

**AMENDED**  
(change in bold type, Page 1)

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue  
Fresno, CA 93704  
4:30 p.m., February 3, 2009

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meetings of January 13, 2009, **and January 14, 2009**
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff

A. PRESENTATIONS

- 1. Chancellor's Report Tom Crow
- 2. Campus Reports Cynthia Azari, FCC  
Barbara Hioco, RC  
Terry Kershaw, NC
- 3. Academic Senate Report Tom Mester, RC/NC
- 4. Classified Senate Report Ernie Garcia, FCC

B. CONSIDERATION OF CONSENT AGENDA [09-3HR through 09-04HR]  
[09-11G through 09-19G]

C. HUMAN RESOURCES

D. GENERAL

- 1. Consideration to Accept the Citizens' Bond Oversight Committee's Annual Report and Summary of Proceedings for 2007-08 [09-03] Doug Brinkley  
Don Larson

D. GENERAL (continued)

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|--|---------|---------------|
| 2. Consideration to Authorize Agreement with The Kresge Foundation for a Facilities Capital Grant, Old Administration Building | [09-04] | Tom Crow      |
| 3. Acknowledgement of Quarterly Financial Status Report, General Fund  | [09-05] | Doug Brinkley |
| 4. Consideration to Adopt 2009-10 Budget Development Calendar  | [09-06] | Doug Brinkley |
| 5. Governor's 2009-10 Proposed Budget  | [09-07] | Doug Brinkley |
| 6. Consideration to Purchase Portable Classrooms, Oakhurst Center  | [09-08] | Doug Brinkley |
| 7. Consideration of Bids, Site Work, Portable Classroom Additions, Oakhurst Center   | [09-09] | Doug Brinkley |

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9(a)

Name of Case: Golden Bear, Inc. v. American Property Holdings and State Center Community College District

Fresno County Superior Court Case Number 04CECG01797

5<sup>TH</sup> District Court Appeal Number F051219

XII. Open Session

XIII. Adjournment

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
February 3, 2009

HUMAN RESOURCES

1. Employment, Resignation, Academic Personnel [09-03HR]
2. Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [09-04HR]

GENERAL

3. Review of District Warrants and Checks [09-11G]
4. Consideration to Accept Construction Project, Softball Field Grading, Fresno City College [09-12G]
5. Consideration to Accept Construction Project, HVAC Additions, Print Services Portable Building, Reedley College [09-13G]
6. Consideration to Accept Construction Project, Parking Lot Expansion, Willow International Center [09-14G]
7. Financial Analysis of Enterprise and Special Revenue Operations [09-15G]
8. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [09-16G]
9. Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College [09-17G]
10. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for California High School Exit Exam Preparation Program, North Centers [09-18G]
11. Consideration to Revise 2009-10 Tuition Rate, Out-of-State and Nonresident Students [09-19G]

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Employment, Resignation, Academic Personnel

ITEM NO. 09-03HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through C, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Class &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Cooper, Donna G.	FCC	III, 2	\$24,613	Basic Skills Coordinator

(Current Adjunct Counselor)  
(Categorically Funded Contract – February 4, 2009 through May 22, 2009)

B. Recommendation to accept resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Pourmoghim, Salomeh	FCC	January 23, 2009	Librarian
Beasley-Sullivan, Kristin L.	RC	January 27, 2009	Child Development Instructor

C. Recommendation to employ the following persons as a Training Institute Trainer:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Thornton, Scott W.	FCC	Trainer III	\$39.11	October 20, 2008
Benavidez, Silvia	FCC	Trainer II	\$33.52	December 23, 2008

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Employment, Promotion, Change of Status,  
Leave of Absence, Resignation, Retirement,  
Classified Personnel

ITEM NO. 09-04HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Kent, Melissa	WI	Reg To Go Orientation Assistant (Seasonal) Position No. 5034	41-A \$15.38/hr.	01/05/2009
Price, Joseph	FCC	Bookstore Seasonal Assistant Position No. 8032	31-A \$12.02/hr.	01/05/2009
Takechi, Kimberly	FCC	Accounting Clerk I Position No. 8500	38-A \$2,481.58	01/05/2009
Johnson, Char Da	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8014	37-A \$13.58/hr.	01/07/2009
Johnson, Michelle	RC	Institutional Research Coordinator Position No. 3136	66-A \$4,921.25	01/13/2009
Copp, Margaret	WI	Piano Accompanist Position No. 5033	49-A \$18.74/hr.	01/15/2009

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Flynn, James	RC	Baker Position No. 3070	43-A \$16.19/hr.	01/05/2009
Hendrix, Roland	FCC	Sign Language Interpreter III Position No. 8081	48-A \$18.32/hr.	01/07/2009
Lilley, Elizabeth	FCC	Sign Language Interpreter I Position No. 8070	41-A \$15.38/hr.	01/07/2009
Her, Mainou	DO	Office Assistant I Position No. 1155	38-A \$14.32/hr.	01/08/2009
Lord, Marcy	DO	Administrative Assistant Position No. 2284	55-A \$21.71/hr.	01/09/2009
Cronk, Kendra	FCC	Sign Language Interpreter III Position No. 8122	48-A \$18.32/hr.	01/12/2009
Cervantes, Gilbert Jr.	RC	Upward Bound Assistant Position No. 3157	52-A \$20.17/hr.	01/20/2009



C. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Range/Step/Salary	Date
Prosperi, Nancy	MC	Administrative Aide Position No. 4009	53-E \$25.75/hr.	01/05/2009

D. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Bravo, Anthony	FCC	Bookstore Sales Clerk I Position No. 2085 to Bookstore Sales Clerk II Position No. 2085	37-A \$2,423.33 to 40-B \$2,738.08	01/01/2009

(Alternate Series Promotion)

Cousineau, Darren	FCC	Occupational Health & Safety Officer Position No. 8501 to	72-E \$6,920.75 to 44-6 (Management)	01/20/2009
	DO	Director of Environmental Health & Safety Position No. 1096	\$7,413.50	

E. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Bibb, Leroy	DO	Air Conditioning and Heating Mechanic Position No. 1103 to Building Generalist Position No. 1141	63-C \$5,034.67 to 63-C \$5,034.67	08/06/2008

(Return to regular assignment)

Hopkins, Lavell	DO	Building Generalist Position No. 1141 to Maintenance Specialist Position No. 1104	63-E \$5,969.58 to 60-E \$5,550.25	08/06/2008
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(Return to regular assignment)

Tarvin, Gina	FCC	Accounting Technician II Position No. 2070 to Assistant Bookstore Manager Position No. 2285	61-E \$5,314.76 to 61-E +15% \$6,108.25	01/02/2009
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(Additional compensation for "working out of class" per CSEA Article 33, Section 8)

E. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Castro, Jimmy	MC	Custodian Position No. 4011 to General Utility Worker Position No. 4004	41-E \$3,492.42 to 43-E \$3,413.17	01/06/2009
(Additional compensation for "working out of class" per CSEA Article 33, Section 8)				
So, Phila	FCC	Office Assistant II Position No. 2328 to Office Assistant III Position No. 2006	41-E \$3,248.75 to 48-C \$3,496.83	01/12/2009
(Additional compensation for "working out of class" per CSEA Article 33, Section 8)				

F. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Lewellen, Carolyn	FCC	Accounting Clerk III Position No. 2469	01/05/2009 thru 01/31/2009
(Unpaid Health Leave of Absence per Article 14 of the CSEA contract)			

G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Hatai, Diane	WI	Department Secretary – PPT Position No. 5016	01/05/2009
Valtierra, Nubia	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8012	01/05/2009
Phillips, Jillian	FCC	Bookstore Sales Clerk I (Seasonal) Position No. 8011	01/13/2009
Sweeney, Elsa	FCC	Reg To Go Orientation Assistant (Seasonal) Position No. 8067	01/16/2009
Breazell, Rachel	DO	Accounting Clerk III Position No. 1140	01/23/2009

H. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Haines, Marilyn	FCC	Administrative Aide Position No. 2451	02/27/2009

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 09-11G

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EXHIBIT: None

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Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period January 1, 2009, to January 22, 2009, in the amount of \$6,487,093.21.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College Co-Curricular Accounts and the Fresno City College and Reedley College Bookstore Accounts for the period December 16, 2008, to January 22, 2009, in the amount of \$2,483,882.19.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Accept Construction Project,  
Softball Field Grading, Fresno City College

ITEM NO. 09-12G

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EXHIBIT: None

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Background:

The project for Softball Field Grading, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for Softball Field Grading, Fresno City College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Accept Construction Project,  
HVAC Additions, Print Services Portable  
Building, Reedley College

ITEM NO. 09-13G

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EXHIBIT: None

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Background:

The project for HVAC Additions, Print Services Portable Building, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a) accept the project for HVAC Additions, Print Services Portable Building, Reedley College;  
and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT:    Consideration to Accept Construction Project,        ITEM NO. 09-14G  
              Parking Lot Expansion, Willow International Center

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EXHIBIT:    None

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Background:

The project for Parking Lot Expansion, Willow International Center, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees:

- a)     accept the project for Parking Lot Expansion, Willow International Center; and
- b)     authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Financial Analyses of Enterprise  
and Special Revenue Operations

ITEM NO. 09-15G

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EXHIBIT: Financial Analyses

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Background:

The financial reports for the Enterprise and Special Revenue operations for the quarter ended December 31, 2008, are enclosed. The reports consist of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise operations, which consist of the Bookstores at Fresno City College and Reedley College, and the Special Revenue operations, which consist of the Reedley College Cafeteria and Residence Hall.

All operations except the Cafeteria reflect a positive financial picture with revenues exceeding expenditures. The College is evaluating the staffing and other costs of the food service operation and is expanding its marketing and advertising efforts with the intent to develop a balanced budget by the end of the year.

