

MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
January 8, 2013

- Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:35p.m.on January 8, 2013, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present                Isabel Barreras, President  
Richard Caglia, Vice President  
Ron Nishinaka, Secretary  
John Leal  
Patrick E. Patterson  
Eric Payne  
Dorothy Smith  
Viviana Acevedo, RC Student Trustee  
Michael Wilson, FCC Student Trustee
- Introduction of                 Also present were:  
Guests
- Deborah G. Blue, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness, SCCC  
Tony Cantu, President, Fresno City College  
Michael White, Interim President, Reedley College  
Deborah Ikeda, Campus President, Willow International Community College Center  
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC  
Nina Acosta, Executive Secretary to the Chancellor
- Among the others present, the following signed the guest list:
- Teresa Patterson, SCCC  
Gurdeep He'Bert, SCCC  
Gregory Taylor, SCCC  
Brian Speece, SCCC  
David Clark, RC  
Jeff Burdick, WI  
Daniel Cervantes, SCCC  
Randall Vogt, SCCC

Juan Tirado, RC  
Bradley Tahajian, Personnel Commission  
Elba Gomez, SCCC  
Kira Tippins, FCC  
Candy Cannon, WI  
Chris Cortez, RC  
Ken Hamm, City of Fresno  
Angie Rios, The Rios Company  
Jothany Blackwood, FCC  
Tim woods, FCC  
Candy Gage, SCCC  
Lucy Ruiz, RC  
Pat Gordon  
Cheryl Sullivan, FCC  
Wil Schofield, SCCC  
Doris Griffin, SCCC  
Lacy Barnes, SCFT  
Bridget Heyne, FCC  
Jeff Ragan, RC

Approval of Minutes

The minutes of the meetings of December 4, 2012, and December 11, 2012, were presented for approval.

A motion was made by Mr. Nishinaka and seconded by Mr. Patterson to approve the minutes of the meetings of December 4, 2012, and December 11, 2012, as presented. The motion passed without dissent.

Delegations,  
Petitions, and  
Communications

None

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Fire Academy Class 38 held their graduation certificate ceremony in the OAB auditorium on December 13, with 17 fire cadets graduating. The keynote speaker was retired engineer Gary Baxter from the City of Clovis.
- This year's opening of school meeting was held in the OAB auditorium on January 3. At the meeting, faculty and staff received updates on campus safety and security from Daniel Cervantes, interim chief of the SCCC Police Department, and updates on the budget and accreditation. Chancellor Blue also

Presidents' Reports  
(continued)

presented information regarding district goals that included safety and security, Society for University and College Planning (SCUP) training, districtwide technology, and the next strategic conversation.

- Lori Natal, Puente coordinator/counselor has been selected through a very competitive process to participate in the 2013 HOPE Leadership Institute. This institute (HLI) is the first and only statewide leadership institute specifically designed for professional Latinas in California.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Reedley College has been ranked #2 in California for campus safety by the website StateUniversity.com for 2012. This is one position higher than the college's ranking from 2011. This is StateUniversity.com's second annual list of safest colleges and universities in the U.S.
- Five Reedley College students received their American FFA degrees at the National FFA Convention in October. The students are Julia Alvarez, Shana Layne, Victor Evans, Juan Rodriguez, and Justin Abatti. Michael Valencia received the national proficiency award for specialty animal production with his apiary (bee) project.
- Reedley College officially welcomed back faculty and staff from all locations on January 3 during its annual Opening Day Conference. The event's keynote speaker was Dr. Darrick Smith, the center director for LearningWorks, an educational policy organization focusing on improving student success rates in higher education.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center (WICCC). Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The Clovis Chamber of Commerce is taking signups for the 14th year of Leadership Clovis. The program is an instructional and hands-on leadership learning experience that includes networking, field observation, and community involvement, and requires a two year commitment. During the first year, which is instruction-led learning, WICCC will be utilized. The class is led by the facilitator and various guest speakers from business, government, and the community. A number of our faculty and

Presidents' Reports  
(continued)

administrators have attended and completed the Leadership Clovis program.

- The annual Holiday Festival was held the evening of December 13 at the WICCC. The choir's concert featured a variety of musical selections performed by the WICCC choir under the direction of Dan Bishop.
- Students are being welcomed to the new semester by staff and Associated Student Government (ASG) members at welcome booths/help stations the first week. Students will be given directions to classes, information on purchasing parking permits, as well as answers to general questions.

