

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., November 2, 2010

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of October 5, 2010
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Campus Reports Cynthia Azari, FCC
Barbara Hioco, RC
Terry Kershaw, NC
 - 2. Chancellor's Report Deborah G. Blue
 - 3. Academic Senate Report Linda DeKruif, FCC
 - 4. Classified Senate Report Melanie Highfill, RC
 - 5. Allied Health – Districtwide Tony Cantu, FCC
Jean Kulbeth, FCC
Marilyn Behringer, RC
Jan Dekker, RC
 - B. CONSIDERATION OF CONSENT AGENDA [10-34HR through 10-36HR]
[10-109G through 10-122G]
 - C. HUMAN RESOURCES
 - 1. Public Hearing on Initial Bargaining Proposal Presented by State Center Community College District Peace Officers' Association [10-60] Randy Rowe

D. GENERAL

1. Acknowledgment of Quarterly Financial Status Report, General Fund [10-61] Doug Brinkley
2. 2010-11 Budget Update [10-62] Doug Brinkley
3. Consideration to Adopt Resolution Honoring Trustee Leslie W. Thonesen [10-63] Pat Patterson

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section, 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit: SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6

XII. Open Session

XIII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
November 2, 2010

HUMAN RESOURCES

1. Employment, Academic Personnel [10-34HR]
2. Employment, Change of Status, Resignation, Classified Personnel [10-35HR]
3. Consideration to Approve New Classification Specification Duties for Curriculum Analyst, Fresno City College and Reedley College [10-36HR]

GENERAL

4. Consideration to Adopt Resolution Scheduling Date and Time for Organizational Meeting of the Board of Trustees [10-109G]
5. Consideration to Approve SCCC Foundation Fundraising Events [10-110G]
6. Review of District Warrants and Checks [10-111G]
7. Financial Analysis of Enterprise and Special Revenue Operations [10-112G]
8. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [10-113G]
9. Consideration of Bids, Site Improvements at Child Development Center, Fresno City College [10-114G]
10. Consideration to Accept Grant from U.S. Department of Education for Title V Hispanic-Serving Institutions Program, Fresno City College [10-115G]
11. Consideration to Accept Grant from U.S. Department of Education for Title V Hispanic-Serving Institutions Program, Reedley College [10-116G]
12. Consideration to Authorize Sub-Agreement with Los Rios Community College District for Information Technology Professionals in Health Care Program, Fresno City College [10-117G]
13. Consideration to Authorize Subcontract Agreement with the California State University, Fresno Foundation for an Entrepreneurship Center, Reedley College [10-118G]

Consent Agenda (continued)
November 2, 2010

14. Consideration to Authorize Agreement with California Department of Food and Agriculture for a Specialty Crop Block Grant for Commodity Research, Center for International Trade Development [10-119G]
15. Consideration to Adopt Resolution Authorizing General Liability Coverage for Volunteers with Alliance of Schools for Cooperative Programs [10-120G]
16. Consideration to Adopt Resolution Authorizing Workers' Compensation Coverage for Volunteer Personnel with Alliance of Schools for Cooperative Programs [10-121G]
17. Consideration to Adopt Resolution Authorizing Application for State Center Community College District Certificate of Consent to Self Insure Workers' Compensation with Alliance of Schools for Cooperative Programs [10-122G]

DRAFT SUBMITTED FOR APPROVAL
MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 5, 2010

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Pat Patterson at 4:30 p.m., October 5, 2010, at the Madera Center, 30277 Avenue 12, Assembly Room 120, Madera, California.

Trustees Present Patrick E. Patterson, President
Dorothy Smith, Vice President
Isabel Barreras, Secretary
Richard Caglia
H. Ronald Feaver
William J. Smith
Leslie W. Thonesen
Tony Capetillo, Student Trustee, FCC
Kayla Urbano, Student Trustee, RC

Also present were:
Deborah G. Blue, Chancellor, SCCC
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
Cynthia Azari, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCC
Robert Fox, Interim Associate Vice Chancellor – Workforce Development/Ed Services
Nina Acosta, Executive Secretary to the Chancellor, SCCC

Introduction of Guests Among the others present, the following signed the guest list:

Deborah Ikeda, Vice President, Instruction, NC
Tony Cantu, Vice President, Instruction, FCC
Michael Guerra, Vice President, Administrative Services, FCC
Brian Speece, Associate Vice Chancellor – Business and Operations, SCCC
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCC
Ron Nishinaka, Tree Fresno
Randy Vogt, Director of Purchasing, SCCC
Greg Taylor, General Counsel, SCCC

Marilyn Behringer, Vice President, Instruction, RC
Michael White, Vice President, Student Services, RC
Christopher Villa, Vice President, Student Services, FCC
Bill Turini, RC Academic Senate President
Lacy Barnes, AFT President
Joseph Libby, NCFCA President
Monica Cuevas, Dean of Students, Madera Center
Tony Cantu, Vice President, Instruction, FCC
Ed Eng, Director of Finance, SCCC
Maria Nolasco, Madera Center Upward Bound
Jason Meyers, CSEA President
Linda DeKruif, FCC Academic Senate President
Ernie Garcia, FCC Classified Senate President
Melanie Highfill, President, RC Classified Senate
Cris Monahan Bremer, Director, Marketing and
Communications, FCC
Claudia Habib, FCC
Shelly Conner, Director Grant and External Funding, SCCC
Eric Fleming, Madera County
Cecilia Massetti, Madera County Office of Education
Pat Gordon, JBT
Gloria De La Cruz, CalWorks
Dr. James Chin, Madera Center
Dr. John Cummings, Vice President, Admission and Records
Sally Frazer, Madera County Office of Education
Deborah Bristol, SCCC Foundation
Jo Esparza, Latinas Unidas
Ron Manfredi, City Manager, City of Kerman
Debi Bray, Madera Chamber
Mary Farrell, Madera County Hospital
Eric Kurtz, Madera Compact
John Frye, Madera County Hospital
Robert Poythress, Mayor Pro tem, City of Madera

Approval of Minutes

The minutes of the special Board meeting of August 26, 2010, and regular meeting of September 7, 2010, were presented for approval.

A motion was made by Ms. Smith and seconded by Mr. Smith to approve the minutes of the special Board meeting of August 26, 2010, and the minutes of the regular Board meeting of September 7, 2010, as presented. The motion carried unanimously.

Delegations, Petitions, and Communications

SCCCD police officer Nick Hernandez presented the initial contract proposal to Randy Rowe, on behalf of the union.

Campus Reports

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- New Educator’s Welcome Reception took place on September 21, 2010. It was sponsored by the Madera Chamber of Commerce.
- Madera County Office of Education Academic Decathlon continues this year, with the theme/ subject, “The Great Depression”. The essay portion will be held at the Madera Center on January 28, 2011, and concludes on February 5, 2011, with the Super Quiz.
- Dr. Kershaw acknowledged Superintendent Sally Frazier, who will be retiring this December. He thanked her for her dedication to the educational systems of Madera County and her tremendous support of the Madera Center. Dr. Kershaw also welcomed superintendent Dr. Cici Messetti as the newly appointed Superintendent of the Madera County Office of Education.
- The Madera Center College Advantage program continues despite the budget issues. It is in its ninth year. There are 52 high school seniors participating in this program.
- Due to the increasing number of veterans attending the Madera Center, the campus will host a pre-registration workshop for veterans on October 14, 2010.
- A reception honoring scholarship donors and the recipients of those scholarships will be held on October 21, 2010, at the Madera Center. This will be the first time for this event.
- Trunk ‘n Treat will be held at the Oakhurst Center in conjunction with the Oakhurst Chamber of Commerce on October 31, 2010, at 6:00 pm.

Dr. Azari reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- FCC received a Title V grant totaling over 3 million dollars for five years. The grant allows the college to upgrade the technology infrastructure and provide support services designed to increase the transfer rate of students.
- FCC received a \$600,000 grant from HUD Hispanic Serving Institution Assisting Communities (HSIAC) program. The grant allows students in the construction program to renovate vacant homes in the Lowell – Jefferson area. The City of Fresno will sell the homes to low income families.
- The annual scholarship banquet was held September 17th

Campus Reports
(continued)

- FCC is hosting its first Majors Fair on Wednesday, October 13th.
- Speakers Forum began this month with a live broadcast of the Alan Autry show in the Free Speech area.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- Dr. Hioco recognized Anna Martinez, Nancy Frampton, Natasha Maryanow, Bill Turini, and David Borofka who have been selected to participate in a variety of events because of their professional expertise.
- Accreditation continues to be at the top of Reedley College's priority list, with special activities occurring on Student Learning Outcomes, the Classified Campus - Wide Integrated Planning Assembly, town hall meetings, and the publication of the monthly Accreditation newsletter.
- A few of the activities occurring on campus include: the participation of Reedley College in the Reedley Fiesta Parade on October 9, 2010; the Child Development Program is hosting a California Preschool Instructional Network (CPIN) on October 16, 2010; Reedley College is hosting the final of three Expository Reading and Writing Course workshops for teachers on September 21, 2010; and Reedley College recently hosted Smart Money workshops for students and the community on September 22 and 27, 2010.

Chancellor's Report

Dr. Blue thanked community members, colleagues, faculty, staff and Dr. Terry Kershaw for the reception held earlier in the afternoon. Dr. Blue recognized the commitment of the community to the Madera Center campus, programs and students. Dr. Blue values the partnership to ensure the District continues to provide high quality educational programs and services to the community.

Dr. Blue reported the following:

Governor's Debate – Dr. Blue attended the Governor's debate between Meg Whitman and Jerry Brown this past Saturday at Fresno State. The debate, hosted by Univision, was an opportunity to hear the candidates' positions on the state of California's economy and key issues related to higher education. Unfortunately, only one of the candidates addressed community colleges directly. Dr. Blue stated it is apparent extensive education about the work of community colleges is needed with regards to Ms. Whitman. Community colleges have certainly

Chancellor's Report
(continued)

benefited from the current governor's experience with Santa Monica City College; and Mr. Brown's experience as a former community college trustee has given him some insight as well. It is still unclear how community colleges will fare in the future, as there doesn't seem to be any immediate solutions to California's economic crisis.

