

AGENDA
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., July 7, 2015

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of June 2, 2015
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Technology Projects Update Pedro Avila
 - B. Impact of Increased Funding from 2015-2016 State-Adopted Budget Ed Eng
Cynthia Azari, FCC
Sandra Caldwell, RC
Deborah Ikeda, CCCC
Christine Miktarian
 - C. Joint District and Campus Presidents' Reports Sandra Caldwell, RC
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [15-40HR through 15-44HR]
[15-64G through 15-70G]
- X. HUMAN RESOURCES
 - A. Consideration to Appoint Dean of Instruction, Math, Science and Engineering, Fresno City College [15-43] Cynthia Azari
 - B. Consideration to Appoint Dean of Instruction, Fine, Performing and Communication Arts, Fresno City College [15-44] Cynthia Azari

Board Agenda
July 7, 2015 (continued)

- C. Consideration to Appoint Dean of Instruction, Student Success and Learning, Fresno City College (previously known as Dean of Instruction, Library and Student Learning Support Services) [15-45] Cynthia Azari
- D. Consideration to Appoint Interim Vice Chancellor of Educational Services and Institutional Effectiveness, District Office [15-46] Bill F. Stewart
- E. Consideration to Approve Associate Vice Chancellor of Business and Operations, District Office [15-47] Bill F. Stewart
- F. Consideration to Approve New Faculty Positions, Districtwide [15-48] Ed Eng
- G. Consideration to Approve New Classified and Management Positions, Districtwide [15-49] Ed Eng
- H. Consideration to Approve New Faculty, Classified and Management Positions, Clovis Community College [15-50] Ed Eng

XI. PUBLIC COMMENT [see footnote]

XII. CLOSED SESSION

- A. CONFERENCE WITH LABOR NEGOTIATOR [All Employees]: Bill F. Stewart, Pursuant to Government Code Section 54957.6

XIII. OPEN SESSION

XIV. ADJOURNMENT

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals

wishing to address the Board should fill out a request form and submit it to Vice Chancellor of Human Resources Diane Clerou before the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
July 7, 2015

HUMAN RESOURCES

1. Employment, Change of Status, Resignation, Retirement, Academic Personnel [15-40HR]
2. Employment, Promotion, Change of Status, Resignation, Retirement, Classified Personnel [15-41HR]
3. Consideration to Approve Classification Specification with Proposed Title of Child Development Lab School Director, Clovis Community College Center [15-42HR]
4. Consideration to Approve Classification Specification with Proposed Title of Web Portal Strategist, Districtwide [15-43HR]
5. Consideration to Approve New Position with Proposed Title of Early Childhood Education Specialist, Reedley College [15-44HR]

GENERAL

6. Consideration to Approve District Membership in Educational Organizations [15-64G]
7. Review of District Warrants and Checks [15-65G]
8. Consideration to Authorize Year-end Balancing Transfers, 2014-2015 Fiscal Year [15-66G]
9. Consideration to Donate Surplus Fire Truck, Fresno City College [15-67G]
10. Consideration to Authorize Extension of Contract with Office Depot for Office Supply Purchases, Districtwide [15-68G]
11. Consideration to Adopt Resolution Authorizing Child Care and Development Block Grant, General Child Development Program, Fresno City College [15-69G]
12. Consideration to Adopt Resolution Authorizing Child Care and Development Block Grant, Preschool Program, Fresno City College [15-70G]

(Unapproved) MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
June 2, 2015

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Ron Nishinaka at 4:30 p.m. on June 2, 2015, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Ron Nishinaka, President
Richard Caglia, Vice President (4:34 p.m.)
John Leal, Secretary
Miguel Arias
Robert "Bobby" Kahn Jr.
Pat Patterson
Eric Payne

Also present were:
Bill F. Stewart, Interim Chancellor, SCCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCCC
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Clovis Community College Center
Diane Clerou, Vice Chancellor of Human Resources, SCCCC
Christine Miktarian, Interim Associate Vice Chancellor of Business and Operations, SCCCC
Greg Taylor, General Counsel, SCCCC
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCCC
Pedro Avila, Assistant to the Chancellor, Enrollment Management, Admissions, Records, and Information Services
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCCC

Introduction of Guests Guests were introduced as the meeting progressed.

Approval of Minutes The minutes of the May 5, 2015, regular meeting were presented for approval.

A motion was made by Trustee Kahn and seconded by Trustee Leal to approve the minutes of the May 5, 2015, regular meeting, as presented.

The motion passed without dissent.

Duncan Polytechnical High School Robot Demonstration	Mr. Douglas Urabe of Duncan Polytechnical High School and two students provided a demonstration of a creation from their robotics program.
Fresno City College Remediation Update	Ms. Donna Cooper, Basic Skills Coordinator from Fresno City College, presented an update on remediation at FCC.
Public Comment	<p>The following members of the public voiced concern regarding the need for an educational facility in southeast Fresno as well as concerns regarding the searches for SCCCD Chancellor and Fresno City College President:</p> <ul style="list-style-type: none">• Jose Leon Barraza, the CEO of Southeast Fresno Community Economic Development Association• Lue N. Yang, Executive Director of the Fresno Center for New Americans• Sher Moua, a community advocate from the Fresno Center for New Americans• G.Brandon Vang from the Hmong community• Blong Xiong• Kao Vang• Mai Thao• Youa Moua, a Fresno City College student <p>Debbie Darden, chairperson for the Golden Westside Planning Committee and Bob Mitchell, Vice Chair for the same organization, addressed the Board regarding a career/tech annex for west Fresno.</p> <p>Sabrina Kelley, advocate for holistic development of west Fresno, voiced her concern about needed facilities in west Fresno.</p>
Joint District and Campus Presidents' Reports	Ms. Deborah Ikeda, Clovis Community College Center President, agreed with the Trustees to forego the District and Campus Presidents' Report in the interest of time. Those written reports have been provided to Board members.
Reports of Board Members	Trustees agreed to forego the reports of board members in the interest of time.

Future Agenda
Items

Future agenda items were omitted in the interest of time.

Trustee Leal asked if the order of the agenda could be changed to have Action Item 15-42, Educational Leadership Search Group Update on the Chancellor Search, at this time. Trustee Leal also suggested that community members be invited to stay for this update. It was the consensus of the Board to allow both requests.

Educational
Leadership Search
Group Update on
Chancellor Search,
Facilitate
Discussion of Job
Description for the
Chancellor, and
Composition of the
Chancellor Search
Advisory
Committee
[15-42]
Action

Educational Leadership Search Group representatives Jess Carreon and Ed Valeau presented the Board with an update on the Chancellor search, including the job description and composition of the Chancellor Search Advisory Committee. Vice Chancellor of Human Resources Diane Clerou provided additional information.

Several community members were given the opportunity to speak regarding this topic. Those that spoke were Venancio Gaona, Blong Xiong, and LeRoy Candler, President of the Fresno NAACP. SCFT President Lacy Barnes spoke and suggested the job description be amended by striking the phrase, “prevent fiscal mismanagement,” and replaced by “uphold strong fiscal management,” or something similar.