The enclosed statements are provided for Board information. No action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
BALANCE SHEET  
As of DECEMBER 31, 2008

	ENTERPRISE		SPECIAL REVENUE	
	FCC BOOKSTORE*	RC BOOKSTORE*	RC CAFETERIA*	RC RESIDENCE HALL*
		TOTAL		TOTAL
<b>ASSETS</b>				
Cash in County Treasury				
Cash in Bank	\$ 2,740,391	\$ 344,223	\$ 127,746	\$ 198,428
Revolving Cash Fund	10,200	26,000	10,850	6,796
Accounts Receivable	242,977	257,740	10,500	17,646
Due from Other Funds	325,000	500,717	32,942	10,500
Prepaid Expenses	3,714	1,242	34,707	67,649
Inventory	3,269,851	2,348,830	64,666	111,892
Total Current Assets	\$ 6,592,133	\$ 2,978,035	\$ 246,704	\$ 351,823
Fixed Assets (Net)	541,725	158,628		
<b>TOTAL ASSETS</b>	<b>\$ 7,133,858</b>	<b>\$ 3,136,663</b>	<b>\$ 246,704</b>	<b>\$ 351,823</b>
<b>LIABILITIES &amp; FUND BALANCE</b>				
Accounts Payable	\$ 1,777,719	\$ 1,351,529	\$ 176,527	\$ 176,527
Due to Other Funds	145,245	398,076	2,713	4,195
Warrants Payable				1,482
Total Current Liabilities	\$ 1,922,964	\$ 1,749,605	\$ 179,240	\$ 180,722
Unreserved Fund Balance	1,930,843	(987,772)	(7,702)	350,341
Reserved Fund Balance	3,280,051	2,374,830	75,166	0
Total Fund Balance	\$ 5,210,894	\$ 1,387,058	\$ 67,464	\$ 350,341
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 7,133,858</b>	<b>\$ 3,136,663</b>	<b>\$ 246,704</b>	<b>\$ 351,823</b>

\* Does Not Include Indirect Charges



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
STATEMENT OF REVENUE & EXPENDITURES**  
Period Ending DECEMBER 31, 2008

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
<b>TOTAL SALES</b>	\$ 3,589,188	\$ 2,313,971	\$ 5,903,159	\$ 422,218	\$ 283,400	\$ 705,618
<b>LESS COST OF GOODS SOLD</b>						
Beginning Inventory	\$ 986,949	\$ 874,833	\$ 1,861,782	\$ 67,615	\$	\$ 67,615
Purchases	4,938,962	3,233,295	8,172,257	205,092		205,092
Sub-Total	5,925,911	4,108,128	10,034,039	272,707		272,707
Ending Inventory	3,269,850	2,348,830	5,618,680	64,666		64,666
Cost of Sales	2,656,061	1,759,298	4,415,359	208,041		208,041
<b>GROSS PROFIT ON SALES</b>	\$ 933,127	\$ 554,673	\$ 1,487,800	\$ 214,177	\$ 283,400	\$ 497,577
<b>OPERATING EXPENDITURES</b>						
Salaries	\$ 364,998	\$ 299,103	\$ 664,101	\$ 141,556	\$ 103,545	\$ 245,101
Benefits	123,439	108,321	231,760	74,388	38,572	112,960
Depreciation	48,551	5,490	54,041			
Supplies	4,237	10,928	15,165	3,174	11,615	14,789
Utilities & Housekeeping	13,348	12,062	25,410	3,076	35,600	35,600
Rents, Leases & Repairs	9,652	13,320	22,972	8,502	2,308	5,384
Other Operating	117,806	71,823	189,629		1,361	9,863
<b>TOTAL OPERATING EXPENDITURES</b>	\$ 682,031	\$ 521,047	\$ 1,203,078	\$ 230,696	\$ 193,001	\$ 423,697
<b>NET OPERATING REVENUE (LOSS)</b>	\$ 251,096	\$ 33,626	\$ 284,722	\$ (16,519)	\$ 90,399	\$ 73,880
<b>OTHER REVENUE</b>						
Vending						
Interest		257	257	2,569	2,101	4,670
Other	15,942	8,884	24,826	2,629	2,250	4,879
<b>OTHER EXPENSES</b>				670	324	994
Transfer to Co-Curricular	\$ 78,000	\$ 32,500	\$ 110,500			
Other Transfers						
<b>NET REVENUE (LOSS)</b>	\$ 189,038	\$ 10,267	\$ 199,305	\$ (10,651)	\$ 95,074	\$ 84,423

UNAUDITED

\* Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Approve Quarterly  
Budget Transfers and Adjustments Report

ITEM NO. 09-16G

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EXHIBIT: Report

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Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending December 31, 2008. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended that the Board of Trustees approve the December 31, 2008, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 12/31/08**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 4,097,300	\$ 1,665,563	\$ 5,762,863
81300	1,551,752	(17,425)	1,534,327
81400	377,487	30,647	408,134
81500	204,951	(6,909)	198,042
81600	5,385	8,950	14,335
81700	2,039,785	200,000	2,239,785
81990	2,125,577	500,296	2,625,873
	<u>10,402,237</u>	<u>2,381,122</u>	<u>12,783,359</u>
86000	STATE REVENUES		
86100	100,675,064	-	100,675,064
86200	9,755,927	602,805	10,358,732
86500	3,685,487	2,885,456	6,570,943
86700	500,000	-	500,000
86800	4,000,000	-	4,000,000
86900	-	-	-
	<u>118,616,478</u>	<u>3,488,261</u>	<u>122,104,739</u>
88000	LOCAL REVENUES		
88100	28,146,700	-	28,146,700
88200	-	-	-
88300	438,461	146,577	585,038
88400	112,500	-	112,500
88500	55,000	-	55,000
88600	1,400,200	-	1,400,200
88700	6,325,000	-	6,325,000
88800	2,251,000	-	2,251,000
88900	1,575,764	105,376	1,681,140
	<u>40,304,625</u>	<u>251,953</u>	<u>40,556,578</u>
Total General Fund Revenues	<u>\$ 169,323,340</u>	<u>\$ 6,121,336</u>	<u>\$ 175,444,676</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 12/31/08**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	757,191	-	757,191
Total Other Financing Sources	<u>\$ 757,191</u>	<u>-</u>	<u>\$ 757,191</u>
Total District Revenues	<u><u>\$ 170,080,531</u></u>	<u><u>\$ 6,121,336</u></u>	<u><u>\$ 176,201,867</u></u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 12/3/08**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 38,362,587	\$ (30,499)	\$ 38,332,088
91200	17,295,666	577,157	17,872,823
91300	15,185,619	160,614	15,346,233
91400	4,007,774	479,025	4,486,799
	<u>74,851,646</u>	<u>1,186,297</u>	<u>76,037,943</u>
92000	CLASSIFIED SALARIES		
92100	28,443,882	735,029	29,178,911
92200	1,476,684	46,788	1,523,472
92300	3,731,886	597,450	4,329,336
92400	978,205	173,122	1,151,327
	<u>34,630,657</u>	<u>1,552,389</u>	<u>36,183,046</u>
93000	BENEFITS		
93100	5,984,392	82,597	6,066,989
93200	3,003,637	70,565	3,074,202
93300	3,477,338	98,438	3,575,776
93400	15,173,123	307,546	15,480,669
93500	158,515	19,427	177,942
93600	2,202,086	41,330	2,243,416
93700	60,138	29,298	89,436
93900	233,068	-	233,068
	<u>30,292,297</u>	<u>649,201</u>	<u>30,941,498</u>
94000	SUPPLIES & MATERIALS		
94200	76,627	63,277	139,904
94300	2,141,869	23,080	2,164,949
94400	2,456,224	560,521	3,016,745
94500	59,555	(457)	59,098
	<u>4,734,275</u>	<u>646,421</u>	<u>5,380,696</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 12/3/08**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000	OTHER OPER EXPENSES		
95100	4,227,389	25,680	4,253,069
95200	2,502,570	492,611	2,995,181
95300	1,877,884	328,450	2,206,334
95400	263,759	(1,482)	262,277
95500	3,545,379	1,275,366	4,820,745
95600	1,119,600	-	1,119,600
95700	1,568,262	295,284	1,863,546
95900	794,679	406,238	1,200,917
	Total	15,899,522	2,822,147
			18,721,669
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	357,350	-	357,350
96400	268,212	62,004	330,216
96500	2,622,821	518,107	3,140,928
96800	352,858	37,543	390,401
	Total	3,601,241	617,654
			4,218,895
	Total General Fund Expenditures	\$ 164,009,638	\$ 7,474,109
			\$ 171,483,747
97000	OTHER OUTGO		
97100	177,461	-	177,461
97200	395,000	-	395,000
97300	3,693,345	145,960	3,839,305
97500	-	-	-
97600	815,377	274,609	1,089,986
97900	385,405	5,889,019	6,274,424
	Total Other Outgo	\$ 5,466,588	\$ 6,309,588
			\$ 11,776,176
	Total District Expenditures	\$ 169,476,226	\$ 13,783,697
			\$ 183,259,923

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

---

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with California Department of Education for Child and Adult Care Food Program Promoting Integrity Now, Fresno City College

ITEM NO. 09-17G

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EXHIBIT: Resolution

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Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College is one of three universities/colleges in the state that develops and provides specialized instructional programs for child nutrition personnel at the production, supervisory and administrative levels. The Cal-Pro-NET Center at Fresno City College will continue to work with the California Department of Education, Nutrition Services Division, to implement the Child and Adult Care Food Program Promoting Integrity Now instructional program. Promoting Integrity Now (PIN) is a competency-based and comprehensive training program for Child and Adult Care Food Program sponsors. The term of this Agreement is from October 1, 2008, through September 30, 2009, with funding in the amount of \$150,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) adopt Resolution No. 2009-1 authorizing the District, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an Agreement with the California Department of Education, Nutrition Services Division, for the Child and Adult Care Food Program Promoting Integrity Now curricula for the period October 1, 2008, through September 30, 2009, with funding in the amount of \$150,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

**RESOLUTION NO. 2009-1**

This Resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for Child and Adult Care Food Program Promoting Integrity Now for the Fresno City College Cal-Pro-NET Center and to authorize the designated personnel to sign contract documents for the period October 1, 2008, through September 30, 2009.

