

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
August 4, 2015

- Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Board President Ron Nishinaka at 4:33 p.m. on August 4, 2015, at Clovis Community College, Academic Center 1 – Room 150, 10309 North Willow Avenue, Fresno, California 93730.
- Trustees Present Ron Nishinaka, President
Richard Caglia, Vice President
John Leal, Secretary
Miguel Arias
Robert “Bobby” Kahn Jr.
Pat Patterson (4:37p.m.)
Eric Payne
Cody Sedano, Student Trustee, FCC
Brenda Fuentes, Student Trustee, RC (4:50 p.m.)
- Also present were:
Bill F. Stewart, Interim Chancellor, SCCCCD
Ed Eng, Vice Chancellor of Finance and Administration, SCCCCD
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, President, Clovis Community College
Diane Clerou, Vice Chancellor of Human Resources, SCCCCD
Barbara Hioco, Interim Vice Chancellor Ed Services and Institutional Effectiveness, SCCCCD
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCCCD
Gregory Taylor, General Counsel, SCCCCD
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCCCD
Pedro Avila, Assistant to the Chancellor, Enrollment Management, Admissions, Records, and Information Services
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCCCD
- Introduction of
Guests Clovis Community College President Deborah Ikeda introduced the following guests:
- Bob Whalen – Mayor Pro Tem, City of Clovis
 - Darin Tackey – Asst. Supt., Clovis North Area – CUSD
 - Pat Ricchiuti – P-R Farms, Inc.

- Jose Flores – Mayor, City of Clovis
- Dr. Carlo Prandini, Assoc. Supt., School Leadership – CUSD
- Darius Assemi – President, Granville Homes

Administer Oath of Office for 2015-2016 Student Trustees

Dr. Bill Stewart introduced and administered the Oath of Allegiance to 2015-2016 Student Trustee Mr. Cody Sedano of Fresno City College.

Consideration to Adopt Resolution Honoring Mr. William J. Smith
[15-56]
Action

Board President Nishinaka presented a resolution honoring Mr. William J. Smith.

A motion was made by Trustee Caglia and seconded by Trustee Payne that the Board of Trustees adopt Resolution No. 2015.21 honoring Mr. William J. Smith for his many accomplishments, exemplary service and outstanding leadership. Trustee Caglia asked for a moment of silence in honor of former Trustee Willie Smith. President Nishinaka read the resolution into the record. Many comments were made in appreciation and honor of former Trustee Smith and his service. The motion carried without dissent.

Approval of Minutes

The minutes of the regular meeting of July 7, 2015, were presented for approval.

A motion was made by Trustee Kahn and seconded by Trustee Leal to approve the minutes of July 7, 2015, as presented. The motion carried without dissent.

Public Comment

- Dr. Carlo Prandini from CUSF spoke regarding dual enrollment and sharing facilities and thanked the Board for their on-going partnership.
- Dr. Wendy Duncan from California Health Sciences University spoke to the Board regarding vocational training and the agreement with Clovis Community College.
- Jose Flores, City of Clovis Council Member, former mayor welcomed CCC as a college and expressed an interest in vocational education. He said education is important to the children of Clovis as well as the adults.
- Mr. Paul Duckworth, SCCC Foundation asked the Board for approval of Rico Guerrero as Executive Director of the SCCC Foundation.
- Mr. Bob Whalen, City of Clovis Council Member congratulated CCC on the recent accreditation. He stated that CCC is important to the Clovis Community.

Public Comment
(continued)

- Mr. Pat Ricchiuti from PR Farms and Agri Business, former CUSD Trustee, spoke regarding the needs of agricultural workers and looks forward to partnerships.
- Mr. Darias Assemi, Granville Homes, offered his congratulations to the new college. He spoke about the need for construction workers and hopes for a new CTE at the Clovis site.

Administer Oath of
Office for 2015-2016
Student Trustees

New Student Trustee Brenda Fuentes arrived at 4:50 p.m. Dr. Bill Stewart introduced and administered the Oath of Allegiance to 2015-2016 Student Trustee Ms. Brenda Fuentes of Reedley College.

