

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue  
Fresno, CA 93704  
4:30 p.m., July 6, 2010

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of June 1, 2010
- V. Delegations, Petitions, and Communications [see footnote, Page 2]
- VI. Reports of Chancellor and Staff
  - A. PRESENTATIONS
    - 1. Chancellor's Report Deborah G. Blue
    - 2. Campus Reports Cynthia Azari, FCC  
Barbara Hioco, RC  
Terry Kershaw, NC
  - B. CONSIDERATION OF CONSENT AGENDA [10-20HR through 10-22HR]  
[10-52G through 10-69G]
  - C. HUMAN RESOURCES
  - D. GENERAL
    - 1. Consideration of Bids, Emergency Mass Notification System, Districtwide [10-41] Doug Brinkley
    - 2. Consideration to Lease Office Space at the Clovis Center [10-42] Doug Brinkley
- VII. Reports of Board Members
- VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 2]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

C. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957

1. Title: Dean of Student Services, Counseling, Fresno City College
2. Title: Interim Associate Vice Chancellor, Workforce Development and Educational Services

XII. Open Session

A. Consideration to Appoint Dean of Student Services, Counseling, [10-43]  
Fresno City College

B. Consideration to Appoint Interim Associate Vice Chancellor, [10-44]  
Workforce Development and Educational Services

XIII. Adjournment

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
July 6, 2010

HUMAN RESOURCES

1. Employment, Change of Status, Retirement, Resignation, Leave of Absence, Academic Personnel [10-20HR]
2. Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [10-21HR]
3. Consideration to Approve Resolution to Layoff and Eliminate Categorically Funded Permanent, Part-time Program Development Assistant Position #2466, Fresno City College; and Permanent, Part-time Administrative Aide Position #1144, Districtwide [10-22HR]

GENERAL

4. Review of District Warrants and Checks [10-52G]
5. Consideration of District Bank Accounts [10-53G]
6. Consideration to Authorize Signatories for District Bank Accounts [10-54G]
7. Consideration to Authorize Signatories for Orders and Registers [10-55G]
8. Consideration to Authorize Signatories for District Contracts and Grants [10-56G]
9. Consideration to Include the 2009-10 Organizational Chart in the 2010-11 Tentative Budget [10-57G]
10. Consideration to Authorize Agreement with Madera County Department of Social Services for Job Readiness–Short/Long-Term Vocational Training, Madera Center [10-58G]
11. Consideration to Authorize Agreement with the County of Fresno for CalWORKs Program Services, Reedley College [10-59G]
12. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for a Child Care and Development Block Grant–Preschool Program (CSPP) Fresno City College [10-60G]

13. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for a Child Care and Development Block Grant–General Child Development Program (CCTR), Fresno City College [10-61G]
14. Consideration to Authorize Agreement with Georgetown University for the Scholarships for Education and Economic Development (SEED) Program, Reedley College [10-62G]
15. Consideration to Authorize Grant Agreement with the Foundation for for California Community Colleges (FCCC) for the Child Development Careers WORKS! (CDC-WORKs!) Program, Fresno City College [10-63G]
16. Consideration to Authorize Grant Agreement with the Foundation for California Community Colleges (FCCC) for the Child Development Careers WORKS! (CDC-WORKs!) Program, Madera Center [10-64G]
17. Consideration to Authorize Agreement with Proteus, Inc., for Work Experience Program, Reedley College [10-65G]
18. Consideration to Adopt Resolution Authorizing Agreement with the Commission on Peace Officer Standards and Training (POST), Fresno City College [10-66G]
19. Consideration to Accept Grant from the U. S. Department of Education for the Trade Assistance through Business-Academic Linkages (TABAL) Project, Center for International Trade Development [10-67G]
20. Consideration to Accept Construction Project, Applied Technology T100 Welding Exhaust Ventilation, Fresno City College [10-68G]
21. Consideration to Appoint Committee Members to the Measure E Citizens' Bond Oversight Committee [10-69G]



Doctoral Class were present on assignment, observing the Board of Trustees meeting.

Among the others present, the following signed the guest list:

Deborah Ikeda, Vice President of Instruction and Student Services, NC

Michael Guerra, FCC Vice President, Administrative Services

Tony Cantu, FCC Vice President, Instruction

Brian Speece, Associate Vice Chancellor, Business and Operations, SCCC

Teresa Patterson, Executive Director, Public and Legislative Relations, SCCC

Bridget Heyne, FCC

Rick Santos, Faculty, FCC

John Quinto, CSU Fresno and FUSD

Carol Curtis, FCC

Lisa Janzen Leininger, CSU Fresno

Don Goodyear, CSU Fresno

Randy Vogt, Director of Purchasing, SCCC

Ed Eng, Director of Finance, SCCC

Merle Prochnov, CSU Fresno/DPELFS (Doctoral Program in Educational Leadership at Fresno State)

Christina Enquist, CSU Fresno/DPELFS

Kelly Fowler, Dean of Instruction, WI

Diane Clerou, District Dean, Human Resources, SCCC

Lucy Ruiz, Public Information Officer, RC

Gurdeep Sihota-He'Bert, Executive Director, SCCC Foundation

Cris Monahan Bremer, Director, Marketing and Communications, FCC

Approval of Minutes

The minutes of the regular Board meeting of May 4, 2010, and special meeting of May 10, 2010, were presented for approval. A motion was made by Mr. Feaver and seconded by Mr. Thonesen to approve the minutes of the regular Board meeting of May 4, 2010, and the minutes of the special Board meeting of May 10, 2010, as presented. The motion carried unanimously (Absent Trustees D. Smith, and W. Smith).

Delegations, Petitions, and Communications

None.

Chancellor's Report

Dr. Crow gave his final report to the Board prior to moving into retirement at the end of June 2010.

Commencement – On May 21 the campuses and centers celebrated their commencement ceremonies. Dr. Crow stated that this is the best day of the year for our district because everyone can see the successes of students who have persevered during these difficult economic times. Dr. Crow appreciated the opportunity to participate in Fresno City College's ceremony this year during their centennial year. He complimented the FCC staff for putting on a moving event, and one which will certainly be remembered by everyone who participated.

OAB Funding Update – A tour of the Old Administration Building at Fresno City College took place at 3 p.m. just prior to the Board meeting. Dr. Crow said there seems to be little good news coming out of Sacramento these days, but recently some great news was received regarding funding for the Old Administration Building. Each year the State Chancellor's Office develops a list of facility projects to be funded by the remaining funds from previously approved State bonds. The OAB is scheduled to receive \$9.2 million from the unused funds from the 2006 State Bond. These monies will be used to fund construction and equipment for the north and east wings in Phase III, which essentially will complete the building. The Governor has included this funding in his May Revise. Once the State budget is approved, and barring any unforeseen problems, construction of the final phase of the OAB project will proceed. This is a great way to end the academic year.

Final Remarks – Dr. Crow thanked the Board and everyone for a great twenty years in SCCC. He said, "It has been remarkable to see how much can be achieved when everybody works together and when people have student success as their focus; I am glad to have been a little part of it." Dr. Crow gave his best wishes for the coming year.

Mr. Patterson thanked Dr. Crow for his dedication and added that he will be missed by a lot of people.

Campus Reports

Dr. Azari reported the following from Fresno City College.

- Commencement – Dr. Azari thanked Trustees Dottie Smith, Willie Smith, and Richard Caglia who attended the

Campus Reports  
(continued)

Fresno City College Commencement. This year 1430 students received associate degrees with about 575 going through commencement exercises.

- Honors Reception – Twenty-five students in the Leon S. Peters Honors Program will receive \$1,000 scholarships at a reception on June 2.
- Doctorate Degree – Congratulations to Dr. Jothany Blackwood, Dean of Fine, Performing and Communication Arts, who has earned a doctorate degree.
- Academic Honors – Jordon Monga, defensive lineman on the FCC football team, was named to the 2009-2010 Academic All-State Team by the California Community Colleges Football Coaches Association. He will be attending Idaho State on a full athletic scholarship.
- Track and Field – Nate Moses was named 2010 California State Field Athlete for his 192' 11" discus throw, the farthest mark in the nation for community colleges.
- New Wrinkles – This musical revue is now open, running through June 13 at the FCC Theatre.

Dr. Hioco reported the following from Reedley College.