**RESOLUTION**

BE IT RESOLVED that the Governing Board of the State Center Community College District authorized Agreement No. CN088427 and that the persons who are listed below are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
Thomas A. Crow	Chancellor	
Douglas R. Brinkley	Vice Chancellor Finance and Administration	

PASSED AND ADOPTED this 3rd day of February, 2009, by the Governing Board of the State Center Community College District of Fresno County, California.

I, Dorothy Smith, Clerk of the Governing Board of State Center Community College District of Fresno County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

2/3/09

\_\_\_\_\_  
(Date)



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

---

SUBJECT: Consideration to Authorize Agreement with  
the California Community Colleges Chancellor's  
Office for California High School Exit Exam  
Preparation Program, North Centers

ITEM NO. 09-18G

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EXHIBIT: None

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Background:

The District has received a grant from the California Community Colleges Chancellor's Office to implement a California High School Exit Exam (CAHSEE) Preparation Program. The Madera Center has formed a collaborative relationship with its respective high schools and adult schools to address the pressing need for students to pass the California High School Exit Exam. The Madera Center will assist high school students from the class of 2008, who have not passed one or both parts of the CAHSEE. The Grant Agreement is for the period July 26, 2008, through June 30, 2009, with funding in the amount of \$50,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the North Centers, to enter into a Grant Agreement with the California Community Colleges Chancellor's Office for the California High School Exit Exam Preparation Program for the period July 26, 2008, through June 30, 2009, with funding in the amount of \$50,000;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

---

SUBJECT: Consideration to Revise 2009-10 Tuition Rate,  
Out-of-State and Nonresident Students

ITEM NO. 09-19G

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EXHIBIT: None

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Background:

The District at its meeting of January 13, 2009, established the 2009-10 out-of-state tuition rate at the statewide average rate of \$189 for each unit enrolled and the nonresident tuition rate at \$210 (includes \$21 for capital outlay) for each unit enrolled. These rates were determined using the statewide average provided by the Chancellor's Office in December 2008. The District has been notified by the Chancellor's Office that a \$1.00 error in their calculation was made in the original notification. Further, the District has sought clarification from and been informed by the Chancellor's Office that it must increase the rate to \$190. State Center has been granted until February to adjust the tuition rate to the corrected amount. The 2009-10 tuition rates are, therefore, revised as follows: out-of-state tuition - \$190 for each unit enrolled; nonresident tuition - \$211 (includes \$21 for capital outlay) for each unit enrolled.

Recommendation:

It is recommended that the Board of Trustees:

- a) revise the 2009-10 out-of-state tuition rate to \$190 for each unit enrolled; and
- b) revise the 2009-10 nonresident tuition rate to \$211 (includes \$21 for capital outlay) for each unit enrolled.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

---

SUBJECT: Consideration to Accept the Citizens' Bond  
Oversight Committee's Annual Report  
and Summary of Proceedings for 2007-08

ITEM NO. 09-03

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EXHIBIT: Annual Report and Summary of Proceedings

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The State Center Community College District duly established a Citizens' Bond Oversight Committee in accordance with Article XIII A, Section 1(b)(3), of the California Constitution. The statutory purpose of the Committee is to ensure that bond proceeds are expended only for the purposes set forth in bond Measure E and no bond proceeds were used for any teacher or administrative salaries or other operation expenses.

The Committee meets at least four times per year, usually on the 4<sup>th</sup> Thursday of the month following the end of each quarter, to review quarterly financial updates provided by an independent auditor regarding the District's compliance with the required action of the statute. The State Center Community College District staff also presents current project status reports at each meeting. Further, in January of each year the Committee also reviews the Annual Audit and Compliance Review Report prepared by the independent auditor.

On January 22, 2009, the Committee met to review and consider accepting the Measure E Compliance and Performance Report for fiscal year 2007-08, as prepared by the District's independent auditor. In consideration of the quarterly reviews of the District's bond financials and project status reports, in conjunction with the Measure E Compliance and Performance Report prepared and presented by the District's independent auditor on January 22, 2009, the Citizens' Bond Oversight Committee, in accordance with Article XIII A, Section 1(b)(3), of the California Constitution, finds that the State Center Community College District has ensured that:

1. Measure E bond proceeds were expended only for the purposes set forth in the bond measure; and
2. No bond proceeds were used for any teacher or administrative salaries or other operation expenses.

ITEM NO. 09-03 – Continued

Page 2

The Committee-approved minutes for the 2007-08 fiscal year quarterly meetings, quarterly financial reports and the Measure E Compliance and Performance Report, as accepted by the District's Citizens' Bond Oversight Committee, are attached to these findings as evidence of the actions taken by the Citizens' Bond Oversight Committee.

Don Larson, Chairperson for the State Center Community College District Citizens' Bond Oversight Committee, will be present at the Board meeting to present the Committee's findings.

Recommendation:

It is recommended that the Board of Trustees acknowledge receipt of the Annual Measure E Compliance and Performance Report and Summary of the Citizens' Bond Oversight Committee's proceedings for 2007-08.



## State Center Community College District

1525 East Weldon Avenue • Fresno, California 93704-6398 • (559) 226-0720 • FAX 559-229-7039 • www.scccd.edu

Board of Trustees  
State Center Community College District  
1525 E. Weldon Ave.  
Fresno, CA 93704

The State Center Community College District established a Citizens' Bond Oversight Committee in accordance with Article XIII A, Section 1(b)(3) of the California Constitution. The statutory purpose of the Committee is to insure that bond proceeds are expended only for the purposes set forth in Bond Measure E; and no bond proceeds were used for any teacher or administrative salaries or other operation expenses.

The Committee meets once each quarter to review current project status reports presented by District staff and quarterly financial updates provided by an independent auditor regarding the District's compliance with the required action of the statute. In January of each year the Committee also reviews the annual Measure E Compliance and Performance Report.

On January 22, 2009, the Committee met to review and consider accepting the Measure E Compliance and Performance Report for fiscal year 2007-08, as prepared by the District's independent auditor. In consideration of the quarterly reviews of the District's bond financial and project status reports, in conjunction with the Measure E Compliance and Performance Report prepared and presented by the District's independent auditor on January 22, 2009, the Citizens' Bond Oversight Committee, in accordance with Article XIII A, Section 1(b)(3) of the California Constitution, finds that the State Center Community College District has ensured that:

1. Measure E bond proceeds were expended only for the purposes set forth in the Bond Measure; and
2. No bond proceeds were used for any teacher or administrative salaries or other operation expenses.

The quarterly financial reports and annual Measure E Compliance and Performance Report are enclosed for your information. Approved minutes for the 2007-08 quarterly meetings are attached to these finding as evidence of the actions taken by the Citizen's Bond Oversight Committee in making these findings.

Sincerely,

A handwritten signature in black ink that reads "Don Larson".

Don Larson, Chair  
State Center Community College District  
Measure E Citizens' Bond Oversight Committee

Encls.



# **State Center Community College District**

## **Measure E Citizens' Bond Oversight Committee**

- **2007-2008 Annual Report**
- **Summary of Proceedings**

# STATE CENTER COMMUNITY COLLEGE DISTRICT

INDEPENDENT ACCOUNTANTS' REPORT ON AGREED UPON  
PROCEDURES PERFORMED  
RELATED TO  
MEASURE E COMPLIANCE AND PERFORMANCE

JUNE 30, 2008

Prepared by:  
Vavrinek, Trine, Day & Co., LLP  
Fresno, California

**ANNUAL INDEPENDENT ACCOUNTANTS'  
REPORT ON AGREED UPON PROCEDURES  
RELATING TO COMPLIANCE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2008**





**Vavrinek, Trine, Day & Co., LLP**  
Certified Public Accountants

VALUE THE DIFFERENCE

## ANNUAL INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Bond Oversight Committee  
State Center Community College District  
Fresno, California

We have performed the procedures enumerated below, which were agreed to by the management of the State Center Community College District, solely to determine whether the internal controls and procedures developed and implemented by the District are appropriate to protect, control, and account for the General Obligation Bond funds authorized at an election of the registered voters of the District held on November 5, 2002. The Bonds were authorized at an issuance of \$161,000,000 principal amount for the purpose of financing the addition and modernization of school facilities. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report.

### Procedures Performed

1. Verify that the funds were accounted for separately in the accounting records to allow for accountability.
2. Verify that the net funds from the sale of the General Obligation Bonds were deposited in total into the District's accounts.
3. Verify that all interest earned on the Bond Funds were deposited in the Bond Accounts.
4. Verify that the internal controls and procedures for the accounts of the Bond funds are sufficient to protect and control the funds.
5. Verify that the funds expended complied with the purpose that was specified to the registered voters of the District in the November 5, 2002, election.
6. Verify that the State and District policies were followed in the awarding of bids and expenditure of the funds.
7. Verify that competitive price is used for purchases of materials and supplies.
8. Verify that competitive price is used for the contracting of labor that is not covered by bid requirements.

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Stated Findings

A. Financial Summary

I. Revenue

Net available from sale of General Obligation Bonds as of June 2003.	Capital Projects- Building Fund <sup>1</sup>
Net available from sale of General Obligation Bonds as of July 2004.	\$ 20,000,000
Net available from sale of General Obligation Bonds as of June 2007.	25,000,000
Interest and other local revenues through June 30, 2008.	66,000,000
Transfer in from General Fund	6,325,112
Total Available for Capital Projects	<u>6,657,440</u>
	<u>\$ 123,982,552</u>

2. Total expenditures (excluding encumbrances) through June 30, 2008, were \$54,697,559.

3. Analysis of Expenditures

	7/1/02-6/30/07	7/1/07-6/30/08 <sup>1</sup>	Total <sup>2</sup>
Construction	\$ 20,319,691	\$ 7,669,951	\$ 27,989,642
Architect services	7,762,880	2,700,321	10,463,201
Other services and labor	3,654,667	2,382,478	6,037,145
Materials and equipment	228,350	133,042	361,392
Land acquisition	9,286,638	-	9,286,638
Operating transfers out	-	559,541	559,541
Total Expenditures	<u>\$ 41,252,226</u>	<u>\$ 13,445,333</u>	<u>\$ 54,697,559</u>

<sup>1</sup> Revised totals as of June 30, 2008, due to District closing entries including interest accrual and accounts payable.