Chancellor's Report

Dr. Blue reported the following:

- State Center Community College District will host a SCUP (Society of College and University Planning) planning institute January 30 to February 1 at District Office North. The SCUP institute is an internationally recognized program that leads to certification in integrated planning and issues related to accountability and accreditation. It is a very prestigious program and is rarely offered on-site. SCCCDC has reserved 35 slots for internal participants selected from campuses and sites throughout the district. Five slots are being offered to external participants as a way to generate revenue and offset costs. This is a tremendous opportunity for professional development in the area of planning and assessment.
- As a result of a visit from the Counselors of Real Estate (CRE) last fall, they have agreed to accept SCCCDC as one of its projects, and will be sending a team to do a thorough evaluation and provide recommendations for the Board's consideration. CRE is an independent consortium of real estate professionals that help institutions create plans to maximize revenue resources for existing properties and facilities. They will be assisting the district in creating an asset management plan. More details about CRE's visit will be available soon. With dwindling revenues from the state, the district must explore alternative revenue resources and, therefore, this is an excellent opportunity for the district.
- Award-winning composer, philanthropist and New York Times best-selling author Peter Buffett will share his music and insights into the lessons learned while growing up as the son of millionaire investor Warren Buffett, at FCC's Old Administration Building on February 2. All proceeds will benefit scholarship and arts education programs at State Center Community College

Chancellor's Report  
(continued)

District, FresnoState, University High Charter School and the FresnoCounty Office of Education.

Academic Senate  
Report

Mary Ann Valentino, Fresno City College Academic Senate President, reported the following:

- She attended the Fall Plenary in Irvine on November 8-10.
- FCC Academic Senate approved AR 4250(Probation).
- The senate selected Laurel Doud as their Hayward Award nominee.
- The senate reviewed and made recommended changes to the FCC mission statement, as request by the Strategic Planning Committee.
- The senate continues to discuss and make recommendations regarding the district integrated planning manual draft.

Classified Senate  
Report

Juan Tirado, Reedley College Classified Senate President, reported the following:

- The RC Classified Senate approved several operating agreements in October, including the budget committee, distance education, staff development, and student success.
- The senate hosted a Halloween office decoration contest and fundraiser for scholarships.
- During the November senate meeting, Stephanie Curry provided an update on the budget and Eileen Apperson-Williams presented the Program Review Cycle 3 Handbook.
- In December, the senate adopted two families for Christmas. Gifts, food and a tree were delivered to the families in Madera and Reedley.
- The senate is currently developing a classified staff handbook and reviewing the college mission and goals.
- Mr. Tirado recently appointed as the RC Latino Faculty and Staff Association president. The association has drafted their activities for the spring semester.

Fresno Area Express  
Update

Mr. Brian Speece introduced Ken Hamm from the City of Fresno, and Angie Rios from the Rios Company. Mr. Hamm presented information on the upcoming bus rapid transit service project. This project will reduce the amount of time busses dwell at stops or the stations, and busses will be appointed with amenities not included on regular busses. A stop at Fresno City College is included in the first phase of this project. Ms. Smith asked if the is project complies with clean air initiatives. Mr. Hamm stated the project does comply with the initiatives and will be looking at all-electric

Fresno Area Express  
Update (continued)

applications for the future. Ms. Smith asked about the schedule for the bus service. Mr. Patterson would like to see Willow International included in the loop. Mr. Hamm said this plan is flexible and can accommodate several routes, including Willow International. Mr. Nishinaka asked if the cost of ridership will change with this service. Mr. Hamm stated there will not be a change in the cost. Mr. Payne asked if there will be opportunities for increased ridership in southwest Fresno. Mr. Hamm stated Fresno City Council considered several routes for the initial phase of the service and chose the Kings Canyon/Blackstone corridor.

Board Strategic  
Conversation Update

Dr. George Railey provided an update for the upcoming second annual strategic conversation. He reviewed the timeline, the planning and the participants for the event. Dr. Railey discussed the process and expected outcomes from the strategic conversation. Mr. Payne requested the committee be mindful of a “universal thought process” when selecting students. Students who are on academic probation and represent ethnic diversity should be considered when making the selection. Mr. Nishinaka asked that students who have extended day schedules also be considered. Dr. Jothany Blackwood stated she would be available to meet with board members if they are interested in actively participating in a in the strategic conversation planning. President Barreras asked interested board members to submit their names by the end of the week.