- Commencement – Dr. Hioco thanked Mr. Pat Patterson and Mr. Les Thonesen for participating in Reedley College's commencement and helping to award associate degrees, and honorary degrees for Nisei graduates.
- Certificate Awards – The certificate awards ceremony was held May 20, awarding several hundred certificates. The event was well attended and will become an annual event.
- Tiger Awards – A record number of student awards were presented on May 5. The Spirit of the Tiger Award went to Bill Beal, a host parent for RC International students.
- PAL Seminar – Reedley College Partnership in Agricultural Leadership held a two-day seminar in May, participating in workshops and tours at UC Kearney and USDA-ARS Ag Sciences Center in Parlier.
- Friends of the Arts – The group held their first event on May 19 with a video documentary, and also featured paintings and other art media produced by students.
- Torch of Excellence – The Kiwanis Clubs of Fresno and Madera Counties honored 76 RC student athletes. Tennis player Amy Busch was the keynote speaker.
- Women's Tennis – Yumiko Justin and Amy Busch were crowned California Doubles Champions at the state tournament



Campus Reports  
(continued)

Dr. Kershaw reported the following from the North Centers.

- LVN-RN Program – The State of California Board of Registered Nursing (BRN) approved the Reedley College-Madera Community College Center Associate Degree Nursing Program proposal. The program will begin Spring 2011 for approximately 15 students.
- Salute to Education – In May the Madera Chamber hosted its Salute to Education. MC English instructor Stephen Jay Leech received a Distinguished Teacher Award.
- WI Phase II Dedication – The dedication of the Academic Center II building at the Willow International Center was held on May 14.
- Commencement – Approximately 90 students participated in the 14<sup>th</sup> North Centers Commencement at the Madera Center. The keynote speaker was Jill Cholewa, SCCC Foundation Board member.

Dr. Kershaw thanked Dr. Crow for his support of the North Centers, especially noting that he was instrumental in starting up the North Centers.

Consent Agenda  
Action

Mr. Patterson announced that the Consent Agenda Item 10-16HR Academic Personnel has been amended and copies provided. Before proceeding with the consideration of the Consent Agenda, President Patterson recognized Ms. Barreras for a procedural matter. Ms. Barreras requested Consent Agenda Items 2, 3 and 4 (10-17HR, 10-18HR and 10-19HR) be removed from the consent agenda and considered separately.

Mr. Patterson acknowledged Ms. Barreras' request and stated that Consent Items 2, 3 and 4 would be considered separately. Mr. Patterson asked for a motion to approve the consent agenda as presented, excluding Items 2, 3 and 4.

It was moved by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees approve Consent Agenda Items 10-16HR, as amended, and 10-43G through 10-51G, as presented. The motion carried unanimously, absent Mr. Smith.

Ms. Barreras stated that she is currently serving in a temporary internship with the CSEA, the exclusive bargaining representative for the classified employees of the District. Therefore, she must recuse herself from consideration of these matters as they may involve CSEA's representation of

Consent Agenda  
(continued)

Action

classified employees. She also noted that later on the agenda there is a closed session item for conference with labor negotiator regarding the District's ongoing labor negotiations with CSEA and the faculty bargaining unit. She recuses herself from the portion of closed session Item B concerning the CSEA contract and from the salary and medical benefits provisions of the faculty contract, and will not participate in those deliberations. She does this to prevent even the appearance of conflict, on the advice of the District's counsel.

Mr. Patterson noted Ms. Barreras statement for the record, and asked for a motion that the Board would now consider Consent Agenda Items 2, 3 and 4 (10-17HR, 10-18HR and 10-19HR), as presented.

It was moved by Mr. Thonesen and seconded by Ms. Smith to approve Consent Items 10-17HR, 10-18HR and 10-19HR, as presented. There was no discussion on these items. The motion passed by the following vote, and Trustee Barreras abstained from the voting.

Yes – 5  
No – 0  
Absent – 1 (Trustee W. Smith)  
Recused – 1 (Trustee Barreras)

Employment, Change of  
Status, Retirement,  
Academic Personnel  
[10-16HR] (amended)

Action

approve academic personnel recommendations, Items A through D, as amended

Employment, Change of  
Status, Leave of Absence,  
Classified Personnel  
[10-17HR]

Action

approve classified personnel recommendations, Items A through F, as presented

Consideration to Approve  
Custodial Position and  
Account Clerk III Position,  
Willow International  
Center  
[10-18HR]

Action

approve the custodial position and Account Clerk III position for the Willow International Center, effective July 1, 2010

Consideration to Approve Reorganization of Vacant Permanent Part-Time Library Learning Resource Assistant III Position #2487 to a Permanent Part-Time Audio Visual Technician I Position and Classification Specification, Fresno City College  
[10-19HR]  
Action

approve the reorganization of the vacant Permanent Part-Time Library Learning Resource Assistant III position #2487 to Permanent Part-Time Audio Visual Technician I position and classification specification, Fresno City College, effective July 1, 2010

Review of District Warrants and Checks  
[10-43G]  
Action

review and sign the warrants register for the period April 24, 2010, to May 20, 2010, in the amount of \$14,249,802.19; and

review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period April 20, 2010, to May 18, 2010, in the amount of \$420,985.71

Consideration of Report of Investments  
[10-44G]  
Action

accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending March 31, 2010

Consideration to Adopt Resolution Establishing 2010-11 Appropriations Limit (Gann)  
[10-45G]  
Action

adopt Resolution No. 2010-7 in the Matter of the Establishment of an Appropriations Limit for the 2010-11 Fiscal Year, which sets the 2010-11 appropriations limit for the district at \$246,519,338

Consideration to Authorize Sale of Surplus Property, Fresno City College  
[10-46G]  
Action

authorize disposal of district surplus property by auction

Consideration of Bids,  
Life Science Workroom  
Remodel, Reedley College  
[10-47G]  
Action

award Bid #0910-16 in the amount of \$54,500.00 to Seals/  
Biehle General Contractors, the lowest responsible bidder for  
the Life Science Workroom Remodel at Reedley College, and  
authorize the Chancellor or Vice Chancellor, Finance and  
Administration, to sign an agreement on behalf of the district

Consideration to Approve  
Agreements for  
Technology Purchases,  
Districtwide  
[10-48G]  
Action

- a) approve participation in WSCA Contract B27160 and  
WICHE Contract 45ABZ for Dell technology; and
- b) approve participation in FOCUS Agreement 2009121 for  
network technology; and
- c) approve participation in CMAS Contracts 3-07-70-0943F,  
3-07-58-0128B, and CSU Contract M010173 for Audio  
Visual technology; and
- d) approve participation in CalSave and PSG Contract 20202  
for Video Conferencing technology; and
- e) authorize purchase orders to be issued against these  
cooperative agreements for the purchase of approved  
technology items as may be needed Districtwide

Consideration to Approve  
Agreements for Science  
Equipment and Supplies,  
Willow International  
Center  
[10-49G]  
Action

- a) approve participation in WSCA Contract SBPO1118-04  
for the purchase of Science Equipment and Supplies; and
- b) approve participation in CMAS Contract 3-07-66-0008A  
for the purchase of Gas Chromatograph Instruments; and
- c) authorize purchase orders to be issued against these  
cooperative agreements for the purchase of approved  
Science Equipment and Supplies as may be needed for  
Willow International Center

Consideration to Approve  
Curriculum Proposals,  
Effective Spring 2010  
through Fall 2011, Fresno  
City College and Reedley  
College  
[10-50G]  
Action

approve the Fresno City College and Reedley College  
curriculum proposals as presented

Consideration to Approve  
the Madera County School  
Boards Association  
Executive Committee  
Recommended 2010-2011  
Budget  
[10-51G]  
Action

approve the Madera County School Boards Association  
Executive Committee proposed 2010-2011 budget developed  
at the May 12, 2010, MCSBA Budget and Finance Committee  
meeting/Executive Committee meeting, and authorize the  
Executive Committee Representative and the Chancellor to  
sign the MCSBA Approval of Proposed 2010-2011 Budget  
form

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to Adopt  
Resolutions in Connection  
with Board of Trustees  
Election, November 2,  
2010  
[10-34]  
Action

Mr. Rowe presented Item 10-34 and resolutions.

A motion was made by Mr. Feaver and seconded by Mr. Caglia that the Board of Trustees adopt the following Resolutions as presented:

- a) Resolution 2010-08, “Resolution, Order of Election, and Specifications of the Election Order in a General Election Year”;
- b) Resolution 2010-09, “Resolution In the Matter of Charges to Candidates of Board Member Elections”; and
- c) Resolution 2010-10, “Resolution In the Matter of Board Member Selection in Case of a Tie Vote (C-1),” with the Winner or Winners to Be Determined by Lot.