During the discussion Trustee Leal said, “I want to state for the record that I heard that there is going to be a commitment by these 19 individuals whether two community college students or one that they too will be reading the 35 or 40 resumes, whether it takes 3 to 5 days and then move on to the meetings to deliver to this Board the finalist that will be interviewed by this Board.”

A motion was made by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve the recommendations of the Educational Leadership Search Group with the suggested amendment.

The motion passed without dissent.

Consideration of
Consent Agenda
Action

President Nishinaka announced that the exhibit for Item No. 15-30HR was amended and copies were provided with changes in bold print.

It was moved by Trustee Nishinaka and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 15-30HR through 15-39HR and 14-49G through 14-63G, as amended.

The motion passed without dissent.

Employment,
Transfer, Change
of Status,
Resignation,
Retirement,
Academic
Personnel
[15-30HR]
Action

Approve the academic personnel recommendations, items A through F, as presented

Employment,
Promotion,
Change of Status,
Transfer, Leave of
Absence,
Retirement,
Classified
Personnel
[15-31HR]
Action

Approve the classified personnel recommendations, items A through H, as presented

Consideration to
Approve Six-
Month Limited
Term Position with
Proposed Title of
Office Assistant III,
District Office
[15-32HR]
Action

Approve the six-month limited term position with a proposed title of Office Assistant III, District Office

Consideration to
Approve New
Classification
Specification and
Position with
Proposed Title of
Financial Aid
Systems Analyst,
District Office
[15-33HR]
Action

Approve the new classification specification and position with a proposed title of Financial Aid Systems Analyst, at the District Office

Consideration to
Approve New
Position with
Proposed Title of
Educational
Advisor, Reedley
College
[15-34HR]
Action

Approve the new position with a proposed title of Educational Advisor,
Reedley College

Consideration to
Approve Six-
Month Limited
Term Position with
Proposed Title of
Human Resources
Analyst, District
Office
[15-35HR]
Action

Approve the six-month limited term position with a proposed title of
Human Resources Analyst, District Office

Consideration to
Approve Six-
Month Limited
Term Position with
Proposed Title of
Human Resources
Technician, District
Office
[15-36HR]
Action

Approve the six-month limited term position with a proposed title of
Human Resources Technician, District Office

Consideration to
Approve New
Positions for the
Student Success
and Support
Program and the
Student Equity
Program, Reedley
College
[15-37HR]
Action

Approve the new positions for the Student Success and Student Support
Program and the Student Equity Program, Reedley College

Consideration to
Approve New
Position of Tutorial
Center
Coordinator, Clovis
Community
College Center
[15-38HR]
Action

Approve the new position of Tutorial Center Coordinator, Clovis
Community College Center

Consideration to
Approve Two New
Positions with
Proposed Title of
Seasonal Student
Advisor, Clovis
Community
College Center
[15-39HR]
Action

Approve two new positions with a proposed title of Seasonal Student
Advisor, Clovis Community College Center

Consideration to
Approve Fall 2015
Curriculum
Proposals for
Fresno City
College, Reedley
College and Clovis
Community
College Center
[15-49G]
Action

Approve the Fresno City College, Reedley College and Clovis Community
College Center fall 2015 curriculum proposals, as presented

Review of District
Warrants and
Checks
[15-50G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$14,489,933.34	04/14/15 to 05/11/15
Fresno City College Bookstore	102,095.94	04/14/15 to 05/12/15
Reedley College Bookstore	131,885.52	04/14/15 to 05/12/15
Fresno City College Co-Curricular	188,147.91	04/14/15 to 05/11/15
Reedley College Co-Curricular	65,711.67	04/14/15 to 05/11/15
Total:	<u>\$ 14,977,774.38</u>	

Consideration of
Report of
Investments
[15-51G]
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending March 31, 2015

Consideration to
Adopt Resolution
Establishing
2015-2016
Appropriations
Limit (Gann)
[15-52G]
Action

Adopt Resolution No. 2015.15 in the matter of the establishment of an appropriations limit for the 2015-2016 fiscal year, which sets the appropriations limit for the District at \$248,940,159

Consideration to
Approve
Resolution
Authorizing
Establishment of
Bank Accounts,
Clovis Community
College Center
[15-53G]
Action

Approve Resolution No. 2015.14 authorizing the establishment of the four bank accounts with Central Valley Community Bank for the Clovis Community College Center; and approve the authorized signers listed above as account signatories

Consideration to Adopt Resolution Authorizing Agreement with California Department of Education or Child and Adult Care Food Program Promoting Integrity Now, Fresno City College [15-54G] Action

- a) Adopt Resolution No. 2015.11 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period July 1, 2015, through June 30, 2016, with funding in the amount of \$149,967.65;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Elective and Mandatory Training, Fresno City College [15-55G] Action

- a) Adopt Resolution No. 2015.13 authorizing the agreement between California Department of Education Nutrition Services Division and the District, on behalf of the Fresno City College Cal-Pro-NET Center, for training opportunities and educational resources for the period July 1, 2015, through June 30, 2016, with funding in the amount of \$619,827.21;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Healthy and Active Preschoolers Website, Fresno City College [15-56G] Action

- a) Adopt Resolution No. 2015.12 authorizing the agreement between California Department of Education Nutrition Services Division and the District, on behalf of the Fresno City College Cal-Pro-NET Center, for the continued maintenance and promotion of the Healthy and Active Preschoolers website. Online training is scheduled for the period July 1, 2015, through June 30, 2016, with funding in the amount of \$94,896.02;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Industry Driven Regional Collaborative Grant, Fresno City College
[15-57G] Action

- a) Authorize the District, on behalf of Fresno City College, to enter into a grant agreement with the California Community Colleges Chancellor's Office for the Industry Driven Regional Collaborative grant for the period April 1, 2015, through March 31, 2017, with funding in the amount of \$199,877;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Authorize Agreement with Central Valley Regional Center for Early Intervention Program, Fresno City College
[15-58G]
Action

- a) Authorize the District, on behalf of Fresno City College, to enter into a grant agreement with the Central Valley Regional Center for the Early Intervention Program for the period of July 1, 2015, through June 30, 2018, with funding in the amount of \$1,491,513.00;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Authorize Purchase of Science, Robotic and Nursing Equipment, Fresno City College
[15-59G]
Action

- a) Approve the purchase of an NMR Spectrometer upgrade from Anasazi Instruments, Inc., in the amount of \$108,116.78; and
- b) Approve the purchase of a Robotic Welding Educational Cell from Lincoln Electric Company, in the amount of \$74,899.06; and
- c) Approve the purchase of a Clinical Simulation Manikin and accessories from Laerdal Medical Corporation, in the amount of \$101,022.96; and
- d) Authorize purchase orders to be issued for these items, as listed, for Science, Robotic and Nursing Equipment at Fresno City College