Joint District and
Campus Presidents'
Reports

Clovis Community College President Deborah Ikeda reported on topics of interest from the District, Fresno City College, Reedley College, Clovis Community College, and the Oakhurst and Madera Centers, which included the following highlights:

- Extreme Registration
- Welcome week activities beginning August 17
- Student support grants – 6 renewed
- FCC Dream Center opened August 3, 2015
- Clovis Community College was accredited as California's 113th community college on July 20, 2015. As a college it can now host sports teams, including swimming and diving this fall, and there are plans for future sports as well.
- On August 20, 2015, at 10:30 a.m. there will be ceremony celebrating the new Clovis Community College.

New Student Success
and Support (SSS)
and Student Equity
Plan (SEP) Funded
Positions Report

Presidents Sandra Caldwell, Deborah Ikeda and Cynthia Azari presented information regarding New Student Success and Support and Student Equity Plan funded positions. Dr. Renee Craig-Marius and Dr. Christopher Villa added information as well.

Partnership with
Clovis Unified School
District to Reduce
Need for Remedial
English

Jeff Burdick, Karen Boone and Teresa Ishigaka gave a report on the partnership between Clovis Unified School District's Clovis West High School and Clovis Community College. It has been very successful with the percentage of high school students ready for or having already completed beginning college English classes and not needing remedial classes upon entering college rising.

Academic Senate Report	Clovis Community College Academic Senate President Elizabeth Romero gave a report from the Academic Senate. She was asked when their meetings were and if the letter she and the other Academic Senates presented at the July 7, 2015, Board of Trustees' meeting had been shared with the senates. She said they meet the 2 nd and 4 th Tuesdays at 4:00 p.m., she was not sure of the room number and yes, the letter was shared with her Clovis Community College Senate.
Classified Senate Report	Clovis Community College Classified Senate's new President Dan Hoffman presented a report of the Senate's recent activities.
Reports of Board Members	Trustees Arias, Payne, Leal and Nishinaka reported on several events they attended throughout July. Trustee Caglia used his time to make remarks honoring the memory of former Trustee Willie Smith. Student Trustee Fuentes gave a brief report of activities at Reedley College and Student Trustee Sedano introduced himself by telling a little about his background.
Future Agenda Items	Trustee Payne asked the Board to consider a resolution for former Congressman John Lewis. He will be in Fresno on August 19, 2015. The consensus of the Board was to proceed with the resolution and, in the interest of time, Interim Chancellor Stewart will draft the resolution. Trustee Payne also asked that the topic of the Board forming a sub-committee on student success be included on a future agenda.
Consideration of Consent Agenda <u>Action</u>	It was announced by President Nishinaka that the exhibit for Item 15-45HR had been amended. It was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve consent agenda items 15-45HR through 15-50HR and 15-71G through 15-89G, as amended. The motion carried without dissent.
Employment, Resignation, Retirement, Academic Personnel [15-45HR] <u>Action</u>	Approve the academic personnel recommendations, items A through C, as amended

Employment,
Promotion, Change of
Status, Transfer,
Leave of Absence,
Resignation,
Retirement,
Classified Personnel
[15-46HR]
Action

Approve the classified personnel recommendations, items A through J, as presented

Consideration to
Approve Two New
Sign Language
Interpreter Positions,
Districtwide
[15-47HR]
Action

Approve two new Sign Language Interpreter positions, Districtwide

Consideration to
Approve Two New
Positions with
Proposed Titles of
Permanent Part-Time
Instructional Aide
and Permanent Part-
Time Department
Secretary, DSP&S
[15-48HR]
Action

Approve two new positions with proposed titles of Permanent Part-Time Instructional Aide and Permanent Part-Time Department Secretary, DSP&S

Consideration to
Approve Revised Job
Description, College
President, Clovis
Community College
[15-49HR]
Action

Approve the revised job description and change the title of the chief executive officer to College President, Clovis Community College