<sup>2</sup> Includes Project Management Costs.

4. Available uncommitted funds as of June 30, 2008, were \$69,284,993.

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

**B. Compliance Summary**

1. The General Obligations Bond funds were accounted for separately in the Building Fund of the District.
2. The net proceeds from the sale of the General Obligation Bonds were deposited into the appropriate accounts.
3. All interest earned on the Bond Funds were deposited in the bond accounts.
4. All areas to which we applied our procedures appeared to have appropriate internal controls and procedures in place to protect and control the General Obligation Bond funds.
5. Our review of the expenditures for the period July 1, 2007 through June 30, 2008, revealed no items that were paid from the General Obligation Bond funds that did not comply with the purpose of the Bonds that were approved by the registered voters of the District on November 5, 2002.
6. Our review of the awarding of contracts and the disbursement of funds revealed no exceptions to the policies of the State and the District.
7. Competitive pricing was used for purchases of materials and supplies.
8. Competitive pricing was used for the contracting of labor that was not covered by bid requirements.

**C. General Summary**

The \$54,697,559 to date expenditures of Bond Funds have been expended as intended by the registered voters of the District.

Additionally, the District wide audit was completed with no findings noted that involved the compliance and controls involving the District's Building Fund or Bond project expenditures.

We were not engaged to, and did not perform an examination of the Bond projects specifically, the objective of which would be the expression of an opinion on the District's Internal Control System. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

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This report is intended for the use of the State Center Community College District, and should not be used by those who have not agreed to the procedures and have taken responsibility for the sufficiency of the procedures for their purpose.

*Vavrinak, Irvine, Day & Co, LLP*

Fresno, California  
January 9, 2009

**ANNUAL INDEPENDENT ACCOUNTANTS'  
REPORT ON AGREED UPON PROCEDURES  
RELATING TO PERFORMANCE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2008**



## INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON PROCEDURES PERFORMED

We have performed the procedures enumerated in the Scope of Procedures Performed for the Schedule of Project Status, Schedule of Project Costs, Cash Flow Analysis, and the Bond Issuance Timing projection which were agreed to by the State Center Community College District, solely to assist you with respect to summarizing the status of on-going construction projects utilizing Measure E Bond proceeds and recapping past and future projections on those projects. It is understood that this report is only for the information of the management of the State Center Community College District and the Citizens Oversight Committee for use in evaluating the status of said projects. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the Institute of Certified Public Accountants. The sufficiency of the procedures for the purposes of the District is solely the responsibility of the State Center Community College District, California. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### Procedures Performed

1. Verify that the expenditure data presented by the District in the attached Schedule of Project Costs appeared reasonable and materially agreed to the Audited financial information contained in the District's Annual Independent Auditors' Report.
2. Review the Schedule of Project Status presented by the District and verify that the project status presented appears reasonable based on project billings reviewed during the Compliance Audit phase.
3. Review the Cash Flow Analysis "actual expenses" columns to ensure they agree to historically reviewed general ledger activity.
4. Review the Bond Issue Timing schedule to determine, based on the District's projections in the Cash Flow Analysis, that the projections appear reasonable in regards to bond sale timing and cash flow needs. Based on the current bond issuance timing and cash flow projections, the District is ahead of the initial bond issuance projections.

We were not engaged to, and did not, perform an audit of attached Schedules however, we did perform the procedures enumerated above. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the Citizens Oversight Committee and management of the State Center Community College District as the specified users of this report and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.

*Varrinck, Irvine, Day & Co., LLP*

Fresno, California  
January 9, 2009

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF PROJECT STATUS  
JUNE 30, 2008**

Site	Project Description	Design Phase*	Construction Phase*
<b>Fresno City College</b>	Lan/Wan	100%	100%
	Applied Technology	100%	100%
	Old Administration Bldg. (OAB) Phase 1	100%	5%
	Health Fitness Center	100%	100%
	Gym HVAC & Practice Court	100%	100%
	Student Services Modernization	100%	100%
<b>Reedley College</b>	New Classrooms	100%	100%
	Modernization	100%	10%
	Residence Hall	100%	07/2008*
	Ag Canopy	100%	100%
<b>North Centers</b>	Madera Vocational Labs	100%	09/2008*
	Renovate Madera Student Ctr.	0%	0%
	Madera Health & Fitness Ctr.	100%	100%
	Oakhurst Classrooms	100%	03/2009*
	Willow International Phase 1		
	Child Development Center	100%	100%
	Food Service/Bookstore	100%	100%
	Off Site Development	100%	100%
	Building Development	100%	100%
	Willow International Phase 2		
	Building Development	100%	07/2008*
	Parking Lots Expansion	100%	07/2008*
<b>Southeast Site</b>	Site Acquisition-4th Center	100%	N/A
	Southeast Center	10%	12/2012*

\*Projected Start Date

See Independent Accounts' Report on Agreed Upon Procedures Performed.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF PROJECT COSTS  
JUNE 30, 2008**

Location and Project	Measure E Allocation	Cumulative Expenses 7/1/02-6/30/07	2007-08 Expenses	Cumulative Expenses 7/1/02-6/30/08	Measure E Balance
<b>Fresno City College</b>					
Lan/Wan	\$ 6,000,000	\$ 4,830,794	\$ 1,173,040	\$ 6,003,834	\$ (3,834)
Applied Technology	3,651,000	2,202,069	2,203	2,204,272	1,446,728
Old Administration Bldg. (OAB)	30,000,000	3,168,633	4,142,057	7,310,690	22,689,310
Secondary Effects OAB	2,496,000	-	-	-	2,496,000
Parking	2,632,000	35,789	-	35,789	2,596,211
Health Fitness Center	1,168,000	1,594,468	1,598	1,596,066	(428,066)
Gym HVAC & Practice Court	3,744,000	3,772,381	29,890	3,802,271	(58,271)
Student Services Modernization	1,794,000	200,228	92,035	292,263	1,501,737
Police Academy Sec Effects	572,000	-	-	-	572,000
<b>Subtotal FCC</b>	<b>52,057,000</b>	<b>15,804,362</b>	<b>5,440,823</b>	<b>21,245,185</b>	<b>30,811,815</b>
<b>Reedley College</b>					
New Classrooms	3,744,000	3,868,960	2,109	3,871,069	(127,069)
Modernization	13,923,656	801,736	1,309,802	2,111,538	11,812,118
Ag Canopy	368,344	93,993	274,351	368,344	-
Residence Hall	9,970,000	336,779	559,591	896,370	9,073,630
<b>Subtotal RC</b>	<b>28,006,000</b>	<b>5,101,468</b>	<b>2,145,853</b>	<b>7,247,321</b>	<b>20,758,679</b>
<b>North Centers</b>					
Madera Vocational Labs	3,589,000	74,898	126,468	201,366	3,387,634
Renovate Madera Student Ctr.	598,000	-	-	-	598,000
Madera Health & Fitness Ctr.	300,000	222,204	-	222,204	77,796
Oakhurst Classrooms	290,000	16,123	13,566	29,689	260,311
Willow International Phase 1	23,680,000	-	-	-	11,712,935
Building Development	-	5,211,727	35,133	5,246,860	-
Bookstore/Foodservice	-	447,195	2,037,482	2,484,677	-
Child Development Ctr.	-	1,460,367	941,234	2,401,601	-
Offsite	-	1,559,786	274,141	1,833,927	-
Willow International Phase 2	12,480,000	-	-	-	10,426,055
Building Development	-	1,497,335	328,352	1,825,687	-
Phase 2-Parking Lot	-	-	228,258	228,258	-
<b>Subtotal North Centers</b>	<b>40,937,000</b>	<b>10,489,635</b>	<b>3,984,634</b>	<b>14,474,269</b>	<b>26,462,731</b>

<sup>1</sup> Additional funding received from Statewide Bond. Compliance audit scope limited to Measure E portion only.  
<sup>2</sup> State Funding anticipated with a successful 2010 Statewide Bond.

See Independent Accounts' Report on Agreed Upon Procedures Performed.



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
SCHEDULE OF PROJECT COSTS  
JUNE 30, 2008**

Location and Project	Measure E Allocation	Cumulative Expenses 7/1/02-6/30/07	2007-08 Expenses	Cumulative Expenses 7/1/02-6/30/08	Measure E Balance
<b>Southeast Site</b>					
Site Acquisition-4th Center	\$ 10,000,000	\$ 9,688,368	\$ 280	\$ 9,688,648	\$ 311,352
Southeast Center	30,000,000	121,046	730,232	851,278	29,148,722
<b>Subtotal Southeast Site</b>	40,000,000	9,809,414	730,512	10,539,926	29,460,074
<b>GRAND TOTAL</b>	<b>\$ 161,000,000</b>	<b>\$ 41,204,879</b>	<b>\$ 12,301,822</b>	<b>\$ 53,506,701</b>	<b>\$ 107,493,299</b>

Measure E General Program Management estimated to be \$1,475,000 will be paid from interest earning from Measure E.

<sup>1</sup> Additional funding received from Statewide Bond. Compliance audit scope limited to Measure E portion only.