Irvine Foundation Panel – The Irvine Foundation Board will be in Fresno in October for their board meeting. On October 6, 2010, Dr. Blue will be joining Fresno State President, John Welty, Superintendent Michael Hanson and Dr. Catherine Flores from the Sunnyside High School Doctor's Academy on a panel to discuss education issues in the central valley, at Sunnyside High School. The purpose of the presentation is to provide members of the James Irvine Foundation the opportunity to hear from local educational leaders in order to develop a clearer understanding of some of the unique challenges facing the region. This is a wonderful opportunity to share with them some of the serious challenges students face on a daily basis, and to look to the Irvine Foundation to help fund some of the student success initiatives in the central valley.

CVHEC Degree Completion Summit- State Center Community College District will participate in a Degree Completion Summit on October 17 through October 19th. The Summit, hosted by the Central Valley Higher Education Consortium, will tackle such issues as transfer articulation, student support services, and equity issues in the CCs, CSUs and UCs. Senator Alex Padilla and Assembly Member Paul Fong will be on hand to discuss their recent historic transfer legislation –SB 1440 (Padilla) and AB 2302 (Fong). The consortium consists of college and university chancellors and presidents who lead institutions across ten counties in Central California. The summit will include participants from a broad range of related interests including faculty and educational policy leaders.

Heritage Dinner – On Wednesday, November 3rd, the Foundation will host the 2010 Heritage Society Legacy Makers dinner to recognize those donors that have contributed \$100,000 or more. This year the Foundation will be honoring ADCO Manufacturing, Fresno Hispanic Scholarship Fund, Serpa Packaging Solutions, Sun-Maid Growers of California, and the Fresno Bee.

North Centers Faculty
Association Report

Joseph Libby, President of the North Centers Faculty Association, presented the following information:

- Accreditation – All full-time and some part-time faculty from the Madera Center and the Willow International Center are working together with Reedley to prepare the self study documents for Reedley College. At the same time, the faculty of the Willow-International Center are preparing Willow's self study Candidacy report for initial accreditation.
- Student Learning Outcomes – Another major focus for the faculty is the assessment of Student Learning Outcomes (SLOs). The assessment of SLOs is fundamental to the culture of improvement at Reedley College and the North Centers. Over the last few years the Reedley and North Centers faculty have worked together within their disciplines to prepare and implement assessment programs. These assessments, which generally operate over two semesters, generate data which the faculty in their departments utilize as a basis to develop and implement improvement strategies for the classroom. Many departments are currently in the second cycle of their assessment programs, while a few are in their third cycle. This semester the North Centers and Reedley faculty have expanded these assessments to include program level and general education level outcomes. The development and implementation of these assessment programs is a collaborative effort by all Reedley and North Centers faculty.
- Madera Fair – Faculty from the Madera Center participated in last month's Madera Fair, staffing an information booth. The annual participation in this event reflects the ongoing commitment to reach out to the residents of Madera County.

Classified Senate Report

Ernie Garcia, Fresno City College Classified Senate President presented the following information:

- Classified Senate hosted two mini training sessions on September 28, 2010 on Datatel query building. The sessions were well attended
- At the September 15, 2010, meeting the Senate approved a travel and conference request for Shanna Ahrens to attend an internal auditors conference. Also approved was a revision to the Strategic Plan goals and objectives.
- Planning continues for Staff Development Day on November 11, 2010. The theme this year is "One

Classified Senate Report
(continued)

Hundred Reasons to Celebrate”

- Fundraisers - The Classified Senate is holding two fundraisers: Red Carpet car wash and See’s candy sale.

Madera Center Upward
Bound

Monica Cuevas, Dean of Students at the Madera Center introduced Monica Nolasco to present information on the Madera Upward Bound program.

Monica Nolasco, coordinator for the Madera Upward Bound program, presented the following:

- Program Overview – The mission is to increase the rate at which high school students graduate and enroll in higher education. The program serves 46 students. It is funded by the U.S. Department of Education.
- Who Upward Bound serves – First generation college students, low income, students who show a potential to succeed
- Upward Bound program components – After school tutoring, Transportation, Saturday Academies, Summer Empowerment program

Ms. Nolasco stated there are several students who have participated in the program who are currently attending Fresno City College, the Madera Center, and Fresno State University Ms. Nolasco introduced students Carmen Arriaga and Johnny Ramirez, who provided personal testimonials regarding the success of the Upward Bound program.

Ms. Barreras congratulated Ms. Cuevas and Ms. Nolasco for the success of the Upward Bound program.

Ms. Smith asked how students are recruited, and how the potential to succeed is determined.

Accreditation Self Study
Progress Update

Dr. Blue provided some background information regarding Accreditation Self Study. The Accrediting Commission for Community and Junior Colleges (ACCJC) has policies and procedures that include an expectation of the Board’s involvement in the process. The governing board reviews, approves and certifies that there was broad institutional involvement in its development. To meet this expectation, this self study progress update explains where the District currently stands in preparation for the Fall 2011 Accreditation visit. The first reading of the report will occur in May 2011.

Accreditation Self Study
Progress Update
(continued)

FCC Vice President of Instruction Tony Cantu
RC Vice President of Instruction Dr. Marilyn Behringer, and
NC Vice President of Instruction Deborah Ikeda, presented
information on four Accreditation Standards required by the
ACCJC.

Mr. Cantu, Dr. Behringer and Ms. Ikeda provided updates on the
accreditation progress of Fresno City College and Reedley
College, as well as an update on Willow International's progress
towards candidacy.

Consent Agenda
Action

Mr. Patterson announced that the exhibit for Consent Agenda
Item 10-30HR Academic Personnel Recommendations has been
amended and copies are provided. Before proceeding with the
consideration of the Consent Agenda, President Patterson
recognized Ms. Barreras for a procedural matter. Ms. Barreras
requested Consent Agenda Items 2 and 3 (10-31HR and 10-
32HR) be removed from the Consent Agenda and considered
separately.

Mr. Patterson acknowledged Ms. Barreras' request and stated
that Consent Agenda Items 2 and 3 would be considered
separately. Mr. Patterson asked for a motion to approve the
Consent Agenda as amended, excluding Items 2 and 3.

It was moved by Mr. Smith and seconded by Ms. Barreras that
the Board of Trustees approve Consent Agenda Items 10-30HR,
as amended, and 10-33HR and 10-100G through 10-108G, as
presented. The motion carried unanimously.

Ms. Barreras stated that since she has recently completed a
temporary internship with CSEA, the exclusive bargaining
representative for the classified employees of the District, she
must recuse herself from consideration of these matters as they
may involve CSEA's representation of classified employees. She
also noted that later on the agenda there are closed session items
for conference with the labor negotiator regarding the District's
ongoing labor negotiations with CSEA and the faculty
bargaining unit. She recuses herself from the portion of closed
session Item B concerning the CSEA contract and from the
salary and medical benefits provisions of the faculty contract,
and will not participate in those deliberations. She does this to
comply with the requirements of the Political Reform Act and to
prevent the appearance of conflict, on the advice of the District's
counsel.

Mr. Patterson stated that the Board would now consider

Consent Agenda
Action

Consent Agenda Items 2 and 3 (10-31HR and 10-32HR).
It was moved by Mr. Thonesen and seconded by Mr. Smith to
approve Consent Items 10-31HR and 10-32HR, as presented.

The motion passed as follows:

Ayes - 6
Noes - 0
Absent - 0
Recused - 1 (Trustee Barreras)

Employment, Retirement,
Leave of Absence,
Academic Personnel
[10-30HR]
Action

approve academic personnel recommendations, Items A through
D, as amended

Employment, Change of
Status, Retirement,
Classified Personnel
[10-31HR]
Action

approve classified personnel recommendations, Items A through
F, as presented

Consideration to Approve
Revisions of Financial
Aide Assistant I and
Financial Aid Assistant II
Job Duties
[10-32HR]
Action

approve the revisions of Financial Aid Assistant I and Financial
Aid Assistant II classification specifications

Consideration to Approve
Employment of Part-Time
Faculty, Fall 2010, Fresno
City College, Reedley
College and North Centers
[10-33HR]
Action

approve employment of part-time faculty for Fresno City
College, Reedley College, and North Centers for Fall 2010, as
presented

Consideration to Approve
Out-of-State Travel for
Business Students, Fresno
City College, Reedley
College and Madera
Center
[10-100G]
Action

approve out-of-state travel for approximately 30-40 Fresno City
College, Reedley College and Madera Center business students
to attend the Collegiate Entrepreneurs' Organization annual
conference in Chicago, Illinois, From November 4-6, 2010, with
the understanding that the trip will be financed without requiring
expenditures of District funds

Consideration to Approve
Out-of-State Travel for
Men’s and Women’s
Tennis Teams, Fresno City
College
[10-101G]
Action

approve out-of-state travel for qualifying student athletes to travel to Mobile, Alabama, to compete in the Intercollegiate Tennis Association National Championships between October 14-17, 2010, with the understanding that the trip will be financed without requiring expenditures of District funds

Review of District
Warrants and Checks
[10-102G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 4,365,902.79	August 27, 2010 to September 17, 2010
Fresno City College Bookstore	\$ 737,822.34	August 21, 2010 to September 20, 2010
Reedley College Bookstore	\$ 764,370.60	August 21, 2010 to September 20, 2010
Fresno City College Co-Curricular	\$ 63,357.96	August 19, 2010 to September 17, 2010
Reedley College Co-Curricular	\$ 48,419.65	August 21, 2010 to September 15, 2010

Consideration of Claim,
Lawrence Young
[10-103G]
Action

reject the claim submitted on behalf of Lawrence Young and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant

Consideration to Adopt a
Resolution Authorizing
Agreement with the
California Department of
Education for the Infant
and Toddler Child Care
Resource Program, Fresno
City College
[10-104G]
Action