In the discussion about Resolution 2010-10 Selection in Case of a Tie Vote (C-1), Mr. Rowe explained that if there is a tie in the November 2 election, the Board would decide at that occurrence what method would be used to determine the winner by lot.

The motion carried unanimously, absent Trustee W. Smith.

Consideration to Approve  
2010-11 Tentative Budget  
[10-35]  
Action

Mr. Brinkley presented Item 10-35 Tentative Budget for 2010-11, along with a slide presentation on the SCCCD Tentative 2010-11 budget. Mr. Brinkley stated that the Board is charged each year prior to July 1 with adopting the tentative budget, which puts an expenditure plan in place until the State adopts their budget. In Agenda Item 10-36 a public hearing date is established for the proposed 2010-11 SCCCD Final Budget, that we are required to adopt prior to September 15, 2010. After discussion, the motion was made by Ms. Smith and seconded by Mr. Feaver that the Board of Trustees approve the 2010-11 SCCCD Tentative Budget, as presented. The motion carried unanimously, absent Trustee W. Smith.

Consideration to Establish  
September 7, 2010, as the  
Public Hearing Date for  
the Proposed 2010-11  
Final Budget  
[10-36]  
Action

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees schedule a public hearing for the proposed 2010-11 Final Budget at 4:30 p.m. on September 7, 2010. The motion carried unanimously, absent Trustee W. Smith.

Consideration to Authorize  
Year-end Balancing  
Transfers, 2009-10 Fiscal  
Year  
[10-37]  
Action

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees authorize year-end balancing transfers for the 2009-10 fiscal year. The motion carried unanimously, absent Trustee W. Smith

Reports of Board  
Members

Mr. Feaver reflected upon Dr. Crow's successful journey throughout his years in the District. He expressed his appreciation for Dr. Crow's service, also stating, "Enjoy your grandkids and we will miss you."

Mr. Caglia thanked Dr. Crow stating his agreement with the previous comments regarding Dr. Crow. He extended his welcome to the incoming Chancellor, Dr. Deborah G. Blue. Regarding commencement, Mr. Caglia said he was reminded at the graduation ceremonies what a diverse district SCCCD is, and he is proud to be a part of it.

Mr. Thonesen reported he attended the Reedley College graduation and found it rewarding to know that a large portion of graduates are the first children in their families to be able to attend college. Mr. Thonesen said he appreciates Dr. Crow, too, and all he has done for SCCCD; he wishes him well.

Ms. Barreras apologized for not being able to attend the North Centers graduation ceremonies at the Madera Center because she has been ill. She stated her congratulations to all the graduates and the staff. Ms. Barreras thanked Dr. Crow for his service. Ms. Barreras welcomed Dr. Blue and said she is looking forward to working with her.

Ms. Smith thanked Dr. Crow for his service as Chancellor, and noted he is well recognized in the community for his work in education. Ms. Smith had the opportunity to attend the Madera Center Pinning Ceremony, which was a wonderful event. She congratulated Dr. Terry Kershaw and Deborah Ikeda for their efforts. She also had the opportunity to attend the Latino Graduation Celebration recognizing students at Fresno City College, and it was another wonderful event. Ms. Smith said so many great things are going on in the State Center Community College District and many of the District employees are doing great things. She added that the Board members enjoy bragging about this at their state and national meetings.

Reports of Board  
Members  
(continued)

Mr. Patterson thanked Dr. Crow for his years of dedicated service. He appreciates all he has done and added that the reception on May 7 for Dr. Crow was a significant event honoring him, noting there were several dignitaries who attended the reception. What he found impressive is the link Dr. Crow has made between the SCCCD and community.

Mr. Patterson attended the building dedication at the Clovis Community College site. He said the Board has heard how involved the staff have been in regard to the accreditation process. He has found that everyone on the staff is involved at one point or another. He recognizes that very few people get to bring on a new building in their tenure. Dr. Kershaw has done that, and those efforts are being realized by faculty and classified staff. He appreciates seeing the involvement, attitude and professionalism by faculty and staff as they tackle this project. Also, Mr. Patterson attended the Clovis/North Centers reception for Dr. Blue and was impressed with that event and said it was very well done.

Mr. Patterson enjoyed the Reedley College graduation. It was especially significant because of the honorary degrees awarded for Japanese Americans who had their education disrupted by the internments. He said it was also a great honor for him, and he appreciates what has been done.

Old Business

None.

Future Agenda Items

Mr. Patterson asked Dr. Blue to report the information she gathered regarding a retreat involving the Board and the new Chancellor. Dr. Blue reported that she has been in contact with Dr. Pam Fisher, Consultant with ACCT, about a workshop with the primary purpose of developing a partnership of the Board and herself as the new Chancellor. A six-hour retreat to be held in July, August, or September was proposed. After discussion, Mr. Patterson asked Ms. Krueger to find some possible dates for the workshop.

Ms. Smith suggested that in regard to future meeting minutes, the Executive Secretary to the Chancellor should be listed in the “Others Present” section, rather than the “Introduction of Guests” section.

Delegations, Petitions, and  
Communications

None.

Closed Session

Mr. Patterson stated that in closed session the Board would not be discussing PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE

Mr. Patterson said the Board would be discussing the following:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of Litigation Pursuant to Subdivision (c) of Government Code Section 54956.9: One Potential Case

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957;  
Title: Interim Dean of Instruction, Humanities, Fresno City College  
Title: Director, College Activities, Fresno City College

CONFERENCE WITH LABOR NEGOTIATOR  
[Unrepresented Employees: President-Fresno City College, President-Reedley College, Vice Chancellor-North Centers, Vice Chancellor-Finance and Administration], Tom Crow, Pursuant to Government Code Section 54957

Mr. Patterson called a recess at 6:07 p.m.

Open Session

The Board moved into open session at 7:54 p.m.

Report of Closed Session

Mr. Patterson reported that the Board took no action in closed session. Mr. Patterson announced that the minutes will reflect that Trustee Barreras was not present during that portion of Item B pertaining to the conference with labor negotiator regarding the District's ongoing labor negotiations with CSEA, nor the discussion of the salary and medical benefits provisions of the faculty contract.



Consideration to  
Concur/Oppose Personnel  
Commission Budget  
[10-38]  
Action

Mr. Rowe introduced Item 10-38. Nancy Kast and Bradley Tahajian were in attendance. A motion was made by Ms. Smith and seconded by Mr. Caglia that the Board of Trustees direct the Chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the SCCCD Personnel Commission estimated budget of \$428,819 for the 2010-11 fiscal year. The motion carried unanimously, absent Trustee W. Smith.

Consideration to Appoint  
Interim Dean of  
Instruction, Humanities,  
Fresno City College  
[10-39]  
Action

It was moved by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees appoint Mr. David Good as Interim Dean of Instruction, Humanities, at Fresno City College, with placement on the management salary schedule at Range 62, Step 8, \$11,141.17 per month, effective July 1, 2010. The motion carried unanimously, absent Trustee W. Smith.

Consideration to Appoint  
Director, College  
Activities, Fresno City  
College  
[10-40]  
Action

Mr. Caglia made the motion and seconded by Ms. Smith that the Board of Trustees appoint Mr. Sean Henderson as Director of Student Activities at Fresno City College with placement on the management salary schedule at Range 59, Step 3, \$9,037.75 per month, effective June 2, 2010. The motion carried unanimously, absent Trustee W. Smith.

Consideration to Authorize  
New Employment  
Contracts for  
Unrepresented Employees:  
President-Fresno City  
College,  
President-Reedley  
College,  
Vice Chancellor-North  
Centers,  
Vice Chancellor-Finance  
and Administration  
Action

A motion was made by Mr. Caglia and seconded by Ms. Smith that the Board of Trustees authorize new employment contracts through June 30, 2013, for the following unrepresented employees:

President, Fresno City College  
President, Reedley College  
Vice Chancellor, North Centers; and  
Vice Chancellor, Finance and Administration

The motion carried unanimously, absent Trustee W. Smith.

Adjournment

The meeting was adjourned at 7:57 p.m. by the unanimous consent of the Board.

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Isabel Barreras  
Secretary, Board of Trustees  
State Center Community College District

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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Employment, Change of Status, Retirement,  
Resignation, Leave of Absence,  
Academic Personnel

ITEM NO. 10-20HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A and G, as presented.

## ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Class &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Hammerstrom, Karri M.	RC	II, 7	\$78,151	Agriculture Projects Coordinator

(Current Categorically Funded Full-Time Faculty)

(Categorically Funded Contract – July 7, 2010 through June 30, 2011)

De Anda, Carolyn A.	FCC	I, 4	\$60,039	Photography/Graphic Communications Instructor
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(Current Adjunct Faculty)

(First Contract – August 12, 2010 through May 20, 2011)

Epperson, Tamara S.	NC	II, 1	\$55,569	Accounting/Business Instructor
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(Current Adjunct Faculty)

(First Contract – August 12, 2010 through May 20, 2011)

B. Recommendation to change the contractual duty days effective July 7, 2010 for the following persons:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Alvarado, Samuel L.	FCC	190	181	Counselor
Arakelian, Charlotte A.	FCC	177	181	Counselor
Blodgett, Ryan J.	FCC	190	181	Counselor
Camara, Victoria T.	RC	190	181	Counselor
Hacker, Jackson	RC	177	187	Physical Education Instructor
Lopes, David M.	RC	187	207	Animal Science Instructor

- B. Recommendation to change the contractual duty days effective July 7, 2010 for the following persons (continued):

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Silva, Leslie M.	FCC	190	181	Counselor
Sperling, Dustin E.	RC	197	177	Agriculture Business Instructor

- C. Recommendation to accept resignation for the purpose of retirement for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Gant, Ralph R.	FCC	May 21, 2010	Speech Instructor

- D. Recommendation to accept resignation for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Bjerke, Joy L.	NC	June 16, 2010	Mathematics Instructor

- E. Recommendation to approve a leave of absence for the following person:

<u>Name</u>	<u>Campus</u>	<u>From</u>	<u>To</u>	<u>Position</u>
Luckenbach, Roger	FCC	August 12, 2010	January 6, 2011	Biology Instructor

(Per Personal and Parental Leave, Article XIV-B, Section 5 of the SCFT bargaining unit agreement)

- F. Recommendation to accept change of status for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Grover, Stephen C.	FCC	August 12, 2010	Mathematics Instructor

(Reduction to part-time employment status prior to retirement per Article XVIII, section 4 of the SCFT Collective Bargaining Unit Contract)

G. Recommendation to employ the following persons as Training Institute Trainers:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Camacho, Tammy	FCC	Trainer VI	\$55.86	May 14, 2010
Buller, Brian	FCC	Trainer VI	\$55.86	May 24, 2010
Diaz, Richard C.	FCC	Trainer VI	\$55.86	June 16, 2010

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Employment, Promotion, Change of Status,  
Leave of Absence, Resignation,  
Retirement, Classified Personnel

ITEM NO. 10-21HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through I, as presented.

## CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Hardin, Jr. Kenneth	DO	Police Officer Position No. 1159	57-B \$4,149.00	06/14/2010
Potter, Jr. Ronald	FCC	General Utility Worker Position No. 2163	43-A \$3,015.92	06/14/2010
Naina, Arun	WI	Instructional Technician – Microcomputer Lab Position No. 5012	50-A \$19.23/hr.	06/21/2010
Hoffman, Daniel	DO	Building Generalist Position No. 1157	63-A \$4,572.92	06/28/2010

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave.

Name	Location	Classification	Hourly Rate	Date
Bosworth, Amanda	FCC	Faculty Sign Language Interpreter Position No. 2440	Flat Hourly Rate \$49.00/hr.	05/15/2010 thru 05/21/2010
Denington, Sandra	FCC	Faculty Sign Language Interpreter Position No. 8127	Flat Hourly Rate \$49.00/hr.	05/15/2010 thru 05/21/2010
Edens-Paul, Rebecca	FCC	Faculty Sign Language Interpreter Position No. 8128	Flat Hourly Rate \$49.00/hr.	05/15/2010 thru 05/21/2010
Perez, Darlen	FCC	Faculty Sign Language Interpreter Position No. 8129	Flat Hourly Rate \$49.00/hr.	05/15/2010 thru 05/21/2010
Denington, Sandra	RC	Faculty Sign Language Interpreter Position No. 3155	Flat Hourly Rate \$49.00/hr.	05/20/2010 thru 05/21/2010

- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd).

Name	Location	Classification	Hourly Rate	Date
Perez, Darlen	RC	Faculty Sign Language Interpreter Position No. 3154	Flat Hourly Rate \$49.00/hr.	05/20/2010 thru 05/21/2010
Tijerina, Cynthia	RC	Baker Position No. 3070	43-A \$16.19/hr.	05/24/2010
Kast, Tracy	FCC	Office Assistant I Position No. 2092	38-A \$14.32/hr.	06/18/2010
Carver, Jane	FCC	Assistant Bookstore Manager Position No. 2285	40-B (Mgmt) \$34.57/hr.	07/01/2010

- D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Peralta, Joseph	FCC	Playground Assistant I	\$10.00/hr.	06/01/2010 thru 06/30/2010
Maddox, Ann Marie	FCC	Playground Assistant I	\$10.00/hr.	06/14/2010 thru 06/30/2010

- E. Recommendation to approve the promotion of the following regular employee:

Name	Location	Classification	Range/Step/Salary	Date
Bibb, Leroy	DO	Building Generalist Position No. 1141 to Lead Maintenance Person Position No. 1141	63-E \$5,553.08 to 69-C \$5,831.17	06/01/2010

- F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Lorenzano, Adelfa	RC	College Center Assistant Position No. 3086 to College Relations Specialist Position No. 3086	57-E \$4,876.50 to 69-A \$5,364.75	04/01/2010 thru 05/31/2010

(Additional compensation for working out of class per CSEA Article 33, Section 8)



F. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Garcia, Ernie	FCC	Office Assistant II Position No. 2018 to Department Secretary Position No. 2219	41-D \$3,089.08 to 44-D \$3,333.42	05/27/2010
(Additional compensation for working out of class per CSEA Article 33, Section 8)				
Klimek, Anastascia	RC	EOPS Oasis Assistant Position No. 3152	54-D \$4,251.50	06/01/2010
(Return to regular assignment from Unpaid Personal Leave of Absence per Article 13, Section 2)				

G. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Mahavong, Cathy	FCC	Registration Assistant I Position No. 8060	05/05/2010 thru 05/31/2010
(Unpaid Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)			

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Cruz, Heather	FCC	Sign Language Interpreter III Position No. 2242	05/31/2010
Okonkwo, Shawntel	FCC	Bookstore Seasonal Assistant Position No. 8037	06/07/2010
Harrell, Dan	RC	Food Service Manager Position No. 3096	06/21/2010

I. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Asada, David	RC	General Utility Worker Position No. 3063	06/30/2010
Faith, Linda	FCC	Department Secretary Position No. 2219	07/06/2010
Krueger, Janice	DO	Executive Secretary to the Chancellor Position No. 1041	8/31/2010

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO THE BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Approve Resolution of Layoff and Eliminate Categorically Funded Permanent, Part-time Program Development Assistant Position #2466, Fresno City College; and Permanent, Part-time Administrative Aide Position #1144, Districtwide

ITEM NO. 10-22HR

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EXHIBIT: Resolution

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Background:

The District operates its Center for Applied Competitive Technologies and Advanced Transportation Technology and Energy programs through the Economic and Workforce Development Division at the State Chancellor's Office. The district has been notified that the CACT and ATTe are being reduced by 50% effective June 30, 2010. It will be necessary to lay off one permanent, part-time employee. The attached resolution lists the position that is being affected by the decreased grant funding.

The district also operates a Career Advancement Academy grant which will be ending effective September 30, 2010. It will be necessary to lay off one permanent, part-time employee in this program. The attached resolution lists the position that is being affected by the decreased grant funding. The affects of a layoff are contained in Article 34 of the CSEA Bargaining Agreement.

Some of these employees may have seniority rights to "bump" into other positions or be placed in vacancies, thereby not necessitating their actual layoff. Some employees may chose to "bump" and this will have an impact on other employees within the district.

