

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 9, 2014

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Pat Patterson at 4:35 p.m. on December 9, 2014, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Pat Patterson, President
Ron Nishinaka
Richard Caglia
John Leal
Eric Payne
Miguel Arias
Bobby Kahn
Garret Hale, Student Trustee, Fresno City College

Absent: Matthew Rodriguez, Student Trustee, Reedley College

Also present were:

Bill F. Stewart, Interim Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Vice Chancellor of Human Resources, SCCC
Brian Speece, Associate Vice Chancellor of Business and Operations, SCCC
Greg Taylor, General Counsel, SCCC
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC
Pedro Avila, Assistant to the Chancellor, Enrollment Management, Admissions, Records, and Information Services
Nina Acosta, Executive Secretary to the Chancellor, SCCC

Resolution Seating
Board Member,
Trustee for Area IV
[14-89]
Action

A motion was made by Trustee Caglia and seconded by Trustee Leal that the Board of Trustees adopt Resolution No. 2014.30 in the matter of Insufficient Nominations of Governing Board Elections and appoint thereto, as presented, and file copies of said resolution with the Office of the County Superintendent of Schools, thereby notifying that office that Ronald H. Nishinaka has been seated as Trustee for Area IV in accordance with the provisions of Education Code Section 5328.

The motion carried without dissent.

Administer Oath of
Office to Board
Members

The oath of office was administered to trustees Bobby Kahn (Area I), Ron Nishinaka (Area IV) and Miguel Arias (Area V).

Delegations, Petitions
and Communications

Phillip Hartman addressed the Board regarding his removal from the work study program at FCC. He requested the Board reconsider and allow him back into the program.

RC faculty member Laurie Tidyman-Jones provided the Board with an update on her sabbatical leave project.

Election of Officers,
Appointment of
Representatives and
Adoption of Board
Calendar
[14-90]
Action

Trustee Patterson called for nominations for the office of President.

President

Trustee Payne nominated John Leal for the office of President. Trustee Leal declined the nomination. Trustee Caglia nominated Trustee Nishinaka.

Trustee Patterson called for the vote on Ron Nishinaka for President. The motion carried without dissent.

Special Presentation

Newly elected Board President Nishinaka presented a plaque to outgoing President Pat Patterson in appreciation of his outstanding and dedicated service as Board President during 2014.

Vice President

President Nishinaka called for nominations for the remaining offices.

Trustee Payne moved to nominate Trustee Leal for the office of Vice President.

Trustee Caglia nominated himself for the office of Vice President.

President Nishinaka called for the vote on for Trustee Leal for Vice President. The motion did not carry with the following votes:

Ayes - Miguel Arias, Eric Payne,
John Leal
Noes - Ron Nishinaka, Pat
Patterson, Richard Caglia,
Bobby Kahn
Absent -
Abstain -

President Nishinaka called for the vote for Trustee Caglia. The motion passed with the following votes:

Ayes - Richard Caglia, Bobby Kahn,
Pat Patterson, Ron
Nishinaka
Noes - John Leal, Eric Payne,
Miguel Arias
Absent -
Abstain -

Secretary

Trustee Caglia moved to nominate Trustee Leal for the office of Secretary. The motion carried without dissent.

Nominations of Board
Representatives

President Nishinaka asked for volunteers for the Board representative positions for 2015.

Board Voting
Representative,
Fresno County
Committee on School
District Organization
Election

Trustee Payne will serve as the Board voting representative to the Fresno County Committee on School District Organization for 2015.

Alternate Board
Voting
Representative,
Fresno County
Committee on School
District Organization
Election

Trustee Caglia will serve as the alternate Board voting representative to the Fresno County Committee on School District Organization for 2015.

Board
Representative,
Executive Board of
the Madera County
School Boards
Association

Trustee Kahn will serve as a voting member at meetings of the Executive Board of Madera County School Boards Association during 2015. Trustee Arias will serve as the alternate voting member.

Fresno Area Self-
insured Benefits
Organization (FASBO,
also known as ED
CARE)

Trustee Leal will serve as the Fresno Area Self-insured Benefits Organization representative through 2016.

Two Board
Representatives for
the State Center
Community College
Foundation Board

Trustees Nishinaka and Patterson will serve as the representatives on the State Center Community College Foundation Board through 2016.