<sup>2</sup> State Funding anticipated with a successful 2010 Statewide Bond.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
 FUND 43 – MEASURE E FUNDS  
 PROJECT STATUS SUMMARY  
 JUNE 30, 2008**

Location Project	Project Measure E Allocation	Completed Project Expenditure	Funds Budgeted for Project	Funds Available for Reallocation	Grand Total
<b>Fresno City College</b>					
Applied Technology	\$ 3,651,000	\$ -	2,220,631	1,430,369	
Health Fitness Center	1,168,000	-	1,596,066	(428,066)	
Gym HVAC and Practice Court ©	3,744,000	3,802,271	-	(58,271)	
Student Services Modernization	1,794,000	-	292,413	1,501,587	
Lan/Wan	6,000,000	-	6,089,661	(89,661)	
OAB Phase 1 (no F&E included)	30,000,000	-	52,447,277	(22,447,277)	
Parking (Measure E Complete)	2,632,000	35,789	-	2,596,211	
Secondary Effects OAB	2,496,000	-	-	2,496,000	
Pol. Acdmly Sec Effects	572,000	-	-	572,000	
<b>Subtotal FCC</b>	<b>52,057,000</b>	<b>3,838,060</b>	<b>62,646,048</b>	<b>(14,427,108)</b>	<b>\$ 52,057,000</b>
				<b>14,612,425</b>	
				<b>185,317</b>	
<i>Other Sources of Funding</i>					
Subtotal All Funds FCC (Bond Interest \$6 m, Found. \$2 m., XXO \$6.6 m)					
<b>North Centers</b>					
Mad. Health & Fitness Ctr. ©	300,000	222,204	-	77,796	
Willow International Phase 1	23,680,000	-	12,161,263	11,518,737	
Oakhurst Classrooms	290,000	-	550,000	(260,000)	
Madera Voc. Labs	3,589,000	-	4,093,471	(504,471)	
Willow International Phase 2	12,480,000	-	21,006,600	(8,526,600)	
Renovate Mad. Student Ctr.	598,000	-	-	598,000	
<b>Subtotal North Centers</b>	<b>40,937,000</b>	<b>222,204</b>	<b>37,811,334</b>	<b>2,903,462</b>	<b>\$ 40,937,000</b>
<b>Reedley College</b>					
New Classrooms ©	3,744,000	3,871,069	-	(127,069)	
Ag Canopy ©	-	368,344	-	(368,344)	
Modernization	14,292,000	-	9,979,269	4,312,731	
Residence Hall	9,970,000	-	10,175,670	(205,670)	
<b>Subtotal RC</b>	<b>28,006,000</b>	<b>4,239,413</b>	<b>20,154,939</b>	<b>3,611,648</b>	<b>\$ 28,006,000</b>

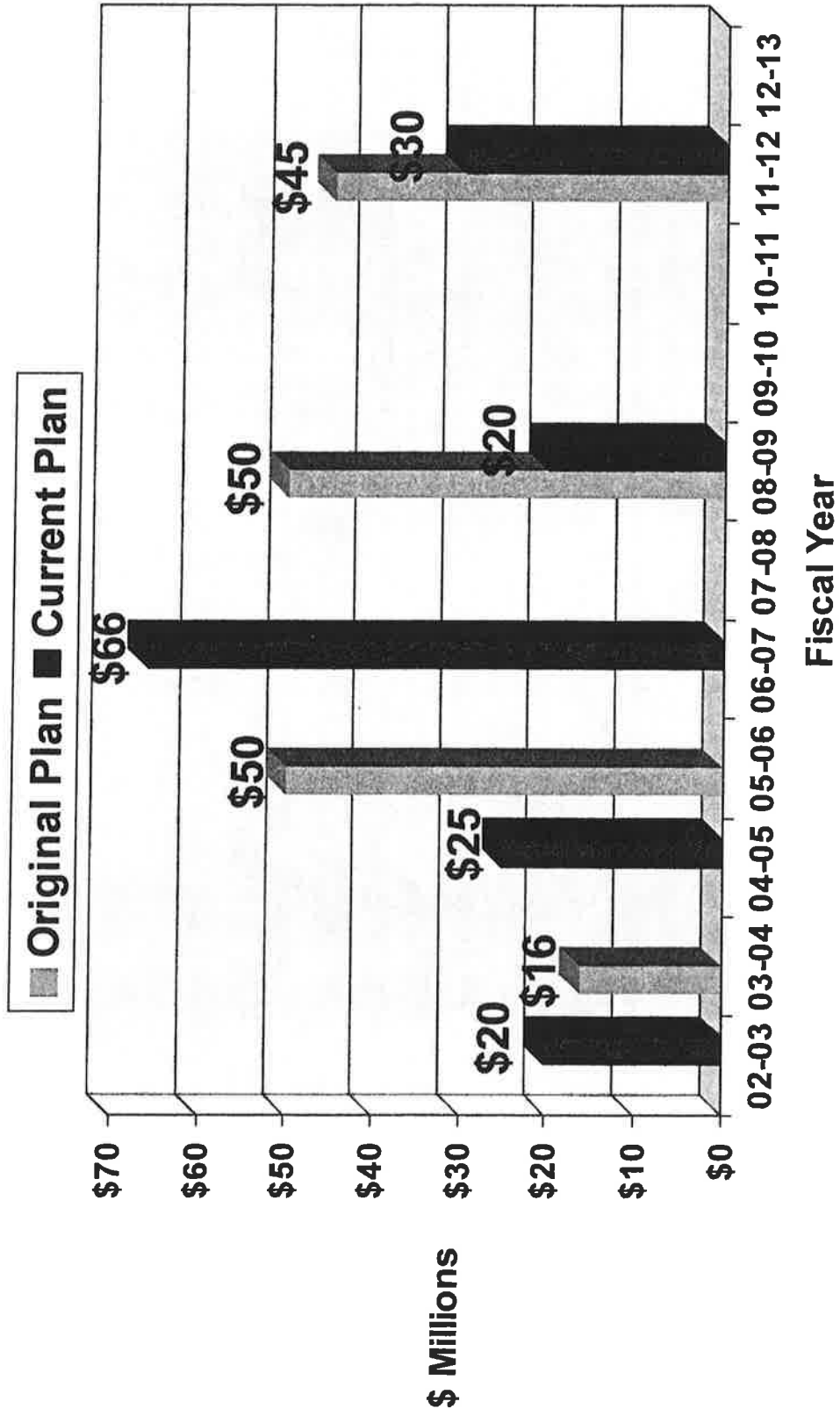
See Independent Accounts' Report on Agreed Upon Procedures Performed.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
 FUND 43 – MEASURE E FUNDS  
 PROJECT STATUS SUMMARY  
 JUNE 30, 2008

Location Project	Project Measure E Allocation	Completed Project Expenditure	Funds Budgeted for Project	Funds Available for Reallocation	Grand Total
Southwest Site					
Site Acquisition-4th Ctr. ©	\$ 10,000,000	\$ 9,924,614	\$ -	\$ 75,386	
Southwest Center	30,000,000	-	29,384,689	615,311	
Subtotal Southwest Site	40,000,000	9,924,614	29,384,689	690,697	\$ 40,000,000
GRAND TOTAL	\$ 161,000,000	\$ 18,224,291	\$ 149,997,010	\$ 7,391,124	\$ 161,000,000
					\$ 175,612,425

See Independent Accounts' Report on Agreed Upon Procedures Performed.

# Bond Issuance Timing



MINUTES OF MEETING OF  
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
OCTOBER 18, 2007

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Don Larson at 5:42 p.m., October 18, 2007, in the District Office Board Room, 1525 E. Weldon Ave., Fresno, California.
Members Present	Tom Burk, Greta Hennesay, Don Larson, and Carol Martens
Members Absent	Carrie Bowen, Jeffrey Reid, and Nicholas Retana
Other Attendees:	Doug Brinkley, Vice Chancellor – Finance and Admin., SCCC Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC Dori McKay, Administrative Secretary, SCCC Samantha Moore, Vavrinek, Trine, Day & Co., LLP
Introduction of New Committee Member	Item was tabled by unanimous consent
Approval of Minutes	Approval of July 25, 2007, minutes was tabled by unanimous consent. July minutes will be presented for approval at the January 2008 meeting.
Public Comment	None
Presentation of Financial Information	Samantha Moore of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending September 30, 2007. She noted that all was in compliance and there were no exceptions.  The report was accepted by unanimous consent.
Presentation of Project Progress Report	Brian Speece submitted a PowerPoint presentation on the status of the following projects: <ul style="list-style-type: none"><li>• Old Administration Building</li><li>• LAN/WAN Phase V A&amp;B</li><li>• FCC Gymnasium Modernization</li><li>• FCC Health/Fitness Center</li><li>• FCC Student Services Modernization</li><li>• SE Center Phase I</li><li>• Willow/International Phases I and II</li><li>• Madera Center Health/Fitness Center</li></ul>

- Madera Center Vocational Labs
- Oakhurst Center Classrooms
- RC Residence Hall
- RC Modernization

Cash Flow Analysis      Doug Brinkley stated that a Cash Flow Analysis and a packet of information submitted to bond rating agencies were included in the agenda packet sent to the committee members. He encouraged members to examine the information at their convenience.

Establish Next Meeting Date      The proposed future meeting dates of January 24, 2008, and April 24, 2008, were discussed and approved by unanimous vote.

Miscellaneous      Doug Brinkley asked committee members for input regarding changes of the meeting format or additional information that should be made available to the committee. He requested that members contact his office if there are any requests, comments or questions.

Adjournment      The meeting was adjourned at 6:25 p.m. by the unanimous consent of the committee.



:dbm

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Don Larson, Chair, Measure "E" Citizens' Oversight Committee

MINUTES OF MEETING OF  
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
JANUARY 24, 2008

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:30 p.m., January 24, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Carrie Bowen Greta Hennesay Don Larson Audrey Redmond Jeff Reid Nicolas Retana
Members Absent	Tom Burk Carol Martens
Other Attendees:	Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC Teresa Patterson, Executive Director – Public & Legislative Relations, SCCC Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC Ed Eng, Director of Finance, SCCC Bill Williams, Vavrinek, Trine, Day & Co., LLP Dori McKay, Administrative Secretary, SCCC Anne Lopez Gaston, Black Political Council
Introduction of New Committee Members: Nicolas Retana and Audrey Redmond	Don Larson asked Committee members and other attendees to introduce themselves. He then welcomed new members Nicolas Retana and Audrey Redmond to the Committee.
Approval of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of July 25, 2007, and October 18, 2007, were presented for approval. A motion was made by Audrey Redmond and seconded by Nicolas Retana to approve the minutes as presented. The motion was approved by a unanimous vote of the members present.