- a) adopt Resolution No. 2010-21 on behalf of Fresno City College authorizing an agreement with the California Department of Education in the amount of \$175 for the period July 1, 2010, through June 30, 2011, for the Infant and Toddler Child Care Resource Program;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Accept Grant from the U.S. Department of Education for a Minority Science Improvement Program, Reedley College [10-105G]
Action

- a) authorize the District, on behalf of Reedley College, to accept the Minority Science Improvement Program grant from the U.S. Department of Education for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$200,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District

Consideration to Authorize Agreement for Coin Operated Copiers, Fresno City College Library [10-106G]
Action

approve participation in the California Multiple Award Schedule (CMAS) Agreement #3-09-36-0027B with Canon U.S.A., offered locally through the Ray Morgan Company, for the lease of copiers at the Fresno City College Library, and authorize purchase orders to be issued against this contract

Consideration to Authorize Agreement with the Clovis Community Development Agency for Construction of 2010-11 Project House, Fresno City College [10-107G]
Action

- a) authorize an agreement with the Clovis Community Development Agency (CCDA) for the construction of the 2010-11 project house located at 1421 Morris Avenue, Clovis, California 93612, with property and materials for an approximate cost of \$135,000 fully funded by the CCDA; and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District

Consideration to Accept Grant from U.S. Department of Housing and Urban Development for Hispanic Serving Institutions Assisting Communities Program, Fresno City College [10-108G]
Action

- a) authorize the District, on behalf of Fresno City College, to accept a grant for the Hispanic Serving Institutions Assisting Communities (HSIAC) Program from the U.S. Department of Housing and Urban Development for a three-year period from September 24, 2010, through September 24, 2013, with total funding in the amount of \$600,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorized the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

*****End of Consent Agenda*****

Consideration to Adopt
Resolution Honoring
Former Chancellor Bill
Stewart
[10-54]
Action

A motion was made by Mr. Feaver and seconded by Ms. Barreras that the Board of Trustees adopt Resolution No. 2010-18 honoring Dr. Bill F. Stewart and extending the heartfelt gratitude of the entire State Center Community College District for his exemplary leadership of the District, and congratulate him on the occasion of his investiture with the Chancellor's Medallion.

The motion carried unanimously.

Consideration to Adopt
Resolution Honoring
Former Chancellor Judith
Redwine
[10-55]
Action

A motion was made by Mr. Feaver and seconded by Ms. Barreras that the Board of Trustees adopt Resolution No. 2010-19 honoring Dr. Judith Redwine and extending the heartfelt gratitude of the entire State Center Community College District for her exemplary leadership of the District, and congratulate her on the occasion of her investiture with the Chancellor's Medallion.

The motion carried unanimously.

Consideration to Adopt
Resolution Honoring
Former Chancellor
Thomas Crow
[10-56]
Action

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees adopt Resolution No. 2010-20 honoring Dr. Thomas A. Crow and extending the heartfelt gratitude of the entire State Center Community College District for his exemplary leadership of the District, and congratulate him on the occasion of his investiture with the Chancellor's Medallion.

The motion carried unanimously.

Consideration to Authorize
Agreements for Furniture,
Old Administration
Building, Fresno City
College
[10-57]
Action

A motion was made by Ms. Smith and seconded by Mr. Smith that the Board of Trustees:

- a) approve participation in TCPN Cooperative Purchasing Network Contract MO732;
- b) approve participation in Foundation for California Community Colleges Contract CA09181B1;
- c) approve participation in the National Joint Powers Alliance Contract 052910; and
- d) authorize purchase orders to be issued against these contracts for the purchase of furniture for the Old Administration Building at Fresno City College and other District locations, as needed.

The motion carried unanimously.

2010-11 District Budget
Cash Flow Analysis
[10-58]
No Action

Doug Brinkley presented an analysis of the 2010-11 Final District Budget, which estimates the State appropriation for State Center Community College District to be \$110.4 million or 66% of the District's operating budget.

The District is recommending a loan to the General Fund from the Retiree Benefit Fund of \$4,600,000 leaving approximately \$100,000 in that fund, and further to repay the loan when State apportionment is received.

Consideration to Approve
Loan from Retiree
Benefits Fund to General
Fund for Temporary Cash
Flow Needs
[10-59]
Action

Due to the lack of the 2010-11 State Budget, the District relied primarily on General Fund reserves to meet its cash flow needs. Based upon the cash flow analysis the District will have insufficient funds available in the General Fund to address its operational needs through November 15, 2010.

Mr. Smith asked if there are any other alternatives.

Ms. Barreras stated she is concerned about District's obligation to the retirees.

Ms. Smith asked what safeguards the District has to protect the funds.

Mr. Caglia asked what the payment terms are for the District's creditors.

Mr. Thonesen asked if the District is continuing to budget the \$2.8 million for the Retiree Benefit fund. Mr. Brinkley responded not at this time. Mr. Thonesen stated that he agrees with Ms. Barreras and is concerned about the obligation to the retirees.

Mr. Brinkley stated that, by law, the money that is borrowed must be paid back.

Mr. Caglia stated that if the budget passes there should not be a need to borrow the funds. Mr. Brinkley confirmed Mr. Caglia's statement.

A motion was made by Mr. Thonesen and seconded by Ms. Smith that the Board of Trustees authorize a loan of \$4,600,000 from the Retiree Benefits Fund to the General Fund for the purpose of meeting temporary cash flow needs. Once the 2010-11 State Budget is approved and sufficient funds have been received by the District, the District will repay the loan from the Retiree Benefits Fund.

Consideration to Approve
Loan from Retiree
Benefits Fund to General
Fund for Temporary Cash
Flow Needs
[10-59]
Action
(continued)

The motion carried unanimously.

Ms. Smith requested Mr. Brinkley provide an update to the Board at the November 4, 2010 meeting.

Reports of Board
Members

Reedley College Student Trustee Kayla Urbano reported the following activities:

- Reedley continues to celebrate Hispanic Heritage Month. On October 6, 2010, poet Michael Madrano will be speaking in the staff dining hall at 1:00 p.m. News anchor Graciela Moreno will be speaking on October 11, 2010, at 11:00 a.m. in the student center.
- October 9, 2010 the Reedley college football team will host Reedley Youth Football Night at RHS stadium.
- Reedley College celebrates National Collegiate Alcohol Awareness Week October 18-24, 2010.
- Harvest Homecoming week is October 25-30, 2010, concluding with the homecoming game vs. Modesto on October 30, 2010.

Fresno City College Student Trustee Tony Capetillo reported the following activities:

- Celebration of Mexican Independence Day took place on campus, and included a dance performance by FCC's Grupo Folklorico, and music by Mariachi Tenochtitlan. Art Amaro and Matt Espinoza gave a lecture on the significance of Mexican Independence Day.
- FCC hosted its annual scholarship reception on September 17, 2010.
- On September 24, 2010, the Native American Indian Student Association hosted California Indian Day.
- FCC's Centennial Homecoming will take place on October 30th. The football game against College of the Sequoias will start at 7:00 p.m.

Ms. Barreras congratulated Dr. Azari, Fresno City and District staff who were involved with all of the Fresno City College Centennial Celebration.

Ms. Barreras reported that she and Ms. Smith attended the Commission on the Future Workshop in Visalia. She recognized Dr. Blue, who as a Commissioner, served on the

Reports of Board Members (continued)	<p>panel. She reported several staff members from the District and campuses participated in this workshop.</p> <p>Ms. Smith stated that she attended the Fresno City College scholarship receptions, and thanked the Foundation for their financial support of so many deserving students.</p> <p>Mr. Patterson stated that he and Ms. Smith will be the voting delegates for the next ACCT conference, with Ms. Barreras as the alternate. Mr. Patterson also reported that Ms. Barreras was running for the ACCT Diversity Committee and as no other Board member expressed an interest to seek the seat, he is sending a letter to the ACCT indicating the District's support for Ms. Barreras' candidacy.</p>
Old Business	None
Future Agenda Items	Mr. Patterson requested that Mr. Brinkley report on the loan to the General Fund from the Retirement Benefit fund at the next Board meeting.
Delegations, Petitions, and Communications	None
Closed Session	<p>Mr. Patterson stated that in closed session the Board would be discussing:</p> <p>PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE, Pursuant to Government Code Section 54957</p> <p>CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6</p> <p>CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(A)</p> <p>Name of Case: Clarene White v. State Center Community College District; Eastern District of California Case Number 08-CV-00444 AWI (DLB)</p> <p>Mr. Patterson called a recess at 6:20 p.m.</p>
Open Session	The Board moved into open session at 7:56 p.m.

Report of Closed Session

Mr. Patterson asked that the minutes reflect that Trustee Barreras was not present during the discussion of the portion of Item B pertaining to the conference with the labor negotiator regarding the District’s ongoing labor negotiations with CSEA or the discussion of the salary and medical benefits provisions of the faculty contract.