Director, Valley
Insurance Program
Joint Powers Agency
(JPA) Board

Trustee Patterson will serve as a director of the Valley Insurance Program Joint Powers Agency through 2016.

Board
Representative, State
Center Community
College District
Retirement Board

Trustee Caglia will serve as the Board representative on the SCCC District Retirement Board for 2015.

Districtwide
Legislative
Committee
Representative

Trustee Payne asked if the Board approved the change in the roles and responsibilities and the organizational structure of the committee. Dr. Stewart said the Board was made aware of the change. The Board did not adopt the changes, so this will be placed on the January agenda. Trustee Payne has concerns about the re-

Districtwide
Legislative
Committee
Representative
(continued)

organization of the committee. Trustee Payne is interested in serving, but he needs clarity on the purpose of the committee before agreeing to serve.

Trustee Caglia volunteered to serve as the Board representative on the Districtwide Legislative Committee for 2015, until there is further discussion regarding the committee structure and organization takes place.

Approval of Minutes

The minutes of the regular meeting of November 6, 2014, were presented for approval.

A motion was made by Trustee Leal and seconded by Trustee Caglia to approve the minutes of the regular meeting of November 6, 2014, as presented.

The motion passed with the following votes:

Ayes - 5
Noes -
Absent - 1 (Arias)
Abstain - 1 (Kahn) abstained
because was not member of
Board on November 6, 2014

Joint District and
Campus Presidents'
Reports

Fresno City College President Tony Cantu reported on topics of interest from the District, Fresno City College, Reedley College, the Oakhurst and Madera Centers, and the Clovis Community College Center.

Academic Senate
Report

Fresno City College Academic Senate President Mary Ann Valentino reported on several Academic Senate activities taking place at Fresno City College.

Classified Senate
Report

Fresno City College Classified Senate President Susi Nitzel reported on several classified employee activities at Fresno City College, Reedley College, Clovis Community College Center, and Madera and Oakhurst Centers.

Transportation
Services Update

Christine Miktarian provided an update on the transportation services provided by the District. The District will be recommending contract with rental companies for the services needed. The will be no impact on employees if the District decides to rent vehicles for

Transportation Services Update (continued)

transportation services. The next step is to send out a RFP for the charter bus services. The District will come back to the Board with a recommendation for the authorization to award the charter bus services, authorization to utilize the State of California rental services contract with Enterprise, and authorization to sell the existing vans and buses. Trustee Arias requested information regarding the possibility of grant funding through the San Joaquin Air Pollution Control District, a report on the cost savings for operations and a complete inventory and age of the current fleet of Districts vehicles. This item will return to the February board meeting.

Direct Student Loans Update

Kira Tippins, Director of Financial Aid, FCC, and Chris Cortes, Director of Financial Aid, RC, provided an update on direct student loans at Fresno City College and Reedley College. Ms. Tippins stated FCC will submit a revised default prevention plan to the Department of Education at the end of the month. It is important to avoid a default rate of over 30 percent in the third year. A default prevention task force is in place and the taskforce has been meeting monthly. FCC is on track, and hoping to come in under 30 percent in the third year. The consequence for having a more than 30 percent default rate is a possible loss of financial aid for the students. Chris Cortes reported on the RC default rates. RC also established a taskforce and developed a default prevention plan.

Adoption of Board Calendar [14-90] Action

A motion was made by Trustee Caglia and seconded by Trustee Leal to adopt the board calendar as presented, with the exception of the board retreat, and self-evaluation. The dates for the board retreat and self-evaluation will be determined at a later date. The motion carried without dissent. Trustee Arias requested the retreat take place at the District Office.

The approved meeting dates and locations are as follows:

| DATE | MEETING | LOCATION |
|--|----------------------|----------------------|
| January 13, 2015 | Regular Meeting | SCCCD |
| February 3, 2015 | Regular Meeting | SCCCD |
| February 17, 2015 | Budget Study Session | SCCCD |
| March 3, 2015 | Regular Meeting | Reedley College |
| March 13-14, 2015 or April 10-11, 2015 | Board Retreat | The Pines, Bass Lake |
| April 7, 2014 | Regular Meeting | SCCCD |

