12/12/2013	39,548,823.34	0.875	05/21/2018	40,000,000.00	1,621	40,000,000.00	1.402	1.421	780
3135G0WJ8	17201	TREAS	FAC	FEDERAL NATIONAL	12/18/2013	29,646,177.02	0.875	05/21/2018	30,000,000.00	1,615	30,000,000.00	1.426	1.446	780
313373UU4	17117	TREAS	FAC	FEDERAL HOME LOAN	07/01/2013	51,158,621.67	2.750	06/08/2018	50,000,000.00	1,803	50,000,000.00	1.620	1.642	798
313373UU4	17129	TREAS	FAC	FEDERAL HOME LOAN	07/12/2013	30,721,511.17	2.750	06/08/2018	30,000,000.00	1,792	30,000,000.00	1.580	1.601	798
313373UU4	17135	TREAS	FAC	FEDERAL HOME LOAN	07/26/2013	62,617,759.09	2.750	06/08/2018	61,150,000.00	1,778	61,150,000.00	1.582	1.604	798
313373UU4	17191	TREAS	FAC	FEDERAL HOME LOAN	12/12/2013	4,050,599.60	2.750	06/08/2018	3,940,000.00	1,639	3,940,000.00	1.401	1.420	798
313379DT3	17192	TREAS	FAC	FEDERAL HOME LOAN	12/12/2013	6,112,890.46	1.250	06/08/2018	6,135,000.00	1,639	6,135,000.00	1.401	1.421	798
3133XRFZ8	17199	TREAS	FAC	FEDERAL HOME LOAN	12/18/2013	2,138,072.06	4.750	06/08/2018	2,000,000.00	1,633	2,000,000.00	1.455	1.475	798
31331KNA4	17200	TREAS	FAC	FEDERAL FARM CREDIT	12/18/2013	1,023,292.27	2.580	06/08/2018	1,000,000.00	1,633	1,000,000.00	1.455	1.475	798
3137EABP3	17124	TREAS	FAC	FEDERAL HOME	06/14/2013	618,234.14	4.875	06/13/2018	575,000.00	1,825	575,000.00	1.313	1.331	803
166764AE0	17121	TREAS	MTN	CHEVRON CORP	07/05/2013	9,979,173.17	1.718	06/24/2018	10,000,000.00	1,815	10,000,000.00	1.791	1.816	814

**County of Fresno
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												360	365	
166764AE0	17150	TREAS	MTN	CHEVRON CORP	08/27/2013	3,295,304.95	1.718	06/24/2018	3,320,000.00	1,762	3,320,000.00	2.042	2.070	814
166764AE0	17186	TREAS	MTN	CHEVRON CORP	12/06/2013	10,022,746.76	1.718	06/24/2018	10,000,000.00	1,661	10,000,000.00	1.590	1.612	814
89236TCP8	17321	TREAS	MTN	TOYOTA MOTOR CREDIT	09/11/2015	5,999,710.45	1.550	07/13/2018	6,000,000.00	1,036	6,000,000.00	1.531	1.552	833
912828VQ0	17161	TREAS	TRC	US TREASURY NOTE	08/01/2013	489,919.67	1.375	07/31/2018	490,000.00	1,825	490,000.00	1.363	1.382	851
912828VQ0	17213	TREAS	TRC	US TREASURY NOTE	12/27/2013	647,024.77	1.375	07/31/2018	650,000.00	1,677	650,000.00	1.558	1.579	851
06406HCL1	17151	TREAS	MTN	BANK OF NEW YORK	08/27/2013	4,988,872.60	2.100	08/01/2018	5,000,000.00	1,800	5,000,000.00	2.171	2.201	852
06406HCL1	17190	TREAS	MTN	BANK OF NEW YORK	12/13/2013	10,049,100.72	2.100	08/01/2018	10,000,000.00	1,692	10,000,000.00	1.853	1.879	852
084664BY6	17144	TREAS	MTN	BERKSHIRE HATHAWAY	08/15/2013	10,008,540.00	2.000	08/15/2018	10,000,000.00	1,826	10,000,000.00	1.935	1.962	866
084664BY6	17152	TREAS	MTN	BERKSHIRE HATHAWAY	08/27/2013	994,082.18	2.000	08/15/2018	1,000,000.00	1,814	1,000,000.00	2.234	2.265	866
912828RE2	17237	TREAS	TRC	US TREASURY NOTE	03/21/2014	649,173.80	1.500	08/31/2018	650,000.00	1,624	650,000.00	1.533	1.555	882
14912L5T4	17155	TREAS	MTN	CATERPILLAR	09/10/2013	4,993,301.09	2.450	09/06/2018	5,000,000.00	1,822	5,000,000.00	2.475	2.509	888
14912L5T4	17187	TREAS	MTN	CATERPILLAR	12/06/2013	7,777,815.83	2.450	09/06/2018	7,675,000.00	1,735	7,675,000.00	1.845	1.871	888
14912L5T4	17203	TREAS	MTN	CATERPILLAR	12/26/2013	2,524,088.39	2.450	09/06/2018	2,500,000.00	1,715	2,500,000.00	2.004	2.032	888
17305EFE0	17174	TREAS	MC3	CITIBANK CREDIT CARD	09/20/2013	799,977.84	1.320	09/07/2018	800,000.00	1,813	800,000.00	1.303	1.321	889
24422EQV4	17156	TREAS	MTN	JOHN DEERE	09/10/2013	3,756,870.66	5.750	09/10/2018	3,500,000.00	1,826	3,500,000.00	2.496	2.531	892
3135G0YM9	17167	TREAS	FAC	FEDERAL NATIONAL	09/25/2013	603,315.49	1.875	09/18/2018	600,000.00	1,819	600,000.00	1.618	1.640	900
3135G0YM9	17197	TREAS	FAC	FEDERAL NATIONAL	11/22/2013	1,008,813.80	1.875	09/18/2018	1,000,000.00	1,761	1,000,000.00	1.482	1.503	900
3135G0YM9	17198	TREAS	FAC	FEDERAL NATIONAL	11/27/2013	166,636.79	1.875	09/18/2018	165,000.00	1,756	165,000.00	1.437	1.456	900
912828WD8	17236	TREAS	TRC	US TREASURY NOTE	03/21/2014	644,132.61	1.250	10/31/2018	650,000.00	1,685	650,000.00	1.592	1.614	943
3135G0YT4	17221	TREAS	FAC	FEDERAL NATIONAL	01/31/2014	599,418.47	1.625	11/27/2018	600,000.00	1,761	600,000.00	1.640	1.663	970
3135G0YT4	17234	TREAS	FAC	FEDERAL NATIONAL	03/20/2014	597,877.99	1.625	11/27/2018	600,000.00	1,713	600,000.00	1.740	1.764	970
24422ESF7	17204	TREAS	MTN	JOHN DEERE	12/26/2013	19,947,782.88	1.950	12/13/2018	20,000,000.00	1,813	20,000,000.00	2.024	2.052	986
313376BR5	17205	TREAS	FAC	FEDERAL HOME LOAN	01/03/2014	39,921,329.59	1.750	12/14/2018	40,000,000.00	1,806	40,000,000.00	1.801	1.826	987
912828A75	17246	TREAS	TRC	US TREASURY NOTE	04/21/2014	647,073.02	1.500	12/31/2018	650,000.00	1,715	650,000.00	1.648	1.671	1,004
94974BFQ8	17207	TREAS	MTN	WELLS FARGO	01/15/2014	14,969,712.67	2.150	01/15/2019	15,000,000.00	1,826	15,000,000.00	2.196	2.227	1,019
46625HJR2	17217	TREAS	MTN	JP MORGAN	01/28/2014	4,998,813.50	2.350	01/28/2019	5,000,000.00	1,826	5,000,000.00	2.327	2.359	1,032
46625HJR2	17225	TREAS	MTN	JP MORGAN	03/05/2014	10,035,361.37	2.350	01/28/2019	10,000,000.00	1,790	10,000,000.00	2.187	2.217	1,032
46625HJR2	17263	TREAS	MTN	JP MORGAN	09/16/2014	5,015,753.15	2.350	01/28/2019	5,000,000.00	1,595	5,000,000.00	2.201	2.232	1,032
3136FTZZ5	17274	TREAS	FAC	FEDERAL NATIONAL	12/09/2014	10,043,329.71	1.750	01/30/2019	10,000,000.00	1,513	10,000,000.00	1.569	1.591	1,034
912828SD3	17270	TREAS	TRC	US TREASURY NOTE	10/09/2014	9,934,285.71	1.250	01/31/2019	10,000,000.00	1,575	10,000,000.00	1.470	1.490	1,035
912828B33	17271	TREAS	TRC	US TREASURY NOTE	10/09/2014	20,008,214.29	1.500	01/31/2019	20,000,000.00	1,575	20,000,000.00	1.464	1.485	1,035
3135G0ZA4	17222	TREAS	FAC	FEDERAL NATIONAL	02/25/2014	10,040,154.52	1.875	02/19/2019	10,000,000.00	1,820	10,000,000.00	1.705	1.729	1,054
3135G0ZA4	17223	TREAS	FAC	FEDERAL NATIONAL	03/03/2014	25,140,501.96	1.875	02/19/2019	25,000,000.00	1,814	25,000,000.00	1.648	1.671	1,054
3135G0ZA4	17224	TREAS	FAC	FEDERAL NATIONAL	03/03/2014	10,056,898.21	1.875	02/19/2019	10,000,000.00	1,814	10,000,000.00	1.646	1.669	1,054
3135G0ZA4	17235	TREAS	FAC	FEDERAL NATIONAL	03/20/2014	600,341.15	1.875	02/19/2019	600,000.00	1,797	600,000.00	1.829	1.854	1,054
3135G0ZA4	17268	TREAS	FAC	FEDERAL NATIONAL	10/01/2014	5,018,780.04	1.875	02/19/2019	5,000,000.00	1,602	5,000,000.00	1.715	1.739	1,054
912828C24	17245	TREAS	TRC	US TREASURY NOTE	03/31/2014	993,731.00	1.500	02/28/2019	1,000,000.00	1,795	1,000,000.00	1.702	1.725	1,063
24422ESK6	17226	TREAS	MTN	JOHN DEERE	03/05/2014	10,006,380.04	1.950	03/04/2019	10,000,000.00	1,825	10,000,000.00	1.901	1.927	1,067
46625HHL7	17252	TREAS	MTN	JP MORGAN	07/23/2014	7,516,727.64	6.300	04/23/2019	6,740,000.00	1,735	6,740,000.00	2.271	2.303	1,117
13063CKL3	17249	TREAS	MUN	STATE OF CALIFORNIA	06/12/2014	10,033,697.56	2.250	05/01/2019	10,000,000.00	1,784	10,000,000.00	2.105	2.134	1,125
3133EDLR1	17248	TREAS	FAC	FEDERAL FARM CREDIT	05/27/2014	5,004,903.36	1.650	05/15/2019	5,000,000.00	1,814	5,000,000.00	1.595	1.617	1,139

Portfolio FSNO
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County of Fresno
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CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
06406HCU1	17261	TREAS	MTN	BANK OF NEW YORK	09/16/2014	2,498,644.37	2.200	05/15/2019	2,500,000.00	1,702	2,500,000.00	2.188	2.218	1,139
06406HCU1	17262	TREAS	MTN	BANK OF NEW YORK	09/16/2014	4,999,196.66	2.200	05/15/2019	5,000,000.00	1,702	5,000,000.00	2.175	2.205	1,139
3133X72S2	17272	TREAS	FAC	FEDERAL HOME LOAN	12/09/2014	11,098,646.62	5.375	05/15/2019	10,000,000.00	1,618	10,000,000.00	1.683	1.706	1,139
3133X72S2	17279	TREAS	FAC	FEDERAL HOME LOAN	12/19/2014	22,773,516.08	5.375	05/15/2019	20,500,000.00	1,608	20,500,000.00	1.652	1.675	1,139
313379EE5	17250	TREAS	FAC	FEDERAL HOME LOAN	06/18/2014	4,964,498.39	1.625	06/14/2019	5,000,000.00	1,822	5,000,000.00	1.833	1.858	1,169
3130A2FH4	17256	TREAS	FAC	FEDERAL HOME LOAN	09/02/2014	20,005,356.56	1.750	06/14/2019	20,000,000.00	1,746	20,000,000.00	1.717	1.741	1,169
313379EE5	17259	TREAS	FAC	FEDERAL HOME LOAN	09/10/2014	9,931,855.95	1.625	06/14/2019	10,000,000.00	1,738	10,000,000.00	1.823	1.848	1,169
3130A2FH4	17260	TREAS	FAC	FEDERAL HOME LOAN	09/10/2014	9,970,327.40	1.750	06/14/2019	10,000,000.00	1,738	10,000,000.00	1.822	1.847	1,169
3135G0ZE6	17251	TREAS	FAC	FEDERAL NATIONAL	06/18/2014	4,983,792.01	1.750	06/20/2019	5,000,000.00	1,828	5,000,000.00	1.830	1.856	1,175
3135G0ZE6	17269	TREAS	FAC	FEDERAL NATIONAL	10/01/2014	29,910,568.04	1.750	06/20/2019	30,000,000.00	1,723	30,000,000.00	1.822	1.847	1,175
3135G0ZE6	17277	TREAS	FAC	FEDERAL NATIONAL	12/11/2014	10,046,388.46	1.750	06/20/2019	10,000,000.00	1,652	10,000,000.00	1.578	1.600	1,175
3135G0ZE6	17278	TREAS	FAC	FEDERAL NATIONAL	12/19/2014	26,072,295.57	1.750	06/20/2019	26,000,000.00	1,644	26,000,000.00	1.637	1.660	1,175
89236TBP9	17265	TREAS	MTN	TOYOTA MOTOR CREDIT	10/01/2014	9,977,112.28	2.125	07/18/2019	10,000,000.00	1,751	10,000,000.00	2.168	2.198	1,203
3137EADK2	17275	TREAS	FAC	FEDERAL HOME	12/11/2014	14,811,010.78	1.250	08/01/2019	15,000,000.00	1,694	15,000,000.00	1.621	1.644	1,217
3137EADK2	17276	TREAS	FAC	FEDERAL HOME	12/11/2014	19,750,514.97	1.250	08/01/2019	20,000,000.00	1,694	20,000,000.00	1.618	1.640	1,217
084670BL1	17264	TREAS	MTN	BERKSHIRE HATHAWAY	10/01/2014	9,976,058.30	2.100	08/14/2019	10,000,000.00	1,778	10,000,000.00	2.145	2.175	1,230
06406HCW7	17266	TREAS	MTN	BANK OF NEW YORK	10/01/2014	8,470,205.37	2.300	09/11/2019	8,501,000.00	1,806	8,501,000.00	2.379	2.412	1,258
3137EADM8	17280	TREAS	FAC	FEDERAL HOME	12/19/2014	19,665,245.85	1.250	10/02/2019	20,000,000.00	1,748	20,000,000.00	1.726	1.750	1,279
3137EADM8	17281	TREAS	FAC	FEDERAL HOME	12/19/2014	19,666,563.20	1.250	10/02/2019	20,000,000.00	1,748	20,000,000.00	1.724	1.748	1,279
3137EADM8	17282	TREAS	FAC	FEDERAL HOME	12/19/2014	9,833,281.60	1.250	10/02/2019	10,000,000.00	1,748	10,000,000.00	1.724	1.748	1,279
36962G7M0	17296	TREAS	MTN	G.E. CAPITAL	03/04/2015	10,433,606.88	2.200	01/09/2020	10,350,000.00	1,772	10,350,000.00	1.947	1.974	1,378
24422ERY7	17349	TREAS	MTN	JOHN DEERE	12/28/2015	8,812,616.17	1.700	01/15/2020	9,000,000.00	1,479	9,000,000.00	2.247	2.278	1,384
06406HBP3	17350	TREAS	MTN	BANK OF NEW YORK	12/28/2015	5,417,330.64	4.600	01/15/2020	5,000,000.00	1,479	5,000,000.00	2.250	2.281	1,384
3135G0A78	17299	TREAS	FAC	FEDERAL NATIONAL	03/04/2015	19,943,858.85	1.625	01/21/2020	20,000,000.00	1,784	20,000,000.00	1.679	1.702	1,390
3135G0A78	17300	TREAS	FAC	FEDERAL NATIONAL	03/06/2015	29,931,078.46	1.625	01/21/2020	30,000,000.00	1,782	30,000,000.00	1.665	1.688	1,390
3135G0A78	17307	TREAS	FAC	FEDERAL NATIONAL	05/08/2015	10,000,971.06	1.625	01/21/2020	10,000,000.00	1,719	10,000,000.00	1.600	1.622	1,390
3135G0A78	17308	TREAS	FAC	FEDERAL NATIONAL	05/08/2015	10,001,756.00	1.625	01/21/2020	10,000,000.00	1,719	10,000,000.00	1.598	1.620	1,390
3135G0A78	17312	TREAS	FAC	FEDERAL NATIONAL	06/03/2015	14,994,443.62	1.625	01/21/2020	15,000,000.00	1,693	15,000,000.00	1.613	1.635	1,390
3135G0A78	17329	TREAS	FAC	FEDERAL NATIONAL	10/29/2015	10,067,239.82	1.625	01/21/2020	10,000,000.00	1,545	10,000,000.00	1.422	1.442	1,390
3135G0A78	17332	TREAS	FAC	FEDERAL NATIONAL	11/04/2015	10,037,027.03	1.625	01/21/2020	10,000,000.00	1,539	10,000,000.00	1.503	1.524	1,390
3135G0A78	17335	TREAS	FAC	FEDERAL NATIONAL	11/06/2015	10,013,130.30	1.625	01/21/2020	10,000,000.00	1,537	10,000,000.00	1.567	1.589	1,390
3135G0A78	17341	TREAS	FAC	FEDERAL NATIONAL	12/22/2015	20,007,983.12	1.625	01/21/2020	20,000,000.00	1,491	20,000,000.00	1.592	1.614	1,390
3135G0A78	17342	TREAS	FAC	FEDERAL NATIONAL	12/23/2015	10,002,519.75	1.625	01/21/2020	10,000,000.00	1,490	10,000,000.00	1.596	1.618	1,390
3135G0A78	17344	TREAS	FAC	FEDERAL NATIONAL	12/23/2015	20,003,583.85	1.625	01/21/2020	20,000,000.00	1,490	20,000,000.00	1.598	1.620	1,390
46625HKA7	17295	TREAS	MTN	JP MORGAN	03/04/2015	9,965,524.50	2.250	01/23/2020	10,000,000.00	1,786	10,000,000.00	2.314	2.346	1,392
06406HCZ0	17297	TREAS	MTN	BANK OF NEW YORK	03/04/2015	3,007,077.70	2.150	02/24/2020	3,000,000.00	1,818	3,000,000.00	2.057	2.086	1,424
14912L6J5	17360	TREAS	MTN	CATERPILLAR	03/04/2016	8,251,608.72	2.000	03/05/2020	8,278,000.00	1,462	8,278,000.00	2.056	2.085	1,434
3137EADR7	17303	TREAS	FAC	FEDERAL HOME	05/06/2015	9,899,515.88	1.375	05/01/2020	10,000,000.00	1,822	10,000,000.00	1.610	1.632	1,491
3137EADR7	17309	TREAS	FAC	FEDERAL HOME	05/08/2015	9,893,779.59	1.375	05/01/2020	10,000,000.00	1,820	10,000,000.00	1.624	1.647	1,491
037833BD1	17348	TREAS	MTN	APPLE INC	12/28/2015	10,021,425.38	2.000	05/06/2020	10,000,000.00	1,591	10,000,000.00	1.981	2.009	1,496
912828ND8	17345	TREAS	TRC	US TREASURY NOTE	12/23/2015	43,098,427.02	3.500	05/15/2020	40,000,000.00	1,605	40,000,000.00	1.614	1.637	1,505

**County of Fresno
Inventory by Maturity Report**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Purchase Date	Book Value	Current Rate	Maturity Date	Maturity Amount	Total Days	Par Value	YTM		Days to Maturity
												360	365	
3134G44G0	17328	TREAS	FAC	FEDERAL HOME	10/29/2015	4,995,202.12	1.500	05/22/2020	5,000,000.00	1,667	5,000,000.00	1.503	1.524	1,512
313383HU8	17315	TREAS	FAC	FEDERAL HOME LOAN	06/12/2015	19,999,194.13	1.750	06/12/2020	20,000,000.00	1,827	20,000,000.00	1.727	1.751	1,533
313383HU8	17317	TREAS	FAC	FEDERAL HOME LOAN	06/26/2015	12,576,664.02	1.750	06/12/2020	12,615,000.00	1,813	12,615,000.00	1.801	1.826	1,533
3133EEW55	17316	TREAS	FAC	FEDERAL FARM CREDIT	06/15/2015	9,965,236.88	1.800	06/15/2020	10,000,000.00	1,827	10,000,000.00	1.861	1.887	1,536
3135G0D75	17327	TREAS	FAC	FEDERAL NATIONAL	10/29/2015	19,971,452.84	1.500	06/22/2020	20,000,000.00	1,698	20,000,000.00	1.514	1.535	1,543
3135G0D75	17331	TREAS	FAC	FEDERAL NATIONAL	10/30/2015	5,933,274.91	1.500	06/22/2020	5,950,000.00	1,697	5,950,000.00	1.548	1.569	1,543
3135G0D75	17333	TREAS	FAC	FEDERAL NATIONAL	11/04/2015	4,974,422.03	1.500	06/22/2020	5,000,000.00	1,692	5,000,000.00	1.604	1.626	1,543
3135G0D75	17334	TREAS	FAC	FEDERAL NATIONAL	11/04/2015	4,974,239.66	1.500	06/22/2020	5,000,000.00	1,692	5,000,000.00	1.605	1.627	1,543
3135G0D75	17336	TREAS	FAC	FEDERAL NATIONAL	11/06/2015	4,963,800.93	1.500	06/22/2020	5,000,000.00	1,690	5,000,000.00	1.656	1.679	1,543
3135G0D75	17338	TREAS	FAC	FEDERAL NATIONAL	12/17/2015	29,667,617.04	1.500	06/22/2020	30,000,000.00	1,649	30,000,000.00	1.750	1.774	1,543
3135G0D75	17339	TREAS	FAC	FEDERAL NATIONAL	12/17/2015	19,763,060.96	1.500	06/22/2020	20,000,000.00	1,649	20,000,000.00	1.769	1.793	1,543
3135G0D75	17340	TREAS	FAC	FEDERAL NATIONAL	12/22/2015	9,918,166.44	1.500	06/22/2020	10,000,000.00	1,644	10,000,000.00	1.679	1.702	1,543
3135G0D75	17343	TREAS	FAC	FEDERAL NATIONAL	12/23/2015	9,912,106.60	1.500	06/22/2020	10,000,000.00	1,643	10,000,000.00	1.695	1.718	1,543
06406HDD8	17347	TREAS	MTN	BANK OF NEW YORK	12/28/2015	5,036,590.77	2.600	08/17/2020	5,000,000.00	1,694	5,000,000.00	2.389	2.422	1,599
46625HNX4	17361	TREAS	MTN	JP MORGAN	03/04/2016	6,241,444.08	2.550	10/29/2020	6,181,000.00	1,700	6,181,000.00	2.493	2.528	1,672
3135G0RM7	17330	TREAS	FAC	FEDERAL NATIONAL	10/30/2015	10,083,777.48	1.630	10/30/2020	10,060,000.00	1,827	10,060,000.00	1.555	1.576	1,673
166764AY6	17346	TREAS	MTN	CHEVRON CORP	12/28/2015	10,004,913.34	2.419	11/17/2020	10,000,000.00	1,786	10,000,000.00	2.437	2.471	1,691
24422ETF6	17362	TREAS	MTN	JOHN DEERE	03/04/2016	5,109,892.15	2.550	01/08/2021	5,000,000.00	1,771	5,000,000.00	2.121	2.150	1,743
313376XN0	17364	TREAS	FAC	FEDERAL HOME LOAN	03/03/2016	842,018.10	2.100	02/08/2021	820,000.00	1,803	820,000.00	1.533	1.554	1,774
3133EFYZ4	17359	TREAS	FAC	FEDERAL FARM CREDIT	02/29/2016	17,762,119.96	1.375	02/10/2021	17,800,000.00	1,808	17,800,000.00	1.416	1.436	1,776
3130A7CV5	17363	TREAS	FAC	FEDERAL HOME LOAN	03/03/2016	4,967,493.27	1.375	02/18/2021	5,000,000.00	1,813	5,000,000.00	1.505	1.526	1,784
Subtotal and Average						2,836,287,934.67			2,823,868,259.28		2,823,868,259.28	1.355	1.374	685
Net Maturities and Average						2,836,287,934.67			2,823,868,259.28		2,823,868,259.28	1.355	1.374	685



Quarterly Economic and Market Update

March 2016

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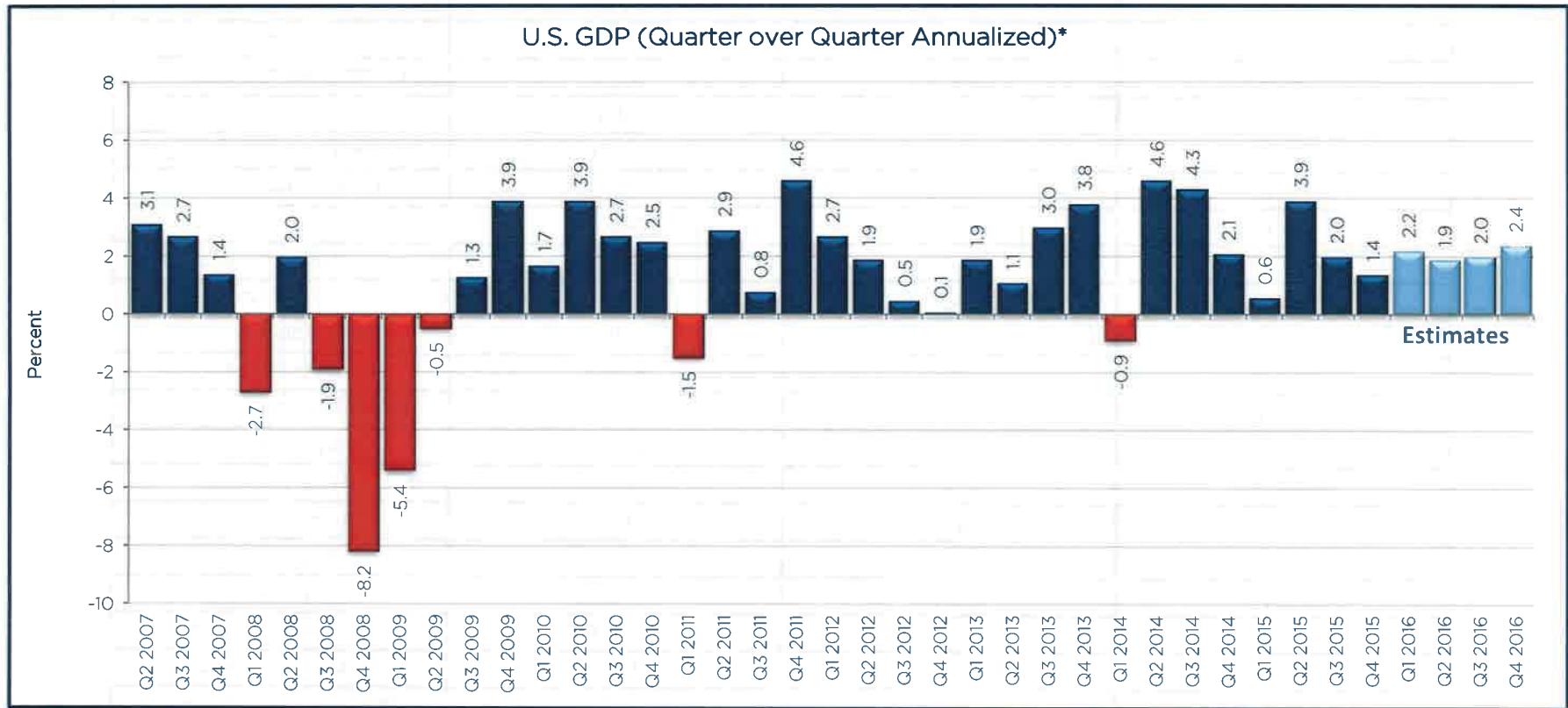


Item	3/31/2016	12/31/2015	Change
U.S. Payrolls Monthly Change	215,000	271,000	-56,000
Unemployment Rate	5.0%	5.0%	0.0%
Labor Force Participation	63.0%	62.6%	0.4%
Effective Fed Funds Rate	0.25%	0.20%	0.05%
Next Fed Funds Hike**	Jun 2017	Jul 2017	-1 Month
3 Month T-Bill	0.201%	0.165%	0.036%
2 Year T-Note	0.723%	1.050%	-0.327%
3 Year T-Note	0.854%	1.308%	-0.454%
5 Year T-Note	1.206%	1.761%	-0.555%
10 Year T-Note	1.770%	2.270%	-0.500%
U.S. Fed Debt Avg Yield	2.020%	2.041%	-0.021%
30 Year Mortgage Rate	3.65%	3.900%	-0.25%
1-5 Yr Agency Spread	0.10%	0.10%	0.00%
1-5 Yr Corporate Spread	0.87%	0.820%	0.05%
Dow Jones	17,685	17,425	1.5%
S&P 500	2,060	2,044	0.8%
Consumer Price Index YOY*	1.2%	0.7%	0.5%
U.S. Avg Regular Unleaded	\$2.06	\$2.00	\$0.06
Retail Sales YOY*	2.0%	2.6%	-0.6%
Case-Shiller Home Prices YOY*	5.7%	5.7%	0.1%
Gold (per ounce)	\$1,232.75	\$1,061.10	\$171.65
Dollar Index	94.59	98.63	-4.05
Consumer Confidence	92.20	96.30	-4.10

*Estimates for the current quarter/month, some data are lagged

Sources: FTN Main Street and Bloomberg

**Next Projected Fed Funds Hike is first month Fed Funds Futures are .625% or higher

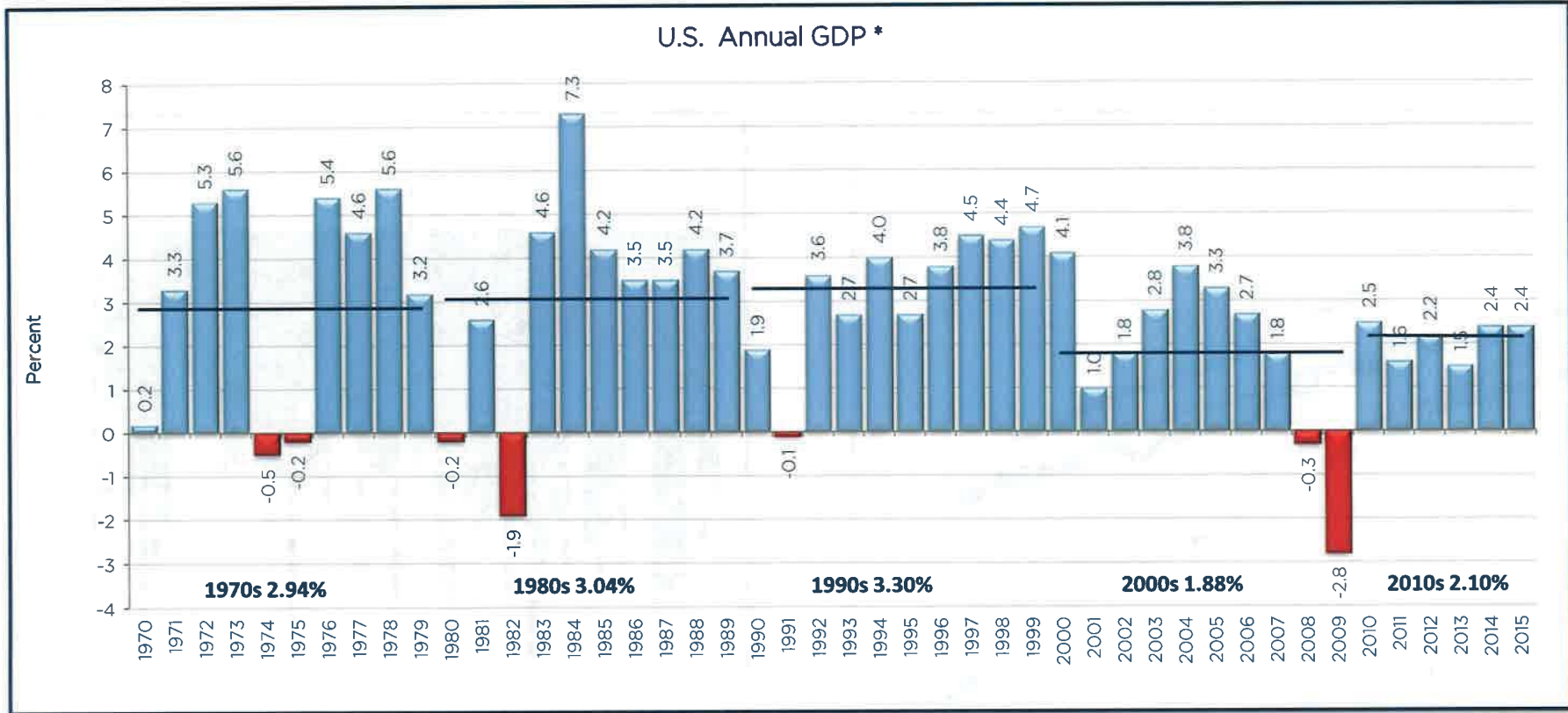


* Real Rate (Inflation Adjusted)

Source: Bureau of Economic Analysis

Estimate: Bloomberg's Survey of Economists

As of: 3/31/16

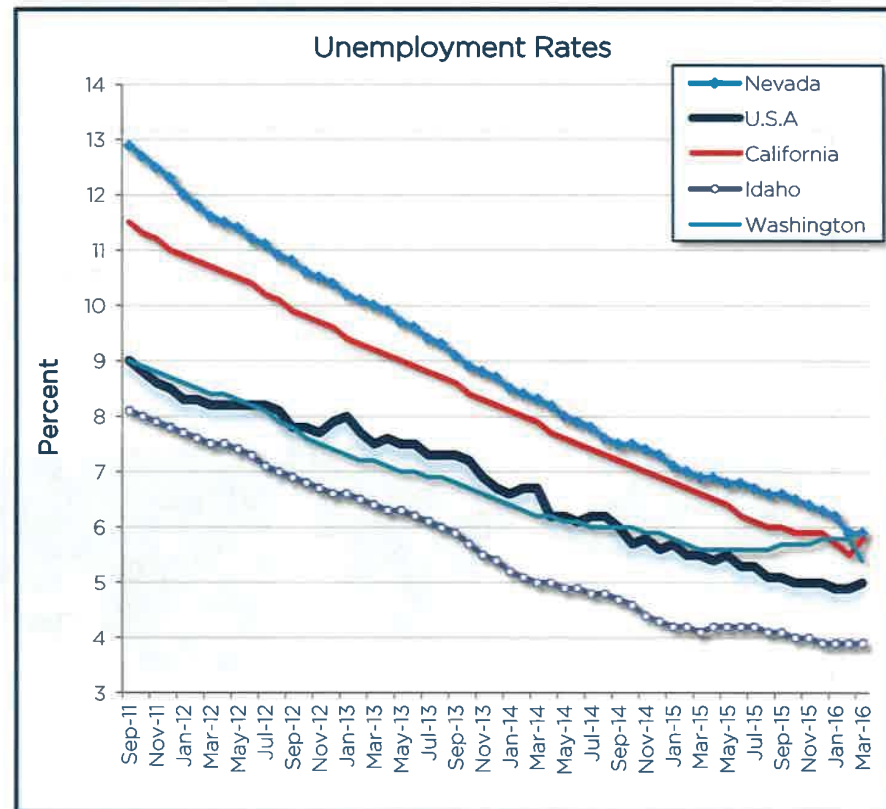
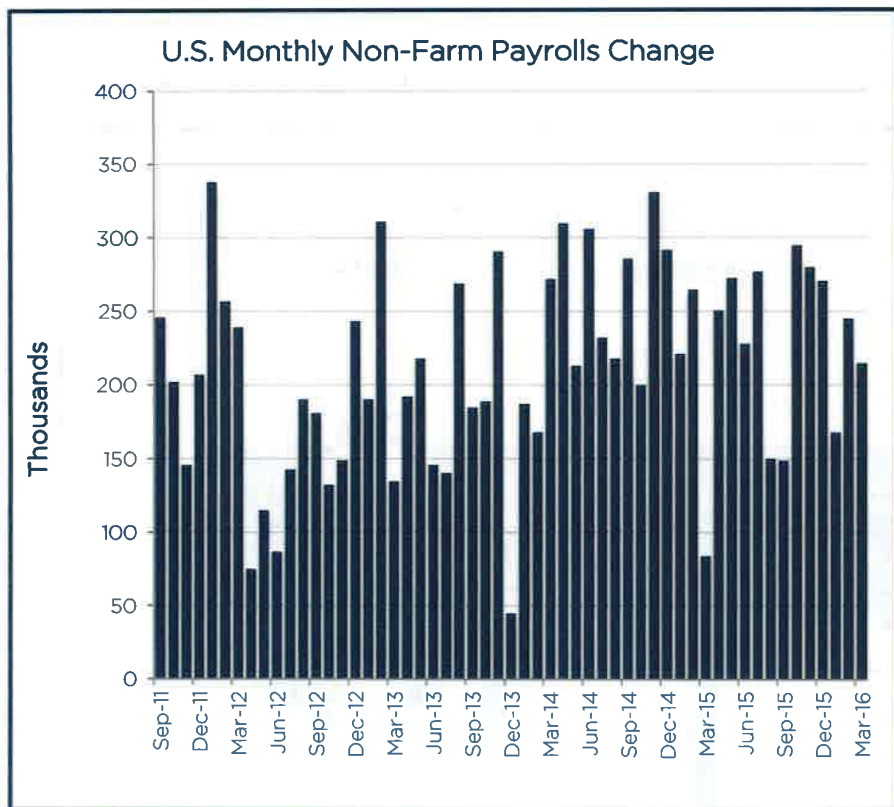


* Real Rate (Inflation Adjusted)

Source: Bureau of Economic Analysis

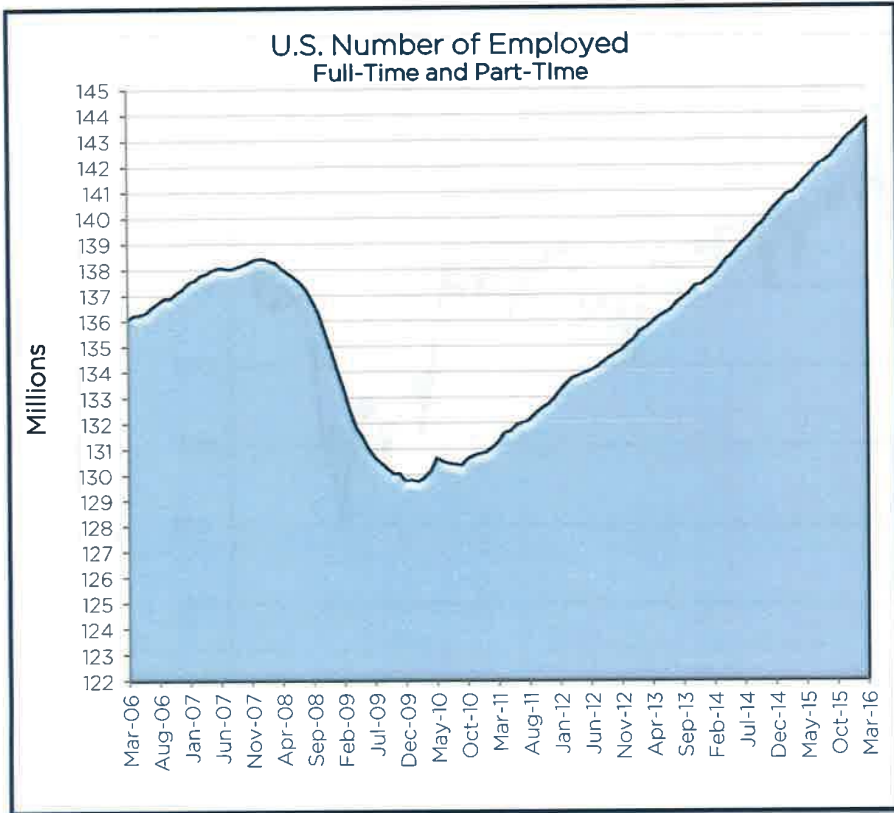
Estimate: Bloomberg's Survey of Economists

As of: 3/31/16

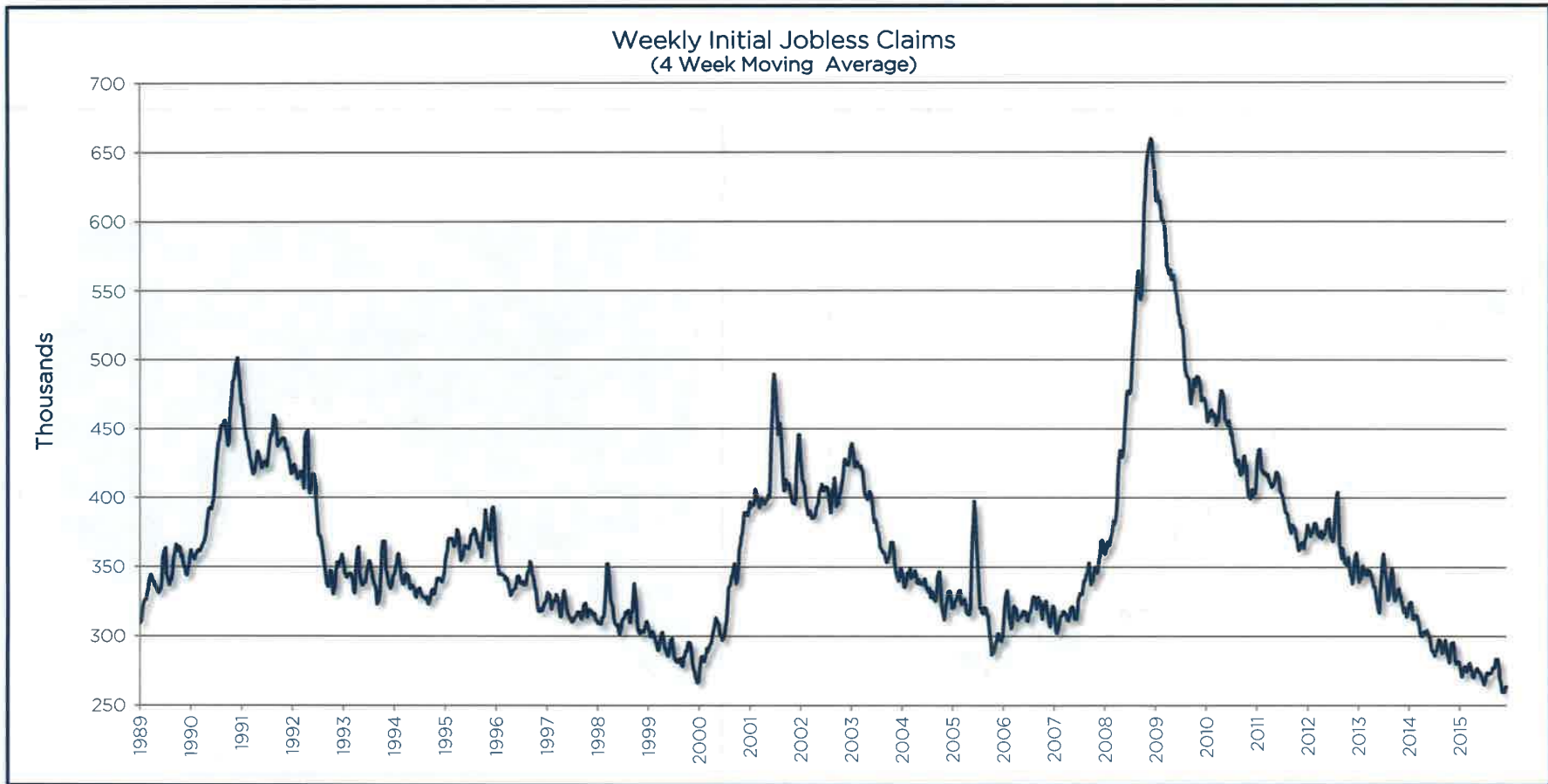


12 Month Average Job Change 233,500

Source: Bureau of Labor Statistics

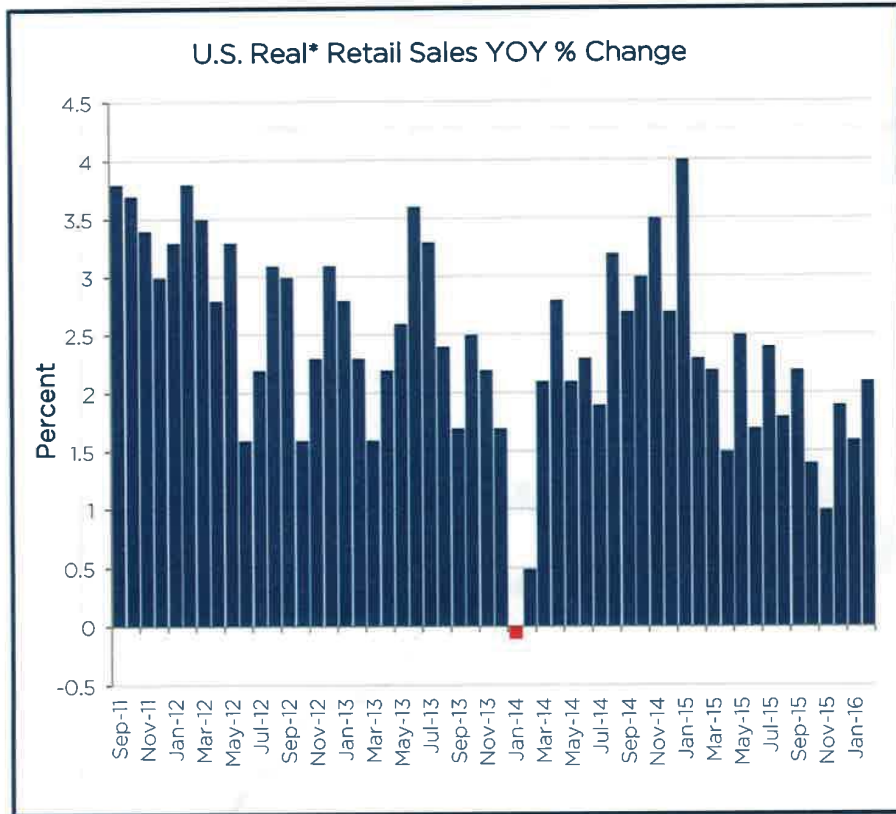


Source: Bureau of Labor Statistics



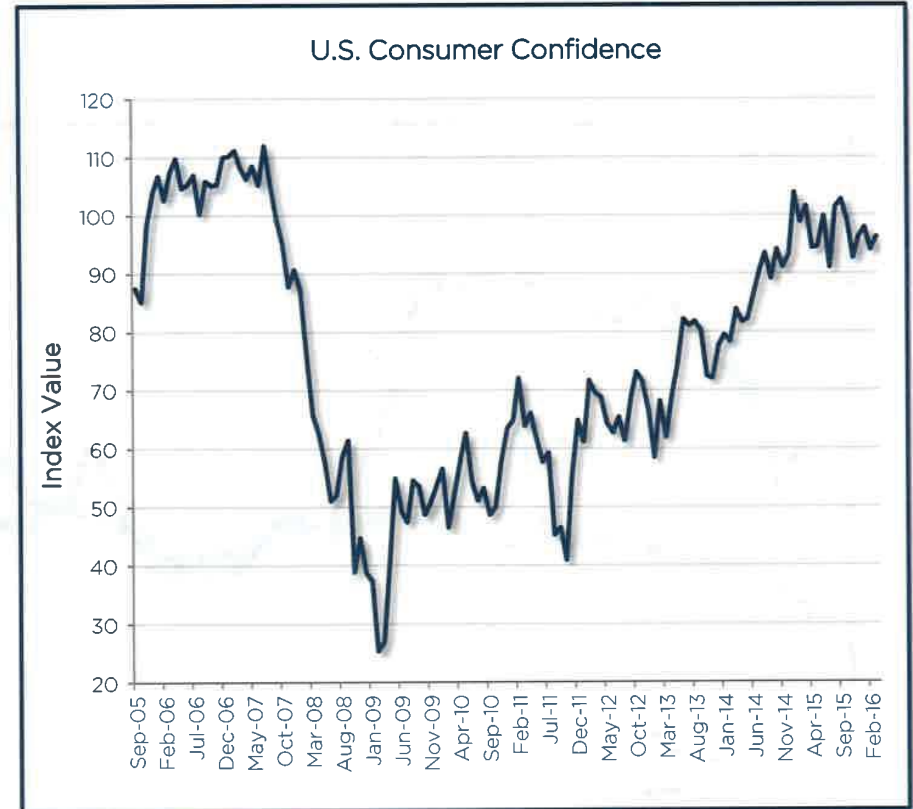
Weekly Initial Jobless Claims is the actual number of people who have filed for Unemployment benefits for the first time. The following five eligibility criteria must be met in order to file for unemployment benefits: 1. Meet the requirements of time worked during a 1 year period (full time or not). 2. Become unemployed through no fault of your own (cannot be fired). 3. Must be able to work; no physical or mental holdbacks. 4. Must be available for work. 5. Must be actively seeking work.

Source: Department of Labor and Bloomberg

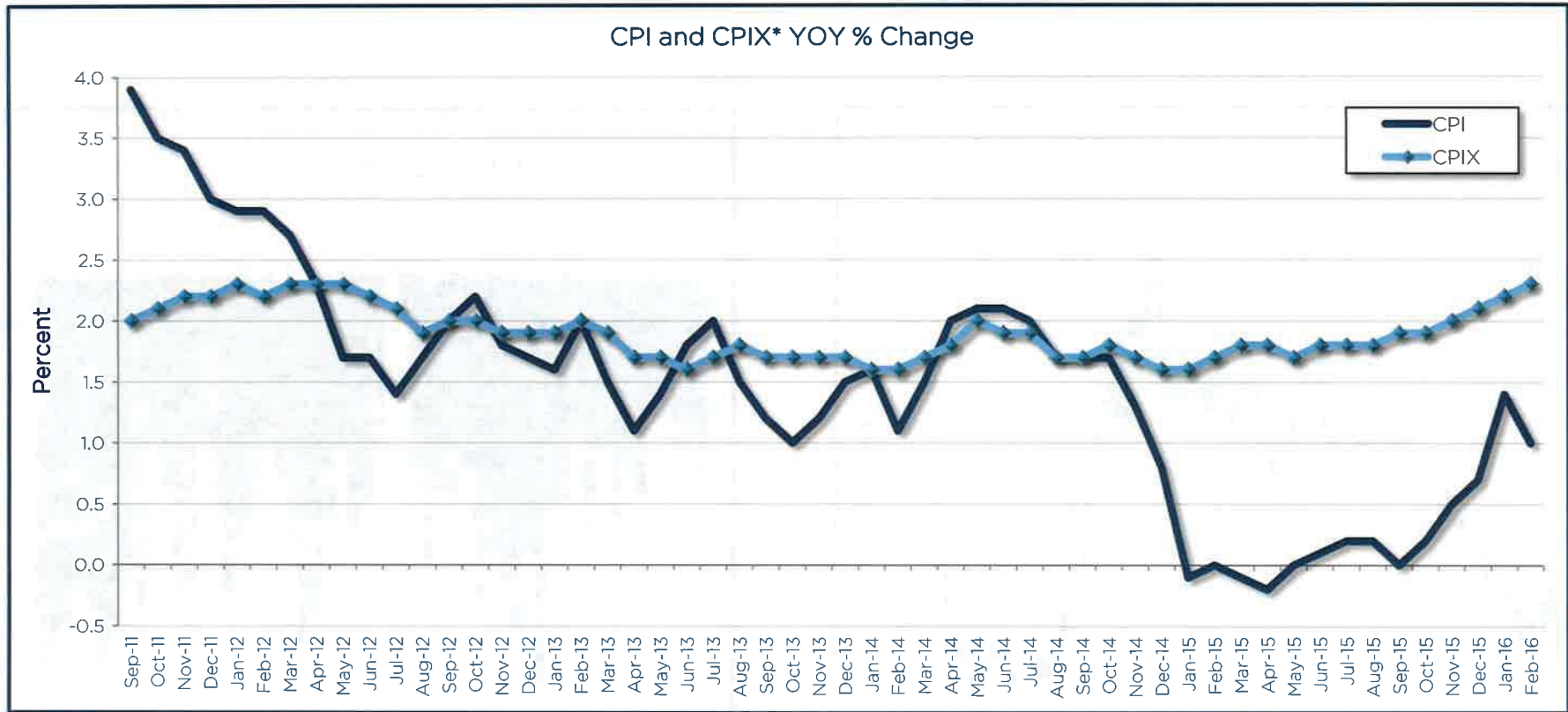


*Real: Inflation Adjusted

Source: U.S. Census Bureau

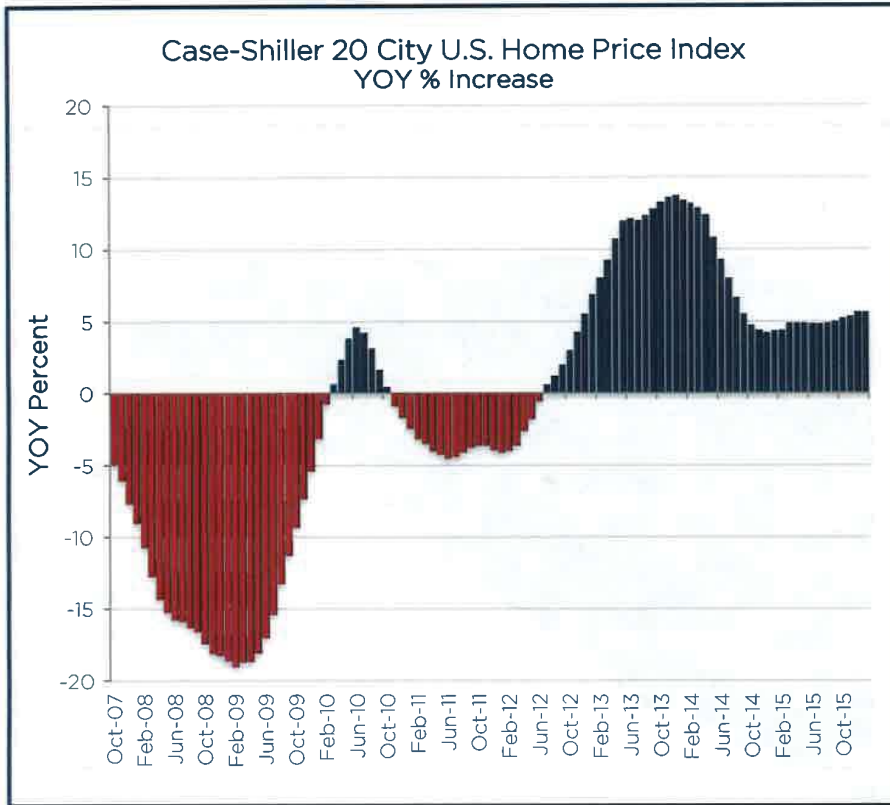


Source: Conference Board

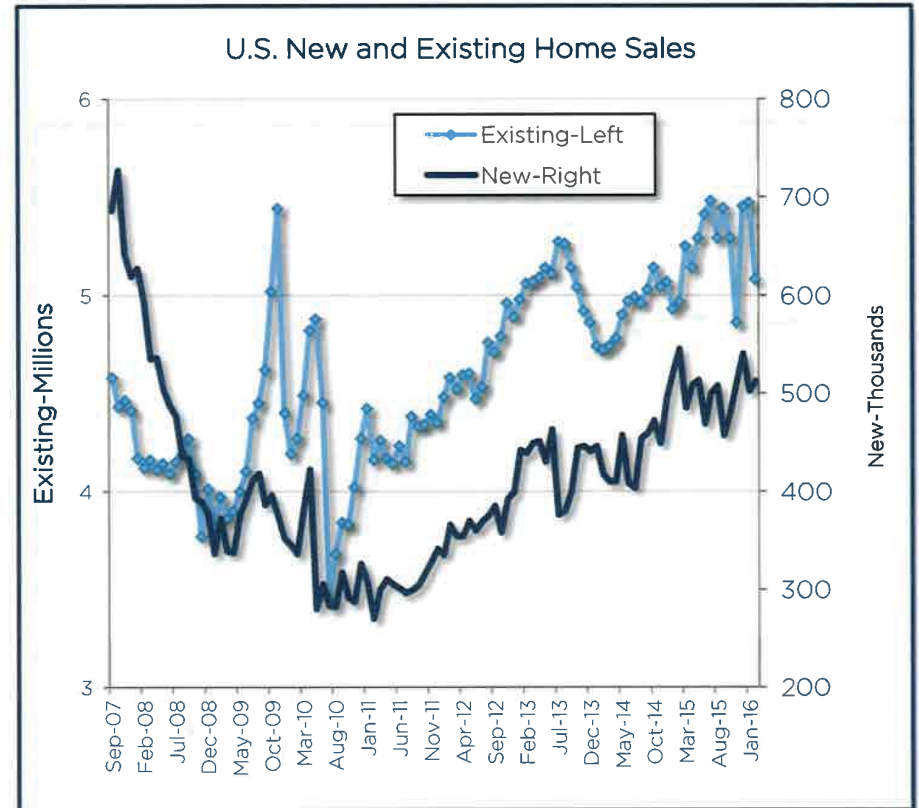


*CPIX: Consumer Price Index, excluding food and energy

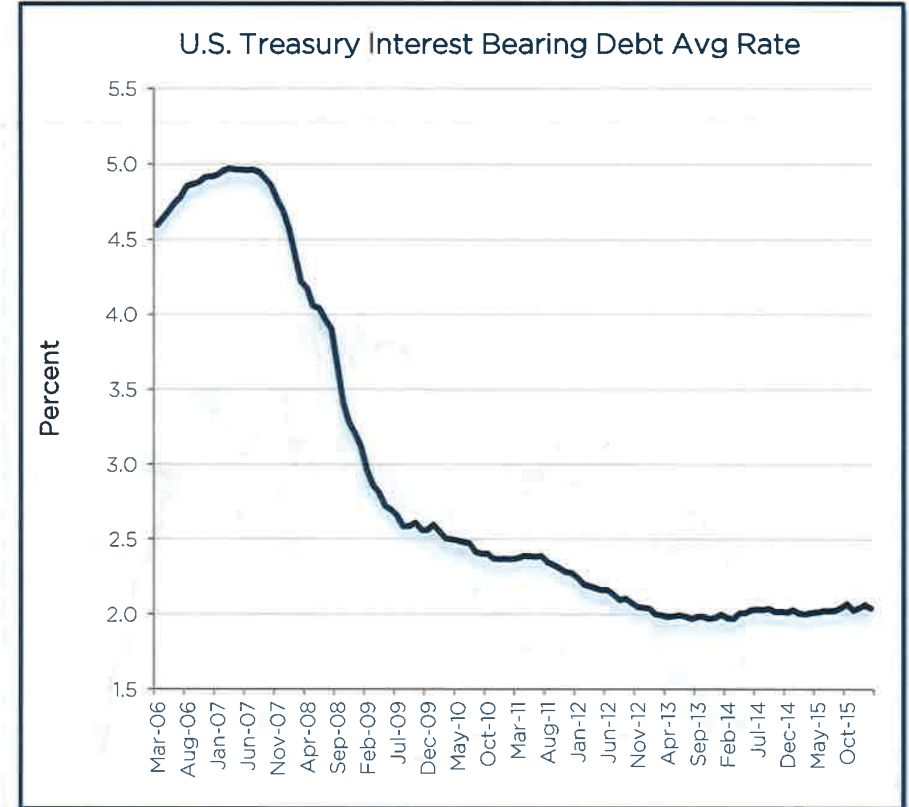
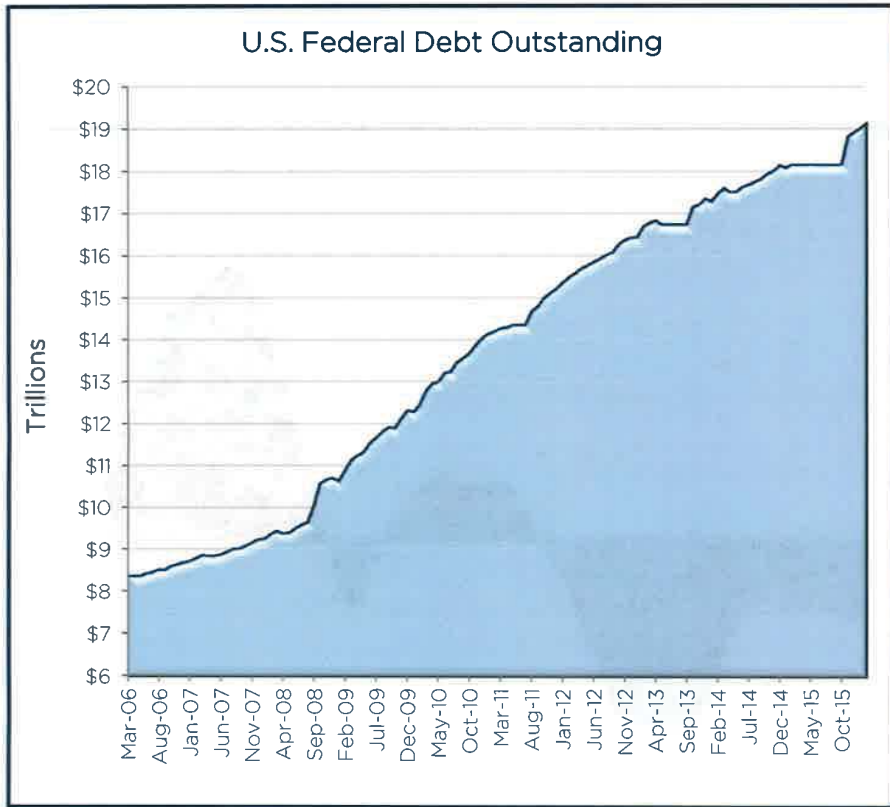
Source: Bureau of Labor Statistics



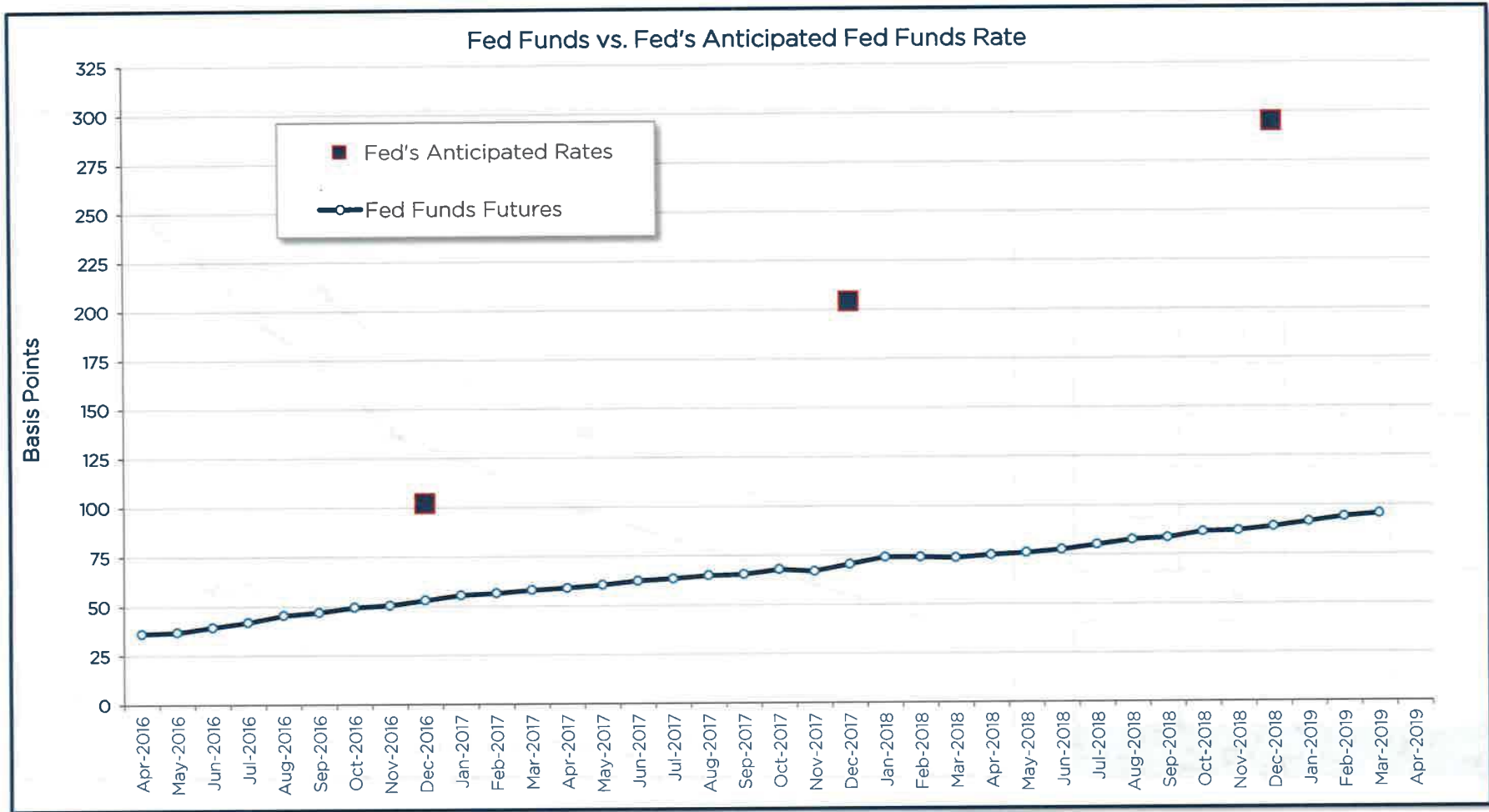
Source: Case-Shiller



Sources: New (U.S. Census Bureau), Existing (National Assoc. of Realtors)
 Seasonally Adjusted Annual Rate