Consideration of
Bids, Site Work,
Police Academy
Portable
Classroom, Fresno
City College
[15-60G]
Action

Award Bid #1415-31 in the amount of \$97,450 to D.H. Williams Construction, Inc., the lowest responsible bidder for Site Work, Police Academy Portable Classroom, Fresno City College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration of
Bids, Replace
HVAC and Sheet
Metal Deck at
Cafeteria, Reedley
College
[15-61G]
Action

Award Bid #1415-26 in the amount of \$61,200 to American Incorporated, the lowest responsible bidder for Replace HVAC and Sheet Metal Deck, Reedley College Cafeteria; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration of
Bids, Soccer
Bleachers, Fresno
City College
[15-62G]
Action

Award Bid #1415-31 in the amount of \$111,097 to Hobbs Construction, Inc., the lowest responsible bidder for Soccer Bleachers at Fresno City College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration to
Adopt Resolution
Authorizing
Agreement with
Office of Statewide
Health Planning
and Development
for Nursing
Education, Fresno
city College
[15-63G]
Action

- a) Adopt Resolution No. 2015.16 authorizing the District, on behalf of Fresno City College, to enter into an agreement with the Office of Statewide Health Planning and Development for funding to supplement the associate degree nursing program for the period July 1, 2015, through June 30, 2017, with funding in the amount of \$160,000;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to Approve 2015-2016 Tentative Budget Including One-Time Scheduled Maintenance Funds
[15-37]
Action

A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees approve the 2015-2016 Tentative Budget, including One-Time Scheduled Maintenance funds, as presented. The motion passed without dissent.

Consideration to Establish September 1, 2015, as Public Hearing Date for the Proposed 2015-2016 Final Budget
[15-38]
Action

A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees schedule a public hearing for the proposed 2015-2016 Final Budget at 4:30 p.m. on September 1, 2015. The motion passed without dissent.

Consideration to Authorize Submittal of 2017-2021 Five-Year Construction Plan and Priority Projects
[15-39]
Action

A motion was made by Trustee Payne to amend the 2017-2021 Five-Year Construction Plan and Priority Projects to include a West Fresno Center Project. Motion was seconded by Trustee Kahn. The motion passed without dissent.

A motion was made by Trustee Payne and seconded by Trustee Kahn that the Board of Trustees approve submittal of the 2017-2021 Five-Year Construction Plan, as amended. The motion passed without dissent.

Consideration to Appoint Dean of Instruction, Reedley College
[15-40]
Action

A motion was made by Trustee Arias and seconded by Trustee Payne that the Board of Trustees appoint Dr. Todd Davis as Dean of Instruction, Reedley College, with placement on the Management Salary Schedule at Range 62, Step 1 (\$9,186 monthly), and effective July 15, 2015. The motion passed without dissent.

Consideration of Personnel Commission Budget [15-41] Action A motion was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees direct the Chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the State Center Community College District Personnel Commission estimated budget of \$485,038 for the 2015-2016 fiscal year. The motion passed without dissent.

Adjournment The meeting was adjourned at 8:19 p.m. by unanimous consent.

John Leal
Secretary, Board of Trustees
State Center Community College District

:bm

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Employment, Change of Status,
 Resignation, Retirement, Academic Personnel

ITEM NO. 15-40HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through E, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Class & Step</u>	<u>Salary</u>	<u>Position</u>
Bayer, Patricia N.	FCC	III, 6	\$75,838	Counselor
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Duran, Jaime V.	FCC	V, 6	\$82,341	Counselor
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Her, Mainou	FCC	II, 3	\$64,096	Counselor, Transfer/Articulation
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Hernandez, Lily	FCC	II, 5	\$69,745	Counselor, Career & Employment Center
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Hoff, Michelle N.	FCC	III, 6	\$92,179	Counselor, Nursing
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Huebert, Brandon D.	CCCC	III, 2	\$13,907	Counselor for TRiO, SSS and STEM
(Categorically Funded Contract – July 8, 2015 through August 31, 2015)				
Reposo, Mario L.	FCC	IV, 5	\$76,277	Counselor, Veterans
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Soukup, Darin J.	OC	59, 4	\$107,060	Director, Oakhurst Center
(Management Contract – July 8, 2015 through June 30, 2016)				

A. Recommendation to employ the following persons (continued):

Name	Campus	Class & Step	Salary	Position
Vasquez, Guadalupe	FCC	V, 6	\$93,440	Coordinator, Psychological Services
(First Contract – July 8, 2015 through June 30, 2016)				
Velasquez, Amanda D.	FCC	II, 2	\$61,280	CalWORKs Counselor
(Categorically Funded Contract – July 8, 2015 through June 30, 2016)				
Ramirez, Raymond S. A.	FCC	II, 1	\$58,454	Student Equity Coordinator
(Categorically Funded Position – July 13, 2015 through June 30, 2016)				
Silva, Sonny R.	FCC	II, 3	\$64,096	Counselor, Financial Aid
(Categorically Funded Contract – July 17, 2015 through June 30, 2016)				
Contreras, Evelia	FCC	III, 10	\$87,131	Counselor
(Categorically Funded Contract – July 20, 2015 through June 30, 2016)				
Kobashigawa, Linda R.	FCC	II, 2	\$59,926	Librarian
(First Contract – August 3, 2015 through June 30, 2016)				
Al Haider, Rebecca J.	RC	II, 6	\$70,968	English as a Second Language Instructor
(One Year Temporary Contract – August 13, 2015 through May 20, 2016)				
Chang, Cher	FCC	II, 2	\$59,926	Mathematics Instructor
(One Year Temporary Contract – August 13, 2015 through May 20, 2016)				

A. Recommendation to employ the following persons (continued):

Name	Campus	Class & Step	Salary	Position
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Crooks, Elizabeth H.	FCC	V, 6	\$80,521	Medical Assisting Instructor
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(First Contract – August 13, 2015 through May 20, 2016)

Jennings III, Richard T.	RC	IV, 6	\$78,148	Physical Education & Health Instructor/Men’s Basketball Coach
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(First Contract – August 13, 2015 through May 20, 2016)

Kasle, Sydne E.	FCC	V, 6	\$82,522	Communication Arts Instructor
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(One Year Temporary Contract – August 13, 2015 through May 20, 2016)

Lee, Bryan P.	FCC	III, 6	\$37,081	Air Conditioning Instructor
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(One Semester Temporary Contract – August 13, 2015 through December 18, 2015)

Purcell, Nicole L.	CCCC	II, 2	\$59,926	Political Science Instructor
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(One Year Temporary Contract – August 13, 2015 through May 20, 2016)

Sanders, Eric A.	FCC	V, 6	\$82,341	Extending the Class Coordinator
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(Categorically Funded Contract – August 13, 2015 through May 20, 2016)

Wasemiller, Peter M.	FCC	V, 6	\$82,522	Paralegal/Law Instructor
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(First Contract – August 13, 2015 through May 20, 2016)