Project Progress  
Report – Information  
Only

Brian Speece reported on the status of the following projects and their anticipated completion dates:

- FCC Old Administration Building
- FCC Parking Study & Expansion
- FCC LAN WAN 5A/B
- FCC Gymnasium Modernization (Practice Court)
- FCC Health Fitness Center (Physical Performance Center)
- FCC Student Services Modernization
- Southeast Center Phase I – Career & Technology Center
- Willow International Phase I – Building
- Willow International Phase I – Offsite
- Willow International Phase I – Child Development Center
- Willow International Phase I – Foodservice/Bookstore
- Willow International Phase II
- Madera Vocational Labs
- Oakhurst Classrooms
- Reedley College Residence Hall
- Reedley College Modernization Projects

Mr. Larson asked what happens to unspent money. Mr. Brinkley explained that the unspent funds stay at the college to fund other approved projects at the respective college or center.

Public Comment

Anne Gaston stated that, as a former member of the Citizens' Bond Oversight Committee, she thinks it is wonderful that so many Measure E projects have been completed or are close to completion.

Presentation and  
Acceptance of 2006-  
07 Annual Report  
for Presentation to  
the SCCC Board of  
Trustees at their  
March 4, 2008,  
Meeting

The accounting firm of Vavrinek, Trine, Day & Co., LLP (VTD) has completed the Annual Report of the Measure "E" Bond Funding for the fiscal year ending June 30, 2007. Bill Williams of VTD presented and explained the Independent Accountants' Report on Agreed Upon Procedures Performed Related to Measure E Compliance and Performance for the Fiscal Year Ending June 30, 2007. He noted that no exceptions were found and there have been three bond issues to date.

In the discussion which followed, Dr. Retana asked about concurrent bond issues. Mr. Reid briefly discussed the fiscal consequences, tax impacts and limitations of this type of borrowing. Mr. Larson noted that he thought the current economic outlook would have a positive impact on enrollment at community colleges. Ms. Bowen shared a recent article in the Fresno Bee Opinion Section by SCCC Board Member Phil Forhan concerning state funding for higher education. Doug Brinkley suggested that copies of the article be sent to each of the Committee members.

It was moved by Carrie Bowen and seconded by Audrey Redmond



that the Committee accept the 2006-07 Annual Report for presentation to the SCCC Board of Trustees at their March 4, 2008, meeting. The motion was approved by a unanimous vote of the members present.

Acceptance of  
Quarterly Financial  
Information, as  
Presented

Bill Williams of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending December 31, 2007. He noted that all was in compliance and there were no exceptions.

Ms. Bowen asked about expenditures during the quarter. Mr. Reid asked about separation of bond funds. Mr. Larson asked about interest rates on the bond issues.

It was moved by Ms. Bowen and seconded by Ms. Redmond to accept the quarterly report, as presented. The motion was carried by unanimous vote.

Select Committee  
Representative to  
Present 2006-07  
Annual Report to the  
SCCCD Board of  
Trustees at their  
March 4, 2008,  
Meeting

Don Larson announced that a representative from the Committee would be needed to present the annual report to the Board of Trustees at their March meeting.

Mr. Reid stated that it was his understanding that the motion to accept the Annual Report did not address the presentation to be made to the SCCC Board. He thought the report from the Committee to the Board should contain language that brands it coming from the Committee and describe the Committee's findings and actions. The suggestion was made that the staff develop draft language and forward it to the Chair for further review.

After additional discussion, Mr. Reid moved that the 2006-07 Annual Report be presented to the Board of Trustees at their March 4, 2008, meeting. It should state that the Committee has reviewed and accepted the accountant's quarterly and annual expenditure reports ensuring that bond proceeds have been expended only for the purposes set forth in the Bond Measure and that no bond proceeds were used for any teacher or administrative salaries or other operating expenses; and that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. A summary of the Committee's proceedings and activities for the preceding year, as shown by the minutes, should also be included in the report to the Board.

The motion was seconded by Ms. Bowen and passed unanimously.

Mr. Larson asked that the members decide who will make the presentation to the Board of Trustees. Mr. Reid moved that Mr. Larson make the presentation. Mr. Larson said he was available on

that day and agreed to make the report to the Board. Ms. Redmond seconded the motion and it passed unanimously.

Establish Next Meeting Date

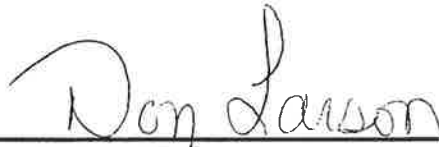
The next meetings are scheduled for Thursday, April 24, 2008, and July 24, 2008 at 5:30 p.m.

Both meetings would convene in the District Office board room; however, Mr. Brinkley thought that a tour of the Old Administration Building could be arranged to take place during one of the meetings.

The motion to establish April 24, 2008, and July 24, 2008, as the next meeting dates was made by Ms. Redmond and seconded by Dr. Retana. The motion carried unanimously.

Adjournment

The meeting was adjourned at 6:20 p.m. by the unanimous consent of the committee.



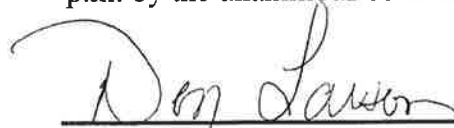
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Don Larson, Chair  
Measure "E" Citizens' Oversight Committee

:dbm

MINUTES OF MEETING OF  
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
APRIL 24, 2008

- Call to Order                    A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Vice Chair Jeff Reid at 5:37 p.m., April 24, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Members Present                Tom Burk  
   Audrey Redmond  
   Jeffrey Reid
- Members Absent                Carrie Bowen  
   Greta Hennesay  
   Donald Larson  
   Carol Martens  
   Nicolas Retana
- Other Attendees:                Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC  
   Teresa Patterson, Executive Director – Public & Legislative Relations, SCCC  
   Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC  
   Ed Eng, Director of Finance, SCCC  
   Dori McKay, Administrative Secretary, SCCC  
   Bill Williams, Vavrinek, Trine, Day & Co., LLP
- Meeting Deferred                Since too few committee members were present to constitute a quorum, it was unanimously decided by the members present to defer approval of the minutes and presentations until the next scheduled meeting, July 24, 2008, and proceed directly to the Old Administration Building for a tour.
- Adjournment                    A motion was made by Mr. Burk to adjourn the meeting and seconded by Ms. Redmond. The meeting was adjourned at 5:38 p.m. by the unanimous consent of the committee.



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Don Larson, Chair  
Measure "E" Citizens' Oversight Committee

:dbm

MINUTES OF MEETING OF  
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
JULY 24, 2008

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:30 p.m., July 24, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Rajanae Allen Carrie Bowen Tom Burk Don Larson Carol Martens Jeffrey Reid
Members Absent	Audrey Redmond
Other Attendees:	Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC Teresa Patterson, Executive Director – Public & Legislative Relations, SCCC Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC Ed Eng, Director of Finance, SCCC Bill Williams, Vavrinek, Trine, Day & Co., LLP Dori McKay, Administrative Secretary, SCCC
Introduction of New Committee Members: Rajanae Allen and Tom Burk	Don Larson introduced new member Rajanae Allen, a student at the Willow International Center, and welcomed Tom Burk who has begun serving his second term.
Approval of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of January 24, 2008, and April 24, 2008, were presented for approval. Tom Burk moved to approve the minutes as presented, Rajanae Allen seconded, and the motion was unanimously approved.
Public Comment	None

Acceptance of  
Financial  
Information, as  
Presented

Bill Williams of Vavrinek, Trine, Day & Co., LLP, gave a brief explanation of general audit procedures for the benefit of the new members. He then presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending June 30, 2008. He noted that all was in compliance and there were no exceptions.

Mr. Reid noted that the percentage allocated to Other Services and Labor was larger than usual. Mr. Brinkley offered to supply a detailed breakdown to the Committee.

Ms. Bowen moved to accept the quarterly report as presented, Mr. Burk seconded, and the motion was unanimously approved.

Project Progress  
Report – Information  
Only

Brian Speece gave a PowerPoint presentation with photos showing the status of several projects. The Measure E Project Status Report of July 24, 2008, included the expenses to date for the following projects:

- FCC Old Administration Building
- FCC LAN WAN 5A/B
- Southeast Center Phase I – Career & Technology Center
- Willow International Phase 1 – Building
- Willow International Phase 1 – Foodservice/Bookstore
- Willow International Phase 2
- Willow International Phase 2 – Parking
- Madera Vocational Labs
- Oakhurst Classrooms
- Reedley College Residence Hall
- Reedley College Modernization Projects

Mr. Brinkley provided additional information on the OAB project costs and additional allocations from District funds, as approved by the Board of Trustees. Mr. Brinkley stated that a copy of this breakdown would be forwarded to the Committee members.

Mr. Reid asked for an explanation of why savings from projects on other campuses cannot be used for the OAB project. Mr. Brinkley explained that the unspent funds stay at the college to fund other approved projects at the respective college or center.

Establish Next  
Meeting Date

The next meetings are scheduled for Thursday, October 23, 2008, and January 22, 2009, at 5:30 p.m. at the District Office boardroom.

The motion to establish October 23, 2008, and January 22, 2009, as the next meeting dates was made by Mr. Burk, seconded by Ms. Bowen, and unanimously approved.

Theresa Patterson reported that the District newsletter, Front & Center, contains Measure E updated information and will be sent to over 300,000 homes in the District. She also noted that the Measure E website has been recently updated and has a new look.

Adjournment

The meeting was adjourned at 6:25 p.m. by the unanimous consent of the committee.

A handwritten signature in cursive script that reads "Don Larson". The signature is written in black ink and is positioned above a horizontal line.