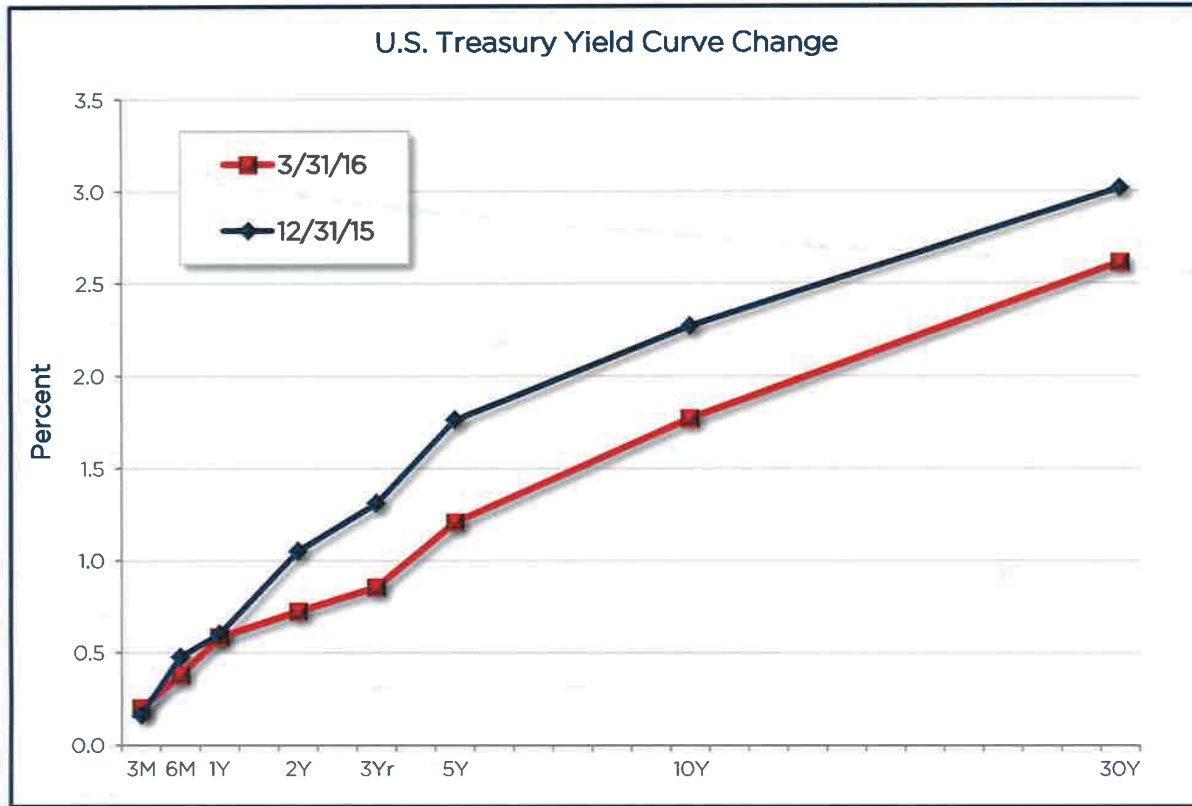


Source: U.S. Treasury



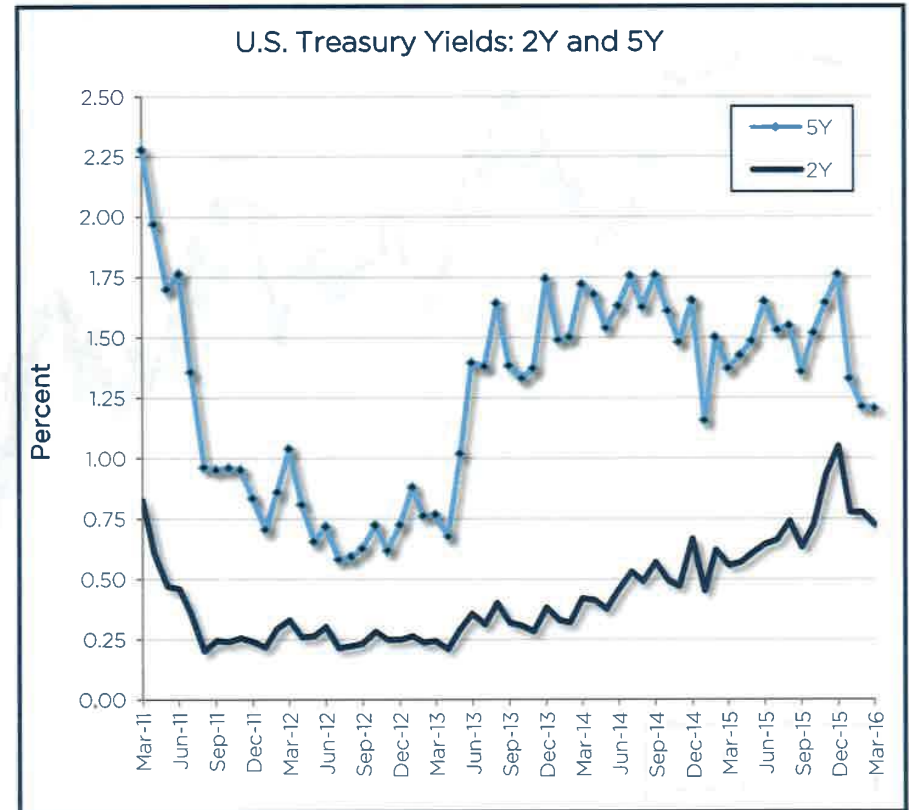
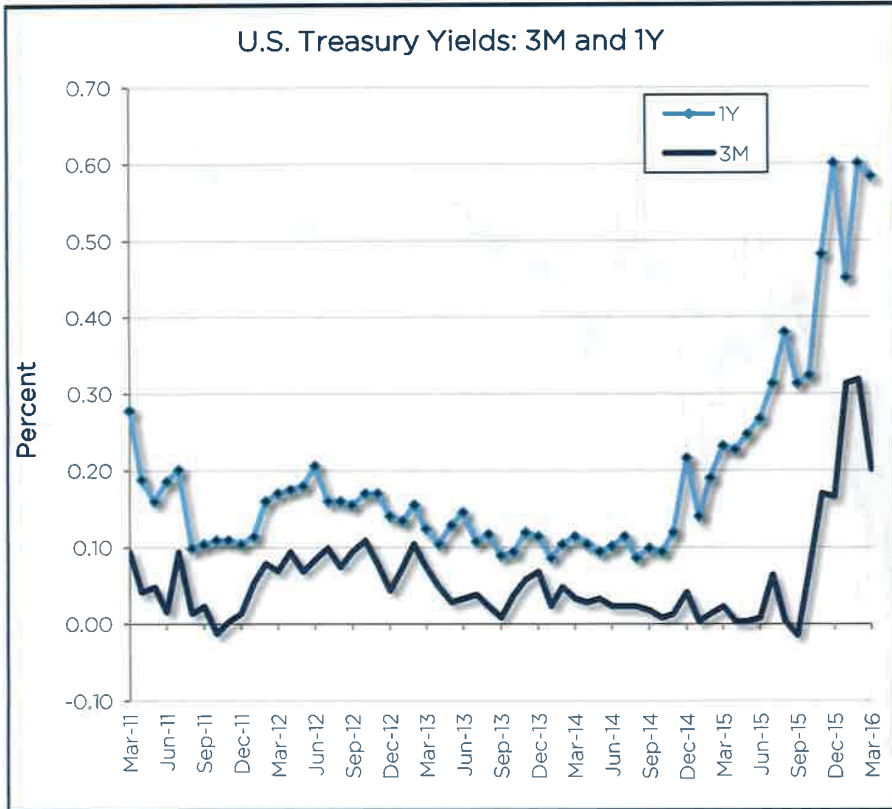
Fed Funds Anticipated Rate from the March 16, 2016 FOMC Meeting

Source: Bloomberg

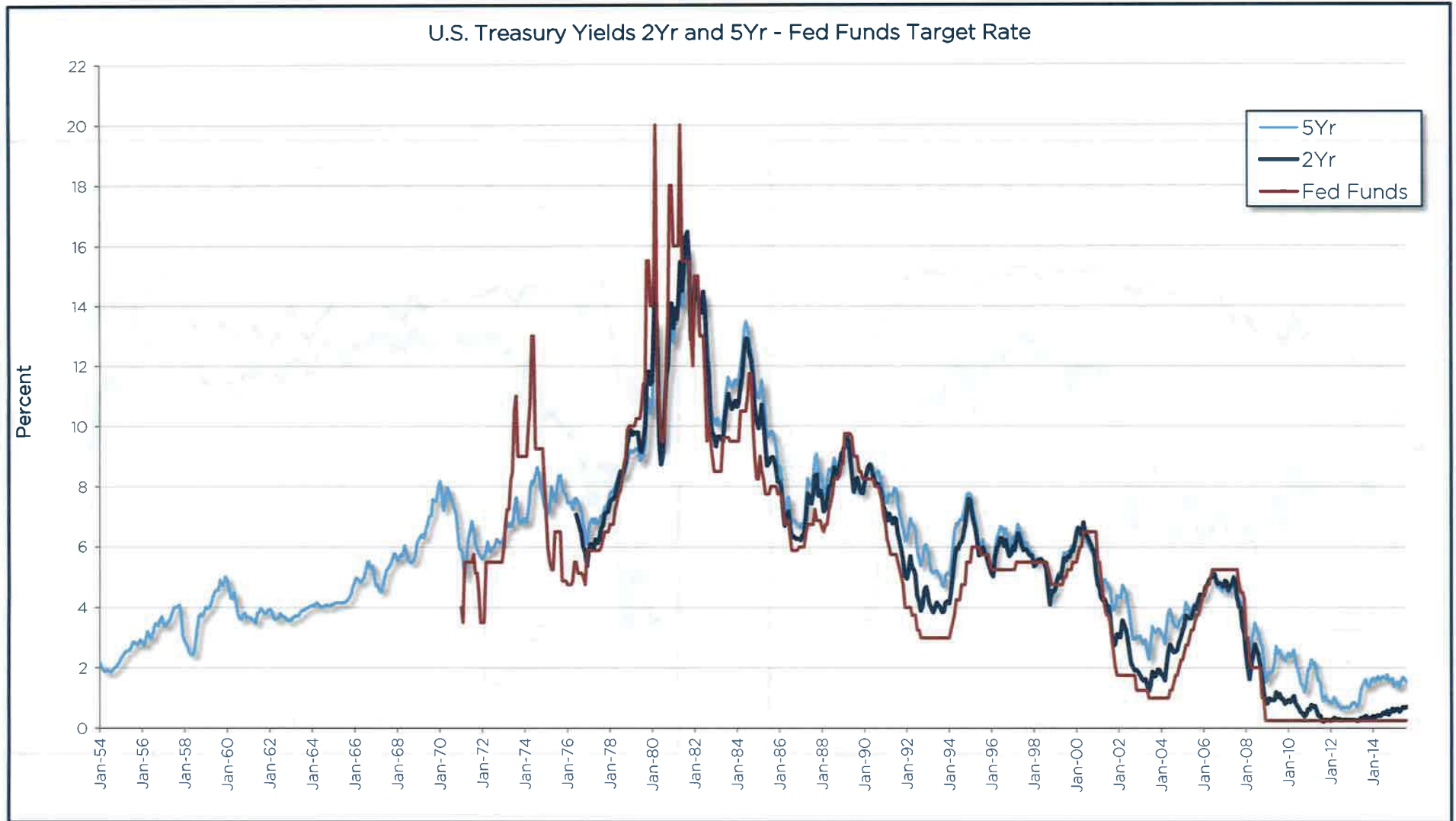


Maturity	12/31/15	3/31/16	Change
3M	0.17	0.20	0.04
6M	0.48	0.38	-0.10
1Y	0.60	0.58	-0.02
2Y	1.05	0.72	-0.33
3Y	1.31	0.85	-0.45
5Y	1.76	1.21	-0.56
10Y	2.27	1.77	-0.50
30Y	3.02	2.61	-0.40

Source: Bloomberg

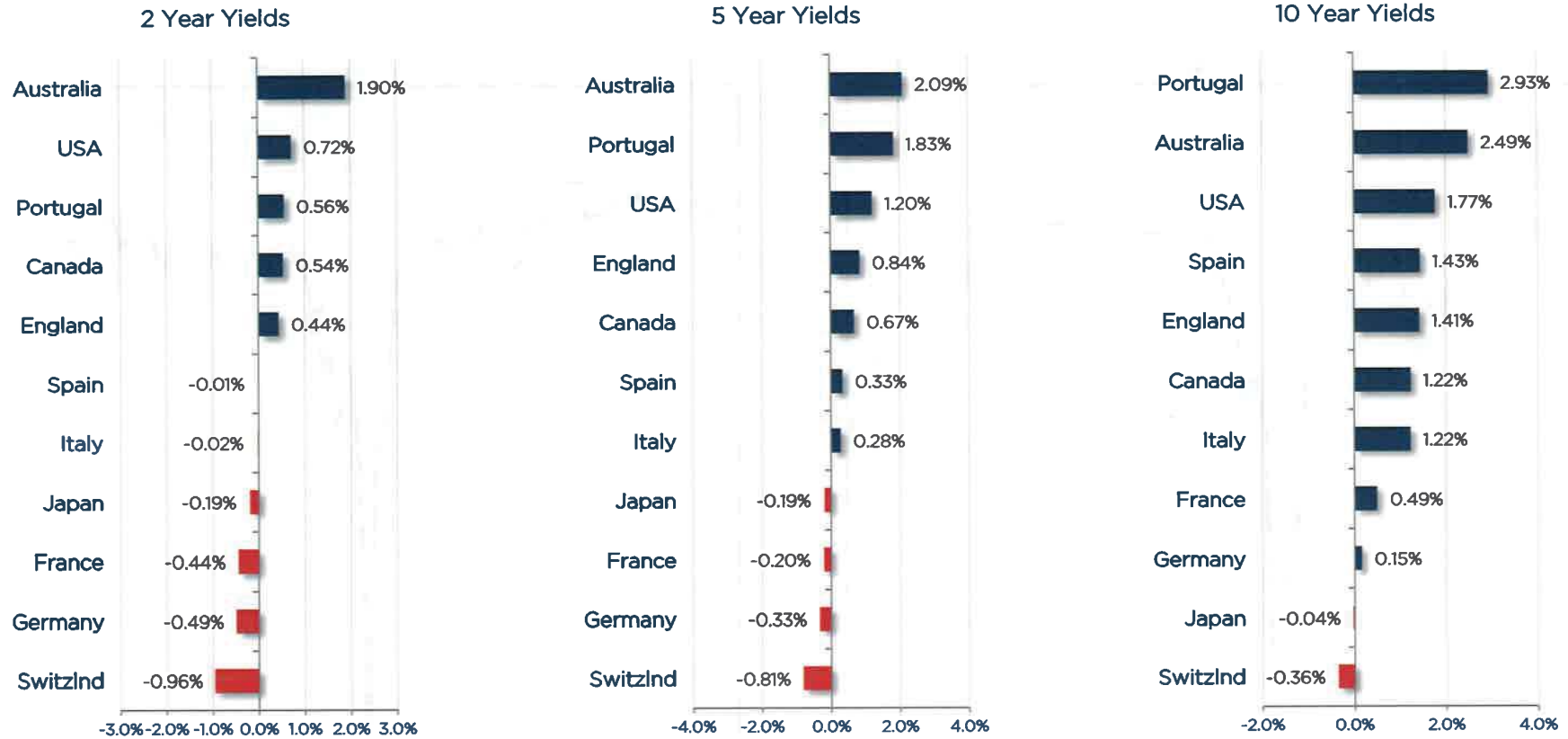


Source: Bloomberg

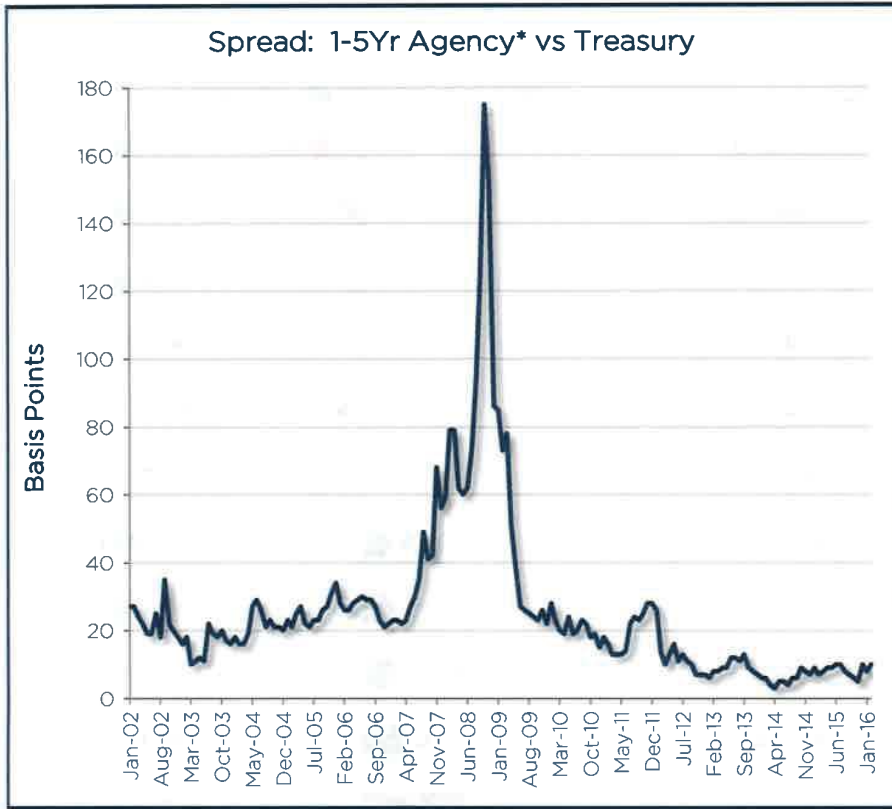


Source: Bloomberg

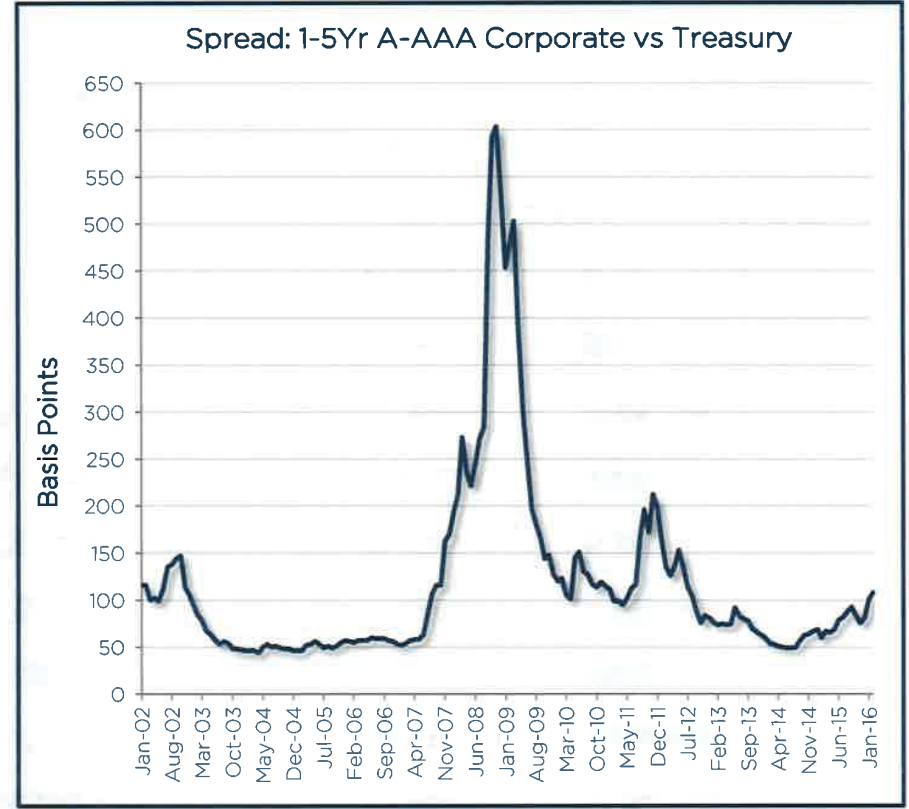
Global Treasury Rates



Source: Bloomberg



Current Spread is 10

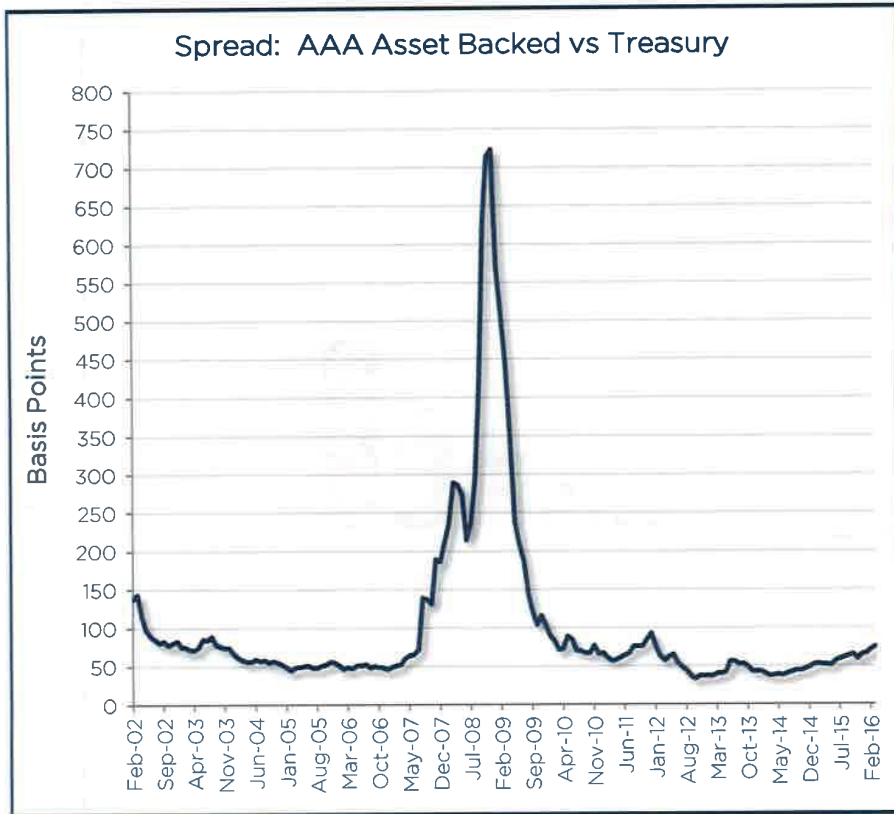


Current Spread is 87

*BofA/Merrill Index (option adjusted spread vs. Treasury)
 Agency (GVPO)

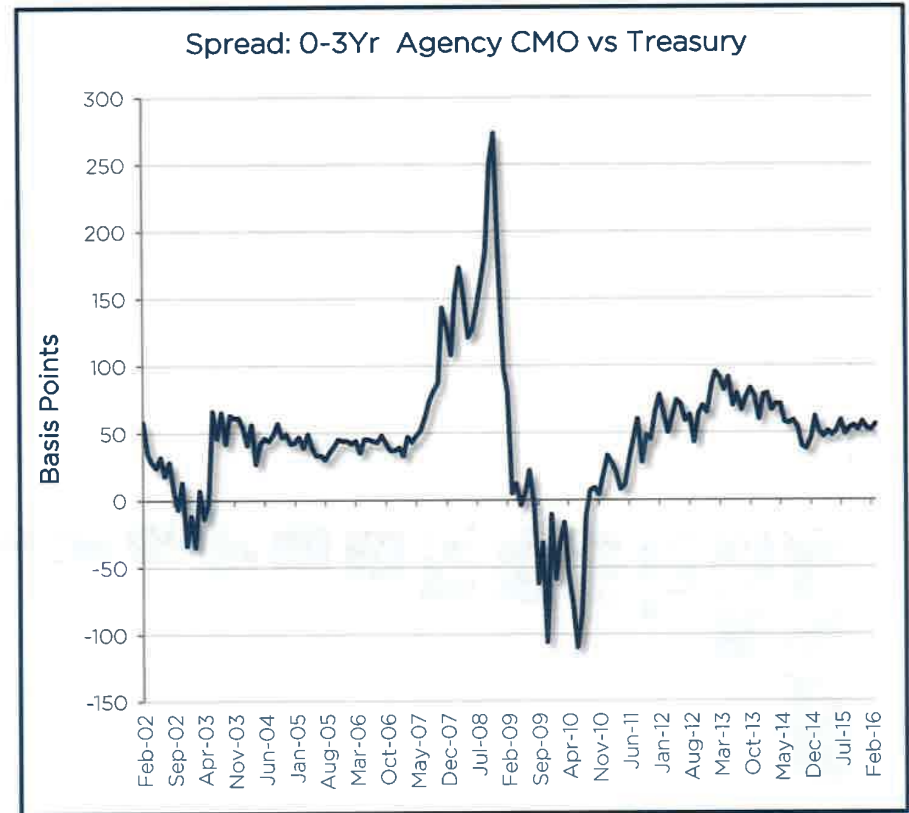
*BofA/Merrill Index (option adjusted spread vs. Treasury)
 Corporate A-AAA (CV10)

Source: Bank of America Merrill Lynch Indices



Current Spread is 75

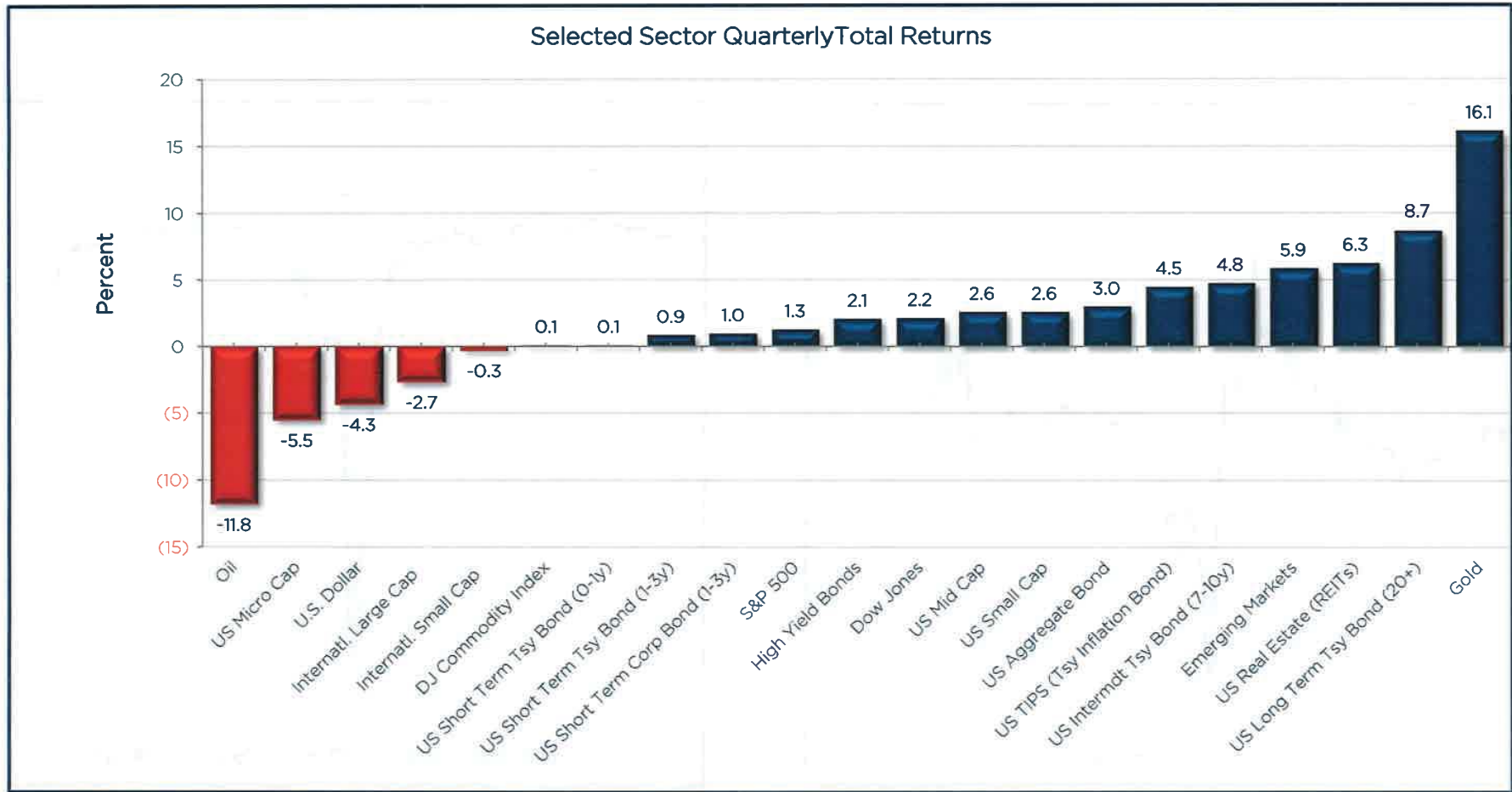
*BofA/Merrill Index (option adjusted spread vs. Treasury)
 AAA Rated ABS (ROA1)



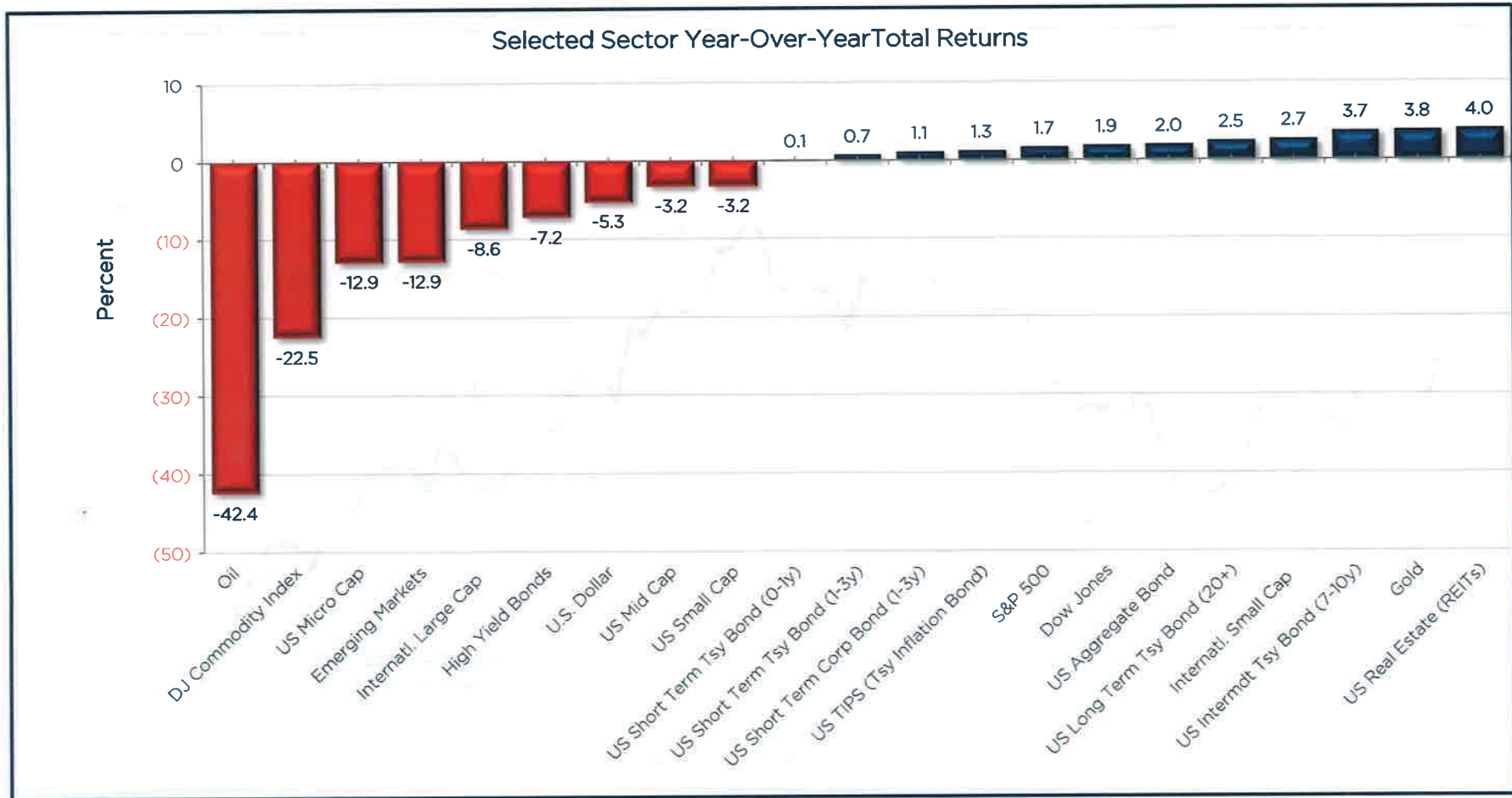
Current Spread is 56

*BofA/Merrill Index (option adjusted spread vs. Treasury)
 CMO Agency 0-3Yr PAC (CMIP)

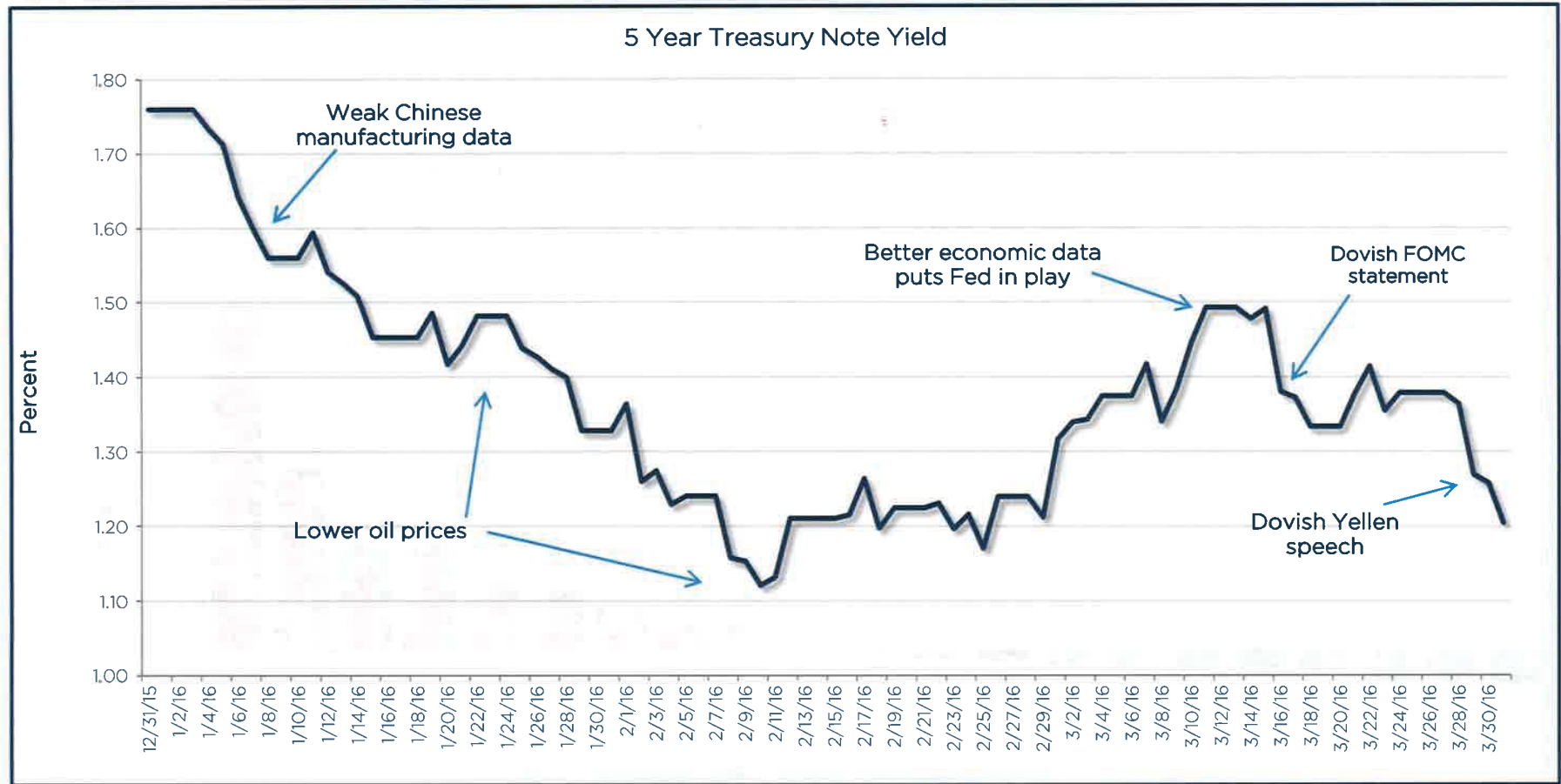
Source: Bank of America Merrill Lynch Indices



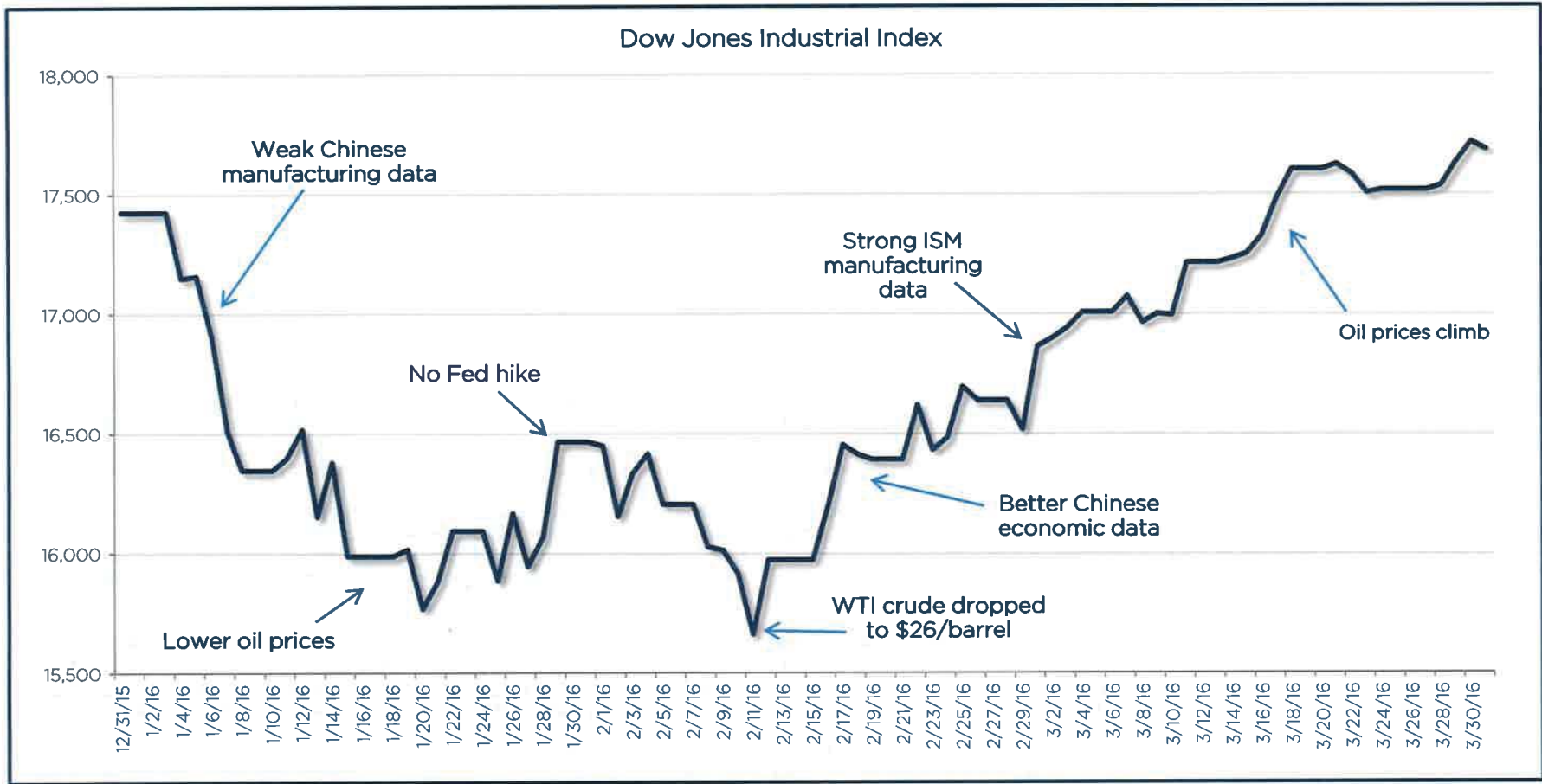
Source: Bloomberg



Source: Bloomberg



Sources: Bloomberg, FTN Main Street



Sources: Bloomberg, FTN Main Street

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STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Adopt Resolution Establishing
2016-2017 Appropriations Limit (Gann)

ITEM NO. 16-71G

EXHIBIT: Resolution 2016.11

Background:

At its meeting of May 3, 2016, the Board of Trustees adopted a resolution notifying the public the 2016-2017 appropriations limit had been determined for the district and documentation used in the determination of the limit would be available to any person wishing to examine or inspect said documentation. The resolution further notified the public the board would establish an appropriations limit for 2016-2017 at the board meeting to be held on June 14, 2016. It is appropriate for the board to adopt the attached resolution.

Recommendation:

In accordance with Board Policy 6100, administration recommends the Board of Trustees adopt Resolution No. 2016.11, Establishment of an Appropriations Limit for the 2016-2017 fiscal year, which sets the appropriations limit for the district at \$271,882,497.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.11

ESTABLISHMENT OF AN APPROPRIATIONS LIMIT
FOR THE 2016-2017 FISCAL YEAR

WHEREAS, on November 6, 1979, the People of the State of California adopted Proposition 4, the Gann Initiative, which added Article XIII B to the state Constitution; and

WHEREAS, said Article and Section 7900, et seq., of the government code require this Board establish, by resolution, at a regular or special meeting, it appropriations limit for the 2016-2017 fiscal year; and

WHEREAS, a notice was posted at least fifteen (15) days prior to this meeting informing the public of the availability of the documentation used in the determination of said appropriations limit;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the State Center Community College District hereby established and adopts for the 2016-2017 fiscal year an appropriations limit in the amount of \$271,882,497

IT IS FURTHER RESOLVED, said appropriations limit has been calculated and determined in accordance with all applicable statutes and constitutional provisions;

IT IS FURTHER RESOLVED, all interested persons be provided the opportunity to examine, inspect, and comment upon any matter, document, or procedure pertaining hereto.

The foregoing Resolution was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 14th day of June, 2016, by the following vote, to wit:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees President
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Grant Agreements

ITEM NO. AMENDED
16-72G

EXHIBIT: Grant Agreement Recommendations
Resolution No. 2016.12
Resolution No. 2016.13
Resolution No. 2016.14

Recommendation:

In accordance with Board Policy 3280, administration recommends the Board of Trustees:

- a) approve the grant agreement recommendations, items A – E, as presented, and adopt resolutions 2016.12, 2016.13, and **2016.14**;
- b) authorize renewal of the grant agreements with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district.

GRANT AGREEMENT RECOMMENDATIONS

Recommendation to approve the following grant agreements:

- A. **Healthy and Active Preschoolers Website**
Agency: California Department of Education
Agreement Term: July 1, 2016 – June 30, 2017
Total Funding Amount: \$84,800.66
Resolution No: 2016.12
Background: The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College in collaboration with the California Department of Education Nutrition Services Division (NSD) developed Healthy and Active Preschoolers, a web-based nutrition learning center. Funding from NSD will be used to continue the maintenance of the website content and tracking of website activity, promote the site at child care conferences and meetings, and develop and translate into Spanish twenty-one nutrition and /or physical activity tip sheets.

- B. **Child and Adult Care Food Program Promoting Integrity Now**
Agency: California Department of Education
Agreement Term: July 1, 2016 – June 30, 2017
Total Funding Amount: \$127,970.42
Resolution No: 2016.13
Background: The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College is one of the few universities/colleges in the state that develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. The Cal-Pro-NET Center at Fresno City College will continue to work with the California Department of Education, Nutrition Services Division, to implement the Child and Adult Care Food Program Promoting Integrity Now instructional program. Promoting Integrity Now (PIN) is a competency-based and comprehensive training program for Child and Adult Care Food Program sponsors.

- C. **CCPT Education Pathway Agreement with Clovis Unified School District**
Agency: Clovis Unified School District
Agreement Term: July 2, 2015 – June 30, 2016
Total Funding Amount: \$148,500
Background: Funding from the California Career Pathway Trust grant will provide counseling services, tutoring, and summer boot camps for incoming freshman at Clovis Community College (CCC), Reedley College (RC), and Madera Community College Center (MCCC). The counselors and faculty will work exclusively with education pathway students and ensure that all pathway high school graduates successfully transition to and excel in college.

Grant Agreement Recommendations

D. CCPT Education Pathway Agreement with Clovis Unified School District

Agency: Clovis Unified School District

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$219,840

Background: Funding from the California Career Pathway Trust grant will provide counseling services, tutoring, and summer boot camps for incoming freshman at Clovis Community College (CCC), Reedley College (RC), and Madera Community College Center (MCCC). The counselors and faculty will work exclusively with education pathway students and ensure that all pathway high school graduates successfully transition to and excel in college.

E. Song-Brown Program Grant Agreement

Agency: Office of Statewide Health Planning and Development

Agreement Term: July 1, 2016 – August 15, 2018

Total Funding Amount: \$120,000 (FY 2016-2017 - \$60,000 and FY 2017-2018 \$60,000)

Resolution No: 2016.14

Background: The District, on behalf of Fresno City College, is requesting authorization to enter into an agreement with the Office of Statewide Health Planning and Development (OSHPD) for funding to supplement the associate degree nursing program. Funding from OSHPD will be used to support instructional and administrative costs of the Associate Degree Nursing Program.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.12

AUTHORIZING AGREEMENT WITH CALIFORNIA DEPARTMENT OF EDUCATION
FOR HEALTHY AND ACTIVE PRESCHOOLERS WEBSITE,
FRESNO CITY COLLEGE

WHEREAS, the California Department of Education, Nutrition Services Division, is providing funding for the continued maintenance of the website content and tracking of website activity, promote the site at child care conferences and meetings, and develop and translate into Spanish twenty-one nutrition and/or physical activity tip sheets;

WHEREAS, this agreement is for the period of July 1, 2016 through June 30, 2017, with funding in the amount of \$84,800.66;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2016.12 authoring the district, on behalf of Fresno City College, to enter into an agreement with the California Department of Education Nutrition Services Division and the District for the Healthy and Active Preschoolers website for the period of July 1, 2016 through June 30, 2017, with funding in the amount of \$84,800.66; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the District.

PASSED AND ADOPTED on this 14th day of June 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.13

AUTHORIZING AGREEMENT WITH CALIFORNIA DEPARTMENT OF EDUCATION
FOR CHILD AND ADULT CARE FOOD PROGRAM PROMOTING INTEGRITY NOW,
FRESNO CITY COLLEGE

WHEREAS, the California Professional Nutrition Education and Training Center at Fresno City College develops and provides specialized instructional programs for the child and adult nutrition personnel at the production, supervisory, and administrative levels;

WHEREAS, the California Department of Education Nutrition Services Division is providing continued funding for the Promoting Integrity Now (PIN) training of the Child and Adult Care Food Program courses;

WHEREAS, this agreement is for the period of July 1, 2016 through June 30, 2017, with funding in the amount of \$127,970.42;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of State Center Community College District hereby adopts Resolution No. 2016.13 authoring the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education, Nutrition Services Division for the Promoting Integrity Now (PIN) training for the period of July 1, 2016, through June 30, 2017, with funding in the amount of \$127,970.42; and

BE IT FURTHER RESOLVED, that the Board of Trustees of State Center Community College District authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the District.

PASSED AND ADOPTED on this 14th day of June 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

**STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.14**

**AUTHORIZING AGREEMENT WITH OFFICE OF STATEWIDE HEALTH
PLANNING AND DEVELOPMENT FOR NURSING EDUCATION,
FRESNO CITY COLLEGE**

WHEREAS, the Office of Statewide Health Planning and Development (OSHPD) is providing funding to supplement the associate degree nursing program at Fresno City College;

WHEREAS, funding from the OSHPD will be used to support instructional and administrative costs of the associated degree nursing program;

WHEREAS, this agreement is for the period of July 1, 2016, through August 15, 2018, with funding in the amount of \$120,000;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2016.17 authoring the District, on behalf of Fresno City College, to enter into an agreement with the Office of Statewide Health Planning and Development for funding to supplement the associate degree nursing program for the period July 1, 2016, through August 15, 2018, with funding in the amount of \$120,000; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the District.

PASSED AND ADOPTED on this 14th day of June 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

**Board of Trustees Secretary
State Center Community College District**

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Accept Gift/Donation from
the Rinko Yoshioka Estate

ITEM NO. 16-73G

EXHIBIT: None

Background:

On June 8, 2014, Rinko Yoshioka, a former Fresno City College nursing student and State Center Community College Foundation donor passed away. As a part of her will, a portion of her estate was donated to the district to benefit Fresno City College's Nursing Program. Her estate has been settled and the amount donated is \$342,949.43. Board Policy 3820 requires that the board take action to accept gifts to the district.

Recommendation:

In accordance with Board Policy 3820, administration recommends the Board of Trustees accept the gift/donation from the Rinko Yoshioka estate and authorize the chancellor and the executive director of the State Center Community College Foundation to develop a plan to use the funds in a manner consistent with the wishes of Rinko Yoshioka's will.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration of Bids, Hammer Throw
Relocation, Fresno City College

ITEM NO. 16-74G

EXHIBIT: None

Background:

Bid #1516-23A is for the work necessary to provide and construct an improved athletic site for Fresno City College's Track & Field throwing events, which include hammer throw, discus and shot put. As part of this project, the throwing events will be consolidated into one contiguous location at the field between Ratcliffe Stadium and Eules Ballpark. This project will construct a new concrete pad, provide a new event cage, demolish the existing shot put and hammer throw area and modify the existing irrigation system for the new site improvements.

This project is necessitated by the need to provide a safe and compliant site for the throwing events of track and field and to reduce damage to the existing soccer field while improving student safety.

Funding for construction and related project costs will be provided by general fund resources. Bids were received from two contractors as follows:

<u>Bidder</u>	<u>Award</u>
GC Builders	\$ 67,875.00
R & H Construction	\$106,700.00

Fiscal Impact:

\$67,875.00 – Transfer resources from general fund to capital projects fund

Recommendation:

In accordance with Board Policy 6340, it is recommended the Board of Trustees:

- a) award Bid #1516-23A in the amount of \$67,875.00 to GC Builders, the lowest responsible bidder for Hammer Throw Relocation at Fresno City College; and

- b) authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Renewal of
Instructional Service Agreements

ITEM NO. 16-75G

EXHIBIT: Instructional Service Agreement Recommendations

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

- a) approve the Instruction Service Agreement Renewal Recommendations, items A – H, as presented;
- b) authorize renewal of the instructional service agreements with similar terms and conditions;
and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the instructional service agreements on behalf of the district.

INSTRUCTIONAL SERVICE AGREEMENT RECOMMENDATIONS

Recommendation to renew the following instructional service agreements:

- A. Fresno City College Police Academy
Agency: City of Fresno Police Department
Agreement Term: July 1, 2016 – June 30, 2018
Total Funding Amount: \$183,750
Background: Funding from City of Fresno Police Department will provide instructional services for 52,500 student instructional hours or 100 FTES. The instruction will be conducted by the Fresno City College Police Academy.
- B. Fresno City College Police Academy
Agency: County of Fresno Sheriff's Department
Agreement Term: July 1, 2016 – June 30, 2018
Total Funding Amount: \$137,812
Background: Funding from County of Fresno Sheriff's Office will provide instructional services for 39,375 student instructional hours or 75 FTES. The instruction will be conducted by the Fresno City College Police Academy.
- C. Primary Paramedic Training Program
Agency: County of Fresno Department of Public Health Emergency Medical Services
Agreement Term: July 1, 2016 – June 30, 2018
Total Funding Amount: \$104,500
Background: Funding from Fresno County Department of Public Health Emergency Medical Services will provide instructional services for 38,000 student instructional hours or 73 FTES. The instruction will be conducted by the Fresno City College Fire Academy.
- D. Fresno City College Fire Academy
Agency: City of Selma Fire Department
Agreement Term: July 1, 2016 – June 30, 2018
Total Funding Amount: \$82,500
Background: Funding from City of Selma Fire Department will provide instructional services for 30,000 student instructional hours or 54.4 FTES. The instruction will be conducted by the Fresno City College Fire Academy.
- E. Fresno City College Fire Academy
Agency: City of Kingsburg Fire Department
Agreement Term: July 1, 2016 – June 30, 2018
Total Funding Amount: \$35,000
Background: Funding from City of Kingsburg Fire Department will provide instructional services for 10,000 student instructional hours or 19 FTES. The instruction will be conducted by the Fresno City College Fire Academy.

Instructional Service Agreement Recommendations

F. Fresno City College Fire Academy

Agency: City of Fresno Fire Department

Agreement Term: July 1, 2016 – June 30, 2018

Total Funding Amount: \$322,000

Background: Funding from City of Fresno Fire Department will provide instructional services for 92,000 student instructional hours or 175.23 FTES. The instruction will be conducted by the Fresno City College Fire Academy.

G. Fresno City College Fire Academy

Agency: Fresno County Fire Protection District

Agreement Term: July 1, 2016 – June 30, 2018

Total Funding Amount: \$175,000

Background: Funding from Fresno County Fire Protection District will provide instructional services for 50,000 student instructional hours or 95.23 FTES. The instruction will be conducted by the Fresno City College Fire Academy.

H. Fresno City College Fire Academy

Agency: City of Sanger Fire Department

Agreement Term: July 1, 2016 – June 30, 2018

Total Funding Amount: \$35,000

Background: Funding from City of Sanger Fire Department will provide instructional services for 10,000 student instructional hours or 19 FTES. The instruction will be conducted by the Fresno City College Fire Academy.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Authorize Agreement for ITEM NO. 16-76G
 Class Scheduling, Room Utilization, Event
 and Resource Management Solution, Districtwide

EXHIBIT: None

Background:

Request for Proposal (RFP) #1516-24, Class Scheduling, Room Utilization, Event and Resource Management Solution, Districtwide was advertised and distributed to interested firms to provide a quality software solution for the district and colleges. This software will provide a complete room, event, class and resource management solution, and partner. The solution will improve the creation of class schedules through collaboration across departments and easily identify room availability and resources. Also, the software provides the ability to schedule special events through a calendaring tool that will integrate into our websites.

Three firms responded to the Request for Proposal: Ad Astra Information Systems, College Net, and EMS Software. All three were interviewed by a districtwide team composed of vice presidents of instruction, instructional deans, IT directors and staff, curriculum Analysts, and department secretaries. The committee considered the qualifications, experience, expertise, product solutions and pricing of the firms in relation to the requirements as identified in the RFP. After careful consideration, College Net was chosen based upon their superior system features, ease of integration with our current student information system, technical support, and user-friendly interface. Additionally, College Net's expertise in supporting California community colleges surpassed all other competitors. Their solution is utilized by 32 California community colleges. The College Net solution will help the district improve the class scheduling process, utilization of rooms and resources, and scheduling and promotion of special events via our website.

Fiscal Impact:

\$169,900.00 – the General Fund has been identified for the first year one-time costs of this project. Licensing and hosting fees for succeeding years are \$46,760 per year and will be covered from lottery funds.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

- a) authorize an agreement with College Net Corporation for the Class Scheduling, Room Utilization, Event and Resource Management Solution, Districtwide; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Ratify Madera County
School Boards Association Executive
Committee Proposed 2016-2017 Budget

ITEM NO. 16-77G

EXHIBIT: MCSBA Budget Worksheet

Background:

Annually, the Madera County School Boards Association (MCSBA) Executive Committee asks member boards to ratify its annual budget. MCSBA is submitting its recommended 2016-2017 budget for SCCCD Board of Trustees ratification.

The SCCCD representative on the MCSBA Executive Committee for 2016 is Trustee Bobby Kahn. Notes from the MCSBA Budget and Finance Committee meeting have been sent to each representative to the Executive Committee. The notes delineate proposed changes from prior year allocations.

Fiscal Impact:

Dues remain the same for 2016-2017.

Recommendation:

It is recommended the Board of Trustees approve the Madera County School Boards Association Executive Committee proposed 2016-2017 budget and authorize the SCCCD Board of Trustee's MCSBA Executive Committee representative and the chancellor to sign the MCSBA Approval of Proposed 2016-2017 Budget form.

**Madera County School Boards Association
Budget Worksheet 2016-2017**

INCOME					
ITEM	Actual 2013-2014	Actual 2014-2015	Approved Budget 2015-2016	YTD 2015-2016	PROPOSED INCOME 2016-2017
Beginning Balance	\$ 7,494.67	\$ 9,181.57	\$ 10,973.93	\$ 10,973.93	\$ 13,835.93
Dues:					
Alview-Dairyland (6)	\$ 300.00	\$ 300.00	\$ 360.00	\$ 360.00	\$ 360.00
Bass Lake (6)	300.00	300.00	360.00	360.00	360.00
Chawanakee Unified (6)	300.00	300.00	360.00	360.00	360.00
Chowchilla Elem (6)	300.00	300.00	360.00	360.00	360.00
Chowchilla High (6)	300.00	300.00	360.00	360.00	360.00
Golden Valley USD (6)	300.00	300.00	360.00	360.00	360.00
Madera Unified (8)	400.00	400.00	480.00	480.00	480.00
Madera County Board (8)	400.00	400.00	480.00	480.00	480.00
Raymond-Knowles (6)	300.00	300.00	360.00	360.00	360.00
Yosemite Unified (6)	300.00	300.00	360.00	360.00	360.00
SCCCD-Madera (8)	400.00	400.00	480.00	480.00	480.00
Total Dues	\$ 3,600.00	\$ 3,600.00	\$ 4,320.00	\$ 4,320.00	\$ 4,320.00
Guest Dinners/No show	230.00	258.00	100.00	\$ 140.00	100.00
• Guest Dinners/No show (outstanding)	-	-	-	-	-
Scholarships	1,590.00	1,091.00	1,500.00	1,120.00	1,500.00
Scholarships Unused	-	400.00	-	800.00	-
Publication/Marketing	-	-	-	-	-
Mugs	-	-	-	-	-
TOTAL INCOME	\$ 5,420.00	\$ 5,349.00	\$ 5,920.00	\$ 6,380.00	\$ 5,920.00

EXPENSES					
ITEM	Actual 2013-2014	Actual 2014-2015	Approved Budget 2015-2016	YTD 2015-2016	PROPOSED EXPENSES 2016-2017
Fall Meetings	280.00	260.00	500.00	\$ 350.00	\$ 500.00
Winter Meetings	290.00	400.00	500.00	330.00	500.00
** Spring Meetings	542.00	224.00	750.00	180.00	750.00
Summer Meetings	-	-	-	20.00	-
Speaker Expenses	40.00	-	700.00	-	700.00
Meeting Expenses	84.68	53.28	150.00	41.23	150.00
Awards	201.20	219.36	500.00	96.77	500.00
** Scholarships	1,600.00	1,800.00	2,300.00	2,500.00	2,500.00
CSBA Delegate Assembly	447.07	-	475.00	-	475.00
* Bd Member Development	600.00	600.00	600.00	-	600.00
Personal (eg. Condolences, etc.)	48.15	-	100.00	-	100.00
Publication/Marketing	-	-	1,000.00	-	1,000.00
TOTAL EXPENSES	\$ 4,133.10	\$ 3,556.64	\$ 7,575.00	\$ 3,518.00	\$ 7,775.00

* Limited to one small school district per year.	Beg. Balance	\$ 10,973.93	\$ 10,973.93	\$ 13,835.93
** CVEC Spring Annual Meeting and Dinner Meeting	Income	5,920.00	6,380.00	5,920.00
• Guest Dinners/No show (Outstanding Income)	Expenses	(7,575.00)	(3,518.00)	(7,775.00)
•• Pending Scholarship Payments (entered as liabilities)		\$ 9,318.93	\$ 13,835.93	\$ 11,980.93



Madera County School Boards Association Approval of Proposed 2016-2017 Budget

*Alview-Dairyland Union
School District*

*Bass Lake Joint
Union Elementary
School District*

*Chawanakee Unified
School District*

*Chowchilla Elementary
School District*

*Chowchilla Union
High School District*

*Golden Valley Unified
School District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
Union Elementary
School District*

*Yosemite Unified
School District*

*State Center
Community College
District*

District: _____

Executive Committee Representative: _____

District Superintendent/Chancellor: _____

_____ Approve

_____ Disapprove

Comments:

Superintendent's/Chancellor's
Signature

Executive Committee Representative's
Signature

Date of Board Meeting

*1105 S. Madera Avenue
Madera, CA 93637*

*Voice: (559) 662-6278
Fax: (559) 673-5569
E-mail:
cmassetti@maderacoe.us*

* Please return this form immediately after your board meeting to Norma Bernal at Madera County Office of Education, 1105 S. Madera Avenue, Madera, CA 93637.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Adopt Resolution in
Connection with Governing Board Member
Election, November 1, 2016

ITEM NO. 16-78G

EXHIBIT: Resolution No. 2016.15, Order of Election and Specification of the Election Order

Background:

The County Superintendent of Schools has called the governing board member election for November 1, 2016, and has forwarded to the district a formal notice of the consolidation of the election with elections of other school districts. It is necessary that the Board of Trustees adopt the specified resolution in connection with the election.

Resolution No. 2016.15, Order of Election, and Specifications of the Election Order was included with the formal notice from the County Superintendent of Schools concerning the consolidated election. The board adopted similar resolutions prior to previous governing board election.

To ensure compliance with California Education Code § 5322, it is necessary to adopt, execute and file the specified resolution with the Fresno County Office of Education no later than June 28, 2016, so it may be filed with the Fresno County Clerk/Registrar of Voters.

Recommendation:

It is recommended the Board of Trustees adopt Resolution No. 2016.15, "Resolution, Order of Election, and Specifications of the Election Order," and authorize the chancellor to file the resolution with the Fresno County Office of Education.

**BEFORE THE GOVERNING BOARD OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
FRSNO, KINGS, TULARE, AND MADERA COUNTIES**

In the Matter of Calling a) **RESOLUTION, ORDER OF ELECTION, AND**
Governing Board Member) **SPECIFICATIONS OF THE ELECTION ORDER**
Election) (Education Code § 5322)
_____)

WHEREAS, Section 5322 of the California Education Code requires a resolution known as the “specifications of the election order” to be submitted to the County Superintendent of Schools and the officer conducting the election not less than 123 days prior to the date set for the election.

NOW, THEREFORE, IT IS RESOLVED that this *Resolution, Order of Election, and Specifications of the Election Order* be submitted to the Fresno County Superintendent of Schools and to the Fresno County Elections Office not later than 123 days prior to Tuesday, November 8, 2016, the date of the election.

Pursuant to the authority of Section 5340 of the Education Code, the governing board member election will be held and conducted within the territorial jurisdiction of the above-named district, consolidated with other elections on the same day and within the same territory, for the purpose of electing qualified person(s) to fill the office(s) of board member(s) whose term(s) will expire on the first Friday in December of 2016. Accordingly, the district’s board member election shall have the same precincts, polling places, voting booths, and polling hours as that for any other election consolidated therewith.

The governing board hereof hereby orders and consents to a consolidated election pursuant to and in accordance with Elections Code section 10400, et seq., and Education Code sections 5323, 5340, and 5342.

The election shall be held on Tuesday, November 8, 2016. The electorate in the above named district votes by trustee area. The purpose of the election is to choose members of the board of trustees for the following seats:

<u>Trustee Area</u>	<u>Term Period</u>	<u>Short Term</u>	<u>Name of Incumbent</u>	<u>County(ies)</u>
Area VII	2016-2020	No	Richard M. Caglia	Fresno
Area III	2016-2020	No	John Leal	Fresno, Kings
Area VI	2016-2020	No	Patrick E. Patterson	Fresno
Area II	2016-2020	No	Eric Payne	Fresno

The above named district falls within the following counties: Fresno, Kings, Tulare, and Madera.

The above named district has determined that each candidate will pay for any candidate statement. Any candidate statement will be limited to 200 words. As a condition of having a candidate statement published, the candidate shall pay the amount established by the Fresno County Clerk/Registrar of Voters.

The above named district will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.

The governing board hereby authorizes the district’s Chancellor or Chancellor’s designee to review, verify, and certify any district and trustee area maps of the above named district presented to the district for certification by the County Superintendent of Schools or the Fresno County Clerk/Registrar of Voters.

The foregoing *Resolution, Order for Election, and Specifications of the Election Order* was adopted by the governing board hereof at a duly called meeting of said board held on the 14th of June, 2016 by the following vote, to-wit:

AYES _____ NOES _____ ABSENT _____

Dated: _____, 2016

President or Clerk of the Board (Signature)

(Printed Name)

CERTIFICATION

STATE OF CALIFORNIA)
)
COUNTY OF FRESNO)

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution of the governing board of the _____ District, adopted on the _____ day of _____, 2016, at a duly called meeting of the governing board.

Dated: _____, 2016

Secretary of the Board (Signature)

(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Adopt Proposed Revised
Board Policy 5030, “Student Representation
Fee”

ITEM NO. 16-25

EXHIBITS: Redline version of proposed revised BP 5030, “Student Representation Fees”
Joint ASG letter in support of revision

Background:

Education Code section 76065.5 allows for the establishment of student representation fees “to provide support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government.”

Board Policy 5030 currently provides for a student representation fee with the following language: “Once established pursuant to Education Code 76060.5, students will be charged a \$1.00 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing. **Students receiving Board of Governors fee waivers are deemed to have refused in writing to pay the fee for financial reasons.**” (Emphasis added.) Student representation fees in the district have been established by the process provided for in Education Code section 76065.5.

It is proposed that the policy be revised to omit the bolded sentence. The statute does not require the presumption of refusal to pay the student representation fee by students receiving the Board of Governors fee waiver. The three associated student governments have requested that the presumptive refusal language be removed from the policy.

Students receiving Board of Governors fee waivers would still be able to refuse to pay the \$1 fee, but would be required to affirmatively refuse to pay the fee, like all other students, at the time registration fees are assessed. The majority of the district’s students receive Board of Governors fee waivers, and it is expected that a significant number of them will not affirmatively refuse to pay the fee, resulting in increased funds available for student representation activities.

Item No. 16-25

Page 2

This proposed revision was first presented to the Board of Trustees at its May 3, 2016 meeting. Several speakers spoke in favor of the proposed revision; there was no opposition.

Recommendation:

It is recommended the Board of Trustees adopt Board Policy 5030, Student Representation Fee, as presented.

Fees

The Board authorizes the following fees. Regulations shall be established for the collection, deposit, waiver, refund, and accounting for fees as required by law. The regulations shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs.

Enrollment fee:
Education Code Section 76300

Each student shall be charged a fee for enrolling in credit courses as required by law.