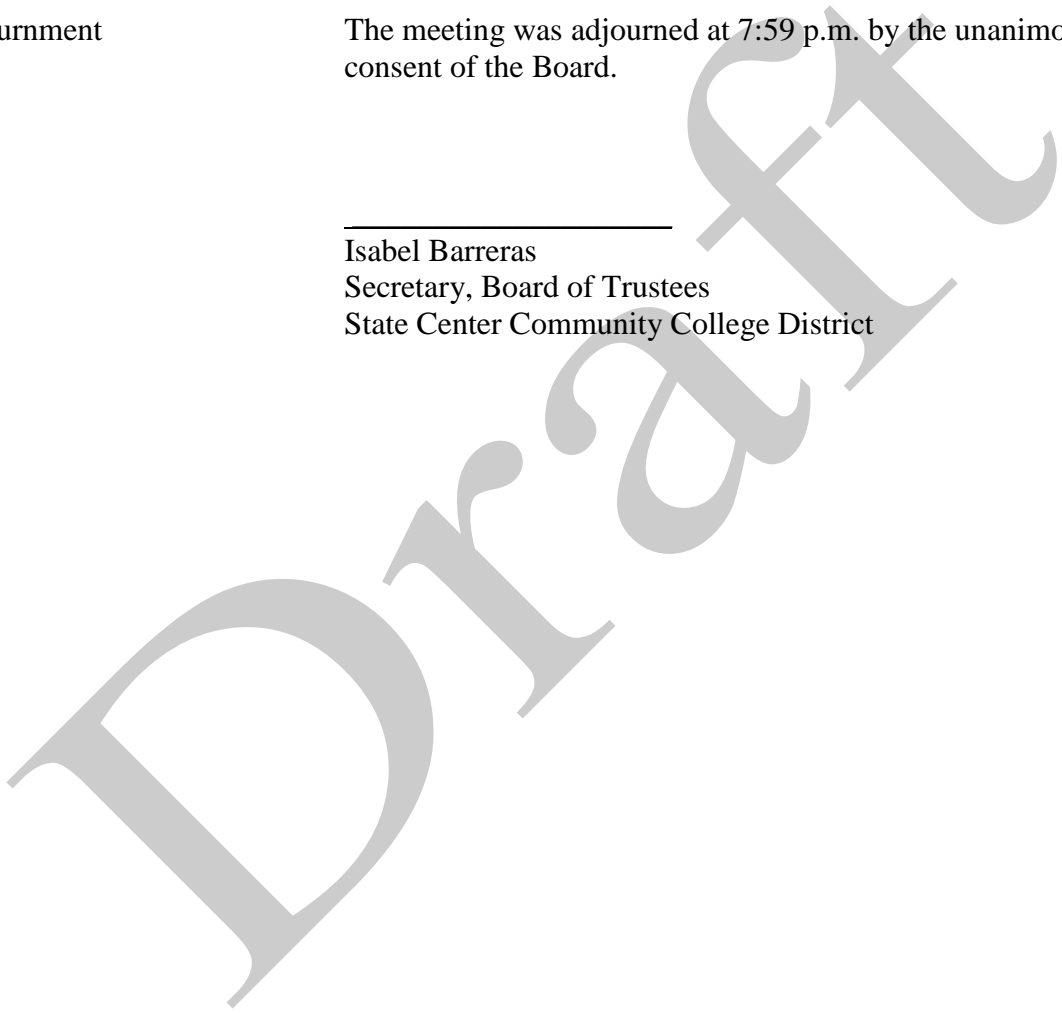
Mr. Patterson reported that the Board, in closed session, conferred with legal counsel.

Adjournment

The meeting was adjourned at 7:59 p.m. by the unanimous consent of the Board.

na

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District



STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Employment, Academic Personnel

ITEM NO. 10-34HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Item A, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as Training Institute Trainers:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Anderson, Jonathon L.	FCC	Trainer V	\$50.28	September 1, 2010
Chisholm, Janet S.	FCC	Trainer V	\$50.28	September 1, 2010
Clark, Rebecca A.	FCC	Trainer V	\$50.28	September 1, 2010
Thomas, Kristi L.	FCC	Trainer V	\$50.28	September 1, 2010

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Employment, Change of Status,
Resignation, Classified Personnel

ITEM NO. 10-35HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through E, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Pattillo, Daniel	WI	Custodian Position No. 5048	41-A \$2,866.58	10/08/2010

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave.

Name	Location	Classification	Hourly Rate	Date
Tijerina, Cynthia	RC	Cook Position No. 3067	43-A \$16.19/hr.	08/26/2010
Bristol, Deborah	DO	Executive Director of Foundation Position No. 1121	Daily Rate \$480.00/day	09/16/2010
DiQuirico, Shawna	RC	Accounting Clerk III Position No. 3089	48-A \$18.32/hr.	09/20/2010
Saville, Karen	FCC	Department Secretary Position No. 2035	44-A \$16.58/hr.	09/20/2010
Duarte, Mirna	WI	Administrative Aide Position No. 5020	53-D \$23.94/hr.	09/22/2010
Fox, Kyla	FCC	Office Assistant III Position No. 2019	48-A \$18.32/hr.	09/22/2010
Amare, Akberet	FCC	Financial Aid Assistant I Position No. 2448	57-A \$22.79/hr.	10/01/2010
Arredondo, Patricia	RC	Office Assistant III Position No. 3006	48-A \$18.32/hr.	10/01/2010
Vasquez, Crystal	RC	Financial Aid Assistant I Position No. 3055	57-A \$22.79/hr.	10/01/2010
Holland, Zaneta	FCC	DSPTS Mobility Driver Position No. 2407	32-A \$12.35/hr.	10/14/2010

Classified Personnel Recommendation

Page 2

C. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Shrauger, Billie	FCC	Art Model	\$8.64/hr.	09/23/2010 thru 06/30/2011
Krause, George	FCC	Art Model	\$8.64/hr.	10/06/2010 thru 06/30/2011
Parriott, Michael Jr.	FCC	Art Model	\$8.64/hr.	10/06/2010 thru 06/30/2011

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Lorenzano, Adelfa	RC	College Center Assistant Position No. 3086 to College Relations Specialist Position No. 3086	57-E \$4,876.50 to 69-A \$5,364.75	07/01/2010 thru 07/22/2010
(Additional compensation for working out of class per Article 33, Section 8)				
Lorenzano, Adelfa	RC	College Center Assistant Position No. 3086 to College Relations Specialist Position No. 3086	57-E \$4,876.50 to 69-A \$5,364.75	08/01/2010 thru 09/30/2010
(Additional compensation for working out of class per Article 33, Section 8)				
Wells, Barbara	MC	Financial Aid Assistant I Position No. 4015 to Financial Aid Assistant II Position No. 4023	57-E \$4,801.50 to 60-E \$5,163.00	10/01/2010 thru 12/31/2010
(Additional compensation for working out of class per Article 33, Section 8)				
Wynn, Mary	FCC	Job Placement Coordinator Position No. 2250 to Job Placement Specialist Position No. 2482	66-E \$6,183.33 to 63-E \$5,741.92	10/01/2010
(Return to regular assignment)				
Figuroa, Rebeca	RC	Cook Position No. 3041 to Food Service Worker II Position No. 3041	43-C \$17.82/hr. to 36-E \$16.58/hr.	10/18/2010
(Return to regular assignment)				

Classified Personnel Recommendation

Page 3

D. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Withrow, Nancy	FCC	Student Services Specialist	52-D	10/18/2010
		Position No. 2130 to	\$4,054.42 to	
		Office Assistant III	48-E	
(Return to regular assignment)				
Schreiner, Roland	FCC	Network Coordinator	74-A	10/25/2010
		Position No. 2007 to	\$5,983.75	
		Micro Computer Resource Technician	63-E to \$5,553.08	
(Return to regular assignment)				
Zahlis, Harold	FCC	Director of Technology	74-E + 15%	10/25/2010
		Position No. 2698 to	\$8,569.90 to	
		Network Coordinator	74-E	
(Return to regular assignment)				
			Position No. 2007	\$7,452.08

E. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Islas, Crystal	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8012	08/27/2010

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Approve New Classification Specification Duties for Curriculum Analyst, Fresno City College and Reedley College

ITEM NO. 10-36HR

EXHIBIT: None

Background:

As the result of a reclassification study, the Personnel Commission reclassified the position of Curriculum Assistant to a new classification specification of Curriculum Analyst. According to Education Code section 88009 the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of these duties, the Director of Classified Personnel in accordance with Education Code section 88095 will recommend minimum qualifications along with the knowledge and abilities required for this position to the Personnel Commission for their approval. The District will then meet and negotiate a salary placement with CSEA as required by the California Government Code section 3543.2.

Examples of Duties:

Performs a variety of duties related to the curriculum development process, curriculum database systems and MIS reporting including but not limited to:

- providing on-going technical assistance and training to Administrative Aides, Division Deans, and other staff regarding section entering, schedule development, and catalog production;
- providing technical support and training to: the Curriculum Committee regarding curriculum procedures, regulations, and past practice;
- providing technical support and training to the academic and classified personnel regarding the preparation of curriculum documents;
- providing technical support and training to the division staff on new and existing system techniques pertaining to section entering, division enrollment, faculty load, budget, and related areas;
- acting as curriculum liaison between the college and the State Chancellor's Office;
- serving as the college Curricunet system administrator;

Item No. 10-36HR (continued)

November 2, 2010

- analyzing information and evaluating results to solve problems and recommend solutions;
- coordinating the production of the college catalog and class schedule which includes auditing and verifying the work of Administrative Aides and other staff related to schedule input, proofreading scheduling catalog, maintaining a master catalog of Curriculum Committee actions, and ensuring the printing and distribution of the catalog;
- coordinating the review of course outlines by initiating an annual study, notifying instructional departments of needed review, and tracking the process;
- troubleshooting and resolving issues relating to scheduling, faculty loads, data entry, computer database errors, and state reporting;
- developing procedures, forms, and other written materials to facilitate compliance with state requirements related to curriculum and MIS reporting;
- Organizing, scheduling and preparing materials for meetings;
- researching, collecting, and compiling data in order to produce statistical, technical, and specialized reports;
- assisting with verifying, analyzing, and auditing reports to ensure accuracy;
- planning, developing, and conducting various workshops;
- performing a wide variety of clerical work, including preparing correspondence and other written material, records maintenance, and use of computer to input and retrieve data to produce reports;
- providing information to other staff and the public; and
- performing other duties as needed.

Recommendation:

It is recommended the Board of Trustees approve the new Curriculum Analyst classification specification duties.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Adopt Resolution
Scheduling Date and Time for Organizational
Meeting of the Board of Trustees

ITEM NO. 10-109G

EXHIBIT: Resolution 2010-25

Background:

Section 72000(c)(2)(A) of the California Education Code requires the governing board of each community college district to select a public meeting date for their annual organizational meeting. The date selected must fall within a 15-day period commencing on the day new member terms begins, and in non-election years during the same 15-day period on the calendar. Board member terms begin on the first Friday in December in accordance with Section 72027(b) of the Education Code. Therefore, the annual organizational meeting date for the 2010-2011 school year must fall sometime during the period of December 3, 2010, and December 18, 2010. The Board's regular meeting this year will be held on December 7, 2010, which falls within the prescribed 15-day period.