Don Larson, Chair

Measure "E" Citizens' Oversight Committee

:dbm

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Authorize Agreement  
with The Kresge Foundation for a Facilities  
Capital Grant, Old Administration Building

ITEM NO. 09-04

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EXHIBIT: None

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Background:

The District has been awarded a Facilities Capital Grant from The Kresge Foundation to be used toward the renovation of the Old Administration Building auditorium. The Kresge Foundation is a highly recognized, national, private foundation that seeks to influence the quality of life for future generations by creating access to education and opportunities for underserved communities. This grant is made on a challenge basis to assist SCCCDC in the reconstruction of the OAB auditorium. In accordance with the grant, the District is required to raise \$1,646,715 in new contributions for the OAB capital campaign by January 1, 2011. The Kresge Foundation would then fund \$800,000 to be paid following the submission and approval of our final grant compliance form.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District to enter into a Grant Agreement with The Kresge Foundation to be used toward the renovation of the Old Administration Building for the period December 11, 2008, through January 1, 2011;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Acknowledgment of Quarterly Financial  
Status Report, General Fund

ITEM NO. 09-05

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EXHIBIT: Report

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Background:

Enclosed is the December 31, 2008, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report is forwarded electronically to the State Chancellor's Office.

The quarterly financial report reflects projected revenues and expenditures in line with the annual budget, as amended for additional grants, programs, etc. Actual revenues and expenditures are consistent with expectations at mid-year, allowing for the fact that most of the revenue from property taxes and certain federal monies, i.e., VTEA, is not received until later in the fiscal year.

SCCCD is projecting total FTES of 29,293, which is approximately a 6.1% increase over the prior year due to the increased efforts to serve students. The State of California is funding growth statewide at 2% for 2008-09. We have budgeted growth at 1.67%. In October the State notified the District that its growth rate will be 3.92%. The District feels it is prudent not to increase revenue projections at this time in light of the recent financial news regarding revenue shortfalls and the lack of a balanced budget, which is approximately \$42 billion short.

Recommendation:

It is recommended that the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.



**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

**CHANGE THE PERIOD**

**Fiscal Year: 2008-2009**

**Quarter Ended: (Q2) Dec 31, 2008**

District: (570) STATE CENTER

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2006-07	Actual 2007-08	Projected 2008-2009
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	123,345,954	140,150,835	138,424,319	142,304,338
A.2	Other Financing Sources (Object 8900)	373,477	291,390	258,514	611,000
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>123,719,431</b>	<b>140,442,225</b>	<b>138,682,833</b>	<b>142,915,338</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	115,079,569	128,352,821	136,326,044	139,688,541
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,959,158	4,530,014	11,585,219	4,010,429
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>122,038,727</b>	<b>132,882,835</b>	<b>147,911,263</b>	<b>143,698,970</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>1,680,704</b>	<b>7,559,390</b>	<b>-9,228,430</b>	<b>-783,632</b>
D.	<b>Fund Balance, Beginning</b>	<b>25,996,245</b>	<b>28,025,777</b>	<b>35,933,481</b>	<b>26,270,668</b>
D.1	Prior Year Adjustments + (-)	348,828	348,314	-434,383	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>26,345,073</b>	<b>28,374,091</b>	<b>35,499,098</b>	<b>26,270,668</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>28,025,777</b>	<b>35,933,481</b>	<b>26,270,668</b>	<b>25,487,036</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	23%	27%	17.8%	17.7%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	26,298	26,190	27,605	29,293
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	As of the specified quarter ended for each fiscal year				
	2005-06	2006-07	2007-08	2008-2009	
H.1	Cash, excluding borrowed funds		41,919,082	32,898,015	
H.2	Cash, borrowed funds only		0	0	
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>26,962,739</b>	<b>35,264,718</b>	<b>41,919,082</b>	<b>32,898,015</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	142,304,338	142,304,338	72,780,313	51.1%
I.2	Other Financing Sources (Object 8900)	611,000	611,000	424,162	69.4%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>142,915,338</b>	<b>142,915,338</b>	<b>73,204,475</b>	<b>51.2%</b>
<b>Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,200,604	139,688,541	70,681,539	50.6%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,010,429	4,010,429	1,306,788	32.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>142,211,033</b>	<b>143,698,970</b>	<b>71,988,327</b>	<b>50.1%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>704,305</b>	<b>-783,632</b>	<b>1,216,148</b>	
L.	<b>Adjusted Fund Balance, Beginning</b>	<b>26,270,668</b>	<b>26,270,668</b>	<b>26,270,668</b>	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>26,974,973</b>	<b>25,487,036</b>	<b>27,486,816</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	19%	17.7%		

V. Has the district settled any employee contracts during this quarter?

**YES**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	%	Total Cost Increase	%	Total Cost Increase	%

<b>a. SALARIES:</b>								
Year 1: 2008-09	136,902	1.7%						
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1: 2008-09	15,999	1.7%						
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.  
Management increases to be funded from State COLA and Growth funds plus District's Fund Balance.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES  
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The State of California passed the 2008-09 budget in September of 2008, some 85 days after the budget year started. Original estimates of the State Budget assumed a budget deficit of \$22 Billion. Since then, the State has projected an increase in the deficit to \$42 Billion over the next 18 months. Several proposals submitted include additional deferrals of general apportionment money to Community Colleges, including a new deferral of \$230 Million over two months instead of \$245 Million over three months with a later payment date. State Controller Chiang has reported that the State of California may run out of funds to pay bills in February, but Prop. 98 payments to education will be given top priority. The Universities of California and California State Universities are putting caps on enrollments, thus potentially increasing demand for Community College enrollments. Additionally, the State has postponed payments to all State-funded capital improvement projects due to their inability to sell PMIA Facility Bonds, further demonstrating the revenue/expenditure imbalance at the State level.

These impacts, the economic recession, mortgage foreclosures, reduced property tax revenues, as well as the Legislature's inability to address these concerns by coming up with a revised or amended budget, are having a tremendous financial and resource impact on the State as well as Community Colleges. We understand the severity of the issues, but the Legislature's tardiness in addressing these concerns creates undue hardships and doesn't allow for as accurate a revenue projection as in previous years for the District.

The District has reserves to meet reasonable economic uncertainties. Even with the situation, as defined, and with some issues that are beyond its control, the District still demonstrates a strong fiscal position. The District has taken the following actions to address these hard, uncertain economic times:

- Reduced spending for supplies and material
- Reduced replacement of existing staff when a vacant position occurs
- Reduced authorized overtime and comp time
- Reduced student help
- Evaluated base salary for all employees with no added work hours/days
- Reduced all non-essential travel/conference expenditures

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2008-2009

Quarter Ended: (Q2) Dec 31, 2008

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

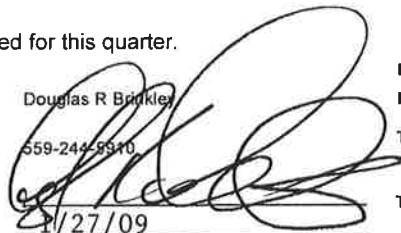
**CBO Name:**

Douglas R Brinkley

**CBO Phone:**

559-244-5920

**CBO Signature:**



**Date Signed:**

1/27/09

**Chief Executive Officer Name:** Dr. Thomas A Crow

**CEO Signature:**



**Date Signed:**

1/27/09

**Electronic Cert Date:**

01/27/2009

**District Contact Person**

**Name:** Ed Eng

**Title:** Director of Finance

**Telephone:** 559-244-5920

**Fax:** 559-221-1524

**E-Mail:** ed.eng@scccd.edu

California Community Colleges, Chancellor's Office  
1102 Q Street Sacramento, California 95814-6511  
Send questions to Kuldeep Kaur, (916) 327-6818 [kkaur@ccccc.edu](mailto:kkaur@ccccc.edu)  
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LOC.GRP: 1 - District Office

SL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	159,147.72	867,713.10	2,595,781.00	1,728,067.90 66.57
MAJ.OBJ: 92 - Classified Salaries	0.00	745,184.26	4,435,139.40	8,934,390.00	4,499,250.60 50.36
MAJ.OBJ: 93 - Employee Benefits	0.00	458,387.90	2,239,209.21	3,874,439.00	1,635,229.79 42.21
MAJ.OBJ: 94 - Supplies & Materials	482,752.02	64,322.13	425,515.60	941,334.00	33,066.38 3.51
MAJ.OBJ: 95 - Other Oper Exp & Service	1,115,529.61	462,637.06	5,083,525.88	8,681,934.00	2,482,878.51 28.60
MAJ.OBJ: 96 - Capital Outlay	43,027.07	57,072.87	263,570.59	517,358.00	210,760.34 40.74
MAJ.OBJ: 97 - Other Outgo	0.00	576,230.39	685,787.62	4,038,311.00	3,352,523.38 83.02

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 LOC.GRP: 1 - District Office  
 1,641,308.70 2,522,982.33 14,000,461.40 29,583,547.00 13,941,776.90 47.13  
 =====

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available % Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	4,105,235.90	23,514,947.87	46,274,277.00	22,759,329.13 49.18
MAJ.OBJ: 92 - Classified Salaries	0.00	1,440,963.53	8,566,233.20	17,729,676.00	9,163,442.80 51.68
MAJ.OBJ: 93 - Employee Benefits	0.00	1,433,614.28	8,274,179.32	17,222,966.00	8,948,786.68 51.96
MAJ.OBJ: 94 - Supplies & Materials	558,519.40	165,740.70	889,472.47	2,635,224.00	1,187,232.13 45.05
MAJ.OBJ: 95 - Other Oper Exp & Service	1,346,461.26	334,205.22	2,085,822.21	6,808,680.00	3,376,396.53 49.59
MAJ.OBJ: 96 - Capital Outlay	329,596.54	93,762.81	597,122.52	2,369,535.00	1,442,815.94 60.89
MAJ.OBJ: 97 - Other Outgo	52,075.93	451,083.70	685,568.12	4,980,558.00	4,242,913.95 85.19
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LOC.GRP: 2 - Fresno City College	2,286,653.13	8,024,606.14	44,613,345.71	98,020,916.00	51,120,917.16 52.15