Recommendation:

It is recommended that the Board of Trustees approve Resolution No. 2010-15 authorizing the Chancellor (or designee) to give notices of layoff to two permanent, part-time classified employees of the district pursuant to the district's rules and regulations, contract bargaining agreement and applicable provisions of the Education Code.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Meeting of the Board of Trustees  
July 6, 2010

BOARD RESOLUTION NO. 2010-15

**WHEREAS**, the State and Federal funding for Economic and Workforce Development division the State Chancellor’s Office is being significantly reduced for the 2010-2011 fiscal year, and

**WHEREAS**, this reduction in funding will result in reduced funding for the Center for Applied Competitive Technologies program and the ATTe program at Fresno City College effective June 30, 2010, and

**WHEREAS**, due to lack of funds in the Career Advancement Academy Grant this program will be eliminated effective September 30, 2010, and

**WHEREAS**, the Board of Trustees hereby finds it is in the best interest of this College District, that as of June 30, 2010 and September 30, 2010, certain services now being provided by the District be discontinued by the following extent:

- |    |   |                   |
|----|---|-------------------|
| 1. | <u>CACT and ATTe Positions</u>                | <u>Position #</u> |
|    | 1 Program Development Asst. (perm, part-time) | 2466              |
| 2. | <u>Career Advancement Academy Position</u>    |                   |
|    | 1 Administrative Aide (perm, part-time)       | 1144              |

**NOW, BE IT RESOLVED** that as of June 30, 2010, and September 30, 2010, the positions listed above shall be discontinued to the extent set forth above.

**BE IT FURTHER RESOLVED** that the District Chancellor be and is hereby authorized to give notices of layoff to two (2) classified employees of the District pursuant to the District’s rules and regulations and applicable provisions of the bargaining unit contract and Education Code not less than 45 days prior to the effective date of layoff as set forth above and to those individuals who are potentially subject to layoff due to seniority bumping rights of the individuals receiving layoff notices.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board on July 6, 2010, by the following vote:

AYES:  
NAYES:  
ABSENT:

Date: \_\_\_\_\_

Board of Trustees of the State  
Center Community College District

\_\_\_\_\_  
Secretary, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 10-52G

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EXHIBIT: None

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Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period May 21, 2010, to June 25, 2010, in the amount of \$23,885.684.15.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period May 19, 2010, to June 27, 2010, in the amount of \$696,092.33.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration of District Bank Accounts

ITEM NO. 10-53G

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EXHIBIT: List of Bank Accounts

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Background:

Annually, the district reviews for continuing need the list of bank accounts used throughout the district. Accounts which have been established or have required a change in the signatories are presented on the enclosed list of District bank accounts.

Recommendation:

It is recommended that the Board of Trustees approve the list of district bank accounts, revised and updated to reflect accounts and signatories in place as of July 6, 2010.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
BANK ACCOUNTS**

<u>Bank Name and Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Account Number</u>	<u>District Employee</u>
Bank of America	5292 North Palm Fresno, CA 93704	Payroll Clearing Account	██████ 1371	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	5292 North Palm Fresno, CA 93704	Traffic Fines Clearing Account	██████ 1427	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	5292 North Palm Fresno, CA 93704	FCC Clearing Account	██████ 1553	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	5292 North Palm Fresno, CA 93704	SCCCD North Centers Account	██████ 0007	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	5292 North Palm Fresno, CA 93704	SCCCD Federal/State/EFT	██████ 0018	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	5292 North Palm Fresno, CA 936704	SCCCD Electronic Payment Processing	██████ 4413	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Bank of America	Calwa Branch 2611 South Cedar Fresno, CA 93725	CTC Clearing Account Bank #90-1957-1211	██████ 0059	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College Clearing Acct.	██████ 5920	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
BANK ACCOUNTS**

<u>Bank Name and Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Account Number</u>	<u>District Employee</u>
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College Food Services Clearing Account	██████ 5044	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College Dorm Clearing Account	██████ 5052	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Wells Fargo	Fashion Fair Office 715 E. Shaw Fresno, CA 93710	Revolving Fund	██████ 5829	Doug Brinkley Edwin Eng
Wells Fargo	Fresno Regional Commercial Banking Office 1206 Van Ness Avenue Fresno, CA 93721	Letter of Credit Account	██████ 4741	Deborah G. Blue Douglas R. Brinkley Randy Rowe Edwin Eng
Marketing One Securities, Inc.	Sanwa Bank California 601 South Figueroa, Suite W9-7 Los Angeles, CA 90017	Franklin U.S. Government Securities Fund		Douglas R. Brinkley Edwin Eng
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Associated Student Body	██████ 0181	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Co-Curricular Activity	██████ 0183	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Federal Financial Asst.	██████ 0185	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Scholarship & Loan	██████ 0187	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
BANK ACCOUNTS**

<u>Bank Name and Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Account Number</u>	<u>District Employee</u>
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Bookstore--Checking	██████0177	Douglas R. Brinkley Anthony D. Cantu Michael J. Guerra
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Bookstore--NaBanco VISA/MASTERCARD	██████2050	Douglas R. Brinkley Anthony D. Cantu Michael J. Guerra
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Federal Aid Interest Bearing Account	██████1650	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	State Cal Grant Interest Bearing Acct.	██████0356	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Campus Co-Curricular Activities	██████8596	Anthony D. Cantu Michael J. Guerra Cheryl Sullivan
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Federal Direct Student Financial Aid Acct	██████2347	Barbara A. Hioco Michael A. White Scotty R. Thomason
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	State of California Direct Student Financial Aid	██████5372	Barbara A. Hioco Michael White Scotty R. Thomason
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Scholarship & Loan	██████1321	Barbara A. Hioco Michael A. White Scotty R. Thomason
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Co-Curricular	██████5904	Barbara A. Hioco Michael A. White Scotty R. Thomason
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Associated Student Body	██████5912	Barbara A. Hioco Michael A. White Scotty R. Thomason



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
BANK ACCOUNTS**

<u>Bank Name and Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Account Number</u>	<u>District Employee</u>
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Associated Student Body Certificate of Deposit	██████ 4665	Barbara A. Hioco Scotty R. Thomason Daniel Kilbert
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Bookstore--Checking	██████ 9303	Douglas R. Brinkley Scotty R. Thomason Michael Guerra
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College ATM Account (1 Signature required per Suzette Ishizuka)	██████ 5389	Barbara A. Hioco Scotty R. Thomason Dan Harrell
Bank of America	P.O. Box 30746 Los Angeles, CA	Bookstore Checking Account	██████ 7311	Douglas R. Brinkley Scotty R. Thomason Michael Guerra

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Signatories  
for District Bank Accounts

ITEM NO. 10-54G

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EXHIBIT: None

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Background:

The Education Code requires that the Board approve signatories on district bank accounts. With the recent appointment of Deborah G. Blue as Chancellor of State Center Community College District, the following change is needed: Deborah G. Blue will replace Thomas A. Crow as an authorized signatory on various SCCCDC bank accounts. All other signatories will remain unchanged.

Recommendation:

It is recommended that the Board of Trustees authorize the removal of Thomas A. Crow and the addition of Deborah G. Blue as a signatory on various SCCCDC bank accounts.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Signatories  
for Orders and Registers

ITEM NO. 10-55G

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EXHIBIT: Authorization Form

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Background:

Education Code Section 85233 reads in part as follows: "The governing board of each community college district shall be responsible for filing or causing to be filed with the County Superintendent of Schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name."

Because of a recent change in personnel, it is necessary to transmit to the County Superintendent of Schools an updated form with the names and signatures of those persons authorized by the Board to sign orders and registers, as well as the names and signatures of all Board members. A copy of the revised authorization form is enclosed.

Recommendation:

It is recommended that the Board of Trustees authorize the Chancellor and Vice Chancellor, Finance and Administration, to sign orders and registers drawn on the funds of the district; authorize the Director of Purchasing to sign purchase orders for the district; authorize the Associate Vice Chancellor, Human Resources, to sign Notices of Employment for all employees; and authorize a majority of Board members to sign orders and registers in the name of the Board of Trustees.



# fresno county office of education

## Mailing Permit

All routine district finance mail will be directed to the district office at the address listed in the *Fresno County Schools Directory*, unless otherwise specified on a Mailing Permit. Mailing Permits remain valid until replaced with updated versions. Updated contact and mailing information may be submitted at any time during the school year.

If your district's contact or mailing information needs to be updated, please fill out the form below and mail the original to the District Financial Services Department, Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721. This form may also be downloaded at [www.fcoe.org/dfsdocs](http://www.fcoe.org/dfsdocs).