Consideration to
Approve Temporary
Increase in Hours of
Human Resources
Management
Systems Analyst
Position, Personnel
Commission
[15-50HR]
Action

Approve the temporary increase in hours of the Human Resources Management Systems Analyst position, Personnel Commission, effective August 5, 2015

Review of District
Warrants and Checks
[15-71G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$24,367,472.24	6/16/14 – 7/15/15
Fresno City College Bookstore	203,331.66	6/17/15 – 7/14/15
Reedley College Bookstore	161,718.65	6/17/15 – 7/14/15
Fresno City College Co- Curricular	65,195.74	6/16/15 – 7/14/15
Reedley College Co-Curricular	46,700.36	6/16/15 – 7/13/15
Total:	<u>\$24,844,418.65</u>	

Consideration to
Approve District Bank
Account Signatories,
Districtwide
[15-72G]
Action

Approve the list of district bank accounts, as presented, and authorize the positions listed as approved account signatories

Consideration of
Revised 2014-2015
Proposition 30
Education Protection
Account Expenditure
Plan
[15-73G]
Action

Approve the revised Education Protection Account (EPA) expenditure plan for fiscal year 2014-15, as presented

Consideration to Adopt Resolution Authorizing Agreement with Department of Rehabilitation for the Career to College Program, Fresno City College [15-74G]

Action

- a) Adopt Resolution No. 2015.19 authorizing the District, on behalf of Fresno City College, to enter into an agreement with the Department of Rehabilitation for the Career to College (C2C) Program in the amount of \$750,000 for the period July 1, 2015, through June 30, 2018;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Adopt Resolution to Renew Application for State and Federal Surplus Property Program, Districtwide [15-75G]

Action

Adopt Resolution No. 2015.20 naming the following staff members as authorized representatives of the District for acquisition of state and federal surplus property from the State of California Office of Fleet and Asset Management:

- Edwin Eng, Vice Chancellor, Finance and Administration
- Randall Vogt, Director of Purchasing
- Cheryl Sullivan, Vice President, Administrative Services, FCC
- Donna Berry, Vice President, Administrative Services, RC
- Lorrie Hopper, Vice President, Administrative Services, CCC

Consideration to Authorize Agreement with Commission on Peace Officer Standards and Training, Fresno City College [15-76G]

Action

- a) Authorize the District, on behalf of Fresno City College, to enter into an agreement with the Commission on Peace Officer Standards and Training (POST) for the Robert Presley Institute of Criminal Investigations (ICI) course training presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2015, through June 30, 2016, with funding in the amount not to exceed \$409,304;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to Approve the Madera County School Boards Association Executive Committee 2015-2016 Proposed Budget [15-77G]

Action

Approve the Madera County School Boards Association Executive Committee proposed 2015-2016 budget and authorize the SCCD Board's MCSBA Executive Committee representative and the Interim Chancellor to sign the MCSBA Approval of Proposed 2015-2016 Budget form

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program, Fresno City
College
[15-78G]
Action

- a) Authorize the District, on behalf of Fresno City College, to accept the Student Support Services Program grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$247,584;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program, Reedley
College
[15-79G]
Action

- a) Authorize the District, on behalf of Reedley College, to accept the Student Support Services Program grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$220,000;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program, Clovis
Community College
[15-80G]
Action

- a) Authorize the District, on behalf of Clovis Community College, to accept the Student Support Services Program grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$220,000;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program for English
as a Second
Language, Reedley
College
[15-81G]
Action

- a) Authorize the District, on behalf of Reedley College, to accept the Student Support Services Program for English as a Second Language (ESL) grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$220,000;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program for Science,
Technology,
Engineering, and
Mathematics, Clovis
Community College
[15-82G]
Action

- a) Authorize the District, on behalf of Clovis Community College, to accept the Student Support Services Program for Science, Technology, Engineering, and Mathematics (STEM) grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$220,000;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Grant from
U.S. Department of
Education for Student
Support Services
Program for Students
with Disabilities,
Reedley College
[15-83G]
Action