Health fee:
Education Code Section 76355

The District shall charge each student at Fresno City College and Reedley College a fee of \$19.00 per semester for health supervision and services. The District shall charge each student at Fresno City College and Reedley College a fee of \$16.00 for the summer session for health supervision and services. The District shall charge each student at the Oakhurst Center Career and Technology Center and other off-campus sites, a fee of \$11.00 for health supervision and services for each semester or summer session. These fees are effective February 5, 2013.

Parking fee: Education
Code 76360

Students and employees shall be required to pay a fee, in an amount not to exceed \$30.00 per semester and \$20.00 per intersession for parking services.

Instructional materials:
Education Code Section 76365; Title 5 Sections 59400, et seq.

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.

Fees (continued)

Physical education facilities:
Education Code 76395

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such a fee shall not exceed the student's calculated share of the additional expenses incurred by the district.

Student Representation Fee:
Education Code 76060.5

Once established pursuant to Education Code 76060.5, students will be charged a \$1.00 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing. ~~Students receiving Board of Governors fee waivers are deemed to have refused in writing to pay the fee for financial reasons.~~

Transcript Fees:
Education Code 76223

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee, which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

Falsification of Residence

Non-resident students who have been admitted to a class or classes without payment of the fee because of falsification of information submitted by or for them shall be excluded from such class or classes upon notification. For the purpose of this rule only, notification consists of oral or written advice from the office of admissions of the college of enrollment to the student and such notification may be given at any time. Student excluded because of falsifications shall not be re-admitted during the semester or session from which they were excluded, nor shall they be admitted to any following semester or session until all previously incurred tuition obligations are paid.

Fees (continued)

It is the policy of this district to vigorously pursue collection of nonresident fees, payment of which was avoided by falsification. Following reports to the governing board, the district business office is authorized to initiate action or to request legal counsel to initiate action in appropriate courts of law in order to collect fees.

See Administrative Regulation 5030

Reference: Education Code Sections 76300, et seq.

Adopted by the Governing Board: June 8, 1978; January 13, 1998; December 7, 2004
Revised: August 1, 1978; January 9, 1979; January 8, 1980;
January 3, 1981; January 19, 1982; July 6, 1982;
September 7, 1982; November 17, 1982; January 11,
1983; September 6, 1983; January 1984; August 7,
1984; January 17, 1985; March 1985; January 29, 1987;
January 15, 1988; January 18, 1989; January 19, 1990;
January 10, 1991; January 17, 1992; January 29, 1993;
June 22, 1993; June 29, 1995; August 19, 1996; July 1,
2008; December 9, 2014.



Associated Student Governments of Fresno City College, Reedley College, and Clovis Community College Joint Resolution (ASGJR 032016)

Whereas The Student Representation Fee (SRF) is the funding source for local California community college Associated Student Organizations (ASO's) to participate in student advocacy at the local, regional and state level.

Whereas California Education Code 76060.5 is very specific on how SRF is voted upon, implemented, and refused at California community colleges.

Whereas State Center Community College District Board Policy (BP 5030) was amended in July 2008 to include the statement, "Students receiving the Board of Governors fee waiver are deemed to have refused in writing to pay the fee for financial reasons."

Whereas This statement has been shown to be in conflict with the letter and intent of California Education Code 76060.5, and has negatively impacted the ASG's within SCCCDC.

Resolved The sentence "Students receiving the Board of Governors fee waiver are deemed to have refused in writing to pay the fee for financial reasons." Be redacted from BP 5030 to allow for the lawful collection of the SRF

Maizie Lee, FCC ASG President

Matthew Rodriguez, RC ASG President

Sergio Perez, CCC ASG President

3-18-2016

Date

3-10-16

Date

3-18-16

Date

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Adopt Proposed Revised
Board Policy 1100, "The State Center
Community College District"

ITEM NO. 16-26

EXHIBIT: Redline version of proposed revised BP 1100, "The State Center Community
College District"

Background:

At the May 3, 2016, board meeting, the Board of Trustees was presented with a first reading of the draft Board Policy 1100, The State Center Community College District. The revised BP 1100 lists the names of the district and its educational locations. Since BP 1100 was adopted in 2004, it has not been revised; however, four educational location names have been changed or added.

It is proposed that BP 1100 be revised to reflect current Board of Trustees approved names of the college and educational centers from Eastern Madera County Education Center (Oakhurst Center), Madera County Educational Center (Madera Center) and Willow/International Educational Center (Clovis Center), to Oakhurst Community College (Outreach) Center, Madera Community College Center and Clovis Community College, respectively, and add Clovis Community College Herndon Campus.

Recommendation:

It is recommended the Board of Trustees approve the revision of Board Policy 1100, The State Center Community College District, as presented.

The State Center Community College District

The District has been named the State Center Community College District.

The name is the property of the District. No person shall, without the permission of the Board, use this name or the names of any colleges or other facilities of the District, or any abbreviation of them, to imply, indicate or otherwise suggest that an organization, product or service is connected or affiliated with, or is endorsed, favored, supported, or opposed by, the District.

The District consists of the following colleges and education centers:

Fresno City College

Reedley College

Clovis Community College

Career and Technology Center

Madera Community College

Oakhurst Community College (Outreach) Center

Clovis Community College Herndon Campus

~~Eastern Madera County Educational Center (Oakhurst Center)-~~

~~Madera County Educational Center (Madera Center)-~~

~~Willow/International Educational Center (Clovis Center)~~

Reference: Education Code Section 72000(b); Elections Code Section 18304

Adopted by the Governing Board: May 4, 2004

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT:	Consideration to Approve 2015-2016 Budget Update and Related Adjustments and Transfers	ITEM NO.	16-27
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EXHIBIT: None.

Background:

In fiscal year 2015-2016 there were several revenue adjustments that have not been revised to the 2015-2016 district budget. These include prior year adjustments, increased revenues primarily due to increased enrollments, and increased revenues due to new programs with new funding formulas (original estimates were lower than the amount received).

As presented in the Budget Study Session on April 5, 2016, administration recommends a small portion of these funds be used to address increased costs in FY 2015-2016, but the major portion to be used in FY 2016-2017. The governor's January budget for 2016-2017, while positive, does not provide enough resources to meet all the needs in 2016-2017. Therefore, these additional resources in FY 2015-2016 will be combined with 2016-2017 resources to make up the proposed FY 2016-2017 tentative budget. The most significant of these is transferring \$8.1 million to Fund 41 to address scheduled maintenance projects and to match state capital projects (Child Development Centers, FCC and RC) and rolling over \$480,000 in Fund 11 to address the districtwide technology projects that were not completed in 2015-2016. Furthermore, administration recommends the \$7.5 million budgeted to address increased pension costs for the California Public Employee's Pension Reform Act of 2013 be transferred from the general fund (Fund 11) to the retirement fund (Fund 62).

Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees approve the 2015-2016 budget update and related adjustments and transfers as presented.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Proposed
2016-2017 Tentative Budget

ITEM NO. 16-28

EXHIBIT: Proposed 2016-2017 Tentative Budget

Background:

The 2016-2017 Tentative Budget for the general fund, other funds and accounts and capital outlay projects fund, is presented for board approval. The proposed Tentative Budget is based upon the Governor's January budget proposal since the Governor's May Revise, released on May 13, 2016, was received too late to be included. Highlights of the Governor's January budget proposal included the following:

On-Going Funds

- \$114.7m (2%) Growth
- No COLA**

One-Time Funds

- \$76.3m State Mandate Reimbursement
- \$289.5m Scheduled Maintenance/ Instructional Equipment

Categorical Funds

- \$200m Workforce Development
- \$48m CTE Pathways
- \$30m Basic Skills
- \$45.2m Prop 39 (Energy Efficiency)

**May Revise

The Governor's January proposal focuses on increased funding for education, reducing long-term debt, and continuing support for student success. However, it is uncertain which proposals will move forward in the legislature. Since this will not be decided until the state budget is adopted, the 2016-2017 Tentative Budget is primarily the Governor's January budget proposal.

The fiscal assumptions used in the preparation of the district's 2016-2017 Tentative Budget include the following:

OPERATING BUDGET – Highlights

Revenues

- No COLA
- 3% Growth (\$4.1m*)
- Instructional Equipment (\$1.9m*)
- Increased Appt. Funding (On-Going) FY 2015-16 (\$1.5m*)
- Increased Local Revenues (On-Going) FY 2015-16 (\$900,000)
- Retirement Salary Savings (\$700,000)
- Rollover of 2015-16 Districtwide Technology Projects (\$480,000)

Expenditures

- 24 New Faculty Positions (\$2.4m)
- 3 New Police Officers (\$240,000)
- 6 Classified Positions (\$480,000)
- Pension Reform (STRS/PERS) (\$1.9m)
- Step and Column Increases (\$1.25m)
- Instructional Equipment (\$1.9m)
- ACA Benefits (\$380,000)
- Enrollment Growth-Adjunct & Marketing (\$510,000)
- 2015-16 Districtwide Technology Projects (\$480,000)

Continue Depositing \$3.0m of On-Going Funds to Retirement Fund to Address Pension Obligations

CAPITAL BUDGET – Highlights

Revenues

- Transfer from 2015-16 (\$8.1m)
- State Mandates (\$1.8m*)
- Scheduled Maintenance (\$5.0m*)
- Prop 39 (\$800,000*)
- Transfer in of Parking Fees/Fines (\$500,000)

Expenditures

- Scheduled Maintenance (\$9.9m)
- Parking Maintenance Transfer (\$700,000)
- Child Development Center, FCC (District Match (\$2.6m)
- Child Development Center, RC (District Match (\$1.9m)
- Prop 39 Interior Lighting Upgrades, Districtwide (\$800,000)

LOTTERY (DECISION PACKAGES) BUDGET – Highlights

Revenues

- Unrestricted Lottery (\$4.1m*)
- Restricted Lottery (\$1.1m*)

Expenditures

- Unrestricted
FCC (\$900,000)
RC (\$425,000)
CCC (\$275,000)
DW (\$1.6m)
DO (\$900,000)
- Restricted
FCC (\$590,000)
RC (\$305,000)
CCC (\$205,000)

(*Estimated Impact to SCCCD)

Recommendation:

In accordance with Board Policy 6200, administration recommends the Board of Trustees approve the 2016-2017 Tentative Budget, as presented.



STATE CENTER
COMMUNITY COLLEGE DISTRICT

2016-17 TENTATIVE BUDGET

Board of Trustees Meeting
June 14, 2016
Office of the Chancellor

Fresno City College – Reedley College – Clovis Community College
Madera Community College Center – Oakhurst Community College (Outreach) Center



Chancellor's Message



At State Center Community College District (SCCCD) we are pleased with the Governor's and the legislature's commitment to restoring state funds to the budgets of California community colleges. We are also grateful that workforce (CTE) has been made a priority to compliment student success and

student equity which were made a priority and both come with additional funds to help us achieve our goals in these important areas. SCCC is one of the few large districts in the state that has experienced significant growth for the past two years. This growth has allowed us to increase our full-time faculty and provide more student support services. Our students at Fresno City College, Reedley College, Clovis Community College, and Madera and Oakhurst Community College Centers, are seeing larger summer schedules as well as an increase in course offerings for fall and spring of 2016-2017.

This recommended budget allows the district to continue its commitment to support student access, success and completion, and provides additional funding to improve the educational experience for students through modernization of facilities, providing additional maintenance to aging facilities, increasing safety and security, innovative

technology upgrades, as well as preparation for future pension obligations. In addition, the district remains committed to expand and strengthen its partnerships with business, industry, community organizations and other educational entities.

The 2016-2017 budget is in alignment with our Mission and Strategic Plan. We are committed to optimizing our resources to support students and general operations while maintaining fiscal integrity. At SCCC we are committed to student learning and success, while providing accessible, high quality, innovative educational programs and student support services to our diverse community by offering associate degrees, university transfer courses and career technical programs that meet the academic and workforce needs of the San Joaquin Valley and cultivate an educationally prepared citizenry.

A handwritten signature in black ink that reads "Dr. Paul Parnell". The signature is written in a cursive, flowing style.

Dr. Paul Parnell

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2016-17 BUDGET OVERVIEW

Introduction

One of the most significant responsibilities of a community college district is the preparation, presentation and approval of the annual budget. A district's budget serves as a cornerstone document to our constituents regarding the utilization of available tax dollars and other funding sources, and as a resource allocation document to support the district's planning goals and priorities for the ensuing school year. The State Center Community College District administration is confident the enclosed budget documents reflect the effective utilization of financial resources to meet the educational goals of our district.

State Budget Overview

On January 7, 2016 the governor released his initial proposal for the 2016-17 state budget. This budget while providing new resources for 2016-17 falls short from the generous budget of 2015-16. Additionally, a portion of Proposition 30 which was approved by the voters in November 2012 (0.25% increase in the sales tax rate) expires on December 31, 2016. Furthermore, voters in November 2016 will get to decide if the increase in personal income tax rates for the highest

earners (expires December 31, 2018) in California is extended. The governor continues to focus on students in the 2016-17 budget and adds \$248 million for Workforce and Career Technical Education to support student success through job training and providing \$289.5 million for deferred maintenance, instructional equipment, and specific water conservation projects.

What is lacking in this budget is the Governor's support of a statewide bond measure to address the significant backlog of capital projects for the Community College System. The last approved statewide bond was in 2006. The January budget proposal by the Governor is fiscally conservative awaiting any new potential revenues in the Governor's May Revise. The stock market was extremely volatile in December and the following two months of the calendar year. How the state economy fairs for the remainder of the fiscal year will determine if the Governor has the ability to enhance his January Budget in the May Revise. Major features of the Governor's initial proposal with impacts to the California Community colleges (CCC's) are:

- \$114.7 million (2%) in apportionment growth/access funding,

- \$289.5 million for deferred maintenance and instructional equipment,
- \$248.0 million for Workforce & Career Technical Education

The initial 2016-17 State Budget continues from the 2015-16 adopted State Budget in addressing growth funding State Mandate reimbursements, Prop 39 (energy efficiency projects), and deferred maintenance and instructional equipment, adds another component for student success through the Strong Workforce Program, while maintaining student success, student equity, and adult education support at the same levels as 2015-16.

District Budget Overview

In the development of the budget over the years, the Board has been conservative and forward-thinking in its understanding and direction by focusing on maintaining access for students and employment stability for staff. The Board further understands and accepts that the economics of the state are fluid and that tremendous fluctuation can occur between good and bad economic times. Examples include the severe state economic downturns that occurred between fiscal years

2002-03 and 2004-05 and then again between 2008-09 and 2012-13.

The District has consistently developed responsible budgets that balance fiscal strengths and weaknesses over several years rather than riding the fiscal roller coaster with all the implications for increases and downfalls in student access and the employment cycles of hiring and reducing permanent staff. The state's current economic situation, while more optimistic, has created an overly optimistic impression that the District has sufficient funds to address the pent-up demands during the economic recession.

The District actively plans to serve more students and is proactively enhancing student enrollments as state funding is being restored. Additionally, student success - the new priority for community colleges – requires rethinking policies and procedures as new regulations, requirements, and new program funding changes to meet this goal. As the economy heats up, the District is aware that enrollment demand will decline based on historical trends. Furthermore, the District is analyzing the enrollment demographics of the K-12 student population, our potential future students. These analyses show that the number of K-12 students is declining due to lower birth rates and typically smaller families. To address these concerns administration has developed a multi-prong approach including a

marketing campaign, hiring more faculty, partnering with high schools (dual enrollment), and increasing course offerings in high demand areas. Students of our district can no longer say “courses are not available.”

The District needs to strategically address the physical unmet needs of the past (deferred maintenance, equipment, and technology) as well as address obligations and commitments (including the impacts of pension reform, the Affordable Care Act, and minimum wage regulations) to provide a comprehensive approach to budgeting while resources are relatively more plentiful.

With a general fund budget of approximately \$234.7 million and a total budget in excess of \$328.0 million, including \$16.5 million in capital project expenditures, the district recognizes its importance as a shareholder in the educational opportunities for the numerous constituency groups. The District further recognizes the importance of assisting the communities in the economic development needed to provide employment opportunities and prosperity for the region as it partners with business and industry to meet the employment needs of the community and region.

BUDGET CALENDAR

The timelines and requirements for publication and availability of a community college district's budget are specifically outlined in the California Code of Regulations. These requirements include the scheduling for approval of the district's tentative budget on or before July 1 and subsequent adoption of a Final Budget prior to September 15. In addition, a public hearing must be held prior to the adoption of the Final Budget with appropriate publication in a local newspaper making the proposed budget available for public inspection.

The final 2016-17 State Center Community College District budget will be presented to the Board of Trustees for adoption on September 6, 2016.

The process of developing a community college district budget is an ongoing function and must be addressed by the board and administration throughout the academic year. In order to effectively develop a fiscal document that reflects the goals and objectives of the district, the budget process must include a well-defined budget calendar outlining when each component of the budget is to be completed and the responsibility for completion.

The following budget calendar for preparation of the 2016-17 budget was adopted by the governing board at its February 2, 2016 meeting.

State Center Community College District Budget Development Calendar 2016-17

Date	Day	Responsibility	Activity
01/07/16	Thursday	Office of the Governor	Governor to provide initial budget (January budget) proposal for FY 2016-17
01/25/16	Monday	Chancellor's Cabinet	Review and approve budget calendar
02/02/16*	Tuesday	Board of Trustees (SCCCD***)	Review and approve budget calendar
02/02/16*	Tuesday	Board of Trustees (SCCCD***)	Governor's January budget 2016-17 update
02/10/16	Wednesday	District	Distribute decision package (lottery) allocation
02/24/16	Wednesday	District	Distribute preliminary districtwide resource allocation
03/11/16	Friday	District/Colleges/Centers	Submit 2016-17 decision packages to district office
03/21/16	Monday	Chancellor's Cabinet	Review and approve 2016-17 decision packages
04/05/16**	Tuesday	Board of Trustees (SCCCD***)	Budget Study Session
04/05/16*	Tuesday	Board of Trustees (SCCCD***)	2016-17 decision packages presentation
04/22-23/16	Fri-Sat	Board of Trustees (T.B.D.***)	Board Retreat
04/29/16	Friday	District/Colleges/Centers	Submit to district projected and proposed expenditure schedules
05/03/16*	Tuesday	Board of Trustees (Oakhurst Center***)	Approve 2016-17 decision packages
05/09/16	Monday	Chancellor's Cabinet	Review district draft tentative budget
05/09-13/16	Mon-Fri	Office of the Governor	Governor to provide May revise budget update for FY 2016-17
06/14/16*	Tuesday	Board of Trustees (SCCCD***)	Approval of tentative budget and public hearing date for final budget adoption (09/06/2016)
07/05/16*	Tuesday	Board of Trustees (SCCCD***)	Budget update/presentation
07/11/16	Monday	District	Distribute (if necessary) revised districtwide resource allocation due to adoption of state budget
08/05/16	Friday	District/Colleges/Centers	Submit final budget to district office
08/31/16	Wednesday	District	Final budget available for public inspection
09/06/16*	Tuesday	Board of Trustees (SCCCD***)	Public hearing and final budget adoption for 2016-17

*Regular Board Meeting

272 **Special Board Meeting/Workshop (at Discretion of Board)

*** Location of Board Meeting

DISTRICT ORGANIZATION

The 2016-17 budget was developed to reflect the mission and educational programs and services of the State Center Community College District (SCCCD). The programs of the District are consistent with the mission of the California community colleges.

California Community Colleges Mission

The mission of the California community colleges is to offer academic and vocational education at the lower division level for recent high school graduates and those returning to school. Another primary mission is to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement. Essential functions of the colleges include: basic skills instruction, English as a second language, adult non-credit instruction, support programs and services that help students succeed, and address access and assist student achievement for students who have traditionally been underserved.

State Center Community College District Mission

State Center Community College District is committed to student learning and success, while providing accessible, high quality, innovative educational programs and student support services to our diverse community. SCCCDD offers associate degrees, university transfer courses and career technical programs that meet the academic and workforce needs of the San Joaquin Valley and cultivate an

educationally prepared citizenry.

District Organization

State Center Community College District anticipates serving in excess of 50,000 students at its various campuses/centers in 2016-17. The District covers approximately 5,580 square miles and serves the greater Fresno area, including Fresno, Madera and portions of Kings and Tulare counties. The District encompasses 17 high school and unified districts. SCCCDD is one of 72 community college districts in California and includes three of the 113 colleges (the oldest - Fresno City College and the newest - Clovis Community College in the community college system), as well as two centers and other community-based services.

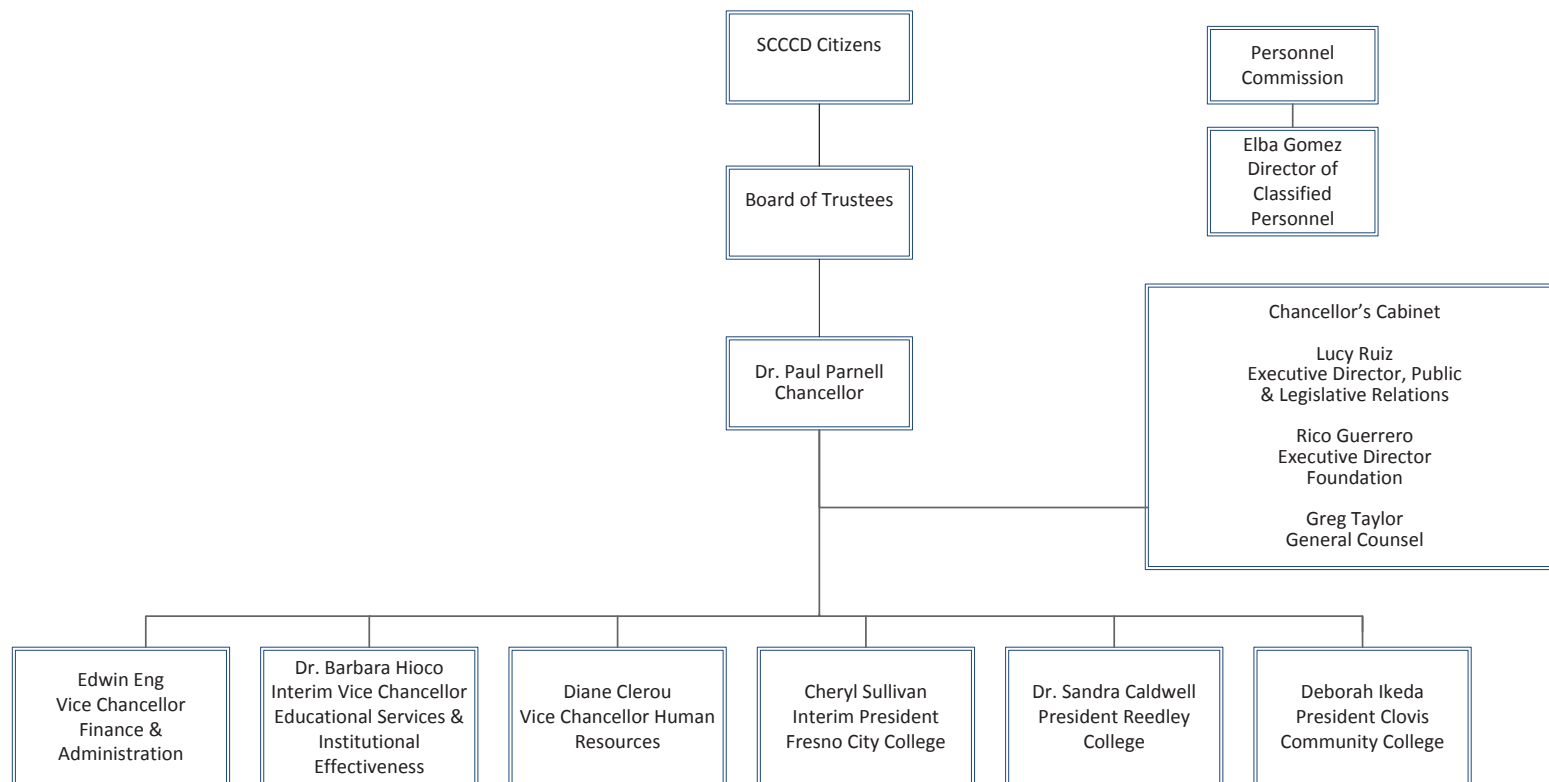
The District is governed by a seven-member Board of Trustees elected from seven by-trustee areas. Regular board meetings are held at 4:30 p.m. on the first Tuesday of the month. Meetings are held in various locations throughout the District with meeting locations adopted by the Board of Trustees each December.

The following organizational structure is in effect for the 2016-17 academic year.



State Center Community College District

2016 - 17 Organizational Chart



FUNDING METHODOLOGY

Introduction

The financial support for the California community college system has evolved over the years as have the colleges and the purpose for its services. Since the inception of the community college system in 1907, there have been numerous changes in the method of distributing state and local funds for the support of community colleges. In 1988 California voters approved Proposition 98, an initiative that amended Article XVI of the state constitution and provided specific procedures to determine a minimum guarantee for annual K-14 funding. The constitutional provision links K-14 funding formulas (which include community colleges) to growth factors, including state revenues and student population. These various factors determine the percent of the state's budget dedicated to K-14 education.

In 2006-07, legislation (SB 361) was passed and signed into law that provides a basic allocation for each college or center, plus a per credit FTES funding amount of at least \$4,367 to bring all districts in the system to the 90th percentile in funding per FTES. The 2016-17 credit FTES funding rate is anticipated to be

approximately \$4,724. This new model was developed in consultation with the State Chancellor's Office, the consultation council, community college chief business officials, and the board of governors.

Funding Model under SB 361 of 2006

Under SB 361 a district receives a basic allocation for each college or center of varying amounts based on the size of their college(s) and center(s). The basic allocation amount is augmented by a per FTES funding level. The primary components of the apportionment funding calculation, the basic allocation and the per FTES funding level, are adjusted each year by the following:

1. COLA (cost-of-living adjustment); and
2. Stability (for districts experiencing decline).

Growth funding in this model simply becomes the state-funded growth FTES for the district multiplied by the per FTES funding level for the year.

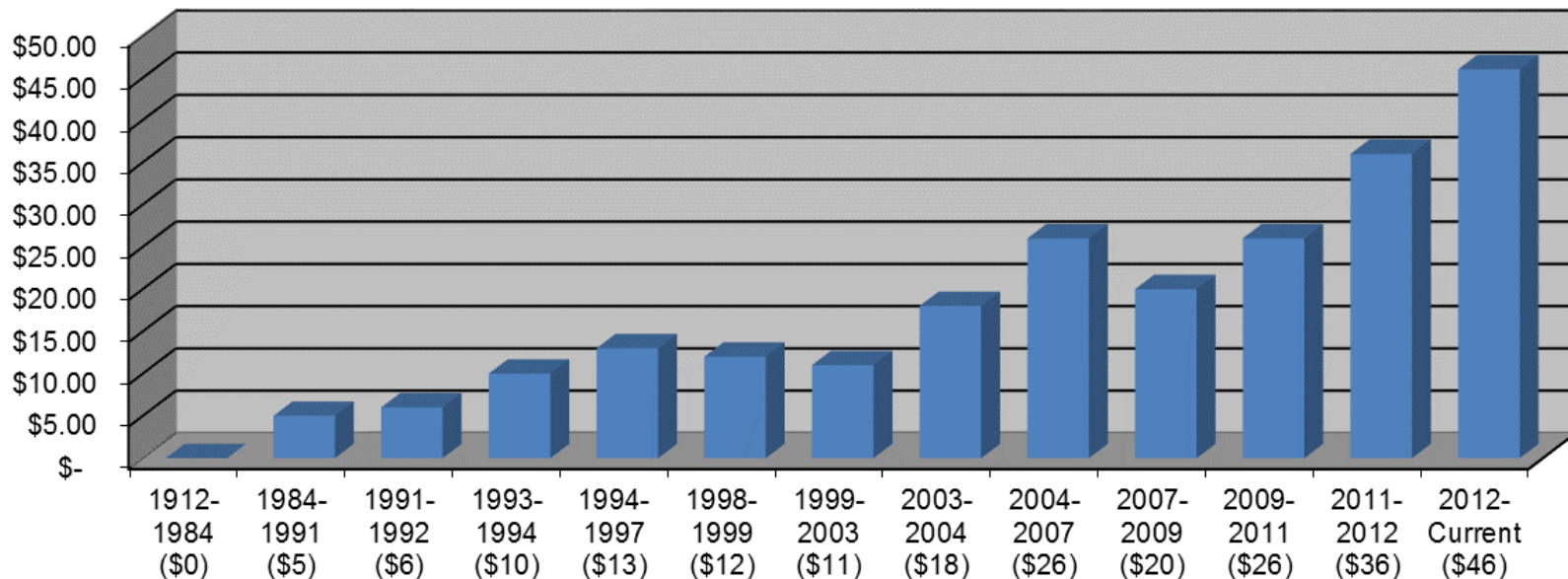
Additionally, the financing of a community college district in the system is provided in accordance with Education Code Section 58870, which states that for each district the state shall subtract from the total computational revenue a district's local property tax revenue and 98 percent of the enrollment fees collected by the district. The remainder shall be apportioned for each district by the state of California. This means the actual amount of revenue provided to a community college to operate is not impacted by the wealth of the local area's property tax base or the amount of enrollment fees collected since they are deducted from the state's calculated apportionment for each district.

Student Fees

The amount of enrollment fees and other student-related fees is strictly controlled by the state of California. Enrollment fees have remained relatively flat over the past couple years. The fee last increased for the summer 2012 semester to \$46 per unit and remains at that level currently.

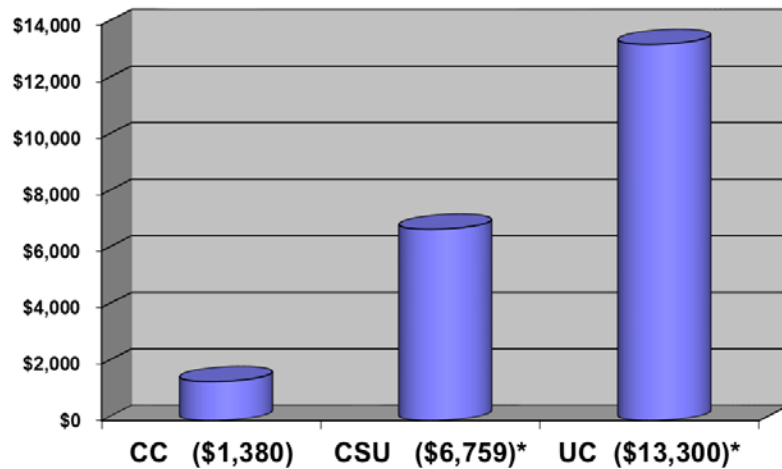
Outlined in the graph below is a history of community college per unit enrollment fees:

COMMUNITY COLLEGE PER UNIT ENROLLMENT FEES



Following are the tuition and fee costs for California community colleges compared to other state higher education institutions:

**CALIFORNIA COLLEGE RESIDENT TUITION FEES
2015-16**



* Includes campus-based fees

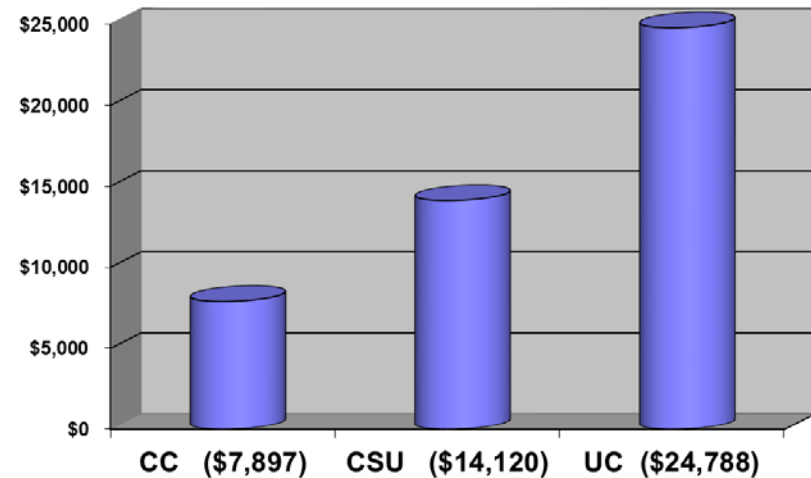
Source: Fast Facts 2016, Community College League of California

California’s Community Colleges – Efficient and Effective

The California community colleges represent an outstanding financial and educational value for the largest and most diverse student body in the world. Based upon 2015-16 information provided by the

Community College League of California (CCLC), the community college system receives \$7,897 per full-time equivalent student, which is approximately 56% of the \$14,120 per student funding provided to the California State University (CSU) system and is only 32% of the \$24,788 per student funding received by the University of California (UC) system. This maximization of educational resources allows the state to serve more students and to preserve more resources for other important services.

**INSTRUCTION-RELATED REVENUES PER
FULL-TIME-EQUIVALENT STUDENT**



Source: Fast Facts 2016, Community College League of California

Not only does the system provide a high level of cost effectiveness, but California's community colleges continue to excel in all areas of the system's mission. The mission of the California community college system is to provide workforce training, basic courses in English and math, certificate and degree programs and preparation for transfer to four-year institutions. Additionally, the community college system has invested significant resources in the Student Support and Success Program and Student Equity Program to help enhance student access to the California Community Colleges and promote and sustain the efforts of students to be successful in their educational endeavors. While the community colleges are among the most effective and efficient higher education systems in the world, consistent resources are needed to maintain the high level of services provided to the state's population.

Student
Enrollment Trends

STUDENT ENROLLMENT TRENDS

The California community college system consists of 72 districts, comprised of 113 colleges and 76 educational centers, and currently serves approximately 2.1 million students per year.

Since a significant majority of a community college's funding is based upon full-time equivalent students (FTES), it is important to understand enrollment trends both in the system and at SCCCD.

California Community College Enrollment and FTES Trends

Over the past several years, the California community college system has undergone significant funding fluctuations. In 2008-09, the total number of funded FTES for the system was at a high of 1.21 million, and in 2011-12 the funded FTES had been reduced down to 1.01 million (approximately 200,000 fewer funded FTES). Today, as of the 2015-16 first period (P-1) report, the system has recovered to 1.15 million funded FTES. This demonstrates the system has made good strides in restoring funded enrollments, but still has not reached its earlier levels.

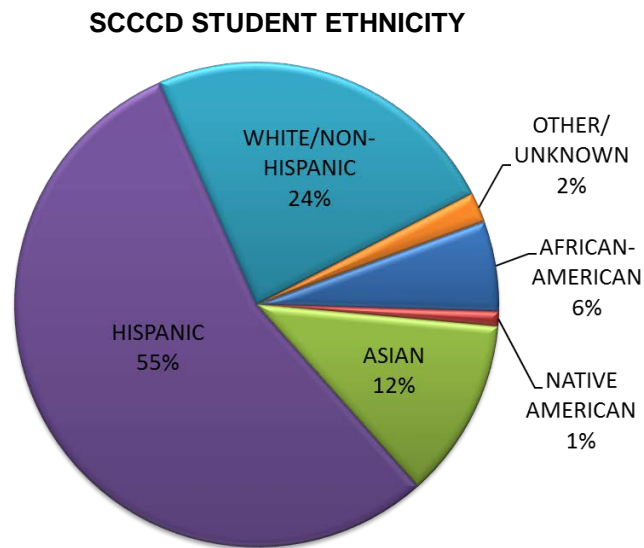
For the 2016-17 Final Budget, the community college system anticipates receiving growth (access) funding. It is estimated that the system will receive approximately \$114.7 million in growth funding, or approximately a 2% increase in funded FTES.

SCCCD FTES Trends

State Center Community College District has traditionally targeted FTES growth at a level higher than the statewide average. Over the past few years, the District has taken special effort to increase course offerings and provide the courses in high demand. We anticipate that enrollment levels will be achieved to ensure that the District receives all available enrollment funding.

Student Population

The geographic area served by State Center Community College District represents a diverse population. Following is a graphic display of the makeup of the District's student population:



Source: SCCC Office of Institutional Research (Fall 2015)

SCCCD Future Funded Growth

The community college system should continue to see additional funding from the state aimed at restoring previous enrollment reductions. The District will need to be strategic in allocating these funds, since Proposition 30 funding has a limited life span. The District will focus on enhancing student enrollment while at the same time ensuring students are successful in completing degrees, certificates, increasing job skills and/or transferring to a four-year institution.

The community college system has typically seen enrollment decline during good economic times, and enrollment growth with a weakening economy. With the expiration of Proposition 30 nearing and a stable, but slowing economy, the challenge for the District will be to continue to enhance student enrollment, support student success efforts, and serve traditionally underserved students. The District has been successful and is very optimistic about its ability to provide educational opportunities to its students.

STATE CENTER COMMUNITY COLLEGE DISTRICT BUDGET SUMMARY

State Center Community College District is comprised of Fresno City College, Reedley College, the newly accredited Clovis Community College, Madera Community College Center, the Career Technology Center, and Oakhurst Community College (Outreach) Center, plus a number of community outreach sites. Each campus has a distinct identity and unique program offerings. The District offers higher education opportunities to thousands of students who might otherwise be unable to attend classes beyond the high school level. Associate of arts and science degrees are offered in a wide variety of subjects in addition to many vocational programs.

The District serves a population area in excess of one million residents characterized by a lower-than-state average income and diverse socio-economic makeup. These demographics create unique challenges to the District in meeting the needs of the communities it serves. State Center Community College District looks forward to continuing to meet the needs of its growing and diverse service area.

Based on the Governor's January budget proposal and recent updates, the District will receive additional on-

going funds of approximately \$4.1 million. These funds will be insufficient to meet the budgetary needs of the District for 2016-17. To close the gap the District anticipates additional funding in 2015-16 (additional growth funds, revisions to original revenue estimates, and prior year adjustments) which has not been committed. These funds will enhance 2016-17 revenues to address our needs for the 2016-17 budget. These funds will be used to hire a significant number of full-time faculty (24), part-time faculty, and classified positions (9), cover a variety of payroll related and other post-employment benefit (OPEB) cost increases, the annual step/column increases and help fund the District's retiree health benefits. Additionally, the District plans to continue pre-funding \$3 million in on-going funds to address the future pension obligation related to STRS and PERS employer contribution rate increases. Employer contribution rates are set to nearly double by 2020-21 to address the pension systems unfunded liabilities. Both retirement systems do not have adequate resources to pay future retirees what is promised to them. The District will also budgeted \$1.9 million on instructional equipment. There is no cost of living adjustment (COLA) for 2016-17.

Following is a budget summary by object code for the 2016-17 fiscal year for State Center Community College District:

DISTRICTWIDE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - BUDGET SUMMARY
TENTATIVE BUDGET**

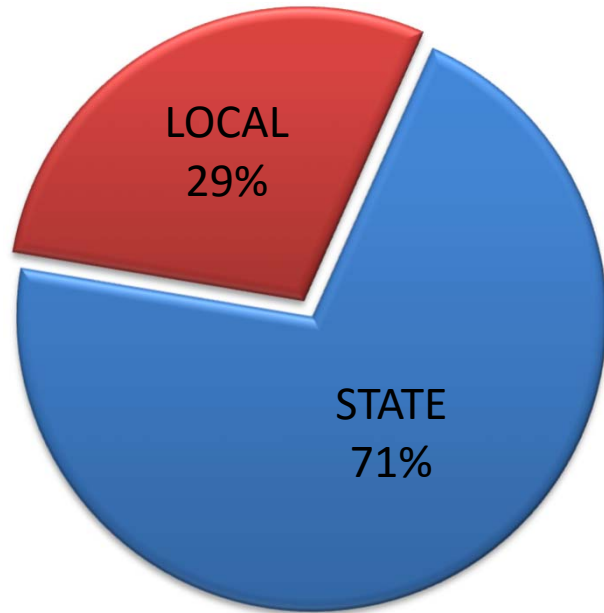
**UNRESTRICTED
FUND 11**

	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
REVENUES				
Federal Revenues	\$ 11,169	\$ 3,205	\$ -	\$ (3,205)
State Revenues	103,549,242	134,903,786	123,752,537	(11,151,249)
Local Revenues	46,965,522	49,701,780	50,545,000	843,220
Other Financing Sources	133,353	27,500	15,000	(12,500)
TOTAL REVENUES	\$ 150,659,286	\$ 184,636,271	\$ 174,312,537	\$ (10,323,734)
EXPENDITURES				
Certificated Salaries	\$ 73,510,308	\$ 75,615,169	\$ 78,642,889	\$ 3,027,720
Classified Salaries	28,786,613	30,330,395	31,464,367	1,133,972
Employee Benefits	28,445,260	31,216,207	35,671,015	4,454,808
Supplies and Materials	2,005,287	2,418,551	2,245,030	(173,521)
Other Operating Expenses	12,745,705	13,964,889	15,214,930	1,250,041
Capital Outlay	4,375,123	7,185,865	4,037,943	(3,147,922)
Other Outgo/Contingency	8,330,103	23,878,732	7,516,363	(16,362,369)
TOTAL EXPENDITURES	\$ 158,198,399	\$ 184,609,808	\$ 174,792,537	\$ (9,817,271)
REVENUES OVER/(UNDER) EXPENDITURES	\$ (7,539,113)	\$ 26,463	\$ (480,000)	\$ (506,463)

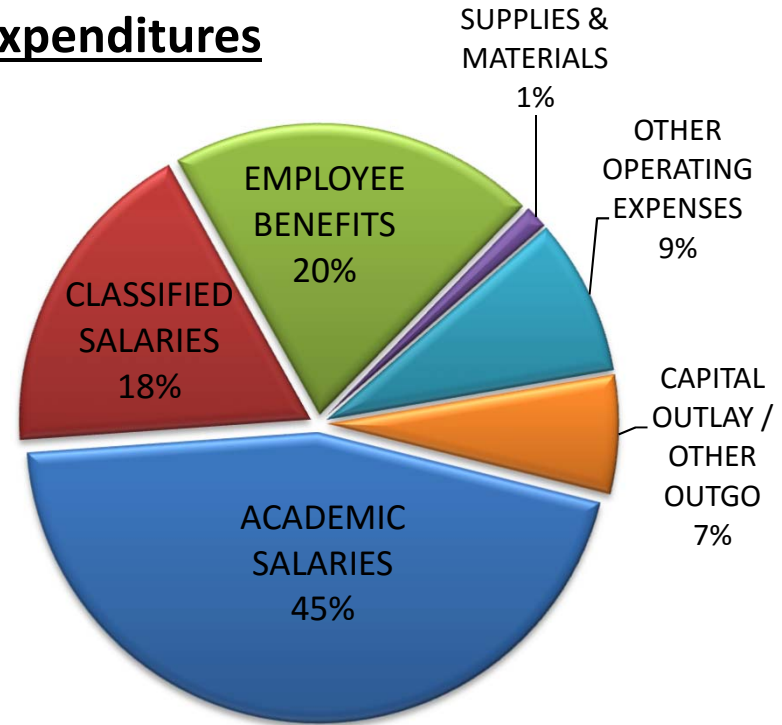
Use of Reserves - Technology Projects - (\$480,000)

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY

Revenues



Expenditures



REVENUES		
STATE	123,752,537	71.0%
LOCAL	50,560,000	29.0%
TOTAL REVENUES	174,312,537	100.0%

EXPENDITURES		
ACADEMIC SALARIES	78,642,889	45.0%
CLASSIFIED SALARIES	31,464,367	18.0%
EMPLOYEE BENEFITS	35,671,015	20.4%
SUPPLIES & MATERIALS	2,245,030	1.3%
OTHER OPERATING EXPENSES	15,214,930	8.7%
CAPITAL OUTLAY/OTHER OUTGO	11,554,306	6.6%
TOTAL EXPENDITURES	174,792,537	100.0%

DISTRICTWIDE

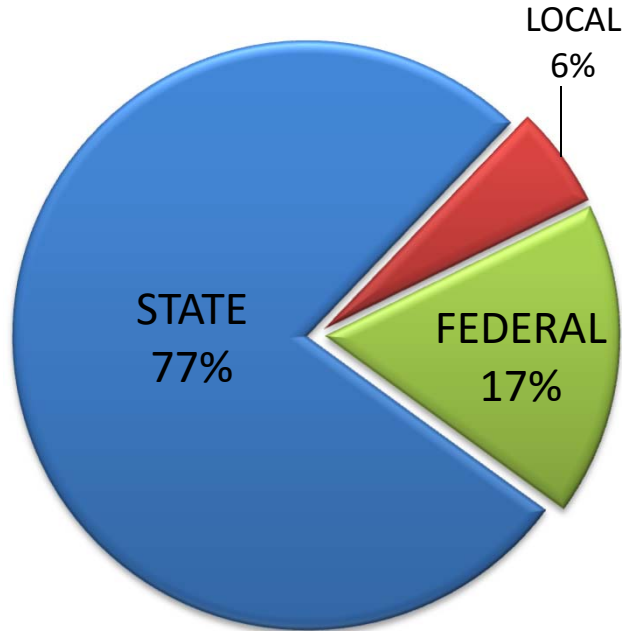
**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - BUDGET SUMMARY
TENTATIVE BUDGET**

**RESTRICTED
FUND 12**

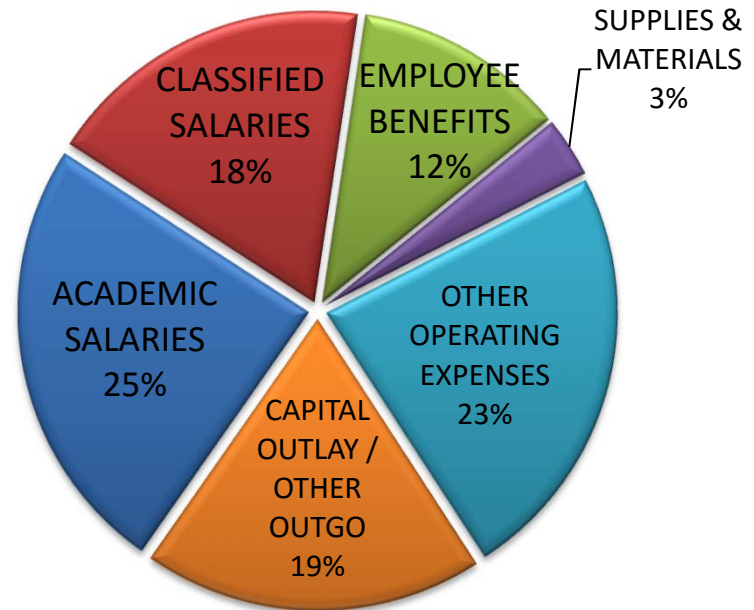
	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
REVENUES				
Federal Revenues	\$ 11,130,375	\$ 10,192,174	\$ 10,328,978	\$ 136,804
State Revenues	19,641,414	32,319,351	46,256,660	13,937,309
Local Revenues	2,786,601	3,015,428	3,366,621	351,193
Other Financing Sources	75,848	-	-	-
TOTAL REVENUES	\$ 33,634,238	\$ 45,526,953	\$ 59,952,259	\$ 14,425,306
EXPENDITURES				
Certificated Salaries	\$ 8,845,870	\$ 11,345,119	\$ 14,654,132	\$ 3,309,013
Classified Salaries	7,189,539	8,794,310	10,918,897	2,124,587
Employee Benefits	3,698,814	5,012,683	7,065,270	2,052,587
Supplies and Materials	1,198,359	1,353,832	1,990,949	637,117
Other Operating Expenses	4,317,460	9,765,168	13,997,051	4,231,883
Capital Outlay	5,350,811	5,397,749	4,513,555	(884,194)
Other Outgo/Contingency	2,869,197	3,858,092	6,812,405	2,954,313
TOTAL EXPENDITURES	\$ 33,470,050	\$ 45,526,953	\$ 59,952,259	\$ 14,425,306
REVENUES OVER/(UNDER) EXPENDITURES	\$ 164,188	\$ -	\$ -	\$ -

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY

Revenues



Expenditures



REVENUES		
STATE	46,256,660	77.2%
LOCAL	3,366,621	5.6%
FEDERAL	10,328,978	17.2%
TOTAL REVENUES	59,952,259	100.0%

EXPENDITURES		
ACADEMIC SALARIES	14,654,132	24.5%
CLASSIFIED SALARIES	10,918,897	18.2%
EMPLOYEE BENEFITS	7,065,270	11.8%
SUPPLIES & MATERIALS	1,990,949	3.3%
OTHER OPERATING EXPENSES	13,997,051	23.3%
CAPITAL OUTLAY/OTHER OUTGO	11,325,960	18.9%
TOTAL EXPENDITURES	59,952,259	100.0%

DISTRICTWIDE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - BUDGET SUMMARY
TENTATIVE BUDGET**

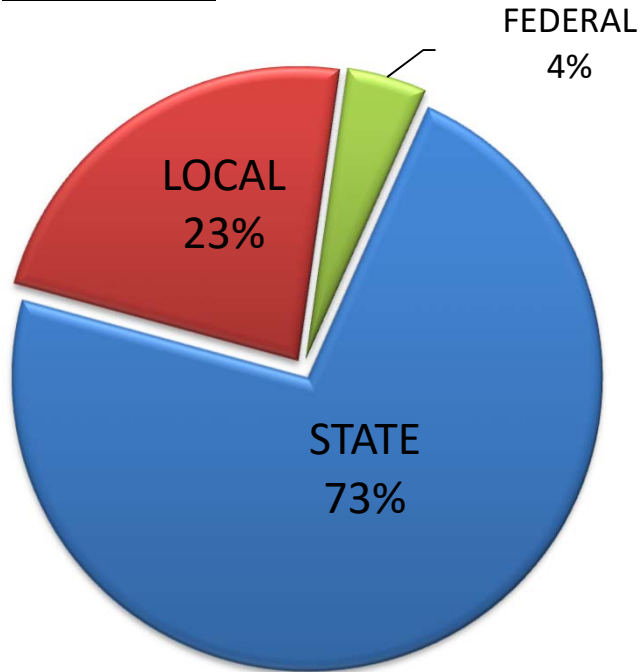
FUNDS 11 & 12

	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
REVENUES				
Federal Revenues	\$ 11,141,544	\$ 10,195,379	\$ 10,328,978	\$ 133,599
State Revenues	123,190,656	167,223,137	170,009,197	2,786,060
Local Revenues	49,752,123	52,717,208	53,911,621	1,194,413
Other Financing Sources	209,201	27,500	15,000	(12,500)
TOTAL REVENUES	\$ 184,293,524	\$ 230,163,224	\$ 234,264,796	\$ 4,101,572
EXPENDITURES				
Certificated Salaries	\$ 82,356,178	\$ 86,960,288	\$ 93,297,021	\$ 6,336,733
Classified Salaries	35,976,152	39,124,705	42,383,264	3,258,559
Employee Benefits	32,144,074	36,228,890	42,736,285	6,507,395
Supplies and Materials	3,203,646	3,772,383	4,235,979	463,596
Other Operating Expenses	17,063,165	23,730,057	29,211,981	5,481,924
Capital Outlay	9,725,934	12,583,614	8,551,498	(4,032,116)
Other Outgo/Contingency	11,199,300	27,736,824	14,328,768	(13,408,056)
TOTAL EXPENDITURES	\$ 191,668,449	\$ 230,136,761	\$ 234,744,796	\$ 4,608,035
REVENUES OVER/(UNDER) EXPENDITURES	\$ (7,374,925)	\$ 26,463	\$ (480,000)	\$ (506,463)

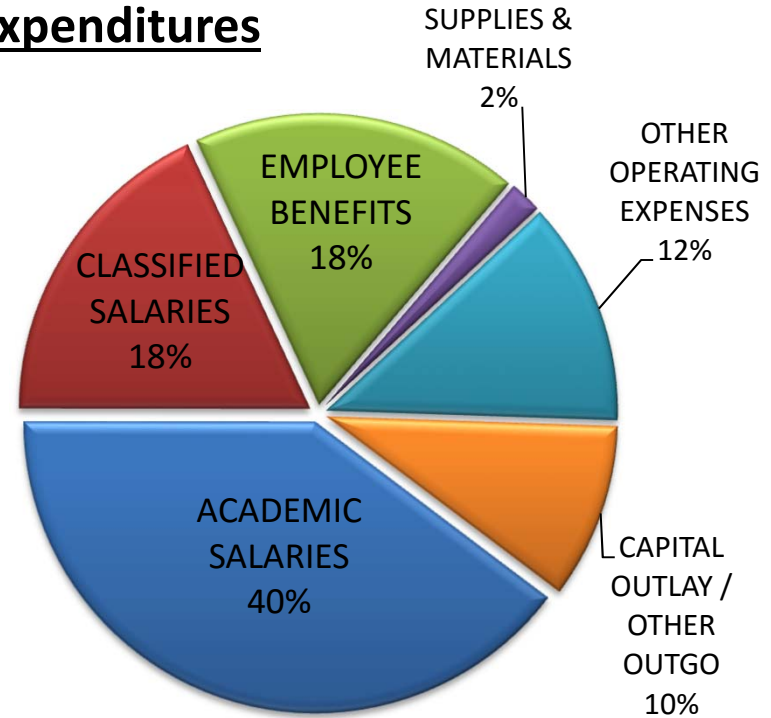
Use of Reserves - Technology Projects - (\$480,000)

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY

Revenues



Expenditures



REVENUES		
STATE	170,009,197	72.6%
LOCAL	53,926,621	23.0%
FEDERAL	10,328,978	4.4%
TOTAL REVENUES	234,264,796	100.0%

EXPENDITURES		
ACADEMIC SALARIES	93,297,021	39.7%
CLASSIFIED SALARIES	42,383,264	18.1%
EMPLOYEE BENEFITS	42,736,285	18.2%
SUPPLIES & MATERIALS	4,235,979	1.8%
OTHER OPERATING EXPENSES	29,211,981	12.4%
CAPITAL OUTLAY / OTHER OUTGO	22,880,266	9.8%
TOTAL EXPENDITURES	234,744,796	100.0%

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

		2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./-(DEC.) FY17 VS. FY16
8100	FEDERAL REVENUES				
81990	OTHER FEDERAL REVENUE	\$ 11,169	\$ 3,205	\$ -	\$ (3,205)
	TOTAL FEDERAL REVENUES	\$ 11,169	\$ 3,205	\$ -	\$ (3,205)
8600	STATE REVENUES				
86110	STATE GENERAL APPORTIONMENT	\$ 70,892,732	\$ 87,847,347	\$ 90,615,824	\$ 2,768,477
86150	ENROLLMENT FEE WAIVER ADMIN (2%)	484,638	490,802	490,000	(802)
86180	PRIOR YEAR'S CORRECTIONS	261,332	175,000	-	(175,000)
86190	OTHER GENERAL APPORTIONMENT	581,380	571,713	571,713	-
86310	EDUCATION PROTECTION ACT (PROP 30)	25,593,283	25,079,045	25,000,000	(79,045)
86710	HOMEOWNERS PROPERTY TAX RELIEF	430,761	425,000	300,000	(125,000)
86720	TIMBER YIELD TAX	11,971	2,664	-	(2,664)
86790	OTHER TAX RELIEF SUBVENTIONS	1	64	-	(64)
86810	STATE LOTTERY PROCEEDS	3,387,937	4,000,000	4,100,000	100,000
86830	STATE MANDATED COSTS	1,905,207	16,312,151	2,675,000	(13,637,151)
	TOTAL STATE REVENUES	\$ 103,549,242	\$ 134,903,786	\$ 123,752,537	\$ (11,151,249)
8800	LOCAL REVENUES				
88110	TAX ALLOCATION-SECURED ROLL	\$ 36,172,249	\$ 36,500,000	\$ 38,000,000	\$ 1,500,000
88120	TAX ALLOCATION-SUPPLEMENTAL ROLL	570,591	360,000	500,000	140,000
88130	TAX ALLOCATION-UNSECURED ROLL	1,624,700	1,600,000	1,500,000	(100,000)
88160	PRIOR YEAR'S TAXES	355,058	4,217	200,000	195,783
88170	EDUCATION REVENUE AUGMENTATION FUND	(4,862,114)	(3,100,000)	(3,000,000)	100,000
88180	REDEVELOPMENT AGENCY	1,883,732	1,875,000	1,000,000	(875,000)
88310	CONTRACT INSTRUCTION SERVICES	38,975	118,900	-	(118,900)
88320	FOOD SERVICES	85,945	70,000	71,000	1,000
88392	BAD DEBT COLLECTIONS	1,040	-	3,000	3,000
88450	SALE OF PUBLICATIONS	626	620	450	(170)
88510	FACILITIES USE	64,455	65,000	60,000	(5,000)
88520	OTHER RENTALS AND LEASES	23,773	22,000	24,000	2,000
88600	INTEREST & INVESTMENT REVENUE	488,073	500,000	450,000	(50,000)
88710	CHILD DEVELOPMENT	494,292	500,000	475,000	(25,000)
88740	ENROLLMENT FEES	6,529,926	7,350,000	7,500,000	150,000
88770	INSTRUCTIONAL MATERIALS	65,041	55,100	43,950	(11,150)
88790	STUDENT RECORDS	90,756	85,000	90,000	5,000
88800	NON-RESIDENT TUITION	1,668,016	2,180,000	2,000,000	(180,000)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
88811 PARKING PERMITS	705,945	730,000	850,000	120,000
88812 PARKING METERS	72,664	81,000	75,000	(6,000)
88813 PARKING DAY PASSES	90,508	93,300	90,000	(3,300)
88890 OTHER STUDENT FEES	940	1,300	410	(890)
88910 ADMISSION & GATE RECEIPTS	1,101	439	-	(439)
88920 VENDING	23	4	30	26
88930 TRAFFIC FINES	253,602	450,000	375,000	(75,000)
88940 DENTAL HYGIENE FEES	33,502	32,500	34,000	1,500
88951 LIBRARY FINES	9,905	9,000	9,400	400
88954 LOST BOOKS	409	3,000	4,300	1,300
88955 LIBRARY MISCELLANEOUS	75	-	1,500	1,500
88990 OTHER REVENUE	35	-	100	100
88992 RECYCLING	2,295	2,000	2,000	-
88993 POLICE FEES	2,745	1,400	-	(1,400)
88995 MISCELLANEOUS REVENUES	487,552	100,000	170,860	70,860
88997 SIX MONTH CANCELS	9,087	12,000	15,000	3,000
TOTAL LOCAL REVENUES	\$ 46,965,522	\$ 49,701,780	\$ 50,545,000	\$ 843,220
8900 OTHER FINANCING SOURCES				
89120 SALE OF EQUIP & SUPPLIES	\$ 65,590	\$ 27,500	\$ 15,000	\$ (12,500)
89810 INTERFUND TRANSFERS-IN	67,763	-	-	-
TOTAL OTHER FINANCING SOURCES	\$ 133,353	\$ 27,500	\$ 15,000	\$ (12,500)
GENERAL FUND TOTAL	\$ 150,659,286	\$ 184,636,271	\$ 174,312,537	\$ (10,323,734)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGETRESTRICTED
FUND 12

		2014-15	2015-16	2016-17	INC./ (DEC.)
		ACTUAL	PROJECTED	PROPOSED	FY17 VS. FY16
8100	FEDERAL REVENUES				
81200	HIGHER EDUCATION ACT	\$ 6,288,301	\$ 5,763,419	\$ 5,798,869	\$ 35,450
81300	JTPA (WORKFORCE INVESTMENT ACT)	785,164	224,346	-	(224,346)
81400	TANF	228,671	248,102	274,680	26,578
81500	STUDENT FINANCIAL AID	84,050	149,533	230,838	81,305
81600	VETERAN'S EDUCATION	9,112	4,842	13,129	8,287
81700	VTEA	1,468,361	1,481,247	1,585,767	104,520
81990	OTHER FEDERAL REVENUE	2,266,716	2,320,685	2,425,695	105,010
	TOTAL FEDERAL REVENUES	\$ 11,130,375	\$ 10,192,174	\$ 10,328,978	\$ 136,804
8600	STATE REVENUES				
86120	APPRENTICESHIP	\$ -	\$ 40,000	\$ 50,000	\$ 10,000
86220	EXT. OPPOR. PROGS. & SERV.	1,672,920	2,254,654	2,176,915	(77,739)
86230	DISABLED STUDENT ALLOWANCE	3,362,979	3,518,156	3,714,838	196,682
86250	STUDENT SUCCESS & SUPPORT PROGRAM	3,528,358	9,979,100	16,549,678	6,570,578
86290	OTHER CATEGORICAL APPORTIONMENT	6,623,323	11,656,009	16,379,269	4,723,260
86590	OTHER CATEGORICAL PROG ALLOWANCES	3,474,288	3,846,702	6,285,960	2,439,258
86810	STATE LOTTERY PROCEEDS	979,546	1,024,730	1,100,000	75,270
	TOTAL STATE REVENUES	\$ 19,641,414	\$ 32,319,351	\$ 46,256,660	\$ 13,937,309
8800	LOCAL REVENUES				
88390	OTHER CONTRACT SERVICES	\$ 711,415	\$ 790,375	\$ 1,152,730	\$ 362,355
88760	HEALTH FEES	1,397,254	1,405,875	1,480,000	74,125
88935	HEALTH SERVICES	745	-	-	-
88973	TRAINING INSTITUTE	610,823	795,366	733,891	(61,475)
88974	CITD	45,331	23,812	-	(23,812)
88976	CAL PRO NET	21,033	-	-	-
	TOTAL LOCAL REVENUES	\$ 2,786,601	\$ 3,015,428	\$ 3,366,621	\$ 351,193
8900	OTHER FINANCING SOURCES				
89810	INTERFUND TRANSFERS-IN	\$ 75,848	\$ -	\$ -	\$ -
	TOTAL OTHER FINANCING SOURCES	\$ 75,848	\$ -	\$ -	\$ -
	GENERAL FUND TOTAL	\$ 33,634,238	\$ 45,526,953	\$ 59,952,259	\$ 14,425,306

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGET

FUNDS 11 & 12

		2014-15	2015-16	2016-17	INC./(DEC.)
		ACTUAL	PROJECTED	PROPOSED	FY17 VS. FY16
8100	FEDERAL REVENUES				
81200	HIGHER EDUCATION ACT	\$ 6,288,301	\$ 5,763,419	\$ 5,798,869	\$ 35,450
81300	JTPA (WORKFORCE INVESTMENT ACT)	785,164	224,346	-	(224,346)
81400	TANF	228,671	248,102	274,680	26,578
81500	STUDENT FINANCIAL AID	84,050	149,533	230,838	81,305
81600	VETERAN'S EDUCATION	9,112	4,842	13,129	8,287
81700	VTEA	1,468,361	1,481,247	1,585,767	104,520
81990	OTHER FEDERAL REVENUE	2,277,885	2,323,890	2,425,695	101,805
	TOTAL FEDERAL REVENUES	\$ 11,141,544	\$ 10,195,379	\$ 10,328,978	\$ 133,599
8600	STATE REVENUES				
86110	STATE GENERAL APPORTIONMENT	\$ 70,892,732	\$ 87,847,347	\$ 90,615,824	\$ 2,768,477
86120	APPRENTICESHIP	-	40,000	50,000	10,000
86150	ENROLLMENT FEE WAIVER ADMIN (2%)	484,638	490,802	490,000	(802)
86180	PRIOR YEAR'S CORRECTIONS	261,332	175,000	-	(175,000)
86190	OTHER GENERAL APPORTIONMENT	581,380	571,713	571,713	-
86220	EXT. OPPOR. PROGS. & SERV.	1,672,920	2,254,654	2,176,915	(77,739)
86230	DISABLED STUDENT ALLOWANCE	3,362,979	3,518,156	3,714,838	196,682
86250	STUDENT SUCCESS & SUPPORT PROGRAM	3,528,358	9,979,100	16,549,678	6,570,578
86290	OTHER CATEGORICAL APPORTIONMENT	6,623,323	11,656,009	16,379,269	4,723,260
86310	EDUCATION PROTECTION ACT (PROP 30)	25,593,283	25,079,045	25,000,000	(79,045)
86590	OTHER CATEGORICAL PROG ALLOWANCES	3,474,288	3,846,702	6,285,960	2,439,258
86710	HOMEOWNERS PROPERTY TAX RELIEF	430,761	425,000	300,000	(125,000)
86720	TIMBER YIELD TAX	11,971	2,664	-	(2,664)
86790	OTHER TAX RELIEF SUBVENTIONS	1	64	-	(64)
86810	STATE LOTTERY PROCEEDS	4,367,483	5,024,730	5,200,000	175,270
86830	STATE MANDATED COSTS	1,905,207	16,312,151	2,675,000	(13,637,151)
	TOTAL STATE REVENUES	\$ 123,190,656	\$ 167,223,137	\$ 170,009,197	\$ 2,786,060

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGET**

		2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
8800	LOCAL REVENUES				
88110	TAX ALLOCATION-SECURED ROLL	\$ 36,172,249	\$ 36,500,000	\$ 38,000,000	\$ 1,500,000
88120	TAX ALLOCATION-SUPPLEMENTAL ROLL	570,591	360,000	500,000	140,000
88130	TAX ALLOCATION-UNSECURED ROLL	1,624,700	1,600,000	1,500,000	(100,000)
88160	PRIOR YEAR'S TAXES	355,058	4,217	200,000	195,783
88170	EDUCATION REVENUE AUGMENTATION FUND	(4,862,114)	(3,100,000)	(3,000,000)	100,000
88180	REDEVELOPMENT AGENCY	1,883,732	1,875,000	1,000,000	(875,000)
88310	CONTRACT INSTRUCTION SERVICES	38,975	118,900	-	(118,900)
88320	FOOD SERVICES	85,945	70,000	71,000	1,000
88390	OTHER CONTRACT SERVICES	711,415	790,375	1,152,730	362,355
88392	BAD DEBT COLLECTIONS	1,040	-	3,000	3,000
88450	SALE OF PUBLICATIONS	626	620	450	(170)
88510	FACILITIES USE	64,455	65,000	60,000	(5,000)
88520	OTHER RENTALS AND LEASES	23,773	22,000	24,000	2,000
88600	INTEREST & INVESTMENT REVENUE	488,073	500,000	450,000	(50,000)
88710	CHILD DEVELOPMENT	494,292	500,000	475,000	(25,000)
88740	ENROLLMENT FEES	6,529,926	7,350,000	7,500,000	150,000
88760	HEALTH FEES	1,397,254	1,405,875	1,480,000	74,125
88770	INSTRUCTIONAL MATERIALS	65,041	55,100	43,950	(11,150)
88790	STUDENT RECORDS	90,756	85,000	90,000	5,000
88800	NON-RESIDENT TUITION	1,668,016	2,180,000	2,000,000	(180,000)
88811	PARKING PERMITS	705,945	730,000	850,000	120,000
88812	PARKING METERS	72,664	81,000	75,000	(6,000)
88813	PARKING DAY PASSES	90,508	93,300	90,000	(3,300)
88890	OTHER STUDENT FEES	940	1,300	410	(890)
88910	ADMISSION & GATE RECEIPTS	1,101	439	-	(439)
88920	VENDING	23	4	30	26
88930	TRAFFIC FINES	253,602	450,000	375,000	(75,000)
88935	HEALTH SERVICES	745	-	-	-
88940	DENTAL HYGIENE FEES	33,502	32,500	34,000	1,500
88951	LIBRARY FINES	9,905	9,000	9,400	400
88954	LOST BOOKS	409	3,000	4,300	1,300
88955	LIBRARY MISCELLANEOUS	75	-	1,500	1,500