Please Send District Financial Mail to:		
<u>Douglas R. Brinkley</u> Name	<u>State Center Community College District</u> District	
<u>1525 E. Weldon Avenue</u> Address	<u>Fresno,</u> City	<u>CA 93704</u> Zip Code
Governing Board Action Taken on:	<u>July 6, 2010</u> Date	
Signed:	<u>Isabel Barreras, Clerk of the Board</u>	



# fresno county office of education

## Authorized Signature Permit

Return to: Jamie Perry, Senior Director  
District Financial Services  
Fresno County Office of Education  
1111 Van Ness Avenue  
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of **State Center Community College District**, held on the **6th** day of **July, 2010**:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Signature:
1. Deborah G. Blue	1.
_____	_____
2. Douglas R. Brinkley	2.
_____	_____
3. Randall Vogt (P.O.'s Only)	3.
_____	_____
4. Randy Rowe (N.O.E.'s Only)	4.
_____	_____

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Signature:
1. Isabel Barreras	1.
_____	_____
2. Richard M. Caglia	2.
_____	_____
3. H. Ronald Feaver	3.
_____	_____
4. Patrick E. Patterson	4.
_____	_____
5. Dorothy Smith	5.
_____	_____
6. William J. Smith	6.
_____	_____
7. Leslie W. Thonesen	7.
_____	_____

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers **Yes X**  
No \_\_\_\_\_. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501  
(copy enclosed). I certify this requirement has been met.

Sample(s) of such signature(s):

Type or print here:		Signature:	
1.	Isabel Barreras _____	1.	_____
2.	Richard M. Caglia _____	2.	_____
3.	H. Ronald Feaver _____	3.	_____
4.	Patrick E. Patterson _____	4.	_____
5.	Dorothy Smith _____	5.	_____
6.	William J. Smith _____	6.	_____
7.	Leslie W. Thonesen _____	7.	_____

By order of the Governing Board of **STATE CENTER COMMUNITY COLLEGE DISTRICT** of Fresno County, California.

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Isabel Barreras  
Clerk of the Board  
State Center Community College District

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Date

*Revised: June 25, 2009*

### **EDUCATION CODE 42632**

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

### **EDUCATION CODE 42633**

The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

### **GOVERNMENT CODE 5501**

Any authorized officer may, after filing with the Secretary of State his manual signature certified by him under oath, execute or cause to be executed with a facsimile signature in lieu of his manual signature:

- (a) Any public security, provided that at least one signature required or permitted to be placed thereon shall be manually subscribed; and
- (b) Any instrument of payment.

Upon compliance with this section by the authorized officer, his facsimile signature has the same legal effect as his manual signature.

### **EDUCATION CODE 85233**

The governing board of each community college district shall be responsible for filing, or causing to be filed, with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 85266 and districts determined to be fiscally independent pursuant to Section 85266.5, no order on the funds of any district shall be approved by the county superintendent of schools unless the signatures are on file in the superintendent's office and he or she is satisfied that the signatures on the order are those of persons authorized to sign the order.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

---

SUBJECT: Consideration to Authorize Signatories  
for District Contracts and Grants

ITEM NO. 10-56G

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EXHIBIT: None

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Background:

The Board has historically provided formal signature authorization for the district administration for bank accounts, orders, and registers. The administration also signs contracts and grants for the district. This signature authorization should be formally approved by the Board.

Recommendation:

It is recommended that the Board of Trustees authorize the removal of Thomas A. Crow and the addition of Deborah G. Blue as signatory on contracts and grants.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Include the 2009-10  
Organizational Chart in the 2010-11  
Tentative Budget

ITEM NO. 10-57G

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EXHIBIT: 2009-10 Organizational Chart

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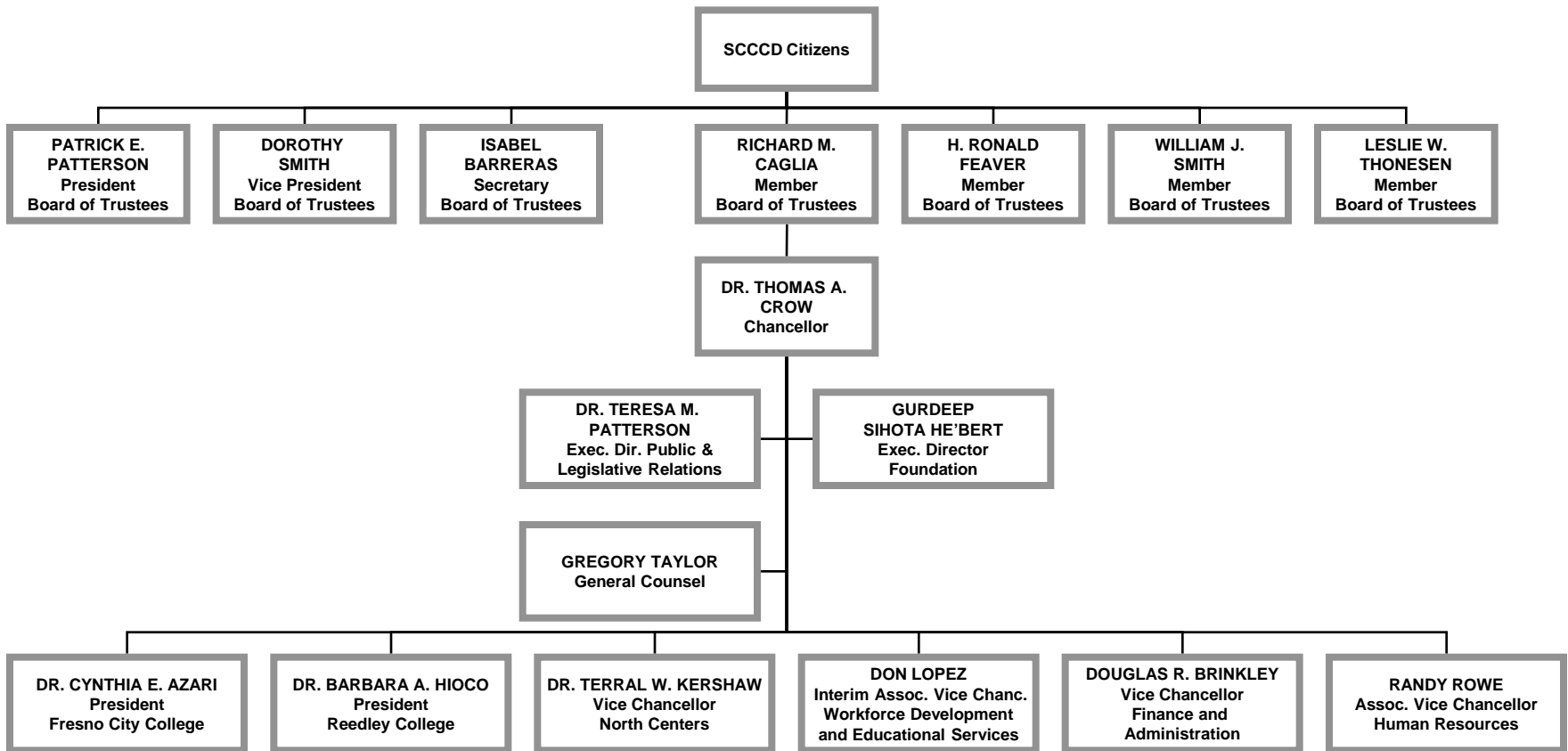
Background:

The 2010-11 Tentative Budget was presented at the June 1, 2010, board meeting and included the 2010-11 organizational chart, but omitted the inclusion of the 2009-10 organizational chart.

Recommendation:

It is recommended that the Board of Trustees approve the inclusion of the 2009-10 organizational chart to be inserted as page 12(a) in the 2010-11 Tentative Budget and change the page number of the 2010-11 organizational chart to 12(b).