Federal and State  
Financial Aid Update

Kira Tippins from Fresno City College, Chris Cortez from Reedley College, and Candace Cannon from the Willow International Community College Center reviewed the recent and upcoming changes for both federal and state financial aid. Ms. Barreras asked if there is an outreach program for students affected by AB540. Ms. Tippins said the district reaches out to those students through the Cash for College Workshops as well as partnerships with Fresno Unified and through the campus Latino faculty and staff associations. Ms. Smith stated she is concerned about students that come to secondary institutions unprepared. The district needs to partner with K-12 to assist in helping student prepare to college.

Safety and Security  
Update

Mr. Brian Speece presented information on the district’s safety and security plan. He reviewed the emergency notification systems including “First to Know”, phone systems, and interior and exterior speakers. Mr. Speece reviewed the emergency procedures pamphlet and provided copies to the Board. Mr. Speece presented

Safety and Security  
Update (continued)

information on future considerations for improvements for security at the child development centers and other campus locations. This topic will be discussed in greater detail at the board retreat.

Mr. Nishinaka asked if the district is looking at the outdoor lighting for the campuses. Mr. Speece stated PG&E has listed outdoor lighting as one of the projects currently under review. Ms. Smith thanked Mr. Speece, staff and the police department for their hard work on this important issue.

Consent Agenda  
Action

President Barreras announced an amendment to Appendix D, page 1 of 3, of the exhibit for item no. 13-03HR. Copies have been made available.

President Barreras asked for a motion to approve the consent agenda.

It was moved by Trustee Patterson and seconded by Trustee Smith that the Board of Trustees approve consent agenda items 13-01HR through 13-05HR and 13-01G through 13-04G, as amended. The motion carried without dissent.

Employment,  
Academic Personnel  
[13-01HR]  
Action

Approve academic personnel recommendations, item A, as presented

Employment, Promoti  
on, Change of Status,  
Leave of Absence,  
Resignation,  
Classified Personnel  
[13-02HR]  
Action

Approve classified personnel recommendations, items A through H, as presented

Consideration to  
Approve  
Reorganization of  
Vacant Vice President  
of Admissions and  
Records Position to  
District Dean of  
Admissions and  
Records and  
Enrollment  
Management  
[13-03HR]  
Action

Approve the reorganization of the vacant Vice President of Admissions and Records position to District Dean of Admissions and Records and Enrollment Management, range 62

Consideration to  
Approve Transfer of  
Position #2127,  
Student Services  
Specialist, and  
Position #2002,  
Office Assistant III,  
from Fresno City  
College to District  
Office North  
[13-04HR]  
Action

Approve the transfer of Position #2127, Student Services Specialist, and Position #2002, Office Assistant III, from Fresno City College to the District Office North effective February 1, 2013.

Consideration to  
Approve Resolution  
of Layoff and  
Elimination of  
Position #1062,  
Administrative  
Secretary I, Personnel  
Commission  
[13-05HR]  
Action

Approve Resolution No. 2013-01 authorizing the chancellor or her designee to give notice of layoff to one full-time Administrative Secretary I pursuant to the district's rules and regulations, classified bargaining agreement and applicable provisions of the education code.



Review of District  
Warrants and Checks  
[13-01G]  
Action

Review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	8,546,004.57	11/21/12 to 12/11/12
Fresno City College Bookstore	\$228,057.33	11/21/12 to 12/11/12
Reedley College Bookstore	52,841.39	11/21/12 to 12/11/12
Fresno City College Co- Curricular	135,725.86	11/16/12 to 12/11/12
Reedley College Co- Curricular	57,957.50	11/20/12 to 12/05/12
Total:	\$9,020,586.65	

Consideration to  
Approve 2013-14  
Schedule of  
Instructional Material  
Fees, Fresno City  
College and Reedley  
College  
[13-02G]  
Action

Approve the 2013-14 Schedule of Instructional Material Fees for  
Fresno City College and Reedley College

Consideration to  
Acknowledge Student  
Representation Fee,  
Willow International  
Community College  
Center  
[13-03G]  
Action

Acknowledge the student representation fee for Willow  
International Community College Center for implementation in the  
summer semester of 2013 and each semester thereafter

Consideration of  
Claim, Darla June  
Baily  
[13-04G]  
Action

Reject the claim submitted by Darla June Baily and direct the  
chancellor or vice chancellor of finance and administration to give  
written notice of said action to the claimant

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Public Hearing and  
Board of Trustees’  
Appointment to the  
Personnel  
Commission  
[13-01 ]  
Action

Diane Clerou stated that at the special board meeting on December 4, 2012, the Board announced Pamela Fobbs as the Board’s recommended appointee to the Personnel Commission. The Board must now convene a public hearing to allow the public, employees and employee organizations the opportunity to express their views on the qualifications of Ms. Fobbs. Following the public hearing, the Board may make its appointment or make a substitute appointment or recommendation without further notification or public hearing.