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - REVENUES
TENTATIVE BUDGET

FUNDS 11 & 12

	2014-15 ACTUAL	2015-16 PROJECTED	2016-17 PROPOSED	INC./(DEC.) FY17 VS. FY16
88973 TRAINING INSTITUTE	610,823	795,366	733,891	(61,475)
88974 CITD	45,331	23,812	-	(23,812)
88976 CAL PRO NET	21,033	-	-	-
88990 OTHER REVENUE	35	-	100	100
88992 RECYCLING	2,295	2,000	2,000	-
88993 POLICE FEES	2,745	1,400	-	(1,400)
88995 MISCELLANEOUS REVENUES	487,552	100,000	170,860	70,860
88997 SIX MONTH CANCELS	9,087	12,000	15,000	3,000
TOTAL LOCAL REVENUES	\$ 49,752,123	\$ 52,717,208	\$ 53,911,621	\$ 1,194,413
8900 OTHER FINANCING SOURCES				
89120 SALE OF EQUIP & SUPPLIES	\$ 65,590	\$ 27,500	\$ 15,000	\$ (12,500)
89810 INTERFUND TRANSFERS-IN	143,611	-	-	-
TOTAL OTHER FINANCING SOURCES	\$ 209,201	\$ 27,500	\$ 15,000	\$ (12,500)
GENERAL FUND TOTAL	\$ 184,293,524	\$ 230,163,224	\$ 234,264,796	\$ 4,101,572

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 37,650,268	\$ 38,866,342	\$ 41,362,210	\$ 2,495,868
91125 REG SABBATICAL	605,112	791,434	463,490	(327,944)
91130 TEMP.GRADED CLASSES	834,552	1,568,345	1,043,878	(524,467)
91210 REG-MANAGEMENT	6,873,305	6,928,384	7,077,256	148,872
91215 REG-COUNSELORS	2,898,186	2,994,634	3,110,527	115,893
91220 REG NON-MANAGEMENT	4,720,129	4,907,119	4,967,346	60,227
91230 REG SABB NON-MANAGEMENT	56,986	54,627	-	(54,627)
91310 HOURLY, GRADED CLASSES	11,951,744	11,704,392	12,688,627	984,235
91320 OVERLOAD, GRADED CLASSES	2,215,472	2,046,127	2,276,326	230,199
91330 HRLY-SUMMER SESSIONS	2,818,742	3,000,827	2,887,932	(112,895)
91335 HRLY-SUBSTITUTES	403,433	388,474	377,500	(10,974)
91415 HRLY NON-MANAGEMENT	2,482,379	2,364,464	2,387,797	23,333
TOTAL ACADEMIC SALARIES	\$ 73,510,308	\$ 75,615,169	\$ 78,642,889	\$ 3,027,720
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 19,177,035	\$ 20,099,217	\$ 22,207,073	\$ 2,107,856
92115 CONFIDENTIAL	1,141,687	1,202,146	1,229,398	27,252
92120 MANAGEMENT-CLASS	2,788,369	2,969,148	3,189,361	220,213
92150 O/T-CLASSIFIED	529,001	493,988	133,030	(360,958)
92210 INSTR AIDES	1,722,368	2,018,530	2,120,001	101,471
92250 O/T-INSTR AIDES	5,069	2,599	-	(2,599)
92310 HOURLY STUDENTS	1,094,078	1,148,428	1,047,084	(101,344)
92320 HOURLY NON-STUDENTS	882,823	1,077,322	68,151	(1,009,171)
92330 PERM PART-TIME	284,834	239,140	321,199	82,059
92350 O/T NON-INSTR	59,153	3,433	-	(3,433)
92410 HRLY-INSTR AIDES-STUDENTS	692,389	714,013	810,535	96,522
92420 HRLY INSTR AIDES NON-STUDENTS	157,731	89,422	47,420	(42,002)
92430 PERM P/T INSTR AIDES/OTHER	252,076	273,009	291,115	18,106
TOTAL CLASSIFIED SALARIES	\$ 28,786,613	\$ 30,330,395	\$ 31,464,367	\$ 1,133,972

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 4,463,551	\$ 5,750,822	\$ 7,004,732	\$ 1,253,910
93130 STRS NON-INSTR	1,310,655	1,549,184	2,125,570	576,386
93210 PERS-INSTRUCTIONAL	320,552	448,311	417,926	(30,385)
93230 PERS NON-INSTR	2,860,264	2,902,022	3,769,735	867,713
93310 OASDI-INSTRUCTIONAL	998,602	1,119,295	1,094,025	(25,270)
93330 OASDI NON-INSTR	2,110,708	2,130,269	2,327,148	196,879
93410 H&W-INSTRUCTIONAL	5,922,732	6,394,143	6,656,938	262,795
93430 H&W NON-INSTR	7,027,228	7,368,082	8,416,047	1,047,965
93490 H&W-RETIREEES	1,216,115	1,340,000	1,425,000	85,000
93510 SUI-INSTRUCTIONAL	35,250	36,532	31,667	(4,865)
93530 SUI NON-INSTR	24,890	22,465	22,500	35
93610 WORK COMP-INSTRUCTIONAL	1,134,335	1,169,475	1,277,337	107,862
93630 WORK COMP NON-INSTR	832,735	816,075	918,740	102,665
93710 PARS-INSTRUCTIONAL	154,193	125,754	148,687	22,933
93730 PARS NON-INSTR	49,525	47,887	34,963	(12,924)
93910 OTHER EMP BEN-INSTR	(22,904)	(3,881)	-	3,881
93930 OTHER EMP BEN NON-INSTR	6,829	(228)	-	228
TOTAL EMPLOYEE BENEFITS	\$ 28,445,260	\$ 31,216,207	\$ 35,671,015	\$ 4,454,808
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 539,246	\$ 701,092	\$ 665,733	\$ (35,359)
94315 SOFTWARE-INSTRUCTIONAL	667	1,040	1,174	134
94320 MATERIAL FEES SUPPLIES	43,159	40,495	42,900	2,405
94410 OFFICE SUPPLIES	345,727	344,386	361,343	16,958
94415 SOFTWARE	36,744	82,907	55,163	(27,744)
94425 OPERATIONAL SUPPLIES	770,952	931,977	794,002	(137,975)
94490 OTHER SUPPLIES	244,041	285,903	285,911	9

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
94510 NEWSPAPERS	10,494	15,606	20,324	4,718
94515 NON-PRINT MEDIA	4,477	2,548	2,800	252
94530 PUBLICATIONS/CATALOGS	9,780	12,598	15,680	3,082
TOTAL SUPPLIES & MATERIALS	\$ 2,005,287	\$ 2,418,551	\$ 2,245,030	\$ (173,521)
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 3,797,443	\$ 4,345,138	\$ 4,464,000	\$ 118,862
95115 WATER,SEWER & WASTE	494,238	478,000	532,500	54,500
95120 GASOLINE/DIESEL/FUEL OIL	164,619	59,670	58,450	(1,220)
95125 TELE/PAGER/CELL SERVICE	311,429	297,453	393,765	96,312
95190 OTHER UTILITY SERVICES	16,381	17,870	21,000	3,130
95210 EQUIPMENT RENTAL	30,378	45,509	46,900	1,391
95215 BLDG/ROOM RENTAL	57,825	58,349	48,300	(10,049)
95220 VEHICLE REPR & MAINT	49,008	20,321	42,200	21,879
95225 EQUIP REPR & MAINT	776,026	899,177	807,831	(91,346)
95230 ALARM SYSTEM	38,755	16,211	15,000	(1,211)
95235 COMPUTER HW MAINT/LIC	94,932	176,893	105,751	(71,142)
95240 COMPUTER SW MAINT/LIC	1,715,418	2,135,254	2,612,240	476,986
95310 CONFERENCE	349,906	458,041	604,409	146,368
95315 MILEAGE	170,047	156,723	176,966	20,243
95320 CHARTER SERVICE	30,081	153,236	179,852	26,616
95325 FIELD TRIPS	3,985	7,382	240,595	233,213
95330 HOSTING EVENTS/WORKSHOPS	112,139	190,470	183,215	(7,255)
95410 DUES/MEMBERSHIPS	214,331	200,847	246,522	45,675
95415 ROYALTIES	7,349	7,975	4,925	(3,050)
95525 MEDICAL SERVICES	11,540	6,233	20,500	14,267
95530 CONTRACT LABOR/SERVICES	1,045,235	1,237,562	1,056,849	(180,713)
95531 CONTRACT LABOR/SERVICES-INSTR	450,523	304,952	380,000	75,048
95535 ARMORED CAR/COURIER SERVICES	78,132	80,013	84,475	4,462
95555 ACCREDITATION SERVICES	106,026	98,510	90,383	(8,127)
95560 LEGAL SERVICES	398,374	253,057	278,850	25,793

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95565 ELECTION SERVICES	81,553	300,000	175,000	(125,000)
95570 AUDIT SERVICES	71,900	75,000	90,000	15,000
95620 INSURANCE	858,236	845,000	885,000	40,000
95640 STUDENT INS	698	1,169	680	(489)
95710 ADVERTISING	373,122	358,296	483,229	124,933
95715 PROMOTIONS	43,922	55,122	162,741	107,619
95720 PRINTING/BINDING/DUPLICATING	154,456	78,061	116,299	38,238
95725 POSTAGE/SHIPPING	188,602	193,420	166,332	(27,088)
95915 CASH (OVER)/SHORT	93	304	100	(204)
95920 ADMIN OVERHEAD COSTS	(572,143)	(689,006)	(530,000)	159,006
95921 BANK/MERCHANT FEES	358,593	296,543	215,000	(81,543)
95926 CHARGEBACKS-MAIL SERVICES	(10,168)	(14,200)	2,482	16,682
95927 CHARGEBACKS-PRODUCTION	(18,238)	(12,570)	13,641	26,211
95928 CHARGEBACKS-TRANSPORTATION	(208,652)	-	-	-
95935 BAD DEBT EXPENSE	804,816	668,131	429,500	(238,631)
95940 DISCOUNTS	3,542	5,500	-	(5,500)
95990 MISCELLANEOUS	91,253	99,273	309,448	210,175
TOTAL OTHER OPER. EXP. & SERVICES	\$ 12,745,705	\$ 13,964,889	\$ 15,214,930	\$ 1,250,041
TOTAL FOR OBJECTS 91000-95999	\$ 145,493,173	\$ 153,545,211	\$ 163,238,231	\$ 9,693,020
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 255,213	\$ 6,432	\$ 30,000	\$ 23,568
96215 CONSULTANT SERVICES	5,575	-	-	-
96225 ENGINEERING SERVICES	45,747	4,294	-	(4,294)
96245 TESTING SERVICES	1,244	690	-	(690)
96290 FEES & OTHER CHARGES	3,375	119	-	(119)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETUNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	296,555	370,301	539,750	169,449
96415 CONSULTANT SERVICES	23,701	24,975	-	(24,975)
96420 ARCHITECT SERVICES	4,045	7,000	132	(6,868)
96425 ENGINEERING SERVICES	1,500	3,900	-	(3,900)
96440 INSPECTION SERVICES	140	8,050	-	(8,050)
96490 FEES & OTHER CHARGES	711	2,000	-	(2,000)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	1,922,161	3,668,880	2,837,461	(831,419)
96512 NEW-EQUIPMENT GT \$5,000	1,767,115	3,008,763	400,600	(2,608,163)
96520 NEW-VEHICLES	48,041	77,211	230,000	152,789
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	-	3,250	-	(3,250)
TOTAL CAPITAL OUTLAY	\$ 4,375,123	\$ 7,185,865	\$ 4,037,943	\$ (3,147,922)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 354,423	\$ 616,936	\$ 762,363	\$ 145,427
97310 INTERFUND TRANSFERS-OUT	7,885,069	22,360,400	5,854,000	(16,506,400)
97410 OTHER TRANSFERS-OUT	75,848	900,000	900,000	-
97510 CURR YEAR PAYMENTS	7,263	1,396	-	(1,396)
97650 HOST FAMILY	7,500	-	-	-
TOTAL OTHER OUTGO	\$ 8,330,103	\$ 23,878,732	\$ 7,516,363	\$ (16,362,369)
TOTAL FOR OBJECTS 96000-97999	\$ 12,705,226	\$ 31,064,597	\$ 11,554,306	\$ (19,510,291)
TOTAL DISTRICTWIDE	\$ 158,198,399	\$ 184,609,808	\$ 174,792,537	\$ (9,817,271)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETRESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 274,034	\$ 223,571	\$ 289,489	\$ 65,918
91210 REG-MANAGEMENT	872,334	946,317	1,338,317	392,000
91215 REG-COUNSELORS	2,052,595	3,208,164	4,393,225	1,185,061
91220 REG NON-MANAGEMENT	1,560,337	2,290,796	3,028,440	737,644
91310 HOURLY, GRADED CLASSES	143,948	78,345	46,522	(31,823)
91320 OVERLOAD, GRADED CLASSES	63,350	23,637	-	(23,637)
91330 HRLY-SUMMER SESSIONS	120,540	60,426	87,136	26,710
91410 HRLY-MANAGEMENT	-	33,000	37,000	4,000
91415 HRLY NON-MANAGEMENT	3,758,732	4,480,863	5,434,003	953,140
TOTAL ACADEMIC SALARIES	\$ 8,845,870	\$ 11,345,119	\$ 14,654,132	\$ 3,309,013
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 3,582,234	\$ 4,182,700	\$ 5,601,226	\$ 1,418,526
92120 MANAGEMENT-CLASS	336,381	534,235	516,491	(17,744)
92150 O/T-CLASSIFIED	49,406	48,882	39,102	(9,780)
92210 INSTR AIDES	81,738	109,200	103,528	(5,672)
92310 HOURLY STUDENTS	1,814,837	2,057,607	2,327,936	270,329
92320 HOURLY NON-STUDENTS	413,533	506,952	313,547	(193,405)
92330 PERM PART-TIME	262,198	218,024	285,340	67,316
92410 HRLY-INSTR AIDES-STUDENTS	419,681	862,628	1,451,939	589,311
92420 HRLY INSTR AIDES NON-STUDENTS	97,117	126,603	109,016	(17,587)
92430 PERM P/T INSTR AIDES/OTHER	132,414	147,479	170,772	23,293
TOTAL CLASSIFIED SALARIES	\$ 7,189,539	\$ 8,794,310	\$ 10,918,897	\$ 2,124,587
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 43,906	\$ 46,851	\$ 53,264	\$ 6,413
93130 STRS NON-INSTR	612,140	990,411	1,599,860	609,449
93210 PERS-INSTRUCTIONAL	21,125	15,652	19,034	3,382
93230 PERS NON-INSTR	545,057	670,085	929,138	259,053
93310 OASDI-INSTRUCTIONAL	25,714	24,484	34,374	9,890
93330 OASDI NON-INSTR	468,602	585,740	772,049	186,309
93410 H&W-INSTRUCTIONAL	68,871	62,634	85,098	22,464

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETRESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93430 H&W NON-INSTR	1,550,336	2,147,634	3,012,224	864,590
93510 SUI-INSTRUCTIONAL	600	3,568	3,610	42
93530 SUI NON-INSTR	6,535	8,579	10,726	2,147
93610 WORK COMP-INSTRUCTIONAL	26,151	32,129	39,271	7,142
93630 WORK COMP NON-INSTR	275,940	356,655	430,609	73,954
93710 PARS-INSTRUCTIONAL	10,470	19,969	35,756	15,787
93730 PARS NON-INSTR	43,367	48,292	40,257	(8,035)
TOTAL EMPLOYEE BENEFITS	\$ 3,698,814	\$ 5,012,683	\$ 7,065,270	\$ 2,052,587
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 613,324	\$ 784,006	\$ 688,766	\$ (95,240)
94315 SOFTWARE-INSTRUCTIONAL	23,397	16,692	4,380	(12,312)
94410 OFFICE SUPPLIES	212,633	225,919	443,408	217,489
94415 SOFTWARE	17,109	40,299	327,336	287,037
94425 OPERATIONAL SUPPLIES	-	1,000	-	(1,000)
94490 OTHER SUPPLIES	327,089	280,912	515,990	235,078
94510 NEWSPAPERS	425	63	-	(63)
94515 NON-PRINT MEDIA	2,554	2,127	7,544	5,417
94530 PUBLICATIONS/CATALOGS	1,828	2,814	3,525	711
TOTAL SUPPLIES & MATERIALS	\$ 1,198,359	\$ 1,353,832	\$ 1,990,949	\$ 637,117
95000-OTHER OPER. EXP. & SERVICES				
95125 TELE/PAGER/CELL SERVICE	\$ 18,030	\$ 19,883	\$ 50,957	\$ 31,074
95210 EQUIPMENT RENTAL	7,876	12,627	5,700	(6,927)
95215 BLDG/ROOM RENTAL	133	2,070	8,237	6,167
95220 VEHICLE REPR & MAINT	8,241	8,069	14,500	6,431
95225 EQUIP REPR & MAINT	52,028	38,135	102,857	64,722
95230 ALARM SYSTEM	120	-	-	-
95235 COMPUTER HW MAINT/LIC	-	-	6,500	6,500
95240 COMPUTER SW MAINT/LIC	535,777	769,117	880,867	111,750
95310 CONFERENCE	509,304	595,470	894,654	299,184
95315 MILEAGE	25,493	23,864	201,981	178,117
95320 CHARTER SERVICE	109,990	119,587	143,029	23,442

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETRESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95325 FIELD TRIPS	144,919	151,631	249,251	97,620
95330 HOSTING EVENTS/WORKSHOPS	436,616	312,875	650,796	337,921
95410 DUES/MEMBERSHIPS	26,429	14,709	17,175	2,466
95530 CONTRACT LABOR/SERVICES	1,409,992	6,210,759	8,988,550	2,777,791
95640 STUDENT INS	95,840	109,066	114,000	4,934
95710 ADVERTISING	32,396	62,220	52,103	(10,117)
95715 PROMOTIONS	91,545	140,224	302,518	162,294
95720 PRINTING/BINDING/DUPLICATING	18,869	59,175	116,997	57,822
95725 POSTAGE/SHIPPING	717	1,391	5,085	3,694
95920 ADMIN OVERHEAD COSTS	572,143	687,511	837,923	150,412
95921 BANK/MERCHANT FEES	607	58	-	(58)
95926 CHARGEBACKS-MAIL SERVICES	3,408	1,800	2,400	600
95927 CHARGEBACKS-PRODUCTION	12,705	10,787	9,677	(1,110)
95928 CHARGEBACKS-TRANSPORTATION	61,976	-	-	-
95935 BAD DEBT EXPENSE	5,108	1,000	1,000	-
95990 MISCELLANEOUS	137,198	413,140	340,294	(72,846)
TOTAL OTHER OPER. EXP. & SERVICES	\$ 4,317,460	\$ 9,765,168	\$ 13,997,051	\$ 4,231,883
TOTAL FOR OBJECTS 91000-95999	\$ 25,250,042	\$ 36,271,112	\$ 48,626,299	\$ 12,355,187
96000-CAPITAL OUTLAY				
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	\$ 353,476	\$ 409,379	\$ 88,230	\$ (321,149)
96415 CONSULTANT SERVICES	3,900	1,650	-	(1,650)
96420 ARCHITECT SERVICES	24,330	20,837	-	(20,837)
96425 ENGINEERING SERVICES	-	2,000	-	(2,000)
96440 INSPECTION SERVICES	3,510	4,440	-	(4,440)
96445 TESTING SERVICES	3,830	2,110	-	(2,110)
96490 FEES & OTHER CHARGES	1,725	868	-	(868)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	2,230,384	2,498,646	2,604,073	105,427
96512 NEW-EQUIPMENT GT \$5,000	2,221,089	1,933,726	1,224,348	(709,378)
96520 NEW-VEHICLES	9,471	51,965	-	(51,965)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGETRESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	499,096	472,128	596,904	124,776
TOTAL CAPITAL OUTLAY	\$ 5,350,811	\$ 5,397,749	\$ 4,513,555	\$ (884,194)
97000-OTHER OUTGO				
97310 INTERFUND TRANSFERS-OUT	\$ 1,748,676	\$ 1,819,324	\$ 5,000,000	\$ 3,180,676
97410 OTHER TRANSFERS-OUT	67,763	-	-	-
97510 CURR YEAR PAYMENTS	100,894	73,527	45,740	(27,787)
97610 PAYMENTS TO STUDENTS	913,128	1,923,035	1,711,148	(211,887)
97660 DORMITORY	38,736	42,206	55,517	13,311
TOTAL OTHER OUTGO	\$ 2,869,197	\$ 3,858,092	\$ 6,812,405	\$ 2,954,313
TOTAL FOR OBJECTS 96000-97999	\$ 8,220,008	\$ 9,255,841	\$ 11,325,960	\$ 2,070,119
TOTAL DISTRICTWIDE	\$ 33,470,050	\$ 45,526,953	\$ 59,952,259	\$ 14,425,306

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 37,924,302	\$ 39,089,913	\$ 41,651,699	\$ 2,561,786
91125 REG SABBATICAL	605,112	791,434	463,490	(327,944)
91130 TEMP.GRADED CLASSES	834,552	1,568,345	1,043,878	(524,467)
91210 REG-MANAGEMENT	7,745,639	7,874,701	8,415,573	540,872
91215 REG-COUNSELORS	4,950,781	6,202,798	7,503,752	1,300,954
91220 REG NON-MANAGEMENT	6,280,466	7,197,915	7,995,786	797,871
91230 REG SABB NON-MANAGEMENT	56,986	54,627	-	(54,627)
91310 HOURLY, GRADED CLASSES	12,095,692	11,782,737	12,735,149	952,412
91320 OVERLOAD, GRADED CLASSES	2,278,822	2,069,764	2,276,326	206,562
91330 HRLY-SUMMER SESSIONS	2,939,282	3,061,253	2,975,068	(86,185)
91335 HRLY-SUBSTITUTES	403,433	388,474	377,500	(10,974)
91410 HRLY-MANAGEMENT	-	33,000	37,000	4,000
91415 HRLY NON-MANAGEMENT	6,241,111	6,845,327	7,821,800	976,473
TOTAL ACADEMIC SALARIES	\$ 82,356,178	\$ 86,960,288	\$ 93,297,021	\$ 6,336,733
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 22,759,269	\$ 24,281,917	\$ 27,808,299	\$ 3,526,382
92115 CONFIDENTIAL	1,141,687	1,202,146	1,229,398	27,252
92120 MANAGEMENT-CLASS	3,124,750	3,503,383	3,705,852	202,469
92150 O/T-CLASSIFIED	578,407	542,870	172,132	(370,738)
92210 INSTR AIDES	1,804,106	2,127,730	2,223,529	95,799
92250 O/T-INSTR AIDES	5,069	2,599	-	(2,599)
92310 HOURLY STUDENTS	2,908,915	3,206,035	3,375,020	168,985
92320 HOURLY NON-STUDENTS	1,296,356	1,584,274	381,698	(1,202,576)
92330 PERM PART-TIME	547,032	457,164	606,539	149,375
92350 O/T NON-INSTR	59,153	3,433	-	(3,433)
92410 HRLY-INSTR AIDES-STUDENTS	1,112,070	1,576,641	2,262,474	685,833
92420 HRLY INSTR AIDES NON-STUDENTS	254,848	216,025	156,436	(59,589)
92430 PERM P/T INSTR AIDES/OTHER	384,490	420,488	461,887	41,399
TOTAL CLASSIFIED SALARIES	\$ 35,976,152	\$ 39,124,705	\$ 42,383,264	\$ 3,258,559

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 4,507,457	\$ 5,797,673	\$ 7,057,996	\$ 1,260,323
93130 STRS NON-INSTR	1,922,795	2,539,595	3,725,430	1,185,835
93210 PERS-INSTRUCTIONAL	341,677	463,963	436,960	(27,003)
93230 PERS NON-INSTR	3,405,321	3,572,107	4,698,873	1,126,766
93310 OASDI-INSTRUCTIONAL	1,024,316	1,143,779	1,128,399	(15,380)
93330 OASDI NON-INSTR	2,579,310	2,716,009	3,099,197	383,188
93410 H&W-INSTRUCTIONAL	5,991,603	6,456,777	6,742,036	285,259
93430 H&W NON-INSTR	8,577,564	9,515,716	11,428,271	1,912,555
93490 H&W-RETIREEES	1,216,115	1,340,000	1,425,000	85,000
93510 SUI-INSTRUCTIONAL	35,850	40,100	35,277	(4,823)
93530 SUI NON-INSTR	31,425	31,044	33,226	2,182
93610 WORK COMP-INSTRUCTIONAL	1,160,486	1,201,604	1,316,608	115,004
93630 WORK COMP NON-INSTR	1,108,675	1,172,730	1,349,349	176,619
93710 PARS-INSTRUCTIONAL	164,663	145,723	184,443	38,720
93730 PARS NON-INSTR	92,892	96,179	75,220	(20,959)
93910 OTHER EMP BEN-INSTR	(22,904)	(3,881)	-	3,881
93930 OTHER EMP BEN NON-INSTR	6,829	(228)	-	228
TOTAL EMPLOYEE BENEFITS	\$ 32,144,074	\$ 36,228,890	\$ 42,736,285	\$ 6,507,395
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 1,152,570	\$ 1,485,098	\$ 1,354,499	\$ (130,599)
94315 SOFTWARE-INSTRUCTIONAL	24,064	17,732	5,554	(12,178)
94320 MATERIAL FEES SUPPLIES	43,159	40,495	42,900	2,405
94410 OFFICE SUPPLIES	558,360	570,305	804,751	234,447
94415 SOFTWARE	53,853	123,206	382,499	259,293
94425 OPERATIONAL SUPPLIES	770,952	932,977	794,002	(138,975)
94490 OTHER SUPPLIES	571,130	566,815	801,901	235,087

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
94510 NEWSPAPERS	10,919	15,669	20,324	4,655
94515 NON-PRINT MEDIA	7,031	4,675	10,344	5,669
94530 PUBLICATIONS/CATALOGS	11,608	15,412	19,205	3,793
TOTAL SUPPLIES & MATERIALS	\$ 3,203,646	\$ 3,772,383	\$ 4,235,979	\$ 463,596
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 3,797,443	\$ 4,345,138	\$ 4,464,000	\$ 118,862
95115 WATER,SEWER & WASTE	494,238	478,000	532,500	54,500
95120 GASOLINE/DIESEL/FUEL OIL	164,619	59,670	58,450	(1,220)
95125 TELE/PAGER/CELL SERVICE	329,459	317,336	444,722	127,386
95190 OTHER UTILITY SERVICES	16,381	17,870	21,000	3,130
95210 EQUIPMENT RENTAL	38,254	58,136	52,600	(5,536)
95215 BLDG/ROOM RENTAL	57,958	60,419	56,537	(3,882)
95220 VEHICLE REPR & MAINT	57,249	28,390	56,700	28,310
95225 EQUIP REPR & MAINT	828,054	937,312	910,688	(26,624)
95230 ALARM SYSTEM	38,875	16,211	15,000	(1,211)
95235 COMPUTER HW MAINT/LIC	94,932	176,893	112,251	(64,642)
95240 COMPUTER SW MAINT/LIC	2,251,195	2,904,371	3,493,107	588,736
95310 CONFERENCE	859,210	1,053,511	1,499,063	445,552
95315 MILEAGE	195,540	180,587	378,947	198,360
95320 CHARTER SERVICE	140,071	272,823	322,881	50,058
95325 FIELD TRIPS	148,904	159,013	489,846	330,833
95330 HOSTING EVENTS/WORKSHOPS	548,755	503,345	834,011	330,666
95410 DUES/MEMBERSHIPS	240,760	215,556	263,697	48,141
95415 ROYALTIES	7,349	7,975	4,925	(3,050)
95525 MEDICAL SERVICES	11,540	6,233	20,500	14,267
95530 CONTRACT LABOR/SERVICES	2,455,227	7,448,321	10,045,399	2,597,078
95531 CONTRACT LABOR/SERVICES-INSTR	450,523	304,952	380,000	75,048
95535 ARMORED CAR/COURIER SERVICES	78,132	80,013	84,475	4,462
95555 ACCREDITATION SERVICES	106,026	98,510	90,383	(8,127)
95560 LEGAL SERVICES	398,374	253,057	278,850	25,793

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95565 ELECTION SERVICES	81,553	300,000	175,000	(125,000)
95570 AUDIT SERVICES	71,900	75,000	90,000	15,000
95620 INSURANCE	858,236	845,000	885,000	40,000
95640 STUDENT INS	96,538	110,235	114,680	4,445
95710 ADVERTISING	405,518	420,516	535,332	114,816
95715 PROMOTIONS	135,467	195,346	465,259	269,913
95720 PRINTING/BINDING/DUPLICATING	173,325	137,236	233,296	96,060
95725 POSTAGE/SHIPPING	189,319	194,811	171,417	(23,394)
95915 CASH (OVER)/SHORT	93	304	100	(204)
95920 ADMIN OVERHEAD COSTS	-	(1,495)	307,923	309,418
95921 BANK/MERCHANT FEES	359,200	296,601	215,000	(81,601)
95926 CHARGEBACKS-MAIL SERVICES	(6,760)	(12,400)	4,882	17,282
95927 CHARGEBACKS-PRODUCTION	(5,533)	(1,783)	23,318	25,101
95928 CHARGEBACKS-TRANSPORTATION	(146,676)	-	-	-
95935 BAD DEBT EXPENSE	809,924	669,131	430,500	(238,631)
95940 DISCOUNTS	3,542	5,500	-	(5,500)
95990 MISCELLANEOUS	228,451	512,413	649,742	137,329
TOTAL OTHER OPER. EXP. & SERVICES	\$ 17,063,165	\$ 23,730,057	\$ 29,211,981	\$ 5,481,924
TOTAL FOR OBJECTS 91000-95999	\$ 170,743,215	\$ 189,816,323	\$ 211,864,530	\$ 22,048,207
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 255,213	\$ 6,432	\$ 30,000	\$ 23,568
96215 CONSULTANT SERVICES	5,575	-	-	-
96225 ENGINEERING SERVICES	45,747	4,294	-	(4,294)
96245 TESTING SERVICES	1,244	690	-	(690)
96290 FEES & OTHER CHARGES	3,375	119	-	(119)

DISTRICTWIDE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	650,031	779,680	627,980	(151,700)
96415 CONSULTANT SERVICES	27,601	26,625	-	(26,625)
96420 ARCHITECT SERVICES	28,375	27,837	132	(27,705)
96425 ENGINEERING SERVICES	1,500	5,900	-	(5,900)
96440 INSPECTION SERVICES	3,650	12,490	-	(12,490)
96445 TESTING SERVICES	3,830	2,110	-	(2,110)
96490 FEES & OTHER CHARGES	2,436	2,868	-	(2,868)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	4,152,545	6,167,526	5,441,534	(725,992)
96512 NEW-EQUIPMENT GT \$5,000	3,988,204	4,942,489	1,624,948	(3,317,541)
96520 NEW-VEHICLES	57,512	129,176	230,000	100,824
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	499,096	475,378	596,904	121,526
TOTAL CAPITAL OUTLAY	\$ 9,725,934	\$ 12,583,614	\$ 8,551,498	\$ (4,032,116)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 354,423	\$ 616,936	\$ 762,363	\$ 145,427
97310 INTERFUND TRANSFERS-OUT	9,633,745	24,179,724	10,854,000	(13,325,724)
97410 OTHER TRANSFERS-OUT	143,611	900,000	900,000	-
97510 CURR YEAR PAYMENTS	108,157	74,923	45,740	(29,183)
97610 PAYMENTS TO STUDENTS	913,128	1,923,035	1,711,148	(211,887)
97650 HOST FAMILY	7,500	-	-	-
97660 DORMITORY	38,736	42,206	55,517	13,311
TOTAL OTHER OUTGO	\$ 11,199,300	\$ 27,736,824	\$ 14,328,768	\$ (13,408,056)
TOTAL FOR OBJECTS 96000-97999	\$ 20,925,234	\$ 40,320,438	\$ 22,880,266	\$ (17,440,172)
TOTAL DISTRICTWIDE	\$ 191,668,449	\$ 230,136,761	\$ 234,744,796	\$ 4,608,035

**STATE CENTER COMMUNITY COLLEGE DISTRICT
UNRESTRICTED GENERAL PURPOSE ALLOCATION
2016-17 TENTATIVE BUDGET**

	<u>District Office</u>	<u>Fresno City College</u>	<u>Reedley College</u>	<u>Clovis Community College</u>	<u>TOTAL DISTRICT</u>
FY 2015-16 Base Allocation	\$ 28,929,355	\$ 79,002,727	\$ 36,455,237	\$ 16,861,333	\$ 161,248,652
Salary Adjustments	905,364	1,047,846	521,807	364,963	2,839,980
Fixed Cost Adjustments	558,163	13,592	21,000	26,150	618,905
New Positions and/or Districtwide Initiatives	1,230,000	600,000	700,000	1,100,000	3,630,000
2016-17 Unrestricted Base Allocation	\$ 31,622,882	\$ 80,664,165	\$ 37,698,044	\$ 18,352,446	\$ 168,337,537
2016-17 Unrestricted Allocation (One-Time)	\$ 1,875,000	\$ -	\$ -	\$ -	\$ 1,875,000
2016-17 Reserve Expenditures	\$ 480,000	\$ -	\$ -	\$ -	\$ 480,000
2016-17 Lottery Allocation	\$ 2,500,000	\$ 897,609	\$ 425,919	\$ 276,472	\$ 4,100,000
Total 2016-17 Unrestricted Allocation	\$ 36,477,882	\$ 81,561,774	\$ 38,123,963	\$ 18,628,918	\$ 174,792,537

DISTRICT OFFICE/OPERATIONS BUDGET SUMMARY

The district office provides many administrative and delivery services available to the various campuses of the State Center Community College District. The district office, including the operations department, houses the Chancellor's Office, finance and administration, educational services and institutional research functions, curriculum coordination, admissions and records, personnel/human resources, management information systems/data processing, purchasing services, accounting, accounts payable, accounts receivable, payroll, legal services, public relations, coordination of district grants, the Center for International Trade Development (CITD) and the State Center Community College Foundation.

In 1996-97, the operations services - including maintenance, grounds, police, construction,

transportation, warehouse, utilities, and safety - were re-organized into centralized services. The purpose of the re-organization was to better service the various district sites and to be more cost effective by utilizing personnel and coordinating contracts and outside purchases. Additionally, it provided greater consistency in programs for the various campuses, as well as the community at large.

The district office/operations budget includes personnel and operational costs to provide delivery of the various services to the district campuses.

Following is a budget summary by object for the 2016-17 fiscal year for the district office/operations:

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 60	\$ 449,924	\$ -	\$ (449,924)
91130 TEMP.GRADED CLASSES	-	710	-	(710)
91210 REG-MANAGEMENT	1,540,799	1,188,494	1,106,519	(81,975)
91215 REG-COUNSELORS	2,951	85,121	-	(85,121)
91220 REG NON-MANAGEMENT	64,502	156,118	63,421	(92,697)
91310 HOURLY, GRADED CLASSES	464,686	590,418	1,008,238	417,820
91320 OVERLOAD, GRADED CLASSES	-	23,507	-	(23,507)
91330 HRLY-SUMMER SESSIONS	499	34,605	-	(34,605)
91415 HRLY NON-MANAGEMENT	103,921	212,466	-	(212,466)
TOTAL ACADEMIC SALARIES	\$ 2,177,418	\$ 2,741,363	\$ 2,178,178	\$ (563,185)
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 5,457,276	\$ 5,707,799	\$ 6,960,237	\$ 1,252,438
92115 CONFIDENTIAL	853,422	909,932	938,839	28,907
92120 MANAGEMENT-CLASS	1,601,930	1,725,692	1,846,402	120,710
92150 O/T-CLASSIFIED	270,504	270,809	108,030	(162,779)
92210 INSTR AIDES	196	24,307	-	(24,307)
92310 HOURLY STUDENTS	402,385	367,206	186,595	(180,611)
92320 HOURLY NON-STUDENTS	369,228	443,234	1,800	(441,434)
92330 PERM PART-TIME	103,946	74,002	72,917	(1,085)
92350 O/T NON-INSTR	59,153	3,433	-	(3,433)
92410 HRLY-INSTR AIDES-STUDENTS	-	9,010	-	(9,010)
92420 HRLY INSTR AIDES NON-STUDENTS	70	3,548	-	(3,548)
92430 PERM P/T INSTR AIDES/OTHER	198	5,740	-	(5,740)
TOTAL CLASSIFIED SALARIES	\$ 9,118,308	\$ 9,544,712	\$ 10,114,820	\$ 570,108
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 18,396	\$ 103,827	\$ 40,888	\$ (62,939)
93130 STRS NON-INSTR	100,178	112,955	106,779	(6,176)
93210 PERS-INSTRUCTIONAL	161	4,610	-	(4,610)
93230 PERS NON-INSTR	971,074	1,013,541	1,322,639	309,098
93310 OASDI-INSTRUCTIONAL	6,904	18,988	7,351	(11,637)

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93330 OASDI NON-INSTR	678,862	715,001	738,343	23,342
93430 H&W NON-INSTR	1,751,737	1,790,570	2,497,721	707,151
93490 H&W-RETIREEES	1,216,115	1,340,000	1,425,000	85,000
93510 SUI-INSTRUCTIONAL	6,146	232	253	21
93530 SUI NON-INSTR	9,054	5,241	5,253	12
93610 WORK COMP-INSTRUCTIONAL	(28,173)	(35,011)	8,760	43,771
93630 WORK COMP NON-INSTR	178,974	166,931	211,247	44,316
93710 PARS-INSTRUCTIONAL	3,720	3,160	16,223	13,063
93730 PARS NON-INSTR	10,712	13,106	2,391	(10,715)
93910 OTHER EMP BEN-INSTR	(22,904)	(3,881)	-	3,881
93930 OTHER EMP BEN NON-INSTR	6,829	(228)	-	228
TOTAL EMPLOYEE BENEFITS	\$ 4,907,785	\$ 5,249,042	\$ 6,382,848	\$ 1,133,806
94000-SUPPLIES & MATERIALS				
94410 OFFICE SUPPLIES	\$ 57,525	\$ 70,447	\$ 59,220	\$ (11,227)
94415 SOFTWARE	2,719	49,525	8,325	(41,200)
94425 OPERATIONAL SUPPLIES	492,051	568,155	442,342	(125,813)
94490 OTHER SUPPLIES	67,420	46,015	71,500	25,486
94510 NEWSPAPERS	1,041	6,716	500	(6,216)
94515 NON-PRINT MEDIA	1,500	1,700	1,700	-
94530 PUBLICATIONS/CATALOGS	6,453	9,683	7,290	(2,393)
TOTAL SUPPLIES & MATERIALS	\$ 628,709	\$ 752,240	\$ 590,877	\$ (161,363)
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 3,699,454	\$ 4,250,000	\$ 4,450,000	\$ 200,000
95115 WATER,SEWER & WASTE	491,767	477,000	525,000	48,000
95120 GASOLINE/DIESEL/FUEL OIL	129,604	31,717	34,500	2,783
95125 TELE/PAGER/CELL SERVICE	113,272	104,311	132,850	28,539
95190 OTHER UTILITY SERVICES	1,811	4,370	5,000	630
95210 EQUIPMENT RENTAL	1,992	5,779	8,000	2,221
95215 BLDG/ROOM RENTAL	8,910	5,175	-	(5,175)
95220 VEHICLE REPR & MAINT	33,163	16,380	29,000	12,620
95225 EQUIP REPR & MAINT	259,885	332,007	228,273	(103,734)

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95230 ALARM SYSTEM	35,191	16,171	15,000	(1,171)
95235 COMPUTER HW MAINT/LIC	78,376	65,841	18,751	(47,090)
95240 COMPUTER SW MAINT/LIC	589,879	908,377	2,198,000	1,289,623
95310 CONFERENCE	133,907	171,674	190,973	19,299
95315 MILEAGE	109,966	103,870	108,288	4,418
95320 CHARTER SERVICE	11,619	2,238	-	(2,238)
95330 HOSTING EVENTS/WORKSHOPS	68,227	91,495	87,500	(3,995)
95410 DUES/MEMBERSHIPS	112,895	107,089	121,560	14,471
95525 MEDICAL SERVICES	11,540	6,233	20,500	14,267
95530 CONTRACT LABOR/SERVICES	533,593	653,763	541,800	(111,963)
95535 ARMORED CAR/COURIER SERVICES	57,065	58,000	60,000	2,000
95560 LEGAL SERVICES	398,374	253,057	278,850	25,793
95565 ELECTION SERVICES	81,553	300,000	175,000	(125,000)
95570 AUDIT SERVICES	71,900	75,000	90,000	15,000
95620 INSURANCE	857,747	845,000	885,000	40,000
95710 ADVERTISING	271,953	219,462	247,200	27,738
95715 PROMOTIONS	13,895	-	-	-
95720 PRINTING/BINDING/DUPLICATING	102,486	3,600	6,700	3,100
95725 POSTAGE/SHIPPING	75,194	47,015	25,725	(21,290)
95915 CASH (OVER)/SHORT	(3)	-	-	-
95920 ADMIN OVERHEAD COSTS	(499,723)	(650,000)	(500,000)	150,000
95921 BANK/MERCHANT FEES	277,865	282,285	200,000	(82,285)
95926 CHARGEBACKS-MAIL SERVICES	103	800	1,450	650
95927 CHARGEBACKS-PRODUCTION	8,197	600	9,200	8,600
95928 CHARGEBACKS-TRANSPORTATION	(338,054)	-	-	-
95935 BAD DEBT EXPENSE	21,289	-	20,000	20,000
95940 DISCOUNTS	3,542	5,500	-	(5,500)
95990 MISCELLANEOUS	52,689	56,556	181,539	124,983
TOTAL OTHER OPER. EXP. & SERVICES	\$ 7,881,123	\$ 8,850,365	\$ 10,395,659	\$ 1,545,294
TOTAL FOR OBJECTS 91000-95999	\$ 24,713,343	\$ 27,137,722	\$ 29,662,382	\$ 2,524,660

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 16,036	\$ 1,970	\$ -	\$ (1,970)
96225 ENGINEERING SERVICES	1,166	1,457	-	(1,457)
96245 TESTING SERVICES	1,244	690	-	(690)
96290 FEES & OTHER CHARGES	-	119	-	(119)
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	4,720	21,404	-	(21,404)
96415 CONSULTANT SERVICES	6,938	20,400	-	(20,400)
96420 ARCHITECT SERVICES	47	-	-	-
96440 INSPECTION SERVICES	-	2,550	-	(2,550)
96490 FEES & OTHER CHARGES	-	2,000	-	(2,000)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	172,079	136,537	236,500	99,963
96512 NEW-EQUIPMENT GT \$5,000	322,654	969,287	225,000	(744,287)
96520 NEW-VEHICLES	48,041	32,320	230,000	197,680
TOTAL CAPITAL OUTLAY	\$ 572,925	\$ 1,188,734	\$ 691,500	\$ (497,234)
97000-OTHER OUTGO				
97310 INTERFUND TRANSFERS-OUT	\$ 4,502,876	\$ 18,688,720	\$ 5,224,000	\$ (13,464,720)
97410 OTHER TRANSFERS-OUT	75,848	900,000	900,000	-
97650 HOST FAMILY	7,500	-	-	-
TOTAL OTHER OUTGO	\$ 4,586,224	\$ 19,588,720	\$ 6,124,000	\$ (13,464,720)
TOTAL FOR OBJECTS 96000-97999	\$ 5,159,149	\$ 20,777,454	\$ 6,815,500	\$ (13,961,954)
TOTAL DISTRICT OFFICE/OPERATIONS	\$ 29,872,492	\$ 47,915,176	\$ 36,477,882	\$ (11,437,294)

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91210 REG-MANAGEMENT	\$ 141,499	\$ 36,478	\$ 42,168	\$ 5,690
91220 REG NON-MANAGEMENT	48,077	132,259	140,603	8,344
91410 HRLY-MANAGEMENT	-	33,000	37,000	4,000
91415 HRLY NON-MANAGEMENT	37,528	30,410	-	(30,410)
TOTAL ACADEMIC SALARIES	\$ 227,104	\$ 232,147	\$ 219,771	\$ (12,376)
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 150,240	\$ 357,749	\$ 520,903	\$ 163,154
92120 MANAGEMENT-CLASS	156,816	123,400	96,882	(26,518)
92150 O/T-CLASSIFIED	3,684	736	-	(736)
92310 HOURLY STUDENTS	22,261	14,035	5,962	(8,073)
92320 HOURLY NON-STUDENTS	57,958	226,846	284,249	57,403
92330 PERM PART-TIME	45,752	3,186	2,579	(607)
92420 HRLY INSTR AIDES NON-STUDENTS	-	11,603	-	(11,603)
TOTAL CLASSIFIED SALARIES	\$ 436,711	\$ 737,555	\$ 910,575	\$ 173,020
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ -	\$ 5,434	\$ 6,281	\$ 847
93130 STRS NON-INSTR	15,382	22,948	20,929	(2,019)
93230 PERS NON-INSTR	40,907	57,958	83,893	25,935
93330 OASDI NON-INSTR	30,979	44,454	56,169	11,715
93430 H&W NON-INSTR	79,020	119,565	202,003	82,438
93530 SUI NON-INSTR	330	507	603	96
93630 WORK COMP NON-INSTR	13,067	19,080	23,710	4,630
93730 PARS NON-INSTR	3,722	6,629	7,632	1,003
TOTAL EMPLOYEE BENEFITS	\$ 183,407	\$ 276,575	\$ 401,220	\$ 124,645
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 1,586	\$ 40,193	\$ 94,576	\$ 54,383
94410 OFFICE SUPPLIES	18,708	11,535	20,273	8,738
94425 OPERATIONAL SUPPLIES	-	1,000	-	(1,000)

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
94490 OTHER SUPPLIES	3,209	8,654	4,742	(3,912)
94510 NEWSPAPERS	400	38	-	(38)
94515 NON-PRINT MEDIA	829	847	2,044	1,197
TOTAL SUPPLIES & MATERIALS	\$ 24,732	\$ 62,267	\$ 121,635	\$ 59,368
95000-OTHER OPER. EXP. & SERVICES				
95125 TELE/PAGER/CELL SERVICE	\$ 3,992	\$ 4,103	\$ 6,287	\$ 2,184
95225 EQUIP REPR & MAINT	6,409	2,969	5,800	2,831
95235 COMPUTER HW MAINT/LIC	-	-	2,000	2,000
95240 COMPUTER SW MAINT/LIC	7,226	-	2,000	2,000
95310 CONFERENCE	51,929	72,632	86,491	13,859
95315 MILEAGE	1,576	3,791	10,733	6,942
95320 CHARTER SERVICE	8,730	634	-	(634)
95330 HOSTING EVENTS/WORKSHOPS	237,382	69,458	196,387	126,929
95410 DUES/MEMBERSHIPS	15,411	1,475	2,600	1,125
95530 CONTRACT LABOR/SERVICES	718,432	5,345,359	7,789,584	2,444,225
95710 ADVERTISING	12,601	16,375	38,103	21,728
95715 PROMOTIONS	11,382	33,170	114,595	81,425
95720 PRINTING/BINDING/DUPLICATING	2,941	4,420	10,220	5,800
95725 POSTAGE/SHIPPING	619	111	1,860	1,749
95920 ADMIN OVERHEAD COSTS	51,563	200,899	231,340	30,441
95921 BANK/MERCHANT FEES	607	58	-	(58)
95926 CHARGEBACKS-MAIL SERVICES	-	1,800	2,300	500
95927 CHARGEBACKS-PRODUCTION	1,089	539	5,277	4,738
95928 CHARGEBACKS-TRANSPORTATION	5,807	-	-	-
95935 BAD DEBT EXPENSE	5,834	1,000	1,000	-
95990 MISCELLANEOUS	392	-	-	-
TOTAL OTHER OPER. EXP. & SERVICES	\$ 1,143,922	\$ 5,758,793	\$ 8,506,577	\$ 2,747,784
TOTAL FOR OBJECTS 91000-95999	\$ 2,015,876	\$ 7,067,337	\$ 10,159,778	\$ 3,092,441

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96000-CAPITAL OUTLAY				
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	\$ 4,800	\$ 22,357	\$ 34,944	\$ 12,587
96512 NEW-EQUIPMENT GT \$5,000	-	37,640	-	(37,640)
TOTAL CAPITAL OUTLAY	\$ 4,800	\$ 59,997	\$ 34,944	\$ (25,053)
97000-OTHER OUTGO				
97310 INTERFUND TRANSFERS-OUT	\$ 1,748,676	\$ 1,819,324	\$ 5,000,000	\$ 3,180,676
97610 PAYMENTS TO STUDENTS	-	-	27,000	27,000
TOTAL OTHER OUTGO	\$ 1,748,676	\$ 1,819,324	\$ 5,027,000	\$ 3,207,676
TOTAL FOR OBJECTS 96000-97999	\$ 1,753,476	\$ 1,879,321	\$ 5,061,944	\$ 3,182,623
TOTAL DISTRICT OFFICE/OPERATIONS	\$ 3,769,352	\$ 8,946,658	\$ 15,221,722	\$ 6,275,064

DISTRICT OFFICE/
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STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
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FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 60	\$ 449,924	\$ -	\$ (449,924)
91130 TEMP.GRADED CLASSES	-	710	-	(710)
91210 REG-MANAGEMENT	1,682,298	1,224,972	1,148,687	(76,285)
91215 REG-COUNSELORS	2,951	85,121	-	(85,121)
91220 REG NON-MANAGEMENT	112,579	288,377	204,024	(84,353)
91310 HOURLY, GRADED CLASSES	464,686	590,418	1,008,238	417,820
91320 OVERLOAD, GRADED CLASSES	-	23,507	-	(23,507)
91330 HRLY-SUMMER SESSIONS	499	34,605	-	(34,605)
91410 HRLY-MANAGEMENT	-	33,000	37,000	4,000
91415 HRLY NON-MANAGEMENT	141,449	242,876	-	(242,876)
TOTAL ACADEMIC SALARIES	\$ 2,404,522	\$ 2,973,510	\$ 2,397,949	\$ (575,561)
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 5,607,516	\$ 6,065,548	\$ 7,481,140	\$ 1,415,592
92115 CONFIDENTIAL	853,422	909,932	938,839	28,907
92120 MANAGEMENT-CLASS	1,758,746	1,849,092	1,943,284	94,192
92150 O/T-CLASSIFIED	274,188	271,545	108,030	(163,515)
92210 INSTR AIDES	196	24,307	-	(24,307)
92310 HOURLY STUDENTS	424,646	381,241	192,557	(188,684)
92320 HOURLY NON-STUDENTS	427,186	670,080	286,049	(384,031)
92330 PERM PART-TIME	149,698	77,188	75,496	(1,692)
92350 O/T NON-INSTR	59,153	3,433	-	(3,433)
92410 HRLY-INSTR AIDES-STUDENTS	-	9,010	-	(9,010)
92430 PERM P/T INSTR AIDES/OTHER	198	5,740	-	(5,740)
TOTAL CLASSIFIED SALARIES	\$ 9,555,019	\$ 10,282,267	\$ 11,025,395	\$ 743,128
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 18,396	\$ 109,261	\$ 47,169	\$ (62,092)
93130 STRS NON-INSTR	115,560	135,903	127,708	(8,195)
93210 PERS-INSTRUCTIONAL	161	4,610	-	(4,610)
93230 PERS NON-INSTR	1,011,981	1,071,499	1,406,532	335,033
93310 OASDI-INSTRUCTIONAL	6,904	18,988	7,351	(11,637)

DISTRICT OFFICE/
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STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93330 OASDI NON-INSTR	709,841	759,455	794,512	35,057
93430 H&W NON-INSTR	1,830,757	1,910,135	2,699,724	789,589
93490 H&W-RETIREEES	1,216,115	1,340,000	1,425,000	85,000
93510 SUI-INSTRUCTIONAL	6,146	232	253	21
93530 SUI NON-INSTR	9,384	5,748	5,856	108
93610 WORK COMP-INSTRUCTIONAL	(28,173)	(35,011)	8,760	43,771
93630 WORK COMP NON-INSTR	192,041	186,011	234,957	48,946
93710 PARS-INSTRUCTIONAL	3,720	3,160	16,223	13,063
93730 PARS NON-INSTR	14,434	19,735	10,023	(9,712)
93910 OTHER EMP BEN-INSTR	(22,904)	(3,881)	-	3,881
93930 OTHER EMP BEN NON-INSTR	6,829	(228)	-	228
TOTAL EMPLOYEE BENEFITS	\$ 5,091,192	\$ 5,525,617	\$ 6,784,068	\$ 1,258,451
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 1,586	\$ 40,193	\$ 94,576	\$ 54,383
94410 OFFICE SUPPLIES	76,233	81,982	79,493	(2,489)
94415 SOFTWARE	2,719	49,525	8,325	(41,200)
94425 OPERATIONAL SUPPLIES	492,051	569,155	442,342	(126,813)
94490 OTHER SUPPLIES	70,629	54,669	76,242	21,574
94510 NEWSPAPERS	1,441	6,754	500	(6,254)
94515 NON-PRINT MEDIA	2,329	2,547	3,744	1,197
94530 PUBLICATIONS/CATALOGS	6,453	9,683	7,290	(2,393)
TOTAL SUPPLIES & MATERIALS	\$ 653,441	\$ 814,507	\$ 712,512	\$ (101,995)
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 3,699,454	\$ 4,250,000	\$ 4,450,000	\$ 200,000
95115 WATER,SEWER & WASTE	491,767	477,000	525,000	48,000
95120 GASOLINE/DIESEL/FUEL OIL	129,604	31,717	34,500	2,783
95125 TELE/PAGER/CELL SERVICE	117,264	108,414	139,137	30,723
95190 OTHER UTILITY SERVICES	1,811	4,370	5,000	630
95210 EQUIPMENT RENTAL	1,992	5,779	8,000	2,221
95215 BLDG/ROOM RENTAL	8,910	5,175	-	(5,175)
95220 VEHICLE REPR & MAINT	33,163	16,380	29,000	12,620

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95225 EQUIP REPR & MAINT	266,294	334,976	234,073	(100,903)
95230 ALARM SYSTEM	35,191	16,171	15,000	(1,171)
95235 COMPUTER HW MAINT/LIC	78,376	65,841	20,751	(45,090)
95240 COMPUTER SW MAINT/LIC	597,105	908,377	2,200,000	1,291,623
95310 CONFERENCE	185,836	244,306	277,464	33,158
95315 MILEAGE	111,542	107,661	119,021	11,360
95320 CHARTER SERVICE	20,349	2,872	-	(2,872)
95330 HOSTING EVENTS/WORKSHOPS	305,609	160,953	283,887	122,934
95410 DUES/MEMBERSHIPS	128,306	108,564	124,160	15,596
95525 MEDICAL SERVICES	11,540	6,233	20,500	14,267
95530 CONTRACT LABOR/SERVICES	1,252,025	5,999,122	8,331,384	2,332,262
95535 ARMORED CAR/COURIER SERVICES	57,065	58,000	60,000	2,000
95560 LEGAL SERVICES	398,374	253,057	278,850	25,793
95565 ELECTION SERVICES	81,553	300,000	175,000	(125,000)
95570 AUDIT SERVICES	71,900	75,000	90,000	15,000
95620 INSURANCE	857,747	845,000	885,000	40,000
95710 ADVERTISING	284,554	235,837	285,303	49,466
95715 PROMOTIONS	25,277	33,170	114,595	81,425
95720 PRINTING/BINDING/DUPLICATING	105,427	8,020	16,920	8,900
95725 POSTAGE/SHIPPING	75,813	47,126	27,585	(19,541)
95915 CASH (OVER)/SHORT	(3)	-	-	-
95920 ADMIN OVERHEAD COSTS	(448,160)	(449,101)	(268,660)	180,441
95921 BANK/MERCHANT FEES	278,472	282,343	200,000	(82,343)
95926 CHARGEBACKS-MAIL SERVICES	103	2,600	3,750	1,150
95927 CHARGEBACKS-PRODUCTION	9,286	1,139	14,477	13,338
95928 CHARGEBACKS-TRANSPORTATION	(332,247)	-	-	-
95935 BAD DEBT EXPENSE	27,123	1,000	21,000	20,000
95940 DISCOUNTS	3,542	5,500	-	(5,500)
95990 MISCELLANEOUS	53,081	56,556	181,539	124,983
TOTAL OTHER OPER. EXP. & SERVICES	\$ 9,025,045	\$ 14,609,158	\$ 18,902,236	\$ 4,293,078
TOTAL FOR OBJECTS 91000-95999	\$ 26,729,219	\$ 34,205,059	\$ 39,822,160	\$ 5,617,101

DISTRICT OFFICE/
OPERATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 16,036	\$ 1,970	\$ -	\$ (1,970)
96225 ENGINEERING SERVICES	1,166	1,457	-	(1,457)
96245 TESTING SERVICES	1,244	690	-	(690)
96290 FEES & OTHER CHARGES	-	119	-	(119)
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	4,720	21,404	-	(21,404)
96415 CONSULTANT SERVICES	6,938	20,400	-	(20,400)
96420 ARCHITECT SERVICES	47	-	-	-
96440 INSPECTION SERVICES	-	2,550	-	(2,550)
96490 FEES & OTHER CHARGES	-	2,000	-	(2,000)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	176,879	158,894	271,444	112,550
96512 NEW-EQUIPMENT GT \$5,000	322,654	1,006,927	225,000	(781,927)
96520 NEW-VEHICLES	48,041	32,320	230,000	197,680
96800-LIBRARY BOOKS & MEDIA				
TOTAL CAPITAL OUTLAY	\$ 577,725	\$ 1,248,731	\$ 726,444	\$ (522,287)
97000-OTHER OUTGO				
97310 INTERFUND TRANSFERS-OUT	\$ 6,251,552	\$ 20,508,044	\$ 10,224,000	\$ (10,284,044)
97410 OTHER TRANSFERS-OUT	75,848	900,000	900,000	-
97610 PAYMENTS TO STUDENTS	-	-	27,000	27,000
97650 HOST FAMILY	7,500	-	-	-
TOTAL OTHER OUTGO	\$ 6,334,900	\$ 21,408,044	\$ 11,151,000	\$ (10,257,044)
TOTAL FOR OBJECTS 96000-97999	\$ 6,912,625	\$ 22,656,775	\$ 11,877,444	\$ (10,779,331)
TOTAL DISTRICT OFFICE/OPERATIONS	\$ 33,641,844	\$ 56,861,834	\$ 51,699,604	\$ (5,162,230)

FRESNO CITY COLLEGE BUDGET SUMMARY

Fresno City College (FCC), with an annual student headcount in excess of 31,900 nestled in the central part of the city of Fresno, has the distinction of being the oldest California community college. Since opening its doors in 1910, FCC has been a model for academic and extracurricular activities. Students are afforded multiple educational opportunities at the college including availability of over 109 major courses of study for the achievement of an associate in arts, science, or transfer degree. Others have found the ever-increasing vocational curriculum with a certificate of achievement and employment opportunities appealing. Additionally, Fresno City College offers training in over 200 vocational/occupational programs.

Fresno City College offers a comprehensive program of study. Students have the option of taking introductory to advanced classes in the sciences, humanities, fine and performing arts, social sciences, allied health, and occupational education. These programs are designed to meet the various needs of students: transfer, the workforce, or lifelong learning. The college also offers a variety of student learning support services that assist students in developing the necessary skills for success in the classroom and the workplace.

The student services area is designed to assist students both academically and personally. Financial aid, counseling, disabled student programs and services (DSPS), extended opportunity programs and services (EOPS), health services, psychological services, assessment testing, re-entry services, outreach, veterans and other services are available to meet students' varying needs.

The student body is made up of a diverse student population representing various age brackets and ethnic makeup reflective of the greater Fresno community. A wide range of activities and co-curricular programs encourages participation by our diverse student population. Student opportunities include clubs, student government, athletics, music, theater arts, forensics, publications, and various cultural events. FCC offers a truly comprehensive college environment.

The Fresno City College campus includes more than 51 buildings located on 104 developed acres. These buildings comprise approximately 792,000 square feet of space for educational and support programs. The college also includes the Career & Technology Center (CTC) located in West Fresno. This site offers open-

entry, 20-30 week vocational programs.

Continuous renovations and improvements to existing buildings and grounds have been undertaken for the convenience and access of the college's diverse student population. Examples of these projects include the modernization of classrooms, carpet, paint, and concrete maintenance and improvements.

The college approved a process for identifying increases to existing budget allocations using the college "Action Plan" or resource request process. This integrated resource allocation is a result of the program areas reflecting on the mission and vision of the college, student learning outcomes, program review, and other college planning processes that affect programs and services. The process is reviewed at the Budget Advisory Committee to ensure that the process is followed and allows for questions and transparency. The final recommendation for resource allocation is reviewed by the Strategic Planning Council and forwarded to the college president.