B. Recommendation to change the contractual duty days effective July 8, 2015 for the following persons:

Name	Campus	From	To	Position
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Natal, Lori Y.	FCC	181	196	Counselor
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- B. Recommendation to change the contractual duty days effective July 8, 2015 for the following persons (**continued**):

Name	Campus	From	To	Position
Trimble, Samara C.	RC	177	181	DSP&S Counselor/Coordinator

- C. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
Dobusch, Lorena J.	RC	July 31, 2015	Counselor

- D. Recommendation to accept resignation for the purpose of retirement from the following person:

Name	Campus	Effective Date	Position
Watts, Marvin W.	RC	May 23, 2015	Mathematics Instructor
Alire, Wilifred L.	RC	August 6, 2015	Librarian

- E. Recommendation to employ the following persons as Training Institute Trainers:

Name	Campus	Classification	Hourly Rate	Effective Date
Barcelos, Kevin G.	DO	Trainer V	\$50.28	May 26, 2015
Musso, Elizabeth	DO	Trainer IV	\$44.69	June 17, 2015

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Employment, Promotion, Change of Status,
Resignation, Retirement, Classified Personnel

ITEM NO. 15-41HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through I, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Naranjo, Jesus	MC	Financial Aid Assistant II Position No. 4023	60-A \$4,373.33/mo.	06/01/2015
Phantharath, Channie	FCC	Evaluator Position No. 2071	49-A \$3,341.58/mo.	06/01/2015
Vang, Sunny	DO	Office Assistant I – PPT Position No. 1017	38-A \$14.73/hr.	06/01/2015
Desrosiers, Gregory	FCC	Instructional Laboratory Technician – Biological Science Position No. 2114	57-A \$4,063.83/mo.	06/05/2015
Hurst, Kelly	FCC	DSP&S Mobility Driver – PPT Position No. 8522	32-A \$12.71/hr.	06/08/2015
Hunt, Donna	RC	Student Services Specialist Position No. 3005	52-A \$3,597.08/mo.	06/15/2015

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Mancillas- Llanos, Josephine	FCC	Scholarship Specialist Position No. 2103	54-A \$22.92/hr.	04/27/2015
Saucedo, Jocelyn	DO	Office Assistant I – PPT Position No. 1163	38-A \$14.73/hr.	05/18/2015
Torres, Robin	RC	Institutional Research Coordinator Position No. 3136	66-E \$39.35/hr.	05/28/2015
Lau, Gwun	FCC	Accounting Clerk I Position No. 2082	38-A \$14.73/hr.	06/01/2015
Martin, Barbara	DO	Executive Secretary to the Chancellor Position No. 1041	61-A (Confidential) \$28.44/hr.	06/01/2015

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Howard, Jimmy	FCC	Custodian Position No. 2167	41-A \$15.83/hr.	06/02/2015
Cooley, Jody	RC	Instructional Technician – Farm, Agriculture & Natural Resources Position No. 3051	50-E \$26.47/hr.	06/03/2015
Boklund, Christina	FCC	Sign Language Interpreter I Position No. 8098	41-A \$15.83/hr.	06/05/2015
Andaverde, Juan	MC	Custodian Position No. 4011	41-A \$15.83/hr.	06/08/2015
Gaines, Richard	DO	Chief of Police Position No. 1069	44-6 (Mgmt.) \$44.00/hr.	06/10/2015
Diaz, Teresa	DO	Administrative Aide Position No. 1006	53-A \$21.25/hr.	06/15/2015
Lansburgh, Erika	CCCC	Department Secretary Position No. 4038	44-A \$17.06/hr.	06/15/2015

- C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Range/Step/Salary	Date
Balint, George	DO	Painter Position No. 1111	63-A \$27.14/hr.	05/11/2015
Hays, Timothy	DO	Painter Position No. 1111	63-A \$27.14/hr.	05/21/2015
Tovar, Alejandra	MC	Financial Aid Assistant I Position No. 9019	57-A \$23.45/hr.	06/01/2015

- D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Flat Rate	Date
Sanchez, Carmen	FCC	Trainer Assistant I	\$15.68/hr.	06/01/2015

D. Recommendation to employ the following persons as exempt (Ed Code 88076) (cont'd):

Name	Location	Classification	Flat Rate	Date
Smith, Anna	FCC	Playground Assistant I	\$12.00/hr.	06/01/2015
Burrell, Ellaura	FCC	Trainer Assistant I	\$15.68/hr.	07/01/2015

E. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Taylor, Gail	FCC	Administrative Aide	\$25.84/hr.	06/04/2015
Rice, Mary	FCC	Student Services Specialist	\$25.23/hr.	06/13/2015

F. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Farkas, April	CCCC	Office Assistant III Position No. 5055 to	48-B \$3,429.00/mo. to	06/01/2015
	FCC	Administrative Aide Position No. 2060	53-A \$3,683.17/mo.	
Maddox, Tamara	FCC	Accountant/Auditor Position No. 2489 to Accounting Supervisor Position No. 2021	66-E \$6,309.25/mo. to 37-6 (Mgmt.) \$6,767.17/mo.	06/15/2015

G. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Lippmann, Frances	FCC	Admissions and Records Manager Position No. 2165 to Director Position No. 2165	34-8 (Mgmt.) \$6,986.50/mo. to 59-1 (Mgmt.) \$9,095.83/mo.	11/01/2013

G. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Crill-Hornsby, Cherylyn	DO	Research Assistant Position No. 1166 to Director of Grants & External Funding Position No. 1506	60-D \$5,062.33/mo. to 60-D +15% \$5,821.67/mo.	03/30/2015
(Working Out of Class per Article 33, Section 8 of the CSEA contract)				
Hedstrom, Christy	DO	Director of Purchasing Position No. 1038 to Buyer Position No. 1014	61-E +15% \$6,620.50/mo. to 61-E \$5,763.50/mo.	05/22/2015
(Return to regular assignment)				
Hughes, Trina	FCC	Administrative Aide Position No. 2060 to Administrative Secretary I Position No. 2431	53-C \$4,063.83/mo. to 48-E \$3,967.83/mo.	05/30/2015
(Return to regular assignment)				
Thirlwall, Irene	RC FCC	Educational Advisor Position No. 3032 to Department Secretary Position No. 2260	57-A \$4,063.83/mo. to 44-E \$3,597.08/mo.	06/01/2015
(Return to former class per Personnel Commission Rule 11-14)				
Coppedge, Michael	FCC	Accounting Supervisor Position No. 2021 to Accounting Technician II Position No. 2069	37-1 (Mgmt.) \$6,018.08/mo. to 61-E \$5,849.50/mo.	06/13/2015
(Return to regular assignment)				

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Gonzalez, Patricia	DO	Secretary to the Vice Chancellor Position No. 1042	06/30/2015
Sanchez, Linda	FCC	Accounting Clerk II Position No. 2082	06/30/2015
Mulligan, James	RC	College Center Assistant Position No. 3086	08/12/2015

I. Recommendation to accept the retirement of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Williams, Lois	RC	Student Services Specialist Position No. 3130	07/31/2015

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Classification
Specification with Proposed Title of Child
Development Lab School Director, Clovis
Community College Center

ITEM NO. 15-42HR

EXHIBIT: None

Background:

Historically the Child Development Center staff at Clovis Community College Center (CCCC) has reported to the Dean of Instruction. As CCCC continues to grow, administration has evaluated the staffing at the Child Development Center and has concluded that a new site director is needed to oversee the management of the center. The Director will work in collaboration with the Child Development faculty in coordinating activities of the center with the curriculum of the college.