Adoption of Board
Calendar
[14-90]
Action
(continued)

| | | |
|-------------------|---|-----------------|
| May 5, 2015 | Regular Meeting | Oakhurst Center |
| June 2, 2015 | Regular Meeting: Tentative Budget | SCCCD |
| July 7, 2015 | Regular Meeting | SCCCD |
| August 4, 2015 | Regular Meeting | CCCC |
| September 1, 2015 | Regular Meeting: Public Hearing and Budget Adoption | SCCCD |
| October 5, 2015 | Regular Meeting | Madera Center |
| November 3, 2015 | Regular Meeting | SCCCD |
| December 1, 2015 | Regular Meeting and Organizational Meeting | SCCCD |

Reports of Board
Members

FCC Student Trustee Garret Hale reported on several student activities throughout the month of November and upcoming events for December.

Trustees Payne, Leal and Nishinaka reported on several events they attended throughout the month of November.

Future Agenda Items

Trustee Arias requested a presentation from the primary school districts that feed in to the colleges.

Trustee Payne requested a status update on the West Fresno Center conversation and the facilities master plan for the District, and any revisions that are taking place with regards to that document.

Consent Agenda
Action

Trustee Arias requested to pull items 14-80HR, 14-81HR, 14-116G and 14-122G for discussion.

It was moved by Trustee Payne and seconded by Trustee Caglia that the Board of Trustees approve consent agenda items 14-79HR, 14-82HR through 14-86HR and 14-112G through 14-115G, 14-117G through 14-121G and 14-123G, as amended. The motion passed without dissent.

Trustee Arias asked for clarification on items 14-80HR, 14-81HR, 14-116G and 14-121G.

It was moved by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees approve consent agenda items 14-80HR, 14-81HR, 14-116G and 14-121G. The motion passed without dissent.

Employment, Leave
of Absence,
Reassignment,
Resignation,
Retirement,
Academic Personnel
[14-79HR]
Action

Approve the academic personnel recommendations, items A through E, as presented

Employment, Change
of Status, Leave of
Absence, resignation,
Retirement, Classified
Personnel
[14-80HR]
Action

Approve the classified personnel recommendations, items A through I, as amended

Consideration to
Approve New
Position with
Proposed
Classification of
Financial Aid
Assistant I, Clovis
Community College
Center
[14-81HR]
Action

Approve the new position with a proposed classification of Financial Aid Assistant I, Clovis Community College Center

Consideration to
Approve Revised
Duties, Institutional
Research Coordinator
[14-82HR]
Action

Approve the revised duties for the Institutional Research Coordinator classification specification

Consideration to
Approve Revised
Duties, Custodial
Manager
[14-83HR]
Action

Approve the revised duties for the Custodial Manager classification specification

Consideration to
Approve Six-Month
Extension of Limited
Term Administrative
Aide Position, Center
for International
Trade Development
[14-84HR]
Action

Approve the six-month extension of the limited term Administrative Aide position, Center for International Trade Development

Consideration to
Approve New
Positions for Child
Development Center,
Fresno City College
[14-85HR]
Action

Approve the new positions at the Child Development Center, Fresno City College, with proposed classification specifications of Early Childhood Education Associate, Office Assistant I, and permanent part-time Food Service Worker II

Consideration to
Approve New
Positions for Student
Success and Support
Program and Student
Equity Program Plans,
Fresno City College
[14-86HR]
Action

Approve new positions at Fresno City College with proposed titles of Extending the Class Coordinator, Institutional Research Coordinator and Evaluator

Review of District
Warrants and Checks
[14-112G]
Action

Review and approve the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period:</u> |
|-----------------------------------|------------------------|-------------------------|
| District | \$19,304,459.43 | 10/15/14 to 11/17/14 |
| Fresno City College Bookstore | 262,827.19 | 10/17/14 to 11/18/14 |
| Reedley College Bookstore | 188,740.23 | 10/17/14 to 11/18/14 |
| Fresno City College Co-Curricular | 131,152.25 | 10/17/14 to 11/17/14 |
| Reedley College Co-Curricular | 65,933.83 | 10/16/14 to 11/14/14 |
| Total: | <u>\$19,953,112.93</u> | |

Consideration of
Report of
Investments
[14-113G]
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending September 30, 2014

Consideration to
Appoint Director and
Alternate Director,
Valley Insurance
Program Joint Powers
Authority
[14-114G]
Action