- a) Authorize the District, on behalf of Reedley College, to accept the Student Support Services Program for Students with Disabilities grant from the U.S. Department of Education for the period September 1, 2015, through August 31, 2020, with annual funding in the amount of \$247,583;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign grant-related documents on behalf of the District

Consideration to
Accept Construction
Project, Parking
Improvements,
Fresno City College
and Clovis
Community College
Center
[15-84G]
Action

- a) Accept the project for Parking Improvements, Fresno City College and Clovis Community College Center; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Re-roof of
Portables 4A-4E,
Madera Center
[15-85G]
Action

- a) Accept the project for Re-roof of Portables 4A-4E, Madera Center; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Fire Alarm
Panel Replacement,
Reedley College
[15-86G]
Action

- a) Accept the project for Fire Alarm Panel Replacement, Reedley College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept Construction
Project, Re-roof
Utility Building,
Weight Room at
Gym, and Racquetball
Courts, Reedley
College
[15-87G]
Action

- a) Accept the project for Re-roof Utility Building, Weight Room at Gym and Racquetball Courts, Reedley College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to Authorize Auction of Surplus Property, Reedley College [15-88G] Action

Authorize disposal of surplus property by auction

Consideration to Accept Agreement for Enrollment Growth and Retention for Associate Degree Nursing Programs, Fresno City College [15-89G] Action

- a) Authorize the District, on behalf of Fresno City College, to enter into an agreement with the California Community Colleges Chancellor’s Office for Enrollment Growth and Retention for Associate Degree Nursing Programs for the period July 1, 2015, through June 30, 2016, with funding in the amount of \$408,887;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

*****End of Consent Agenda*****

Consideration to Approve Additional 2015-2016 Lottery Allocation [15-51] Action

It was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve an additional lottery allocation of \$14,000 to address year-end celebrations. The motion passed as follows:

Ayes	-	6
Noes	-	1 (Patterson)
Absent	-	

Trustee Leal recommended that the Presidents look into the need for assistance with cap and gown expenses for some students.

Consideration to Approve Proposal for \$1 Million Allocation for Supplies, Materials, and Equipment, Districtwide [15-52] Action

It was moved by Trustee Nishinaka and seconded by Trustee Arias that the Board of Trustees approve the proposal for 2015-2016 \$1 Million allocation for supplies, materials and equipment, districtwide. The motion carried without dissent.

Consideration to
Approve Proposal for
Additional 2015-2016
Scheduled
Maintenance Projects
and Instructional
Equipment
[15-53]
Action

It was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve the 2015-2016 scheduled maintenance and instructional equipment proposal of \$500,000 on technology, \$1.25 Million on instructional equipment and \$1.25 Million on scheduled maintenance projects. The motion carried without dissent.

Consideration to
Approve 2015-2016
Pension Obligation
Proposal
[15-54]
Action

It was moved by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees approve the 2015-2016 Pension Obligation Proposal of setting aside \$4.5 Million of one-time funds and \$3.0 Million of on-going funds in a pension obligation fund to address the increased cost of retirement pensions.

Trustee Arias made a motion to amend the item to set aside \$5.0 Million for the 2015-2016 Pension Obligation and set aside \$2.5 Million in the general fund. There was no second.

The original motion carried without dissent.

Consideration to
Approve Executive
Director of
Foundation, District
Office
[15-55]
Action

It was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve Rico Guerrero as Executive Director of the Foundation with placement on the Management Salary Schedule at Range 59, Step 1 (\$8,831 monthly). The motion carried without dissent.

Public Comment

None

Closed Session

President Nishinaka stated that in closed session the Board will discuss the following:

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, pursuant to Government Code § 54957: Interim Chancellor

President Nishinaka called a recess at 7:20 p.m.

Open Session

The Board moved into open session at 10:10 p.m. President Nishinaka stated the Board did not take any reportable action during closed session.

Adjournment

The meeting was adjourned at 10:10 p.m. by unanimous consent.

John Leal
Secretary, Board of Trustees
State Center Community College District

:bm