According to Education Code Section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of the duties, the Director of Classified Personnel, in accordance with Education Code Section 88095, will recommend minimum qualifications, along with the knowledge, skills and abilities required for this position, to the Personnel Commission for their approval.

Example of Duties:

1. Plans, coordinates, directs and supervises the activities, operations and staff of the Child Development Lab School.
2. Ensure the health and safety of children in attendance, staff, parents, and volunteers on site.
3. Develops and implements the college philosophy of early childhood education that is used to establish goals and objectives and to evaluate program effectiveness.
4. Maintains and applies current knowledge and theory of best practices in child development.
5. Maintains health and safety standards including nutritional programs, universal health precautions, emergency procedures, facility and equipment safety for children, parents, staff and students.

6. Maintains National Association for the Education of Young Children Accreditation status including submission of all annual and accreditation reports in a timely manner.
7. Develops, manages and monitors the annual lab school budget, in collaboration with instructional faculty, and controls the expenditures of funds.
8. Interviews, hires, schedules, supervises and evaluates all lab school staff.
9. Schedules staff and assigns work to maintain teacher/child/adult/ratios.
10. Advises and assists program staff in the resolution of work-related problems.
11. Arranges for timely maintenance and repair of lab school facilities and plans for equipping indoor/outdoor learning environments.
12. Ensures compliance with campus, state, and county regulations and other legal and regulatory provisions concerned with the operation of the Centers.
13. Oversees the maintenance of records and submits reports as required by licensing and the District.
14. Develops and maintains a system for the maintenance of confidential files, which includes all documents required by licensing and other pertinent information.
15. Supervises the assessment of children, making referrals for children as needed.
16. Oversees the development, review and currency of the lab school policies and parent handbook with the input of lab school staff.
17. Oversees the development and maintenance of classroom environments and curriculum to create a warm, interactive, intellectually stimulating, physically challenging, and emotionally secure program based on individual children's and families' specific needs, including language and cultural values which reflect and support the child development instructional program in close collaboration with child development faculty.
18. Ensures the program's design and curriculum reflects theories and practices taught in the child development lecture courses, developmentally appropriate practices, emergent curriculum, documentation, use of industry standard tools and the integration of in-depth projects.
19. Oversees and ensures the appropriate delivery of classroom curriculum including assessments, observations and conferences.
20. Oversees lab school staff in-service training and professional development.
21. Ensures lab school staff develops positive interpersonal relations with parents through parent orientations, parent education, individual conferences, parent meetings and daily parent communication.
22. Ensures the facilitation of positive interpersonal relations with staff, students, children and the public through accessibility, positive dialogue, and regularly scheduled staff meetings.
23. Advocates for and represents the lab school Program on campus and in the community and provides on-going reports to the Advisory Committee, child development faculty and other related campus and community interest groups.
24. Communicates with other administrators, personnel, social services, and other outside agencies to coordinate activities and programs, resolve issues and conflicts, and exchange information.
25. Provides on-going training concerning mandated reporting of suspected neglect or child abuse.

26. Communicates effectively orally and in writing.
27. Learns and applies emerging technologies.
28. Attends and participates in seminars, conferences, workshops, and other meetings related to the lab school.
29. Supervises the planning and implementation of the nutritional program.
30. Generates resources and funds through grant writing and program proposals.
31. Performs other duties as assigned.

Recommendation:

It is recommended the Board of Trustees approve the new classification specification with proposed title of Child Development Lab School Director, Clovis Community College Center.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Classification
Specification with Proposed Title of Web
Portal Strategist, Districtwide

ITEM NO. 15-43HR

EXHIBIT: None

Background:

Administration is requesting a new position with a proposed title of Web Portal Strategist be added to the District's Information Systems Division. This position will lead the implementation, coordination and maintenance of the student and staff portal, which will serve students and staff across the District. Administration is recommending the approval of the duties for this position.

According to Education Code Section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of the duties, the Director of Classified Personnel, in accordance with Education Code Section 88095, will recommend minimum qualifications, along with the knowledge, skills and abilities required for this position, to the Personnel Commission for their approval.

Example of Duties:

1. Performs advanced level duties in systems analysis, evaluation, design, development, testing, implementation, documentation, research, data compilation, and data analysis.
2. Provides guidance to end users on application use, portal policies and governance, operating parameters, including assistance in updating and maintaining systems data.
3. Maintains status for all portal projects, assists to resolve all issues for new and existing channels, and automates all processes.
4. Analyzes, supports and manages the portal with data and systems conversion, production, test environments, ongoing development, upgrades, and enhancements.
5. Assists management in planning and coordinating operations to meet established goals and objectives, establishes timelines for processes and participates in forecasting business needs as it relates to District, State, and/or Federal policies and procedures.
6. Identifies methods and techniques of trouble shooting website, portal, applications and network problems.

7. Monitors and analyzes all systems metrics and maintains optimal performance for all portals.
8. Works with functional leads, consultants and other departments to conduct needs analysis and ensure that proposed processes and related systems changes are properly implemented, taking into account possible impacts in various areas.
9. Defines and maintains security profiles for systems and helps coordinate the administration of user security and systems access of end-users.
10. Confers with staff to assist in creating web-accessed databases, managing web servers and assuring security and integrity of District information.
11. Designs, publishes and updates new and existing web sites and pages in order to maintain an appealing flow and uniformity.
12. Performs ongoing research and evaluation of new tools, software, products and technologies related to web sites and makes recommendations for improvement.
13. Develops proposals and timelines for completion of web site projects.
14. Presents a consistent visual image on the web by abiding by District branding standards and promotes uniform fonts, formatting, icons, images, layout techniques and modularization.
15. Integrates graphics, animation, video, sound and/or content for use in presentations, multimedia programs, web sites, CDs, DVDs, emails, and other electronic media.
16. Creates and assures the functionality of web page links, online forms, surveys, and scripts running behind the web site and converts files between various formats.
17. Determines appropriate compression techniques, resolutions, sizes, color maps and depths to assure images are delivered to the viewer in high speed and quality.
18. Evaluates user trends and recommends modifications to provide continuous improvement of the District's web site.
19. Maintains records and prepares reports regarding web site design and implementation activities, user traffic and statistics.
20. Responsible for applications development and administration, in collaboration with staff, to ensure that web site architecture, functionality and design are consistent with all information technology strategies.
21. Assists in the installation of all Web Center Interaction systems.
22. Follows and assists in enforcing District policy related to information access.
23. Runs routine software tests and backup web site data in accordance with established procedures.
24. Participates in a variety of meetings and committees regarding designing, developing and implementing web-based applications to promote District programs and activities.
25. Assigns, monitors, and reviews the work of others.
26. Performs other duties as needed.