Reappoint Ed Eng to the Valley Insurance Program Joint Powers Agency Board of Directors as Director commencing January 31, 2015; and appoint Darren Cousineau as Alternate Director commencing January 31, 2015

Consideration of Bids,
CalWORKs Office
Remodel, T200
Building, Fresno City
College
[14-115G]
Action

Award Bid #1415-09 in the amount of \$76,100 to Metropolitan Builders, the lowest responsible bidder for the CalWORKs Office Remodel at Fresno City College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District

Consideration to
Authorize Agreement
with the City of
Fresno Police
Department, Fresno
City College
[14-116G]
Action

- a) Authorize the District, on behalf of Fresno City College, to enter into an agreement with the Fresno City Police Department to offer instructional services to be conducted by the Fresno City College Police Academy for the period July 1, 2014, through June 30, 2016, with funding in an amount not to exceed \$183,750;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and administration to sign the agreement on behalf of the District

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor's Office
for Career Technical
Education
Enhancement Funds,
Regional Consortia

- a) Authorize the District to enter into an agreement with the California Community Colleges Chancellor's Office for the Career Technical Education Enhancement Funds to provide program improvements for the period September 9, 2014, through February 28 2016, with funding in the amount of \$4,777,649;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

[14-117G]Action

Consideration of
Claim, Richard Kohler
[14-118G]
Action

In accordance with established procedures, reject the claim submitted by Richard Kohler and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration of
Claim, Jennifer
Woolsey
[14-119G]
Action

In accordance with established procedures, reject the claim submitted by Jennifer Woolsey and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration of
Claim, Diana Knapp
[14-120G]
Action

In accordance with established procedures, reject the claim submitted by Diana Knapp and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration to
Authorize Agreement
with Yosemite
Community College
District, Modesto
Junior College, for
California Drought
Relief Training
[14-121G]
Action

- a) Authorize the District, on behalf of Fresno City College and Reedley College, to enter into an agreement with the Yosemite Community College District, Modesto Junior College, for the period September 15, 2014, through June 30, 2016, with funding in the amount of \$300,000;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the agreement on behalf of the District

Consideration to
Approve Fall 2015
Curriculum Proposals,
Fresno City College
and Reedley College
[14-122G]
Action

Approve the Fresno City College and Reedley College curriculum proposals, as presented

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Honoring Trustee
Dorothy “Dottie”
Smith
[14-91]
Action

A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees adopt Resolution No. 2014.28 honoring Dorothy “Dottie” Smith and extending the heartfelt gratitude of the entire State Center Community College District for her exemplary service and leadership on the State Center Community College District Board of Trustees, and wish her well in her future endeavors. The motion passed without dissent.

Consideration to
Adopt Resolution
Honoring Trustee
Isabel Barreras
[14-92]
Action

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees adopt Resolution No. 2014.29 honoring Isabel Barreras and extending the heartfelt gratitude of the entire State Center Community College District for her exemplary service and leadership on the State Center Community College District Board of Trustees, and wish her well in her future endeavors. The motion passed without dissent.

First Reading of Clovis
Community College
Center Self
Evaluation Report for
Initial Accreditation
[14-93]
No Action

Deborah Ikeda introduced the Clovis Community College Center co-chairs who worked on the report, including Kelly Fowler, Christopher Glaves, Leslie Rata and Jennifer Simonson. Deborah Ikeda reviewed the timeline for the accreditation process. Ms. Ikeda stated that although the presented report is a draft, there will not be any substantive changes to the report, only editorial. Staff will continue update and adding evidence to the report.

Trustee Arias had concerns about transportation, with respect specialty population (foster care, DSP&S, and welfare students, among others). Deborah Ikeda stated there is access to public transportation at the Herndon campus. The District provides van service between the Herndon campus and CCCC every 20 minutes.

Eric Payne stated there needs to be better clarification regarding the transition of Chancellors with regards to the DBRAAC and the changes to the model.

Second Reading and
Approval of Proposed
District Parking Fees
and Fines
[14-94]
Action

Christine Miktarian presented the updated proposal for the District’s parking fees and fines. An adjustment to the proposal was made to keep the parking fees the same for part time students and faculty.