Following is a 2016-17 budget summary by object for Fresno City College:

FRESNO CITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
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FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 23,497,609	\$ 23,848,104	\$ 24,827,087	\$ 978,983
91125 REG SABBATICAL	399,832	532,109	234,537	(297,572)
91130 TEMP.GRADED CLASSES	734,181	582,738	299,672	(283,066)
91210 REG-MANAGEMENT	2,970,496	2,955,430	3,082,302	126,872
91215 REG-COUNSELORS	1,780,015	1,731,158	1,945,033	213,875
91220 REG NON-MANAGEMENT	2,385,811	2,692,316	2,718,074	25,758
91310 HOURLY, GRADED CLASSES	6,787,042	6,410,504	7,059,079	648,575
91320 OVERLOAD, GRADED CLASSES	1,325,503	1,219,124	1,419,067	199,943
91330 HRLY-SUMMER SESSIONS	1,907,656	1,998,379	1,903,778	(94,601)
91335 HRLY-SUBSTITUTES	316,934	328,628	300,000	(28,628)
91415 HRLY NON-MANAGEMENT	1,638,423	1,275,623	1,650,317	374,694
TOTAL ACADEMIC SALARIES	\$ 43,743,502	\$ 43,574,113	\$ 45,438,946	\$ 1,864,833
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 8,500,448	\$ 8,851,797	\$ 8,856,618	\$ 4,821
92115 CONFIDENTIAL	146,106	145,821	144,615	(1,206)
92120 MANAGEMENT-CLASS	567,192	460,718	541,038	80,320
92150 O/T-CLASSIFIED	188,220	147,284	-	(147,284)
92210 INSTR AIDES	944,962	976,805	1,074,873	98,068
92250 O/T-INSTR AIDES	3,934	-	-	-
92310 HOURLY STUDENTS	500,544	596,657	734,345	137,688
92320 HOURLY NON-STUDENTS	292,122	349,376	66,351	(283,025)
92330 PERM PART-TIME	90,273	91,442	148,860	57,418
92410 HRLY-INSTR AIDES-STUDENTS	407,423	374,277	522,326	148,049
92420 HRLY INSTR AIDES NON-STUDENTS	82,000	45,813	47,420	1,607
92430 PERM P/T INSTR AIDES/OTHER	78,728	72,634	78,722	6,088
TOTAL CLASSIFIED SALARIES	\$ 11,801,952	\$ 12,112,624	\$ 12,215,168	\$ 102,544

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COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
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93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 2,759,556	\$ 3,406,985	\$ 3,948,812	\$ 541,827
93130 STRS NON-INSTR	676,973	823,083	1,178,125	355,042
93210 PERS-INSTRUCTIONAL	191,274	191,718	237,664	45,946
93230 PERS NON-INSTR	1,141,053	1,176,197	1,367,662	191,465
93310 OASDI-INSTRUCTIONAL	609,101	630,744	641,421	10,677
93330 OASDI NON-INSTR	864,944	877,912	895,130	17,218
93410 H&W-INSTRUCTIONAL	3,682,110	3,795,778	3,873,701	77,923
93430 H&W NON-INSTR	3,125,493	3,252,639	3,419,393	166,754
93510 SUI-INSTRUCTIONAL	18,057	24,432	18,798	(5,634)
93530 SUI NON-INSTR	9,343	11,081	9,962	(1,119)
93610 WORK COMP-INSTRUCTIONAL	720,727	721,940	756,870	34,930
93630 WORK COMP NON-INSTR	388,739	395,750	411,980	16,230
93710 PARS-INSTRUCTIONAL	92,228	68,505	124,833	56,328
93730 PARS NON-INSTR	23,740	21,639	29,493	7,854
TOTAL EMPLOYEE BENEFITS	\$ 14,303,338	\$ 15,398,403	\$ 16,913,844	\$ 1,515,441
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 283,636	\$ 345,342	\$ 394,709	\$ 49,367
94315 SOFTWARE-INSTRUCTIONAL	450	402	674	272
94320 MATERIAL FEES SUPPLIES	41,262	38,351	41,000	2,649
94410 OFFICE SUPPLIES	148,193	125,919	154,614	28,695
94415 SOFTWARE	25,211	33,382	43,838	10,456
94425 OPERATIONAL SUPPLIES	165,070	223,612	198,660	(24,952)
94490 OTHER SUPPLIES	138,113	180,851	168,411	(12,440)
94510 NEWSPAPERS	9,019	8,701	18,824	10,123
94515 NON-PRINT MEDIA	2,977	765	1,100	335
94530 PUBLICATIONS/CATALOGS	300	1,112	5,690	4,578
TOTAL SUPPLIES & MATERIALS	\$ 814,231	\$ 958,437	\$ 1,027,520	\$ 69,083

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9500-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 41,465	\$ 34,383	\$ -	(34,383)
95120 GASOLINE/DIESEL/FUEL OIL	10,224	10,403	-	(10,403)
95125 TELE/PAGER/CELL SERVICE	32,415	42,272	56,915	14,643
95210 EQUIPMENT RENTAL	16,070	17,234	21,800	4,566
95215 BLDG/ROOM RENTAL	31,526	44,644	35,950	(8,694)
95220 VEHICLE REPR & MAINT	15,805	3,541	7,500	3,959
95225 EQUIP REPR & MAINT	316,455	354,695	344,587	(10,108)
95230 ALARM SYSTEM	1,369	40	-	(40)
95235 COMPUTER HW MAINT/LIC	-	94,627	65,000	(29,627)
95240 COMPUTER SW MAINT/LIC	763,377	757,322	244,813	(512,509)
95310 CONFERENCE	104,078	128,816	195,684	66,868
95315 MILEAGE	11,311	10,301	17,128	6,827
95320 CHARTER SERVICE	4,911	109,303	136,752	27,449
95325 FIELD TRIPS	3,610	6,362	239,720	233,358
95330 HOSTING EVENTS/WORKSHOPS	23,167	52,763	31,965	(20,798)
95410 DUES/MEMBERSHIPS	63,585	48,611	74,967	26,356
95530 CONTRACT LABOR/SERVICES	255,030	327,096	290,588	(36,508)
95531 CONTRACT LABOR/SERVICES-INSTR	289,052	106,086	220,000	113,914
95535 ARMORED CAR/COURIER SERVICES	7,252	9,100	8,700	(400)
95555 ACCREDITATION SERVICES	40,981	49,731	41,683	(8,048)
95640 STUDENT INS	262	221	400	179
95710 ADVERTISING	63,872	116,193	208,529	92,336
95715 PROMOTIONS	10,089	10,036	30,140	20,104
95720 PRINTING/BINDING/DUPLICATING	22,036	32,906	57,499	24,593
95725 POSTAGE/SHIPPING	90,076	92,397	98,809	6,412
95915 CASH (OVER)/SHORT	(223)	277	100	(177)

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95920 ADMIN OVERHEAD COSTS	(72,420)	(39,006)	(30,000)	9,006
95921 BANK/MERCHANT FEES	46,690	-	-	-
95926 CHARGEBACKS-MAIL SERVICES	(11,163)	(15,000)	1,032	16,032
95927 CHARGEBACKS-PRODUCTION	(30,712)	(13,546)	4,441	17,987
95928 CHARGEBACKS-TRANSPORTATION	54,267	-	-	-
95935 BAD DEBT EXPENSE	712,005	561,948	352,000	(209,948)
95990 MISCELLANEOUS	8,608	6,051	42,396	36,345
TOTAL OPER. EXP. & SERVICES	\$ 2,925,070	\$ 2,959,807	\$ 2,799,098	\$ (160,709)
TOTAL FOR OBJECTS 91000-95999	\$ 73,588,093	\$ 75,003,384	\$ 78,394,576	\$ 3,391,192
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 233,677	\$ -	\$ -	\$ -
96215 CONSULTANT SERVICES	5,575	-	-	-
96225 ENGINEERING SERVICES	44,581	2,837	-	(2,837)
96290 FEES & OTHER CHARGES	3,375	-	-	-
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	265,211	211,779	539,750	327,971
96415 CONSULTANT SERVICES	14,925	4,575	-	(4,575)
96420 ARCHITECT SERVICES	3,998	7,000	132	(6,868)
96425 ENGINEERING SERVICES	1,500	3,900	-	(3,900)
96440 INSPECTION SERVICES	140	5,500	-	(5,500)
96490 FEES & OTHER CHARGES	711	-	-	-
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	1,000,876	1,828,583	1,910,716	82,133
96512 NEW-EQUIPMENT GT \$5,000	1,152,829	1,413,507	36,600	(1,376,907)
TOTAL CAPITAL OUTLAY	\$ 2,727,398	\$ 3,477,681	\$ 2,487,198	\$ (990,483)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 269,000	\$ 269,000	\$ 300,000	\$ 31,000
97310 INTERFUND TRANSFERS-OUT	1,592,000	2,523,240	380,000	(2,143,240)
TOTAL OTHER OUTGO	\$ 1,861,000	\$ 2,792,240	\$ 680,000	\$ (2,112,240)

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TOTAL FOR OBJECTS 96000-97999	\$ 4,588,398	\$ 6,269,921	\$ 3,167,198	\$ (3,102,723)
TOTAL FRESNO CITY COLLEGE	\$ 78,176,491	\$ 81,273,305	\$ 81,561,774	\$ 288,469

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91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 212,810	\$ 223,571	\$ 99,665	\$ (123,906)
91210 REG-MANAGEMENT	319,832	486,986	832,626	345,640
91215 REG-COUNSELORS	1,185,580	1,798,573	2,537,853	739,280
91220 REG NON-MANAGEMENT	889,514	1,302,925	1,525,872	222,947
91310 HOURLY,GRADED CLASSES	44,980	33,598	2,527	(31,071)
91320 OVERLOAD,GRADED CLASSES	4,690	3,185	-	(3,185)
91330 HRLY-SUMMER SESSIONS	57,918	12,805	-	(12,805)
91415 HRLY NON-MANAGEMENT	2,022,452	2,601,489	3,260,235	658,746
TOTAL ACADEMIC SALARIES	\$ 4,737,776	\$ 6,463,132	\$ 8,258,778	\$ 1,795,646
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 2,292,426	\$ 2,206,651	\$ 2,643,571	\$ 436,920
92120 MANAGEMENT-CLASS	48,324	136,608	173,917	37,309
92150 O/T-CLASSIFIED	24,205	32,786	39,102	6,316
92210 INSTR AIDES	81,738	109,200	103,528	(5,672)
92310 HOURLY STUDENTS	1,024,778	1,255,331	1,516,101	260,770
92320 HOURLY NON-STUDENTS	245,147	144,404	29,298	(115,106)
92330 PERM PART-TIME	127,187	155,233	182,090	26,857
92410 HRLY-INSTR AIDES-STUDENTS	161,996	575,937	852,834	276,897
92420 HRLY INSTR AIDES NON-STUDENTS	66,370	97,760	84,198	(13,562)
92430 PERM P/T INSTR AIDES/OTHER	96,526	110,537	149,677	39,140
TOTAL CLASSIFIED SALARIES	\$ 4,168,697	\$ 4,824,447	\$ 5,774,316	\$ 949,869
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 26,334	\$ 30,566	\$ 12,856	\$ (17,710)
93130 STRS NON-INSTR	320,128	533,565	932,682	399,117
93210 PERS-INSTRUCTIONAL	12,882	12,899	12,265	(634)
93230 PERS NON-INSTR	315,154	341,534	454,995	113,461
93310 OASDI-INSTRUCTIONAL	15,568	19,363	25,145	5,782
93330 OASDI NON-INSTR	266,980	307,325	408,853	101,528

FRESNO CITY
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93410 H&W-INSTRUCTIONAL	55,998	62,634	45,785	(16,849)
93430 H&W NON-INSTR	881,276	1,167,433	1,609,540	442,107
93510 SUI-INSTRUCTIONAL	304	3,441	645	(2,796)
93530 SUI NON-INSTR	3,620	4,488	5,847	1,359
93610 WORK COMP-INSTRUCTIONAL	14,422	23,120	25,744	2,624
93630 WORK COMP NON-INSTR	151,097	185,627	220,465	34,838
93710 PARS-INSTRUCTIONAL	6,152	15,777	34,422	18,645
93730 PARS NON-INSTR	25,974	28,692	29,474	782
TOTAL EMPLOYEE BENEFITS	\$ 2,095,889	\$ 2,736,464	\$ 3,818,718	\$ 1,082,254
94000-SUPPLIES & MATERILAS				
94310 INSTR SUPPLIES	\$ 274,268	\$ 344,317	\$ 273,126	\$ (71,191)
94315 SOFTWARE-INSTRUCTIONAL	20,504	1,300	-	(1,300)
94410 OFFICE SUPPLIES	125,037	121,474	282,130	160,656
94415 SOFTWARE	17,109	40,000	310,836	270,836
94490 OTHER SUPPLIES	193,605	137,914	302,804	164,890
94515 NON-PRINT MEDIA	1,595	1,110	5,000	3,890
94530 PUBLICATIONS/CATALOGS	1,365	2,027	2,400	373
TOTAL SUPPLIES & MATERIALS	\$ 633,483	\$ 648,142	\$ 1,176,296	\$ 528,154
95000-OTHER OPER. EXP. & SERVICES				
95125 TELE/PAGER/CELL SERVICE	\$ 6,377	\$ 7,737	\$ 32,200	\$ 24,463
95210 EQUIPMENT RENTAL	4,331	7,280	4,700	(2,580)
95215 BLDG/ROOM RENTAL	-	80	5,237	5,157
95220 VEHICLE REPR & MAINT	8,089	487	10,000	9,513
95225 EQUIP REPR & MAINT	28,334	24,020	54,785	30,765
95235 COMPUTER HW MAINT/LIC	-	-	3,500	3,500
95240 COMPUTER SW MAINT/LIC	305,808	559,320	721,867	162,547
95310 CONFERENCE	242,067	294,170	463,494	169,324
95315 MILEAGE	7,594	8,149	151,898	143,749
95320 CHARTER SERVICE	12,740	29,520	47,154	17,634

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95325 FIELD TRIPS	55,030	57,778	147,750	89,972
95330 HOSTING EVENTS/WORKSHOPS	105,203	146,549	338,024	191,475
95410 DUES/MEMBERSHIPS	4,992	5,990	7,225	1,235
95530 CONTRACT LABOR/SERVICES	453,413	589,338	814,541	225,203
95640 STUDENT INS	63,124	63,392	64,000	608
95710 ADVERTISING	1,551	1,680	-	(1,680)
95715 PROMOTIONS	23,335	24,141	115,700	91,559
95720 PRINTING/BINDING/DUPLICATING	12,654	6,983	77,900	70,917
95725 POSTAGE/SHIPPING	44	280	1,200	920
95920 ADMIN OVERHEAD COSTS	265,073	291,130	312,127	20,997
95926 CHARGEBACKS-MAIL SERVICES	3,408	-	100	100
95927 CHARGEBACKS-PRODUCTION	11,341	10,248	4,400	(5,848)
95928 CHARGEBACKS-TRANSPORTATION	26,017	-	-	-
95935 BAD DEBT EXPENSE	(726)	-	-	-
95990 MISCELLANEOUS	11,239	278,352	143,684	(134,668)
TOTAL OTHER OPER. EXP. & SERVICES	\$ 1,651,038	\$ 2,406,624	\$ 3,521,486	\$ 1,114,862
TOTAL FOR OBJECTS 91000-95999	\$ 13,286,883	\$ 17,078,809	\$ 22,549,594	\$ 5,470,785
96000-CAPITAL OUTLAY				
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	\$ 108,349	\$ 33,212	\$ 88,230	\$ 55,018
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	1,381,046	1,406,204	1,504,758	98,554
96512 NEW-EQUIPMENT GT \$5,000	1,277,072	1,253,765	723,590	(530,175)
96520 NEW-VEHICLES	(74)	-	-	-
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	274,181	170,582	326,904	156,322
TOTAL CAPITAL OUTLAY	\$ 3,040,574	\$ 2,863,763	\$ 2,643,482	\$ (220,281)

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97000-OTHER OUTGO				
97410 OTHER TRANSFERS-OUT	\$ 67,763	\$ -	\$ -	-
97510 CURR YEAR PAYMENTS	22,299	18,233	12,500	(5,733)
97610 PAYMENTS TO STUDENTS	657,074	1,105,307	974,886	(130,421)
TOTAL OTHER OUTGO	\$ 747,136	\$ 1,123,540	\$ 987,386	\$ (136,154)
TOTAL FOR OBJECTS 96000-97999	\$ 3,787,710	\$ 3,987,303	\$ 3,630,868	\$ (356,435)
TOTAL FRESNO CITY COLLEGE	\$ 17,074,593	\$ 21,066,112	\$ 26,180,462	\$ 5,114,350

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91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 23,710,419	\$ 24,071,675	\$ 24,926,752	\$ 855,077
91125 REG SABBATICAL	399,832	532,109	234,537	(297,572)
91130 TEMP.GRADED CLASSES	734,181	582,738	299,672	(283,066)
91210 REG-MANAGEMENT	3,290,328	3,442,416	3,914,928	472,512
91215 REG-COUNSELORS	2,965,595	3,529,731	4,482,886	953,155
91220 REG NON-MANAGEMENT	3,275,325	3,995,241	4,243,946	248,705
91310 HOURLY, GRADED CLASSES	6,832,022	6,444,102	7,061,606	617,504
91320 OVERLOAD, GRADED CLASSES	1,330,193	1,222,309	1,419,067	196,758
91330 HRLY-SUMMER SESSIONS	1,965,574	2,011,184	1,903,778	(107,406)
91335 HRLY-SUBSTITUTES	316,934	328,628	300,000	(28,628)
91415 HRLY NON-MANAGEMENT	3,660,875	3,877,112	4,910,552	1,033,440
TOTAL ACADEMIC SALARIES	\$ 48,481,278	\$ 50,037,245	\$ 53,697,724	\$ 3,660,479
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 10,792,874	\$ 11,058,448	\$ 11,500,189	\$ 441,741
92115 CONFIDENTIAL	146,106	145,821	144,615	(1,206)
92120 MANAGEMENT-CLASS	615,516	597,326	714,955	117,629
92150 O/T-CLASSIFIED	212,425	180,070	39,102	(140,968)
92210 INSTR AIDES	1,026,700	1,086,005	1,178,401	92,396
92250 O/T-INSTR AIDES	3,934	-	-	-
92310 HOURLY STUDENTS	1,525,322	1,851,988	2,250,446	398,458
92320 HOURLY NON-STUDENTS	537,269	493,780	95,649	(398,131)
92330 PERM PART-TIME	217,460	246,675	330,950	84,275
92410 HRLY-INSTR AIDES-STUDENTS	569,419	950,214	1,375,160	424,946
92420 HRLY INSTR AIDES NON-STUDENTS	148,370	143,573	131,618	(11,955)
92430 PERM P/T INSTR AIDES/OTHER	175,254	183,171	228,399	45,228
TOTAL CLASSIFIED SALARIES	\$ 15,970,649	\$ 16,937,071	\$ 17,989,484	\$ 1,052,413

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 2,785,890	\$ 3,437,551	\$ 3,961,668	\$ 524,117
93130 STRS NON-INSTR	997,101	1,356,648	2,110,807	754,159
93210 PERS-INSTRUCTIONAL	204,156	204,617	249,929	45,312
93230 PERS NON-INSTR	1,456,207	1,517,731	1,822,657	304,926
93310 OASDI-INSTRUCTIONAL	624,669	650,107	666,566	16,459
93330 OASDI NON-INSTR	1,131,924	1,185,237	1,303,983	118,746
93410 H&W-INSTRUCTIONAL	3,738,108	3,858,412	3,919,486	61,074
93430 H&W NON-INSTR	4,006,769	4,420,072	5,028,933	608,861
93510 SUI-INSTRUCTIONAL	18,361	27,873	19,443	(8,430)
93530 SUI NON-INSTR	12,963	15,569	15,809	240
93610 WORK COMP-INSTRUCTIONAL	735,149	745,060	782,614	37,554
93630 WORK COMP NON-INSTR	539,836	581,377	632,445	51,068
93710 PARS-INSTRUCTIONAL	98,380	84,282	159,255	74,973
93730 PARS NON-INSTR	49,714	50,331	58,967	8,636
TOTAL EMPLOYEE BENEFITS	\$ 16,399,227	\$ 18,134,867	\$ 20,732,562	\$ 2,597,695
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 557,904	\$ 689,659	\$ 667,835	\$ (21,824)
94315 SOFTWARE-INSTRUCTIONAL	20,954	1,702	674	(1,028)
94320 MATERIAL FEES SUPPLIES	41,262	38,351	41,000	2,649
94410 OFFICE SUPPLIES	273,230	247,393	436,744	189,351
94415 SOFTWARE	42,320	73,382	354,674	281,292
94425 OPERATIONAL SUPPLIES	165,070	223,612	198,660	(24,952)
94490 OTHER SUPPLIES	331,718	318,765	471,215	152,450
94510 NEWSPAPERS	9,019	8,701	18,824	10,123
94515 NON-PRINT MEDIA	4,572	1,875	6,100	4,225
94530 PUBLICATIONS/CATALOGS	1,665	3,139	8,090	4,951
TOTAL SUPPLIES & MATERIALS	\$ 1,447,714	\$ 1,606,579	\$ 2,203,816	\$ 597,237

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
9500-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 41,465	\$ 34,383	\$ -	\$ (34,383)
95120 GASOLINE/DIESEL/FUEL OIL	10,224	10,403	-	(10,403)
95125 TELE/PAGER/CELL SERVICE	38,792	50,009	89,115	39,106
95210 EQUIPMENT RENTAL	20,401	24,514	26,500	1,986
95215 BLDG/ROOM RENTAL	31,526	44,724	41,187	(3,537)
95220 VEHICLE REPR & MAINT	23,894	4,028	17,500	13,472
95225 EQUIP REPR & MAINT	344,789	378,715	399,372	20,657
95230 ALARM SYSTEM	1,369	40	-	(40)
95235 COMPUTER HW MAINT/LIC	-	94,627	68,500	(26,127)
95240 COMPUTER SW MAINT/LIC	1,069,185	1,316,642	966,680	(349,962)
95310 CONFERENCE	346,145	422,986	659,178	236,192
95315 MILEAGE	18,905	18,450	169,026	150,576
95320 CHARTER SERVICE	17,651	138,823	183,906	45,083
95325 FIELD TRIPS	58,640	64,140	387,470	323,330
95330 HOSTING EVENTS/WORKSHOPS	128,370	199,312	369,989	170,677
95410 DUES/MEMBERSHIPS	68,577	54,601	82,192	27,591
95530 CONTRACT LABOR/SERVICES	708,443	916,434	1,105,129	188,695
95531 CONTRACT LABOR/SERVICES-INSTR	289,052	106,086	220,000	113,914
95535 ARMORED CAR/COURIER SERVICES	7,252	9,100	8,700	(400)
95555 ACCREDITATION SERVICES	40,981	49,731	41,683	(8,048)
95640 STUDENT INS	63,386	63,613	64,400	787
95710 ADVERTISING	65,423	117,873	208,529	90,656
95715 PROMOTIONS	33,424	34,177	145,840	111,663
95720 PRINTING/BINDING/DUPLICATING	34,690	39,889	135,399	95,510
95725 POSTAGE/SHIPPING	90,120	92,677	100,009	7,332
95915 CASH (OVER)/SHORT	(223)	277	100	(177)
95920 ADMIN OVERHEAD COSTS	192,653	252,124	282,127	30,003
95921 BANK/MERCHANT FEES	46,690	-	-	-
95926 CHARGEBACKS-MAIL SERVICES	(7,755)	(15,000)	1,132	16,132
95927 CHARGEBACKS-PRODUCTION	(19,371)	(3,298)	8,841	12,139

FRESNO CITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95928 CHARGEBACKS-TRANSPORTATION	80,284	-	-	-
95935 BAD DEBT EXPENSE	711,279	561,948	352,000	(209,948)
95990 MISCELLANEOUS	19,847	284,403	186,080	(98,323)
TOTAL OTHER OPER. EXP. & SERVICES	\$ 4,576,108	\$ 5,366,431	\$ 6,320,584	\$ 954,153
TOTAL FOR OBJECTS 91000-95999	\$ 86,874,976	\$ 92,082,193	\$ 100,944,170	\$ 8,861,977
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 233,677	\$ -	\$ -	\$ -
96215 CONSULTANT SERVICES	5,575	-	-	-
96225 ENGINEERING SERVICES	44,581	2,837	-	(2,837)
96290 FEES & OTHER CHARGES	3,375	-	-	-
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	373,560	244,991	627,980	382,989
96415 CONSULTANT SERVICES	14,925	4,575	-	(4,575)
96420 ARCHITECT SERVICES	3,998	7,000	132	(6,868)
96425 ENGINEERING SERVICES	1,500	3,900	-	(3,900)
96440 INSPECTION SERVICES	140	5,500	-	(5,500)
96490 FEES & OTHER CHARGES	711	-	-	-
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	2,381,922	3,234,787	3,415,474	180,687
96512 NEW-EQUIPMENT GT \$5,000	2,429,901	2,667,272	760,190	(1,907,082)
96520 NEW-VEHICLES	(74)	-	-	-
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	274,181	170,582	326,904	156,322
TOTAL CAPITAL OUTLAY	\$ 5,767,972	\$ 6,341,444	\$ 5,130,680	\$ (1,210,764)

FRESNO CITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 269,000	\$ 269,000	\$ 300,000	\$ 31,000
97310 INTERFUND TRANSFERS-OUT	1,592,000	2,523,240	380,000	(2,143,240)
97410 OTHER TRANSFERS-OUT	67,763	-	-	-
97510 CURR YEAR PAYMENTS	22,299	18,233	12,500	(5,733)
97610 PAYMENTS TO STUDENTS	657,074	1,105,307	974,886	(130,421)
TOTAL OTHER OUTGO	\$ 2,608,136	\$ 3,915,780	\$ 1,667,386	\$ (2,248,394)
TOTAL FOR OBJECTS 96000-97999	\$ 8,376,108	\$ 10,257,224	\$ 6,798,066	\$ (3,459,158)
TOTAL FRESNO CITY COLLEGE	\$ 95,251,084	\$ 102,339,417	\$ 107,742,236	\$ 5,402,819

REEDLEY COLLEGE BUDGET SUMMARY

Reedley College was established in May 1926. In 1956 the college relocated to its current site at 995 North Reed Avenue. On July 1, 1964, the college was united with Fresno City College, to create the State Center Community College District.

In 1980 the name of Reedley College was changed to Kings River Community College and, subsequently, in September 1997 the Board of Trustees restored the name to Reedley College effective July 1, 1998.

Located at the foot of the Sierra Nevada mountain range and bordered by the Kings River, the college offers a unique blend of urban sophistication and rural values. The Reedley community, located 30 minutes from Fresno, is within a two-hour drive of three popular recreational areas: Kings Canyon National Forest, Sequoia National Forest and Yosemite National Park.

The campus consists of 67 buildings with a total of approximately 409,976 square feet located on 110.8 acres. The campus also includes a 310 acre college farm consisting of prime agricultural land.

Reedley College offers a wide variety of educational opportunities. Students may choose to earn a two-year associate in arts or science degree, a guaranteed associate transfer degree, a certificate of achievement or completion, or transfer to a four-year university. Students may also gain career skills by attending one of the college's occupational programs. These programs are designed to give practical training for the careers of today and for the next century. Programs operate on a 17 ½ -week semester system consisting of fall and spring terms.

Reedley College provides unique curricula in its land and forestry programs and provides occupational programs, including: computer technology, aviation maintenance, agriculture, mechanized ag, industrial technology, and dental assisting. Reedley College is one of 11 California community college campuses to provide on-campus housing or dormitory living.

Reedley College has created a legacy of serving surrounding communities with quality education and will continue to provide innovation and guidance to maintain its status as a leader in education.

In an effort to meet accreditation requirements, Reedley College transformed the budget development process to look globally at issues impacting colleges and distribute resources equitably in support of the mission, vision, and strategic initiative and goals. Budget development began at the division level and included faculty, staff, and students. The budget provides reasonable access for students' educational opportunities and strives to maintain employment of permanent employees.

In addition to comprehensive programs at Reedley College, the college operates several education centers in neighboring communities. These programs are concentrated at the Madera Community College Center and the Oakhurst Community College (Outreach) Center. Reedley College was also charged with developing an operational budget for both Madera and Oakhurst.

Madera Community College Center

The Madera Community College Center has been in operation for 28 years, initially operating at Madera High School. In August 1996 State Center Community College District opened a dedicated site for Madera Community College Center. The center is situated on 114 acres off of Highway 99 on Avenue 12 at the edge of the City of Madera. The initial campus consisted of

24 relocatable classrooms and a permanent student services building along with a relocatable classroom to house the child development learning center and child care related programs.

A permanent 26,000-square-foot education and administrative building and utility/maintenance facility were completed for the 2000-01 school year. Funding from the 2001-02 state budget act funded the academic village complex completed in January 2004. The 50,000 square feet of classroom, laboratory, and office space includes academic classrooms and offices, as well as components and laboratory space for biology, physical science, chemistry, computer studies, business, art, and a licensed vocational nursing and LVN - RN program. Furthermore, the project provided funding to retrofit the educational/administrative building, which houses the library, student services, and administrative offices.

As a result of funding from local bond and business donations, a full service physical education program and facilities has been completed, including a fitness center, aerobic center, and softball field complex.

Additionally, the construction of a center for advanced manufacturing opened in fall 2009. The 7,750-square-foot center supports the maintenance mechanic program and future career technical courses that will

address local manufacturing business needs. Madera Center serves approximately 3,000 students per semester, generating a full-time equivalency of approximately 1,800 students per year. The center offers a wide variety of academic, basic skills, and occupational programs and opportunities for students. Utilizing services and course catalogs from its parent institution Reedley College, the Madera Center offers over 515 courses each year in 38 areas of study and gives students a choice of transfer, associate degree, certificates of achievement, and certificates of completion including LVN and LVN – RN programs.

Oakhurst Community College (Outreach) Center

Oakhurst Community College (Outreach) Center, serving 500-600 students per semester and generating full-time equivalency of approximately 300 students per year, was established as a result of Legislative mandate (Senate Bill 1607). In fall 1996 the campus relocated from Yosemite High School to its current location in the central business district of Oakhurst. In April 1999 the district acquired the 2.7 acres housing the Oakhurst Community College (Outreach) Center campus. The 100 academic and occupational education courses are taught annually in nine relocatable classrooms.

Included within the site are two distance learning classrooms allowing connectivity to sister campuses at Madera Community College Center, Reedley College, Clovis Community College, and Fresno City College. Also included are a science lab, a computer lab, and an open computer lab established in 2008 for student access. Two additional relocatable classrooms and a restroom were added to the Oakhurst site in summer 2009.

Following are budget summaries by object for the 2016-17 fiscal year for Reedley College including Madera Community College Center and Oakhurst Community College (Outreach) Center:

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 10,679,565	\$ 10,608,284	\$ 11,700,395	\$ 1,092,111
91125 REG SABBATICAL	153,249	209,711	228,953	19,242
91130 TEMP.GRADED CLASSES	35,032	491,286	153,931	(337,355)
91210 REG-MANAGEMENT	1,551,655	1,763,960	1,676,677	(87,283)
91215 REG-COUNSELORS	697,119	735,143	726,293	(8,850)
91220 REG NON-MANAGEMENT	1,723,201	1,526,441	1,625,996	99,555
91230 REG SABB NON-MANAGEMENT	56,986	-	-	-
91310 HOURLY, GRADED CLASSES	2,727,443	2,807,587	2,882,472	74,885
91320 OVERLOAD, GRADED CLASSES	719,618	632,177	694,939	62,762
91330 HRLY-SUMMER SESSIONS	615,570	639,243	637,934	(1,309)
91335 HRLY-SUBSTITUTES	44,003	29,596	47,500	17,904
91415 HRLY NON-MANAGEMENT	443,570	456,414	349,799	(106,615)
TOTAL ACADEMIC SALARIES	\$ 19,447,011	\$ 19,899,842	\$ 20,724,889	\$ 825,047
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 3,797,947	\$ 3,839,262	\$ 4,346,394	\$ 507,132
92115 CONFIDENTIAL	67,524	70,108	70,497	389
92120 MANAGEMENT-CLASS	394,334	479,930	432,241	(47,689)
92150 O/T-CLASSIFIED	40,230	50,895	-	(50,895)
92210 INSTR AIDES	479,283	708,890	743,327	34,437
92250 O/T-INSTR AIDES	1,135	2,599	-	(2,599)
92310 HOURLY STUDENTS	176,835	166,330	126,144	(40,186)
92320 HOURLY NON-STUDENTS	185,355	236,027	-	(236,027)
92330 PERM PART-TIME	90,615	67,196	99,422	32,226
92410 HRLY-INSTR AIDES-STUDENTS	216,943	252,476	215,209	(37,267)
92420 HRLY INSTR AIDES NON-STUDENTS	21,647	4,886	-	(4,886)
92430 PERM P/T INSTR AIDES/OTHER	69,154	95,677	109,990	14,313
TOTAL CLASSIFIED SALARIES	\$ 5,541,002	\$ 5,974,276	\$ 6,143,224	\$ 168,948

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 1,213,317	\$ 1,529,992	\$ 2,046,075	\$ 516,083
93130 STRS NON-INSTR	366,052	374,758	525,822	151,064
93210 PERS-INSTRUCTIONAL	92,048	213,233	138,348	(74,885)
93230 PERS NON-INSTR	528,916	461,129	720,470	259,341
93310 OASDI-INSTRUCTIONAL	269,646	344,225	309,395	(34,830)
93330 OASDI NON-INSTR	401,853	347,039	458,646	111,607
93410 H&W-INSTRUCTIONAL	1,652,213	1,848,245	1,980,557	132,312
93430 H&W NON-INSTR	1,537,909	1,596,346	1,634,381	38,035
93510 SUI-INSTRUCTIONAL	7,789	8,185	8,531	346
93530 SUI NON-INSTR	4,555	3,870	4,721	851
93610 WORK COMP-INSTRUCTIONAL	311,683	332,987	347,587	14,600
93630 WORK COMP NON-INSTR	188,298	162,037	192,461	30,424
93710 PARS-INSTRUCTIONAL	34,174	30,264	2,488	(27,776)
93730 PARS NON-INSTR	12,392	9,744	2,609	(7,135)
TOTAL EMPLOYEE BENEFITS	\$ 6,620,845	\$ 7,262,054	\$ 8,372,091	\$ 1,110,037
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 251,288	\$ 309,194	\$ 261,024	\$ (48,170)
94315 SOFTWARE-INSTRUCTIONAL	217	283	500	217
94320 MATERIAL FEES SUPPLIES	1,897	2,144	1,900	(244)
94410 OFFICE SUPPLIES	103,232	91,576	102,509	10,933
94415 SOFTWARE	7,048	-	3,000	3,000
94425 OPERATIONAL SUPPLIES	76,955	88,845	93,000	4,155
94490 OTHER SUPPLIES	19,484	20,089	17,700	(2,389)
94510 NEWSPAPERS	434	189	1,000	811
94515 NON-PRINT MEDIA	-	83	-	(83)
94530 PUBLICATIONS/CATALOGS	2,906	1,619	2,500	881
TOTAL SUPPLIES & MATERIALS	\$ 463,461	\$ 514,022	\$ 483,133	\$ (30,889)

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 48,462	\$ 51,842	\$ 5,000	\$ (46,842)
95115 WATER,SEWER & WASTE	2,471	1,000	7,500	6,500
95120 GASOLINE/DIESEL/FUEL OIL	24,791	17,550	23,950	6,400
95125 TELE/PAGER/CELL SERVICE	134,340	114,634	168,700	54,066
95210 EQUIPMENT RENTAL	8,213	9,896	10,100	204
95215 BLDG/ROOM RENTAL	11,751	2,180	5,000	2,820
95220 VEHICLE REPR & MAINT	40	400	5,700	5,300
95225 EQUIP REPR & MAINT	142,340	139,805	166,471	26,666
95230 ALARM SYSTEM	1,560	-	-	-
95235 COMPUTER HW MAINT/LIC	15,480	15,480	-	(15,480)
95240 COMPUTER SW MAINT/LIC	280,326	324,672	169,427	(155,245)
95310 CONFERENCE	56,603	95,542	136,352	40,810
95315 MILEAGE	37,440	30,902	38,250	7,348
95320 CHARTER SERVICE	13,551	33,664	28,500	(5,164)
95325 FIELD TRIPS	-	375	-	(375)
95330 HOSTING EVENTS/WORKSHOPS	8,439	6,429	24,250	17,821
95410 DUES/MEMBERSHIPS	34,872	24,491	38,295	13,804
95415 ROYALTIES	4,630	7,975	4,925	(3,050)
95530 CONTRACT LABOR/SERVICES	216,171	164,800	115,300	(49,500)
95531 CONTRACT LABOR/SERVICES-INSTR	161,471	198,866	160,000	(38,866)
95535 ARMORED CAR/COURIER SERVICES	5,671	5,250	5,775	525
95555 ACCREDITATION SERVICES	20,169	23,859	25,700	1,841
95620 INSURANCE	489	-	-	-
95640 STUDENT INS	196	832	160	(672)
95710 ADVERTISING	9,111	3,115	12,500	9,385
95715 PROMOTIONS	2,146	3,714	3,300	(414)
95720 PRINTING/BINDING/DUPLICATING	18,585	20,008	25,100	5,092
95725 POSTAGE/SHIPPING	21,556	48,790	37,298	(11,492)
95915 CASH (OVER)/SHORT	102	(69)	-	69
95921 BANK/MERCHANT FEES	25,760	13,546	15,000	1,454
95927 CHARGEBACKS-PRODUCTION	2,195	376	-	(376)

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95928 CHARGEBACKS-TRANSPORTATION	74,799	-	-	-
95935 BAD DEBT EXPENSE	73,214	106,183	57,500	(48,683)
95990 MISCELLANEOUS	10,164	25,660	84,013	58,353
TOTAL OTHER OPER. EXP. & SERVICES	\$ 1,467,108	\$ 1,491,767	\$ 1,374,066	\$ (117,701)
TOTAL FOR OBJECTS 91000-95999	\$ 33,539,427	\$ 35,141,961	\$ 37,097,403	\$ 1,955,442
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ -	\$ 4,462	\$ 30,000	\$ 25,538
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	16,472	137,118	-	(137,118)
96415 CONSULTANT SERVICES	1,838	-	-	-
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	546,108	951,981	370,197	(581,784)
96512 NEW-EQUIPMENT GT \$5,000	226,933	456,799	139,000	(317,799)
96520 NEW-VEHICLES	-	44,891	-	(44,891)
TOTAL CAPITAL OUTLAY	\$ 791,351	\$ 1,595,251	\$ 539,197	\$ (1,056,054)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 85,423	\$ 347,936	\$ 337,363	\$ (10,573)
97310 INTERFUND TRANSFERS-OUT	1,725,193	933,440	150,000	(783,440)
97510 CURR YEAR PAYMENTS	7,263	1,396	-	(1,396)
TOTAL OTHER OUTGO	\$ 1,817,879	\$ 1,282,772	\$ 487,363	\$ (795,409)
TOTAL FOR OBJECTS 96000-97999	\$ 2,609,230	\$ 2,878,023	\$ 1,026,560	\$ (1,851,463)
TOTAL REEDLEY, MADERA & OAKHURST	\$ 36,148,657	\$ 38,019,984	\$ 38,123,963	\$ 103,979

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 44,285	\$ -	\$ 189,824	\$ 189,824
91210 REG-MANAGEMENT	411,003	422,853	463,523	40,670
91215 REG-COUNSELORS	810,607	1,103,451	1,357,751	254,300
91220 REG NON-MANAGEMENT	520,907	654,791	1,069,155	414,364
91310 HOURLY,GRADED CLASSES	70,563	37,082	40,995	3,913
91320 OVERLOAD,GRADED CLASSES	54,694	20,452	-	(20,452)
91330 HRLY-SUMMER SESSIONS	62,622	43,988	87,136	43,148
91415 HRLY NON-MANAGEMENT	1,285,795	1,396,686	1,211,536	(185,150)
TOTAL ACADEMIC SALARIES	\$ 3,260,476	\$ 3,679,303	\$ 4,419,920	\$ 740,617
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 1,053,652	\$ 1,263,746	\$ 1,607,103	\$ 343,357
92115 CONFIDENTIAL	-	-	-	-
92120 MANAGEMENT-CLASS	30,352	104,906	104,906	-
92150 O/T-CLASSIFIED	21,517	15,360	-	(15,360)
92310 HOURLY STUDENTS	749,277	712,100	698,997	(13,103)
92320 HOURLY NON-STUDENTS	94,877	84,831	-	(84,831)
92330 PERM PART-TIME	56,360	46,235	100,671	54,436
92410 HRLY-INSTR AIDES-STUDENTS	212,093	200,812	489,385	288,573
92420 HRLY INSTR AIDES NON-STUDENTS	30,747	15,205	24,818	9,613
92430 PERM P/T INSTR AIDES/OTHER	35,888	36,942	21,095	(15,847)
TOTAL CLASSIFIED SALARIES	\$ 2,284,763	\$ 2,480,137	\$ 3,046,975	\$ 566,838
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 13,696	\$ 9,245	\$ 33,750	\$ 24,505
93130 STRS NON-INSTR	233,027	337,449	432,288	94,839
93210 PERS-INSTRUCTIONAL	8,243	2,753	-	(2,753)
93230 PERS NON-INSTR	158,827	206,380	260,853	54,473
93310 OASDI-INSTRUCTIONAL	9,211	4,448	5,217	769
93330 OASDI NON-INSTR	145,226	179,442	210,399	30,957
93410 H&W-INSTRUCTIONAL	10,676	-	27,586	27,586
93430 H&W NON-INSTR	526,726	672,274	906,423	234,149

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93510 SUI-INSTRUCTIONAL	264	104	2,942	2,838
93530 SUI NON-INSTR	2,182	2,616	2,937	321
93610 WORK COMP-INSTRUCTIONAL	9,991	7,068	12,232	5,164
93630 WORK COMP NON-INSTR	95,299	112,219	128,587	16,368
93710 PARS-INSTRUCTIONAL	3,565	2,919	1,334	(1,585)
93730 PARS NON-INSTR	11,828	10,071	3,151	(6,920)
TOTAL EMPLOYEE BENEFITS	\$ 1,228,761	\$ 1,546,988	\$ 2,027,699	\$ 480,711
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 246,866	\$ 305,981	\$ 197,193	\$ (108,788)
94315 SOFTWARE-INSTRUCTIONAL	540	14,420	2,000	(12,420)
94410 OFFICE SUPPLIES	60,883	74,190	97,581	23,391
94415 SOFTWARE	-	-	16,500	16,500
94490 OTHER SUPPLIES	120,586	105,514	159,344	53,830
94510 NEWSPAPERS	25	25	-	(25)
94515 NON-PRINT MEDIA	130	170	500	330
94530 PUBLICATIONS/CATALOGS	364	787	1,125	338
TOTAL SUPPLIES & MATERIALS	\$ 429,394	\$ 501,087	\$ 474,243	\$ (26,844)
95000-OTHER OPER. EXP. & SERVICES				
95125 TELE/PAGER/CELL SERVICE	\$ 6,506	\$ 7,437	\$ 9,270	\$ 1,833
95210 EQUIPMENT RENTAL	3,545	2,327	-	(2,327)
95215 BLDG/ROOM RENTAL	133	1,990	3,000	1,010
95220 VEHICLE REPR & MAINT	152	7,582	4,500	(3,082)
95225 EQUIP REPR & MAINT	17,285	11,146	28,022	16,876
95230 ALARM SYSTEM	120	-	-	-
95235 COMPUTER HW MAINT/LIC	-	-	1,000	1,000
95240 COMPUTER SW MAINT/LIC	159,670	169,061	112,500	(56,561)
95310 CONFERENCE	182,053	138,371	241,649	103,278
95315 MILEAGE	16,242	11,397	39,350	27,953
95320 CHARTER SERVICE	83,926	82,128	95,375	13,247
95325 FIELD TRIPS	86,485	91,190	87,501	(3,689)
95330 HOSTING EVENTS/WORKSHOPS	92,027	81,434	104,385	22,951

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95410 DUES/MEMBERSHIPS	5,319	5,744	6,600	856
95530 CONTRACT LABOR/SERVICES	221,513	242,411	280,425	38,014
95640 STUDENT INS	20,529	32,113	35,000	2,887
95710 ADVERTISING	1,830	250	900	650
95715 PROMOTIONS	52,998	50,254	9,723	(40,531)
95720 PRINTING/BINDING/DUPLICATING	3,274	3,796	15,813	12,017
95725 POSTAGE/SHIPPING	54	-	1,025	1,025
95920 ADMIN OVERHEAD COSTS	240,766	185,943	262,752	76,809
95927 CHARGEBACKS-PRODUCTION	165	-	-	-
95928 CHARGEBACKS-TRANSPORTATION	29,771	-	-	-
95990 MISCELLANEOUS	116,741	121,749	154,979	33,230
TOTAL OTHER OPER. EXP. & SERVICES	\$ 1,341,104	\$ 1,246,323	\$ 1,493,769	\$ 247,446
TOTAL FOR OBJECTS 91000-95999	\$ 8,544,498	\$ 9,453,838	\$ 11,462,606	\$ 2,008,768
96000-CAPITAL OUTLAY				
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	\$ 245,127	\$ 376,167	\$ -	\$ (376,167)
96415 CONSULTANT SERVICES	3,900	1,650	-	(1,650)
96420 ARCHITECT SERVICES	24,330	20,837	-	(20,837)
96425 ENGINEERING SERVICES	-	2,000	-	(2,000)
96440 INSPECTION SERVICES	3,510	4,440	-	(4,440)
96445 TESTING SERVICES	3,830	2,110	-	(2,110)
96490 FEES & OTHER CHARGES	1,725	868	-	(868)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	822,036	804,147	660,171	(143,976)
96512 NEW-EQUIPMENT GT \$5,000	735,453	463,543	437,295	(26,248)
96520 NEW-VEHICLES	9,545	51,965	-	(51,965)
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	183,459	238,070	213,000	(25,070)
TOTAL CAPITAL OUTLAY	\$ 2,032,915	\$ 1,965,797	\$ 1,310,466	\$ (655,331)

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
97000-OTHER OUTGO				
97510 CURR YEAR PAYMENTS	\$ 73,092	\$ 51,684	\$ 33,240	\$ (18,444)
97610 PAYMENTS TO STUDENTS	256,054	755,465	655,404	(100,061)
97660 DORMITORY	38,736	42,206	55,517	13,311
TOTAL OTHER OUTGO	\$ 367,882	\$ 849,355	\$ 744,161	\$ (105,194)
TOTAL FOR OBJECTS 96000-97999	\$ 2,400,797	\$ 2,815,152	\$ 2,054,627	\$ (760,525)
TOTAL REEDLEY, MADERA & OAKHURST	\$ 10,945,295	\$ 12,268,990	\$ 13,517,233	\$ 1,248,243

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
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FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 10,723,850	\$ 10,608,284	\$ 11,890,219	\$ 1,281,935
91125 REG SABBATICAL	153,249	209,711	228,953	19,242
91130 TEMP.GRADED CLASSES	35,032	491,286	153,931	(337,355)
91210 REG-MANAGEMENT	1,962,658	2,186,813	2,140,200	(46,613)
91215 REG-COUNSELORS	1,507,726	1,838,594	2,084,044	245,450
91220 REG NON-MANAGEMENT	2,244,108	2,181,232	2,695,151	513,919
91230 REG SABB NON-MANAGEMENT	56,986	-	-	-
91310 HOURLY, GRADED CLASSES	2,798,006	2,844,669	2,923,467	78,798
91320 OVERLOAD, GRADED CLASSES	774,312	652,629	694,939	42,310
91330 HRLY-SUMMER SESSIONS	678,192	683,231	725,070	41,839
91335 HRLY-SUBSTITUTES	44,003	29,596	47,500	17,904
91415 HRLY NON-MANAGEMENT	1,729,365	1,853,100	1,561,335	(291,765)
TOTAL ACADEMIC SALARIES	\$ 22,707,487	\$ 23,579,145	\$ 25,144,809	\$ 1,565,664
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 4,851,599	\$ 5,103,008	\$ 5,953,497	\$ 850,489
92115 CONFIDENTIAL	67,524	70,108	70,497	389
92120 MANAGEMENT-CLASS	424,686	584,836	537,147	(47,689)
92150 O/T-CLASSIFIED	61,747	66,255	-	(66,255)
92210 INSTR AIDES	479,283	708,890	743,327	34,437
92250 O/T-INSTR AIDES	1,135	2,599	-	(2,599)
92310 HOURLY STUDENTS	926,112	878,430	825,141	(53,289)
92320 HOURLY NON-STUDENTS	280,232	320,858	-	(320,858)
92330 PERM PART-TIME	146,975	113,431	200,093	86,662
92410 HRLY-INSTR AIDES-STUDENTS	429,036	453,288	704,594	251,306
92420 HRLY INSTR AIDES NON-STUDENTS	52,394	20,091	24,818	4,727
92430 PERM P/T INSTR AIDES/OTHER	105,042	132,619	131,085	(1,534)
TOTAL CLASSIFIED SALARIES	\$ 7,825,765	\$ 8,454,413	\$ 9,190,199	\$ 735,786

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 1,227,013	\$ 1,539,237	\$ 2,079,825	\$ 540,588
93130 STRS NON-INSTR	599,079	712,207	958,110	245,903
93210 PERS-INSTRUCTIONAL	100,291	215,986	138,348	(77,638)
93230 PERS NON-INSTR	687,743	667,509	981,323	313,814
93310 OASDI-INSTRUCTIONAL	278,857	348,673	314,612	(34,061)
93330 OASDI NON-INSTR	547,079	526,481	669,045	142,564
93410 H&W-INSTRUCTIONAL	1,662,889	1,848,245	2,008,143	159,898
93430 H&W NON-INSTR	2,064,635	2,268,620	2,540,804	272,184
93510 SUI-INSTRUCTIONAL	8,053	8,289	11,473	3,184
93530 SUI NON-INSTR	6,737	6,486	7,658	1,172
93610 WORK COMP-INSTRUCTIONAL	321,674	340,055	359,819	19,764
93630 WORK COMP NON-INSTR	283,597	274,256	321,048	46,792
93710 PARS-INSTRUCTIONAL	37,739	33,183	3,822	(29,361)
93730 PARS NON-INSTR	24,220	19,815	5,760	(14,055)
TOTAL EMPLOYEE BENEFITS	\$ 7,849,606	\$ 8,809,042	\$ 10,399,790	\$ 1,590,748
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 498,154	\$ 615,175	\$ 458,217	\$ (156,958)
94315 SOFTWARE-INSTRUCTIONAL	757	14,703	2,500	(12,203)
94320 MATERIAL FEES SUPPLIES	1,897	2,144	1,900	(244)
94410 OFFICE SUPPLIES	164,115	165,766	200,090	34,324
94415 SOFTWARE	7,048	-	19,500	19,500
94425 OPERATIONAL SUPPLIES	76,955	88,845	93,000	4,155
94490 OTHER SUPPLIES	140,070	125,603	177,044	51,441
94510 NEWSPAPERS	459	214	1,000	786
94515 NON-PRINT MEDIA	130	253	500	247
94530 PUBLICATIONS/CATALOGS	3,270	2,406	3,625	1,219
TOTAL SUPPLIES & MATERIALS	\$ 892,855	\$ 1,015,109	\$ 957,376	\$ (57,733)

REEDLEY COLLEGE,
MADERA & OAKHURST CENTERS

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 48,462	\$ 51,842	\$ 5,000	\$ (46,842)
95115 WATER,SEWER & WASTE	2,471	1,000	7,500	6,500
95120 GASOLINE/DIESEL/FUEL OIL	24,791	17,550	23,950	6,400
95125 TELE/PAGER/CELL SERVICE	140,846	122,071	177,970	55,899
95210 EQUIPMENT RENTAL	11,758	12,223	10,100	(2,123)
95215 BLDG/ROOM RENTAL	11,884	4,170	8,000	3,830
95220 VEHICLE REPR & MAINT	192	7,982	10,200	2,218
95225 EQUIP REPR & MAINT	159,625	150,951	194,493	43,542
95230 ALARM SYSTEM	1,680	-	-	-
95235 COMPUTER HW MAINT/LIC	15,480	15,480	1,000	(14,480)
95240 COMPUTER SW MAINT/LIC	439,996	493,733	281,927	(211,806)
95310 CONFERENCE	238,656	233,913	378,001	144,088
95315 MILEAGE	53,682	42,299	77,600	35,301
95320 CHARTER SERVICE	97,477	115,792	123,875	8,083
95325 FIELD TRIPS	86,485	91,565	87,501	(4,064)
95330 HOSTING EVENTS/WORKSHOPS	100,466	87,863	128,635	40,772
95410 DUES/MEMBERSHIPS	40,191	30,235	44,895	14,660
95415 ROYALTIES	4,630	7,975	4,925	(3,050)
95530 CONTRACT LABOR/SERVICES	437,684	407,211	395,725	(11,486)
95531 CONTRACT LABOR/SERVICES-INSTR	161,471	198,866	160,000	(38,866)
95535 ARMORED CAR/COURIER SERVICES	5,671	5,250	5,775	525
95555 ACCREDITATION SERVICES	20,169	23,859	25,700	1,841
95620 INSURANCE	489	-	-	-
95640 STUDENT INS	20,725	32,945	35,160	2,215
95710 ADVERTISING	10,941	3,365	13,400	10,035
95715 PROMOTIONS	55,144	53,968	13,023	(40,945)
95720 PRINTING/BINDING/DUPLICATING	21,859	23,804	40,913	17,109
95725 POSTAGE/SHIPPING	21,610	48,790	38,323	(10,467)

REEDLEY COLLEGE,
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STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95915 CASH (OVER)/SHORT	102	(69)	-	69
95920 ADMIN OVERHEAD COSTS	240,766	185,943	262,752	76,809
95921 BANK/MERCHANT FEES	25,760	13,546	15,000	1,454
95927 CHARGEBACKS-PRODUCTION	2,360	376	-	(376)
95928 CHARGEBACKS-TRANSPORTATION	104,570	-	-	-
95935 BAD DEBT EXPENSE	73,214	106,183	57,500	(48,683)
95990 MISCELLANEOUS	126,905	147,409	238,992	91,583
TOTAL OTHER OPER. EXP. & SERVICES	\$ 2,808,212	\$ 2,738,090	\$ 2,867,835	\$ 129,745
TOTAL FOR OBJECTS 91000-95999	\$ 42,083,925	\$ 44,595,799	\$ 48,560,009	\$ 3,964,210
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ -	\$ 4,462	\$ 30,000	\$ 25,538
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	261,599	513,285	-	(513,285)
96415 CONSULTANT SERVICES	5,738	1,650	-	(1,650)
96420 ARCHITECT SERVICES	24,330	20,837	-	(20,837)
96425 ENGINEERING SERVICES	-	2,000	-	(2,000)
96440 INSPECTION SERVICES	3,510	4,440	-	(4,440)
96445 TESTING SERVICES	3,830	2,110	-	(2,110)
96490 FEES & OTHER CHARGES	1,725	868	-	(868)
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	1,368,144	1,756,128	1,030,368	(725,760)
96512 NEW-EQUIPMENT GT \$5,000	962,386	920,342	576,295	(344,047)
96520 NEW-VEHICLES	9,545	96,856	-	(96,856)
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	183,459	238,070	213,000	(25,070)
TOTAL CAPITAL OUTLAY	\$ 2,824,266	\$ 3,561,048	\$ 1,849,663	\$ (1,711,385)

REEDLEY COLLEGE,
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<u>SUMMARY DISTRICTWIDE</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ 85,423	\$ 347,936	\$ 337,363	\$ (10,573)
97310 INTERFUND TRANSFERS-OUT	1,725,193	933,440	150,000	(783,440)
97510 CURR YEAR PAYMENTS	80,355	53,080	33,240	(19,840)
97610 PAYMENTS TO STUDENTS	256,054	755,465	655,404	(100,061)
97660 DORMITORY	38,736	42,206	55,517	13,311
TOTAL OTHER OUTGO	\$ 2,185,761	\$ 2,132,127	\$ 1,231,524	\$ (900,603)
TOTAL FOR OBJECTS 96000-97999	\$ 5,010,027	\$ 5,693,175	\$ 3,081,187	\$ (2,611,988)
TOTAL REEDLEY, MADERA & OAKHURST	\$ 47,093,952	\$ 50,288,974	\$ 51,641,196	\$ 1,352,222

CLOVIS COMMUNITY COLLEGE BUDGET SUMMARY

In 2003, in response to the tremendous growth in the northeast area of Clovis and Fresno, the Board of Trustees completed the acquisition of approximately 110 acres for a permanent site located at Willow and International Avenues across the street from the Clovis North Educational Center.

The first phase of Clovis Community College, then known as Willow International Community College Center, was opened for the fall 2007 semester. Funding for the 80,000-square-foot academic center facility in the amount of \$50.0 million was provided through local and state bond funds. Facilities include an open computer lab, additional computer laboratories, a multi-media studio, art studio, physics and waste water treatment laboratories, forum hall, distance learning, and traditional classrooms and offices. Also included with the initial phase were a bookstore, internet café, and utility/maintenance facility.

Additionally, the phase I facilities include a state-of-the-art childhood development center. Through collaboration with the Clovis Unified School District and State Center Community College District, matching funds were secured through the AB 16

California Joint Use Facilities legislation. The \$6.0 million facility was also opened in the fall 2007 semester and is used as a toddler and pre-school licensed child care laboratory for high school and college students taking child development and pre-teaching courses.

Academic center phase II was opened in fall 2010 in an 80,000-square-foot facility. Funding for phase II in the amount of \$38.5 million was provided through local and state bonds. The facility is located north of the existing academic center and includes allied health and science laboratories, a fitness center, dance room, library/learning resource center, student services, offices, and classrooms.

Tremendous growth has occurred at Clovis Community College. Annually, over 14,000 students attend the college, with full-time equivalency students (FTES) of 4,500 per year. Clovis Community College offers approximately 1,100 course sections annually in over 60 areas of study and provides students a choice of basic skills, transfer, associate degrees, certificates of achievement, and local certificates. In fall 2014, Clovis Community College began offering classes at

an off-campus site. The Herndon Campus is located at Peach and Herndon Avenues approximately four miles from Clovis Community College.

Clovis Community College had their initial accreditation visit March 9 through 12, 2015. At its June meeting, the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges granted initial accreditation to Clovis Community College. On July 20, 2015, The California Community Colleges Board of Governors voted unanimously to recognize Clovis Community College as the 113th campus of the state's community college system.

Following is the budget summary by object for the 2016-17 fiscal year for Clovis Community College:

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 3,473,034	\$ 3,960,030	\$ 4,834,728	\$ 874,698
91125 REG SABBATICAL	52,031	49,614	-	(49,614)
91130 TEMP.GRADED CLASSES	65,339	493,611	590,275	96,664
91210 REG-MANAGEMENT	810,355	1,020,500	1,211,758	191,258
91215 REG-COUNSELORS	418,101	443,212	439,201	(4,011)
91220 REG NON-MANAGEMENT	546,615	532,244	559,855	27,611
91230 REG SABB NON-MANAGEMENT	-	54,627	-	(54,627)
91310 HOURLY, GRADED CLASSES	1,972,573	1,895,883	1,738,838	(157,045)
91320 OVERLOAD, GRADED CLASSES	170,351	171,319	162,320	(8,999)
91330 HRLY-SUMMER SESSIONS	295,017	328,600	346,220	17,620
91335 HRLY-SUBSTITUTES	42,496	30,250	30,000	(250)
91415 HRLY NON-MANAGEMENT	296,465	419,961	387,681	(32,280)
TOTAL ACADEMIC SALARIES	\$ 8,142,377	\$ 9,399,851	\$ 10,300,876	\$ 901,025
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 1,421,364	\$ 1,700,359	\$ 2,043,824	\$ 343,465
92115 CONFIDENTIAL	74,635	76,285	75,447	(838)
92120 MANAGEMENT-CLASS	224,913	302,808	369,680	66,872
92150 O/T-CLASSIFIED	30,047	25,000	25,000	-
92210 INSTR AIDES	297,927	308,528	301,801	(6,727)
92310 HOURLY STUDENTS	14,314	18,235	-	(18,235)
92320 HOURLY NON-STUDENTS	36,118	48,685	-	(48,685)
92330 PERM PART-TIME	-	6,500	-	(6,500)
92410 HRLY-INSTR AIDES-STUDENTS	68,023	78,250	73,000	(5,250)
92420 HRLY INSTR AIDES NON-STUDENTS	54,014	35,175	-	(35,175)
92430 PERM P/T INSTR AIDES/OTHER	103,996	98,958	102,403	3,445
TOTAL CLASSIFIED SALARIES	\$ 2,325,351	\$ 2,698,783	\$ 2,991,155	\$ 292,372
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 472,282	\$ 710,018	\$ 968,957	\$ 258,939
93130 STRS NON-INSTR	167,452	238,388	314,844	76,456
93210 PERS-INSTRUCTIONAL	37,069	38,750	41,914	3,164

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

UNRESTRICTED
FUND 11

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93230 PERS NON-INSTR	219,221	251,155	358,964	107,809
93310 OASDI-INSTRUCTIONAL	112,951	125,338	135,858	10,520
93330 OASDI NON-INSTR	165,049	190,317	235,029	44,712
93410 H&W-INSTRUCTIONAL	588,409	750,120	802,680	52,560
93430 H&W NON-INSTR	612,089	728,527	864,552	136,025
93510 SUI-INSTRUCTIONAL	3,258	3,683	4,085	402
93530 SUI NON-INSTR	1,938	2,273	2,564	291
93610 WORK COMP-INSTRUCTIONAL	130,098	149,559	164,120	14,561
93630 WORK COMP NON-INSTR	76,724	91,357	103,052	11,695
93710 PARS-INSTRUCTIONAL	24,071	23,825	5,143	(18,682)
93730 PARS NON-INSTR	2,681	3,398	470	(2,928)
TOTAL EMPLOYEE BENEFITS	\$ 2,613,292	\$ 3,306,708	\$ 4,002,232	\$ 695,524
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 4,322	\$ 46,556	\$ 10,000	\$ (36,556)
94315 SOFTWARE-INSTRUCTIONAL	-	355	-	(355)
94410 OFFICE SUPPLIES	36,777	56,444	45,000	(11,444)
94415 SOFTWARE	1,766	-	-	-
94425 OPERATIONAL SUPPLIES	36,876	51,365	60,000	8,635
94490 OTHER SUPPLIES	19,024	38,948	28,300	(10,648)
94530 PUBLICATIONS/CATALOGS	121	184	200	16
TOTAL SUPPLIES & MATERIALS	\$ 98,886	\$ 193,852	\$ 143,500	\$ (50,352)
95000-OTHER OPER. EXPS. & SERVICES				
95110 ELECTRICITY & GAS	\$ 8,062	\$ 8,913	\$ 9,000	\$ 87
95125 TELE/PAGER/CELL SERVICE	31,402	36,236	35,300	(936)
95190 OTHER UTILITY SERVICES	14,570	13,500	16,000	2,500
95210 EQUIPMENT RENTAL	4,103	12,600	7,000	(5,600)
95215 BLDG/ROOM RENTAL	5,638	6,350	7,350	1,000
95225 EQUIP REPR & MAINT	57,346	72,670	68,500	(4,170)
95230 ALARM SYSTEM	635	-	-	-
95235 COMPUTER HW MAINT/LIC	1,076	945	22,000	21,055
95240 COMPUTER SW MAINT/LIC	81,836	144,883	-	(144,883)

**CLOVIS COMMUNITY
COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET**

**UNRESTRICTED
FUND 11**

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95310 CONFERENCE	55,318	62,009	81,400	19,391
95315 MILEAGE	11,330	11,650	13,300	1,650
95320 CHARTER SERVICE	-	8,031	14,600	6,569
95325 FIELD TRIPS	375	645	875	230
95330 HOSTING EVENTS/WORKSHOPS	12,306	39,783	39,500	(283)
95410 DUES/MEMBERSHIPS	2,979	20,656	11,700	(8,956)
95415 ROYALTIES	2,719	-	-	-
95530 CONTRACT LABOR/SERVICES	40,441	91,903	109,161	17,258
95535 ARMORED CAR/COURIER SERVICES	8,144	7,663	10,000	2,337
95555 ACCREDITATION SERVICES	44,876	24,920	23,000	(1,920)
95640 STUDENT INS	240	116	120	4
95710 ADVERTISING	28,186	19,526	15,000	(4,526)
95715 PROMOTIONS	17,792	41,372	129,301	87,929
95720 PRINTING/BINDING/DUPLICATING	11,349	21,547	27,000	5,453
95725 POSTAGE/SHIPPING	1,776	5,218	4,500	(718)
95915 CASH (OVER)/SHORT	217	96	-	(96)
95921 BANK/MERCHANT FEES	8,278	712	-	(712)
95926 CHARGEBACKS-MAIL SERVICES	892	-	-	-
95927 CHARGEBACKS-PRODUCTION	2,082	-	-	-
95928 CHARGEBACKS-TRANSPORTATION	336	-	-	-
95935 BAD DEBT EXPENSE	(1,692)	-	-	-
95990 MISCELLANEOUS	19,792	11,006	1,500	(9,506)
TOTAL OTHER OPER. EXP. & SERVICES	\$ 472,404	\$ 662,950	\$ 646,107	\$ (16,843)
TOTAL FOR OBJECTS 91000-95999	\$ 13,652,310	\$ 16,262,144	\$ 18,083,870	\$ 1,821,726
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 5,500	\$ -	\$ -	\$ -
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	10,152	-	-	-

**CLOVIS COMMUNITY
COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET**

**UNRESTRICTED
FUND 11**

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	203,098	751,779	320,048	(431,731)
96512 NEW-EQUIPMENT GT \$5,000	64,699	169,170	-	(169,170)
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	-	3,250	-	(3,250)
TOTAL CAPITAL OUTLAY	\$ 283,449	\$ 924,199	\$ 320,048	\$ (604,151)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ -	\$ -	\$ 125,000	\$ 125,000
97310 INTERFUND TRANSFERS-OUT	65,000	215,000	100,000	(115,000)
TOTAL OTHER OUTGO	\$ 65,000	\$ 215,000	\$ 225,000	\$ 10,000
TOTAL FOR OBJECTS 99000-97999	\$ 348,449	\$ 1,139,199	\$ 545,048	\$ (594,151)
TOTAL CLOVIS COMMUNITY COLLEGE	\$ 14,000,759	\$ 17,401,343	\$ 18,628,918	\$ 1,227,575

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 16,939	\$ -	\$ -	\$ -
91215 REG-COUNSELORS	56,408	306,140	497,621	191,481
91220 REG NON-MANAGEMENT	101,839	200,821	292,810	91,989
91310 HOURLY,GRADED CLASSES	28,405	7,665	3,000	(4,665)
91320 OVERLOAD,GRADED CLASSES	3,966	-	-	-
91330 HRLY-SUMMER SESSIONS	-	3,633	-	(3,633)
91415 HRLY NON-MANAGEMENT	412,957	452,278	962,232	509,954
TOTAL ACADEMIC SALARIES	\$ 620,514	\$ 970,537	\$ 1,755,663	\$ 785,126
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 85,916	\$ 354,554	\$ 829,649	\$ 475,095
92120 MANAGEMENT-CLASS	100,889	169,321	140,786	(28,535)
92310 HOURLY STUDENTS	18,521	76,141	106,876	30,735
92320 HOURLY NON-STUDENTS	15,551	50,871	-	(50,871)
92330 PERM PART-TIME	32,899	13,370	-	(13,370)
92410 HRLY-INSTR AIDES-STUDENTS	45,592	85,879	109,720	23,841
92420 HRLY INSTR AIDES NON-STUDENTS	-	2,035	-	(2,035)
TOTAL CLASSIFIED SALARIES	\$ 299,368	\$ 752,171	\$ 1,187,031	\$ 434,860
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 3,876	\$ 1,606	\$ 377	\$ (1,229)
93130 STRS NON-INSTR	43,603	96,449	213,961	117,512
93210 PERS-INSTRUCTIONAL	-	-	6,769	6,769
93230 PERS NON-INSTR	30,169	64,213	129,397	65,184
93310 OASDI-INSTRUCTIONAL	935	673	4,012	3,339
93330 OASDI NON-INSTR	25,417	54,519	96,628	42,109
93410 H&W-INSTRUCTIONAL	2,197	-	11,727	11,727
93430 H&W NON-INSTR	63,314	188,362	294,258	105,896
93510 SUI-INSTRUCTIONAL	32	23	23	-
93530 SUI NON-INSTR	403	968	1,339	371

**CLOVIS COMMUNITY
COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET**

**RESTRICTED
FUND 12**

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93610 WORK COMP-INSTRUCTIONAL	1,738	1,941	1,295	(646)
93630 WORK COMP NON-INSTR	16,477	39,729	57,847	18,118
93710 PARS-INSTRUCTIONAL	753	1,273	-	(1,273)
93730 PARS NON-INSTR	1,843	2,900	-	(2,900)
TOTAL EMPLOYEE BENEFITS	\$ 190,757	\$ 452,656	\$ 817,633	\$ 364,977
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 90,604	\$ 93,515	\$ 123,871	\$ 30,356
94315 SOFTWARE-INSTRUCTIONAL	2,353	972	2,380	1,408
94410 OFFICE SUPPLIES	8,005	18,720	43,424	24,704
94415 SOFTWARE	-	299	-	(299)
94490 OTHER SUPPLIES	9,689	28,830	49,100	20,270
94530 PUBLICATIONS/CATALOGS	99	-	-	-
TOTAL SUPPLIES & MATERIALS	\$ 110,750	\$ 142,336	\$ 218,775	\$ 76,439
95000-OTHER OPER. EXP. & SERVICES				
95125 TELE/PAGER/CELL SERVICE	\$ 1,155	\$ 606	\$ 3,200	\$ 2,594
95210 EQUIPMENT RENTAL	-	3,020	1,000	(2,020)
95225 EQUIP REPR & MAINT	-	-	14,250	14,250
95240 COMPUTER SW MAINT/LIC	63,073	40,736	44,500	3,764
95310 CONFERENCE	33,255	90,297	103,020	12,723
95315 MILEAGE	81	527	-	(527)
95320 CHARTER SERVICE	4,594	7,305	500	(6,805)
95325 FIELD TRIPS	3,404	2,663	14,000	11,337
95330 HOSTING EVENTS/WORKSHOPS	2,004	15,434	12,000	(3,434)
95410 DUES/MEMBERSHIPS	707	1,500	750	(750)
95530 CONTRACT LABOR/SERVICES	16,634	33,651	104,000	70,349
95640 STUDENT INS	12,187	13,561	15,000	1,439
95710 ADVERTISING	16,414	43,915	13,100	(30,815)
95715 PROMOTIONS	3,830	32,659	62,500	29,841
95720 PRINTING/BINDING/DUPLICATING	-	43,976	13,064	(30,912)
95725 POSTAGE/SHIPPING	-	1,000	1,000	-
95920 ADMIN OVERHEAD COSTS	14,741	9,539	31,704	22,165