Recommendation:

It is recommended that the Board of Trustees adopt, as presented, the proposed Resolution No. 2010-25, selecting December 7, 2010, at 4:30 p.m., as the date and time for its annual organizational meeting, and direct the Chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

RESOLUTION 2010-25

BEFORE THE GOVERNING BOARD OF THE
STATE CENTER COLLEGE DISTRICT
FRESNO, KINGS, MADERA, AND
TULARE COUNTIES, CALIFORNIA

In the Matter of Setting the)
Date of the Annual Organizational) RESOLUTION
Meeting of the Board)

WHEREAS, pursuant to Section 72000(c)(2)(A) of the Education Code of the State of California, the governing board of each community college district shall hold an annual organization meeting on a day within a 15-day period which commences on the first Friday in December; and

WHEREAS, the Section 72000(c)(2)(A) requires that the annual organization meeting date be selected at the regular meeting immediately before the 15-day period.

NOW, THEREFORE, BE IT RESOLVED, that the 7th day of December 2010, at 4:30 p.m., is the day and time ordered as the day of the annual organization meeting for the above-named community college board.

BE IT FURTHER RESOLVED, that the secretary of the board hereof is directed to notify the Fresno County Superintendent of Schools by sending a copy of this Resolution upon execution to the Fresno County Office of Education; and,

The secretary shall, within 15 days prior to the date of the annual meeting, notify all members and members-elect, if any, of the date and time selected for the annual meeting of this governing board in writing.

The foregoing RESOLUTION was adopted this 2nd day of November, 2010, at a regular meeting of the governing board hereof by the following vote:

AYES:
NOES:
ABSENT:

Dated: November 2, 2010.

President or Clerk of the Board (Signature)

(Printed Name)

CERTIFICATION

STATE OF CALIFORNIA)
COUNTIES OF FRESNO, KINGS, MADERA)
AND TULARE)

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution setting the date of the annual organizational meeting of the STATE CENTER COMMUNITY COLLEGE DISTRICT governing board adopted on the 2nd day of November, 2010, at a regular meeting of the board and that such resolution appears in the official minutes of the governing board under that date.

Dated: November 2, 2010.

President or Clerk of the Board (Signature)

(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Approve SCCC Foundation
Fundraising Events

ITEM NO. 10-110G

EXHIBIT: None

Background:

The SCCC Foundation Board is proposing two events to be held on the Fresno City College campus during the 2010-11 academic year and is requesting that alcohol be served at the events, which is permitted for 501(c)(3) activities on a community college campus. The events are scheduled at times when students will not be utilizing the facilities. Details for these events are listed below:

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
January 6, 2011	Donor Recognition Reception for the OAB	OAB
March 12, 2011	Renaissance Feast for Scholars	FCC Library

Recommendation:

It is recommended that the Board of Trustees approve the State Center Community College Foundation Board's recommendations to host the listed events, including the serving of wine and beer, at the locations and dates listed.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Review of District Warrants and Checks

ITEM NO. 10-111G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 14,937,396.69	September 18, 2010 to October 14, 2010
Fresno City College Bookstore	\$ 282,496.29	September 21, 2010 to October 13, 2010
Reedley College Bookstore	\$ 163,647.55	September 21, 2010 to October 13, 2010
Fresno City College Co-Curricular	\$ 55,596.86	September 18, 2010 to October 12, 2010
Reedley College Co-Curricular	\$ 61,906.51	September 16, 2010 to October 13, 2010
Total	\$ 15,501,043.90	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Financial Analysis of Enterprise
and Special Revenue Operations

ITEM NO. 10-112G

EXHIBIT: Financial Analysis

Background:

The financial reports for the Enterprise and Special Revenue Operations for the quarter ended September 30, 2010, are attached. The reports consist of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise Operations, which consist of the Bookstore at Fresno City College and Reedley College and the Special Revenue Operations, which consist of the Reedley College Cafeteria and Residence Hall. All operations reflect a positive financial picture with revenues exceeding expenditures.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of SEPTEMBER 30, 2010**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
ASSETS						
Cash in County Treasury				\$ 104,058	\$ 314,943	\$ 419,001
Cash in Bank	\$ 3,330,709	\$ 770,445	\$ 4,101,154	17,201	2,973	20,174
Revolving Cash Fund	20,200	26,000	46,200	10,500		10,500
Accounts Receivable	346,215	204,762	550,977	39,808	84,860	124,668
Due from Other Funds	450,000		450,000		114,855	114,855
Prepaid Expenses	9,032	11,666	20,698			0
Inventory	1,605,119	1,255,266	2,860,385	45,176		45,176
Total Current Assets	<u>\$ 5,761,275</u>	<u>\$ 2,268,139</u>	<u>\$ 8,029,414</u>	<u>\$ 216,743</u>	<u>\$ 517,631</u>	<u>\$ 734,374</u>
Fixed Assets (Net)	377,503	139,413	516,916			
TOTAL ASSETS	<u>\$ 6,138,778</u>	<u>\$ 2,407,552</u>	<u>\$ 8,546,330</u>	<u>\$ 216,743</u>	<u>\$ 517,631</u>	<u>\$ 734,374</u>
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 219,596	\$ (9,918)	\$ 209,678			
Due to Other Funds	149,579	568,813	718,392	\$ 104,190	\$ 2,659	\$ 106,849
Warrants Payable				11,738		11,738
Total Current Liabilities	<u>\$ 369,175</u>	<u>\$ 558,895</u>	<u>\$ 928,070</u>	<u>\$ 115,928</u>	<u>\$ 2,659</u>	<u>\$ 118,587</u>
Unreserved Fund Balance	4,144,284	567,391	4,711,675	45,139	514,972	560,111
Reserved Fund Balance	1,625,319	1,281,266	2,906,585	55,676		55,676
Total Fund Balance	<u>\$ 5,769,603</u>	<u>\$ 1,848,657</u>	<u>\$ 7,618,260</u>	<u>\$ 100,815</u>	<u>\$ 514,972</u>	<u>\$ 615,787</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 6,138,778</u>	<u>\$ 2,407,552</u>	<u>\$ 8,546,330</u>	<u>\$ 216,743</u>	<u>\$ 517,631</u>	<u>\$ 734,374</u>

* Does Not Include All Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES
Period Ending SEPTEMBER 30, 2010**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE	RC BOOKSTORE	TOTAL	RC CAFETERIA	RC RESIDENCE HALL	TOTAL
TOTAL SALES	\$ 2,884,408	\$ 1,856,925	\$ 4,741,333	\$ 204,941	\$ 199,847	\$ 404,788
LESS COST OF GOODS SOLD						
Beginning Inventory	\$ 927,274	\$ 888,661	\$ 1,815,935	\$ 32,692		\$ 32,692
Purchases	2,784,321	1,760,728	4,545,049	92,343		92,343
Sub-Total	3,711,595	2,649,389	6,360,984	125,035		125,035
Ending Inventory	1,605,119	1,255,266	2,860,385	45,176		45,176
Cost of Sales	2,106,476	1,394,123	3,500,599	79,859		79,859
GROSS PROFIT ON SALES	\$ 777,932	\$ 462,802	\$ 1,240,734	\$ 125,082	\$ 199,847	\$ 324,929
OPERATING EXPENDITURES						
Salaries	\$ 223,304	\$ 172,442	\$ 395,746	\$ 57,670	\$ 45,960	\$ 103,630
Benefits	66,491	57,098	123,589	29,589	18,813	48,402
Depreciation	22,206	2,745	24,951			
Supplies	4,553	2,039	6,592	10,847	863	11,710
Utilities & Housekeeping	7,953	7,678	15,631		20,044	20,044
Rents, Leases & Repairs	4,383	5,126	9,509	462		462
Other Operating	35,617	25,757	61,374	2,758	532	3,290
TOTAL OPERATING EXPENDITURES	\$ 364,507	\$ 272,885	\$ 637,392	\$ 101,326	\$ 86,212	\$ 187,538
NET OPERATING REVENUE (LOSS)	\$ 413,425	\$ 189,917	\$ 603,342	\$ 23,756	\$ 113,635	\$ 137,391
OTHER REVENUE						
Vending				\$ 1,389	\$ 601	\$ 1,990
Interest		\$ 128	\$ 128	321	1,446	1,767
Other	\$ 7,227	9,102	16,329		148	148
OTHER EXPENSES						
Transfer to Co-Curricular						
Capital Outlay				2,766	6,870	9,636
NET REVENUE (LOSS)	<u>\$ 420,652</u>	<u>\$ 199,147</u>	<u>\$ 619,799</u>	<u>\$ 22,700</u>	<u>* \$ 108,960</u>	<u>\$ 131,660</u>

* Does Not Include Indirect Charges

UNAUDITED

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Approve Quarterly
Budget Transfers and Adjustments Report