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees approve the revision of Board Policy 5030 and the increase in parking fees and fines, as presented. The motion passed by the following roll call vote:

| | <u>YES</u> | <u>NO</u> | <u>Abstain</u> |
|--|---|---|------------------------------------|
| Second Reading and Approval of Proposed District Parking Fees and Fines [14-94] <u>Action</u> (continued) | Miguel Arias Richard Caglia Bobby Kahn John Leal Pat Patterson Eric Payne Ron Nishinaka | X X X X X X | X X |
| Consideration of Bids, Fiber Optic Network Expansion, Fresno City College [14-95] <u>Action</u> | Christine Miktarian presented information on Fiber Optic Network Expansion project for FCC. | A motion was made by Trustee Kahn and seconded by Trustee Caglia that the Board of Trustees award Bid #1415-08 in the amount of \$142,830.73 to Cable Links Construction Group, Inc., the lowest responsible bidder for the Fiber Optic Network Expansion at Fresno City College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District. The motion passed without dissent. | |
| Consideration of Bids, Chiller Replacement, Health Sciences Building, Fresno City College [14-96] <u>Action</u> | Christine Miktarian presented information on chiller replacement project for the Health Sciences Building at FCC. | A motion was made by Trustee Caglia and seconded by Trustee Leal that the Board of Trustees award Bid #1415-10 in the amount of \$135,936 to Lawson Mechanical Contractors, the lowest responsible bidder for the Chiller Replacement at the Health Sciences Building at Fresno City College campus; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District. The motion passed without dissent. | |
| Consideration to Approve Agreement for Purchase of Bleachers, Fresno City College [14-97] <u>Action</u> | Christine Miktarian presented information on the purchase of bleachers for FCC. | A motion was made by Trustee Caglia and seconded by Trustee Leal that the Board of Trustees approve participation in National Joint Powers Alliance Contract #052910 for the purchase of bleacher seating from Hussey Seating Company; and authorize purchase orders to be issued against this cooperative agreement for the purchase of bleachers for the gymnasium at Fresno City College. The motion passed without dissent. | |

Second Reading and Consideration to Adopt Reedley College Student Equity Plan [14-98]
Action

Sandra Caldwell presented the Reedley College Student Equity Plan. She stated there were no changes from the first reading. Trustee Payne stated there were a number of concerns that were brought up at the last Board meeting, that were not addressed.

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees adopt the Reedley College Student Equity Plan. The motion passed by the following roll call vote:

| | <u>YES</u> | <u>NO</u> | <u>Abstain</u> |
|----------------|------------|-----------|----------------|
| Miguel Arias | X | | |
| Richard Caglia | X | | |
| Bobby Kahn | X | | |
| John Leal | X | | |
| Pat Patterson | X | | |
| Eric Payne | | X | |
| Ron Nishinaka | X | | |

Trustee Payne stated the District needs to hold individuals to a higher level of standards. The Districts Student Scorecard in comparison to others in the State, many of the sub-groups populations are represented at 40 percent, which is well below an “F” in terms of the students the District serves. If the District is a minority majority serving institution, the standards should be higher and have a higher benchmark. Since there have been no changes to the completion data in terms of the percentages, he cannot support the plan.

Second Reading and Consideration to Adopt the Fresno City College Student Equity Plan [14-99]
Action

Tony Cantu presented the FCC Student Equity Plan and addressed some of the issues raised at the last Board meeting.

A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees approve the Fresno City College Student Equity Plan. The motion passed without dissent.

Trustee Arias stated he is disappointed that he wasn’t given enough time to review the document. He would like to receive the information sooner. He intends to fully read all documents presented to the board for consideration. Secondly, he is concerned that there wasn’t more consideration to adding current District resources to add courses in order to serve more students.

Trustee Payne stated other institutions have matched the funds

provided by the state to support both faculty and staff to go along with the student success initiative work.

Delegations,
Petitions, and
Communications

None

Closed Session

President Nishinaka stated that in closed session the Board will discuss the following:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, pursuant to Government Code section 54956.9(a). One case, unspecified so as not to jeopardize settlement negotiations.

President Nishinaka called a recess at 7:15 p.m.

Open Session

The Board moved into open session at 7:50 p.m.

President Nishinaka stated the Board did not take any reportable action during closed session.

Adjournment

The meeting was adjourned at 7:51 p.m. by unanimous consent.

John Leal /s/

John Leal

Secretary, Board of Trustees

State Center Community College District

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