# State Center Community College District 2009-10 Organizational Chart



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Agreement with Madera County Department of Social Services for Job Readiness – Short/Long-Term Vocational Training, Madera Center

ITEM NO. 10-58G

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EXHIBIT: None

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Background:

The district, on behalf of the Madera Center, is requesting authorization to enter into an agreement with the Madera County Department of Social Services to provide job readiness training. The Madera Center will provide both short- and long-term vocational and employment training, with student support counseling services, to CalWORKs students referred by the Madera County Department of Social Services. Funding is provided in an amount not-to-exceed \$130,000 for the period July 1, 2010, through June 30, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of the Madera Center, to enter into an agreement with the Madera County Department of Social Services whereby the Madera Center will provide job readiness training for the period July 1, 2010, through June 30, 2011, for an amount not to exceed \$130,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Agreement  
with the County of Fresno for  
CalWORKs Program Services, Reedley College

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ITEM NO. 10-59G

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EXHIBIT: None

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Background:

The district, on behalf of Reedley College, is requesting authorization to enter into an agreement with the County of Fresno to provide educational counseling services and training programs to County-referred CalWORKs individuals that are placed into a degree and/or short-term vocational training program. Additionally, there are classes available to CalWORKs students to assist them in obtaining soft skills. The CalWORKs participants to receive services will be identified and referred by Fresno County's Department of Social Services. The agreement, in the amount of \$142,000, is for the period July 1, 2010, through June 30, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of Reedley College, to enter into an agreement with the County of Fresno to provide educational counseling services and training programs to County-referred CalWORKs individuals for the period July 1, 2010, through June 30, 2011, with funding in the amount of \$142,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT:      Consideration to Adopt Resolution Authorizing      ITEM NO. 10-60G  
                 Agreement with the California Department of  
                 Education for a Child Care and Development  
                 Block Grant – Preschool Program (CSPP),  
                 Fresno City College

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EXHIBIT:      Resolution

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Background:

Fresno City College has received a Child Care and Development Block Grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The Child Care and Development Block Grant has been separated into two contracts based on the age of the children. This grant will enable college students who have children age 3 or 4 years to obtain an education while their children are attending the district's child care center. The district has been authorized to request reimbursement up to a maximum of \$116,430 for the period July 1, 2010, through June 30, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a)      adopt a resolution authorizing the district, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a Child Care and Development Block Grant - Preschool Program (CSPP) in the amount of \$116,430 for the period July 1, 2010, through June 30, 2011;
- b)      authorize renewal of the agreement with similar terms and conditions; and
- c)      authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district.

**RESOLUTION NO. 2010-12**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child Care and Development Program Grant, Preschool (CSPP), FCC and to authorize the designated personnel to sign contract documents for the period July 1, 2010, through June 30, 2011.

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RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CSPP-0089 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Deborah G. Blue	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 6th day of July, 2010 by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

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(Clerk's Signature)

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(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT:      Consideration to Adopt Resolution Authorizing      ITEM NO. 10-61G  
                 Agreement with the California Department of  
                 Education for a Child Care and Development  
                 Block Grant – General Child Development Program  
                 (CCTR), Fresno City College

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EXHIBIT:      Resolution

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Background:

Fresno City College has received a Child Care and Development Block Grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The Child Care and Development Block Grant has been separated into two contracts based on the age of the children. This grant will enable college students who have children age 2 or 5 years to obtain an education while their children are attending the district's child care center. The district has been authorized to request reimbursement up to a maximum of \$51,708 for the period July 1, 2010, through June 30, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a)      adopt a resolution authorizing the district, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a Child Care and Development Block Grant – General Child Development Program (CCTR) in the amount of \$51,708 for the period July 1, 2010, through June 30, 2011;
- b)      authorize renewal of the agreement with similar terms and conditions; and
- c)      authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.



**RESOLUTION NO. 2010-13**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the Fresno City College Child Care and Development Program Grant (General CCTR) and to authorize the designated personnel to sign contract documents for the period July 1, 2010, through June 30, 2011.

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RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District authorizes entering into Contract Number CSPP-0043 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Deborah G. Blue	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 6th day of July, 2010, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

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(Clerk's Signature)

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(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Agreement with  
Georgetown University for the Scholarships  
for Education and Economic Development  
(SEED) Program, Reedley College

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ITEM NO. 10-62G

EXHIBIT: None

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Background:

State Center Community College District, on behalf of Reedley College, has been notified by Georgetown University of the funding of their proposal for the Scholarships for Education and Economic Development (SEED) program. SEED scholarships provide training to youth and community leaders from economically disadvantaged and historically underserved populations to become key proponents in their countries' development. Reedley College will administer an Agribusiness for Export program for 18 international students from Mexico, Central America and the Caribbean beginning in the fall 2010 term. This agreement is for the period August 1, 2010, through July 31, 2012, with funding in the amount of \$604,800.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of Reedley College, to enter into an agreement with Georgetown University to administer the Scholarships for Education and Economic Development (SEED) program for the period August 1, 2010, through July 31, 2012, with funding in the amount of \$604,800;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Grant Agreement  
with the Foundation for California Community  
Colleges (FCCC) for the Child Development  
Careers WORKs! (CDC-WORKs!) Program,  
Fresno City College

ITEM NO. 10-63G

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EXHIBIT: None

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Background:

Fresno City College has recently received a grant from the Foundation for California Community Colleges for the Child Development Careers WORKs! (CDC-WORKs!) This program prepares students for entry-level employment in the child care industry. Students learn preschool teaching methods & curriculum, best practices, child health, safety, and nutrition. The grant agreement is for the period July 1, 2010, through June 30, 2011, with funding in the amount of \$58,450.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into a grant agreement with the Foundation for California Community Colleges (FCCC) for the Child Development Careers WORKs! (CDC-WORKs!) Program for the period July 1, 2010, through June 30, 2011, with funding in the amount of \$58,450;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Grant Agreement  
with the Foundation for California Community  
Colleges (FCCC) for the Child Development  
Careers WORKs! (CDC-WORKs!) Program,  
Madera Center

ITEM NO. 10-64G

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EXHIBIT: None

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Background:

The Madera Center has recently received a grant from the Foundation for California Community Colleges for the Child Development Careers WORKs! (CDC-WORKs!) This program prepares students for entry-level employment in the child care industry. Students learn preschool teaching methods & curriculum, best practices, child health, safety, and nutrition. The grant agreement is for the period July 1, 2010, through June 30, 2011, with funding in the amount of \$75,150.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of the Madera Center, to enter into a grant agreement with the Foundation for California Community Colleges (FCCC) for the Child Development Careers WORKs! (CDC-WORKs!) Program for the period July 1, 2010, through June 30, 2011, with funding in the amount of \$75,150;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Authorize Agreement with  
Proteus, Inc., for Work Experience Program,  
Reedley College

ITEM NO. 10-65G

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EXHIBIT: None

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Background:

The district, on behalf of Reedley College, is requesting authorization to enter into an agreement with Proteus, Inc., to provide a Work Experience Program to qualified participants. The work experience will be defined by an individual training plan agreed to by Proteus and district staff. This agreement will be for the period June 1, 2010, through June 30, 2011.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of Reedley College, to enter into an agreement with Proteus, Inc., to provide a Work Experience Program to qualified participants for the period June 1, 2010, through June 30, 2011;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT:      Consideration to Adopt Resolution Authorizing      ITEM NO. 10-66G  
                 Agreement with the Commission on Peace Officer  
                 Standards and Training (POST), Fresno City  
                 College

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EXHIBIT:      Resolution

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Background:

The district has recently been notified by the Commission on Peace Officer Standards and Training (POST) of its renewal of a training grant. The purpose of the grant is to conduct two Institute of Criminal Investigations Core Course presentations and two Sexual Assault Investigation presentations for the Commission on Peace Officer Standards and Training. These presentations shall have a minimum of 16 and a maximum of 25 students, who are employed by agencies that are recognized in the POST reimbursement program. The agreement is for the period July 1, 2010, through June 30, 2011, with funding in an amount not to exceed \$122,727.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt a resolution authorizing the district, on behalf of Fresno City College, to enter into a grant agreement with the Commission on Peace Officer Standards and Training (POST) for two Institute of Criminal Investigations Core Course presentations and two Sexual Assault Investigation presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2010, through June 30, 2011, with funding in an amount not to exceed \$122,727;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

RESOLUTION NO. 2010-14

BEFORE THE BOARD OF THE  
STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION AUTHORIZING AGREEMENT WITH THE  
COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING,  
FRESNO CITY COLLEGE

WHEREAS, the State Center Community College District, on behalf of Fresno City College, has been notified by the Commission on Peace Officer Standards and Training (POST) of its renewal of a training grant to conduct two Institute of Criminal Investigations Core Course presentations and two Sexual Assault Investigation presentations for the Commission on Peace Officer Standards and Training; and

WHEREAS, the Agreement for this grant is for the period July 1, 2010, through June 30, 2011, with funding in an amount not to exceed \$122,727.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. that the State Center Community College District, on behalf of Fresno City College, is authorized to enter into a Grant Agreement with the Commission on Peace Officer Standards and Training (POST) for two Institute of Criminal Investigations Core Course presentations and two Sexual Assault Investigation presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2010, through June 30, 2011, with funding in an amount not to exceed \$122,727; and
2. that the District is authorized to renew this Agreement under similar terms and conditions; and
3. that the Chancellor or Vice Chancellor, Finance and Administration is authorized to sign the Agreement on behalf of the District.