At 6:40 p.m. President Barreras opened the public hearing on the Board’s recommended appointee to the Personnel Commission. There being no public comment, Ms. Barreras closed the public hearing at 6:41 p.m.

A motion was made by President Barreras and seconded by Trustee Smith that the Board appoint Pamela Fobbs as the Board’s appointee to the Personnel Commission. Trustee Payne requested a roll call vote.

The motion passed by the following roll-call vote:

	YES	NO	ABSTAIN
Richard Caglia		X	
John Leal			X
Ron Nishinaka	X		
Patrick Patterson	X		
Eric Payne	X		
Dorothy Smith	X		
Isabel Barreras	X		

Reports of Board  
Members

Student Trustee Viviana Acevedo reported on activities occurring at Reedley College, including the following highlights:

- Worked with ASG and staff on providing input for the accreditation draft report.
- Participated in 2013-2017 strategic planning workshop.
- ASG held a successful coat drive in December.
- Welcome week and Club Rush took place at the beginning of the semester.

Student Trustee Michael Wilson reported on activities occurring at Fresno City College, including the following highlights:

- During final weeks ASG sponsored “Ram Slam,” which assisted student with studying for final exams. Over 750 hours of studying

Reports of Board  
Members (continued)

and 400 hours of total services were generated over a 4-day period.

- ASG will hold its first meeting on January 15.
- Future activities will include Kid's Day and March in March.
- ASG elections will occur April 23-25 for the 2013-2014 term.

Trustee Eric Payne stated he participated the following events:

- Participated in new trustee orientation.
- Attended holiday events hosted by Councilman Sal Quintero and the district office.
- Attended a moment of silence at City Hall hosted by Mayor Swearengin in honor of the teachers and students who lost their lives at Sandy Hook Elementary School.
- Is working with City of Fresno Martin Luther King's Unity Committee for the upcoming celebration

Trustee John Leal thanked the chancellor and staff for the new trustee orientation. He also thanked Mr. Eng for meeting with him to review and discuss the budget. Mr. Leal attended the following events:

- Police academy graduation on December 12
- Attended the Reedley College holiday luncheon on December 13
- FCC fire fighter graduation class of 38 at OAB on December 13.

Trustee Dorothy Smith attended her first meeting as Fresno County School Board representative.

Trustee Ron Nishinaka attended the following events:

- Reedley Collegestaff holiday luncheon on December 13.
- Fresno City College Registered Nurse Program Pinning Ceremony
- Reedley College Community Concert Band's winter concert
- City of Parlier Oversight Board for Successor (RDA) Agency meeting

Trustee Richard Caglia discussed SCCC presence in southwest Fresno. He stated he has a meeting scheduled with Councilmember Baines, Supervisor Phil Larson and Chancellor Blue to discuss this issue. Mr. Caglia also reported he met with several local labor organizations and it was reported to him that they have been working with Dr. Railey on a vocational education presence. He is happy to hear about the partnerships and thanked Dr. Railey for his efforts. He would like the district to continue to update the Board on the progress of vocational education within the district.

Future Agenda Items	<p>Trustee Leal requested an update on the smoking policy, both on the campus and districtwide. Mr. Wilson stated the ASG is currently reviewing the policy. Dr. Blue stated an update on the district smoking policy will be presented to the Board during a future meeting.</p> <p>Trustee Smith requested an update on online distance learning and an update on food vendors.</p> <p>Trustee Nishinaka would like to schedule a tour of Sequoia Lakes and the forestry lab for the Board.</p> <p>Trustee Caglia requested continuing updates on vocational education.</p> <p>Trustee Payne requested an update/report on student achievement, various committees on participatory governance and a districtwide student learning outcome discussion.</p>
Delegations, Petitions, and Communications	None
Closed Session	<p>President Barreras stated that in closed session the Board would be discussing:</p> <ul style="list-style-type: none"><li>A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</li><li>B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6</li><li>C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION; Pursuant to Government Code Section 54956.9(a)</li></ul> <p>President Barreras called a recess at 7:00p.m.</p>
Report of Closed Session	<p>The Board moved into open session at 9:32 p.m.</p> <p>President Barreras reported the Board took no reportable action during closed session</p>

Adjournment

The meeting was adjourned at 9:35 p.m. by unanimous consent.

Ron Nishinaka /s/

Ronald Nishinaka

Secretary, Board of Trustees

State Center Community College District

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