Recommendation:

It is recommended the Board of Trustees approve the classification specification with proposed title of Web Portal Strategist, Districtwide.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve New Position
with Proposed Title of Early Childhood
Education Specialist, Reedley College

ITEM NO. 15-44HR

EXHIBIT: None

Background:

Reedley College administration is requesting a new flexible hour Early Childhood Education Specialist. This additional position will help meet the ratio requirements in terms of coverage and safety for the Child Development Center. The flexible hours are needed to ensure required coverage during staff absences. This position is recommended as a result of program review and given high priority by the Reedley College Human Resources staffing plan process.

Recommendation:

It is recommended the Board of Trustees approve the new position with proposed title of Early Childhood Education Specialist, Reedley College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve District
Memberships in Educational Organizations

ITEM NO. 15-64G

EXHIBIT: None

Background:

The District has received the 2015-2016 dues invoices for institutional memberships in the Association of Community College Trustees (ACCT) and Community College League of California (CCLC), as shown below:

<u>Membership</u>	<u>2015-2016 Dues</u>	<u>Increase Over Previous Year</u>
ACCT	\$ 7,638.00	\$ 223.00
CCLC	38,476.00	5,183.00

Recommendation:

It is recommended the Board of Trustees approve membership in the organizations listed for the 2015-2016 fiscal year.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Review of District Warrants and Checks

ITEM NO. 15-65G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$16,007,322.04	05/12/15 to 06/15/15
Fresno City College Bookstore	172,899.27	05/13/15 to 06/16/15
Reedley College Bookstore	114,058.36	05/13/15 to 06/16/15
Fresno City College Co-Curricular	126,735.70	05/12/15 to 06/15/15
Reedley College Co-Curricular	71,519.55	05/12/15 to 06/15/15
Total:	<u>\$ 16,492,534.92</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Authorize Year-end Balancing
Transfers, 2014-2015 Fiscal Year

ITEM NO. 15-66G

EXHIBIT: None

Background:

It is appropriate for districts to make year-end transfers to balance the major object accounts (i.e., certificated salaries, classified salaries, etc.) prior to closing the books for the fiscal year. The administration will identify areas of the 2014-2015 budget where transfers will be required. It is necessary for the Board of Trustees to authorize the year-end balancing transfers to more accurately reflect actual revenues and expenditures incurred during the fiscal year.

Recommendation:

It is recommended the Board of Trustees authorize year-end balancing transfers for the 2014-2015 fiscal year.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Donate Surplus Fire Truck,
Fresno City College

ITEM NO. 15-67G

EXHIBIT: None

Background:

The Fire Academy at Fresno City College has taken possession of a donated fire truck from the City of Clovis. Originally, the City of Clovis had planned to donate this used fire truck to the Fresno County Pink Heals chapter. The intention was for this truck to support the “Cares Enough to Wear Pink” campaign, which honors all men, women, and children while recognizing the need to come together as a collective group to help with their fight against cancer.

Discussions between the City of Clovis and the FCC Fire Academy revealed that this equipment is an improvement over our current truck utilized as part of the instructional program. With this in mind and pending board approval, the District agreed to accept the donation of the fire truck from the City of Clovis with the understanding that we would donate our current fire truck to the Fresno County Pink Heals campaign.

This is a desirable solution that upgrades our current instructional equipment and fulfills the wishes of the City of Clovis to support this 501 (c) (3), not-for-profit corporation. Both the City of Clovis and the Pink Heals campaign are in support of this transaction.

Recommendation:

It is recommended the Board of Trustees authorize donation of the District surplus fire truck, located at the Fire Academy at Fresno City College, to the Fresno County Pink Heals chapter.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Authorize Extension of
Contract with Office Depot for Office
Supply Purchases, Districtwide

ITEM NO. 15-68G

EXHIBIT: None

Background:

For the past five years, the District has been utilizing a contract with Office Depot that was formally bid and offered as a systems contract under The Cooperative Purchasing Network (TCPN) for the purchase of office supplies. This method of contracting for the purchase of these items has proven to be successful in increasing efficiencies and reducing office supply product costs. This type of systems contract is internet based, ordered directly from and delivered directly to the ordering departments. In addition to the product costs savings, the District has also realized the following benefits: 1) A reduction on paper handling that reduces purchasing and accounting costs, 2) an elimination of inventory and inventory investment, 3) a reduction in distribution expenses, 4) access to a large, comprehensive stock at major savings, 5) on-line order history, tracking and returns, and 6) increased management and budgetary controls through on-line approvals and reporting tools.

The existing contract has reached expiration and the administration has identified a new extended TCPN systems contract that allows for a continuation of this program. TCPN is a national cooperative purchasing alliance for public agencies that serves cities, counties, state agencies, K-12 and higher education. This is a national contract that was competitively bid and awarded and has the advantage of increased discounts due to the combined purchasing power of numerous participating public agencies. These discounts far exceed those available to the District if bidding as a single public entity and are equal to or better than other available piggyback contracts. This requested contract extension will allow the District to continue realizing the significant savings associated with office supply systems contracting through the recently merged Office Depot and Office Max. Approval of District participation in this contract does not preclude the purchase of office supplies from other vendors but allows us a vehicle to continue to obtain the benefits described above.

Funding for purchases under this contract will be from various general fund and categorical office supply accounts as previously approved by the Board of Trustees.

Item No. 15-68G

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Recommendation:

It is recommended the Board of Trustees approve participation in TCPN Contract #R141703 for the purchase of office supplies from Office Depot, and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement of behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 15-69G
 Child Care and Development Block Grant,
 General Child Development Program,
 Fresno City College

EXHIBIT: Resolution No. 2015.17

Background:

Fresno City College has received a child care and development block grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The child care and development block grant has been separated into two separate contracts based on the age of the children. This grant will enable college students who have children age 2 years old to obtain an education while their children are attending the District's child care center. The District has been authorized to request reimbursement up to a maximum of \$43,565 for the period July 1, 2015, through June 30, 2016.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt Resolution No. 2015.17 authorizing the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a Child Care and Development Block Grant, General Child Development Program, in the amount of \$43,565 for the period July 1, 2015, through June 30, 2016;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

RESOLUTION NO. 2015.17

**AUTHORIZING CHILD CARE AND DEVELOPMENT BLOCK GRANT,
GENERAL CHILD DEVELOPMENT PROGRAM, FRESNO CITY COLLEGE**

WHEREAS, the California Department of Education provides funding to pay child care expenses for students whose families qualify according to certain income standards;

WHEREAS, the child care and development block grant is separated into two separate contracts based on the age of the children to enable college students with children to obtain an education while their children attend the district's child care center;

WHEREAS, this agreement is for the period of July 1, 2015, through June 30, 2016, with funding in the amount of \$43,565.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2015.17 authoring the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a child care and development block grant; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District.