ITEM NO. 10-113G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending September 30, 2010. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended that the Board of Trustees approve the September 30, 2010, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/10**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 4,967,278	\$ 1,192,701	\$ 6,159,979
81300	1,270,094	2,444,754	3,714,848
81400	392,629	-	392,629
81500	193,156	(36,461)	156,695
81600	17,515	-	17,515
81700	2,363,377	-	2,363,377
81990	3,528,715	194,807	3,723,522
	<u>12,732,764</u>	<u>3,795,801</u>	<u>16,528,565</u>
	Total		
86000	STATE REVENUES		
86100	92,994,252	-	92,994,252
86200	7,231,932	8,382	7,240,314
86500	1,703,069	(105,000)	1,598,069
86700	400,000	-	400,000
86800	3,600,000	-	3,600,000
86900	-	-	-
	<u>105,929,253</u>	<u>(96,618)</u>	<u>105,832,635</u>
	Total		
88000	LOCAL REVENUES		
88100	33,150,075	-	33,150,075
88200	-	-	-
88300	846,111	670,784	1,516,895
88400	18,533	-	18,533
88500	57,000	-	57,000
88600	1,243,200	-	1,243,200
88700	7,704,809	(27,038)	7,677,771
88800	2,541,000	-	2,541,000
88900	1,378,825	40,765	1,419,590
	<u>46,939,553</u>	<u>684,511</u>	<u>47,624,064</u>
	Total		
Total General Fund Revenues	<u>\$ 165,601,570</u>	<u>\$ 4,383,694</u>	<u>\$ 169,985,264</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/10**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	491,648	-	491,648
Total Other Financing Sources	\$ 491,648	-	\$ 491,648
Total District Revenues	<u>\$ 166,093,218</u>	<u>\$ 4,383,694</u>	<u>\$ 170,476,912</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/10**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 38,423,566	\$ 320,470	\$ 38,744,036
91200	17,590,038	438,794	18,028,832
91300	14,928,134	178,874	15,107,008
91400	3,756,725	163,410	3,920,135
Total	<u>74,698,463</u>	<u>1,101,548</u>	<u>75,800,011</u>
92000	CLASSIFIED SALARIES		
92100	28,564,931	151,357	28,716,288
92200	1,587,229	-	1,587,229
92300	3,089,676	145,369	3,235,045
92400	1,310,306	54,624	1,364,930
Total	<u>34,552,142</u>	<u>351,350</u>	<u>34,903,492</u>
93000	BENEFITS		
93100	5,976,351	88,470	6,064,821
93200	3,397,013	21,675	3,418,688
93300	3,481,195	32,281	3,513,476
93400	16,968,794	174,785	17,143,579
93500	740,590	8,080	748,670
93600	1,957,658	26,320	1,983,978
93700	79,692	6,896	86,588
93900	11,725	-	11,725
Total	<u>32,613,018</u>	<u>358,507</u>	<u>32,971,525</u>
94000	SUPPLIES & MATERIALS		
94200	43,560	17,325	60,885
94300	2,213,065	153,591	2,366,656
94400	2,613,074	2,306	2,615,380
94500	36,232	180	36,412
Total	<u>4,905,931</u>	<u>173,402</u>	<u>5,079,333</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/10**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>	
95000	OTHER OPER EXPENSES			
95100	Utilities	4,563,663	(500)	4,563,163
95200	Rents, Leases and Repairs	2,400,702	14,713	2,415,415
95300	Mileage & Allowances	1,690,690	195,675	1,886,365
95400	Dues & Memberships	251,770	1,045	252,815
95500	Pers. & Cons. Services	2,904,216	1,620,634	4,524,850
95600	Insurance	1,368,672	-	1,368,672
95700	Advertising & Printing	1,251,183	13,967	1,265,150
95900	Other	1,224,867	182,382	1,407,249
	Total	<u>15,655,763</u>	<u>2,027,916</u>	<u>17,683,679</u>
96000	CAPITAL OUTLAY			
96100	Sites	-	-	-
96200	Site Improvement	90,844	-	90,844
96400	Bldg Renov & Improvements	329,974	1,665	331,639
96500	New Equipment	2,481,314	260,991	2,742,305
96800	Library Books	251,183	-	251,183
	Total	<u>3,153,315</u>	<u>262,656</u>	<u>3,415,971</u>
	Total General Fund Expenditures	<u>\$ 165,578,632</u>	<u>\$ 4,275,379</u>	<u>\$ 169,854,011</u>
97000	OTHER OUTGO			
97100	Debt Service	-	-	-
97200	Intrafund Transfers	297,248	-	297,248
97300	Interfund Transfers	-	-	-
97500	Student Financial Aid	-	-	-
97600	Other Payments/Students	1,268,976	108,662	1,377,638
97900	Contingencies	546,000	-	546,000
	Total Other Outgo	<u>\$ 2,112,224</u>	<u>\$ 108,662</u>	<u>\$ 2,220,886</u>
	Total District Expenditures	<u>\$ 167,690,856</u>	<u>\$ 4,384,041</u>	<u>\$ 172,074,897</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration of Bids, Site Improvements at
Child Development Center, Fresno City College

ITEM NO. 10-114G

EXHIBIT: None

Background:

Bid #1011-07 is for the improvement of exterior facilities at the Child Development Center on the Fresno City College campus. The project scope includes re-striping of existing parking stalls and loading zones, new detectable warning surfaces at the accessible loading zone, new signage at the parking entrances and exterior doors, installation of new gate hardware, removal and replacement of concrete ramps and handrails, installation of a new drinking fountain, modifications to the existing irrigation system, and other related items of work in support of the project. A shade structure will also be provided for the play area under separate contract. This project has been approved by DSA for structural and access compliance.

Funding for this project will be provided by the 2010-11 Lottery Decision Package Funds for Fresno City College. Bids were received from eight contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
GC Builders	\$35,300.00
CDA Construction	\$48,300.00
Hobbs Construction	\$57,326.00
Hilly Howl, Inc.	\$57,394.00
Durham Construction Company, Inc.	\$61,200.00
Gary Interrante Construction Company	\$64,700.00

ITEM NO. 10-114G (Continued)

Page 2

BMY Construction Group, Inc.	\$71,114.00
Davis Moreno Construction, Inc.	\$79,000.00

Fiscal Impact:

\$35,300.00 – 2010-11 Lottery Decision Package Funds for Fresno City College

Recommendation:

It is recommended that the Board of Trustees award Bid #1011-07 in the amount of \$35,300.00 to GC Builders, the lowest responsible bidder for Site Improvements at the Child Development Center, Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Accept Grant from
U.S. Department of Education for
Title V Hispanic-Serving Institutions
Program, Fresno City College

ITEM NO. 10-115G

EXHIBIT: None

Background:

The District has recently been notified by the U.S. Department of Education that Fresno City College has been approved for a Title V Hispanic-Serving Institutions Program Grant. The purpose of this program is to expand educational opportunities for and improve the academic attainment of Hispanic students. The funding is provided to expand and enhance the academic offerings, program quality, and institutional stability of colleges and universities educating the majority of Hispanic college students, as well as helping large numbers of Hispanic students and other low-income individuals complete postsecondary degrees. The grant award is for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,800. This grant is anticipated to be renewed annually for a total of 5 years.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to accept the Title V Hispanic-Serving Institutions Program Grant from the U.S. Department of Education for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,800;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Accept Grant from
U.S. Department of Education for
Title V Hispanic-Serving Institutions
Program, Reedley College

ITEM NO. 10-116G

EXHIBIT: None

Background:

The District has recently been notified by the U.S. Department of Education that Reedley College has been approved for a Title V Hispanic-Serving Institutions Program Grant. The purpose of this program is to expand educational opportunities for and improve the academic attainment of Hispanic students. The funding is provided to expand and enhance the academic offerings, program quality, and institutional stability of colleges and universities educating the majority of Hispanic college students as well as helping large numbers of Hispanic students and other low-income individuals complete postsecondary degrees. The grant award is for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,000. This grant is anticipated to be renewed annually for a total of 5 years.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to accept the Title V for Hispanic-Serving Institutions Program Grant from the U.S. Department of Education for the period October 1, 2010, through September 30, 2011, with funding in the amount of \$637,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign grant-related documents on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Authorize Sub-Agreement
with Los Rios Community College District
for Information Technology Professionals
in Health Care Program, Fresno City College

ITEM NO. 10-117G

EXHIBIT: None

Background:

The District, on behalf of Fresno City College, is requesting authorization to enter into a sub-agreement with Los Rios Community College District for an Information Technology Professionals in Health Care Program. The program, with Los Rios CCD as fiscal agent, is a cooperative agreement with various other California community colleges to educate health information technology (HIT) professionals. The program is designed to train a skilled workforce to support the early adoption of electronic health records (EHRs), the exchange of health information among health care providers and public health authorities, and the redesign of workflows within the health care settings to gain the quality and efficiency benefits of EHRs while maintaining individual privacy and security. The agreement is for the period April 2, 2010, through April 1, 2012, with funding in the amount of \$339,164 for the first twelve month period. It is anticipated the District will receive a similar amount for the second year.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an sub-agreement with Los Rios Community College District for an Information Technology Professionals in Health Care Program for the period April 2, 2010, through April 1, 2012, with funding in the amount of \$339,164 for the first twelve month period;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Authorize Subcontract
Agreement with the California State
University, Fresno Foundation for an
Entrepreneurship Center, Reedley College

ITEM NO. 10-118G

EXHIBIT: None

Background:

The District, on behalf of Reedley College, is requesting authorization to enter into a subcontract agreement with the California State University, Fresno Foundation for funding to start-up an Entrepreneurship Center (E-Center). The E-Center will be a small business development organization dedicated to helping students at Reedley College and women and men in the surrounding communities who traditionally lack access to resources and information to achieve financial self-sufficiency through entrepreneurship. The E-Center will provide training, support services, resources, and networks for business owners at every stage of business development, from idea feasibility through start-up, growth, and expansion. The funding from this award will be used primarily to equip the E-center with computers. This agreement is for the period November 1, 2010, through December 31, 2011, with total funding in the amount of \$35,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Reedley College, to enter into a subcontract agreement with the California State University, Fresno Foundation for an Entrepreneurship Center (E-Center) grant for the period November 1, 2010, through December 31, 2011, with total funding in the amount of \$35,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Authorize Agreement
with California Department of Food
and Agriculture for a Specialty Crop Block
Grant for Commodity Research, Center for
International Trade Development

ITEM NO. 10-119G

EXHIBIT: None

Background:

The Center for International Trade Development (CITD) has been awarded a Specialty Crop Block Grant administered through the California Department of Food and Agriculture for commodity research. The CITD will work with a leading global research firm and the USDA to research, create and circulate an electronic Specialty Commodity Opportunity Outlook that uniformly quantifies and prioritizes export markets for California's top 20 specialty commodities. The grant agreement is for the period October 1, 2010, through September 30, 2011, with total funding in the amount of \$132,950.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the Center for International Trade Development, to enter into an agreement with the California Department of Food and Agriculture for a Specialty Crop Block Grant for commodity research, with total funding in the amount of \$132,950 for the period October 1, 2010, through September 30, 2011;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 10-120G
 General Liability with Alliance of Schools for
 Cooperative Programs Coverage for District
 Volunteers

EXHIBIT: Resolution No. 2010-23

Background:

The Valley Insurance Program Joint Powers Agency (VIP) went through a year long process to determine the most appropriate and cost effective approach to providing property/liability and workers' compensation insurance coverage, administrative services, and support services for VIP. The VIP Board selected the Alliance of Schools for Cooperative Programs (ASCIP) pool representing K-12 and community college districts throughout the state to serve as the administrator, provide support services and insurance coverage for property/liability and workers compensation through its pool. As part of the transition of VIP to ASCIP it is necessary for the Board of Trustees to take certain actions to maintain compliance with previous VIP coverage and the ASCIP Memorandum of Coverage. The resolution before you is to provide liability coverage to volunteers when performing official services for the District.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2010-23 authorizing extension of coverage to official volunteers of the District, all individuals who directly volunteer to provide services to the District, and whose volunteer services are accepted in accordance with District regulations and policy and shall be covered by the District's Liability insurance program.

STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL LIABILITY COVERAGE FOR VOLUNTEERS

Resolution No. 2010-23

WHEREAS, STATE CENTER COMMUNITY COLLEGE DISTRICT recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the STATE CENTER COMMUNITY COLLEGE DISTRICT desires to provide General Liability coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District regulations and policy;

THEREFORE, BE IT RESOLVED THAT:

For the purposes of extending this coverage to official volunteers of the District, all individuals who directly volunteer to provide services to the District, and whose volunteer services are accepted in accordance with District regulations and policy shall be covered by the District's Liability insurance program. The type of approved volunteer service shall be on file in the appropriate District office prior to commencing volunteer services.

PASSED AND ADOPTED this 2nd day of November, 2010, by the Governing Board of THE STATE CENTER COMMUNITY COLLEGE DISTRICT by the following vote:

AYES:

NOES:

ABSENT:

I, _____ Secretary to the Governing Board of the STATE CENTER COMMUNITY COLLEGE DISTRICT, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Secretary to the Governing Board of the
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Adopt Resolution
Authorizing Workers' Compensation
Coverage for Volunteer Personnel with
Alliance of Schools for Cooperative Programs

ITEM NO. 10-121G

EXHIBIT: Resolution No. 2010-24

Background:

The Valley Insurance Program Joint Powers Agency (VIP) went through a year long process to determine the most appropriate and cost effective approach to providing property/liability and workers' compensation insurance coverage, administrative services, and support services for VIP. The VIP Board selected the Alliance of Schools for Cooperative Programs (ASCIP) pool representing K-12 and community college districts throughout the state to serve as the administrator, provide support services and insurance coverage for property/liability and workers compensation through its pool. As part of the transition of VIP to ASCIP it is necessary for the Board of Trustees to take certain actions to maintain compliance with previous VIP coverage and the ASCIP Memorandum of Coverage. The resolution before you is to provide workers' compensation coverage to volunteers when performing official services for the District.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2010-24 authorizing workers' compensation benefits for official volunteers of the District, all individuals who directly volunteer to provide services in the District, and whose volunteer services are accepted in accordance with District regulations and policy.

STATE CENTER COMMUNITY COLLEGE DISTRICT

**WORKERS' COMPENSATION COVERAGE
FOR VOLUNTEER PERSONNEL
Resolution No. 2010-24**

WHEREAS, STATE CENTER COMMUNITY COLLEGE DISTRICT recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the Legislature of the State of California has provided authorization for inclusion of coverage of volunteers in the STATE CENTER COMMUNITY COLLEGE DISTRICT workers' compensation program; and

WHEREAS, the STATE CENTER COMMUNITY COLLEGE DISTRICT desires to provide worker's compensation coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District regulations and policy;

THEREFORE, BE IT RESOLVED THAT:

The STATE CENTER COMMUNITY COLLEGE DISTRICT hereby adopts the policy for purposes of workers' compensation benefits that an unsalaried person(s) authorized by the Governing Board to perform volunteer services for the District shall be deemed to be an employee of the District should he/she sustain an injury while engaged in the services of this District under the direction and control of the District's Governing Board.

For the purposes of extending this coverage to official volunteers of the District, all individuals who directly volunteer to provide services in the District, and whose volunteered services are accepted in accordance with District regulations and policy shall be covered. The type of approved volunteer service shall be on file in the appropriate District office prior to commencing volunteer services.

PASSED AND ADOPTED this 2nd day of November, 2010, by the Governing Board of the STATE CENTER COMMUNITY COLLEGE DISTRICT, by the following vote:

AYES:
NOES:
ABSENT:

I, Secretary to the Governing Board of the STATE CENTER COMMUNITY COLLEGE DISTRICT, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Secretary to the Governing Board of
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Adopt Resolution Authorizing Application for State Center Community College District Certificate of Consent to Self Insure Workers' Compensation with Alliance of Schools for Cooperative Programs

ITEM NO. 10-122G

EXHIBIT: Resolution No. 2010-22

Background:

The Valley Insurance Program Joint Powers Agency (VIP) went through a year long process to determine the most appropriate and cost effective approach to providing property/liability and workers' compensation insurance coverage, administrative services, and support services for the VIP members. The VIP Board selected the Alliance of Schools for Cooperative Programs (ASCIP) pool representing K-12 and community college districts throughout the state to serve as the administrator, provide support services and insurance coverage for property/liability and workers' compensation through its pool. As part of the transition of VIP to ASCIP it is necessary for the Board of Trustees to take certain actions to maintain compliance with state laws and regulations. The resolution before you is to the State of California, Department of Industrial Relations, Self Insurance Plans, and applies for a "Certificate of Consent to Self Insure" the District's workers' compensation liability program. The District currently holds a similar certificate to self insure through VIP. The State will place the VIP certificate on an inactive status since the ASCIP pool will be providing the first dollar coverage for workers' compensation liabilities rather than VIP.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2010-22 authorizing application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the State Center Community College District and to execute any and all documents required for such application.

RESOLUTION NO. 2010-22

This Resolution must be adopted in order to certify the approval of the Governing Board to authorize application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure workers' compensation liabilities.

RESOLUTION

BE IT RESOLVED that the Governing Board of the State Center Community College District be and they are hereby severally authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure workers' compensation liabilities on behalf of the State Center Community College District and to execute any and all documents required for such application.

NAME	TITLE	SIGNATURE
Deborah G. Blue	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 2nd day of November, 2010, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Isabel Barreras, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Public Hearing on Initial Bargaining Proposal ITEM NO. 10-60
Presented by the State Center Community
College District Peace Officers' Association

EXHIBIT: None

Background:

Government Code Section 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the initial proposal of the employee group and those of the Board. The State Center Community College District Peace Officers' Association initial proposal has been made available for public review since the posting of the agenda on October 27, 2010. The Peace Officers' Association initial proposals are as follows:

INITIAL BARGAINING PROPOSAL
FROM THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
PEACE OFFICERS' ASSOCIATION
TO THE
TO THE STATE CENTER COMMUNITY COLLEGE DISTRICT
October 5, 2010

The State Center Community College District Peace Officers' Association submits the following proposal for a collective bargaining agreement covering the full-time sworn officers in the rank of officer and/or sergeant.

1. Except as specifically described below, include all applicable terms and conditions of employment as described in the most recent agreement between the State Center Community College District and the California Schools Employees Association, Chapter No. 379.
2. Change pension coverage to PERS public safety plan.

Item No. 10-60 (continued)

November 2, 2010

3. Compensation for P.O.S.T. certificates: monthly stipend of \$100 for bargaining unit employees with an intermediate P.O.S.T. certificate and \$150 for bargaining unit employees with an advanced P.O.S.T. certificate
4. COLA plus 1%.
5. Special assignment stipend of 5% for all hours spent serving as an assigned FTO or assigned as Rangemaster.
6. Hours of Work: 3 x 12 shift schedule or, in the alternative, 4 x 10.
7. Adjustments to contract and department policies to reflect mandates under Public Safety Officers Procedural Bill of Rights Act (Cal. Gov. Code §§3300 et seq.)

Recommendation:

The Board of Trustees should open the meeting for public comment on the State Center Community College District Peace Officers' Association initial proposals. Following the open comment, no action is necessary on the part of the Board.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Acknowledgment of Quarterly Financial
Status Report, General Fund

ITEM NO. 10-61

EXHIBIT: Report

Background:

Enclosed is the September 30, 2010, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2010-11 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget and amended for additional grants, new programs, etc. The revenues and expenditures, when compared to the budget, are 4.9% and 22.9% respectively. Revenue collections are down due to the late passage of the 2010-11 State budget. Had the budget been passed timely, the District would have received approximately \$22.9 million in State apportionment funds for the quarter ended September 30, 2010.

Projected FTES for 2010-11 is 30,968, which is approximately 2% less than 2009-10.