\* \* \* \* \*

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the State Center Community College District at a meeting of the Board held on July 6, 2010:

AYES:

NOES:

ABSENT:

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Isabel Barreras, Secretary  
Board of Trustees  
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Accept Grant from the  
U.S. Department of Education for the  
Trade Assistance through Business-Academic  
Linkages (TABAL) Project, Center for  
International Trade Development

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ITEM NO. 10-67G

EXHIBIT: None

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Background:

The district has recently been notified by the U.S. Department of Education that the Center for International Trade Development (CITD) that the district has been approved for funding of a business and international grant project entitled Trade Assistance through Business-Academic Linkages (TABAL). The TABAL project serves a dual purpose: to strengthen and expand international education for the faculty and students of SCCCD, and to increase the export capacity of small and mid-sized agricultural businesses. The grant award is for the two-year period July 1, 2010, through June 30, 2012, with total funding in the amount of \$185,333 (\$92,794 for 2010-11; \$92,539 for 2011-12).

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the district, on behalf of the Center for International Trade Development (CITD), to accept the Assistance Through Business-Academic Linkages (TABAL) project grant from the U.S. Department of Education for the two-year period July 1, 2010, through June 30, 2012, with total funding in the amount of \$185,333;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the district.



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Accept Construction Project,  
Applied Technology T100 Welding Exhaust  
Ventilation, Fresno City College

ITEM NO. 10-68G

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EXHIBIT: None

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Background:

The project for Applied Technology T100 Welding Exhaust Ventilation, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Applied Technology T100 Welding Exhaust Ventilation, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT:    Consideration to Appoint Committee  
              Members to the Measure E Citizens'  
              Bond Oversight Committee

ITEM NO. 10-69G

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EXHIBIT:    None

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Background:

With the passage of Measure E in November 2002, the State Center Community College District established a Citizens' Bond Oversight Committee as required under law (Local School Construction Bond Act of 2000), and in 2003 the Board of Trustees adopted the Citizens' Bond Oversight Committee Bylaws. The Bylaws allow for members of the Committee to serve up to two (2) consecutive two-year terms. Jeffrey J. Burgstahler, CFP, with Ameriprise Financial Services, Inc., and Craig DeShields, vice president at Fresno First Bank have both indicated their willingness to serve on the Committee beginning July 1, 2010. Mr. Burgstahler is a director on the State Center Community College Foundation Board and would represent support organizations for the district. Mr. DeShields would be the business community representative within the district.

The membership of the Committee must also include a student member who is active in student affairs. The Fresno City College administration has nominated ASG Senator Daniel Gai to be the student representative on the Committee for the period July 1, 2010, through June 30, 2011, to replace FCC student Sergey Salushev who will be transferring to UC Davis before the end of his term.

Recommendation:

It is recommended that the Board of Trustees appoint the following members to the Citizens' Bond Oversight Committee:

- a) Jeffrey Burgstahler as the District support organization representative, to serve a two-year term ending June 30, 2012;
- b) Craig DeShields as the business community within the district representative, to serve a two-year term ending June 30, 2012; and
- c) Daniel Gai as the student representative to serve through June 30, 2011.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT:    Consideration of Bids, Emergency Mass  
              Notification System, Districtwide

ITEM NO. 10-41

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EXHIBIT:    None

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Background:

Bid #0910-06 is for installation of an emergency mass notification system to provide tone and voice messaging to the outdoor areas across the campuses of the district. These independently self-contained radio-controlled notification units will be roof-mounted and will be powered by solar arrays. Also included in this project is the installation of additional emergency phone towers at each campus where current coverage does not exist. These emergency phones will match existing technology currently in place throughout the district. The work of this project includes selective demolition, electrical and concrete improvements, raceways, conduit and data communication systems, the installation of new emergency mass notification and emergency phone units, and other related items of work. These emergency notification system installations will be placed at Fresno City College, Reedley College, Willow International Center, Madera Center, Oakhurst Center and the Career and Technology Center.

Funding for this project will be provided by the Capital Projects Fund. Bids were received from three (3) contractors as follows:

<u>Bidder</u>	<u>Bid Amount</u>
<b>BMV Construction Group, Inc.</b>	<b>\$557,874.00</b>
2H Contractors	\$646,014.00
BVI Construction, Inc.	\$688,590.00

Fiscal Impact:

\$557,874.00 – Capital Projects Fund

Recommendation:

It is recommended that the Board of Trustees award Bid #0910-06 in the amount of \$557,874.00 to BMY Construction Group, Inc., the lowest responsible bidder for the Emergency Mass Notification System, Districtwide, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 6, 2010

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SUBJECT: Consideration to Lease Office Space at  
the Clovis Center, Reedley College

ITEM NO. 10-42

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EXHIBIT: None

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Background:

The Willow International Center is moving its classes and programs into the Phase 2 building, which will leave the Clovis Center available for other district functions and programs. Currently, the Career Advancement Academy (CAA), the Consortium, the Center for International Trade Development (CITD), the Classified Professionals (Leadership State Center) office, and several categorical programs from Fresno City College have been housed in Building B (the single story building) while the relocatable classrooms and Building A (the two-story building) have continued to provide classroom and program space for the Willow International Center. In addition, Building B has served as the location for district staff development programs and meeting/training rooms for the district/colleges/centers. The meetings and trainings have included district-wide management training, management retreat for the colleges, the district's Community College Leadership Academic Seminar Series (CCLASS), and regional meetings for CAA, CITD and the Consortium. The location, size (including large and small rooms), and availability of parking makes it an ideal place for the district to offer training programs.

In June the Fresno City College Training Institute will be moving into Building A along with the categorical program staff from Fresno City College, currently housed in Building B. They will occupy the office suite on the second floor, which had previously served as the office suite for Student Services. The suite has offices, conference rooms, a reception area, work room space, and restrooms in the suite area. It is very exciting to have these programs placed into a district facility that provides all the amenities for services to be provided. In addition, the Training Institute will begin offering classes in the four relocatable classrooms at the Clovis Center.

The district's Community College Leadership Academic Seminar Series (CCLASS) is starting its sixth cohort for the two-year (11-day) leadership series. This leadership program is fast becoming the model for identifying and training personnel in leadership, which could lead to administrative or management types of positions. This State Center Community College District leadership training program was developed in conjunction with California State University,

Fresno (CSUF), through its Central Valley Educational Leadership Institute (CVELI). CVELI's goal is to serve as a model educational leadership training provider for K-12 and community colleges throughout the Central Valley. The district saw the need to develop an additional leadership program for academic professionals following the success of the Leadership State Center for the classified professionals which began many years ago. The partnership between SCCC and CSUF through CVELI will highlight the strength and capabilities of the district to become a premiere educational leadership training institution.

An important step in making this move successful is to establish a more permanent location for these leadership training programs that will establish the identity of the State Center Community College District as a leader in this area. The available space at the Clovis Center provides the district with the opportunity to hold leadership training at that location, thus establishing a strong presence in educational leadership training in the Central Valley. In addition CVELI has shown an interest in making a move from the CSUF campus to the Clovis Center because of all the advantages of space and parking that is provides.

To accomplish this consolidation to SCCC facilities and establishing the district's presence, the option of a multiple-year lease agreement for approximately 1,463 square feet of space in exchange for an equivalent amount of training services to be provided by CVELI for our leadership programs is being explored. This would bring our training partner (CSUF through CVELI) together at a SCCC location for the K-12 and community college leadership training programs. There are several benefits seen through the lease, the first would be the buildings and rooms used for a purpose that aligns with the development of leadership programs for our employees, and in this case, expands it to the Central Valley educational community. It serves to maintain a beneficial occupancy level in the building. This would develop a funding source to defray some training costs for the district and begin to establish the Clovis Center as a comprehensive training center in the Central Valley.

Recommendation:

The administration recommends a 24-month lease of the approximate 1,463 square feet of office space at the Clovis Center to Central Valley Educational Leadership Institute for a monthly rental rate of \$1,830 per month, including utilities, but exclusive of custodial services, for a total annual rate of \$21,960.