PASSED AND ADOPTED on this 7th day of July 2015, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 15-70G
 Child Care and Development Block Grant,
 Preschool Program, Fresno City College

EXHIBIT: Resolution No. 2015.18

Background:

Fresno City College has received a child care and development block grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The child care and development block grant has been separated into two separate contracts based on the age of the children. This grant will enable college students who have children age 3 or 4 years old to obtain an education while their children are attending the District's child care center. The District has been authorized to request reimbursement up to a maximum of \$293,341 for the period July 1, 2015, through June 30, 2016.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt Resolution No. 2015.18 authorizing the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a Child Care and Development Block Grant, Preschool Program, in the amount of \$293,341 for the period July 1, 2015, through June 30, 2016;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

RESOLUTION NO. 2015.18

**AUTHORIZING CHILD CARE AND DEVELOPMENT BLOCK GRANT,
PRESCHOOL PROGRAM, FRESNO CITY COLLEGE**

WHEREAS, the California Department of Education provides funding to pay child care expenses for students whose families qualify according to certain income standards;

WHEREAS, the child care and development block grant is based on the age of the children (3 or 4 years old) to enable college students with children to obtain an education while their children attend the District's child care center;

WHEREAS, this agreement is for the period of July 1, 2015, through June 30, 2016, with funding in the amount of \$293,341.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2015.18 authoring the District, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a child care and development block grant; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District.

PASSED AND ADOPTED on this 7th day of July, 2015, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Appoint Dean of Instruction,
Math, Science and Engineering, Fresno City
College

ITEM NO. 15-43

EXHIBIT: None

Background:

The position of Dean of Instruction, Math, Science and Engineering, Fresno City College, was posted on March 11, 2015, and the District received ten completed applications.

The Search Advisory Committee was composed of three academic administrators, four faculty members, and one classified staff member. The Search Advisory Committee paper screened the applications and invited five candidates to be interviewed. Following the interviews, one candidate was forwarded to the Chancellor for an interview.

Following that interview, Shirley McManus is being recommended as the Dean of Instruction, Math, Science and Engineering, Fresno City College. Ms. McManus has been serving as the Interim Dean of Instruction, Math, Science and Engineering since January 2015, and has been employed with Fresno City College since 1992. She began as a full-time faculty member of the Math, Science and Engineering Department where she worked until 2001. In 2001 Ms. McManus became the Dean of Math, Science and Engineering for six years. In 2007 she made a decision to return to the classroom within the Math, Science and Engineering Division.

Ms. McManus has a Bachelor of Science and Master of Arts in Agriculture and Biology from California State University, Fresno. She also received a Master of Arts in Biotechnology from the School of Medicine in Georgetown, Massachusetts.

Recommendation:

It is recommended the Board of Trustees appoint Shirley McManus as Dean of Instruction, Math, Science and Engineering, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,460.58 monthly), effective July 8, 2015.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Appoint Dean of Instruction,
Fine, Performing and Communication Arts,
Fresno City College

ITEM NO. 15-44

EXHIBIT: None

Background:

The position of Dean of Instruction, Fine, Performing and Communication Arts, Fresno City College, was posted on March 11, 2015, and the District received twenty-three completed applications.

The Search Advisory Committee was composed of two academic administrators, four faculty members, and one classified staff member. The Search Advisory Committee paper screened the applications and invited seven candidates to be interviewed. Following the interviews, three candidates were forwarded to the President and Chancellor for interviews.

Following those interviews, Neil Vanderpool is being recommended as the Dean of Instruction, Fine, Performing and Communication Arts, Fresno City College. Mr. Vanderpool has three years' experience as Associate Dean, Division of Communication and Performing Arts, at Salt Lake Community College. He has served as the Division Chair, Division of Fine Arts, Communication and New Media, for one year at Salt Lake Community College. Prior to his positions at Salt Lake Community College, he was Chair/Faculty, Department of Communication and Dramatic Arts, at Central Michigan University for four years. Mr. Vanderpool has taught theater arts, film, acting, directing, etc. for 30+ years. He has also directed many plays during his tenure.

Mr. Vanderpool has a Bachelor of Arts from Brigham Young University and a Master of Fine Arts in Theatre Arts, Directing/Administration from The University of Oregon.

Recommendation:

It is recommended the Board of Trustees appoint Neil Vanderpool as Dean of Instruction, Fine, Performing and Communication Arts, Fresno City College, with placement on the Management Salary Schedule at Range 62, Step 4 (\$10,206.50 monthly), effective July 8, 2015.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Appoint Dean of Instruction,
Student Success and Learning, Fresno City
College (previously known as Dean of Instruction,
Library and Student Learning Support Services)

ITEM NO. 15-45

EXHIBIT: None

Background:

The position of Dean of Instruction, Student Success and Learning, Fresno City College, was posted on March 11, 2015, and the District received twenty-three completed applications.

The Search Advisory Committee was composed of three academic administrators, four faculty members, and one classified staff member. The Search Advisory Committee paper screened the applications and invited seven candidates to be interviewed. Following the interviews _____ candidates were forwarded to the President and Chancellor for interviews.

Following those interviews, _____ is being recommended as the Dean of Instruction, Student Success and Learning, Fresno City College.

Recommendation:

It is recommended the Board of Trustees appoint _____ as Dean of Instruction, Student Success and Learning, Fresno City College, with placement on the Management Salary Schedule at Range _____, Step _____ (\$ _____ monthly), effective _____, 2015.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Appoint Interim Vice
Chancellor of Educational Services and
Institutional Effectiveness, District Office

ITEM NO. 15-46

EXHIBIT: None

Background:

With the vacancy of the Vice Chancellor of Educational Services and Institutional Effectiveness, District administration is proposing to appoint an Interim Vice Chancellor of Educational Services and Institutional Effectiveness pending the recruitment and hiring of a new Vice Chancellor of Educational Services and Institutional Effectiveness. A timeline will be developed to allow the new Chancellor to participate in the selection of the new Vice Chancellor of Educational Services and Institutional Effectiveness.

Administration is recommending the appointment of Dr. Barbara Hioco as Interim Vice Chancellor of Educational Services and Institutional Effectiveness. Dr. Hioco currently serves as the Executive Director of the Central Valley Higher Education Consortium (CVEHC) and teaches one class in the Education Department at California State University, Fresno. In her capacity at CVEHC, Dr. Hioco is part of the team that secured a Community Partnership for Attainment Grant. She is also leading a project with Complete College America. Dr. Hioco sits on a steering committee for the Career Pathways Trust and was part of the committee that was successful in bringing the project to the central valley. Dr. Hioco also is working with the Central/Mother Lode Region Doing What Matters initiative and the Career & Technical Education Enhancement Fund project with SCCCD. These two projects fall under the purview of the Vice Chancellor of Educational Services and Institutional Effectiveness position.