Recommendation:

It is recommended that the Board of Trustees accept the Quarterly Financial Status Report (CCFS-311Q) as presented.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2010-2011

Quarter Ended: (Q1) Sep 30, 2010

District: (570) STATE CENTER

As of June 30 for the fiscal year specified

Line	Description	Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	138,338,006	147,561,722		141,157,342
A.2	Other Financing Sources (Object 8900)	258,514	232,898		435,821
A.3	Total Unrestricted Revenue (A.1 + A.2)	138,596,520	147,794,620		141,593,163
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	136,326,044	138,872,293		142,281,220
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,585,219	3,963,874		363,928
B.3	Total Unrestricted Expenditures (B.1 + B.2)	147,911,263	142,836,167		142,645,148
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-9,314,743	4,958,453		-1,051,985
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	-434,383	-252,071		0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	35,499,098	26,018,597		33,913,762
E.	Fund Balance, Ending (C. + D.2)	26,184,355	30,977,050		32,861,777
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	17.7%	21.7%		23%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	27,605	30,558	31,479	30,968
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year 2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		4,105,818	30,064,160	11,616,667
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)		4,105,818	30,064,160	11,616,667

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	140,496,224	141,157,342	6,893,841	4.9%
I.2	Other Financing Sources (Object 8900)	435,821	435,821	75	0%
I.3	Total Unrestricted Revenue (I.1 + I.2)	140,932,045	141,593,163	6,893,916	4.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	141,686,435	142,281,220	32,701,776	23%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	297,248	363,928	14,569	4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	141,983,683	142,645,148	32,716,345	22.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-1,051,638	-1,051,985	-25,822,429	
L	Adjusted Fund Balance, Beginning	33,913,762	33,913,762	33,913,762	
L.1	Fund Balance, Ending (C. + L.2)	32,862,124	32,861,777	8,091,333	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.1%	23%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The 2010-11 State Budget was passed and signed approximately 100 days late. According to the State Chancellor's Office, state leaders used a combination of cuts, rosy assumptions, borrowing and temporary revenues to bridge an estimated \$19.3b budget gap. While on the surface, the 2010-11 State Budget appears to provide the community colleges with a somewhat improved budget, compared to 2009-10, districts should employ caution in their local budget planning. The adopted budget presents a number of risks to the colleges that should be taken into account: possible mid-year cuts; additional \$129m in funding deferrals; and unreasonable local property tax estimates.

S CCCD has weathered the late passage of the State Budget, but the District's Administration is more concerned about the prolonged revenue stagnation in the next four years (previously estimated to be only three years). In an effort to mitigate some of these uncertainties, staff has developed a multi-year budgeting model and is updated as the District's economic conditions change.

State Center Community College District

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Options - All Statuses

Page: 1

Fiscal Year: 2011

LOC.GRP: 1 - District Office

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	149,574.36	437,655.13	2,186,056.00	1,748,400.87	79.98
MAJ.OBJ: 92 - Classified Salaries	0.00	712,990.49	2,174,351.08	8,698,195.00	6,523,843.92	75.00
MAJ.OBJ: 93 - Employee Benefits	0.00	401,410.12	1,172,362.09	5,029,182.00	3,856,819.91	76.69
MAJ.OBJ: 94 - Supplies & Materials	444,964.86	64,033.23	163,215.95	882,405.00	274,224.19	31.08
MAJ.OBJ: 95 - Other Oper Exp & Service	1,031,743.72	844,226.46	2,404,187.92	10,137,571.00	6,701,639.36	66.11
MAJ.OBJ: 96 - Capital Outlay	103,566.23	21,763.76	46,082.27	296,068.00	146,419.50	49.45
MAJ.OBJ: 97 - Other Outgo	0.00	0.00	0.00	546,000.00	546,000.00	100.00
=====						
LOC.GRP: 1 - District Office	1,580,274.81	2,193,998.42	6,397,854.44	27,775,477.00	19,797,347.75	71.28

State Center Community College District

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Annual Budget Report Ending 09/30/2010
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Page: 2

Fiscal Year: 2011

LOC.GRP: 2 - Fresno City College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	4,372,466.23	10,135,483.81	45,841,854.00	35,706,370.19	77.89
MAJ.OBJ: 92 - Classified Salaries	0.00	1,334,423.78	3,925,000.37	16,365,911.00	12,440,910.63	76.02
MAJ.OBJ: 93 - Employee Benefits	0.00	1,444,696.32	4,002,851.64	17,583,702.00	13,580,850.36	77.24
MAJ.OBJ: 94 - Supplies & Materials	361,106.11	128,695.26	363,303.63	2,402,221.00	1,677,811.26	69.84
MAJ.OBJ: 95 - Other Oper Exp & Service	1,049,362.62	313,870.32	852,885.92	4,703,369.00	2,801,120.46	59.56
MAJ.OBJ: 96 - Capital Outlay	342,506.54	128,398.61	685,274.15	1,784,021.00	756,240.31	42.39
MAJ.OBJ: 97 - Other Outgo	269,477.35	91,592.74	105,930.30	845,492.00	470,084.35	55.60
=====	=====	=====	=====	=====	=====	=====
LOC.GRP: 2 - Fresno City College	2,022,452.62	7,814,143.26	20,070,729.82	89,526,570.00	67,433,387.56	75.32

State Center Community College District

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Fiscal Year: 2011

LOC.GRP: 3 - Reedley College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,554,892.83	3,653,873.03	16,261,058.00	12,607,184.97	77.53
MAJ.OBJ: 92 - Classified Salaries	0.00	515,507.80	1,529,484.66	6,882,926.00	5,353,441.34	77.78
MAJ.OBJ: 93 - Employee Benefits	0.00	540,034.68	1,512,416.30	6,503,877.00	4,991,460.70	76.75
MAJ.OBJ: 94 - Supplies & Materials	266,410.89	80,851.15	138,892.94	1,353,151.00	947,847.17	70.05
MAJ.OBJ: 95 - Other Oper Exp & Service	426,975.20	59,284.03	308,902.01	2,054,458.00	1,318,580.79	64.18
MAJ.OBJ: 96 - Capital Outlay	85,135.69	174,324.23	236,821.67	1,254,082.00	932,124.64	74.33
MAJ.OBJ: 97 - Other Outgo	238,906.27	55,380.94	108,671.33	798,495.00	450,917.40	56.47
=====	=====	=====	=====	=====	=====	=====
LOC.GRP: 3 - Reedley College	1,017,428.05	2,980,275.66	7,489,061.94	35,108,047.00	26,601,557.01	75.77

State Center Community College District

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Fiscal Year: 2011

LOC.GRP: 4 - North Centers

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,074,398.17	2,387,611.26	11,511,043.00	9,123,431.74	79.26
MAJ.OBJ: 92 - Classified Salaries	0.00	231,639.21	654,637.34	2,956,460.00	2,301,822.66	77.86
MAJ.OBJ: 93 - Employee Benefits	0.00	307,565.22	822,073.68	3,854,764.00	3,032,690.32	78.67
MAJ.OBJ: 94 - Supplies & Materials	131,443.11	66,468.39	104,970.50	441,556.00	205,142.39	46.46
MAJ.OBJ: 95 - Other Oper Exp & Service	145,462.85	24,606.44	108,990.41	788,281.00	533,827.74	67.72
MAJ.OBJ: 96 - Capital Outlay	22,047.16	17,671.90	28,195.01	81,800.00	31,557.83	38.58
MAJ.OBJ: 97 - Other Outgo	549.56	4,310.65	4,310.65	30,899.00	26,038.79	84.27
=====	=====	=====	=====	=====	=====	=====
LOC.GRP: 4 - North Centers	299,502.68	1,726,659.98	4,110,788.85	19,664,803.00	15,254,511.47	77.57

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: 2010-11 Budget Update

ITEM NO. 10-62

EXHIBIT: None

Background:

The 2010-11 State budget was passed by the Legislature and signed by the Governor in October 2010. The Governor and Legislature have been finalizing implementation legislation and guidelines for the 2010-11 budget. The State Chancellor's Office has scheduled a budget workshop for November 5 in Rocklin, California, at Sierra College. It will be at this workshop that the most complete set of details regarding the State budget will be presented to the community colleges' staff. District administration will provide available updated information on the 2010-11 State budget and its commitment to the community college system and State Center Community College District. Included in this presentation will be updated cash flow projections for the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 2, 2010

SUBJECT: Consideration to Adopt Resolution Honoring
Trustee Leslie W. Thonesen

ITEM NO. 10-63

EXHIBIT: Resolution No. 2010-26

Background:

The Board of Trustees recognizes individuals for their service to the District by adopting formal resolutions to acknowledge their contributions to the educational mission of the District. The Board is being presented with a resolution to recognize the contributions of Trustee Leslie W. Thonesen.

From 1981 through 2010 Mr. Thonesen has provided exemplary service and leadership on the State Center Community College Board of Trustees. He is a distinguished alumnus of Reedley College and Cal Poly and has generously given his time to many organizations including the Reedley College Agriculture Advisory Committee, the Fresno County School Trustee Organization, and the Boy Scouts of America. During his 29 years of service on the Board, Mr. Thonesen has faithfully attended numerous ceremonies, performances and athletic events in support of students, and his steadfast humor and kindness have left a lasting mark on the District and the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2010-26 honoring Leslie W. Thonesen and extending the heartfelt gratitude of the entire State Center Community College District for his exemplary service and leadership on the State Center Community College Board of Trustees, and wish him well in his future endeavors.

RESOLUTION NO. 2010-26

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE STATE CENTER COMMUNITY COLLEGE
DISTRICT HONORING LESLIE W. THONSEN**

WHEREAS, Mr. Leslie W. Thonesen has provided exemplary service and leadership on the State Center Community College Board of Trustees since 1981; and

WHEREAS, Mr. Thonesen is a distinguished alumnus of Reedley College and Cal Poly; and

WHEREAS, Mr. Thonesen has generously given his time to many organizations including the Reedley College Agriculture Advisory Committee, the Fresno County School Trustee Organization, and the Boy Scouts of America; and

WHEREAS, Mr. Thonesen has faithfully attended numerous ceremonies, performances and athletic events in support of students during his 29 years of service on the Board of Trustees; and

WHEREAS, Mr. Thonesen's steadfast humor and kindness have left a lasting mark on the District and the Board of Trustees;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

The Board of Trustees extends the heartfelt gratitude of the entire State Center Community College District to **MR. LESLIE W. THONSEN** for his exemplary service and leadership on the State Center Community College District Board of Trustees from 1981 through 2010, and wishes him well in his future endeavors.

The foregoing Resolution 2010-26 was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 2nd day of November 2010 by the following vote, to wit:

AYES:
NOES:
ABSENT:

Patrick E. Patterson
President, Board of Trustees
State Center Community College District