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

RESTRICTED
FUND 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95927 CHARGEBACKS-PRODUCTION	110	-	-	-
95928 CHARGEBACKS-TRANSPORTATION	381	-	-	-
95990 MISCELLANEOUS	8,826	13,039	41,631	28,592
TOTAL OTHER OPER. EXP. & SERVICES	\$ 181,396	\$ 353,428	\$ 475,219	\$ 121,791
TOTAL FOR OBJECTS 91000-95999	\$ 1,402,785	\$ 2,671,128	\$ 4,454,321	\$ 1,783,193
96000-CAPITAL OUTLAY				
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	\$ 22,502	\$ 265,938	\$ 404,200	\$ 138,262
96512 NEW-EQUIPMENT GT \$5,000	208,564	178,778	63,463	(115,315)
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	41,456	63,476	57,000	(6,476)
TOTAL CAPITAL OUTLAY	\$ 272,522	\$ 508,192	\$ 524,663	\$ 16,471
97000-OTHER OUTGO				
97510 CURR YEAR PAYMENTS	\$ 5,503	\$ 3,610	\$ -	\$ (3,610)
97610 PAYMENTS TO STUDENTS	-	62,263	53,858	(8,405)
TOTAL OTHER OUTGO	\$ 5,503	\$ 65,873	\$ 53,858	\$ (12,015)
TOTAL FOR OBJECTS 96000-97999	\$ 278,025	\$ 574,065	\$ 578,521	\$ 4,456
TOTAL CLOVIS COMMUNITY COLLEGE	\$ 1,680,810	\$ 3,245,193	\$ 5,032,842	\$ 1,787,649

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
91000-ACADEMIC SALARIES				
91110 REG.GRADED CLASSES	\$ 3,489,973	\$ 3,960,030	\$ 4,834,728	\$ 874,698
91125 REG SABBATICAL	52,031	49,614	-	(49,614)
91130 TEMP.GRADED CLASSES	65,339	493,611	590,275	96,664
91210 REG-MANAGEMENT	810,355	1,020,500	1,211,758	191,258
91215 REG-COUNSELORS	474,509	749,352	936,822	187,470
91220 REG NON-MANAGEMENT	648,454	733,065	852,665	119,600
91230 REG SABB NON-MANAGEMENT	-	54,627	-	(54,627)
91310 HOURLY, GRADED CLASSES	2,000,978	1,903,548	1,741,838	(161,710)
91320 OVERLOAD, GRADED CLASSES	174,317	171,319	162,320	(8,999)
91330 HRLY-SUMMER SESSIONS	295,017	332,233	346,220	13,987
91335 HRLY-SUBSTITUTES	42,496	30,250	30,000	(250)
91415 HRLY NON-MANAGEMENT	709,422	872,239	1,349,913	477,674
TOTAL ACADEMIC SALARIES	\$ 8,762,891	\$ 10,370,388	\$ 12,056,539	\$ 1,686,151
92000-CLASSIFIED SALARIES				
92110 REG-CLASSIFIED	\$ 1,507,280	\$ 2,054,913	\$ 2,873,473	\$ 818,560
92115 CONFIDENTIAL	74,635	76,285	75,447	(838)
92120 MANAGEMENT-CLASS	325,802	472,129	510,466	38,337
92150 O/T-CLASSIFIED	30,047	25,000	25,000	-
92210 INSTR AIDES	297,927	308,528	301,801	(6,727)
92310 HOURLY STUDENTS	32,835	94,376	106,876	12,500
92320 HOURLY NON-STUDENTS	51,669	99,556	-	(99,556)
92330 PERM PART-TIME	32,899	19,870	-	(19,870)
92410 HRLY-INSTR AIDES-STUDENTS	113,615	164,129	182,720	18,591
92420 HRLY INSTR AIDES NON-STUDENTS	54,014	37,210	-	(37,210)
92430 PERM P/T INSTR AIDES/OTHER	103,996	98,958	102,403	3,445
TOTAL CLASSIFIED SALARIES	\$ 2,624,719	\$ 3,450,954	\$ 4,178,186	\$ 727,232
93000-EMPLOYEE BENEFITS				
93110 STRS-INSTRUCTIONAL	\$ 476,158	\$ 711,624	\$ 969,334	\$ 257,710
93130 STRS NON-INSTR	211,055	334,837	528,805	193,968
93210 PERS-INSTRUCTIONAL	37,069	38,750	48,683	9,933

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
93230 PERS NON-INSTR	249,390	315,368	488,361	172,993
93310 OASDI-INSTRUCTIONAL	113,886	126,011	139,870	13,859
93330 OASDI NON-INSTR	190,466	244,836	331,657	86,821
93410 H&W-INSTRUCTIONAL	590,606	750,120	814,407	64,287
93430 H&W NON-INSTR	675,403	916,889	1,158,810	241,921
93510 SUI-INSTRUCTIONAL	3,290	3,706	4,108	402
93530 SUI NON-INSTR	2,341	3,241	3,903	662
93610 WORK COMP-INSTRUCTIONAL	131,836	151,500	165,415	13,915
93630 WORK COMP NON-INSTR	93,201	131,086	160,899	29,813
93710 PARS-INSTRUCTIONAL	24,824	25,098	5,143	(19,955)
93730 PARS NON-INSTR	4,524	6,298	470	(5,828)
TOTAL EMPLOYEE BENEFITS	\$ 2,804,049	\$ 3,759,364	\$ 4,819,865	\$ 1,060,501
94000-SUPPLIES & MATERIALS				
94310 INSTR SUPPLIES	\$ 94,926	\$ 140,071	\$ 133,871	\$ (6,200)
94315 SOFTWARE-INSTRUCTIONAL	2,353	1,327	2,380	1,053
94410 OFFICE SUPPLIES	44,782	75,164	88,424	13,260
94415 SOFTWARE	1,766	299	-	(299)
94425 OPERATIONAL SUPPLIES	36,876	51,365	60,000	8,635
94490 OTHER SUPPLIES	28,713	67,778	77,400	9,622
94530 PUBLICATIONS/CATALOGS	220	184	200	16
TOTAL SUPPLIES & MATERIALS	\$ 209,636	\$ 336,188	\$ 362,275	\$ 26,087
95000-OTHER OPER. EXP. & SERVICES				
95110 ELECTRICITY & GAS	\$ 8,062	\$ 8,913	\$ 9,000	\$ 87
95125 TELE/PAGER/CELL SERVICE	32,557	36,842	38,500	1,658
95190 OTHER UTILITY SERVICES	14,570	13,500	16,000	2,500
95210 EQUIPMENT RENTAL	4,103	15,620	8,000	(7,620)
95215 BLDG/ROOM RENTAL	5,638	6,350	7,350	1,000
95225 EQUIP REPR & MAINT	57,346	72,670	82,750	10,080
95230 ALARM SYSTEM	635	-	-	-

**CLOVIS COMMUNITY
COLLEGE**

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET**

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
95235 COMPUTER HW MAINT/LIC	1,076	945	22,000	21,055
95240 COMPUTER SW MAINT/LIC	144,909	185,619	44,500	(141,119)
95310 CONFERENCE	88,573	152,306	184,420	32,114
95315 MILEAGE	11,411	12,177	13,300	1,123
95320 CHARTER SERVICE	4,594	15,336	15,100	(236)
95325 FIELD TRIPS	3,779	3,308	14,875	11,567
95330 HOSTING EVENTS/WORKSHOPS	14,310	55,217	51,500	(3,717)
95410 DUES/MEMBERSHIPS	3,686	22,156	12,450	(9,706)
95415 ROYALTIES	2,719	-	-	-
95530 CONTRACT LABOR/SERVICES	57,075	125,554	213,161	87,607
95535 ARMORED CAR/COURIER SERVICES	8,144	7,663	10,000	2,337
95555 ACCREDITATION SERVICES	44,876	24,920	23,000	(1,920)
95640 STUDENT INS	12,427	13,677	15,120	1,443
95710 ADVERTISING	44,600	63,441	28,100	(35,341)
95715 PROMOTIONS	21,622	74,031	191,801	117,770
95720 PRINTING/BINDING/DUPLICATING	11,349	65,523	40,064	(25,459)
95725 POSTAGE/SHIPPING	1,776	6,218	5,500	(718)
95915 CASH (OVER)/SHORT	217	96	-	(96)
95920 ADMIN OVERHEAD COSTS	14,741	9,539	31,704	22,165
95921 BANK/MERCHANT FEES	8,278	712	-	(712)
95926 CHARGEBACKS-MAIL SERVICES	892	-	-	-
95927 CHARGEBACKS-PRODUCTION	2,192	-	-	-
95928 CHARGEBACKS-TRANSPORTATION	717	-	-	-
95935 BAD DEBT EXPENSE	(1,692)	-	-	-
95990 MISCELLANEOUS	28,618	24,045	43,131	19,086
TOTAL OTHER OPER. EXP. & SERVICES	\$ 653,800	\$ 1,016,378	\$ 1,121,326	\$ 104,948
TOTAL FOR OBJECTS 91000-95999	\$ 15,055,095	\$ 18,933,272	\$ 22,538,191	\$ 3,604,919

CLOVIS COMMUNITY
COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 GENERAL FUND - EXPENDITURES
TENTATIVE BUDGET

FUNDS 11 & 12

<u>SUMMARY BY LOCATION</u>	<u>2014-15 ACTUAL</u>	<u>2015-16 PROJECTED</u>	<u>2016-17 PROPOSED</u>	<u>INC./(DEC.) FY17 VS. FY16</u>
96000-CAPITAL OUTLAY				
96200-SITE IMPROVEMENT				
96210 CONSTRUCTION	\$ 5,500	\$ -	\$ -	-
96400-BLDG RENOVATION & IMPROVEMENT				
96410 CONSTRUCTION	10,152	-	-	-
96500-NEW EQUIPMENT				
96510 NEW-EQUIPMENT LT \$5,000	225,600	1,017,717	724,248	(293,469)
96512 NEW-EQUIPMENT GT \$5,000	273,263	347,948	63,463	(284,485)
96800-LIBRARY BOOKS & MEDIA				
96810 LIBRARY BOOKS	41,456	66,726	57,000	(9,726)
TOTAL CAPITAL OUTLAY	\$ 555,971	\$ 1,432,391	\$ 844,711	\$ (587,680)
97000-OTHER OUTGO				
97210 INTRAFUND TRANSFER OUT	\$ -	\$ -	\$ 125,000	\$ 125,000
97310 INTERFUND TRANSFERS-OUT	65,000	215,000	100,000	(115,000)
97510 CURR YEAR PAYMENTS	5,503	3,610	-	(3,610)
97610 PAYMENTS TO STUDENTS	-	62,263	53,858	(8,405)
TOTAL OTHER OUTGO	\$ 70,503	\$ 280,873	\$ 278,858	\$ (2,015)
TOTAL FOR OBJECTS 96000-97999	\$ 626,474	\$ 1,713,264	\$ 1,123,569	\$ (589,695)
TOTAL CLOVIS COMMUNITY COLLEGE	\$ 15,681,569	\$ 20,646,536	\$ 23,661,760	\$ 3,015,224

LOTTERY/DECISION PACKAGES

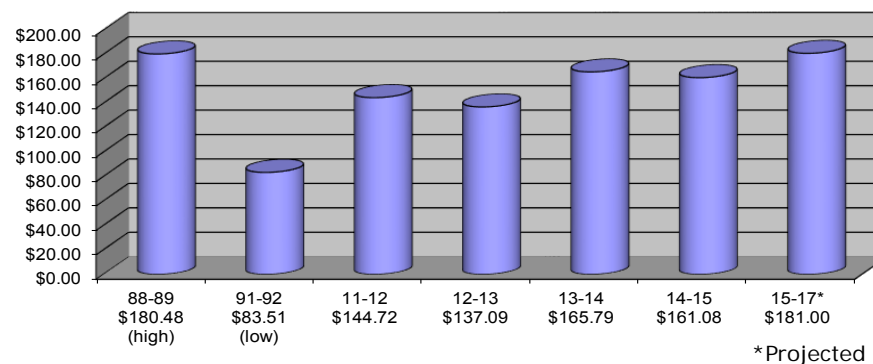
Summary

In November 1984 the California electorate approved a statewide initiative authorizing a state lottery program. As part of the initiative, 34 percent of lottery proceeds are to be distributed to all public educational entities in the state, including local school districts, community colleges, and state university systems.

Since the inception of the program, there has been a considerable variance in lottery collections and subsequent proceeds to community college districts. These amounts have varied from a high of \$180 per FTES in 1988-89 to a low of \$84 per FTES in 1991-92. Based on early projections the District estimates receiving approximately \$5.2 million in lottery revenue for the 2016-17 fiscal year.

The following chart highlights actual and projected lottery funding rates to the District for the fiscal years 2011-12 through 2016-17, including the highest and lowest years:

**CALIFORNIA STATE LOTTERY
Per FTES Allocations and Estimates
2011-12 through 2016-17 with High/Low Years**



In March 2000 the California electorate approved Senate Bill 20 requiring 50 percent of any lottery proceed increases from 1997-98 to be spent on instructional materials. Since that time funding well in excess of this requirement has been expended on instructional materials.

The District utilizes the decision package process through which funds are allocated out of the prior year's proceeds. This year, due to the increasing cost of technology, the first \$1.6 million has been allocated to on-going districtwide software for technology before allocations were given to the colleges, centers and the district office. By budgeting resources from the prior year's revenues, the District is able to withstand the variances in lottery collections without overspending its budget. This process has allowed the District to enhance programmatic offerings to meet the

needs of students and has provided a funding source for minor facility improvements.

The lottery package proposals were approved through fiscal processes at each location with input provided by various employee groups and site representatives.

Following is a summary by site of the recommended 2016-17 lottery/decision package program:

SUMMARY
2016-17 DECISION PACKAGES
Lottery Funding

Unrestricted Lottery Funds

Districtwide Technology

Software	\$1,600,000	\$1,600,000
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District

Employee Recognition Program	\$23,000	
Executive Recruitment	50,000	
Staff Development and Training	50,000	
International Education	40,000	
District Operations Non-Instructional Equipment	465,000	
Districtwide Police Officer Equipment	200,000	
Districtwide Safety and Hazardous Materials Program	72,000	\$900,000

Fresno City College

Equipment and Supplies	\$385,359	
Facilities Improvements	72,750	
Speakers Forum	40,000	
Staff Development	120,000	
Technology	265,500	
Year-end Ceremonies	14,000	\$897,609

Reedley College (RC, MC, and Oakhurst)

Enrollment and Student Access	\$31,450	
Staff Development/Speakers Series	75,952	
Technology	318,517	
	<hr/>	\$425,919

Clovis Community College

Instructional Equipment/Software	\$24,216	
Outreach, School Relations	158,801	
Staff Development and Training	39,400	
Student Activities, Co-Curricular	54,055	
	<hr/>	\$276,472

Senate Bill 20 (Prop 20) Restricted Lottery Funds

FCC Instructional Materials & Supplies	\$589,638	
RC Instructional Materials & Supplies	305,626	
CCC Instructional Materials & Supplies	204,736	
	<hr/>	\$1,100,000

TOTAL 2016-17 DECISION PACKAGES	<hr/>	\$5,200,000
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OTHER FUNDS AND ACCOUNTS

Introduction

In addition to the general fund, capital outlay projects fund, and the Measure E projects fund, the District operates several additional funds and recognized accounts. Each fund or account is required to account for the corresponding program revenues and expenditures. In general, each budget reflects the maintenance of the existing program or activities operating within the respective area.

Outlined is a brief description of each fund and account as well as changes anticipated for the 2016-17 fiscal year. It should be noted the budgets outlined are based upon projected revenues and expenditures and unaudited beginning balances.

Cafeteria Fund

The cafeteria fund reflects revenues and expenditures for cafeteria programs operated by the District. In 2016-17 the Reedley College campus will be the only site operated in-house by the District. Cafeteria programs at the remaining sites are all based upon third-party lease agreements. In 2005, the District extended an agreement with Taher, Inc., through 2010

to operate the FCC cafeteria, FCC catering, and the Madera Community College Center food service program. The Taher agreement for FCC and Madera food service programs is currently administered on a month-to-month basis. A second restaurant located at the FCC bookstore is provided through Pacific Café with an agreement extended in 2009 through 2014. Food service at the Clovis Community College is provided by the Clovis Community College Café through a lease agreement entered into in 2002 for the former Clovis Center, located on Herndon Avenue, and then transferred to Clovis Community College, located at Willow and International; the agreement is administered on a month-to-month basis.

In accordance with the California community colleges accounting manual, funds generated by lease agreements, including leased cafeteria programs, are accounted for in the district's general fund. The cafeteria fund collects all revenues and expenditures associated with the operation of the Reedley College program. In 2016-17, the Reedley cafeteria program is expected to have revenues of \$991,200 and expenditures of \$1,141,200, resulting in an operational loss of \$150,000 to be covered by a transfer in from the general fund.

Dormitory Revenue Fund

The dormitory revenue fund is the operating account for the Reedley College residence hall (dormitory) and summer camps. It receives income from room rent, as well as interest and other charges, and pays expenses related to day-to-day operations.

Through Measure E funding, a new residence hall opened in December of 2009 that not only provided a modern residential facility, but also included an upgraded study/computer center and wireless networking for the students. While the dormitory revenue fund is budgeted to make a profit, expenditures outlined do not include all indirect or overhead costs. In 2016-17 the Reedley College dorm is expected to have revenues of \$539,520 and expenditures of \$501,030 resulting in an operational profit of approximately \$38,500. This operational profit will be used to address replacement of furniture, equipment, and deferred maintenance needs of the residence hall.

Internal Service Funds

Self-Insurance Fund

The district's self-insurance fund is currently used to receive premiums from the general fund and other auxiliary operating funds to primarily disburse

payments for long-term disability claims. Effective September 1, 2013, the District transitioned our long-term disability benefits from a self-insured plan to a purchased insurance provider plan. The District still maintains an obligation for the existing LTD claims established prior to the conversion date of the purchased insurance plan. The proposed budget reflects the premiums and operating costs for this benefit.

Bookstore Fund

The budgets for the campus' bookstores reflect the operation of four retail stores in the District. The budgets reflect the necessary adjustments to the salary, benefits, and other operating expenses. The bookstore also budgets for the transfer of these funds to support co-curricular activities. The bookstores are expected to generate approximately \$8.91 million in revenue with \$8.95 million in expenditures.

Co-Curricular Accounts

The co-curricular expenditure budgets for the campuses include provisions for athletics and athletic insurance, performing arts, forensics, publications, etc. Major funding sources for co-curricular activities at all campuses are from gate receipts for athletic and performance events, transfers from bookstores, and

campus allocations. In 2016-17, the budgeted bookstore transfer to support campus co-curricular programs will be \$150,000. These accounts, although operating separately, are actually an extension of the general fund.

Direct Student Financial Aid Accounts

These accounts have been established at each campus for disbursing direct student financial aid, which consists primarily of PELL Grants, Supplemental Educational Opportunity Grant (SEOG) awards, Cal Grants, and Extended Opportunity Programs and Services (EOPS) awards. Funding is provided by the U.S. Department of Education, the California Student Aid Commission, and the California Community College Chancellor's Office. Projected expenditures and offsetting revenues are based on the best estimates at this time of approximately \$64.5 million.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
2016-17 TENTATIVE BUDGET**

OTHER FUNDS & ACCOUNTS

	<u>CAFE FUND</u>	<u>DORM FUND</u>	<u>SELF-INS FUND</u>	<u>BOOKSTORE</u>	<u>CO-CURRICULAR FUND</u>	<u>FINANCIAL AID</u>	<u>TOTAL</u>
REVENUE							
Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,200,000	\$ 57,200,000
State	-	-	-	-	-	7,300,000	7,300,000
Local	991,200	539,520	255,000	8,913,263	287,200	-	10,986,183
Transfers In	150,000	-	-	-	941,756	-	1,091,756
TOTAL REVENUE	\$ 1,141,200	\$ 539,520	\$ 255,000	\$ 8,913,263	\$ 1,228,956	\$ 64,500,000	\$ 76,577,939
EXPENDITURES							
Classified Salaries	\$ 355,122	\$ 201,376	\$ -	\$ 1,285,379	\$ 24,997	\$ -	\$ 1,866,874
Benefits	157,945	82,404	-	426,282	803	-	667,434
Materials & Supplies	527,152	34,000	-	6,124,481	170,620	-	6,856,253
Other Oper Expenses	78,485	183,250	350,000	963,194	1,116,414	-	2,691,343
Capital Outlay	22,496	-	-	-	36,085	-	58,581
Other Outgo & Transfers Out	-	-	-	150,000	-	64,500,000	64,650,000
TOTAL EXPENDITURES	\$ 1,141,200	\$ 501,030	\$ 350,000	\$ 8,949,336	\$ 1,348,919	\$ 64,500,000	\$ 76,790,485
INCREASE (DECREASE) IN NET ASSETS	\$ -	\$ 38,490	\$ (95,000)	\$ (36,073)	\$ (119,963)	\$ -	\$ (212,546)
NET ASSETS, JULY 1, 2016*	\$ 78,115	\$ 222,372	\$ 5,475,884	\$ 6,270,228	\$ 858,740	\$ -	\$ 12,905,339
NET ASSETS, JUNE 30, 2017*	\$ 78,115	\$ 260,862	\$ 5,380,884	\$ 6,234,155	\$ 738,777	\$ -	\$ 12,692,793

* Estimated, Unaudited

Capital Outlay Projects

CAPITAL OUTLAY PROJECTS

Introduction

The district operates several components of its capital facilities projects in the capital outlay projects fund. Following is a summary of the various capital outlay programs accounted for.

State-Funded Capital Building Projects

Each year the State Chancellor's Office requires community college districts to submit a Five-Year Construction Plan. In this plan, districts list local projects and submit requests for funding of facilities improvements and expansions for state eligible projects.

The State funds these requests through statewide educational facilities bonds. As funding is available, districts become eligible for state-funded building programs based upon the number of students served and the population growth projections for the service area. Because the State has not had a statewide educational facilities on the ballot since 2006, there is a significant backlog of eligible projects awaiting funding. However, a \$9 billion education facilities

bond is scheduled for the November 2016 ballot of which \$2 billion is allocated to community colleges.

The District's Five-Year Construction Plan identifies eligible state-funded projects. In anticipation of the State passing a statewide facilities bond, two eligible state funded projects were identified as being a priority, although not funded through the upcoming local bond, Measure C, and only marginally competitive without a local match. These two projects are the Fresno City College Child Development Center and the Reedley College Child Development Center.

Both Child Development Centers are well positioned in terms of competitiveness for state funds, with the addition of local matching funds. To strengthen their competitiveness of state funding for the two projects, the District is committing a match of 20% of the total project costs.

The Child Development programs at both Fresno City College and Reedley College offer associate's degrees and several certificate programs and transfer options. The programs address the certificate, licensing, and training requirements needed for a person to enter a number of occupations in early childhood education

and child care. The job opportunities in and throughout the San Joaquin Valley are very good and the demand for the programs at both colleges is high.

Moreover, both projects will allow the programs to increase enrollment capacity.

Both projects have gone through review at the State Chancellor's Office level and were approved as a viable project in their initial stage and resubmitted by the District as Final Project Proposals (FPPs), which they will continue to do each year to reaffirm the current priorities of the college.

Fresno City College, Child Development Center

The current facility consists of roughly 5,730 square feet of modular buildings. Based upon the program requirements and demand, a new facility with 24,580 square feet (16,480 assignable square feet) to accommodate 24 infants, 36 toddlers, and 83 preschool children was submitted to the State for consideration.

1. Child Development Center Replacement, Fresno City College

Total Project Estimate: \$12,788,000 (District Match: \$2,557,600)

Reedley College, Child Development Center:

The current facility consists of roughly 3,550 square feet of modular buildings. Based upon the program requirements and demand, a new facility with 18,142 square feet (12,700 assignable square feet) to accommodate 12 infants, 24 toddlers, and 48 preschool children was submitted to the State for consideration.

2. Child Development Center Replacement, Reedley College

Total Project Estimate: \$9,668,000 (District Match: \$1,933,600)

Total Local Contribution for Future State Projects - \$4,491,200

The California Clean Energy Jobs Act (Proposition 39) Projects

The California Clean Energy Jobs Act (Prop 39) allocates funding for five fiscal years, beginning in fiscal year 2013-14, for projects that will improve energy efficiency and expand clean energy generation in schools. Under this initiative, projects are identified and an application for funding is submitted to the California Energy Commission. The Energy Commission approves plans and distributes funds for the projects.

In the fiscal years 2013-14, 2014-15, and 2015-16, funds in the amount of \$922,748, \$745,843, and \$803,256, respectively, were approved for use by SCCCD to improve energy efficiency. The funding was allocated for replacement of exterior and interior lighting district wide with high-efficiency LED lights. In the 2016-17 fiscal year, the funding amount is expected to be similar to the 2015-16 of \$803,256, which will continue the installation of interior LED lighting upgrades throughout the district.

Listed below is the Proposition 39 project funded in 2015-16:

1. **Interior Lighting Upgrades**, District wide - \$803,256 (estimate)

Total Proposition 39 Funded Projects - \$803,256 (estimate)

Scheduled Maintenance and Hazardous Substance & Locally Funded Projects

In 2003-04 the state began funding scheduled maintenance along with instructional equipment in a block grant format. The funds are allocated based on actual reported FTES. In 2004-05 the budget added

hazardous substances funding to the block grant format. During the 2009-10 through 2012-13 budget years, no funding was provided by the state for annual scheduled maintenance or hazardous substance projects, which decreased the overall funding available to complete all the projects identified during those fiscal years. The district continued to maintain its facilities even without state support to ensure the capital investment was not rendered obsolete through years of neglect and, more importantly, to provide a positive learning environment. In 2014-15, the state reinstated funding allocation for scheduled maintenance projects.

This year the state anticipates providing a one-time mandated claim reimbursements for the District to use as an unrestricted resource and funding through a Deferred Maintenance & Instructional Equipment allocation. From these two funding sources, the District expects a total allocation for the 2016-17 year for scheduled maintenance to be \$9.9M. Additionally, the district will fund \$700,000 for pavement rehabilitation and the campus will fund \$150,000 for a new Air Handler at the Fresno City College, Wrestling Room.

Listed below are the capital, scheduled maintenance, & locally funded projects funded in 2016-17:

1. **Replace (1) Cooling Tower, (1) Chiller, Fill**
Fresno City College - \$880,000
2. **Replace Air Handlers, Speech-Music, LA,
Library, Gym, Art,** Fresno City College -
\$5,300,000
3. **Replace Chiller at Utility Building,** Reedley
College - \$250,000
4. **Replace (4) Cooling Systems,** Reedley College
Ag Mechanics - \$80,000
5. **Replace (3) Package Units, Building B, Clovis-
Herndon Center** - \$140,000
6. **Fire Suppression at Main Data Rooms,**
Districtwide - \$300,000
7. **Energy Management System Upgrade,**
Districtwide - \$400,000
8. **Elevator Repairs and Replacement,**
Districtwide - \$250,000
9. **Install Interior/Replace Exterior Emergency
Notification Speakers,** Districtwide - \$400,000
10. **Reroof Student Personnel,** Reedley College -
\$375,000
11. **Reroof Faculty Offices,** Fresno City College -
\$340,000
12. **Reroof Gym Ticket Booth,** Fresno City College -
\$100,000
13. **Clean, Calibrate Switchgear,** Reedley College -
\$50,000
14. **Clean, Calibrate Switchgear,** CTC- \$10,000
15. **Madera Water Tank Repairs,** Madera - \$10,000
16. **Split Domestic Water at Language Arts,** Fresno
City College - \$100,000
17. **Cafeteria Flooring (Serving and Main),**
Reedley College - \$200,000
18. **Replace Clocks,** Fresno City College - \$10,000
19. **Restroom Fixture Upgrades,** Districtwide -
\$100,000
20. **Doors & Hardware Replacement,** Fresno City
College - \$200,000

- 21. **Termite Control, Phase 1**, Reedley College - \$20,000
- 22. **Fence Replacement**, Districtwide - \$60,000
- 23. **Landscape Improvements, Tree Trimming**, Districtwide - \$60,000
- 24. **Landscape Safety Improvements**, Districtwide - \$40,000
- 25. **Replace Sidewalks/Concrete**, Reedley College - \$75,000
- 26. **Replace Sidewalks/Concrete**, Fresno City College - \$125,000
- 27. **Replace Sidewalks/Concrete**, Madera Center - \$25,000
- 28. **Air Handler, Wrestling Room**, Fresno City College - \$150,000
- 29. **Board Room Upgrades**, Clovis Community College Herndon Campus - \$300,000

30. **Pavement Rehabilitation**, Districtwide - \$700,000

Total Scheduled Maintenance/Hazardous Substance & Locally Funded Projects - \$11,050,000

**SUMMARY
2016-17 BUDGET
CAPITAL OUTLAY PROJECTS**

State Funded Projects:

Proposition 39 - Energy Projects	\$ 803,256	
TOTAL		\$ 803,256

Local Contribution to Future State Funded Projects:

Child Development Center, Fresno City College	\$ 2,557,600	
Child Development Center, Reedley College	\$ 1,933,600	
TOTAL		\$ 4,491,200

Scheduled Maintenance and Local Projects:

Schedule Maintenance and Repair / Local Projects	\$ 11,050,000	
Facilities Consultants	<u>150,000</u>	
TOTAL		\$ 11,200,000

GRAND TOTAL		<u>\$ 16,494,456</u>
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MEASURE E PROJECTS

Introduction

In November 2002, voters passed Measure E, a \$161.0 million local bond measure for the District. The District received \$20.0 million from the initial bond sale in the summer of 2003. The initial issuance was followed by a second issuance of \$25.0 million in the summer of 2004, a third issuance of \$66.0 million in the summer of 2007, and a fourth issuance of \$20.0 million in the summer of 2009. This leaves a balance of \$30.0 million yet to be sold from the Measure E authorization.

On March 19, 2015, the District successfully issued its 2015 General Obligation Refunding Bonds in order to refinance \$61.6 million of outstanding general obligation bonds that voters approved in 2002 to finance the acquisition, construction, reconstruction, and modernization of certain District property and facilities. With interest rates in the municipal market near their 30-year lows, the District was able to take advantage of extremely attractive conditions to generate significant savings for taxpayers. Through this refinancing, property owners in the District will save \$8.3 million over the next 16 years. This

transaction is in addition to the refinancing the District undertook in March of 2012 that saved taxpayers \$2.3 million, providing an overall tax savings of \$10.5 million.

The only pending Measure E project is the Southeast Site Phase I project, which is estimated to cost approximately \$84.1 million. This project will relocate the existing Career & Technical Center programs, including the fire and police academies, to the Southeast site. The project will be funded with a combination of District Measure E bond funds and a state contribution or with funds from an upcoming local bond measure, Measure C (local bond measure on the June 2016 ballot). The next opportunity for a statewide bond will be in November 2016. Statewide bonds are placed on the ballot in even numbered years for voter approval. The last statewide bond on the ballot was in 2006, which passed with nearly 57 percent support. No bonds were submitted for statewide voter consideration in 2008, 2010, 2012, or 2014. Even without a statewide educational bond measure passing, the District will move forward to provide a career and technical facility if Measure C passes in June 2016, with the use of Measure C and

Measure E funds. If both the statewide and local bond measures pass, it will provide additional funding for District projects.

Glossary of Financial Terms

Allocation: Division or distribution of resources according to a predetermined plan.

Annual Required Contributions (ARC): The employer's periodic required contributions to an OPEB plan.

Apportionment: Federal, state or local monies distributed to college districts or other governmental units according to legislative and regulatory formulas.

Basic Aid Districts: There are a few districts in which the property tax revenues generated in the district are equal to or greater than the state allocation amount generated through the state apportionment formula. They receive the amount of the revenue generated from local property tax and fee revenues, and are known as "basic aid districts." In 2007-2008, Marin, Mira Costa, and South Orange County fell into this category.

Budget Document: A written statement translating the educational plan or programs into costs, usually for one future fiscal year, and estimating income by sources to meet these costs.

Budget Act: The legislative vehicle for the State's appropriations. The Constitution requires it be passed by a two-thirds vote of each house and sent to the Governor by June 15 each year. The governor may reduce or delete, but not increase, individual items.

Capital Outlay: The acquisition of or additions to fixed assets, including land or existing buildings, improvements of

grounds, construction of buildings, additions to buildings, remodeling of buildings, or equipment.

Categorical Funds: Also called restricted funds, these are monies that can only be spent for the designated purpose. Examples: funding to serve students with disabilities (DSPS) or the economically disadvantaged, low income (EOPS), scheduled maintenance, and instructional equipment.

Contingencies Fund (also Undistributed Reserve): That portion of the current fiscal year's budget not appropriated for any specific purpose and held subject to transfer to other specific appropriations as needed during the fiscal year.

Cost of Living Adjustments (COLA): An increase in funding for revenue limits or categorical programs tied to increases in the cost of living. Current law ties COLAs to indices of inflation, although different amounts may be appropriated by the legislature.

Deficit: The excess of liabilities over assets or the excess of expenditures or expenses over revenues during an accounting period.

Discount Rate: The interest rate used to adjust for the time value of money.

Disabled Student Programs & Services (DSPS): Categorical or restricted funds designated to provide services that integrate disabled students into the general college program.

Glossary of Financial Terms

Employee Benefits: Amounts paid by an employer on behalf of employees. Examples are group health or life insurance payments, contributions to employee retirement, district share of O.A.S.D.I. (Social Security) taxes, and worker's compensation payments. These amounts are over and above the gross salary. While not paid directly to employees, they are a part of the total cost of employees.

Ending Balance: A sum of money available in the district's account at year end after subtracting accounts payable from accounts receivable or the difference between assets and liabilities at the end of the year.

Enrollment Cap: A limit on the number of students (FTES) for which the state will provide funding.

Enrollment Fee: Charges to resident students for instructional costs; established in the annual budget act.

Equipment: Tangible property with a purchase price of at least \$200 and a useful life of more than one year, other than land or buildings and improvements thereon.

Estimated Income: Expected receipt or accruals of monies from revenue or non-revenue sources (abatements, loan receipts) during a given period.

Expenditures: Amounts disbursed for all purposes. Accounts kept on an accrual basis include all charges whether paid or not. Accounts kept on a cash basis include only actual cash disbursements.

Extended Opportunity Programs and Services (EOPS): Categorical funds designated for supplemental services for disadvantaged students.

Faculty Obligation Number (FON): The annual figure provided to each district by the Chancellor's Office for the number of full-time credit faculty positions required to comply with 75/25 goals.

Fee: A charge to students for services related to their education. The System Office annually publishes a list of mandated, authorized, and prohibited fees.

Fifty-Percent Law: Requires that fifty percent of district expenditures in certain categories are spent for classroom instruction. The intent of the statute is to limit class size and contain the relative growth of administrative and non-instructional costs.

Financial Stability: Utilization of available resources (revenues) to address the obligations or needs (expenditures) for the current and future periods (multi-year) of the organization.

Final Budget: The district budget that is approved by the board in September, after the state allocation is determined.

Fiscal Year: Twelve calendar months; for governmental agencies in California, it begins July 1 and ends June 30. Some special projects have a fiscal year beginning October 1 and

Glossary of Financial Terms

ending September 30, which is consistent with the federal government's fiscal year.

Full-Time Equivalent Students (FTES): An FTES represents 525 class (contact) hours of student instruction/activity in credit and noncredit courses, generally 15 semester credit hours. Full-time equivalent student (FTES) is the workload measure used to compute state funding for California Community Colleges.

General Fund: The fund used to account for the ordinary operations of the district. It is available for any legally authorized purpose not specified for payment by other funds.

General Reserve: An account to record the reserve budgeted to provide operating cash in the succeeding fiscal year until taxes and state funds become available.

Governor's Budget: The Governor proposes a budget for the state each January, which is revised in May (the May Revise) in accordance with updated revenue projections.

Indirect Expenses or Costs: The elements of cost necessary in the production of a good or service not directly traceable to the product or service. Usually these costs relate to expenditures not an integral part of the finished product or service, such as rent, heat, light, supplies, management, and supervision.

Lottery Funds: The share of income from the State Lottery, which has added about 1-3 percent to community college

funding. A minimum of 34 percent of state lottery revenues must be used for "education of pupils."

Mandated Costs: Expenditures that occur as a result of (or are mandated by) federal or state law, court decisions, administrative regulations, or initiative measures.

May Revise: The Governor revises his or her budget proposal in May in accordance with up-dated projections in revenues and expenses.

Noncredit: Courses taught for which no college credit is given. Adult education and basic English as a Second Language are two examples. The state reimbursement for noncredit education is less than for credit courses.

OPEB: Other Post Employment Benefits include postemployment healthcare benefits, and all Post Employment Benefits provided separately from a pension plan, excluding benefits defined as termination offers and benefits.

Operating Expenses: Expenses related directly to the fund's primary activities.

Operating Income: Income related directly to the fund's primary activities.

Pay-As-You-Go: A method where a sponsor recognizes plan costs and contributes to a plan equal to the current year's benefit outlay. A sponsor using "Pay-As-You-Go" does not fund for future OPEB payments.

Glossary of Financial Terms

PERS (CalPERS): California Public Employees' Retirement System

Present Value of Future Benefits: The value, discounted to the valuation date, of all benefits estimated to be payable on or after the valuation date.

Proposition 13: An initiative passed in June 1978 adding Article XIII A to the California Constitution. It provided that tax rates on secure property were restricted to no more than 1 percent of full cash value. Proposition 13 also defined assessed value and required a two-thirds vote to change existing or levy new taxes.

Proposition 39: An initiative passed in 2000 that reduced the voting threshold required for local bonds from two-thirds to 55% and added conditions for proposing and using bond funds.

Proposition 98: An initiative passed in November 1988, guaranteeing at least 40 percent of the state's budget for K-12 and the community colleges. The split was proposed to be 89 percent (K-12) and 11 percent (CCC), although the split has not been maintained.

Reserves: Funds set aside in the college district budget to provide for future expenditures or to offset future losses, for working capital, or for other purposes. There are different categories of reserves, including contingency, general, restricted and reserves for long-term liabilities.

Restricted Funds: Money that must be spent for a specific purpose either by law or by local board action. Revenue and expenditures are recorded in separate funds. Funds restricted by board action may be called "designated" or "committed" to differentiate them from those restricted by external agencies. Examples of restricted funds include the federal vocational education act and other federal program funds; state "categorical" programs such as those for disabled and disadvantaged students' state monies targeted for specific purposes, such as instructional equipment replacement; grants for specific programs; and locally generated revenues such as the health and parking fees.

Retiree Health Benefits: Benefits provided to retirees provide health insurance, negotiated through collective bargaining. Also called "Other Post Employment Benefits."

Revenue: Income from all sources.

Revolving Fund: A revolving cash account used to secure or purchase services or materials.

Shortfall: An insufficient allocation of money, which will require additional appropriations, reduction in expenditures, and/or will result in deficits.

Stabilization Funding: Districts that experience enrollment decline are held harmless for any revenue loss in the year the enrollment decline occurs, and the district is funded to its base enrollment. In the year immediately following the year of

Glossary of Financial Terms

decline, the revenue associated with the enrollment decline (stabilization funding) will be reduced from a district's base revenue if the district has not restored the enrollment. (Education Code Section 84750.5)

State Apportionment: An allocation of state money paid to a district on a monthly basis once the state budget is enacted.

STRS (CalSTRS) California State Teachers' Retirement System

Structural Deficit: Budgeted expenditures exceed budgeted revenues over an extended period of years.

Student Financial Aid Funds: Funds designated for grants and loans to students; includes federal Pell grants, College Work-Study, and the state funded EOPS grants and fee waiver programs.

Sustainability: Utilization of available resources (revenues) to address the obligations or needs (expenditures) of the organization for the current and future periods (multi-year).

Tentative Budget: The budget approved by the board in June, prior to when state allocations have been finalized.

Title 5, California Code of Regulations: The section of the California Administrative Code that regulates community college. The Board of Governors adopts Title 5 regulations.

Unfunded FTES: FTES generated in excess of the enrollment/FTES cap.

Unrestricted Funds: Generally those monies of the General Fund not designated by law or a donor agency for a specific purpose. They are legally regarded as unrestricted since their use is at the Board's discretion.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 20116

SUBJECT: Consideration to Establish September 6, 2016,
as Public Hearing Date for the Proposed
2016-2017 Final Budget

ITEM NO. 16-29

EXHIBIT: None

Background:

Subchapter 4 of Title 5 requires community college districts to adopt a tentative budget by June 30 of each year and schedule a public hearing prior to the adoption of the final budget. The 2016-2017 budget calendar includes the review and proposed adoption of the final budget on September 6, 2016. Therefore, it is appropriate to establish a public hearing on September 6, 2016, prior to the board's consideration of the proposed final budget.

Recommendation:

In accordance with Board Policy 6200, administration recommends the Board of Trustees schedule a public hearing for the proposed 2016-2017 Final Budget at 4:30 p.m. on September 6, 2016.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Authorize Submittal of
2018-2022 Five-Year Construction Plan
and Priority Projects

ITEM NO. 16-30

EXHIBIT: Priority Listing of District Projects 2018-2022

Background:

The district is required to annually complete and submit a five-year construction plan identifying proposed construction projects necessary to meet enrollment and programmatic needs for the five year period to the California Community Colleges Chancellor's Office (CCCCO). The five-year plan includes projects from previously approved five-year plans and new projects, both identified and confirmed through district/campus facilities coordination and communication throughout the year.

The district is allowed by the CCCCCO to submit one Final Project Proposal (FPP) project per college or center for consideration of state funding in each annual five-year construction plan. The CCCCCO also requires Initial Project Proposals (IPPs) and locally-funded projects be identified and included in the plan. The CCCCCO requires that the plan be submitted no later than July 1 of each year. If the plan is not approved and submitted by the required date, the district's existing and proposed project proposals will not qualify for state funding.

Enclosed is the priority listing of construction projects for the board's approval to be submitted in the district's Five-Year Construction Plan. With board approval, the following four FPPs will be submitted to the CCCCCO for funding requests:

1. Career & Technology Site Development & Phase 1 Facilities, Southeast Campus
This project has been submitted previously to the State, by board approval, and approved as an FPP awaiting a statewide educational facilities bond to pass. The previous submittals of this project's FPP to the state has been with a request of 60% state funding and a 40% local match, using Measure E funds. The current proposal is recommended to be a local match of 50% using \$30M Measure E and the remainder in Measure C funds. Projects are approved as an FPP at the State Chancellor's Office, then they are ranked by a point system in comparison to other California community college district projects, by categories. The increase in local match increases our project points, increasing our competitiveness at the state level to gain funding for this project.

With the understanding there are opportunities to change the location of the Police & Fire academies, this project will continue the process of the state funding request at the Southeast campus until a different plan is identified. This will ensure we do not lose our FPP status, if the final determination is made to keep the current plan of CTC, Fire, and Police at the Southeast campus.

Total Project Estimate*: \$84.1M (District Match: 50%)

Child Development Centers, Fresno City College & Reedley College:

In anticipation of the State passing a statewide facilities bond, two state funding eligible projects were identified as being a priority in previous Five-Year Construction Plans and the 2012 Facilities Master Plan, although not funded through Measure C. The projects are only marginally competitive without a local match; however, with a match, the projects are well-positioned for funding if a statewide educational facilities bond passes in November 2016. These two projects are the Fresno City College Child Development Center and the Reedley College Child Development Center.

Both projects have gone through review at the State Chancellor's Office level and were approved as viable projects in their initial stages and resubmitted by the district as Final Project Proposals (FPPs). To strengthen their competitiveness of state funding for the two projects, with board approval, the district will commit to the State a match of 20% of the total project costs.

2. Fresno City College, Child Development Center

The current facility consists of roughly 5,730 square feet of modular buildings. Based upon the program requirements and demand, a new facility with 24,580 square feet (16,480 assignable square feet) to accommodate 24 infants, 36 toddlers, and 83 preschool children is proposed for consideration. It is recommended this project be submitted to the state with a commitment to fund 20% of the projects costs using district funds.

Total Project Estimate*: \$12.8M (District Match: 20%)

3. Reedley College, Child Development Center

The current facility consists of roughly 3,550 square feet of modular buildings. Based upon the program requirements and demand, a new facility with 18,142 square feet (12,700 assignable square feet) to accommodate 12 infants, 24 toddlers, and 48 preschool children is proposed for consideration. It is recommended this project be submitted to the state with a commitment to fund 20% of the projects costs using district funds.

Total Project Estimate*: \$9.7M (District Match: 20%)

4. Clovis Community College, Applied Technology Building Phase 1

This project provides for instructional space to meet the growing enrollment demands of this campus. It includes lecture and laboratory space, office space, and tutorial/study

space. The project addresses the need for specialized laboratory space to address the demand for training in environmental technologies, water and wastewater technologies, food processing technologies, and electro-mechanical technologies. It further provides instructional classrooms, multi-disciplinary computer labs, and instructional offices to support the entire campus. It is recommended this project be submitted to the state with a commitment to fund 50% of the projects costs using Measure C funds.

Total Project Estimate*: \$40M (District Match: 50%)

The following three campus projects have been identified in the campus and district planning processes but are not identified in our local facilities bond Measure C for a funding allocation. With board approval, the following three projects will be submitted to the State as Initial Project Proposals (IPPs) for requests for state funding:

1. Reedley College – Aeronautics, Mechanical Arts, and Automotive Buildings, Modernization **Total Project Estimate*: \$25.5M**
2. Fresno City College – Art/Home Economics Building, Modernization **Total Project Estimate*: \$9.2M**
3. Clovis Community College – Physical Education Building **Total Project Estimate*: \$29.2M**

**The total project estimate is the current estimate for the project based on the defined scope. Cost estimates will be revised and updated annually using construction cost index (CCI) estimating standards.*

Recommendation:

In accordance with Board Policy 6600, administration recommends that the Board of Trustees authorize the Chancellor to submit the 2018-2022 Five-Year Construction Plan to the California Community Colleges Chancellor’s Office as identified in the Exhibit, “Priority Listing of District Projects 2018-2022.”

**PRIORITY LISTING OF DISTRICT PROJECTS
2018-2022**

#	PROJECT NAME	FUNDING SOURCE
1.	Career & Technology Site Development & Phase 1 Facilities Southeast Campus <i>State Submittal: Final Project Proposal, District Match 50%</i>	Measure E, Measure C & Future State Bond
2.	Applied Technology Building, Phase 1 Clovis Community College <i>State Submittal: Final Project Proposal, District Match 50%</i>	Future State Bond & Measure C
3.	Child Development Center Fresno City College <i>State Submittal: Final Project Proposal, District Match 20%</i>	Future State Bond & Local Contribution
4.	Child Development Center Reedley College <i>State Submittal: Final Project Proposal, District Match 20%</i>	Future State Bond & Local Contribution
5.	Career & Technology, Phase 2 Facilities Southeast Campus	Measure C
6.	Parking Expansion Fresno City College	Measure C
7.	West Fresno Site Development & Facility Fresno City College	Measure C
8.	Center for Advanced Manufacturing Addition Madera Community College Center	Measure C
9.	Oakhurst Site Development & Facility Oakhurst Community College Center	Measure C
10.	Life Science Building, Modernization & Addition Reedley College	Measure C
11.	Accessibility Improvements Districtwide	Measure C

**PRIORITY LISTING OF DISTRICT PROJECTS
2018-2022**

#	PROJECT NAME	FUNDING SOURCE
12.	Infrastructure Improvements Districtwide	Measure C
13.	Technology Improvements Districtwide	Measure C
14.	Math Science Building, Replacement Fresno City College	Measure C
15.	Agriculture Instruction Complex, Modernization & Addition Reedley College	Measure C
16.	Academic Village, Addition Madera Community College Center	Measure C
17.	Applied Technology Building, Phase 2 Clovis Community College	Measure C
18.	Performing Arts Center Reedley College	Measure C & Foundation Funds
19.	Aeronautics, Mechanical Arts and Automotive Modernizations Reedley College <i>State Submittal: Initial Project Proposal</i>	Future State Bond
20.	Art/Home Economics Building, Modernization Fresno City College <i>State Submittal: Initial Project Proposal</i>	Future State Bond
21.	Physical Education Building Clovis Community College <i>State Submittal: Initial Project Proposal</i>	Future State Bond

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT:	Consideration to Authorize Agreement for Architectural and Engineering Services, Center for Advanced Manufacturing Addition, Madera Community College Center	ITEM NO.	16-31
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EXHIBIT: None

Background:

At the August 5, 2008, meeting, the Board of Trustees awarded a contract for the construction of the Center for Advanced Manufacturing (CAM) Building at the Madera Community College Center. This project was funded by Measure E General Obligation Bond funds and the building was designed by Darden Architects, Inc. As identified under new 2016 Measure C General Obligation Bond funding, an addition to the existing CAM building at Madera Community College Center is necessary to accommodate a rapidly expanding manufacturing program.

Teaming with Darden Architects for the original design and oversight proved highly successful and helped to bring a successful completion to the initial CAM building. While it is anticipated that architects assigned to new projects under Measure C funding will be selected through the Request for Qualifications process, administration is recommending the Madera CAM Addition project's architectural services be awarded to Darden Architects to allow the project to be begin design expediently, while providing the program, campus, and district with an architect that has experience in designing successful, award winning educational facilities.

Administration is recommending approval of an agreement for architectural services to include responsibility for subsequent architectural work for the CAM addition to include preliminary plans, working drawings, bidding, construction contract oversight, and closeout.

Fiscal Impact:

Administration has evaluated the fee of 8% of construction costs plus related expenses and has determined it to be within the guidelines established by the California Community Colleges Chancellor's Office for projects of this type. The overall budget for the CAM addition is \$5 million.

\$330,000 - Measure C General Obligation Funds

Recommendation:

In accordance with Board Policy 6340, administration recommends that the Board of Trustees authorize an agreement with Darden Architects, Inc., for architectural and engineering services, with responsibility for all subsequent architectural work for the Center for Advanced Manufacturing Addition project, including preliminary plans, working drawings, bidding, construction contract oversight and closeout; and authorize the chancellor or vice chancellor, finance and administration to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Second Reading and Adoption of State Center ITEM NO. 16-32
 Community College District Equal Employment
 Opportunity Plan

EXHIBIT: EEO Plan

Background:

Title 5 requires all school districts adopt an Equal Employment Opportunity (EEO) plan. The Board of Trustees adopted the current EEO plan on June 4, 2013. Per Title 5 the district is required to update the plan every three years. The California Community Colleges Chancellor's Office (CCCCO) requires submission of this revised plan to its office by June 30, 2016. To that end, the district's Equal Employment Opportunity Advisory Committee made revisions that comply with the requirements of Title 5 as directed to do so by the CCCCCO. This revised plan was presented as a first reading, at the May 3, 2016, board meeting.

Attached you will find the EEO Plan, which is submitted to you for a second reading. Changes reflected in this second reading version are highlighted in yellow to distinguish them from the red type which were changes made to the previous EEO plan and were contained in the first version.

Changes reflected in this second-reading version are a result of input from Trustee Arias and the EEO Advisory Committee. These changes include the following:

- The introductory statement from Dr. Parnell on page 3 has been changed based on input from the EEO Committee.
- Component 9 (starting on page 15) has been revised to add references to new hire demographics, but more importantly to indicate that all demographic data on new hires, current employees and applicants will be sent to the Board of Trustees annually prior to being sent to the CCCCCO. Minor data and data description corrections on pages 19-21 have been highlighted. New hire data is reflected on the Contents page as well as in the detail for 2012-2015 found on pages 30-31.

Item No. 16-32

Page 2

Recommendation:

In accordance with Board Policy 3420, administration recommends the Board of Trustees adopt the Equal Employment Opportunity Plan.



STATE CENTER
COMMUNITY COLLEGE DISTRICT

EQUAL EMPLOYMENT OPPORTUNITY PLAN

Adopted by the Board of Trustees on ~~June 23, 2013~~

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Plan Component 1: Introduction

Diversity is at the heart of the State Center Community College District's core values. The District is committed to cultivating a welcoming environment for all and we will promote and celebrate diversity in our student body, faculty, staff and administration. To properly serve a growing diverse population, the District will also endeavor to hire and retain a diverse workforce of faculty and staff who are sensitive to and knowledgeable of the needs of the continually changing student body it serves.

The current version of the State Center Community College District Equal Employment Opportunity Plan ("Plan") was adopted by the Governing Board on June 14, 2016. The Plan's immediate focus is to be legally compliant and to achieving equal employment opportunity in its recruitment, screening and selection policies and practices pursuant to the applicable Title 5 regulations of the California Code of Regulations (Sections 53000 et. Seq.). The District's mission recognizes the diverse community it serves and promotes success and access for all to meet the workforce's needs of the San Joaquin Valley. We recognize that a diverse workforce achieved through equal employment opportunity results in many benefits for our students, employees, and community at large.

The Plan must be reviewed and, if necessary, revised every three years. The District shall notify the Chancellor at least 30 days prior to adopting any other amendments to its Plan. This plan reflects a work in progress and is meant to be a living document subject to clarification and revision as the District's diversity goals are met.

Chancellor

Dr. D. Paul Parnell.

~~State Center Community College District is committed to cultivating a welcoming environment for all and takes an aggressive, active approach to ensure equal employment opportunities and to create a culture which fosters diversity as part of the District's core values. By creating an educational experience in an inclusive environment, our faculty, staff and students are prepared to thrive and contribute to a global society. The State Center Community College District Equal Employment Opportunity Plan ("Plan") was adopted by the Governing Board on June 4, 2013. The Plan must be reviewed and, if necessary, revised every three years. The District shall notify the Chancellor at least 30 days prior to adopting any other amendments to its Plan. The Plan's immediate focus is achieving equal employment opportunity in its recruitment, screening and selection policies and practices pursuant to the applicable Title 5 regulations of the California Code of Regulations (Sections 53000 et. Seq.). The District believes that a diverse workforce achieved through equal employment opportunity results in many benefits for our students, employees, and community at large. To properly serve a growing diverse population, the District will also endeavor to hire and retain faculty and staff who are sensitive to and~~

knowledgeable of the needs of the continually changing student body it serves. This plan reflects a work in progress and is meant to be a living document subject to clarification and revision as the District's diversity goals are met.

Deborah G. Blue, Ph.D.
Chancellor

Plan Component 2: Policy Statements

Reference CCR Title 5, §51010, §53002

Board Policy #3420: Equal Employment Opportunity

The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program.

The Chancellor shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time modified or clarified by judicial interpretation.

Board Policy #7100: Commitment to Diversity

The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Board recognizes that diversity in the educational and working environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to hiring and staff development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all qualified candidates.

Plan Component 3: Delegation of Responsibility, Authority and Compliance

Reference CCR Title 5 §530023, §53020

The State Center Community College District is committed to the concept and the principles of equal employment opportunity. To this end the District will implement a comprehensive program to operationalize this concept and these principles into practice, one that applies to every aspect of education and personnel policies, and to practices in employment, development, advancement and treatment of employees, students and the general public.

It is the District's policy to ensure that all qualified applicants for employment and all employees have full and equal access to employment opportunity. To achieve this end, the District will ensure that applicants for employment and all employees are not subjected to discrimination in any program or activity of the District on the basis of ethnic group identification, race, color, national origin, religion, age, gender, gender identity, **gender expression**, physical disability, mental disability, ancestry, **genetics**, sexual orientation, **military/veteran status**, or **because of opposition to unlawful discrimination or harassment**, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District will strive to achieve a workforce that is welcoming to men, women, persons with disabilities and individuals from all ethnic and other groups. Such a workforce will ensure the District provides an inclusive educational and employment environment which fosters cooperation, acceptance, democracy and free expression of ideas.

An Equal Employment Opportunity Plan will be maintained to ensure the implementation of equal employment opportunity principles that conform to federal and state laws.

It is the goal of the State Center Community College District that all employees promote and support equal employment opportunity because equal employment opportunity requires a commitment and a contribution from every segment of the District. The general responsibilities for the prompt and effective implementation of the Plan are set forth below.

1. Governing Board

The Governing Board is ultimately responsible for proper implementation of the District's Plan at all levels of district and college operations, and for ensuring equal employment opportunity as described in the Plan. In carrying out this responsibility, the Governing Board, upon the recommendation of the Chancellor, shall ensure that an Equal Employment Opportunity Officer ("EEO Officer") is designated to oversee the day-to-day implementation of the requirements set forth in this subchapter.

2. Chancellor

The Governing Board delegates to the Chancellor the responsibility for ongoing implementation of the Plan and for providing leadership in supporting the District's equal employment opportunity policies and procedures. The Chancellor shall advise the Governing Board concerning statewide policy emanating from the Board of Governors of the California Community Colleges and direct the publication of an annual report on Plan implementation. The

Chancellor shall evaluate the performance of all administrative staff who report directly to him/her on their ability to follow and implement the Plan.

3. Equal Employment Opportunity Officer

The District has designated the Vice Chancellor, Human Resources as its EEO Officer who is responsible for the day-to-day implementation of the Plan. If the designation of the EEO Officer changes before the Plan is next revised, the District will notify employees and applicants for employment of the new designee. The EEO Officer, or her/his designee, is responsible for administering, implementing, and monitoring the District's Equal Employment Opportunity Plan. The EEO Officer, or her/his designee, is also responsible for receiving complaints filed pursuant to Section 53026 of the California Code of Regulations as described in Plan Component 5; and for ensuring that applicant pools and selection procedures are properly monitored as required by the Plan.

4. Equal Employment Opportunity Advisory Committee

The District will maintain an Equal Employment Opportunity Advisory Committee ("Committee") to assist the District in developing and implementing the Plan. The Committee will act as an advisory body to the EEO Officer and the District as a whole to promote understanding and support of equal employment opportunity policies and procedures. The Committee may monitor equal employment opportunity progress and provide suggestions for Plan revisions as appropriate. Per AR 3420, Equal Employment Opportunity, the Vice Chancellor, Human Resources is designated as the EEO Officer charged with overseeing the day-to-day implementation of the Plan and program.

5. Agents of the District

Any organization or individual, whether or not an employee of the District, who acts on behalf of the Governing Board with regard to the recruitment and screening of personnel, is an agent of the District and is subject to all the requirements of the Plan.

6. Good Faith Effort

The District shall make a continuous good faith effort to comply with all the requirements of the Plan.

Plan Component 4: Advisory Committee

Reference CCR Title 5 §53005

The District shall establish an Equal Employment Opportunity Advisory Committee to assist in developing and implementing the District's Plan. The Committee shall include a diverse membership whenever possible. A substantial good faith effort to maintain a diverse membership is expected. If the District has been unable to meet this requirement, it will document that efforts were made to recruit Committee members who are members of monitored groups.

The Committee will be comprised of full-time faculty, adjunct faculty, classified, and administrators:

District Office:

Vice Chancellor of Human Resources (EEO Officer)

~~Vice Chancellor of Finance and Administration or designee~~

~~Vice Chancellor of Educational Services and Institutional Effectiveness or designee~~

Director of Classified Personnel

Director of Human Resources

Manager, EEO/Diversity & Staff Development

District-Wide:

Adjunct Faculty Representative

State Center Federation of Teachers President/designee

Student Representative

Clovis Community College

Administration

Faculty Senate

Classified

Fresno City College:

Administration

Faculty Senate

Classified

Reedley College (including Madera Community College Center and Oakhurst Community College Center)

Administration

Faculty Senate

Classified

~~Madera Center:~~

~~Administration~~

~~Faculty Senate~~

~~Classified~~

Committee membership will rotate to ensure fluid diversity of membership, and to allow for fresh input. For a list of current **EEO Advisory Committee** members **as of February 26, 2016**, see Appendix B. An EEO Committee Chair will be elected by the Committee membership and serve approximately two fiscal years, unless Committee membership deems the need for shorter or longer terms and holds a new election.

The Committee may also assist in promoting understanding and support of equal employment opportunity and nondiscrimination policies and procedures. The Committee may sponsor events, trainings, or other activities that promote equal employment opportunity, nondiscrimination, retention or diversity. The EEO Officer, **or designee**, shall train the advisory committee on equal employment compliance and on the plan itself. **Each member of the Committee shall receive training in all of the following:**

- a) the requirements of this plan and of state and federal nondiscrimination laws;
- b) the identification and elimination of bias in hiring;
- c) the educational benefits of workforce diversity; and
- d) the role of the advisory committee in carrying out the District's EEO Plan

The Committee may also make recommendations and provide support to the EEO Officer on the types of training as well as in implementation of events, trainings and other activities to be held.

The Committee shall hold a minimum of two meetings per fiscal year, with additional meetings if needed to review equal employment opportunity and diversity efforts, programs, policies, and progress. When appropriate, the advisory committee may make recommendations to the District, through the Chancellor and the EEO Officer. **Given that the Committee serves in an advisory capacity, the authority to make final decisions resides with the Board of Trustees, the Chancellor, and the Vice Chancellor of Human Resources.**

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Plan Component 5: Complaints

Reference CCR Title 5 §53026

A. Complaints Alleging Violation of the Equal Employment Opportunity Regulations

The District has established the following process permitting any person to file a complaint alleging that the requirements of the equal employment opportunity regulations (“EEO regulations”) have been violated. The EEO regulations can be found in Title 5 California Code of Regulations, sections 53000, et seq. The EEO regulations have been incorporated into the Plan. Any complaint alleging a violation of the Plan or the EEO regulations may be processed pursuant to these procedures.

1) *Written Complaints*

- a) Any person who believes that the provisions of the Plan or EEO regulations have been violated may file a written complaint describing in detail the alleged violation(s). All complaints shall be signed and dated by the complainant and shall contain, to the best of the complainant’s ability, the names of the individuals involved, the date(s) of the event(s) at issue, and a detailed description of the actions constituting the alleged violation(s). **A complaint form is available, but is not required in order for the District to accept the complaint. A copy of the EEO Plan Violation Complaint form is attached as Appendix C. All complaints must be submitted in writing.**
- b) Complaints Involving Current Hiring Processes
 - i) Complaints involving current hiring processes must be filed as soon as possible after the occurrence of an alleged violation and not later than sixty (60) days after such occurrence unless the complainant can verify a compelling reason for the District to waive the sixty (60) day limitation.
- c) All Other Complaints Involving Violations of the Plan/EEO Regulations
 - i) Complaints alleging violations that do not involve current hiring processes must be filed as soon as possible after the occurrence of an alleged violation and not later than ninety (90) days after such occurrence unless the violation is ongoing.

2) *Where to File Complaints*

- a) Complaints shall be filed with the Vice Chancellor, Human Resources who is designated as the EEO Officer. If the complaint involves the EEO Officer, the complaint may be filed with the Chancellor. To the extent practicable, a written determination on all accepted written complaints will be issued to the complainant within ninety (90) days of the filing of the complaint. The EEO Officer will ensure that complaints are promptly and impartially investigated and will forward copies of all written complaints to the State Center Community College District Chancellor’s Office upon receipt.

3) *Returned Complaints*

- a) The District may return without action any complaints that are inadequate because they do not state a clear violation of the EEO regulations. All returned complaints must include a District statement of the reason for returning the complaint without action.

4) *Appeals and Minimum Conditions Violations*

- a) A complainant may not appeal the District's determination to the State Chancellor's Office, but under some circumstances, violations of the EEO regulations in Title 5 may constitute a violation of a minimum condition for receipt of state aid. In such a case, a complaint can be filed with the State Chancellor's Office, but the complainant will be required to demonstrate that he/she made previous reasonable, but unsuccessful, efforts to resolve the alleged violation at the college and/or district level using the process described in this section pursuant to Section 53026 of Title 5. (See, California Community Colleges Chancellor's Office Guidelines for Minimum Conditions Complaints at:
http://extranet.cccco.edu/Portals/1/Legal/Guidelines/Min_Cond_Complaints.pdf.)

5) *Complaints Involving Unlawful Discrimination*

- a) In the event that a complaint filed under section 53026 alleges unlawful discrimination, it will be processed pursuant to the "District's Discrimination and Harassment Complaint Procedures" as required by Title 5 California Code of Regulations sections 59300, et seq.

B. Complaints Alleging Unlawful Discrimination or Harassment (Title 5 CCR Sections 59300, et seq. Complaints)

The District has adopted procedures for complaints alleging unlawful discrimination or harassment. The Vice Chancellor, Human Resources is responsible for receiving such complaints and for coordinating an investigation. Campus complaint officers may be assigned investigation responsibilities. The District's discrimination and harassment complaint procedures can be accessed at the following link <http://www.scccd.edu/index.aspx?page=374> and are attached as Appendix D.

Plan Component 6: Notification to District Employees

Reference CCR Title 5 §53003

The commitment of the Governing Board and the Chancellor to equal employment opportunity is emphasized through the broad dissemination of its Equal Employment Opportunity Policy Statement (see Plan Component 2) and the Equal Employment Opportunity Plan. The Policy Statement will be printed in the college catalogs and class schedules. The Plan and subsequent revisions will be distributed to the District's Governing Board, the Chancellor, each College President, administrators, the academic senate leadership, union representatives, members of the Personnel Commission and members of the District Equal Employment Opportunity Advisory Committee. The Plan will be available on the District's website, and when appropriate, may be distributed by e-mail. The District Office will strive to annually provide all employees with a copy of the Board's Equal Employment Opportunity Policy Statement and written notice summarizing the provisions of the District's Equal Employment Opportunity Plan. The plan will be available at all times on the district website. The Human Resources Department will provide all new employees with a copy of the Policy Statement and the written notice summarizing the provisions of the District's Equal Employment Opportunity Plan when they commence their employment with the District. The written notice summarizing the provisions of the District's Equal Employment Opportunity Plan will contain the following provisions:

- 1) A summary of the District's Equal Employment Opportunity Plan.
- 2) The importance of the employee's participation and responsibility in ensuring the Plan's implementation.
- 3) A listing where complete copies of the Plan are available.

Plan Component 7: Annual Written Notice to Community Organizations

Reference CCR Title 5 §53003

The Vice Chancellor of Human Resources Office, or designee, will provide annual written notice to appropriate, diverse, community-based and professional organizations concerning the Plan. The notice will inform these organizations that they may obtain a copy of the Plan by contacting the Vice Chancellor, Human Resources office, and shall solicit their assistance in identifying diverse qualified candidates. The notice will include a summary of the Plan.

Plan Component 8: Training of Screening/Selection Committees

Reference CCR Title 5 §53003

Any organization or individual, whether or not an employee of the District, who is involved in the recruitment and screening/selection of personnel shall receive appropriate training on:

1. the requirements of the Title 5 regulations on equal employment opportunity (Title 5 sections 53000, et. seq. of the California Code of Regulations);
2. the requirements of federal and state nondiscrimination laws;
3. the requirements of the District's Equal Employment Opportunity Plan;
4. principles of diversity and cultural proficiency;
5. the value of a diverse workforce; and
6. recognizing bias.

Persons serving in the above capacities will be required to receive training within the previous 18 months prior to service on the screening/selection committees. This training is mandatory; individuals who have not received this training will not be allowed to serve on screening/selection committees.