Prior to her retirement, Dr. Hioco served as the President of Reedley College for seven years. She also served as the President of West Hills College in Lemoore for three years. Prior to the West Hills College presidency, Dr. Hioco was the Vice President of Educational Services/Assistant Superintendent at West Hills College for four years. Four years before that she was the Dean of Instructional Services, West Hills Community College. From 1990 through 1993 Dr. Hioco was the Title III Coordinator and Grants Administrator at State Center Community College District.

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Dr. Hioco received her Doctorate in Educational Leadership from the University of California Davis/California State University, Fresno Joint Doctoral Program. She received her Master of Arts from Colorado State University and her Bachelor of Arts from the University of Colorado.

Recommendation:

It is recommended the Board of Trustees appoint Dr. Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, with a salary of \$14,394 per month, effective July 8, 2015, and serve until the next Vice Chancellor of Educational Services and Institutional Effectiveness is appointed.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Associate Vice
Chancellor of Business and Operations,
District Office

ITEM NO. 15-47

EXHIBIT: None

Background:

The position of Associate Vice Chancellor of Business and Operations has been filled provisionally since October 2014. The Personnel Commission conducted a nationwide recruitment for this position. The Personnel Commission's recruitment report is attached for your review. Following the oral board interviews, the candidates who passed with a score of 75% or higher were placed on an unranked eligibility list per commission rules. The candidates on the eligibility list were certified to the Chancellor for the final hiring interviews. Following those interviews, the Chancellor is recommending Christine Miktarian for the position.

Christine Miktarian has been working out of classification per Personnel Commission rule 3-15 assuming the management duties of the Associate Vice Chancellor of Business and Operations since October 1, 2014. Prior to that assignment Ms. Miktarian served as the Construction Services Manager at State Center Community College District for eight years. Ms. Miktarian has a total of 19 years' experience working as an Engineer, Construction Manager, and Project Manager in the construction and engineering industry. Ms. Miktarian received her Bachelor of Science in Civil Engineering from San Francisco State University and her Masters of Science in Transportation Management, a branch of engineering, from San Jose State University. In addition, Ms. Miktarian is a California licensed Professional Engineer.

Recommendation:

It is recommended the Board of Trustees approve Christine Miktarian as Associate Vice Chancellor of Business and Operations with placement on the Management Salary Schedule at Range 66, Step 1 (\$9,945.50 monthly).

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Proposed New Faculty Positions, Districtwide ITEM NO. 15-48

EXHIBIT: None

Background:

Increased student enrollments were considered as part of the District's planning efforts for the 2015-2016 academic year. The anticipated increase in the number of students will result in more class and program offerings which require additional faculty. These positions are the highest priority, defined by the campus and their respective committees, and reviewed by the Chancellor's Cabinet.

These proposed new full-time faculty positions will be paid from on-going funds approved in the adopted state budget for 2015-2016. It is mandated by the state that we spend our allocation of \$1.5 million on full-time faculty positions.

Fresno City College:

Faculty Positions: Physics Instructor
Math Instructor
English Instructor
Reading Instructor
Communications Instructor
Art Instructor
Human Services Instructor

Reedley College:

Faculty Positions: Reedley College
Reading Instructor

Madera Community College Center
LVN/RN Instructor

Reedley and Madera Campuses

Physics Instructor

Manufacturing Instructor

Reedley, Madera and Oakhurst Campuses

Instructional Designer – Faculty Coordinator

Clovis Community College Center:

Faculty Positions:	English Instructor
	Mathematics/Statistics Instructor
	Music Instructor

Recommendation:

It is recommended the Board of Trustees approve the 15 proposed new full-time faculty positions districtwide as per the Governor's budget.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Proposed New
Classified and Management Positions,
Districtwide

ITEM NO. 15-49

EXHIBIT: None

Background:

Increased student enrollments were considered as part of the District's planning efforts for the 2015-2016 academic year. The anticipated increase in the number of students will result in more class and program offerings which require additional support staff. These positions are the highest priority, defined by the campus and their respective committees, and reviewed by the Chancellor's Cabinet.

The proposed new classified and management positions will be paid from on-going funds approved in the adopted state budget for 2015-2016. Due to budget constraints, the hiring of new classified positions has not been addressed since 2008 even though an appropriate level of classified staffing is one of the highest priorities of the District. Our increased efforts in enrollment management have provided new growth positions, programs, and funds which require these support positions. The cost of these new positions is estimated at \$2,300,000.

Fresno City College:

Classified Positions: Instructional Laboratory Technician, Chemistry/Physical Science
Instructional Technician, Welding
Instructional Technician, Maintenance Mechanic
Human Resources Technician
Custodians (5)
Department Secretary
Student Services Specialist
Office Assistant I/II (Permanent Part-Time)
Institutional Research Coordinator
Theatre Manager – Flexible Hour

Reedley College:

Classified Positions: Reedley College
Office Assistant III
Administrative Aide
Instructional Technician, Manufacturing

Madera Community College Center
Department Secretary (Permanent Part-Time)
Lead Custodian

Management Positions: Reedley College
Farm Production Supervisor
Director of Technology (50% increase)

Districtwide:

Classified Positions: Building Generalists (5)
Office Assistant III
Painter
Communications Dispatcher
Web Portal Strategist

Management Positions: Admissions & Records Manager

District Office:

Classified Position: Accounting Clerk III

Recommendation:

It is recommended the Board of Trustees approve the 30.5 proposed new classified and management positions districtwide.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 7, 2015

SUBJECT: Consideration to Approve Proposed New Faculty, ITEM NO. 15-50
Classified and Management Positions, Clovis
Community College

EXHIBIT: None

Background:

State Center Community College District will be receiving \$1.6 million due to Clovis Community College Center becoming a fully accredited college. Of the \$1.6 million, administration is proposing \$300,000 be allocated for faculty positions and the remaining \$1.3 million be expended on classified and management positions at Clovis Community College.

Due to Clovis Community College Center transitioning from a center to a college, it will require additional faculty and staff positions to operate as a stand-alone college. Areas of increased staffing include Institutional Research, Campus Business Office, Technology Services, Public Information Office and Library Services. Additionally, Clovis Community College Center has the lowest ratio of full-time faculty to part-time faculty in the District. When combined with the Tentative Budget, new faculty positions at Clovis Community College will total 15. These new faculty positions will help Clovis Community College Center raise their full-time to part-time faculty ratio. These positions are the highest priority, defined by the campus and their respective committees, and reviewed by the Chancellor's Cabinet.

The positions are listed below.

Faculty Positions:	Political Science Instructor Psychology Instructor Reading Instructor
Classified Positions:	Department Secretary Microcomputer Resource Technician Library/Learning Resources Assistant III Webmaster Network Coordinator Publications Specialist

Research Assistant
Accounting Technician II
Administrative Aide
Student Services Specialist (50%)

Management Positions: College Director of Marketing and Communications
Child Development Lab School Director
Research Director
Director of Technology (50% increase)

Recommendation:

It is recommended the Board of Trustees approve the 16 proposed new faculty, classified and management position, Clovis Community College.