Fiscal Year: 2009

LOC.GRP: 3 - Reedley College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,453,089.67	8,175,887.82	16,356,659.00	8,180,771.18
MAJ.OBJ: 92 - Classified Salaries	8,583.35	541,956.81	3,215,407.20	6,725,006.00	3,501,015.45
MAJ.OBJ: 93 - Employee Benefits	0.00	514,336.90	3,011,157.35	6,281,270.00	3,270,112.65
MAJ.OBJ: 94 - Supplies & Materials	199,345.04	42,176.55	415,797.15	1,146,687.00	531,544.81
MAJ.OBJ: 95 - Other Oper Exp & Service	462,843.46	237,615.44	1,002,173.01	2,429,806.00	964,789.53
MAJ.OBJ: 96 - Capital Outlay	71,666.45	54,325.94	234,001.74	796,370.00	490,701.81
MAJ.OBJ: 97 - Other Outgo	186,613.58	252,051.42	434,599.30	2,324,218.00	1,703,005.12
=====	=====	=====	=====	=====	=====
LOC.GRP: 3 - Reedley College	929,051.88	3,095,552.73	16,489,023.57	36,060,016.00	18,641,940.55
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LOC.GRP: 4 - North Centers

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available & Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,029,613.96	5,911,464.34	10,811,226.00	4,899,761.66
MAJ.OBJ: 92 - Classified Salaries	0.00	219,891.40	1,285,696.01	2,793,974.00	1,508,277.99
MAJ.OBJ: 93 - Employee Benefits	0.00	308,631.39	1,705,731.75	3,562,823.00	1,857,091.25
MAJ.OBJ: 94 - Supplies & Materials	90,106.71	13,964.34	208,345.91	657,451.00	358,998.38
MAJ.OBJ: 95 - Other Oper Exp & Service	105,734.80	24,573.55	296,112.54	801,249.00	399,401.66
MAJ.OBJ: 96 - Capital Outlay	116,038.85	3,170.36	84,170.05	535,632.00	335,423.10
MAJ.OBJ: 97 - Other Outgo	1,030.86	390.00	14,867.14	433,089.00	417,191.00
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LOC.GRP: 4 - North Centers	312,911.22	1,600,235.00	9,506,387.74	19,595,444.00	9,776,145.04
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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Adopt 2009-10 Budget  
Development Calendar

ITEM NO. 09-06

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EXHIBIT: Calendar

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Background:

Annually the Board of Trustees adopts the Budget Development Calendar, which outlines the sequence of events necessary for the timely adoption of the District's budget. The 2009-10 Budget Development Calendar is consistent with the 2008-09 Calendar with minor changes.

The process will conclude with a recommendation for Board adoption of a Final District Budget at its regular meeting on September 1, 2009

Fiscal Impact:

None

Recommendation:

It is recommended that the Board of Trustees approve the 2009-10 Budget Development Calendar as presented.



## State Center Community College District Budget Development Calendar 2009-10

<b>Due Date</b>	<b>Responsibility</b>	<b>Activity</b>
1/26/09	Chancellor's Cabinet	Review and approve Budget Calendar
2/2/09	District	Distribute tentative staffing information to District/Colleges/Centers
2/3/09*	Board of Trustees	Review and approve Budget Calendar
2/12/09	District	Distribute preliminary budget allocations
2/12/09	District/Colleges/Centers	Submit Decision Packages to District Office
3/2/09	Chancellor's Cabinet	Review and approve Decision Packages
3/2/09	District/Colleges/Centers	Submit preliminary budget information to District for Chancellor's Cabinet discussion
3/18/09	District	Confirm budget allocations
3/27-28/09**	Board of Trustees	Board Retreat - 2008-09 Budget Update - 2009-10 Budget Presentation
4/6/09	Chancellor's Cabinet	Submit updated preliminary budget information to District for Chancellor's Cabinet review and discussion
4/7/09*	Board of Trustees	Review and approve Decision Package
4/17/09	District/Colleges/Centers	Submit to District projected and proposed expenditure schedules
4/27/09	District/Colleges/Centers	Review respective Tentative Budgets
5/11/09	Chancellor's Cabinet	Review District Tentative Budget
5/15/09	State Chancellor's Office	State Chancellor's Office to provide May Revise
5/18/09	District	Print Tentative Budget
6/2/09*	Board of Trustees	Approval of Tentative Budget and Public Hearing Date (9/1/09)
6/30/09	District	Tentative Budget submitted to County Superintendent of Schools
7/27/09	District	Revisions to Tentative Budget following adoption of State Budget
8/3/09	District/Colleges/Centers	Submit Final Budget to District Office
8/17/09	District	Print Final Budget
8/27/09	District	Final Budget available for public inspection
9/1/09*	Board of Trustees	Public Hearing and Final Budget adoption for 2009-10

\*Regular Board Meeting

\*\*Special Board Meeting/Workshop (at Discretion of Board)

2/3/09

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Governor's 2009-10 Proposed Budget

ITEM NO. 09-07

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EXHIBIT: None

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Background:

The Governor's 2009-10 Proposed State Budget provides for no cost-of-living adjustment (COLA) but does recommend a 3% increase in FTES growth systemwide. The proposal goes further in that it also recommends the reduction of the 2008-09 0.68% COLA for the current year. In addition, the proposal includes no COLA or growth for each of the following: Basic Skills, Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS) and Matriculation; but it does not recommend a reduction in funding.

The State is facing severe economic times, with the 2008-09 budget not being adopted until late September 2009 and an estimated deficit for fiscal years 2008-09 and 2009-10 of \$22 billion. The estimated deficit had grown to \$28 billion by November 2008 when the Governor proposed reductions to the Community College System of 5.68% in general apportionment or about \$8 million to the District in fiscal year 2008-09. In December 2009 a Democratic proposal to resolve the State budget crisis proposed the loss of the 0.68% COLA for 2008-09 and 20% to 100% reductions to specific categorical programs. In January the estimated budget deficit for fiscal years 2008-09 and 2009-10 had grown to \$42 billion. In February the State Controller is planning to defer a number of payments to vendors for 30 days with the possibility of a deferral the next month for another 30 days. The education community is the highest priority for State funding and expects to receive payments for February; however, with large deferrals into the next fiscal year being discussed at several levels of State government to address the State's cash-flow problems, the private and public organizations in the state reliant upon State funding will be entering a new and uncertain economic situation.

The District would generally rely primarily upon the Governor's January budget proposal as the basis for the development of the 2009-10 Tentative Budget, which is to be adopted on June 2, 2009. With the uncertainty of the 2008-09 budget and the efforts by the State Legislators and Governor to adopt a budget that addresses the projected \$42 billion deficit, the District is entering a budget development planning process, which calls for consistent analysis of budgets districtwide with priority given to student access and employment stability for our permanent employees. The District remains hopeful that the legislative deadlock on the 2008-09 budget can be resolved so that the budget can be revised to match the new budget, which will allow further refinement for the 2009-10 budget assumptions.

This item is provided for information only; no Board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration to Purchase Portable  
Classrooms, Oakhurst Center

ITEM NO. 09-08

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EXHIBIT: None

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Background:

In 2007 the Board approved a piggyback contract with Modtech, Inc., for the purchase of two new portable classrooms for the Oakhurst Center. Before these buildings went into production, Modtech filed for bankruptcy protection under Chapter 11 and will not be providing the portable classrooms for this project. The administration has researched and identified an existing contract with American Modular Systems, bid and awarded by the Santa Rita Union School District, as an appropriate alternative for the purchase of these portable classrooms.

As an identified Measure E project, these portable classrooms are needed for general education and occupational training classes at the Oakhurst Center. The common practice of the Board of Trustees has been to approve the use of bids offered through other public agencies for the piggyback purchase of relocatable classrooms. By piggybacking these purchases, the District is able to obtain advantageous terms and pricing from large-quantity agreements. These DSA-approved standard classrooms each measure 24' x 40' and will be manufactured to match the existing facilities. Included in the purchase are engineering and design, standard interior amenities, and delivery, unloading and installation at the Oakhurst site. Necessary site preparation, utility connections and a restroom building relocation will be completed by separate contract. The cost to purchase these new portable classrooms is \$48,680.00 each. Funding for the Oakhurst Center portable classrooms will be provided by Measure E General Obligation Bond Funds.

Fiscal Impact:

\$97,360.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees authorize a purchase order in the amount of \$97,360.00 to American Modular Systems, utilizing the current Santa Rita Union School District contract, for the acquisition of two (2) 24' x 40' portable classroom buildings to be placed at the Oakhurst Center.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 3, 2009

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SUBJECT: Consideration of Bids, Site Work, Portable  
Classroom Additions, Oakhurst Center

ITEM NO. 09-09

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EXHIBIT: None

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Background:

Bid #0809-09 provides for the work necessary to prepare the site and fully connect two new portable classrooms at the Oakhurst Center campus. Also included in this project is the relocation of an existing portable restroom building from the Fresno City College campus to the Oakhurst Center. The work of this project consists of the transportation and relocation of the existing portable restroom building, as well as all site work, plumbing, concrete, electrical and finish work necessary to prepare the site and fully connect the new portable classroom buildings delivered under separate contract. This project was necessitated by the need for additional classroom and restroom facilities at the Oakhurst Center.

Funding for this project will be provided by Measure E General Obligation Bond Funds. Bids were received from seven (7) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Marko Construction Group, Inc.</b>	<b>\$168,518.00</b>
Davis Moreno Construction, Inc.	\$169,833.00
Castle Construction	\$210,935.00
R & R Service Contractors, Inc.	\$216,750.00
F M Diaz Construction, Inc.	\$232,975.00
Lockwood General Engineering, Inc.	\$245,275.00
Sierra Range Construction	\$246,916.00

Fiscal Impact:

\$168,518.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0809-09 in the amount of \$168,518.00 to Marko Construction Group, Inc., the lowest responsible bidder for Site Work, Portable Classroom Additions, Oakhurst Center, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.