The Vice Chancellor, Human Resources or designee, or the Director of Classified Personnel (depending upon employee classification) or designee is responsible for providing the required training. Any individual, whether or not an employee of the District, acting on behalf of the District with regard to recruitment and screening of employees is subject to the EEO regulations of Title 5 and the District's Equal Employment Opportunity Plan.

Plan Component 9: Analysis of District Workforce and Applicant Pool

Reference CCR Title 5 §53004

1. Data Collection Requirements

The District Human Resources Office will ~~collect survey the District's workforce composition employee and newly hired employee demographic data~~ annually, and shall monitor applicants for employment on an ongoing basis to evaluate the District's progress in implementing the Plan, ~~and~~ to provide data needed for the reports required by the Plan. ~~Employee, newly hired, and applicant demographic data will be reported annually to the Board of Trustees before annual data is submitted to the State Chancellor's Office. and to determine whether any monitored group is underrepresented.~~ Monitored groups are men, women, American Indians/Alaskan Natives, Asians/Pacific Islanders, Blacks/African-Americans, Hispanics/Latinos, Multi-racial, and persons with disabilities.

For purposes of ~~the survey data collection~~ and reporting, each applicant or employee will be afforded the opportunity to voluntarily identify her or his gender, ethnic group identification and, if applicable, her or his disability status. Persons may designate as many ethnicities as they identify with, but shall be counted in only one ethnic group for reporting purposes. This information will be kept confidential and will be separated from the applications that are forwarded to the screening/selection committee and hiring administrator(s). The District will annually report to the State Chancellor the demographic data ~~results of its annual survey~~ of employees. This ~~data collection survey~~ will be done for each college in the District ~~and the District Office~~. At least every three years the Plan will be reviewed and, if necessary, revised based on an analysis of the ethnic group identification, gender, and disability composition of existing employees and of those who have applied for employment in each of the following identified job categories:

- 1) Executive/Administrative/Managerial
- 2) Faculty and other Instructional Staff
- 3) Professional Non-faculty
- 4) Secretarial/Clerical
- 5) Technical and Paraprofessional
- 6) Skilled Crafts
- 7) Service and Maintenance

2a. "Current" Workforce and Applicant Pool Data

The District's workforce numbers as of February 2016 are displayed in tables one (1) through seven (7). As a result of potential inconsistencies in past data collection methods, there may be some inaccuracies regarding this data. Human Resources is currently verifying this data with each employee.

Table 1: District-Wide Workforce Numbers – February 2016

District-Wide	African-American / non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White / non-Hispanic	Grand Total
District-Wide Grand Total	122	34	240	523	143	156	1631	2849
Executive, Administrative, and Managerial	5	2	7	16	4	4	55	93
Faculty/Other Instructional Staff	80	25	181	364	81	125	1297	2153
Professional (non-Faculty)	1	1	6	7	2	2	12	31
Secretarial/Clerical	14	1	20	56	31	12	126	260
Service/Maintenance	15	2	3	42	11	2	53	128
Skilled Crafts	0	0	1	1	1	1	4	8
Technical/ Paraprofessional	7	3	22	37	13	10	84	176

Table 2: Clovis Community College Workforce Numbers – February 2016

	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
Clovis Community College Total	9	5	36	49	20	20	235	374
Executive, Administrative, and Managerial	2		3	1			5	11
Faculty/Other Instructional Staff	7	4	25	37	11	20	200	304
Professional (non-Faculty)					1		2	3
Secretarial/Clerical		1	3	5	3		18	30
Service/Maintenance				4	2		4	10
Technical/Paraprofessional			5	2	3		6	16

Table 3: District Office Workforce Numbers – February 2016

	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
District Office Total	5	2	8	22	12	8	77	134
Executive, Administrative, and Managerial			1	4	2	2	16	25

Faculty/Other Instructional Staff					1			1
Professional (non-Faculty)		1	4			1	7	13
Secretarial/Clerical	1		2	3	6	1	12	25
Service/Maintenance	4	1	1	10	2	1	25	44
Skilled Crafts				1	1	1	4	7
Technical/Paraprofessional				4		2	13	19

Table 4: Fresno City College Workforce Numbers – February 2016

	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
Fresno City College Total	87	17	142	273	78	90	914	1601
Executive, Administrative, and Managerial	1		1	5	1	2	21	31
Faculty/Other Instructional Staff	59	15	114	204	51	71	767	1281
Professional (non-Faculty)	1		2	5	1	1	3	13
Secretarial/Clerical	12		11	27	13	10	69	142
Service/Maintenance	10		2	16	5	1	10	44
Technical/Paraprofessional	4	2	12	16	7	5	44	90

Table 5: Madera Community College Center Workforce Numbers – February 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
Madera Community College Center Total	4	1	22	42	9	9	92	179
Executive, Administrative, and Managerial			1				1	2
Faculty/Other Instructional Staff	2	1	17	34	5	8	84	151
Professional (non-Faculty)				1				1
Secretarial/Clerical	1		3	2	1		4	11
Service/Maintenance				2	1			3
Skilled Crafts			1					1
Technical/Paraprofessional	1			3	2	1	3	10

Table 6: Oakhurst Community College Center Workforce Numbers – February 2016

	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
Oakhurst Community College Center Total			2	1		2	27	32

Executive, Administrative, and Managerial							1	1
Faculty/Other Instructional Staff			2	1		2	21	26
Secretarial/Clerical							4	4
Service/Maintenance							1	1

Table 7: Reedley College Workforce Numbers – February 2016

	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific Islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	Grand Total
Reedley College Total	17	9	30	136	24	27	286	529
Executive, Administrative, and Managerial	2	2	1	6	1		11	23
Faculty/Other Instructional Staff	12	5	23	88	13	24	225	390
Professional (non-Faculty)				1				1
Secretarial/Clerical			1	19	8	1	19	48
Service/Maintenance	1	1		10	1		13	26
Technical/Paraprofessional	2	1	5	12	1	2	18	41

The District's **academic** applicant pool numbers for the **fiscal year 2014/15** are displayed in Table 8.

Table 8: Academic Applicant Pool Numbers – 2014/15

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific Islander	Hispanic	Multi-Race	Unknown	White	Grand Total
2014-2015 Total	336	23	466	606	244	280	1610	3565
Career & Technology Center Total				2		4	4	10
Faculty/Other Instructional Staff				2		4	4	10
Clovis Community College Center Total	29	1	43	36	29	34	254	426
Executive, Administrative, and Managerial [ACADEMIC]	8	1	4	6	6	2	29	56
Faculty/Other Instructional Staff	21		39	30	23	32	225	370
District Office Total			1	1	2	1	2	7
Faculty/Other Instructional Staff			1	1	2	1	2	7

Fresno City College Total	180	12	228	365	131	164	862	1942
Executive, Administrative, and Managerial [ACADEMIC]	16	6	13	20	19	8	71	153
Faculty/Other Instructional Staff	164	6	215	345	112	156	791	1789
Madera Center Total	17	2	71	54	18	22	107	291
Faculty/Other Instructional Staff	17	2	71	54	18	22	107	291
Oakhurst Community College Center Total	1	2	5	6	2	4	30	50
Executive, Administrative, and Managerial [ACADEMIC]	1	2	5	6	2	4	30	50
Reedley College Total	109	6	118	142	62	51	351	839
Executive, Administrative, and Managerial [ACADEMIC]	23	1	8	25	13	6	85	161
Faculty/Other Instructional Staff	86	5	110	117	49	45	266	678
District-Wide Grand Total	336	23	466	606	244	280	1610	3565
District-Wide Executive, Administrative, and Managerial [ACADEMIC] Grand Total	48	10	30	57	40	20	215	420
District-Wide Faculty/Other Instructional Staff Grand Total	288	13	436	549	204	260	1395	3145

The District's **classified** applicant pool numbers for the fiscal year 2014/15 are displayed in Table 9.

Table 9: District-Wide Classified Applicant Pool Numbers 2014-2015

Row Labels	African-American/non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Hispanic	Multi-Racial	Unknown	White	Grand Total
2014-2015 District-Wide	306	54	589	1752	272	198	1290	4461
Executive, Administrative, and Managerial [CLASS]	29	3	32	105	19	10	122	320
Professional (non-faculty)	130	22	255	764	120	81	456	1828

Secretarial/Clerical	103	21	226	674	92	80	545	1741
Service/Maintenance	26	6	26	111	10	9	56	244
Skilled Crafts			4	13	3	1	13	34
Technical/Paraprofessional	18	2	46	85	28	17	98	294

2b. Analysis of Current Data

Analysis of the District's 2016 Workforce Levels (i.e. current staffing levels)

As can be viewed in Table 1, the District's workforce as of February 2016, consisted of 2849 employees of which 2153 (75.57%) were Faculty/Other instructional staff, 260 (9.13%) were Secretarial/Clerical staff, 176 (6.18%) were Technical/Paraprofessionals, 128 (4.49%) were Service/maintenance staff, 93 (3.26%) were Executive, Administrative and Managerial staff, 31 (1.09%) were Professional (non-faculty), and 8 (.28%) were Skilled Crafts. As can be seen in the chart below, just over half of all employees were men (n=1482, 52.71%), while 47.29% were women (n=1046).

District-Wide Staff Gender Breakdown – February 2016	Female	Male	Undefined	Grand Total
Clovis Community College	219	155		374
District Office	57	77		134
Fresno City College	802	797	2	1601
Madera Community College Center	100	79		179
Oakhurst Community College Center	14	18		32
Reedley College	290	238	1	529
District-Wide Totals	1482	1364	3	2849

The self-identified ethnic groups were White (n=1,631, 57.25%), Hispanic (n=523, 18.36%), Asian/Pacific Islander (n=240, 8.42%), Unknowns (n=156, 5.48%), Multi-racial (n=143, 5.02%), African American (n=122, 4.28%), and American Indian/Alaskan Native (n=34, 1.19%). Just over half of all employees were women (n=1482, 52.02%), 47.88% were women (n=1364) and 3 were undeclared gender.

Specific college and district office demographics can be viewed in Tables 2-7 and mirror the district-wide proportionality on ethnicity and gender. The District does not have demographics on persons with disabilities at this time, but is attempting to adjust systems to be able to gather this information for future data collection purposes.

Analysis of Recent Applicant Pool Levels

Academic Applicants

The District's academic applicant pool numbers for the fiscal year 2014/15 are displayed in Table 8.

As can be viewed in Table 8, the District’s academic applicant pool (non-adjunct) consisted of 3565 applicants, of which 11.78% (n=420) were for academic Executive, Administrative and Management positions, and 88.22% (n=3145) were faculty/other instructional applications.

Ethnically, more Whites (n=1610, 45.16%) applied for academic jobs. Hispanics (n=606, 17%) and Asians (n=466, 13.07%) were second and third in that order. African American (n=366, 9.42%), Multi-racial (n=244, 6.84%) and American Indian/Alaskan Native (n=23, .65%) responders applied at lower frequencies. 280 applicants (7.85%) did not declare their ethnicity.

As can be seen in the following chart, 51.25% of academic applicants were female, 44.57% were male, and the rest did not declare their gender.

Academic Applicants	Female	Male	Unknown	Grand Total
2014-2015 District-Wide	1827	1589	149	3565

Classified Applicant Pool

As can be viewed in Table 9, the District’s classified applicant pool during the **fiscal year 2014/2015** consisted of 4461 applicants for: Professional (non-faculty) positions (n=1828, 40.98%); Secretarial/Clerical positions (n=1741, 39.03%); 320 (7.17%) applicants for Classified Executive, Administrative and Managerial positions; 294 (6.59%) for Technical/Paraprofessional positions; 244 (5.47%) applicants for Service/Maintenance positions; and 34 (.76%) for Skilled Crafts positions. Specific college data for applicant pools per identified job categories for classified positions are not collected given recruitments are District-wide.

Ethnically, more Hispanics (n=1752, 39.27%) applied for classified jobs in comparison to all other groups. Whites (n=1290, 28.92%) and Asian/Pacific Islanders (n=589, 13.20%) were second and third in that order. African American (n=306, 6.86%), Multi-racial (n=272, 6.10%), and American Indian/Alaskan Native (n=54, 1.21%) responders applied at lower frequencies. 198 classified applicants (4.44%) did not declare their ethnicity.

Significantly more women (n=3009, 67.45%) than men (n=1312, 29.41%) applied for classified positions with the District. Males and females applied almost equally to Executive, Administrative, and Managerial positions at 53.44% and 44.69% respectively; whereas more women (67.40%) than men (29.70%) applied to professional (non-faculty) positions throughout the District. Significantly more women (80.13%) than men (16.54%) applied for Secretarial/Clerical positions – positions traditionally held by women. Likewise, applicants for traditionally male oriented positions were dominated by male applicants. 75% of the applicants for Service/Maintenance jobs were male, as were 70.59% of the Skilled Crafts applicants.

	Female	Male	Unknown	Grand Total
2014-2015 District-Wide Classified Applicant Pool	3009	1312	140	4461
Executive, Administrative, and Managerial [CLASS]	143	171	6	320
Professional (non-faculty)	1232	543	53	1828
Secretarial/Clerical	1395	288	58	1741
Service/Maintenance	53	183	8	244

Skilled Crafts	8	24	2	34
Technical/Paraprofessional	178	103	13	294

3a. Longitudinal Workforce and Applicant Pool Data

Staffing levels are reported as of February of each year from 2012 to 2016. As a result of inconsistencies in past data collection methods, there may be some inaccuracies regarding this data. Human Resources is currently verifying this data with each employee.

Table 10: Ethnic Breakdown of Staffing Levels (percentage) by location, from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic
2012 District-Wide	4.05%	1.13%	7.41%	17.50%	3.20%	5.83%	60.87%
Clovis Community College	1.74%	0.87%	7.83%	9.57%	3.04%	6.09%	70.87%
District Office	4.58%	2.29%	6.87%	13.74%	3.82%	6.11%	62.60%
Fresno City College	5.31%	1.10%	7.66%	15.72%	2.90%	6.55%	60.76%
Madera Center	2.11%	0.70%	9.86%	20.42%	5.63%	5.63%	55.63%
Oakhurst Center	0.00%	0.00%	3.23%	3.23%	0.00%	6.45%	87.10%
Reedley College	2.06%	1.24%	6.19%	27.63%	3.51%	3.51%	55.88%
2013 District-Wide	4.29%	1.10%	7.80%	17.65%	3.59%	5.72%	59.84%
Clovis Community College	1.73%	1.30%	9.09%	9.09%	3.46%	6.06%	69.26%
District Office	3.13%	2.34%	5.47%	14.84%	6.25%	5.47%	62.50%
Fresno City College	5.64%	0.95%	8.29%	16.72%	2.99%	6.32%	59.08%
Madera Center	2.19%	0.73%	10.22%	21.90%	6.57%	4.38%	54.01%
Oakhurst Center	0.00%	0.00%	3.33%	3.33%	0.00%	6.67%	86.67%
Reedley College	2.44%	1.33%	5.76%	25.50%	4.21%	3.99%	56.76%
2014 District-Wide	4.44%	1.12%	8.09%	18.09%	3.80%	5.48%	58.97%
Clovis Community College	2.04%	1.22%	8.98%	10.20%	2.45%	6.12%	68.98%
District Office	4.44%	2.22%	5.93%	15.56%	7.41%	4.44%	60.00%
Fresno City College	5.62%	0.94%	8.43%	16.93%	3.35%	6.16%	58.57%
Madera Center	3.45%	0.69%	12.41%	22.07%	5.52%	4.14%	51.72%
Oakhurst Center	0.00%	0.00%	6.67%	3.33%	0.00%	6.67%	83.33%
Reedley College	2.45%	1.56%	5.79%	26.73%	4.68%	3.56%	55.23%
2015 District-Wide	4.38%	1.15%	7.87%	18.46%	4.72%	4.72%	58.69%
Clovis Community College	2.16%	1.23%	8.95%	13.27%	5.56%	4.32%	64.51%
District Office	5.04%	2.16%	7.19%	15.11%	9.35%	2.88%	58.27%
Fresno City College	5.58%	0.94%	7.87%	17.35%	3.97%	5.38%	58.91%
Madera Center	2.61%	0.65%	11.76%	22.88%	5.23%	3.92%	52.94%
Oakhurst Center	0.00%	0.00%	6.67%	3.33%	0.00%	6.67%	83.33%
Reedley College	2.75%	1.69%	6.14%	26.06%	5.30%	3.60%	54.45%
2016 District-Wide	4.28%	1.19%	8.42%	18.36%	5.02%	5.48%	57.25%
Clovis Community College	2.41%	1.34%	9.63%	13.10%	5.35%	5.35%	62.83%
District Office	3.73%	1.49%	5.97%	16.42%	8.96%	5.97%	57.46%
Fresno City College	5.43%	1.06%	8.87%	17.05%	4.87%	5.62%	57.09%
Madera Community College Center	2.23%	0.56%	12.29%	23.46%	5.03%	5.03%	51.40%
Oakhurst Community College Center	0.00%	0.00%	6.25%	3.13%	0.00%	6.25%	84.38%

Reedley College	3.21%	1.70%	5.67%	25.71%	4.54%	5.10%	54.06%
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More specifically, the following shows the percentage breakdown of staffing levels from 2012 to 2015 for specific staff categories.

Table 11: Ethnic Breakdown (percentage) of Executive, Administrative and Management Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi- racial	Race/ ethnicity unknown	White/ non- Hispanic
2012 District-Wide	7.32%	1.22%	9.76%	12.20%	3.66%	3.66%	62.20%
Clovis Community College	0.00%	0.00%	14.29%	0.00%	0.00%	0.00%	85.71%
District Office	8.70%	0.00%	8.70%	0.00%	4.35%	4.35%	73.91%
Fresno City College	12.50%	0.00%	9.38%	12.50%	3.13%	6.25%	56.25%
Madera Center	0.00%	0.00%	50.00%	50.00%	0.00%	0.00%	0.00%
Reedley College	0.00%	5.56%	5.56%	27.78%	5.56%	0.00%	55.56%
2013 District-Wide	6.33%	1.27%	10.13%	15.19%	5.06%	3.80%	58.23%
Clovis Community College	0.00%	0.00%	16.67%	0.00%	0.00%	0.00%	83.33%
District Office	4.35%	0.00%	8.70%	4.35%	8.70%	4.35%	69.57%
Fresno City College	13.33%	0.00%	10.00%	13.33%	3.33%	6.67%	53.33%
Madera Center	0.00%	0.00%	50.00%	50.00%	0.00%	0.00%	0.00%
Reedley College	0.00%	5.56%	5.56%	33.33%	5.56%	0.00%	50.00%
2014 District-Wide	6.17%	2.47%	9.88%	16.05%	3.70%	3.70%	58.02%
Clovis Community College	0.00%	0.00%	16.67%	0.00%	0.00%	0.00%	83.33%
District Office	7.41%	0.00%	11.11%	11.11%	7.41%	3.70%	59.26%
Fresno City College	6.90%	0.00%	6.90%	20.69%	0.00%	6.90%	58.62%
Madera Center	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	50.00%
Reedley College	5.88%	11.76%	5.88%	23.53%	5.88%	0.00%	47.06%
2015 District-Wide	5.81%	2.33%	6.98%	17.44%	3.49%	3.49%	60.47%
Clovis Community College	12.50%	0.00%	25.00%	0.00%	0.00%	0.00%	62.50%
District Office	3.85%	0.00%	3.85%	15.38%	11.54%	3.85%	61.54%
Fresno City College	6.25%	0.00%	3.13%	18.75%	0.00%	6.25%	65.63%
Madera Center	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	50.00%
Reedley College	5.56%	11.11%	5.56%	27.78%	0.00%	0.00%	50.00%
2016 District-Wide	5.38%	2.15%	7.53%	17.20%	4.30%	4.30%	59.14%
Clovis Community College	18.18%	0.00%	27.27%	9.09%	0.00%	0.00%	45.45%
District Office	0.00%	0.00%	4.00%	16.00%	8.00%	8.00%	64.00%
Fresno City College	3.23%	0.00%	3.23%	16.13%	3.23%	6.45%	67.74%
Madera Community College Center	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	50.00%
Oakhurst Community College Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	8.70%	8.70%	4.35%	26.09%	4.35%	0.00%	47.83%

Table 12: Ethnic Breakdown (percentage) of Faculty and Other Instructional Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi- racial	Race/ ethnicity unknown	White/ non- Hispanic
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2012 District-Wide	3.22%	1.17%	7.44%	15.60%	1.72%	6.50%	64.35%
Clovis Community College	1.67%	1.11%	8.33%	8.89%	2.22%	7.22%	70.56%
Fresno City College	4.00%	1.16%	7.47%	13.69%	1.78%	6.93%	64.98%
Madera Center	2.52%	0.84%	9.24%	20.17%	1.68%	5.88%	59.66%
Oakhurst Center	0.00%	0.00%	3.70%	3.70%	0.00%	7.41%	85.19%
Reedley College	2.00%	1.43%	6.57%	24.57%	1.43%	4.86%	59.14%
2013 District-Wide	3.68%	1.06%	8.02%	15.71%	1.95%	6.35%	63.23%
Clovis Community College	2.22%	1.67%	10.00%	8.33%	2.22%	7.22%	68.33%
Fresno City College	4.50%	0.95%	8.23%	15.06%	1.82%	6.58%	62.86%
Madera Center	2.63%	0.88%	9.65%	21.93%	1.75%	4.39%	58.77%
Oakhurst Center	0.00%	0.00%	3.85%	3.85%	0.00%	7.69%	84.62%
Reedley College	2.19%	1.25%	5.94%	20.94%	2.50%	5.63%	61.56%
2014 District-Wide	3.90%	1.03%	8.45%	16.30%	2.38%	5.96%	61.99%
Clovis Community College	2.56%	1.54%	8.72%	9.74%	1.03%	7.69%	68.72%
Fresno City College	4.71%	0.93%	8.58%	15.48%	2.44%	6.14%	61.73%
Madera Center	3.36%	0.84%	12.61%	20.17%	2.52%	4.20%	56.30%
Oakhurst Center	0.00%	0.00%	7.69%	3.85%	0.00%	7.69%	80.77%
Reedley College	2.20%	1.26%	6.29%	22.96%	3.14%	4.72%	59.43%
2015 District-Wide	3.69%	1.18%	7.95%	16.93%	3.44%	5.18%	61.62%
Clovis Community College	2.28%	1.52%	8.75%	12.55%	3.80%	5.32%	65.78%
Fresno City College	4.53%	1.09%	7.89%	16.04%	3.27%	5.37%	61.80%
Madera Center	2.33%	0.78%	11.63%	20.93%	3.10%	3.88%	57.36%
Oakhurst Center	0.00%	0.00%	4.00%	4.00%	0.00%	8.00%	84.00%
Reedley College	2.64%	1.47%	6.45%	22.87%	4.11%	4.69%	57.77%
2016 District-Wide	3.72%	1.16%	8.41%	16.91%	3.76%	5.81%	60.24%
Clovis Community College	2.30%	1.32%	8.22%	12.17%	3.62%	6.58%	65.79%
District Office	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%
Fresno City College	4.61%	1.17%	8.90%	15.93%	3.98%	5.54%	59.88%
Madera Community College Center	1.32%	0.66%	11.26%	22.52%	3.31%	5.30%	55.63%
Oakhurst Community College Center	0.00%	0.00%	7.69%	3.85%	0.00%	7.69%	80.77%
Reedley College	3.08%	1.28%	5.90%	22.56%	3.33%	6.15%	57.69%

Table 13: Ethnic Breakdown (percentage) of Professional (Non-Faculty) Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi- racial	Race/ ethnicity unknown	White/ non- Hispanic
2012 District-Wide	4.35%	4.35%	8.70%	17.39%	0.00%	8.70%	56.52%
District Office	0.00%	8.33%	16.67%	0.00%	0.00%	8.33%	66.67%
Fresno City College	12.50%	0.00%	0.00%	25.00%	0.00%	12.50%	50.00%
Reedley College	0.00%	0.00%	0.00%	66.67%	0.00%	0.00%	33.33%
2013 District-Wide	5.00%	5.00%	10.00%	20.00%	0.00%	10.00%	50.00%
District Office	0.00%	9.09%	18.18%	0.00%	0.00%	9.09%	63.64%
Fresno City College	16.67%	0.00%	0.00%	33.33%	0.00%	16.67%	33.33%
Reedley College	0.00%	0.00%	0.00%	66.67%	0.00%	0.00%	33.33%
2014 District-Wide	4.17%	4.17%	16.67%	16.67%	0.00%	8.33%	50.00%
District Office	0.00%	7.69%	23.08%	0.00%	0.00%	7.69%	61.54%
Fresno City College	12.50%	0.00%	12.50%	25.00%	0.00%	12.50%	37.50%

Reedley College	0.00%	0.00%	0.00%	66.67%	0.00%	0.00%	33.33%
2015 District-Wide	3.70%	3.70%	14.81%	14.81%	3.70%	7.41%	51.85%
Clovis Community College	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	50.00%
District Office	0.00%	7.14%	21.43%	7.14%	0.00%	7.14%	57.14%
Fresno City College	11.11%	0.00%	11.11%	22.22%	0.00%	11.11%	44.44%
Reedley College	0.00%	0.00%	0.00%	50.00%	0.00%	0.00%	50.00%
2016 District-Wide	3.23%	3.23%	19.35%	22.58%	6.45%	6.45%	38.71%
Clovis Community College	0.00%	0.00%	0.00%	0.00%	33.33%	0.00%	66.67%
District Office	0.00%	7.69%	30.77%	0.00%	0.00%	7.69%	53.85%
Fresno City College	7.69%	0.00%	15.38%	38.46%	7.69%	7.69%	23.08%
Madera Community College Center	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%
Reedley College	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%

Table 14: Ethnic Breakdown (percentage) of Secretarial/Clerical Percentage Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi- racial	Race/ ethnicity unknown	White/ non- Hispanic
2012 District-Wide	4.89%	0.00%	6.77%	23.68%	9.02%	4.89%	50.75%
Clovis Community College	0.00%	0.00%	4.00%	8.00%	4.00%	4.00%	80.00%
District Office	0.00%	0.00%	0.00%	18.52%	3.70%	11.11%	66.67%
Fresno City College	8.00%	0.00%	8.67%	22.00%	8.67%	6.00%	46.67%
Madera Center	0.00%	0.00%	20.00%	10.00%	20.00%	0.00%	50.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	1.96%	0.00%	3.92%	43.14%	13.73%	0.00%	37.25%
2013 District-Wide	5.43%	0.00%	6.98%	23.26%	9.69%	4.65%	50.00%
Clovis Community College	0.00%	0.00%	4.00%	8.00%	4.00%	4.00%	80.00%
District Office	0.00%	0.00%	0.00%	18.52%	3.70%	7.41%	70.37%
Fresno City College	8.22%	0.00%	8.90%	21.23%	9.59%	6.16%	45.89%
Madera Center	0.00%	0.00%	20.00%	10.00%	30.00%	0.00%	40.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	4.26%	0.00%	4.26%	44.68%	12.77%	0.00%	34.04%
2014 District-Wide	5.28%	0.00%	7.32%	23.98%	8.94%	4.88%	49.59%
Clovis Community College	0.00%	0.00%	12.50%	8.33%	4.17%	0.00%	75.00%
District Office	0.00%	0.00%	0.00%	20.00%	12.00%	4.00%	64.00%
Fresno City College	8.76%	0.00%	8.76%	19.71%	8.03%	8.03%	46.72%
Madera Center	0.00%	0.00%	10.00%	40.00%	20.00%	0.00%	30.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	2.13%	0.00%	4.26%	44.68%	10.64%	0.00%	38.30%
2015 District-Wide	6.07%	0.00%	6.88%	23.08%	10.53%	3.64%	49.80%
Clovis Community College	0.00%	0.00%	3.57%	17.86%	7.14%	0.00%	71.43%
District Office	3.57%	0.00%	7.14%	14.29%	21.43%	0.00%	53.57%
Fresno City College	10.24%	0.00%	7.87%	18.90%	7.09%	7.09%	48.82%
Madera Center	0.00%	0.00%	8.33%	41.67%	16.67%	0.00%	33.33%
Oakhurst Center	0.00%	0.00%	25.00%	0.00%	0.00%	0.00%	75.00%
Reedley College	2.08%	0.00%	4.17%	39.58%	14.58%	0.00%	39.58%
2016 District-Wide	5.38%	0.38%	7.69%	21.54%	11.92%	4.62%	48.46%
Clovis Community College	0.00%	3.33%	10.00%	16.67%	10.00%	0.00%	60.00%
District Office	4.00%	0.00%	8.00%	12.00%	24.00%	4.00%	48.00%

Fresno City College	8.45%	0.00%	7.75%	19.01%	9.15%	7.04%	48.59%
Madera Community College Center	9.09%	0.00%	27.27%	18.18%	9.09%	0.00%	36.36%
Oakhurst Community College Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	0.00%	0.00%	2.08%	39.58%	16.67%	2.08%	39.58%

Table 15: Ethnic Breakdown (percentage) of Service/Maintenance Percentage Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi- racial	Race/ ethnicity unknown	White/ non- Hispanic
2012 District-Wide	12.50%	1.67%	1.67%	30.83%	6.67%	1.67%	45.00%
Clovis Community College	0.00%	0.00%	0.00%	25.00%	12.50%	0.00%	62.50%
District Office	9.52%	4.76%	4.76%	16.67%	4.76%	4.76%	54.76%
Fresno City College	25.00%	0.00%	0.00%	45.00%	7.50%	0.00%	22.50%
Madera Center	0.00%	0.00%	0.00%	66.67%	33.33%	0.00%	0.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	3.85%	0.00%	0.00%	30.77%	3.85%	0.00%	61.54%
2013 District-Wide	11.67%	1.67%	1.67%	31.67%	8.33%	1.67%	43.33%
Clovis Community College	0.00%	0.00%	0.00%	25.00%	12.50%	0.00%	62.50%
District Office	7.32%	4.88%	4.88%	17.07%	7.32%	4.88%	53.66%
Fresno City College	24.39%	0.00%	0.00%	46.34%	7.32%	0.00%	21.95%
Madera Center	0.00%	0.00%	0.00%	66.67%	33.33%	0.00%	0.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	3.85%	0.00%	0.00%	30.77%	7.69%	0.00%	57.69%
2014 District-Wide	11.38%	1.63%	0.81%	31.71%	8.13%	1.63%	44.72%
Clovis Community College	0.00%	0.00%	0.00%	25.00%	12.50%	0.00%	62.50%
District Office	9.09%	4.55%	2.27%	18.18%	6.82%	4.55%	54.55%
Fresno City College	21.95%	0.00%	0.00%	46.34%	7.32%	0.00%	24.39%
Madera Center	0.00%	0.00%	0.00%	66.67%	33.33%	0.00%	0.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	3.85%	0.00%	0.00%	30.77%	7.69%	0.00%	57.69%
2015 District-Wide	12.00%	1.60%	2.40%	32.00%	8.80%	0.80%	42.40%
Clovis Community College	0.00%	0.00%	0.00%	33.33%	22.22%	0.00%	44.44%
District Office	10.87%	4.35%	4.35%	17.39%	6.52%	2.17%	54.35%
Fresno City College	23.08%	0.00%	2.56%	46.15%	7.69%	0.00%	20.51%
Madera Center	0.00%	0.00%	0.00%	66.67%	33.33%	0.00%	0.00%
Oakhurst Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	3.70%	0.00%	0.00%	33.33%	7.41%	0.00%	55.56%
2016 District-Wide	11.72%	1.56%	2.34%	32.81%	8.59%	1.56%	41.41%
Clovis Community College	0.00%	0.00%	0.00%	40.00%	20.00%	0.00%	40.00%
District Office	9.09%	2.27%	2.27%	22.73%	4.55%	2.27%	56.82%
Fresno City College	22.73%	0.00%	4.55%	36.36%	11.36%	2.27%	22.73%
Madera Community College Center	0.00%	0.00%	0.00%	66.67%	33.33%	0.00%	0.00%
Oakhurst Community College Center	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%
Reedley College	3.85%	3.85%	0.00%	38.46%	3.85%	0.00%	50.00%

Table 16: Ethnic Breakdown (percentage) of Skilled Crafts Percentage Staffing Levels from 2012 to 2016

	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic
2012	0.00%	14.29%	14.29%	0.00%	71.43%
2013	0.00%	14.29%	14.29%	0.00%	71.43%
2014	11.11%	11.11%	11.11%	0.00%	66.67%
2015	12.50%	12.50%	12.50%	0.00%	62.50%
2016	12.50%	12.50%	12.50%	12.50%	50.00%

Table 17: Ethnic Breakdown (percentage) of Technical/Para-professional Percentage Staffing Levels from 2012 to 2016

Row Labels	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic
2012	4.12%	1.76%	11.18%	21.18%	7.06%	4.12%	50.59%
2013	2.96%	2.37%	10.06%	20.71%	7.69%	4.14%	52.07%
2014	3.57%	2.38%	8.33%	20.83%	8.93%	4.76%	51.19%
2015	3.68%	1.23%	11.66%	20.86%	8.59%	4.29%	49.69%
2016	3.98%	1.70%	12.50%	21.02%	7.39%	5.68%	47.73%

Percentage Breakdown Ethnicity of Applicant Pools from 2012 to 2015

Table 18: Percentage overview of the ethnic breakdown of the District's academic applicant pool from 2012 to 2015.

	African-American/non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Hispanic	Multi	Unknown	White
2012-2013 District-Wide	8.32%	0.27%	10.62%	21.97%	5.88%	9.47%	43.48%
District Office Total	22.22%	0.00%	5.56%	22.22%	5.56%	22.22%	22.22%
Executive, Administrative, and Managerial [ACADEMIC]	22.22%	0.00%	5.56%	22.22%	5.56%	22.22%	22.22%
Fresno City College Total	7.07%	0.31%	11.64%	20.27%	4.78%	10.29%	45.63%
Executive, Administrative, and Managerial [ACADEMIC]	21.70%	0.94%	4.72%	16.98%	4.72%	8.49%	42.45%
Faculty/Other Instructional Staff	5.26%	0.23%	12.50%	20.68%	4.79%	10.51%	46.03%

Madera Center Total	7.50%	0.00%	10.00%	17.50%	12.50%	5.00%	47.50%
Faculty/Other Instructional Staff	7.50%	0.00%	10.00%	17.50%	12.50%	5.00%	47.50%
Reedley College Total	9.20%	0.31%	6.75%	31.60%	7.06%	7.98%	37.12%
Executive, Administrative, and Managerial [ACADEMIC]	5.56%	0.00%	5.56%	22.22%	2.78%	8.33%	55.56%
Faculty/Other Instructional Staff	9.66%	0.34%	6.90%	32.76%	7.59%	7.93%	34.83%
Willow International Community College Center	13.53%	0.00%	13.53%	12.03%	9.02%	6.77%	45.11%
Executive, Administrative, and Managerial [ACADEMIC]	14.29%	0.00%	9.52%	9.52%	8.33%	5.95%	52.38%
Faculty/Other Instructional Staff	12.24%	0.00%	20.41%	16.33%	10.20%	8.16%	32.65%
2013-2014 District-Wide	8.41%	0.13%	12.67%	23.32%	7.59%	8.84%	39.05%
Clovis Community College Center Total	0.00%	0.00%	6.67%	16.67%	6.67%	3.33%	66.67%
Faculty/Other Instructional Staff	0.00%	0.00%	6.67%	16.67%	6.67%	3.33%	66.67%
Fresno City College Total	9.64%	0.09%	13.28%	23.96%	7.20%	7.81%	38.02%
Executive, Administrative, and Managerial [ACADEMIC]	16.58%	0.50%	8.54%	13.57%	7.54%	10.55%	42.71%
Faculty/Other Instructional Staff	8.18%	0.00%	14.27%	26.13%	7.14%	7.24%	37.04%
Madera Center Total	5.45%	0.00%	12.73%	18.18%	10.91%	10.91%	41.82%
Executive, Administrative, and Managerial [ACADEMIC]	6.67%	0.00%	13.33%	15.56%	11.11%	13.33%	40.00%
Faculty/Other Instructional Staff	0.00%	0.00%	10.00%	30.00%	10.00%	0.00%	50.00%
Reedley College Total	9.57%	0.17%	10.56%	27.89%	9.08%	8.58%	34.16%
Executive, Administrative, and Managerial [ACADEMIC]	16.27%	0.00%	9.04%	13.86%	10.24%	10.84%	39.76%
Faculty/Other Instructional Staff	7.05%	0.23%	11.14%	33.18%	8.64%	7.73%	32.05%
Willow International Community College Center Total	4.82%	0.21%	14.26%	16.98%	6.29%	11.74%	45.70%
Faculty/Other Instructional Staff	4.82%	0.21%	14.26%	16.98%	6.29%	11.74%	45.70%
2014-2015 District-Wide	9.42%	0.65%	13.07%	17.00%	6.84%	7.85%	45.16%
Career & Technology Center Total	0.00%	0.00%	0.00%	20.00%	0.00%	40.00%	40.00%
Faculty/Other Instructional Staff	0.00%	0.00%	0.00%	20.00%	0.00%	40.00%	40.00%
Clovis Community College Total	6.81%	.23%	10.09%	8.45%	6.81%	7.98%	59.62%
Executive, Administrative, and Managerial [ACADEMIC]	14.29%	1.79%	7.14%	10.71%	10.71%	3.57%	51.79%
Faculty/Other Instructional Staff	5.68%	0.00%	10.54%	8.11%	6.22%	8.65%	60.81%
District Office Total	0.00%	0.00%	14.29%	14.29%	28.57%	14.29%	28.57%
Faculty/Other Instructional Staff	0.00%	0.00%	14.29%	14.29%	28.57%	14.29%	28.57%
Fresno City College Total	9.27%	0.62%	11.74%	18.80%	6.75%	8.44%	44.39%
Executive, Administrative, and Managerial [ACADEMIC]	10.46%	3.92%	8.50%	13.07%	12.42%	5.23%	46.41%

Faculty/Other Instructional Staff	9.17%	0.34%	12.02%	19.28%	6.26%	8.72%	44.21%
Madera Center Total	5.84%	0.69%	24.40%	18.56%	6.19%	7.56%	36.77%
Faculty/Other Instructional Staff	5.84%	0.69%	24.40%	18.56%	6.19%	7.56%	36.77%
Oakhurst Center Total	2.00%	4.00%	10.00%	12.00%	4.00%	8.00%	60.00%
Executive, Administrative, and Managerial [ACADEMIC]	2.00%	4.00%	10.00%	12.00%	4.00%	8.00%	60.00%
Reedley College Total	12.99%	0.72%	14.06%	16.92%	7.39%	6.08%	41.84%
Executive, Administrative, and Managerial [ACADEMIC]	14.29%	0.62%	4.97%	15.53%	8.07%	3.73%	52.80%
Faculty/Other Instructional Staff	12.68%	0.74%	16.22%	17.26%	7.23%	6.64%	39.23%

Table 19: Percentage overview of the ethnic breakdown of the District's classified applicant pool from 2012 to 2015.

	African-American/non-Hispanic	American Indian/Alaskan Native	Asian/Pacific Islander	Hispanic	Multi-Racial	Unknown	White
2012-2013 District-Wide	6.26%	1.30%	7.61%	40.43%	2.17%	9.56%	32.67%
Executive, Administrative, and Managerial [CLASS]	2.27%	2.27%	2.27%	38.64%	2.27%	9.09%	43.18%
Professional (non-faculty)	7.45%	1.30%	6.41%	43.81%	2.08%	9.87%	29.09%
Secretarial/Clerical	6.01%	1.21%	8.03%	39.90%	2.12%	8.78%	33.95%
Service/Maintenance	5.41%	0.00%	6.31%	27.93%	0.00%	40.54%	19.82%
Skilled Crafts	2.86%	4.76%	8.57%	38.10%	3.81%	1.90%	40.00%
Technical/Paraprofessional	6.50%	1.63%	10.57%	35.77%	4.88%	4.88%	35.77%
2013-2014 District-Wide	6.18%	1.39%	12.82%	37.18%	5.00%	7.05%	30.37%
Executive, Administrative, and Managerial [CLASS]	11.92%	3.31%	6.62%	27.81%	3.97%	2.65%	43.71%
Professional (non-faculty)	8.02%	1.78%	14.40%	38.27%	4.80%	4.18%	28.53%
Secretarial/Clerical	4.87%	1.00%	12.37%	39.66%	5.66%	5.18%	31.25%
Service/Maintenance	0.70%	0.00%	4.23%	11.27%	1.41%	69.72%	12.68%
Skilled Crafts	8.33%	0.00%	8.33%	66.67%	0.00%	0.00%	16.67%
Technical/Paraprofessional	4.11%	2.05%	17.81%	26.71%	3.42%	4.11%	41.78%
2014-2015 District-Wide	6.86%	1.21%	13.20%	39.27%	6.10%	4.44%	28.92%
Executive, Administrative, and Managerial [CLASS]	9.06%	0.94%	10.00%	32.81%	5.94%	3.13%	38.13%
Professional (non-faculty)	7.11%	1.20%	13.95%	41.79%	6.56%	4.43%	24.95%
Secretarial/Clerical	5.92%	1.21%	12.98%	38.71%	5.28%	4.60%	31.30%
Service/Maintenance	10.66%	2.46%	10.66%	45.49%	4.10%	3.69%	22.95%
Skilled Crafts	0.00%	0.00%	11.76%	38.24%	8.82%	2.94%	38.24%
Technical/Paraprofessional	6.12%	0.68%	15.65%	28.91%	9.52%	5.78%	33.33%

3b. Longitudinal Analysis of Workforce and Applicant Pool Data

A longitudinal analysis looks at patterns of data over a longer term.

Ethnic Breakdown of Staffing Levels

The percentage of the ethnic breakdown of staffing levels has change very little over the past four (4) years. The majority of staff have consistently (between 57.75% and 60.87%) self-declared themselves as White. The second largest group of staff consistently has been Hispanic (between 3.2% and 5.48%). Though these two ethnic group staffing levels have changed little, it is noted that the White group has gradually decreased over the past four (4) years, while the Hispanic group has gradually increased over the past four (4) years. There is no pattern to the staffing levels of the other ethnic groups.

Ethnic Breakdown of Applicant Pools

The percentage breakdown of the ethnicity of both the academic and the classified applicant pools have changed little over the past 3 years, indicating that perhaps the District needs to cast a wider “net” when advertising for vacancies. The applicant data reflects the District’s staffing levels between the years 2012 to 2015, with the majority of academic applicants (39.05% to 45.16%) being white, and the second largest group being Hispanic (17% to 21.97%).

4a: Newly Hired Employee Data

Note: Newly Hired Employee data only includes new hires who have never worked for the District in the past. It does not include rehires, transfers, or promotions. It also does not include student workers or provisional/limited term employees.

The District’s Classified new hires are displayed in Tables 20 (Classified) and 21 (Academic).

Table 20: CLASSIFIED New Hires

Classified New Hires											
Year	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	F	M	Unreported	Grand Total
2014/15*	2	0	8	12	8	2	18	22	28	0	50
2013/14*	3	0	4	6	2	5	16	24	12	0	36
2012/13*	4	1	2	7	10	2	21	29	17	1	47

**These numbers include 5 Executive/Managerial Classified staff who were hired during these years.*

Table 21: FACULTY & OTHER INSTRUCTIONAL STAFF New Hires

FACULTY & OTHER INSTRUCTIONAL STAFF New Hires											
Year	African-American/ non-Hispanic	American Indian/ Alaskan Native	Asian/ Pacific islander	Hispanic	Multi-racial	Race/ ethnicity unknown	White/ non-Hispanic	F	M	Unreported	Grand Total
2014/15	8	5	28	56	19	8	173	153	143		297
2013/14	9	0	8	12	8	3	56	67	29		96
2012/13*	9	0	14	9	4	4	58	64	34		98

*These numbers do NOT include the 4 Academic Administrators who were new hires during 2012/13. No Academic Administrators were newly hired during 2013/14 or during 2014/15. These numbers also do not include promotions or transfers of existing staff.

4b. Analysis of Newly Hired Employee Data

Analysis of Classified New Hires

The percentage of newly hired classified employees who identified as White/non-Hispanic decreased during the past two years. White/non-Hispanic classified new hires went from 16 of 36 (44%) in 2013/14, to 18 of 50 (36%) in 2014/15. On the other hand, the percent of newly hired classified employees who identified as Hispanic increased from 7 of 47 (15%) in 2012/13, to 6 of 36 (17%) in 2013/14, to 12 of 50 (24%) during 2014/15. The percent of newly hired employees who identified as Asian/Pacific Islander increased from 2 of 47 (4%) in 2012/13, to 4 of 36 (11%) in 2013/14, to 8 of 50 (16%) in 2014/15. African American-non-Hispanic classified new hires has dropped over the recent years from 4 of 47 (9%) in 2012/13, to 3 of 36 (8%) in 2013/14, to 2 of 50 (4%) in 2014/15. There has been 1 American Indian/Alaskan Native classified new hire in the past three years.

Analysis of Faculty & Other Instructional New Hires

In 2012/13, 58 of 98 (59%) newly hired faculty & other instructional staff were white/non-Hispanic, in 2013/14 it was 56 of 96 (58%), and in 2014/15 it was 173 of 297 (58%). The number of Hispanic newly hired faculty and other instructional staff has increased from 9 of 98 (9%) in 2012/13, to 12 of 96 (13%) in 2013/14, to 56 of 297 (19%) in 2014/15. The number of Asian/Pacific Islander newly hired faculty & other instructional staff has fluctuated from 14 of 98 (14%) in 2012/13, to 8 of 96 (8%) in 2013/14, to 28 of 297 (9%) in 2014/15. The percent of African-American/non-Hispanic newly hired faculty & other instructional staff has decreased from 9 of 98 (9%) in 2012/13, to 9 of 96 (9%) in 2013/14, to 8 of 297 (3%) in 2014/15. The number of Multi-racial faculty & other instructional staff new hires has increased from 4 of 98 (4%) in 2012/13, to 8 of 96 (8%) in 2013/14, to 19 of 297 (6%) in 2014/15. The percent of newly hired faculty & other instructional staff who identified themselves as “race/ethnicity unknown” has remained fairly constant during the past three years at 3% to 4%.

In addition to the faculty & other instructional new hire numbers, 4 Academic Administrators were hired from outside the District during the past three years. Of these 4 academic administrators, 1 identified her/himself as Asian/Pacific Islander, 2 as multi-racial, and 1 as White/non-Hispanic.

~~Plan Component 10: Analysis of Degree of Underrepresentation and Significant Underrepresentation~~

~~Reference CCR Title 5 §53003(e)(6)~~

~~Pursuant to the April 25, 2012 letter from the State Chancellor's Office, the availability data needed to fully complete this section of the Plan has not been developed. Consequently, "districts will not be responsible for parts of the EEO Plan that are dependent upon sound availability data which are pursuant to Title 5 section 53003(e)(7)-(9) and (d)," (see Appendix 1). Because of the lack of sound availability data, the District cannot determine what the projected representation should be, as defined in Title 5 section 53001(k), and is therefore unable to determine if underrepresentation and/or significant underrepresentation, as defined in Title 5 section 5300(n), exists in any of the identified categories. If the availability data is developed and made available by the State Chancellor's Office, this section will be completed.~~

~~Plan Component 11: Methods to Address Underrepresentation~~

~~Reference CCR Title 5, §53003(e)(7)~~

~~Pursuant to the April 25, 2012 letter from the State Chancellor's Office, the availability data needed to fully complete this section of the Plan has not been developed. Consequently, "districts will not be responsible for parts of the EEO Plan that are dependent upon sound availability data which are pursuant to Title 5 section 53003(e)(7)-(9) and (d)," (see Appendix 1). Because of the lack of sound availability data the District is unable to determine, with the specificity required, whether underrepresentation exists or the degree of underrepresentation that may exist, and cannot therefore identify appropriately tailored methods to address underrepresentation. If this data is made available by the State Chancellor's Office, this section will be completed.~~

~~Plan Component 12: Additional Steps to Remedy Significant Underrepresentation~~

~~Reference CCR Title 5, §53003(e)(8)~~

~~Pursuant to the April 25, 2012 letter from the State Chancellor's Office, the availability data needed to fully complete this section of the Plan has not been developed. Consequently, "districts will not be responsible for parts of the EEO Plan that are dependent upon sound availability data which are pursuant to Title 5 section 53003(e)(7)-(9) and (d)," (see Appendix 1). Because of the lack of sound availability data the District is unable to determine if significant underrepresentation exists and cannot therefore identify where appropriate additional steps to remedy significant underrepresentation may be required. If this data is made available by the State Chancellor's Office, this section will be completed.~~

**Plan Component 10 13: ~~Other Measures Necessary~~ Strategies to Further
Equal Employment Opportunity**

Reference CCR Title 5, §53003, §53021, §53022, §53023, §53024, §53024.1, §53027

This EEO Plan is not intended to circumvent any requirements to mutually agree or consult collegially on recruitment and hiring procedures, such as Board Policy 7120, Recruitment and Hiring, Administrative Regulation 7120, Procedures for Recruitment and Employment of College Faculty, and Administrative Regulation 7220, Administrative Recruitment and Hiring Procedures, and other appropriate Board Policies, Administrative Regulations, Personnel Commission Rules, laws or statutes. See Appendices E and F for copies of AR 7120 and AR7220 respectively.

The District recognizes that multiple approaches are appropriate to ensure equal employment opportunity and the creation of a diverse workforce. Equal employment opportunity means that all qualified individuals have a full and fair opportunity to compete for hiring and promotion and to enjoy the benefits of employment with the District. Equal employment opportunity should exist at all levels and in all job categories. Ensuring equal employment opportunity also involves creating an environment that fosters cooperation, acceptance, democracy, and free expression of ideas and is welcoming to men and women, persons with disabilities, and individuals from all ethnic and other groups protected from discrimination. Furthermore academic excellence can best be sustained in a climate of acceptance and with the inclusion of persons from a wide variety of backgrounds and preparations to provide service to an increasingly diverse student population.

To that end the District shall do the following to increase the diversity of its workforce and to ensure equal employment opportunity. These provisions will be in place henceforth, even if diversity in the makeup of the District's employees is achieved, because these provisions are valuable in maintaining a diverse work force and in ensuring that the District continues to provide for equal employment opportunity in accordance with the policies of the District and federal and state law.

A. Recruitment, Screening and Selection Procedures

The District will ensure equal employment opportunity in its recruitment, screening and selection procedures. In so doing, the District places great emphasis on the recruitment of potential applicants in order to create a diverse pool of qualified individuals from which to hire. With a diverse pool, the District takes steps to allow for the hiring of candidates with varied backgrounds who can contribute and effectively communicate in a diverse community. The equal employment opportunity provisions below are applicable to all full-time and part-time hiring, including any hiring meant to address the ratio of full-time to part-time faculty that may be required by Education Code section 87482.6. The District's recruitment, screening and selection procedures will, at a minimum, include the following provisions:

1) Recruitment

- a) It is the policy of the District to aggressively pursue a program of verifiable recruitment that is inclusive and open to all individuals. The District shall actively recruit from both within and outside the District workforce to attract qualified applicants for all ~~new openings-vacancies~~. This shall include outreach designed to ensure that all persons, ~~including persons from monitored groups~~, are provided the opportunity to seek employment with the District. The requirement of open recruitment shall apply to all ~~new full-time and part-time openings-vacancies~~ in all job categories and classifications, including, but not limited to, faculty, classified employees, categorically funded positions, ~~the Chief Executive Officer~~, and all ~~other~~ executive/administrative/managerial positions.
- b) Recruitment for full-time faculty and educational administrator positions shall be at least statewide and, at a minimum, shall include seeking qualified applicants listed in the California Community Colleges Equal Employment Opportunity Registry and posting job announcements with the Registry.
- c) Recruitment for part-time faculty positions may be conducted separately for each ~~new opening vacancy~~ or by annually establishing a pool of eligible candidates but, in either case, full and open recruitment is required consistent with the Plan.
- d) Efforts will be undertaken on a regular basis to develop and contact new recruitment sources that ensure diverse pools of candidates.
- e) All recruitment announcements will state that the District is an "Equal Employment Opportunity Employer."
- f) In-house or promotional only recruitment shall not be used to fill any ~~new opening vacancy~~ for any position except when the position is being filled on an interim basis, provided, however, that no interim appointment or series of interim appointments exceed ~~one two years in duration. The Chancellor may approve an extension of up to one additional year if the District demonstrates "business necessity" as defined in Section 53001(b) of Title 5. If such an extension is approved the District must notify the Equal Employment Opportunity Advisory Committee and the Chancellor at least ten (10) working days prior to offering the position to a candidate.~~
 - i) Where in-house or promotional only recruitment ~~is permitted, the district shall comply with it established hiring procedures and~~ utilized to fill a position on an interim basis pursuant to Component 10 subdivision A(1)(f) of the Plan, all District employees shall be afforded the opportunity to apply and demonstrate that they are qualified.
 - ii) The job announcement for the interim position shall comply with CCR section 53022 and the selection process shall be consistent with the requirements of CCR section 53021 and this Plan.

- g) For the purposes of this EEO Plan, a vacancy is not created, and the requirements of the Plan Component 10 (A)(1) Recruitment, do not apply when:
- i) There is a reorganization that does not result in a net increase in the number of employees;
 - ii) One or more lateral transfers are made and there is no net increase in the number of employees;
 - iii) A position which is currently occupied by an incumbent is upgraded, reclassified, or renamed without significantly altering the duties being performed by the individual;
 - iv) The faculty in a division or department elect one faculty member to serve as a chairperson for a prescribed limited term;
 - v) The position is filled by a temporary, short-term, or substitute employee appointed pursuant to Education Code sections 87422, 87480, 97482.5(b), 88003, 88106 or 88108;
 - vi) A part-time faculty member is assigned to teach the same or fewer hours he or she has previously taught in the same discipline without a substantial break in service. For purposes of this section, “a substantial break in service” means more than one calendar year or such different period as may be defined by a collective bargaining agreement; or
 - vii) An individual not currently employed by the district, who is specially trained, experienced, and competent to serve as an administrator, and who satisfies the minimum qualifications applicable to the position, is engaged to serve as an administrator through a professional services contract. No appointment or series of appointment pursuant to this provision may exceed a period of two years.

2) *Job Announcements*

- a) Job announcements shall state clearly job specifications setting forth the knowledge, skills, and abilities necessary to job performance.
 - i) For classified positions, the Personnel Commission will: establish essential position qualifications that can be validated as job oriented and as such do not exclude qualified candidates; encourage recruitment procedures that are directed toward the fulfillment of equal opportunity, ensure that examinations are valid, do not have an adverse impact; and ensure that all state and federal laws and administrative regulations are followed regarding personnel functions.
 - ii) For faculty and administrative positions, job requirements shall include a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.

- b) Job specifications, including any “required,” “desired,” or “preferred” qualifications beyond the state minimum qualifications which the District wishes to utilize, shall be reviewed by the Vice Chancellor, Human Resources, or designee, before the position is announced, to ensure conformity with the requirements of this EEO Plan, and state and federal nondiscrimination laws.
- c) All job announcements shall state that the District is an “Equal Opportunity Employment Employer.”

3) *Review of Initial Applicant Pools*

- a) The application for employment ~~will afford each applicant an opportunity to voluntarily~~ shall ~~provide for self-identification of the applicant’s~~ gender, ethnic group and, if applicable, his or her disability. This information shall be kept confidential and shall be used only in research, ~~validation~~, monitoring, evaluating the effectiveness of the District's Equal Employment Opportunity Program, or any other purpose specifically authorized in this subchapter, or by any applicable statute or regulation.
- b) ~~After the application deadline has passed, the composition of the initial applicant pool shall be recorded and reviewed by the Vice Chancellor, Human Resources or designee.~~

4) *Review of Qualified Pools*

- a) ~~Once the initial applicant pool is approved, the pool will be screened for minimum qualifications, resulting in a qualified applicant pool.~~ All initial applications shall be screened to determine which candidates satisfy job specifications set forth in the job announcement. The qualified applicant pool is composed of those applicants from the initial applicant pool who satisfy the minimum qualifications set forth in the job description.

~~POSITION QUALIFICATIONS~~

~~The Personnel Commission will: establish essential position qualifications that can be validated as job oriented and as such do not exclude qualified candidates; encourage recruitment procedures that are directed toward the fulfillment of equal opportunity, ensure that examinations are valid, do not have an adverse impact; and ensure that all state and federal laws and administrative regulations are followed regarding personnel functions.~~

- b) ~~The composition of the qualified applicant pool shall be analyzed reviewed and compared to the composition of the initial applicant pool. If the Vice Chancellor, Human Resources or designee, finds that the composition of the qualified applicant pool may have been influenced by factors which are not job related, appropriate action will be taken. This applicant pool data shall be reviewed in conducting the analysis described in Section 53006(a) of Title 5.~~

~~(b) The composition of the qualified applicant pool shall be analyzed to ensure that no monitored group is adversely impacted pursuant to Section 53001(a) of Title 5. If adverse~~

impact is found to exist, the Chancellor or his or her designee shall take effective steps to address the adverse impact before the selection process continues. Such steps may include, but are not limited to:

- ~~(1) Extending the deadline and undertaking inclusive outreach efforts to ensure that members of the adversely impacted group have equal opportunity to seek employment with the District;~~
 - ~~(2) Including all applicants who were screened out on the basis of any locally established qualifications beyond state minimum qualifications which have not been specifically demonstrated to be job-related and consistent with business necessity through a process meeting the requirements of federal law or which are not among those which the Board of Governors has found to be job-related and consistent with business necessity throughout the community college system.~~
- ~~(c) If adverse impact persists after taking steps required under paragraph (b) above, the selection process may proceed only if:~~
- ~~(1) The job announcement does not require qualifications beyond the statewide minimum qualifications; or~~
 - ~~(2) Locally established qualifications beyond state minimum qualifications, if any, are demonstrated to be job-related and consistent with business necessity through a process meeting the requirements of federal law and suitable alternative selection procedures to reduce the adverse impact were unavailable; or~~
 - ~~(3) The particular qualifications beyond statewide minimum qualifications which are used in the job announcement are among those which the Board of Governors has found to be job-related and consistent with business necessity throughout the community college system.~~
- ~~(d) The District may not advertise or utilize in future hiring processes for the same position or a substantially similar position any locally established qualifications beyond state minimum qualifications that the district was unable to verify under paragraph (c)(2) above unless such qualifications are so verified in advance of commencing any such future hiring process.~~

5) *Screening/Selection Committee Procedures*

- a) Once the qualified applicant pool is approved, the pool will be forwarded to the screening/selection committee for paper screening, interviews, and final recommendations for hiring consideration.
- b) All screening and selection techniques, including the procedure for developing interview questions, and the selection process as a whole, shall be:
 - i) ~~Provided to the State Chancellor upon request;~~
 - ii) Designed to ensure that for faculty and educational administrative positions, meaningful consideration is given to the extent to which applicants demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students. ~~“Meaningful consideration” means that candidates shall be required to demonstrate sensitivity to diversity in ways relevant to the specific position;~~

- iii) Based solely on job-related criteria; and
- iv) Designed to avoid an adverse impact, as defined in Title 5, section 53001(a) and monitored by means consistent with this section to detect and address any adverse impact which does occur for any monitored group.

~~(e) If monitoring pursuant to paragraph (b)(3) above reveals that any selection technique or procedure has adversely impacted any such group, the Chancellor or her/his designee shall suspend the selection process and timely and effectively take steps to remedy the problem before the selection process resumes. The EEO Officer, or other official charged with responsibility for monitoring selection procedures, may assist the screening committee by discussing the overall composition of the applicant pool and the screening criteria or procedures which have produced an adverse impact, provided that confidential information about individual candidates is not disclosed. If adverse impact results from locally established qualifications beyond state minimum qualifications that have not been verified as described in the Plan or replaced with suitable alternatives having a lesser adverse impact, the use of such qualifications shall be immediately discontinued and any applicant eliminated on the basis of that qualification shall be continued in the hiring process. Where necessary, the position may be re-opened at any time and a new selection process initiated in a way designed to avoid adverse impact.~~

- c) A district may not designate or set aside particular positions to be filled by members of any group defined in terms of ethnic group identification, race, color, national origin, religion, age, gender, disability, ancestry or sexual orientation, or engage in any other practice which would result in discriminatory or preferential treatment prohibited by state or federal law. Nor may a district apply the District's Equal Employment Opportunity Plan in a rigid manner which has the purpose or effect of so discriminating.
- d) Seniority or length of service may be taken into consideration only to the extent it is job related, is not the sole criterion, and is included in the job announcement consistent with the provisions of the Plan.
- e) Selection testing for employees shall follow procedures as outlined in the Equal Employment Opportunity Commission's "Uniform Guidelines on Employee Selection Procedures."
- f) Whenever possible, screening committees shall include a diverse membership which will bring a variety of perspectives to the assessment of applicant qualifications.
- g) Before a person can serve on a selection/screening committee, he or she must receive equal employment opportunity and diversity training **within the previous 18 months prior to service on the screening/selection committees. This training is mandatory; individuals who have not received this training will not be allowed to serve on screening/selection committees.**
- h) Notwithstanding any other provision of this division, the Governing Board or its designee shall have the authority to make all final hiring decisions based upon careful review of

the candidate or candidates recommended by a screening committee. This includes the right to reject all candidates and to order further review by the screening committee or to reopen the position where necessary to further achievement of the objectives of the Plan or to otherwise ensure equal employment opportunity. However, a consistent pattern of not hiring qualified candidates from a monitored group who are recommended by screening committees may give rise to an inference that the selections are not consistent with the objectives of equal employment opportunity that are required by the Plan.

6) *Applicability to Districts Operating a Merit System for Classified Employees*

Pursuant to Education Code Section 88901(d), state laws governing merit systems for classified employees shall not authorize the selection of eligible candidates in circumvention of the “affirmative action programs” (equal employment opportunity programs) of any community college district.

Pursuant to Title 5 section 53027, nothing in the equal employment opportunity provisions of Title 5 shall be construed to conflict with or be inconsistent with the provisions of Article 3 (commencing with Section 88060) of chapter 4 of part 51 of the Education Code which apply to districts operating a merit system for classified employees.

B. Development of a Diversity Program

The District will promote the concept of diversity and cultural proficiency. This means to have the skill set and knowledge which allows one to be effective with diverse students, employees and other groups.

To assist in the creation of this change, the district adopts principles of diversity, inclusiveness, equity, and multiculturalism which can make the implementation and maintenance of an effective equal employment opportunity program much easier. To facilitate this change, institutionalizing a diversity program that is well planned out and supported by the leadership of the District can be of great value.

Our diversity program shall do the following:

- ❖ Assess current knowledge and awareness of diversity and inclusion principles
- ❖ Using survey results and best practices, develop a diversity culture strategy to include (but not necessarily limited to):
 - Recruiting for Diversity and Inclusion
 - Seek direct contact with student, professional, community and other organizations that represent the diverse community we serve. These organizations can serve as resources for referring potential candidates.
 - Building Knowledge and Awareness of Diversity and Inclusion Best Practices

- Budgeting for, and becoming active members of associations which encourage and support diversity efforts, for example: National Coalition Building Institute (NCBI)
 - Educating, promote and advertise the benefits of diversity and inclusion.
 - Providing training to staff to increase awareness of diversity and inclusion.
 - Encouraging and provide opportunities for faculty and leadership employees to attend and participate in off- site diversity conferences.
 - Highlighting the district’s equal employment opportunity and diversity policies in job announcements and in its recruitment, marketing, and other publications.
 - Reviewing and revising college/district publications and other marketing tools to reflect diversity in pictures, graphics, and text to project an inclusive image.
 - Establishing an Equal Employment Opportunity and Diversity” online presence by highlighting the District’s diversity and equal employment opportunity, ADA, sexual harassment and nondiscrimination policies on the District’s website.
 - Exploring how to infuse diversity into the classroom and curriculum
 - Exploring methods to create a more inclusive and welcoming campus climate
- Celebrating Diversity and Inclusion
- Sponsoring cultural events and speakers on issues dealing with diversity, such as:
 - Have a guest speaker make an interactive presentation to the districtwide managers and confidential employees on “cultural proficiency and awareness”
 - Host a variety of speakers across the district to make us more aware of, understand and appreciate the differences of the cultural groups within our local community. ~~This may cover cultural history, the path to Fresno, native dress, traditional dance, storytelling, and foods for groups such as African-American, Armenian, Southeast Asian and Punjabi. This may include guest speakers from underrepresented groups who are in leadership positions and who may inspire students and employees alike.~~
- Build Accountability for Diversity and Inclusion
- Evaluate administrators yearly on their ability and efforts to meet the district’s equal employment opportunity and diversity efforts.

- Ensure that top administrative staff support diversity objectives and that the diversity and/or equal employment opportunity officer position is maintained as a cabinet or other high-level administrative position.
- Annually evaluate activities across the District to determine if diversity objectives have been met.
- Annually assess differences in cultural awareness and sensitivity.

Plan Component 11 14: Persons with Disabilities: ~~Accommodations and Goals for Hiring~~

Reference CCR Title 5, §53025

~~A. Reasonable Accommodations~~

Applicants and employees with disabilities shall receive reasonable accommodations consistent with the requirements of Government Code sections 11135, et seq. and 12940(m), section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act.

The District Human Resources, Personnel Commission Office and college administration are responsible for handling requests from applicants seeking accommodations. For current employees, the Human Resources office provides the legal guidance, but the campus is responsible for handling requests for accommodations from campus employees. The district office and district operations will handle accommodation requests from their employees. Requests can be made by the employee contacting his/her immediate supervisor. Such accommodations may be paid for with funds provided pursuant to Title 5, Chapter 6, Article 3 (commencing with section 53030).

~~B. Goals and Timetables~~

~~Pursuant to the April 25, 2012 letter from the State Chancellor's Office, the availability data needed to fully complete this section of the plan has not been developed. Consequently, "districts will not be responsible for parts of the EEO Plan that are dependent upon sound availability data which are pursuant to Title 5 section 53003(e)(7)-(9) and (d)," (see Appendix 1). Because of the lack of sound availability data, the District is unable to determine if underrepresentation and/or significant underrepresentation exists in regard to employees with disabilities and cannot therefore identify whether appropriate methods to address underrepresentation are needed. If this data is made available by the State Chancellor's Office, this section will be completed.~~

Plan Component 12: Graduate Assumption Program of Loans for Education
Reference Education §87106, 69618 et. Seq.

The District will take into account system-wide strategies developed by the Board of Governors to encourage community college students to become qualified for, and seek employment as, community college employees. The District will consider strategies to inform students about the opportunity to participate in the Graduate Assumption Program of Loans for Education (GAPLE), when those programs are funded and available.

Appendix A

Definitions

Reference CCR Title 5, §53001

- a) *Adverse Impact*: a statistical measure (such as those outlined in the EEO Commission's *Uniform Guidelines on Employee Selection Procedures*) that is applied to the effects of a selection procedure and demonstrates a disproportionate negative impact on any **monitored** group or any group protected from discrimination pursuant to Government Code section 12490 **defined in terms of ethnic group identification, gender, or disability**. A disparity identified in a given selection process will not be considered to constitute adverse impact if the numbers involved are too small to permit a meaningful comparison.
- ~~b) *Business Necessity*: circumstances which justify an exception to the requirements of section 53021(b)(1) because compliance with that section would result in substantial additional financial cost to the District or pose a significant threat to human life or safety. Business necessity requires greater financial cost than mere business convenience. Business necessity does not exist where there is an alternative that will serve business needs equally well.~~
- b) *Diversity*: means a condition of broad inclusion in an employment environment that offers **equal employment opportunity equality and respect** for all persons. **It requires both the presence, and the respectful treatment, of individuals from a wide range of ethnic, racial, age, national origin, religious, gender, sexual orientation, disability and socio-economic backgrounds.**
- c) *Equal Employment Opportunity*: means that all qualified individuals have a full and fair opportunity to compete for hiring and promotion and to enjoy the benefits of employment with the District. **Equal employment opportunity should exist at all levels in the seven job categories which include executive/administrative/managerial, faculty and other instructional staff, professional non-faculty, secretarial/clerical, technical and paraprofessional, skilled crafts, and service and maintenance. Equal employment opportunity also involves:**
- a. **identifying and eliminating barriers to employment that are not job related; and,**
 - b. **creating an environment which fosters cooperation, acceptance, democracy, and free expression of ideas and is welcoming to men and women, persons with disabilities, and individuals from all ethnic and other groups protected from discrimination pursuant to Government Code section 12940.**
- d) *Equal Employment Opportunity Plan*: a written document that includes specific procedures for ensuring equal employment opportunity.
- e) *Equal Employment Opportunity Measures*: all the various measures by which equal employment opportunity is ensured. Such measures include, but are not limited to, using nondiscriminatory employment practices, actively recruiting, monitoring and taking additional steps consistent with the requirements of section 53006.

~~g) *Ethnic Minorities*: American Indians or Alaskan natives, Asians or Pacific Islanders, Blacks/African Americans, and Hispanics/Latinos.~~

- f) *Ethnic Group Identification*: means an individual's identification in one or more of the ethnic groups reported to the Chancellor pursuant to section 53004. These groups shall be more specifically defined by the Chancellor consistent with state and federal law.

~~h) *Goals for Persons with Disabilities*: a statement that the District will strive to attract and hire additional qualified persons with a disability in order to achieve the level of projected representation for that group by a target date established by taking into account the expected turnover in the workforce and the availability of persons with disabilities who are qualified to perform a particular job. Goals are not "quotas" or rigid proportions.~~

- g) *In-house or Promotional Only Hiring*: means that only existing District employees are allowed to apply for a position.

- h) *Monitored Group*: means those groups identified in section 53004(b) for which monitoring and reporting is required pursuant to section 53004(a). ~~Monitored groups reported in this plan are men, women, American Indians/Alaskan Natives, Asians or Pacific Islanders, Blacks/African Americans, Hispanics/Latinos, Caucasians, and persons with disabilities.~~

- i) *Person with a Disability*: any person who (1) has a physical or mental impairment as defined in Government Code, section 12926 which limits one or more of such person's major life activities, (2) has a record of such an impairment, or (3) is regarded as having such an impairment. A person with a disability is "limited" if the condition makes the achievement of the major life activity difficult.

~~l) *Projected Representation*: the percentage of persons from a monitored group determined by the Chancellor to be available and qualified to perform the work in question.~~

- j) *Reasonable Accommodation*: the efforts made on the part of the District ~~in compliance with Government Code section 12926. to remove artificial or real barriers, which prevent or limit the employment and upward mobility of persons with disabilities. "Reasonable accommodations" may include the items designated in section 53025.~~

- k) *Screening or Selection Procedures*: any measure, combination of measures, or procedures used as a basis for any employment decision. Selection procedures include the full range of assessment techniques, including but not limited to traditional paper and pencil tests, performance tests, and physical, educational, and work experience requirements, interviews, and review of application forms.

~~o) *Significantly Underrepresented Group*: any monitored group for which the percentage of persons from that group employed by the District in any job category listed in section 53004(a) is below eighty percent (80%) of the projected representation for that group in the job category in question.~~

p) — *Target Date*: a point in time by which the District Plans to meet an established goal for persons with disabilities and thereby achieve projected representation in a particular job category.

q) — *Timetable*: a set of specific annual hiring objectives that will lead to meeting a goal for persons with a disability by a projected target date.

Appendix B

EEO Advisory Committee Membership as of February 2016

Location	Representation on Committee	Name	Current Title
Clovis Community College	Administration	Ms. Gurdeep Sihota-He'Bert	Director of Student Success, Equity, and Outreach
	Faculty Senate	Ms. Carole Sullivan	Developmental Mathematics Instructor/Tutorial Center Coordinator
	Classified	Mr. John Grasmick	Bookstore Sales Clerk III
District Office	Vice Chancellor of Human Resources	Ms. Diane Clerou	Vice Chancellor of Human Resources
	Director of Classified Personnel	Ms. Elba Gomez	Director of Classified Personnel
	Director of Human Resources	Ms. Samerah Campbell	Director of Classified Personnel
	Equal Employment Opportunity, Diversity and Staff Development Manager	Ms. Pauline Holman	Equal Employment Opportunity, Diversity and Staff Development Manager
District Wide	SCFT President	Ms. Lacy Barnes	Psychology Instructor (RC)
	Adjunct Faculty Representative	TBD	
	Student Representative	TBD	
Fresno City College	Administration	Dr. Peg Mericle	Dean of Instruction, Social Sciences
	Faculty Senate	Mr. Matt Watson	Chicano-Latino Studies Instructor
	Classified	Ms. Gina Tarvin	Accounting Technician II
Reedley College	Administration	Dr. John Fitzer	Vice President of Madera and Oakhurst Community College Centers
	Faculty Senate	Ms. Norma Kaser	English Instructor
	Classified	Ms. Samaria Cardenas	Administrative Assistant

Appendix C

**EQUAL EMPLOYMENT OPPORTUNITY PLAN VIOLATION
COMPLAINT FORM**



STATE CENTER COMMUNITY COLLEGE DISTRICT

1525 East Weldon Avenue, Fresno, California, 93704 • (559) 226-0720

• FAX 559-229-7039 • www.scccd.edu

EQUAL EMPLOYMENT OPPORTUNITY (EEO) PLAN VIOLATION COMPLAINT FORM

Name:

Last

First

Address:

Street/P.O. Box

City

State

Zip

Email:

(Note: Unless otherwise indicated, email will be the primary means of contact)

Home Phone:

Cell Phone:

I am a/an (circle one): Applicant Student Faculty/Staff Management Other

I wish to complain against:

Name(s):	
Title(s) if known:	

DESCRIBE the EVENT

What was the date, or approximate date(s), of act(s) or event(s) of the violation of the EEO Plan:

Describe the act(s) or event(s) that you believe is/are in violation of the Equal Opportunity Plan. If possible, detail the part of the EEO Plan which you feel has been violated.

By signing below, I assert that I have a reasonable belief that an Equal Employment Opportunity Violation has occurred in violation of state or federal law and the District.

Signature	
Date	

Appendix D

AR3435 – Discrimination and Harassment Complaints

Discrimination and Harassment Complaints

Filing a Timely Complaint

Since failure to report harassment and discrimination impedes the District's ability to stop the behavior, the District strongly encourages employees and students who believe they are being harassed to file a complaint. The District also strongly encourages the filing of such complaints within 30 days of the alleged incident. While all complaints are taken seriously and will be investigated promptly, delay in filing impedes the District's ability to investigate and remediate.

All supervisors and managers have a mandatory duty to report incidents of discrimination and or harassment, the existence of a hostile, offensive or intimidating work environment, and acts of retaliation.

Communicating that the Conduct is Unwelcome

The District further encourages students and staff to let the offending person know immediately and firmly that the conduct or behavior is unwelcome, offensive, in poor taste and/or inappropriate.

Oversight of Complaint Procedure

Each Vice President of Student Services or the Associate Vice Chancellor-Human Resources if at the District Office is the "responsible District officer" charged with receiving complaints of discrimination or harassment, and coordinating their investigation.

The actual investigation of complaints may be assigned to the Vice President of Student Services, Associate Vice Chancellor-Human Resources if at the District Office, to other staff or to outside persons or organizations under contract with the District, and shall occur whenever the Vice President of Student Services or the Associate Vice Chancellor-Human Resources is named in the complaint or implicated by the allegations in the complaint.

Where to File a Complaint

A student, employee or applicant who believes he/she has been discriminated against or harassed in violation of these policy and procedures may make a complaint orally or in writing, within one year of the date of the alleged discrimination or harassment or the date on which the complainant knew or should have known of the facts underlying the complaint.

Discrimination and Harassment Complaints (continued)

If a complainant decides to file a formal written unlawful discrimination or harassment complaint against the District, he/she must file the complaint on a form prescribed by the CCC Chancellor's Office. These approved forms are available for the Vice President of Student Services or the Associate Vice Chancellor-Human Resources and also at the CCC Chancellor's website, www.cccco.edu.

The completed form must be filed with any of the following:

- The Vice President of Student Services or the Associate Vice Chancellor-Human Resources;
- The Presidents, Vice Chancellor-North Centers or Chancellor; and/or
- The Chancellor of the California Community Colleges.

Employee complainants shall be notified that they may file employment discrimination or harassment complaints with the U.S. Equal Employment Opportunity Commission (EEOC) or the Department of Fair Employment and Housing (DFEH). Complaints filed with the EEOC and/or the DFEH should be forwarded to the Chancellor's office.

Any District employee who receives a discrimination or harassment complaint shall notify the Vice President of Student Services or the Associate Vice Chancellor-Human Resources immediately.

Intake and Processing of the Complaint

Upon receiving notification of a discrimination or harassment complaint, the Vice President of Student Services or the Associate Vice Chancellor-Human Resources shall:

- Undertake efforts to informally resolve the charges, including but not limited to mediation, rearrangement of work/academic schedules; obtaining apologies; providing informal counseling and/or training, etc.
- Advise the complainant that he/she need not participate in an informal resolution of the complaint, and that he/she may file a complaint with the Office of Civil Rights of the U.S. Department of Education. The Vice President of Student Services or the Associate Vice Chancellor-Human Resources shall also notify the Chancellor of California Community Colleges of the complaint.

Discrimination and Harassment Complaints (continued)

- Authorize the investigation of the complaint, and supervise and/or conduct a thorough, prompt and impartial investigation of the complaint, as set forth below. The investigation will include interviews with the complainant, the accused perpetrator, and any other persons who may have relevant knowledge concerning the complaint. This may include victims of similar conduct.
- Review the factual information gathered through the investigation to determine whether the alleged conduct constitutes discrimination or harassment giving consideration to all factual information and the totality of the circumstances, including the nature of the verbal, physical, visual or sexual conduct, and the context in which the alleged incidents occurred.
- Set forth the results of the investigation in a written report. The written report shall include a description of the circumstances giving rise to the complaint, a summary of the testimony of each witness, an analysis of any relevant data or other evidence collected during the investigation, a specific finding as to whether discrimination or harassment did or did not occur with respect to each allegation in the complaint, and any other appropriate information.
- Provide the complainant and alleged perpetrator with a copy or summary of the investigative report within ninety days from the date the District received the complaint. The complainant and alleged perpetrator shall also be provided with a written notice setting forth the determination of the Chancellor as to whether discrimination or harassment did or did not occur with respect to each allegation in the complaint; a description of action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and notice of the parties' rights to appeal to the District's Board of Trustees and the State Chancellor's Office. The results of the investigation and the determination as to whether discrimination or harassment occurred shall also be reported to the alleged perpetrator, and the appropriate academic or administrative official(s). Reports to the complainant shall be prepared so as not to violate any applicable privacy rights of the alleged perpetrator.

Investigation of the Complaint

The District shall promptly investigate every complaint of harassment or discrimination. No claim of workplace or academic harassment or discrimination shall remain unexamined. As set forth above, where the complainant opts for an informal resolution, the Vice President for Student Services or the Associate Vice Chancellor-Human Resources may limit the scope of

Discrimination and Harassment Complaints (continued)

the investigation, as appropriate. The District will keep the investigation confidential to the extent possible, but cannot guarantee absolute confidentiality because release of some information on an as “need-to-know-basis” is essential to a thorough investigation.

Investigation Steps. The District will fairly and objectively investigate discrimination or harassment complaints utilizing the following steps: interviewing the complainant(s); interviewing the alleged perpetrator(s); identifying and interviewing other witnesses, if any; reminding all individuals interviewed of the District’s no-retaliation policy; considering whether any involved person should be removed from the campus pending completion of the investigation; reviewing personnel/academic files of all involved parties; reach a conclusion as to the allegations and any appropriate disciplinary and remedial action; and see that all recommended action is carried out in a timely fashion.

Timeline for Completion. The District will undertake its investigation promptly and swiftly as possible. To that end, the investigator shall complete the above steps, and prepare a written report within 90 days of the District receiving the complaint.

Cooperation Required. All employees are required to cooperate with a District investigation into allegations of discrimination or harassment. Lack of cooperation impedes the ability of the District to investigate thoroughly and respond effectively. However, lack of cooperation by a complainant or witnesses does not relieve the District of its obligation to investigate. The District will conduct an investigation if it is discovered that discrimination or harassment is, or may be occurring, with or without the cooperation of the alleged victim(s) and regardless of whether a complaint is filed.

Discipline and Corrective Action

If harassment and/or discrimination, retaliation occurred in violation of the policy or procedure, the District shall take disciplinary action against the perpetrator and any other remedial action it determines to be appropriate. The action will be prompt, effective, and commensurate with the severity of the offense and calculated to end any discriminatory or harassing conduct. If discipline is imposed, the nature of the discipline will not be communicated to the complainant.

Disciplinary action against faculty, staff and students will conform to all relevant statutes, regulations, personnel policies and procedures, including the provisions of any applicable collective bargaining agreement.

The District shall also take reasonable steps to protect the complainant from further harassment or discrimination and to protect the complainant and witnesses from retaliation as a result of

Discrimination and Harassment Complaints (continued)

communicating the complaint or assisting in the investigation. The District shall take reasonable steps to ensure the confidentiality of the investigation and to protect the privacy of all parties to the extent possible without impeding the District's ability to investigate and respond effectively to the complaint.

Appeals

If the complainant is not satisfied with the administrative determination, he/she may, within ten calendar days, submit a written appeal to the Chancellor. The Chancellor or his/her designee will review the original complaint, the investigative report, the administrative determination and the appeal. The Chancellor or his/her designee may, at his/her option meet with the complainant. If the same, or substantially the same complaint is made by more than one employee against one alleged perpetrator, only one employee, on behalf of him/herself and the other complainants, may process the appeal. The names of all complainants will appear on any documents related to the appeal. The Chancellor or his/her designee will, within ten calendar days render a written decision on the appeal. This written decision will be communicated to the complainant.

If the complainant is not satisfied with the Chancellor's decision, he/she may, within fifteen days, submit a written appeal to the Board of Trustees. The Board shall review the original complaint, the investigative report, the administrative determination, and the appeal. The Board shall issue a final District decision in the matter within 45 days after receiving the appeal. A copy of the decision rendered by the Board shall be forwarded to the complainant and to the state Chancellor's Office. The complainant shall also be notified of his/her right to appeal this decision.

If the Board does not act within forty-five days the administrative determination shall be deemed approved and shall become the final decision of the District in the matter.

The complainant shall have the right to file a written appeal with the state Chancellor's Office within thirty days after the Board issued the final District decision or permitted the administrative decision to become final. Such appeals shall be processed pursuant to the provision of Section 59350 of Title 5 of the California Code of Regulations.

In any case involving employment discrimination, the complainant may at any time before or after the issuance of the final decision of the District, file a complaint with the Department of Fair Employment and Housing. In such cases, the complainant may also file a petition for review with the state Chancellor's Office within thirty days after the Governing Board issues the final decision or permits the administrative decision to become final.

Discrimination and Harassment Complaints (continued)

Within 150 days of receiving a complaint, the District shall forward to the state Chancellor's Office the original complaint, the investigative report, a copy of the written notice to the complainant setting forth the results of the investigation, a copy of the final administrative decision rendered by the Board or indicating the date upon which the decision became final, and a copy of the notification to the complainant of his/her appeal rights. If, due to circumstances beyond its control, the District is unable to comply with the 150-day deadline for submission of materials, it may file a written request for an extension of time no later than ten days prior to the expiration of the deadline.

Dissemination of Policy and Procedures

District Policy and Regulations related to harassment will be made available to all students, faculty members, members of the administrative staff and members of the support staff, and will be posted on campus.

When hired, employees are required to sign that they have received the policy and regulations, and the signed acknowledgment of receipt is placed in each employee's personnel file. In addition, these policies and procedures are incorporated into the District's course catalogs and orientation materials for new students.

Training

By January 1, 2006, State Center Community College District shall provide at least two hours of classroom or other effective interactive training and education regarding sexual harassment to all supervisory employees who are employed as of July 1, 2005. All new supervisory employees must be provided with the training and education within six months of their assumption of a supervisory position. After January 1, 2006, State Center Community College District shall provide sexual harassment training and education to each supervisory employee once every two years.

The training and education required by this regulation shall include information and practical guidance regarding the federal and state statutory provisions concerning the prohibition against and the prevention and correction of sexual harassment and the remedies available to victims of sexual harassment in employment. The training and education shall also include practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation, and shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation.

Discrimination and Harassment Complaints (continued)

Training of all staff will be conducted. Training for academic staff should emphasize environmental harassment in the classroom.

In years in which a substantive policy or procedural change has occurred, all District employees will attend a training update and/or receive a copy of the revised policies and procedures.

A training program or informational services will be made available to all students at least once annually. The student training or informational services shall include an explanation of the policy, how it works, and how to file a complaint.

Participants in training programs will be required to sign a statement that they have either understood the policies and procedures, their responsibilities, and their own and the District's potential liability, or that they did not understand the policy and desire further training.

References: Education Code Section 66281.5; Title 5 Sections 59320, 59324, 59326, and 59300 et seq.; 34 C.F.R. Section 106.8(b)

Adopted by Chancellor's Cabinet: August 18, 2008

Appendix E

AR7120 – Procedures for Recruitment and Employment of College Faculty

Procedures for Recruitment and Employment of Full-Time College Faculty**SECTION I – PHILOSOPHY**

- 1.1 It shall be the practice of the State Center Community College District to recruit and hire highly qualified college faculty who are expert in their subject areas, who are skilled in serving the needs of a culturally and ethnically diverse student population served by the district, and who can enhance overall college effectiveness. Indispensable characteristics include excellence in teaching, expertise in subject matter, positive personality traits, leadership ability, sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students as required by Education Code 87360 and Title 5 section 53024 (a)2, and a commitment to both students and the mission of the California community colleges.
- 1.2 The governing board of a community college district derives its authority from statute and from its status as the entity holding the institution in trust for the benefit of the public. The governing board and the administrators it appoints have the principal legal and public responsibility for ensuring an effective hiring process.
- 1.3 Faculty members derive their authority from their expertise as teachers and subject matter specialists and from their status as professionals. The faculty has an inherent professional responsibility and right to participate in the development and implementation of policies and procedures governing the hiring process.
- 1.4 Hiring procedures are based on recognition that responsibility for selecting faculty is shared cooperatively by faculty and administrators participating effectively in all phases of the hiring process.
- 1.5 Strict confidentiality shall govern phases of the hiring process including but not limited to reading and processing applicant files, reference checks and discussions relative to faculty hiring. (Refer to section 6.7.)
- 1.6 A joint committee of Administration and Academic Senates shall review these procedures every five years or at the request of any of the Academic Senates or Administration.

December 2, 2014
January 22, 2016
February 23, 2016

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)**SECTION 2 – EQUAL EMPLOYMENT OPPORTUNITY**

- 2.1 The Board of Trustees, Administration, and Academic Senates have the shared responsibility to ensure that Equal Employment Opportunity guidelines are a part of the overall process of hiring faculty.
- 2.2 All participants in the hiring process shall receive training in Equal Employment Opportunity guidelines and procedures.
- 2.3 In complying with Board Policy and Equal Employment Opportunity guidelines, the district is committed to an effective hiring process that does not discriminate against any individual.

SECTION 3 – POSITION IDENTIFICATION/APPROVAL

- 3.1 The college/campus will submit a request for a number of new and/or replacement contract faculty positions to be recommended to Chancellor's Cabinet through a written, well-defined, cooperative and thoughtful planning process involving, at a minimum, the college Academic Senate and/or its designee, faculty in the discipline, and college/campus administrators. The College/Campus Presidents make the final decision on which positions will be forwarded to the Chancellor to be filled at their individual campuses.
- 3.2 The Chancellor's Cabinet will discuss the necessity of each position and approve or deny the filling of each position, or request additional information be brought back for the following meeting for further discussion and then decision.

SECTION 4 – JOB DESCRIPTION

- 4.1 Clear and complete job descriptions with the essential functions of the position and desirable qualifications shall be developed by the discipline specific faculty and the appropriate administrator(s). All job descriptions shall include the minimum qualifications for teaching in an identified discipline as established by the statewide Academic Senate and adopted by the Board of Governors in the Minimum Qualifications for Faculty and Administrators of the California Community Colleges Handbook.
- 4.2 Qualifications that are set by external regulatory agencies and are beyond those established in the Minimum Qualifications for Faculty and Administrators of the California Community Colleges Handbook will be included as required.
- 4.3 Job specifications, including any "desired" or "preferred" qualifications beyond the state minimum qualifications which the District wishes to utilize, shall be reviewed by the Vice Chancellor, Human Resources, or designee, before the

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

position is announced, to ensure conformity with the requirements of the District's EEO Plan, and state and federal nondiscrimination laws.

SECTION 5 – SEARCH PROCEDURES

- 5.1 Public announcements of a vacancy shall normally be for a forty-five (45) day period and shall consist of a notice of vacancy containing at least the following:
- title of the position
 - specific discipline for all instructional positions
 - location of assignment
 - job description as developed pursuant to Section 4 of this Administrative Regulation
 - application procedures
 - date the position is to be filled
 - filing deadline
 - all recruitment announcements will state that the District is an "Equal Employment Opportunity Employer"
- 5.2 Discipline-specific faculty and the appropriate administrator(s) shall review the public announcement in a timely manner prior to distribution. Distribution of the notice of vacancy is a District's Human Resources Office responsibility. Discipline faculty are encouraged to work through the area administrator to recommend to Human Resources advertising venues. Upon request the Office of Human Resources will provide a list of sites/publications used to advertise the position.
- 5.3 If a vacancy occurs unexpectedly and the normal forty-five (45) day recruitment period will cause a hardship or delay in the start of classes, the College/Campus President may request a thirty (30) day emergency recruitment.
- 5.4 All vacancy notices must state that interested persons are to submit their applications online through the District's Human Resources Office's applicant portal. It is the applicant's responsibility to provide the completed employment application form and the necessary documentation. After the filing deadline, all applicants for the position will be notified in a timely manner of the final status of their applications. All correspondence to applicants regarding search procedures will come from the District's Human Resources Office.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- 5.5 If at the end of the recruitment period, the Vice Chancellor, Human Resources or designee believes that the applicant pool lacks sufficient applications he/she will immediately notify the appropriate College/Campus President. The College/Campus President or his/her designee will consult with the department chair/division representatives and subject area faculty. After such consultation, the College/Campus President will make a decision to:
- continue with the applicant pool
 - extend the filing deadline
 - re-advertise the position
 - re-designate the position as full-time temporary
 - suspend the recruitment for the position
 - take alternative action arrived at through consultation

SECTION 6 - APPLICANT SCREENING, SELECTION AND INTERVIEW PROCESS

- 6.1 The area administrator and the department chair/division representative (or designee) are responsible for proposing a committee that meets the requirements of this section and the District's Equal Employment Opportunity Plan which requires, "whenever possible, screening committees shall include a diverse membership which will bring a variety of perspectives to the assessment of applicant qualifications." The Academic Senate President and the College/Campus President are responsible for verifying the committee composition meets the requirements set out in Section 6.3.
- 6.2 The appointment of faculty members to serve on faculty Selection Advisory Committees shall be made using the following process:
1. Department Chair will make a recommendation to the Dean or area administrator.
 2. The Dean or area administrator will make a recommendation to the Vice President that ensures compliance with the committee makeup as required by this Administrative Regulation.
 3. The Vice President will forward a recommendation to the College/Campus President.
 4. The College/Campus President will reach mutual agreement with the Academic Senate President. Should the parties fail to reach mutual agreement in either instance, the process identified in Administrative Regulation 2510 shall govern.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- 6.3 The Selection Advisory Committee shall consist of not less than five (5) individuals, nor more than ten (10). The majority of the committee shall be faculty. The area administrator shall also serve on this committee. The remainder of the seats may be filled by members of the faculty or members of the community having special expertise.
- 6.3.1 An effort shall be made to ensure that a majority of the committee members come from the college/campus where the vacancy exists, and that a majority of the committee is also from within the discipline. In the event that it is not possible to meet both of these standards, maintaining the faculty majority from the college/campus where the vacancy exists shall take precedence. Should enough faculty from the discipline NOT be available at the college/campus where the vacancy exists, an effort shall be made to obtain faculty from the division in which the discipline resides. The committee may choose to obtain faculty from the discipline from other college/campuses; however, this should not be done to the extent that such augmentation would result in a majority of the Selection Advisory Committee coming from those other colleges/campuses.
- 6.4 Each member of the Selection Committee, including any community member having special expertise, must be certified by the District's Equal Employment Opportunity Officer as having been trained on the Equal Employment Opportunity laws, principles and values, according to the District's EEO Plan, within the past eighteen (18) months.
- 6.5 All members of the Selection Advisory Committee shall be voting members.
- 6.6 The area administrator will convene the initial meeting of the Selection Advisory Committee and shall provide written instructions to the committee, which shall include this Administrative Regulation 7120. Each committee member is responsible for ensuring compliance with the District's EEO regulations throughout the process. These instructions shall be reviewed by the committee at this time. Also at this initial meeting, the committee shall elect its ongoing chairperson from among its members, preferably a faculty member. The committee shall then establish a timeline for carrying out the functions of the committee.
- 6.7 The committee has the professional responsibility to maintain strict confidentiality in matters pertaining to information about the candidates, such as applicant names, contents of applicant files, interviewee's responses, committee deliberations, reference checks or other information that might compromise the integrity of the process. Committee members will be required to sign a confidentiality statement. Failure to adhere to this section may result in disciplinary action.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- 6.8 Applicant files will not be released to the Selection Advisory Committee members until:
- written approval of the committee members and composition of the selection advisory committee has been received in Human Resources
 - the Vice Chancellor, Human Resources, or designee, has certified the applicant pool in accordance with the District's Equal Employment Opportunity Plan
 - names of committee members and committee chair
 - interview questions including at least one question to elicit a candidate's sensitivity to and understanding of the diverse academic, social, economic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students
 - selection criteria for paper screening including criteria to rate the applicant's answer to the diversity question
 - a tentative timeline
 - teaching and/or demonstration topics (if applicable), and writing prompt(s) (if applicable)
- 6.9 The Selection Advisory Committee shall be entrusted with the responsibility of selecting the most qualified candidates for the position. Fulfillment of this responsibility shall include:
- a review of the job announcement
 - reviewing both the full-time and part-time faculty contract to make sure that any relevant provisions related to eligibility or hiring that are expressly stated in the contract are being followed
 - establishing paper screening criteria for desirable candidates and designating relative weight for the established criteria based on the essential functions and desirable qualifications sections of the job announcement
 - reviewing applicants' files
 - establishing interview questions

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- establishing the criteria for any teaching demonstrations and/or demonstrations of competence in writing or other performance indicators related to the subject deemed necessary of each applicant
 - selecting a minimum and maximum number of candidates to interview
 - conducting interviews with the selected candidates in a professional manner
 - selecting the candidates to be recommended to the College/Campus President
 - providing a written rationale to the College/Campus President for the candidates being recommended for the position
- 6.10 An Applicant Screening Subcommittee composed of at least the area administrator, the Selection Advisory Committee Chair or his/her designee, and an additional faculty member from the Selection Advisory Committee will conduct the initial screening of the applications. The Selection Advisory Committee Chair will ensure that the discipline is represented on the Applicant Screening Subcommittee. Any other member of the Selection Advisory Committee may also participate in the initial screening. The initial screening of applications will normally provide no more than twenty (20) applicant files for screening by the whole Selection Advisory Committee.
- 6.11 The Selection Advisory Committee shall select applicants for an interview who best meet the desired qualifications listed on the job description.
- 6.12 Committee members must participate in all components of the committee screening process and be present at all candidate interviews in order to evaluate and vote on the recommendation of candidates.
- 6.13 The Selection Advisory Committee shall conduct interviews and candidates will be evaluated with respect to, but not limited to, the following criteria:
- subject area knowledge and competency
 - teaching/service and communications skills
 - commitment to professional growth and service
 - potential for overall professional effectiveness
 - sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of the students

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- teaching or skill demonstrations and/or writing samples

6.14 Upon completion of all of the interviews the Selection Advisory Committee Chairperson shall lead a discussion of the strengths of the candidates. The committee shall normally recommend to the College/Campus President three (3) highly qualified candidates for final consideration. If the Committee cannot recommend three candidates, the Committee shall indicate to the College/Campus President why fewer than three are being recommended.

The Selection Advisory Committee will verify that all finalists meet the minimum educational and/or vocational qualifications as set by regulation or have met equivalency as determined by the department and approved by the Academic Senate Equivalency Committee.

6.15 The area administrator and a discipline-specific/closely related faculty member will be responsible for conducting the reference checks on those candidates to be recommended to the College/Campus President for final selection. If the area administrator conducting reference checks finds the results could change the Selection Advisory Committee recommendations, the committee shall be reconvened for further deliberations.

6.16 The Selection Advisory Committee shall provide the written comments for each candidate, in alphabetical order, as a further means of communicating its recommendations. Any candidate whose name is sent forward to the College/Campus President shall be considered among the most highly qualified to fulfill the requirements of the position. If the Selection Advisory Committee cannot recommend any of the candidates, the hiring process shall reopen or the position shall be re-designated as a full-time temporary position. If, after consultation between the Selection Advisory Committee and the College/Campus President, neither of these two options is deemed viable then further action will be arrived at by broader consultation of the constituencies.

6.17 The College/Campus President shall interview those candidates sent forward by the Selection Advisory Committee. The College/Campus President may involve other senior administrators in this interview. Prior to interviewing the candidates, the interview questions must be submitted to the District's Human Resources Office to ensure they comply with legal guidelines. After all interviews are complete a faculty member from the Selection Advisory Committee and the area administrator, one of whom is the Selection Advisory Committee Chair, shall meet together to discuss with the College/Campus President the Committee's recommendations. The College/Campus President may choose from any of those candidates sent forward.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- 6.18 If the College/Campus President cannot recommend one of the candidates whose names were sent forward, she/he shall reconvene the Selection Advisory Committee to discuss why the committee's recommendations cannot be supported. If following such discussions, the College/Campus President still cannot recommend one of those sent forward:
- a) additional recommendations may be sent forward by the Selection Advisory Committee or
 - b) the College/Campus President may reopen the search

SECTION 7 – NOTIFICATION OF APPLICANTS AND CANDIDATES

- 7.1 All applicants and candidates for positions in the State Center Community College District shall be notified in a timely manner regarding disposition of their applications by the District's Human Resources Office.
- 7.2 The area administrator will make an offer of employment contingent upon Board Approval. This contingent offer must be confidential until the Board of Trustees approval. After approval by the Board of Trustees, the formal offer of employment shall be prepared and issued from the District's Human Resources Office.

SECTION 8 – APPOINTMENT OF FACULTY DURING NON-DUTY TIME

- 8.1 At the end of each semester, each college's Academic Senate will compile a list of full-time faculty available to serve on emergency Selection Advisory Committees during either the winter break or summer. This list shall be provided to each College/Campus President. The senates will also provide a schedule of Academic Senate Executive Board member(s) who will be available for consultation during those times. This process will help to ensure that sufficient numbers of faculty are always available to serve on Selection Advisory Committees.

SECTION 9 – EQUIVALENCIES

- 9.1 The faculty employment application shall include a section in which applicants can describe the exceptional experiences, backgrounds or degrees which would be equivalent to the stated degree(s) or experience requirements. The applicant must indicate why she/he thinks she/he has the equivalent to the exact degree(s) or experience stated in the minimum qualifications.
- 9.2 The Academic Senate at each campus shall maintain within its structure a standing committee for the purpose of determining the validity of equivalency petitions.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

- 9.3 In assessing the appropriateness of an equivalency petition, the college's Academic Senate equivalency process should determine if the applicant possesses qualifications that are at least equivalent to the minimum qualifications specified by the State Chancellor's Office. (California Code Regulations, Title 5 Section 53430.) The determination of equivalencies that meet the minimum standard will occur through a detailed review of the equivalency petition as outlined by that college's Academic Senate equivalency process.
- 9.4 Upon this review, a written statement of approval or denial of the equivalency petition for a finalist shall be forwarded to the District's Human Resources Office's designee who will then upload and attach the statement to the applicant's file. If an equivalency petition is formally approved, the candidate shall remain a finalist. If an equivalency petition is formally denied, the applicant will cease to be a finalist. The Selection Advisory Committee chair will monitor the progress of the Academic Senate equivalency review process to ensure that the process is completed in a timely manner.

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

DEFINITIONS

Applicant: An individual having submitted a complete applicant file for the position by the filing deadline.

Area Administrator: A dean or other appropriate administrator as designated by the college/campus president.

Candidate: An applicant who has been selected for an interview.

Complete Faculty Applicant File: District's Academic Employment Application, supplemental application form (if required for the position), a Letter of Application explaining applicants experience as it relates to each item listed under the desirable qualifications on the job announcement, a resume, copies of all graduate and undergraduate transcripts indicating conferred degree(s), completed Petition for Equivalency Question if needed, three written statements of recommendation dated no later than three years prior to the filing deadline.

Emergency Recruitment: The recruitment for a vacancy which, in the opinion of the college/campus president, occurred unexpectedly and one for which the normal recruitment timeline would cause a hardship or delay in the start of classes.

Equal Opportunity Employment: State Center Community College District is committed to Equal Employment Opportunity. It is the policy of the State Center Community College District to provide all persons with equal employment and educational opportunities without regard to race, ethnicity, national origin, gender, age, disability, medical condition, marital status, religion, or other similar factors as defined by law. SCCCDC is a Title V employer.

Recruitment Period: The time span, normally forty-five (45), but not less than thirty (30), calendar days, during which application materials will be accepted for consideration for a particular vacancy.

Select Pool: Will normally consist of the top twenty (20) applicants.

Temporary Full-Time Hire: An individual who shall normally be offered a contract for a maximum of one (1) year.

Legal Reference: Education Code section 87360
Title 5 section 53024 (a)2

Adopted by: Chancellor's Cabinet 02-08-16

Procedures for Recruitment and Employment of Full-Time College Faculty (continued)

**State Center Community College District
Selection Advisory Committee
Confidentiality Statement**

All individuals involved in the process of selecting new faculty members are expected to honor the requirements contained in Administration Regulation 7120 and to respect the confidentiality of candidates' personal and professional goals and current position.

- State Center Community College District is committed to conducting an open and equitable search process which conforms to the District's Equal Employment Opportunities regulations as well as the legal requirements of the State of California.
- The official spokesperson for the search will be the Committee Chairperson. Committee members should not discuss the search with anyone outside the Committee.
- All candidate files are considered confidential and must be maintained and reviewed in a manner that ensures that candidates' identities are not divulged to members of the college or the community.
- Information on whether or not an individual is a candidate and candidates' status at each stage of the search is considered confidential.
- Search Committees have the professional responsibility to maintain strict confidentiality in matters pertaining to information about the candidates, such as, applicant names, contents of applicant files, interviewee's responses, committee deliberations, reference checks or other information that might compromise the integrity of the process.

Date: _____ Signature: _____

Print Name: _____

Position Number: _____

Revised 5/13/15

Appendix F

AR7220 – Administrative Recruitment and Hiring Procedures

Administrative Recruitment and Hiring Procedures

Philosophy

It shall be the policy of the State Center Community College District to recruit and hire highly qualified district/college administrators who are expert educational leaders, who are skilled in serving the needs of a culturally and ethnically diverse student population served by the district, and who can enhance overall district/college effectiveness. Indispensable characteristics include excellence in educational leadership, expertise in administering district/college programs, positive personality traits, sensitivity to and an understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students, and a commitment to both students and the community college philosophy.

The governing board of a community college district derives its authority from statute and from its status as the entity holding the institution in trust for the benefit of the public. The governing board and the administrators it appoints have the principal legal and public responsibility for ensuring an effective hiring process.

Equal Employment Opportunity

The Board of Trustees, Administration, Faculty, Classified and Confidential employees have the shared responsibility to ensure that Equal Employment Opportunity Commission guidelines are a part of the overall process of hiring Educational Administrators.

All participants in the hiring process shall receive training in Equal Employment Opportunity Commission guidelines and procedures.

In complying with board policy and Equal Employment Opportunity Commission guidelines, the district is committed to an effective hiring process that does not discriminate against any individual.

Position Identification Approval

The Chancellor must approve all requests to fill administrative vacancies.

Job Description

Clear and complete job descriptions with all of the desired characteristics shall be developed by

Administrative Recruitment and Hiring Procedures (continued)

the Chancellor or College President or Vice Chancellor-North Centers. In all cases, job descriptions shall include the minimum qualifications for educational administrators at the community college level as established and adopted by the Board of Governors of the California Community Colleges. (Title 5 Section 53420.)

Hiring criteria that are beyond the minimum qualifications set by regulation may be established.

The Equal Employment Opportunity Officer will review each position announcement/job description to insure conformity with the District's Equal Employment Opportunity and non-discrimination guidelines.

Search Procedures

Public announcements of the vacancy shall normally be for a forty-five (45) day period and shall consist of a notice of vacancy containing at least the following: title of the position, date the position is to be filled, filing deadline, location of assignment, job description and hiring criteria and application procedures. Timely review of the public announcement by the Chancellor or College President or Vice Chancellor-North Centers shall occur prior to distribution. Distribution of the notice of vacancy shall be a District Human Resources Office responsibility. All administrative positions shall be placed on the District's web site and sent to all employees via District e-mail.

All vacancy notices must also clearly state that interested persons are to submit their applications to the District Human Resources Office. After the filing deadline, all applicants for the position will be notified in a timely manner of the status of their applications. All correspondence to applicants will come from the District Human Resources Office.

If at the end of the recruitment period, the Associate Vice Chancellor-Human Resources believes that the applicant pool lacks sufficient applicants he/she will immediately notify the Chancellor or College President or Vice Chancellor-North Centers. The Chancellor or College President or Vice Chancellor-North Centers will make a decision to extend the filing deadline, re-advertise the position, re-designate the position as an interim or cancel the recruitment for the position.

If a vacancy occurs unexpectedly and the normal recruitment time lines will cause a hardship, the Chancellor or College President or Vice Chancellor-North Centers may request recruitment for an interim administrator.

Administrative Recruitment and Hiring Procedures (continued)Applicant Screening, Selection and Interview Process

The process for selecting the Screening Committee and the membership of the Screening Committee shall be developed and approved by the College President for college positions or developed and approved by the Vice Chancellor-North Centers for North Centers positions. The Chancellor will develop the process for selecting the Screening Committee and the membership of the Screening Committee for District Office administrative positions. Each administrative Screening Committee shall have representatives from academic and classified employee groups and reasonable representation from protected groups.

Strict confidentiality shall govern all applicant files, reference checks and Screening Committee discussions relative to hiring educational administrators.

Each member of the Screening Committee, including any community member having special expertise, must be certified by the District Equal Employment Opportunity Officer as having been instructed in Equal Employment Opportunity procedures within the past academic year.

All members of the Screening Committee shall be voting members.

The Chancellor or College President or Vice Chancellor-North Centers shall appoint an administrator to convene the initial meeting of the Screening Committee and establish a time line for carrying out the functions of the committee. The screening committee shall elect a chairperson.

The chairperson shall provide written instructions to the Screening Committee, which shall include this Administrative Regulation and the time line. This Administrative Regulation shall be reviewed by the committee at this time.

The committee has the professional responsibility to maintain strict confidentiality in matters pertaining to information about the candidates, such as applicant names, contents of applicant files, interviewee's responses, committee deliberations, reference checks or other information that might compromise the integrity of the process. Committee members will be required to sign a confidentiality statement. Failure to adhere to the confidentiality statement may result in disciplinary action.

Administrative Recruitment and Hiring Procedures (continued)

The committee shall be entrusted with the responsibility of recommending the most qualified candidates for the position. Fulfillment of this responsibility shall include a review of the job announcement; reviewing applicants' files; establishing interview questions; establishing the criteria for any demonstrations of competence related to the administrative position deemed necessary of each applicant.

The College President or Vice Chancellor-North Centers and/or the Chancellor or designees will pre-screen the applicant pool and narrow the field to twenty (20) applications to be forwarded to the screening committee. The Chancellor and College President or Vice Chancellor-North Centers or designees will verify that all applicants meet the minimum educational qualifications as set by regulation.

Any member of the screening committee may review all of the files not selected and shall have the opportunity to recommend alternate candidates for the select pool to the Screening Committee.

Before applicant files are released to the Screening Committee, the following information must be submitted to the District Human Resources Office by the chairperson: names of committee members and committee chair; interview questions including at least one question to elicit a candidate's sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students; a tentative timeline; criteria for any demonstrations of competence related to the administrative position deemed necessary of each applicant.

The Associate Vice Chancellor of Human Resources (after consultation with the Chancellor, College President or Vice Chancellor-North Centers), will determine whether the applicants selected meet the Equal Employment Guidelines and shall so certify.

Once the applicants are certified, individual committee members must participate in all remaining components of the screening and interview process in order to evaluate and vote on the recommendation of candidates.

Once the select pool has been agreed upon, the Screening Committee shall screen the pool and at least the top five (5) qualified applicants shall be invited for an interview. The Screening Committee shall select those applicants for an interview who best meet the desired qualifications listed on the job description.

Administrative Recruitment and Hiring Procedures (continued)

The Chancellor, College President or Vice Chancellor-North Centers shall have the right to add additional names to the list of individuals being invited for interview from the select pool.

After the candidates have been interviewed, committee members will recommend three to five unranked candidates. Should the committee feel unable to recommend at least three unranked candidates, the committee must seek the Chancellor's, President's or Vice Chancellor-North Center's agreement to consider fewer than three unranked candidates. The Chancellor, College President or Vice Chancellor-North Centers shall have the right to add additional names to the recommended list of unranked candidates. If the Chancellor, College President or Vice Chancellor-North Centers decides to interview one of the candidates whose names were not sent forward, she/he shall reconvene the Selection Committee to explain why a name(s) is being added. If neither of these options results in a sufficient pool of final candidates, the Chancellor, President, or Vice Chancellor-North Centers, in his/her sole discretion, after consultation with the Associate Vice Chancellor-Human Resources, reopen the position for further recruitment.

The College President for college positions or Vice Chancellor-North Centers for North Centers positions will interview all of the candidates invited for an interview. The Chancellor may interview all of the candidates invited for an interview. The Chancellor will interview the recommended candidate from the college or North Centers. With concurrence of the Chancellor, the President's or Vice Chancellor North Centers' recommendation will be forwarded to the Board of Trustees for consideration and approval.

Notification of Candidates

All candidates for positions in the State Center Community College District shall be notified in a timely manner regarding disposition of their applications.

The formal offer of employment shall be prepared and issued from the District Human Resources Office following Board of Trustees approval.

The District Human Resources Office will inform all candidates of their status regarding their application for a position following approval by the Board of Trustees of a candidate. That office will also inform all newly employed administrators of their responsibilities to provide the District Human Resources Office with official transcripts and other required documents requisite to full employment status.

Adopted by Chancellor's Cabinet: August 18, 2008

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Equal Employment ITEM NO. 16-33
 Opportunity Fund Multiple Methods
 Allocation Model Certification Form, Fiscal
 Year 2015-2016

EXHIBIT: Multiple Methods Certification Form

Background:

This is the first year this form and process has been utilized by the California Community Colleges Chancellor's Office (CCCCO). Previously, funding for EEO programs from the CCCCCO was based solely on Full Time Equivalent Students (FTES).

To ensure compliance with both the letter and spirit of the Title 5 EEO requirements, the CCCCCO is now requiring completion of this certification form which provides information on whether a district is complying with the regulations and inculcating sensitivity to diversity into its culture. Each district that certifies it has completed at least five of these methods will receive \$45,000 in additional funding next year, 2016-2017, for EEO support.

In future years, it is expected all EEO funding will be based on a district's completion of these methods.

Because this is a first year for this new process, the approval process is a little unusual. Human Resources (HR) had to send the completed certification form to the CCCCCO by June 1st, but the Board of Trustees of a district can approve this certification at any board meeting during June. Once approved by the Board of Trustees, HR will send the certification with all signatures to the CCCCCO.

Recommendation:

In accordance with Board Policy 3420, administration recommends the Board of Trustees approve the Equal Employment Opportunity Fund Multiple Methods Allocation Model Certification Form, Fiscal Year 2015-16.

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

District Name: State Center Community College District

The district met Multiple Method #1 (District's EEO Advisory Committee and EEO Plan).


- Yes
 No

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)


- Yes
- Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

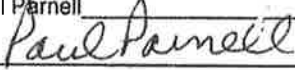
Chair, Equal Employment Opportunity Advisory Committee.

Name: Pauline Holman Title: EEO/Diversity & Staff Development Manager
Signature:  Date: 5/25/16

Chief Human Resources Officer

Name: Diane Clerou Title: Vice Chancellor, Human Resources
Signature:  Date: 5-26-16

Chief Executive Officer (Chancellor or President/Superintendent)

Name: Dr. Paul Parnell Title: Chancellor
Signature:  Date: 5/31/16

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: President/Chair, Board of Trustees
Signature: _____ Date: _____

**Date Due at the Chancellor's Office: June 1, 2016
Return to: Javier Gonzalez (jgonzalez@cccco.edu)**

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

Chancellor's Office California Community Colleges: 1102 Q Street, Ste. 4500, Sacramento, CA 95811

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*. The Chancellor's Office will select some of the practices reported and highlight them in an "EEO and Diversity Best Practices Handbook".

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please write a response suitable for publication in the best-practices handbook. Please keep narrative to no more than one page per *Multiple Method*.

Nine (9) Multiple Methods

Pre-Hiring

1. District's EEO Advisory Committee and EEO Plan
2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee and EEO Plan)?

Yes

No

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee and an updated EEO Plan.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).

Please provide an explanation and evidence of meeting this *Multiple Method*, #1.

- SCCCD's EEO Plan was adopted by the Board of Trustees on June 13, 2013 and subsequently forwarded to the State Chancellor's office. The District's EEO Plan can be found on the District's website at <http://scccd.edu/index.aspx?page=83>
- A revised EEO plan is currently being reviewed by the District's Board of Trustees per the requirement to review the EEO

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

Plan at least once every three years (CCR Title 5, Section 53003 (b)). The first reading was provided to the Board of Trustees at its May 3, 2016, meeting. It is anticipated the Board of Trustees will approve the draft plan on June 14, 2016, at the second reading of the plan by the Board.

- SCCCDC has an active EEO Advisory Committee comprised of various members from constituent groups throughout the District. The EEO Advisory Committee last met on May 4, 2016. The committee meets at least twice per year.

To receive funding for that year's allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Links to Board Policies (BPs)

BP 3310 Nondiscrimination

<http://retrieve.scccd.edu/trustees/BP/Chapter%203%20-%20General%20Institution/BP%203410%20-%20Nondiscrimination.pdf>

BP 3420 Equal Employment Opportunity

<http://retrieve.scccd.edu/trustees/BP/Chapter%203%20-%20General%20Institution/BP%203420%20-%20Equal%20Employment%20Opportunity.pdf>

BP 7100 Commitment to Diversity

<http://retrieve.scccd.edu/trustees/BP/Chapter%207%20-%20Human%20Resources/BP%207100%20-%20Commitment%20to%20Diversity.pdf>

Links to Administrative Regulations (ARs)

AR 3420 Equal Employment Opportunity

<http://retrieve.scccd.edu/trustees/AR/Chapter%203%20-%20General%20Institution/AR%203420%20-%20Equal%20Employment%20Opportunity.pdf>

AR 7120 Procedures for Recruitment and Employment of Full-Time College Faculty (section 2: Equal Employment Opportunity)

<http://retrieve.scccd.edu/trustees/AR/Chapter%207%20-%20Human%20Resources/AR%207120%20-%20Procedures%20for%20Recruitment%20and%20Employment%20of%20College%20Faculty.pdf>

AR 7220 Administrative Recruitment and Hiring Procedures (Equal Employment Opportunity)

<http://retrieve.scccd.edu/trustees/AR/Chapter%207%20-%20Human%20Resources/AR%207220%20-%20Administrative%20Recruitment%20and%20Hiring%20Procedures.pdf>

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

Link to Personnel Commission Rules

The Personnel Commission Rules regarding EEO practices can be found under section 4 at the following link:
<http://scccd.edu/index.aspx?page=139>

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes
 No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

SCCCD provides up to \$300 reimbursement for travel costs to applicants who travel 250 miles or more for an interview.

In addition, applicants for Chancellor, college president, and vice chancellor, are reimbursed for all travel expenses for attending the second and subsequent interviews.

Does the District meet Method #4 (Focused outreach and publications)?

- Yes
 No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

1. The District recently conducted a Diversity and Inclusion Climate Survey (survey closed May 15, 2016). Results of the survey will be used (in part) to determine future outreach and events/training to further cultural competence and diversity. A copy of the survey questions can be found at link <https://www.surveymonkey.com/r/2016DiversityInclusion>
2. Currently, a Diversity, Inclusion and EEO web-portal is being created within the District's main website. This portal will consolidate related information across the District, thus making it easier to both locate and share diversity, inclusion and EEO news/information. The web-portal is expected to be running by fall 2016.
3. The District provided cultural awareness events to campus community members at all of our colleges. A list of events can be found on each college's website or at these links:
[http://www.fresnocitycollege.edu/index.aspx?page=17,](http://www.fresnocitycollege.edu/index.aspx?page=17)
[http://www.reedleycollege.edu/index.aspx?page=54&returnURL=%2findex.aspx,](http://www.reedleycollege.edu/index.aspx?page=54&returnURL=%2findex.aspx)
<http://www.cloviscollege.edu/index.aspx?page=295>
4. The District currently sends vacancy announcements to over almost 400 community members and organizations to advertise our recruitment needs (this list regularly changes and is updated). Job vacancies are also regularly posted on 23 diverse job boards and 5 social media links. All job announcements include the statement that the District is an "Equal Opportunity Employer".

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

5. Job specifications, including any "preferred" qualifications beyond the state minimum qualifications for academic positions are reviewed by the EEO Officer (or designee) before the position is announced to ensure conformity with the EEO plan, and state and federal non-discrimination laws. (AR 7120 and AR 7220)
6. An announcement about our EEO Plan and the District's value of diversity is sent every year to over 443 community contacts. The most recent letter was sent April 11, 2016.
7. Each year, all employees are notified of the District's EEO plan and commitment to diversity. The most recent announcement went to all employees via email on April 13, 2016.
8. The District's articulated values are stated on its website and include Diversity "We are committed to cultivating a welcoming environment for all and we will promote and celebrate diversity in our student body, faculty, staff and administration."
9. The District's mission statement conveys its commitment to diversity and inclusion and can be found at the following link: <http://scccd.edu/index.aspx?page=153>

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

1) Composition of Qualified Applicant Pools

The composition of qualified applicant pools is analyzed and compared to the composition of the initial applicant pool. If the Vice Chancellor, Human Resources or designee, or Personnel Commission or designee, finds that the composition of the qualified applicant pool may have been influenced by factors which are not job related, appropriate action is then taken.

2) Faculty and Administrator Hiring

The District follows the processes outlined in AR 7210 and AR 7220 to ensure diversity and EEO are addressed throughout the full-time faculty hiring steps and levels. The link for AR 7120 is <http://retrieve.scccd.edu/trustees/AR/Chapter%207%20-%20Human%20Resources/AR%207120%20-%20Procedures%20for%20Recruitment%20and%20Employment%20of%20College%20Faculty.pdf>

A full copy of AR 7220 can be found at the following link: (<http://retrieve.scccd.edu/trustees/AR/Chapter%207%20-%20Human%20Resources/AR%207220%20-%20Administrative%20Recruitment%20and%20Hiring%20Procedures.pdf>).

3) Classified (Personnel Commission Hiring)

As a Merit District, a Personnel Commission oversees all hiring for classified positions. The District follows the procedures detailed in The Personnel Commission Rules, thereby ensuring diversity and EEO are addressed throughout the classified hiring process. These processes and rules can be found at

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

<http://scccd.edu/index.aspx?page=139>

4) Complaint Process

The District's EEO Plan provides applicants with a process to file complaints if they feel the EEO Plan's policies/procedures have been violated. The details of the processes under Component 5 Complaints can be found on the District's website at link: <http://scccd.edu/index.aspx?page=83>. In addition, the EEO Advisory Committee has developed a new EEO Complaint Form specifically to address complaints which are alleged violations of the EEO Plan.

The District has documented and formalized procedures for dealing with harassment or discrimination complaints. This ensures all complaints, regardless of location or administrator, are handled and processed in a consistent manner.

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

The District ensures equal employment opportunity in its recruitment, screening and selection procedures. In so doing, the District places great emphasis on the recruitment of potential applicants in order to create a diverse pool of qualified individuals from which to hire. With a diverse pool, the District takes steps to allow for the hiring of candidates with varied backgrounds who can contribute and effectively communicate in a diverse community.

To this end, the District trains all individuals, whether or not an employee of the District, who is involved in the recruitment and screening/selection of personnel on: the requirements of the Title 5 regulations on equal employment opportunity (Title 5 sections 53000, et. seq. of the California Code of Regulations); the requirements of federal and state nondiscrimination laws; the requirements of the District's Equal Employment Opportunity Plan; principles of diversity and cultural proficiency; the value of a diverse workforce; and recognizing bias. Persons serving in the above capacities are required to receive training within the previous 18 months prior to service on the screening/selection committees. (EEO Plan Component 8) (EEO Plan, Component 8)

For Academic Hiring Committees, the required training has been extended from (approximately) 20 minutes in length to a full hour, allowing the opportunity for interactive activities to enhance the training impact. Also, HR has assumed control of EEO training records (as opposed to the colleges) to ensure accurate records.

Does the District meet Method #7 (Professional development focused on diversity)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2015-16

The District hosted a full day of diversity training on February 10, 2016 at Clovis Community College (Herndon Campus). Speakers included Dr. Kimberly Papillon, Esq., and Thuy T. Nguyen, General Counsel with the State Chancellor's office. The District paid for District employees who attended this session.

The District regularly offers "Sensitivity" training to employees on an as needed or per request basis. This class-room style program focuses on growing cultural competencies and sensitivity behaviors.

Diversity and non-discrimination are topics incorporated into the following training courses:

- District-wide managers meeting with approximately 80 participants covering the topic "Processing Complaints"
- New Employee Orientation, attended by all new permanent classified employees and newly hired full time academic employees. Topics covered include state and federal non-discrimination laws, district non-discrimination policies, and what to do if you have a complaint.
- HR developed and delivered "Harassment Investigations," a training program that provides managers with in-depth knowledge on how to investigate and process investigations of discrimination or harassment at the District.
- HR developed and delivered "Sensitivity and Inclusion" - a training program for employees that promotes the value of diversity and awareness of culturally sensitive behaviors.
- SCCCD Leadership Academy was attended by approximately 10 selected District leaders. The importance and benefits of diversity are explored in Module 5.
- Diversity items have been included in flex day training. The Winter 2016 offered a two hour training program: "A Safe Space Ally" which was geared towards educating the community about LGBTQ community and issues. This program will be offered again during the fall 2016 Flex Day.
- The District offers several on-line training programs (on an as-needed basis) through ASCIP which are geared towards Diversity and Inclusion. These on-line course offerings include; Discrimination; Diversity; Prevention of Harassment & Discrimination; Sensitivity Basics; Sexual Harassment Prevention; Sexual Harassment Prevention (for employees); TRAC (teamwork, respect, awareness, communication); Workplace Investigations; and, Americans with Disabilities Act.
- The District offers diversity and non-discrimination training programs through the legal firm, Liebert Cassidy Whitmore. Training offerings during 2015/16 included: Advanced Investigations of Harassment Complaints; Hiring the Best While Developing Diversity in the Workforce; Title IX, Clery and SAVE Acts; Public Sector Employment Law Update; and, Workplace Bullying. In addition, a full library of resources including checklists, transcripts of relevant laws, other materials are available for managers to access.

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #8.

The District includes diversity as part of Academic Administrator evaluations. Specifically, administrators are evaluated on the degree to which "This administrator makes deliberate efforts to support, enhance, and facilitate the District's commitment to diversity and cultural richness".

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

The Collective Bargaining Agreement with SCFT includes the following criteria in its tenure review process for both temporary and contract faculty: "Responsive to the educational needs of students by exhibiting awareness of and sensitivity to the ... Diversity of cultural backgrounds, gender, age, and lifestyles" Refer to the Article XIII, Section 1 (E), Article XIII, Section 2 (C).

The Collective Bargaining with SCFT includes faculty the following criteria In its evaluation of Regular (Tenured) Faculty: "Responsive to the educational needs of students by exhibiting awareness of and sensitivity to the ... Diversity of cultural backgrounds, gender, age, and lifestyles" Refer to the Article XIII, Section 3 (E).

**Equal Employment Opportunity Fund *Multiple Method* Allocation Model
Certification Form, Fiscal Year 2015-16**

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

With a specific goal of "growing your own", the District launched the "SCCCD Leadership Academy" during the 2015/16 fiscal year. This comprehensive program was designed specifically to "grow our own" current and future leaders. The program incorporates development for three levels of leaders:

1. Level One: Emerging Leaders – Designed to introduce those who have NOT had management experience to the basic leadership principles and to provide an opportunity to develop leadership capacity.
2. Level Two: Middle Management Leaders – Designed to strengthen management skills in existing managers by focusing on the core skills of effective people and change management.
3. Level Three: Future Executive Leaders – Focuses on strategic thinking and transitioning a leader from the role of manager to executive.

The academy launched with the "Middle Management Leaders" program which included eight 2-hour modules over the course of 8 months. The academy will continue to be offered to selected employees during the 2016/17 year.

**SCCCD EEO Advisory Committee
Meeting AGENDA**

Date: May 4, 2016

Time: 3:00 pm

Location: District Office, Board Room

1. Discuss changes to EEO plan (Pauline)
 - a. Demographics and update survey
2. Review EEO/Diversity accomplishments (Pauline)
 - a. Notice to employees
 - b. Notice to community
3. Review progress on "in-progress" items
 - a. Review and Revise College Publications
 - i. Feedback on photos
 - ii. Website
 - b. Committee representation from adjunct faculty and student (Pauline)
 - c. Climate Survey (Pauline)
 - d. 2016/17 Events/Items
 - i. Flex Day Diversity Training/Speakers
 - ii. Diversity Forum – wait for results from climate survey
 - iii. Explore how to infuse diversity into the classroom and curriculum
 - iv. Explore methods to create a more inclusive and welcoming campus climate
4. Multiple Methods (Pauline Holman)
5. Other business (All)
6. Next meeting?

Pauline Holman

From: Pauline Holman
Sent: Thursday, May 26, 2016 3:09 PM
To: Carole Sullivan; Diane Clerou; Elba Gomez; Gina Tarvin; Gurdeep Hebert; John Fitzer; John Grasmick; Lacy Barnes; Matthew Watson; Norma Kaser; Peg Mericle; Samaria Cardenas; Samerah Campbell
Subject: Nir.e Multiple Methods
Attachments: multiple methods to Board.pdf

We discussed our "Nine Multiple Methods" at our meeting on May 4th, 2016. In an effort to save time, we decided to finalize and vote on "Nine Multiple Methods" document electronically.

Based on your input, I made minor grammatical/spelling changes to the document originally presented to you. This email confirms that you have ratified the attached final version of the "Nine Multiple Methods" with 9 in favor votes, and 4 no responses. No one voted against our "Nine Multiple Methods" document.

Thank you for your time! This document will now go to Diane, Dr. Parnell, our Board of Trustees, and the State Chancellor's Office.

Pauline Holman
EEO/Diversity & Staff Dev. Manager
Human Resources
State Center Community College District
1525 East Weldon Avenue
Fresno, CA 93704

Phone 559-244-5990
Fax: 559-499-6007

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STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Approve Resolution Allowing ITEM NO. 16-34
 Exception to the 180 Calendar Day Waiting
 Period for CalSTRS

EXHIBIT: Resolution No. 2016.10

Background:

Under Education Code section 24214.5, CalSTRS members must have a 180 calendar day separation from service before returning to work in a STRS position as a retiree. However, CalSTRS allows for an exception to this rule if certain conditions are met. The appointment must be approved by the Board of Trustees in a public meeting; be reflected in a resolution adopted by the Board of Trustees before service begins; and not be placed on the consent calendar. The resolution must provide the nature of employment; a finding that the position fills a critically-needed position; certify that the individual did not accept a golden handshake or receive an early retirement incentive; and a finding that the termination of employment of the retired member is not the basis for the need to acquire the services of the member. The district must provide CalSTRS with the resolution, the relevant CalSTRS form, and required documentation indicating the service performed is exempt from the 180 calendar day requirement. CalSTRS will make its determination within 30 days of receipt of the resolution.

Mr. Michael J. Chicconi is retiring from the College of the Sequoias (COS) on August 1, 2016. Mr. Chicconi has been employed as a full-time automotive instructor with COS since August 8, 1999. Mr. Chicconi is the only BAR (Bureau of Automotive Repair) certified smog instructor from Visalia to Merced. Mr. Michael Chicconi will teach three types of courses that are required for our Automotive Technology Department for the certificate of completion, certificate of achievement, and associate in science degrees.

Recommendation:

In accordance with The Education Code, administration recommends the Board of Trustees approve Resolution No. 2016.10 allowing this exemption of the 180 calendar day waiting period for CalSTRS.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.10

RESOLUTION FOR EXCEPTION TO THE 180-DAY WAITING PERIOD
(Education Code Section 24214.5)

WHEREAS, in compliance with Education Code section 24214.5, State Center Community College District (“District”) intends to seek an exemption to the 180 calendar day separation from service requirement for Mr. Michael J. Chicconi; and

WHEREAS, Michael J. Chicconi, CalSTRS ID 1514909726 will retire from the College of the Sequoias in the position of Instructor, effective August 1, 2016; and

WHEREAS, section 24214.5 requires that post-retirement employment commence no earlier than 180 calendar days after the retirement date, which is January 30, 2017, without this certification resolution; and

WHEREAS, section 24214.5 provides that the exemption to the 180 calendar day separation from service period shall not apply if the retiree accepts a retirement incentive; and

WHEREAS, the District and Mr. Michael Chicconi certify that Mr. Chicconi has not and will not receive a Golden Handshake or any other retirement incentive; and

WHEREAS, the Board finds that this appointment is necessary to fill a critically-needed position before the 180 calendar day separation from service requirement period is fulfilled; and

WHEREAS, the nature of employment and duties performed by Mr. Michael Chicconi will include teaching three types of courses that are required for our Automotive Technology Department for the certificate of completion, certificate of achievement, and associate in science degrees; and

WHEREAS, Mr. Chicconi is the only BAR (Bureau of Automotive Repair) Certified Smog Instructor from Visalia to Merced, CA; and

WHEREAS, the Board finds that the termination of the employment of Mr. Michael Chicconi with the College of the Sequoias is not the basis for the need to acquire Mr. Michael Chicconi’s services with the District; and

WHEREAS, the Board finds that Mr. Michael Chicconi’s retirement from the College of the Sequoias did not create the vacancy at the District for Mr. Michael Chicconi to fill; and

WHEREAS, no matters, issues, terms, or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall not exceed the CalSTRS 2016-17 post retirement earnings limit; and

WHEREAS, the compensation paid to Mr. Michael Chicconi will not be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties; and

WHEREAS, the maximum hourly equivalent is \$53.44 and the minimum hourly equivalent is \$45.50 and

WHEREAS, the hourly rate paid to Mr. Michael Chicconi will be \$53.44 for lecture hours and \$45.50 for lab hours; and

WHEREAS, Mr. Michael Chicconi has not and will not receive any other benefit, incentive, or compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate, except as required by law.

NOW, THEREFORE, BE IT RESOLVED that State Center Community College District hereby certifies the nature of the appointment of Mr. Michael Chicconi as described in this Resolution and that this appointment is necessary to fill the critically-needed position with the District by August 15, 2016.

BE IT FURTHER RESOLVED that the district administration is directed to cause a copy of this Resolution to be filed with the California State Teachers' Retirement System ("CalSTRS") in accordance with section 24214.5.

PASSED AND ADOPTED on this 14th day of June 2016, by the following vote:

AYES _____ NOES _____ ABSENT _____

Secretary Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: June 14, 2016

SUBJECT: Consideration to Appoint President,
Clovis Community College

ITEM NO. 16-35

EXHIBIT: None

Background:

The position of President, Clovis Community College, was posted on February 8, 2016, and the district received forty-eight completed applications.

The Search Advisory Committee was composed of four academic administrators, three faculty, one classified manager, two classified employees, two community members, two board members and one student. The committee paper screened the applications and invited seven candidates to be interviewed. Following the interviews, three candidates were forwarded as finalists. Open forums were held, and the finalists were interviewed by the Chancellor's Cabinet, the chancellor and the Board of Trustees.

Following those interviews, Dr. Lori Bennett is being recommended for the position of President, Clovis Community College. Dr. Bennett currently serves as the Executive Vice President, Student Learning, at Moorpark College and has held the position for three years. Prior to that position, Dr. Bennett was the Dean of Student Learning for six years at Moorpark College. Dr. Bennett also was a faculty member for ten years at Moorpark College. Additionally, Dr. Bennett has ten years business experience in private industry. Dr. Bennett received her B.S. in Business from the University of Southern California, her M.B.A. in Marketing/Finance from the University of Chicago and her Ed.D. in Education Leadership and Policy Studies from California State University, Northridge.

Recommendation:

In accordance with Board Policy 7110, administration recommends the Board of Trustees appoint Dr. Lori Bennett as President, Clovis Community College, with an annual salary of \$187,049, effective July 18, 2016.